

**MINUTES OF THE  
OAK RIDGE BEER BOARD**  
Regular Meeting

Municipal Building Training Room – Room 104  
Wednesday, March 7, 2018  
5:15 p.m.

PRESENT: Barton Bailey, Wende Doolittle, Danny Whitson, Rodney Nelson, and Mark Cantrell

ABSENT: Theresa Scott, David Mosby

ALSO PRESENT: Laura Edmonds, Administrative Associate III, Legal Department  
Carl Webb, Police Lieutenant

AUDIENCE  
MEMBERS:

**ROLL CALL**

Chairman Bailey called the meeting to order at 5:15 P.M. David Mosby and Theresa Scott were absent. Ms. Scott notified the Legal Department in advance of her absence.

**APPROVAL OF MINUTES**

Chairman Bailey briefly reviewed the minutes and inquired if any corrections are needed to the February 7, 2018 Regular Meeting Minutes. With no objections, Mr. Cantrell moved for approval of the February 7, 2018 Regular Meeting Minutes, seconded by Mr. Nelson. The motion passed by a 5-0 vote.

**APPLICATIONS FOR NEW BEER PERMITS AND ASSOCIATED MANAGER APPROVALS**

Oak Ridge Unitarian Universalist Church (Application #1561 – Class E, Special Events)  
Fred Holland, Supervisor of Sales  
Oak Ridge Unitarian Universalist Church, Social Room  
723 Emory Valley Road, Oak Ridge, TN 37830  
Thursday, April 5, 2018 6:00-10:00 P.M.

Mr. Fred Holland was present to discuss the Special Event Permit. Mr. Holland stated that guests will be allowed a two-drink maximum at the event. Mr. Holland explained that upon arriving to the event, guests who are interested in purchasing a drink ticket must go to a separate room to have their Identification Card checked. Once their age is verified, they will be given a band showing that they are of age along with a maximum of two drink tickets. All will take place before entering the Auction room in order to have a controlled set-up. Chairman Bailey has noted that there have not been any issues with this event in the past, and they approve of all the measures being taken to ensure that no one is over-served or served underage.

Having no problems with this application, Chairman Bailey moved for approval, seconded by Secretary Doolittle. The motion carried unanimously.

**APPLICATIONS FOR NEW MANAGER APPROVALS**

Carrie Ann Kelley  
Oak Ridge Country Club  
150 Gum Hollow Road  
New (Replacement) Manager

Ms. Kelley was present to discuss her Manager Application. Ms. Kelley stated that she has over fifteen years of experience in alcohol sales. She has combined experience working in both a Wine and Spirit Store and serving/bartending in restaurants. She is ABC Certified through the State, and assists with Liquor Sales at the Country Club. The Country Club has roughly six to eight employees during "Peak Season" and roughly three during "Off-Season." Ms. Kelley explained that the Country Club has a consistent member base, which makes them very familiar with the customers that they are serving. Therefore, any time there is an unfamiliar face, they make sure the proper measures are taken before serving anyone alcoholic beverages. Mr. Cantrell wanted to say that when inspections were taking place at local restaurants and bars throughout Oak Ridge, that the Country Club passed with flying colors.

Having no problems with this application, Secretary Doolittle moved for approval, seconded by Mr. Nelson. The motion carried unanimously.

William Asbury Cross III  
Elks Lodge #1684  
684 Emory Valley Road  
New (Replacement) Manager

Mr. Cross was present to discuss his Manager Application. Chairman Bailey wanted to commend Mr. Cross on his promptness in replacing the Manager on file in a timely manner. Mr. Cross stated that the Elks Lodge has 21 members and only members are permitted in the lounge area where alcohol is served. He informed the board that there is only one server and two bartenders employed at the Elks Lodge. All of them are ABC Certified through the State. The Elks Lodge has a Liquor License as well. Also, no Officers are allowed behind the bar unless they are TIPS Certified. Strict rules prevent anyone from leaving the Elks Lodge with drinks, or being overserved. Mr. Bailey reminded Mr. Cross that if there is a problem, to please contact the Police Department. It is much better to have the police come report to something small than it being too late.

Having no problems with this application, Chairman Bailey moved for approval, seconded by Mr. Cantrell. The motion carried unanimously.

**NEW BUSINESS/OLD BUSINESS**

Reports from Oak Ridge Police Department – None

**ADJOURNMENT**

There being no other business to come before the Board, Chairman Bailey moved, seconded by Mr. Whitson, to adjourn the meeting at 5:40 p.m. and the motion carried unanimously.

Respectfully submitted,

*(Signature of Official Copy)*

Secretary