

**APPROVED**

**MINUTES OF THE  
OAK RIDGE BEER BOARD  
Regular Meeting**

Municipal Building Training Room – Room 104  
Wednesday, February 1, 2017  
5:15 p.m.

PRESENT: Barton Bailey, Wende Doolittle, David Mosby, Theresa Scott, Danny Whitson,  
Rodney Nelson and Mark Cantrell

ABSENT: None

ALSO PRESENT: Laura Edmonds, Administrative Specialist  
Brad Jenkins, Lieutenant Police Department

AUDIENCE MEMBERS: Stacey Pratt and Adam Guinn with Allies for Substance Abuse Prevention  
Ben Pounds with the Oak Ridger

**ROLL CALL**

Chairman Bailey called the meeting to order at 5:15 P.M. All members were present.

**INTRODUCTION OF NEW MEMBERS**

Mr. Bailey welcomed two new members Mr. Rodney Nelson and Mr. Mark Cantrell to the Beer Permit Board. Mr. Bailey stated that he was eager to have new faces on the Board. Mr. Bailey gave the new members his well wishes, reminding them that the Board is here to provide guidance to current and new Beer Permit holders throughout the City of Oak Ridge.

Mr. Bailey gave thanks to both Debra Solmonson and Darren Osborne for their dedication and time while serving on the Beer Permit Board. Mr. Bailey wanted the minutes to reflect that Ms. Solmonson's lengthy service to the Beer Permit Board did not go unnoticed.

**ELECTION OF OFFICERS**

Ms. Scott moved, seconded by Ms. Doolittle, to elect Mr. Barton Bailey as Chairman for the Beer Permit Board and the motion passed unanimously.

Ms. Doolittle and Ms. Scott were both nominated by the Board to hold office of Secretary. By a show of hands, Ms. Doolittle received four votes and Ms. Scott received three votes. Ms. Doolittle was elected Secretary by a vote of 4-3, with Cantrell, Scott, Mosby, and Nelson. Whereas Mr. Whitson, Doolittle, and Bailey voted for Ms. Scott.

**APPROVAL OF MINUTES**

Ms. Scott moved, seconded by Chairman Bailey, to approve the minutes of the October 5, 2016 regular meeting and the motion passed unanimously.

Chairman Bailey moved, seconded by Secretary Doolittle, to approve the minutes of the November 2, 2016 regular meeting and motion passed unanimously.

**APPLICATIONS FOR NEW BEER PERMITS AND ASSOCIATED MANAGER APPROVALS**

Secret City of Oak Ridge Tennessee dba Celebrate Oak Ridge (Application #1551 – Class B, Off-Premises Beer Permit)

Celebrate Oak Ridge, Owner  
Mary Katherine “Kate” Groover, Manager  
P.O. Box 310  
Events at Bissell Park

Ms. Kate Groover, Manager of Secret City of Oak Ridge Tennessee dba Celebrate Oak Ridge, was present to discuss her application. Ms. Groover briefly described event ideas that will take place at Bissell Park throughout the year. Ms. Groover emphasized that a perimeter will be established for beer sales in upcoming events along with proper signage, appropriate police force, roll fencing, wristbands, and a one-limit beer sale at a time are precautionary measures that Celebrate Oak Ridge will take to enforce Beer Sales.

The Board went over entry requirements for the events, surveillance, and overserving. Several members raised concerns about not having fencing as the Secret City Festival have had in the past.

After discussion of this application, Chairman Bailey moved, seconded by Mr. Mosby, to approve the Special Event beer permit. The motion carried unanimously.

**APPLICATIONS FOR NEW MANAGER APPROVALS**

Mr. Troy Patel  
Comfort Inn  
433 S. Rutgers Avenue  
New (Replacement) Manager

Mr. Troy Patel, Manager of the Comfort Inn, was present to discuss his application. Mr. Patel stated that Beer Sales consisted of a hotel guest approaching the Lobby to show ID and order a drink to take back to their room. Proper signage is placed to remind guests of Beer Sales. The Board went over signage, surveillance, and proper age identification. Having had no problems with the application, Ms. Scott moved, seconded by Secretary Doolittle, to approve Mr. Patel’s Manager Application. The motion carried unanimously.

Mr. Jonathan Martinez  
Chipotle Mexican Grill  
433 S. Illinois Avenue, Suite A  
New (Replacement) Manager

Mr. Jonathan Martinez, Manager of the Chipotle Mexican Grill, was present to discuss his application. Mr. Martinez discussed his new position as Manager for Chipotle Mexican Grill in Oak Ridge. He also mentioned that Chipotle has forfeited their Liquor License. Mr. Martinez stated that protocol for Beer Sales have changed so that two sets of eyes must check the ID before Beer Sales, one of which should be the Cashier/Sales, and second being the Manager himself. Having had no problems with Mr. Martinez’s application, Secretary Doolittle moved, seconded by Mr. Whitson, to approve Mr. Martinez’s Manager Application. The motion carried unanimously.

**NEW BUSINESS/OLD BUSINESS**

Chipotle

Jonathan Martinez, Manager for Chipotle Mexican Grill, was present at the Board’s request to discuss

the recent minor compliance operation conducted by the TABC on July 21, 2016, where a Shift Leader did not ask the patron for an ID before serving an alcoholic beverage.

The Board had been informed that the Shift Leader had a court date scheduled in late January 2017. Mr. Martinez stated that a resolution had not been reached at the January court date and no further information was provided during that time.

The Board discussed if any further action was necessary at this point in time. Many Board members felt that it would no longer be beneficial to speak with the Shift Leader since it has been over six months since the offense took place. Ms. Scott stated that speaking with the Shift Leader would be informative to better ensure that this same sort of incident doesn't take place again. With no further discussion needed at this time, Chairman Bailey made a motion for Senior Staff Attorney, Ms. Tammy Dunn to speak with Mr. Martinez up to two weeks before the March meeting to see if anything has been resolved in court before determining to place this as an Old Business item before the Board again. Ms. Scott seconded the motion and the motion carried unanimously.

Reports from Oak Ridge Police Department

None

**ADJOURNMENT**

There being no other business to come before the Board, Chairman. Bailey moved, seconded by Ms. Scott, to adjourn the meeting at 6:30 p.m. and the motion carried unanimously.

Respectfully submitted,

Secretary