

ENVIRONMENTAL QUALITY ADVISORY BOARD

Regular Meeting Agenda

Sept 1, 2016

6:00 PM

Municipal Building Training Room

1. Call to Order
2. Introduction of EQAB Members and recognition of visitors
3. Approval of the Agenda, Announcements, and Citizen Input
4. Review and approval of Minutes of the August 4, 2016 Regular Meeting
5. Unfinished Business
 - a) Draft City Tree Plan
 - b) Update: City energy savings contract and CAP reporting
 - c) Member reports and announcements
6. New Business
7. Action Items
8. Adjournment

Environmental Quality Advisory Board
Regular Meeting Minutes
August 8th, 2016 DRAFT

1. Call to Order: The regular meeting of the Environmental Quality Advisory Board (EQAB) was held at the Municipal Building Conference Room. The meeting convened at 6:05pm with, Steve Kenworthy chairman, presiding.
2. Introduction of EQAB Members and recognition of visitors
 - a. Members in attendance: Bruce Applegate (Staff Liaison), Gray Dean, Adi Kumar, Tripp Chin, Joe Wood, Kaela O'Dell, Pat Imperato, Steve Kenworthy, Rhonda Bogard, Robert Kennedy,
 - b. Members Absent: Bryan Crable
 - c. Non-member guests: Kathy Olsen with the League of Women Voters, Ellen Smith
3. Approval of the Agenda, Announcements, and Citizen Input
 - a. Motion to approve the Agenda was made by Robert Kennedy, and seconded by Joe Wood
 - b. Announcement presented by Joe Wood: email of News Release for a training opportunity about emergency management as well as action and funding for damaged structures. Training is on Thurs, Sept 1.
 - c. MOR2 announcement for impacting increasing public to sign up. Bruce asks us to reach out and speak to additional people. Bruce explained the program for the new members, and that we are having trouble reaching out to the elder population. Community outreach events will also be held to increase level of trust with the program overall.
4. Review and approval of Minutes from July 7, 2016 Regular Meeting:
 - a. Robert Kennedy made some edits to 5a and 5b.
 - b. Motion to approve the Agenda was made by Steve Kenworthy and seconded by Gray Dean. Motion passed.
5. Unfinished Business
 - a. Letter on East Fork Poplar Creek mercury R&D facility: Bruce presented edits to the letter, and EQAB accepted changes and agreed to give to Ellen Smith for review. Ellen mentioned that there was concern from SSAB members that enough isn't being done for the problems at hand, where treatment would probably solve problems. However, she agreed that support is for R&D is desired.
 - b. Review of Draft City Tree Plan document and Workshop Agenda: Ronnie Bogard went through the Tree Workshops Agenda at UT Arboretum which will be on Saturday Nov. 12, 2016, 8:30a-12p. Mini field-tours will be held at 12:30p. Ronnie said she will reach out to people in the City Council to invite them. Open registration was suggested to be included to assist in refreshments requirement, and also public interest. Gray Dean mentioned door prizes as a possible incentive for people to show and participate. Steve Kenworthy suggested section numbers and a Table of Contents to help keep up with the structure. Ronnie motioned for the tree board to do some additional editing, and for a paper copy to be provided by Pat Imperato to Bruce to be provided to the department directors. Robert Kennedy seconded this motion. Motion passed.

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- c. Member reports and announcements: Robert Kennedy explained and reported the evaluation matrix for choosing the contractor for the City's CAP energy savings contract. There were seven voting committee members and one non-voting committee member. Ten technical questions were asked for the oral presentation. The plan is to make a cover memo to announce the recommendation for the contracting service. The scope of work will include heaving lighting-based projects on the school's side. The city's side will be large mechanical systems and HVAC. Joe Wood mentioned having a user-interface set up for the CAP. It is predicted that the CAP will reduce GHG by 4-6 thousand tons per year. TVA, in 2004, was capable of producing 38 billion Watts. In 2016, that number is 30 billion Watts. Capacity has shrunk, but has become cleaner. Electronics have become more energy efficient, and require less energy. Bruce announced he will forward the material (two powerpoints) with reference to the mercury treatment facility. Steve Kenworthy mentioned that there is focus on a new site with more favorable hydrogeologically favorable characteristics.
6. New Business:
 - a. Date of work session is Aug 18th, 2016
 7. Action Items: The tree board will do some additional editing, and a paper copy will be provided by Pat Imperato to Bruce to be distributed to the department directors.
 8. Adjournment: Steve Kenworthy moved to adjourn. Gray Dean seconded. Meeting adjourned at 7:32pm.

Respectfully Submitted,
Kaela O'Dell
08-4-2016