

Environmental Quality Advisory Board
Regular Meeting Minutes
1.7.16

1. Call to Order: The regular meeting of the Environmental Quality Advisory Board (EQAB) was held at the Municipal Training Room. The meeting convened at 7:00 PM with Steve Kenworthy, chairman, presiding
2. Introduction of EQAB Members and recognition of visitors
 - a. Members in attendance: Bruce Applegate (Staff Liaison), Steve Kenworthy, Rhonda Bogard, Joe Wood, Pat Imperato, Donna Kridelbaugh, Gray Dean, Emma Milloway, Kaela O'Dell, Trystan Bordeau, Robert Kennedy, Leon Baker, Brian Crable
 - b. Non-member guests: Ellen Smith and Marion Burger
3. Approval of the Agenda, Announcements, and Citizen Input
 - a. Motion to approve the Agenda was made by Mr. Dean, seconded by Mr. Wood. Motion passed.
4. Election of EQAB Chair, Vice Chair, and Secretary for 2016
 - a. Chair: Motion nominating Steven Kenworthy as Chair made by Mr. Wood, seconded by Mr. Gray. MOTION APPROVED
 - b. Vice-Chair: Motion nominating Joe Wood made by Ms/ Kridelbaugh, seconded by Ms. Imperato; another motion nominating Robert Kennedy made by Ms. Bogard, seconded by Mr. Gray. Vote: 5 for Mr. Kennedy, 4 for Mr. Wood. Mr. Kennedy voted in as Vice-Chair
 - c. Secretary: Motion nominating Ms. O'Dell, seconded by Mr. Kennedy. MOTION APPROVED
 - d. It was decided that Mr. Kenworthy would chair the January meeting and Ms. Imperato would take the minutes. New officers will take their positions in February.
5. Review and approval of Minutes of the December 3, 2015 Meeting
 - a. Discussion to amend the action item state that Mr. Kenworthy would develop an annual report. Motion approve the minutes, as amended, by Mr. Baker, seconded by Mr. Kennedy. MOTION APPROVED
6. Unfinished Business
 - a. Tree Plan: Ms. Imperato reviewed the status of the tree plan for the benefit of the new members of EQAB. She will send materials via Mr. Applegate to the new members, including the statement Ms. Imperato made to City Council on Dec. 7th. She discussed speaking with Mr. Jon Hetrick requesting information on the Park and Rec Budget and the financial reports sent to the Tree City Foundation. She suggested that the next EQAB work session be on January 21st at 6 PM with Mr. Hetrick to discuss goals and budget before a meeting would be called with the other stakeholders.
 - b. Mr. Kenworthy reviewed the communication protocols that are consistent with the TN Sunshine Laws.
 - c. CAP progress tracking/reporting in 2016: Ms. Kridelbaugh has completed the adjustments for the reporting needs to reflect adaptation tools. Mr.

Kenworthy, Mr. Kennedy and Mr. Crable will work on the updating the CAP report for 2016. Mr. Applegate will be overseeing the data collection for the CAP model.

7. New Business: Annual Report
 - a. Mr. Kenworthy will work with Ms. Bogard to develop an annual report to City Council on EQAB's activities for 2015.
8. Action Items: EQAB members reviewed and edited action item list. Revised copy attached.
 - a. Mr. Kenworthy will check on progress of the traffic flow optimization.
9. Meeting adjourned at 8:12.

Respectfully Submitted,
Pat Imperato
Approved 1.8.16

X 
Stephen Kenworthy, EQAB Chair