

Environmental Quality Advisory Board
Regular Meeting Minutes
October 20th, 2016 FINAL

APPROVED

1. Call to Order: The regular meeting of the Environmental Quality Advisory Board (EQAB) was held at the Municipal Building Conference Room. The meeting convened at 6:05pm with, Steve Kenworthy chairman, presiding.
2. Introduction of EQAB Members and recognition of visitors
 - a. Members in attendance: Bruce Applegate (Staff Liaison), Gray Dean, Adi Kumar, Tripp Chin, Joe Wood, Kaela O'Dell, Steve Kenworthy, Rhonda Bogard, and Bryan Crable
 - b. Members Absent: Robert Kennedy
 - c. Non-member guests: Ellen Smith
3. Approval of the Agenda, Announcements, and Citizen Input
 - a. Motion to approve the Agenda was made by Rhonda Bogard, and seconded by Gray Dean. Motion carried.
 - b. Bruce Applegate made an announcement that the Make Oak Ridge Energy Efficient program is still looking for participants and asked members to spread the word about this opportunity for home owners.
4. Review and approval of Minutes from Sept 1, 2016 Regular Meeting:
 - a. Motion to approve the Agenda was made by Joe Wood and seconded by Rhonda Bogard. Motion carried.
5. Unfinished Business
 - a. Reviewed draft of Tree Plan. A motion to approve the final draft of the Tree Plan was made by Kaela O'Dell and seconded by Joe Wood. Motion passed. A path forward for finalization was discussed regards to transmittal to city staff. The Tree Plan will be transmitted to City council and the city manager at the same time, and then a presentation will be offered at a work session. Steve Kenworthy will compose the transmittal letter to city staff.
 - b. November tree workshop agenda, flier: Rhonda Bogard informed about the list of action items. She also informed about the discussion with Kevin Hoyt from UT Arboretum. She explained the brochures, and will send to EQAB members to make sure formatting and editing is okay. It was decided that the tree workshop will be called the "Imperato Tree Workshop" in dedication to Pat Imperato. An email list will be made for those who want to receive an electronic version of the Tree Plan. Rhonda explained the need to draft a publicity press release. She mentioned the need for a list of contacts for the Garden Club and Keep Anderson County Beautiful in the interest of publicity. Bruce will load the brochure onto the webpage to bring awareness to the event.
 - c. Update on city energy savings contract: Bruce updated, saying the initial report is almost finished. Steve expressed a desire to tie in the report with the Climate Action Plan.
 - d. EQAB review of DOE environmental cleanup issues: call for volunteers. Steve Kenworthy mentioned that after the election, there will be increased public engagement. It would be appropriate for EQAB to be involved in that public

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participation process. Interlocal government agreement – several surrounding counties, including Oak Ridge, hosts formal discussions and has an open spot for EQAB.

- e. Member reports: Ronnie Bogard announced that Amy Snyder is Stephanie's replacement. Rhonda met with her, and forwarded her our latest draft of the tree plan and the workshop list. Public outreach and public education is her main background.
6. New Business: none
7. Action Items: Steve will draft the letter to city staff, and Ronnie will draft the dedication to Pat Imperato.
8. Adjournment: Joe Wood moved to adjourn the meeting, and Bryan Crable seconded. Motion passed, and the meeting adjourned at 6:58pm.

Respectfully Submitted,
Kaela O'Dell
10/20/2016

X 
EQAB Chair, Steven Kenworthy