

APPROVED

TRADE LICENSING BOARD MINUTES

DATE: 12 JULY 2011

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:02 PM

ORDER OF BUSINESS

I. ROLL CALL:

1) PRESENT: Philip Nipper, Wayne Garber, Jeff Lewis, Joe McCarty, Jerry Seiber, Jason Boyd and Brian Hayden

2) ABSENT:

3) ALSO PRESENT: Mr. Jake Martin (CITY STAFF)

II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 14 June 2011 meeting were read and approved as written. Motion to approve made by Brian Hayden and seconded by Joje McCarty.

III. DELIBERATION ON NEW APPLICANTS:

a) Class II Residential Electrical License in care of Adam G. Humphrey.

Jake Martin stated that he informed Mr. Humphrey's employer regarding the Board's ruling from the 14 June 2011 meeting where the Board tabled Mr. Humphrey's application so he could appear before the Board and provide details regarding the length of time that has elapsed between his test date and Board review. Mr. Humphrey did not make an appearance before the Board. Mr. Hayden discussed with the Board and City Staff if changes to the ordinance were made available to the public at large and persons who have made application. Mr. Nipper stated that all city council minutes are public record and are published in the official city newspaper which meets the requirements of informing the public. After some further discussion, all Board members present voted against issuing Mr. Humphrey a license based on the requirements of Title 12, Chapter 4, paragraph 12-410 of City Code of Ordinances.

IV. DISCIPLINARY ACTIONS:

a) NONE

V. STAFF REPORT:

a) Mr. Martin spoke briefly regarding the issue of unlicensed contractors performing work in Oak Ridge. Mr. Hayden continued the discussion and pressed City Staff and Board members for action. The Board Chair stated that he would arrange a meeting with the City Manager in order to discuss the issue at length and to ensure the manager is aware of the Board's interest as far as ensuring that only licensed plumbers and electricians are conducting work within the city limits.

VI. UNFINISHED BUSINESS:

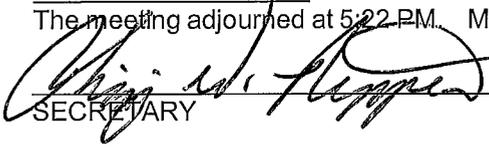
a) NONE

VII. NEW BUSINESS:

a)

VIII. ADJOURNMENT:

The meeting adjourned at 5:22 PM. Motion to adjourn made by Brian Hayden and seconded by Jeff Lewis.


SECRETARY