



**COMMUNITY DEVELOPMENT BLOCK GRANT  
ENTITLEMENT FUNDS  
CONSOLIDATED ANNUAL PERFORMANCE  
EVALUATION REPORT  
(CAPER)**

**for**

**Program Year 2011 / City of Oak Ridge Fiscal Year 2012  
July 1, 2011 – June 30, 2012**

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**CDBG Staff Committee**

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[www.oakridgetn.gov](http://www.oakridgetn.gov)

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# I. GENERAL INFORMATION

## A. Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) for Entitlement Grantees is a United States Department of Housing and Urban Development (HUD) requirement for all Community Development Block Grant (CDBG) Entitlement communities. The CAPER is a three-part document consisting of the City of Oak Ridge CDBG expenditures for FY2012, report on the City's progress in carrying out the objectives included in the PY11/FY12 Annual Action Plan and provides the City with the opportunity to assess its annual performance in relationship to meeting its overall three-year Consolidated Plan priorities and objectives, and to discuss what actions or changes it contemplates as a result of its annual performance.

The CAPER has been prepared and has been made available by the City of Oak Ridge for a 15-day public comment period, September 7, 2012 through September 21, 2012, and before its submission to HUD by September 30, 2012. A public hearing and CAPER notice was published in the City's local newspaper on August 22, 2012. A public hearing was held September 14, 2012 at 12:00 p.m., at the City of Oak Ridge, Municipal Building, Community Development Department, 200 South Tulane Avenue, Oak Ridge, Tennessee. No comments on the CAPER were received.

The CAPER is for the period of July 1, 2011 through June 30, 2012 and is the first report for the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 for the period of July 1, 2011 through June 30, 2014.

A brief summary of the results of the subrecipient projects listed in the Annual Action Plans are stated below. The results indicate that \$48,092.70 was expended in PY11/FY12 to assist fifty (50) households or persons, for an average of \$961.85 spent per household or person assisted.

<b>Subrecipient Program</b>		<b>CDBG Funds Spent 7/1/11 - 6/30/12</b>	<b># Assisted</b>
ADFAC	Down Payment Assist-ARRA	4,500.00	1
ADFAC	Yard Enhancement	12,000.00	14
ADFAC	Minor Home Repairs	25,926.00	21
ADFAC	Down Payment Assistance	500.00	1
ADFAC	Homeownership Counseling	1,000.00	2
Ridgeview	Transitional Housing	4,166.70	11
<b>TOTAL</b>		<b>\$48,092.70</b>	<b>50</b>

Kahla Gentry, Senior Planner is responsible for collecting the data, inputting the data into the HUD Integrated Disbursement and Information System (IDIS) and creating the CAPER.

Copies of the CAPER are available upon written request to:

City of Oak Ridge  
Community Development Department  
P.O. Box 1  
Oak Ridge, TN 37831-0001  
Kahla Gentry, Senior Planner  
[kgentry@cortn.org](mailto:kgentry@cortn.org)

or

Online at [www.oakridgetn.gov](http://www.oakridgetn.gov), on the Community Development Department webpage.

## **B. Expenditures**

### **All Activities**

The approved PY11/FY12 Annual Action Plan recommended the allocation of \$236,995.00 in new program year CDBG funds from entitlement grant B-11-MC-470010. Previous year's funding for Recovery Act funds (ARRA), ADFAC and the City's acquisition and clearance program, were continued during PY11/FY12. Listed below are the activities funded for this program year and a brief synopsis of the goals and accomplishments.

### **Interim Assistance**

- **Aid for Distressed Families of Appalachian Counties, Inc. (ADFAC) Yard Enhancement Project**

Project funded in the amount of \$12,000 to be utilized for residents that require assistance with code issues such as removal of debris from yards, painting and general cleanup.

**Goal:** 10 households

**Accomplishment:** 14 households (8 Low-Income & 6 Extremely Low-Income)

**Project Status:** Complete – Repair Fair event in June 2011 completely utilized funds with invoice received in August 2011.

### **Home Ownership**

- **ADFAC Down Payment Assistance ARRA**

Project funded in the amount of \$27,000 in PY09/FY10 to provide funds for low to moderate-income residents with down payment assistance not to exceed \$4,500 per homeowner. In PY09/FY10 \$9,000 was spent to assist two households. In PY10/FY11 \$13,500 was spent to assist three households. In PY11/FY12 the remaining \$4,500 was utilized to assist 1 household.

**Goal:** 6 households

**Accomplishment:** 6 households

**Project Status:** Complete

- **ADFAC Down Payment Assistance**

Project funded in the amount of \$10,000 in PY09/FY10 to provide funds for low to moderate-income residents with down payment assistance. \$500 was used to assist one household. Contract expired leaving \$9,500 in unspent funds.

**Goal:** 4 households

**Accomplishment:** 1 household

**Project Status:** Complete

- **ADFAC Homeownership Counseling**

Project funded in the amount of \$2,000 in PY09/FY10 to provide funds for homeownership counseling for ADFAC clients that receive down payment assistance. Two households received counseling in PY10/FY11 using \$1,000 of the available funding. The remaining funds were utilized in PY11/FY12 to assist two households.

**Goal:** 4 persons

**Accomplishment:** 4 persons

**Project Status:** Complete

### **Housing Rehabilitation**

- **ADFAC Minor Home Repair**

Project funded in the amount of \$36,000 to provide minor repairs, correcting code violations, to residences occupied by low and very low-income homeowners. From June 20 through July 1, 2011 ADFAC in partnership with REACH Workcamps provided repairs to 34 homes in Oak Ridge. REACH is a non-profit organization based in Colorado that offers quality work camp experiences for junior and senior high school students from across the country.

**GOAL:** 10 households

**Accomplishment:** 23 households (7 Low-Income & 16 Extremely Low-Income)  
**Project Status:** Complete

### Transitional Housing

- **Ridgeview Psychiatric Hospital and Center, Inc. (Ridgeview) Oak Ridge Transitional Housing Program**  
Project funded in the amount of \$25,000 to provide two housing units and a housing coordinator for homeless, mentally ill and/or dually diagnosed Oak Ridge citizens.  
**Goal:** 80% annual occupancy rate  
**Accomplishment:** 28 persons assisted with transitional housing services with an annual occupancy rate of 91% for the men's housing unit and 76% for the women's housing unit. Final invoices paid during PY11/FY12.  
**Project Status:** Complete

### City Programs

- **Scarboro Community Center (SSC) Expansion Project.** The provision of funding for the tenth year to pay for the construction and the debt associated with the City's bond issue to finance the expansion of the center, which was completed in November 2003. The budgeted amount for the debt payment was \$95,000.00 but due to low interest rates the actual amount paid during PY11/FY12 was \$75,121.66.
- **Project Status:** Ongoing through June 30, 2018
  
- **Code Enforcement** in the amount of \$63,000.00 to provide funds for employee and program costs associated with a city inspector to provide enforcement of municipal codes in CDBG eligible areas and programs.  
**Goal:** 200 inspections  
**Accomplishment:** The position was discontinued at the end of August 2011. \$15,385 was used for the code enforcement position and the remaining funds were reallocated to acquisition and clearance.
  
- **Grant Administration** in the amount of \$3,000.00 to be used for general program administration, project implementation, management of subrecipient agreements and all reporting requirements of the CDBG Entitlement Program. \$1,764.00 was spent.
  
- **Acquisition and Clearance** in the amount of \$32,000 was approved during PY09/FY10 and an additional \$23,187 was allocated in PY10/FY11. \$202,000 was allocated in PY11/FY12.  
**Goal:** 6 units  
**Accomplishment:** 0  
**Project Status:** Acquisition is on a voluntary basis. An agreement was not reached on the initial units selected. Three houses are now in the process of being purchased and removed.

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**GRANT B-09-MC-470010 Carry-over**

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		<b>ALLOCATED</b>	<b>DRAWN</b>
ADFAC	Down Payment Assistance	10,000.00	500.00
ADFAC	Home Ownership Counseling	2,000.00	2,000.00
COR	Acquisition and Demolition	32,000.00	00.0

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**GRANT B-09-MY-470010 Carry-over**

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<b>PROGRAM</b>		<b>ALLOCATED</b>	<b>DRAWN</b>
ADFAC	Down Payment Assistance (Recovery Act)	\$27,000.00	\$27,000.00

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**GRANT B-10-MC-470010 Carry-over**

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<b>PROGRAM</b>		<b>ALLOCATED</b>	<b>DRAWN</b>
ADFAC	Minor Home Repairs	\$36,000.00	\$36,000.00
ADFAC	Yard Enhancement	12,000.00	12,000.00
Ridgeview	Transitional Housing	25,000.00	25,000.00
COR	Acquisition and Clearance	23,187.00	0.00

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**GRANT B-11-MC-470010**

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<b>PROGRAM</b>		<b>ALLOCATED</b>	<b>DRAWN</b>
COR	Scarboro Community Center	\$95,000.00	\$75,121.66
COR	Code Enforcement	63,000.00	15,385.00
COR	Acquisition and Clearance	126,000.00	0.00
COR	Administration	3,000.00	1,764.00

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**Drawn Funds**

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Total Amount Drawn 12/30/11, Vouchers 5369766, 5369767	\$56,593.92
Total Amount Drawn 3/21/12, Voucher 5403115	\$11,769.44
Total Amount Drawn 5/1/2012, Voucher 5420796	\$72,000.00

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**TOTAL AMOUNT DRAWN JULY 1, 2011 THROUGH JUNE 30, 2012** **\$140,363.36**

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**Balance Available to Draw on 7/01/2012\*** **\$ 311,612.32**

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\*Amount is equal to the available amount to draw per IDIS C04PR01 report included in Part II, Section D of this document.

## **C. Program Requirements**

### **Management of Process**

The City of Oak Ridge is the lead agency and local jurisdiction responsible for overseeing and administering the funds of the city's CDBG entitlement program. The City is governed by a modified City Manager-Council form of government, with the governing body consisting of a seven member City Council, which elects one of its members as Mayor to serve as the ceremonial head of the City and presiding officer of the City Council. The City Manager and City Attorney are appointed by the City Council.

PY11/FY12 was the tenth year the City of Oak Ridge utilized a CDBG staff committee comprised of staff representatives from various departments along with the Senior Planner. The Committee for PY11/FY12 consisted of Susan Fallon, Public Works Department, Kathryn Baldwin, Director of Community Development; Matt Widner, Housing Specialist, Community Development Department, Athanasia Lewis, Community Development Specialist, Community Development Department and Ken Krushenski, City Attorney. Kahla Gentry, Senior Planner, Community Development Department was responsible for the coordination and documentation of the CDBG program and the preparation of all required reports.

The Oak Ridge City Council's Housing Committee was instrumental in the creation of the Highland View Redevelopment Area, including the Highland View Steering Committee and the establishment of the Highland View Redevelopment Advisory Board. Matt Widner, Housing Specialist, Community Development Department is the staff liaison for the Highland View Redevelopment Advisory Board.

The projects funded during PY11/FY12 were required to comply with the priorities, strategies and objectives in the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 for the period of July 1, 2011 through June 30, 2014. The city has utilized the expertise of subrecipients to implement many of the programs. The subrecipients and other non-profit organizations disseminate information through their boards, volunteers, the League of Women Voters, public/newspaper notices, and newspaper articles.

## **Citizen Participation Plan**

The City of Oak Ridge has continued to have citizen participation as a priority for the CDBG program. In addition to the City's reporting requirements to HUD, citizens are also informed through public notices, public hearings, staff attended meetings, City Council meetings, City Council work sessions and Fair Housing Month. The City's website ([www.oakridgetn.gov](http://www.oakridgetn.gov)) includes CDBG information on the Community Development Department webpage, with access to the CAPER, Annual Action Plan, Consolidated Plan and the Analysis of Impediments to Fair Housing. The city staff attempts to stay informed about programs funded through other sources, and makes every effort to inform other organizations of this information.

The PY11/FY12 Annual Action Plan was the first plan included in the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013. For the PY11/FY12 CDBG program there were three public hearings and a total of forty-five days for public comments. Following is a listing of the opportunities for citizen participation with the CDBG program during PY11/FY12.

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October 12, 2010	Public Hearing #1-Needs Assessment and Proposed Projects
September 28 <sup>th</sup> , October 5 <sup>th</sup> & 12 <sup>th</sup> , 2010	Consolidated Plan Public Hearings
April 1, 2011	30-Day Public Comment Period Begins for the PY2011/FY2012 Annual Action Plan
April 11, 2011	Public Hearing #2 – PY2011/FY2012 Annual Action Plan
April 30, 2011	30-Day Public Comment Period Ends for PY2011/FY2012 Annual Action Plan
May 9, 2011	City Council Approval of the PY2011/FY2012 Annual Action Plan
May 13, 2011	PY2011/FY2012 Annual Action Plan Submitted to HUD (45 Day Review Period)
July 1, 2011	PY11/FY12 Plan Year Begins
January 9, 2012	Public Hearing #3 – PY11/FY12 Amendment
September 7, 2012	15-Day Public Comment Period Begins for PY11/FY12 CAPER
September 14, 2012	CDBG Public Hearing #4 – PY11/FY12 CAPER
By September 30, 2012	PY11/FY12 CAPER Submitted to HUD

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## **Institutional Structure**

CDBG entitlement funds, Emergency Shelter Grant (ESG) set-aside funds and city general fund dollars are utilized to assist the City of Oak Ridge residents with the three national goals of the CDBG program to provide decent housing, create a suitable living environment and expand economic opportunities. Leadership begins with the City's elected officials with the approval of Annual Action Plan activities and contracts.

Kahla Gentry, Senior Planner, receives support and assistance in the Community Development Department for the preparation of all the required CDBG reports. This support also allows for the design and upkeep of a web page for the CDBG program located at [www.oakridgetn.gov](http://www.oakridgetn.gov), on the Community Development Department webpage.

During PY11/FY12, the City of Oak Ridge Community Development Department continued their work assisting residents of the Highland View Redevelopment Area with addressing the neighborhood's housing concerns as well as the neighborhood revitalization effort through the code enforcement activities of the Community Development Department.

The effective program delivery would not be possible, however, without the efforts of Federal, State and local partners. The City of Oak Ridge staff and officials rely on the area non-profit organizations, state and federal officials to provide insight into the needs of the residents. The non-profit organizations are vital partners for the delivery of services and programs for Oak Ridge residents. These organizations work well together, do not hesitate to seek guidance from each other, thus forming a valuable network of resources for the residents of Oak Ridge. The City's Senior Planner and City code enforcement inspectors are available to assist all service providers.

The Oak Ridge Ministerial Association is a Faith-Based Organization that provides assistance to Oak Ridge residents with homeless prevention activities. This organization partners with the volunteer chaplains of the City's police department to provide emergency motel, food and fuel vouchers to homeless persons traveling through Oak Ridge.

The Knoxville HUD office provides advice and assistance with statutory and regulatory requirements, technical assistance and training for the CDBG entitlement program for City of Oak Ridge staff and officials. The HUD office also helps with marketing and outreach efforts to promote community development and affordable housing for the region. The Tennessee Housing Development Agency provided advice and assistance with the statutory and regulatory requirements for the ESG program for the City of Oak Ridge staff and officials during the last year. The City of Oak Ridge also became a member of the Tennessee Valley Coalition to End Homelessness.

## **Fair Housing**

The City of Oak Ridge continues to abide by the Analysis of Impediments to Fair Housing study originally approved in June 1994, with updates in 2005 and 2011. The most recent 2011 update was approved by City Council May 9, 2011.

On April 21, 1969, the City of Oak Ridge adopted a Fair Housing Ordinance, which when adopted was one of the first of its kind in the State of Tennessee. The City of Oak Ridge continues to be committed to working with the public, private and nonprofit partners in the community to ensure fair housing choice for all residents. This commitment includes incorporating fair housing strategies into activities supported with CDBG entitlement funds.

Specific Fair Housing actions for PY11/FY12 include:

- Oak Ridge City Council declared by proclamation, April as Fair Housing Month
- A display notice for Fair Housing month placed in the local newspaper during April
- Kahla Gentry, Senior Planner, serves as the City of Oak Ridge Fair Housing and Equal Opportunity Liaison
- City Council continued to appoint citizens to the Board of Housing Code Appeals which is tasked with addressing any housing discrimination charges
- All CDBG subrecipients are required to promote and explain Fair Housing requirements with all of their clients
- City of Oak Ridge Community Development Department provided copies for each of the first grade classes in the City of Oak Ridge School District of "When Chocolate Milk Moved In" by Ken Harvey, a children's book with a non-discrimination theme.
- Community Development Department staff distributed Fair Housing Posters to retail establishments serving the Hispanic community.

## **Lead-Based Paint**

The City of Oak Ridge includes a detailed and strict requirement in the CDBG subrecipient agreements pertaining to the treatment of lead-based paint. The article of the subrecipient agreement specifies the Lead-Based Paint Poisoning Prevention Act and the HUD Lead-Based Paint Regulations. The City of Oak Ridge also verifies from the subrecipients that information concerning lead-based paint hazards is provided to their clients.

Rehabilitation projects by ADFAC are the most affected by the HUD ruling (24 CFR Part 35). ADFAC assumes that all units built prior to 1978 have lead-based paint, so all contractors must use safe work practices. Once the project is complete, each unit is required to be inspected and given clearance, utilizing HUD specified standards. ADFAC provides all of their client's detailed information regarding lead-based paint and its possible effects to children, elderly and others in the household.

## **Anti-Poverty Strategy**

The 2005-2009 American Community Survey of the US Census estimates that 4,126 (15.3%) of Oak Ridge residents, and 795 (11%) families were living in poverty. Poverty is defined as the condition of having insufficient resources or income. This is an increase from 2000 Census data showing 10.9% of Oak Ridge residents living in poverty and 8% of families living in poverty.

The City of Oak Ridge recognizes that it has little control or influence on the most critical factors related to poverty such as wages, family disruptions, health problems and mental illness, social responsibility and employment opportunities. The City's primary tools to address poverty are limited to tax policies, social service programs, housing assistance and economic development programs. When these are combined with the provision of life safety programs such as police and fire protection and the construction and maintenance of city streets, parks and utilities, they help create the kind of environment where citizens can concentrate on making a living.

Generally, the City, in conjunction with other public agencies and private organizations, continue to try to provide very low- and low-income households with various opportunities to gain the knowledge,

skills and motivation to become fully self-sufficient. Specifically, the City of Oak Ridge continues to pursue resources and innovative partnerships to support the development of affordable housing, rental assistance, homeless prevention, emergency food and shelter, counseling and health services and transportation all with the intent of providing the direction to build a community empowered to provide a good quality of life for all its citizens.

## **Housing**

The City of Oak Ridge is initiating a "Not in Our City" campaign to improve housing, decrease crime and make the city a better place to live and invest. Housing is a common thread among the issues to be addressed as part of the campaign. The City's housing is seen as being in decline and efforts are being made to reverse that decline. The "Not in Our City" campaign will involve Neighborhood Watch and church groups, the business community and residents, and City Council and city boards as well as city employees. In describing the campaign City Manager Mark S. Watson stated that "Public safety will be paramount in our approach, and an aggressive response will be taken by the city and its departments to ensure that the values of surrounding properties are protected and that people are assured of quality housing."

Utilizing a portion of the US Department of Housing and Urban Development – Economic Development Initiative (EDI) Special Project Grant (B-03-SP-TN-0736), the City contracted with Knoxville's Community Development Corporation (KCDC) for consultation to the City for the preparation of a redevelopment plan. As part of the plan development process, several meetings were held with stakeholders and government officials, including four public meetings. The redevelopment plan, Highland View Redevelopment Plan, was developed and received Oak Ridge City Council approval on May 17, 2004.

As part of the Highland View Neighborhood Redevelopment Plan, City Council established a steering committee of homeowners within the neighborhood to complete specific tasks. The Steering Committee completed the tasks listed below and the Highland View Redevelopment Advisory Board was established with the first board members in place by July 1, 2005.

- Compiled qualifications needed to be considered by Council to serve on an advisory board, which board is part of KCDC's recommendations as a method of encouraging community involvement in plan development decisions.
- Conducted a comprehensive review of state statute by clearly defining blight and creating a matrix chart for use by the advisory board and City staff for future plan implementation.
- Reviewed and made recommendations for possible amendments to the Oak Ridge Property Maintenance Code.
- Provided other recommendations related to the Highland View Redevelopment and Urban Renewal Plan.

Matt Widner, Housing Specialist in the Community Development Department is serving as the city staff liaison with the Highland View Redevelopment Advisory Board (HVRAB).

Residents of the City of Oak Ridge continue to be served by the Oak Ridge Housing Authority (ORHA) for public housing programs. The eight scattered sites of public housing are small and blend in well to the surrounding communities. The ORHA has administered the Section 8 voucher program in the City of Oak Ridge since 1978 and continues to assist families with this program.

ORHA remains committed to the concept of public housing as transitional, where families or individuals move in, up, and out through voluntary participation in the Family Self-Sufficiency (FSS) Program. The FSS Program continues to provide opportunities for residents to gain the capability to live, without public financial assistance. The ultimate goals of FSS participation are economic independence and homeownership.

## **Homeless**

As in the past, efforts have been made to provide affordable housing to the mental and developmentally disabled citizens. Ridgeview Psychiatric Hospital and Center provides the following

housing related services.

### **Supervised Residential**

The SR Program offers housing to adults who live with chronic and persistent mental illnesses. This program offers a support system of 24/7 care. Emphasis is placed on providing a therapeutic environment, with education and supervision of medication management, nutrition, daily living skills and recreational activities. Additionally, residents work closely with Residential Case Managers to identify strengths as well as weaknesses, as it refers to housing needs and placements. Residential CMs also assist the resident in advocacy endeavors with regards to medical intervention and housing placement.

### **Transitional Housing**

Transitional Housing offers housing to adults with a mental illness and who find themselves homeless. Programmatic goals are to re-educate the resident and to provide assistance and guidance towards recovery. The Transitional Coordinator provides direct assistance 40 hours per week. Participation in activities support groups/programs, vocational and/or educational pursuits is an expectation. The ultimate goal is to assist the resident towards successful independent living.

Emory Valley Center has a variety of residential options for developmentally disabled individuals with group homes in the Oak Ridge area, and supported living homes in Anderson and Morgan Counties with additional sites located in surrounding counties. Emory Valley Center provides supported living in small 1-3 person homes supported with staff 24 hours a day and housing in larger 6-10 person group homes supported with staff 24 hours a day.

This document includes information on the existing programs that provide supportive services to the homeless and persons threatened with involuntary displacement and at risk for homelessness. During PY11/FY12, the City of Oak Ridge committed a total of \$30,275.00 of ESG funds to ADFAC for homelessness prevention.

### **Chronic Homelessness**

The City of Oak Ridge addresses chronic homelessness by utilizing the tools available for homeless prevention activities. For the previous ten years, the City of Oak Ridge has emphasized homeless prevention activities with the city-funded Social Services Program, CDBG funded transitional housing units and the state set-aside funds of the Emergency Shelter Grant Program. The Oak Ridge Police Department Chaplain program has also served as an integral part of the homeless prevention activities. It must be noted that there is not an overnight homeless shelter located within the city limits of Oak Ridge, so that limits the number of persons seeking one-time shelter. By concentrating our resources on the homeless prevention activities to stabilize residents, the City of Oak Ridge does not seem to have residents that continue to be homeless.

Chronic homelessness within the city limits of Oak Ridge was reviewed as part of the preparation of the three-year CDBG Consolidated Plan 2011 – 2013.

### **Community Development**

The residents of Oak Ridge are very vocal and most needs are routinely conveyed to City staff and officials, many before the need has become critical to the health and welfare of the citizens. Most of the community development needs are addressed with CDBG funds and the City's Capital Improvement Program.

CDBG funds for a total of fifteen years have been committed to the Scarborough Community Center Expansion Project. PY10/FY11 was the ninth year of fifteen that CDBG funds were committed for the debt repayment of the expansion project.

The City of Oak Ridge is committed to working with the public, private and non-profit sectors in the area to help ensure that community development needs continue to be accomplished.

## **Non-Homeless Special Needs**

The City of Oak Ridge and partners continue to provide residents with special needs the facilities and resources that are requested and utilized. As the elderly population continues to increase, the demand for the facilities and resources will increase. A concerted effort by the City of Oak Ridge and area partners to fund facilities and resources to assist residents with special needs continues to be a priority. The City is currently evaluating the possible construction of a new senior center at the center's current location on Emory Valley Road.

## **D. Consolidated Plan Strategies and Objectives**

### **General Information**

A requirement of the Consolidated Plan process is the analysis of the housing and community development priority needs for the City of Oak Ridge and the development of priority strategies, objectives and performance measures to meet the needs. HUD also requires each CDBG entitlement recipient to develop strategies regarding specific issues.

The City of Oak Ridge will prepare three Annual Action Plans relative to the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013. Each Annual Action Plan will describe the activities for the coming program year to address the priority strategies of the City of Oak Ridge CDBG Consolidated Plan for 2011 – 2013. Additionally, each Consolidated Annual Performance and Evaluation Report (CAPER) will report the City's progress in addressing the strategies, objectives and actions of the three-year Consolidated Plan and the associated Annual Action Plan.

### **Strategies and Objectives**

Utilizing the data gathered in the preparation of the three-year consolidated plan, the City of Oak Ridge developed priority strategies, objectives and performance measurements to meet the needs described in the Housing, Homeless, Community Development and Non-Homeless Special Needs sections of the Consolidated Plan. The City of Oak Ridge has invested CDBG entitlement funds for the three-year period of July 1, 2008 through June 30, 2011 according to the following strategies. Each Annual Action Plan and CAPER includes a HUD Table 3 for each project that relates to the following strategies and objectives. The HUD Outcome Framework was implemented in the HUD Table 3 for projects included in the PY11/FY12 Annual Action Plan with results to be reported in the corresponding CAPER.

#### **Housing Strategy**

**Strategy:** Elimination of Blight or Deterioration. Promote Increased Homeownership and Preservation of Affordable Housing.

#### **Objectives:**

1. Remove dilapidated housing
2. Continue code enforcement to address property maintenance issues.
3. Provide assistance to extremely low, low and moderate-income homeowners for housing rehabilitation.
2. Provide assistance to extremely low, low and moderate-income residents for the maintenance of their property.
3. Support housing counseling services for low and moderate-income residents.
4. Support affordable housing opportunities for first-time homebuyers.
5. Support affordable housing opportunities for extremely low and low-income renters.

During PY11/FY12 CDBG funds were used to provide housing repairs and property maintenance to 37 households (22 Extremely Low-Income and 15 Low-Income); housing counseling was provided to 2 households; down payment assistance was provided to 1 household. Also in 2012, ADFAC began construction on a new affordable home on a lot acquired with Neighborhood Stabilization Funds.

#### **Homeless Strategy**

**Strategy:** Help Homeless Persons and Persons At-Risk of Becoming Homeless Obtain Affordable Housing

#### **Objectives:**

1. Support to organizations to provide transitional housing space for the homeless.
2. Support the operations of transitional housing providers.
3. Support case management, housing counseling and job training for homeless individuals and families.
4. Encourage the various homeless organizations to continue to coordinate their efforts and develop appropriate data.

During the three year period covered by the 2008 – 2011 Consolidated Plan, CDBG funds were used to provide transitional housing to 140 individuals through support to Ridgeview for their transitional housing program. ESG funds and General Funds are used to supplement funding for ADFAC' s social services program to help prevent homelessness.

**Special Populations Strategy**

**Strategy:** Assist in the Provision of Housing Options for Persons with Special Needs including the Elderly

**Objectives:**

1. Provide assistance for accessibility alterations for existing owner-occupied housing.
2. Provide assistance to special needs (including the elderly) residents with the maintenance of their property.
3. Support public facilities for persons with special needs including the elderly.

During PY11/FY12 CDBG funds were used to provide funding for accessibility alterations for existing owner-occupied housing and to provide assistance to elderly and/or disabled homeowners with maintenance of their property.

**Community Development Strategy**

**Strategy:** Improve the Safety and Livability of Neighborhoods

**Objectives:**

1. Provide financial assistance for the improvement of public facilities.
2. Provide code enforcement activities to address property maintenance issues, especially in the priority neighborhood and CDBG target areas.
3. Support infrastructure improvements that provide safety, accessibility and connectivity.

During PY11/FY12 CDBG funds were used for Scarboro Community Center debt repayment, and salary for a code enforcement inspector assigned to the Highland View neighborhood and the CDBG target areas.

## II. ANNUAL PERFORMANCE

### A. Resources Made Available

#### PY 09/FY10 Carry-over: Home Ownership – ADFAC

##### HUD Table 3

##### Annual Action Plan Listing of Projects

**Applicants Name:** Aid to Distressed Families of Appalachian Counties, Inc. (ADFAC)

**Priority Need:** Housing

**Project Title:** Down Payment Assistance

**Project Description:** Provide funds for low to moderate-income residents within the city limits of Oak Ridge with down payment assistance not to exceed \$2,500 per homeowner, when purchasing their home.

**Location:** Citywide

**Funding Sources:** **CDBG:** \$ 10,000.00 ESG: N/A HOME: N/A HOPWA: N/A  
 Non-CDBG: \$ 30,000.00 (Subrecipient Matching)  
 Total: \$ 40,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 1:** Availability/Accessibility

<b>National CDBG Strategies</b> Anti-Poverty, Fair Housing, Lead-Based Paint Hazard, Monitoring	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons	<b>HUD Matrix Code</b> 13-Direct Homeownership Assistance	<b>CDBG Citation</b> 570.201 (n)
<b>Project ID</b> 2009 – 5	<b>Type of Recipient</b> Subrecipient Private 570.500 (C)	<b>Start Date</b> 7/1/2009	<b>Completion Date</b> 12/31/2011
<b>Performance Indicator</b> # of households assisted	<b>Proposed Annual Units</b> 4 households	<b>IDIS Activity #</b> 195	<b>Units Upon Completion</b> 1

#### Annual Action Plan Performance Measurement ADFAC – Down Payment Assistance

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Decent Housing	<b>Housing:</b> Promote Increased Homeownership and Preservation of Affordable Housing	H-4 Support affordable housing opportunities for 1 <sup>st</sup> time homebuyers	2009: \$10,000 Down payment assistance up to \$2,500 for ADFAC clients within the city limits of Oak Ridge.	Annual Action Plan: <b>4 Units</b> Households assisted	Annual Action Plan: <b>Units</b> <b>1 (Contract extended to 12/31/11)</b>

The primary purpose of the project is to help:

The Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**PY09/FY10 Carry-over: Home Ownership – ADFAC**  
**HUD Table 3**  
**Annual Action Plan Listing of Projects**

**Applicants Name:** Aid to Distressed Families of Appalachian Counties, Inc. (ADFAC)

**Priority Need:** Housing

**Project Title:** Homeownership Counseling Services

**Project Description:** Provide funds for homeownership counseling services for ADFAC clients that receive CDBG funds for Down Payment Assistance. Certified counselors will provide the counseling services. This project is subject to the HUD Public Services Cap (15% of current entitlement amount).

**Location:** Citywide

**Funding Sources:** **CDBG: \$ 2,000.00**    **ESG: N/A**    **HOME: N/A**    **HOPWA: N/A**  
 Non-CDBG:                    \$ 1,000.00 (Subrecipient Matching)  
 Total:                            \$ 3,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 1:** Availability/Accessibility

<b>National CDBG Strategies</b> Anti-Poverty, Fair Housing, Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons	<b>HUD Matrix Code</b> 05-Public Services (General)	<b>CDBG Citation</b> 570.201 (e)
<b>Project ID</b> 2009 – 6	<b>Type of Recipient</b> Subrecipient Private 570.500 (c)	<b>Start Date</b> 7/1/2009	<b>Completion Date</b> 12/31/2011
<b>Performance Indicator</b> # of persons assisted	<b>Proposed Annual Units</b> 4 persons	<b>IDIS Activity #</b> 192	<b>Units Upon Completion</b> 5 persons

**Action Plan Performance Measurement**  
**ADFAC– Homeownership Counseling Services**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Decent Housing	Housing: Promote Increased Homeownership and Preservation of Affordable Housing	H-3 Support housing counseling services for low and moderate-income residents.	2009: \$2,000 Homeownership counseling services ADFAC clients that receive down payment assistance from CDBG funds.	Annual Action Plan: 4 Units	Annual Action Plan: Units 5 (Contract extended to 12/31/11)
		H-4 Support affordable housing opportunities for first-time homebuyers.			
		H-5 Support affordable housing opportunities for low-income renters.			

The primary purpose of the project is to help:

- The Homeless    Persons with HIV/AIDS    Persons with Disabilities    Public Housing Needs

**PY09/FY10 Carry-over: Eliminating Blight  
HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Clearance and Demolition of Property

**Priority Need:** Community Development

**Project Title:** Acquisition & Clearance for Residential Redevelopment

**Project Description:** Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment.

**Location:** CDBG Target Areas

**Funding Sources:** CDBG: \$32,000.00    ESG: N/A    HOME: N/A    HOPWA: N/A  
Non-CDBG: \$ 0.00  
Total: \$32,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Preventing or eliminating slums or blight LMA	<b>HUD Matrix Code</b> 04	<b>CDBG Citation</b> 570.201 (d)
<b>Project ID</b> 2009 – 14	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 3/1/2010	<b>End Date</b> 6/30/2012
<b>Performance Indicator</b> # of properties acquired and cleared	<b>Proposed Annual Units</b> 1	<b>IDIS Activity #</b> 202	<b>Units Upon Completion Underway</b>

**Consolidated Plan Performance Measurement  
COR – Clearance and Demolition of Property**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD</b> Remove blighted structure in CDBG target area.	<b>2009: \$32,000</b> Acquisition and demolition of blighted structure.	<b>Consolidated Plan: 1 Unit</b>	<b>Consolidated Plan: Unit Underway</b>

**Annual Action Plan Performance Measurement  
COR – Acquisition and Clearance**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues, especially in priority neighborhood and CDBG target areas.	<b>2010:</b> Acquire and clear vacant blighted property	<b>Annual Action Plan: 1 unit</b>	<b>Annual Action Plan: Units Underway</b>

The primary purpose of the project is to help:

- The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**ARRA Home Ownership - ADFAC**  
**HUD Table 3**  
**Annual Action Plan Listing of Projects**

**Applicants Name:** Aid to Distressed Families of Appalachian Counties, Inc. (ADFAC)

**Consolidated Plan Priority:** Highland View Redevelopment Area

**Priority Need:** Housing

**Project Title:** Down Payment Assistance (ARRA)

**Project Description:** Provide funds for low to moderate-income residents within the city limits of Oak Ridge, including one within the HVRA, with down payment assistance not to exceed \$4,500 per homeowner, when purchasing their home.

**Location:** Citywide

**Funding Sources:** CDBG: \$ 27,000.00    ESG: N/A    HOME: N/A    HOPWA: N/A  
 Non-CDBG: \$ 0.00  
 Total: \$ 27,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 1:** Availability/Accessibility

<b>National CDBG Strategies</b> Anti-Poverty, Fair Housing, Lead-Based Paint Hazard, Monitoring	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons	<b>HUD Matrix Code</b> 13-Direct Homeownership Assistance	<b>CDBG Citation</b> 570.201 (n)
<b>Project ID</b> 2009 – 11	<b>Type of Recipient</b> Subrecipient Private 570.500 (C)	<b>Start Date</b> 7/1/2009	<b>Completion Date</b> 12/31/2011
<b>Performance Indicator</b> # of households assisted	<b>Proposed Annual Units</b> 6 households	<b>IDIS Activity #</b> 191	<b>Units Upon Completion</b> 6 households

**Consolidated Plan Performance Measurement**

**ADFAC – Down Payment Assistance**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide Decent Housing	Housing: Promote Increased Homeownership and Preservation of Affordable Housing	H-HV Provide financial assistance for residents of the Highland View Redevelopment Area for housing projects.	2009: \$10,000 Down payment assistance up to \$4,500 for six ADFAC clients residing within the city limits of Oak Ridge with one within HVRA	<b>Consolidated Plan: 6 Units</b>	<b>Consolidated Plan: Unit</b> 2 in 2009 4 in 2011

The primary purpose of the project is to help:

- The Homeless     Persons with HIV/AIDS     Persons with Disabilities     Public Housing Needs

**PY10/FY11 Programs Carry-Over**

**Program 1: Acquisition and Clearance  
HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Clearance and Demolition of Property

**Priority Need:** Community Development

**Project Title:** Acquisition & Clearance for Residential Redevelopment

**Project Description:** Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared.

**Location:** CDBG Target Areas

**Funding Sources:** **CDBG:** \$23,187.00    ESG: N/A    HOME: N/A    HOPWA: N/A  
Non-CDBG: \$ 0.00  
Total: \$23,187.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Preventing or eliminating slums or blight LMA	<b>HUD Matrix Code</b> 04	<b>CDBG Citation</b> 570.201 (d)
<b>Project ID</b> 2010 – 3	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2010	<b>End Date</b> 6/30/2012
<b>Performance Indicator</b> # of properties acquired and cleared	<b>Proposed Annual Units</b> 1	<b>IDIS Activity #</b> 205	<b>Units Upon Completion</b>

**Consolidated Plan Performance Measurement  
COR – Code Enforcement**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	CD Remove blighted structure in CDBG target area.	2010: \$23,187 Acquisition and demolition of blighted structure.	<b>Consolidated Plan:</b> 1 Unit	<b>Consolidated Plan:</b> Unit 0 (carried over into 2012)

**Annual Action Plan Performance Measurement  
COR – Acquisition and Clearance**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues, especially in priority neighborhood and CDBG target areas.	<b>2010:</b> Acquire and clear vacant blighted property	<b>Annual Action Plan: 1 unit</b>	<b>Annual Action Plan: Units 0</b>

The primary purpose of the project is to help:

- The Homeless   Persons with HIV/AIDS   Persons with Disabilities   Public Housing Needs

**Program 2: Minor Home Rehabilitation - ADFAC**

**HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** Aid for Distressed Families of Appalachian Counties, Inc. (ADFAC)

**Priority Need:** Housing, Special Populations and Community Development

**Project Title:** Minor Home Rehabilitation

**Project Description:** Provide funds for the minor repairs, correcting code violations, to residences occupied by very low and low-income homeowners. ADFAC to receive 15% of project funding for administrative costs.

**Location:** Citywide

**Funding Sources:** CDBG: **\$36,000.00**    ESG: N/A    HOME: N/A    HOPWA: N/A  
 Non-CDBG:                      \$14,000.00 (Subrecipient Matching)  
 Total:                              \$50,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 2:** Decent Housing

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Anti-Poverty, Fair Housing, Lead-Based Paint Hazards and Monitoring	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons; Addressing slums or blight	<b>HUD Matrix Code</b> 14A-Rehab: Single-Unit Residential	<b>CDBG Citation</b> 570.202 (a) (1)
<b>Project ID</b> 2010 – 4	<b>Type of Recipient</b> Subrecipient Private 570.500 ( C )	<b>Start Date</b> 7/1/2010	<b>Completion Date</b> 12/31/2011
<b>Performance Indicator</b> # of households assisted	<b>Proposed Annual Units</b> 10 households	<b>IDIS Activity #</b> 206	<b>Units Upon Completion</b> 23

**Consolidated Plan Performance Measurement  
ADFAC – Minor Home Rehabilitation Project**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide Decent Housing	Housing: Promote Increased Homeownership and Preservation of Affordable Housing	HV Provide financial assistance for residents' housing projects.	2010: \$36,000 Home rehabilitation projects for Oak Ridge residents.	Consolidated Plan: 10 Units	Consolidated Plan: Units 23 (Contract extended until 12/31/11)

**Annual Action Plan Performance Measurement  
ADFAC – Minor Home Rehabilitation Project**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Decent Housing	<b>Housing:</b> Promote Increased Homeownership and Preservation of Affordable Housing	<b>H-1</b> Provide assistance to homeowners for housing rehabilitation.	2010: Provide funding and services for minor home rehabilitation projects for low-income homeowners in Oak Ridge.	Annual Action Plan: 10 Units	Annual Action Plan: Units 23
Provide Decent Housing	<b>Special Populations:</b> Assist in the Provision of Housing Options for Persons with Special Needs including the Elderly.	<b>SP-2</b> Provide assistance to special needs residents with the maintenance of their property.			
Provide Decent Housing	<b>Community Development</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues in the CDBG Target areas.			

The primary purpose of the project is to help:

- The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Program 5: Interim Assistance – ADFAC**  
**HUD Table 3**  
**Annual Action Plan Listing of Projects**

**Applicants Name:** Aid for Distressed Families of Appalachian Counties, Inc. (ADFAC)

**Priority Need:** Housing, Special Populations and Community Development

**Project Title:** Yard Enhancement

**Project Description:** Provide funds to be utilized for residents that require assistance with code issues such as removal of debris from yards, painting and general cleanup. ADFAC to receive 15% of project funding for administrative costs.

**Location:** Citywide

**Funding Sources:** CDBG: **\$12,000.00** ESG: N/A HOME: N/A HOPWA: N/A  
 Non-CDBG: \$12,000.00 (Subrecipient Matching)  
 Total: **\$24,000.00**

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 2:** Decent Housing

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Anti-Poverty and Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons; Addressing slums or blight	<b>HUD Matrix Code</b> 06-Interim Assistance	<b>CDBG Citation</b> 570.201(F)
<b>Project ID</b> 2010 – 5	<b>Type of Recipient</b> Subrecipient Private 570.500 ( C )	<b>Start Date</b> 7/1/2010	<b>Completion Date</b> 12/31/2011
<b>Performance Indicator</b> # of households assisted	<b>Proposed Annual Units</b> 10 households	<b>IDIS Activity #</b> 207	<b>Units Upon Completion</b> <b>14</b>

**Consolidated Plan Performance Measurement**  
**ADFAC – Yard Enhancement Project**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide Decent Housing	<b>Housing:</b> Promote Increased Homeownership and Preservation of Affordable Housing	H-HV Provide financial assistance for residents of the Highland View Redevelopment Area for housing projects.	2010: \$12,000 Yard enhancement project for Oak Ridge residents with priority given to those within HVRA and CDBG Target Areas	<b>Consolidated Plan:</b> <b>10 Units</b>	<b>Consolidated Plan:</b> <b>14 (Contract extended until 12/31/11)</b>

**Annual Action Plan Performance Measurement  
ADFAC – Yard Enhancement Project**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Decent Housing	<b>Housing:</b> Promote Increased Homeownership and Preservation of Affordable Housing	<b>H-2</b> Provide assistance to residents for the maintenance of their property.	<b>2010:</b> Provide funding and services for yard enhancement project for Oak Ridge residents with priority given to those in HVRA and CDBG Target Areas	<b>Annual Action Plan:</b> 10 Units	<b>Annual Action Plan:</b> 14
Provide Decent Housing	<b>Special Populations:</b> Assist in the Provision of Housing Options for Persons with Special Needs including the Elderly.	<b>SP-2</b> Provide assistance to special needs residents with the maintenance of their property.			
Provide Decent Housing	<b>Community Development</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues in the CDBG Target areas.			

The primary purpose of the project is to help:

- The Homeless    Persons with HIV/AIDS    Persons with Disabilities    Public Housing Need

**PY11/FY12 Programs**

**Program 1: Public Facilities – Scarborough Community Center**

**HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Debt Repayment (SCC)

**Priority Need:** Community Development

**Project Title:** Debt Repayment-Scarboro Community Center Expansion Project

**Project Description:** Provision of the tenth of fifteen installments for the City's debt repayment for the Scarborough Community Center Expansion Project.

**Location:** 148 Carver Avenue Oak Ridge, TN  
Scarboro Community Center is located in one of the CDBG Target Areas.

**Funding Sources:** CDBG: \$ 95,000.00 ESG: N/A HOME: N/A HOPWA: N/A  
Non-CDBG: \$175,778.00 (COR Operational Budget for SCC for FY2011)  
Total: \$270,778.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategy</b> Anti-Poverty	<b>CDBG National Objective</b> Benefiting Low-and moderate-income persons	<b>HUD Matrix Code</b> 03-Public Facilities & Improvements	<b>CDBG Citation</b> 570.201 (C)
<b>Project ID</b> 2011 – 1	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2011	<b>End Date</b> 6/30/2012
<b>Performance Indicator</b> # of persons utilizing facility and programs	<b>Proposed Annual Units</b> 34,000 visits/year	<b>IDIS Activity #</b> 122	<b>Units Upon Completion</b> 30,500 visits year (estimated)

**Consolidated Plan Performance Measurement  
COR – Debt Repayment for Scarborough Community Center Expansion Project**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-SCC</b> Provide financial assistance for the improvement of public facilities.	<b>2011: \$95,000</b> Year 10 of 15 for SCC debt payment	<b>Consolidated Plan:</b> <b>1 Unit</b>	<b>Consolidated Plan:</b> <b>1 Unit</b> <b>\$75,121.66</b>

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Program 2: Code Enforcement – Inspector**  
**HUD Table 3**  
**Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Code Enforcement (CE)

**Priority Need:** Housing and Community Development

**Project Title:** Code Enforcement

**Project Description:** Provide funds for employee and program costs associated with a city inspector to provide enforcement of municipal codes in CDBG eligible areas and programs.

**Location:** Citywide – primarily in CDBG Target Areas

**Funding Sources:** CDBG: **\$63,000.00**    ESG: N/A    HOME: N/A    HOPWA: N/A  
 Non-CDBG:                    \$    0.00  
 Total:                            \$63,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Monitoring, Fair Housing, Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Benefiting low- and moderate-income persons, Preventing or eliminating slums or blight	<b>HUD Matrix Code</b> 15-Code Enforcement	<b>CDBG Citation</b> 570.202 (C)
<b>Project ID</b> 2011 – 2	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2011	<b>End Date</b> 8/31/2011
<b>Performance Indicator</b> # of households assisted	<b>Proposed Annual Units</b> 300 households	<b>IDIS Activity #</b> 211	<b>Units Upon Completion</b> 106

**Consolidated Plan Performance Measurement**  
**COR – Code Enforcement**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-CE</b> Provide code enforcement activities to address property maintenance issues in the CDBG Target areas.	<b>2011: \$63,000</b> Costs for a Code Enforcement services.	<b>Consolidated Plan: 1 Unit</b>	<b>Consolidated Plan: 1 Unit \$15,385.00 Position discontinued</b>

**Annual Action Plan Performance Measurement  
COR – Code Enforcement**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Decent Housing	<b>Housing:</b> Promote Increased Homeownership and Preservation of Affordable Housing	<b>H-2</b> Provide assistance to residents for the maintenance of their property.	<b>2011:</b> Provide assistance to households and subrecipients. Submit information on biweekly time reports and monthly activity reports.	<b>Annual Action Plan: 200 Units</b>	<b>Annual Action Plan: 106</b>
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>HUD National Monitoring</b>	<b>2011:</b> Assistance with CDBG program monitoring.		
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>HUD National Lead-Based Paint Hazards</b>	<b>2011:</b> Maintained certification as an EPA Lead Risk Assessor and EPA Model Lead Abatement Contractor/Supervisor and provide assistance to subrecipients.		
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>HUD National Fair Housing</b>	<b>2010:</b> Assist citizens with Fair Housing issues as required.		

The primary purpose of the project is to help:

- The Homeless  Persons with HIV/AIDS  Persons with Disabilities  Public Housing Needs

**Program 3: Acquisition and Clearance**  
**HUD Table 3**  
**Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Consolidated Plan Priority:** Clearance and Demolition of Property

**Priority Need:** Community Development

**Project Title:** Acquisition & Clearance for Residential Redevelopment

**Project Description:** Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared.

**Location:** CDBG Target Areas

**Funding Sources:** **CDBG:** **\$202,000.00** ESG: N/A HOME: N/A HOPWA: N/A  
 Non-CDBG: \$ 0.00  
 Total: \$ 202,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

<b>National CDBG Strategies</b> Lead-Based Paint Hazards	<b>CDBG National Objectives</b> Preventing or eliminating slums or blight LMA	<b>HUD Matrix Code</b> 04	<b>CDBG Citation</b> 570.201 (d)
<b>Project ID</b> 2011 – 3	<b>Type of Recipient</b> Local Government	<b>Start Date</b> 7/1/2011	<b>End Date</b> 6/30/2012
<b>Performance Indicator</b> # of properties acquired and cleared	<b>Proposed Annual Units</b> 5	<b>IDIS Activity #</b> 212	<b>Units Upon Completion</b>

**Consolidated Plan Performance Measurement**  
**COR – Code Enforcement**

<b>National Consolidated Plan Goal</b>	<b>Oak Ridge Consolidated Plan Strategy</b>	<b>Objectives</b>	<b>Proposed Actions</b>	<b>Accomplishment Data by CDBG Program Year</b>	
				<b>Proposed</b>	<b>Actual</b>
Provide a Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD</b> Remove blighted structure in CDBG target area.	<b>2011: \$202,000</b> Acquisition and demolition of blighted structure.	<b>Consolidated Plan:</b> <b>5 Unit</b>	<b>Consolidated Plan:</b> <b>Unit</b> <b>0 (carried over into 2012/2013)</b>

**Annual Action Plan Performance Measurement  
COR – Acquisition and Clearance**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide Suitable Living Environment	<b>Community Development:</b> Improve the Safety and Livability of Neighborhoods	<b>CD-2</b> Provide code enforcement activities to address property maintenance issues, especially in priority neighborhood and CDBG target areas.	<b>2011:</b> Acquire and clear vacant blighted property	<b>Annual Action Plan: 5 unit</b>	<b>Annual Action Plan: Units 0</b>

The primary purpose of the project is to help:

- The Homeless  
 Persons with HIV/AIDS  
 Persons with Disabilities  
 Public Housing Needs

**Program 4: Grant Administration  
HUD Table 3  
Annual Action Plan Listing of Projects**

**Applicants Name:** City of Oak Ridge (COR)

**Priority Need:** Planning/Administration

**Project Title:** CDBG Program Administration

**Project Description:** Provide funds to be used for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.

**Location:** N/A

**Funding Sources:** CDBG: **\$ 3,000.00** ESG: N/A HOME: N/A HOPWA: N/A  
\$73,000.00 COR  
Total: \$76,000.00

**HUD Program Outcome per 2005 Outcome Framework:**

**Objective 1:** Suitable Living Environment

**Outcome 3:** Sustainability

National CDBG Strategies Monitoring and Fair Housing	CDBG National Objectives Benefiting low- and moderate-income persons	HUD Matrix Code 21A-General Program Administration	CDBG Citation 570.206
Project ID 2010 – 8	Type of Recipient Local Government	Start Date 7/1/2011	Completion Date 6/30/2012
Performance Indicator HUD Monitoring Letters and Reports	Proposed Annual Units 1 Person	IDIS Activity # 213	Units Upon Completion 1

**Annual Action Plan Performance Measurement  
COR – CDBG Program Administration**

National Consolidated Plan Goal	Oak Ridge Consolidated Plan Strategy	Objectives	Proposed Actions	Accomplishment Data by CDBG Program Year	
				Proposed	Actual
Provide a Suitable Living Environment	Community Development: Improve the Safety and Livability of Neighborhoods	HUD National Monitoring	2011: Monitoring of CDBG program as required including submitting reports to HUD in a timely manner.	Annual Action Plan: 2 Units Number of CDBG projects for PY2011/FY2012	Annual Action Plan: Units 2
Provide a Suitable Living Environment	Community Development: Improve the Safety and Livability of Neighborhoods	HUD National Fair Housing	2011: Submit necessary information for City Council Proclamation of Fair Housing Month, Utility Bill Message and Newspaper Notice.	Annual Action Plan: 3 Units Number of Fair Housing Initiatives	Annual Action Plan: Units 4 Proclamation School Books Newspaper Notice Fair Housing Posters

The primary purpose of the project is to help:

The Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

## Other Programs

The programs listed below address strategies established in the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013. These programs do not receive CDBG Entitlement Funds.

**Program:** City Social Services (City General Fund)

**Funding Source:** City of Oak Ridge General Fund

**Budgeted Funds FY12:** \$142,240

**Actual Funds Received FY 12:** \$142,240:

**Grantee:** Aid to Distressed Families in Anderson County (ADFAC)

**Local Leverage:** Contributions of goods and services

**Geographic Distribution:** Citywide

**Actual Investment Pattern v. Planned:** Funds are committed as planned.

**Strategy:** Homeless

**Comments:** Funds were used to assist very low-income city residents threatened with displacement with rent, utilities, and \$31,500 for administration of the program by ADFAC. This program aids in homeless prevention.

City of Oak Ridge FY11	Eligibility Interviews	Utility	Rent	Housing	Total
Persons	695	548	90	2	640
Funding	N/A	\$83,568.72	\$24,188.70	\$742.58	\$108,500

€

City of Oak Ridge FY12	Eligibility Interviews	Utility	Rent	Housing	Total
Persons	596	421	112	2	535
Funding	N/A	\$79,077.82	\$30,919.60	\$742.58	\$110,740.00

**Program:** Emergency Shelter Grant Program (ESG)

**Funding Source:** State of Tennessee, Tennessee Housing Development Agency (THDA)

**Anticipated Funds FY12:** \$33,630.00

**Actual Funds Received FY 12:** \$33,630.00

**Grantee:** City of Oak Ridge (COR)

**COR Subrecipient:** Aid to Distressed Families in Anderson County (ADFAC)

**Local Leverage:** United Way, Foundations and Donations

**Matching Contributions:** Dollar for dollar matching by the subrecipient is required. The actual amount of matching funds by ADFAC was \$79,876.18 far exceeding the required matching funds of \$33,630.00.

**Geographic Distribution:** Citywide

**Actual Investment Pattern v. Planned:** Funds are committed as planned.

**Strategy:** Homeless

**Comments:** Funds in the amount of \$737.00 are utilized for grant administration by the City of Oak Ridge for this program. All other funds were used for Homeless Prevention. Through the ESG program ADFAC offered assistance to individuals and families who have had an emergency situation resulting in a crisis that might cause them to lose their residence. ADFAC gave in-depth counseling services and helped with emergency food as well as referral for physical and mental health and substance abuse services.

White, Non-Hispanic	767
White, Hispanic	35
Black, Non-Hispanic	260
Other	16
<b>Total Number of Persons Benefiting from Program</b>	<b>1,078</b>

**Program:** Economic Development Initiative (EDI)

**Funding Source:** United States Department of Housing & Urban Development

**Funds Approved FY10:** \$237,500

**Grantee:** City of Oak Ridge

**COR Subrecipient:** None at this time

**Matching Contributions:** None

**Geographic Distribution:** Highland View Neighborhood

**Strategy:** Housing

**Comments:** Proposed use of funds is for acquisition and demolition of blighted properties. \$32,043.96 has been used for appraisals, title search and acquisition. This will be a multi-year project.

## **B. IDIS Reports**

Please review the following reports from the IDIS system.

- C04PR03
- C04PR06
- C04PR23
- C04PR26
- C04PR51
- C04PR83
- C04PR84



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG-R Activity Summary Report (GPR) for Program Year 2011  
OAK RIDGE

Date: 25-Jul-2012  
Time: 16:08  
Page: 1

PGM Year: 2009

Project: 0001 - ADFAC - Home Owner Occupied Housing Rehabilitation ARRA

IDIS Activity: 190 - ADFAC - Home Owner Occupied Housing Rehabilitation ARRA

Status: Completed 6/5/2012 12:00:00 AM

Location: Address Suppressed

Objective: Provide decent affordable housing  
Outcome: Sustainability  
Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 02/23/2010

**Financing**

Funded Amount: 40,000.00

Drawn Thru Program Year: 40,000.00

Drawn In Program Year: 0.00

Description:  
Provide funds for major and or minor repairs, correcting code violations, to residences occupied by very low and low-income homeowners living within the city limits of Oak Ridge. ADFAC to receive 15% of project funding for administrative costs.

**Proposed Accomplishments**

Housing Units : 11

**Actual Accomplishments**

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

Income Category:

Income Category	Owner	Renter	Total
Extremely Low	8	0	8
Low Mod	3	0	3
Moderate	0	0	0
Non Low Moderate	0	0	0
Total	11	0	11
Percent Low/Mod	100.0%		100.0%

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	10	0	0	0	10	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	11	0	0	0	11	0	0	0
Female-headed Households:	8		0		8			

Person

**Annual Accomplishments**      **Accomplishment Narrative**

Year      # Benefiting      Provided repairs for 11 households  
 2009      11

**PGM Year:**      2009  
**Project:**      0002 - ADFAC - Down Payment Assistance ARRA  
**IDIS Activity:**      191 - ADFAC - Down Payment Assistance ARRA

**Status:**      Completed 6/5/2012 12:00:00 AM  
**Location:**      City of Oak Ridge P.O. Box 1 Oak Ridge, TN 37831

**Objective:**      Provide decent affordable housing  
**Outcome:**      Availability/accessibility  
**Matrix Code:**      Direct Homeownership Assistance  
**Description:**      (13)

**National Objective:**      LMH

**Initial Funding Date:**      02/23/2010  
**Financing**  
 Funded Amount:      27,000.00  
 Drawn Thru Program Year:      27,000.00  
 Drawn In Program Year:      4,500.00

**Proposed Accomplishments**  
 Households (General) : 6

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	5	0	0	0	5	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	3		0		3			

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low	5	0	5	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0

PR03 - OAK RIDGE

Total 6 0 6 0  
 Percent Low/Mod 100.0% 100.0%

**Annual Accomplishments**      **Accomplishment Narrative**

Year # Benefiting 2009 6  
 Two extremely low-income beneficiaries have received down-payment assistance received assistance in 2009 and 3 extremely low-income and one low-income beneficiaries received assistance in 2011.

PGM Year: 2009  
 Project: 0003 - ADFAC - Homeownership Counseling Services ARRA

IDIS Activity: 192 - ADFAC - Homeownership Counseling Services ARRA

Status: Completed 6/5/2012 12:00:00 AM  
 Location: City of Oak Ridge P.O. Box 1 Oak Ridge, TN 37831

Objective: Provide decent affordable housing  
 Outcome: Availability/accessibility  
 Matrix Code: Public Services (General) (05)      National Objective: LMC

Initial Funding Date: 02/23/2010

**Financing**

Funded Amount: 1,498.00  
 Drawn Thru Program Year: 1,498.00  
 Drawn In Program Year: 0.00

**Description:**  
 Provide funds for homeownership counseling services for ADFAC clients that receive CDBG funds for Down Payment Assistance.  
 The counseling services will be provided by certified counselors.  
 This project is subject to the HUD Public Services Cap (15% of current entitlement amount).

**Proposed Accomplishments**

People (General) : 6

**Actual Accomplishments**

Number assisted:

White: 0  
 Black/African American: 0  
 Asian: 0  
 American Indian/Alaskan Native: 0  
 Native Hawaiian/Other Pacific Islander: 0  
 American Indian/Alaskan Native & White: 0  
 Asian White: 0  
 Black/African American & White: 0  
 American Indian/Alaskan Native & Black/African American: 0  
 Other multi-racial: 0  
 Asian/Pacific Islander: 0  
 Hispanic: 0  
**Total:** 0  
 Female-headed Households: 0

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>

Income Category:

Owner    Renter    Total    Person

Extremely Low	0	0	0	6
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	6
Percent Low/Mod				100.0%

**Annual Accomplishments**  
 Year 2010 # Benefiting 4

**Accomplishment Narrative**  
 Four extremely low income persons received housing counseling

Total Funded Amount: \$68,498.00  
 Total Drawn Thru Program Year: \$68,498.00  
 Total Drawn In Program Year: \$4,500.00



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2011  
OAK RIDGE

Date: 26-Jul-2012  
Time: 8:50  
Page: 1

PGM Year: 1994  
 Project: 0002 - CONVERTED CDBG ACTIVITIES

IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open 8/10/2005 12:00:00 AM  
 Location: ,

Objective:  
 Outcome:

Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 01/01/0001

Description:

Financing  
 Funded Amount: 1,554,000.00  
 Drawn Thru Program Year: 1,554,000.00  
 Drawn In Program Year: 0.00

Proposed Accomplishments  
 Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households:

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Accomplishment Narrative

Year # Benefiting

**PGM Year:** 2002  
**Project:** 0005 - SCARBORO COMMUNITY CENTER EXPANSION REPAYMENT  
**IDIS Activity:** 122 - SCARBORO COMMUNITY CENTER EXPANSION

**Status:** Open  
**Location:** 148 Carver Ave Oak Ridge, TN 37830-7316

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Public Facilities and Improvement (General) (03)  
**National Objective:** LMA

**Initial Funding Date:** 07/25/2003

**Financing**  
**Funded Amount:** 803,706.94  
**Drawn Thru Program Year:** 738,148.67  
**Drawn In Program Year:** 75,121.66

**Description:**  
 CONSTRUCTION EXPENSES AND BOND REPAYMENT FOR THE EXPANSION OF THE COMMUNITY CENTER.  
 PRIORITY:PUBLIC FACILITIES

**Proposed Accomplishments**  
**Public Facilities :** 3

**Annual Accomplishments**  
**Year # Benefiting** **Accomplishment Narrative**

**PGM Year:** 2004  
**Project:** 0003 - AD/FAC-HOME REHABILITATION  
**IDIS Activity:** 143 - HOUSING REHAB

**Status:** Completed 11/9/2011 12:00:00 AM  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)  
**National Objective:** LMH

**Initial Funding Date:** 08/06/2004

**Financing**  
**Funded Amount:** 50,000.00  
**Drawn Thru Program Year:** 50,000.00  
**Drawn In Program Year:** 0.00

**Proposed Accomplishments**  
**Housing Units :** 3

**Actual Accomplishments**

**Number assisted:**

**White:**  
**Black/African American:**  
**Asian:**  
**American Indian/Alaskan Native:**

Owner	Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
Total	2	0	0	0	2	0
White:	1	0	0	0	1	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0



**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households:

	Owner	Renter	Total	Person
	1	0	1	1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Year	# Benefiting	Accomplishment Narrative
2011	1	Assisted one low-income female headed black household

PGM Year: 2009

Project: 0008 - ADFAC - Homeownership Counseling Services

IDIS Activity: 197 - ADFAC - Homeownership Counseling

Status: Completed 7/20/2012 12:00:00 AM  
 Location: PO Box 1 Oak Ridge, TN 37831-0001

Initial Funding Date: 02/23/2010

Financing

Funded Amount: 2,000.00  
 Drawn Thru Program Year: 2,000.00

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Services (General) (05)  
 National Objective: LMC  
**Description:**  
 Provide funds for homeownership counseling services for ADFAC clients that receive CDBG funds for Down Payment Assistance.

Drawn In Program Year: 1,000.00

**Proposed Accomplishments**

People (General) : 4

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>

Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	4
Low Mod	0	0	0	1
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
Percent Low/Mod				100.0%

**Annual Accomplishments**

Year	# Benefiting	Accomplishment Narrative
2010	5	3 extremely low-income households and 1 low-income household provided homeownership counseling (5 people)

PGM Year: 2009

Project: 0013 - Acquisition and Clearance

IDIS Activity: 202 - Acquisition and Clearance

Status: Open  
Location: Address Suppressed

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Clearance and Demolition (04)

National Objective: SBS

Initial Funding Date: 08/02/2010

**Financing**

Funded Amount: 32,000.00

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 1

**Annual Accomplishments Accomplishment Narrative**

Year # Benefiting

PGM Year: 2010

Project: 0001 - Code Enforcement

IDIS Activity: 203 - Code Enforcement

Status: Completed 7/19/2012 12:00:00 AM

Location: 200 S Tulane Ave Oak Ridge, TN 37830-6724

**Description:**

Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Code Enforcement (15)

National Objective: LMA

**Description:**

Provide funds for services provided by the City relating to the enforcement of municipal codes in CDBG eligible areas and programs.

Initial Funding Date: 12/03/2010

**Financing**

Funded Amount: 63,000.00

Drawn Thru Program Year: 63,000.00

Drawn In Program Year: 393.27

**Proposed Accomplishments**

Housing Units : 300

Total Population in Service Area: 3,549

Census Tract Percent Low / Mod: 53.30

**Annual Accomplishments Accomplishment Narrative**

Year # Benefiting

PGM Year: 2010

Project: 0002 - Acquisition and Clearance for Residential Redevelopment

IDIS Activity: 205 - Acquisition and Clearance for Residential Redevelopment

Status: Open

Location: 200 S Tulane Ave Oak Ridge, TN 37830-6724

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Clearance and Demolition (04)

National Objective: SBS

Initial Funding Date: 11/29/2010

**Financing**

Funded Amount: 23,187.00

Drawn Thru Program Year: 0.00

**Description:**  
Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment.  
Vacant, blighted property to be acquired and cleared.

Drawn In Program Year: 0.00

Proposed Accomplishments  
Housing Units : 1

Annual Accomplishments  
Year # Benefiting Accomplishment Narrative

PGM Year: 2010

Project: 0003 - Minor Home Rehabilitation

IDIS Activity: 206 - Minor Home Rehabilitation

Status: Completed 7/20/2012 12:00:00 AM  
Location: Address Suppressed

Initial Funding Date: 11/29/2010

**Financing**

Funded Amount: 36,000.00

Drawn Thru Program Year: 36,000.00

Drawn In Program Year: 25,926.00

Proposed Accomplishments  
Housing Units : 10

**Actual Accomplishments**

Number assisted:

White: 23  
Black/African American: 0  
Asian: 0  
American Indian/Alaskan Native: 0  
Native Hawaiian/Other Pacific Islander: 0  
American Indian/Alaskan Native & White: 0  
Asian White: 0  
Black/African American & White: 0  
American Indian/Alaskan Native & Black/African American: 0  
Other multi-racial: 0  
Asian/Pacific Islander: 0  
Hispanic: 0  
Total: 23  
Female-headed Households: 18

Objective: Provide decent affordable housing  
Outcome: Sustainability  
Matrix Code: Rehab; Single-Unit Residential (14A)  
National Objective: LMH  
Description:  
Provide funds for minor repairs, correcting code violations, to residences occupied by very low income and low income homeowners.

Owner Total Hispanic Total Renter Total Hispanic Total Total Total Person Hispanic

	Owner Total	Owner Hispanic	Renter Total	Renter Hispanic	Total Total	Total Hispanic	Person Total	Person Hispanic
White:	23	12	0	0	23	12	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	23	12	0	0	23	12	0	0
Female-headed Households:	18		0		18			

Income Category:

Owner Renter Total Person

Extremely Low	16	0	16	0
Low Mod	7	0	7	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	23	0	23	0
Percent Low/Mod	100.0%		100.0%	

Approximately 34 Oak Ridge projects worked on during the Repair Fair held June 19, 2011 - June 30 2011. Projects included both interior and exterior work. Contract extended until 12/31/11 to complete invoicing and reporting.

**Annual Accomplishments**

Year # Benefiting  
2010 23

PGM Year: 2010

Project: 0004 - Yard Enhancement

IDIS Activity: 207 - Yard Enhancement

Status: Completed 7/20/2012 12:00:00 AM  
Location: 1051 Oak Ridge Tpke Oak Ridge, TN 37830-8808

Initial Funding Date: 12/03/2010

**Financing**

Funded Amount: 12,000.00  
Drawn Thru Program Year: 12,000.00  
Drawn In Program Year: 12,000.00

**Proposed Accomplishments**

Housing Units : 10  
Total Population in Service Area: 3,549  
Census Tract Percent Low / Mod: 53.30

**Annual Accomplishments**

Year # Benefiting

PGM Year: 2010

Project: 0005 - Transitional Housing Program

IDIS Activity: 208 - Transitional Housing Program

Status: Completed 7/20/2012 12:00:00 AM  
Location: Address Suppressed

Initial Funding Date: 11/29/2010

**Financing**

Funded Amount: 25,000.00  
Drawn Thru Program Year: 25,000.00

PR03 - OAK RIDGE

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Interim Assistance (06)

National Objective: LMA

Description: Provide funds to be utilized for residents that require assistance with code issues such as removal of debris from yards, painting and general cleanup.

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

Description: Provide funds for two transitional housing units and a housing coordinator for transitional housing services for homeless, mentally ill and/or dually diagnosed Oak Ridge citizens

Drawn In Program Year:

4,166.70

**Proposed Accomplishments**

Public Facilities : 36

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	27	1
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>1</b>

Female-headed Households:

0

0

0

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	28
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	28
Percent Low/Mod				100.0%

**Annual Accomplishments**

**Accomplishment Narrative**

Year 2010 # Benefiting 28  
 Ridgeview Psychiatric Hospital owns a duplex unit with 4 beds for women and 4 beds for men. During 2010/2011 transitional housing was provided to 28 persons. The annual occupancy rate was 80%.

PGM Year: 2010

Project: 0006 - CDBG Program Administration

IDIS Activity: 209 - CDBG Program Administration

Status: Completed 7/20/2012 12:00:00 AM

Location:

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

Initial Funding Date: 12/01/2010

Description: Provide funds to be used for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.

Financing Funded Amount: 1,764.00

Drawn Thru Program Year: 1,764.00

Drawn In Program Year: 1,764.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

Income Category:

Extremely Low

Low Mod

Moderate

Non Low Moderate

Total

Percent Low/Mod

Annual Accomplishments

Year # Benefiting

Accomplishment Narrative

PGM Year: 2011

Project: 0001 - Code Enforcement

IDIS Activity: 211 - Code Enforcement

Status: Completed 7/20/2012 12:00:00 AM

Location: 200 S Tulane Ave Oak Ridge, TN 37830-6724

Objective: Create suitable living environments

Outcome: Sustainability

PR03 - OAK RIDGE

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Matrix Code: Code Enforcement (15)

National Objective: LMA

Initial Funding Date: 12/29/2011

**Financing**

Funded Amount: 14,991.73

Drawn Thru Program Year: 14,991.73

Drawn In Program Year: 14,991.73

**Proposed Accomplishments**

Housing Units : 200

Total Population in Service Area: 5,000

Census Tract Percent Low / Mod: 56.60

**Annual Accomplishments**      **Accomplishment Narrative**

Year      # Benefiting

**PGM Year:** 2011

**Project:** 0002 - Acquisition and Removal of Dilapidated Housing

**IDIS Activity:** 212 - Acquisition and Removal of Dilapidated Housing

**Status:** Open

**Location:** 200 S Tulane Ave Oak Ridge, TN 37830-6724

**Initial Funding Date:** 12/29/2011

**Financing**

Funded Amount: 202,000.00

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 2

**Annual Accomplishments**      **Accomplishment Narrative**

Year      # Benefiting

**PGM Year:** 2011

**Project:** 0003 - CDBG Program Administration

**IDIS Activity:** 213 - CDBG Program Administration

**Status:** Open

**Location:** ,

**Description:**

Provide funds for services provided by the City relating to the enforcement of municipal codes in CDBG eligible areas and programs

**Objective:** Create suitable living environments

**Outcome:** Sustainability

**Matrix Code:** Clearance and Demolition (04)

**National Objective:** SBS

**Description:**

Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared in CDBG target areas.

**Objective:**

**Outcome:**

**Matrix Code:** General Program Administration (21A)

**National Objective:**

**Initial Funding Date:** 12/29/2011

**Financing**

**Description:**

Funded Amount: 3,000.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:

Black/African American:

Asian:

American Indian/Alaskan Native:

Native Hawaiian/Other Pacific Islander:

American Indian/Alaskan Native & White:

Asian White:

Black/African American & White:

American Indian/Alaskan Native & Black/African American:

Other multi-racial:

Asian/Pacific Islander:

Hispanic:

Total:

Female-headed Households:

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				0

**Annual Accomplishments**

Year # Benefiting

**Accomplishment Narrative**

Total Funded Amount:	\$2,823,149.67
Total Drawn Thru Program Year:	\$2,497,404.40
Total Drawn In Program Year:	\$135,863.36

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan ID/IS Year/Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 1	Code Enforcement	CDBG	\$63,000.00	\$14,991.73	\$14,991.73	\$0.00	\$14,991.73
2	Acquisition and Removal of Dilapidated Housing Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared in CDBG target areas.	CDBG	\$76,000.00	\$202,000.00	\$0.00	\$202,000.00	\$0.00
3	CDBG Program Administration Provide funds to be used for general program administration, project implementation, and reporting requirements.	CDBG	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Committed Estimate Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2010 1	Code Enforcement	CDBG	\$63,000.00	\$62,806.73	\$393.27	\$62,806.73
2	Acquisition and Clearance for Residential Redevelopment Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment. Vacant blighted property to be acquired and cleared.	CDBG	\$23,187.00	\$0.00	\$23,187.00	\$0.00
3	Minor Home Rehabilitation Provide funds for minor repairs, correcting code violations, to residences occupied by very low income and low income homeowners over 60 years old. ADFAC to receive 15% of project funding for administrative costs.	CDBG	\$36,000.00	\$10,074.00	\$25,926.00	\$10,074.00
4	Yard Enhancement Provide funds to be utilized for residents that require assistance with code issues such as removal of debris from yards, painting and general clean-up. ADFAC to receive 15% of project funding for administrative costs.	CDBG	\$12,000.00	\$0.00	\$12,000.00	\$0.00
5	Transitional Housing Program Provide funds for two transitional housing units and a housing coordinator for transitional housing services for homeless, mentally ill and/or dually diagnosed Oak Ridge citizens.	CDBG	\$25,000.00	\$20,833.30	\$4,166.70	\$20,833.30
6	CDBG Program Administration Provide funds to be used for general program administration, project implementation, management of subrecipient agreements and all reporting requirements	CDBG	\$3,000.00	\$0.00	\$1,764.00	\$0.00
7	HOME Program Housing Rehabilitation Provide funds to supplement HOME grant for homeowner occupied housing rehabilitation	CDBG	\$25,000.00	\$0.00	\$0.00	\$0.00

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year/Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2009 1	ADFAC - Home Owner Occupied Housing Rehabilitation ARRA	CDBG	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Provide funds for major and or minor repairs, correcting code violations, to residences occupied by very low and low-income homeowners living within the city limits of Oak Ridge. ADFAC to receive 15% of project for administrative costs.	CDBG-R	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00
2	ADFAC - Down Payment Assistance ARRA	CDBG	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	Provide funds for low to moderate-income residents within the city limits of Oak Ridge, including one within the HVRA, with downpayment assistance not to exceed \$4,500 per homeowner, when purchasing their home	CDBG-R	\$27,000.00	\$0.00	\$9,000.00	\$18,000.00	\$9,000.00
3	ADFAC - Homeownership Counseling Services ARRA	CDBG	\$1,498.00	\$0.00	\$0.00	\$0.00	\$0.00
	Provide funds for homeownership counseling services for ADFAC clients that receive CDBG funds for Down Payment Assistance. The counseling services will be provided by certified counselors. This project is subject to the HUD Public Services Cap. (15% of current entitlement amount).	CDBG-R	\$1,498.00	\$1,498.00	\$1,000.00	\$498.00	\$1,000.00
4	Code Enforcement	CDBG	\$63,000.00	\$69,000.00	\$63,000.00	\$6,000.00	\$63,000.00
	Provide funds for services provided by the City relating to the enforcement of municipal codes in CDBG eligible areas and programs.						
5	ADFAC Minor Home Rehabilitation	CDBG	\$14,000.00	\$14,000.00	\$14,000.00	\$0.00	\$14,000.00
	Provide funds for the minor repairs, correcting code violations, to residences occupied by very low and low-income homeowners within the City of Oak Ridge. Administrative expense not to exceed 15% of total budget.						
6	ADFAC - Down Payment Assistance	CDBG	\$10,000.00	\$500.00	\$0.00	\$500.00	\$0.00
	Provide financial assistance to 4 new homeowners in the form of down payment assistance to low and moderate-income residents within the city limits of Oak Ridge.						
7	ADFAC - Yard Enhancement	CDBG	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00
	Provide funds to be utilized for residents that require assistance with code issues such as removal of debris from yards, painting and general clean-up with priority given to residents within the HVRA and CDBG Target Areas. ADFAC to receive 15% of project funding for administrative costs.						

PR05 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Project Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2009 8	ADFAC - Homeownership Counseling Services	CDBG	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
	Provide funds for homeownership counseling services for ADFAC clients that receive CDBG funds for Down Payment Assistance. Certified counselors will provide the counseling services. This project is subject to the HUD Public Services Cap (15% of current entitlement amount).						
9	A Brush with Kindness - Scarborough Neighborhood	CDBG	\$15,000.00	\$6,438.36	\$0.00	\$6,438.36	\$0.00
	Provide funds to be utilized for residents living within the Scarborough Neighborhood, a CDBG target area, that require assistance with code issues such as removal of debris from yards, painting and general cleanup. HFH to receive 15% of project funding for administrative costs. Provide funds for two transitional housing units and a housing coordinator for transitional housing services for homeless, mentally ill and/or dually diagnosed Oak Ridge citizens. Provide funds for City of Oak Ridge Neighborhood Watch activities within the CDBG target areas.						
10	Transitional Housing Program	CDBG	\$27,000.00	\$27,000.00	\$22,500.00	\$4,500.00	\$22,500.00
	Provide funds for approximately 25% of the position costs for the Senior Planner, Community Development Department, to be used for general program administration, project implementation, management of subcontractor agreements and all reporting requirements.						
11	Neighborhood Watch Program	CDBG	\$2,000.00	\$1,780.68	\$0.00	\$1,780.68	\$0.00
	Provide funds for approximately 25% of the position costs for the Senior Planner, Community Development Department, to be used for general program administration, project implementation, management of subcontractor agreements and all reporting requirements.						
12	CDBG Program Administration	CDBG	\$25,000.00	\$4,402.54	\$1,158.62	\$3,243.92	\$1,158.62
	Elimination of specific conditions of blight or deterioration on a spot basis designed to prevent spread of blight to adjacent properties or areas and to encourage residential redevelopment						
13	Acquisition and Clearance	CDBG	\$32,000.00	\$32,000.00	\$0.00	\$32,000.00	\$0.00



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year Count	Total Activities Disbursed
		Count	Activities Disbursed	Count	Activities Disbursed		
Acquisition	Clearance and Demolition (04)	3	\$0.00	0	\$0.00	3	\$0.00
	<b>Total Acquisition</b>	<b>3</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$0.00</b>
Housing	Direct Homeownership Assistance (13)	0	\$0.00	1	\$500.00	1	\$500.00
	Rehab; Single-Unit Residential (14A)	0	\$0.00	2	\$25,926.00	2	\$25,926.00
	Code Enforcement (15)	0	\$0.00	2	\$15,385.00	2	\$15,385.00
	<b>Total Housing</b>	<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$41,811.00</b>	<b>5</b>	<b>\$41,811.00</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$75,121.66	0	\$0.00	1	\$75,121.66
	Homeless Facilities (not operating costs) (03C)	0	\$0.00	1	\$4,166.70	1	\$4,166.70
	<b>Total Public Facilities and Improvements</b>	<b>1</b>	<b>\$75,121.66</b>	<b>1</b>	<b>\$4,166.70</b>	<b>2</b>	<b>\$79,288.36</b>
Public Services	Public Services (General) (05)	0	\$0.00	1	\$1,000.00	1	\$1,000.00
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$1,000.00</b>	<b>1</b>	<b>\$1,000.00</b>
General Administration and Planning	General Program Administration (21A)	2	\$0.00	1	\$1,764.00	3	\$1,764.00
	<b>Total General Administration and Planning</b>	<b>2</b>	<b>\$0.00</b>	<b>1</b>	<b>\$1,764.00</b>	<b>3</b>	<b>\$1,764.00</b>
Other	Interim Assistance (06)	0	\$0.00	1	\$12,000.00	1	\$12,000.00
	<b>Total Other</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$12,000.00</b>	<b>1</b>	<b>\$12,000.00</b>
<b>Grand Total</b>		<b>6</b>	<b>\$75,121.66</b>	<b>9</b>	<b>\$60,741.70</b>	<b>15</b>	<b>\$135,863.36</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count Completed Count		Program Year Totals
			Open Count	Completed Count	
Acquisition	Clearance and Demolition (04)	Housing Units	0	0	0
Housing	<b>Total Acquisition</b>		<b>0</b>	<b>0</b>	<b>0</b>
	Direct Homeownership Assistance (13)	Households	0	1	1
	Rehab; Single-Unit Residential (14A)	Housing Units	0	26	26
	Code Enforcement (15)	Housing Units	0	8,549	8,549
	<b>Total Housing</b>		<b>0</b>	<b>8,576</b>	<b>8,576</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	0	0
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	28	28
	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>28</b>	<b>28</b>
Public Services	Public Services (General) (05)	Persons	0	5	5
	<b>Total Public Services</b>		<b>0</b>	<b>5</b>	<b>5</b>
Other	Interim Assistance (06)	Housing Units	0	3,549	3,549
	<b>Total Other</b>		<b>0</b>	<b>3,549</b>	<b>3,549</b>
<b>Grand Total</b>			<b>0</b>	<b>12,158</b>	<b>12,158</b>



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CDBG Beneficiaries by Racial / Ethnic Category

	Race	Total Persons		Total Hispanic Persons		Total Households		Total Hispanic Households	
Housing	White	0	0	0	0	25	12	0	0
	Black/African American	0	0	0	0	2	0	0	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>12</b>	<b>0</b>	<b>0</b>
	White	31	1	1	0	0	0	0	0
Non Housing	Black/African American	2	0	0	0	0	0	0	0
	<b>Total Non Housing</b>	<b>33</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	White	31	1	1	0	25	12	0	0
Grand Total	Black/African American	2	0	0	0	2	0	0	0
	<b>Total Grand Total</b>	<b>33</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>27</b>	<b>12</b>	<b>0</b>	<b>0</b>



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CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied		Renter Occupied		Persons
	Owner Occupied	Renter Occupied	Owner Occupied	Renter Occupied	
Housing					
Extremely Low (<=30%)	0	0	0	0	0
Low (>30% and <=50%)	1	0	0	0	0
Mod (>50% and <=80%)	0	0	0	0	0
Total Low-Mod	1	0	0	0	0
Non Low-Mod (>80%)	0	0	0	0	0
Total Beneficiaries	1	0	0	0	0



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year Count	Total Activities Disbursed
		Count	Activities Disbursed	Count	Activities Disbursed		
Acquisition	Clearance and Demolition (04)	2	\$0.00	0	\$0.00	2	\$0.00
	<b>Total Acquisition</b>	<b>2</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$0.00</b>
Housing	Direct Homeownership Assistance (13)	0	\$0.00	1	\$0.00	1	\$0.00
	Rehab; Single-Unit Residential (14A)	0	\$0.00	2	\$10,074.00	2	\$10,074.00
	Code Enforcement (15)	0	\$0.00	2	\$68,606.73	2	\$68,606.73
	<b>Total Housing</b>	<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$78,680.73</b>	<b>5</b>	<b>\$78,680.73</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$74,365.12	0	\$0.00	1	\$74,365.12
	Homeless Facilities (not operating costs) (03C)	0	\$0.00	2	\$25,333.30	2	\$25,333.30
	<b>Total Public Facilities and Improvements</b>	<b>1</b>	<b>\$74,365.12</b>	<b>2</b>	<b>\$25,333.30</b>	<b>3</b>	<b>\$99,698.42</b>
Public Services	Public Services (General) (05)	0	\$0.00	2	\$1,000.00	2	\$1,000.00
	Crime Awareness (05I)	0	\$0.00	1	\$1,780.68	1	\$1,780.68
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$2,780.68</b>	<b>3</b>	<b>\$2,780.68</b>
General Administration and Planning	General Program Administration (21A)	1	\$0.00	2	\$3,243.92	3	\$3,243.92
	<b>Total General Administration and Planning</b>	<b>1</b>	<b>\$0.00</b>	<b>2</b>	<b>\$3,243.92</b>	<b>3</b>	<b>\$3,243.92</b>
Other	Interim Assistance (06)	0	\$0.00	2	\$6,438.36	2	\$6,438.36
	<b>Total Other</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$6,438.36</b>	<b>2</b>	<b>\$6,438.36</b>
<b>Grand Total</b>		<b>4</b>	<b>\$74,365.12</b>	<b>14</b>	<b>\$116,476.99</b>	<b>18</b>	<b>\$190,842.11</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count Completed Count		Program Year Totals	
			Open Count	Completed Count	Open Count	Completed Count
Acquisition	Clearance and Demolition (04)	Housing Units	0	0	0	0
Housing	<b>Total Acquisition</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Direct Homeownership Assistance (13)	Households	0	1	0	1
	Rehab; Single-Unit Residential (14A)	Housing Units	0	26	0	26
	Code Enforcement (15)	Housing Units	0	3,549	0	3,549
	<b>Total Housing</b>		<b>0</b>	<b>3,576</b>	<b>0</b>	<b>3,576</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	0	0	0
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	86	0	86
Public Services	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>86</b>	<b>0</b>	<b>86</b>
	Public Services (General) (05)	Persons	0	329	0	329
	Crime Awareness (051)	Persons	0	4,010	0	4,010
Other	<b>Total Public Services</b>		<b>0</b>	<b>4,339</b>	<b>0</b>	<b>4,339</b>
	Interim Assistance (06)	Housing Units	0	3,549	0	3,549
	<b>Total Other</b>		<b>0</b>	<b>3,549</b>	<b>0</b>	<b>3,549</b>
<b>Grand Total</b>			<b>0</b>	<b>11,550</b>	<b>0</b>	<b>11,550</b>



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OAK RIDGE

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons		Total Hispanic		Total Households		Total Hispanic		
		Persons	Households	Persons	Households	Persons	Households	Persons	Households	
Housing	White	0	25	0	0	0	12	0	0	
	Black/African American	0	2	0	0	0	0	0	0	
	<b>Total Housing</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	
	Non Housing	White	320	0	11	0	0	0	0	0
		Black/African American	72	0	0	0	0	0	0	0
		Asian	3	0	0	0	0	0	0	0
		American Indian/Alaskan Native	1	0	0	0	0	0	0	0
		Black/African American & White	7	0	0	0	0	0	0	0
		Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0	0	0	0	0
		Other multi-racial	11	0	0	0	0	0	0	0
		<b>Total Non Housing</b>	<b>415</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		White	320	25	11	0	0	12	0	0
		Black/African American	72	2	0	0	0	0	0	0
		Asian	3	0	0	0	0	0	0	0
		American Indian/Alaskan Native	1	0	0	0	0	0	0	0
Black/African American & White		7	0	0	0	0	0	0	0	
Amer. Indian/Alaskan Native & Black/African Amer.		1	0	0	0	0	0	0	0	
Other multi-racial		11	0	0	0	0	0	0	0	
<b>Total Grand Total</b>	<b>415</b>	<b>27</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>		

Grand Total



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OAK RIDGE

CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied		Renter Occupied	Persons
Housing	16	0	0	0
Extremely Low (<=30%)	7	0	0	0
Low (>30% and <=50%)	0	0	0	0
Mod (>50% and <=80%)	23	0	0	0
Total Low-Mod	0	0	0	0
Non Low-Mod (>80%)	23	0	0	0
Total Beneficiaries	0	0	0	0
Extremely Low (<=30%)	0	0	0	0
Low (>30% and <=50%)	0	0	0	0
Mod (>50% and <=80%)	0	0	0	0
Total Low-Mod	0	0	0	0
Non Low-Mod (>80%)	0	0	0	0
Total Beneficiaries	0	0	0	0



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OAK RIDGE

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year	Total Activities
		Count	Disbursed	Count	Disbursed		
Housing	Direct Homeownership Assistance (13)	0	\$0.00	2	\$5,000.00	2	\$5,000.00
	Rehab; Single-Unit Residential (14A)	0	\$0.00	5	\$43,387.64	5	\$43,387.64
	Code Enforcement (15)	0	\$0.00	2	\$96,732.32	2	\$96,732.32
	<b>Total Housing</b>	<b>0</b>	<b>\$0.00</b>	<b>9</b>	<b>\$145,119.96</b>	<b>9</b>	<b>\$145,119.96</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$135,654.00	0	\$0.00	1	\$135,654.00
	Homeless Facilities (not operating costs) (03C)	0	\$0.00	2	\$40,500.00	2	\$40,500.00
	<b>Total Public Facilities and Improvements</b>	<b>1</b>	<b>\$135,654.00</b>	<b>2</b>	<b>\$40,500.00</b>	<b>3</b>	<b>\$176,154.00</b>
Public Services	Public Services (General) (05)	0	\$0.00	3	\$1,000.00	3	\$1,000.00
	Crime Awareness (051)	0	\$0.00	1	\$0.00	1	\$0.00
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>4</b>	<b>\$1,000.00</b>	<b>4</b>	<b>\$1,000.00</b>
General Administration and Planning	General Program Administration (21A)	1	\$0.00	4	\$18,430.64	5	\$18,430.64
	Planning	1	\$0.00	4	\$18,430.64	5	\$18,430.64
	<b>Total General Administration and Planning</b>	<b>2</b>	<b>\$0.00</b>	<b>8</b>	<b>\$36,861.28</b>	<b>10</b>	<b>\$36,861.28</b>
Other	Interim Assistance (06)	0	\$0.00	4	\$23,240.32	4	\$23,240.32
	<b>Total Other</b>	<b>0</b>	<b>\$0.00</b>	<b>4</b>	<b>\$23,240.32</b>	<b>4</b>	<b>\$23,240.32</b>
<b>Grand Total</b>		<b>2</b>	<b>\$135,654.00</b>	<b>23</b>	<b>\$228,290.92</b>	<b>25</b>	<b>\$363,944.92</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count		Completed Count		Program Year Totals	
			Open	Count	Completed	Count	Open	Count
Housing	Direct Homeownership Assistance (13)	Households	0	0	5	5	0	5
	Rehab: Single-Unit Residential (14A)	Housing Units	0	0	19	19	0	19
	Code Enforcement (15)	Housing Units	0	0	0	0	0	0
	<b>Total Housing</b>		0	0	24	24	0	24
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	0	0	0	0	0
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	0	112	112	0	112
Public Services	<b>Total Public Facilities and Improvements</b>		0	0	112	112	0	112
	Public Services (General) (05)	Persons	0	0	112	112	0	112
	Crime Awareness (051)	Persons	0	0	333	333	0	333
	<b>Total Public Services</b>		0	0	4,010	4,010	0	4,010
Other	Interim Assistance (06)	Housing Units	0	0	4,343	4,343	0	4,343
	<b>Total Other</b>		0	0	3,557	3,557	0	3,557
<b>Grand Total</b>			0	0	3,557	3,557	0	3,557
			0	0	8,036	8,036	0	8,036



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OAK RIDGE

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons		Total Hispanic Persons		Total Households		Total Hispanic Households		
Housing	White	0	0	0	0	18	6	0	0	
	Black/African American	0	0	0	0	0	0	0	0	
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>6</b>	<b>0</b>	<b>0</b>	
	Non Housing	White	343	10	0	10	0	0	0	0
		Black/African American	79	0	0	0	0	0	0	0
		Asian	3	0	0	0	0	0	0	0
		American Indian/Alaskan Native	1	0	0	0	0	0	0	0
		Black/African American & White	7	0	0	0	0	0	0	0
		Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0	0	0	0	0
		Other multi-racial	11	0	0	0	0	0	0	0
		<b>Total Non Housing</b>	<b>445</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		White	343	10	0	10	0	0	0	0
		Black/African American	79	0	0	0	0	0	0	0
		Asian	3	0	0	0	0	0	0	0
		American Indian/Alaskan Native	1	0	0	0	0	0	0	0
Black/African American & White		7	0	0	0	0	0	0	0	
Amer. Indian/Alaskan Native & Black/African Amer.		1	0	0	0	0	0	0	0	
Other multi-racial		11	0	0	0	0	0	0	0	
<b>Total Grand Total</b>	<b>445</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>24</b>	<b>6</b>	<b>0</b>	<b>0</b>		



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CDBG Beneficiaries by Income Category

Income Levels	Owner Occupied		Renter Occupied		Persons
Housing					
Extremely Low (<=30%)	4	0	0	0	0
Low (>30% and <=50%)	0	0	0	0	0
Mod (>50% and <=80%)	0	0	0	0	0
Total Low-Mod	4	0	0	0	0
Non Low-Mod (>80%)	0	0	0	0	0
Total Beneficiaries	4	0	0	0	0
Non Housing					
Extremely Low (<=30%)	0	0	0	0	0
Low (>30% and <=50%)	0	0	0	0	0
Mod (>50% and <=80%)	0	0	0	0	0
Total Low-Mod	0	0	0	0	0
Non Low-Mod (>80%)	0	0	0	0	0
Total Beneficiaries	0	0	0	0	0



Office of Community Planning and Development  
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 PR26 - CDBG Financial Summary Report  
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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	236,955.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	236,955.00

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	134,099.36
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	134,099.36
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,764.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	135,863.36
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	101,091.64

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	134,099.36
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	134,099.36
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	1,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	1,000.00
32 ENTITLEMENT GRANT	236,955.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	236,955.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.42%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,764.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	1,764.00
42 ENTITLEMENT GRANT	236,955.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	236,955.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.74%





**JOBS**

Number of CDBG-R FTE Jobs Created/Retained **Number of FTE Jobs**  
0

**HOUSING**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Households Assisted</b>
13	Direct Homeownership Assistance	6
14A	Rehab; Single-Unit Residential	11
<b>Total Number of Households Assisted:</b>		<b>17</b>

**PUBLIC SERVICES**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Persons Benefitting</b>
05	Public Services (General)	6
<b>Total Number of Persons Benefitting:</b>		<b>6</b>



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PR 51- Selected CDBG Accomplishment Report  
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### HOUSING

Matrix Code	Eligible Activity	Number of Households Assisted
13	Direct Homeownership Assistance	1
Total Number of Households Assisted:		1



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PR 51- Selected CDBG Accomplishment Report  
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### HOUSING

Matrix Code	Eligible Activity	Number of Households Assisted
14A	Rehab; Single-Unit Residential	23
		Total Number of Households Assisted: 23

### PUBLIC SERVICES

Matrix Code	Eligible Activity	Number of Persons Benefitting
05	Public Services (General)	5
05I	Crime Awareness	4,010
		Total Number of Persons Benefitting: 4,015

### PUBLIC IMPROVEMENTS

Matrix Code	Eligible Activity	Number of Persons Benefitting
03C	Homeless Facilities (not operating costs)	58
		Total Number of Persons Benefitting: 58



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PR 51- Selected CDBG Accomplishment Report  
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### HOUSING

Matrix Code	Eligible Activity	Number of Households Assisted
14A	Rehab; Single-Unit Residential	4
Total Number of Households Assisted:		4

### PUBLIC IMPROVEMENTS

Matrix Code	Eligible Activity	Number of Persons Benefitting
03C	Homeless Facilities (not operating costs)	54
Total Number of Persons Benefitting:		54



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Number of Households Assisted with new (or continuing) access to a service	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
with improved (or continuing) access to a service	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

Economic Development

Total Number of Businesses Assisted	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Of Total	0	0	0	0	0	0	0
New businesses assisted	0	0	0	0	0	0	0
Existing businesses assisted	0	0	0	0	0	0	0
Number of business facades/buildings rehabilitated	0	0	0	0	0	0	0
Assisted businesses that provide a good or service to service area/neighborhood/community	0	0	0	0	0	0	0
Total Number of Jobs Created	0	0	0	0	0	0	0
Types of Jobs Created	0	0	0	0	0	0	0
Officials and Managers	0	0	0	0	0	0	0

U.S. Department of Housing and Urban Development  
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Economic Development (continued)

Professional	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0
Types of Jobs Retained	0	0	0	0	0	0	0
Officials and Managers	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0



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Rehabilitation of Rental Housing

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Units Made 504 accessible	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0
Created through conversion of non-residential to residential buildings	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0
Affordable	0	0	0	0	0	0	0
Of Affordable Units	Number subsidized by another federal, state, local program						
	0	0	0	0	0	0	0
	Number occupied by elderly						
	0	0	0	0	0	0	0
	Number of years of affordability						
	0	0	0	0	0	0	0
	Average number of years of affordability per unit						
	0	0	0	0	0	0	0
	Number designated for persons with HIV/AIDS						
	0	0	0	0	0	0	0



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Construction of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Afford	Sustain	Access	Sustain	
Number subsidized with project based rental assistance by another federal, state, or local program	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0

Owner Occupied Housing Rehabilitation

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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	0	0	0
Total SB* , URG units	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0
Homebuyer Assistance							
	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total Households Assisted	0	0	1	0	0	0	1
Of Total:							
Number of first-time homebuyers	0	0	0	0	0	0	0
Of those, number receiving housing counseling	0	0	0	0	0	0	0
Number of households receiving downpayment/closing costs assistance	0	0	0	0	0	0	0







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Public Services (continued)

Number of Households Assisted with new (or continuing) access to a service	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
with improved (or continuing) access to a service	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

Economic Development

Total Number of Businesses Assisted	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Of Total	0	0	0	0	0	0	0
New businesses assisted	0	0	0	0	0	0	0
Existing businesses assisted	0	0	0	0	0	0	0
Number of business facades/buildings rehabilitated	0	0	0	0	0	0	0
Assisted businesses that provide a good or service to service area/neighborhood/community	0	0	0	0	0	0	0
Total Number of Jobs Created	0	0	0	0	0	0	0
Types of Jobs Created	0	0	0	0	0	0	0
Officials and Managers	0	0	0	0	0	0	0

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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Professional	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0
Types of Jobs Retained							
Officials and Managers	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0

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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs retained, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Acres of Brownfields Remediated	0	0	0	0	0	0	0



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Rehabilitation of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Of those, number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0

Construction of Rental Housing

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of 504 accessible units	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0
Affordable units	0	0	0	0	0	0	0
Of Affordable Units							
Number occupied by elderly	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0

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Construction of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Number subsidized with project based rental assistance by another federal, state, or local program	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

Owner Occupied Housing Rehabilitation

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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	11	0	11
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	4	0	4
Qualified as Energy Star	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0

Homebuyer Assistance

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total Households Assisted	0	0	6	0	0	0	6
Of Total:							
Number of first-time homebuyers	0	0	6	0	0	0	6
Of those, number receiving housing counseling	0	0	6	0	0	0	6
Number of households receiving downpayment/closing costs assistance	0	0	6	0	0	0	6

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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Affordable units	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0
504 accessible units	0	0	0	0	0	0	0
Units occupied by households previously living in subsidized housing	0	0	0	0	0	0	0
Of Affordable Units Number occupied by elderly	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0
Number of housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0



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Local Target area Name CDBG TARGET AREAS - Type: Housing

Total

Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,832
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0

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Totals for all Local Target areas

Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,832
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0

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Totals for all Areas

---

Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,832
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0

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### **III. ASSESSMENT OF ANNUAL PERFORMANCE**

#### **A. General Review**

The administration of the CDBG Entitlement funds became the responsibility of the Senior Planner, Community Development Department, City of Oak Ridge in July 2009. The CAPER for PY11/FY12 is the first one of the Consolidated Plan 2011 – 2013.

Included in the PY07/FY08 CAPER were Resolutions for PY11/FY12 that included the following:

- Continue the availability of CDBG information and reports on the City's website. This task was completed with assistance from support staff in the Computer Services Department.
- Update IDIS at least quarterly with the information received from the subrecipients. Inputting subrecipient information into IDIS on a quarterly basis continues to be a challenge.
- The attention to property maintenance issues by the Code Enforcement Inspector, dedicated to the CDBG target areas for the City of Oak Ridge. During FY12 the Code Enforcement Inspector position was discontinued.

#### **B. Funding Allocation Process Review**

The PY11/FY12 funding, grant #B-11-MC-470010 was \$236,955.00, the amount allocated by City Council Resolution 5-33-11.

Based on the total amount of funding available for subrecipient programs, the City staff CDBG Committee divided the available funds among the highest priority' projects. All approved programs shall have 100% of the benefit directed toward Oak Ridge residents.

#### **C. Subrecipient Participation Review**

Each subrecipient is required to submit activity reports with each invoice. These reports include data such as occupancy rates for the transitional housing units. The demographic quarterly report utilized by the State of Tennessee for the Emergency Shelter Grant Program, was again duplicated and used for the City's CDBG subrecipients to report for their programs. Receiving this quarterly report in a timely manner should assist the City's Contracts/Grants Coordinator with available data for input in the IDIS system.

The City of Oak Ridge values the assistance received from the area non-profit organizations with the CDBG program. These non-profit organizations continue to be vital partners for the delivery of services and programs for Oak Ridge residents.

#### **D. Subrecipient Monitoring**

Desk monitoring, performance reports and onsite reviews are the three methods utilized for monitoring the projects funded by CDBG entitlement funds. These three methods combine to provide a clear and timely picture of each funded CDBG activity's progress.

Kahla Gentry, Senior Planner, for the City of Oak Ridge visited each subrecipients' office at least once during the program year. All subrecipient applicants are requested to provide a copy of their most recent audited financial statements with their application for CDBG Entitlement funds.

The City of Oak Ridge Contracts/Grants Coordinator shall, as appropriate, conduct annual onsite reviews of activities to assess the capabilities of subrecipients and to review case files. Each year, the Contracts/Grants Coordinator and/or a member of the CDBG staff committee will "hand deliver" the agreements to each subrecipient, which ensures at least one onsite visit each year. The open and consistent communication of City of Oak Ridge staff and officials, subrecipient partners and citizens is vital for a successful CDBG program.

## **E. Consolidated Plan Review**

The City of Oak Ridge followed the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 during the first year of the plan. No substantial changes from the three-year Plan have been approved. During PY10/FY11 the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 for the period of July 1, 2011 through June 30, 2014, was developed, approved by Oak Ridge City Council, submitted and approved by HUD.

The strategies of the three-year City of Oak Ridge CDBG Consolidated Plan 2008 – 2010 and the subsequent annual plans contained ongoing strategies that have guided positive program development. Accomplishments during the three year Consolidated Plan period include the following:

In undertaking housing strategies CDBG funds were used to provide housing rehabilitation to 50 households (38 Extremely Low-Income and 12 Low-Income); assistance was provided to 30 households with property maintenance (14 Extremely Low-Income and 16 Low-Income); housing counseling was provided to 10 households (6 Extremely Low-Income and 4 Low-Income); down payment assistance was provided to 9 households (5 Extremely Low-Income and 4 Low-Income). Also during this time period three privately constructed Low Income Housing Tax Credit projects were built with 144 rental housing units providing affordable housing opportunities for renters. During 2009/2010 Neighborhood Stabilization Funds were used to acquire five vacant properties for the construction of new affordable owner occupied housing by ADFAC.

In undertaking strategies to prevent homelessness CDBG funds were used to provide transitional housing to 140 individuals through support to Ridgeview for their transitional housing program. ESG funds and General Funds were used to supplement funding for ADFAC' s social services program resulting in assistance to 5,864 Oak Ridge households to help prevent homelessness.

In undertaking strategies to assist special populations including the elderly CDBG funds were used to provide funding for accessibility alterations for existing owner-occupied housing and to provide assistance to elderly and/or disabled homeowners with maintenance of their property.

In undertaking Community Development strategies CDBG funds were used for Scarboro Community Center debt repayment and salary for a code enforcement inspector assigned to the Highland View neighborhood and the CDBG target areas.

Based upon information provided by ADFAC and Habitat, CDBG funds during the 3-year Consolidated Plan period leveraged at least \$284,542 in additional funds spent on CDBG programs. Ridgeview also supplemented CDBG funds to operate the transitional housing program.

## **F. Employee Training**

Kahla Gentry, Senior Planner is familiar with the rules and regulations of the CDBG program. During the program year, Ms. Gentry attended Fair Housing training and participated in HUD conference calls and webinars on CDBG topics.

## **G. Performance Measurement**

The City of Oak Ridge succeeded in the implementation of the HUD Outcome Framework performance measurement system for the CDBG program and activities included in the PY11/FY12 Annual Action Plan. This measurement system will be in addition to the city's performance measures established in the three-year City of Oak Ridge CDBG Consolidated Plan 2011 – 2013.

Each subrecipient agreement included specific tasks that are to be accomplished by specific dates, with the information being reported in writing monthly and/or quarterly to the Contracts/Grants Coordinator. The City of Oak Ridge fully realizes the importance of having a system to measure performance for the CDBG program and will continue to work toward fully implementing that process.

## **H. Resolutions for PY11/FY12**

The following will be priorities addressed throughout the current program year so that information can be available in a timely manner to the citizens and to HUD.

- Continue the availability of CDBG information and reports on the City's website.
- Update IDIS at least quarterly with the information received from the subrecipients.

## IV. APPENDIX

- **Public Comment Period Notices**  
Newspaper Notice for 30-Day Comment Period on the PY11/FY12 Annual Action Plan  
Newspaper Notice for Comment Period on the PY11/FY12 CAPER
- **Public Hearings Information**  
Newspaper Notice, Agenda, Attendance and Minutes for Public Hearing #1  
Newspaper Notice, Agenda and Minutes for Public Hearing #2  
Newspaper Notice, Agenda and Minutes for Public Hearing #3
- **Maps**  
Oak Ridge Geographical Map  
CDBG Target Areas Map  
Highland View Redevelopment Area Map
- **Fair Housing Initiatives**  
Oak Ridge City Council Proclamation of Fair Housing Month  
Newspaper Notice of Fair Housing Month  
Donation of Fair Housing Related Storybooks to Oak Ridge Schools
- **Oak Ridge City Council Resolutions**  
Oak Ridge City Council Resolution 5-33-11 approving Consolidated Plan and Annual Action Plan

distance of North 77 deg. 29 min. 38 sec. East 78.00 feet; thence with a curve to the right, the arc of which is 97.51 feet, the radius of which is 750.00 feet, a chord call and distance of South 84 deg. 14 min. 42 sec. East, 97.44 feet to a iron pin set corner to property now or formerly owned by Robert L. Porter (Deed Book M-17), Page 604, in the Register's Office for Anderson County, Tennessee); thence leaving said right of

Trustee. The right is reserved to adjourn the day of the sale to another day, time, and place certain without further publication, upon announcement at the time and place for the sale set forth above. If the highest bidder cannot pay the bid within twenty-four (24) hours of the sale, the next highest bid, will be deemed the successful bidder. This property is be-

trustee, Tennessee, will be sold to the highest call bidder subject to all unpaid taxes, prior liens and encumbrances of record: Described property located in the First Civil District of Anderson County, Tennessee, and within the corporate limits of the City of Oliver Springs, Tennessee, and being more particularly described as follows: Lot 17, Sleepy Hollow Subdivision, Section II, as shown on the plat of same of record in Plat

**TO TENANT(S) RIGHTS IN POSSESSION.**  
 If applicable, the notice requirements of T.C.A. 35-5-117 have been met. All right of equity of redemption, statutory and otherwise, and homestead are expressly waived in said Deed of Trust, and the title is believed to be good, but the undersigned will sell and convey only as Substitute Trustee. The right is reserved to adjourn the day of the sale to another

Deed Book 1173, Page 21, ("Deed of Trust"); and, the beneficial interest of said Deed of Trust having been last transferred to LNV Corporation by assignment; and, LNV Corporation, as the current owner and holder of said Deed of Trust (the "Owner and Holder"), has appointed as Substitute Trustee the undersigned, , any of whom may act, by instrument filed for record in the Register's Office of Anderson County,



**U.S. Department of Housing and Urban Development (HUD)  
 Community Development Block Grant (CDBG) Entitlement Program  
 for the City of Oak Ridge, Tennessee**

**NOTICE OF 30-DAY PUBLIC COMMENT PERIOD  
 for the  
 City of Oak Ridge CDBG Consolidated Plan 2011 – 2013  
 including the  
 Annual Action Plan for CDBG Program Year (PY) 2011 / City of Oak Ridge Fiscal Year (FY) 2012**

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan, for the U.S. Department of Housing and Urban Development (HUD). Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons. The development of the fifth City of Oak Ridge Consolidated Plan took place during the eight-month period of September 2010 through March 2011 and is to be utilized for the three-year period of July 1, 2011 through June 30, 2014 (CDBG Program-Years 2011, 2012 and 2013).

The City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 contains a Citizen Participation Plan, which includes a local Relocation Policy, as one of several major components as well as the HUD required documentation and tables. The first Annual Action Plan of the Consolidated Plan is included in the document, which will be submitted to HUD at least forty-five days prior to the beginning of the entitlement community's fiscal year.

The Citizen Participation Plan included in the CDBG Consolidated Plan requires that interested parties have a 30-day period in which to review and comment upon the Consolidated Plan, the Annual Action Plan and any Substantial Amendments and that at least one public hearing be held. Any information received during the public comment period or at the public hearing will be attached to the submitted Consolidated Plan and Annual Action Plan.

The 30-day comment period for the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 including the PY2011/FY2012 City of Oak Ridge Annual Action Plan will begin on Friday April 1, 2011 and end on Saturday April 30, 2011. A public hearing is to be held on Monday April 11, 2011 at 7:00 p.m. during the City of Oak Ridge Council meeting at the Oak Ridge Municipal Building. Copies of the City of Oak Ridge CDBG Consolidated Plan 2011-2013 including the PY2011/FY2012 Annual Action Plan will be available by April 1, 2011 online at [www.cortn.org](http://www.cortn.org) CDBG icon, by contacting Kahla Gentry, 865-425-3580, [kgentry@cortn.org](mailto:kgentry@cortn.org), and for review at the following locations:

City of Oak Ridge, Community Development Department, 200 S. Tulane Avenue  
 City of Oak Ridge, City Clerk's Office, 200 S. Tulane Avenue  
 Oak Ridge Public Library, 1400 Oak Ridge Turnpike

**PROPOSED CDBG FUNDING ALLOCATION FOR PY2011/FY2012**

PY2011/FY2012 Estimated Entitlement Grant		\$250,000.00
<u>City of Oak Ridge Programs:</u>		
Scarboro Community Center Debt	\$ 95,000.00	
Code Enforcement	\$ 63,000.00	
Acquisition & Removal of Dilapidated Housing	\$ 89,000.00	
Grant Administration	\$ 3,000.00	
<b>Total</b>		<b>\$250,000.00</b>

CDBG funding for PY2011/FY2012 has not been finalized. Any necessary adjustments to the allocation of funds will be made to the allocation for Acquisition & Removal of Dilapidated Housing.



8/29/12

# LEGAL NOTICE

## CITY OF OAK RIDGE, TENNESSEE



### NOTICE OF PUBLIC COMMENT PERIOD AND NOTICE OF PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM (CDBG) CONSOLIDATED ANNUAL PERFORMANCE/EVALUATION REPORT (CAPER) FOR THE PERIOD OF JULY 1, 2011 THROUGH JUNE 30, 2012

The Consolidated Annual Performance and Evaluation Report (CAPER) for Entitlement Grantees is a United States Department of Housing and Urban Development (HUD) requirement for all Community Development Block Grant (CDBG) Entitlement communities. The CAPER is an annual performance report that documents the City of Oak Ridge CDBG expenditures and progress made in executing the Consolidated Annual Plan, for the period July 1, 2011 through June 30, 2012. The development of this annual report provides the City with the opportunity to assess its annual performance in relationship to meeting the priorities and objectives of the three-year Consolidated Plan, and to discuss what actions or changes may be necessary in future years. The CAPER will be available to the public on Friday September 7, 2012 by the City of Oak Ridge (COR) for a public comment period through Friday September 21, 2012. The document will be submitted to HUD by Friday, September 30, 2012.

#### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) RECORD OF EXPENDITURES FOR THE PROGRAMS FUNDED during CDBG Program Year 2011 / COR Fiscal Year 2012

<u>Subrecipient Programs</u>	<u>Spent @ 6/30/12</u>
ADFAC - Down Payment Assistance-Recovery Act	4,500.00
ADFAC - Down Payment Assistance (2009 carry-over)	500.00
ADFAC - Home Ownership Counseling (2009 carry-over)	1,000.00
ADFAC - Minor Home Repairs	25,926.00
ADFAC - Yard Enhancement	12,000.00
Ridgeview - Transitional Housing	4,166.70
<b>City of Oak Ridge Programs</b>	
COR - Scarboro Community Center Debt	75,121.66
COR - Code Enforcement Inspector	15,385.00
COR - Acquisition and Clearance	0.00
COR - Grant Administration	1,764.00
<b>TOTAL</b>	<b>\$140,363.36</b>

The CAPER will be on file beginning Friday September 7, 2012, at the City of Oak Ridge, Municipal Building, Community Development Department, 200 S. Tulane Avenue, Oak Ridge, TN. The report will be available for public examination, commenting and copying upon request at the Community Development Department office, between 8:30 a.m. and 4:30 p.m., weekdays for the period of September 7, 2012 through September 21, 2012. The CAPER will also be available online at [www.oakridgetn.gov](http://www.oakridgetn.gov), CDBG icon.

A Public Hearing will be held on this matter, beginning at 12:00 p.m. (local time) on Friday September 14, 2012 at the City of Oak Ridge, Municipal Building, Community Development Department Conference Room, 200 South Tulane Avenue, Oak Ridge, TN.

Any questions or comments concerning this information may be directed to Kahla Gentry at 865-426-3580 or email to [kgentry@corn.org](mailto:kgentry@corn.org). In compliance with the American with Disabilities Act, individuals

date of death, otherwise their claim will be forever barred.

All persons indebted to the above Estate must come forward and make proper settlement with the undersigned at once.

This 9/14/10 Victoria P. Walker Personal



Must be competent, conscientious and available for a couple of hours on Thursday afternoons.

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**CITY OF OAK RIDGE, TENNESSEE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
NOTICE OF PUBLIC HEARING  
NEEDS ASSESSMENT AND POTENTIAL PROJECTS  
for  
PROGRAM YEAR 2011 / FISCAL YEAR 2012  
July 1, 2011 through June 30, 2012**



The City of Oak Ridge will hold a public hearing to gain citizen input on needs and potential projects, which may be eligible under the CDBG Entitlement Program for the period of July 1, 2011 through June 30, 2012 (PY11/FY12). Suggestions for potential projects will be solicited, both verbally and in writing, from all interested parties. CDBG Entitlement funds for PY11/FY12 are expected to total at least \$260,000.00. These funds must meet a HUD National Objective and benefit low/moderate income (LMI) individuals.

Citizens are encouraged to attend the public hearing and to provide suggestions to the City staff for uses of the CDBG Entitlement funds. If unable to attend the hearing, please submit written comments, no later than October 22, 2010.

The Public Hearing will begin at 9:00 a.m. (local time) on Tuesday, October 12, 2010 and will be held at:

City of Oak Ridge  
Municipal Building  
City Manager's Conference Room  
200 S. Tulane Avenue  
Oak Ridge, TN 37830

Written comments and questions should be directed to:

Kahla Gentry  
City of Oak Ridge  
Community Development Department  
P.O. Box 1  
Oak Ridge, TN 37831-0001  
865-425-1843 fax  
[kgentry@corn.org](mailto:kgentry@corn.org)

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Kahla Gentry, City of Oak Ridge, 865-425-3580, at least three days prior to the hearing.

CDBG Public Hearing  
Needs Assessment and Potential Projects  
October 12, 2010 9:00 a.m. Municipal Building

**AGENDA**

1. Welcome and Introductions  
CDBG Staff Committee
2. Public Hearing Sign-in Sheet
3. History of CDBG Funding  
Three National Objectives  
FY 11 Program Information
4. Three-year Consolidated Plan  
July 1, 2011 through June 30, 2014  
Projects Recommended for Funding for 3 Years  
Priorities of the proposed Consolidated Plan  
Highland View Redevelopment Area  
Housing
5. Known Need – Removal of dilapidated housing
6. Significant Dates for CDBG Process
7. Questions and Concerns

City of Oak Ridge  
CDBG Entitlement Program  
PY11/FY12 July 1, 2011 through June 30, 2012

**Minutes of Public Hearing #1 – Needs Assessment and Potential Projects**

Friday October 12, 2010 9:00 a.m.  
Municipal Building

Attended by City of Oak Ridge staff members – Kahla Gentry, Athanasia Senecal

Other attendees – None

Staff was present until 9:15 and then adjourned without discussion because there were no attendees other than staff.



U.S. Department of Housing and Urban Development (HUD)  
Community Development Block Grant (CDBG) Entitlement Program  
for the City of Oak Ridge, Tennessee



NOTICE OF PUBLIC HEARING

City of Oak Ridge CDBG Consolidated Plan 2011 – 2013  
including the  
Annual Action Plan for CDBG Program Year (PY) 2011 / City of Oak Ridge  
Fiscal Year (FY) 2012

The Consolidated Plan for Housing and Community Development is a requirement of the 1990 National Affordable Housing Act and the Community Development Plan, for the U.S. Department of Housing and Urban Development (HUD). Such a plan is required of entitlement communities, which receive Community Development Block Grant (CDBG) funds under HUD's housing and service programs related to the needs of low and moderate-income persons. The development of the fifth City of Oak Ridge Consolidated Plan took place during the eight-month period of September 2010 through March 2011 and is to be utilized for the three-year period of July 1, 2011 through June 30, 2014 (CDBG Program Year 2011 through Program Year 2013).

The City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 contains a Citizen Participation Plan, which includes a Local Relocation Policy as one of several major components as well as the HUD required documentation and tables. The first Annual Action Plan of the Consolidated Plan is included in the document and shall be submitted to HUD at least forty-five days prior to the beginning of the entitlement community's fiscal year.

The Citizen Participation Plan included in the CDBG Consolidated Plan requires that a public hearing shall be held prior to approval of the Consolidated Plan, each Annual Action Plan and all Substantial Amendments to the Consolidated Plan and/or an Annual Action Plan. Any information received during the public hearing will be included with the submitted documents. Copies of the City of Oak Ridge CDBG Consolidated Plan 2011 – 2013 including the PY2011/FY2012 Annual Action Plan are available online at [www.cortn.org](http://www.cortn.org) CDBG icon or by contacting Kahla Gentry at 865-425-3580, [kgentry@cortn.org](mailto:kgentry@cortn.org).

**PROPOSED FUNDING ALLOCATION**

PY2011/FY2012 Estimated Entitlement Grant	\$250,000.00
<b>City of Oak Ridge Programs:</b>	
Scarboro Community Center Debt	\$ 95,000.00
Code Enforcement	\$ 63,000.00
Acquisition and Removal of Dilapidated Housing	\$ 89,000.00
Grant Administration	\$ 3,000.00
Total	\$250,000.00

CDBG funding for PY2011/FY2012 has not been finalized. Any necessary adjustments to the allocation of funds will be made to the allocation for Acquisition & Removal of Dilapidated Housing.

The public hearing is to be held on Monday April 11, 2011 at 7:00 p.m. during the City of Oak Ridge Council meeting at the Oak Ridge Municipal Building. Citizens are encouraged to attend the public hearing. If unable to attend the hearing, please submit written comments, no later than April 29, 2011 to:

City of Oak Ridge  
Kahla Gentry, Community Development Department  
P.O. Box 1  
Oak Ridge, TN 37831-0001  
865-425-3426 fax or [kgentry@cortn.org](mailto:kgentry@cortn.org)

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Kahla Gentry, City of Oak Ridge, 865-425-3580, at least three days prior to the hearing.

## AGENDA

### OAK RIDGE CITY COUNCIL MEETING

Municipal Building Courtroom

April 11, 2011

7:00 p.m.

**INVOCATION** -Reverend Joe Westfall, Itinerate Minister for Christian Brotherhood Churches

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

#### **I. APPEARANCE OF CITIZENS**

#### **II. PROCLAMATIONS AND PUBLIC RECOGNITIONS**

1. PROCLAMATION – ‘PUBLIC SERVICE RECOGNITION WEEK’ MAY 1-7
2. PROCLAMATION – ‘CHILD ABUSE PREVENTION MONTH’ APRIL
3. PROCLAMATION – ‘PARKINSON’S AWARENESS MONTH’ – APRIL
4. PROCLAMATION – ‘FAIR HOUSING MONTH’ APRIL

#### **III. SPECIAL REPORTS**

1. CITY MANAGER EVALUATION PROCEDURE FOR FY 2011

#### **IV. CONSENT AGENDA**

1. APPROVAL OF THE MARCH 7, 2011 COUNCIL MINUTES
2. APPROVAL OF THE MARCH 28, 2011 SPECIAL CALLED MINUTES
3. RESOLUTION – APPROVAL OF AGREEMENTS TO DELIVER ELECTRIC POWER TO THE EAST TENNESSEE TECHNOLOGY PARK (ETTP)

A resolution to approve an agreement between the City and the U.S. Department of Energy (DOE), and an agreement between the City and the Tennessee Valley Authority (TVA) to provide electric power to the East Tennessee Technology Park (ETTP).

4. RESOLUTION – APPROVAL OF MODIFICATIONS TO TVA BILLING AGREEMENTS

A resolution to approve agreements between the City and the Tennessee Valley Authority (TVA) regarding power billing arrangements at the East Tennessee Technology Park (ETTP) and the Science and Technology Park.

#### **V. RESOLUTIONS**

1. RESOLUTION – APPROVAL OF BICYCLE AND PEDESTRIAN PLAN

A resolution to approve the Oak Ridge Bicycle and Pedestrian Plan, dated March 2011, as a tool to guide the City in future improvements.

2. RESOLUTION - MELTON LAKE GREENWAY PHASE IV CONSTRUCTION CONTRACT

A resolution to approve an agreement with Duco Construction, LLC, for the construction of Melton Lake Greenway Phase IV in the estimated amount of \$667,086.16.

3. RESOLUTION - AMENDMENT TO RESOLUTION 6-49-10

A resolution to amend Resolution 6-49-10 to increase expenditure levels for Temporary Employment Services, Information Service Consultants (temporary technical support) and fuel for Fiscal Year 2011.

4. RESOLUTION - EXPENDITURES FROM SPECIAL PROGRAMS FUND

A resolution to authorize approval of expenditures from the Special Programs Fund for transportation enhancement projects to improve traffic capacity/safety, school crossing, and bicycle/pedestrian safety improvements.

VI. PUBLIC HEARING AND 1<sup>ST</sup> READING OF ORDINANCES

1. PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT  
CONSOLIDATED PLAN 2011-2013 / ACTUAL ACTION PLAN PY 2011 / FY 2012

[No Ordinance]

VII. FINAL ADOPTION OF ORDINANCES

1. PUBLIC HEARING AND 2<sup>ND</sup> READING/ AMEND USE DESIGNATION  
PORTION OF HENDRIX CREEK PUD

An ordinance to amend a use designation on a portion of Parcel 59.00, Map 100J, Group A, in Hendrix Creek Planned Unit Development, Phase 1, located at 123 Hendrix Drive, from Open Space to Residential, with the overall zoning district remaining R-1-C/PUD, One-Family Residential with a Planned Unit Development Overlay.

VIII. ELECTIONS & APPOINTMENTS / ANNOUNCEMENTS / SCHEDULING

1. ELECTIONS & APPOINTMENTS

**ELECTIONS**

Environmental Quality Advisory Board

Donald E. Forester has applied to serve on the Environmental Quality Advisory Board for an unexpired term of office ending December 31, 2013.

Traffic Safety Advisory Board

Oak Ridge High School student David Hughes applied to serve an unexpired term of office ending May 31, 2011.

City Manager Mark Watson explained that this has been under discussion since December. A project takes about six months to develop design plans before a bid can even be brought before the Council for consideration. It could delay completed improvements by over 18 months and it would also be difficult to effectively plan for in the budget.

Mayor Beehan said that he believes spending these funds for safety is the appropriate use for this money.

After discussion, Mayor Beehan called for a vote.

Those voting for: Councilmembers Hayes, Hensley, Miller, Smith, and Mayor Beehan.

Those voting against: Councilmembers Garcia Garland and Mosby.

The motion carried.

## **VI. PUBLIC HEARING AND 1<sup>ST</sup> READING OF ORDINANCES**

1. PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT  
CONSOLIDATED PLAN 2011-2013 / ACTUAL ACTION PLAN PY 2011 / FY 2012  
[No Ordinance]

Mayor Beehan explained that the City of Oak Ridge receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). One of the requirements of the CDBG program is the development and submission of a Consolidated Plan and annual Action Plans.

City Manager Mark Watson stated that the following projects are being recommended for funding by the PY 2011 / FY 2012 CDBG Entitlement Program: (1) Scarboro Community Center Debt - \$95,000; (2) Code Enforcement - \$63,000; (3) Acquisition & Demolition of Dilapidated Housing - \$89,000; and, (4) Grant Administration - \$3,000.

Mayor Beehan opened the public hearing for any comments from the public.

No one came forward to speak.

Mayor Beehan closed the public hearing. No further action was necessary.

## **VII. FINAL ADOPTION OF ORDINANCES**

1. AMEND USE DESIGNATION / PORTION OF HENDRIX CREEK PUD  
PUBLIC HEARING AND 2<sup>ND</sup> READING

City Clerk Donna Patterson read the title of the ordinance as follows: An ordinance to amend a use designation on a portion of Parcel 59.00, Map 100J, Group A, in Hendrix Creek Planned Unit Development, Phase 1, located at 123 Hendrix Drive, from Open Space to Residential, with the overall zoning district remaining R-1-C/PUD, One-Family Residential with a Planned Unit Development Overlay.

A motion was made by Councilmember Smith, seconded by Councilmember Miller, to adopt the ordinance as presented.

Mayor Beehan opened the public hearing for any comments from the public.

# AGENDA

## **OAK RIDGE CITY COUNCIL MEETING**

Municipal Building Courtroom

May 9, 2011

7:00 p.m.

**INVOCATION** – Reverend David Allred, Associate Pastor of High Places Church

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**I. APPEARANCE OF CITIZENS**

**II. PROCLAMATIONS AND PUBLIC RECOGNITIONS**

1. **PRESENTATION TO THE #1 RESIDENTIAL RECYCLER IN OAK RIDGE**

Waste Connection of Tennessee will present an award to the Number One Residential Recycler in Oak Ridge. This reward will be based on the most weight generated from recycling and collected from a resident's home during the 2<sup>nd</sup> year of this program.

2. **PROCLAMATION – ‘APPRECIATION OF STUDENT ART’**

Student Art is displayed in the Oak Ridge Municipal Building on a year-round basis and each year students add to that collection. This proclamation accepts the student art work for this year and commends the young artists for donating their work to the City for the enjoyment of all who visit the Municipal Building. It also recognizes the teachers for guiding the courses that led to this gift of student art.

3. **PROCLAMATION – ‘POLICE WEEK’ MAY 15-21 & ‘POLICE MEMORIAL DAY’ MAY 15**

This proclamation designates the week of May 15-21 as a time to express and acknowledge appreciation to the men and women of the Oak Ridge Police Department for their vital public service in our community. It also sets aside May 15<sup>th</sup> in honor of officers who have lost their lives or become disabled in the performance of their duty.

4. **PROCLAMATION – ‘NATIONAL PRESERVATION MONTH’ MAY.**

This proclamation is cosponsored by the Oak Ridge Heritage & Preservation Association and the National Trust for Historic Preservation. It reminds us to celebrate the role of history in our lives and encourages the preservation of our past.

5. **PROCLAMATION – ‘BUILDING SAFETY MONTH’ MAY**

This proclamation is sponsored by the International Code Council and International Code Council Foundation in appreciation to code officials, building safety and fire prevention officials, architects, engineers, builders and others in the construction industry who work to address critical safety issues. It also encourages citizens to be aware of building safety and to consider needed improvements in homes and in the community.

6. **PROCLAMATION – ‘NATIONAL KIDS TO PARKS DAY’ MAY 21**

This proclamation is in support of the first ‘National Kids to Parks Day’ which was organized and launched by the National Park Trust to encourage families to visit parks, be more active, and to enjoy nature and the outdoors.

7. ANNOUNCEMENT – THE CITY OF OAK RIDGE RECEIVED THE DISTINGUISHED BUDGET PRESENTATION AWARD; FINANCE DIRECTOR JANICE MCGINNIS AWARDED CERTIFICATE OF RECOGNITION FOR BUDGET PRESENTATION

The Government Finance Officers Association of the United States and Canada (GFOA) announced that the City of Oak Ridge, Tennessee, has received the GFOA's Distinguished Budget Presentation Award for its budget. The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation.

A Certificate of Recognition for Budget Presentation is also presented to the individual designated as being primarily responsible for its having achieved the award. This has been presented to Finance Director Janice McGinnis.

III. SPECIAL REPORTS

1. FY 2012 BUDGET PRESENTATION

Presentation of the FY 2012 City of Oak Ridge Proposed Budget by Mark S. Watson, City Manager.

2. FY 2012 SCHOOL BUDGET PRESENTATION

Presentation of the FY 2012 Oak Ridge Schools Proposed Budget by Dr. Thomas Bailey, Superintendent of Schools, and Keys Fillauer, Chairman of the Board of Education.

IV. CONSENT AGENDA

1. APPROVAL OF THE APRIL 11, 2011 COUNCIL MINUTES

2. AFFIRMING JAMES E. RUSHTON AS COMMISSIONER OF THE OAK RIDGE UTILITY DISTRICT FOR A FIVE-YEAR TERM ENDING JUNE 30, 2016

3. RESOLUTION - ANNUAL STATE HIGHWAY MAINTENANCE CONTRACT

A resolution to approve a contract with the Tennessee Department of Transportation (TDOT) for maintenance of state highways within the corporate city limits whereby the city is reimbursed by TDOT for said services in the amount of \$141,176.

4. RESOLUTION - PURCHASE OF BACKHOE/LOADER

A resolution authorizing the purchase of a backhoe/loader from Contractor's Machinery, Inc., Louisville, Tennessee, in the estimated amount of \$57,493.

5. RESOLUTION - COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN 2011-2013 / ACTUAL ACTION PLAN PY 2011 / FY 2012

A resolution approving the CDBG Consolidated Plan 2011-2013, including a Citizen Participation Plan; the FY2012 Annual Action Plan; and proposed allocations of Community Development Block Grant entitlement funds for FY2012 estimated at \$237,000.

6. RESOLUTION – 2011 COPS HIRING PROGRAM GRANT APPLICATION

A resolution authorizing the city to apply for a grant from the U.S. Department of Justice, Office of Community Oriented Policing Services, and accepting said grant if awarded, which grant requires no matching funds.

V. RESOLUTIONS

1. RESOLUTION - AMENDMENT TO THE PILT AGREEMENT WITH DOE

A resolution approving Amendment No. 12 to the Agreement PILT-Oak Ridge-002 between the U.S. Department of Energy and the City of Oak Ridge for Payment In Lieu of Taxes for tax year 2010 in the sum of \$1,662,772.76.

2. RESOLUTION - INFORMATION MANAGEMENT SYSTEM

A resolution authorizing the purchase of an Information Management System from INFO Global Solutions (Michigan), Inc., Alpharetta, Georgia, in the estimated amount of \$272,100.

3. RESOLUTION – FAIR HOUSING

A resolution to certify that the city will affirmatively further Fair Housing and will take appropriate action as identified in the Analysis of Impediments to Fair Housing conducted by the city in March 2011.

VI. PUBLIC HEARING AND 1<sup>ST</sup> READING OF ORDINANCES

1. FY 2011 BUDGET APPROPRIATION AMENDMENT ORDINANCE FOR SCHOOL FUND  
[PUBLIC HEARING & 1<sup>ST</sup> READING]

An ordinance to amend Ordinance No. 8-10, which ordinance imposes a tax on all property within the city, fixes the rate of the tax, adopts a budget, and adopts appropriations for the fiscal year beginning July 1, 2010, by amending said appropriations.

2. SEWER USE ORDINANCE – AMENDMENT TO CITY CODE SECTION 18-307 (12)  
[1<sup>ST</sup> READING]

An ordinance to amend Title 18, titled "Water And Sewers," Chapter 3, titled "Sewer Use Ordinance," Section 18-307, titled "Building Sewers And Connections," of the Code of Ordinances, City of Oak Ridge, Tennessee, by deleting Subsection (12), titled "Grease Traps," in its entirety and substituting therefor a new Subsection (12), titled "Grease Control Equipment," to establish a Fats, Oils and Grease (FOG) Management Policy for the city in compliance with the requirements set forth by the Tennessee Department of Environment and Conservation.

VII. FINAL ADOPTION OF ORDINANCES [NONE]

VIII. ELECTIONS & APPOINTMENTS / ANNOUNCEMENTS / SCHEDULING

I. ELECTIONS & APPOINTMENTS

ELECTIONS

Environmental Quality Advisory Board



8/29/12

# LEGAL NOTICE

## CITY OF OAK RIDGE, TENNESSEE



### NOTICE OF PUBLIC COMMENT PERIOD AND NOTICE OF PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM (CDBG) CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR THE PERIOD OF JULY 1, 2011 THROUGH JUNE 30, 2012

The Consolidated Annual Performance and Evaluation Report (CAPER) for Entitlement Grantees is a United States Department of Housing and Urban Development (HUD) requirement for all Community Development Block Grant (CDBG) Entitlement communities. The CAPER is an annual performance report that documents the City of Oak Ridge CDBG expenditures and progress made in executing the Consolidated Annual Plan, for the period July 1, 2011 through June 30, 2012. The development of this annual report provides the City with the opportunity to assess its annual performance in relationship to meeting the priorities and objectives of the three-year Consolidated Plan, and to discuss what actions or changes may be necessary in future years. The CAPER will be available to the public on Friday September 7, 2012 by the City of Oak Ridge (COR) for a public comment period through Friday September 21, 2012. The document will be submitted to HUD by Friday, September 30, 2012.

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) RECORD OF EXPENDITURES FOR THE PROGRAMS FUNDED during CDBG Program Year 2011 / COR Fiscal Year 2012

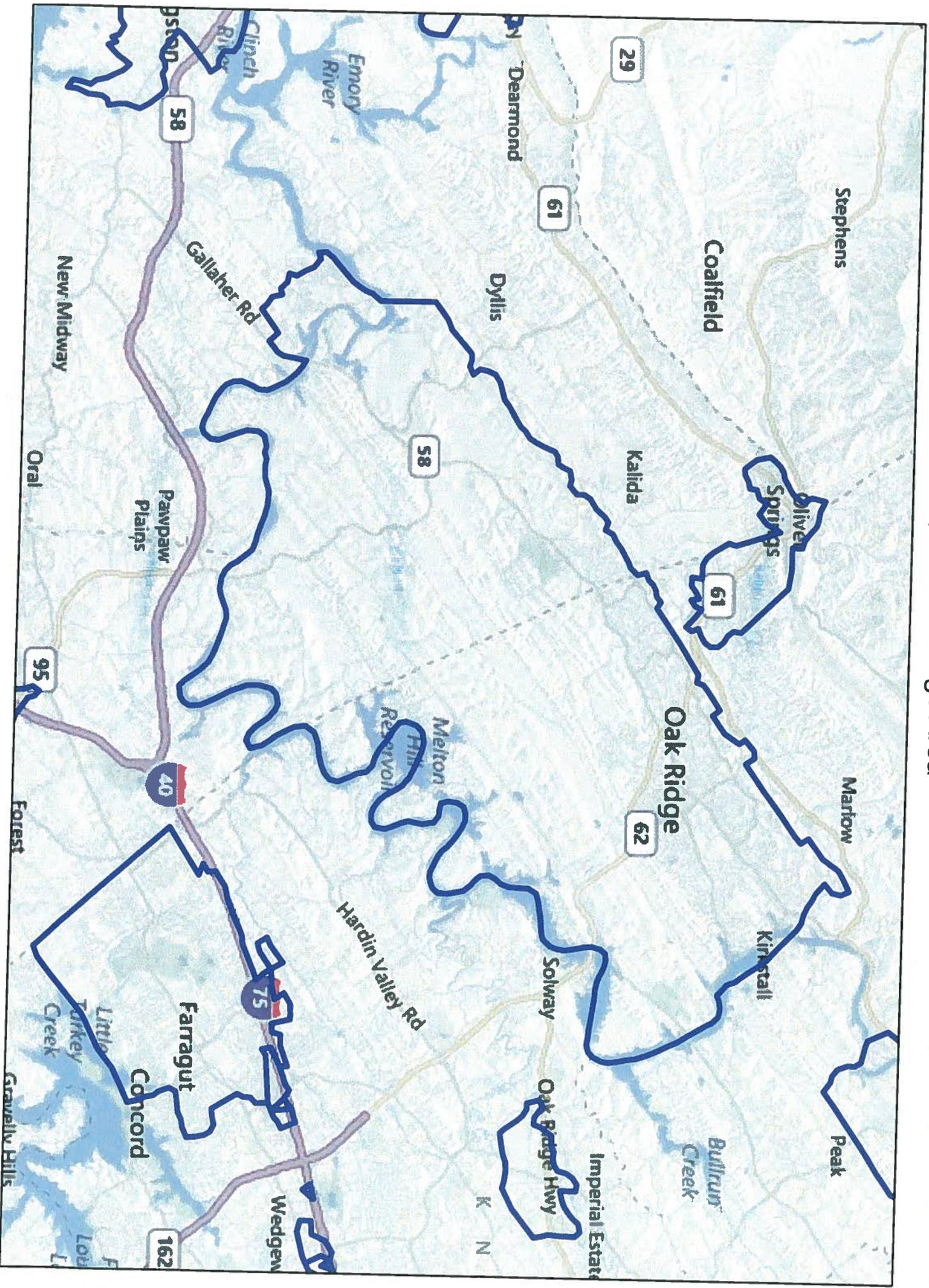
<u>Subrecipient Programs</u>	<u>Spent @ 6/30/12</u>
ADFAC - Down Payment Assistance-Recovery Act	4,500.00
ADFAC - Down Payment Assistance (2009 carry-over)	500.00
ADFAC - Home Ownership Counseling (2009 carry-over)	1,000.00
ADFAC - Minor Home Repairs	25,926.00
ADFAC - Yard Enhancement	12,000.00
Ridgeview - Transitional Housing	4,166.70
<u>City of Oak Ridge Programs</u>	
COR - Scarboro Community Center Debt	75,121.66
COR - Code Enforcement Inspector	15,385.00
COR - Acquisition and Clearance	0.00
COR - Grant Administration	1,764.00
TOTAL	\$140,363.36

The CAPER will be on file beginning Friday, September 7, 2012, at the City of Oak Ridge, Municipal Building, Community Development Department, 200 S. Tulane Avenue, Oak Ridge, TN. The report will be available for public examination, commenting and copying upon request at the Community Development Department office, between 8:30 a.m. and 4:30 p.m., weekdays for the period of September 7, 2012 through September 21, 2012. The CAPER will also be available online at [www.oakridgetn.gov](http://www.oakridgetn.gov), CDBG icon.

A Public Hearing will be held on this matter, beginning at 12:00 p.m. (local time) on Friday September 14, 2012 at the City of Oak Ridge Municipal Building, Community Development Department Conference Room, 200 South Tulane Avenue, Oak Ridge, TN.

Any questions or comments concerning this information may be directed to Kahla Gentry at 865-426-3580 or email to [koentv@corn.org](mailto:koentv@corn.org). In compliance with the American with Disabilities Act, individuals

Map of Oak Ridge Area







The proclamation was accepted by Ms. Carroll Welch, Executive Deputy Director of the Children's Museum of Oak Ridge, along with other representatives from the museum.

The proclamation was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Smith, and Mayor Beehan voting "Aye."

**A proclamation designating April as *Child Abuse Prevention Month*.**

Councilmember Smith moved, seconded by Councilmember Hensley that the proclamation be adopted.

Ms. Carol Snodgrass, Executive Director of Prevent Child Abuse Tennessee, accepted the proclamation, along with board members from the Anderson County/City of Oak Ridge Advisory Board.

The proclamation was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Smith, and Mayor Beehan voting "Aye."

**A proclamation designating April as *Fair Housing Month*.**

Councilmember Hensley moved, seconded by Councilmember Smith that the proclamation be adopted. The motion was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Smith, and Mayor Beehan voting "Aye."

The proclamation was accepted by Ms. Kahla Gentry, Senior Planner for the Community Development Department.

**SPECIAL REPORTS**

(NONE)

**CONSENT AGENDA**

Councilmember Hensley noted that a correction be taken on page 5, paragraph 4, of the March 7, 2012 City Council Meeting minutes to read that the *Comptroller of the State of Tennessee* and representatives of the Tennessee Department of Environmental and Conservation (TDEC).

Following the correction, Councilmember Hope moved, seconded by Councilmember Smith to approved the Consent Agenda which was approved by unanimous voice vote with Councilmembers Garcia Garland, Hensley, Hope, Mosby, Smith, and Mayor Beehan voting "Aye," thereby:

- Approving the minutes of the March 7, 2012 City Council Meeting.
- Approving the minutes of the March 26, 2012 City Council Special Meeting called by the Mayor.
- Approving the minutes of the March 26, 2012 City Council Special Meeting called by the City Manager.

**RESOLUTIONS**

**Resolution No. 4-22-2012**

**A resolution authorizing a Professional Services Agreement with BBB Communications, LLC., Oak Ridge, to provide thirty (30) oral histories from key individuals important to the history of Oak Ridge, in the estimated amount of \$45,000.00.**

Councilmember Hope moved, seconded by Councilmember Smith that the resolution be adopted.

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**PROCLAMATION**

**WHEREAS**, each year since the enactment of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, the Federal Government designates April, the anniversary month of said law, as "Fair Housing Month", and

**WHEREAS**, because fair housing is consistent with the principle of equality and justice for all - a principle upon which our nation was founded - all of us should share in the fight to ensure that fair housing is a reality for all Americans; and

**WHEREAS**, fair housing is the policy of the City of Oak Ridge. On April 21, 1969, the Oak Ridge City Council adopted a Fair Housing Ordinance, which was one of the first of its kind in the State of Tennessee; and

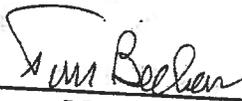
**WHEREAS**, implementation of that policy requires the continuing positive commitment, involvement, and support of each one of our citizens

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL, OF THE CITY OF OAK RIDGE, TENNESSEE**, that the month of April 2012 be proclaimed

**FAIR HOUSING MONTH**

in the City of Oak Ridge, Tennessee and that all Oak Ridgers be urged to join in reaffirming the obligation and commitment to fair housing opportunities for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 9th day of April in the year 2012.

  
MAYOR

**Gentry, Kahla**

---

**From:** Sandra L. Jones <SLJones@ortn.edu>  
**Sent:** Friday, May 04, 2012 4:17 PM  
**To:** Gentry, Kahla  
**Subject:** Books

Ms. Gentry,

Oak Ridge Schools received several copies of "When Chocolate Milk Moved In" as a donation. The books have been placed in each elementary school in our district. We thank you for the addition to our elementary libraries.

*Sandi Jones*

Administrative Assistant to  
Dr. Marian Phillips, Interim Assistant Superintendent  
Oak Ridge Schools  
[www.ortn.edu](http://www.ortn.edu)  
865.425.9002

**RESOLUTION**

A RESOLUTION APPROVING THE CDBG CONSOLIDATED PLAN 2011-2013, INCLUDING A CITIZEN PARTICIPATION PLAN; THE FY2012 ANNUAL ACTION PLAN; AND PROPOSED ALLOCATIONS OF COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDS FOR FY2012 ESTIMATED AT \$237,000.00.

WHEREAS, FY2012 will be the 28<sup>th</sup> year that the City of Oak Ridge is the recipient of Community Development Block Grant (CDBG) Entitlement funds from the U. S. Department of Housing and Urban Development (HUD); and

WHEREAS, HUD requires the development and submission of a Consolidated Plan at least every five years, however, the Consolidated Plan may be developed and submitted for a three-year period if deemed appropriate by the grant recipient; and

WHEREAS, the Consolidated Plan document shall include a citizen Participation Plan and the Annual Action Plan; and

WHEREAS, the amount of funds available for distribution under the FY2012 CDBG Entitlement Program is \$237,000.00; and

WHEREAS, HUD requires that a description of the City's proposed allocations of CDBG Entitlement funds be included in the FY2012 Annual Action Plan of the Consolidated Plan, which is subject to HUD approval before disbursement of CDBG allocations; and

WHEREAS, the City Manager recommends approval of the City of Oak Ridge CDBG Consolidated Plan 2011-2013, including a Citizen Participation Plan, and the FY2012 Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City of Oak Ridge Consolidated Plan 2011-2013, including a Citizen Participation Plan, is hereby approved.

BE IT FURTHER RESOLVED that the FY2012 Annual Action Plan and the following proposed allocations of Community Development Block Grant Entitlement funds estimated to be available for FY2012, totaling \$237,000.00, are hereby approved:

- |   |  |             |
|---|--|-------------|
| • | Scarboro Center Expansion (Year 10 of 15 Debt Expense) | \$95,000.00 |
| • | Code Enforcement Services                              | \$63,000.00 |
| • | Acquisition and Removal of Dilapidated Housing         | \$76,000.00 |
| • | Program Grant Administration                           | \$ 3,000.00 |

This the 9th day of May 2011.

APPROVED AS TO FORM AND LEGALITY:

  
Kenneth R. Krushenski, City Attorney

  
Thomas L. Beehan, Mayor

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income. The document provides a detailed explanation of how to categorize these transactions correctly, ensuring they are recorded in the appropriate accounts. It also highlights the need for regular reconciliation of bank statements and the company's records to identify any discrepancies early on.

The second part of the document focuses on the preparation of the income statement. It explains how to calculate net income by starting with total revenue and then subtracting all associated costs and expenses. The document provides a step-by-step guide to ensure that all deductions are properly accounted for, including depreciation and amortization. It also discusses the importance of reviewing the income statement for any unusual fluctuations or trends that might indicate underlying issues with the business's operations.

The final part of the document covers the preparation of the balance sheet. It explains how to determine the company's assets, liabilities, and equity at a specific point in time. The document provides a clear breakdown of how to value these items, including the use of market prices for investments and the cost method for inventory. It also emphasizes the need for the balance sheet to always balance, as a sign of accurate record-keeping and financial stability.