

# APPROVED

## TRADE LICENSING BOARD MINUTES

DATE: 10 APR 2012

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:01 PM

### ORDER OF BUSINESS

#### I. ROLL CALL:

1) PRESENT: Jeff Lewis, Philip Nipper, Wayne Garber, Jerry Seiber, Brian Hayden, Joe McCarty and Jason Boyd

2) ABSENT:

3) ALSO PRESENT: Jake Martin (CITY STAFF)

#### II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 13 Mar 2012 meeting were read and approved as amended. Motion to approve minutes made by Mr. Lewis and seconded by Mr. Hayden.

#### III. DELIBERATION ON NEW APPLICANTS:

a) Master Plumber application ICO Chad Harris.

After review and discussion, all members present voted in favor of recommending Mr. Harris for a Master Plumber's License. Motion to approve made by Mr. Hayden and seconded by Mr. Lewis.

#### IV. DISCIPLINARY ACTIONS:

a) NONE

#### V. STAFF REPORT:

a) Mr. Martin reported that he is leaving his position as Electrical Inspector.

#### VI. UNFINISHED BUSINESS:

a)

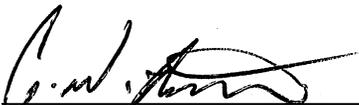
#### VII. NEW BUSINESS:

a) Mr. Hayden attended a meeting for Mr. Garber with the city manager along with chairs of all other city boards and commissions. He provided a brief synopsis of the Tennessee Open Meeting Law, also known as the "Sunshine Law", and how it applies to board meetings, member conduct and board rules and procedures. Specific rules associated with the law can be located on the internet at [www.mtas.tennessee.edu](http://www.mtas.tennessee.edu).

The city's ethics ordinance was also briefly discussed.

#### VIII. ADJOURNMENT:

The meeting adjourned at 5:33 PM. Motion to adjourn made by Mr. Seiber and seconded by Mr. Boyd.



SECRETARY