

OAK RIDGE BOARD OF ZONING APPEALS  
MINUTES

**Meeting date:** April 9, 2013

**Call to order:** A regular meeting of the Board of Zoning Appeals (BZA) was held in the Municipal Building Courtroom, Oak Ridge, TN on March 12, 2013. The meeting convened at 5:30 p.m. with Ms. Mason presiding.

**Members in attendance:** Keith Craft, Susan Donnelly, David Gengozian, Judy Mason, and Monica Austin Carroll – Staff Representative

**Members not in attendance:** Syd Ball

**Visitors/Others:** See attached Visitor Attendance Record

**Approval of minutes:** Ms. Donnelly made a motion to approve the minutes of the meeting held March 12, 2013. Mr. Craft seconded the motion. Motion carried by all.

The following cases were reviewed:

**Case No. 13-05**

Crosstown Towing, 2081 Oak Ridge Turnpike, Lot 2, Block 16-BU, Parcel ID 105H A 005.00, B-2 Zoning District is requesting a special exception to allow a towing operation at this location.

Motion by Ms. Donnelly to grant conditional approval of the special exception as requested to allow the towing operation at this location based on the following: the applicant addresses the chain link fence by providing a screening of evergreen plantings (a minimum of 24 – 36 inches at planting) along the east side of the property so that the storage area is not visible from Oak Ridge Turnpike and/or the adjacent business; that the tenant keeps an active log of the vehicles that are towed that indicates the description of the vehicle and the date the vehicle was towed; that vehicles cannot be stored for the purpose of obtaining parts; that the long term storage of vehicles and recreational vehicles, as defined in Section 11.02 (e) of the Zoning Ordinance (parking regulations for the Not In Our City Initiative) be prohibited; no outdoor storage shall be allowed outside of the fence area (including the used tires); and the applicant has 30 days to bring the site into compliance. In the event the applicant does not meet this requirement, then the applicant needs to be advised that the City will proceed with the outstanding violations. Seconded by Mr. Craft followed by unanimous vote to approve.

**Old Business**

- Wheel 2 Wheel update

**New Business**

- Upcoming training session with Sam Edwards on June 11<sup>th</sup>
- Question about what materials the newest Board member, Syd Ball, has received from the City (attendance information, ethics, copy of by-laws)

**Adjournment:** Mr. Craft moved to adjourn the meeting and was seconded by Mr. Gengozian. All were in favor. The meeting was adjourned at 6:39 p.m.

  
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Secretary  
BZA

5/14/13  
Date of Approval