

OAK RIDGE LAND BANK CORPORATION (ORLBC)  
Regular Meeting  
MINUTES

**APPROVED**

DATE: May 16, 2017

LOCATION: Municipal Building Training Room (104)

PRESIDING: Chairman, Charlie Jernigan

PRESENT: Colin Anderson, James Palmer, Councilman Callison, Barbara Gardner

PRESENT: City of Oak Ridge: Kathryn Baldwin, Ken Krushenski, Matt Widner, Kelly Cottrell

ABSENT: Anne Dunthorn, Melinda Hillman

**I. Call to Order - 8:30 a.m.**

**II. Roll Call**

a. Kathryn Baldwin introduced new City Planner – Kelly Cottrell

**III. Approval of the Agenda**

a. Approved by consensus.

**IV. Approval of Minutes of Previous Meeting (April 18, 2017)**

Colin Anderson moved to approve minutes; Seconded by Councilman Callison; Motion passed by unanimous vote.

**V. Treasurer's Report**

**VI. Actions to be Taken and Voted on by Resolution of the Board**

**VII. Old Business**

a. City Blueprint – Woodland – Kathryn Baldwin reported that Planning Commission members and staff shared the Woodland Subarea Draft Plan at a public meeting the previous night at Woodland Elementary. She stated that, while the meeting was well-attended, she had hoped to have seen more representation from single-family, owner-occupied households. Councilman Callison asked what the Planning Commission hoped to accomplish with the meeting. Kathryn Baldwin explained that the ultimate goal was to assess challenges and assets in the community and to refine the list of recommendations set forth in the draft plan.

**VIII. New Business**

a. Chairman's Report – Charlie Jernigan reported that he had appeared before the League of Women Voters earlier in the month to present on the Land Bank's perspective on Oak Ridge housing.

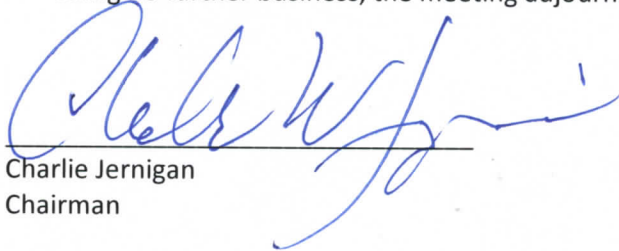
b. Property Donation – 101 Cedarberry St. (Roane County) – Matt Widner stated that he had determined that the land bank would be responsible for HOA fees of approximately \$105

per month if the donation is accepted. Based on previous condition to accepting the lot, the board did not accept the donation.

- c. Realty Center offers
  - 1. 117 Houston – Tabled to give Barbara Gardner time to review the proposed property restrictions and suggest revisions to the Committee.
  - 2. 103 Bennett – same action
- d. 116 Jarrett Ln – fallen tree removal – Matt Widner indicated that the fallen limb was creating safety issues at the site. He shared that the City had received bids for the removal of the entire tree from three different contractors, each totaling \$500. Kelly Callison made a motion to approve the quotes and allow the staff to select the contractor; Seconded by Jim Palmer; No discussion; Motion passed unanimously.

**IX. Adjournment**

Being no further business, the meeting adjourned at 9:45 a.m.



Charlie Jernigan  
Chairman