

OAK RIDGE MUNICIPAL PLANNING COMMISSION

MINUTES

Meeting date: June 20, 2013

Call to order: A special called meeting of the Oak Ridge Municipal Planning Commission (Planning Commission) was held in the Municipal Building, Oak Ridge, TN on June 20, 2013. The meeting convened at 5:30 p.m. with Mr. Domm presiding.

Members in attendance: Chuck Agle, Lauren Biloski, Terry Domm, Sheldon Green, Charles Hensley, Claudia Lever, Patrick McMillan, Jane Shelton, Kathryn Baldwin – Staff Representative, and Monica Austin Carroll – Staff Representative

Visitors/Others: See attached sign in sheet.

Approval of agenda: All present were in agreement to approve the agenda as presented.

Approval of minutes: A motion by Ms. Lever to approve the minutes of the Special Called Meeting minutes on May 9, 2013 as presented. Seconded by Mr. Hensley followed by unanimous vote to approve.

Consent Agenda:

- a. June Bond Report – Request for One Year Extension Letter of Credit in Amount of \$154,850 for Centennial Village, Harbour Pointe, Phase B

Motion by Mr. Agle to remove the item from the consent agenda. After some discussion about calling the bonds that are greater than 10 years old, a motion was made by Mr. Hensley to approve the consent agenda as presented. Seconded by Ms. Lever followed by unanimous vote to approve.

Business Items:

- a. Zoning Text Amendment: Electronic Moving Copy Signs (EMCs)

Motion by Ms. Lever to recommend the amendments to the Zoning Ordinance as presented to City Council for approval. Seconded by Ms. Shelton. A motion was made by Ms. Shelton to recommend the following amendment:

•The EMCs portion shall be an integrated part of the total sign surface area. The surface display area for the EMCs shall not exceed 40% of the overall allowable sign area for pole signs and 50% of the overall allowable sign area for ground signs and not to exceed 70% of the overall sign surface display area. The EMCs portion shall be an integrated part of the total sign surface area. For purposes of this section, integrated into the total sign surface shall mean an EMC cabinet contained within the non-electronic portion of the sign. For pole signs only, the EMCs shall be located on the bottom portion of the overall sign.

Seconded by Mr. Hensley followed by a vote of 8 – 0 to approve the amendment. A call for the vote was made and the vote was 7 – 1 (Mr. Hensley voting opposed) for approval.

Reports

- a. City Council actions – Mr. Hensley reminded everyone of the upcoming work session on housing and the City Council would be working to establish policy on housing for staff.
- b. Staff Report – Announced that the Planning Commission would be having a training session on June 27th @ 5:30 p.m.

- c. EQAB (C. Agle) - NONE
- d. TSAB (J. Shelton) – NONE
- e. Anderson and Roane County Regional Planning Commissions (Staff) - NONE
- f. Highland View Redevelopment Advisory Board (C. Lever) - NONE
- g. PlanET (K. Baldwin) – Provided an update to the working group meetings for PlanET.

Adjournment: The meeting was adjourned at 6:45 p.m.



Chairman
Oak Ridge Municipal Planning Commission

7-18-2013

Date of Approval