

Oak Ridge Municipal Planning Commission

Minutes

Meeting date: January 16, 2014

Call to Order: The regular meeting of the Oak Ridge Municipal Planning Commission was held in the Courtroom of the Municipal Building, Oak Ridge, TN on January 16, 2014. The meeting convened at 5:30 p.m. with Terry Domm, Chairman, presiding.

Members in Attendance: Kelly Callison, Terry Domm, Sheldon Green, Sharon Kohler, Austin Lance, Claudia Lever, Patrick McMillan, Jane Shelton, Stephen Whitson

Visitors/Others: Kathryn Baldwin, Kahla Gentry – Staff Representatives

Approval of Agenda: Agenda was approved as presented.

Approval of Minutes:

Motion was made by Ms. Lever to approve the minutes of the November 21, 2013 meeting as presented. Second by Mr. Green, followed by a vote of 8-0 to approve. (Mr. Lance was not present)

Consent Agenda:

The consent agenda was approved by unanimous vote thereby approving:

- January Bond Report
- One-Year Renewal Letter of Credit for Crossroads at Wolf Creek in the amount of \$1,568,858.
- One-Year Renewal Letter of Credit for Heritage Center ED-5 East in the amount of \$54,558.60.
- One-Year Renewal Letter of Credit for Parcels 246 & 247, Block 17CL, Brisbane Road in the amount of \$7,500.

Election of Officers:

Chairman:

Motion was made by Mr. Callison to re-elect Terry Domm as Chairman. Second by Ms. Shelton, followed by a vote of 8-0 to approve.

Vice-Chairman:

Motion was made by Ms. Lever to re-elect Kelly Callison as Vice-Chairman. Second by Ms. Shelton, followed by a vote of 8-0 to approve.

Secretary:

Motion was made by Ms. Shelton to re-elect Claudia Lever as Secretary. Second by Mr. Callison, followed by a vote of 8-0 to approve. (Mr. Lance was not present during election of officers)

EQAB Appointment:

The Planning Commission declined selecting a member to serve on the Environmental Quality Advisory Board (EQAB). Mr. Domm will receive a copy of the EQAB minutes and share information from EQAB with the Planning Commission.

Training Hours:

The training hours report was accepted with no changes.

Resolution of Appreciation:

A Resolution of Appreciation was presented to retiring planner Kahla Gentry, recognizing her service to the Planning Commission and City of Oak Ridge.

Reports:

- a. City Council Actions: Mr. Hensley was unable to attend the Planning Commission meeting, but he submitted a written report on City Council actions including: elimination of the Highland View Advisory Board, approval of a City-wide fiber optics loop allowing for better utility distribution and sharing with the schools for data services, approval for purchase of Mullins Car Wash property on Illinois Avenue for placement of a waste surge tank, approval of Secret City Festival funding, election of Land Bank officers, and possible delay in reconstruction of Jackson Square parking lot.
- b. Staff Report: Karl Kreis has been hired to replace retiring planner, Kahla Gentry. The Tennessee Chapter of the American Planning Association will hold its winter retreat at Montgomery Bell State Park on February 27-28.
- c. EQAB: None
- d. TSAB: None
- e. Anderson & Roane County Planning Commissions: None
- f. Highland View Redevelopment Advisory Board: Board has been eliminated. The newly created Land Bank is expected to carry out activities related to the goals of the Highland View Board.
- g. PlanET: Kathryn Baldwin, along with other PlanET participants, attended training in Salt Lake City on implementation of PlanET regional planning initiatives. PlanET funding has been extended to provide for implementation activities. As part of the ETCompetes! Speaker Series, Ed McMahon will be speaking on "What Makes a Successful Community?" The event will be on Wednesday, March 26, 2014, 5:30 p.m. to 6:30 p.m. at the McCarty Auditorium, University of Tennessee.

Adjournment:

The meeting was adjourned at 6:30 p.m.



Chairman
Oak Ridge Municipal Planning Commission

3-13-2014

Date of Approval