

OAK RIDGE MUNICIPAL PLANNING COMMISSION
MINUTES

Meeting Date: May 21, 2015

Call to Order: The regular meeting of the Oak Ridge Municipal Planning Commission (Planning Commission) was held in the Municipal Building, Oak Ridge, TN on May 21, 2015. The meeting convened at 5:30 p.m. with Mr. Domm presiding.

Members in Attendance: Terry Domm, Charlie Hensley, Claudia Lever, Patrick McMillan, Jane Shelton, Stephen Whitson, Todd Wilson, and Sheryl Ely, Kathryn Baldwin and Monica Austin Carroll – Staff Representatives

Members not in Attendance: Austin Lance, Zabrina Minor, and Sheldon Green

Visitors/Others: See attached sign in sheet.

Approval of Agenda: Unanimous vote (7 – 0) to approve the agenda as presented.

Approval of Minutes: Motion by Ms. Lever to approve the minutes of the Regular Meeting minutes from April 23, 2015 as presented. Seconded by Mr. Whitson followed by unanimous vote (7 – 0) to approve.

Consent Agenda:

a. May Bond Report

Unanimous vote (7 – 0) to approve the consent agenda as presented.

Business Items:

a. Resubdivision – Oak Ridge Summit, Block 23CC Lot 22

Motion by Ms. Lever to recommend approval subject to the following comments:

Public Works

1. Show Northing and Easting tied down on one property corner.
2. Show and label Oak Ridge Summit Drive through the curve.
3. Show and label the drainage easements on South Illinois Avenue.
4. The utilities will have to be installed or bonded for the installation before the plat can be recorded.

Electric Department

1. Correct which lot the private utility easement is being recorded for. The easement is for Lot 25.
2. The customer shall execute a Developer's Agreement for the new buildable lot. Complete the 901 form or provide expected load information for the proposed office building.
3. Provide Easement Encroachment Forms for each lot that has street light infrastructure in the public ROW.

Seconded by Mr. Hensley followed by unanimous vote (7 – 0) to approve subject to staff's comments.

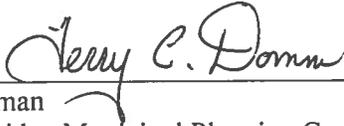
Reports:

- a. City Council Actions – Mr. Hensley provided a brief summary of the Special Called City Council Meeting and mentioned that the ground breaking for the mall was scheduled for mid-July.
- b. Staff Report – Kathryn Baldwin provided an update on the CSX rights-of-way project.
- c. TSAB (J. Shelton) – Mentioned that at the last meeting they discussed the joint access between the former

Ruby Tuesday's and Subway site and discussed the water feature for Jackson Square. TSAB had been informed that the water feature would be installed after the Lavender Festival.

d. Anderson and Roane County Regional Planning Commissions (Staff) – None

Adjournment: The meeting was adjourned at 5:50 p.m.



Chairman
Oak Ridge Municipal Planning Commission



Date of Approval