

**Oak Ridge Municipal Planning Commission**

**Minutes**

**Meeting date:** November 7, 2013

**Call to Order:** The special called meeting of the Oak Ridge Municipal Planning Commission was held in the Training Room of the Municipal Building, Oak Ridge, TN on November 7, 2013. The meeting convened at 5:30 p.m. with Terry Domm, Chairman, presiding.

**Members in attendance:** Chuck Agle, Terry Domm, Kelly Callison, Sheldon Green, Charlie Hensley, Austin Lance, Patrick McMillan, Jane Shelton

**Visitors/Others:** Kathryn Baldwin, Athanasia Senecal Lewis – Staff Representatives, Dr Bruce Borchers, Karen Gagliano, Allen Thacker, Robert Eby – Oak Ridge Schools, Jack Suggs – Electric Department, Gary Cinder – Public Works, Kathy McNeilly – Library, Jon Hetrick – Recreation and Parks

**Approval of Agenda:** Agenda was approved as presented.

**Presentation of FY 2015-2020 Capital Improvements Program (CIP)**

**A. Board of Education:**

Subjects discussed included third party financing, utilizing a long term lease with the cost of the lease not coming out of capital expenditures for the School Services Building. Careful consideration of the scope of the building is needed as a key to success. The Planning Commission recommended that the School Board continue to consider third party financing for the Preschool/School Services Building.

Note for C.I.P. book that the Robertsville Middle School project is to be split into two maintenance section projects: HVAC and restroom facilities.

The importance of maintenance over capital improvements was emphasized. It was recommended that the Blankenship Field bleachers project move up in importance due to liability issues.

**B. Electric Department:**

Pages II-1 and IV-1 for the Electric Department financial summary need to be recalculated and corrected. Page IV-2, Billing Software, SCADA and Remote Metering description will be slightly modified.

**C. Fire Department:**

No changes

D. Public Works:

Change description for Marina Building Renovation project.

E. Recreation and Parks

No changes

Other Items:

An additional change that applies to the C.I.P. document in general is to add subtotals to summary pages in the document and correct the formula in the Access database where numbers are not calculating properly.

**Adjournment**

The meeting was adjourned at 7:20 p.m.

*Jerry C. Domm*

Chairman

Oak Ridge Municipal Planning Commission

*11-21-13*

Date of Approval