

TRADE LICENSING BOARD MINUTES

APPROVED

DATE: 12 FEB 2013

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Philip Nipper

TIME: 5:02 PM

ORDER OF BUSINESS

I. ROLL CALL:

- 1) PRESENT: Philip Nipper, Jerry Seiber, Brian Hayden, Mike Maddux and Jeff Lewis
- 2) ABSENT: Wayne Garber and Joe McCarty
- 3) ALSO PRESENT: Arnold Blackwell (City Staff)

II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 8 Jan 2013 meeting were read and approved. Motion to approve minutes as written was made by Mr. Hayden and seconded by Mr. Seiber.

III. DELIBERATION ON NEW APPLICANTS:

a) David Hopper: Class II Residential Electrical Contractor.

After review and discussion all members present voted in favor of recommending Mr. Hopper for a Class II Residential Electrical Contractor's License. Motion to recommend approval made by Mr. Lewis and seconded by Mr. Hayden.

IV. DISCIPLINARY ACTIONS:

a) NONE

V. STAFF REPORT:

a) Mr. Blackwell stated that additional photo trade licenses, when available, would cost \$5.00 each. Mr. Blackwell also stated that clerical work had started on revising the city ordinance to include language to add provisions for the mechanical licensing program.

VI. UNFINISHED BUSINESS:

a) NONE

VII. NEW BUSINESS:

a) Amend Rules and Procedures to include Class IV Appliance Electrical Contractor, Class I Commercial / Residential Mechanical Contractor and Class II Residential Mechanical Contractor.

No action was taken at this meeting to amend the current Rules and Procedures.

After discussion which included previous Board actions regarding the Rules and Procedures, previous actions associated with the removal of the Appliance License and recommendations for Title 12 revisions, the Board suggested that a work session with City Staff would be advantageous to the process of revising the Rules and Procedures and to address concerns with the Title 12 ordinance in general. Mr. Blackwell suggested the work session also include discussion covering the mechanical licensing program.

VIII. ADJOURNMENT:

The meeting adjourned at 5:55 PM. Motion to adjourn made by Mr. Seiber and seconded by Mr. Maddux.


SECRETARY