

APPROVED

TRADE LICENSING BOARD MINUTES

DATE: 8 JAN 2013

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:05 PM

ORDER OF BUSINESS

I. ROLL CALL:

1) PRESENT: Joe McCarty, Philip Nipper, Jerry Seiber, Brian Hayden, Wayne Garber, Mike Maddux and Jeff Lewis

2) ABSENT: None

3) ALSO PRESENT: Jake Martin (City Staff) and Denny Boss (City Staff)

II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 11 Dec 2012 meeting were read and approved. Motion to approve minutes as written was made by Mr. Hayden and seconded by Mr. McCarty.

III. DELIBERATION ON NEW APPLICANTS:

a) David Hopper: Class II Residential Electrical Contractor.

No action taken. The board tabled the application until such time as a third reference letter is provided to the Board per City Ordinance 12-504.

IV. DISCIPLINARY ACTIONS:

a) NONE

V. STAFF REPORT:

a) New Format for License Cards

Mr. Boss briefed the Board regarding a possible new style and format for plumbing and electrical licenses. He explained that the city would be changing the card style license to a badge type which would include a photo of the license holder, type of license, expiration date and would also include a garment clip. He went on to state that license fees may have to be increased as well as permit fees and would be bringing a proposed fee increase recommendation to the Board at a future date for the Board's consideration and recommendation to city council. Mr. McCarty asked about the issuance of additional badges and Mr. Lewis asked about issuing licenses for multiple years.

VI. UNFINISHED BUSINESS:

a) NONE

VII. NEW BUSINESS:

a) Election of Officers:

Wayne Garber was re-elected as Board Chair by a vote of 6 to 1 with one vote going to Mr. Nipper.

Philip Nipper was re-elected as Board secretary by a vote of 6 to 1 with one vote going to Mr. Maddux.

VIII. ADJOURNMENT:

The meeting adjourned at 5:35 PM. Motion to adjourn made by Mr. Lewis and seconded by Mr. Maddux.


SECRETARY