

# A P P R O V E D

## TRADE LICENSING BOARD MINUTES

DATE: 12 MAR 2013

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:05 PM

### ORDER OF BUSINESS

#### I. ROLL CALL:

1) PRESENT: Philip Nipper, Jerry Seiber, Brian Hayden, Mike Maddux, Jeff Lewis and Wayne Garber

2) ABSENT: Joe McCarty

3) ALSO PRESENT: Denny Boss (City Staff)

#### II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 12 Feb 2013 meeting were read and approved. Motion to approve minutes as written was made by Mr. Lewis and seconded by Mr. Seiber.

#### III. DELIBERATION ON NEW APPLICANTS:

a) Daniel E. Hobbs: Class II Electrical Contractor.

After review and discussion, all members present voted in favor of recommending Mr. Hobbs for a Class II Electrical License. Mr. Lewis made the motion to recommend and Mr. Seiber seconded the motion. Prior to the vote, Mr. Nipper stated that he had contacted one of Mr. Hobbs' references for clarification regarding his employment as Mr. Hobbs had only listed two (2) work references vice three (3) as the ordinance dictates. Mr. Nipper had a conversation with Mr. Preston Taylor of Bristol, TN. and he determined that Mr. Hobbs had indeed performed electrical work for Mr. Taylor thus turning his personal reference into a work related reference and meeting the minimum standards for the ordinance under section 12-308.

#### IV. DISCIPLINARY ACTIONS:

a) NONE

#### V. STAFF REPORT:

a) Mr. Boss briefly discussed initial plans regarding the mechanical licensing program.

VI. UNFINISHED BUSINESS:

a) Amend Rules and Procedures - To include; Class I Commercial / Residential Mechanical Contractor and Class II Residential Mechanical Contractor.

After hearing from Mr. Boss, the Board tabled further discussion and action regarding the Board's Rules and Procedures until staff can bring to the Board a better proposed set of amendments for consideration.

VII. NEW BUSINESS:

a) Mr. Nipper identified possible inaccuracies regarding license application forms which need to be addressed. Mr. Hayden discussed inspector manning levels.

VIII. ADJOURNMENT:

The meeting adjourned at 5:45 PM. Motion to adjourn made by Mr. Hayden and seconded by Mr. Maddux.

  
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SECRETARY