

**CITY OF OAK RIDGE
TRADE LICENSING BOARD**

CITY MANAGER'S CONFERENCE ROOM

AGENDA

March 11, 2014

5:00 PM

- I.** Roll Call
- II.** Approval of Minutes from Meeting on January 14, 2014
- III.** Deliberation on Applicants

William Standifer	78%	Master Plumber
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- IV.** Staff Report
- V.** Unfinished Business
- VI.** New Business
 - Discuss the procedures for the mechanical license and inspection program
- VII.** Adjournment

UNAPPROVED

TRADE LICENSING BOARD MINUTES

DATE: 14 JANUARY 2014

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:15 PM

ORDER OF BUSINESS

I. ROLL CALL:

- 1) PRESENT: Brian Hayden, Jerry Seiber, Joe McCarty, Wayne Garber, Mike Maddux, Jeff Lewis
- 2) ALSO PRESENT: Arnold Blackwell(city staff), Jake Martin(city staff)

II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

- a) Minutes from Oct. 8, 2013 were read and approved.
Motion to approve minutes as written was made by Brian Hayden and seconded by Jerry Seiber.

III. VOTE FOR NEW CHAIR:

- a) Joe McCarthy made motion for Wayne Garder to be Chairman. Brian Hayden seconded all present voted yes.
- b) Brian Hayden made motion for Mike Maddux to be secretary. Jerry Seiber seconded all present voted yes.

IV. DELIBERATION OF NEW APPLICANTS:

- a) Justin Clifton Master Plumber after review and discussion all members present voted in favor of approving Mr. Clifton for Master Plumber.
Motion to approve made by Jeff Lewis and seconded by Joe Seiber.

V. DISCIPLINARY ACTIONS:

- a) None

VI. STAFF REPORT:

- a) None

VII. UNFINISHED BUSINESS:

- a) None

VIII. NEW BUSINESS:

- a) Mike Maddux made a motion to have Danny Boss attend next meeting to update the trade license information. Jerry Seiber seconded all present voted for approval.

IX. ADJOURNMENT:

The meeting adjournment at 5:40 P.M. Motion to adjourn was made by Brian Hayden and seconded by Joe McCarthy.

Secretary

Date



EXAMINATION RESULTS NOTIFICATION

November 2, 2013

William H Standifer
7421 Meadowbrook Circle
Knoxville, TN 37918

XXX-XX-3532

Dear Candidate:

We are pleased to inform you that you achieved a passing score on your recent Oak Ridge examination.

Your score(s) are as follows:

10/26/2013 Knoxville, TN

Master Plumbing

78

Pass

Oak Ridge requires a passing percentage of 70%.

Please note that passage of the exam is no guarantee a certificate of qualification will be issued by the Licensing Board.

To help you gain the recognition you deserve, Prometric has prepared a Certificate of Achievement, beautifully designed and very suitable for framing (8-1/2 x 11) for only \$30.00 per category.

Please fill out the order form below, cut along the dotted line, then send the completed form to Prometric . Payment options: check, money order, Visa or MasterCard. Credit card orders may be faxed to (800)813-6670. All others send to Prometric , 7941 Corporate Dr, Nottingham MD 21236. Allow 2-3 weeks for delivery.

Certificate of Achievement Request

William H Standifer
7421 Meadowbrook Circle
Knoxville, TN 37918

XXX-XX-3532

Oak Ridge - Master Plumbing - 10/26/2013 Quantity x \$30.00 =

For credit card payment, complete the following. Card Type: Visa Mastercard

Card No. Exp. Date

Signature

TN35 - tn-knox - C

**APPLICATION FOR MASTER PLUMBER'S LICENSE
CITY OF OAK RIDGE TRADE LICENSING BOARD**

EXAMINATION RESULTS _____ DATE _____

Attention Applicant: This application is a part of your examination procedure and it must be filled in completely and accurately, using ink pen or typewriter. Any false statement may be considered as a cause for disqualification. You **MUST** return a copy of your Examination Results Notification with this form. Test scores must be current within the past two years.

NAME: STANDIFER William H
Last First Middle Initial

HOME ADDRESS: 741 MEADOW BROOK CIRCLE
Number & Street

CITY: KNOXVILLE STATE: TN ZIP CODE: 37918

MAILING ADDRESS (if different from above): _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBERS (including area code): (Business) 828-279-0074 (Residence) 865-591-0478

How long have you been working in the plumbing business? List types of work you have done.
 From: Month/Year July 1984 To: Month/Year PRESENT
RESIDENTIAL; COMMERCIAL; INDUSTRIAL; SERVICE

List below the names of trade schools you have attended. If you have attended no schools, enter "NONE" in the space provided.

Name of School	Location	Course Taken	Length of Course
1. <u>NE FLORIDA BUILDER ASSOC.</u>	<u>JAX FL.</u>	<u>PLUMBING</u>	<u>4 Mths</u>
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Please furnish in the area below, a complete record of your employment in the plumbing field for the past five (5) years, beginning with the earlier employer and ending with your present employer. Documentation consisting of letters of certification from employers or customers for whom you have performed work and descriptions of the character of the work performed may be required by the Trade Licensing Board to confirm this record. (Use additional paper if necessary, using ink pen or typewriter.)

Name of Employer: HAYNES PLUMBING SYSTEMS

Mailing Address (including zip code): 187 DEARVIEW Rd.
Asheville NC 28806

Telephone Number (including area code): 828-254-6141

Type of Work Performed: Job Foreman - ~~NEW~~ NEW CONSTRUCTION;
SCHOOLS; HOSPITALS; DETENTION CENTERS

Dates of Employment: From SEPT 2006 To DEC 2009

Name of Employer: SCOTT'S PLUMBING

Mailing Address (including zip code): 1924 Dutch Valley Rd Suite 5
KNOXVILLE TN 37918

Telephone Number (including area code): 865-786-2686

Type of Work Performed: NEW CONSTRUCTION

Dates of Employment: From JAN 1996 To SEPT 2006

Name of Employer: _____

Mailing Address (including zip code): _____

Telephone Number (including area code): _____

Type of Work Performed: _____

Dates of Employment: From _____ To _____

QUALIFICATION OF APPLICANTS
Per Article XII, Chapter 8, Section 12-804
CITY OF OAK RIDGE CODE OF ORDINANCES

Subject to the authority of the Board to set higher standards, the following minimum standards and qualifications shall be met before the Board grants a license required by this Division:

Master Plumber's License: The applicant must have a regular place of business, supervise or perform plumbing work; have a minimum of five (5) years total full-time experience in the plumbing craft; have passed the written examination prescribed in Title 12, Chapter 8, Section 12-808; and must evidence honesty and integrity in his/her former dealings with the public as demonstrated by at least three (3) favorable work references from former employers or persons for whom the applicant has performed plumbing work, such persons or employers to be selected at random from the list of five submitted by the applicant (Do NOT list friends, family or co-workers.)

LIST OF REFERENCES (must have known applicant a minimum of two years):

1. Name: Scott Robinson

Mailing Address (including zip code): 1924 Dutch Valley Rd Suite 5
Knoxville TN 37918

Telephone Number (including area code): 865-742-3171

2. Name: Mike Jones

Mailing Address (including zip code): 533 Bedloe Way
Knoxville TN 37920

Telephone Number (including area code): 865-335-6175

3. Name: Horace (Bud) Hamilton

Mailing Address (including zip code): 6105 Maloneyville Rd.
Corryington TN 37720

Telephone Number (including area code): 865-687-8513

4. Name: STEVEN COOKE

Mailing Address (including zip code): 1808 Houstonia Dr.
Knoxville TN 37918

Telephone Number (including area code): 865-242-8866

5. Name: GARY GREENWALL

Mailing Address (including zip code): 200 KIRKWALL LANE
Knoxville TN 37909

Telephone Number (including area code): 865-470-8660

PERSONAL REFERENCES (Friends/co-workers/business associates, etc.):

Name: DOUGLAS COOKE

Mailing Address (including zip code): 5811 Wassman Rd.
Knoxville TN 37912

Telephone Number (including area code): 865-919-2380

Name: JIM STAPSEL

Mailing Address (including zip code): 5712 Chesswood Dr.
Knoxville TN 37912

Telephone Number (including area code): 865-688-3125

December 2009 – Laid off from Haynes Plumbing System

For almost two years received unemployment from the State of North Carolina, with extreme attempts to find employment in my profession the market had completely dried up. In order to bring in income I found it necessary to obtain a state license to do my own jobs to supplement my wives' income. Again the market was in distress and jobs were few and far between. I was asked by a former employer if I would be interested in doing subcontract work for Scott's Plumbing in Knoxville. So for almost four months I lived for four days a week in a camper at Fox Inn Campground. It was when my wife found a job here that we moved back to east Tennessee a place where we loved and family and friends lived. Continuing working subcontract work for Scott's Plumbing.

A handwritten signature in black ink, appearing to read 'William H. Standifer', written in a cursive style.

William H. Standifer

CITY OF OAK RIDGE



Community Development Department
Code Enforcement Division

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

February 3, 2014

Mike Jones
533 Beploe Way
Knoxville, TN 37920

RE: William H. Standifer

Dear Mr. Mike Jones:

The Trade Licensing Board of the City of Oak Ridge has received an application from William H. Standifer for a license to operate as a Master Plumber. As part of the qualifications necessary, our ordinance requires recommendations from former employers and/or clients.

Since Mr. Standifer has given your name as a reference, we would appreciate it if you would answer the questions listed below and return this letter to my office.

Sincerely,

Arnold Blackwell, Staff Representative
Trade Licensing Board

-
1. How long have you known applicant? 16 Years
 2. In what capacity: Client, Employer, Sub-Contractor, Supervisor
 3. Would you re-hire? Yes No
 4. How would you grade his workmanship? Excellent, Good, Average, Fair
 5. Please give any additional information (job duties) in which you feel would help in our evaluation of this applicant.
Extremely knowledgable plumber
-
-

Arnold Blackwell
Signature

1-31-14
Date

CITY OF OAK RIDGE



Community Development Department
Code Enforcement Division

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

February 3, 2014



James A. Swatzell
5712 Chesswood Dr.
Knoxville, TN 37912-2103

RE: William H. Standifer

James A. Swatzell
5712 Chesswood Dr.
Knoxville, TN 37912-2103

The Trade Licensing Board of the City of Oak Ridge has received an application from William H. Standifer for a license to operate as a Master Plumber. As part of the qualifications necessary, our ordinance requires recommendations from former employers and/or clients.

Since Mr. Standifer has given your name as a reference, we would appreciate it if you would answer the questions listed below and return this letter to my office.

Sincerely,

Arnold Blackwell, Staff Representative
Trade Licensing Board

1. How long have you known applicant? 1 year

2. In what capacity? Client Employer, Sub-Contractor, Supervisor

3. Would you re-hire? Yes No

4. How would you grade his workmanship? Excellent Good, Average, Fair

5. Please give any additional information (job duties) in which you feel would help in our evaluation of this applicant.

We have called him on four occasions and was very courteous and professional and took care of our plumbing problems.

Arnold Blackwell

Signature

1-31-14
Date

James A. Swatzell

CITY OF OAK RIDGE



Community Development Department
Code Enforcement Division

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

February 3, 2014

Horace Hamilton
6105 Maloneyville Rd
Corryington, TN 37720

RE: William H. Standifer

Dear Mr. Horace Hamilton:

The Trade Licensing Board of the City of Oak Ridge has received an application from William H. Standifer for a license to operate as a Master Plumber. As part of the qualifications necessary, our ordinance requires recommendations from former employers and/or clients.

Since Mr. Standifer has given your name as a reference, we would appreciate it if you would answer the questions listed below and return this letter to my office.

Sincerely,

Arnold Blackwell, Staff Representative
Trade Licensing Board

1. How long have you known applicant? App 20 years
2. In what capacity: Client, Employer, Sub-Contractor, Supervisor we were teachers in a plumbing apprenticeship training school. Knoxville
3. Would you re-hire? Yes No
4. How would you grade his workmanship? Excellent Good Average Fair
5. Please give any additional information (job duties) in which you feel would help in our evaluation of this applicant.
we worked together, teaching, 2nd & 4th PLbg App at the Lincoln Park School for the Knoxville PHCC

Arnold Blackwell
Signature

1-31-14
Date

3 Feb 2014
Horace Hamilton

CITY OF OAK RIDGE



Community Development Department
Code Enforcement Division

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

February 3, 2014

Scott Robinson
1924 Dutch Valley Rd Ste. 5
Knoxville, TN. 37918

RE: William H. Standifer

Dear Mr. Scott Robinson:

The Trade Licensing Board of the City of Oak Ridge has received an application from William H. Standifer for a license to operate as a Master Plumber. As part of the qualifications necessary, our ordinance requires recommendations from former employers and/or clients.

Since Mr. Standifer has given your name as a reference, we would appreciate it if you would answer the questions listed below and return this letter to my office.

Sincerely,

Arnold Blackwell, Staff Representative
Trade Licensing Board

1. How long have you known applicant? 18 years

2. In what capacity: Client, Employer, Sub-Contractor, Supervisor

3. Would you re-hire? Yes No

4. How would you grade his workmanship? Excellent Good Average, Fair

5. Please give any additional information (job duties) in which you feel would help in our evaluation of this applicant.

Bill has worked for Scott's Plumbing as a plumber, a supervisor and as a sub-contractor. He is honest and dependable and a very capable plumber.

Arnold Blackwell
Signature

1-31-14
Date

Thanks, Scott Robinson -

CITY OF OAK RIDGE



Community Development Department
Code Enforcement Division

POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

February 3, 2014

Douglas Cooke
5811 Wassman Rd
Knoxville, TN 37912

RE: William H. Standifer

Dear Mr. Douglas Cooke:

The Trade Licensing Board of the City of Oak Ridge has received an application from William H. Standifer for a license to operate as a Master Plumber. As part of the qualifications necessary, our ordinance requires recommendations from former employers and/or clients.

Since Mr. Standifer has given your name as a reference, we would appreciate it if you would answer the questions listed below and return this letter to my office.

Sincerely,

Arnold Blackwell, Staff Representative
Trade Licensing Board

1. How long have you known applicant? 10 years

2. In what capacity: Client, Employer, Sub-Contractor, Supervisor Friend

3. Would you re-hire? Yes No N/A

4. How would you grade his workmanship? Excellent, Good, Average, Fair

5. Please give any additional information (job duties) in which you feel would help in our evaluation of this applicant.

Bill is an honest and hard working guy. He has done a few plumbing repairs for me and has always been on time and completed repairs quickly.

Arnold Blackwell

Signature

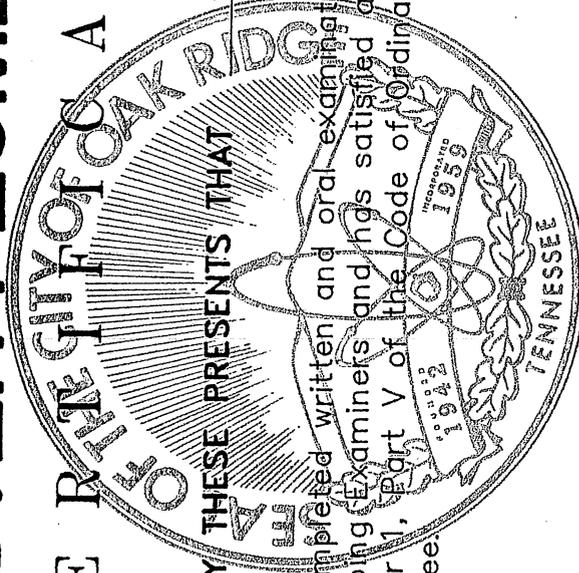
Date

1-31-14

CITY OF OAK RIDGE, TENNESSEE
BOARD OF PLUMBING EXAMINERS

MASTER PLUMBER'S

C E R T I F I C A T E



KNOW ALL MEN BY THESE PRESENTS THAT WILLIAM STANDIFER

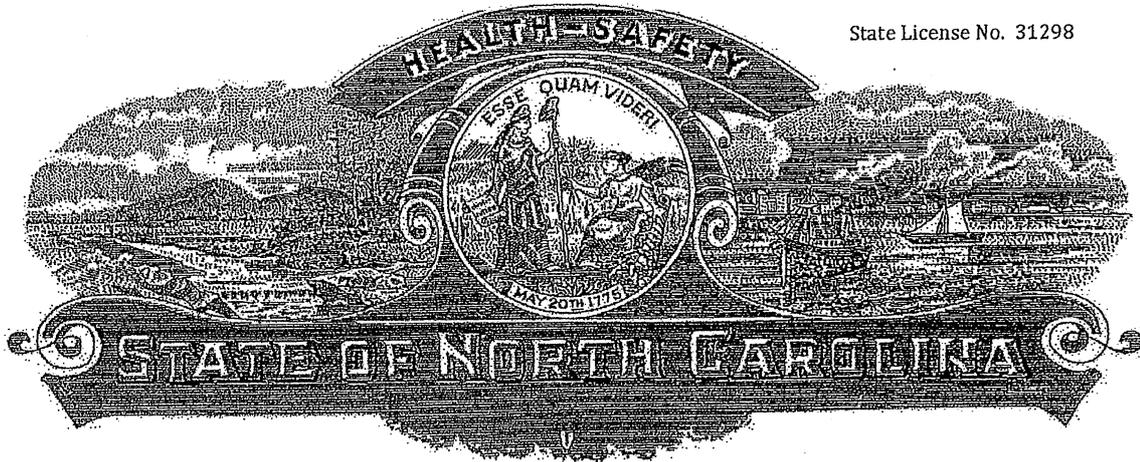
has successfully completed written and oral examinations administered by the Board of Plumbing Examiners and has satisfied all other requirements set forth in Chapter 1, Part V of the Code of Ordinances of the City of Oak Ridge, Tennessee.

certificate 1316

issued this 12 day of MAY 1998

BOARD OF PLUMBING EXAMINERS


City Manager



**STATE BOARD OF EXAMINERS OF PLUMBING,
HEATING & FIRE SPRINKLER CONTRACTORS**

This is to Certify that:

*William Harold Standifer Jr.
Canton, NC 28716*

*Having given satisfactory evidence of qualifications, has
been duly licensed and is entitled to engage in the business of:*

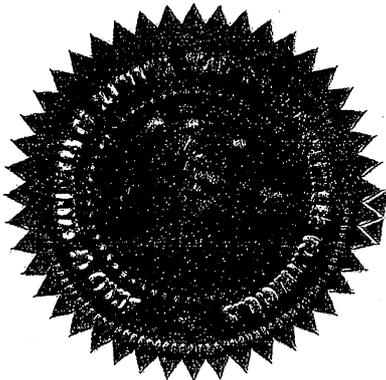
Plumbing Class I

*within the State of North Carolina, in accordance with the
provisions and requirements of Chapter 87, Article 2 of the
General Statutes of North Carolina.*

*In testimony whereof witness the signature of the Chairman and
Secretary and Treasurer, under the Seal of the Board, this
10th day of January, 2012*

Chairman

Secretary and Treasurer



CONSTRUCTION TRADES QUALIFYING BOARD
Craftsman Certificate
City of Jacksonville, Florida

*The Construction Trades Qualifying Board of the City of Jacksonville, Florida,
does hereby certify that*

William H. Standifer

*has met all the requirements of law and this Board and has been examined
and found competent to perform the craft of*

Journeyman Plumber

*This certificate is valid until October 1st, following the date hereon and thereafter
subject to annual renewal pursuant to the provisions of the laws of the
City of Jacksonville.*

Certificate No. JP-886

Date: June 7, 1989

Construction Trades Qualifying Board

L. E. Joy lot

Chairman

Certificate of

Completion of Apprenticeship

State of Florida
Department of Labor and Employment Security
Division of Labor, Employment and Training
Bureau of Apprenticeship

Know All Persons By These Presents That

WILLIAM H. STANDIFER

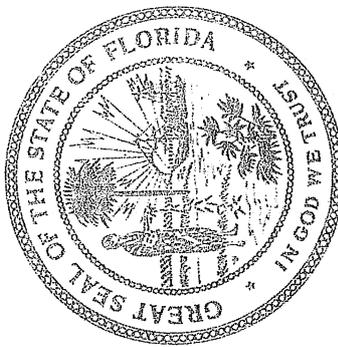
has with merit fulfilled the terms of the apprenticeship agreement, in accordance with the standards prescribed by the Department of Labor and Employment Security, Division of Labor, Employment and Training, Bureau of Apprenticeship, and the Federal Committee of Apprenticeship in the craft of Plumbing

and is hereby recognized as a qualified Plumber
together with all the rights, privileges and opportunities which pertain thereto.
witness our signature and seal this 27 day April, 19 82.

LOCAL APPRENTICESHIP SPONSOR
OR ADVISORY COMMITTEE

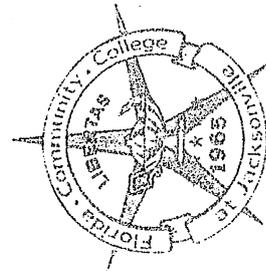
Robert P. Kelly
Chairman
Laura L. Caseman
Secretary
094019
NUMBER

STATE OF FLORIDA
DEPARTMENT OF LABOR
AND EMPLOYMENT SECURITY



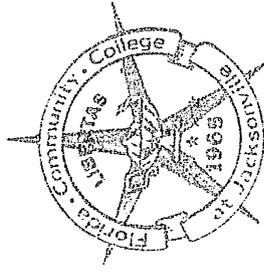
Shup McLeamy
Secretary of Labor and Employment Security
Robert D. Johnson
Director, Division of Labor, Employment and Training
B. L. Harris
Chief, Bureau of Apprenticeship

Florida Community College At Jacksonville



This Certifies That

William H Standifer



has Attended 720 Hours of Instruction in

Plumbing

and has been awarded this

Certificate of Attendance

Date of Award

April 27, 1989

Arnold E Douglas
Instructor

Paul Richard
Program Manager



JOURNEYSMAN CERTIFICATE

HOME BUILDERS INSTITUTE

The Educational Arm of the
National Association of Home Builders
of the United States

Certifies That

William H. Standifer

HAS SUCCESSFULLY COMPLETED APPRENTICESHIP TRAINING
IN THE CRAFT OF

PLUMBING

AND IS HEREBY RECOGNIZED AS A QUALIFIED SKILLED
JOURNEYSMAN WITH ALL OPPORTUNITIES AND
RESPONSIBILITIES PERTAINING THERETO

Apr. 27, 1989

Amelia Quatt

HBA PRESIDENT

Laura P. Sacano

COORDINATOR

Philip Obivich

PRESIDENT, HBI

Dennis S. Zorbell

NATIONAL COORDINATOR

Robert J. White

CHAIRMAN, APPRENTICESHIP COMMITTEE

John Smith

HBA EXECUTIVE OFFICER

The United States Department of Labor



Bureau of Apprenticeship and Training Certificate of Completion of Apprenticeship

This is to certify that

WILLIAM H. STANDIFER

has completed an apprenticeship for the occupation

Plumber

under the sponsorship of

N. E. Florida Builders Association, GUNJ

*in accordance with the basic standards of apprenticeship
established by the Secretary of Labor*

Robert J. Ecker

April 27, 1989

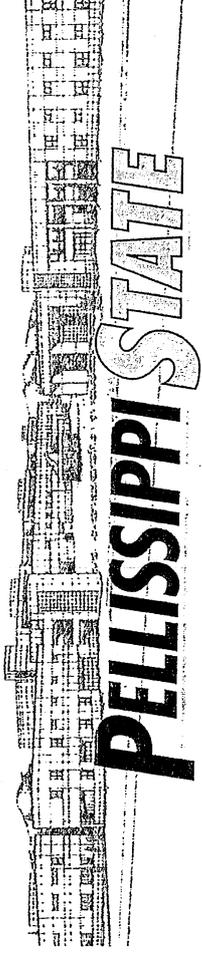
Date Completed

Ann McLaughlin

Secretary of Labor

James D. Van Ecker

Director, Bureau of Apprenticeship and Training



Knoxville, Tennessee

Certificate of Training

William H. Standifer

HAS SUCCESSFULLY COMPLETED 24 HOURS OF TRAINING IN

Train-the-Trainer

AND IS DULY AWARDED 2.4 Continuing Education Units (CEUs) AS RECOGNIZED BY THE
American Association of Community Colleges

August 25, 1998

Mike Mazzyk

Instructor

Joe Andrews

Business and Industrial Services

PELLISSIPPI STATE TECHNICAL COMMUNITY COLLEGE

Uponor

Certificate of Achievement
Awarded to

William H. Standifer

For successfully completing the Training Program
for the Uponor PEX plumbing systems as set forth by Uponor USA.



Uponor
Plumbing Systems

A handwritten signature in black ink, appearing to read 'Roger Davis'.

Roger Davis, National Sales Manager



January 29, 2012

William Harold Standifer, Jr.
Standifer Plumbing, LLC
28 Laddies Place
Canton, NC 28716

Order # 28077643

Dear William Harold Standifer, Jr.:

Thank you for ordering your LLC from LegalZoom. Your limited liability company documents are enclosed in this package.

Your Articles of Organization have been filed, and your LLC is now active. To complete the formation process, simply follow these final wrap-up instructions. **It is very important to complete each of these steps to ensure the legality of the LLC.**

1. The Operating Agreement should be signed and dated by all of the members of the LLC.
2. Membership certificates should be completed and signed by the appropriate persons and delivered to the members.
3. Congratulations, your employer identification number is 45-4386069. This is also known as your tax identification number. If you have any questions regarding your tax identification number, please contact the IRS at (800) 829-4933. We require your signature on the Form SS-4 for our records. Please have the listed officer sign and date where indicated at the end of the document and return it in the self-addressed envelope provided. Alternatively, you may fax the signed document to (323) 962-0227.
4. For more information on starting a business in North Carolina, please visit <http://www.secretary.state.nc.us/corporations/thepage.aspx>. For information about business licenses, please call (800) 228-8443.

Storing your Documents. The LLC documentation should be kept in a secure location for your personal reference.

~~Commercial~~ General Liability Plus Endorsement Included
 Included at a percentage of the Premises-Operations Premium
 Applies to all Locations (see coverage package supplemental for details)

Hired Auto and Non-Owned Auto Liability Included

Terrorism - Certified Acts EXCLUDED

Location 1 - 7421 MEADOWBROOK CIR KNOXVILLE, TN 37918-9798

Program: **Contractors**
 County: **Knox**
 Territory: **7 - ANDERSON AND REM. OF KNOX COUNTIES**

CLASSIFICATIONS:

98483 - Plumbing - Residential or Domestic - Office

Exposure: **\$13,300**

Premium Basis: **Payroll**

Premises-Operations:	\$374.00
Products-Completed Operations:	\$278.00

Terrorism - Certified Acts EXCLUDED

Total Commercial General Liability Location 1 Premium	\$652.00
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Total Commercial General Liability Premium	\$652.00
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Inland Marine Coverage

Location **1 - 7421 MEADOWBROOK CIR, KNOXVILLE TN 37918-9798**

Program: **Contractors**

County: **Knox**

Territory: **REMAINDER OF KNOX COUNTY**

Location Protection Class: **5**

TOOLS AND EQUIPMENT	\$671.00
Insured Unscheduled Limit:	\$14,000
Employee Unscheduled Limit:*	
Deductible:	\$250
Cause of Loss:	All Risk
Exclude Theft:	No