

# APPROVED

## TRADE LICENSING BOARD MINUTES

DATE: 12 JUNE 2012

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:01 PM

### ORDER OF BUSINESS

#### I. ROLL CALL:

1) PRESENT: Wayne Garber, Jeff Lewis, Philip Nipper, Jerry Seiber, Brian Hayden and Joe McCarty

2) ABSENT: Jason Boyd

3) ALSO PRESENT: Arnold Blackwell (CITY STAFF)

#### II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 8 May 2012 meeting were read and approved. Motion to approve minutes made by Mr. McCarty and seconded by Mr. Hayden.

#### III. DELIBERATION ON NEW APPLICANTS:

a) Master Plumber's License ICO Douglas M. Lawson

b) Class II Residential Electrical Contractor's License ICO Evan S. Holman

After review and discussion, all members present voted in favor of recommending Mr. Holman for a Class II Residential Electrical Contractor's License and Mr. Lawson for a Master Plumber's License.

#### IV. DISCIPLINARY ACTIONS:

a) NONE

#### V. STAFF REPORT:

a) NONE

#### VI. UNFINISHED BUSINESS:

a) Discussion of current policy and rules associated with state-licensed contractors obtaining work permits.

The Board heard from Mr. Blackwell regarding the City of Knoxville's policy concerning state licensed contractors. The Board discussed some of the state regulations as found from the state web site. Mr. Blackwell also informed the Board of the current policy in Oak Ridge regarding state licensed contractors obtaining permits. A discussion ensued among the Board members how best to revise the current policy including such ideas as requiring a city license to be issued to state contractors and if there should be an application and review process that would or should include Board participation. Mr. Lewis suggested to table the discussion until the next regular Board meeting at which time he will report his findings regarding the policy in Kingsport, Tennessee where a "Privilege License" or so called "one-time license" per job is utilized for state licensed contractors performing work within the city. Mr. Nipper requested that Staff brief the Board at the next regular meeting regarding current policy, city ordinance (if any), standard practices and general rules associated with the issuance of permits to state licensed contractors from the city staff

member who typically performs those duties. Mr. Hayden suggested that by the next regular Board meeting each Board member have in mind a specific course of action / change of policy they would support.

VII. NEW BUSINESS:

a) NONE

VIII. ADJOURNMENT:

The meeting adjourned at 5:45 PM. Motion to adjourn made by Mr. Hayden and seconded by Mr. Seiber.

  
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SECRETARY