

# TRADE LICENSING BOARD MINUTES

DATE: 8 OCT 2013

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Wayne Garber

TIME: 5:02 PM

## ORDER OF BUSINESS

### I. ROLL CALL:

- 1) PRESENT: Philip Nipper, Jerry Seiber, Joe McCarty, Jeff Lewis and Wayne Garber
- 2) ABSENT: Brian Hayden and Mike Maddux
- 3) ALSO PRESENT: Arnold Black (City Staff), Mr. Andy Allen, Ms. El. Jaye Burchfiel and Kevin Webber all from Massey Electric

### II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

- a) Minutes from the 10 Sep 2013 meeting were read and approved. Motion to approve minutes as written was made by Mr. McCarty and seconded by Mr. Lewis.

### III. DELIBERATION ON NEW APPLICANTS:

- a) Travis S. Johnson: Class I Electrical Contractor.

After review and discussion, all members present voted in favor of approving Mr. Johnson for a Class I Electrical License. Motion to approve made by Mr. Nipper and seconded by Mr. McCarty.

- b) Shane Winkle: Reciprocity from Knoxville for Master Plumber.

After review and discussion, all members present voted in favor of approving Mr. Winkle for a Master Plumber's License under the reciprocity rule per city ordinance Title 12, section 12-909.

### IV. DISCIPLINARY ACTIONS:

- a) NONE

### V. STAFF REPORT:

- a) NONE

### VI. UNFINISHED BUSINESS:

- a) NONE

### VII. NEW BUSINESS:

- a) Mr. Kevin Webber, Class II Residential Contractor: Appeal by Massey Electric Company.

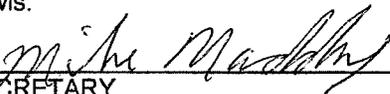
Mr. Webber appeared before the Board, along with Mr. Andy Allen and Ms. B. Jaye Burchfiel of Massey Electric, to appeal the Board's ruling from the September Trade Licensing Board meeting where the Board tabled Mr. Webber's application based on the date of his test not meeting the 2 year requirement. Through statements made by the Massey Electric personnel in attendance and by City Staff, the Board

learned that Mr. Webber's original application date was indeed within the 2 year periodicity of his test date. Due to errors, both on the part of Massey Electric and the City of Oak Ridge, his application paperwork was delayed in being processed and was not placed on the Board's agenda in a timely manner. This resulted in the non conformance of the 2 year periodicity clause contained in the city ordinance. After review of the documents, consideration of the remarks made by the Massey Electric personnel and discussion by the Board, all members present voted in favor of approving Mr. Webber for a Class II Residential Electrical Contractor's License. Motion to approve made by Mr. Lewis and seconded by Mr. Seiber.

b) Mr. Nipper pointed out to the Board and to Staff that per the Board's Rules and Procedures, agendas are required to be furnished to members at least 48 hours prior to each meeting. This was not done for this meeting.

VIII. ADJOURNMENT:

The meeting adjourned at 5:32 PM. Motion to adjourn made by Mr. McCarty and seconded by Mr. Lewis.

  
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SECRETARY