

APPROVED

TRADE LICENSING BOARD MINUTES

DATE: 11 SEP 2012

PLACE: City Manager's Conference Room

MEETING CALLED TO ORDER BY: Philip Nipper

TIME: 5:04 PM

ORDER OF BUSINESS

I. ROLL CALL:

- 1) PRESENT: Jeff Lewis, Philip Nipper, Jerry Seiber and Brian Hayden
- 2) ABSENT: Wayne Garber and Joe McCarty
- 3) ALSO PRESENT: Arnold Blackwell (CITY STAFF) and Denny Boss (CITY STAFF)

II. READING AND ADOPTION OF MINUTES FROM PREVIOUS MEETING:

a) Minutes from the 14 Aug 2012 meeting were read and approved. Motion to approve minutes as written was made by Mr. Hayden and seconded by Mr. Seiber.

III. DELIBERATION ON NEW APPLICANTS:

a) NONE

IV. DISCIPLINARY ACTIONS:

a) NONE

V. STAFF REPORT:

a) Discussion of adoption of the 2012 International Building Codes and the 2011 National Electrical Code: Mr. Boss briefed the Board regarding the adoption of the latest technical codes and background regarding the expedited first reading of the revised ordinances which was presented to city council at the 10 Sep 2012 council meeting. He went on to state that the second and final reading of the proposed ordinances should be on the city council agenda for the October council meeting.

b) Discussion of mechanical licensing program:

Mr. Boss also briefed the Board regarding the adoption of a mechanical program which will include licensing, issuance of permits and inspections of mechanical systems. Additional discussion took place between Mr. Boss and Board members regarding future Trade Licensing Board make-up, class instruction and testing of future mechanical license applicants, temporary licenses and possible future interface issues between Oak Ridge Utility District and City of Oak Ridge regarding natural gas piping and gas venting inspection processes and responsibilities.

VI. UNFINISHED BUSINESS:

a) NONE

VII. NEW BUSINESS:

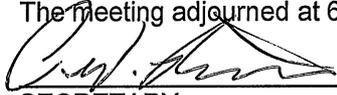
a) Following the staff report, Mr. Boss requested that the Board consider a recommendation for the adoption of the updated codes. Based on the Board's review and discussion, coupled with the briefing provided by City Staff, the Board recommended approval of adoption of the staff proposed latest editions of the technical codes and to implement a mechanical licensing and permitting program within the City of Oak

Trade Licensing Board
Sept. 11, 2012
Minutes

Ridge. Motion to recommend approval made by Mr. Hayden and seconded by Mr. Lewis. All members present voted in favor of the motion.

VIII. ADJOURNMENT:

The meeting adjourned at 6:10 PM. Motion to adjourn made by Mr. Lewis and seconded by Mr. Seiber.



SECRETARY