

**CITY OF OAK RIDGE
COMMUNITY DEVELOPMENT DEPARTMENT
APPLICATION FOR TEMPORARY USE PERMIT**

ADDRESS OF TEMPORARY USE _____

BLOCK _____ PARCEL _____ ZONING DISTRICT _____

APPLICANT IS: (CIRCLE ONE)

OWNER LESSEE CONTRACTOR OTHER (Please Specify) _____

APPLICANT'S NAME _____

MAILING ADDRESS OF APPLICANT _____

PHONE NUMBER FOR CONTACT _____

NAME OF PROPERTY OWNER (IF DIFFERENT FROM APPLICANT) _____

ADDRESS OF OWNER _____ CITY/STATE _____

PHONE NUMBER OF OWNER _____

NOTE: AS STATED IN SECTION 3.18 OF THE ZONING ORDINANCE, THE APPLICANT SHALL ATTACH THE FOLLOWING INFORMATION TO THIS APPLICATION:

- _____ •A GRAPHIC DESCRIPTION OF THE PROPERTY TO BE UTILIZED
- _____ •A SITE PLAN
- _____ •A WRITTEN DESCRIPTION OF THE PROPOSED USE
- _____ •SUFFICIENT INFORMATION TO DETERMINE YARD REQUIREMENTS, SETBACKS, SANITARY FACILITIES, AND PARKING SPACES FOR THE PROPSOED TEMPORARY USE

AREA AND BULK REGULATIONS OF THE DISTRICT IN WHICH THE TEMPORARY USE IS PROPOSED TO BE LOCATED SHALL APPLY. CITY STAFF MAY REQUIRE ADDITIONAL STANDARDS TO PROTECT THE PUBLIC SAFETY AND TO REDUCE ANY ACTUAL OR POTENTIAL ADVERSE OFF-SITE IMPACTS.

IN ADDITION, THE FOLLOWING INFORMATION SHALL ALSO BE ATTACHED TO THE APPLICATION:

- _____ •LETTER FROM OWNER OF PROPERTY FOR PERMISSION TO ALLOW THE TEMPORARY USE TO OPERATE ON THE PROPERTY.
- _____ •A COPY OF THE LIABILITY INSURANCE DOCUMENT WITH APPLICATION FOR A TRANSIENT VENDOR'S LICENSE (CIRCUS & CARNIVALS ONLY). COMPLETE TRANSIENT VENDOR'S APPLICATION AND PAYMENT OF ALL FEES PRIOR TO COMMENCEMENT DATE OF OPERATION.
- _____ •ALL APPLICABLE INSPECTION APPROVALS FROM POLICE CHIEF, FIRE CHIEF, AND CODE ENFORCEMENT PRIOR TO COMMENCEMENT DATE OF OPERATION.

In making an application for a temporary use permit, the applicant states that the information given is, to the best of his/her knowledge, true and accurate. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact, either with or without intention on the part of the applicant, which might, if known, cause a denial of this application, or if any alterations or change in plans are made without the permission of City staff subsequent to the issuance of the temporary use permit, such shall constitute grounds for revocation and nullification of such permit and the removal of said temporary use. Issuance of a temporary use permit **SHALL NOT** be held to permit or to be an approval of the violation of any provisions of any of the City Ordinance(s).

Signature of Applicant

Date

Effective Date of Permit

Date of Event

Approved by

Date