

City of Oak Ridge, Tennessee
Fiscal Year 2000 Annual Budget

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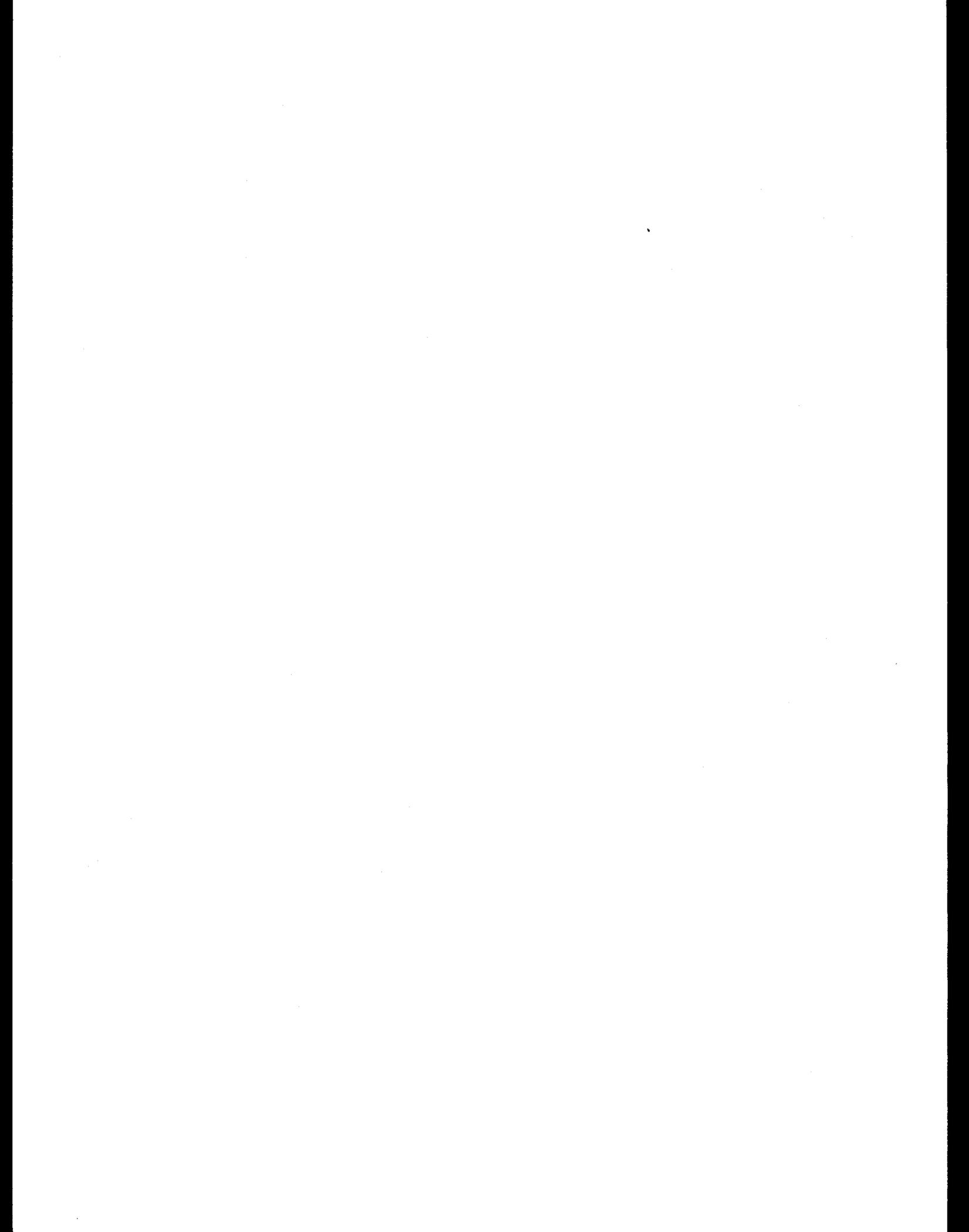
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CITY MANAGER

Janice E. McGinnis
FINANCE ADMINISTRATOR

Steven W. Jenkins
ASST. CITY MGR. OF
ADMINISTRATIVE SERVICES



City of Oak Ridge, Tennessee

MISSION STATEMENT

To provide the finest in municipal services with efficiency, effectiveness, and fairness to all.

To investigate, innovate, and demonstrate newer and better methods and processes to improve service delivery in fulfillment of our stated trust.

To assume leadership roles in administrative relations and staff assignments to bring credit and distinction to the community in which we serve.

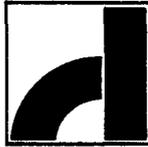
To appreciate the specialness of all citizens and to afford each the proper care, respect, and interest given to all our neighbors and friends.

To remember that a complaint or a problem is an opportunity from which to address issues and concerns of our community.

To contribute professional and personal support in times of need and to celebrate and share in our successes as a community and team.

To recognize that our only purpose is to service those who have empowered us to do so -- our citizens.

Office of the City Manager
December, 1990



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

**PRESENTED TO
City of Oak Ridge,
Tennessee**

**For the Fiscal Year Beginning
July 1, 1998**

Douglas R. Ellsworth
President

Jeffrey L. Eselle
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Oak Ridge for its annual budget for the fiscal year beginning July 1, 1998.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium. The award is valid for a period of one year only.

We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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BUDGET MESSAGE

This section, beginning on page I-2, contains the City Manager's proposed budget message to City Council outlining the City's current political/socioeconomic challenges and a recommended strategy regarding short-term as well as long-term targets. City Council instructed the City Manager to present a fiscal 2000 proposed budget that maintained current service levels. The City Manager's budget message contains recommended major budget revisions for program enhancements that were not included in the proposed budget appropriation due to directives from City Council. The budget message also contains recommended major budget revisions for revenue enhancements to provide funding for these new or expanded programs.

Numerous modifications to the proposed budget were approved by City Council during budget deliberations. The adopted appropriation ordinance, including a listing of the modifications approved by City Council, is presented in the Appendix of this document on page X-1. These modifications are also outlined in the Budget Summaries section of this document beginning on page III-2. The appropriation ordinance adopted a property tax rate of \$2.31 per \$100 of assessed value for fiscal 2000.

FY 2000 BUDGET:
Step 1: Renewal and Revitalization
To
“An exceptional community to live, work, and visit for all.”

Purpose:

Allocation of resources, through the adoption of an annual budget, is the most important yearly policy decision Oak Ridge elected officials make. The budget helps chart the City's course by establishing how limited public resources are used to meet numerous, sometimes competing, demands. The purpose of this document is to identify the City's current political/socioeconomic challenges and opportunities that will influence upcoming budget decisions. As a preliminary step in the budget process, it is a brief analysis—from the City Manager's perspective—of constraints and issues, as well as a recommended strategy regarding short-term and long-term targets.

As discussed on many occasions, a *five-year budget strategy* is recommended to optimize the City's efforts and to produce the most cost-effective, efficient results during this upcoming critical period in the City's history. The City Manager views the FY 2000 operating budget as Step 1 of a five-year “**Renewal and Revitalization (R & R)**” plan. As such, the FY 2000 Budget should incorporate both the strategic goals and tactical initiatives needed to better position the City to compete in a new economic environment.

This overview incorporates the following:

- The relevance of **Operation: Oak Ridge**, the City's recent visioning process;
- A review of **Budget Requirements**;
- **Recent Milestones**;
- **Current Critical Tasks**;
- The **Suggested Strategic Target for FY 2005**, a description of where the City should or could be in five years;
- The significant role of the **FY 2000 Budget** in renewing and revitalizing the Oak Ridge community through investment of resources; and
- The **Tactical Implementation Plan (Major Budget Recommendations/MBRs)**, which provides the specific steps to help realize the community's goals.
- A summary of options to reduce this year's tax impact that are carried over from prior budget options as well as LIFO (last in/first out) options.

1. OPERATION: OAK RIDGE:

The vision statement generated through the recent public involvement process--*Operation: Oak Ridge*--sets a tone and direction to which the annual budget process should respond. That vision calls for a future Oak Ridge that is ". . . an exceptional community to live, work, and visit for all."

This vision logically (1) requires benchmarking to similar and/or competitive communities to which we choose to be compared; (2) assumes that quality of life issues and amenities benefiting our population will continue; (3) requires a healthy economy in which our citizens can be gainfully employed and one that is hospitable and gracious toward all who choose to experience Oak Ridge.

To realize the community's vision, the City Manager suggests four prioritized approaches:

Approach 1, Restructure.

Protect and grow our economy by diversifying, where possible, by growing DOE programs, such as technology transfers, and by investing in independent market economy opportunities. This means appropriate flexibility toward the targeted 50/50 mix and methods, and addressing the City's need to renew and revitalize its core (geographic/demographic) center. A constructive, flexible, and dynamic interplay between the needs of a policy (monopolistic) economy and a market (free competition) economy is expected. Succinctly, this is the City's best effort to achieve self-sufficiency via Approach 1, Restructure.

Approach 2, Relief.

Seek voluntary or involuntary, if necessary, depending on progress and need, relief from the federal government as a result of declining self-sufficiency opportunities, and a failed but demonstrated good-faith effort to become self-sufficient.

Approach 3, Reinvent.

Reinvent government (top down, bottom up, grass roots and mountain tops) to increase value through public benefit and service that may be better, quicker, cheaper in the long run, but will require significant human, financial, and leadership resources and sustaining commitment to properly implement and achieve.

Approach 4, Retrench.

Curtail and eliminate public services and benefits that may result in a less desirable quality of life, including RIFs and eventual employee layoffs.

All approaches are critically linked to the issue of economic progress and/or volatility. It is expected that the above approaches will overlap and/or be pursued in parallel depending on the circumstances. As the opportunity to restructure fades, for example, more adversarial or painful approaches will be required to protect and preserve the overall best interests of the City.

2. BUDGET REQUIREMENTS

The following are "givens" which restrict budgetary discretion and should be considered before contemplating policy decisions via the operating budget:

- ✓ Legal obligations must be met and maintained;
- ✓ Safety of Oak Ridge citizens and property must not be jeopardized;
- ✓ State, federal, and judicial mandates must be funded;
- ✓ Prior democratic policy decisions (those of former elected representatives) must be honored until changed by due process;
- ✓ Financed debt and covenants collateralizing the security of the City's fiscal obligations must be honored;
- ✓ City services will be provided according to professional management practices;
- ✓ Public input must be received and considered regarding citizens' desires;
- ✓ In accordance with the City Charter, the City Council, while considering the public's input and the City Manager's recommendations, is charged with final approval of the City's operating budget.

3. CURRENT CRITICAL TASKS

Citywide, all departments; in addition to providing routine operations and service delivery are addressing current critical tasks, including among others:

- Y2K, sewer upgrade, water plant transfer, DOE property transfer plan, west end infrastructure plan, downsizing/devolution, operation crackdown, road/utility upgrade, *Celebrate 2000*.

- Within present workloads and resources, City operations are in a constant mode of operational improvement--increasing productivity by making resources go further.

4. RECENT MILESTONES

Recent events worthy of reference for their residual impact upon our current budget issues include, among others:

- *“Operation: Oak Ridge”* and the articulated vision of “an exceptional community to live, work, and visit for all.” That process was well attended and reinforced the community relations, input, and involvement expectations of our customers;
- *Lose and Associates* provided ten *recommendations* for action, which need to be addressed;
- Public policy *declined, shifted, and/or avoided economic development opportunities* of:
 - ⇒ Minor league ball/Smokies
 - ⇒ Bypass opportunity
 - ⇒ Annexation opportunity (Macedonia)
 - ⇒ Sales tax referendum defeat
- *Past public process choices* to commit to a desired level, along with choices to not act in some areas (i.e., preparing for and investing in a new future) are a reality today, which must be addressed. This observation is offered without opinion as to the merit of past actions, only the reality that we must deal with the consequences of past choices;
- *Initial funding of SNS*, commitment to Y-12 rebid give rise for opportunity to support in word, deed, and funds;
- *Recent annexation law revisions* may significantly change how Tennessee cities grow. This has both positive and negative potential.
- The *recent milestones* raise questions as to whether the community is yet committed to self-reliant self-sufficiency through a more diversified economy.

4. SUGGESTED STRATEGIC TARGET – FY 2005:

To achieve the goals of Operation: Oak Ridge by FY 2005, the City should:

- Have a **committed community consensus** toward the future desired (leadership/citizenship partnership with requisite resources therefor), especially issues related to diversification mix (50/50 or 80/20) and the method to achieve. Oak Ridge needs to be united, as much as possible, in pursuing what some have described as “deciding what we want to be when we grow up (become truly self-sufficient),” deciding on income protection (e.g., tax rate) or wealth accumulation (e.g., assessed value). *Of critical importance is marshalling resources (by hard cuts or tax increases) to move in the direction desired;*
- Have an **obvious momentum** toward realizing the community’s vision and adapting to new millennial imperatives (e.g., competitive effectiveness);
- Embrace and implement a **“renewal strategy. . . R&R”** (in both attitude and action) that builds on our past while adapting successfully to emerging realities; demonstrated by a bias for action over analysis; preferring partnerships of mutual risk and benefit over a “winner take all” control approach;
- Begin **realizing the return on the public’s investments** made to strengthen the current economic base (policy economy) and/or growing a diversified base (via a market economy), including the type and quality of jobs that maintain and promote the recently articulated community vision;
- Support **producing/sustaining quality of life benefits** (amenities, housing, educational value) that should be at or above our national and local competition, particularly attracting and retaining the population necessary therefor;
- Demonstrate an enhanced **“hospitality value”** that attracts and encourages visitors to consider shopping, living, and/or investing commercially/industrially/residentially in Oak Ridge (realizing a desired population growth and mix);
- Continue to engage the public, business, and civic sectors in **“deliberative and inclusive democracy”** that restores public trust and citizenship;
- Benefit from a period of **demonstrated responsible financial policies** that produce appropriate balance between maintenance (for operations and capital replacement) and capital investment required to support the desired community value (e.g., school/infrastructure replacement needs);
- By measuring progress with **relevant economic indicators** that keep the community on the agreed-to path, progressing at an affordable and

competitive cost/effort (e.g., employment levels/types, property values/homeowner/business equities, retail sales, tax base/rates);

- Demonstrate an ongoing improvement in the quality, value, and **productivity of public service** by delivering services better, quicker, and cheaper.

6. SIGNIFICANT BUDGET ISSUES THAT INFLUENCE THE VISION:

Short Term – FY 2000

- ◇ *Current realities* (stable/declining revenues with ever-increasing overhead expenses) and *downsizing/devolution issues* (job loss) are creating uncertainty and politically volatile environment;
- ◇ As an *election year*, it is assumed avoiding potentially controversial or risky issues is likely;
- ◇ *Instill/reestablish public trust* in leadership/city;
- ◇ With the *defeat of the sales tax*, a larger than otherwise needed property tax is expected to maintain the requirements of the *Oak Ridge Schools*;
- ◇ With the *defeat of the sales tax*, no source other than redirecting existing sources (e.g., fund balance, Chamber contract), a tax increase, or a reduction in services is required to fund an enhanced *City-directed economic development/diversification effort* (i.e., Economic Development Director, programs and processes);
- ◇ Relatively speaking, the City's *property tax picture is much better (regarding benchmarking comparisons)* than what the general attitude seems to reflect vis-a-vis comparable communities; however, tendencies to focus on the negative (i.e., current upward property tax trends) have not necessarily considered the positive situation within a broader context;
- ◇ *Providing short-term "shock absorbers"* (i.e., techniques to level out/extend spikes in increases) for the anticipated increases in property taxes and rates will be needed to avoid unproductive political volatility;
- ◇ *Celebrate 2000* reflects an opportunity to focus on what is positive and what can produce beneficial action and results through future oriented attitudes.

Long Term – FY 2005

- *Downsizing/devolution* bodes a significant and *transformational change* in our local economy without the replacement of comparable jobs (four Mercedes Benz plants) in a not-so-dependent-on DOE local economy (restructure approach);
- *Changing demographics* portends a radical change (c. 2005-2010) in the populace as it relates to (1) income producers contributing to the local economy; (2) rising household sizes and related demands for services (e.g., schools); (3) citizenship; (4) leadership; and (5) governance;
- The community's ability to manage or *influence the market economy* impact may be significantly reduced or limited;
- The future changes and uncertainty will increase the *public's expectation to be informed, involved, and capable of influencing their destiny*, which requires improved communications, relations, and inclusion;
- *Issues are becoming too complex* to expect cities/governments to solve problems, as has been experienced in the past;
- *Demands for incentives and tax abatements will rise* (assuming the opportunities for such occur) restricting the City's discretion to lower property taxes and utility rates;
- *DOE's legacy waste issues (real or perceived)* may restrict Oak Ridge from competing where it would otherwise be competitive (i.e., market economy) and force a continued dependency on the federal government for assistance directly (e.g., grants, PILT) or indirectly through job creation (relief approach);
- *DOE's commitment to missions and new initiatives bode well* regarding Y-12, SNS, ORNL, *subject to funding and political realities*, and bode very well for potential economic impact; reindustrialization of ETTP and the development/promotion of ED-1 may also favorably impact the economic situation;
- *Continued deferred maintenance* will be an increasing concern, particularly in replacing depleted infrastructure (e.g., one school each 5-6 years, with a new high school costing \$16-\$20M); bond rating agencies can be expected to increase their monitoring of our financial situation and practice to evaluate whether or not the City is pursuing sound and prudent financial approaches that justify maintaining our current high bond ratings;

- **City Center Plan – Supplemental funding, as needed, to develop a City “Renewal and Revitalization” strategy** that focuses on redeveloping a city center, including housing, commercial areas, and possible convention center (Lose & Associates recommendation) that compliments and supports an industrial development strategy. This is to be a supporting resource for the City Economic Diversification Action Plan and may be eligible for CROET/DOE grant funding. Total cost estimates are \$250,000 one-time expenditure. (Lose & Associates component and possible for grant funding) Assumes debt issue.
- **Restore the Supply Resources** to current needs, which have been frozen since 1995 (4 years).
- **Restore Oak Ridge Convention & Visitors Bureau**
- **Funding for Special Projects** to address special projects that are expected but not now known, and prepare for and coordinate significant reinventing government opportunities and challenges that are expected to arise in the future. Initial funding of \$125,000 to address costs and resources is proposed for potential needs of enhanced communications, Lose & Associates’ recommendations known or that may be developed, miscellaneous projects such as Kutak Rock special counsel, state YAB convention, local census effort, Celebrate 2000, etc.
- **Records Management Resources – Add and fund an Electronic Data Recovery and Management System** to manage and control the ever-increasing flow of information into the City. Requested initial funding is \$75,000 for initial resources expected.

CONCLUSION:

No one likes to see, ask for, or much less pay for increased taxes of any kind. However, the risk of not investing in a vital city is critical to the future community and overall wealth. How pleased will a potential new resident be to discover the \$150,000 home bought dropped \$15,000 (10 percent) in property value, and the equity he was counting on has been eroded in exchange for a tax rate below comparable communities? How pleased will a new business be with lower than normal property taxes when it cannot generate the business to be profitable and realize that it will not be able to count on capital appreciation in its business equity to help fund planned retirement? Will a new market economy resident move to, remain in, or invest in such a climate if you had the choices the new market economy brings? What is truly the lesser evil?

RENEWAL AND REVITALIZATION SUMMARY:

The proposed R&R strategy can begin to be implemented through the budgeting process. A proposed FY 2000 Budget that includes the above-mentioned investments will be the best next step in realizing the community vision. . .**“An exceptional community to live, work, and visit for all.”**

FINAL REQUEST:

If Council does not want to tackle the challenges at hand because of the short-term pain or cost, please advise the City Manager and we will serve you the budget you desire--with professional comments, which can be expected to oppose failing to make hard choices or providing the resources needed for our current circumstances.

CITY MANAGER MAJOR BUDGETARY RECOMMENDATIONS

	Budgetary Impact	Tax Rate Impact (Cents)
Revenue Enhancement Options:		
Waterworks In-Lieu of Taxes	\$ 467,347	\$ (0.093)
Fund Balance Target Reduction To \$5 Million		(0.070)
Raise Commercial Building Fees	32,000	(0.006)
Increase Non-Resident Recreation Fees	27,000	(0.005)
Increase Recreational Facility Room Rentals	23,500	(0.005)
Library Fee Increases	9,405	(0.002)
Establish Site Plan Application Fee	6,000	(0.001)
Increase Fees for Police Accident Reports	4,000	(0.001)
Raise BZA Application Fee	1,750	(0.000)
Increase Fees for Fingerprinting Cards	1,560	(0.000)
	\$ 572,562	\$ (0.185)
City Manager Revitalization Proposals:		
Capital Maintenance Funding	\$ 500,000	\$ 0.100
Economic Development/Diversification Program	400,000	0.080
Renewal & Revitalization Strategy Development	250,000	0.005
Restore Service Resources to Current Needs	125,000	0.025
Fund Convention & Visitor Bureau Request	107,426	0.016
Special Projects/Communications Resources	125,000	0.013
GIS Coordinator & Materials	70,000	0.005
Records Management Resources	75,000	0.005
	\$ 1,652,426	\$ 0.248
Net Tax Rate Impact		\$ 0.063

SUMMARY
5 YEAR/2004
STRATEGIC APPROACHES

*"an exceptional community to
live, work, and visit for all"*

RESTRUCTURING thru RENEWAL & REVITALIZATION

- **50/50 Diversification Strategy**
- **ED Action Plan - West End Utilities, Land/Ind. Parks**
- **Redevelopment Plan - City Center, Housing, Mall, Senior Citizen Center, Museum, Satellite Centers (Roane State/ Methodist Medical), Rowing Facilities, Convention Center**

RELIEF from DOE - Political &/or Legal Remedies

- **PILT Payments**
- **Grants for Transitional Support - CROET, EDA, State**
- **Stewardship Fees**
- **Legacy Impact/Special Burdens**

REINVENTING GOVERNMENT - Council, Citizens, Staff, Legislators

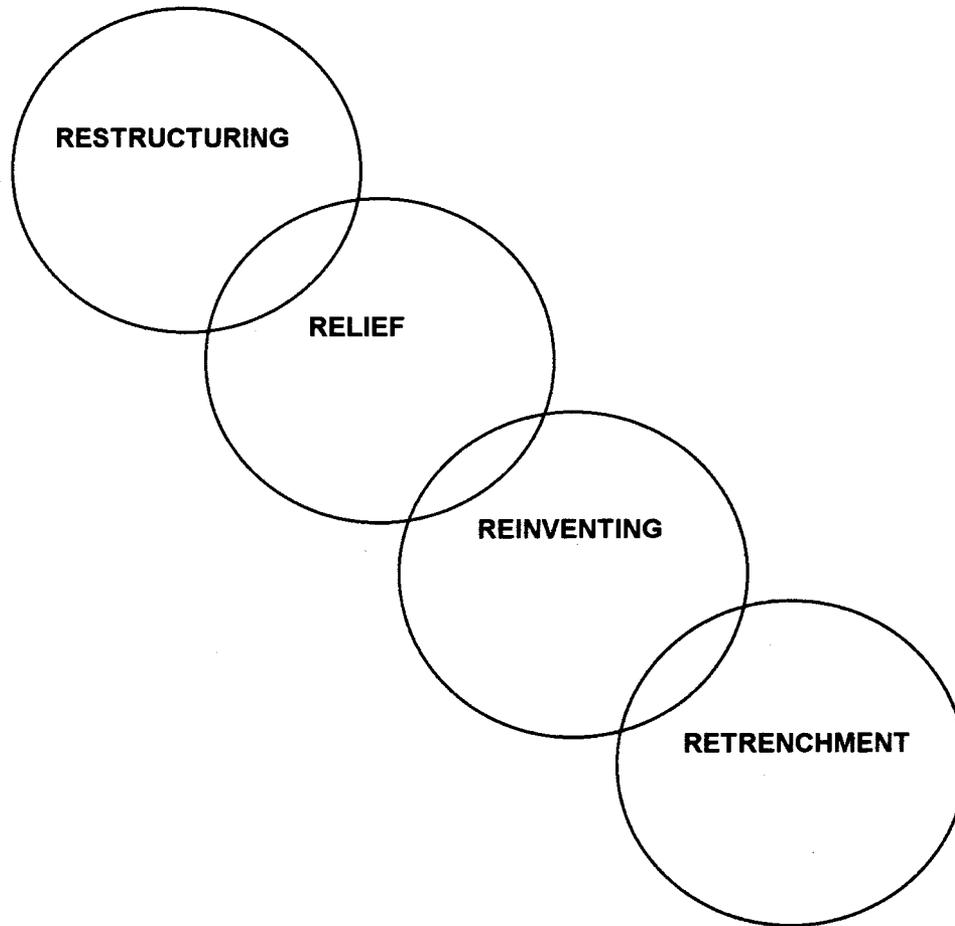
- **Addressing Unfunded State, Federal, Judicial Mandates**
- **Fundamental/Comprehensive Reorganization**
- **Privatization/Outsourcing**
- **Expanded Fee Structure**
- **Charter Changes, Mergers, Separations**

RETRENCHMENT - Council, Citizens, Staff

- **Eliminating City Services**
- **Reducing City Services**
- **RIF'S**
- **Layoffs**

STRATEGIC APPROACHES

PREFERRED . . .



DEFERRED . . .





oak
ridge



Budget Overview

CITY OF OAK RIDGE GENERAL INFORMATION

LOCATION

The City of Oak Ridge is located in the eastern part of the State, approximately 22 miles northwest of Knoxville. The City occupies a southern portion of Anderson County and an eastern portion of Roane County. Nearly ninety percent of the City's taxable parcels are located in Anderson County, while only about ten percent of the parcels are in Roane County. Oak Ridge is approximately ninety-two (92) square miles in area and includes the plant and facilities of the U.S. Department of Energy. Residential, commercial and municipal owned portions of the City make up nearly thirty (30) square miles. The remaining area of the City is owned by the Department of Energy. The population of Oak Ridge according to the 1990 census was 27,310.

Oak Ridge borders the Clinch River's navigable waterway for 42 miles along the shores of Watts Bar and Melton Hill Lakes. Two state highways, Route 95 and Route 62, intersect in the middle of the City. Access to Interstates 75 and 40 is within 9 miles.

HISTORY

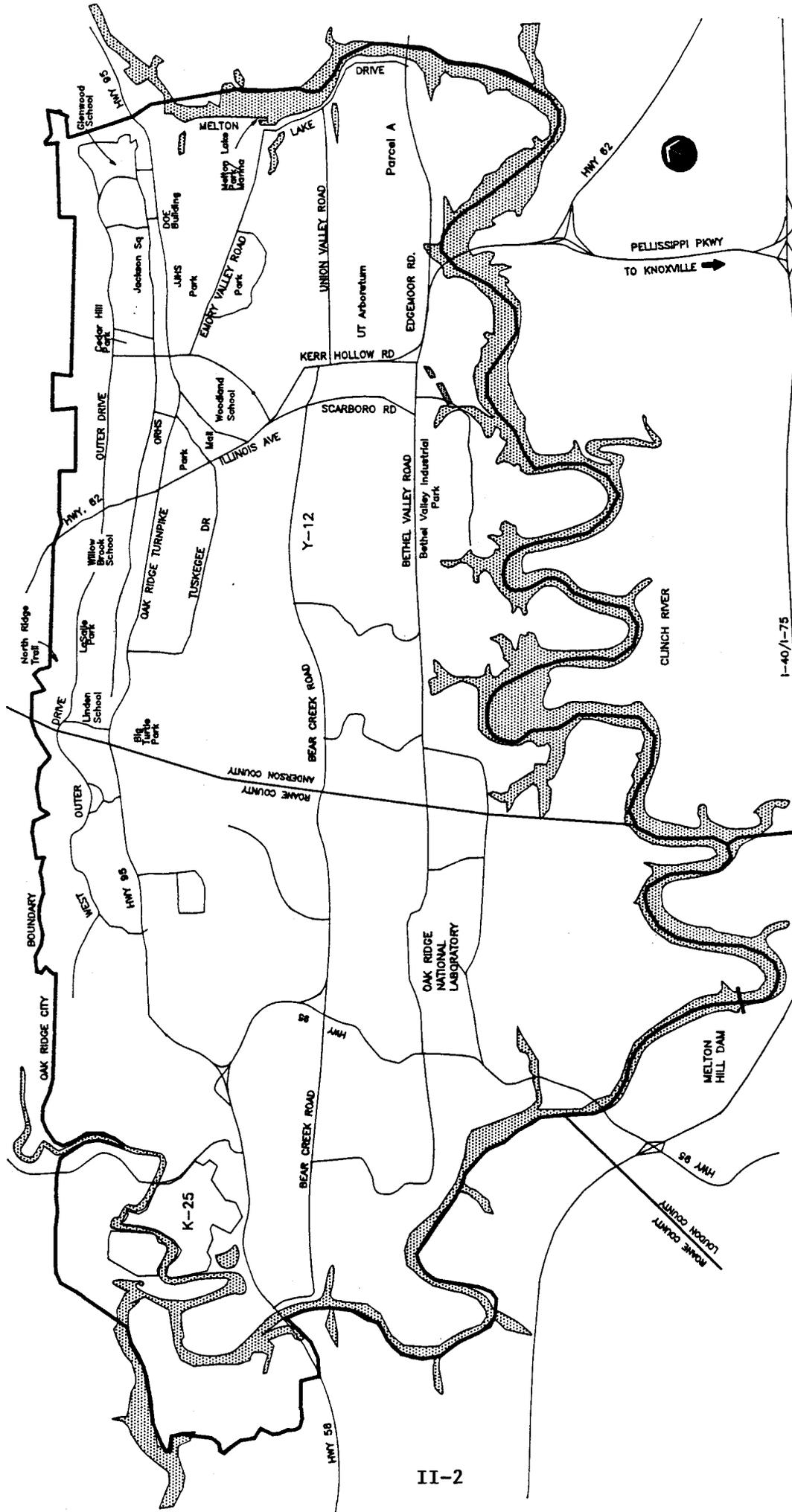
The City of Oak Ridge has a unique history. This area was selected by the United States government in 1942 as the location for its production plants for uranium 235, a component of the first atomic bomb. Constructed by the U.S. Corps of Engineers as part of the secret World War II "Manhattan Project", the early task of the plant was the separation of fissionable uranium-235 from the more stable uranium-238 by an electro-magnetic process. Some 80,000 workers were hired for emergency construction of the laboratories and offices in the then 56,000-acre site.

The original townsite was built during World War II to house and furnish necessary facilities for the employees of the uranium plants. This project was transferred to the Atomic Energy Commission in 1947, and the community was operated by contractors under the control of the Atomic Energy Commission.

In 1955 Congress passed Public Law 221, which allowed the Atomic Energy Commission to sell the homes and land to the residents, and to give the City all municipal facilities if it voted to incorporate. By 1959, all housing had been sold, and residents voted overwhelmingly in favor of incorporation under a modified city manager-council form of government.

GOVERNMENTAL STRUCTURE

The City is governed by a modified City Manager-Council form of government. The governing body of the City is a seven member City Council. Approximately, half of the City Council is elected on a non-partisan basis every two years for a four-year term of office. Following each regular City election, the City Council elects one of its members as Mayor to serve for a two-year period as ceremonial head of the City and presiding officer of the City Council. The City Council appoints the City Manager, who is the chief administrative officer of the City. As chief executive officer, the City Manager appoints all other City employees except the City Attorney who is appointed by City Council.



NOT TO SCALE

CITY OF OAK RIDGE

1-40/1-75

The City School System is governed by a five member Board of Education elected at large to four-year terms of office. The Board of Education appoints the Director of Schools who serves as the chief administrative officer of the school system.

The City provides a wide range of services characteristic of similar jurisdictions in the State including public safety (police and fire protection), education, refuse collection, culture-recreational programs, street maintenance, public improvements, planning and zoning, economic development and general administrative services. The City also provides electric, water and sewer collection and treatment services.

FINANCIAL OPERATIONS

As required by the City Charter and generally accepted accounting principles (GAAP), all City funds and account groups are organized according to standards established by the Government Accounting Standards Board (GASB). The City's financial reporting system is designed to provide timely, accurate feedback on the City's overall financial position and includes, at a minimum, quarterly reports to the City Council. All City financial statements are audited annually by independent certified public accountants.

The City has received annually the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its annual operating budget since the inception of the award by GFOA. The award recognizes that the annual operating budget meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

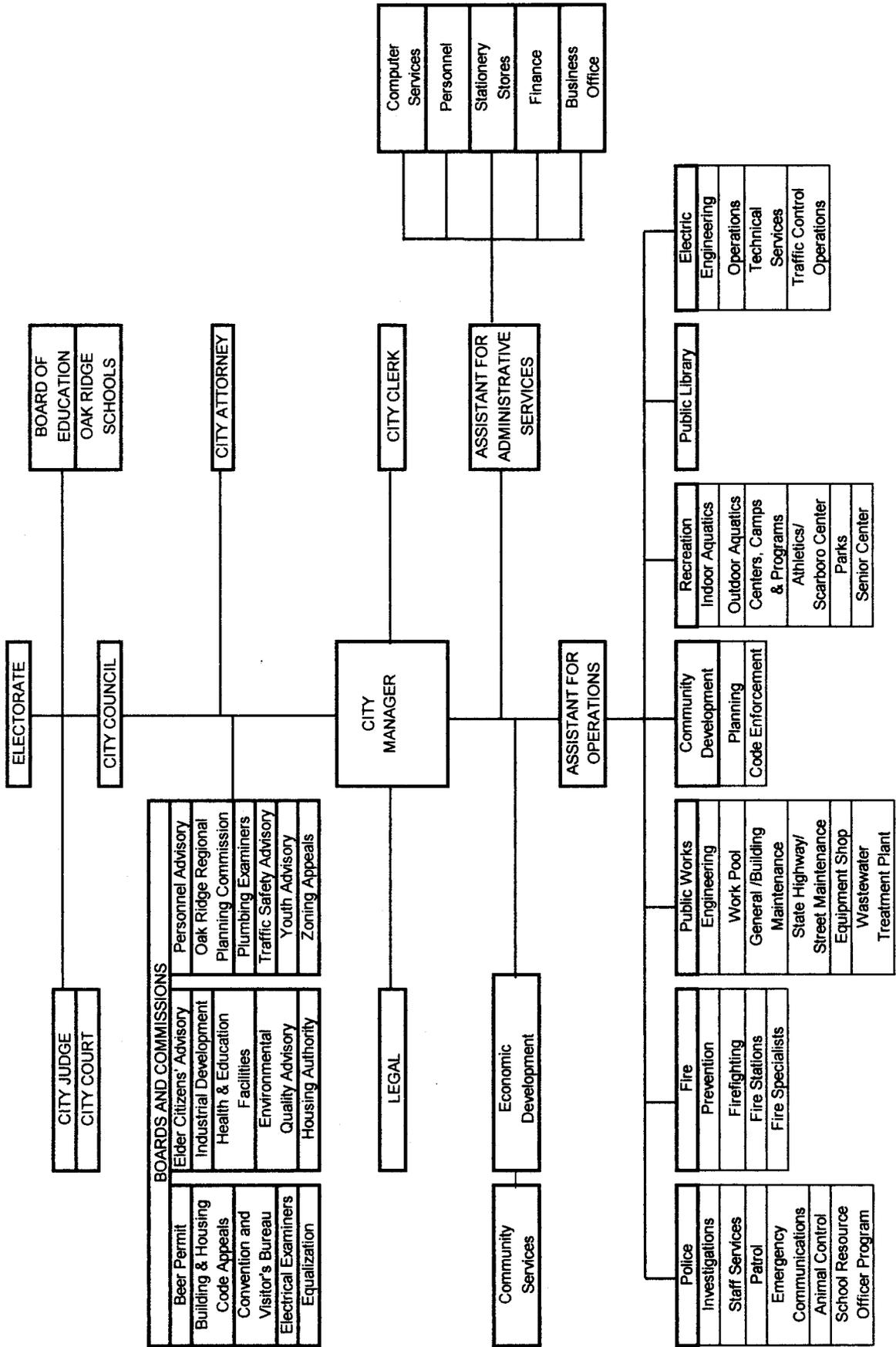
The City has received annually the GFOA Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report since the City was incorporated. The Certificate of Achievement recognizes that the City's financial statements meet the strict standards of GASB.

The City operates under several broad multi-year budgetary policies. The most notable of these policies is the Multi-Year Budget Management Plan which was initiated in 1986 and includes a long-range fiscal planning tool for the General Fund referred to as the multi-year model. This annually updated financial tool is the successor to the Score Plan, the name given to the blueprint adopted by the City to assure prudent use of nearly \$22.3 million in one-time in-lieu-of-tax proceeds received from the Department of Energy in 1986.

In 1986, City Council officially adopted a budgetary policy that required the City Manager to present a proposed operating budget for the City's General Fund within the guidelines of an expenditure constraint identified as the "foundations of excellence". The "foundations of excellence" formula restricted the annual increase in budgeted General Fund municipal expenditures to no more than 110 percent of the rate of inflation on a per household basis. The City had adhered to this budgetary policy through the fiscal 1999 budget process. City Council's guidance to the City Manager regarding preparation of the fiscal 2000 General Fund budget was to present a proposed budget which supported current service levels and referenced, rather than adhered to, the "foundations of excellence" formula. Drivers for this change in policy was the known impact of a low inflationary rate on the foundations formula coupled with existing budgetary increases resulting from the recent acquisition of \$2.4 million in fire fighting equipment and Y2K compliant computer hardware/software and rising costs for City expenditures, such as employee medical insurance, at a level well above the rate of inflation.

ORGANIZATION CHART

City of Oak Ridge, Tennessee



On an annual basis, the City's financial plans are set forth in the annual operating budget and the capital improvement program as required by applicable provisions of the City Charter. Amendments which revise the total expenditures of any fund may occur at any time during the fiscal year after a public hearing before the City Council; however, the City Manager may, on his own authority, transfer budgeted amounts between departments within any fund. Normal budgeted control is maintained at the activity level by reviewing estimated purchase amounts prior to the release of purchase orders to vendors. Outstanding encumbrances are reported as reservations of fund balance at the end of the fiscal year in the General, Special Revenue and Capital Projects Funds.

MANAGEMENT AND DEPARTMENT ORGANIZATION

All departments of the City are under the supervision and control of the City Manager who is appointed by City Council. A Director or Assistant City Manager appointed by the City Manager heads each department listed below.

Administrative Services	Legal
Community Development	Library
Economic Development	Police
Electric	Public Works
Fire	Recreation & Parks

Each department consists of separate entities referred to as activities, which have specific functions and purposes unique to that activity.

EDUCATION

The City school system operates schools covering grades kindergarten through 12, with an approximate enrollment of 4,800 students and a professional teaching staff of 400. The primary and secondary schools are among the finest in Tennessee and the nation. In addition to the City system, a parochial school also exists within the city limits covering grades one through eight.

Roane State Community College is housed at several sites within Oak Ridge, and offers courses in radiation physics, radioactive waste management and a two-year certification program for health physics technicians. Enrollment has consistently exceeded projections. City Council granted \$1.2 million toward the purchase of land on which the state is currently constructing an expanded Oak Ridge campus. Classes are scheduled to begin on the new campus in the fall of 1999.

Oak Ridge Associated Universities (ORAU), a consortium of six Tennessee and 49 other colleges and universities and a management and operating contractor for the U.S. Department of Energy is also located in the City. A pioneer in technology transfer, with historic contributions in nuclear medicine and health physics, ORAU today conducts specialized training in nuclear related areas of energy, health and the environment. In particular, ORAU has been able to provide technical assistance to government, the academic community and industry in radiological site assessment, environmental monitoring and provision of radiopharmaceutical internal dose information.

INDUSTRY AND MANUFACTURING

Since the 1940's, the nuclear industry has been the largest employer for the City and County. Today, the U.S. Department of Energy ("DOE"), working through its subcontractor, Lockheed Martin Energy Systems, occupies approximately 36,000 acres within the City limits, within 250 buildings and approximately 13,000 employees in engineering, skilled and semi-skilled crafts, technicians and administrative support. Since 1984, DOE has contracted with Lockheed Martin Energy Systems, Inc., formally known as Martin-Marietta, to operate the production facilities of the Y-12 weapons plant and the Oak Ridge National Laboratory. Lockheed Martin Energy Systems is the second largest employer in the State of Tennessee.

The ongoing functions of the Y-12 plant are to support the DOE's weapons designs labs, recover U-235 from spent nuclear weapons, and provide support to other government agencies. The mission of the Oak Ridge National Laboratory is to develop safe, economical and environmentally acceptable technologies for energy production and use. The Laboratory has greatly expanded its mission within recent years to include major developments in the following diverse fields: advanced ceramic materials, robotics, information management and environmental sciences.

The DOE and Lockheed Martin Energy Systems, Inc. (LMES) is continuing to research and develop solutions to local and national problems related to radioactive and hazardous wastes. Using their own facilities in the City, DOE and LMES have begun a significant program to implement environmental remedial action in and around the Oak Ridge Reservation.

A dedicated effort by the DOE to transfer technology to the private sector that was heretofore held as proprietary to the U.S. Government alone has led to an unparalleled growth in new business development in the City. Licenses have been granted to existing firms as well as start-up firms to manufacture for commercial use products using state-of-the-art technology in robotics, ceramics and nuclear medicine.

The City has been actively seeking to diversify its economic base from as early as the mid 1960's. Recent successes in this area have resulted in over \$162,000,000 of private sector, commercial and industrial investment in the City since 1988. In addition, the commercial and industrial portion of the tax base has risen from 35% in 1987 to 45% in 1999.

Currently, there are four industrial parks in the City that were developed by the municipality and two parks that were developed by private firms.

OPERATING BUDGET POLICIES

1. The City will consider as its highest priority the maintenance of basic public services and facilities necessary to meet the needs of its residential, institutional, commercial and industrial "citizens." A basic public service or action is one that would not be provided without public action, and one that is either:
 - Essential to the health and safety of the city's residents; or
 - Necessary in order to avoid irreparable damage to City resources; or
 - A service the absence of which the City would be generally unacceptable to its residents.

2. After one or more work sessions, Council will provide policy guidance to the City Manager and staff for preparation of the proposed budget for the next fiscal year. Council guidance will define the appropriate service levels for municipal programs and overall personnel policies.
3. The City Manager will prepare an operating budget which supports current service levels and references the "foundations of excellence" formula. (The "foundations of excellence" formula is a calculation that was in use from 1986 through 1999 which restricted the annual increase in budgeted General Fund municipal expenditures presented in the proposed budget to no more than 110 percent of the rate of inflation per household.) The City Manager will not be precluded from proposing program expansions based on Council guidance or staff initiatives.
4. The City Manager and others involved in the operating budget preparation process will also use the priorities expressed in the Comprehensive Plan as the framework for review and formulation of the proposed City budget. The City staff will review programs and projects on at least an annual basis to ensure their conformance with the Comprehensive Plan.
5. The Council may meet once or more annually with the Board of Education to discuss the services offered by the Schools and factors affecting budget preparation for next fiscal year. This work session will be held between July 1 and October 31 of each year. Any Council guidance to the Board of Education will be communicated formally no later than November 15 of each year.
6. Responsive, quality service will characterize the City of Oak Ridge. All departments of the City will continue periodically to examine and effect changes in program delivery responsibilities or management which would improve productivity, lower costs, enhance service and further communication with the public.
7. The City will continue actions to ensure that all City staff members are sensitive to the special needs of the community and its residents.
8. The City will take steps to continue to increase citizen involvement in the ongoing planning, programming and budgeting process.
9. The City will continue to fund progressive career development programs for all employees and improve the leadership, motivational and communication skills of all supervisory personnel.
10. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations. In particular, the City will continue the scheduled level of maintenance and replacement for its infrastructure and fleet.
11. The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation, subject to a minimum increase of \$2,000.
12. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
13. The City will integrate performance measurement and productivity indicators within the budget.

14. In all actions to balance the budget, the City will attempt to avoid layoffs. If possible, any personnel reduction will be scheduled to come permanently from attrition.

REVENUE POLICIES

1. The City will attempt to develop a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source. Specifically, the City will do the following:
 - a. Continually monitor and assess the local taxing effort of Oak Ridge as compared to other Tennessee cities.
 - b. Aggressively pursue equitable, in-lieu-of-tax payments from the Department of Energy and the United States Congress for existing and new projects located on nontaxable federal property in order to reinforce and enhance a climate of economic competitiveness and vitality in the community.
 - c. Move toward a local revenue structure for financing public services which de-emphasizes the property tax and encourages the use and development of alternative revenue sources such as greater reliance on the local option sales tax.
2. The City will follow an aggressive policy of collecting revenues.
3. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
4. All charges for services, fees and licenses will be reviewed annually and, whenever possible, recommendations for adjustment will be made at one time.
5. The City will consider the establishment of new user fees as an alternative to property tax funding. Before implementation of new user fees, the City will first determine the cost of administering and collecting the fee, what other jurisdictions are charging for similar fees, the purpose of the fee and if it can be accomplished.
6. The City will aggressively seek Federal and State grants. These revenues will be targeted as much as possible to capital improvements.
7. The City will ensure that Oak Ridge receives a fair proportion of all State and County shared taxes and revenue.
8. Whenever possible, revenue sources will be designed or modified to include provisions to automatically allow the collections to grow at a rate that keeps pace with the cost of providing the service.

DEBT MANAGEMENT GUIDELINES

1. Long-term borrowing will only be utilized for capital improvements or capital projects that cannot be financed with current revenues.
2. Bonds will be repaid over a period less than or equal to the project's useful life.
3. The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of total appraised valuation of all real estate lying within the city limits. (Home Rule Charter Article IV, Section 12)
4. Debt instruments will be structured to allow future flexibility and market interest by including the Optional Redemption Features and Optional Bidding on Bond Insurance.
5. The City will maintain good communications with bond rating agencies regarding the City's financial condition.
6. The City will fully disclose information on every financial report and bond prospectus.

BUDGET FORMAT

The budget document for the City of Oak Ridge provides historical, present, and future comparisons of revenues and expenditures; allocations of resources -- both fiscal and personnel; and descriptions of the anticipated annual accomplishments of City programs.

BUDGET ORGANIZATION

The budget document is organized to provide a summary of the total budget within the Schedule pages, with revenues and expenditures for each fund. The major portion of the budget consists of detail pages containing a description of the funds and activities along with an expenditure summary for that function. Ordinance and Legal Requirements, the Personnel Schedule, Statistical Information, Glossary and Index conclude the document.

FINANCIAL STRUCTURE

The City accounts are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund

The General Fund is the principal fund of the City and is used to account for all activities of the City not included in other specified funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.).

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City of Oak Ridge utilizes the following Special Revenue Funds - General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Solid Waste Fund, and Grants Fund.

Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on long-term general obligation debt not serviced by an Enterprise Fund. The General Fund primarily provides funding for this debt service obligation.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition or construction of major capital facilities other than those financed by enterprise operations. The primary funding source for the Capital Projects Fund is from proceeds from general obligation bond and note issuances.

Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges; or (b) for which the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City utilizes four Enterprise Funds for municipal operations which includes the Electric Fund, Waterworks Fund, Emergency Communication District Fund and Golf Course Fund.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department of the City on a cost-reimbursement basis. Established Internal Service Funds include the Insurance Fund and Equipment Replacement Rental Fund.

BASIS FOR BUDGETING

Budgets for all Governmental Funds (General, Special Revenue, Debt Service and Capital Projects Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to purchase is made. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted or as amended by City Council.

Budgets for all Governmental Funds are approved by City Council and adopted as legal appropriation levels for those funds for that fiscal year. The appropriation ordinance for fiscal year 2000 is presented in the Appendix of this document on page X-1. A lump sum expenditure amount for each Governmental Fund, exclusive of operating transfers, is approved by City Council as the legal appropriation for that fund. Operating transfer amounts for Governmental Funds and projected expenses for Proprietary Funds (Enterprise and Internal Service Funds) are presented in the appropriation ordinance for informational purposes only.

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

Formal budgetary integration is employed as an ongoing management control device for Governmental Funds. Budgetary control is also achieved for the Debt Service Fund through general obligation bond indenture provisions. All appropriations which are not expended or encumbered lapse at year end.

BASIS OF ACCOUNTING

All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are considered measurable at the point of sale and are recognized as revenue at that time. Revenues from excise, gasoline and motor fuel taxes are recognized as revenues when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. The reserve method is used to estimate the allowance for doubtful accounts for electric, water and wastewater service receivables.

To facilitate the cost accounting process, the City distributes the cost of a number of common use, "overhead" expenses to each General Fund budget activity on the basis of a predetermined cost distribution. Indices such as square footage, number of telephones, and number of clerical personnel are used to assign the cost of utilities, telephones, and other costs on a pro-rata basis. To further identify the actual cost of each General Fund budget activity, all or a major portion of the work performed by certain service centers is transferred to the benefiting activities under the

caption "Reduction of Costs." Examples of service (or cost distribution) centers include 935 Engineering and 845 Computer Services.

In each case, these activities provide the supervision, engineering, labor, materials, or equipment for construction, maintenance, and repair of the City's buildings, water and sewer systems, streets, equipment, and other items of physical plant or administrative services necessary for the operation of these Funds. The costs involved are transferred in whole or in part to the benefiting Fund or activity. The purpose of cost distribution is to assign all costs, to the extent practicable, to the budget activity incurring or requiring the expenditure.

ADOPTED EXPENDITURES COMPARED TO RATE OF INFLATION

City Council has adopted an operating budget policy which states, "The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation (1.55 percent increase for FY 2000), subject to a minimum increase of \$2,000." In accordance with this policy, the monetary change and the percentage difference are identified for each object code. An explanation of the most significant expenditure increases is provided in the Significant Expenditure Changes section of each activity summary sheet except for Personal Services, outlined below.

PERSONAL SERVICES CALCULATIONS

In the FY 2000 Budget, the expenditure category Personal Services, (Object Codes 5110 through 5175), includes regular, temporary and overtime salaries, and related benefits, for employees of the City of Oak Ridge, such as employer contributions for Social Security and retirement and a life and health insurance program.

The salary for each regular employee is allocated to a department activity and budgeted under Object Code 5111. Salary calculations are computed for each employee on the basis of 26 biweekly pay periods using the current pay plan rate. City employee salaries will be frozen at their pay rate that was in effect on June 30, 1999 due to budgetary reductions approved by City Council during budget deliberations. Due to the uncertainties in the local economy related to federal downsizing, funding for meritorious or step salary increases and a cost-of-living adjustment (COLA) was excluded from the fiscal 2000 City budget. Overtime is projected in Object Code 5130. Overtime expenditures are impacted by the Fair Labor Standards Act (FLSA) which requires either payment in cash or compensatory time at time and one-half for all hours worked in excess of normal duty hours.

The calculation of the City's contribution for Social Security, (Object Code 5141), and the Tennessee Consolidated Retirement System Benefits, (Object Code 5150), are mandated based on a percentage of each employee's salary, with the Social Security contribution currently 7.65 percent and the Retirement contribution 5.79 percent for both regular civilian employees and regular Public Safety employees. In Object Code 5160, the City also provides individual health insurance coverage, which includes medical insurance, dental reimbursement, long-term disability insurance and life insurance coverage.

BUDGET PROCEDURE

The Charter for the City of Oak Ridge provides that no later than April 1 prior to the beginning of the fiscal year on July 1, the City Manager shall submit to the City Council a Proposed Budget for the next fiscal year, which presents a complete financial plan for the ensuing year. In accordance with the City Charter the following information must be provided: (a) detailed estimates of all proposed expenditures for each department, board, officer or other agency of the City, showing, in addition, the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern; (b) statements of bonded and other indebtedness of the City; (c) detailed estimates of all anticipated revenues of the City from all sources with a comparative statement of the amounts received by the City from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year; (d) and any other supporting schedules as requested by City Council.

To ensure compliance with this Charter requirement, a budget schedule is prepared each year to facilitate the decision-making process by providing overall direction to City departments. The budget preparation process begins in late summer when City departments begin preparation of six-year Capital Improvements Program requests for submission to the Community Development Department by late September. By early October, Community Development staff prepares a recommended draft Capital Improvements Plan that is submitted to the City Manager for review and approval. By late October, the consolidated draft document is submitted to the Oak Ridge Regional Planning Commission for review. The program identifies anticipated projects, establishes priorities, and identifies the anticipated source of funding. The program, as modified and approved by the Planning Commission, is submitted for Council's consideration by December 1.

In early November, City departments begin assessing new resource needs for the coming year relative to capital equipment, including fleet; extraordinary maintenance requirements; automation services; and proposed new or expanded work programs. Budget requests and supporting documentation are prepared and submitted in early December for Finance Department and the City Manager's review.

A self-evaluation of the departments' objectives and measures of performance for the current year is initiated in November and used in the preparation and development of objectives and performance measurements for the upcoming year. This information is formally submitted to the Finance Department by mid-December to provide adequate review time before department budget review sessions occur in January. The budget documentation submitted includes a statement of departmental goals and objectives, proposed performance measures, an estimate on the status of performance measures at the end of the current year, traditional object code line item expenditure requests, justification for maintaining current and expanded expenditure requests, and initial financial estimates on the department's expenditure status by the end of the current fiscal year.

During December, Finance Department staff audits budget submissions and prepares information for the departments' budget review sessions with the City Manager. Departmental objectives, measures of performance and operating budgets are refined for consolidation in the Proposed Budget document during the month of February. Expenditure and revenue projections for the current fiscal year and estimates for the proposed fiscal year and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

A Proposed Budget for the upcoming fiscal year is presented to the City Council at its first scheduled meeting in March. The Board of Education also presents the General Purpose School Fund budget at this meeting, including a request for appropriation of City funds to meet program

obligations. The City's Proposed Budget document is supplemented with a separate document titled "Major Budgetary Recommendations Report and Proposed Program Modifications". This document provides Council detailed information on critical issues and program changes proposed for the coming year. Budget Work Sessions are held with City Council during mid-March to provide detailed review of the proposed operating and Capital Improvements budgets, and proposed program modifications in the Major Budgetary Recommendations Report. This session provides the opportunity for City Council to begin analysis of the City Manager's Proposed Budget and to request additional information as needed.

The second City Council meeting in March is reserved exclusively for budgetary discussions. During this meeting, a formal public hearing is held on the Proposed Budget that allows citizen input to Council on decisions and issues related to the Budget. Also during this meeting, the first reading of the Appropriations Ordinance is approved as amended by Council. In late April, with approval on second reading of the Appropriations Ordinance, as amended, Council adopts the Budget for the fiscal year beginning July 1 and sets the tax rate for the upcoming year.

FY 2000 BUDGET CALENDAR

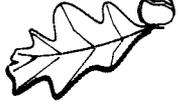
<u>Date</u>		<u>Event</u>	<u>Responsibility</u>
<u>Start</u>	<u>Completion</u>		
8/17/98	9/05/98	Preparation of six-year Capital Improvements Program requests (FY 2000 – FY 2005)	Responsible Departments
8/31/98	12/04/98	Preparation of Budget Estimations	Finance Department
9/28/98	12/04/98	Preparation and submission of all Budget Updates and Department Goals and Objectives for FY 2000	All Departments
9/28/98	10/09/98	Submission of Proposed Capital Improvements Program to Senior Management for preliminary review & approval	Community Development
10/12/98	10/21/98	*Complete and Print Proposed Capital Improvements Program	Community Development
	10/22/98	Submission of Proposed Capital Improvements Program	Planning Commission
10/22/98	11/19/98	Review of Proposed Capital Improvements Program by Planning Commission	Responsible Department Community Development
	11/19/98	Approval of six-year Capital Improvements Program	Planning Commission
11/20/98	11/27/98	*Complete and Print Final Capital Improvements Program	Planning Commission
	12/21/98	Provide policy input on City Budget	City Council
	12/21/98	Joint Meeting between City Council and Planning Commission to review FY 2000 – 2005 Capital Improvements Program	City Council, City Manager, Planning Commission, Responsible Departments
	1/18/99	Submission of Fund budgets, narratives and schedules	Responsible Department
1/7/99	1/14/99	Administrative Public Hearing-Proposed Statement of Community Development Objectives and Projected Use of CDBG Funds	Community Services
	2/23/99	Final Draft Reports for Major Budgetary Recommendations to Finance Administrator	Responsible Departments
2/22/99	2/26/99	*Complete and Print 2000 Proposed Budget	Finance Department
	3/01/99	Presentation of FY 2000 City, Schools, CIP Proposed Budgets, and Major Budgetary Recommendations Report to City Council	City Council, City Manger
	3/02/99	Proposed Budget to City Clerk and Public Library for Public Inspection	Finance Department
	3/12/99	Notice of Public Hearing on FY 2000 Budget	City Clerk

FY 2000 BUDGET CALENDAR (Cont'd)

Date		Event	Responsibility
Start	Completion		
	3/12/99	Notice of Public Hearing Community Development Block Grant Proposals to <u>The Oak Ridger</u>	City Clerk
	3/13/99	Budget Work Session	City Council, City Manager
3/15/99	3/22/99	Budget Work Session follow-up information prepared	Finance Department
	3/22/99	Public Hearing on FY 2000 Budget	City Council
	3/22/99	Council Meeting for first reading and adoption of FY 2000 Budget	City Council
3/18/99	3/25/99	Public Hearing on FY 2000 Community Development Block Grant Proposals	City Council
	4/05/99	Final statement and projected use of CDBG funds report prepared and submitted to Council	Community Services
	4/19/99	Council meeting for final reading and adoption of FY 2000 Budget and 1999 tax rate	City Council
4/20/99	7/16/99	*Complete and Print FY 2000 Budget	Finance Department



oak
ridge



Goals Program

City of Oak Ridge, Tennessee

Fiscal 2000 Goals

The primary goal of the City of Oak Ridge for fiscal 2000 is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. In prior fiscal years, each City department submitted their long and short-term departmental goals for that fiscal year to City Council for their review and approval. For fiscal 2000, diversification of the Oak Ridge economic base has become the primary goal and focus of City Council and departmental staff. The City Manager's budget message, Section I, outlines the City's current political/socioeconomic challenges and a recommended strategy regarding short-term as well as long-term targets.

The Economic Diversification (ED) Fund, a Special Revenue Fund, will be established in fiscal 2000 to account for the City's economic development endeavors. The ED Fund's primary revenue stream will be provided from operating transfers from the City's General, Electric and Waterworks Funds. The vacant Economic Development Director position will be filled and funded from these revenues to develop and coordinate the City's economic diversification initiatives.

During fiscal 1999, the City hired a consultant who performed extensive community surveys, coordinated town meetings and concluded with ten recommendations related to economic development of Oak Ridge. One of the consultant's top recommendations was to redevelop the city center area, including housing, commercial areas and a possible convention center. In fiscal 2000, \$150,000 from long-term debt proceeds are budgeted in the ED Fund to develop a City "Renewal and Revitalization" strategy. Recent additional economic development endeavors include a review of potential land sites that could be requested for transfer to the City from the Department of Energy (DOE) for residential and commercial development. In late fiscal 1999, the City entered into a memorandum of understanding (MOU), beginning on page II-19 of this document, with local stakeholders for the development of 5 large tracts of land totaling 5,586 acres. The objective of the MOU was to establish a partnership among the Parties that will help create new jobs in the area and diversify the local economy by providing quality locations for industrial expansion and to work together toward the installation of water, sewer, electrical and communications infrastructure at these sites.

MEMORANDUM OF UNDERSTANDING

among
THE CITY OF OAK RIDGE, TENNESSEE
and
ROANE COUNTY, TENNESSEE
and
ANDERSON COUNTY, TENNESSEE
and
THE UNITED STATES DEPARTMENT OF ENERGY
and
THE TENNESSEE VALLEY AUTHORITY
and
THE STATE OF TENNESSEE
and
BOEING-OAK RIDGE CO.
and
THE COMMUNITY REUSE ORGANIZATION OF EAST TENNESSEE
on

Utilizing Assets to Enhance the Region's Economic Growth and Quality of Life

I. OBJECTIVE

This Memorandum of Understanding (MOU) establishes a basis for continuing cooperation among the City of Oak Ridge ("the City"), Roane County ("Roane County"), Anderson County ("Anderson County"), the U.S. Department of Energy ("DOE"), the Tennessee Valley Authority ("TVA"), the State of Tennessee ("State"), Boeing-Oak Ridge Co. ("Boeing") and the Community Reuse Organization of East Tennessee ("CROET"), hereinafter referred to as "the Parties."

The objective is to establish a partnership among the Parties that will help create new jobs in the area and diversify the local economy by providing quality locations for industrial expansions, thus lessening the dependence on the DOE as the major regional employer. The Parties, by signing this agreement, pledge to work together to provide for the installation of water, sewer, electrical and communications infrastructure to, and assist in the marketing of, five large tracts of industrial land located in Roane County and Oak Ridge.

II. BACKGROUND

Five large tracts of industrial land located in Roane County and Oak Ridge have the potential to expand the regional economy, while assisting local communities in diversifying their tax bases. The sites and their approximate acreage are:

- The former Clinch River Breeder Site, 1270 acres
- The Boeing Site, 1216 acres;
- Horizon Center (also known as ED-1), 1000 acres
- Heritage Center (former K-25 site), 1300 acres; and
- The Macedonia Site, 800 acres

These tracts are considered among some of the best in East Tennessee; however, they need to be prepared for industrial users. A coordinated effort by the Parties to install or upgrade infrastructure at these sites will secure a premier industrial complex that has a number of advantages for the users and the communities. The most notable advantage is lessening the cost of development by finding economies of scale and through the reuse of existing assets.

The Parties have a long history of cooperation. Their participation in this initiative will serve as a catalyst for economic development that will benefit the state, region, and county by accelerating the pace of recruitment and the creation of new jobs.

III. IMPLEMENTATION

The City of Oak Ridge, which in March 1999 adopted a Resolution to seek assistance from other stakeholders for this project, has performed a baseline assessment for installation of infrastructure at the sites that will be used as a starting point to determine how the Parties can implement the project.

A coordinating committee comprised of senior-level individuals from each of the Parties will meet to continue communication, evaluate opportunities to obtain the implementing resources, resolve issues, and provide guidance. The first meeting will occur no later than (30) days from the effective date.

IV. AUTHORITY

Nothing in this agreement shall be construed to alter the statutory authorities or the responsibilities of the Parties. The MOU does not supercede or void existing understandings or agreements between or among Parties. Any further actions of the Parties will be covered by separate agreements, and any commitments for funding therein will be subject to the availability of funds of the participants as they each shall determine.

V. AUTHENTICATION

Kathryn S. Rawls 6-3-99

Kathryn S. Rawls Date
Vice-President, Economic Development
Tennessee Valley Authority

Walter K. Brown 6/3/99

Walter K. Brown Date
Mayor
City of Oak Ridge, Tennessee

James C. Hall 6/3/99

James C. Hall Date
Manager
United States Department of Energy
Oak Ridge Operations Office

Kenneth E. Yager 6-3-99

Kenneth E. Yager Date
County Executive
Roane County, Tennessee

Bill Baxter 6/3/99

Bill Baxter Date
Commissioner
Tennessee Department of
Economic and Community Development

Rex Lynch 6/3/99

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County Executive
Anderson County, Tennessee

Don Long 6/3/99

Don Long Date
Manager
Boeing-Oak Ridge

Pete Craven 6-3-99

Pete Craven Date
Chairman
Community Reuse Organization of East
Tennessee

SUMMARY OF SIGNIFICANT CHANGES BY FUNDS

Budget Overview - All Funds

Fund Overview

Governmental accounting standards require the City to organize its accounts into Funds, each of which is considered a separate accounting entity. The City's resources are allocated to and accounted for in individual Funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the City are categorized into two broad Fund categories, Governmental and Proprietary.

Governmental Funds are grouped into four generic Fund types: General, Debt Service, Special Revenue and Capital Projects Funds. The budgeted expenditures, exclusive of operating transfers to other Funds, for each Governmental Fund is approved by City Council as the legal appropriation for that Fund. The City Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total expenditures of any Governmental Fund must be approved by City Council. Expenditures may not exceed appropriations at the Fund level. Outlined below are the City's Governmental Funds:

General Fund

Debt Service Fund

Special Revenue Funds:

General Purpose School Fund

Economic Diversification Fund

Drug Enforcement Program Fund

Grant Fund

State Street Aid Fund

Solid Waste Fund

Streets and Public Transportation Fund

Capital Projects Fund

Proprietary Funds are grouped into two generic Fund types: Enterprise and Internal Service Funds. Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursed basis. Outlined below are the City's Proprietary Funds:

Enterprise Funds:

Electric Fund

Waterworks Fund (Water and Wastewater Treatment Operations)

Emergency Communications District Fund

Golf Course Fund

Internal Service Funds:

Equipment Replacement Rental Fund

Insurance Fund

Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Proprietary Funds. Factors such as weather patterns, mild or severe

summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, quantity of insurance claims, etc. effect the level of expenses of these Funds. The budgeted expenses for the City's Proprietary Funds are therefore not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City.

Fiscal 2000 Proposed Appropriation Ordinance

The schedules contained in this section provide comparisons between the fiscal 1999 and 2000 budgeted expenditures/expenses, as well as actual 1998 and projected 1999 expenditures/expenses for each Fund. The legal ordinance for fiscal 2000 is presented in the Appendix of this document on page X-1.

City Council directed the City Manager to present a proposed budget that supported current service levels. Any additional programs or enhancements recommended by the City Manager were to be presented separately in the Major Budgetary Recommendations and Proposed Programs Modifications Report that was distributed to City Council along with the proposed budget document. The proposed budget presented a \$2.62 property tax rate. During budget deliberations, City Council reviewed the City Manager's recommendations and authorized various amendments to the proposed budget as outlined on page X-1 of the appropriation ordinance.

Amendments to the proposed budget authorized by City Council included various revenue enhancements. City Council authorized the modification of the Waterworks Fund tax equivalent (in-lieu of tax) payment to the General Fund from being a set amount; historically \$227,140 annually, to a calculated amount. Tennessee State Law establishes the Electric Fund's tax equivalent payment, but does not require or establish utility tax equivalents for water and sewer systems. The calculation to be utilized by the City is similar to that of a property tax assessment with the net book value of the Waterworks Fund's fixed assets substituted for the appraised value. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2000 is \$582,979. While the increased tax equivalent will be passed on to Oak Ridge citizens via increased water and wastewater rates, it also transfers a share of the support of General Fund operations to Oak Ridge entities (e.g. DOE, Y-12, Roane State Community College, etc.) that utilized Oak Ridge services, but are exempted by law from property tax payments.

City Council also authorized the reduction of the target unreserved fund balance of the General Fund from \$8 million to \$5 million which resulted in a 7-cent reduction to the proposed property tax rate. Other revenue enhancements to reduce the impact on the property tax rate were increases in various City fees including commercial building fees, non-resident recreational fees, recreation room rental fees, and library fees. The net impact of all these revenue enhancements was an 18-cent reduction in the proposed property tax rate.

During budget deliberations, City Council also authorized numerous reductions in requested funding in order to reduce the proposed property

tax rate. These included delaying planned City and School capital improvements, reducing the Oak Ridge School's requested funding by \$525,000, reducing funding for City employee salaries by \$269,300, eliminating two vacant positions and freezing funding for the Oak Ridge Chamber of Commerce. The impact of these reductions was a 24-cent reduction in the proposed property tax rate.

The primary goal for the City of Oak Ridge for fiscal 2000 is to promote diversification of the local Oak Ridge economic base, create and protect jobs and provide for the commonwealth of current and future Oak Ridgers. In this regard, City Council approved establishment of the Economic Diversification Fund with funding primarily provided from operating transfers from the General, Electric and Waterworks Funds. The incremental impact on the General Fund was an additional \$366,842 in funding for economic development/diversification programs, including funding for debt service on \$150,000 in borrowed funds to conduct a Center City renewal and revitalization strategy. City Council also allotted the City Manager's budget \$125,000 for special projects/communication resources and \$125,000 to various General Fund departments to support ongoing programs. From the fiscal 1996 through the fiscal 2000 budget processes, General Fund City departments have not been able to increase budgeted expenditure levels for line items under their control such as supplies, commodities, and travel due to funding constraints. The additional \$125,000 allows maintenance of current service levels.

Outlined below is a summary of the final budgeted expenditures/expenses for the City from the fiscal 2000 budget appropriation ordinance.

<u>Fund</u>	<u>FY 1999</u>	<u>FY 2000</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
General Fund Municipal Operations	\$ 12,990,195	\$ 13,286,680	\$ 296,485	2.3
Debt Service Fund	4,609,211	5,335,214	726,003	15.8
General Purpose School Fund	35,116,227	35,146,462	30,235	.1
Drug Enforcement Program Fund	100,000	100,000	0	0.0
State Street Aid Fund	1,270,500	1,294,400	23,900	1.9
Street & Public Transportation Fund	161,000	161,000	0	0.0
Economic Diversification Fund	2,500,000	2,053,760	(446,240)	(17.8)
Grant Fund	1,637,500	2,339,400	701,900	42.9
Solid Waste Fund	1,628,030	1,633,420	5,390	0.3
Capital Projects Fund	6,718,447	6,512,880	(205,567)	(3.1)
Electric Fund	31,698,483	33,237,333	1,538,850	4.8
Waterworks Fund	8,004,238	9,252,431	1,248,193	15.6
Emergency Communications District Fund	254,915	230,915	(24,000)	(9.4)
Golf Course Fund	1,667,065	2,017,218	350,153	21.0
TOTAL ALL FUNDS	<u>\$108,355,811</u>	<u>\$112,601,113</u>	<u>\$ 4,245,302</u>	<u>3.9</u>

**COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
FISCAL YEAR 2000 - ALL FUNDS**

	General	Debit Services	General Purpose School	Drug Enforcement Program	State Street Aid	Streets & Transportation	Economic Diversification	Grant	Solid Waste	Capital Projects	Electric	Waterworks	Emergency Communit- cations	Golf Course	Total All Funds
REVENUES:															
Taxes	15,005,341	0	6,366,154	0	0	0	0	0	0	0	0	0	0	0	23,371,495
Licenses & Permits	181,500	0	0	0	0	0	0	0	0	0	0	0	0	0	181,500
Intergovernmental	8,980,500	0	16,130,751	0	775,000	134,000	1,000,000	2,248,400	0	428,000	0	0	0	0	29,696,651
Charges for Services	1,390,072	0	1,453,675	0	0	0	0	0	695,000	0	33,002,600	9,281,700	0	0	45,995,047
Fines & Forfeitures	400,000	0	0	50,000	0	0	0	0	0	0	0	0	0	0	450,000
Other	697,500	185	202,500	11,000	2,500	13,000	0	0	0	85,000	466,000	116,448	10,000	1,576,272	3,180,405
Total Revenues	26,654,913	185	26,153,080	61,000	777,500	147,000	1,000,000	2,248,400	695,000	513,000	33,468,600	9,398,148	182,000	1,576,272	102,875,098
EXPENDITURES:															
Administration	0	0	0	0	214,400	0	0	30,000	0	0	0	0	0	0	244,400
General Government	657,075	0	0	0	0	0	0	0	0	0	0	0	0	0	657,075
Administrative Services	636,100	0	0	0	0	0	0	0	0	0	0	0	0	0	636,100
Police	3,879,345	0	0	100,000	0	0	0	0	0	0	0	0	0	0	3,979,345
Fire	3,000,542	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000,542
Public Works	1,588,803	0	0	0	570,000	6,000	0	0	0	0	0	0	0	0	2,164,803
Planning & Inspections	444,372	0	0	0	0	0	0	0	0	0	0	0	0	0	444,372
Recreation & Parks	1,919,838	0	0	0	0	0	0	0	0	0	0	0	0	0	1,919,838
Library	975,805	0	0	0	0	0	0	0	0	0	0	0	0	0	975,805
Economic Development	164,800	0	0	0	155,000	0	2,053,760	0	0	0	0	0	0	0	1,919,838
Other Activities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	975,805
Education	0	0	35,146,462	0	0	0	0	2,308,400	1,633,420	0	0	0	0	0	2,393,560
Capital Outlay	0	0	0	0	510,000	0	0	0	0	6,512,880	0	0	0	0	4,173,735
Debt Service	0	5,335,214	0	0	0	0	0	0	0	0	1,180,000	845,000	0	0	35,146,462
Golf Operations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,022,880
Utility Operation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,694,654
Total Expenditures	13,286,680	5,335,214	35,146,462	100,000	1,294,400	161,000	2,053,760	2,339,400	1,633,420	6,512,880	33,237,333	9,252,431	230,915	2,017,218	112,601,113
Excess (Deficiency) of Revenues over Expenditures	13,368,233	(5,335,029)	(8,993,382)	(39,000)	(516,900)	(14,000)	(1,053,760)	(91,000)	(838,420)	(5,999,880)	231,267	145,717	(48,915)	(440,946)	(9,726,015)
OTHER FINANCING SOURCES (USES):															
Debt Proceeds	0	0	0	0	180,000	0	150,000	0	0	5,607,562	0	0	0	0	5,937,562
Contingency	0	500,000	0	0	0	0	0	0	0	885,000	0	0	0	0	1,385,000
Transfers In	0	4,835,214	8,830,065	0	395,000	0	903,760	0	938,420	7,883	0	0	0	0	15,910,342
Transfers Out	(15,152,851)	0	(94,250)	0	(90,000)	0	0	0	0	(275,000)	(162,677)	(135,564)	0	0	(15,910,342)
Total Other Financing Sources (Uses)	(15,152,851)	5,335,214	8,735,815	0	485,000	0	1,053,760	0	938,420	6,205,445	(162,677)	(135,564)	0	0	7,302,562
Add: Depreciation on Fixed Assets	0	0	0	0	0	0	0	0	0	0	0	440,004	0	0	440,004
Excess (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(1,784,618)	185	(257,567)	(39,000)	(31,900)	(14,000)	0	(91,000)	0	205,565	68,590	450,157	(48,915)	(440,946)	(1,983,449)
ESTIMATED FUND BAL 7/1/99	9,939,671	3,838	1,437,320	46,774	107,162	267,769	0	91,106	0	949,612	15,744,180	6,531,534	400,258	(1,101,300)	34,414,922
ESTIMATED FUND BAL 6/30/00	8,152,053	4,023	1,179,753	7,774	75,262	253,769	0	106	0	1,155,177	15,812,770	6,981,691	351,341	(1,542,246)	32,431,473

Fund Balances/Retained Earnings

In Governmental Funds, only current assets and current liabilities are generally included on the balance sheet. The reported unreserved fund balance for Governmental Funds is considered a measure of "available spendable resources" and is the amount available for appropriation. The balance sheets of Proprietary Funds contain current and noncurrent assets and liabilities. Proprietary Funds report retained earnings, rather than a fund balance, which is an accumulation of the net income (loss) generated by the Fund since the inception of the Fund. Due to the accounting differences in these two Fund categories, particularly regarding fixed assets, Retained Earnings is not a measure of "available spendable resources". Outlined below is a comparison of the projected fund balances and retained earnings of the City Funds at the end of fiscal 1999 and 2000.

	<u>FY 1999</u>	<u>FY 2000</u>	<u>Change</u>	
			<u>Dollars</u>	<u>Percent</u>
<u>FUND BALANCE:</u>				
General Fund	\$ 9,936,671	\$ 8,152,053	\$(1,784,618)	(17.9)
Debt Service Fund	3,838	4,023	185	4.8
General Purpose School Fund	1,437,320	1,179,753	(257,567)	(17.9)
Drug Enforcement Program Fund	46,774	7,774	(39,000)	(83.4)
State Street Aid Fund	107,162	75,262	(31,900)	(29.8)
Street & Public Transportation Fund	267,769	253,769	(14,000)	(5.2)
Economic Diversification Fund	0	0	0	0.0
Grant Fund	91,106	106	(91,000)	(100.0)
Solid Waste Fund	0	0	0	0.0
Capital Projects Fund	<u>949,612</u>	<u>1,155,177</u>	<u>205,565</u>	<u>21.6</u>
TOTAL FUND BALANCES	<u>\$12,840,252</u>	<u>\$10,827,917</u>	<u>\$(2,012,335)</u>	<u>(15.7)</u>
<u>RETAINED EARNINGS:</u>				
Electric Fund	\$15,744,180	\$15,812,770	\$ 68,590	0.4
Waterworks Fund	6,531,534	6,981,691	450,157	6.9
Emergency Communications District Fund	400,256	351,341	(48,915)	(12.2)
Golf Course Fund	<u>(1,101,300)</u>	<u>(1,542,246)</u>	<u>(440,946)</u>	<u>(40.0)</u>
TOTAL RETAINED EARNINGS	<u>\$21,574,670</u>	<u>\$21,603,556</u>	<u>\$ 28,886</u>	<u>.1</u>

The fund balance of the General Fund is projected to decrease \$1,784,618 in fiscal 2000. In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of tax payments. Over the last twelve fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. The City has established a targeted combined fund balance of the General Fund and General Purpose School Fund at \$5 million. At the end of fiscal 2000, the fund balance of the General Fund is projected at \$8,152,053 and the General Purpose School Fund is projected at \$1,179,753 for a combined total of \$9,331,806.

Under Tennessee State law, the fund balance of the General Purpose School Fund can only be expended in the event of a revenue shortfall or unforeseen expenditure until the fund balance exceeds three percent of operating expenditures. The accumulated Fund Balance in excess of three percent of the budgeted annual operating expenditures for the current fiscal year may be budgeted and expended for nonrecurring purposes, but shall not be used to satisfy appropriation requirements for recurring annual operating expenditures. Under Tennessee State law, the entire projected fund balance of the General Purpose School Fund would be expenditure restricted. The fund balance is therefore a legally restricted reserve for unforeseen emergencies. Since the purpose of a target fund balance is to maintain a reserve for unforeseen emergencies, the fund balance of the General Fund and General Purpose School Fund have been combined to incorporate the \$5 million targeted City fund balance reserve.

Due to the type of revenues in these funds, the Debt Service, General Purpose School, Grant and Solid Waste Funds are generally budgeted so that revenues and expenditures are approximately equal and result in only nominal fund balance fluctuations between fiscal years. The General Purpose School Fund has a budgeted fund balance draw of \$257,567 for fiscal 2000. This places the fund balance of the General Purpose School Fund at the restricted level of approximately three-percent of budgeted annual operating expenditures. The \$91,000 reduction in fund balance in the Grant Fund is due to the utilization of federal grant proceeds in fiscal 2000 that were received in a prior fiscal year.

The Drug Enforcement Program Fund has a limited revenue stream on which to draw for drug enforcement and education programs and therefore maintains a nominal fund balance. The fund balance of the State Street Aid Fund is maintained by utilizing \$180,000 in long-term debt proceeds and a \$395,000 operating transfer from the General Fund for fiscal 2000. Revenues for the Street and Public Transportation Fund are provided from state-shared taxes and state grants. In that Fund, actual annual revenues have historically been about equal with expenditures. The Economic Diversification (ED) Fund will be established in fiscal 2000 with the primary revenue stream provided by operating transfers from the General, Electric and Waterworks Funds. During the first year of operation of the ED Fund, revenues and expenditures are projected to be equal.

The fund balance of the Capital Projects Fund, projected to increase \$205,565 in fiscal 2000, can vary greatly from year-to-year depending on the timing of long-term debt issuances and the related capital project expenditures.

The Retained Earnings of the City's Enterprise Funds are projected to increase by \$28,886. This is not reflective of the accumulation of cash reserves in these Funds, rather, it is reflective of the earning of an aggregate net income for the year by these Funds. The City is in the process of a major capital upgrade and expansion of the City's utility systems. In Enterprise Funds, capital expenditures are expended through depreciation charges which are amortized using the straight-line method over the life of the project. For example, a capital item that cost \$100,000 with a ten year life would be expended (i.e. reduce Retained Earnings) by \$10,000 each year over the next ten fiscal years. Therefore, the cash for the capital item would be expended in one fiscal year with the related expense being fully reflected in Retained Earnings after ten fiscal years.

Salaries and Personnel

A total of 354.16 staff years is budgeted for fiscal 2000, an increase of 13 staff years from fiscal 1999 levels. In April of 2000, the City is scheduled to assume operation of a water treatment plant from DOE. In fiscal 2000, the Public Works department will be reorganized along with the addition of 11 new positions related to the acquisition of the water plant. The Public Works department is also adding 4 new positions to the work pool to perform duties currently being carried out by temporary laborers. During budget deliberations, City Council eliminated funding for 2 vacant positions, Communications Officer and Code Enforcement Inspector. The Personnel Schedule, which contains a listing of all City positions by department for fiscals 1998, 1999 and 2000, begins on page X-9 of the Appendix to this document.

Fiscal 2000 Agency Funding

The City provides funding to various agencies that either promote economic development and/or tourism-related services for the City, or render services to the citizens of Oak Ridge. The fiscal 2000 budget includes funding to the following agencies: Convention & Visitors Bureau (\$150,000); Chamber of Commerce (\$192,500); Melton Hill Regional Industrial Development Association (\$15,000); Tennessee Resource Valley (\$25,000); Youth Advisory Board (\$9,000); Arts Council of Oak Ridge (\$9,500); Aid to Distressed Families of Anderson County (\$150,000); and the Sexual Assault Crisis Center (\$3,000). Fiscal 2000 budgeted funding to the Convention & Visitors Bureaus increased by \$50,000, with funding to all other agencies remaining at the fiscal 1999 level.

General Fund

The General Fund is the principal Fund of the City and is used to account for all activities of the City not included in other specified Funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.). Municipal expenditures and operating transfers for the General Fund are projected at \$28,439,531, up \$2,013,397 or 7.6 percent from fiscal 1999 levels. Municipal expenditures are budgeted at \$13,286,680, up \$296,485 or 2.3 percent. The Oak Ridge Schools operations transfer payment is set at \$8,830,065, up \$225,000 or a 2.6 percent increase. The General Fund's largest commitment is proposed for School operations at 32 percent, with public safety (Police and Fire Departments) and community services (Recreation & Parks and Library) receiving 24 percent and 10 percent, respectively. Operating Transfers for debt service and solid waste disposal comprise 15 percent and 3 percent, respectively, with the remaining 16 percent allocated for General Government, Administrative Services, Economic Development, Public Works and street resurfacing. The budget summary on page III-10 outlines General Fund revenues, expenditures and operating transfers for fiscals 2000 and 1999 with a brief description of the basis for budget variances between the two fiscal years.

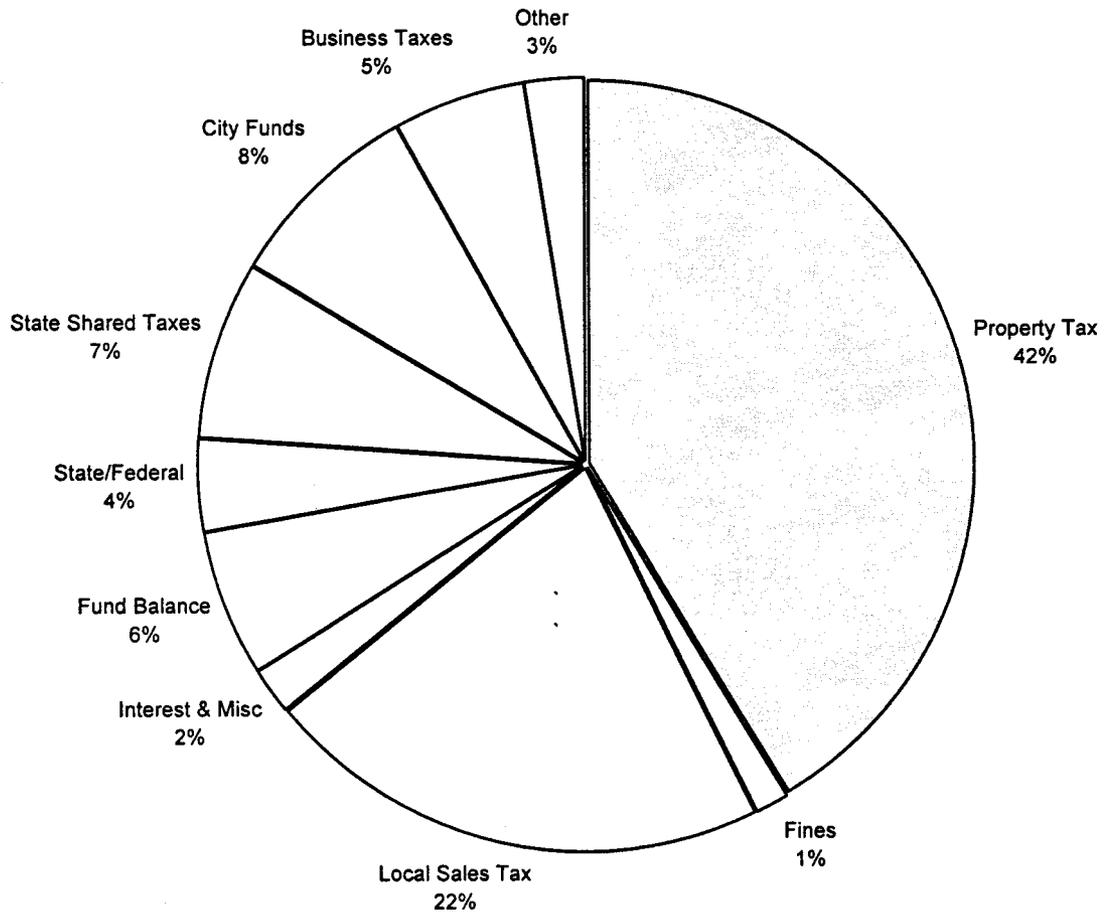
Revenues

General Fund revenues for fiscal 2000 are projected at \$26,654,913, up 8.2 percent or \$2,017,271 from the previous year. The revenue increases resulted primarily from general property taxes and in-lieu of taxes, up \$1,825,003. A \$1,784,618 fund balance draw will be required to fund budgeted expenditures for fiscal 2000. Schedule II of this section outlines in detail General Fund revenues for fiscal 2000.

Revenues from property taxes, in-lieu of taxes and local sales taxes are budgeted at \$20,105,841 and comprise 75 percent of the City's total General Fund revenues. General property tax revenues, consisting of real, personal, and public utilities, are budgeted at \$11,742,000 up 11.2 percent or \$1,180,813 from fiscal 1999. Assessed valuations for all property types are projected to increase 1 percent over estimated fiscal 1999 levels.

City Council adopted a property tax rate of \$2.31 per \$100 of assessed value for fiscal 2000, up 22 cents from the fiscal 1999 rate of \$2.09. The property tax rate is established by City Council each year to fund municipal expenditures and operating transfers of the General Fund. Operating transfers utilize General Fund revenues to finance the operations of other City Funds. \$15,152,851 of General Fund revenues is budgeted for transfer to other City Funds to finance the operations of those Funds during fiscal 2000. Except for the operating transfers identified on Schedule I of this section for the General Fund, the proceeds from property taxes do not finance the operations of any other Funds of the City.

**General Fund Revenues
Fiscal 2000**



GENERAL FUND BUDGET SUMMARY

	BUDGET 1999	BUDGET 2000	BUDGET 2000 % Of Total	BUDGET 00 vs 99	00 VS 99 %	Primary Projected Change Description Basis
REVENUES:						
Property Taxes	10,602,457	11,790,862	44.24%	1,188,405	11.21%	.5% Assessment Growth; 10.5% Property Tax Rate Increase (\$2.09 To \$2.31)
Local Sales Taxes	6,009,000	6,075,000	22.79%	66,000	1.10%	Trend in Sales Tax Collections from Federal Contractors Located in Roane Co.
State Shared Taxes (Sales, Income, Excise, etc)	2,072,500	2,124,500	7.97%	52,000	2.51%	Income & Excise Tax Growth Based on Past Two Years Actual Collections
Other City Funds (In-lieu Taxes & Rents)	1,898,389	2,407,664	9.03%	509,275	26.83%	Electric & Waterworks Fund In-Lieu of Taxes Based On Capital Expenditure Levels
Other Taxes (Business, Hotel & Alcohol Wholesale)	1,480,500	1,535,500	5.76%	55,000	3.71%	Historical Business Tax Collections - Particularly Actual 1999 Levels
State/Federal (DOE In-Lieu, TVA, Grants)	980,677	1,056,000	3.96%	75,323	7.68%	DOE In-Lieu of Tax Based on Tax Rate Increase and Per Acre Appraisal Adjustment
Interest & Misc.	476,200	527,500	1.98%	51,300	10.77%	Adjust Budget for Interest Income to Actually Occurring Levels
Fines and Forfeitures - (Traffic Violations, City Court, Library Fines)	328,000	400,000	1.50%	72,000	21.95%	Increase of 5 Police Officers in FY98 Stabilized Collections From Traffic Violations
Charges for Services - (Recreation Usage Fees, Building & Facility Rentals, Animal Shelter Fees)	463,419	386,387	1.45%	(77,032)	-16.62%	Rental Vacancies in Roane State Building & Executive Seminar Building Staff Exploring Possibility of Sale of These Two Buildings
Licenses and Permits - (Construction Permits, Beer/Liquor Sale, Animal Registration)	153,500	181,500	0.68%	28,000	18.24%	Building Permit Fees Due To Increase in Charges For Commercial Permits
Cable Franchise Fee & ORUD ROW	173,000	170,000	0.64%	(3,000)	-1.73%	Adjust ROW to FY98 Actual
Total Revenues	24,637,642	26,654,913	100.00%	2,017,271	8.19%	
EXPENDITURES AND OPERATING TRANSFERS:						
Oak Ridge Schools Operations	8,605,065	8,830,065	31.05%	225,000	2.61%	Based on School Request To City
Debt Service (Principal & Interest Payments)	3,592,844	4,383,847	15.41%	791,003	22.02%	Principal Payment on 96 Issue Begin; \$5,000,000 Debt Issuance Planned For FY00
Police	3,820,805	3,879,345	13.64%	58,540	1.53%	Medical Insurance; Computer Maintenance & Replacement Charges (Vision System)
Fire	2,775,395	3,000,542	10.55%	225,147	8.11%	Overtime; Medical Insurance; Computer & Vehicle Maintenance & Replacement
Recreation and Parks	1,858,359	1,919,838	6.75%	61,479	3.31%	Supplies (Not Increased Since FY95); Utility Costs (Rate Increases)
Library	895,492	975,805	3.43%	80,313	8.97%	Books & Supplies; Utility Costs; Computer Maintenance & Replacement (MARC System)
Residential Garbage Pickup & Convenience Center	928,030	938,420	3.30%	10,390	1.12%	Inflation
Public Works (Building & Street Maintenance)	790,609	818,579	2.88%	27,970	3.54%	Utility Costs (Rate Increases)
Traffic & Street Lighting	708,559	770,224	2.71%	61,665	8.70%	Utility Costs (Rate Increases); Traffic & Street Lights (SR62) Added in FY98 & FY99
Administrative Services (Finance, Personnel, Computer Services & Utilities Business Office)	619,492	636,100	2.24%	16,608	2.68%	Computer Maintenance & Replacement
General Government (City Council, City Clerk, City Manger, City Court & Legal)	583,848	657,075	2.31%	73,227	12.54%	\$125,000 Added in City Manager's Budget For Communication Resources/Special Projects Offset by Elimination of Vacant Communications Officer Position
Economic Development	475,839	790,319	2.78%	314,480	66.09%	Funding to Establish Economic Diversification Fund
Community Development	461,797	444,372	1.56%	(17,425)	-3.77%	Elimination of Vacant Code Inspector Position
Street Resurfacing	310,000	395,000	1.39%	85,000	27.42%	Planned Gradual Increase to Funding Goal of Approx. \$500,000 Annually
Total Expenditures And Operating Transfers	26,426,134	28,439,531	100.00%	2,013,397	7.62%	
Excess of Revenues Over Expenditures and Operating Transfers (Fund Balance Draw)	(1,788,492)	(1,784,618)		(3,874)	0.22	

**GENERAL FUND
ANALYSIS OF PROPERTY TAX REVENUES**

	ACTUAL FY 1998 1997 LEVY	BUDGET** FY 1999 1998 LEVY	PROJECTED FY 1999 1998 LEVY	BUDGET FY 2000 1999 LEVY	BUDGET 00 vs 99	% CHANGE
ASSESSED VALUATION:						
Real Property	371,299,256	445,986,865	439,876,000	444,244,085	(1,742,780)	-0.4
Personal Property	39,346,941	43,216,933	46,151,000	46,526,118	3,309,185	7.7
Public Utilities	12,087,566	14,871,513	15,501,000	15,921,362	1,049,849	7.1
Total Assessed Valuation	422,733,763	504,075,311	501,528,000	506,691,565	2,616,254	0.5
TAX RATE PER \$100 VALUATION	2.34	2.09	2.09	2.31	0.22	10.5
PROPERTY TAX REVENUES:						
Real Property Taxes	8,663,453	9,321,139	9,193,414	10,262,000	940,861	10.1
Personal Property Taxes	911,557	883,234	952,566	1,062,000	178,766	20.2
Public Utility Taxes	323,878	308,814	321,975	365,000	56,186	18.2
Interest and Penalties	98,523	48,000	55,000	53,000	5,000	10.4
Total Property Tax Revenues	9,997,411	10,561,187	10,522,955	11,742,000	1,180,813	11.2

** Increases in Assessed Value are primarily the result of a tax re-appraisal.

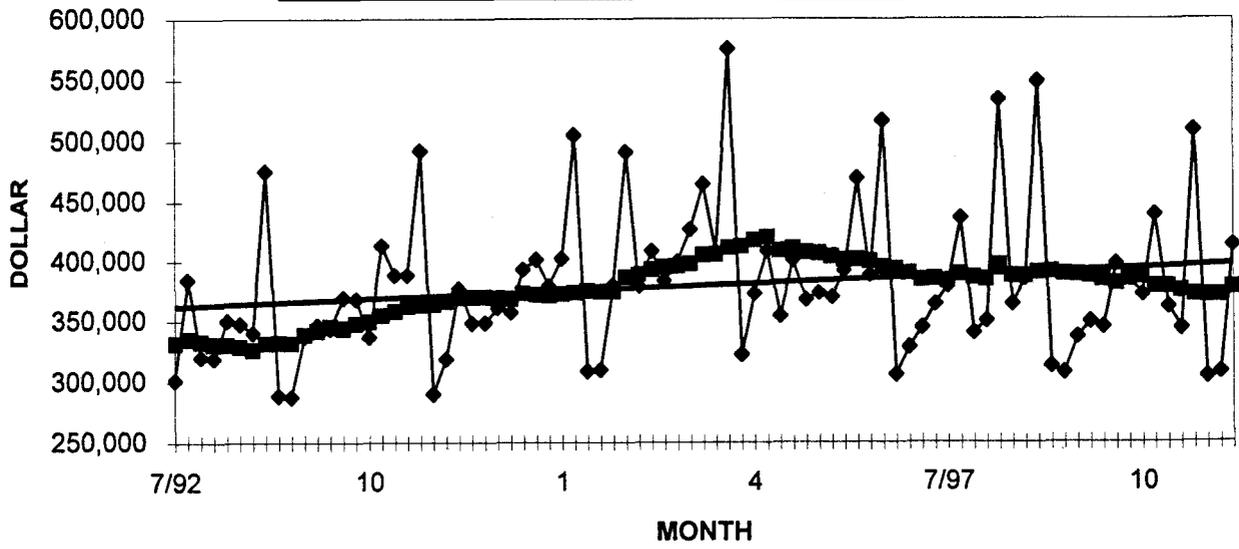
NOTE: Estimated assessments are based on the following constitutionally established ratios: (a) Residential Real, 25 percent; (b) Commercial and Industrial Real, 40 percent, Personal 30 percent; (c) Public Utilities, 55 percent and 40 percent.

**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
LAST TEN TAX YEARS**

TAX YEAR	ANDERSON COUNTY, TENNESSEE			ROANE COUNTY, TENNESSEE		
	CITY	COUNTY	TOTAL	CITY	COUNTY	TOTAL
1990	1.82	2.64	4.46	1.82	2.61	4.43
1991	1.85	2.88	4.73	1.85	3.04	4.89
1992	2.08	2.95	5.03	2.08	3.24	5.32
1993	1.51	2.72	4.23	1.51	3.12	4.63
1994	1.73	2.72	4.45	1.73	3.045	4.775
1995	1.90	2.84	4.74	1.90	2.365	4.265
1996	1.98	2.84	4.82	1.98	2.365	4.345
1997	2.19	3.00	5.19	2.19	2.465	4.66
1998	2.34	3.00	5.34	2.34	2.465	4.81
1999	2.09	2.59	4.68	2.09	2.12	4.21
2000	2.31	Not Available		2.31	Not Available	

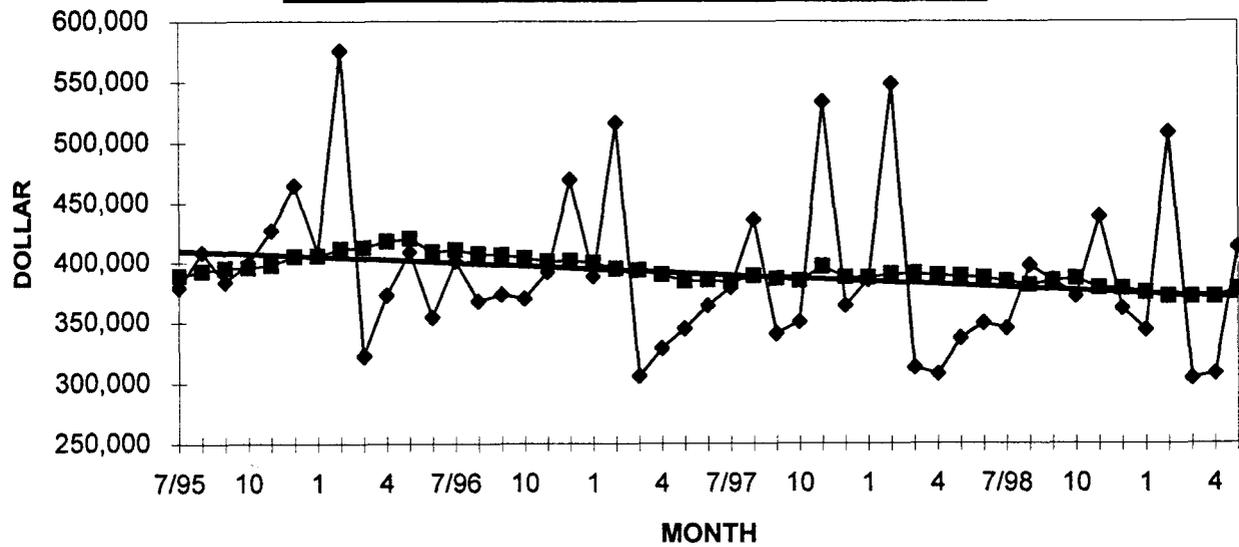
The City of Oak Ridge is located in two Tennessee counties: Anderson and Roane. Only ten percent of the taxable real parcels are located in the Roane County section of Oak Ridge. All properties in Anderson County and Roane County sections of Oak Ridge were re-appraised in 1992 and 1999.

**ANDERSON COUNTY SALES TAX REVENUE
July 1992 To May 1999**



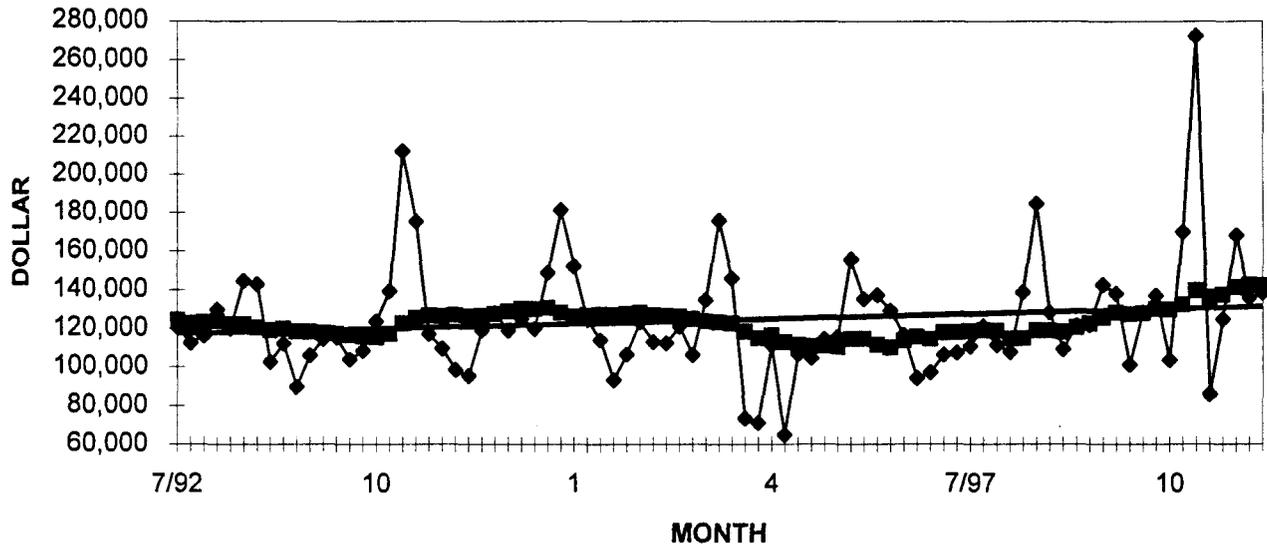
◆ Monthly Collections ■ 12 Month Trend — Linear (Monthly Collections)

**ANDERSON COUNTY SALES TAX REVENUE
July 1995 To May 1999**



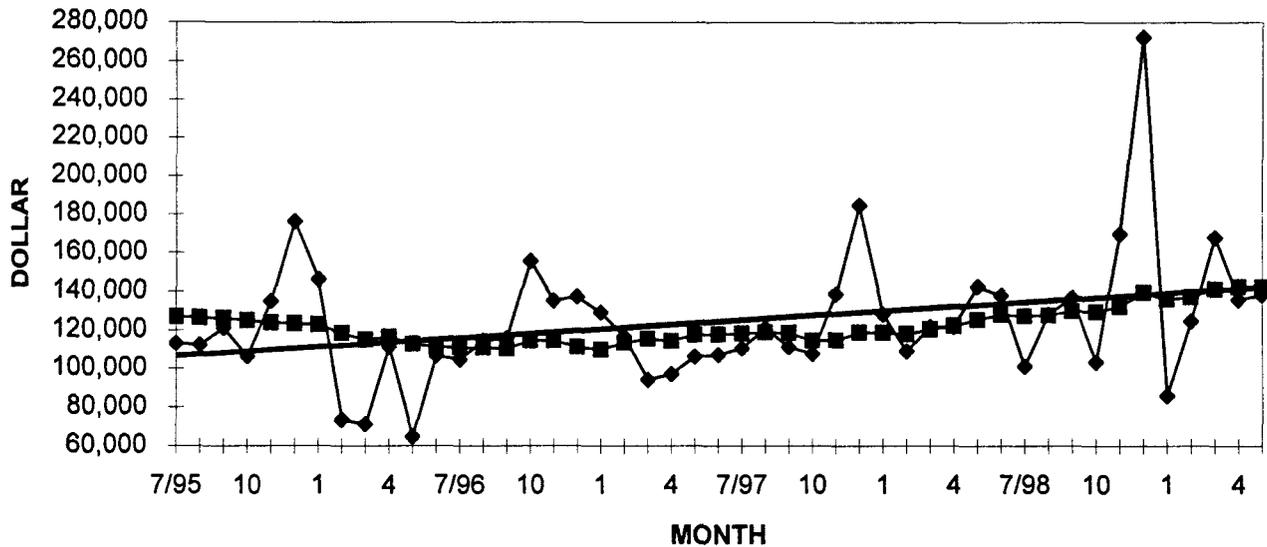
◆ Monthly Collections ■ 12 Month Trend — Linear (Monthly Collections)

ROANE COUNTY SALES TAX REVENUE
July 1992 To May 1999

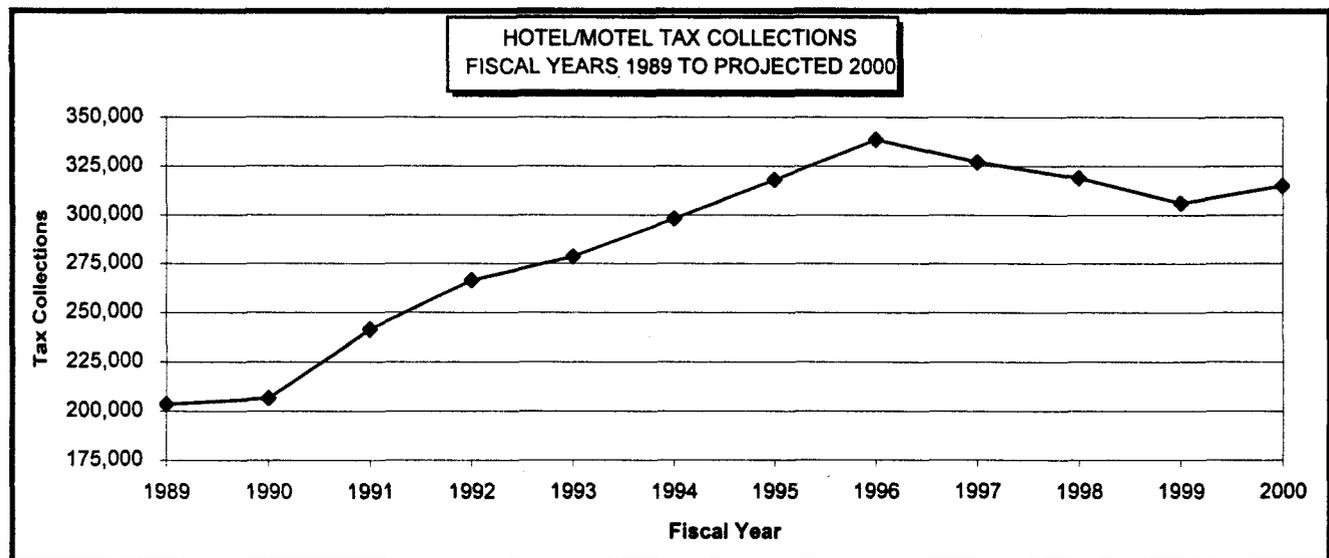
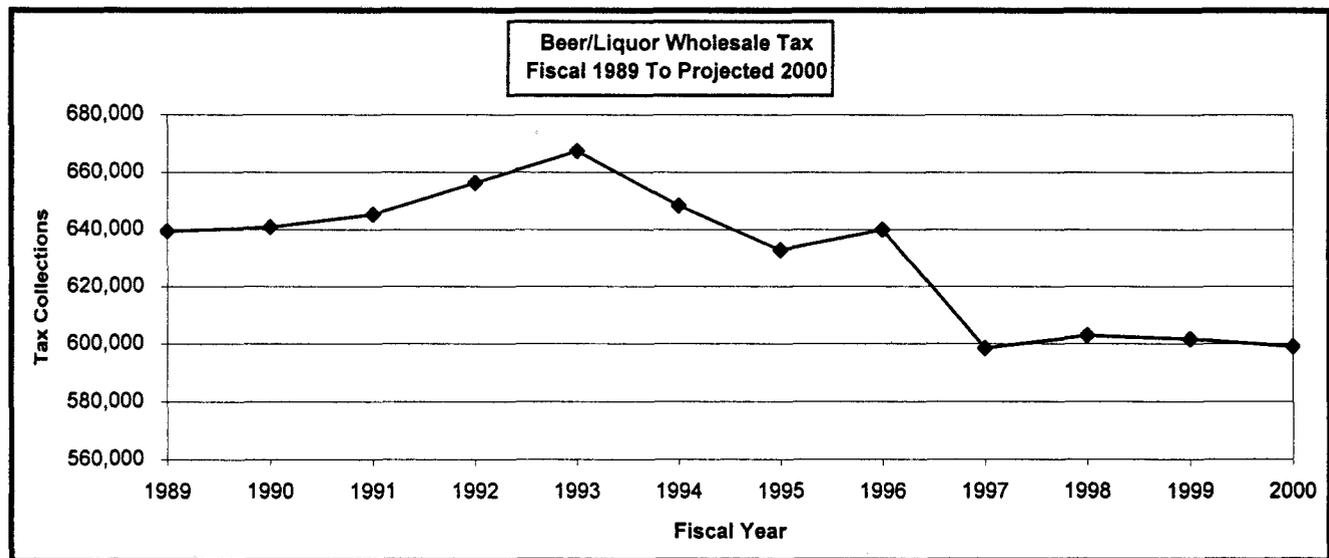
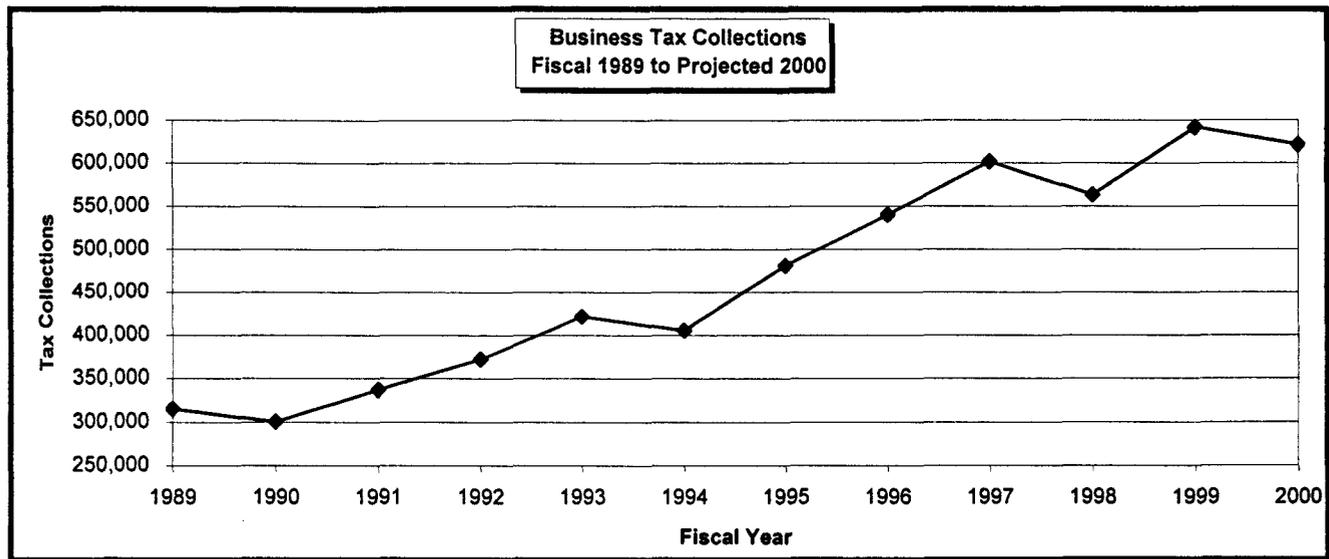


◆ Monthly Collections ■ 12 Month Trend — Linear (Monthly Collections)

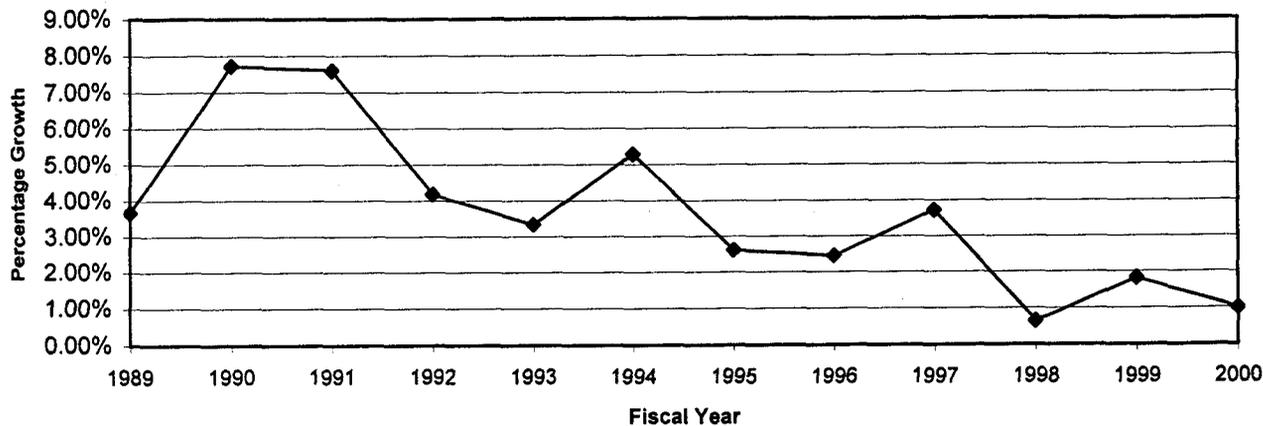
ROANE COUNTY SALES TAX REVENUE
July 1995 To May 1999



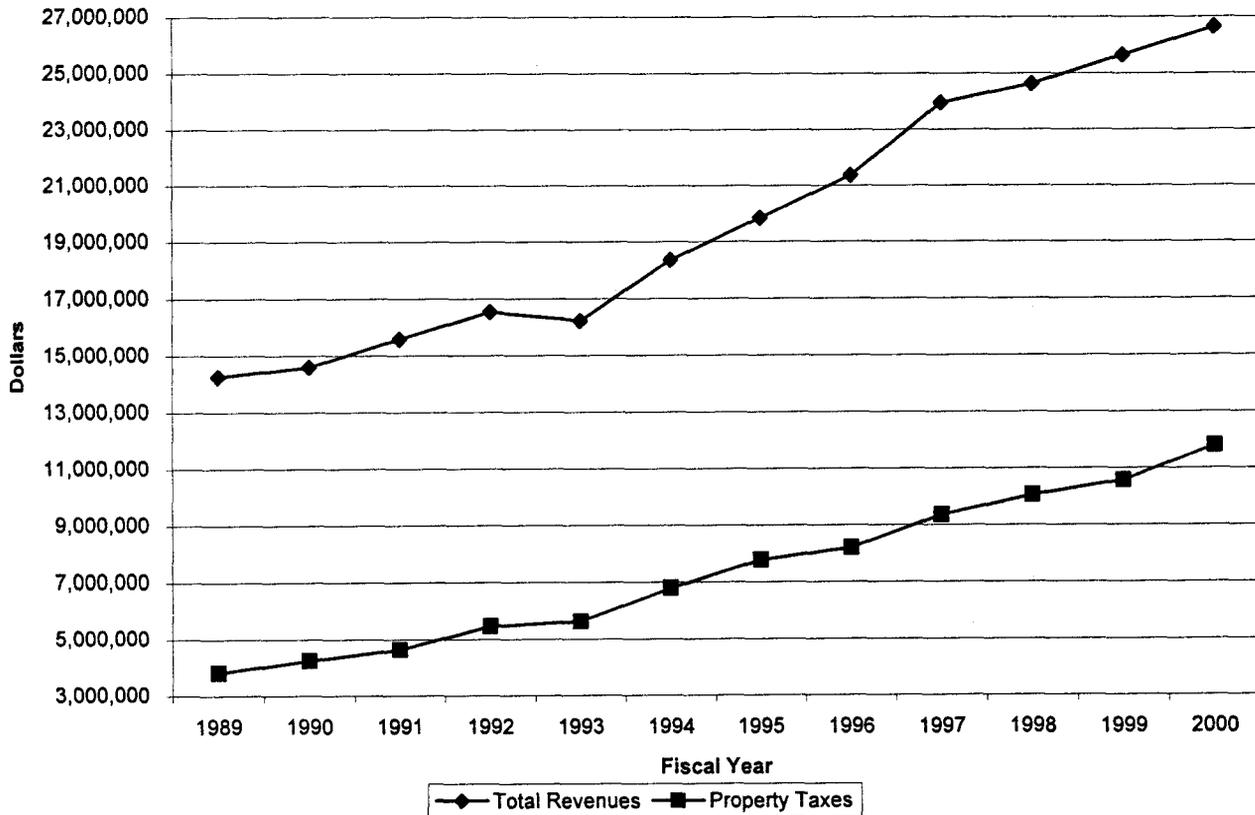
◆ Monthly Collections ■ 12 Month Trend — Linear (Monthly Collections)



**Assessment Growth
Fiscal 1989 To Projected 2000**



**General Fund Revenues
Fiscal 1989 To Projected 2000**



In-lieu of property taxes are paid by local entities at rates established under separate contract with the City (i.e. reduced property tax rate to locate business in Oak Ridge), federal appropriation (DOE in-lieu) or state law (City Electric Fund). General Fund in-lieu of tax collections budgeted at \$2,288,841 in fiscal 2000 is primarily comprised of payments from the City's utility Funds and the Department of Energy (DOE).

State law outlines the calculation for in-lieu of tax payments from Electric distributors, which are based on operating revenues and the net book value of fixed assets. The fiscal 2000 in-lieu of tax payment from the City's Electric Fund is budgeted to increase \$153,436 based on capital expenditure levels. Historically, the City's Waterworks Fund paid a set annual in-lieu of tax payment of \$227,140. During budget deliberations, City Council authorized the modification from a set amount to a calculated amount similar to that of a property tax assessment with the net book value of the Waterworks Fund fixed assets substituted for the appraised value. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2000 is \$582,979, a \$355,839 increase.

DOE remits an in-lieu of tax payment each year to the City based on the number of acres on the federal reserve, currently 33,908 acres, at a per acre appraisal approved by DOE at the City's current property tax rate. DOE's remittance is also contingent on the annual federal appropriation for this payment. The fiscal 2000 remittance is estimated at \$836,000, up \$127,323 based on the per acre appraisal increase from \$4,000 to \$4,610 and the 22 cent increase in the City's property tax rate. DOE in-lieu of taxes is included in the Intergovernmental category rather than with Other Property Taxes on Schedule II.

Local sales tax revenues budgeted at \$6,075,000 for fiscal 2000 are up 1.1 percent or \$66,000 from the previous year. Revenues from the local share of Roane County sales taxes are included in Other Taxes, while revenues from City shared sales tax collections in the Oak Ridge portion of Anderson and Roane Counties are included in the Intergovernmental revenue category on Schedule II. Local sales tax collections from the Anderson County portion of Oak Ridge are projected to decline \$137,000, or 3.0 percent. Monthly Anderson County sales tax collection have been sporadic for the past two years, but in general have been declining since August of 1996. Refer to the graphs on page III-12, which show the overall trend from July 1992 as increasing, however the trend from July 1995 is declining. The decline is attributed to stagnation of the local economy due to the ongoing federal downsizing in Oak Ridge and the resulting impact on local consumers. Local sales tax revenues from the Roane County portion of Oak Ridge are projected to increase \$203,000, or 14.2 percent in fiscal 2000. Fiscal 1999 Roane County sales tax collections were budgeted to remain flat however; actual collections have increased slightly over the past two years. Roane County sales tax collections, which are budgeted at \$1,625,000, are primarily from use taxation resulting from operations at Lockheed-Martin.

Other Taxes, which is comprised of Business, Beer and Liquor Wholesale, Room Occupancy and Roane County City Sales Taxes, is projected to increase \$90,000, or 5.2 percent over fiscal 1999. The graphs of page III-14 show the ten-year trend for some of these taxes. Increases are primarily the result of Business Tax collections up \$61,000, or 10.9 percent, and Roane

County Sales Taxes, up \$35,000. During fiscal 1998, Business Tax collections declined after several years of steady growth. Fiscal 1999 actual Business Tax collections appear to have returned to a level more consistent with historical patterns. Hotel/Motel Tax collections are budgeted to decline \$10,000 or 3.1 percent. Revenues from this tax have declined for the past three years due to a reduction in room rentals related to business travel and per diem reductions for government renters. The decline in beer and liquor wholesale tax collections resulted from a change in the allowably of the sale of these products in communities surrounding Oak Ridge. The impact of this decline equated to one additional cent on the property tax rate.

Licenses and Permits, which is comprised primarily of Beer and Liquor licenses and permits, construction permits and animal registration permits, is projected to increase \$28,000 or 18.2 percent. This is due to an increase in fees for commercial building permits and the establishment of a site plan application fee. These changes are consistent with fees charged by comparable Tennessee Cities.

Intergovernmental revenues, which are comprised of revenues received from the state or federal government, are up 1.8 percent or \$158,323 from fiscal 1999. The increase is primarily related to the DOE in-lieu of tax payment, up \$127,323, and sales tax collections, up \$33,000. Income tax collections are budgeted up \$35,000 and excise taxes up \$18,000 based on recent collection trends. These increases are offset by a \$60,000 reduction in grant revenues from the three-year COPS grant program. This grant was utilized to fund the salaries for the addition of four new police officers.

Revenues from the City's share of state sales tax collections are projected to increase \$2,000, or .1 percent. The City's share of actual state sales tax collections have continued to increase, but at a level lower than historically occurring over the past few fiscal years. State sales tax revenues had consistently increased about 4.3 percent annual, however in fiscal 1999 growth slowed to just under 3 percent. The State allocates a portion of state sales tax collections to Tennessee governments based on population.

Charges for Services, which includes animal shelter fees and other miscellaneous user based charges and rental income, is projected to decrease 5.3 percent or \$77,032 from the fiscal 1999 budget. Rental revenues declined \$105,500 reflecting vacancies in the 301 Broadway Building and the future vacancy of the building currently occupied by Roane State Community College. The new Roane State Community College campus is scheduled for opening in the fall of 1999. This decline is offset by fee increases, resulting in an additional \$23,000 in projected revenues from the rental of the City recreational facilities.

Fines, Penalties & Forfeitures are projected to increase by 22.0 percent or \$72,000 to reflect the actual stream of revenues collected through the City Court. The increase in the number of police officers over the past few years has resulted in a stabilization of court collected fines. Other Revenues, which includes Interest on investments and receipts for right-of-way usage and CATV franchise are projected to increase \$48,300 to adjust the budget for interest earnings to actual levels.

Expenditures

City staff's major focus during the budget process is the expenditures in the General Fund. Since revenue shortfalls must generally be offset by property taxes, the goal of staff is to maintain expenditures at the lowest possible level while continuing to provide quality services to the community.

Gross expenditures before Cost Recoveries from other Funds, (refer to Schedule IV and Schedule V), are budgeted at \$16,298,231 for fiscal 2000, up \$230,513, 1.4 percent, from fiscal 1999. Personal Services are budgeted to increase \$56,195 or .5 percent. Personal Services expenditures budgeted at \$11,252,009 account for 70 percent of total municipal expenditures. During fiscal 2000 budget deliberations, City Council reduced funding for personal services from the requested amount by \$269,300. Resultantly, the fiscal 2000 budget for City employee salaries is based on salary rates frozen at the June 30, 1999 level. No merit or cost-of-living adjustments (COLA) are budgeted for City employees during fiscal 2000. Budgeted salaries for regular employees are down \$106,892 or 1.3 percent related to normal employee turnover, the transfer of two employees from the General Fund to the Economic Diversification Fund and the elimination of two vacant positions. Overtime is up \$80,892 for the Fire Department based on actual usage patterns. The Fire Department maintains minimum manning requirements per shift resulting in overtime status for absenteeism and special projects/presentations. Health insurance, which includes medical insurance, life insurance, long-term disability insurance and dental reimbursement, is up \$66,163 or 8.4 percent, primarily due to insurance premiums for employee medical insurance. Workers' compensation increased \$13,503, 9.8 percent based on historical usage and pending claims. The TCRS retirement rate, which is adjusted biennially, remained the same at 5.79 percent of gross wages.

Contractual Services increased \$427,116, up 11.3 percent. Long-term contracts for litter, cleaning and mowing services increased \$17,586, 3.5 percent. These contracts increase annually based on the consumer price index. Utilities are up \$94,960, 6.8 percent, primarily due to the investment charge on traffic signals and street lighting resulting from prior capital investment in those areas and anticipated utility rate increases effective in mid-fiscal 2000. Repair and maintenance costs are budgeted to increase \$97,916 or 14.7 percent, primarily to fund maintenance and replacement of computer equipment. This includes ongoing contractual maintenance for new year 2000 compliant software and hardware purchased during fiscal 1999, including the new Public Safety Vision system and a financial software upgrade, the library's new MARC computer system and related PC acquisitions. The Public Safety Vision system will include mobile data units when fully operational. Equipment usage charges are budgeted to increase \$65,810, for vehicle rent and actual maintenance. A major portion of the fiscal 2000 increase is related to the purchase of three fire pumper trucks and an aerial fire ladder truck in fiscal 1998. The vehicle rent is established to accumulate funds for the replacement of City vehicles. Rental charges cease shortly after full depreciation of the asset. Vehicles are replaced on an as need basis rather than immediately after full depreciation.

The remaining budgeted increases to gross expenditures are the result of council actions during budget deliberations. \$125,000 in funding was approved in the City Manager's budget to fund communication resources or special projects on a contract basis. The General Fund budget historically has not contained an allowance for contingencies and therefore an amendment to the appropriation ordinance was required to allow for expenditures for items such as unforeseen development opportunities, legal issues, etc. City Council also approved a \$125,000 increase in funding for various General Fund expenditure line items. From the fiscal 1996 through the fiscal 2000 budget processes, General Fund City departments have not been able to increase budgeted expenditure levels for line items under their control such as supplies, commodities, and travel due to funding constraints. The additional \$125,000 allows maintenance of current service levels.

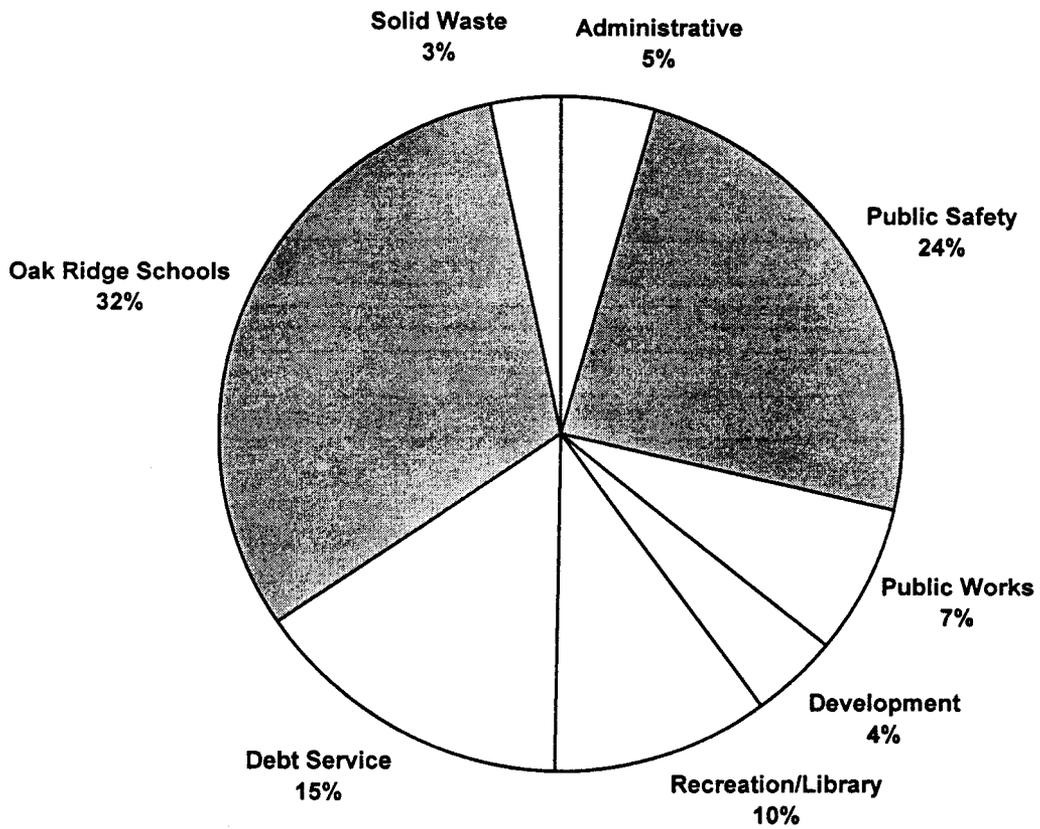
Other Charges decreased \$322,550 related to the transfer of the accounting for expenditures for economic development services provided by local agencies, such as the Oak Ridge Chamber and Convention and Visitors Bureau, from the General Fund to the newly created Economic Diversification (ED) Fund. Funding for these agencies will continue to be provided by the General Fund through an operating transfer to the ED Fund.

No capital expenditures are budgeted for fiscal 2000. All major general capital projects are funded through the issuance of long-term debt and accounted for in the Capital Projects Fund. Total Municipal Expenditures, net of Reduction of Costs, increased \$296,485, 2.3 percent, for an appropriated budget amount of \$13,286,680.

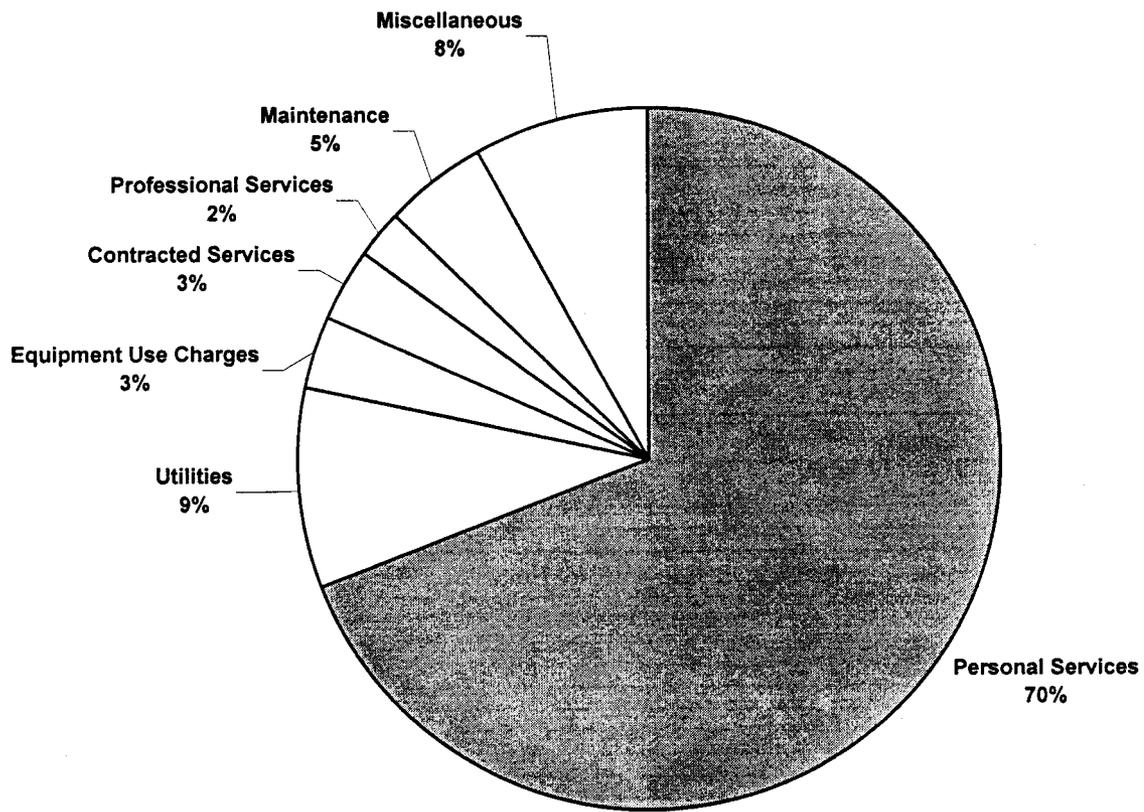
Expenditures for Operating Transfers are budgeted at \$15,152,851, up 12.8 percent or \$1,716,912 in fiscal 2000. Operating Transfers are transfers of General Fund revenues to fund operations of other City Funds. Operating Transfers proposed for fiscal 2000 include: \$395,000 to the State Street Aid Fund to finance the City's major street pavement management program; \$605,519 to the Economic Diversification Fund for economic development endeavors; \$4,383,847 to the Debt Service Fund for annual debt service payments; \$938,420 to the Solid Waste Fund for residential refuse collection and the recycle center; and \$8,830,065 to the Oak Ridge Schools for operations.

Schedule III contains General Fund expenditures, net of transfers to other Funds, by department. Schedule V outlines the costs that are transferred to each Fund by activity. For example, Activity 862, Finance transfers 34% of its gross expenditures to the Electric Fund, 28% to the Waterworks Fund, and 4% to the State Street Aid Fund with a net of 34% remaining in the General Fund. The transfer percentage is based on the level of work provided by that activity for each Fund. The costs that are transferred to the other Funds are included as expenditures/expenses in those Funds and funded by the revenue source for that Fund (i.e. Electric Fund from user electric fees). The net General Fund share of total expenditures for these activities is approximately 82 percent.

**General Fund Expenditures and Transfers
By Function
Fiscal 2000 Budget**



**General Fund Municipal Expenditures
By Expenditure Type
Fiscal 2000 Budget**



Debt Service Fund

The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on general obligation long-term debt backed by the full faith and credit of the City. This includes the debt service on Schools projects. City Charter prohibits the Schools from issuing long-term debt. The City issues the debt for school capital projects and provides funding for the annual debt service payments on those issuances. In fiscal 2000, \$2,326,740 is budgeted for debt service related to School capital projects. Long-term debt for the City's Enterprise Funds is accounted for in those Funds rather than the Debt Service Fund.

Funding for the Debt Service Fund is derived from operating transfers from other Funds, primarily the General Fund. Funding for fiscal 2000 includes a \$275,000 transfer from the Capital Projects Fund from the proceeds of a 1992 Anderson County Bond Issuance. Debt Service obligations for fiscal 2000 increased \$726,003, up 15.8 percent from the prior fiscal year. The increase is related to an escalation in the annual debt service payment for the 1996 debt issuance, which was primarily for construction of the new Central Service Center Complex, and a proposed \$5,000,000 issuance to finance fiscal 2000 capital projects. The School Energy Loan issued through the Tennessee Department of Economic and Community Development was for the renovation of school buildings to provide energy efficiency. The \$86,367 in annual debt service for this loan will be funded from a transfer from the Oak Ridge Schools based on resulting savings on utility bills. The State Street Aid Fund will transfer \$90,000 to fund debt service on proceeds borrowed to perform street resurfacing. Debt Service Obligations for FY 2000 total \$5,335,214 which includes principal, interest, and fiscal charges on the following debt issuances:

➤ Municipal street, recreation and City and School building improvements, TML Variable Rate Loan, 1988	\$ 277,922
➤ School Energy Loan	86,367
➤ General Obligation Bond Refunding, 1992	955,295
➤ General Obligation Bond Refunding, 1993	167,888
➤ General Obligation Bond Refunding, 1994	479,600
➤ Renovation of the High School and two Middle Schools, 1995	761,678
➤ Roane State Community College Grant TMBF Variable Rate Loan, 1995	90,286
➤ Central Service Center Construction and other City and School Improvements	1,381,430
➤ Various City and School Street and Building Improvements, TN-LOANS Variable Rate Loan, 1997	184,748
➤ Various City and School Street and Building Improvements, Proposed 1999	450,000
➤ Contingency	500,000

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City currently maintains six Special Revenue Funds as described below.

General Purpose School Fund

School operations are funded by transfers from the City's General Fund, proposed at \$8,830,065, and from State and Federal grant proceeds. City Council approves the total legal expenditure appropriation for the General Purpose School Fund; however, City Council cannot alter any budget line item within the School's budget. The School Board reviews and may alter detail line items within the School's operating budget. The legal appropriation for the School Fund for fiscal 2000 is \$35,146,462, a .1 percent increase or \$30,235 over fiscal 1999. The School's prepare a separate budget document which outlines the detail of each budget line item.

Drug Enforcement Program Fund

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of items confiscated during drug curtailment activities. Tennessee state law requires those revenues to be accounted for in a separate Fund and that disbursements from those revenues be legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. Revenues and expenditures for this Fund will vary from year-to-year based on the level of available cash in the Fund. Revenues for the Drug Enforcement Program Fund are budgeted at \$61,000 and expenditures at \$100,000 for fiscal 2000.

State Street Aid Fund

The State Street Aid Fund provides for the maintenance of all City streets which are not designated State highways. Revenues in this Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax and may be used for street construction and maintenance related activities. The State restricts municipalities as to what type of expenditures are eligible for disbursement from these tax proceeds. In fiscal 1995, the City began a major Pavement Management Program. Long-term goals of the program are to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Initial funding for the program was provided from the proceeds of a \$1,137,849 long-term debt issuance. After the initial phase is completed, expenditures should stabilize thereafter at \$500,000 annually (1994 dollars). Funding hereafter is to be provided by long-term debt proceeds and/or the transfer of property tax revenues from the

General Fund. The fiscal 2000 budget includes \$180,000 in long-term debt proceeds and a \$395,000 transfer from the General Fund. Funding from the General Fund is scheduled to increase by about one-cent on the property tax rate, or approximately \$52,000, each fiscal year until adequate funding levels are achieved.

Revenues and Other Financing Sources are projected at \$1,352,500. Expenditures, budgeted at \$1,294,400, a 1.9 percent increase over fiscal 1999.

Major projects for FY 2000 include:

- Street maintenance (\$285,000) and related activities, including sidewalk maintenance (\$30,000), leaf pickup (\$115,000), storm drains and spoil dumps (\$100,000), and snow and ice removal (\$70,000) totaling \$600,000,
- Resurfacing of City streets at \$480,000, and
- Allocation of Charges from the General Fund for services rendered and rent for space occupied at the Central Services Complex at \$214,400.

Streets and Public Transportation Fund

The primary source of revenue for this Fund is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The inspection fee is distributed on a per-capita basis to assist municipalities with street construction, maintenance and repair and public transportation. The TDOT operating assistance grant reimburses the City for 40 percent of the net operating expenses for the combined Public Transportation Program, up to a total grant amount of \$62,000 in FY 2000.

- Revenues are projected at \$147,000.
- No major capital projects are budgeted for FY 2000.
- Expenditures are budgeted at \$161,000. The Transportation Assistance Program is proposed at \$155,000. \$55,000 is budgeted for the taxi cab coupon program and \$100,000 is programmed for the demand responsive van service to help meet the transportation needs of the community.

Economic Diversification (ED) Fund

The Economic Diversification (ED) was scheduled for establishment in fiscal 1999. Establishment of the Fund was contingent on the election by the citizens of a .50% local sale tax increase for the Oak Ridge portion of Anderson County, the proceeds of which were to be designated for economic development. The referendum did not pass and the Economic Diversification Fund was not established due to an insufficient revenue stream.

City Council authorized the establishment of the ED Fund in fiscal 2000 with ongoing revenues to be provided from operating transfers from the General, Electric and Waterworks Funds, budgeted at \$903,760 in fiscal 2000. The City is also requesting a \$1,000,000 in funding from CROET grants for economic development projects in fiscal 2000. \$150,000 from a future long-term debt issuance is scheduled to provide funding for development of a City Center renewal and revitalization strategy.

Expenditures are budgeted at \$2,053,760 for fiscal 2000. Two employees transferred from the General Fund along with a new Economic Development Director are budgeted in the ED Fund. Other expenditures include funding to outside agencies for economic development services, previously funded by the General Fund. These include the Oak Ridge Chamber of Commerce (\$192,500), Oak Ridge Convention and Visitors Bureau (\$150,000), Tennessee Resource Valley (\$25,000) and MHRIDA (\$15,000). \$1,300,000 is budgeted for capital investments or initiatives, which will be more clearly defined once the position of Economic Development Director is filled.

Grant Fund

The Grant Fund accounts for the receipt of various grant revenues including those that benefit low-income persons in the community. With the passage of the Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual block grant entitlement. The entitlement has been used for projects which benefit low and very low income persons; eliminate or prevent slums; or eliminate conditions detrimental to the health, safety and public welfare. In fiscal 2000, the City is projecting to receive grant awards of \$263,000 from HUD and \$66,000 from THDA. Also projected is a \$24,339 award from an Emergency Shelter program grant through the Tennessee Department of Human Services to provide funds for emergency assistance to low and very-low income persons threatened with displacement. Also budgeted in the Grant Fund in fiscal 2000 are the remaining proceeds of federal grants received in prior fiscal years of \$33,260 from DOE for the remediation of Parcel 412 and \$91,000 from CROET for economic development. The fiscal 2000 appropriation for the Grant Fund also contains a \$1,819,400 contingency so that the City can aggressively pursue other federal and state grants.

Fiscal 2000 budgeted expenditures for the Grant Fund are \$2,339,400 for specific projects as outlined below:

- \$158,400 to Aid to Distressed Families (ADFAC) for Housing Rehabilitation. This is the twelfth year of this program funded by CDBG and THDA funds,
- \$16,000 to Housing Development Corporation of the Clinch Valley (HDCCV) for housing rehabilitation and housing counseling services,
- \$6,000 to YWCA for transitional housing programs for homeless women and children,
- \$9,000 to Ridgeview Psychiatric Hospital for transitional housing programs for the mentally ill adults,

- \$44,001 to Oak Ridge Housing Training Corporation (ORHTC) for job training programs,
- \$26,000 to ORHTC for a microloan program,
- \$82,000 to the City of Oak Ridge for expansion of the Scarborough Community Center, including a gym. This funds architectural and engineering costs and the annual debt service on an approximately \$600,000 loan to finance the expansion. The City is grandfathered as a CDBG entitlement recipient and intends to utilize future CDBG grant awards to fund the annual debt service payments on this loan,
- \$30,000 in administrative costs for a grants coordinator,
- \$24,339 for emergency shelter assistance,
- \$91,000 in CROET grant funding. \$31,000 for administrative costs for economic development and \$60,000 to update the City's Economic Development chapter of the Comprehensive Plan,
- \$33,260 for the remediation of Parcel 412,
- \$1,819,400 for future grants.

Solid Waste Fund

This Fund provides for the collection and disposal of residential refuse. This service had historically been funded through General Fund revenues. In 1992, state legislation required that the City establish a separate Fund to account for solid waste management expenditures. General Fund revenues continue to provide a portion of funding for solid waste expenditures via an operating transfer from the General Fund.

During fiscal 1999 budget deliberation, City Council authorized a \$5 monthly fee be charged to residential households for solid waste collection. This fee is estimated to provide \$695,000 in funding for the Solid Waste Fund in fiscal 2000. The City does not provide refuse collection to commercial entities located within Oak Ridge.

Expenditures for the Solid Waste Fund are budgeted at \$1,633,420 for fiscal 2000, a \$5,390 increase from the preceding fiscal year. The collection and disposal of residential refuse is contracted to a private vendor. The originally five-year contract has been extended to June 30, 2008 and has an escalation clause equivalent to 90% of the Consumer Price Index. The \$5,390 increase in budgeted costs is due to projected contractual increases for residential refuse collection, an annual spring clean-up program and for mulching and brush pickup.

Capital Projects Fund

This Fund is used to account for financial resources segregated for the acquisition, construction or renovation of major capital facilities other than those financed by Enterprise Funds. Capital improvements totaling \$6,512,880 are budgeted for fiscal 2000. Remaining proceeds from the 1997 TN-LOANS program and a projected new debt issuance in late fiscal 1999 of \$5,000,000 will fund budgeted capital improvements. There are numerous capital projects, primarily capital maintenance, budgeted in fiscal 2000. Major projects include storm water drainage improvements, including the Emory Creek project, City share of the State roadway expansion into the City's southwest quadrant, City's share of greenway development at the marina along Melton Lake Drive and numerous building and recreation facility improvements. These projects are outlined on Schedules XIV, XXI and XXII of this document.

Electric Fund

The City is a TVA electric power distributor. Major activities include purchasing power from the Authority and providing service to all residential and industrial customers within the city limits, excluding the DOE Reservation. The Electric Fund provides for the operation and maintenance of the electrical distribution system, the street lighting system, and the traffic signal system. Also included in revenues, is an annual investment charge paid by the General Fund for the maintenance and amortization of traffic control equipment and the street lighting system.

- A 4.4 percent increase (\$1,397,600) in electric sales revenue is budgeted based on a projected increase in consumption and a utility rate increase effective in mid-fiscal 2000. Fluctuations in electric sales revenue is directly related to weather patterns.
- Purchased power from TVA accounts for 80.8 percent of the total operating expenses. The amount of power purchased is estimated to increase by 2.7 percent due to increased consumption levels from budget 1999.
- Operating expenses, excluding purchased power and depreciation, are projected to increase by 9.4 percent (\$426,101). Increases were related to CAD mapping and other computer services and maintenance for tree trimming, overhead line and street and traffic lights. Tax equivalent payments increased \$129,300 related to capital expenditure levels.
- Depreciation increased \$35,750 and debt service increased \$401,999 related capital expenditures.

Major capital improvements proposed for FY 2000 include:

Improvements for South Illinois Avenue (\$440,000)
plus non-specified intersection improvements (\$25,000),

Traffic signal modernization (\$20,000) and Street Lighting Improvements (\$200,000),

Substation Improvements (\$740,000) including flood control at Sub 100,

System upgrades and expansion (\$1,400,000) and Distribution Equipment (\$375,000)

Other projects such as Southwest Quadrant (\$60,000) and contribution to the Soccer Complex (\$40,000)

Waterworks Fund

The Waterworks Fund provides water distribution and wastewater treatment within Oak Ridge. This includes the purchase and sale of water and maintenance of reservoirs, distribution mains, booster stations, wastewater treatment plant and package plant. Revenues for the Fund are projected to increase overall by 13.4 percent (\$1,105,070) from budget 1999 due to a planned rate increase effective in mid-fiscal 2000. Operating expenses are up 13.8 percent (\$1,016,370). The City currently purchases treated water for distribution from DOE. Increases are primarily related to the City's planned acquisition of the water plant from DOE on April 1, 2000. Increases occurred in Depreciation (\$89,200), costs for services provided by the General Fund (\$78,960) and Routine Repairs and Maintenance (\$622,077). Budgeted costs for Water declined \$267,000 related a reduction in price for purchased water from the Department of Energy. Debt Service is budgeted to increase \$231,823. Tax Equivalentents increased \$355,839 due to a change in the method for the calculation of this payment by the City.

Water Distribution

The Waterworks Fund provides for maintenance and operation of the water distribution system within the urban portion of Oak Ridge. The City owns and operates the water distribution system but in the past has purchased treated water from the Department of Energy. In the Spring of 2000 the Treatment Plant will come under city control and operation. Three months of operational costs for the water plant have been included in the fiscal 2000 budget for the Waterworks Fund.

- Purchased water from DOE, down 21.9 (\$267,000) percent from fiscal 1999, accounts for 24.3 percent of water distribution operating expenses.
- Operating expenses, excluding purchased water and depreciation, are projected to increase 43 percent (\$908,337), primarily from three months of operation of the water plant. Depreciation is projected to increase 14.8 percent (\$59,200).

Major water distribution capital improvements proposed for FY 2000 include:

- Continuation of the water meter replacement program (\$60,000),
- Continuation of the fire hydrant replacement program (\$90,000),
- Water Booster Station Improvements (\$115,000),
- S. Illinois Avenue to Bethel Valley Road (SR62) Improvements (\$12,500),
- Improvements to Southwest Quadrant (\$170,000), and
- Other capital projects include water line rehabilitation/valve replacement, (\$200,000); system wide leak analysis, (\$15,000); SCADA system (\$100,000); system expansion (\$50,000); soccer complex (\$20,000) and tank painting and inspections (\$120,000).

Wastewater Treatment

The City owns and operates the sewage collection system, the wastewater treatment plant in the west end of the city, and a package plant located in the Clinch River Industrial Park. The Waterworks Fund accounts for the operation and maintenance of the sewer system.

- A 4.2 percent (\$160,905) increase is projected in operating expenses including an additional \$30,000 in depreciation. Interest expense is projected to increase 40.6 percent (\$173,157) for upgrades and expansion to the wastewater treatment plant and the ongoing major sewer line rehabilitation program.

Major wastewater treatment capital projects for FY 2000 include:

- Sewer line rehabilitation (\$2,500,000),
- Improvements to the West Wastewater Treatment Plant (\$5,875,000),
- Wastewater lift station replacement program (\$240,000),
- S. Illinois Avenue to Bethel Valley Road (SR62) Improvements (\$12,500),
- Improvements to Southwest Quadrant (\$175,000), and
- System expansion (\$50,000),
- Capital repairs for the Digesters (\$40,000) and Clarifiers (\$35,000).

Emergency Communications District Fund

In 1987, Oak Ridge voters approved a referendum to establish an Enhanced 911 emergency communications system. By dialing 911, this system will automatically inform the emergency communications dispatcher of the calling party's name, telephone number, street address, and any landmark information. In order to fund the system, Oak Ridge telephone users pay a monthly user fee as a part of their phone bill, \$.44 and \$1.33 monthly for each residential and business line respectively. Revenues for FY 2000 are projected at \$172,000, a 2.8 percent decrease over the previous year. The reduction is related to a decline in the number of business lines. Expenditures of \$230,915 include rental payments of \$100,015 for the 800 MHZ trunking communications system used by police and fire personnel. Expenditures are down 9.4 percent, \$24,000, over fiscal 1999 due to the purchase of a new 911 system from BellSouth. Monthly maintenance costs will decline \$31,656 as a result of this purchase.

Golf Course Fund

This Fund was established in fiscal 1995 to account for the construction and operation of a City-owned golf course. In June of 1995, the City issued \$6,200,000 in capital outlay notes to finance construction of the Golf Course. The course is located on approximately 200 acres of a 700 acre tract known as Parcel A which was purchased by the City from DOE. Over the past several years, the City has been developing a master plan for Parcel A which meets long-term community goals and will be attractive for private development. As a result of the effort, the City and The Cowperwood Company have reached an agreement to develop approximately 528 acres of parcel A into a residential community of up to 1300 dwelling units composed of single-family detached homes, single-family cluster homes, single-family zero lot line homes, town homes and apartments. The residential community, known as Park Meade, includes an eighteen hole public golf course and clubhouse owned and financed by the City. Cowperwood is purchasing the land for the residential development under a profit sharing arrangement with the City. The remaining 175 acres has been or will be sold for additional residential development.

The city-owned Tennessee Centennial Golf Course opened in mid-June of 1997. The City has contracted with Billy Casper Golf Management for operation of the course. Construction and operation of the golf course and the proceeds from Parcel A land sales are accounted for in the Golf Course Fund. Revenues are budgeted at \$1,576,272 and expenses at \$2,017,218 for fiscal 2000, a net loss of \$440,946 for the year. The positive operation of the Golf Course Fund is contingent on a higher level of residential land sales than is currently occurring.

Internal Service Funds

Internal Service Funds are used to account for services provided by one department to other departments of the City on a cost-reimbursement basis. Rates for revenues are set by City staff in order for projected revenues to be equal to projected expenses. These Funds are presented merely to show an accumulation of the total cost of providing these services to the City. The budgets of these Funds are not legally appropriated. These Funds are not presented in Schedule I of this section as this would be a duplication of expenditures/expenses. The City currently maintains two Internal Service Funds outlined below:

Equipment Replacement Rental Fund (ERRF)

This Fund is used to accumulate resources for the future replacement of equipment utilized by Governmental Funds and by the work pool and to account for the maintenance of that equipment. This is accomplished in the form of an equipment use charge to the corresponding activity/Fund which utilizes the equipment. For example, the ERRF charges the General Fund Fire Department, Activity 923, for maintenance and rental (for future replacement) of fire fighting equipment (fire trucks, etc.). This is recorded in the General Fund as an equipment use charge. Equipment use charges include both the actual cost of providing maintenance of the equipment (material and labor) and depreciation charges on the equipment. The accumulation of the proceeds from the depreciation charges are used to fund the future replacement of assets serviced by the Fund (i.e. fire trucks, etc.). The cost of providing this service is recorded as an expenditure in both the applicable Fund (General Fund in this example) and in the ERRF for the actual maintenance cost and depreciation expense. Proceeds from equipment use charges to other Funds are recorded as revenues in the ERRF. Maintenance and depreciation expenses are budgeted at \$1,908,144 for fiscal 2000.

\$2,326,575 in long-term debt was issued in fiscal 1999 to purchase three fire pumpers and one ladder truck and year 2000 compliant mainframe computers and software. Debt service on this debt issuance will be funded by the ERRF. Interest payments are budgeted at \$117,099 for fiscal 2000. Revenues and existing cash levels of the ERRF should be sufficient to fund the annual debt service requirements for the purchase of this equipment; therefore, no impact for this debt is anticipated on the property tax rate.

Insurance Fund

This Fund is used to ensure that adequate funds are available to pay for insurance coverage for City employees and property. The City currently purchases insurance with relatively high deductibles or stop loss levels for worker's compensation, liability and property damage. The City is self-insured for the employee dental reimbursement program and unemployment compensation. On August 1, 1996, the City converted to a Group Hospitalization plan under which employee medical claims were funded entirely through insurance premiums. Contributions by employees and

retirees fund a portion of costs for medical insurance premiums. Operating expenses are projected to increase by 5.4 percent (\$97,205) in FY 2000. Revenues composed primarily of charges for services to other City Funds will increase by 8.2 percent (\$148,640).

Long-Term Debt and the Multi-Year Model

The City utilizes a multi-year model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multi-year model and is directly related to increases in the current and future property tax rates.

The City does not have a formal debt policy; however, the Finance Department has established a policy of restricting variable interest rate debt issuances at 25 percent of total outstanding long-term debt. The City Charter, Article IV, Section 12, requires "The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the City limits". This restriction would exclude debt backed solely by the operations of a Proprietary Fund. Excluded from the Charter restrictions are outstanding debt for Electric Fund bond issuances and the City's Waterworks Fund notes and bonds with the Tennessee Local Development Authority (TLDA). These debt issuances are backed solely by the revenues generated from the operations of the respective systems. The Legal Debt Margin is based on "General Obligation Debt", which is defined as long-term debt backed by the "full faith and credit of the City". The Legal Debt margin is based on General Obligation Debt and therefore includes some long-term debt that is anticipated to be repaid from revenues generated by the City's Proprietary Funds. The Legal Debt Margin at June 30, 1999, or remaining amount of "full faith and credit" debt that the City could issue is projected at \$100,280,705. This was derived using the projected appraised value of property at January 1, 1999.

The table on page III-37 contains the annual debt service requirements to amortize all bonds, notes and loans outstanding as projected at June 30, 1999 for existing City long-term debt.

Proprietary Fund Long-Term Debt

The principal balance of Proprietary Fund long-term debt is projected at \$33,162,997 at June 30, 1999. Of this amount, \$14,565,000 is serviced by the Electric Fund, \$8,962,814 by the Waterworks Fund, \$7,205,000 by the Golf Course Fund and \$2,430,183 from Equipment Replacement Rental Funds. Enterprise Fund revenues fund the corresponding debt service on Enterprise Fund long-term debt. The debt service payments from the utility funds impact user fees for electric, water and sewer service. A rate study is prepared biennially to establish the user charges for these utility

CITY OF OAK RIDGE, TENNESSEE
COMPUTATION OF LEGAL DEBT MARGIN

Projected June 30, 1999

Appraised Value	\$	<u><u>1,661,000,000</u></u>
Debt Limit 10 Percent of Appraised Value	\$	<u><u>166,100,000</u></u>
Less Debt Applicable to Debt Limit:		
TML Loan, 1988		253,521
GO Refunding Bonds, Series 1992		9,495,000
GO Refunding Bonds, Series 1993		3,600,000
GO Refunding Bonds, Series 1994		605,000
TMBF Loan, 1994		7,176,900
GO School Bonds, Series 1995		10,820,000
School Energy Loan		306,253
GO Public Improvement Bonds, Series 1996		16,000,000
Capital Lease for School Buses, 1998		403,502
Golf Course Fund Series 1998		7,205,000
TN-LOANS, 1998		7,927,438
TMBF Loan, 1998		<u>2,026,681</u>
Total General Obligation Debt (1)		<u><u>65,819,295</u></u>
Legal Debt Margin	\$	<u><u>100,280,705</u></u>

Note: Limitation on Borrowing Power: Home Rule Charter - Article IV, Section 12.

"The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the city limits."

(1) Not listed above is authorized and available lines of credit of \$717,562 from the TN-LOANS program for miscellaneous capital improvements, \$15,000,000 through the State Revolving Loan Program for future wastewater projects and \$299,894 from the TMBF to fund computer equipment purchases.

services. Future utility rate increases are projected to be primarily the result of requirements to fund debt service for capital projects.

The City is in the initial stages of a major rehabilitation of the City's Wastewater system, including treatment plant expansion and upgrades. The City has received approval of a \$15 million loan through the Tennessee State Revolving Loan Fund to provide financing for these projects. Loan proceeds are drawn as work occurs. The loan amount is not included in the principal amount indicated above for the Waterworks Fund since significant draws are not anticipated to occur prior to June 30, 1999. Contracts for the first phase of the rehabilitation process was awarded in late fiscal 1999. Wastewater rates are anticipated to increase 8 to 10 percent biannually to fund debt service requirements for this loans.

On August 1, 1998, the City issued \$7,275,000 in Golf Course Revenue and Tax Bonds. These bonds fully refunded the outstanding \$6,100,000 principal balance of Capital Outlay Notes issued for construction of the golf course in June 1995. Debt service is to be provided from the revenues of the Golf Course Fund which includes operations of the course and sale of land surround the course for residential development.

Debt carried in Internal Service Funds was issued to fund equipment purchases. Funding for debt service will be provided from existing cash reserves in the Equipment Replacement Rental Fund and charges for services to other City Funds for rental of equipment.

General Long-Term Debt

General Long-Term Debt is long-term debt expected to be repaid from a Governmental Fund. From 1968 to 1988, the City did not issue any substantial amounts of general long-term debt. Due to an aging infrastructure and an expanding City, funding was required by 1988 to finance major capital improvements. The City's General Long-Term Debt is backed by the full faith and credit of the City and is issued for major capital projects that are not serviced by a Proprietary Fund. By City Charter, the Oak Ridge Schools cannot issue long-term debt. The City issues and funds the debt service on long-term debt issuances for school capital projects. Expenditures for capital projects from General Long-Term Debt proceeds are accounted for in the Capital Projects Fund. Debt service requirements for General Long-Term Debt is accounted for in the Debt Service Fund. Funding for the Debt Service Fund is obtained primarily from the General Fund, thereby impacting the property tax rate. The outstanding principal balance of the City's General Long-Term Debt is projected at \$44,785,581 at June 30, 1999.

Multi-Year Model

The multi-year model was designed to be used as a long range planning tool for establishing a proposed property tax rate during the annual budget review process. The multi-year model is only concerned with the revenues, expenditures and operating transfers of the General Fund since only these items impact the property tax rate. The multi-year model on page III-38

contains projected revenues, expenditures and operating transfers through fiscal 2006. The model contains debt service requirements for the General Fund on existing long-term debt issuances, as well as projected debt service on the capital included in the City's 2000-2005 Capital Improvements Program Document.

Based on the flattening of growth in the local economy, the model assumptions were revised this year to more accurately reflect current trends.

Model Assumptions:

- ◆ Expenditures for municipal operations and transfers to the Oak Ridge Schools for operations are projected to increase 3.5 percent annually. This percentage increase is lower than in past models. With the impact of federal downsizing on the community, the City and Schools are making a concerted effort to restrict expenditure growth. This growth level more appropriately matches current revenue patterns.
- ◆ Revenues are anticipated to grow at the historical growth rate of each specific revenue. Future assessment growth has been reduced to 2 percent annually and local sales tax growth is projected flat in 2001, with a 1 percent growth level annually thereafter.
- ◆ The unreserved fund balance of the General Fund combined with that of the General Purpose School Funds should stabilize at approximately \$5 million.

Changes in Operating Transfers:

- ◆ A gradual increase in funding by approximately one cent on the property tax rate is planned each year to support the City's major street resurfacing program accounted for in the State Street Aid Fund. Revenues in the State Street Aid Fund are insufficient to cover the costs of this expanded program.
- ◆ In fiscal 2000, City Council approved establishment of the Economic Diversification (ED) Fund to enhance economic development endeavors. Funding will primarily be provided from operating transfers from the General, Electric and Waterworks Funds. General Fund operating transfers to the ED Fund begin in fiscal 2000 at \$605,519.
- ◆ In fiscal years 1995 to 2003, the proceeds from the Anderson County Bond Issuance will be utilized to fund School debt service.
- ◆ The model includes funding for future capital projects as outlined in the 2000-2005 Capital Improvements Program Document, shown as CIP future in the model. Funding for projects planned for fiscal 2000 that were delayed by City Council are shown in fiscal 2002. The Debt Service City and School transfer line only includes debt service on existing debt issuances. For modeling purposes, debt service is

estimated at 10 percent of the debt issuance amount. For each \$1 million dollar debt issuance, the property tax rate must be increased 2 cents to fund the annual debt service requirements.

Based on these parameters in the multi-year model on page III-38, the projected property tax rate will increase by 18 cents in fiscal 2001 to \$2.49, increase 18 cents in fiscal 2002 to \$2.67, and so forth until fiscal 2006 when the property tax rate is projected to be \$3.39. The multi-year model presented here is to demonstrate how the City relates the impact of debt and other related increases in expenditure levels to the property tax rate. For each cent on the tax rate, General Fund revenues will increase approximately \$50,000. Therefore, the property tax rate must be increased by one-cent for each \$50,000 increase in expenditures. This amount will vary slightly from year to year based on assessment growth.

The property tax rate is projected to increase by \$1.30 from fiscal 2000 to 2006. The City has utilized fund balance draws since 1986 to balance the budget (i.e. revenues equal expenditures). In fiscal 1999, an additional 41 cents on the property tax rate would have been required to eliminate the fund balance draw. The usage of a fund balance draw to balance the budget is to cease by the year 2006 when the target fund balance of \$5 million is obtained. This along with funding requirements for future capital are the primary drivers for the projected increases in the property tax rate over the next few fiscal years.

The multi-year model is used for projection purposes and for management decisions concerning long range projects. Obviously, the future property tax rates presented in these models will not necessarily be the rate that will be in effect during that fiscal year. The multi-year model is updated each year as a part of the budget process and is utilized by City staff to set the proposed property tax rate presented to City Council. The Major Budgetary Recommendations Report (MBR) which is presented to City Council along with the proposed budget each year contains more in-depth information concerning the multi-year models.

The projected annual requirements to amortize all bonds, notes and loans outstanding as of June 30, 1999, including interest payments are as follows:

Year Ending June 30,	General Long-Term Debt			Proprietary			Total City Long-Term Debt
	Bonds	Notes and Loans	Total	Revenue	Notes, Loans	Total	
				Bonds	Other Bonds		
2000	\$ 3,744,340	\$ 598,063	\$ 4,342,403	\$ 1,110,142	\$ 1,668,647	\$ 7,121,192	\$ 11,463,595
2001	4,134,052	320,387	4,454,439	1,106,108	1,260,366	6,820,913	11,275,352
2002	4,140,500	320,649	4,461,149	1,110,726	1,262,365	6,834,240	11,295,389
2003	4,139,462	320,923	4,460,385	1,103,472	1,338,915	6,902,772	11,363,157
2004	4,151,951	234,885	4,386,836	1,109,801	1,341,857	6,838,494	11,225,330
2005	4,151,308	235,212	4,386,520	1,108,926	1,339,203	6,834,649	11,221,169
2006	4,157,258	235,546	4,392,804	1,106,208	1,346,195	6,845,207	11,238,011
2007	4,144,209	235,932	4,380,141	1,111,615	1,347,076	6,838,832	11,218,973
2008	4,128,180	236,359	4,364,539	1,114,598	1,388,110	6,867,247	11,231,786
2009	4,153,920	236,785	4,390,705	1,115,115	1,396,672	6,902,492	11,293,197
2010	4,135,895	237,252	4,373,147	1,113,235	1,393,262	6,879,644	11,252,791
2011	4,161,138	237,748	4,398,886	1,118,610	1,382,585	6,900,081	11,298,967
2012	4,142,845	238,281	4,381,126	1,116,080	1,382,874	6,880,080	11,261,206
2013	4,134,450	238,839	4,373,289	1,120,774	1,387,014	6,881,077	11,254,366
2014	1,022,137	732,180	1,754,317	597,480	1,807,720	4,159,517	5,913,834
2015	---	1,181,704	1,181,704	599,940	2,185,095	3,966,739	5,148,443
2016	---	1,176,940	1,176,940	600,780	2,180,933	3,958,653	5,135,593
2017	---	98,043	98,043	---	1,281,084	1,379,127	1,477,170
2018	---	98,841	98,841	---	1,298,863	1,397,704	1,496,545
2019	---	99,694	99,694	---	1,075,674	1,175,368	1,275,062
2020	---	100,597	100,597	---	1,077,822	1,178,419	1,279,016
2021	---	101,568	101,568	---	1,089,326	1,190,894	1,292,462
2022	---	102,617	102,617	---	1,089,508	1,192,125	1,294,742
2023	---	103,722	103,722	---	1,103,980	1,207,702	1,311,424
Total	\$ 58,641,645	\$ 7,722,767	\$ 66,364,412	\$ 17,363,610	\$ 33,425,146	\$117,153,168	\$183,517,580

CITY OF OAK RIDGE MULTI-YEAR MODEL (IN THOUSANDS)
INCLUDES 2000-2005 CAPITAL IMPROVEMENTS PROGRAM

	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
	ACTUAL	ACTUAL	ACTUAL	PROJ.	BUDGET	PROJ.	PROJ.	PROJ.	PROJ.	PROJ.	PROJ.
REVENUES:											
General Property Taxes	8151	9301	9997	10523	11742	12909	14115	15418	16768	18165	19384
Other Property Taxes	776	922	946	1048	1453	1625	1690	1758	1828	1901	1977
Business Taxes	1519	1527	1485	1550	1536	1582	1629	1678	1728	1780	1833
Licenses & Permits	156	117	144	141	181	183	185	187	189	191	193
DOE In Lieu of Taxes	168	743	793	789	836	972	1042	1117	1191	1265	1324
Local Sales Tax	6585	6392	6132	6502	6075	6075	6136	6197	6259	6322	6385
Intergovernmental	2221	2286	2426	2409	2344	2341	2435	2532	2633	2738	2848
Charges for Services	69	69	80	68	76	78	80	82	84	87	90
Use of Property	353	375	383	367	311	364	368	372	376	380	384
Radio & Service Center Rents	119	1003	1003	1003	1003	1003	1003	1003	1003	1003	1003
Fines & Penalties	377	326	371	413	400	412	424	437	450	464	478
Other Revenues	856	895	867	834	698	664	591	535	463	421	411
TOTAL REVENUES	21350	23956	24627	25647	26655	28208	29698	31316	32972	34717	36310
TOTAL MUNICIPAL EXPENDITURES	10590	11102	11945	12856	13287	13752	14233	14731	15247	15781	16333
OPERATING TRANSFERS:											
Gen. Purpose School Fund	8145	8394	8434	8605	8830	9139	9459	9790	10133	10488	10855
Solid Waste Fund	929	1492	1560	905	938	971	1005	1040	1076	1114	1153
State Street Aid Fund (Street Resurfacing)		60	249	310	395	456	519	549	559	569	579
Economic Diversification Fund					606	627	649	672	696	720	745
CIP (Future)											
City					304	304	631	827	933	1138	1719
Schools					146	146	529	619	664	709	750
Capital Projects Transfer			500								
County Proceeds	-1251	-575	-450	-350	-275	-200	-125	-58			
Debt Service City	737	1146	1699	1605	2114	2131	2235	2233	2240	2239	2239
Debt Service School	1508	1646	1864	2005	2095	2213	2116	2118	2123	2124	2124
TOTAL OPERATING TRANSFERS	10068	12163	13856	13080	15153	15787	17018	17790	18424	19101	20164
TOTAL EXPENDITURES & TRANSFERS	20658	23265	25801	25936	28440	29539	31251	32521	33671	34882	36497
REVENUES LESS EXPENDITURES & TRANSFERS	692	691	-1174	-289	-1785	-1331	-1553	-1205	-699	-165	-187
UNRESERVED CITY FUND BAL. (BOY):	10016	10708	11399	10225	9936	8951	7620	6067	4862	4163	3998
Adjustments					800						
UNRESTRICTED CITY FUND BAL. (EOY):	10708	11399	10225	9936	8951	7620	6067	4862	4163	3998	3811
RESTRICTED SCHOOL FUND BAL. (EOY):											
TOTAL FUND BALANCE (EOY):		11399	10225	11373	10130	8811	7270	6077	5390	5237	5063
Fund Balance As % Expenditures & Transfers	172	190	202	209	231	249	267	286	305	324	339
NEW PROPERTY TAX RATE:	4.21%	10.61%	6.07%	3.47%	10.53%	7.79%	7.23%	7.12%	6.64%	6.23%	4.63%
% INCREASE PROPERTY TAX RATE	47.18	48.94	49.25	50.20	50.67	51.68	52.72	53.77	54.85	55.94	57.06
ASSESSMENT (0,000,000's)											
Tax Rate Increase (Annual)					22	18	18	19	19	19	15
Tax Rate Increase (Accum.)					22	40	58	77	96	115	130
Ann. Assmnt. Growth	2.46%	3.72%	0.64%	1.94%	0.93%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Avg. Ann. Growth since 1994	3.45%	3.52%	2.94%	2.78%	2.51%	2.45%	2.40%	2.36%	2.33%	2.30%	2.28%
Ann. Sales Tax Growth	5.70%	-2.93%	-4.07%	6.03%	-6.57%	0.00%	1.00%	0.99%	1.00%	1.01%	1.00%
Avg. Ann. Growth since 1993	4.76%	3.22%	2.01%	2.58%	1.44%	1.28%	1.25%	1.23%	1.21%	1.19%	1.18%
Expenditure Growth City - Actual & Proj.	0.02%	9.33%	7.23%	7.08%	3.37%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Exp. Growth City - (Budget less Econ. Diversification)	2.97%	4.15%	7.64%	5.30%	4.76%						
Expenditure Growth Schools	3.25%	3.06%	0.48%	2.03%	2.61%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Debt Ser. Vs. Exp. & Trans.	10.9%	12.0%	13.8%	13.9%	16.4%	16.2%	17.6%	17.8%	17.7%	17.8%	18.7%

SCHEDULE I

GENERAL FUND BUDGET SUMMARY

	<u>ACTUAL</u> <u>1998</u>	<u>BUDGET</u> <u>1999</u>	<u>PROJECTED</u> <u>1999</u>	<u>BUDGET</u> <u>2000</u>	<u>BUDGET</u> <u>00 vs 99</u>	<u>%</u> <u>CHANGE</u>
REVENUES:						
Taxes	12,691,157	13,217,661	13,450,845	15,005,341	1,787,680	13.5
Licenses and Permits	143,627	153,500	140,815	181,500	28,000	18.2
Intergovernmental Revenues	9,088,623	8,822,177	9,369,720	8,980,500	158,323	1.8
Charges for Services	1,466,153	1,467,104	1,438,466	1,390,072	(77,032)	-5.3
Fines and Forfeitures	371,023	328,000	413,300	400,000	72,000	22.0
Other Revenues	866,876	649,200	833,979	697,500	48,300	7.4
Total Revenues	24,627,459	24,637,642	25,647,125	26,654,913	2,017,271	8.2
EXPENDITURES:						
General Government	502,347	583,848	589,931	657,075	73,227	12.5
Administrative Services	572,742	619,492	612,314	636,100	16,608	2.7
Police	3,573,752	3,820,805	3,788,434	3,879,345	58,540	1.5
Fire	2,757,054	2,775,395	2,785,728	3,000,542	225,147	8.1
Public Works	1,324,769	1,499,168	1,506,052	1,588,803	89,635	6.0
Community Development	364,266	461,797	426,146	444,372	(17,425)	-3.8
Recreation and Parks	1,749,852	1,858,359	1,772,564	1,919,838	61,479	3.3
Library	835,928	895,492	892,533	975,805	80,313	9.0
Economic Development	264,174	475,839	481,771	184,800	(291,039)	-61.2
Total Municipal Expenditures	11,944,884	12,990,195	12,855,473	13,286,680	296,485	2.3
Excess of Revenues Over Municipal Expenditures	12,682,575	11,647,447	12,791,652	13,368,233	1,720,786	14.8
OTHER FINANCING USES:						
Operating Transfers Out:						
State Street Aid Fund	(249,000)	(310,000)	(310,000)	(395,000)	85,000	27.4
Capital Projects Fund	(500,000)	0	0	0	0	0.0
Economic Diversification Fund	0	0	0	(605,519)	605,519	100.0
General Fund Debt Service	(3,114,066)	(3,592,844)	(3,260,299)	(4,383,847)	791,003	22.0
Solid Waste Fund	(1,560,000)	(928,030)	(905,120)	(938,420)	10,390	1.1
Oak Ridge Schools	(8,433,558)	(8,605,065)	(8,605,065)	(8,830,065)	225,000	2.6
Total Other Financing Uses	(13,856,624)	(13,435,939)	(13,080,484)	(15,152,851)	1,716,912	12.8
Excess (Deficiency) of Revenues Over Expenditures & Other Financing Uses	(1,174,049)	(1,788,492)	(288,832)	(1,784,618)	(3,874)	-0.2
UNRESERVED FUND BALANCE - 7/1	11,399,552	9,865,919	10,225,503	9,936,671	70,752	0.7
UNRESERVED FUND BALANCE - 6/30	10,225,503	8,077,427	9,936,671	8,152,053	74,626	0.9

**SCHEDULE II
GENERAL FUND
SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
<u>TAXES:</u>						
Property Taxes:						
4101 General Property Taxes:						
4110 Real Property Taxes	8,663,453	9,321,139	9,193,414	10,262,000	940,861	10.1
4225 Personal Property	911,557	883,234	952,566	1,062,000	178,766	20.2
4120 Public Utilities	323,878	308,814	321,975	365,000	56,186	18.2
4125 Interest and Penalties	98,523	48,000	55,000	53,000	5,000	10.4
Total Property Taxes	9,997,411	10,561,187	10,522,955	11,742,000	1,180,813	11.2
Other Property Taxes:						
4130 Other than Assessed	51,241	41,270	47,308	48,862	7,592	18.4
4135 Tax Equiv. - Elec. Fund	667,564	667,564	773,716	821,000	153,436	23.0
4140 Tax Equiv. - Waterworks Fund	227,140	227,140	227,140	582,979	355,839	156.7
Total Other Property Taxes	945,945	935,974	1,048,164	1,452,841	516,867	55.2
Other Taxes:						
4151 Gross Receipts Bus. Taxes:						
4155 Beer Wholesale Tax	437,338	435,000	438,510	435,000	0	0.0
4160 Liquor Wholesale Tax	165,503	160,000	163,162	164,000	4,000	2.5
4165 Room Occupancy Tax - 5%	319,117	325,000	306,236	315,000	(10,000)	-3.1
4170 Minimum & Gross Receipts Business	542,497	543,500	616,234	600,000	56,500	10.4
4175 Recording Fees on Bus.	8,225	8,500	8,295	8,500	0	0.0
4180 Penalty & Interest on Business	12,941	8,500	17,289	13,000	4,500	52.9
4187 City Sales Tax - Roane Co.	262,180	240,000	330,000	275,000	35,000	14.6
Total Other Taxes	1,747,801	1,720,500	1,879,726	1,810,500	90,000	5.2
TOTAL TAXES	12,691,157	13,217,661	13,450,845	15,005,341	1,787,680	13.5
<u>LICENSES AND PERMITS:</u>						
4205 Retail Beer Permits	13,225	10,000	8,350	10,000	0	0.0
4215 Liquor License & Permits	7,060	10,000	10,170	10,000	0	0.0
4225 Building Permits	76,246	85,000	74,790	107,000	22,000	25.9
4230 Electrical Permits	16,526	18,000	17,500	16,000	(2,000)	-11.1
4235 Plumbing Permits	12,603	12,500	11,728	12,500	0	0.0
4241 Grading Permits	2,285	2,500	1,897	2,500	0	0.0
4250 Animal Registration Permits	13,527	14,000	13,080	13,500	(500)	-3.6
4260 Other Permits and Fees	2,155	1,500	3,300	10,000	8,500	566.7
TOTAL LICENSES & PERMITS	143,627	153,500	140,815	181,500	28,000	18.2
<u>INTERGOVERNMENTAL:</u>						
4310 TVA Replacement Tax	159,047	162,000	197,717	170,000	8,000	4.9
4311 D.O.E. In-Lieu of Tax	793,447	708,677	789,395	836,000	127,323	18.0
4312 COPS Fast Grant	92,771	85,000	120,000	25,000	(60,000)	-70.6
Shared State Taxes:						
4320 Sales Tax	1,566,218	1,648,000	1,620,000	1,650,000	2,000	0.1
4325 Income Tax	547,747	300,000	300,000	335,000	35,000	11.7
4340 Excise Tax	(63,997)	30,000	51,915	48,000	18,000	60.0
4345 Beer Barrelage	13,530	13,500	13,725	13,500	0	0.0
4350 Mixed Drink Tax	79,262	81,000	74,968	78,000	(3,000)	-3.7
4355 State Grants in Aid	30,341	25,000	30,000	25,000	0	0.0
County Shared Sales Taxes:						
4366 Anderson County	4,572,467	4,587,000	4,552,000	4,450,000	(137,000)	-3.0
4370 Roane County	1,297,790	1,182,000	1,620,000	1,350,000	168,000	14.2
TOTAL INTERGOVERNMENTAL	9,088,623	8,822,177	9,369,720	8,980,500	158,323	1.8

SCHEDULE II (Continued)
GENERAL FUND
SUMMARY OF REVENUES BY SOURCE

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
<u>CHARGES FOR SERVICES:</u>						
Charges for Current Services:						
4405 Reproduction of						
Maps & Documents	1,233	1,500	1,431	1,500	0	0.0
4415 Police & Fire Reports	9,746	11,500	8,644	14,000	2,500	21.7
4417 General & Admin. Costs	17,598	17,500	17,500	17,500	0	0.0
4425 Library - Lost Books	3,116	3,000	2,325	3,000	0	0.0
4430 Animal Shelter Fees	48,384	41,500	38,500	40,000	(1,500)	-3.6
Total Charges for Current Services	<u>80,077</u>	<u>75,000</u>	<u>68,400</u>	<u>76,000</u>	<u>1,000</u>	<u>1.3</u>
Use of Property Services:						
4440 Youth Activities	2,592	2,600	2,325	2,600	0	0.0
4445 Adult Activities	3,994	4,000	5,575	4,000	0	0.0
4450 Outdoor Pool	78,948	75,000	69,000	75,000	0	0.0
4455 Indoor Pool	42,692	45,000	47,000	45,000	0	0.0
4460 Rental of Lands	28,236	27,000	35,345	30,000	3,000	11.1
4465 Rental of Buildings	171,318	175,500	147,217	70,000	(105,500)	-60.1
4466 Central Service Center	884,980	884,980	884,980	884,980	0	0.0
4475 Marina Rental	5,200	5,400	6,000	6,000	600	11.1
4480 Restaurant Rental	28,077	28,919	28,919	29,787	868	3.0
4482 City Owned Radios	118,485	118,705	118,705	118,705	0	0.0
4485 Community Center Building	21,554	25,000	25,000	48,000	23,000	92.0
Total Use of Property Services	<u>1,386,076</u>	<u>1,392,104</u>	<u>1,370,066</u>	<u>1,314,072</u>	<u>(78,032)</u>	<u>-5.6</u>
TOTAL CHARGES FOR SERVICES	<u>1,466,153</u>	<u>1,467,104</u>	<u>1,438,466</u>	<u>1,390,072</u>	<u>(77,032)</u>	<u>-5.3</u>
<u>FINES, PENALTIES</u>						
<u>AND FORFEITURES:</u>						
4505 City Court - Fines	60,775	65,000	78,000	65,000	0	0.0
4510 City Court - Costs	30,820	13,000	47,500	35,000	22,000	169.2
4515 Bail Forfeitures	202,514	170,000	222,000	220,000	50,000	29.4
4519 Misc. Court Revenues	5,692	5,000	3,000	5,000	0	0.0
4520 Library - Fines	71,222	75,000	62,800	75,000	0	0.0
TOTAL FINES, PENALTIES,						
 & FORFEITURES	<u>371,023</u>	<u>328,000</u>	<u>413,300</u>	<u>400,000</u>	<u>72,000</u>	<u>22.0</u>
<u>OTHER REVENUES:</u>						
4610 Interest on Investments	685,222	475,000	615,000	525,000	50,000	10.5
4710 CATV Franchise	110,027	109,000	108,903	109,000	0	0.0
4720 Proceeds from						
Salvage Sale	6,757	200	1,700	1,000	800	400.0
4730 Land Sale Proceeds	2,500	0	19,800	0	0	0.0
4750 Right-of-Way	60,785	64,000	61,000	61,000	(3,000)	-4.7
4790 Miscellaneous	1,585	1,000	27,576	1,500	500	50.0
TOTAL OTHER REVENUES	<u>866,876</u>	<u>649,200</u>	<u>833,979</u>	<u>697,500</u>	<u>48,300</u>	<u>7.4</u>
TOTAL CURRENT MUNICIPAL REVENUES	<u>24,627,459</u>	<u>24,637,642</u>	<u>25,647,125</u>	<u>26,654,913</u>	<u>2,017,271</u>	<u>8.2</u>
FUND BALANCE APPROPRIATION	1,174,049	1,788,492	288,832	1,784,618	(3,874)	-0.2
TOTAL REVENUES	<u>25,801,508</u>	<u>26,426,134</u>	<u>25,935,957</u>	<u>28,439,531</u>	<u>2,013,397</u>	<u>7.6</u>

SCHEDULE III
GENERAL FUND
SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES

	<u>ACTUAL</u> 1998	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000	<u>BUDGET</u> 00 vs 99	<u>%</u> CHANGE
<u>GENERAL GOVERNMENT:</u>						
810 City Council	78,387	93,410	100,510	105,810	12,400	13.3
816 City Clerk	83,087	86,058	84,227	91,304	5,246	6.1
820 City Manager	146,970	182,367	178,549	235,696	53,329	29.2
832 City Court	81,647	86,296	90,489	86,994	698	0.8
843 Legal	112,256	135,717	136,158	137,271	1,554	1.1
TOTAL GENERAL GOVERNMENT	502,347	583,848	589,931	657,075	73,227	12.5
<u>ADMINISTRATIVE SERVICES:</u>						
845 Computer Services	112,359	145,482	144,713	150,763	5,281	3.6
846 Personnel	183,774	177,537	176,164	180,142	2,605	1.5
854 Stationery Stores	65,201	73,715	73,240	73,703	(12)	0.0
862 Finance	165,286	177,785	175,848	186,382	8,597	4.8
864 Business Office	46,122	44,973	42,349	45,110	137	0.3
TOTAL ADMINISTRATIVE SERVICES	572,742	619,492	612,314	636,100	16,608	2.7
<u>OPERATIONS:</u>						
<u>Police Department:</u>						
910 Supervision	132,954	136,291	135,147	140,380	4,089	3.0
911 Investigations	435,301	428,363	427,132	415,980	(12,383)	-2.9
912 Staff Services	229,748	236,658	273,357	285,539	48,881	20.7
913 Patrol	2,286,302	2,443,076	2,416,335	2,456,598	13,522	0.6
915 Emergency Communications	219,801	249,409	232,294	257,663	8,254	3.3
916 Animal Control	180,329	194,078	182,513	197,094	3,016	1.6
917 School Resource Officer Prog.	89,317	132,930	121,656	126,091	(6,839)	-5.1
Total Police Department	3,573,752	3,820,805	3,788,434	3,879,345	58,540	1.5
<u>Fire Department:</u>						
921 Supervision	124,598	130,770	131,216	138,338	7,568	5.8
922 Fire Prevention	88,195	84,961	84,335	86,645	1,684	2.0
923 Fire Fighting	2,318,024	2,319,009	2,352,536	2,540,256	221,247	9.5
924 Fire Stations	77,213	65,929	64,844	67,424	1,495	2.3
925 Fire Specialists	149,024	174,726	152,797	167,879	(6,847)	-3.9
Total Fire Department	2,757,054	2,775,395	2,785,728	3,000,542	225,147	8.1
<u>Public Works Department:</u>						
930 Supervision	79,474	84,249	81,590	85,410	1,161	1.4
935 Engineering	119,145	129,595	129,280	130,261	666	0.5
942 State Highway Maintenance	32,371	51,900	57,500	59,950	8,050	15.5
943 General Maintenance	254,841	287,233	294,839	302,048	14,815	5.2
946 Central Service Center	68,652	74,686	71,896	77,098	2,412	3.2

SCHEDULE III (Continued)

GENERAL FUND

SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
<u>Public Works Department: Cont'd</u>						
947 301 Broadway Building	16,372	24,005	23,855	23,940	(85)	-0.3
948 Municipal Building	103,522	115,144	114,826	116,115	971	0.8
949 Roane State Building	9,330	23,797	23,707	23,757	(40)	-0.2
953 Traffic Control and Lights	641,062	708,559	708,559	770,224	61,665	8.7
Total Public Works Department	1,324,769	1,499,168	1,506,052	1,588,803	89,635	6.0
<u>Community Development</u>						
960 Supervision	92,858	101,419	92,939	104,246	2,827	2.8
962 Planning	50,141	97,596	84,229	97,499	(97)	-0.1
966 Code Enforcement	221,267	262,782	248,978	242,627	(20,155)	-7.7
Total Community Development	364,266	461,797	426,146	444,372	(17,425)	-3.8
<u>Recreation and Parks Department:</u>						
970 Supervision	197,673	210,570	207,305	218,850	8,280	3.9
972 Indoor Aquatics	164,537	181,549	176,399	189,111	7,562	4.2
973 Outdoor Aquatics	154,521	172,490	150,908	174,388	1,898	1.1
974 Centers, Camps & Programs	479,864	496,659	486,740	522,561	25,902	5.2
975 Athletics/Scarboro Center	113,835	132,671	118,117	132,839	168	0.1
976 Parks	502,541	517,093	486,450	528,312	11,219	2.2
978 Senior Center	136,881	147,327	146,645	153,777	6,450	4.4
Total Recreation and Parks Department	1,749,852	1,858,359	1,772,564	1,919,838	61,479	3.3
979 Public Library	835,928	895,492	892,533	975,805	80,313	9.0
TOTAL OPERATIONS	10,605,621	11,311,016	11,171,457	11,808,705	497,689	4.4
<u>COMMUNITY SERVICES:</u>						
980 Community Services	264,174	475,839	481,771	184,800	(291,039)	-61.2
TOTAL MUNICIPAL EXPENDITURES	11,944,884	12,990,195	12,855,473	13,286,680	296,485	2.3
<u>OPERATING TRANSFERS:</u>						
991 State Street Aid Fund	249,000	310,000	310,000	395,000	85,000	27.4
992 Capital Projects Fund	500,000	0	0	0	0	0.0
996 Economic Diversification Fund	0	0	0	605,519	605,519	100.0
997 Debt Service	3,114,066	3,592,844	3,260,299	4,383,847	791,003	22.0
998 Solid Waste	1,560,000	928,030	905,120	938,420	10,390	1.1
999 Oak Ridge Schools	8,433,558	8,605,065	8,605,065	8,830,065	225,000	2.6
TOTAL OPERATING TRANSFERS	13,856,624	13,435,939	13,080,484	15,152,851	1,716,912	12.8
TOTAL EXPENDITURES AND OPERATING TRANSFERS	25,801,508	26,426,134	25,935,957	28,439,531	2,013,397	7.6

**SCHEDULE IV
GENERAL FUND**

SUMMARY OF GROSS EXPENDITURES AND TRANSFERS BY OBJECT CODE CLASSIFICATION

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
PERSONAL SERVICES:						
5111 Salaries-Regular Employees	7,677,312	8,287,452	8,045,400	8,180,560	(106,892)	-1.3
5120 Salaries-Temporary Employees	236,034	269,358	258,254	268,830	(528)	-0.2
5131 Regular Overtime Pay	571,282	524,388	581,604	605,280	80,892	15.4
5141 Social Security	634,660	684,096	678,014	688,728	4,632	0.7
5150 Retirement	474,217	504,660	501,424	503,085	(1,575)	-0.3
5160 Health Insurance	681,037	787,533	787,533	853,696	66,163	8.4
5175 Workers' Compensation	137,787	138,327	138,327	151,830	13,503	9.8
Total Personal Services	10,412,329	11,195,814	10,990,556	11,252,009	56,195	0.5
CONTRACTUAL SERVICES:						
5201 Rents	46,916	53,194	53,194	53,194	0	0.0
5205 Printing & Duplicating Charges	7,944	15,695	15,695	15,695	0	0.0
5206 Mailing & Delivery	64,060	85,000	85,000	85,000	0	0.0
5207 Dues, Memberships and Subscript.	56,120	58,896	58,896	59,421	525	0.9
5210 Professional and Contractual Services	271,202	267,847	268,847	379,076	111,229	41.5
5210 Cleaning, Litter, Mowing	481,625	507,565	506,819	525,151	17,586	3.5
5211 Advertising and Publicity	30,599	27,430	27,430	32,430	5,000	18.2
5212 Utility Services	1,272,823	1,397,417	1,385,670	1,492,377	94,960	6.8
5220 Travel, Schools and Conferences	134,203	162,533	162,533	196,623	34,090	21.0
5235 Routine Repair & Maintenance	604,157	667,317	680,637	765,233	97,916	14.7
5262 Nonroutine Repair & Maintenance	22,069	20,350	20,350	20,350	0	0.0
5289 Equipment Use Charges	407,110	499,928	499,928	565,738	65,810	13.2
Total Contractual Services	3,398,828	3,763,172	3,764,999	4,190,288	427,116	11.3
COMMODITIES:						
5310 Supplies	250,780	213,383	213,383	238,355	24,972	11.7
5320 Books/Education Materials	24,236	32,953	32,953	37,714	4,761	14.4
5320 Library Materials	95,232	88,272	88,272	110,342	22,070	25.0
5325 Uniforms/Clothing	64,849	56,025	56,025	56,025	0	0.0
5330 Small Tools/Equipment	27,493	24,765	24,765	42,714	17,949	72.5
5334 Motor Fuels, Oils & Lubricants	884	640	640	640	0	0.0
5340 Replacement Parts	393	4,375	4,375	4,375	0	0.0
5350 Facilities Material	3,736	5,506	5,506	5,506	0	0.0
5398 Computer Software	9,003	8,467	8,467	8,467	0	0.0
5399 Other Commodities	29,133	13,640	13,640	13,640	0	0.0
Total Commodities	505,739	448,026	448,026	517,778	69,752	15.6
OTHER CHARGES:						
5410 Insurance	115,394	118,496	118,496	118,446	(50)	0.0
5420 Litigation/Judicial Cost	447	950	950	950	0	0.0
5430 Grants/Subsidies/Contributions	184,051	525,260	535,260	202,760	(322,500)	-61.4
5499 Contingency/Election	0	16,000	16,000	16,000	0	0.0
Total Other Charges	299,892	660,706	670,706	338,156	(322,550)	-48.8
CAPITAL EXPENDITURES:						
5540 Machinery & Equipment	96,191	0	0	0	0	0.0
5550 Office Equipment	14,175	0	0	0	0	0.0
Total Capital Expenditures	110,366	0	0	0	0	0.0
TOTAL GROSS EXPENDITURES	14,727,154	16,067,718	15,874,287	16,298,231	230,513	1.4
REDUCTION OF COSTS:						
5610 Recovered from Users	(172,300)	(228,560)	(247,897)	(234,649)	(6,089)	2.7
5670 Recovered from Funds	(2,609,970)	(2,848,963)	(2,770,917)	(2,776,902)	72,061	-2.5
Total Reduction of Costs	(2,782,270)	(3,077,523)	(3,018,814)	(3,011,551)	65,972	-2.1
TOTAL MUNICIPAL EXPENDITURES	11,944,884	12,990,195	12,855,473	13,286,680	296,485	2.3
OPERATING TRANSFERS:						
5710 Operating Transfers	13,856,624	13,435,939	13,080,484	15,152,851	1,716,912	12.8
TOTAL NET EXPENDITURES	25,801,508	26,426,134	25,935,957	28,439,531	2,013,397	7.6

SCHEDULE V

FY 2000 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED

	GROSS BUDGET	ELECTRIC FUND		WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	DEPARTMENTAL CREDITS	GENERAL FUND
		WATER	WASTEWATER	WATER	WASTEWATER				
GENERAL GOVERNMENT:									
810 City Council	149,029	16%	23,845	7%	10,432	6%	8,942	0	105,810
816 City Clerk	128,597	16%	20,575	7%	9,002	6%	7,716	0	91,304
820 City Manager's Office	471,393	25%	117,849	12%	56,567	12%	56,567	0	235,696
832 City Court	86,994	0	0	0	0	0	0	0	86,994
843 Legal	193,339	16%	30,934	7%	13,534	6%	11,600	0	137,271
TOTAL GENERAL GOVERNMENT	1,029,352	19%	193,203	9%	89,535	8%	84,825	0	657,075
						0%	4,714	0	
ADMINISTRATIVE SERVICES:									
845 Computer Services	456,859	31%	141,627	20%	91,372	16%	73,097	0	150,763
846 Personnel	285,939	15%	42,890	8%	22,875	10%	28,594	0	180,142
854 Stationary Stores	175,484	24%	42,117	17%	29,832	17%	29,832	0	73,703
862 Finance	548,182	34%	186,382	16%	87,709	12%	65,782	0	186,382
864 Business Office	644,422	43%	277,101	27%	173,994	23%	148,217	0	45,110
TOTAL ADMINISTRATIVE SERVICES	2,110,886	33%	690,117	19%	405,782	16%	345,522	0	636,100
						2%	33,365	0	
OPERATIONS:									
POLICE DEPARTMENT:									
910 Supervision	140,380	0	0	0	0	0	0	0	140,380
911 Investigations	415,980	0	0	0	0	0	0	0	415,980
912 Staff Services	285,539	0	0	0	0	0	0	0	285,539
913 Patrol	2,481,412	0	0	0	0	0	24,814	0	2,456,598
915 Emergency Communications	322,079	12%	38,649	6%	19,325	2%	6,442	0	257,663
916 Animal Control	222,094	0	0	0	0	0	0	0	197,094
917 School Resource Officer	126,091	0	0	0	0	0	0	0	126,091
TOTAL POLICE DEPARTMENT	3,993,575	1%	38,649	0%	19,325	0%	6,442	0	3,879,345
						1%	49,814	0	
FIRE DEPARTMENT:									
921 Supervision	136,338	0	0	0	0	0	0	0	136,338
922 Fire Prevention	86,645	0	0	0	0	0	0	0	86,645
923 Fire Fighting	2,540,256	0	0	0	0	0	0	0	2,540,256
924 Fire Stations	67,424	0	0	0	0	0	0	0	67,424
925 Fire Specialists	167,879	0	0	0	0	0	0	0	167,879
TOTAL FIRE DEPARTMENT	3,000,542	0	0	0	0	0	0	0	3,000,542

SCHEDULE V (Continued)

FY 2000 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED

	GROSS BUDGET	ELECTRIC FUND	WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	DEPARTMENTAL CREDITS	GENERAL FUND
			WATER	WASTEWATER				
PUBLIC WORKS DEPARTMENT:								
830 Supervision	316,332	8%	23%	27%	15%	0	0	27%
835 Engineering	280,521	10%	10%	15%	15%	0	0	50%
842 State Highway Maintenance	153,950	0	0	0	0	94,000	0	39%
843 General Maintenance	302,048	42%	18%	10%	6%	0	0	100%
846 Central Services Complex	321,241	0	0	0	0	0	0	24%
847 301 Broadway Building	23,940	15%	9%	8%	0	0	0	100%
848 Municipal Building	170,757	0	0	0	0	0	0	68%
849 Roane State Building	23,757	0	0	0	0	0	0	100%
853 Traffic Control & Lighting	770,224	0	0	0	0	0	0	100%
TOTAL PUBLIC WORKS	2,342,770	9%	7%	7%	5%	94,000	0	68%
COMMUNITY DEVELOPMENT								
960 Supervision	178,734	13%	13%	16%	0	0	0	58%
962 Planning	149,989	13%	11%	11%	0	0	0	85%
966 Code Enforcement	308,082	0	9%	9%	0	10,000	0	79%
TOTAL COMMUNITY DEVELOPMENT	637,815	7%	11%	11%	0	10,000	0	70%
RECREATION & PARKS DEPARTMENT:								
970 Supervision	218,850	0	0	0	0	0	0	100%
972 Indoor Aquatics	210,123	0	0	0	0	21,012	0	90%
973 Outdoor Aquatics	176,150	0	0	0	0	1,762	0	98%
974 Centers, Camps & Programs	560,622	0	0	0	0	58,061	0	90%
975 Athletics/Scarboro Center	132,839	0	0	0	0	0	0	100%
976 Parks	550,325	0	0	0	0	0	0	96%
978 Senior Center	153,777	0	0	0	0	0	22,013	100%
TOTAL RECREATION & PARKS DEPARTMENT	2,022,686	0	0	0	0	80,835	22,013	95%
PUBLIC LIBRARY:								
979 Public Library	975,805	0	0	0	0	0	0	100%
TOTAL OPERATIONS	12,973,183	2%	2%	2%	1%	234,849	22,013	91%
COMMUNITY SERVICES:								
980 Community Services	184,800	0	0	0	0	0	0	100%
GRAND TOTAL	16,286,231	7%	5%	4%	1%	234,849	22,013	82%

**SCHEDULE VI
DEBT SERVICE FUND
BUDGET SUMMARY**

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
REVENUES:						
4610 Interest	63,410	1,000	15,930	185	(815)	-81.5
EXPENDITURES:						
Debt Issuances for City Capital Projects:						
12150 TML 1988 Variable Rate Loan	112,663	104,779	103,609	92,632	(12,147)	-11.6
12170 Public Improvements, Series 1991	196,583	300	125	0	(300)	-100.0
12165 General Obligation Bond Refunding 1992	117,675	116,880	116,880	186,284	69,404	59.4
12167 General Obligation Bond Refunding 1993	168,277	168,338	167,888	167,888	(450)	-0.3
12168 General Obligation Bond Refunding 1994	225,677	300,595	300,495	176,877	(123,718)	-41.2
12151 TMBF 1994 Variable Rate Loan	70,076	96,170	67,315	90,286	(5,884)	-6.1
12141 Public Improvements, Series 1996	808,704	808,504	808,704	1,343,662	535,158	66.2
12152 TN-Loan 1997 Variable Rate Loan	43,632	140,490	109,290	146,845	6,355	4.5
12171 Public Improvements, Series 1998	0	157,840	0	304,000	146,160	92.6
Total City Projects	1,743,287	1,893,896	1,674,306	2,508,474	614,578	32.5
Debt Issuances for School Capital Projects:						
12155 TML 1988 Variable Rate Loan	225,359	209,587	207,247	185,290	(24,297)	-11.6
12166 General Obligation Bond Refunding 1992	485,780	482,495	482,495	769,011	286,516	59.4
12169 General Obligation Bond Refunding 1994	382,984	513,525	513,365	302,723	(210,802)	-41.0
12131 Renovation of High School & Jr. Highs, 1995	747,562	760,100	760,050	761,678	1,578	0.2
12132 School Energy Loan, 1995	86,367	86,367	86,367	86,367	0	0.0
12142 Public Improvements, Series 1996	22,726	22,726	22,726	37,768	15,042	66.2
12153 TN-Loan 1997 Variable Rate Loan	11,262	36,225	28,210	37,903	1,678	4.6
12172 Public Improvements, Series 1998	0	104,290	0	146,000	41,710	40.0
Total School Projects	1,962,040	2,215,315	2,100,460	2,326,740	111,425	5.0
12999 Contingency	0	500,000	0	500,000	0	0.0
Total Expenditures	3,705,327	4,609,211	3,774,766	5,335,214	726,003	15.8
Excess (Deficiency) of Revenues over Expenditures	(3,641,917)	(4,608,211)	(3,758,836)	(5,335,029)	(726,818)	15.8
OTHER FINANCING SOURCES						
Operating Transfers In:						
City General Fund						
City Improvements	1,699,655	1,813,896	1,604,843	2,418,474	604,578	33.3
School Improvements	1,414,411	1,778,948	1,655,456	1,965,373	186,425	10.5
Total City General Fund	3,114,066	3,592,844	3,260,299	4,383,847	791,003	22.0
School General Fund	86,367	86,367	86,367	86,367	0	0.0
State Street Aid Fund	0	80,000	36,000	90,000	10,000	12.5
Capital Projects Fund	450,000	350,000	350,000	275,000	(75,000)	-21.4
Contingency	0	500,000	0	500,000	0	0.0
Total Other Financing Sources	3,650,433	4,609,211	3,732,666	5,335,214	726,003	15.8
Excess (Deficiency) of Revenues and Other Sources over Expenditures	8,516	1,000	(26,170)	185	(815)	-81.5
FUND BALANCE - 7/1	21,492	22,492	30,008	3,838	(18,654)	-82.9
FUND BALANCE - 6/30	30,008	23,492	3,838	4,023	(19,469)	(82.9)

**SCHEDULE VII
GENERAL PURPOSE SCHOOL FUND
BUDGET SUMMARY**

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
REVENUES:						
Local Funds:						
Local Taxes-Anderson/Roane Co.	7,875,416	8,194,480	8,194,480	8,366,154	171,674	2.1
Charges for Services	1,424,210	1,545,218	1,545,218	1,453,675	(91,543)	-5.9
Other Local Revenues	225,015	185,625	185,625	182,500	(3,125)	-1.7
State Funds:						
State Education Funds	13,669,299	14,054,513	13,704,513	13,521,108	(533,405)	-3.8
Other State Revenues	34,792	33,334	33,334	33,300	(34)	-0.1
Federal Funds:						
Federal Funds Received Thru State	574,775	507,699	507,699	546,000	38,301	7.5
Direct Federal Funds	157,333	160,193	160,193	94,100	(66,093)	-41.3
Federal Revenues	1,555,669	1,684,350	1,684,350	1,936,243	251,893	15.0
Other Sources	63,275	20,000	20,000	20,000	0	0.0
Total Revenues	25,579,784	26,385,412	26,035,412	26,153,080	(232,332)	-0.9
EXPENDITURES:						
Instruction:						
Regular Education Program	16,109,654	16,540,924	16,425,924	16,320,769	(220,155)	-1.3
Special Education Program	2,902,626	3,135,093	3,115,093	2,936,999	(198,094)	-6.3
Technology Career Program	739,488	793,903	793,903	775,070	(18,833)	-2.4
Adult Education Program	39,221	52,355	52,355	0	(52,355)	-100.0
Other - Instruction Services	0	50,000	50,000	100,000	50,000	100.0
Support Services:						
Attendance Services	110,779	116,170	116,170	72,019	(44,151)	-38.0
Health Services	64,743	68,685	68,685	92,465	23,780	34.6
Other Student Support	1,156,500	1,211,424	1,141,274	1,279,347	67,923	5.6
Regular Instructional Support	1,211,348	1,240,069	1,159,919	1,212,431	(27,638)	-2.2
Special Education Support	302,387	310,221	300,221	316,687	6,466	2.1
Technology - Career Support	112,322	127,438	127,438	135,130	7,692	6.0
Board of Education Support	402,322	413,328	413,328	470,259	56,931	13.8
Office of Superintendent	192,714	172,630	172,430	174,717	2,087	1.2
Office of Principal	1,855,470	1,944,375	1,942,375	1,924,029	(20,346)	-1.0
Fiscal Services	413,300	433,860	433,560	438,800	4,940	1.1
Operation of Plant	2,425,292	2,488,418	2,488,118	2,578,582	90,164	3.6
Maintenance of Plant	803,478	917,406	916,406	906,546	(10,860)	-1.2
Transportation	795,950	769,707	760,707	834,874	65,167	8.5
Central Services	441,602	465,637	445,237	470,955	5,318	1.1
Non-Instructional Services:						
Food Service	1,263,925	1,269,292	1,269,292	1,294,906	25,614	2.0
Community Services	434,239	554,249	554,249	437,938	(116,311)	-21.0
Capital Outlay	75,572	109,000	109,000	123,000	14,000	12.8
Federal Projects	1,555,669	1,684,350	1,684,350	1,936,243	251,893	15.0
Other	153,148	247,693	247,693	314,696	67,003	27.1
Total Expenditures	33,561,749	35,116,227	34,787,727	35,146,462	30,235	0.1
Excess (Deficiency) of Revenues Over Expenditures	(7,981,965)	(8,730,815)	(8,752,315)	(8,993,382)	(262,567)	3.0
Other Financing Sources (Uses)						
Operating Transfers In	8,433,558	8,605,065	8,433,558	8,830,065	225,000	2.6
Operating Transfers Out	(94,250)	(94,250)	(94,250)	(94,250)	0	0.0
Total Other Financing Sources (Uses)	8,339,308	8,510,815	8,339,308	8,735,815	225,000	2.6
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	357,343	(220,000)	(413,007)	(257,567)	(37,567)	17.1
Reserves and Fund Balance 7/1	1,492,984	2,074,764	1,850,327	1,437,320	(637,444)	-30.7
Reserves and Fund Balance 6/30	1,850,327	1,854,764	1,437,320	1,179,753	(675,011)	-36.4

SCHEDULE VIII
DRUG ENFORCEMENT PROGRAM FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1998	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000	<u>BUDGET</u> 00 vs 99	<u>%</u> <u>CHANGE</u>
REVENUES:						
4035 Drug Fines	4,685	7,000	10,000	10,000	3,000	42.9
4036 Drugs Confiscated	67,965	40,000	40,000	40,000	0	0.0
4610 Interest on Investments	2,763	2,500	2,000	2,500	0	0.0
4790 Proceeds from Salvage Sale	10,452	8,000	8,000	8,500	500	6.3
Total Revenues	<u>85,865</u>	<u>57,500</u>	<u>60,000</u>	<u>61,000</u>	<u>3,500</u>	<u>6.1</u>
EXPENDITURES:						
14375 Drug Enforcement	<u>65,234</u>	<u>100,000</u>	<u>63,875</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	20,631	(42,500)	(3,875)	(39,000)	3,500	-8.2
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>30,018</u>	<u>47,518</u>	<u>50,649</u>	<u>46,774</u>	<u>(744)</u>	<u>-1.6</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>50,649</u>	<u>5,018</u>	<u>46,774</u>	<u>7,774</u>	<u>2,756</u>	<u>54.9</u>

SCHEDULE IX
STATE STREET AID FUND
BUDGET SUMMARY

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
REVENUES:						
4610 Interest on Investments	3,911	1,000	15,000	2,500	1,500	150.0
4810 Motor Fuel Tax	160,512	156,000	160,000	160,000	4,000	2.6
4811 State Shared Gasoline Tax	611,273	594,000	610,000	615,000	21,000	3.5
Total Revenues	<u>775,696</u>	<u>751,000</u>	<u>785,000</u>	<u>777,500</u>	<u>26,500</u>	<u>3.5</u>
EXPENDITURES:						
15100 Street Maintenance	242,362	278,000	282,500	285,000	7,000	2.5
15200 Sidewalk Maintenance	24,847	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	98,131	115,000	101,500	115,000	0	0.0
15400 Storm Drains	83,179	70,000	74,000	80,000	10,000	14.3
15500 Snow & Ice Removal	27,820	70,000	70,000	70,000	0	0.0
15600 Spoil Dumps	20,110	15,000	20,000	20,000	5,000	33.3
15700 Other Costs	205,151	207,500	207,500	214,400	6,900	3.3
15800 Street Resurfacing	517,014	485,000	485,000	480,000	(5,000)	-1.0
Total Expenditures	<u>1,218,614</u>	<u>1,270,500</u>	<u>1,270,500</u>	<u>1,294,400</u>	<u>23,900</u>	<u>1.9</u>
Excess (Deficiency) of Revenues over Expenditures	(442,918)	(519,500)	(485,500)	(516,900)	2,600	-0.5
OTHER FINANCING SOURCES (USES)						
Proceeds from Long-term Debt	983,328	300,000	275,000	180,000	(120,000)	-40.0
Operating Transfers In	249,000	310,000	310,000	395,000	85,000	27.4
Operating Transfers Out	0	(80,000)	(36,000)	(90,000)	(10,000)	12.5
Total Other Financing Sources (Uses)	<u>1,232,328</u>	<u>530,000</u>	<u>549,000</u>	<u>485,000</u>	<u>(45,000)</u>	<u>-0.1</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	789,410	10,500	63,500	(31,900)	(42,400)	-403.8
Advance From Other Funds	0	0	0	0	0	0.0
UNRESERVED FUND BALANCE - 7/1	(745,748)	27,401	43,662	107,162	79,761	291.1
UNRESERVED FUND BALANCE - 6/30	<u>43,662</u>	<u>37,901</u>	<u>107,162</u>	<u>75,262</u>	<u>37,361</u>	<u>98.6</u>

SCHEDULE X
STREET AND PUBLIC TRANSPORTATION FUND
BUDGET SUMMARY

	<u>ACTUAL 1998</u>	<u>BUDGET 1999</u>	<u>PROJECTED 1999</u>	<u>BUDGET 2000</u>	<u>BUDGET 00 vs 99</u>	<u>% CHANGE</u>
<u>REVENUES:</u>						
4610 Interest on Investments	13,431	13,000	13,000	13,000	0	0.0
4820 State Shared Gasoline Tax Inspection Fees	68,048	72,000	68,000	72,000	0	0.0
4830 Tennessee Department of Transportation	<u>50,579</u>	<u>62,000</u>	<u>56,000</u>	<u>62,000</u>	<u>0</u>	<u>0.0</u>
Total Revenues	<u>132,058</u>	<u>147,000</u>	<u>137,000</u>	<u>147,000</u>	<u>0</u>	<u>0.0</u>
<u>EXPENDITURES:</u>						
16100 Maintenance of Streets	893	6,000	1,500	6,000	0	0.0
16200 Taxi Coupon Program	48,369	55,000	55,000	55,000	0	0.0
16205 Public Transit Program	<u>78,080</u>	<u>100,000</u>	<u>85,000</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>127,342</u>	<u>161,000</u>	<u>141,500</u>	<u>161,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	4,716	(14,000)	(4,500)	(14,000)	0	0.0
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>267,553</u>	<u>274,053</u>	<u>272,269</u>	<u>267,769</u>	<u>(6,284)</u>	<u>-2.3</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>272,269</u>	<u>260,053</u>	<u>267,769</u>	<u>253,769</u>	<u>(6,284)</u>	<u>-2.4</u>

SCHEDULE XI
ECONOMIC DIVERSIFICATION FUND
BUDGET SUMMARY

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
REVENUES:						
4305 CROET Grant	0	0	0	1,000,000	1,000,000	100.0
4360 Sales Tax Proceeds	0	500,000	0	0	(500,000)	-100.0
4610 Interest on Investments	0	50,000	0	0	(50,000)	-100.0
Total Revenues	0	550,000	0	1,000,000	450,000	81.8%
EXPENDITURES:						
5111 Salaries & Fringe Benefits	0	75,000	0	168,365	93,365	124.5
5200 Contractual Services	0	0	0	46,570	46,570	100.0
5300 Commodities	0	0	0	6,250	6,250	100.0
5400 Other Charges	0	0	0	75	75	100.0
5430 Convention & Visitors Bureau	0	0	0	150,000	150,000	100.0
5430 Oak Ridge Chamber of Commerce	0	0	0	192,500	192,500	100.0
5430 Tennessee Resource Valley	0	0	0	25,000	25,000	100.0
5430 MHRIDA	0	0	0	15,000	15,000	100.0
5480 Renewal & Revitalization Study	0	0	0	150,000	150,000	100.0
5480 Capital Investment/Initiative	0	2,425,000	0	1,300,000	(1,125,000)	-46.4
Total Expenditures	0	2,500,000	0	2,053,760	(446,240)	-17.8
Excess (Deficiency) of Revenues over Expenditures	0	(1,950,000)	0	(1,053,760)	896,240	-46.0
OTHER FINANCING SOURCES:						
Bond Proceeds	0	4,500,000	0	150,000	(4,350,000)	-96.7
Transfers From Other Funds						
General Fund	0	0	0	605,519	605,519	100.0
Electric Fund	0	0	0	162,677	162,677	100.0
Waterworks Fund	0	0	0	135,564	135,564	100.0
Total Other Financing Sources	0	4,500,000	0	1,053,760	(3,446,240)	-76.6
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	0	2,550,000	0	0	(2,550,000)	-100.0
UNRESERVED FUND BALANCE - 7/1	0	0	0	0	0	0.0
UNRESERVED FUND BALANCE - 6/30	0	2,550,000	0	0	(2,550,000)	-100.0

SCHEDULE XII
GRANT FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1998	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000	<u>BUDGET</u> 00 vs 99	<u>%</u> <u>CHANGE</u>
REVENUES:						
4610 Interest on Investments	0	0	5,859	0	0	0.0
4839 DOE Grants	0	35,000	36,200	33,260	(1,740)	-5.0
4876 THDA Matching Funds	68,750	51,000	68,257	66,000	15,000	29.4
4878 Emergency Shelter Grant	29,662	33,635	35,317	24,339	(9,296)	-27.6
4879 Community Development Block Grant Entitlement	346,346	262,000	276,099	305,401	43,401	16.6
4880 Future Grants	0	950,365	0	1,819,400	869,035	91.4
Total Revenues	<u>444,758</u>	<u>1,332,000</u>	<u>421,732</u>	<u>2,248,400</u>	<u>916,400</u>	<u>68.8</u>
EXPENDITURES:						
27000 Unprogrammed	0	0	15,276	0	0	100.0
27100 Street Resurfacing	43,753	0	0	0	0	0.0
27200 City Facility Improvements	0	35,000	0	82,000	47,000	134.3
27300 Pedestrian Improvements	8,560	10,000	10,000	0	(10,000)	-100.0
27400 Miscellaneous/Other Projects	117,894	90,000	96,885	30,000	(60,000)	-66.7
27500 Housing Rehabilitation/Shelter	274,551	227,135	257,512	283,740	56,605	24.9
27600 Economic Development Grants	0	325,000	201,151	124,260	(200,740)	-61.8
27900 Future Grants	0	950,365	0	1,819,400	869,035	91.4
Total Expenditures	<u>444,758</u>	<u>1,637,500</u>	<u>580,824</u>	<u>2,339,400</u>	<u>701,900</u>	<u>42.9</u>
Excess (Deficiency) of Revenues over Expenditures	0	(305,500)	(159,092)	(91,000)	214,500	100.0
UNRESERVED FUND BALANCE - 7/1	<u>106</u>	<u>305,606</u>	<u>250,198</u>	<u>91,106</u>	<u>(214,500)</u>	<u>-70.2</u>
Residual Equity Transfer In	250,092	0	0	0	0	0.0
UNRESERVED FUND BALANCE - 6/30	<u>250,198</u>	<u>106</u>	<u>91,106</u>	<u>106</u>	<u>0</u>	<u>0.0</u>

SCHEDULE XIII
SOLID WASTE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1998	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000	<u>BUDGET</u> 00 vs 99	<u>%</u> <u>CHANGE</u>
REVENUES:						
4400 Charges for Services	<u>0</u>	<u>700,000</u>	<u>695,000</u>	<u>695,000</u>	<u>(5,000)</u>	<u>-0.7</u>
EXPENDITURES:						
5200 Contractual Services	<u>1,560,000</u>	<u>1,628,030</u>	<u>1,600,120</u>	<u>1,633,420</u>	<u>5,390</u>	<u>0.3</u>
OTHER FINANCING SOURCES:						
Operating Transfers In General Fund	<u>1,560,000</u>	<u>928,030</u>	<u>905,120</u>	<u>938,420</u>	<u>10,390</u>	<u>1.1</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
UNRESERVED FUND BALANCE - 7/1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>

**SCHEDULE XIV
CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
REVENUES:						
4610 Interest on Investments	131,610	85,000	100,000	85,000	0	0.0
4830 Greenways Grant	145,600	125,000	0	428,000	303,000	242.4
4356 TEMA Grant	8,941	0	0	0	0	0.0
4839 Miscellaneous	7,592	0	0	0	0	0.0
TOTAL REVENUES	293,743	210,000	100,000	513,000	303,000	144.3
EXPENDITURES:						
School Expenditures:						
29209 ADA Improvements	0	455,000	18,700	426,300	(28,700)	-6.3
29210 Linden Elementary Renovation	(738)	0	2,227	300,000	300,000	100.0
29211 Site Improvements	0	1,315,000	0	964,000	(351,000)	-26.7
29212 Asbestos Abatement	0	536,000	0	0	(536,000)	-100.0
29213 Roof Replacements	0	203,000	0	575,000	372,000	183.3
Total School Expenditures	(738)	2,509,000	20,927	2,265,300	(243,700)	-9.7
City Expenditures:						
29100 Arbitrage, Issue Costs, and Interest	50,999	0	0	99,727	99,727	100.0
29300 Miscellaneous City Projects	0	0	0	236,751	236,751	100.0
29306 Tennis Courts	0	245,000	275,000	0	(245,000)	-100.0
29307 Municipal Building Improvements	37,176	392,000	144,000	260,000	(132,000)	-33.7
29313 Fire Station Improvements	0	0	25,778	15,000	15,000	100.0
29314 Civic Center and Library Improvements	17,307	305,000	0	227,000	(78,000)	-25.6
29317 ADA Improvements	3,087	20,000	16,913	40,000	20,000	100.0
29318 Central Service Center	621,832	142,000	12,497	0	(142,000)	-100.0
29319 Library MARC System	103,762	35,000	17,425	0	(35,000)	-100.0
29320 301 Broadway Building	(4,880)	45,000	29,673	45,000	0	0.0
29321 Parcel 457 Baseball Fields	34,094	0	22,095	0	0	0.0
29322 Storm Water Drainage	17,788	394,843	12,145	985,068	590,225	149.5
29323 Roane State Community College	0	10,000	0	0	(10,000)	-100.0
29324 Senior Center	2,899	40,000	0	0	(40,000)	-100.0
29325 Briarcliff/Laboratory Road Extension	170,372	0	0	0	0	0.0
29326 Paving City Parking Lots	61,781	125,000	26,319	36,900	(88,100)	-70.5
29327 Scarboro Center	0	35,000	0	35,000	0	0.0
29328 176 Lafayette Drive Redevelopment	272,052	100,000	0	0	(100,000)	-100.0
29329 Animal Shelter	0	72,000	0	0	(72,000)	-100.0
29330 Southwest Quadrant	95,496	461,804	0	524,504	0	0.0
29331 Rutgers Avenue Improvements	306,648	0	43,947	0	0	0.0
29332 Intersection Improvements	0	115,000	0	15,000	62,700	13.6
29333 Sidewalks	0	60,000	0	0	(60,000)	100.0
29334 Melton Lake Drive	37,834	0	0	0	0	0.0
29401 Scarboro Park Softball Field	0	70,000	105	0	(70,000)	-100.0

SCHEDULE XIV (Continued)
CAPITAL PROJECTS FUND
BUDGET SUMMARY

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
City Expenditures (Continued):						
29402 Soccer Complex	0	0	578	0	0	0.0
29404 Greenways Phase II & III	27,800	271,800	320	621,735	349,935	128.7
29405 Oak Ridge Marina	10,472	160,000	0	160,000	0	0.0
29408 A K Bissell Park	11,138	0	0	25,000	25,000	100.0
29409 Big Turtle Park	0	45,000	6,021	0	(45,000)	-100.0
29411 Carl Yearwood Park	0	40,000	1,005	55,895	15,895	39.7
29412 Cedar Hill Park	0	27,000	0	0	(27,000)	-100.0
29414 Haw Ridge Park	0	20,000	0	0	(20,000)	-100.0
29415 Highland View Park	0	10,000	0	0	(10,000)	-100.0
29417 Melton Lake Park	0	45,000	0	0	(45,000)	-100.0
29418 Solway Park	0	10,000	0	0	(10,000)	-100.0
29491 Greenways Phase I	220,934	0	0	0	0	0.0
29999 Contingency	0	913,000	0	865,000	(48,000)	-5.3
Total City Expenditures	<u>2,098,591</u>	<u>4,209,447</u>	<u>633,821</u>	<u>4,247,580</u>	<u>38,133</u>	<u>0.9</u>
TOTAL EXPENDITURES	<u>2,097,853</u>	<u>6,718,447</u>	<u>654,748</u>	<u>6,512,880</u>	<u>(205,567)</u>	<u>-3.1</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,804,110)	(6,508,447)	(554,748)	(5,999,880)	508,567	-7.8
OTHER FINANCING SOURCES (USES):						
Other Financing Sources and Transfers In:						
Long-Term Debt Proceeds	954,520	5,587,000	386,997	5,607,562	(20,562)	-0.4
Contingency Funding	0	913,000	0	865,000	(48,000)	-5.3
General Fund Transfer In	500,000	0	0	0	0	0.0
School General Fund Transfer In	0	7,883	15,766	7,883	0	0.0
Transfers out:						
Debt Service Fund	(450,000)	(350,000)	(350,000)	(275,000)	75,000	-21.4
Total Other Financing Sources (Uses)	<u>1,004,520</u>	<u>6,157,883</u>	<u>52,763</u>	<u>6,205,445</u>	<u>47,562</u>	<u>0.8</u>
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures & Other Uses	(799,590)	(350,564)	(501,985)	205,565	556,129	-158.6
FUND BALANCE - 7/1	<u>1,651,294</u>	<u>3,067,417</u>	<u>1,451,597</u>	<u>949,612</u>	<u>(2,117,805)</u>	<u>-69.0</u>
Residual Equity Transfers In	599,893	0	0	0	0	0.0
FUND BALANCE - 6/30	<u>1,451,597</u>	<u>2,716,853</u>	<u>949,612</u>	<u>1,155,177</u>	<u>(1,561,676)</u>	<u>-57.5</u>

**SCHEDULE XV
ELECTRIC FUND**

PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL 1998</u>	<u>BUDGET 1999</u>	<u>PROJECTED 1999</u>	<u>BUDGET 2000</u>	<u>BUDGET 00 vs 99</u>	<u>% CHANGE</u>
OPERATING REVENUES:						
Electric Sales Revenues:						
4011 Residential	10,532,435	11,370,000	11,978,000	12,217,600	847,600	7.5
4013 Small Lighting & Power	2,397,097	2,650,000	2,600,000	2,700,000	50,000	1.9
4014 Large Lighting & Power	15,860,014	16,700,000	16,200,000	17,200,000	500,000	3.0
4017 Street & Outdoor Lighting	<u>775,877</u>	<u>885,000</u>	<u>885,000</u>	<u>885,000</u>	<u>0</u>	<u>0.0</u>
Total Electric Sales Revenues	<u>29,565,423</u>	<u>31,605,000</u>	<u>31,663,000</u>	<u>33,002,600</u>	<u>1,397,600</u>	<u>4.4</u>
Other Operating Revenues:						
4041 Customer Forfeited discounts	160,208	130,000	130,000	130,000	0	0.0
4042 Rent from Electric Property	166,001	170,000	170,000	170,000	0	0.0
4043 Misc. Electric Revenues	<u>129,746</u>	<u>121,000</u>	<u>126,000</u>	<u>126,000</u>	<u>5,000</u>	<u>4.1</u>
Total Other Operating Revenues	<u>455,955</u>	<u>421,000</u>	<u>426,000</u>	<u>426,000</u>	<u>5,000</u>	<u>1.2</u>
Total Operating Revenues	<u>30,021,378</u>	<u>32,026,000</u>	<u>32,089,000</u>	<u>33,428,600</u>	<u>1,402,600</u>	<u>4.4</u>
OPERATING EXPENSES:						
5460 Depreciation and Amortization	1,090,022	1,190,350	1,190,350	1,226,100	35,750	3.0
5491 Tax Equivalent	861,372	930,700	998,344	1,060,000	129,300	13.9
5465 Purchased Power from TVA	23,616,218	25,225,000	25,400,000	25,900,000	675,000	2.7
5000 Operating Expenses	<u>3,308,081</u>	<u>3,574,432</u>	<u>3,820,576</u>	<u>3,871,233</u>	<u>296,801</u>	<u>8.3</u>
Total Operating Expenses	<u>28,875,693</u>	<u>30,920,482</u>	<u>31,409,270</u>	<u>32,057,333</u>	<u>1,136,851</u>	<u>3.7</u>
Operating Income (Loss)	1,145,685	1,105,518	679,730	1,371,267	265,749	24.0
NONOPERATING REVENUES (EXPENSES)						
4810 Interest Revenue	150,029	40,000	40,000	40,000	0	0.0
5439 Interest Expense	<u>(822,873)</u>	<u>(778,001)</u>	<u>(850,000)</u>	<u>(1,180,000)</u>	<u>(401,999)</u>	<u>-51.7</u>
Total Nonoperating Revenues (Expenses)	<u>(672,844)</u>	<u>(738,001)</u>	<u>(810,000)</u>	<u>(1,140,000)</u>	<u>(401,999)</u>	<u>-54.5</u>
Net Income (Loss) Before Operating Transfers	472,841	367,517	(130,270)	231,267	(136,250)	-37.1
OPERATING TRANSFERS						
Operating Transfers Out	<u>(25,526)</u>	<u>0</u>	<u>0</u>	<u>(162,677)</u>	<u>(162,677)</u>	<u>0.0</u>
Net Income (Loss)	447,315	367,517	(130,270)	68,590	(298,927)	-81.3
RETAINED EARNINGS - 7/1	<u>15,427,135</u>	<u>15,832,715</u>	<u>15,874,450</u>	<u>15,744,180</u>	<u>(88,535)</u>	<u>-0.6</u>
RETAINED EARNINGS - 6/30	<u>15,874,450</u>	<u>16,200,232</u>	<u>15,744,180</u>	<u>15,812,770</u>	<u>(387,462)</u>	<u>-2.4</u>

SCHEDULE XVI

WATERWORKS FUND

PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL</u> <u>1998</u>	<u>BUDGET</u> <u>1999</u>	<u>PROJECTED</u> <u>1999</u>	<u>BUDGET</u> <u>2000</u>	<u>BUDGET</u> <u>00 vs 99</u>	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4021 Residential Water Sales and Wastewater Fees	3,901,865	4,466,700	4,570,800	4,662,300	195,600	4.4
4022 Commercial Water Sales and Wastewater Fees	3,266,823	3,688,530	3,776,300	3,848,000	159,470	4.3
4024 DOE Treated Water Sales	0	0	0	436,700	436,700	100.0
4025 COR Treated Water Sales	0	0	0	225,000	225,000	100.0
4026 DOE Raw Water Sales	0	0	0	68,700	68,700	100.0
4023 Public Fire Protection	39,020	38,400	38,400	41,000	2,600	6.8
4041 Forfeited Discounts	64,930	51,448	68,448	68,448	17,000	33.0
Total Operating Revenues	<u>7,272,638</u>	<u>8,245,078</u>	<u>8,453,948</u>	<u>9,350,148</u>	<u>1,105,070</u>	<u>13.4</u>
<u>OPERATING EXPENSES:</u>						
5460 Depreciation	1,232,003	1,270,000	1,337,500	1,359,200	89,200	7.0
5492 Tax Equivalent	227,140	227,140	227,140	582,979	355,839	156.7
5466 Purchased Water from DOE	839,053	1,220,000	935,500	953,000	(267,000)	-21.9
5000 Operating Expenses	<u>3,967,662</u>	<u>4,673,921</u>	<u>4,695,018</u>	<u>5,512,252</u>	<u>838,331</u>	<u>17.9</u>
Total Operating Expenses	<u>6,265,858</u>	<u>7,391,061</u>	<u>7,195,158</u>	<u>8,407,431</u>	<u>1,016,370</u>	<u>13.8</u>
Operating Income (Loss)	1,006,780	854,017	1,258,790	942,717	88,700	10.4
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4839 DOE Grant	50,500	0	0	0	0	0.0
4810 Interest Revenue	53,671	42,000	53,000	48,000	6,000	14.3
5439 Interest Expense	<u>(468,101)</u>	<u>(613,177)</u>	<u>(425,000)</u>	<u>(845,000)</u>	<u>(231,823)</u>	<u>-37.8</u>
Total Nonoperating Revenues (Expenses)	<u>(363,930)</u>	<u>(571,177)</u>	<u>(372,000)</u>	<u>(797,000)</u>	<u>(225,823)</u>	<u>-39.5</u>
Net Income (Loss) Before Operating Transfers	642,850	282,840	886,790	145,717	(137,123)	48.5
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	<u>(25,526)</u>	<u>0</u>	<u>0</u>	<u>(135,564)</u>	<u>(135,564)</u>	<u>100.0</u>
Net Income (Loss)	617,324	282,840	886,790	10,153	(272,687)	96.4
DEPRECIATION ON FIXED ASSETS						
ACQUIRED BY EPA AND DOE GRANTS	<u>440,004</u>	<u>440,004</u>	<u>440,004</u>	<u>440,004</u>	<u>0</u>	<u>0.0</u>
Increase (Decrease) in Retained Earnings	1,057,328	722,844	1,326,794	450,157	(272,687)	-37.7
RETAINED EARNINGS - 7/1	<u>4,147,412</u>	<u>4,211,761</u>	<u>5,204,740</u>	<u>6,531,534</u>	<u>2,319,773</u>	<u>55.1</u>
RETAINED EARNINGS - 6/30	<u>5,204,740</u>	<u>4,934,605</u>	<u>6,531,534</u>	<u>6,981,691</u>	<u>2,047,086</u>	<u>41.5</u>

**SCHEDULE XVII
EMERGENCY COMMUNICATIONS DISTRICT FUND
BUDGET SUMMARY**

	<u>ACTUAL 1998</u>	<u>BUDGET 1999</u>	<u>PROJECTED 1999</u>	<u>BUDGET 2000</u>	<u>BUDGET 00 vs 99</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Services	172,059	177,000	171,000	172,000	(5,000)	-2.8
<u>OPERATING EXPENSES:</u>						
5200 Contractual Services	197,576	226,915	200,915	189,915	(37,000)	-16.3
5300 Commodities	5,398	5,000	5,000	5,000	0	0.0
5400 Other Charges	19,706	23,000	22,000	36,000	13,000	56.5
Total Operating Expenses	222,680	254,915	227,915	230,915	(24,000)	-9.4
Operating Income (Loss)	(50,621)	(77,915)	(56,915)	(58,915)	19,000	-24.4
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	14,839	20,000	12,200	10,000	(10,000)	-50.0
Net Income (Loss)	(35,782)	(57,915)	(44,715)	(48,915)	9,000	-15.5
<u>RETAINED EARNINGS - 7/1</u>	480,753	432,318	444,971	400,256	(32,062)	-7.4
<u>RETAINED EARNINGS - 6/30</u>	444,971	374,403	400,256	351,341	(23,062)	-6.2

SCHEDULE XVIII
GOLF COURSE FUND
BUDGET SUMMARY

	ACTUAL 1998	BUDGET 1999	PROJECTED 1999	BUDGET 2000	BUDGET 00 vs 99	% CHANGE
<u>OPERATING REVENUES:</u>						
Green Fees	514,012	770,975	579,656	663,661	(107,314)	-13.9
Cart Fees	289,243	340,085	351,745	373,382	33,297	9.8
Pro Shop Sales	131,966	135,700	132,630	142,950	7,250	5.3
Food & Beverage	118,223	171,213	130,780	143,550	(27,663)	-16.2
Misc/Other	17,035	9,125	22,701	22,725	13,600	149.0
Rent	80,004	80,000	80,004	80,004	4	0.0
Total Operating Revenues	<u>1,150,483</u>	<u>1,507,098</u>	<u>1,297,516</u>	<u>1,426,272</u>	<u>(80,826)</u>	<u>-5.4</u>
<u>OPERATING EXPENSES:</u>						
Cost of Goods Sold	151,510	161,476	148,047	154,154	(7,322)	-4.5
Golf Operations	195,442	225,803	376,264	355,986	130,183	57.7
Maintenance	393,054	436,167	397,557	418,546	(17,621)	-4.0
Food & Beverage	62,506	67,021	65,878	68,168	1,147	1.7
Marketing	58,724	42,487	42,760	39,890	(2,597)	-6.1
General & Administration	216,084	165,397	207,473	188,127	22,730	13.7
Carl/Equipment Leases	96,804	78,480	99,171	100,307	21,827	27.8
Depreciation and Amortization	332,815	174,000	342,600	347,600	173,600	99.8
Miscellaneous Expenses	959	9,241	10,000	10,000	759	8.2
Total Operating Expenses	<u>1,507,898</u>	<u>1,360,072</u>	<u>1,689,750</u>	<u>1,682,778</u>	<u>322,706</u>	<u>23.7</u>
Operating Income (Loss)	(357,415)	147,026	(392,234)	(256,506)	(403,532)	-274.5
<u>NONOPERATING REVENUES (EXPENSES):</u>						
Gain on Sale of Assets	110,187	175,000	20,000	150,000	(25,000)	-14.3
Interest Income	0	0	10,000	0	0	0.0
Interest Expense	(322,500)	(306,993)	(339,627)	(334,440)	(27,447)	8.9
Total Nonoperating Revenues (Expenses)	<u>(212,313)</u>	<u>(131,993)</u>	<u>(309,627)</u>	<u>(184,440)</u>	<u>(52,447)</u>	<u>39.7</u>
Net Income (Loss)	(569,728)	15,033	(701,861)	(440,946)	(455,979)	-3033.2
RETAINED EARNINGS - 7/1	<u>170,289</u>	<u>55,728</u>	<u>(399,439)</u>	<u>(1,101,300)</u>	<u>(1,157,028)</u>	<u>-2076.2</u>
RETAINED EARNINGS - 6/30	<u>(399,439)</u>	<u>70,761</u>	<u>(1,101,300)</u>	<u>(1,542,246)</u>	<u>(1,613,007)</u>	<u>-2279.5</u>

SCHEDULE XIX
EQUIPMENT REPLACEMENT RENTAL FUND
BUDGET SUMMARY

	<u>ACTUAL 1998</u>	<u>BUDGET 1999</u>	<u>PROJECTED 1999</u>	<u>BUDGET 2000</u>	<u>BUDGET 00 vs 99</u>	<u>% CHANGE</u>
OPERATING REVENUES:						
4466 Charges for Service	1,354,212	1,448,893	1,384,780	1,619,853	170,960	11.8
OPERATING EXPENSES:						
5235 Routine Repair & Maintenance	1,030,740	1,088,572	1,045,591	1,212,899	124,327	11.4
5460 Depreciation	386,512	395,000	395,000	695,245	300,245	76.0
Total Operating Expenses	1,417,252	1,483,572	1,440,591	1,908,144	424,572	28.6
Operating Income (Loss)	(63,040)	(34,679)	(55,811)	(288,291)	(253,612)	731.3
NONOPERATING REVENUES/(EXPENSES):						
4610 Net interest Income	51,510	40,000	50,000	30,000	(10,000)	-25.0
4720 Gain/(Loss) on Sale of Assets	9,170	15,000	(90,000)	15,000	0	0.0
5439 Interest Expense	0	(100,000)	(60,000)	(117,099)	(17,099)	17.1
Total Nonoperating Revenues (Expenses)	60,680	(45,000)	(100,000)	(72,099)	(27,099)	60.2
Net Income (Loss)	(2,360)	(79,679)	(155,811)	(360,390)	(280,711)	352.3
RETAINED EARNINGS - 7/1	<u>2,698,239</u>	<u>2,842,558</u>	<u>2,695,879</u>	<u>2,540,068</u>	<u>(302,490)</u>	<u>-10.6</u>
RETAINED EARNINGS - 6/30	<u>2,695,879</u>	<u>2,762,879</u>	<u>2,540,068</u>	<u>2,179,678</u>	<u>(583,201)</u>	<u>-21.1</u>

SCHEDULE XX
INSURANCE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 1998	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000	<u>BUDGET</u> 00 vs 99	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Service	1,650,583	1,801,975	1,797,446	1,950,615	148,640	8.2
<u>OPERATING EXPENSES:</u>						
5160 Medical Insurance	1,202,248	1,356,992	1,300,200	1,420,935	63,943	4.7
5175 Workers Compensation	260,563	237,558	245,000	251,870	14,312	6.0
5200 Contractual Services	0	1,500	1,500	1,500	0	0.0
5400 Other Insurance	207,480	205,925	197,645	224,875	18,950	9.2
Total Operating Expenses	<u>1,670,291</u>	<u>1,801,975</u>	<u>1,744,345</u>	<u>1,899,180</u>	<u>97,205</u>	<u>5.4</u>
Operating Income (Loss)	(19,708)	0	53,101	51,435	51,435	0.0
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	23,286	20,000	20,000	20,000	0	0.0
Net Income (Loss)	3,578	20,000	73,101	71,435	51,435	257.2
<u>RETAINED EARNINGS - 7/1</u>	<u>6,197</u>	<u>90,412</u>	<u>9,775</u>	<u>82,876</u>	<u>(7,536)</u>	<u>-8.3</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>9,775</u>	<u>110,412</u>	<u>82,876</u>	<u>154,311</u>	<u>43,899</u>	<u>39.8</u>

SCHEDULE XXI

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS

FISCAL YEAR 2000

PROJECT DESCRIPTION	LONG-TERM GO DEBT	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND (GENERAL FUND)	STATE/ FEDERAL/ PRIVATE	TOTAL CAPITAL PROJECTS
A.K. BISSELL PARK	\$ 25,000	\$	\$	\$	\$	\$ 25,000
ADA COMPLIANT PLAYGROUNDS	40,000					40,000
BROADWAY BUILDING HVAC IMPROVEMENTS	45,000					45,000
CARL YEARWOOD PARK SKATING/SKATEBOARDING AREA	55,895					55,895
CIVIC CENTER AND LIBRARY BUILDING IMPROVEMENTS	227,000					227,000
EDGEWOOD ROAD (SR 170) AT MELTON LAKE DRIVE					185,000	185,000
ENHANCED 911 EQUIPMENT	126,751					126,751
EMORY VALLEY CREEK STORM WATER MANAGEMENT	690,000					690,000
FIRE STATION #3 REPAIR/ENTRANCE WAY ROOF	15,000					15,000
GEOGRAPHIC INFORMATION SYSTEM (GIS) EQUIPMENT AND OFFICES	80,000					80,000
GREENWAY IMPLEMENTATION	193,735				428,000	621,735
MARINA ROOF REPLACEMENT	20,000					20,000
MUNICIPAL BUILDING ASBESTOS REMOVAL	60,000					60,000
MUNICIPAL BUILDING POLICE DEPARTMENT RENOVATION	200,000					200,000
POLICE - BULLET PROOF VESTS	30,000					30,000
ROWING VENUE IMPROVEMENTS	140,000				80,000	220,000
SCARBORO COMMUNITY CENTER GYM & PARKING LOT					510,000	510,000
SCARBORO COMMUNITY CENTER ROOF	35,000					35,000
SIDEWALK IMPROVEMENTS				30,000		30,000
SOCCER COMPLEX		40,000	40,000			80,000
STATE ROUTE 95/58 ROAD IMPROVEMENTS					7,500,000	7,500,000
STORM WATER MANAGEMENT ACTIVITIES	295,068					295,068
STREET RESURFACING INCLUDING CITY-OWNED PARKING LOTS	181,900			395,000		576,900
SUBTOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 2,460,349	\$ 40,000	\$ 40,000	\$ 425,000	\$ 8,703,000	\$ 11,668,349

SCHEDULE XXI

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS

FISCAL YEAR 2000

PROJECT DESCRIPTION	LONG-TERM GO DEBT	ELECTRIC FUND	WATERWORKS FUND	STATE STREET AID FUND (GENERAL FUND)	STATE/FEDERAL/Private	TOTAL CAPITAL PROJECTS
DISTRIBUTION EQUIPMENT PURCHASE	\$	\$ 375,000	\$	\$	\$	\$ 375,000
DISTRIBUTION SUBSTATION IMPROVEMENTS/TRANSFORMERS		440,000				440,000
DISTRIBUTION SYSTEM IMPROVEMENTS		200,000				200,000
FACILITIES EXPANSION FOR NEW LOAD		400,000				400,000
INTERSECTION / STREET IMPROVEMENTS	15,000	25,000				40,000
SOUTH ILLINOIS AVENUE (SR 62) IMPROVEMENTS		440,000	25,000		5,250,000	5,715,000
SOUTHWEST QUADRANT	524,504	60,000	345,000		1,460,000	2,389,504
STREET LIGHT IMPROVEMENT PROGRAM		200,000				200,000
SUBSTATION 600 AND 69 KV BUS REHABILITATION		200,000				200,000
SUBSTATION 100 FLOOD CONTROL		100,000				100,000
SYSTEM EXPANSION/Private PARCELS		400,000	100,000			500,000
SEWER LINE REHABILITATION			2,500,000			2,500,000
TRAFFIC SIGNAL IMPROVEMENTS		20,000				20,000
TRANSMISSION SYSTEM IMPROVEMENTS		400,000				400,000
WASTEWATER EAST END TREATMENT PLANT DIGESTERS			40,000			40,000
WASTEWATER LIFT STATION REPLACEMENT/UPGRADES			240,000			240,000
WASTEWATER TREATMENT PLANT/REPAIR CLARIFIER			35,000			35,000
WATER BOOSTER STATION IMPROVEMENTS			115,000			115,000
WATER SYSTEM REHABILITATION			485,000			485,000
WATER SYSTEM SCADA			100,000			100,000
WEST END WASTEWATER TREATMENT PLANT IMPROVEMENTS			5,875,000			5,875,000
ADA IMPROVEMENTS - 8 SCHOOL LOCATIONS	426,300					426,300
SITE DEVELOPMENT/MAINTENANCE PROJECTS	1,114,000					1,114,000
SITE DEVELOPMENT/CAPITAL PROJECTS	150,000					150,000
ROOF REPLACEMENT AND WALL REPAIRS	575,000					575,000
TOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 5,265,153	\$ 3,300,000	\$ 9,900,000	\$ 425,000	\$ 15,413,000	\$ 34,303,153

SCHEDULE XXII
CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEAR 2000

I. COMMERCIAL/RESIDENTIAL DEVELOPMENT

1. Southwest Quadrant (Tuskegee Drive Extension and Improvement)

This project provides for upgrading Tuskegee Drive to a five lane roadway with 88.5 feet of right-of-way from Tempura Drive westerly approximately 4,500 feet, constructing initially as a two lane roadway, installing an eight-inch sanitary sewer main and a twelve-inch water main from Hampton Road westerly to serve new development. A sidewalk/greenway is proposed to be constructed along the north side of the street. Ultimately, Phase II will include extending the improvements along Tuskegee Drive to Oak Ridge Turnpike or possibly west toward Country Club Estates and State Route 95, depending on growth and traffic volume. The power line north of the road is proposed to be relocated.

Due to the shortage of residential land in Oak Ridge available for moderately priced housing, interest in development of residential land in the Southwest Quadrant will increase in the upcoming years. An Advance Planning Report (APR) for the entire route of Tuskegee Drive to Oak Ridge Turnpike has been approved for federal funds. An Environmental Assessment for Phase I has been completed. Preliminary, right-of-way and construction plans are presently being prepared. Tennessee Department of Transportation must approve the plans and will administer the right-of-way acquisition and roadway construction. Construction is anticipated to start in FY1999. Phase II is development and traffic driven and contingent upon available federal funds.

Funding Source and Purpose

Federal Funding	\$1,460,000
General Obligation and/or Long-Term Loan	524,504
Electric Fund	60,000
Waterworks Fund	<u>345,000</u>
TOTAL	\$2,389,504

Road Improvements	\$1,819,504
Engineering	125,000
Electric Relocation	60,000
Waterworks Fund	345,000
Right of Way Acquisition	<u>40,000</u>
TOTAL	\$2,389,504

Operational Impact: Upon completion of this project, utility crews will have additional lines and facilities to maintain. It does not appear that additional personnel will be required to perform this work. Street crews will be minimally impacted with additional street striping and sign maintenance activities. The streets will require resurfacing in approximately 15 years.

TOTAL COMMERCIAL/RESIDENTIAL DEVELOPMENT **\$2,389,504**

II. MUNICIPAL FACILITIES

1. City Equipment and Related Facilities

This project provides funding for hardware, software, and related equipment. One project will establish a geographic information system (GIS) which will serve all departments. A recommendation from our Economic Development Consultant and some City Boards is the immediate creation of a City GIS to provide timely accurate information to prospective development clients and to City Departments.

The second project funded is the replacement of the SALI 911 Emergency System. The current 911 (a Stand Alone Location Identification system) is a leased system that has been in use since 1987. Due to problems related to Y2K and BellSouth's inability to continue support of the older system, the current SALI 911 needs to be upgraded to the enhanced 911 system. This will be compatible with current public safety software and will meet the wireless mandate for cellular telephones in 2001. The enhanced 911 system is recognized as a building block for a system that meets all future specifications, including a database that is continuously updated meaning that real-time information is displayed on the public safety dispatcher's 911 screen. The current SALI system is updated at two week intervals.

The third project funded here is the purchase of Police Bullet Proof Vests.

Funding Source

General Obligation Bonds and/or Long-Term Loan		<u>\$236,751</u>
Geographic Information System		
Programmatic needs assessment	\$ 80,000	
Enhanced 911 Equipment	126,751	
Police Bullet Proof Vests	<u>30,000</u>	
TOTAL		\$236,751

Operational Impact: The operational impact is minimal since the purchase of the 911 system replaces a leased system. The addition of this equipment will increase the City of Oak Ridge's ability to provide emergency services to it's residents in a more timely and accurate manner and reduce staff time needed to investigate unreliable information on 911 calls. The GIS program will require the addition of one staff member.

III. RECREATION AND PARKS

1. **Construction and Improvement of Various Park and Recreation Facilities**

Funding Source and Purpose

General Obligation Bonds and/or Long-Term Loan	\$315,895
Electric Fund	40,000
Waterworks Fund	40,000
Private Partnership	80,000
Community Development Block Grant	<u>510,000</u>
TOTAL	\$985,895

ADA Compliant Playgrounds (Renovation)	\$ 40,000
A.K. Bissell Park	
Paved Walking Trails	25,000
Carl Yearwood Park	
Construct Skating/Skateboarding Area	55,895
Rowing Venue Site Improvements	
New Docks, timing devices, finish line tower	220,000
Roof Replacement at Marina	20,000
Scarboro Community Center	
Construction of New Gymnasium	500,000
Construction of Parking Lot	10,000
Roof	35,000
Soccer Complex at Haw Ridge Park	
Utilities	<u>80,000</u>
TOTAL	\$985,895

Operational Impact: The proposed recreation and park improvements/construction will require additional maintenance of the fields and periodic inspections by Parks' personnel to ensure safety of the installed equipment. It is not anticipated that additional personnel will be required to perform this work.

2. **Greenway Implementation**

Greenways, a system of walking trails connecting the City's greenbelts. The Greenway System will bring the advantages of park land nearer to all Oak Ridge citizens.

Funding Source

General Obligation Bonds and/or Long-Term Loan	\$193,735
State Grants	<u>428,000</u>
TOTAL	\$621,735

Operational Impact: Types of Greenways vary from a dirt path through a wooded area to asphalt lanes along a roadway. Maintenance cost is estimated at \$2.00 per mile per year. Operational costs to maintain the Greenways are anticipated to be minimal.

TOTAL RECREATION AND PARKS **\$1,607,630**

II. **MUNICIPAL FACILITIES, (Continued)**

2. **Renovations/Additions to Municipal Facilities**

This project provides for improvements to existing City-owned facilities. Some of the improvements include: Replacement of the two existing outside condensing units and inside air handlers at the 301 Broadway Building; replacement of the roof on the original rowing section of the Oak Ridge Marina building; an upgrade in the Police Department to provide security and modernization of the dispatcher area, hallway and records office; roof repair at Fire Station #3 due to structural damage; cleaning and sealing the exterior walls at the Civic Center; plumbing upgrades at the Civic Center.

Funding Source and Purpose

General Obligation Bonds and/or Long-Term Loan		<u>\$547,000</u>
301 Broadway Building HVAC	45,000	
Civic Center Recreation Building		
Clean and Seal Exterior Walls	72,000	
Plumbing	110,000	
Fire Station #3 Roof Repair	15,000	
Library Roof Flashing Replacement	45,000	
Municipal Building		
Asbestos Removal	60,000	
Police Department & Court Lobby	<u>200,000</u>	
TOTAL		<u>\$547,000</u>

Operational Impact: Minimal Impact on operations. HVAC and plumbing improvements will decrease the amount of maintenance required.

TOTAL MUNICIPAL FACILITIES **\$783,751**

IV. TRANSPORTATION

1. Intersection/Traffic Signal/Street Improvements

This project proposes to identify and construct improvements at selected intersections throughout the City. Improvements that are envisioned include selective construction of acceleration and deceleration lanes at major intersections and commercial access points, plus upgrading and modernizing the existing traffic signals throughout the City.

Funding Source

General Obligation Bonds and/or Long-Term Loan	\$15,000
Electric Fund	<u>45,000</u>
TOTAL	\$60,000

Traffic Signal Upgrades and Improvements	\$20,000
Highland Avenue Intersection Improvements	15,000
Utility Relocation	<u>25,000</u>
TOTAL	\$60,000

Operational Impact: No significant impact on operating expenses except the increase in the investment charge that the General Fund pays on the value of the traffic signal installations.

2. Street Resurfacing including City-Owned Parking Lots

Approximately 25 miles to be resurfaced or rejuvenated annually. Streets located within the CDBG target area will be funded with Community Development Block Grant Funds. Both corrective and preventative maintenance of streets is included. This program is being expanded to include resurfacing and striping for all City-owned parking lots.

Funding Source

General Obligation Bonds	\$181,900
State Street Aid Fund (General Fund Transfer)	<u>395,000</u>
TOTAL	\$576,900

Street Resurfacing	\$540,000
City-owned Parking Lot Resurfacing	<u>36,900</u>
TOTAL	\$576,900

Operational Impact: By resurfacing or rejuvenating streets on a need basis, this project reduces the overall cost and amount of maintenance required for City streets. This project is performed under contract with minimal impact on operations.

III. TRANSPORTATION (Continued)

3. **Sidewalk Improvements**

This project focuses on the rehabilitation of existing sidewalks throughout the City. The construction of new sidewalks will continue in the downtown area, but will need bond funding since the Economic Development Fund is no longer viable.

Approximately 100 miles of concrete and asphalt sidewalk are located throughout Oak Ridge. Many of the existing sidewalks are 20 to 30 years old and this program will serve to keep them in acceptable condition to assure pedestrian safety. The new sidewalks will continue the completion of a pedestrian network in downtown Oak Ridge.

Funding Source

State Street Aid Fund	\$30,000
TOTAL	\$30,000

New Sidewalks	\$30,000
TOTAL	\$30,000

Operational Impact: Sidewalk renovation does not initially impact operating expenses. Direct operating costs are generally insignificant and can be handled with existing municipal forces.

4. **South Illinois Avenue (State Route 62) Improvement**

The Tennessee Department of Transportation has completed Phase I of the reconstruction of South Illinois Avenue from South Tulane Avenue to Union Valley Road. Phase II will extend the improvements from Union Valley Road to the Solway Bridge, approximately 1.8 miles

Funding Source

State of Tennessee (for road construction)	\$5,250,000
Electric Fund	440,000
Waterworks Fund	25,000
TOTAL	\$5,715,000

Roadway Construction	\$5,250,000
Street Lighting Improvements	320,000
Electric Relocation	120,000
Water and Sewer Relocation	25,000
TOTAL	\$5,715,000

Operational Impact: No significant impact on operating expenses.

IV. TRANSPORTATION (Continued)

5. Edgemoor Road (State Route 170) at Melton Lake Drive

This project is for engineering and design costs for intersection improvements at Edgemoor Road, State Route 170, and Melton Lake Drive.

Funding Source

State/Federal Funding (Tennessee Department of Transportation) \$185,000

Operational Impact: No impact on operating expenses.

6. State Route 95/58 Road Improvements

The scope of this project includes widening State Route 95/58 in Roane County from I-40 Gallaher Road interchange to the four-lane section east of Wisconsin Avenue. Phase I proposed improvements include widening the existing two-lane roadway to a five-lane section from I-40 to the Clinch River and a four-lane divided roadway from SR 95/58 interchange to Wisconsin Avenue. Excluded project areas include the area around K-25 and the SR 95/58 interchange.

Funding Source

State of Tennessee/Federal Funds \$7,500,000

Operational Impact: Minimal impact on operational expenses.

TOTAL TRANSPORTATION \$14,066,900

V. UTILITIES

1. **Distribution Equipment Purchase**

This provides for the purchase of transformers, meters and other equipment essential to maintain the electrical infrastructure.

Funding Source

Electric Fund	<u>\$375,000</u>
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Operational Impact: This is an ongoing project for replacement of aging equipment and will reduce overall maintenance expenses.

2. **Distribution System Improvements (Maintenance)**

This project provides for the upgrade of existing system components, including conductors, underground service vaults, and the addition of specific protection devices. It has been expanded this year to include limited pro-active underground cable replacement. Obvious deficiencies are being addressed and equipment updated. Limited reconductoring of 13 kV lines has started, based on the results of the system study.

Funding Source

Electric Fund	<u>\$200,000</u>
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Operational Impact: This project includes on-going maintenance upgrades to the electric distribution system, which will reduce overall maintenance expenses.

3. **Distribution Substation Improvements/Transformers**

This project provides for the engineering services for the addition of transformers to Substations 400 and 500. Expansion of these Substations is required to meet the needs of the system for growth and reliability. All were listed in the Black and Vetch Report. Load growth and the ability to switch loads will determine which station will be done first. In addition, in FY2000 the replacement of two substation transformers is funded through this project. Also funded through this project is \$100,000 for flood control at Substation 100.

Funding Source

Electric Fund	<u>\$540,000</u>
Substation Transformers	\$440,000
Flood Control Implementation	<u>100,000</u>
TOTAL	<u>\$540,000</u>

Operational Impact: No impact on operations.

V. UTILITIES , (Continued)

4. **Facilities Expansion for New Load**

This project provides for major expansions of the electrical system to provide service to new residential, commercial or industrial sites or for major upgrades to existing sites.

Funding Source

Electric Fund \$400,000

Operational Impact: Expanded service areas will require additional maintenance by City electrical crews. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis.

5. **Street Light Improvement Program**

This project provides for the identification and construction of new street light systems as well as the upgrading of existing systems, to improve the level of street lighting within the City. This is an ongoing project. This fiscal year the improvements will be made to Tulane Avenue to upgrade lighting and replace poles in poor condition. Individual problems are addressed on an ongoing basis and major projects are being developed.

Funding Source

Electric Fund \$200,000

Operational Impact: As additional street lights are added to the system, the City's investment and energy charges along with system maintenance (light replacement) will increase. Additional funds are budgeted annually to facilitate this program.

6. **Substation 600 and 69 kV Bus Rehabilitation**

This project will allow the replacement of equipment items inside Substation 600. Engineering is under way for purchase of materials (including three 69 kV oil breakers, and twenty-seven 69 kV switches). Because of delays in Substation 800, expenses in FY1998 were not realized.

Funding Source

Electric Fund \$200,000

Operational Impact: Statistics indicate that 44 percent of the City's power outages occur at the primary substation (600) which serves as the main receiving substation for power from TVA. In addition, improvements scheduled for other distribution substations will increase system reliability and reduce maintenance. Replacing the thirty year old switches in Substation 600 will reduce costs due to the excessive amount of maintenance required to keep them operational. This work is scheduled to commence when Substation 800 is on line and has been tested.

IV. UTILITIES , (Continued)

7. System Expansion

This program provides funding for infrastructure extensions (electric, water and wastewater) to private parcels in new residential and commercial areas. Extensions are being made based on development of the City and the addition of load.

Funding Source and Purpose

Electric Fund	\$400,000
Waterworks Fund	<u>100,000</u>
TOTAL	\$500,000

System Expansion Electric	\$400,000
System Expansion Water	50,000
System Expansion Wastewater	<u>50,000</u>
TOTAL	\$500,000

Operational Impact: To facilitate system expansion, two staff persons are assigned full time to electric system design work. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis. Water and wastewater system expansions are performed primarily by outside contractors. System expansion will require additional maintenance.

8. Transmission System Improvements (Maintenance)

This program will fund construction and reconductoring of 69kV lines. It has been combined with pole replacement for a more overall project. Funding shown represents the combination of these programs. Specific improvements based on the Black and Vetch study are needed to the transmission system. Detailed studies of the lines to be reconductored will be combined with field inventory information to produce a master plan for the 69kV update. Without these improvements, the system's ability to operate contingency conditions or to support new growth is jeopardized.

Funding Source

Electric Fund	<u>\$400,000</u>
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Operational Impact: This project will improve electric service by reducing the scope of outages to as small an area as possible. It is anticipated the work will be performed by force account over the next two years, and thus, will impact operations.

V. UTILITIES, (Continued)

9. **Water Booster Station Improvements**

This program provides for the continuation of upgrades to the main water booster stations including the pipes, valves, electrical system and the installation of new generators to replace the old gas driven motors. A water booster station evaluation was completed in 1995. The study recommended a general upgrade of all major components of the water booster stations. A systematic upgrade of the stations began in 1997 and will continue as stated. All of this is consistent with the recent Water and Wastewater Master Plan.

Funding Source

Waterworks Fund		<u>\$115,000</u>
Water Booster Upgrade at Wisconsin Avenue & Whippoorwill Drive	\$100,000	
Engineering	<u>15,000</u>	
TOTAL	\$115,000	

Operational Impact: Continuation of upgrades to the City's main water booster pump stations including buildings, pumps, motors, and the hydraulic capability of the pumping stations. This will reduce maintenance costs and improve the operation of the pumping stations.

10. **Water System Rehabilitation**

This program provides funding for capital maintenance activities within the water distribution system. Activities include inspection and repainting of the five elevated water tanks, replacement of large diameter water valves and piping, replacement of obsolete fire hydrants, and replacement and downsizing of water meters. Inspection and repainting of the elevated tanks is proposed to begin in FY2000 and be completed in FY2003.

Funding Source

Waterworks Fund		<u>\$485,000</u>
Water Tank Painting & Inspection	\$120,000	
Water Pipe and Valve Replacement	200,000	
Fire Hydrant Replacement	90,000	
Water Meter Replacement (21200)	60,000	
System Wide Leak Detection	<u>15,000</u>	
TOTAL	\$485,000	

Operational Impact: This project will concentrate on replacement of aged system components focusing initially on large diameter valves (14" through 30") and valve vaults and finally on water main replacement. This will decrease the number of water breaks and lower maintenance costs. Older fire hydrants are being replaced instead of being repaired because the parts are no longer being manufactured.

V. UTILITIES, (Continued)

11. Water System SCADA

This project provides for the purchase and installation of a SCADA system to monitor water levels in tanks and reservoirs and pump operational status.

Funding Source

Waterworks Fund \$100,000

Operational Impact: Once operational, system maintenance costs should be minimal.

12. Wastewater Lift Station Replacement /Upgrades Program

Systematic replacement of severely deteriorated sewer lift stations and upgrading remaining stations.

Funding Source

Waterworks Fund \$240,000

Operational Impact: Systematic replacement of wastewater lift stations will reduce maintenance expenses.

13. Sewer Line Rehabilitation

This program provides funding to rehabilitate deteriorated lines on an ongoing basis.

Funding Source

Waterworks Fund \$2,500,000

Operational Impact: This program is part of an annual repair and replacement program to upgrade the City's sewer collections system and correct Infiltration and Inflow problems. TMBF notes were issued in fiscal 1995 and will be utilized to fund a portion of this multi-year program.

14. West Wastewater Treatment Plant Expansion and Improvements

This program provides for the design and construction of needed improvements at the West End Wastewater Treatment facility.

Funding Source

Waterworks Fund \$5,875,000

Operational Impact: Additional maintenance will be required on the new equipment.

V. UTILITIES, (Continued)

15. **Capital Repairs at East and West End Wastewater Treatment Plants**

This program provides funds for maintenance work consisting of the cleaning and removal of the digesters at the East End Treatment Plant and major repair to the clarifier at the West End Treatment Plant.

Funding Source

Waterworks Fund		<u>\$ 75,000</u>
East End Treatment Plant Clean/Retire Digesters	\$ 40,000	
West End Treatment Plant Repair to Clarifier	<u>35,000</u>	
TOTAL	\$ 75,000	

Operational Impact: Minimal impact on operations at this time.

16. **Storm Water Management Activities**

This program provides design funds for engineering assistance and construction services to develop specific strategies for short and long-term storm water management activities in the Emory Valley Creek Basin and throughout drainage basins within the City.

Funding Source

General Obligation Bonds and/or Long Term Debt		<u>\$ 985,068</u>
City Wide Storm Water Management	\$ 295,068	
Emory Creek Storm Water Management	<u>690,000</u>	
TOTAL	\$ 985,068	

Operational Impact: Minimal impact on operations at this time.

TOTAL UTILITIES **\$13,190,068**

TOTAL CITY OF OAK RIDGE **\$32,037,853**

VI. SCHOOLS

1. ADA Compliance for all Oak Ridge Schools

This project provides for the purchase of required hardware, fixtures, equipment, materials, and installation services necessary to make "reasonable accommodations" to all eight (8) buildings so that they are accessible and usable by disabled persons in order to comply with the 1990 Americans With Disabilities Act (ADA). This would essentially replace all hardware on doors, insure that all buildings, hallways, entrance ways, and other passage ways are accessible, and restrooms and other support areas are altered or retrofitted for accessibility.

Funding Source

General Obligation Bonds \$426,300

Operational Impact: No operational impact on school staff. A facilities survey has been completed and proposed ADA work has been reviewed and prioritized by administration.

**2. Roof Replacement and Wall Repairs at ORHS Buildings A, C, and D
Robertsville and Jefferson Middle Schools, Linden and Willow Brook Elementary Schools**

These buildings all have EPDM roofs that are beyond their life expectancy. The roofs are in need of replacement with polyurethane foam roofs. This would eliminate large maintenance costs for regular repair of leaks (A review of the maintenance work orders indicate a very high incidence of reported leaks causing property damage, inconvenience, safety hazards and drains on maintenance manpower).

Funding Source

General Obligation Bonds \$575,000

Roof Replacement at ORHS A Building	\$166,000
Roof Replacement at ORHS C & D Building	203,000
Roof Replacement at JMS Main Building	<u>206,000</u>
TOTAL	\$575,000

Operational Impact: Minimal operational impact on School Staff. Expected reduction in maintenance required.

VI. SCHOOLS , (Continued)

3. **Site Development and Building Improvements To Various Schools (Maintenance Project)**

Funding Source and Purpose

General Obligation Bonds		<u>\$1,114,000</u>
Auditorium Curtain Replacement at ORHS, JMS and RMS	\$ 36,000	
Ben Martin Track Bleachers & Fencing	30,000	
Blankenship Field Paving & Fencing	80,000	
Bleacher Replacement	100,000	
Oak Ridge High School		
Jefferson Middle School		
Linden Parking Lot Paving	55,000	
Linden – New Chiller	300,000	
Oak Ridge High School		
Auditorium Lighting, Sound System	90,000	
Parking Lot Paving	183,000	
Willowbrook		
Parking Lot Paving	45,000	
Stucco Exterior Wall Repair	195,000	
TOTAL		<u>\$1,114,000</u>

Operational Impact: Minimal operational impact on School Staff.

4. **Site Development and Building Improvements to Various Schools (Capital Project)**

Funding Source and Purpose

General Obligation Bond		<u>\$150,000</u>
Site Development for Soccer Field and Bleachers	<u>\$150,000</u>	
TOTAL	<u>\$150,000</u>	

Operational Impact: Minimal operational impact on School Staff.

TOTAL SCHOOLS **\$2,265,300**

GRAND TOTAL - CAPITAL IMPROVEMENTS **\$34,303,153**

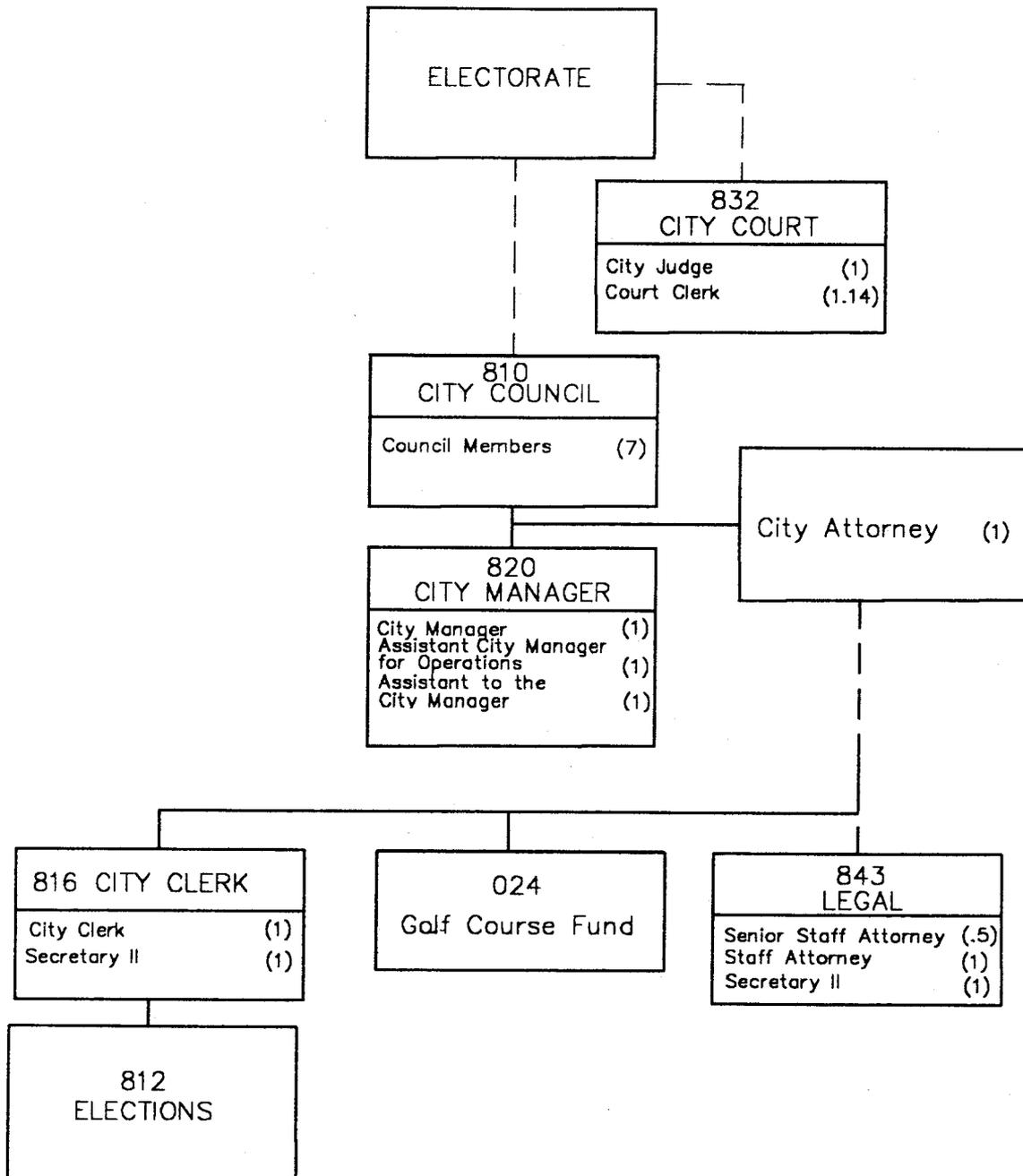


oak
ridge



General
Government

GENERAL GOVERNMENT



GENERAL GOVERNMENT

The General Government function includes the following activities: City Council, Elections, City Clerk, City Manager's Office, City Court and Legal.

Incorporated in 1960, the City of Oak Ridge operates under a charter providing for a modified City Manager-Council form of government, which combines the political leadership of elected officials in the form of a City Council with the managerial experience and expertise of a City Manager. City Council consists of seven members elected at large, with the Mayor and Mayor ProTem elected by fellow council members for two year terms. City Council members set policy and enact legislation, review and adopt the City budget, and appoint the City Manager and City Attorney.

The City Clerk is responsible for recording legislative actions of City Council, assisting the City Manager in implementing ordinances and resolutions approved by City Council, and performing related functions.

The City Manager is responsible for the supervision of all twelve City departments and serves as Council's chief advisor, providing Council with any information and recommendations they may request. He is also responsible for implementing Council approved policies.

The City Court has jurisdiction within the City over cases involving violations of City ordinance. The Court is presided over by a City Judge elected for a four-year term. During the past year, the Court collected \$299,801 in revenues.

The Legal Department is responsible for providing legal assistance and guidance to the City Council and City Manager and keeping all department directors fully advised on any legal matters. The Department also represents the City in civil litigations and serves as the staff representative to the City's Beer Board.

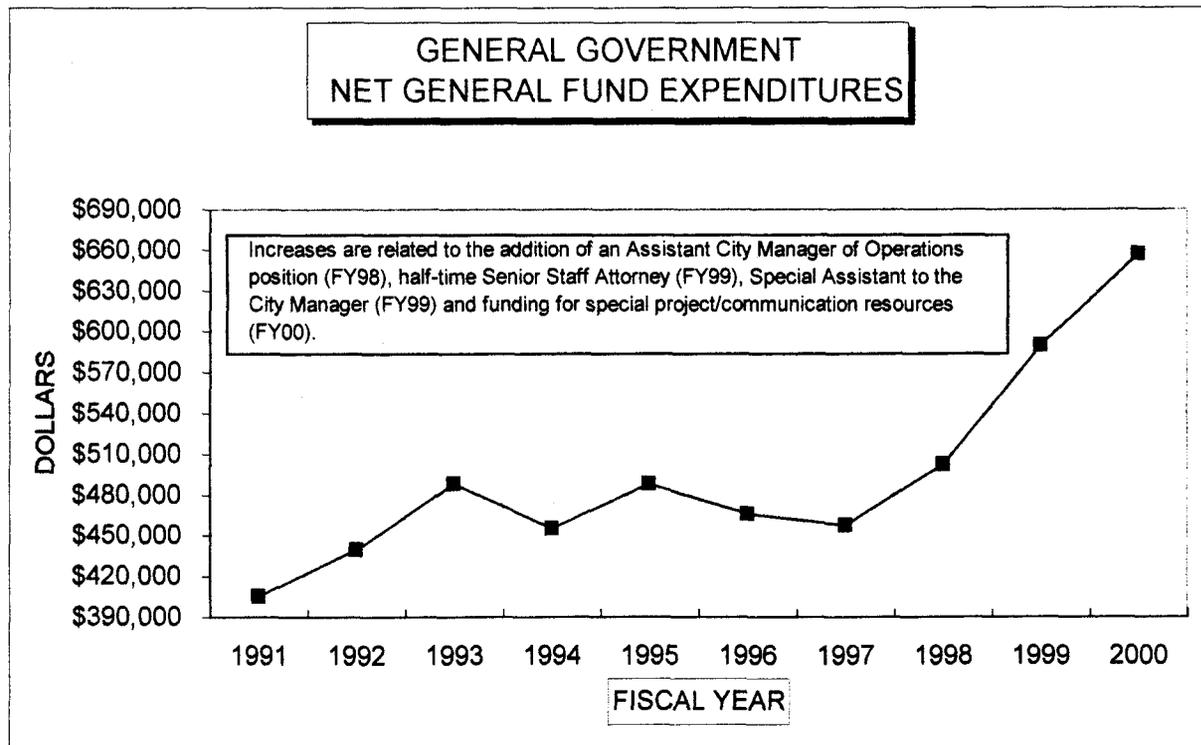
GENERAL GOVERNMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GENERAL FUND

810 City Council	78,387	93,410	100,510	105,810	12,400	13.3
816 City Clerk	83,087	86,058	84,227	91,304	5,246	6.1
820 City Manager	146,970	182,367	178,549	235,696	53,329	29.2
832 City Court	81,647	86,296	90,489	86,994	698	0.8
843 Legal	112,256	135,717	136,156	137,271	1,554	1.1
Total General Fund	502,347	583,848	589,931	657,075	73,227	12.5

OTHER FUNDS

024 Golf Course Fund	1,830,398	1,667,065	2,029,377	2,017,218	350,153	21.0
TOTAL GENERAL GOVERNMENT	2,332,745	2,250,913	2,619,308	2,674,293	423,380	18.8



CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Council	NUMBER 810
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ACTIVITY DESCRIPTION

The City of Oak Ridge is governed by a seven-member City Council, which is the legislative and policy-making body of the City. Council members are elected at large for four-year, staggered terms in elections held in June of every odd-numbered year. Following the election, the council elects one of its members to serve as Mayor for a term of two years and also chooses a member to serve as Mayor Pro-Tem in the temporary absence or disability of the Mayor.

The responsibilities of the City Council include (1) adopting ordinances, resolutions and policies necessary for the proper governing of the City's affairs; (2) reviewing and adopting the annual budget; (3) reviewing and acting on recommendations from various boards and commissions; (4) appointing a City Manager, City Attorney, and residents to various boards and commissions; (5) issuing directives and initiating measures to promote the general welfare of the City and the safety and health of its residents; and (6) representing the City at official functions.

City Council conducts its business in public sessions held in the Courtroom of the Municipal Building typically on the first and third Mondays of each month.

PROGRAM COMMENTS

This activity provides for the engagement of an independent firm of certified public accountants to conduct an annual audit of the official accounting records of the City. A comprehensive annual financial report is prepared, submitted to the Council, and made a part of the City's records.

Additional items provided for in this activity are memberships in the Tennessee Municipal League, the National League of Cities, the East Tennessee Development District, and the U.S. Conference of Mayors; and attendance by City Council members at meetings and conferences conducted by the Tennessee Municipal League and the National League of Cities.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$10,466, 12.76 percent, for dues and membership fees (\$1,000) and City Council travel (\$9,526) to reflect actual expenditure levels.

\$20,500 is budgeted for Grants in fiscal 2000 allocated as follows: \$2,500 to the University of Tennessee MTAS for the Bingham Consultancy Endowment to provide technical assistance for Tennessee cities; \$3,000 for Sister-City activities with Naka-machi, Japan, and Obninsk, Russia; \$5,000 for KORRnet access for the community; and \$10,000 for "Celebrate 2000." This is an overall increase of \$7,000 or 51.85 percent over the budget for the preceding fiscal year.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

810 City Council	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	9,642	9,600	9,600	9,600	0	.00
5141. Social Security	728	734	735	734	0	.00
Total Personal Services	10,370	10,334	10,335	10,334	0	.00
Contractual Services						
5205. Printing & Dup. Charges	195	5,000	5,000	5,000	0	.00
5206. Mailing & Delivery	0	110	110	110	0	.00
5207. Dues, Memberships & Sub.	19,237	18,550	18,550	19,550	1,000	5.39
5210. Prof. & Contractual Ser.	14,745	17,000	17,000	17,000	0	.00
5211. Advertising & Publicity	466	0	0	0	0	.00
5212. Utility Services	1,668	2,100	2,100	2,100	0	.00
5220. Travel, Schools, & Conf.	40,269	35,974	35,974	45,500	9,526	26.48
5235. Routine Rep. & Maint.	328	1,040	1,040	1,265	225	21.63
5289. Equipment Use Charge	1,970	2,230	2,230	1,945	285-	12.78-
Total Contractual Services	78,878	82,004	82,004	92,470	10,466	12.76
Commodities						
5310. Supplies	1,615	1,410	1,410	1,410	0	.00
5320. Books/Education Material	55	400	400	400	0	.00
5399. Other Commodities	1,919	1,550	1,550	1,550	0	.00
Total Commodities	3,589	3,360	3,360	3,360	0	.00
Other Charges						
5410. Insurance	6,890	6,365	6,365	6,365	0	.00
5430. Grants/Subsidies/Contr.	10,500	13,500	23,500	20,500	7,000	51.85
5499. Contingency	0	16,000	16,000	16,000	0	.00
Total Other Charges	17,390	35,865	45,865	42,865	7,000	19.52
Capital Expenditures						
5540. Machinery & Equipment	579	0	0	0	0	.00
Total Capital Expenditures	579	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	110,806	131,563	141,564	149,029	17,466	13.28
Reduction of Costs						
5670. Recovered from Funds	32,419-	38,153-	41,054-	43,219-	5,066-	13.28
Total Reduction of Costs	32,419-	38,153-	41,054-	43,219-	5,066-	13.28
TOTAL NET EXPENDITURES	78,387	93,410	100,510	105,810	12,400	13.27

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Clerk	NUMBER 816
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ACTIVITY DESCRIPTION

The City Clerk's office is responsible for recording and preserving the legislative actions of City Council and performing related functions as prescribed by the City Charter, City Manager and City Council. Implementation of these general functions involves preparation and distribution of Council meeting agenda materials and production of Council meeting minutes; filing and storage of officials records; maintenance of the City Charter and Code; licensing and titling of City vehicles; and providing administrative and clerical support services for the City Manager, the Mayor and members of City Council.

PERFORMANCE OBJECTIVES

1. To accurately record the legislative actions of City Council.
2. To effectively respond to all requests for information.
3. To provide efficient administrative and clerical support to the City Manager and City Council.
4. To provide reliable records management service.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Agenda Production-Number of Sessions	36	36	36	36
Minutes Recorded	25	24	24	24
Ordinances Adopted	29	15	15	20
Resolutions Adopted	195	180	180	185
Proclamations Adopted	27	29	29	28
Administrative Action Referrals	466	470	470	475
Publications/Legal Notices	51	50	50	50
Official Notices Mailed to Individuals	110	110	110	110

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for publication of legal notices increased \$5,000 to reflect a 6% increase in classified rates and higher volume of publications required.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

816 City Clerk

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	74,516	78,289	76,381	79,206	917	1.17
5131. Regular Overtime Pay	1,071	1,474	1,034	1,474	0	.00
5141. Social Security	5,669	6,022	5,890	6,095	73	1.21
5150. Retirement	4,484	4,616	4,516	4,671	55	1.19
5160. Medical Insurance	6,452	7,098	7,098	7,979	881	12.41
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	92,432	97,739	95,159	99,689	1,950	2.00
Contractual Services						
5205. Printing & Dup. Charges	0	200	200	200	0	.00
5207. Dues, Memberships & Sub.	215	204	204	204	0	.00
5210. Prof. & Contractual Ser.	10	2,400	2,400	2,400	0	.00
5211. Advertising & Publicity	14,968	15,000	15,000	20,000	5,000	33.33
5212. Utility Services	644	770	770	770	0	.00
5220. Travel, Schools, & Conf.	0	360	360	360	0	.00
5235. Routine Rep. & Maint.	4,581	1,952	1,952	2,390	438	22.44
Total Contractual Services	20,418	20,886	20,886	26,324	5,438	26.04
Commodities						
5310. Supplies	217	1,649	1,649	1,649	0	.00
5320. Books/Education Material	133	205	205	205	0	.00
5330. Small Tools/Equipment	68	0	0	0	0	.00
5340. Replacement Parts	13	0	0	0	0	.00
5399. Other Commodities	14	80	80	80	0	.00
Total Commodities	445	1,934	1,934	1,934	0	.00
Other Charges						
5410. Insurance	50	50	50	50	0	.00
5420. Litigation/Judicial Cost	194	600	600	600	0	.00
Total Other Charges	244	650	650	650	0	.00
Capital Expenditures						
5550. Office Equipment	3,285	0	0	0	0	.00
Total Capital Expenditures	3,285	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	116,824	121,209	118,629	128,597	7,388	6.10
Reduction of Costs						
5670. Recovered from Funds	33,737-	35,151-	34,402-	37,293-	2,142-	6.09
Total Reduction of Costs	33,737-	35,151-	34,402-	37,293-	2,142-	6.09
TOTAL NET EXPENDITURES	83,087	86,058	84,227	91,304	5,246	6.10

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	General Government	City Manager's Office	820

ACTIVITY DESCRIPTION

The City Charter establishes the City Manager as the chief executive officer of the City. The City Manager is appointed by and serves at the pleasure of City Council. He is responsible for planning, organizing, directing, controlling, and evaluating the operations of the municipal government in order to implement Council policies in an effective, and economic manner.

In carrying out these responsibilities, the Manager interprets and implements Council-determined policy; oversees the enforcement of all laws and ordinances; appoints and removes department heads and employees on the basis of merit; exercises control and supervision over all departments; prepares and recommends annual operating and capital improvement budgets; screens and prepares agenda materials; recommends legislation that appears necessary and desirable; advises Council of the financial conditions and future needs of the City; informs the public through reports to Council regarding the operation of City government; represents the City in its relations with the public, the press, and other governmental and private agencies; and performs such other duties as may be described by the City Charter or required by ordinance or resolution of Council.

It is the goal of this activity to provide coordination and administrative direction to City departments in order to provide continuous improvement in the delivery of municipal services to the residents of Oak Ridge, and to inform and advise Council on City affairs, requirements, and problems, both existing and anticipated.

PROGRAM COMMENTS

On an annual basis, the City Manager submits a set of goals and objectives for the fiscal year for City Council approval. These goals and objectives serve as objective measures of performance for this activity.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Personal Services declined \$22,244 due to the elimination of the vacant Communications Officer position.

Contractual Services is up \$128,902 primarily for Professional and Contractual Services which increased by \$125,000 to provide a funding capacity for special project or communication resources. Equipment Uses Charges increased \$3,584 for rental charges to the Equipment Replacement Rental Fund to accumulate resources for future replacement of the City Manager's new vehicle.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

820 City Manager's Office

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	191,939	227,316	217,614	208,000	19,316-	8.50-
5120. Salaries-Temp. Employees	4,737	0	0	0	0	.00
5131. Regular Overtime Pay	3,586	1,251	2,720	1,251	0	.00
5141. Social Security	14,003	15,785	16,850	16,008	223	1.41
5150. Retirement	13,550	13,224	12,755	12,115	1,109-	8.39-
5160. Medical Insurance	10,102	14,554	14,554	12,476	2,078-	14.28-
5175. Workers Compensation	360	360	360	396	36	10.00
Total Personal Services	238,277	272,490	264,853	250,246	22,244-	8.16-
Contractual Services						
5205. Printing & Dup. Charges	119	0	0	0	0	.00
5206. Mailing & Delivery	0	50	50	50	0	.00
5207. Dues, Memberships & Sub.	2,478	1,385	1,385	1,385	0	.00
5210. Prof. & Contractual Ser.	16,759	54,000	54,000	179,000	125,000	231.48
5212. Utility Services	3,200	3,300	3,300	3,300	0	.00
5220. Travel, Schools, & Conf.	11,467	14,500	14,500	14,500	0	.00
5235. Routine Rep. & Maint.	2,611	644	644	962	318	49.38
5269. Equipment Use Charge	3,424	5,126	5,126	8,710	3,584	69.92
Total Contractual Services	40,058	79,005	79,005	207,907	128,902	163.16
Commodities						
5310. Supplies	4,360	2,000	2,000	2,000	0	.00
5320. Books/Education Material	1,544	500	500	500	0	.00
5399. Other Commodities	697	40	40	40	0	.00
Total Commodities	6,601	2,540	2,540	2,540	0	.00
Other Charges						
5410. Insurance	6,965	6,440	6,440	6,440	0	.00
5430. Grants/Subsidies/Contr.	0	4,260	4,260	4,260	0	.00
Total Other Charges	6,965	10,700	10,700	10,700	0	.00
Capital Expenditures						
5550. Office Equipment	1,167	0	0	0	0	.00
Total Capital Expenditures	1,167	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	293,068	364,735	357,098	471,393	106,658	29.24
Reduction of Costs						
5670. Recovered from Funds	146,098-	182,368-	178,549-	235,697-	53,329-	29.24
Total Reduction of Costs	146,098-	182,368-	178,549-	235,697-	53,329-	29.24
TOTAL NET EXPENDITURES	146,970	182,367	178,549	235,696	53,329	29.24

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Court	NUMBER 832
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ACTIVITY DESCRIPTION

The City Court, presided over by a judge elected for a four-year term, has jurisdiction within the City over cases involving violations of City ordinances. The City Judge can assess fines of up to \$500 and can sentence convicted defendants to terms of up to ninety days in the County jail for violations of City ordinances. The City Judge is empowered, in his capacity as a Judicial Magistrate, to sign and issue State criminal arrest warrants and search warrants. This provides an additional judicial service to the Oak Ridge Police Department and the citizens of the City of Oak Ridge as well as facilitating the operations of the General Sessions Court. A major goal of the Oak Ridge City Court is to contribute to an orderly society by providing adjudication in compliance with the Constitutional guarantees of promptness and impartiality.

The City Court Clerk's office records and maintains permanent records of cases which come before the City Court. City warrants, Show Cause Orders, Court Orders, subpoenas, appearance bonds, and cash bonds are issued by this office. Money for fines and court costs is received in this office and is revenue to the General Fund.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Number of Court Cases:				
City violations	3,926	3,800	4,767	4,400
Fines and Costs Collected	299,801	295,000	350,500	325,000

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity in fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

832 City Court

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	52,609	52,936	52,496	52,499	437-	.83-
5120. Salaries-Temp. Employees	7,247	2,866	10,799	2,865	1-	.03-
5131. Regular Overtime Pay	0	3,393	0	3,393	0	.00
5141. Social Security	4,242	4,209	4,523	4,238	29	.69
5150. Retirement	3,109	3,261	3,040	3,236	25-	.77-
5160. Medical Insurance	6,601	6,956	6,956	7,830	874	12.56
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	74,046	73,861	78,054	74,325	464	.63
Contractual Services						
5201. Rents	360	0	0	0	0	.00
5207. Dues, Memberships & Sub.	0	165	165	165	0	.00
5210. Prof. & Contractual Ser.	3,355	6,500	6,500	6,500	0	.00
5212. Utility Services	1,352	1,800	1,800	1,800	0	.00
5220. Travel, Schools, & Conf.	350	674	674	674	0	.00
5235. Routine Rep. & Maint.	1,488	1,181	1,181	1,415	234	19.81
Total Contractual Services	6,905	10,320	10,320	10,554	234	2.27
Commodities						
5310. Supplies	234	1,965	1,965	1,965	0	.00
5320. Books/Education Material	77	100	100	100	0	.00
5330. Small Tools/Equipment	333	0	0	0	0	.00
Total Commodities	644	2,065	2,065	2,065	0	.00
Other Charges						
5410. Insurance	50	50	50	50	0	.00
Total Other Charges	50	50	50	50	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	81,647	86,296	90,489	86,994	698	.81
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	81,647	86,296	90,489	86,994	698	.81

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Legal	Legal	843

ACTIVITY DESCRIPTION

The Legal Department provides legal services and guidance by the City Attorney, Senior Staff Attorney and Staff Attorney to City Council, the City Manager, departments/staff, and City boards and commissions. Legal staff is responsible for representing and defending the City in all litigation in which the City is a party; attending all meetings of Council; advising the Council, City Manager, and other officers and employees of the City concerning legal aspects of the City's affairs; preparing and/or reviewing all contracts, deeds, bonds, ordinances, resolutions, motions, and other official documents; and administering contracts; and prosecuting City ordinance violations. The Senior Staff Attorney also interacts with the State Legislature in order to stay abreast of issues affecting local governments.

PERFORMANCE OBJECTIVES

1. To prepare an administrative policy on contracts to guide City departments through the contractual process.
2. Collect or recommend other methods of disposition for outstanding City fines and costs.
3. To prepare an administrative policy on usage of City-controlled computers specifically relating to use of Internet and electronic mail by City employees.
4. To pass an ordinance regulating adult entertainment establishments in the City of Oak Ridge.
5. To support the Library in its preparation of a revised policy on the use of the Internet on library computers by patrons.
6. To update our City Code by repealing old ordinances, revising inaccurate or out-of-date ordinances, and proposing new ordinances.
7. To hold a seminar for City employees on how to draft ordinances and resolutions.

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity in fiscal 2000.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

843 Legal

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	105,429	130,524	124,385	133,787	3,263	2.50
5120. Salaries-Temp. Employees	10,163	0	7,157	0	0	.00
5141. Social Security	8,622	9,985	9,943	10,235	250	2.50
5150. Retirement	5,956	7,557	7,200	7,746	189	2.50
5160. Medical Insurance	9,633	14,053	14,053	12,053	2,000-	14.23-
5175. Workers Compensation	360	480	480	528	48	10.00
Total Personal Services	140,163	162,599	163,218	164,349	1,750	1.08
Contractual Services						
5206. Mailing & Delivery	0	50	50	50	0	.00
5207. Dues, Memberships & Sub.	1,269	2,000	2,000	2,000	0	.00
5210. Prof. & Contractual Ser.	6,275	12,230	12,230	12,230	0	.00
5211. Advertising & Publicity	0	50	50	50	0	.00
5212. Utility Services	1,062	1,350	1,350	1,350	0	.00
5220. Travel, Schools, & Conf.	1,138	5,036	5,036	5,036	0	.00
5235. Routine Rep. & Maint.	294	294	294	732	438	148.98
Total Contractual Services	10,036	21,010	21,010	21,448	438	2.08
Commodities						
5310. Supplies	676	582	582	582	0	.00
5320. Books/Education Material	5,895	6,510	6,510	6,510	0	.00
Total Commodities	6,571	7,092	7,092	7,092	0	.00
Other Charges						
5410. Insurance	75	100	100	100	0	.00
5420. Litigation/Judicial Cost	253	350	350	350	0	.00
Total Other Charges	328	450	450	450	0	.00
Capital Expenditures						
5550. Office Equipment	505	0	0	0	0	.00
Total Capital Expenditures	505	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	157,605	191,151	191,770	193,339	2,188	1.14
Reduction of Costs						
5670. Recovered from Funds	45,349-	55,434-	55,614-	56,068-	634-	1.14
Total Reduction of Costs	45,349-	55,434-	55,614-	56,068-	634-	1.14
TOTAL NET EXPENDITURES	112,256	135,717	136,156	137,271	1,554	1.15

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Golf Course	General Government	Golf Course	24

ACTIVITY DESCRIPTION

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18 hole Golf Course, named the Tennessee Centennial Golf Course. The course is located on a 700 acre tract know as Parcel A which was purchased by the City from the Department of Energy. Over the past several years, the City has been developing a master plan for Parcel A which meets long-term community goals and will be attractive for private development. As a result of this effort, the City and The Cowperwood Company reached an agreement to develop approximately 528 acres of Parcel A into a residential community of up to 1300 dwelling units comprised of single-family detached homes, single-family cluster homes, single-family "zero-lot line" homes, town homes and apartments. The residential community, known as Park Meade, will include the eighteen hole public golf course and clubhouse owned and financed by the City. Additionally, Cowperwood will supplement the City-owned golf course with a "Plus 3 Hole Course", targeted practice range and a practice chipping/bunker/putting area (the Extended Facilities). The remaining 175 acres is optioned to a private developer for additional residential development. To date, the two private developers have purchased 225 acres for construction of residential dwelling units.

The Tennessee Centennial Golf Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. Operations of the golf course, as well as proceeds from land sales on Parcel A for residential development, are accounted for in the Golf Course Fund. Fiscal 2000 revenues are budgeted at \$1,576,272 and expenses budgeted at \$2,017,218. Budget variances from fiscal 1999 are primarily related to attainment of more accurate information by virtue of fiscal 1998 being the first year of operation for the golf course. See Schedule XVIII in Section III, Budget Summaries, for detailed budgeted revenues and expenditures.

GOLF COURSE FUND EXPENSES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GOLF COURSE OPERATIONS

5210.81	Cost of Goods Sold	151,510	161,476	148,047	154,154	(7,322)	-4.5
5210.82	Course Operations	195,442	225,803	376,264	355,986	130,183	57.7
5210.83	Course Maintenance	393,054	436,167	397,557	418,546	(17,621)	-4.0
5210.84	Marketing	58,724	42,487	42,760	39,890	(2,597)	-6.1
5210.85	Food & Beverage Operations	62,506	67,021	65,878	68,168	1,147	1.7
5210.86	General & Administrative	216,084	165,397	207,473	188,127	22,730	13.7
5210.88	Cart/Equipment Expense	96,804	78,480	99,171	100,307	21,827	27.8
	Total Golf Course Operations	<u>1,174,124</u>	<u>1,176,831</u>	<u>1,337,150</u>	<u>1,325,178</u>	<u>148,347</u>	<u>12.6</u>

OTHER CHARGES

5439	Interest Expense	322,500	306,993	339,627	334,440	27,447	8.9
5460	Depreciation	332,815	174,000	342,600	347,600	173,600	99.8
5999	Miscellaneous Expense	959	9,241	10,000	10,000	759	8.2
	Total Other Charges	<u>656,274</u>	<u>490,234</u>	<u>692,227</u>	<u>692,040</u>	<u>201,806</u>	<u>41.2</u>

TOTAL GOLF COURSE FUND EXPENSES		<u>1,830,398</u>	<u>1,667,065</u>	<u>2,029,377</u>	<u>2,017,218</u>	<u>350,153</u>	<u>21.0</u>
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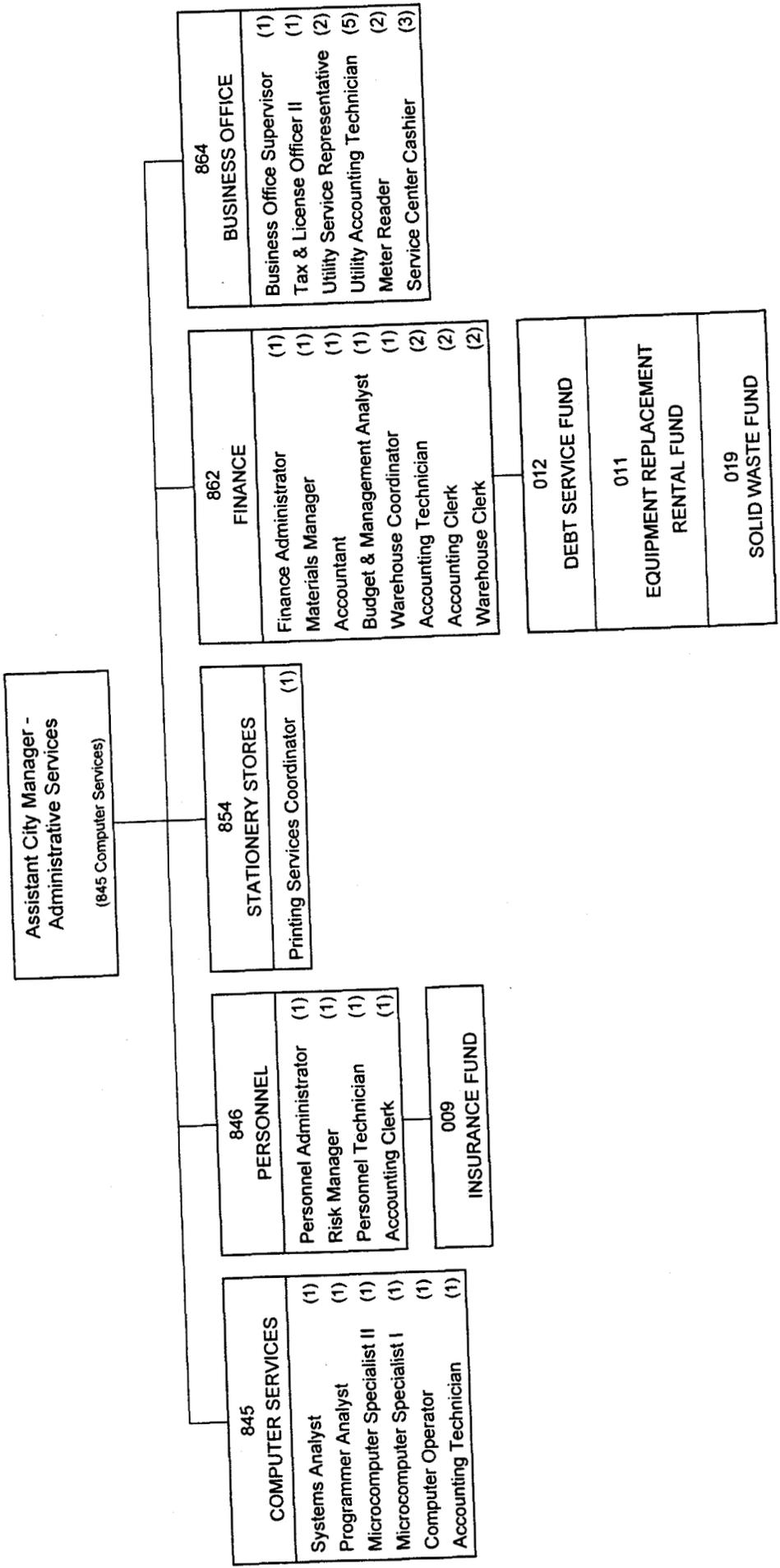


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Administrative Services

ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

The Administrative Services division consists of 37 employees organized into the following activities: Computer Services, Personnel, Stationary Stores, Finance and Utilities Business Office.

The Computer Services staff, comprised of five technical employees, provide computer support to other City departments, including mainframe as well as personal computer support and training for various micro-computer software utilized by the City departments. The City utilizes an IBM AS/400 mainframe computer with workstations located in the Municipal Building, Library and Civic Center, and remote workstations at the Central Services Center and at the three fire stations. During fiscal 1999, departmental staff primarily focused on assurance that all City computer systems were year 2000 compliant and overseeing major upgrades of City computer software and hardware. The Assistant City Manager of Administrative Services and an Accounting Technician are also accounted for in this activity.

The Personnel staff, comprised of five employees, is responsible for managing the personnel and training functions, risk management and the Insurance Fund. Personnel also provides staff support to the City's Personnel Advisory Board. In fiscal 2000, the City's work force will be comprised of 413 full-time and part-time employees, which is the equivalent of 354.16 staff years. This is an increase of 13 staff years over the previous fiscal year primarily related to the City's planned acquisition of a water plant in mid-fiscal 2000. Personnel is also responsible for administering the Insurance Fund. The City's various insurance programs are secured by a combination of commercial insurance and self-funding.

Stationary Stores is comprised of one employee who is responsible for printing and binding major City documents, maintaining a central copier and office supply facility for the Municipal Building, as well as the City's mail distribution.

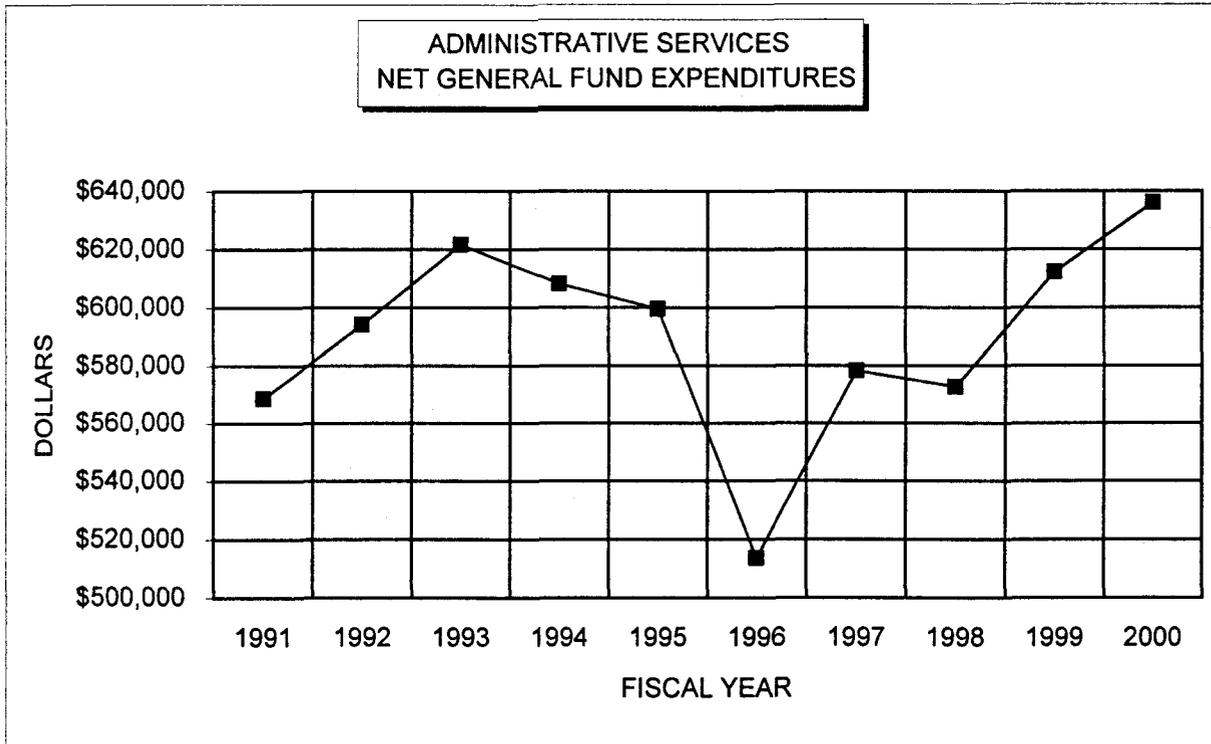
The Finance staff, comprised of 11 employees, is responsible for the financial management activities of the City. Program responsibilities include serving as the centralized accounting office for the City, processing payment of all City obligations, cash management and investments, procurement and operation of the central warehouse facility, and accounting for utility system operations. Finance is also responsible for administering the Equipment Replacement Rental Fund, Debt Service Fund and the Solid Waste Fund.

A primary function of Finance is the development and publishing of the City's audit and comprehensive annual financial report (CAFR), annual operating budget and the capital improvements program (CIP). The City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past 36 years and the Distinguished Budget Presentation Award for the past 15 years. Finance also performs a utility rate study every two years for the City's Electric and Waterworks Funds.

For budget presentation purposes, the Capital Projects Fund is included in this section. Specific capital projects are assigned to the responsible department. Finance is responsible for issuing debt to fund capital projects, investing proceeds from debt issuances, adherence to bond covenants and accounting for capital assets and expenditures. For fiscal 2000, debt service payments accounted for in the Debt Service Fund are projected to total \$4,835,214 for both City and School improvements. The City's General Obligation Bonds are rated "Aa3" by Moody's Investor's Service and "A+" by Standard and Poor's Corporation. Oak Ridge is one of only a few cities in the State with a double "A" or higher security rating.

The Utilities Business Office, comprised of 14 employees, is responsible for the billing, collection and customer service for the City's utility services and property taxes. The City has approximately 14,617 utility accounts and 12,894 parcels of property. The Business Office is responsible for the recording and depositing of all cash received by the City. Collections for utilities and property taxes totaled over \$46 million in fiscal 1998.

ADMINISTRATIVE SERVICES DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
GENERAL FUND						
845 Computer Services	112,359	145,482	144,713	150,763	5,281	3.6
846 Personnel	183,774	177,537	176,164	180,142	2,605	1.5
854 Stationery Stores	65,201	73,715	73,240	73,703	(12)	0.0
862 Finance	165,286	177,785	175,848	186,382	8,597	4.8
864 Business Office	46,122	44,973	42,349	45,110	137	0.3
Total General Fund	572,742	619,492	612,314	636,100	16,608	2.7
OTHER FUNDS						
009 Insurance Fund	1,670,291	1,801,975	1,744,345	1,899,180	97,205	5.4
012 Debt Service Fund	3,705,327	4,609,211	3,774,766	5,335,214	726,003	15.8
019 Solid Waste Fund	1,560,000	1,628,030	1,600,120	1,633,420	5,390	0.3
029 Capital Projects Fund	2,097,853	6,718,447	654,748	6,512,880	(205,567)	-3.1
Total Other Funds	9,033,471	14,757,663	7,773,979	15,380,694	623,031	4.2
TOTAL ADMINISTRATIVE SERVICES	9,606,213	15,377,155	8,386,293	16,016,794	639,639	4.2



CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Computer Services	NUMBER 845
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ACTIVITY DESCRIPTION

The Computer Services Department provides support service to various City departments and performs an active role in recommending and securing innovations in automation that promote organizational efficiency. The goals are to (1) analyze functional and management information needs of all municipal activities; (2) recommend cost-effective solutions utilizing automation; and (3) provide services to municipal users that are more than offset by savings in personnel, equipment and materials. Computers and major software purchases are funded by the Equipment Replacement Rental Fund.

PERFORMANCE OBJECTIVES

1. Ensure city-wide compliance with micro-computer software regulations through maintenance of a software log, software auditing procedures, and employee education.
2. To provide system accessibility at 7:00 a.m., and to maintain system availability 98% of normal work hours.
3. To prepare the City for the year 2000 by a combination of software and hardware upgrades and purchases.
4. To complete construction and implementation of the City-wide network.
5. To upgrade the City's telephone system.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Applications maintained	17	16	17	17
Objects maintained	9,100	9,000	9,000	9,000
Programs modified and written	1,200	1,200	1,200	1,200
Computer time user-available (Public Safety)	98%	98%	98%	98%
Computer time user-available (Non Public Safety)	100%	100%	99%	100%
Peripheral devices maintained	135	135	135	135
Personal computers maintained	140	140	170	200
Available Wide Area Network User	97%	97%	97%	97%

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$10,757 or 19.03 percent to fund maintenance agreements on new Y2K complaint computer hardware and software.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

845 Computer Services

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	226,823	295,388	287,873	300,102	4,714	1.60
5131. Regular Overtime Pay	3,660	5,756	10,776	5,756	0	.00
5141. Social Security	17,074	22,540	22,847	23,398	858	3.81
5150. Retirement	13,713	17,432	17,292	17,709	277	1.59
5160. Medical Insurance	16,359	24,978	24,978	24,306	672-	2.69-
5175. Workers Compensation	720	720	720	792	72	10.00
Total Personal Services	278,349	366,814	364,486	372,063	5,249	1.43
Contractual Services						
5201. Rents	830	700	700	700	0	.00
5207. Dues, Memberships & Sub.	1,187	1,175	1,175	1,175	0	.00
5210. Prof. & Contractual Ser.	3,773	4,500	4,500	4,500	0	.00
5212. Utility Services	13,452	14,400	14,400	14,400	0	.00
5220. Travel, Schools, & Conf.	147	7,908	7,908	7,908	0	.00
5235. Routine Rep. & Maint.	26,690	27,852	27,852	38,609	10,757	38.62
Total Contractual Services	46,079	56,535	56,535	67,292	10,757	19.03
Commodities						
5310. Supplies	5,499	10,428	10,428	10,428	0	.00
5320. Books/Education Material	1	600	600	600	0	.00
5330. Small Tools/Equipment	0	500	500	500	0	.00
5350. Facilities Materials	0	500	500	500	0	.00
5398. Computer Software	8,488	5,000	5,000	5,000	0	.00
Total Commodities	13,988	17,028	17,028	17,028	0	.00
Other Charges						
5410. Insurance	476	476	476	476	0	.00
Total Other Charges	476	476	476	476	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	338,892	440,853	438,525	456,859	16,006	3.63
Reduction of Costs						
5670. Recovered from Funds	226,533-	295,371-	293,812-	306,096-	10,725-	3.63
Total Reduction of Costs	226,533-	295,371-	293,812-	306,096-	10,725-	3.63
TOTAL NET EXPENDITURES	112,359	145,482	144,713	150,763	5,281	3.63

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Personnel	NUMBER 846
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ACTIVITY DESCRIPTION

Personnel is a service activity which coordinates personnel management functions for all City departments. Services include (1) recruitment, selection, and retention of competent employees; (2) maintenance of the classification plan; (3) coordination of the merit system, employee performance evaluation and compensation plan; (4) coordination of training and development; and (5) management of employment benefits. The activity provides staff and clerical support to the Personnel Advisory Board. Personnel is also responsible for administering the City's risk management program, employee safety program and all insurance coverages (Insurance Fund). This activity is responsible for managing the risks of the City in order to minimize the loss of physical, financial and human resources; including management of exposure and accidents, acts of nature, liability, theft and vandalism, and safety and employee health.

PERFORMANCE OBJECTIVES

1. Process all solicited applications (in response to recruitment notices) and forward to hiring manager within three days after application deadline.
2. Achieve an applicant mix for open positions that maximizes the opportunity for meeting the City's Work Force Diversity Plan objectives.
3. Ensure the selection process used to fill each opening is valid and nondiscriminatory toward any applicant.
4. Maximize positive employee attitudes toward all components of the work experience.
5. Conduct quarterly safety inspections of all City facilities and work areas.
6. Conduct monthly safety meetings to assist departments in meeting their training needs.
7. Maintain a combination of insurance and City funds to satisfy foreseeable losses.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Applications received and processed	862	1,000	625	900
Minority applicants	10.58%	10.0%	10.0%	10.0%
Injuries requiring medical attention	44	55	60	50
Legitimate non-automotive liability claims	66	20	30	30
Automobile accidents preventable by employee	8	15	15	15

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$2,047 or 3.03 percent to reflect actually occurring utility costs (\$700) and computer maintenance charges (\$1,347).

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

846 Personnel

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	152,085	156,122	153,983	156,478	356	.23
5131. Regular Overtime Pay	542	2,524	1,746	2,524	0	.00
5141. Social Security	11,196	11,712	11,913	11,617	95-	.81-
5150. Retirement	9,060	9,182	9,018	9,206	24	.26
5160. Medical Insurance	12,892	14,194	14,194	15,948	1,754	12.36
5175. Workers Compensation	480	480	480	528	48	10.00
Total Personal Services	186,255	194,214	191,334	196,301	2,087	1.07
Contractual Services						
5206. Mailing & Delivery	0	225	225	225	0	.00
5207. Dues, Memberships & Sub.	2,454	2,692	2,692	2,692	0	.00
5210. Prof. & Contractual Ser.	69,439	45,200	45,200	45,200	0	.00
5211. Advertising & Publicity	8,875	7,500	7,500	7,500	0	.00
5212. Utility Services	2,464	2,000	2,700	2,700	700	35.00
5220. Travel, Schools, & Conf.	9,876	8,900	8,900	8,900	0	.00
5235. Routine Rep. & Maint.	1,231	1,120	1,120	2,467	1,347	120.27
Total Contractual Services	94,339	67,637	68,337	69,684	2,047	3.03
Commodities						
5310. Supplies	1,950	2,400	2,400	2,400	0	.00
5320. Books/Education Material	804	2,979	2,979	2,979	0	.00
5325. Uniforms/Safety Equip.	5,346	6,750	6,750	6,750	0	.00
5330. Small Tools/Equipment	100	0	0	0	0	.00
5399. Other Commodities	1,891	7,200	7,200	7,200	0	.00
Total Commodities	10,091	19,329	19,329	19,329	0	.00
Other Charges						
5410. Insurance	625	625	625	625	0	.00
Total Other Charges	625	625	625	625	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	291,310	281,805	279,625	285,939	4,134	1.47
Reduction of Costs						
5670. Recovered from Funds	107,536-	104,268-	103,461-	105,797-	1,529-	1.47
Total Reduction of Costs	107,536-	104,268-	103,461-	105,797-	1,529-	1.47
TOTAL NET EXPENDITURES	183,774	177,537	176,164	180,142	2,605	1.47

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Stationery Stores	NUMBER 854
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ACTIVITY DESCRIPTION

This activity is responsible for providing printing, duplicating and related publication services to all City departments. This activity also provides daily mail service for City departments and serves as a centralized store of office supplies for departments located in the Municipal Building and Civic Center. The activity's goal is to provide these services in an effective and efficient manner.

PERFORMANCE OBJECTIVES

1. Complete all major duplicating requests by date requested.
2. Maintain minimum level of office and printing supplies inventory.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Proposed Annual Budgets Printed	100	100	100	100
Adopted Annual Budgets Printed	125	75	125	125
Annual Financial Reports Printed	175	175	175	175
Capital Improvements Program Printed	100	100	125	125
Requests completed on schedule	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2000.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

854 Stationery Stores

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	33,390	34,091	33,626	33,654	437-	1.28-
5131. Regular Overtime Pay	5,376	6,192	5,640	6,192	0	.00
5141. Social Security	2,955	3,070	3,006	3,048	22-	.72-
5150. Retirement	2,306	2,324	2,275	2,307	17-	.73-
5160. Medical Insurance	3,205	3,520	3,520	3,956	436	12.39
5175. Workers Compensation	120	120	120	132	12	10.00
Total Personal Services	47,352	49,317	48,187	49,289	28-	.06-
Contractual Services						
5201. Rents	15,506	16,550	16,550	16,550	0	.00
5206. Mailing & Delivery	64,049	83,500	83,500	83,500	0	.00
5210. Prof. & Contractual Ser.	495	0	0	0	0	.00
5212. Utility Services	285	390	390	390	0	.00
5235. Routine Rep. & Maint.	2,580	2,580	2,580	2,580	0	.00
Total Contractual Services	82,915	103,020	103,020	103,020	0	.00
Commodities						
5310. Supplies	24,746	23,000	23,000	23,000	0	.00
5330. Small Tools/Equipment	0	150	150	150	0	.00
Total Commodities	24,746	23,150	23,150	23,150	0	.00
Other Charges						
5410. Insurance	25	25	25	25	0	.00
Total Other Charges	25	25	25	25	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	155,038	175,512	174,382	175,484	28-	.02-
Reduction of Costs						
5670. Recovered from Funds	89,837-	101,797-	101,142-	101,781-	16	.02-
Total Reduction of Costs	89,837-	101,797-	101,142-	101,781-	16	.02-
TOTAL NET EXPENDITURES	65,201	73,715	73,240	73,703	12-	.02-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Finance	NUMBER 862
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ACTIVITY DESCRIPTION

The Finance activity is responsible for the recording all City financial transactions in accordance with generally accepted accounting principals (GAAP), performing financial analysis, establishing internal controls, preparing the annual budget, CIP and monthly financial statements, coordinating long-term debt issuances, and administering the City's cash management program and investing funds accordingly. The Finance activity also provides centralized control over the procurement, storage and distribution of all materials, supplies and services required for City operations, serves as the centralized accounting service for the Public Works and Electrical Departments and is responsible for paying all City obligations. This activity is responsible for determining the cost of maintaining City streets, the electrical distribution system, water distribution system, sewage collection system and treatment plants, equipment repair shop and the service department.

PERFORMANCE OBJECTIVES

1. Retain the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
2. Provide effective support services to the City Manager and other City departments.
3. Maintain adequate stock levels for inventory items by establishing economic reorder points and quantities.
4. Obtain needed goods and services at the lowest cost and at required quality.
5. Prepare special studies and cost estimates.
6. Process cost distribution of labor and materials timely and accurately
7. Contribute to the financial stability of the City by providing timely financial data to City Management.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
State Highway Contract billing prepared by the 20th of each month	92%	100%	92%	100%
Monthly entries performed by 15th of month	92%	92%	92%	92%
Surplus sales performed per year	2	2	2	2
Purchase Orders issued for user departments	5,856	5,500	5,800	5,800
Purchase Orders for stock purchases	1,774	1,700	1,700	1,700
Material issues processed	9,709	9,000	9,700	9,700

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$731 or 2.41 percent. Equipment Use Charges declined \$1,170 due to obsolete equipment, costs for utility services declined \$700 to reflect actual usage patterns and funding for computer maintenance increased \$2,601.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

862 Finance

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	360,494	360,525	376,362	396,400	15,875	4.17
5131. Regular Overtime Pay	8,913	5,005	4,171	5,005	0	.00
5141. Social Security	27,621	28,635	29,110	30,707	1,872	6.49
5150. Retirement	21,859	22,311	22,033	23,241	930	4.17
5160. Medical Insurance	38,509	38,746	38,746	44,064	5,318	13.73
5175. Workers Compensation	5,577	5,577	5,577	6,135	558	10.01
Total Personal Services	462,973	480,999	475,999	505,552	24,553	5.10
Contractual Services						
5201. Rents	406	0	0	0	0	.00
5205. Printing & Dup. Charges	3,270	2,370	2,370	2,370	0	.00
5206. Mailing & Delivery	0	120	120	120	0	.00
5207. Dues, Memberships & Sub.	360	1,970	1,970	1,970	0	.00
5210. Prof. & Contractual Ser.	5,328	4,430	4,430	4,430	0	.00
5211. Advertising & Publicity	1,003	1,700	1,700	1,700	0	.00
5212. Utility Services	4,887	5,900	5,200	5,200	700-	11.86-
5220. Travel, Schools, & Conf.	2,273	4,765	4,765	4,765	0	.00
5235. Routine Rep. & Maint.	5,637	2,772	2,772	5,373	2,601	93.83
5289. Equipment Use Charge	3,799	6,320	6,320	5,150	1,170-	18.51-
Total Contractual Services	26,963	30,347	29,647	31,078	731	2.41
Commodities						
5310. Supplies	4,671	8,067	8,067	8,067	0	.00
5320. Books/Education Material	60	1,300	1,300	1,300	0	.00
5325. Uniforms/Safety Equip.	697	675	675	675	0	.00
5330. Small Tools/Equipment	438	600	600	600	0	.00
5334. Motor Fuels, Oils & Lub.	0	60	60	60	0	.00
5398. Computer Software	0	400	400	400	0	.00
5399. Other Commodities	1,766	150	150	150	0	.00
Total Commodities	7,632	11,252	11,252	11,252	0	.00
Other Charges						
5410. Insurance	300	300	300	300	0	.00
Total Other Charges	300	300	300	300	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	497,868	522,898	517,198	548,182	25,284	4.84
Reduction of Costs						
5610. Recovered from Users	2,323-	0	0	0	0	.00
5670. Recovered from Funds	330,259-	345,113-	341,350-	361,800-	16,687-	4.84
Total Reduction of Costs	332,582-	345,113-	341,350-	361,800-	16,687-	4.84
TOTAL NET EXPENDITURES	165,286	177,785	175,848	186,382	8,597	4.84

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Business Office	NUMBER 864
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ACTIVITY DESCRIPTION

This activity is responsible for reading all electric and water meters monthly and for billing and collecting monthly charges. All service requests for utility connections and meter installations and removals are processed by this office, along with the administration of a TVA residential heat pump program. This activity is also responsible for billing and collecting all real, personal and public utility property taxes and all other business licenses and related taxes. Included in the property tax function is the assessment of all taxable properties located in the Roane County section of Oak Ridge (approximately 1,406 parcels). Anderson County properties (approximately 11,488 parcels) are assessed by the Anderson County Property Assessor's Office. Other taxes billed and collected by this activity include the 5 percent liquor wholesale tax, the 17 percent wholesale beer tax, the hotel/motel room occupancy tax and any other fees, licenses, permits or special assessments authorized by the City.

The activity's goal is to bill and collect all utility and tax bills in a timely manner and to equitably administer all state statutes and City codes and ordinances relative to utility collections, tax assessments, and business licensing.

PERFORMANCE OBJECTIVES

1. Meet the pre-established utility billing schedule for 100 percent of billings.
2. Improve the collection process in order to reduce loss of revenue from bad debt.
3. Notify appropriate taxpayers of assessment changes by March 30 of each year.
4. Mail notices of taxes due to taxpayers by June 1 of each year.
5. Issue all distress warrants and delinquent notices within 60 days after delinquencies occur.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Utility billings prepared on schedule	100%	100%	100%	100%
Business licenses and permits issued	1,541	1,890	1,800	1,800
Tax liens filed	0	156	150	125
Delinquent notices processed	1,667	1,667	1,500	1,700

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$4,363 or 7.81 percent due maintenance charges for computers (\$1,113) and vehicles (\$3,250).

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

864 Business Office

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	409,179	438,026	405,105	429,080	8,946-	2.04-
5131. Regular Overtime Pay	12,239	14,728	14,172	14,728	0	.00
5141. Social Security	31,678	34,168	32,075	33,951	217-	.64-
5150. Retirement	23,857	26,195	24,276	25,696	499-	1.90-
5160. Medical Insurance	47,714	49,072	49,072	55,237	6,165	12.56
5175. Workers Compensation	10,828	10,828	10,828	11,911	1,083	10.00
Total Personal Services	535,495	573,017	535,528	570,603	2,414-	.42-
Contractual Services						
5201. Rents	1,121	2,491	2,491	2,491	0	.00
5205. Printing & Dup. Charges	1,735	2,150	2,150	2,150	0	.00
5206. Mailing & Delivery	0	250	250	250	0	.00
5207. Dues, Memberships & Sub.	32	765	765	765	0	.00
5210. Prof. & Contractual Ser.	51,875	23,660	23,660	23,660	0	.00
5211. Advertising & Publicity	843	800	800	800	0	.00
5212. Utility Services	2,511	3,200	3,200	3,200	0	.00
5220. Travel, Schools, & Conf.	617	3,102	3,102	3,102	0	.00
5235. Routine Rep. & Maint.	7,081	5,860	5,860	6,973	1,113	18.99
5289. Equipment Use Charge	17,050	13,578	13,578	16,828	3,250	23.94
Total Contractual Services	82,865	55,856	55,856	60,219	4,363	7.81
Commodities						
5310. Supplies	11,876	9,752	9,752	9,752	0	.00
5320. Books/Education Material	38	300	300	300	0	.00
5325. Uniforms/Safety Equip.	1,732	1,250	1,250	1,250	0	.00
5330. Small Tools/Equipment	2,889	500	500	500	0	.00
5399. Other Commodities	482	150	150	150	0	.00
Total Commodities	17,017	11,952	11,952	11,952	0	.00
Other Charges						
5410. Insurance	1,475	1,648	1,648	1,648	0	.00
Total Other Charges	1,475	1,648	1,648	1,648	0	.00
Capital Expenditures						
5540. Machinery & Equipment	18,684	0	0	0	0	.00
Total Capital Expenditures	18,684	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	655,536	642,473	604,984	644,422	1,949	.30
Reduction of Costs						
5670. Recovered from Funds	609,414-	597,500-	562,635-	599,312-	1,812-	.30
Total Reduction of Costs	609,414-	597,500-	562,635-	599,312-	1,812-	.30
TOTAL NET EXPENDITURES	46,122	44,973	42,349	45,110	137	.30

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Insurance	Administrative Services	Insurance	9

ACTIVITY DESCRIPTION

The Insurance Fund ensures that adequate funds are available to pay for various losses which the City may incur. The losses may fall in the area of employee medical care, Worker's Compensation, liability, property damage, or any number of other areas. The Insurance Fund ensures the City's ability to pay for losses through the purchase of insurance, the maintenance of monetary reserves or a combination of both. Revenues to the Insurance Fund are provided through charges to the General, Electric and Waterworks Funds and from employee and retiree contributions toward medical premiums.

At the present time, the City purchases insurance with deductibles for Worker's Compensation, liability and property damage. Monetary reserves are maintained within the fund to pay for the City's portion of any losses in these areas. Although the City does not purchase insurance for unemployment compensation and a dental reimbursement program, the fund maintains reserves to cover anticipated claims. The appropriate level of reserves within the fund is determined by examining the potential for losses in each area of risk and providing the necessary funds to cover a catastrophic loss in any one-risk area.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenses for the Insurance Fund totaled \$1,899,180 for fiscal 2000, a \$97,205 or 5.4 percent increase over fiscal 1999. The City continually reviews its insurance programs and providers in an attempt to mitigate ever increasing insurance costs, particularly employee medical. Beginning in 1990, the City was primarily self-insured for employee medical claims. In August 1996, the City revised its employee medical program offering only Point-Of-Service (POS) and HMO plans with established premiums paid by the City. The plan conversion was made in an effort to reduce the continuing escalation in costs for medical claims that the City was incurring which is evidenced by the graph on the next page. Medical claims had increased 87.8 percent from 1991 to 1995. In May 1998, the employee medical insurance carrier notified the City that premiums would be increasing by 73 percent in November 1998. After a review by an employee task force, the City contracted employee medical coverage through the State of Tennessee Local Government Health Insurance Program. The rates for the State program have been set through January 1, 2000. Employees may select from PPO, POS or HMO coverage plans. The City pays the entire employee premium for single coverage and 50 percent of the family coverage premium. Employee medical costs are budgeted to increase \$65,208 or 5.4 percent in fiscal 2000.

Workers' Compensation expenses are budgeted to increase \$14,312 or 6.0 percent in fiscal 2000. The City has a \$50,000 per incident deductible on Workers' Compensation coverage. Insurance liability coverage is projected to increase \$17,005 or 11.3 percent.

INSURANCE FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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PERSONAL SERVICES

5161 Employee Medical Insurance	1,057,948	1,203,992	1,152,400	1,269,200	65,208	5.4
5162 Dental Reimbursement Program	85,940	88,000	87,000	87,920	-80	-0.1
5163 Long Term Disability Premium	58,360	65,000	60,800	63,815	-1,185	-1.8
5175 Workers' Compensation	260,563	237,558	245,000	251,870	14,312	6.0
Total Personal Services	1,462,811	1,594,550	1,545,200	1,672,805	78,255	4.9

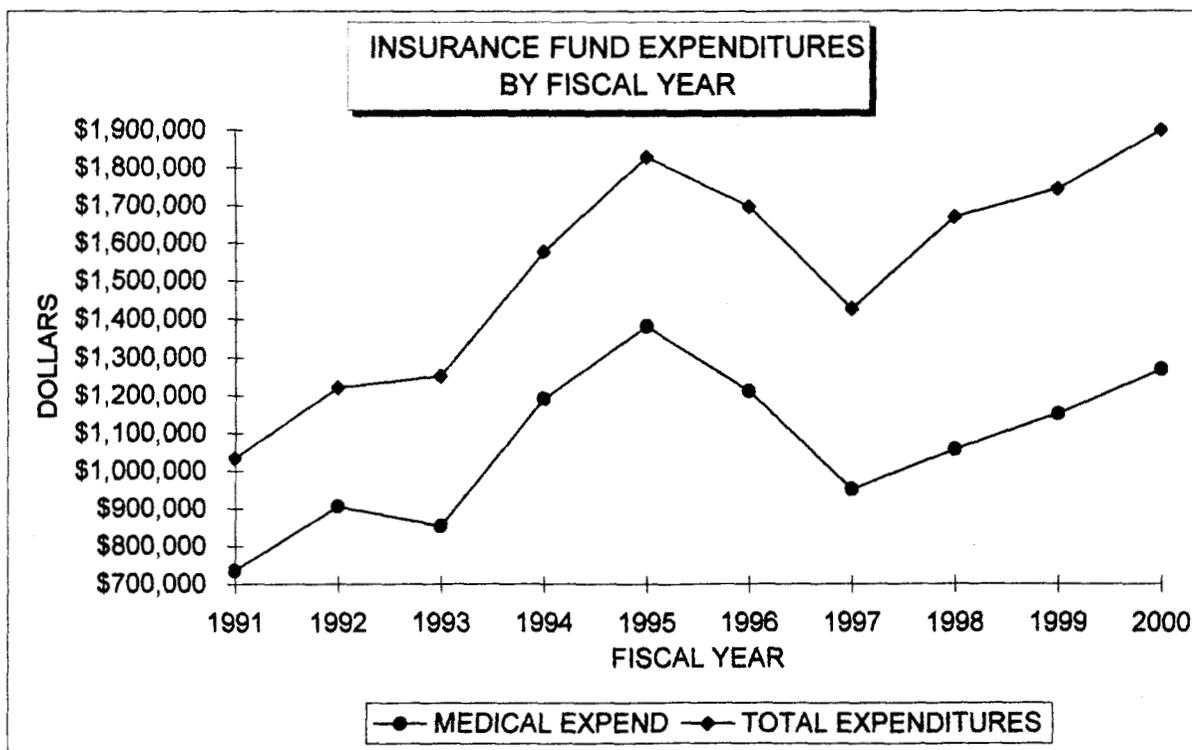
CONTRACTUAL SERVICES

5210 Professional & Cont. Services	0	1,500	1,500	1,500	0	0.0
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OTHER CHARGES

5411 Insurance - Liability	157,665	149,925	149,210	166,930	17,005	11.3
5412 Insurance - Property	45,718	49,000	45,720	50,300	1,300	2.7
5413 Surety Bonds	1,818	3,500	1,820	3,050	-450	-12.9
5416 Unemployment Compensation	2,279	3,500	895	4,595	1,095	31.3
Total Other Charges	207,480	205,925	197,645	224,875	18,950	9.2

TOTAL INSURANCE FUND EXPENSES	1,670,291	1,801,975	1,744,345	1,899,180	97,205	5.4
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CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Equipment Replacement Rental	Administrative Services	Equipment Replacement	11

ACTIVITY DESCRIPTION

The Equipment Replacement Rental Fund is an internal service fund that owns the City's vehicles and equipment (excluding Electrical Department). These assets have been obtained through the donation of equipment after initial purchase by the operating department. The purpose is to accumulate sufficient reserves through annualized rental or depreciation charges for each unit and the investment earnings of the fund itself to permit scheduled replacement without an additional subsidy from the operating fund user. In effect, the fund serves as a savings account for equipment replacement and prevents the roller coaster budgetary impact of periodic equipment purchases within an operating department's budget. When a vehicle or piece of equipment is purchased, the expected useful life is determined and a rental charge is established to recover the original purchase cost within that lifetime. The accumulated reserves, along with supplemental investment earnings, are used to purchase a replacement unit. As the anticipated replacement date for each item nears, or when operational costs become excessive, a determination is made to remove the unit from service or leave it in operation. A vehicle or piece of equipment that remains in useful condition at the end of its projected life will not be replaced automatically due to the depreciation schedule. Normally, payments to the Equipment Replacement Rental Fund continue beyond the date of full depreciation as an additional hedge against inflationary increases in replacement costs.

On page IV-33, is a listing of the equipment that is fully depreciated and eligible for replacement in fiscal 2000. The budgeted cost for replacement of this equipment is \$1,196,100.

**EQUIPMENT REPLACEMENT RENTAL FUND
CAPITAL EXPENDITURES**

The Following equipment is fully depreciated and scheduled for replacement in FY 2000

ACTIVITY	ASSET NO.	DESCRIPTION	COST
810 City Council	109	Dodge Dynasty, 1991	\$ 16,000
864 Business Office	291	GMC Sonoma Pickup, 1991	20,000
	293	Ford Ranger Pickup, 1991	20,000
911 Police Investigations	102	Buick Century, 1994	16,000
	196	Buick Century, 1994	16,000
913 Police Patrol	139	Ford Crown Victoria, 1992	22,000
930 Public Works Supervision	112	Dodge Dynasty, 1991	16,000
960 Planning & Inspections	190	Pontiac 6000, 1990	16,000
966 Code Enforcement	117	Dodge Dynasty, 1991	16,000
	277	Ford Bronco, 1989	22,000
	283	Chevrolet S-10, 1989	18,000
	285	Ford Bronco, 1990	22,000
	286	Ford Ranger Pickup, 1990	16,000
	289	Ford Ranger Pickup, 1990	16,000
970 Recreation & Parks	179	Pontiac 6000, 1989	16,000
	257	Dodge Ram 1/2 Ton Pickup, 1987	18,000
976 Parks	251	GMC Sierra 3/4 Ton Pickup, 1990	20,000
	272	GMC Sierra 3/4 Ton Pickup, 1988	20,000
	357	Ford 1 Ton Dump Truck, 1986	26,000
	827	Topdresser, Turfcut Meter-Matic	7,500
	848	Smithco Super Rake, 1992	10,000
	865	Befco Seeder	4,500
11951 Equipment Shop	208	Ford F150 Pickup, 1990	18,000
	269	GMC 3/4 Pickup, 1988	20,000
	310	Chevrolet 1 1/2 Ton, Stake, 1959	25,000
	316	Chevrolet Fuel Truck, 1959	25,000
	852	Antifreeze Recycling Machine, 1992	2,500
		Two (2) Jacks	6,000
		Anti-Lock Brake Scanner	2,100
		Metal Cutting Band Saw	5,000
		Computer Software	4,000
21941 Work Pool	247	GMC 3/4 Pickup, 1990	20,000
	248	GMC 3/4 Pickup, 1990	20,000
	249	GMC 3/4 Pickup, 1990	20,000
	268	GMC 3/4 Pickup, 1988	20,000
	270	GMC 3/4 Pickup, 1988	20,000
	271	GMC 3/4 Pickup, 1988	20,000
	287	Ford Econoline Van, 1990	26,000
	292	Chevrolet Pickup, 1991	20,000
	356	Ford Tymco Air Sweeper 2 Ton, 1986	100,000
	365	Ford 1 1/2 Ton Dump Truck, 1989	26,000
	366	Ford 1 1/2 Ton Dump Truck, 1989	26,000
	367	GMC 2 Ton Dump, 1989	30,000
	374	Chevrolet Truck w/Utility Bed, 1991	25,000
	402	Sulliscrew Air Compressor	25,000
	428	Curbing Machine, 1978	7,000
	432	Replace Case Loader with Two (2) Smaller Units	109,000
	437	Case Forklift, 1988	35,000
	518	Trailer Mounted Arrow Board	7,000
	663	Ford Tractor, w/6' Mower	20,000
	688	Ford Tractor Sweeper	20,000
	849 & 850	(2) V-Shape Box Spreader, 1992	7,000
	853 & 854	(2) Roll Gate Spreader	7,000
	855	Meyers Snow Plow, 1992	3,500
	861 & 888	(2) Freon Recovery System	10,000
	912 & 913	(2) Meyers 8 1/2' Snow Plow	5,600
024 Golf Course Fund		Power Washer	3,000
Various		Various Miscellaneous Items	10,400
845 Computer Services		DeskTop Computers (20) & Printers (20)	47,000
		Imaging System	15,000
862 Finance		Warehouse Bar Coding	10,000
			<u>\$ 1,196,100</u>

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Debt Service	Administrative Services	Debt Service	12

ACTIVITY DESCRIPTION

The Debt Service Fund is used for the accumulation of resources for, and the payment of, principal and interest on general long-term debt. The City's debt limit for general fund obligations is established by the City's Charter at an amount not to exceed ten percent of the City's total appraised property value. The use of general long-term debt is normally restricted to those capital improvements or projects that cannot be financed with current revenues, with the bonds repaid over a period less than or equal to the projects' useful life.

PROGRAM COMMENTS

The following is a summary of the City's general obligation debt transactions:

\$7,000,000 in General Obligation Bonds, with interest rates of 5.4 to 7.5 percent, and a \$3,000,000 variable rate loan from the Tennessee Municipal League Loan Pool were issued in 1988 to fund the renovation of Willow Brook and Woodland Elementary Schools; the construction of Emory Valley Road and other street improvements; the construction of two soccer fields; the construction of eight tennis courts at Oak Ridge High School; and Municipal Building improvements. The majority of the General Obligation Bonds were refunded in 1992 and 1994. The remaining General Obligation Bonds outstanding were retired in FY 1995. The TML loan matures in the year 2000.

\$5,385,000 in General Obligation Bonds were issued in FY 1989 at interest rates of 6.3 to 7.25 percent to fund the construction of a new Glenwood Elementary School. A portion of these bonds were refunded in 1992 and 1994. The remaining outstanding balance of these bonds were retired in FY 1996.

\$4,950,000 in General Obligation Bonds were issued in FY 1991 at interest rates of 4.6 to 6.6 percent. The bonds were issued to fund the renovation of several municipal and sports facilities; the purchase of an 800 MHz trunking communications system; the renovation of the outdoor pool; the construction of a central fire station; and the renovation of two existing fire stations. A portion of the bonds were refunded in 1994. The remaining outstanding balance of these bonds were retired in FY 1998.

\$10,000,000 in General Obligation Refunding Bonds were issued in FY 1993 to refinance portions of prior GOB obligations (FY 1988 and 1989) financed at higher interest rates. Interest rates range from 5.1 to 5.6 percent and the bonds mature in 2008.

\$3,600,000 and \$2,575,000 in General Obligation Refunding Bonds were issued in FY 1994 to refinance portions of prior GOB issues (FY 1988, 1989, and 1991) financed at higher interest rates. Interest rates range from 4.4 to 5.5 percent and the bonds mature in 2013.

PROGRAM COMMENTS (Continued)

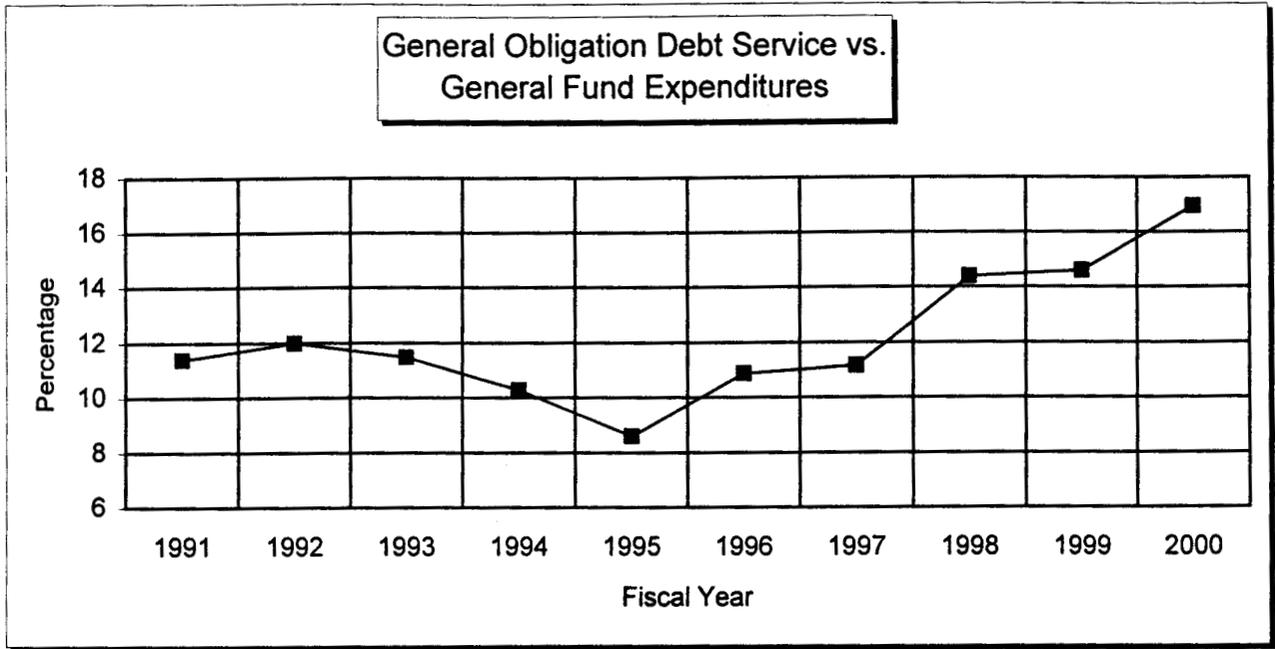
\$11,150,000 in General Obligation Bonds were issued in fiscal 1995 for the renovation of the High School and two City Middle Schools. Interest rates range from 4.5 to 5.6 percent with the bonds maturing in 2011. In fiscal 1995, a \$1,247,994 variable rate loan was obtained from the Tennessee Municipal Bond Fund for the purchase of land for a new Roane State Community College campus in Oak Ridge and storm drainage improvements.

In fiscal 1996, a \$499,752 ten-year note at a 5 percent interest rate was issued by the Tennessee Department of Economic & Community Development for energy efficiency renovations at the Oak Ridge Schools.

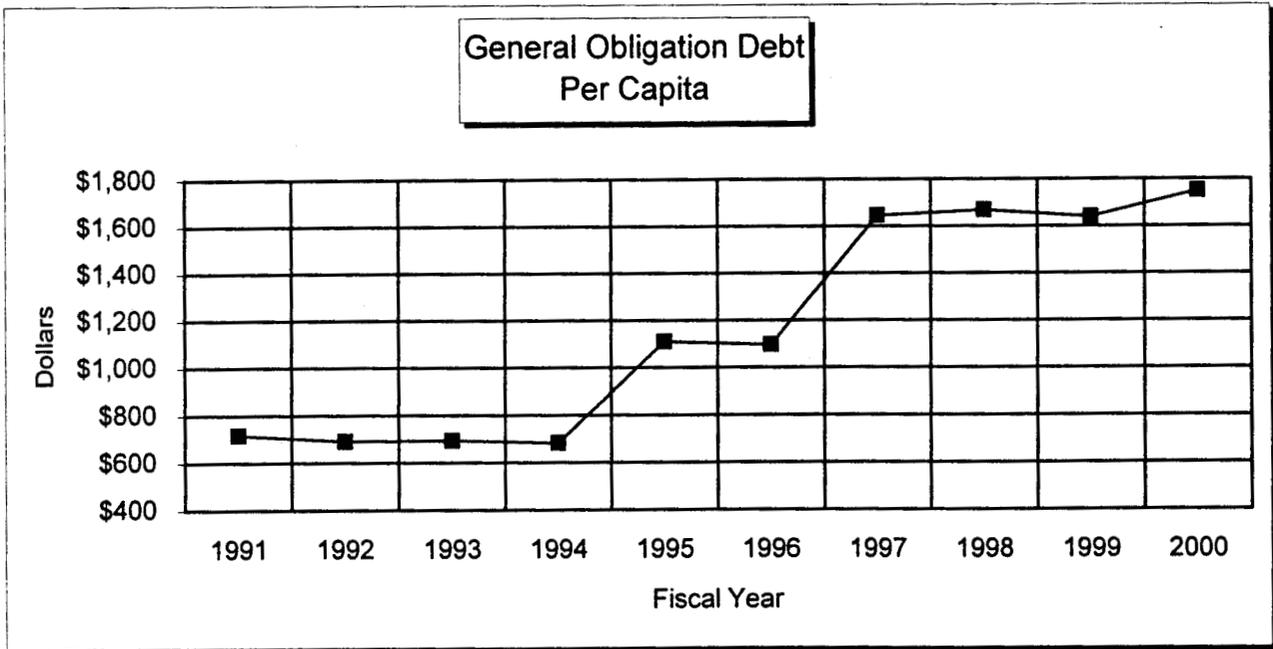
\$16,000,000 in General Obligation Bonds were issued in FY 1997, at interest rates of 5.0 to 5.375 percent, to fund construction of a new City Central Services Complex and various other City and School facility improvements and equipment, including construction of 3 baseball/softball fields at Parcel 457, Briarcliff/Laboratory Road extension, purchase of the Library MARC system and improvements at Linden Elementary School including construction of a stage and the addition of an elevator to meet ADA requirements.

In fiscal 1998, a \$3,213,000 variable rate loan was obtained through Morgan Keegan's TN-LOANS program to fund demolition and remediation of the old Central Services Complex site, street resurfacing including Rutgers Avenue, storm water drainage improvements, School ADA enhancements and Willow Brook Elementary wall repairs, Melton Lake Greenway construction and other municipal building improvements.

An approximate \$5,000,000 debt issuance is anticipated for fiscal 2000 to fund various City and School facility improvements. A \$500,000 debt service contingency is also budgeted to cover fluctuations in variable interest rates or projects that were not scheduled at the time of budget preparation.

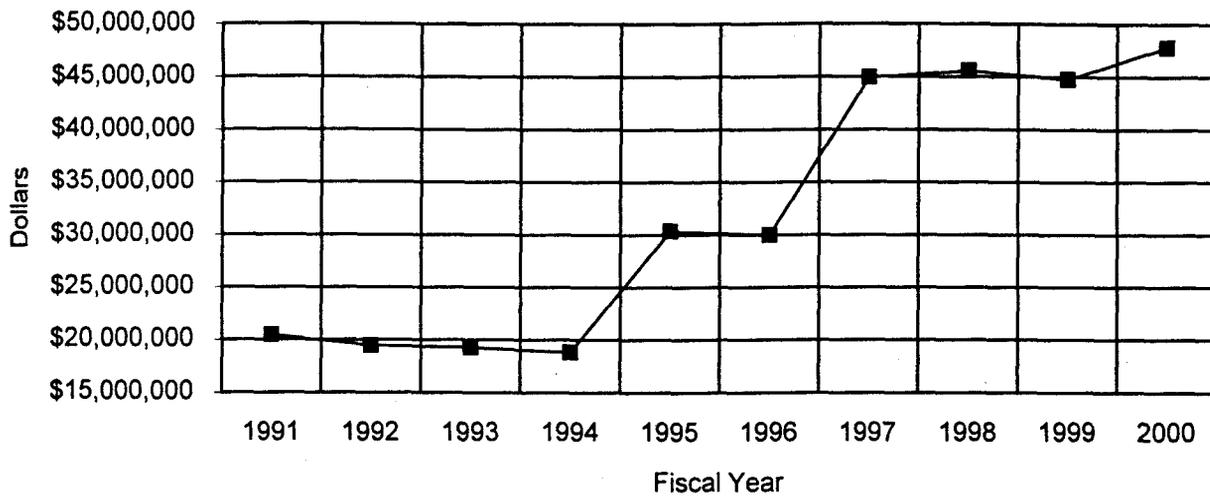


Debt Service to Expenditures shows the ratio of General Obligation principal and interest payments to General Fund expenditures and transfers. Ratings agencies generally consider over 15 percent to be a high carrying charge.



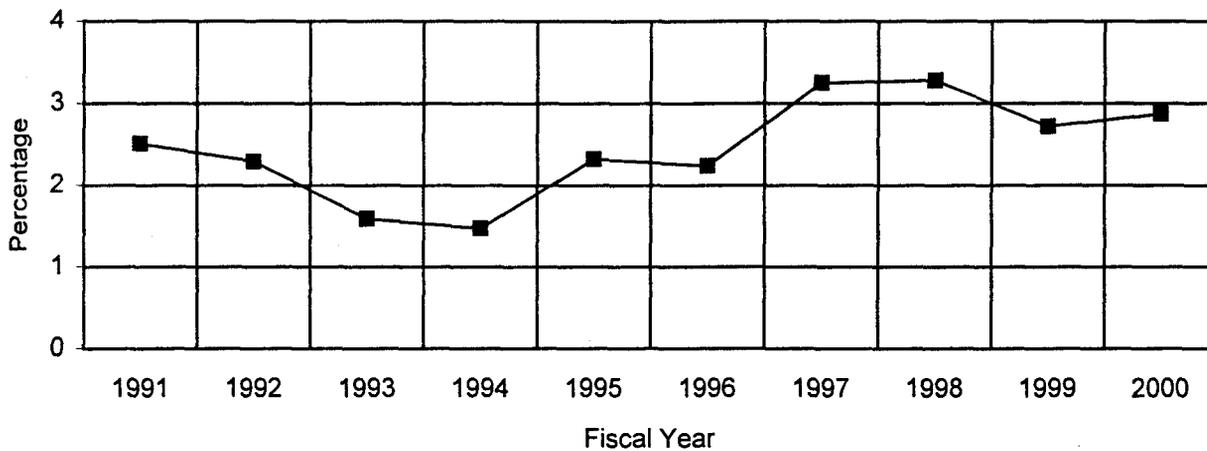
Debt Per Capita follows the same pattern as Outstanding General Debt mentioned above. Rating agencies generally consider \$1,000 to \$2,500 debt per capita to be the moderate range.

Outstanding General Obligation Debt



Outstanding General Obligation Debt simply depicts the level of indebtedness over the ten-year period. The peaks were the result of \$11,150,000 in bonds issued in FY 95 and \$16,000,000 issued in FY 97.

General Obligation Debt To Market Value



Debt to Market Value fluctuates between 2 and 4 percent. A low debt burden is considered to be below 3 percent, with a moderate debt burden falling in the 3 to 6 percent range. The decrease in FY 93 and FY 99 is attributable to a property reassessment.

DEBT SERVICE FUND EXPENDITURES		ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
12131	HIGH SCHOOL AND MIDDLE SCHOOL RENOVATIONS						
5210	Professional & Cont. Services	250	300	250	250	(50)	-16.7
5439.1	Principal Retirement	155,000	175,000	175,000	185,000	10,000	5.7
5439.2	Interest Charges	592,312	584,800	584,800	576,428	(8,372)	-1.4
	Total	<u>747,562</u>	<u>760,100</u>	<u>760,050</u>	<u>761,678</u>	<u>1,578</u>	<u>0.2</u>
12132	SCHOOL ENERGY LOAN						
5439.1	Principal Retirement	64,448	67,671	67,671	71,054	3,383	5.0
5439.2	Interest Charges	21,919	18,696	18,696	15,313	(3,383)	-18.1
	Total	<u>86,367</u>	<u>86,367</u>	<u>86,367</u>	<u>86,367</u>	<u>(0)</u>	<u>0.0</u>
12141	PUBLIC IMPROVEMENTS, SERIES 1996 - CITY						
5210	Professional & Cont. Services	500	300	500	500	200	66.7
5439.1	Principal Retirement	0	0	0	534,958	534,958	100.0
5439.2	Interest Charges	808,204	808,204	808,204	808,204	0	0.0
	Total	<u>808,704</u>	<u>808,504</u>	<u>808,704</u>	<u>1,343,662</u>	<u>535,158</u>	<u>66.2</u>
12142	PUBLIC IMPROVEMENTS, SERIES 1996 - SCHOOL						
5439.1	Principal Retirement	0	0	0	15,042	15,042	100.0
5439.2	Interest Charges	22,726	22,726	22,726	22,726	0	0.0
	Total	<u>22,726</u>	<u>22,726</u>	<u>22,726</u>	<u>37,768</u>	<u>15,042</u>	<u>66.2</u>
12150	TML 1988 VARIABLE RATE LOAN - CITY						
5439.1	Principal Retirement	84,499	84,499	84,499	84,499	0	0.0
5439.2	Interest Charges	28,164	20,280	19,110	8,133	(12,147)	-59.9
	Total	<u>112,663</u>	<u>104,779</u>	<u>103,609</u>	<u>92,632</u>	<u>(12,147)</u>	<u>-11.6</u>
12151	TMBF 1994 VARIABLE RATE LOAN - CITY						
5439.1	Principal Retirement	18,180	19,442	19,445	20,811	1,369	7.0
5439.2	Interest Charges	51,896	76,728	47,870	69,475	(7,253)	-9.5
	Total	<u>70,076</u>	<u>96,170</u>	<u>67,315</u>	<u>90,286</u>	<u>(5,884)</u>	<u>-6.1</u>
12152	TN-LOAN 1997 VARIABLE RATE LOAN - CITY						
5439.1	Principal Retirement	0	0	0	0	0	0.0
5439.2	Interest Charges	43,632	140,490	109,290	146,845	6,355	100.0
	Total	<u>43,632</u>	<u>140,490</u>	<u>109,290</u>	<u>146,845</u>	<u>6,355</u>	<u>100.0</u>
12153	TN-LOAN 1997 VARIABLE RATE LOAN - SCHOOLS						
5439.1	Principal Retirement	0	0	0	0	0	0.0
5439.2	Interest Charges	11,262	36,225	28,210	37,903	1,678	100.0
	Total	<u>11,262</u>	<u>36,225</u>	<u>28,210</u>	<u>37,903</u>	<u>1,678</u>	<u>100.0</u>
12155	TML 1988 VARIABLE RATE LOAN - SCHOOLS						
5439.1	Principal Retirement	169,023	169,022	169,022	169,022	0	0.0
5439.2	Interest Charges	56,336	40,565	38,225	16,268	(24,297)	-59.9
	Total	<u>225,359</u>	<u>209,587</u>	<u>207,247</u>	<u>185,290</u>	<u>(24,297)</u>	<u>-11.6</u>
12165	GENERAL OBLIGATION BOND REFUNDING 1992 - CITY						
5210	Professional & Cont. Services	60	60	60	60	0	0.0
5439.1	Principal Retirement	15,600	15,600	15,600	85,800	70,200	450.0
5439.2	Interest Charges	102,015	101,220	101,220	100,424	(796)	-0.8
	Total	<u>117,675</u>	<u>116,880</u>	<u>116,880</u>	<u>186,284</u>	<u>69,404</u>	<u>59.4</u>

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
12166 GENERAL OBLIGATION BOND REFUNDING 1992 - SCHOOLS						
5210 Professional & Cont. Services	240	240	240	240	0	0.0
5439.1 Principal Retirement	64,400	64,400	64,400	354,200	289,800	450.0
5439.2 Interest Charges	421,140	417,855	417,855	414,571	(3,284)	-0.8
Total	<u>485,780</u>	<u>482,495</u>	<u>482,495</u>	<u>769,011</u>	<u>286,516</u>	<u>59.4</u>
12167 GENERAL OBLIGATION BOND REFUNDING 1993 - CITY						
5210 Professional & Cont. Services	639	700	250	250	(450)	-64.3
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	167,638	167,638	167,638	167,638	0	0.0
Total	<u>168,277</u>	<u>168,338</u>	<u>167,888</u>	<u>167,888</u>	<u>(450)</u>	<u>-0.3</u>
12168 GENERAL OBLIGATION BOND REFUNDING 1994 - CITY						
5210 Professional & Cont. Services	205	200	100	100	(100)	-50.0
5439.1 Principal Retirement	196,527	279,178	279,178	167,140	(112,038)	-40.1
5439.2 Interest Charges	28,945	21,217	21,217	9,637	(11,580)	-54.6
Total	<u>225,677</u>	<u>300,595</u>	<u>300,495</u>	<u>176,877</u>	<u>(123,718)</u>	<u>-41.2</u>
12169 GENERAL OBLIGATION BOND REFUNDING 1994 - SCHOOLS						
5210 Professional & Cont. Services	318	310	150	150	(160)	-51.6
5439.1 Principal Retirement	338,473	480,822	480,822	287,860	(192,962)	-40.1
5439.2 Interest Charges	44,193	32,393	32,393	14,713	(17,680)	-54.6
Total	<u>382,984</u>	<u>513,525</u>	<u>513,365</u>	<u>302,723</u>	<u>(210,802)</u>	<u>-41.0</u>
12170 PUBLIC IMPROVEMENTS, SERIES 1991						
5210 Professional & Cont. Services	1,038	300	125	0	(300)	-100.0
5439.1 Principal Retirement	185,000	0	0	0	0	0.0
5439.2 Interest Charges	10,545	0	0	0	0	0.0
Total	<u>196,583</u>	<u>300</u>	<u>125</u>	<u>0</u>	<u>(300)</u>	<u>-100.0</u>
12171 PUBLIC IMPROVEMENTS, SERIES 1999 - CITY						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	157,840	0	304,000	146,160	92.6
Total	<u>0</u>	<u>157,840</u>	<u>0</u>	<u>304,000</u>	<u>146,160</u>	<u>100.0</u>
12172 PUBLIC IMPROVEMENTS, SERIES 1999 - SCHOOLS						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	104,290	0	146,000	41,710	40.0
Total	<u>0</u>	<u>104,290</u>	<u>0</u>	<u>146,000</u>	<u>41,710</u>	<u>100.0</u>
12999 CONTINGENCY						
5439.2 Interest Charges	0	500,000	0	500,000	0	0
TOTAL DEBT SERVICE FUND EXPENDITURES	<u>3,705,327</u>	<u>4,609,211</u>	<u>3,774,766</u>	<u>5,335,214</u>	<u>726,003</u>	<u>15.8</u>

CITY OF OAK RIDGE

FUND Solid Waste	DEPARTMENT Administrative Services	ACTIVITY Solid Waste	NUMBER 19
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ACTIVITY DESCRIPTION

This Fund provides for the collection and disposal of all residential solid wastes generated in the City. The goal is to contribute to the health and welfare of the community by providing a quality level of refuse collection, while at the same time, continually striving to identify and recommend measures which improve the efficiency of the service to the public. State legislation adopted in 1992 required the City to establish a separate fund to account for solid waste management expenditures.

Residential collection is performed once a week at the back door and once a week at curbside for recyclable items. The City contracts with Browning-Ferris Industries (BFI) for the collection and disposal of residential solid waste. The current contract, which is in effect until June 30, 2006, provides for annual increases in contract payments determined by a formula calculated on an increase of 90 percent of the change in the Consumer Price Index. \$1,280,940 is budgeted in fiscal 2000 for residential solid waste collection services. The contractor is also responsible for the operation of a convenience center for disposing of residential waste and recyclable items, budgeted at a cost of \$256,100 for fiscal 2000.

Other items budgeted in this activity include \$9,700 for an annual spring clean-up and \$22,000 for annual brush collection, both under contract for services with BFI. The budget also includes \$64,680 for mulching brush and Christmas Trees.

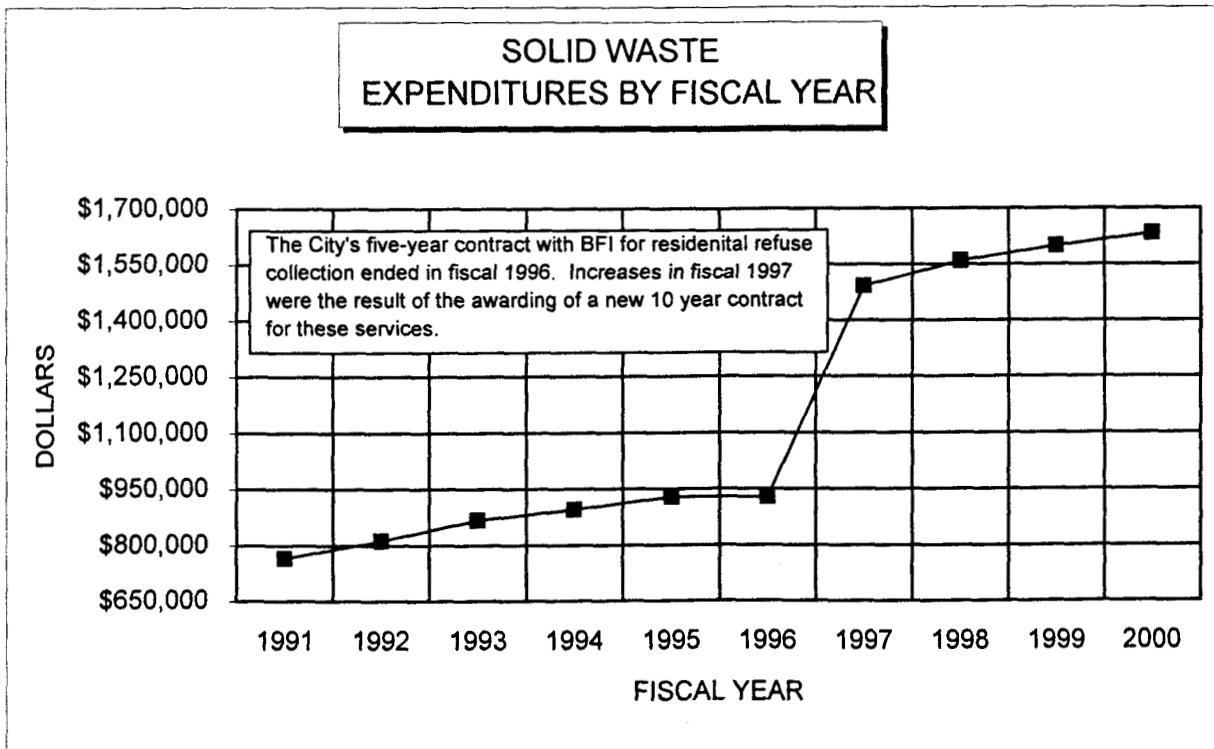
Funding for all services accounted for in the Solid Waste Fund are provided from a \$5 per month refuse fee charged to residential utility customers on their utility bill with the remainder provided through an operating transfer from the General Fund. Commercial utility customers are not charged a fee, as the City does not provide commercial refuse collection.

PERFORMANCE OBJECTIVES

1. Ensure that complaints of missed collection service remain at or below one percent of services delivered.
2. Assist the Contractor in maintaining a level and quality of service that will lessen complaints.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Residential service locations	11,645	11,645	11,645	11,700
Service complaints per 1,000 service Deliveries	1.0	1.0	1.0	1.0

SOLID WASTE FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
5210 Residential Refuse Pickup & Recycle Service	1,224,938	1,267,200	1,243,221	1,268,200	1,000	0.1
5210 Convenience Center Rental	247,200	254,620	250,982	256,100	1,480	0.6
5210 Roane County Landfill	12,852	22,000	22,000	22,440	440	2.0
5210 Annual Brush Collection	21,077	21,720	21,427	22,000	280	1.3
5210 Mulching Contract	30,251	34,000	34,000	34,680	680	2.0
5235 Support Services for Mulching	28,306	28,490	28,490	30,000	1,510	5.3
Gross Expenses	1,564,624	1,628,030	1,600,120	1,633,420	5,390	0.3
Reduction of Costs						
5611 Transfer to General Fund	-4,624	0	0	0	0	0.0
	-4,624	0	0	0	0	0.0
	1,560,000	1,628,030	1,600,120	1,633,420	5,390	0.3



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Capital Projects	Administrative Services	Capital Projects	29

ACTIVITY DESCRIPTION

The purpose of the Capital Projects Fund is to account for School and Municipal capital improvements. These projects are normally funded through the issuance of general obligation bonds or loans.

PROGRAM COMMENTS

In fiscal 1998, the City issued \$2,062,235 in debt accounted for in the Capital Projects Fund for various City and School facility improvements. Funding for School ADA and Willow Brook Elementary stucco wall repairs (\$621,300) and a portion of the Storm Water drainage improvements (\$42,000) will be provided from the remaining debt proceeds.

The remaining capital projects budgeted in fiscal 2000 are to be funded from a proposed \$5,000,000 debt issuance scheduled for the fall of 1999. Major projects include: renovations to school buildings and facilities including a chiller purchase and roof replacements (\$1,644,000), City equipment purchases (\$236,751), Municipal Building improvements (\$260,000), Library and Civic Center complex improvements (\$227,000), Storm Water drainage improvements (\$943,068), Southwest Quadrant development (\$524,504), Marina development (\$160,000), Melton Lake Greenway (\$193,735), and miscellaneous City building, facility and recreation improvements (\$267,795). The Melton Lake Greenway is being constructed in three phases, funded in part by a state grant. Completion of Phase II and Phase III is budgeted in fiscal 2000 with an anticipated additional \$428,000 in proceeds being provided by the state.

CAPITAL PROJECTS FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
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SCHOOL PROJECTS:

29209	<u>ADA IMPROVEMENTS</u> Buildings and Structures	0	455,000	18,700	426,300
29210	<u>LINDEN ELEMENTARY SCHOOL RENOVATION</u> Construct Elevator and Stage Chiller	(738) 0	0 0	2,227 0	0 300,000
		(738)	0	2,227	300,000
29211	<u>SITE DEVELOPMENT, BUILDING IMPROVEMENTS AND PAVING</u> Window Replacements WillowBrook Wall Repairs Parking Lot Pavings ORHS & JMS Bleacher Replacement ORHS Auditorium Lighting, Sound System Blankenship Field Paving & Fencing Auditorium Curtain Replacements Ben Martin Track Bleachers & Fencing Soccer Field Lighting & Bleachers	0 0 0 0 0 0 0 0 0 0	700,000 195,000 100,000 100,000 90,000 80,000 30,000 20,000 0	0 0 0 0 0 0 0 0 0	0 195,000 283,000 100,000 90,000 80,000 36,000 30,000 150,000
		0	1,315,000	0	964,000
29212	<u>ASBESTOS ABATEMENT</u> ORHS/RMS/JMS/Linden Schools	0	536,000	0	0
29213	<u>ROOF REPLACEMENT AND WALL REPAIRS</u> Middle and Elementary Schools	0	203,000	0	575,000
	TOTAL SCHOOL PROJECTS	(738)	2,509,000	20,927	2,265,300

CITY PROJECTS:

29100	<u>ARBITRAGE, ISSUE COSTS AND INTEREST</u> Issuance Costs and Debt Service	50,999	0	0	99,727
29300	<u>MISCELLANEOUS CITY PROJECTS</u> Police Bullet Proof Vests 911 Equipment GIS Equipment	0 0 0	0 0 0	0 0 0	30,000 126,751 80,000
		0	0	0	236,751
29306	<u>TENNIS COURTS</u> Jackson Square Court Reconstruction City-Wide Tennis Court Refinishing	0 0	225,000 20,000	275,000 0	0 0
		0	245,000	275,000	0
29307	<u>MUNICIPAL BUILDING IMPROVEMENTS</u> HVAC Telephone System Window Upgrades Police Department & Court Lobby Asbestos Removal	37,176 0 0 0 0	64,000 100,000 30,000 138,000 60,000	38,000 106,000 0 0 0	0 0 0 200,000 60,000
		37,176	392,000	144,000	260,000
29313	<u>FIRE STATION IMPROVEMENTS</u> Fire Station # 2 Structural Repairs Fire Station # 3 Roof	0 0	0 0	25,778 0	0 15,000
		0	0	25,778	15,000
29314	<u>CIVIC CENTER AND LIBRARY IMPROVEMENTS</u> Clean & Seal Outside Walls Library Parking Lot Paving Library Roof Flashing Replacement Library Window Replacement Civic Center Plumbing	0 0 0 17,307 0	87,000 48,000 25,000 45,000 100,000	0 0 0 0 0	72,000 0 45,000 0 110,000
		17,307	305,000	0	227,000

CAPITAL PROJECTS FUND EXPENDITURES		ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
29317	<u>ADA IMPROVEMENTS</u> Playgrounds	3,087	20,000	16,913	40,000
29318	<u>CENTRAL SERVICE CENTER</u> Land Settlement	619,467	0	12,497	0
	Construct Central Service Center	2,365	0	0	0
	Construct Offices GIS	0	142,000	0	0
		<u>621,832</u>	<u>142,000</u>	<u>12,497</u>	<u>0</u>
29319	<u>LIBRARY MARC SYSTEM</u> Machinery & Equipment	103,762	35,000	17,425	0
29320	<u>301 BROADWAY BUILDING</u> Parking Lot Construction	0	0	29,673	0
	HVAC	(4,880)	45,000	0	45,000
		<u>(4,880)</u>	<u>45,000</u>	<u>29,673</u>	<u>45,000</u>
29321	<u>PARCEL 457 BASEBALL/SOFTBALL FIELDS</u> Construct Three Ball Fields	34,094	0	22,095	0
29322	<u>STORM WATER DRAINAGE SYSTEM RENOVATIONS</u> City-Wide Storm Water Management	17,788	141,843	12,145	295,068
	Emory Creek Storm Water Management	0	253,000	0	690,000
		<u>17,788</u>	<u>394,843</u>	<u>12,145</u>	<u>985,068</u>
29323	<u>ROANE STATE COMMUNITY COLLEGE</u> HVAC	0	10,000	0	0
29324	<u>SENIOR CENTER</u> Roof and Structural Improvements	2,899	0	0	0
	HVAC	0	40,000	0	0
		<u>2,899</u>	<u>40,000</u>	<u>0</u>	<u>0</u>
29325	<u>BRIARCLIFF/LABORATORY ROAD EXTENSION</u> Construct Briarcliff/Laboratory Rd Extension	170,372	0	0	0
29326	<u>PAVING CITY PARKING LOTS</u> Pave Numerous City Owned Parking Lots	61,781	125,000	26,319	36,900
29327	<u>SCARBORO CENTER</u> Roof	0	35,000	0	35,000
29328	<u>176 LAFAYETTE DRIVE REDEVELOPMENT</u> Building Demolition and Reuse Study	272,052	100,000	0	0
29329	<u>ANIMAL SHELTER</u> Addition of housing for police canines	0	72,000	0	0
29330	<u>SOUTHWEST QUADRANT</u> Tuskegee Drive/Southwest Quadrant Development	95,496	461,804	0	524,504
29331	<u>RUTGERS AVENUE IMPROVEMENTS</u> Resurfacing and Other Roadway Improvements	306,648	0	43,947	0
29332	<u>INTERSECTION IMPROVEMENTS</u> City-Wide Intersection Improvements	0	115,000	0	15,000
29333	<u>SIDEWALKS</u> City-Wide Sidewalk Rehabilitation	0	60,000	0	0

CAPITAL PROJECTS FUND EXPENDITURES		ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
29334	<u>MELTON LAKE DRIVE</u> Road Bank Improvements	37,834	0	0	0
29401	<u>SCARBORO PARK SOFTBALL FIELD</u> Lighting system, fencing and benches	0	70,000	105	0
29402	<u>SOCCER COMPLEX</u> Construct Five Field Soccer Complex	0	0	578	0
29404	<u>GREENWAYS</u> Melton Lake Greenway Phase 2 & 3	27,800	271,800	320	621,735
29405	<u>OAK RIDGE MARINA</u> Rowing Improvements Roof Replacement	10,472 0 <u>10,472</u>	140,000 20,000 <u>160,000</u>	0 0 <u>0</u>	140,000 20,000 <u>160,000</u>
29408	<u>A K BISSELL PARK</u> Add Restrooms to Pavilion Handicap Friendship Bell access	11,138 0 <u>11,138</u>	0 0 <u>0</u>	0 0 <u>0</u>	0 25,000 <u>25,000</u>
29409	<u>BIG TURTLE PARK</u> Playground/Volleyball Equipment & Picnic Shelter	0	45,000	6,021	0
29411	<u>CARL YEARWOOD PARK</u> Construct Skating/Skateboarding Area	0	40,000	1,005	55,895
29412	<u>CEDAR HILL PARK</u> Parking, Lighting and Other Site Improvements	0	27,000	0	0
29414	<u>HAW RIDGE PARK</u> Site Use Study	0	20,000	0	0
29415	<u>HIGHLAND VIEW PARK</u> Softball field improvements and fence replacement	0	10,000	0	0
29417	<u>MELTON LAKE PARK</u> Park Benches and Landscaping	0	45,000	0	0
29418	<u>SOLWAY PARK</u> Install Volleyball Court, Picnic Tables & Traffic Barriers	0	10,000	0	0
29491	<u>GREENWAYS</u> Melton Lake Greenway Phase 1	220,934	0	0	0
29999	<u>CONTINGENCY</u> Unspecified Future Capital Projects	0	913,000	0	865,000
	TOTAL CITY PROJECTS	<u>2,098,591</u>	<u>4,209,447</u>	<u>633,821</u>	<u>4,247,580</u>
	TOTAL CAPITAL PROJECTS FUND EXPENDITURES	<u>2,097,853</u>	<u>6,718,447</u>	<u>654,748</u>	<u>6,512,880</u>

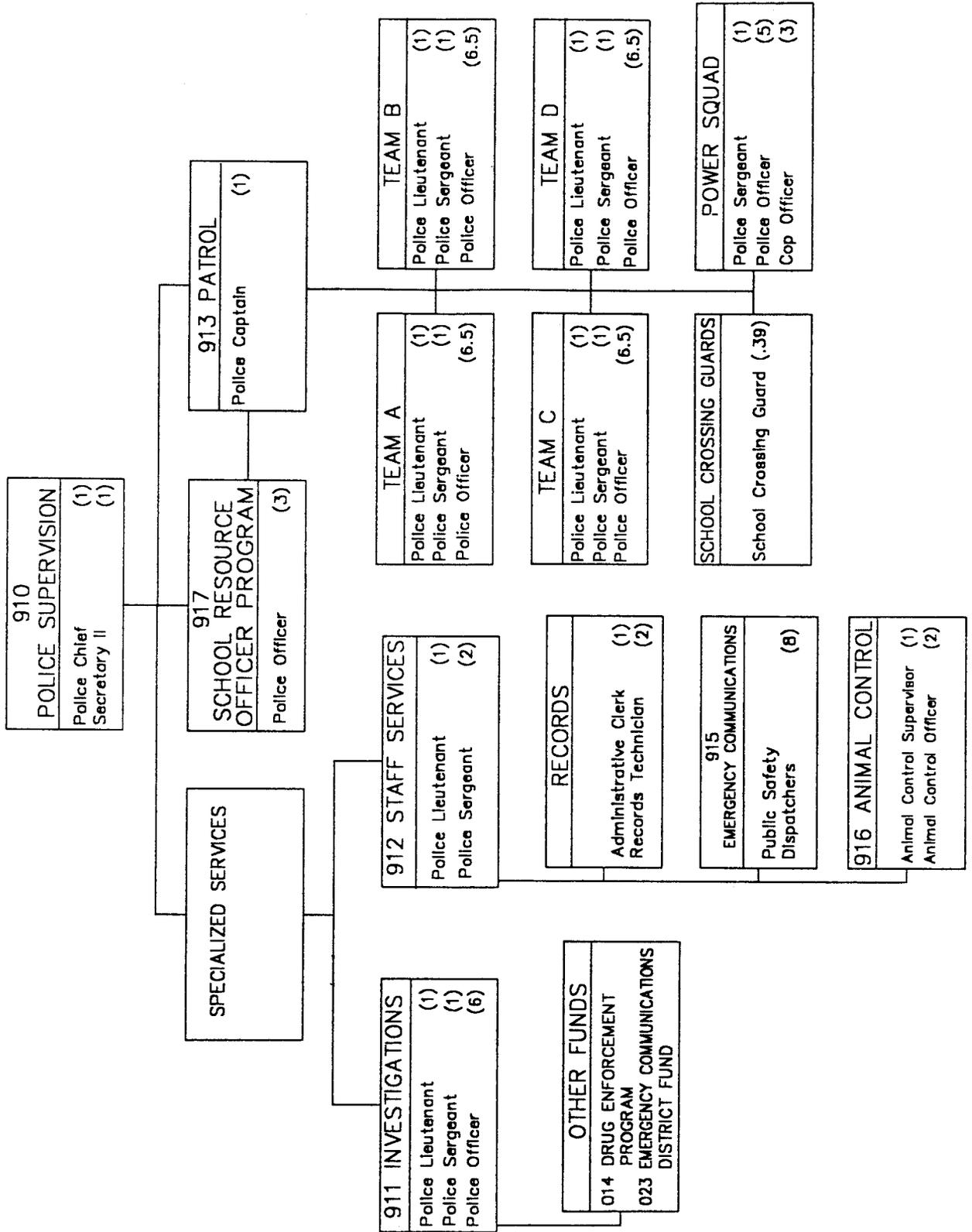


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Police

POLICE DEPARTMENT



POLICE DEPARTMENT

The Oak Ridge Police Department is responsible for enhancing the safety and security of all residents and other persons working in or visiting the City. The Department strives to maintain peace and order throughout the community by education, prevention of criminal activity, response to calls for assistance, and reports of criminal law violations. Comprised of 62 uniform officers (includes Animal Control) and 14 non-uniform support personnel, the Department is organized into the following activities: Supervision, Investigations, Staff Services, Patrol, Emergency Communications, Animal Control and School Resource Officer Program. A Police Chaplain and other associate chaplains provide counseling assistance to crime victims, indigent families and individuals, and departmental personnel on a voluntary basis.

The Department is also responsible for administering the Emergency Communications District Fund and the Drug Fund. The Emergency Communications Fund is an Enterprise Fund utilized to account for the proceeds of a surcharge on telephones in the City's 911 district which is used to support the City's 911 and other emergency communication systems. The Drug Fund is Special Revenue Fund utilized to account for drug related revenue and expenditures directly related to drug curtailment activities.

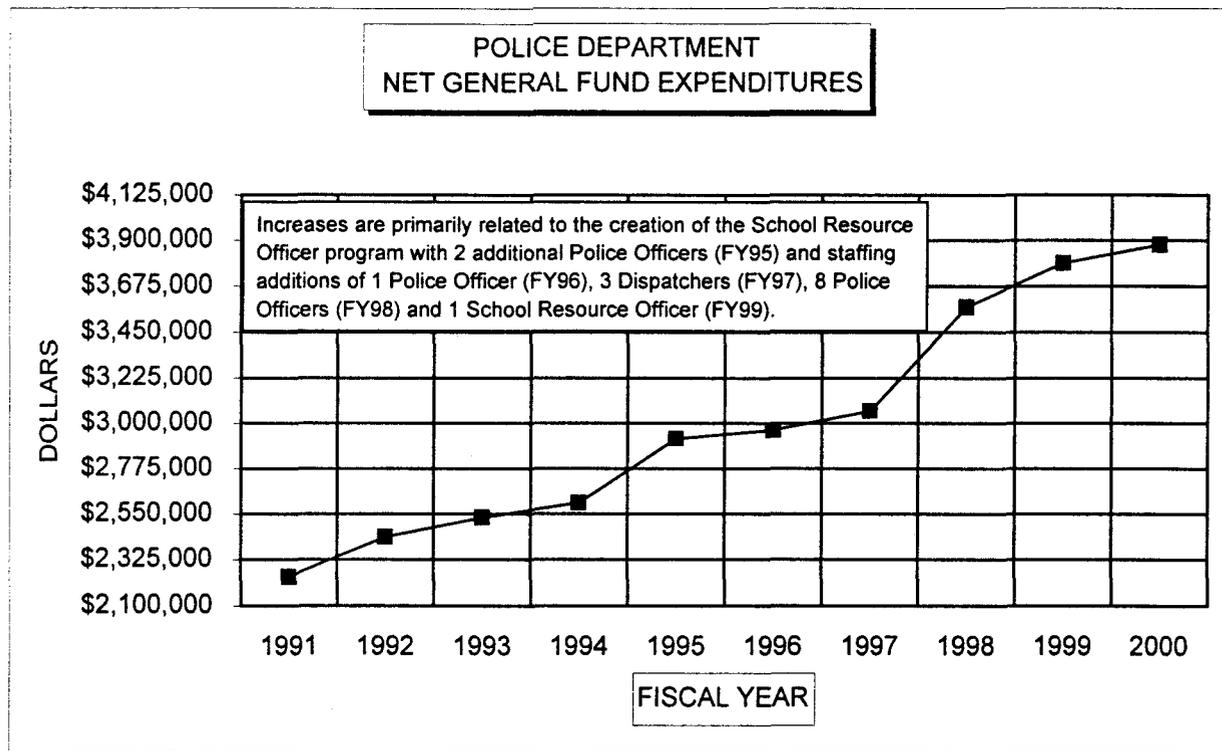
The Investigations and Patrol activities work jointly to investigate all serious crimes, which include murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft. In fiscal 1999, Part 1 serious crimes totaled 1851 which represented a 2.7 percent decrease from the prior year. The primary cause of the decrease is attributable to 112 fewer larceny cases. The crime clearance rate was 38 percent.

In fiscal 1998, the Department responded to 38,762 calls for service. The Patrol activity issued 7,571 traffic citations and investigated 1,191 accidents. During fiscal 1998, eight additional patrol officer positions were added, with partial funding for three of these officers provided through a COPS grant through fiscal 2000. The eight officers along with a police sergeant comprise the "Power Squad" which was formulated to handle specialized law enforcement problems, in particular those concerning drug curtailment. Additional staffing also allows the dedication of resources to educational and community relation efforts, which is believed to be the best long-term drug mitigation strategy. The additional staffing also provides the resources necessary to conduct interdiction stops on major arterial streets in Oak Ridge at least once per quarter.

The Animal Control activity, in cooperation with the Anderson County Humane Society, operates a model animal control program. Anderson County, the City of Clinton, and the City of Oliver Springs utilized the animal shelter facility on a fee basis. During fiscal 1998, 902 animals were adopted, which represents 34 percent of the total animals received by the shelter, and another 265 (10 percent) were reclaimed by their owners.

The School Resource Officer Program utilizes three police officers that are dedicated solely to working within the school system. The officers are stationed at each of the two Middle Schools and at the High School and also present DARE programs to the elementary schools. The objectives of this program are not only to decrease the number of crimes committed at or near school property, but to provide educational programs on topics such as drugs, law and justice, and to provide a means for positive interaction between the police and youth of the community.

POLICE DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
GENERAL FUND						
910 Supervision	132,954	136,291	135,147	140,380	4,089	3.0
911 Investigations	435,301	428,363	427,132	415,980	(12,383)	-2.9
912 Staff Services	229,748	236,658	273,357	285,539	48,881	20.7
913 Patrol	2,286,302	2,443,076	2,416,335	2,456,598	13,522	0.6
915 Emergency Communications	219,801	249,409	232,294	257,663	8,254	3.3
916 Animal Control	180,329	194,078	182,513	197,094	3,016	1.6
917 School Resource Officer Program	89,317	132,930	121,656	126,091	(6,839)	-5.1
Total General Fund	3,573,752	3,820,805	3,788,434	3,879,345	58,540	1.5
OTHER FUNDS						
014 Drug Fund	65,234	100,000	63,875	100,000	0	0.0
023 Emergency Communications Fund	222,680	254,915	227,915	230,915	(24,000)	-9.4
Total Other Funds	287,914	354,915	291,790	330,915	(24,000)	-6.8
TOTAL POLICE DEPARTMENT	3,861,666	4,175,720	4,080,224	4,210,260	34,540	0.8



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Supervision	910

ACTIVITY DESCRIPTION

Police Supervision administers the resources of the Police Department, supervises all police operations and plans and coordinates programs designed to accomplish the department's objectives.

The primary goals of the Police Department are as follows: (1) protection of life and property; (2) maintenance of law and order with justice; (3) identification and arrest of criminals; (4) prevention of crime; (5) regulation of noncriminal behavior; (6) provision of public assistance; and (7) promotion of department professionalism and training.

The Department's first priority is responding to emergency situations, including areas of responsibility imposed by law and tradition and other emergencies for which no other governmental agency is responsible. Second priority is the suppression of crime and prosecution of violators. Third priority is the apprehension of violators of other laws and ordinances, including traffic offenses.

PERFORMANCE OBJECTIVES

1. Oversee and manage the accomplishment of the department's performance objectives.
2. Oversee the development of operational action plans to achieve department objectives.
3. Maintain a current Policy and Procedures Manual through periodic update.
4. Continue to enhance and expand community oriented policing.

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

910 Police Supervision

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	95,105	97,869	96,920	100,172	2,303	2.35
5131. Regular Overtime Pay	1,194	1,094	1,031	1,094	0	.00
5141. Social Security	7,162	7,451	7,376	7,508	57	.77
5150. Retirement	5,662	5,728	5,671	5,863	135	2.36
5160. Medical Insurance	6,558	7,208	7,208	8,096	888	12.32
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	115,921	119,590	118,446	122,997	3,407	2.85
Contractual Services						
5201. Rents	0	160	160	160	0	.00
5207. Dues, Memberships & Sub.	392	670	670	670	0	.00
5212. Utility Services	2,327	2,400	2,400	2,400	0	.00
5220. Travel, Schools, & Conf.	2,496	2,069	2,069	2,069	0	.00
5235. Routine Rep. & Maint.	258	358	358	775	417	116.48
5289. Equipment Use Charge	9,934	8,935	8,935	9,200	265	2.97
Total Contractual Services	15,407	14,592	14,592	15,274	682	4.67
Commodities						
5310. Supplies	915	574	574	574	0	.00
5320. Books/Education Material	471	475	475	475	0	.00
5325. Uniforms/Safety Equip.	0	100	100	100	0	.00
5330. Small Tools/Equipment	0	410	410	410	0	.00
5398. Computer Software	0	500	500	500	0	.00
Total Commodities	1,386	2,059	2,059	2,059	0	.00
Other Charges						
5410. Insurance	240	50	50	50	0	.00
Total Other Charges	240	50	50	50	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	132,954	136,291	135,147	140,380	4,089	3.00
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	132,954	136,291	135,147	140,380	4,089	3.00

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Investigations	NUMBER 911
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ACTIVITY DESCRIPTION

The Investigations division conducts follow-up investigations of violent and serious crimes; drug enforcement, vice crime and all reported hate crimes. The division consists of general criminal investigations and drug enforcement investigations that conduct covert operations. The division maintains the departments technical and electronics laboratories; search, recover, identify and preserve evidence.

PERFORMANCE OBJECTIVES

1. Achieve a 25 percent serious crime clearance rate.
2. Achieve a 75 percent clearance rate of violent serious crimes.
3. Maintain a burglary clearance rate of 20%.
4. Conduct pro-active covert operations, involving illegal drug sales and vice crimes.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Serious Crimes (including simple assault)	1,851	1,860	1,865	1,900
Serious Crimes clearance rate	32%	25%	32%	25%
Crimes against persons clearance rate	78%	75%	75%	75%
Burglaries	225	208	250	250
Burglary clearance rate	19%	17%	22%	20%

SIGNIFICANT EXPENDITURE CHANGES

Personal Services are budgeted to decrease \$13,221 or 3.37 percent in fiscal 2000 due to the retirement of long-term employees who were at the top of the salary scale. These employees were replaced with promoted officers who are currently not topped out on the salary scale.

City of Oak Ridge, Tennessee
Activity Detail

911 Investigations

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	285,028	299,818	274,542	285,084	14,734-	4.91-
5131. Regular Overtime Pay	41,623	18,780	43,136	18,780	0	.00
5141. Social Security	25,249	24,340	24,057	23,011	1,329-	5.46-
5150. Retirement	18,273	18,422	18,394	17,593	829-	4.50-
5160. Medical Insurance	25,021	28,318	28,318	31,740	3,422	12.08
5175. Workers Compensation	2,485	2,485	2,485	2,734	249	10.02
Total Personal Services	397,679	392,163	390,932	378,942	13,221-	3.37-
Contractual Services						
5201. Rents	0	1,190	1,190	1,190	0	.00
5207. Dues, Memberships & Sub.	100	100	100	100	0	.00
5210. Prof. & Contractual Ser.	367	1,500	1,500	1,500	0	.00
5212. Utility Services	3,458	4,100	4,100	4,100	0	.00
5220. Travel, Schools, & Conf.	2,878	4,083	4,083	4,083	0	.00
5235. Routine Rep. & Maint.	300	352	352	802	450	127.84
5289. Equipment Use Charge	13,073	11,126	11,126	11,514	388	3.49
Total Contractual Services	20,176	22,451	22,451	23,289	838	3.73
Commodities						
5310. Supplies	6,956	3,346	3,346	3,346	0	.00
5320. Books/Education Material	134	100	100	100	0	.00
5325. Uniforms/Safety Equip.	2,457	2,200	2,200	2,200	0	.00
5330. Small Tools/Equipment	219	315	315	315	0	.00
Total Commodities	9,766	5,961	5,961	5,961	0	.00
Other Charges						
5410. Insurance	7,680	7,788	7,788	7,788	0	.00
Total Other Charges	7,680	7,788	7,788	7,788	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	435,301	428,363	427,132	415,980	12,383-	2.89-
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	435,301	428,363	427,132	415,980	12,383-	2.89-

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Staff Services	NUMBER 912

ACTIVITY DESCRIPTION

The Staff Services section supervises Police Records, monitors training for sworn personnel in accordance with minimum POST standards, maintains custody of all evidence and performs any other staff functions as assigned. The mission of police records is to maintain information on investigations and supporting files, provide limited statistical analysis, and provide for the dissemination of appropriate information to the public and other law enforcement agencies in accordance with legal requirements and departmental policy.

PERFORMANCE OBJECTIVES

1. Monitor training received by sworn personnel to ensure compliance with minimum POST Standards.
2. Conduct training and implement Vision Records Management System for records staff.
3. Review Department report forms as they relate to RMS.
4. Improve security of records and staff through physical plant improvements.
5. Monitor the property control system and conduct random internal audits.
6. Provide information to the public without unreasonable delay and in accordance with legal requirements.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Projected minimum training to meet POST requirements.	3,500	3,500	3,500	2,360

SIGNIFICANT EXPENDITURE CHANGES

Professional Services increased \$42,510 or 18.94 percent for the budget to reflect the transfer of a Police Sergeant to this activity in fiscal 1999.

Contractual Services increased \$6,371 to fund maintenance and replacement of computers.

City of Oak Ridge, Tennessee
Activity Detail

912 Staff Services

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	176,179	179,370	213,487	214,187	34,817	19.41
5131. Regular Overtime Pay	1,251	2,863	1,182	2,863	0	.00
5141. Social Security	12,970	13,392	15,773	16,604	3,212	23.98
5150. Retirement	10,428	10,547	12,429	12,567	2,020	19.15
5160. Medical Insurance	16,067	17,654	17,654	20,055	2,401	13.60
5175. Workers Compensation	600	600	600	660	60	10.00
Total Personal Services	217,495	224,426	261,125	266,936	42,510	18.94
Contractual Services						
5201. Rents	2,079	2,565	2,565	2,565	0	.00
5207. Dues, Memberships & Sub.	153	110	110	110	0	.00
5212. Utility Services	1,540	2,200	2,200	2,200	0	.00
5220. Travel, Schools, & Conf.	1,537	1,830	1,830	1,830	0	.00
5235. Routine Rep. & Maint.	1,742	1,442	1,442	7,813	6,371	441.82
Total Contractual Services	7,051	8,147	8,147	14,518	6,371	78.20
Commodities						
5310. Supplies	3,552	2,600	2,600	2,600	0	.00
5325. Uniforms/Safety Equip.	420	500	500	500	0	.00
5330. Small Tools/Equipment	0	750	750	750	0	.00
5399. Other Commodities	1,433	110	110	110	0	.00
Total Commodities	5,405	3,960	3,960	3,960	0	.00
Other Charges						
5410. Insurance	125	125	125	125	0	.00
Total Other Charges	125	125	125	125	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	230,076	236,658	273,357	285,539	48,881	20.65
Reduction of Costs						
5610. Recovered from Users	328-	0	0	0	0	.00
Total Reduction of Costs	328-	0	0	0	0	.00
TOTAL NET EXPENDITURES	229,748	236,658	273,357	285,539	48,881	20.65

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Patrol	NUMBER 913

ACTIVITY DESCRIPTION

The basic responsibility of the uniformed Patrol force is to ensure community peace through the prevention, detection and investigation of crimes; the apprehension of criminal and traffic law violators; the regulation and control of traffic on city streets; and the provision of miscellaneous information and services to citizens and visitors on noncriminal matters.

Activity goals are to deter crime through visible patrol; to investigate crimes and apprehend criminal violators; to regulate traffic in such a manner as to ensure, to the greatest extent possible, the safe movement of traffic; to provide noncriminal assistance to the public as appropriate.

PERFORMANCE OBJECTIVES

1. Maintain level of Part I crime at the 1997 level of 1,903.
2. Maintain ratio of arrests to reported Part I offenses at or above the FY 1992 level of 28.6%.
3. Maintain a minimum Part I crime clearance ratio of 10.1 per staff-year.
4. Reduce the ratio of injuries to accidents occurring at the ten highest traffic accident locations.
5. Continue to improve the highly visible, low manpower intensive community-wide public relations campaign aimed at improving relations with the youth.
6. Maintain level of traffic enforcement at 6,500 citations, warnings and repair notices.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Serious crimes	1,851	1,903	1,850	1,903
Serious crimes per population	1:15	1:15	1:14	1:14
Part I arrests	511	590	585	590
Arrests to serious offenses	28%	28%	30%	28%
Serious crimes cleared	588	580	575	580

SIGNIFICANT EXPENDITURE CHANGES

Personal Services decreased \$14,192 or .67 percent related to employee turnover.

Contractual Services increased \$27,850 or 11.15 percent for fiscal 2000. Budgeted costs for maintenance and replacement of computer equipment increased \$10,674, including charges for the new Police Vision software. Equipment Use Charges increased \$16,926 to fund maintenance and replacement of an expanded police vehicle fleet.

Reduction of Costs includes proceeds from billings to other entities, such as the Schools, for contracted services provided by the police department.

City of Oak Ridge, Tennessee
Activity Detail

913 Patrol

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,450,309	1,573,623	1,545,307	1,546,400	27,223-	1.73-
5120. Salaries-Temp. Employees	3,396	5,636	1,550	5,636	0	.00
5131. Regular Overtime Pay	133,326	118,102	126,200	118,102	0	.00
5141. Social Security	118,844	129,642	127,990	127,765	1,877-	1.45-
5150. Retirement	86,245	97,795	96,870	96,375	1,420-	1.45-
5160. Medical Insurance	120,260	161,993	161,993	175,140	13,147	8.12
5175. Workers Compensation	31,809	31,809	31,809	34,990	3,181	10.00
Total Personal Services	1,944,189	2,118,600	2,091,719	2,104,408	14,192-	.67-
Contractual Services						
5201. Rents	0	2,982	2,982	2,982	0	.00
5205. Printing & Dup. Charges	1,473	2,200	2,200	2,200	0	.00
5206. Mailing & Delivery	0	25	25	25	0	.00
5207. Dues, Memberships & Sub.	365	130	130	130	0	.00
5210. Prof. & Contractual Ser.	1,354	2,300	2,300	2,300	0	.00
5212. Utility Services	9,241	10,240	10,380	10,490	250	2.44
5220. Travel, Schools, & Conf.	17,129	12,164	12,164	12,164	0	.00
5235. Routine Rep. & Maint.	7,115	8,414	8,414	19,088	10,674	126.86
5269. Equipment Use Charge	168,590	211,338	211,338	228,264	16,926	8.01
Total Contractual Services	205,267	249,793	249,933	277,643	27,850	11.15
Commodities						
5310. Supplies	19,224	17,048	17,048	17,048	0	.00
5320. Books/Education Material	4,718	6,380	6,380	6,380	0	.00
5325. Uniforms/Safety Equip.	17,092	14,600	14,600	14,600	0	.00
5330. Small Tools/Equipment	3,360	3,815	3,815	3,815	0	.00
5334. Motor Fuels, Oils & Lub.	254	0	0	0	0	.00
5340. Replacement Parts	0	1,000	1,000	1,000	0	.00
5350. Facilities Materials	0	370	370	370	0	.00
5399. Other Commodities	2,795	0	0	0	0	.00
Total Commodities	47,443	43,213	43,213	43,213	0	.00
Other Charges						
5410. Insurance	52,998	56,148	56,148	56,148	0	.00
Total Other Charges	52,998	56,148	56,148	56,148	0	.00
Capital Expenditures						
5540. Machinery & Equipment	78,613	0	0	0	0	.00
Total Capital Expenditures	78,613	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	2,328,510	2,467,754	2,441,013	2,461,412	13,658	.55
Reduction of Costs						
5610. Recovered from Users	42,208-	24,678-	24,678-	24,814-	136-	.55
Total Reduction of Costs	42,208-	24,678-	24,678-	24,814-	136-	.55
TOTAL NET EXPENDITURES	2,286,302	2,443,076	2,416,335	2,456,598	13,522	.55

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Emergency Communications	915

ACTIVITY DESCRIPTION

The Emergency Communications activity provides emergency communication and dispatch services for Fire, Police and county ambulance services in Oak Ridge. In addition this activity coordinates maintenance for and manages the city's 800Mhz trunked radio system and the 911 telephone system. The goal is to provide effective methods of communication between citizens and the members of all emergency services of the City.

PERFORMANCE OBJECTIVES

1. Train all public safety dispatchers in the use of the Vision CAD software system.
2. Dispatch all police, fire, and ambulance calls timely and accurately.
3. Maintain training of all Public Safety Dispatchers in accordance with APCO standards.
4. Implement new Poistron 911 system that is Y2K compliant.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Total calls for service	36,742	38,000	39,350	41,000

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased by \$1,004 or 9.58 percent for communication charges (\$800) and computer maintenance (\$204).

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

915 Emergency Communications

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	208,159	224,647	208,337	229,756	5,109	2.27
5131. Regular Overtime Pay	2,489	12,000	8,273	12,000	0	.00
5141. Social Security	15,990	18,103	16,978	18,384	281	1.55
5150. Retirement	12,444	13,701	12,719	13,997	296	2.16
5160. Medical Insurance	25,322	27,898	27,898	31,430	3,532	12.66
5175. Workers Compensation	960	960	960	1,056	96	10.00
Total Personal Services	265,364	297,309	275,165	306,623	9,314	3.13
Contractual Services						
5201. Rents	3,240	3,350	3,350	3,350	0	.00
5207. Dues, Memberships & Sub.	0	150	150	150	0	.00
5212. Utility Services	1,267	1,350	2,100	2,150	800	59.26
5220. Travel, Schools, & Conf.	450	2,871	2,871	2,871	0	.00
5235. Routine Rep. & Maint.	2,913	2,756	2,756	2,960	204	7.40
Total Contractual Services	6,970	10,477	11,227	11,481	1,004	9.58
Commodities						
5310. Supplies	1,115	1,550	1,550	1,550	0	.00
5320. Books/Education Material	76	0	0	0	0	.00
5325. Uniforms/Safety Equip.	617	2,000	2,000	2,000	0	.00
5330. Small Tools/Equipment	0	225	225	225	0	.00
Total Commodities	1,808	3,775	3,775	3,775	0	.00
Other Charges						
5410. Insurance	200	200	200	200	0	.00
Total Other Charges	200	200	200	200	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	274,342	311,761	290,367	322,079	10,318	3.31
Reduction of Costs						
5670. Recovered from Funds	54,541-	62,352-	58,073-	64,416-	2,064-	3.31
Total Reduction of Costs	54,541-	62,352-	58,073-	64,416-	2,064-	3.31
TOTAL NET EXPENDITURES	219,801	249,409	232,294	257,663	8,254	3.31

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Animal Control	NUMBER 916

ACTIVITY DESCRIPTION

This activity includes operation of the Animal Shelter and the enforcement of City animal control ordinances through animal registration, city patrol, apprehension of animals running at large, quarantine of bites, answering of citizen complaints, and follow-up on suspected rabies cases.

PERFORMANCE OBJECTIVES

1. Maintain the number of animal bites at fifty or less per year.
2. Increase the number of registered animals through enforcement and public education.
3. Continue to improve shelter health care by working with staff veterinarian and humane society volunteers. Start spay-neuter public education program with help from humane society.
4. Reduce the number of animal apprehensions through public education and public relations campaigns.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Animal bites reported	39	40	38	35
Animal bites attributable to at-large Animals	18	12	12	8
Animal apprehensions	1,300	1,050	1,000	1,200
Registered animals	4,591	4,500	4,600	5,000

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$1,228 or 2.31 percent for utility charges (\$490) and maintenance costs for computers (\$438) and vehicles (\$300).

Reduction of Costs includes fees charged to Anderson County, the City of Clinton and the City of Oliver Springs for care, boarding and disposal of animals apprehended by those entities. This was previously recorded as a reduction of Utility Services for incineration of the animals.

City of Oak Ridge, Tennessee
Activity Detail

916 Animal Control

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	102,132	102,439	108,060	102,772	333	.33
5131. Regular Overtime Pay	10,460	25,173	9,658	25,173	0	.00
5141. Social Security	8,360	9,541	8,829	9,591	50	.52
5150. Retirement	6,662	7,355	6,816	7,408	53	.72
5160. Medical Insurance	9,609	10,563	10,563	11,879	1,316	12.46
5175. Workers Compensation	360	360	360	396	36	10.00
Total Personal Services	137,583	155,431	144,286	157,219	1,788	1.15
Contractual Services						
5201. Rents	349	0	0	0	0	.00
5207. Dues, Memberships & Sub.	100	140	140	140	0	.00
5210. Prof. & Contractual Ser.	5,054	14,132	14,122	14,132	0	.00
5211. Advertising & Publicity	0	200	200	200	0	.00
5212. Utility Services	14,045	15,750	15,340	16,240	490	3.11
5220. Travel, Schools, & Conf.	1,121	965	965	965	0	.00
5235. Routine Rep. & Maint.	9,436	4,625	4,625	5,063	438	9.47
5289. Equipment Use Charge	7,685	17,312	17,312	17,612	300	1.73
Total Contractual Services	37,790	53,124	52,704	54,352	1,228	2.31
Commodities						
5310. Supplies	13,055	8,830	8,830	8,830	0	.00
5320. Books/Education Material	48	400	400	400	0	.00
5325. Uniforms/Safety Equip.	18	610	610	610	0	.00
5330. Small Tools/Equipment	0	494	494	494	0	.00
Total Commodities	13,121	10,334	10,334	10,334	0	.00
Other Charges						
5410. Insurance	621	189	189	189	0	.00
Total Other Charges	621	189	189	189	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	169,115	219,078	207,513	222,094	3,016	1.38
Reduction of Costs						
5610. Recovered from Users	8,786-	25,000-	25,000-	25,000-	0	.00
Total Reduction of Costs	8,786-	25,000-	25,000-	25,000-	0	.00
TOTAL NET EXPENDITURES	180,329	194,078	182,513	197,094	3,016	1.55

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	School Resource Officer Program	917

ACTIVITY DESCRIPTION

During fiscal year 1995, the Police Department began the initial start up of a full time School Resource Officer Program. The mission of this program is to work primarily in the area of proactive, or preventive police services. In this program, three police officers are dedicated solely to working within the school system, dividing their time among the various City schools. The goals of the School Resource Officer Program are:

1. To improve the police image in the eyes of the staff and the students.
2. To develop a close coordination between a school and police community team that works on mutual problems.
3. To prevent delinquent behavior through early detection by working closely with students, their parents and the community to redirect antisocial behavior.
4. To provide summer safety education at playgrounds, YWCA Safety-Town, driver's education, community meetings and neighborhood watch.

PERFORMANCE OBJECTIVES

1. To decrease the number of crimes committed on or near school property, and at school sponsored activities.
2. To provide a confidential setting conducive to youth's willingness to report crimes committed against themselves or their property.
3. To provide positive interaction between the police, school officials, and youth in the community.
4. To improve educational efforts in the schools concerning law, justice, and safety.
5. To help initiate and maintain police/school relations and to aid in the referral of juveniles to appropriate helping persons and agencies.
6. To provide early identification of youth who have potential behavior problems.
7. To present the Drug Abuse Resistance Education (D.A.R.E.) Program.
8. To provide support to Youth Advisory Board activities.

SIGNIFICANT EXPENDITURE CHANGES

Personal Services decreased \$1,789 or 1.5 percent related to employee turnover.

Contractual Services decreased \$5,050 to correct budgeted costs for Equipment Use Charges.

City of Oak Ridge, Tennessee
Activity Detail

917 School Resource Officer Prog.

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	62,317	88,752	83,124	89,657	905	1.02
5131. Regular Overtime Pay	2,738	6,747	2,095	6,747	0	.00
5141. Social Security	4,935	7,306	6,740	7,375	69	.94
5150. Retirement	3,780	5,529	5,101	5,191	338-	6.11-
5160. Medical Insurance	6,436	10,487	10,487	8,038	2,449-	23.35-
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	80,446	119,061	107,787	117,272	1,789-	1.50-
Contractual Services						
5201. Rents	0	312	312	312	0	.00
5220. Travel, Schools, & Conf.	1,619	2,000	2,000	2,000	0	.00
5289. Equipment Use Charge	1,383	6,000	6,000	950	5,050-	84.17-
Total Contractual Services	3,002	8,312	8,312	3,262	5,050-	60.76-
Commodities						
5310. Supplies	4,999	4,507	4,507	4,507	0	.00
5320. Books/Education Material	676	0	0	0	0	.00
5325. Uniforms/Safety Equip.	0	1,000	1,000	1,000	0	.00
Total Commodities	5,675	5,507	5,507	5,507	0	.00
Other Charges						
5410. Insurance	194	50	50	50	0	.00
Total Other Charges	194	50	50	50	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	89,317	132,930	121,656	126,091	6,839-	5.14-
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	89,317	132,930	121,656	126,091	6,839-	5.14-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Drug Enforcement Program	Police	Drug	14

ACTIVITY DESCRIPTION

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of confiscated items and related disbursements from those revenues. Under Tennessee State Law revenues of the Drug Fund are legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. T.C.A. § 39-17-420 requires that drug fund monies be accounted for in a separate Special Revenue Fund.

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

Expenditures for the Drug Enforcement Program Fund will vary from year-to-year based on the level of Fund Balance and revenues collected in each fiscal year. Since expenditures are legally restricted, the appropriation for the Drug Enforcement Program Fund was established at \$100,000 in order to allow for fluctuation in expenditure levels due to irregular revenue patterns and to allow expenditures from occasional state and federal grant revenues without requiring amendment of the appropriation ordinance.

DRUG ENFORCEMENT PROGRAM FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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Contractual Services

5201 Rents	2,655	300	2,700	3,000	2,700	9.0
5207 Dues, Memberships & Subscript.	600	300	300	300	0	0.0
5210 Prof. & Contractual Services	1,196	1,200	1,200	1,200	0	0.0
5212 Utility Services	6,441	5,700	8,000	8,000	2,300	40.4
5220 Travel, Schools, & Conferences	6,365	13,000	11,000	13,000	0	0.0
5235 Routine Rep. & Maintenance	2,678	3,000	3,000	3,000	0	0.0
5289 Equipment Use Charge	307	3,500	4,000	4,000	500	0.1
5292 Drug Cases	20,011	58,400	22,100	52,900	-5,500	-9.4
5293 Dare Program	0	3,000	0	3,000	0	0.0
Total Contractual Services	40,253	88,400	52,300	88,400	0	0.0

Commodities

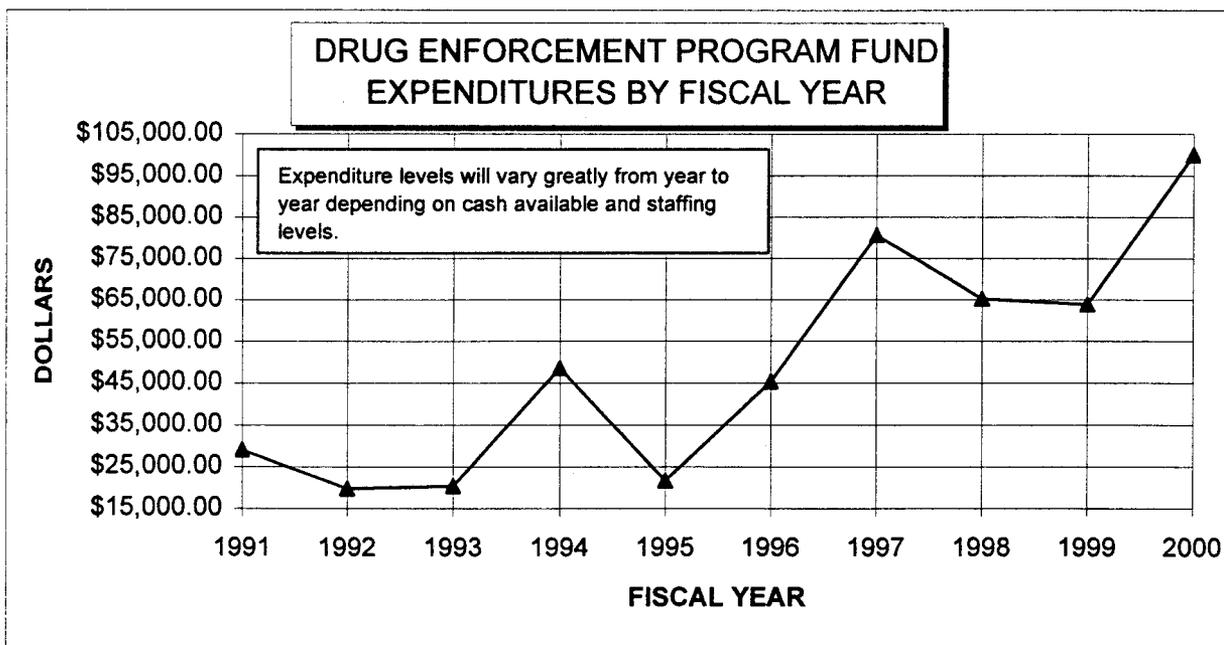
5310 Supplies	12,217	9,000	9,000	9,000	0	0.0
5320 Books/Educational Material	70	250	250	250	0	0.0
5325 Uniforms/Safety Equipment	6,151	850	825	850	0	0.0
5330 Small Tools/Equipment	0	1,500	1,500	1,500	0	0.0
Total Commodities	18,438	11,600	11,575	11,600	0	0.0

Capital Expenditures

5540 Machinery & Equipment	6,543	0	0	0	0	0.0
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TOTAL DRUG ENFORCEMENT

PROGRAM FUND EXPENDITURES	65,234	100,000	63,875	100,000	0	0.0
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CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Emergency Communications District	Police	Emergency Communications	23

ACTIVITY DESCRIPTION

In 1972, the City of Oak Ridge implemented a 911 emergency telephone system. In 1987, Oak Ridge voters overwhelmingly approved a referendum to establish an Enhanced 911 (SALI) emergency communications system. An Emergency Communications District Board was established to oversee the management of the fund, with system operations commencing in August 1988.

The system, with automatic location identifiers (ALI) is called "Stand Alone Location Identification" (SALI). SALI provides for the 911 emergency number and incorporates some of the features of larger, more enhanced systems. The SALI 911 system is capable of providing the following information and reports:

1. Instant display of caller's name, telephone number, address and landmark information;
2. Display of history of calls from calling number; and
3. Management reports (daily and weekly) of 911 calls.

To implement the SALI system, the City rented computer hardware and software from South Central Bell. During fiscal 1999, City Council approved the purchase and installation of an enhanced 911 system from BellSouth. The enhanced system meets the wireless mandate for cellular telephones and is Y2K compliant. The system is being installed in conjunction with a renovation of the police dispatch area and is expected to be operational in fiscal 2000.

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

In November 1992, City Council authorized the purchase of an 800 MHZ trunking communications system. This system, which was operational in April 1994, replaced three separate radio communications systems (Police, Fire and General Government) which shared common problems of radio congestion, aging equipment, poor coverage in certain areas of the City and ineffective radio coordination between system users. Expenses for the Emergency Communications District Fund are primarily to fund the debt service on long-term debt issued to acquire the system, recorded as rents to the General Fund, and maintenance costs for the 800 MHZ system.

Fiscal 2000 expenditures are projected to decrease by \$24,000 or 9.4 percent. Telephone (\$27,000) and maintenance (\$10,000) costs will decrease related to the purchase, rather than leasing, of the 911 system. These reductions are offset by a \$13,000 increase in depreciation charges for the new 911 system.

In Enterprise Funds, capital equipment purchases are recorded as assets and expensed through depreciation charges. Depreciation charges are primarily related to the purchase of capital equipment for the 800 MHZ system. There is \$20,000 in capital expenditures projected in fiscal 2000 for the replacement of police and fire radio equipment.

EMERGENCY COMMUNICATIONS DISTRICT FUND EXPENSES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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OPERATING EXPENSES:

Contractual Services

5201 Rents	101,786	100,015	100,015	100,015	0	0.0
5210 Professional & Cont. Services	193	500	400	500	0	0.0
5212 Utility Services	43,964	49,000	45,500	22,000	(27,000)	-55.1
5220 Travel, Schools, & Conferences	0	2,400	0	2,400	0	0.0
5235 Repair & Maintenance	51,633	75,000	55,000	65,000	(10,000)	-13.3
Total Contractual Services	197,576	226,915	200,915	189,915	(37,000)	-16.3

Commodities

5310 Supplies	5,148	5,000	5,000	5,000	0	0.0
5398 Computer Software	250	0	0	0	0	0.0
Total Commodities	5,398	5,000	5,000	5,000	0	0.0

Other Charges

5460 Depreciation	19,706	23,000	22,000	36,000	13,000	56.5
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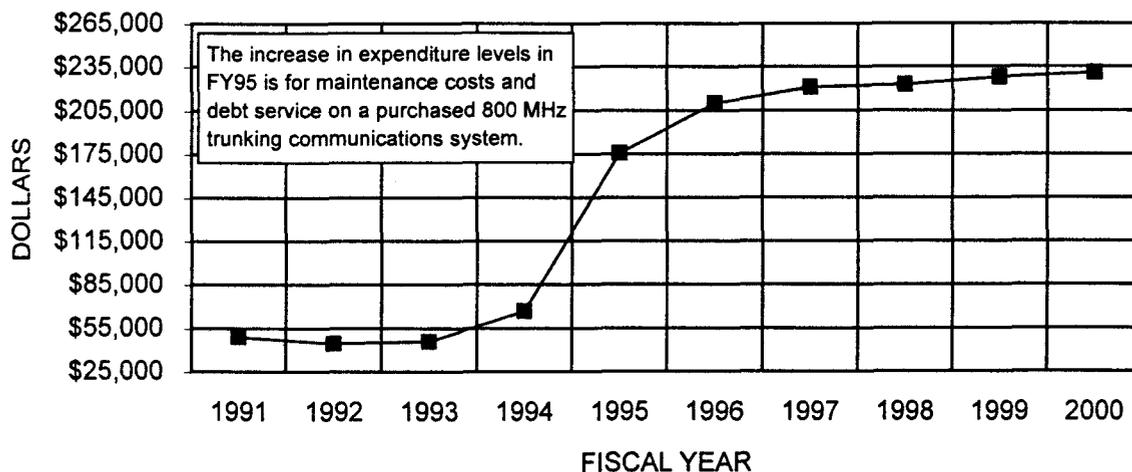
**TOTAL EMERGENCY COMMUNICATIONS
DISTRICT FUND OPERATING EXPENSES**

222,680	254,915	227,915	230,915	(24,000)	-9.4
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CAPITAL ITEMS:

Radio Equipment	0	20,000	20,000	20,000	0	0.0
Chairs	0	1,200	1,200	0	(1,200)	-100.0
Design & Renovation of Communications Center	0	30,000	0	0	(30,000)	-100.0
Conventional Repeater	0	5,000	5,000	0	(5,000)	-100.0
TOTAL CAPITAL	0	56,200	26,200	20,000	(36,200)	-64.4

**EMERGENCY COMMUNICATIONS FUND
EXPENDITURES BY FISCAL YEAR**





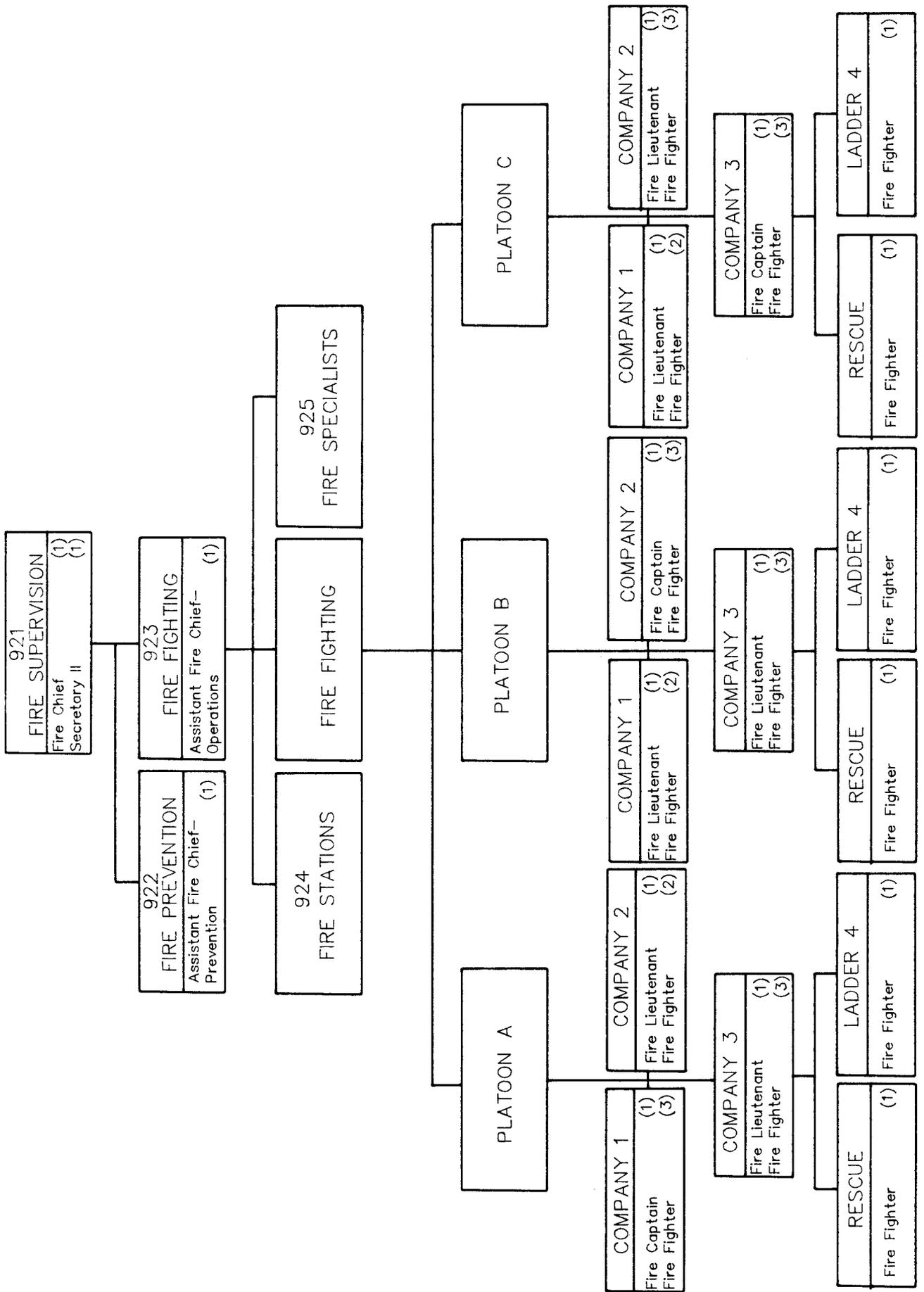


oak
ridge



Fire

FIRE DEPARTMENT



FIRE DEPARTMENT

The Oak Ridge Fire Department is responsible for the protection of life and property against fire and other emergencies. The Department is comprised of 42 uniform personnel supplemented by fire specialists. Nineteen specialists are either off-duty firefighters or City employees of other departments trained to support on-duty personnel with structural fire fighting operations.

The Department provides a wide-range of emergency services in addition to fire suppression, including first responder emergency medical service, hazardous materials response, and vehicle extrication, trench and confined space rescue among others. Fire prevention activities, including building plan review, fire code enforcement, and public education, are pursued on a full-time basis. Three shifts with thirteen on-duty personnel are utilized to staff the City's three fire stations. The City of Oak Ridge presently enjoys an Insurance Services Office rating of Class Three. The Fire Department has mutual aid agreements with the Department of Energy and with most surrounding agencies.

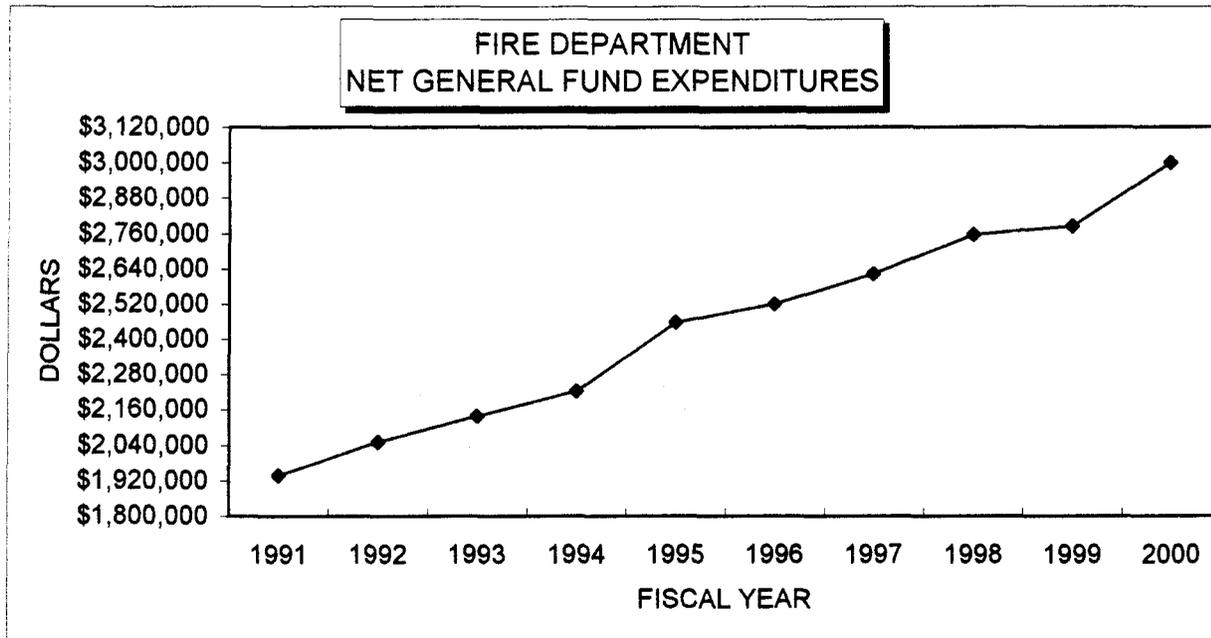
Due to the continuing increase in the number of requests for emergency medical assistance, the Department has shifted many of its training resources to focus on this area. As a result of this demand, 8 Department employees are trained to the level of Paramedic, 24 to the level of EMT, and 3 to First Responder. All Fire Department personnel are certified in CPR.

In fiscal 1998, Department personnel conducted 354 fire prevention inspections, presented 135 public fire education programs to 10,039 individuals, and responded to 3,028 calls for assistance. Of the total calls for assistance, 1,535 were for rescue or medical assistance. The per capita fire loss decreased to \$18.51 from \$11.71, the national average is \$31.90. The Department certified all Fire Captains as Fire Inspectors through the State Fire Marshall's Office during fiscal 1998, as well as 14 other employees who perform follow up fire inspections.

FIRE DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GENERAL FUND

921 Supervision	124,598	130,770	131,216	138,338	7,568	5.8
922 Fire Prevention	88,195	84,961	84,335	86,645	1,684	2.0
923 Fire Fighting	2,318,024	2,319,009	2,352,536	2,540,256	221,247	9.5
924 Fire Stations	77,213	65,929	64,844	67,424	1,495	2.3
925 Fire Specialists	149,024	174,726	152,797	167,879	(6,847)	-3.9
Total General Fund	2,757,054	2,775,395	2,785,728	3,000,542	225,147	8.1



CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Supervision	NUMBER 921
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ACTIVITY DESCRIPTION

The Fire Department, under the direction of the Fire Chief, is responsible for the protection of life and property against fire and other disastrous emergencies. This responsibility is effected through the supervision of the department in its efforts to prevent and extinguish fires and the abatement of life safety hazards. The Fire Chief coordinates the other activities within the department and external interaction necessary to accomplish department's goals and objectives. The goals of the department include the maintenance of an environment free from the devastating effects of fire and other potential hazards of a disastrous nature and the confinement of damage from hostile fires to the room of origin. These goals are furthered by conducting public education programs and encouraging the installation of smoke detectors and fire suppression systems.

Fire Supervision administers the department; supervises all fire operations; plans for emergency operations, fire prevention programs, and in-service training; and directs public education and fire safety programs.

PERFORMANCE OBJECTIVES

1. Maintain the current disaster plan, and hold community-wide exercises utilizing assets from at least three agencies outside the Oak Ridge city government.
2. Evaluate record keeping procedures. Insure the maintenance of adequate departmental records to monitor performance, while eliminating forms and records no longer needed.
3. Develop training programs, both on the job and formal, that will allow employees seeking promotion to the officer level to meet selected guidelines of the National Fire Protection Association, and that will allow other employees to develop their skills to the extent they desire.
4. Return site review comments to Development Implementation within two days of receipt.
5. Maintain the Fire Department's positive image in the community by taking advantage of as many opportunities as possible to make presentations to groups, especially adults.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Residences with smoke detectors Newly-constructed or substantially renovated Commercial structures with automatic fire Suppression systems or early alarm systems	95%	95%	95%	95%
Building fires confined to room of origin	99%	99%	85%	99%
	98.5%	98.5%	95%	99%

SIGNIFICANT EXPENDITURE CHANGES

Grants and subsidies increased \$3,000 due to the transfer of the City's contribution for the privately funded 4th of July fireworks display from activity 810 City Council to this activity. The Fire Department assists in the coordination of the fireworks display, overseeing citizen safety.

City of Oak Ridge, Tennessee
Activity Detail

921 Fire Supervision

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	90,465	95,177	95,545	98,217	3,040	3.19
5141. Social Security	6,893	7,253	7,309	7,380	127	1.75
5150. Retirement	5,353	5,510	5,532	5,686	176	3.19
5160. Medical Insurance	6,533	7,193	7,193	8,086	893	12.41
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	109,484	115,373	115,819	119,633	4,260	3.69
Contractual Services						
5206. Mailing & Delivery	0	60	60	60	0	.00
5207. Dues, Memberships & Sub.	330	440	440	440	0	.00
5212. Utility Services	2,771	1,500	1,500	1,500	0	.00
5220. Travel, Schools, & Conf.	1,659	1,875	1,875	1,875	0	.00
5235. Routine Rep. & Maint.	345	270	270	708	438	162.22
5289. Equipment Use Charge	2,869	3,350	3,350	3,220	130-	3.88-
Total Contractual Services	7,974	7,495	7,495	7,803	308	4.11
Commodities						
5310. Supplies	1,011	855	855	855	0	.00
5320. Books/Education Material	18	400	400	400	0	.00
5330. Small Tools/Equipment	0	120	120	120	0	.00
5334. Motor Fuels, Oils & Lub.	0	250	250	250	0	.00
5340. Replacement Parts	0	267	267	267	0	.00
5398. Computer Software	0	167	167	167	0	.00
5399. Other Commodities	77	0	0	0	0	.00
Total Commodities	1,106	2,059	2,059	2,059	0	.00
Other Charges						
5410. Insurance	6,034	5,843	5,843	5,843	0	.00
5430. Grants/Subsidies/Contr.	0	0	0	3,000	3,000	.00
Total Other Charges	6,034	5,843	5,843	8,843	3,000	51.34
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	124,598	130,770	131,216	138,338	7,568	5.79
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	124,598	130,770	131,216	138,338	7,568	5.79

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Prevention	NUMBER 922
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ACTIVITY DESCRIPTION

This activity, under the direction of the Assistant Chief-Fire Prevention, performs functions intended to prevent fires through the abatement of potential fire causes. Abatement activities include review of site and building plans for new commercial construction and initial compliance inspections for Certificate of Occupancy permits. In addition to these duties, this activity is responsible for investigating fire code violations and complaints, for performing code compliance inspections and surveys which are conducted by firefighting personnel, and for conducting fire safety education efforts such as lectures and press releases. This activity also investigates and prepares reports on all fire incidents. Suspicious fires are physically investigated, and through this office information and evidence are gathered in support of a police investigation.

PERFORMANCE OBJECTIVES

1. Conduct fire prevention surveys of all commercial property on a semi-annual basis.
2. Ensure compliance with fire protection standards for commercial development by reviewing construction plans within seven days and by monitoring the Certificate of Occupancy program.
3. Use an aggressive public fire safety education program to reduce the number of residential fires in the top "Ignition Factor" category by 25 percent and increase attendance at fire safety education presentations.
4. Reduce fires resulting from intentional causes by thoroughly and accurately identifying all occurrences of incendiary fires through the development of a fire investigation program, and increase the number of arson cases successfully closed.
5. Assure the installation of appropriate fire detection and suppression systems in all new and substantially renovated properties through the plans review and inspection processes.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Commercial fire prevention surveys conducted semi-annually	1,600	1,500	1,450	1,500
Violations reported by department inspection	800	700	700	700
Reported violations corrected in 180 days	75%	75%	76%	75%
Construction plans reviewed within 7 days	90%	90%	100%	90%
Safety education presentations	135	150	150	150
Attendance at presentations	10,039	10,000	10,000	10,000
Residential fires from "electrical causes"	5	8	8	8

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity in fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

922 Fire Prevention

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	55,599	56,231	55,677	56,971	740	1.32
5141. Social Security	4,251	4,301	4,260	4,358	57	1.33
5150. Retirement	3,290	3,255	3,224	3,298	43	1.32
5160. Medical Insurance	3,325	3,644	3,644	4,087	443	12.16
5175. Workers Compensation	120	120	120	132	12	10.00
Total Personal Services	66,585	67,551	66,925	68,846	1,295	1.92
Contractual Services						
5205. Printing & Dup. Charges	800	1,200	1,200	1,200	0	.00
5206. Mailing & Delivery	0	200	200	200	0	.00
5207. Dues, Memberships & Sub.	843	565	565	565	0	.00
5212. Utility Services	701	1,500	1,500	1,500	0	.00
5220. Travel, Schools, & Conf.	5,118	3,237	3,237	3,237	0	.00
5235. Routine Rep. & Maint.	1,141	216	216	645	429	198.61
5289. Equipment Use Charge	3,400	3,800	3,800	3,760	40-	1.05-
Total Contractual Services	12,003	10,718	10,718	11,107	389	3.63
Commodities						
5310. Supplies	4,305	717	717	717	0	.00
5320. Books/Education Material	1,503	2,000	2,000	2,000	0	.00
5325. Uniforms/Safety Equip.	0	200	200	200	0	.00
5330. Small Tools/Equipment	684	250	250	250	0	.00
5350. Facilities Materials	0	500	500	500	0	.00
5399. Other Commodities	2,946	3,000	3,000	3,000	0	.00
Total Commodities	9,438	6,667	6,667	6,667	0	.00
Other Charges						
5410. Insurance	169	25	25	25	0	.00
Total Other Charges	169	25	25	25	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	88,195	84,961	84,335	86,645	1,684	1.98
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	88,195	84,961	84,335	86,645	1,684	1.98

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Fighting	NUMBER 923
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ACTIVITY DESCRIPTION

Under the direction of the Assistant Chief Fire Operations, this activity includes the trained on-duty fire fighting staff and equipment necessary to provide a range of services to respond to fires, accidents, or natural disasters; to reduce the frequency and severity of fires through fire prevention activities; and to prevent neighborhood deterioration through voluntary inspections and community education. Additional activities include commercial inspections, fire fighting pre-planning, residential safety inspections, and hydrant inspection and maintenance.

PERFORMANCE OBJECTIVES

1. Confine all fires to the damage level existing at the arrival time of fire suppression units.
2. Maintain fire suppression performance levels that exceed national standards.
3. Maintain fire fighting training levels that exceed national standards.
4. Conduct routine preventive maintenance on City fire hydrants in the most cost effective manner, permanently identify with current color codings (NFPA standards), and flow test all hydrants to determine capacity on a three year schedule.
5. Identify all locations within the City where regulatory quantities of hazardous materials are located and prepare pre-incident plans to control fires and/or spills for these locations. Update one-third of the pre-incident plans annually.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Average response time	4.0	4.0	3.9	4.0
Average control time	4.0	4.0	.9	4.0
Fires contained to the damage level on Arrival of first fire unit	100%	100%	100%	100%
Employees certified at NFPA Fire Fighter III	41	42	41	42
Fire hydrants maintained annually	2,360	2,450	2,425	2,450
Hazardous Material locations pre-planned	14	11	11	11

SIGNIFICANT EXPENDITURE CHANGES

Personal Services are up \$101,425 primarily related to an \$80,892 increase in budgeted overtime pay to reflect actual expenditure levels. Budgeted expenditures for Contractual Services increased \$96,812 for fiscal 2000. Travel increased \$35,916 to train fire fighters in hazardous materials, rescue, and emergency medical first responder, as well as fire fighting. Equipment use charges increased \$52,406 primarily to fund the future replacement of the 3 fire pumper trucks and the aerial truck acquired in early fiscal 1999. Budgeted maintenance costs increased \$5,890 for replacement of computer equipment, including the new Vision system, and utility communication costs went up \$2,600.

Commodities increased \$23,010 for training materials (\$5,011) and small equipment (\$17,999). Planned small equipment purchases include laryngoscopes and other airway management equipment, pediatric treatment guide, and blood oxygen level monitoring equipment for the first responder program.

City of Oak Ridge, Tennessee
Activity Detail

923 Firefighting

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,482,077	1,530,309	1,479,223	1,518,046	12,263-	.80-
5131. Regular Overtime Pay	248,904	189,108	265,000	270,000	80,892	42.78
5141. Social Security	129,759	128,397	133,432	136,785	8,388	6.53
5150. Retirement	101,411	99,304	100,990	103,528	4,224	4.25
5160. Medical Insurance	129,088	141,769	141,769	159,259	17,490	12.34
5175. Workers Compensation	26,943	26,943	26,943	29,637	2,694	10.00
Total Personal Services	2,118,182	2,115,830	2,147,357	2,217,255	101,425	4.79
Contractual Services						
5205. Printing & Dup. Charges	308	0	0	0	0	.00
5207. Dues, Memberships & Sub.	201	460	460	460	0	.00
5210. Prof. & Contractual Ser.	500	4,480	4,480	4,480	0	.00
5212. Utility Services	40,804	40,200	42,200	42,800	2,600	6.47
5220. Travel, Schools, & Conf.	3,550	4,084	4,084	40,000	35,916	879.43
5235. Routine Rep. & Maint.	3,738	120	120	6,010	5,890	4,908.33
5289. Equipment Use Charge	84,927	108,242	108,242	160,648	52,406	48.42
Total Contractual Services	134,028	157,586	159,586	254,398	96,812	61.43
Commodities						
5310. Supplies	13,058	6,477	6,477	6,477	0	.00
5320. Books/Education Material	220	1,489	1,489	6,500	5,011	336.53
5325. Uniforms/Safety Equip.	31,405	16,305	16,305	16,305	0	.00
5330. Small Tools/Equipment	8,743	9,761	9,761	27,760	17,999	184.40
5334. Motor Fuels, Oils & Lub.	46	130	130	130	0	.00
5340. Replacement Parts	124	2,908	2,908	2,908	0	.00
5350. Facilities Materials	0	2,371	2,371	2,371	0	.00
5399. Other Commodities	5,321	60	60	60	0	.00
Total Commodities	58,917	39,501	39,501	62,511	23,010	58.25
Other Charges						
5410. Insurance	5,892	6,092	6,092	6,092	0	.00
Total Other Charges	5,892	6,092	6,092	6,092	0	.00
Capital Expenditures						
5540. Machinery & Equipment	1,005	0	0	0	0	.00
Total Capital Expenditures	1,005	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	2,318,024	2,319,009	2,352,536	2,540,256	221,247	9.54
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	2,318,024	2,319,009	2,352,536	2,540,256	221,247	9.54

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Stations	924

ACTIVITY DESCRIPTION

Building maintenance and operation of the three fire stations listed below are charged to this activity:

Station No. 1 - 2097 Oak Ridge Turnpike (West End)
 Station No. 2 - 609 Oak Ridge Turnpike (East End)
 Station No. 3 - 333 Tuskegee Drive

PERFORMANCE OBJECTIVES

1. Maintain energy consumption at fire stations at FY 1994 levels.
2. Maintain an accident-free environment for the fire station activities.
3. Maximize cost effectiveness in application of materials, equipment and supplies related to site use and maintenance.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Energy Consumption: KW hours of electricity used	314,160	330,000	307,120	330,000
Fire Station Safety: Work Site Safety violations	0	0	0	0
Employee accidents at work sites	0	0	0	0

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditures changes anticipated for this activity for fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

924 Fire Stations

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.00
Contractual Services						
5207. Dues, Memberships & Sub.	0	1,101	1,101	1,101	0	.00
5210. Prof. & Contractual Ser.	1,824	535	535	535	0	.00
5212. Utility Services	37,300	44,925	43,840	45,745	820	1.83
5235. Routine Rep. & Maint.	10,575	9,164	9,164	9,839	675	7.37
5289. Equipment Use Charge	178	740	740	740	0	.00
Total Contractual Services	49,877	56,465	55,380	57,960	1,495	2.65
Commodities						
5310. Supplies	18,873	6,214	6,214	6,214	0	.00
5330. Small Tools/Equipment	4,103	300	300	300	0	.00
5334. Motor Fuels, Oils & Lub.	341	100	100	100	0	.00
5340. Replacement Parts	74	150	150	150	0	.00
5350. Facilities Materials	1,014	925	925	925	0	.00
5399. Other Commodities	2,156	1,000	1,000	1,000	0	.00
Total Commodities	26,561	8,689	8,689	8,689	0	.00
Other Charges						
5410. Insurance	775	775	775	775	0	.00
Total Other Charges	775	775	775	775	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	77,213	65,929	64,844	67,424	1,495	2.27
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	77,213	65,929	64,844	67,424	1,495	2.27

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Specialists	925

ACTIVITY DESCRIPTION

Fire Specialists are off-duty Fire Fighters or well-trained City employees who, upon receiving notice of an alarm, respond directly to the scene of a structural fire in order to supplement on duty Fire Fighters arriving from the fire stations. Fire Specialists are on call on a regularly scheduled basis and are equipped with a radio pager, fire fighting gear, and a City vehicle. They are compensated for this service by receiving a monthly supplement in addition to their regular City paycheck.

PERFORMANCE OBJECTIVES

1. 100% response of Specialists to all structural fires.
2. Conduct a minimum of six hours training per month for each Specialist employed by other City departments.

PROGRAM COMMENTS

Fire Specialists are compensated at both a standby rate, which is fixed annually, and a per-call rate. Job classification, pay step and uniform rank determine the per-call rate. In order to comply with Fair Labor Standards Act (FLSA), all nonexempt City employees performing as Fire Specialists are compensated at the overtime rate associated with their regular job when those hours are served in addition to their basic workweek.

The Personal Services total represents the average overtime rate for those employees currently enrolled in the program that are in pay classifications 1 through 9, using a minimum of four responses daily as basic compensation in place of standby pay.

The Fire Specialist Program remains cost effective in that the cost of providing fire suppression services through the more traditional method of adding personnel to the on-duty strength of fire units would cost approximately \$338,000 rather than \$175,000 annually. This would result in the addition of four Fire Fighters (a number equal to the number of Fire Specialists on-duty each day of the year) to each of the department's three duty shifts, for a total of twelve fire fighters.

SIGNIFICANT EXPENDITURES

Personal Services budgeted expenditures decreased \$7,157 or 4.77 percent to reflect actual expenditure levels.

City of Oak Ridge, Tennessee
Activity Detail

925 Fire Specialists

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	67,600	89,424	70,000	83,000	6,424-	7.18-
5131. Regular Overtime Pay	45,317	42,923	42,900	42,923	0	.00
5141. Social Security	8,535	10,050	8,637	9,633	417-	4.15-
5150. Retirement	6,674	7,606	6,537	7,290	316-	4.15-
Total Personal Services	128,126	150,003	128,074	142,846	7,157-	4.77-
Contractual Services						
5289. Equipment Use Charge	18,172	18,110	18,110	18,420	310	1.71
Total Contractual Services	18,172	18,110	18,110	18,420	310	1.71
Commodities						
5310. Supplies	6	311	311	311	0	.00
5325. Uniforms/Safety Equip.	0	2,810	2,810	2,810	0	.00
5330. Small Tools/Equipment	0	100	100	100	0	.00
Total Commodities	6	3,221	3,221	3,221	0	.00
Other Charges						
5410. Insurance	2,720	3,392	3,392	3,392	0	.00
Total Other Charges	2,720	3,392	3,392	3,392	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	149,024	174,726	152,797	167,879	6,847-	3.92-
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	149,024	174,726	152,797	167,879	6,847-	3.92-





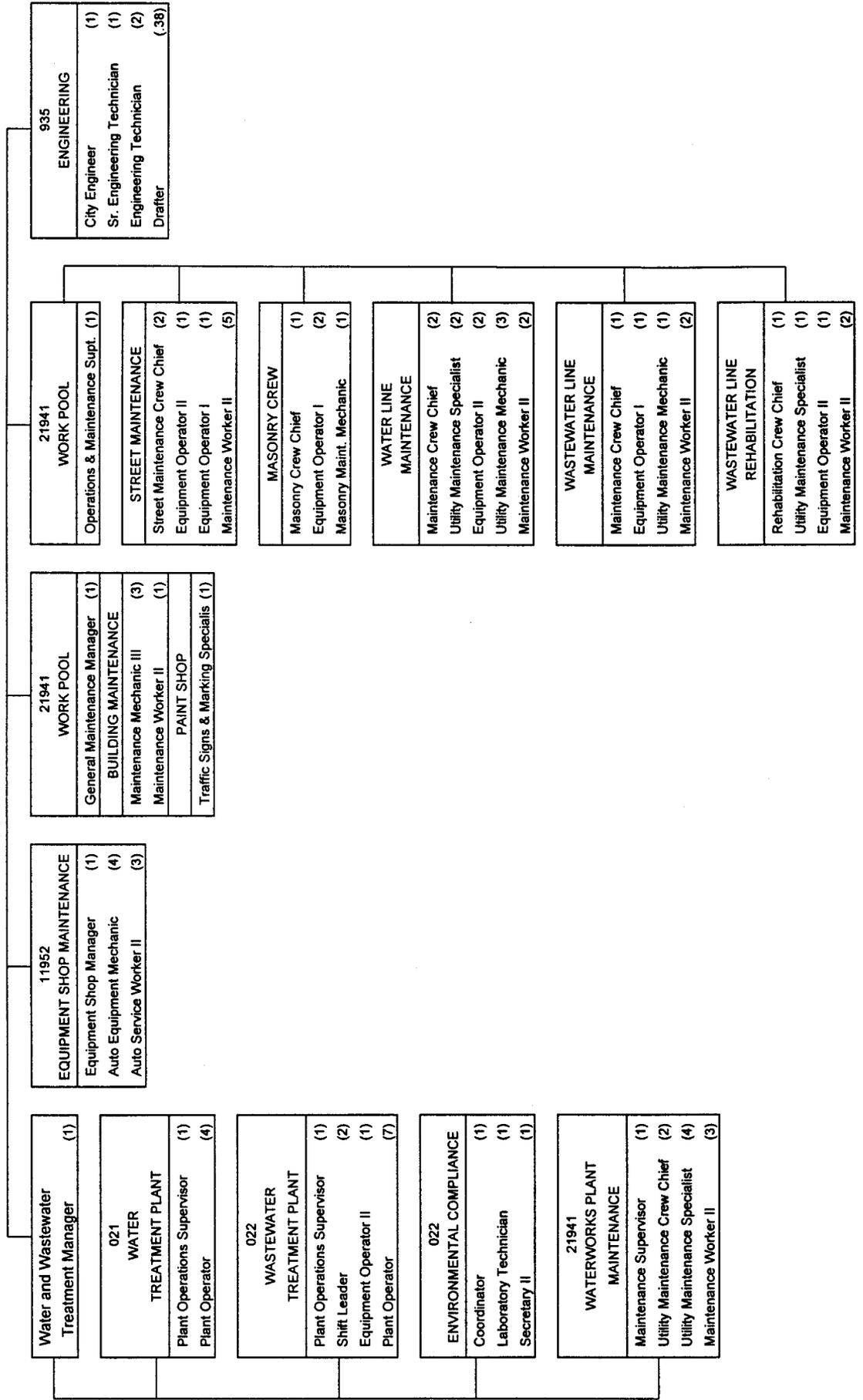
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Public Works

PUBLIC WORKS DEPARTMENT

930 PUBLIC WORKS SUPERVISION	
Director	(1)
Assistant Director	(1)
Public Works Engineer	(1)
Secretary II	(1)
Secretary I	(1)



PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for maintaining City-owned streets and rights-of-way, the water distribution system, wastewater collection system, wastewater treatment plant, stormwater conveyances, City-owned buildings and facilities, and maintenance of all City and School vehicles and equipment. The Department will also be responsible for operating and maintaining the water treatment plant after the Department of Energy has transferred its ownership to the City. This transfer is expected to occur in March 2000.

The Department consists of 78 employees (88 after water plant transfer) and five divisions including Supervision/Administration, Engineering, Water/Wastewater Treatment, Work Pool (Services), and Fleet Maintenance. The activities and functions performed by the Department are included in the General Fund, Waterworks Fund, State Street Aid Fund, Equipment Replacement Rental Fund, and Solid Waste Fund. The Department serves as the City staff representative on the Traffic Safety Advisory Board and also prepares and administers the Solid Waste Collection Contract.

The Supervision/Administration staff consists of the Director, Assistant Director, Public Works Engineer, and two secretaries. This staff supervises and oversees administration of all of the Department's operations and activities.

The Engineering Division consists of five employees and is responsible for reviewing all sub-division and developmental plans proposed for construction within the city to ensure proposed plans are in compliance with City stormwater, water, sewer, roadway, and erosion control guidelines. The division is also responsible for performing site inspections to verify that utilities and roadways proposed for dedication to the City are properly constructed and installed to City specifications. Employees in this division are also responsible for conducting pavement condition surveys of all city streets and for revising as-built plans and maps of the water, wastewater, and storm drainage systems.

The Work Pool consists of 51 employees comprising various crews responsible for maintenance of the Water Distribution System, Wastewater Collection System, Water/Wastewater Pumping Stations and Treatment Plant(s), Roads and Streets, Stormwater System, and City-owned Buildings and Facilities.

The Water/Wastewater Treatment Division consists of 14 (20 after water plant transfer) employees responsible for operating the wastewater treatment plants (and water treatment plant after transfer), administration of the City's Wastewater Industrial Discharge Pretreatment Program, Water System Backflow Prevention Program, and the Biosolids Land Application Program.

The Department is responsible for maintaining approximately 226 miles of streets and 100 miles of sidewalks. During FY2000, the Department proposes to resurface approximately 15 miles of streets, apply asphalt rejuvenator to 10 miles of street pavement, and replace 2,000 lineal feet of sidewalk and 3,000 lineal feet of street curbing. Funding for these activities is provided from the State Street Aid Fund and the Grant Fund. The Department is also responsible for mowing on street rights-of-way, maintaining flow of storm water drainage ditches, providing an Annual Leaf Pick-up Program and an Annual Spring Trash/Rubbish Pick-up Program.

Maintenance of the Water Distribution System is conducted by the Work Pool Division. The system consists of approximately 219 miles of water main piping, 2,424 fire hydrants, 4,600 main valves, 9,050 service laterals, 12,040 water meters, five elevated water storage tanks, two in-ground storage tanks, 11 water pumping stations, and 76 main pressure reducing valve stations. City water customers use an average of 4.15 million gallons of water on a daily basis. During FY2000, the Department of Energy is scheduled to transfer the Water Treatment Plant to the City for ownership and operation. The plant has a maximum treatment capacity of approximately 27 million gallons per day.

The Wastewater System consists of one main 6.0 MGD wastewater treatment plant (WWTP) and one 0.5 MGD treatment plant that serves the Clinch River Industrial Park. Additionally, the system includes approximately 236 miles of collection system piping, 2,470 manholes, and 28 wastewater pumping

stations. The treatment facilities are operated by the Water/Wastewater Treatment Division and the collection system and pumping stations are maintained by the Work Pool Division. During FY1999, the treatment plants treated a total of 3,201 million gallons of wastewater received from the City and the Y-12 Plant. Additionally, the WWTPs generated an annual total of 3.2MG of biosolids that were land applied to DOE property. In FY1995, the Department initiated a multi-year program to rehabilitate the collection system and upgrade the main wastewater treatment plant. Total cost of the program is estimated at \$29 million with an estimated \$8 million in collection system and treatment plant improvements proposed for FY 2000.

The Work Pool Division's building maintenance staff is responsible for maintaining all City-owned buildings. Work performed includes HVAC, plumbing, and other general maintenance to the Municipal Building, Central Services Complex, 301 Broadway Building, 545 Oak Ridge Turnpike Building (previously used by Roane State), the Civic Center Recreation and Library buildings, Senior Center, Scarboro Community Center, three fire stations, and the Ambulance Building.

The Fleet Maintenance Division is responsible for maintaining the City's entire fleet of vehicles and equipment and all of the Oak Ridge Schools buses. This includes approximately 50 sedans, 67 pick-up trucks, 60 heavy duty trucks, 31 school buses, and approximately 280 pieces of various light and heavy equipment.

PUBLIC WORKS DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% Change
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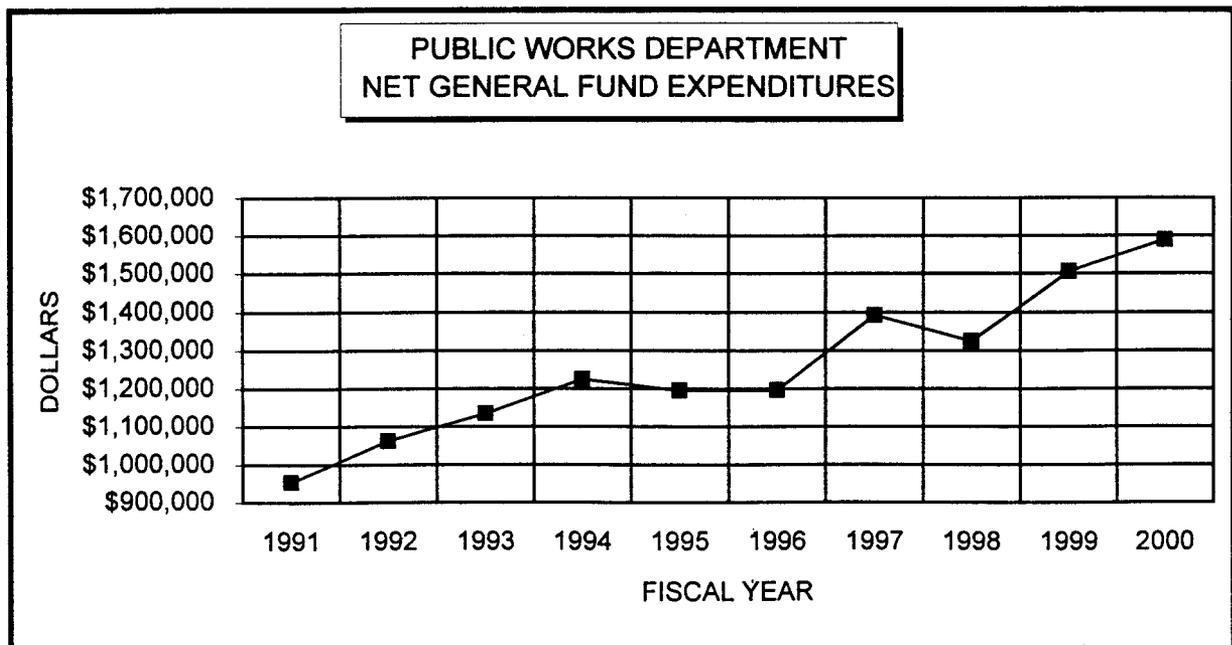
GENERAL FUND

930 Supervision	79,474	84,249	81,590	85,410	1,161	1.4
935 Engineering	119,145	129,595	129,280	130,261	666	0.5
942 State Highway Maintenance	32,371	51,900	57,500	59,950	8,050	15.5
943 General Maintenance	254,841	287,233	294,839	302,048	14,815	5.2
946 Central Service Center	68,652	74,686	71,896	77,098	2,412	3.2
947 301 Broadway Building	16,372	24,005	23,855	23,940	(65)	-0.3
948 Municipal Building	103,522	115,144	114,826	116,115	971	0.8
949 Roane State Comm. College	9,330	23,797	23,707	23,757	(40)	-0.2
953 Traffic Control and Lights	641,062	708,559	708,559	770,224	61,665	8.7
Total General Fund	1,324,769	1,499,168	1,506,052	1,588,803	89,635	6.0

OTHER FUNDS

011 Equipment Replacement						
Rental Fund - Operating Expenses	1,417,252	1,583,572	1,500,591	2,025,243	441,671	27.9
015 State Street Aid Fund	1,218,614	1,270,500	1,270,500	1,294,400	23,900	1.9
Waterworks Fund:						
021 Water Distribution - Expenses	2,959,876	3,714,870	3,388,868	4,415,407	700,537	18.9
021 Water Distribution - Capital	1,153,626	855,000	902,500	957,500	102,500	12.0
022 Wastewater Treatment - Expenses	3,774,083	4,289,368	4,231,290	4,837,024	547,656	12.8
022 Wastewater Treatment - Capital	828,244	8,216,000	2,408,500	8,979,500	763,500	9.3
Total Other Funds	11,351,695	19,929,310	13,702,249	22,509,074	2,579,764	12.9

TOTAL PUBLIC WORKS DEPARTMENT	12,676,464	21,428,478	15,208,301	24,097,877	2,669,399	12.5
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CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Supervision	930

ACTIVITY DESCRIPTION

The Public Works Department is responsible for the maintenance of City streets, water distribution system, wastewater collection system and treatment plants, and City-owned buildings and grounds; for the construction of and additions to these facilities; and for maintenance, service and repair of all City and School automotive vehicles, heavy equipment and stationary equipment.

The goals of this activity are to ensure the provision of an acceptable level of physical services, to provide general supervision of Public Works programs, to ensure implementation of these programs through effective and efficient management, and to coordinate extraordinary maintenance improvements to the City's physical assets.

PERFORMANCE OBJECTIVES

1. Continue rehabilitation activities for reducing inflow and infiltration from entering the wastewater collection system.
2. Continue efforts toward reducing unaccounted for water with continuation of meter replacement, meter downsizing and distribution system leak detection programs.
3. Continue efforts to improve overall condition and appearance of City streets, sidewalks and right-of-ways.
4. Coordinate the acquisition of the DOE water plant.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services decreased \$1,038 or 4.64 percent. Equipment Use Charges decreased \$2,151 to stop equipment rental charges on older equipment. This reduction was offset by a \$1,113 increase in maintenance and replacement charges for computer equipment.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

930 Public Works Supervision

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	224,961	235,232	226,340	238,097	2,865	1.22
5131. Regular Overtime Pay	0	841	841	841	0	.00
5141. Social Security	16,723	17,421	16,951	17,472	51	.29
5150. Retirement	13,398	13,667	13,184	13,834	167	1.22
5160. Medical Insurance	16,342	17,967	17,967	20,173	2,206	12.28
5175. Workers Compensation	480	480	480	528	48	10.00
Total Personal Services	271,904	285,608	275,763	290,945	5,337	1.87
Contractual Services						
5201. Rents	387	400	400	400	0	.00
5207. Dues, Memberships & Sub.	1,032	900	900	900	0	.00
5210. Prof. & Contractual Ser.	0	2,500	2,500	2,500	0	.00
5212. Utility Services	2,831	2,918	2,918	2,918	0	.00
5220. Travel, Schools, & Conf.	5,534	7,606	7,606	7,606	0	.00
5235. Routine Rep. & Maint.	704	854	854	1,967	1,113	130.33
5289. Equipment Use Charge	6,907	7,196	7,196	5,045	2,151-	29.89-
Total Contractual Services	17,395	22,374	22,374	21,336	1,038-	4.64-
Commodities						
5310. Supplies	2,566	3,251	3,251	3,251	0	.00
5320. Books/Education Material	0	400	400	400	0	.00
5398. Computer Software	0	300	300	300	0	.00
5399. Other Commodities	350	0	0	0	0	.00
Total Commodities	2,916	3,951	3,951	3,951	0	.00
Other Charges						
5410. Insurance	670	100	100	100	0	.00
Total Other Charges	670	100	100	100	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	292,885	312,033	302,188	316,332	4,299	1.38
Reduction of Costs						
5670. Recovered from Funds	213,411-	227,784-	220,598-	230,922-	3,138-	1.38
Total Reduction of Costs	213,411-	227,784-	220,598-	230,922-	3,138-	1.38
TOTAL NET EXPENDITURES	79,474	84,249	81,590	85,410	1,161	1.38

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Engineering	NUMBER 935
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ACTIVITY DESCRIPTION

The Engineering activity oversees the design and construction of various municipal infrastructure and utility improvements within the City. These include capital projects initiated by the City and portions of projects built for City ownership by private developers. The activity provides three major services: (1) Design - including surveying, preparing and/or reviewing construction plans and specifications, estimating costs, monitoring City construction contracts and updating maps and records; (2) Development Review - reviewing preliminary and final subdivision plats, inspecting water, sewer, street and drainage construction within private developments and reviewing construction plans for commercial/ industrial projects; and (3) Traffic Engineering - conducting traffic counts and analyzing the performance of the traffic circulation system, conducting and reviewing traffic impact studies and recommending improvements to signals and streets.

The goal is to obtain infrastructure and utility improvements into City ownership which meet established engineering standards and code requirements and serve the community effectively, efficiently and safely.

PERFORMANCE OBJECTIVES

1. Inspect all projects in a timely manner in order to insure proper construction.
2. Respond to the development review process to ensure quality infrastructure improvements while minimizing time delays for the developer.
3. Complete the review of subdivision plans within one week.
4. Complete the review of plans for issuance of commercial/industrial grading permits within one week.
5. Complete approximately 8 percent of Lamar Dunn drawings for updated information on subdivision, as built water, sewer and storm drainage sheets.
6. Complete roadway and intersection analysis and respond within eight weeks.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Daily inspection of major construction	95%	95%	95%	95%
Weekly inspection of projects during minor Construction	90%	90%	95%	95%
Project plans reviewed within one week	80%	80%	90%	90%
Subdivision plans reviewed within one week	80%	80%	90%	90%
Percent Completion of Lamar Dunn drawings	8%	8%	8%	8%
Traffic analysis within eight weeks	75%	75%	80%	80%

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$3,001 or 8.91 percent to fund replacement and maintenance of vehicles (\$2,404) and computers (\$597).

A portion of the costs of this activity is distributed to the State Street Aid Fund and the utility funds due to the involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

935 Engineering

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	168,701	172,544	170,488	169,692	2,852-	1.65-
5120. Salaries-Temp. Employees	7,245	6,664	12,090	6,349	315-	4.73-
5131. Regular Overtime Pay	0	4,103	438	4,103	0	.00
5141. Social Security	13,251	13,867	13,858	13,781	86-	.62-
5150. Retirement	10,023	10,222	9,896	10,063	159-	1.56-
5160. Medical Insurance	13,003	14,286	14,286	16,004	1,718	12.03
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	212,463	221,926	221,296	220,256	1,670-	.75-
Contractual Services						
5201. Rents	614	580	580	580	0	.00
5205. Printing & Dup. Charges	0	275	275	275	0	.00
5206. Mailing & Delivery	0	150	150	150	0	.00
5207. Dues, Memberships & Sub.	1,465	720	720	720	0	.00
5210. Prof. & Contractual Ser.	390	13,700	13,700	13,700	0	.00
5211. Advertising & Publicity	0	250	250	250	0	.00
5212. Utility Services	1,800	2,500	2,500	2,500	0	.00
5220. Travel, Schools, & Conf.	3,493	4,483	4,483	4,483	0	.00
5235. Routine Rep. & Maint.	468	980	980	1,577	597	60.92
5289. Equipment Use Charge	12,114	10,032	10,032	12,436	2,404	23.96
Total Contractual Services	20,344	33,670	33,670	36,671	3,001	8.91
Commodities						
5310. Supplies	3,101	1,769	1,769	1,769	0	.00
5320. Books/Education Material	396	375	375	375	0	.00
5325. Uniforms/Safety Equip.	0	200	200	200	0	.00
5330. Small Tools/Equipment	66	650	650	650	0	.00
5398. Computer Software	35	500	500	500	0	.00
5399. Other Commodities	550	0	0	0	0	.00
Total Commodities	4,148	3,494	3,494	3,494	0	.00
Other Charges						
5410. Insurance	532	100	100	100	0	.00
Total Other Charges	532	100	100	100	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	237,487	259,190	258,560	260,521	1,331	.51
Reduction of Costs						
5670. Recovered from Funds	118,342-	129,595-	129,280-	130,260-	665-	.51
Total Reduction of Costs	118,342-	129,595-	129,280-	130,260-	665-	.51
TOTAL NET EXPENDITURES	119,145	129,595	129,280	130,261	666	.51

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	State Highway Maintenance	942

ACTIVITY DESCRIPTION

This account maintains those portions of State Highway 62 (Illinois Avenue) and Highway 170 (Edgemoor Road) located within the city limits of Oak Ridge, and Highway 95 (Oak Ridge Turnpike) from the 95/61 split to the end of Wisconsin Ave.

PERFORMANCE OBJECTIVES

1. Maintain 725,619 square yards of pavement at a cost of thirteen cents per square yard.
2. Mow 146 acres every ten days between March 15 and November 15.
3. Perform mechanical sweeping of state highways at least five times per year.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
State Highways 62, 95 and 170:				
Miles	19.77	19.77	19.77	19.77
Square yards	725,619	725,619	725,619	725,619
Maintenance (hours)	447	1,000	1,000	1,000
Mowing R-O-W's (acres)	146	146	146	146

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$8,050 or 5.52 percent for right-of-way mowing (\$7,150) and street maintenance items such as sweeping (\$900). Mowing and street sweeping are performed by outside contractors.

PROGRAM COMMENTS

The Department of Highways, State of Tennessee, has a contract for thirteen cents per square yard (for a total of \$94,000) with the City of Oak Ridge for repairing the pavement, painting center and edge lines, street sweeping, snow and ice removal, and mowing median strips of State Highways 62, 95 and 170. The additional cost for rights-of-way mowing of these routes, which is not covered by the contract, is also budgeted in this activity.

If weather permits, State highways are swept by mechanical sweeper five times per year. Mowing of median strips and rights-of-way in the center of town is performed approximately every ten days between March 15 and November 15. During the mowing season, the mowing contractor is responsible for litter pickup as the right-of-way is mowed. During the balance of the year, litter pickup is performed by a contractor on a monthly basis (budgeted in General Maintenance, Activity 943).

City of Oak Ridge, Tennessee
Activity Detail

942 State Highway Maintenance

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.00
Contractual Services						
5210. Prof. & Contractual Ser.	74,612	72,000	77,600	79,150	7,150	9.93
5235. Routine Rep. & Maint.	49,225	73,900	73,900	74,800	900	1.22
Total Contractual Services	123,837	145,900	151,500	153,950	8,050	5.52
Commodities						
Total Commodities	0	0	0	0	0	.00
Other Charges						
Total Other Charges	0	0	0	0	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	123,837	145,900	151,500	153,950	8,050	5.52
Reduction of Costs						
5610. Recovered from Users	0	94,000-	94,000-	94,000-	0	.00
5670. Recovered from Funds	91,466-	0	0	0	0	.00
Total Reduction of Costs	91,466-	94,000-	94,000-	94,000-	0	.00
TOTAL NET EXPENDITURES	32,371	51,900	57,500	59,950	8,050	15.51
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY General Maintenance	NUMBER 943
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ACTIVITY DESCRIPTION

This activity provides for maintenance of the following functions: storm drainage ditches; street cleaning; litter removal; mowing of street rights-of-way and other areas; city-wide cleanup; cemetery maintenance; and miscellaneous building maintenance.

In addition to cleaning City streets, the City-owned Jackson Square and Grove Center parking lots are also maintained in order to present a neat and orderly appearance. All curb and gutter streets are swept on a 60 day cycle by a private contractor, weather permitting. Litter removal is performed by a private contractor for the months of November through March, with City crews providing assistance as required. Mowing includes 162 acres of street rights-of-way and other small parcels. Cemetery maintenance is provided to ten small cemeteries located throughout the City.

Formerly cared for by the Atomic Energy Commission, the cemeteries were transferred to the City upon incorporation. Minor building maintenance is performed on the Marina and the old Fire Alarm Building, which houses the Anderson County Ambulance Service.

PERFORMANCE OBJECTIVES

1. Maintain 12.4 miles of storm drains without a major flooding incident attributable to maintenance.
2. Perform 210 miles of sweeping on City Streets.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Storm drains - miles	12.4	12.4	12.4	12.4
Maintenance - hours	1,919	1,400	1,400	1,400
Mechanical sweeping: Curb miles cleaned	2,333	3,200	2,300	2,300

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$14,815 or 5.2 percent primarily for the City street sweeping contract (\$14,205). Mowing, street sweeping and litter removal are performed by private contractors.

City of Oak Ridge, Tennessee
Activity Detail

943 General Maintenance

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
<hr/>						
Personal Services						
<hr/>						
Total Personal Services	0	0	0	0	0	.00
Contractual Services						
5210. Prof. & Contractual Ser.	125,005	132,320	129,960	132,750	430	.33
5212. Utility Services	4,693	5,570	5,536	5,750	180	3.23
5235. Routine Rep. & Maint.	125,436	149,243	159,243	163,448	14,205	9.52
Total Contractual Services	255,134	287,133	294,739	301,948	14,815	5.16
Commodities						
5334. Motor Fuels, Oils & Lub.	92-	100	100	100	0	.00
Total Commodities	92-	100	100	100	0	.00
Other Charges						
Total Other Charges	0	0	0	0	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	255,042	287,233	294,839	302,048	14,815	5.16
Reduction of Costs						
5610. Recovered from Users	201-	0	0	0	0	.00
Total Reduction of Costs	201-	0	0	0	0	.00
TOTAL NET EXPENDITURES	254,841	287,233	294,839	302,048	14,815	5.16

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Central Service Complex	NUMBER 946
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ACTIVITY DESCRIPTION

This activity includes maintenance and operation of the Central Services Center Complex located at 100 Woodbury Lane. The Complex houses Public Works Supervision, Equipment Shop, Work Pool, Parks activities, Electrical Department, Finance and the Schools' maintenance shop and bus dispatching office

PERFORMANCE OBJECTIVES

1. Maintain and operate 177,000 square feet of building space at a cost of \$1.81 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Square feet maintained	177,000	177,000	177,000	177,000
Cost per square-foot	\$1.62	\$1.76	\$1.69	\$1.81

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased by \$10,050 or 3.29 percent. Expenditures to outside contracts for custodial and mowing services are expected to increase \$2,650. Budgeted utility costs are up \$7,220 based on actual usage patterns and anticipated rate increases in fiscal 2000.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

946 Central Service Center

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.00

Contractual Services						
5201. Rents	5,549	5,770	5,770	5,770	0	.00
5210. Prof. & Contractual Ser.	40,393	46,730	47,247	49,380	2,650	5.67
5212. Utility Services	152,319	179,350	167,210	186,570	7,220	4.03
5235. Routine Rep. & Maint.	73,175	71,750	71,750	71,750	0	.00
5262. Nonroutine Rep. & Maint.	4,626	1,775	1,775	1,775	0	.00
5289. Equipment Use Charge	0	0	0	180	180	.00
Total Contractual Services	276,062	305,375	293,752	315,425	10,050	3.29

Commodities						
5310. Supplies	1,001	578	578	578	0	.00
5399. Other Commodities	5,050	0	0	0	0	.00
Total Commodities	6,051	578	578	578	0	.00

Other Charges						
5410. Insurance	5,238	5,238	5,238	5,238	0	.00
Total Other Charges	5,238	5,238	5,238	5,238	0	.00

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00

TOTAL GROSS EXPENDITURES	287,351	311,191	299,566	321,241	10,050	3.23
Reduction of Costs						
5670. Recovered from Funds	218,699-	236,505-	227,672-	244,143-	7,638-	3.23
Total Reduction of Costs	218,699-	236,505-	227,672-	244,143-	7,638-	3.23

TOTAL NET EXPENDITURES	68,652	74,686	71,896	77,098	2,412	3.23
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY 301 Broadway Building	NUMBER 947
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ACTIVITY DESCRIPTION

This activity provides for maintenance and operation of an 11,922 square-foot City-owned office building located at 301 Broadway. This facility is fully leased to private businesses with the related rental revenue accounted for in the City's General Fund.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Building maintenance cost per square foot	\$1.37	\$2.01	\$2.00	\$2.01

SIGNIFICANT EXPENDITURE CHANGES

The lower level of the 301 Broadway Building will be fully leased in fiscal 2000 under an existing lease contract. It is projected that the upper level will be leased in mid-fiscal 2000. Fiscal 2000 rental revenues for this facility are estimated at \$39,000. In fiscal 2000, maintenance costs for the facility are budgeted at \$23,940 with an additional \$45,000 budgeted in the Capital Projects Fund for installation of a new HVAC system.

City of Oak Ridge, Tennessee
Activity Detail

947 Broadway Building, 301

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.00

Contractual Services						
5210. Prof. & Contractual Ser.	1,576	1,825	1,730	1,790	35-	1.92-
5212. Utility Services	733	810	800	810	0	.00
5235. Routine Rep. & Maint.	13,763	20,970	20,925	20,940	30-	.14-
Total Contractual Services	16,072	23,605	23,455	23,540	65-	.28-

Commodities						
5310. Supplies	0	100	100	100	0	.00
Total Commodities	0	100	100	100	0	.00

Other Charges						
5410. Insurance	300	300	300	300	0	.00
Total Other Charges	300	300	300	300	0	.00

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00

TOTAL GROSS EXPENDITURES	16,372	24,005	23,855	23,940	65-	.27-

Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00

TOTAL NET EXPENDITURES	16,372	24,005	23,855	23,940	65-	.27-
=====						

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Municipal Building	NUMBER 948
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ACTIVITY DESCRIPTION

This activity includes expenses involved in the operation of the Municipal Building such as utilities, custodial services, motor pool, maintenance of the heating and air conditioning system, plumbing and electrical repairs and other building maintenance.

The operation of a six-car motor pool is also included in the cost of this activity. The motor pool is used by various offices in the building which do not have vehicles permanently assigned to them.

PERFORMANCE OBJECTIVES

1. Maintain 35,652 square feet of building space at a cost of \$4.79 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Building maintenance, cost per square-foot	\$4.23	\$4.75	\$4.74	\$4.79

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$1,428 or .86 percent. Professional Services increased \$1,530 for contracted custodial services, Utility costs are up \$2,530 due to anticipated rate increases and Equipment Use Charges declined \$2,532 to stop replacement funding for older motor pool vehicles.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

948 Municipal Building

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.00

Contractual Services						
5210. Prof. & Contractual Ser.	36,040	38,760	38,981	40,290	1,530	3.95
5212. Utility Services	54,955	60,310	59,797	62,840	2,530	4.20
5235. Routine Rep. & Maint.	50,972	58,375	58,200	58,275	100-	.17-
5289. Equipment Use Charge	5,909	8,438	8,438	5,906	2,532-	30.01-
Total Contractual Services	147,876	165,883	165,416	167,311	1,428	.86

Commodities						
5310. Supplies	101	400	400	400	0	.00
5399. Other Commodities	336	300	300	300	0	.00
Total Commodities	437	700	700	700	0	.00

Other Charges						
5410. Insurance	2,423	2,746	2,746	2,746	0	.00
Total Other Charges	2,423	2,746	2,746	2,746	0	.00

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00

TOTAL GROSS EXPENDITURES	150,736	169,329	168,862	170,757	1,428	.84
Reduction of Costs						
5670. Recovered from Funds	47,214-	54,185-	54,036-	54,642-	457-	.84
Total Reduction of Costs	47,214-	54,185-	54,036-	54,642-	457-	.84

TOTAL NET EXPENDITURES	103,522	115,144	114,826	116,115	971	.84
=====						

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Roane State Community College	NUMBER 949
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ACTIVITY DESCRIPTION

This activity provides for non-routine building and parking lot maintenance of a City-owned facility located at 545 Oak Ridge Turnpike. Consisting of 26,000 square feet, the building and parking area are leased to the State of Tennessee for use as the Oak Ridge campus of Roane State Community College.

PROGRAM COMMENTS

In 1988, the City purchased the former Nautilus Building for use by Roane State Community College. The building was completely renovated by the City to the specifications required by Roane State. In May 1996, a seven-year lease extension was optioned by the State of Tennessee for continued use of the facility. The state may cancel the lease at it's discretion with 90 days notice to the City. The State is in the process of constructing a new Oak Ridge Roane State Community College branch campus, projected for occupancy in August of 1999. The City donated \$1,200,000 to the Roane State Foundation toward the purchase of land on which to construct the new Oak Ridge branch campus.

SIGNIFICANT EXPENDITURE CHANGES

No significant expenditure changes are anticipated for this activity for fiscal 2000.

City of Oak Ridge, Tennessee
Activity Detail

949 Roane State Building

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
<hr/>						
Personal Services						
<hr/>						
Total Personal Services	0	0	0	0	0	.00
<hr/>						
Contractual Services						
5210. Prof. & Contractual Ser.	180	180	180	180	0	.00
5212. Utility Services	520	480	480	480	0	.00
5235. Routine Rep. & Maint.	7,863	16,370	16,280	16,330	40-	.24-
5262. Nonroutine Rep. & Maint.	0	6,000	6,000	6,000	0	.00
<hr/>						
Total Contractual Services	8,563	23,030	22,940	22,990	40-	.17-
<hr/>						
Commodities						
<hr/>						
Total Commodities	0	0	0	0	0	.00
<hr/>						
Other Charges						
5410. Insurance	767	767	767	767	0	.00
<hr/>						
Total Other Charges	767	767	767	767	0	.00
<hr/>						
Capital Expenditures						
<hr/>						
Total Capital Expenditures	0	0	0	0	0	.00
<hr/>						
TOTAL GROSS EXPENDITURES	9,330	23,797	23,707	23,757	40-	.17-
<hr/>						
Reduction of Costs						
<hr/>						
Total Reduction of Costs	0	0	0	0	0	.00
<hr/>						
TOTAL NET EXPENDITURES	9,330	23,797	23,707	23,757	40-	.17-
<hr/>						

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Traffic Control and Lights	NUMBER 953
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ACTIVITY DESCRIPTION

This activity includes traffic control maintenance, the cost of traffic control signals and painting of crosswalks on City streets. The proper lighting of City streets, sidewalks and public parking areas is also included in this activity. Adequate lighting will increase traffic and pedestrian safety, reduce crime and vagrancy and promote business and commercial activities.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Street Name Signs:				
Hours for maintenance and installation	331	575	575	575
Traffic control and School Flashing Signals:				
Inventory – each	375	375	375	375
Hours for maintenance and installation	3,634	3,700	3,700	3,700
Street Lights, Public				
Inventory –each	5,029	5,000	5,100	5,100
Hours for maintenance and installation	2,241	2,000	2,000	2,000

PROGRAM COMMENTS

The automated traffic control equipment and the street lighting system are installed and maintained by the Electric Department. The General Fund pays an annual investment charge (13%) for the maintenance and amortization of these fixtures, a charge for energy usage and the actual cost of materials to replace lamps and glassware. The investment charge is an annual charge paid by the General Fund to the Electric Fund for use of the traffic control equipment and the street lighting system. An assessment by TVA in 1986 established the investment rate at 13 percent of the book value of the traffic control and street lighting systems. For the beginning of fiscal 2000, the book value of the street lighting system is estimated to be \$2,354,472 and the book value of the traffic control system is estimated to be \$1,765,892.

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services are projected to increase \$61,665 or 8.7 percent for Utility costs related to an electric rate increase that is anticipated to occur in mid-fiscal 2000 and for higher investment charges related to \$500,000 in capital improvements.

City of Oak Ridge, Tennessee
Activity Detail

953 Traffic Control & Lights

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.00
Contractual Services						
5212. Utility Services	622,741	680,059	680,059	741,724	61,665	9.07
5235. Routine Rep. & Maint.	18,321	28,500	28,500	28,500	0	.00
Total Contractual Services	641,062	708,559	708,559	770,224	61,665	8.70
Commodities						
Total Commodities	0	0	0	0	0	.00
Other Charges						
Total Other Charges	0	0	0	0	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	641,062	708,559	708,559	770,224	61,665	8.70
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	641,062	708,559	708,559	770,224	61,665	8.70
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CITY OF OAK RIDGE

FUND Equipment Replacement Rental	DEPARTMENT Public Works	ACTIVITY Equipment Shop	NUMBER 11952
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ACTIVITY DESCRIPTION

The Equipment Shop is responsible for maintenance and repair of all municipal automotive and heavy equipment, school vehicles and other mechanical equipment. The Equipment Shop has three sub-activities: the Repair Shop, providing repair services for all equipment; the Service Station, dispensing fuel and oil; and Preventive Maintenance, providing routine servicing, washing, greasing, oil change and safety checks.

PERFORMANCE OBJECTIVES

1. Maintain the City's fleet of sedans, pickup trucks and heavy trucks, excluding heavy equipment, at a cost of \$.22, \$.36, and \$1.37 per mile, respectively.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Equipment Maintained:				
Sedans	52	53	51	49
Cost per mile	\$0.31	\$0.22	\$0.22	\$0.22
Pickup Trucks	67	70	68	67
Cost per mile	\$0.38	\$0.28	\$0.27	\$0.36
Heavy Duty Trucks	63	64	64	63
Cost per mile	\$1.57	\$0.83	\$1.56	\$1.37
School Buses	39	39	39	39
Light and Heavy Equipment	303	285	303	305

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$124,327 or 11.4 percent. Replacement and maintenance costs for fleet equipment increased \$68,470 or 6.6 percent for replacement of vehicles (\$69,670), however, labor, fuel and replacement parts funding decreased (\$1,200). Replacement and maintenance costs for small office and printing equipment increased \$55,857 or 103.9 percent due to annual maintenance fees for upgraded and new Y2K compliant software purchases in fiscal 1999 and the addition of 50 personal computers.

In Internal Service Funds, capital equipment purchases are recorded as assets and expensed through depreciation charges. Other Charges will increase \$317,344 or 64.1 percent for interest (\$17,099) and depreciation (\$300,245) expense. In late fiscal 1998, City Council approved a \$2,326,575 loan to purchase three fire pumper trucks, an aerial fire truck and \$850,000 in year 2000 compliant computer hardware and software. The increases in Other Charges are related to the purchase of this equipment in fiscal 1999.

A listing of fully depreciated equipment scheduled for replacement in FY 2000 appears on IV-33. Not all fully depreciated equipment is scheduled for replacement in FY 2000. Equipment is replaced based on necessity rather than depreciable life.

EQUIPMENT REPLACEMENT RENTAL FUND EXPENSES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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Contractual Services

5245	Maint. of Fleet Equipment	954,677	1,034,830	962,050	1,103,300	68,470	6.6
5265	Maint. of Office Equipment	<u>76,063</u>	<u>53,742</u>	<u>83,541</u>	<u>109,599</u>	<u>55,857</u>	<u>103.9</u>
	Total Contractual Services	<u>1,030,740</u>	<u>1,088,572</u>	<u>1,045,591</u>	<u>1,212,899</u>	<u>124,327</u>	<u>11.4</u>

Other Charges

5439	Interest Expense	0	100,000	60,000	117,099	17,099	17.1
5460	Depreciation	<u>386,512</u>	<u>395,000</u>	<u>395,000</u>	<u>695,245</u>	<u>300,245</u>	<u>76.0</u>
	Total Other Charges	<u>386,512</u>	<u>495,000</u>	<u>455,000</u>	<u>812,344</u>	<u>317,344</u>	<u>64.1</u>

TOTAL EQUIPMENT REPLACEMENT
RENTAL FUND EXPENSES

		<u>1,417,252</u>	<u>1,583,572</u>	<u>1,500,591</u>	<u>2,025,243</u>	<u>441,671</u>	<u>27.9</u>
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CITY OF OAK RIDGE

FUND State Street Aid	DEPARTMENT Public Works	ACTIVITY City Street Maintenance	NUMBER 15
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ACTIVITY DESCRIPTION

This activity includes maintenance of all City streets which are not designated State highways. The State of Tennessee distributes a portion of the gasoline and motor fuel tax to incorporated municipalities on the basis of population. This money is required to be placed in a separate fund and used for construction and maintenance of streets and certain related expenditures

The goal of this activity is to provide a cost effective and acceptable level of street maintenance and to improve overall quality of streets and sidewalks.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
<u>Work Program</u>				
Patching (hours)	1,302	3,500	1,500	2,000
Street resurfacing (miles)	12.7	15	11.4	13
Street striping (miles)	20.6	50	14	25
Cleaning catch basins/storm drains (hours)	3,334	1,900	2,300	3,500
Sidewalks (hours)	1,005	500	560	500
Sidewalks (square feet)	7,114	1,900	13,320	6,300
Curbing Replaced (hours)	1,053	3,300	1,550	3,500
Curbing Replaced (linear feet)	4,359	3,400	1,541	3,400

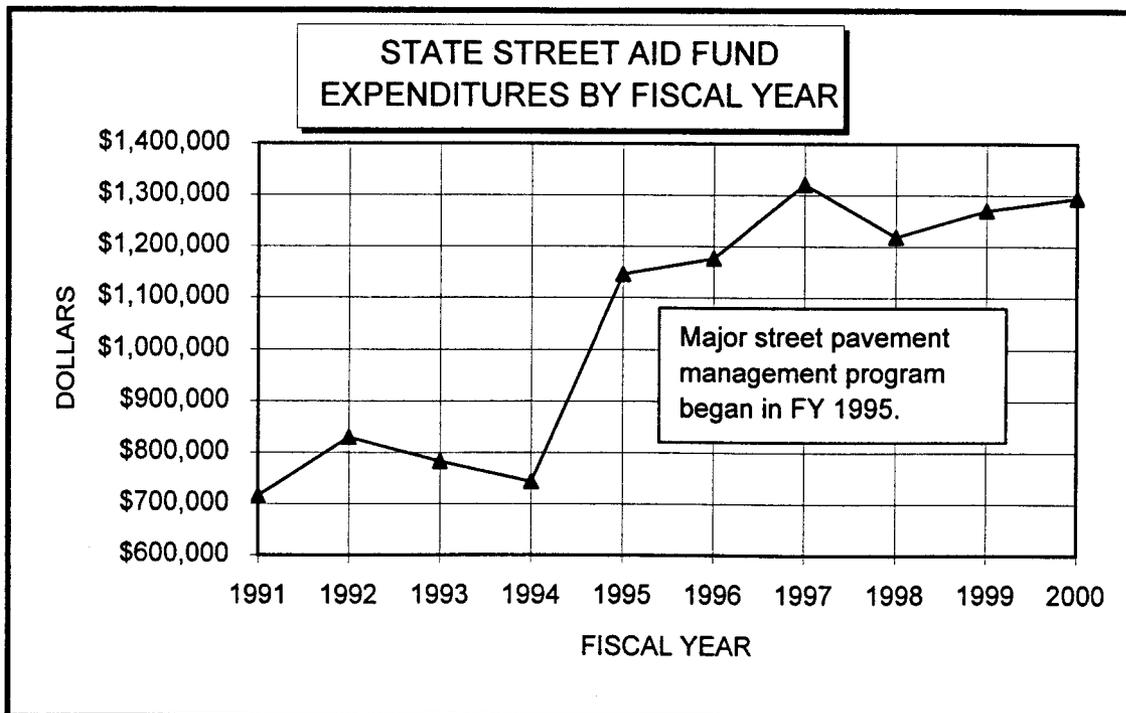
PROGRAM COMMENTS

\$415,000 is budgeted for maintenance-related activities, including patching/street repair, curb and gutter replacement, traffic sign maintenance, sidewalk maintenance and striping of City streets. Leaf pickup (\$115,000) and snow removal (\$70,000) are also included in this activity. \$214,400 is budgeted for the State Street Aid Fund's share of Services provided by the General Fund (\$144,533 for Computer Services, Finance, Public Works Supervision and Engineering, etc.) and rental for space occupied at the Central Service Center Complex (\$69,867).

\$480,000 is budgeted for an expanded street resurfacing program that began in FY'95. Increased funding levels were required to incorporate the department's comprehensive pavement management system that was developed as a long-term strategy program for effective pavement maintenance.

Revenues received through the State of Tennessee from gasoline and motor fuel taxes are insufficient to fund all activities of the State Street Aid Fund. In fiscal 2000, additional revenues will be provided from \$180,000 in long-term debt proceeds and a \$395,000 transfer from the General Fund.

STATE STREET AID FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
15100 Street Maintenance	165,792	150,000	154,500	160,000	10,000	6.7
15110 Curb & Gutter Replacement	17,805	53,000	53,000	50,000	-3,000	-5.7
15120 Traffic Sign Maintenance	15,792	25,000	25,000	25,000	0	0.0
15130 Striping City Streets	42,973	50,000	50,000	50,000	0	0.0
15200 Sidewalk Maintenance	24,847	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	98,131	115,000	101,500	115,000	0	0.0
15400 Storm Drains & Catch Basins	83,179	70,000	74,000	80,000	10,000	14.3
15500 Snow & Ice Removal	27,820	70,000	70,000	70,000	0	0.0
15600 Spoil Dumps	20,110	15,000	20,000	20,000	5,000	33.3
15700 Other Costs	205,151	207,500	207,500	214,400	6,900	3.3
15800 Street Resurfacing	<u>517,014</u>	<u>485,000</u>	<u>485,000</u>	<u>480,000</u>	<u>-5,000</u>	<u>-1.0</u>
TOTAL STATE STREET AID FUND EXPENDITURES	<u>1,218,614</u>	<u>1,270,500</u>	<u>1,270,500</u>	<u>1,294,400</u>	<u>23,900</u>	<u>1.9</u>



CITY OF OAK RIDGE

FUND Waterworks	DEPARTMENT Public Works	ACTIVITY Water Distribution	NUMBER 21
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ACTIVITY DESCRIPTION

The City owns and operates the water distribution system but purchases treated water from the Department of Energy. Public Works Department Work Pool employees are utilized to maintain the system to ensure a safe and sufficient supply of water will be delivered to its customers.

Work performed includes maintenance of reservoirs, storage tanks, distribution mains, service lines, pressure reducing valve stations and booster stations; valve maintenance and inspection; installation and removal of meters; and cleaning, repairing and testing meters.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Miles of mains	219	220	220	220
Maintenance (hours)	9,510	11,000	11,000	11,000
Fire Hydrants (each)	2,427	2,450	2,450	2,450
Maintenance (hours)	635	900	900	900
Service line maintenance (hours)	640	900	900	900
Booster stations maintenance (hours)	2,202	2,400	2,400	2,400
Water meters currently installed (each)	12,054	12,400	12,400	12,400
Water purchased (1,000,000 gallons)	1,498	1,660	1,660	1,660

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

The United States Department of Energy (DOE) owns and operates a potable water treatment plant at its Y-12 facility that sales water to the City of Oak Ridge for distribution to Oak Ridge residents and businesses. Ownership of the water treatment facility is anticipated to transfer to the City of Oak Ridge in April of 2000. Gross Expenses for water distribution increased a net \$700,537 or 18.9 percent primarily related to three months of operating expenses for the water treatment plant.

Contractual Services increased a net \$609,210 or 60.9 percent primarily for operation of the water treatment plant. Budgeted Routine Repairs and Maintenance declined \$3,550 to more accurately reflect actual expenditure patterns.

Other Charges increased a net \$91,327 or 3.4 percent related to increases in the tax equivalent payment (\$142,245), Debt Service (\$58,666), Depreciation (\$59,200) and services provided by the General Fund (\$97,266). These were offset by a decrease in purchased water costs (\$267,000) due to the City's ownership of the water plant.

Major capital improvements for fiscal 2000 total \$957,500. A listing of proposed capital is included on page VI-29.

City of Oak Ridge, Tennessee
Activity Detail

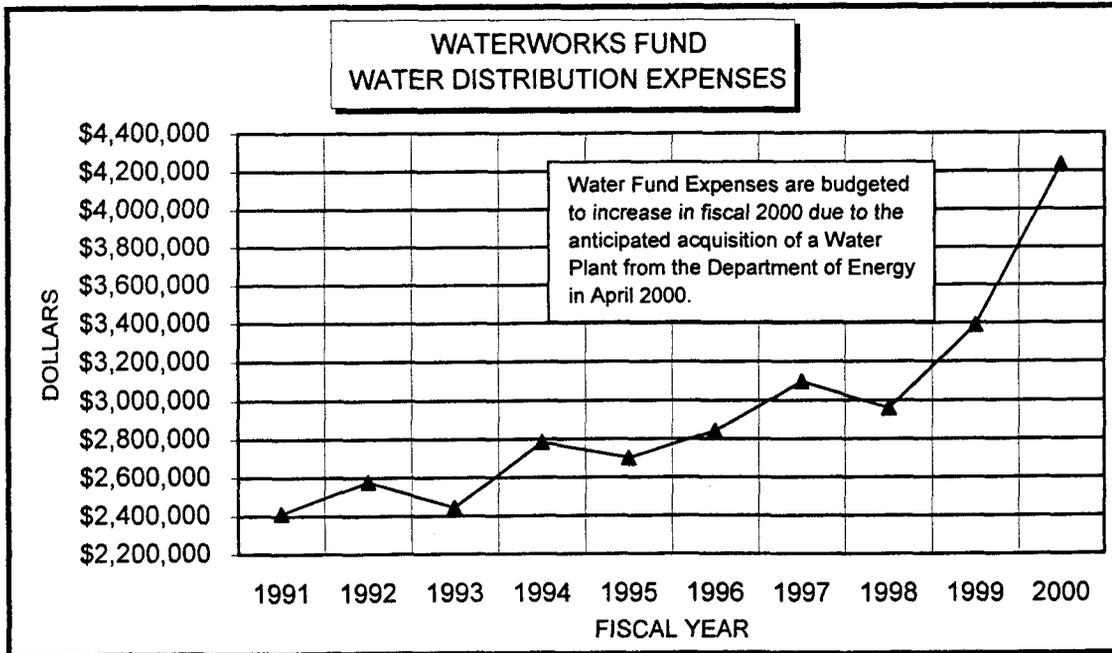
021 Water Fund

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% Change
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	214,917	215,000	215,010	215,010	10	.0
5205. Printing & Dup. Charges	0	500	4,500	4,500	4,000	800.0
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	11,415	11,525	11,525	11,525	0	.0
5210. Prof. & Contractual Ser.	22,695	133,930	133,930	741,080	607,150	453.3
5212. Utility Services	75,920	85,125	85,335	86,040	915	1.1
5220. Travel, Schools, & Conf.	2,706	7,000	7,000	7,000	0	.0
5235. Routine Rep. & Maint.	494,768	545,150	540,700	541,600	3,550-	.7-
5262. Nonroutine Rep. & Maint.	0	500	500	500	0	.0
5289. Equipment Use Charge	1,162	965	1,650	1,650	685	71.0
Total Contractual Services	823,583	999,795	1,000,250	1,609,005	609,210	60.9
Commodities						
5310. Supplies	6,765	6,700	6,500	6,500	200-	3.0-
5320. Books/Education Material	44	350	550	550	200	57.1
5330. Small Tools/Equipment	510	5,500	5,500	5,500	0	.0
5334. Motor Fuels, Oils & Lub.	166	150	150	150	0	.0
5340. Replacement Parts	0	350	350	350	0	.0
5399. Other Commodities	0	300	300	300	0	.0
Total Commodities	7,485	13,350	13,350	13,350	0	.0
Other Charges						
5410. Insurance	4,381	15,980	15,980	15,980	0	.0
5439. Debt Service	175,283	186,334	160,000	245,000	58,666	31.5
5455. Bad Debt	0	4,000	4,000	4,000	0	.0
5460. Depreciation	376,141	400,000	442,000	459,200	59,200	14.8
5460.30 Amort-Debt Exp and Disco	1,509	1,050	2,000	2,000	950	90.5
5466. Purchased Water	839,053	1,220,000	935,500	953,000	267,000-	21.9-
5470. Ser. from General Fund	610,001	747,321	688,748	844,587	97,266	13.0
5490. Tax Equivalents	127,040	127,040	127,040	269,285	142,245	112.0
Total Other Charges	2,133,408	2,701,725	2,375,268	2,793,052	91,327	3.4
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	2,964,476	3,714,870	3,388,868	4,415,407	700,537	18.9
Reduction of Costs						
5610. Recovered from Users	4,600-	0	0	0	0	.0
Total Reduction of Costs	4,600-	0	0	0	0	.0
SUBTOTAL GROSS EXPENDITURES	2,959,876	3,714,870	3,388,868	4,415,407	700,537	18.9
Other Agencies						
TOTAL NET EXPENDITURES	2,959,876	3,714,870	3,388,868	4,415,407	700,537	18.9

WATERWORKS FUND

WATER CAPITAL PROJECTS AND EQUIPMENT

	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000
<u>CAPITAL PROJECTS:</u>			
Water Distribution System Rehabilitation	\$ 285,000	\$ 325,000	\$ 485,000
S. Illinois Ave/Bethel Valley (SR 62)	40,000	105,000	12,500
Soccer Complex	-	-	20,000
Southwest Quadrant	105,000	-	170,000
System Expansion	50,000	50,000	50,000
System Expansion - Western Sections	-	37,500	-
Booster Station Improvements	350,000	350,000	115,000
Water System SCADA	20,000	30,000	100,000
TOTAL CAPITAL PROJECTS	\$ 850,000	\$ 897,500	\$ 952,500
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL EQUIPMENT	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 855,000	\$ 902,500	\$ 957,500



CITY OF OAK RIDGE			
FUND Waterworks	DEPARTMENT Public Works	ACTIVITY Wastewater Treatment	NUMBER 22

ACTIVITY DESCRIPTION

The City owns the sewage collection system, the main treatment plant in the west end of the City and a package plant. The main treatment plant provides primary and secondary treatment for all of the developed areas of the City and the Y-12 plant. The package plant treats wastes from the industries located in the Clinch River Industrial Park. The goals of this activity are to meet the National Pollutant Discharge Elimination System (NPDES) permit for plant effluent and to protect the environment from industrial wastewater pollutants in a cost-effective manner.

The Wastewater Treatment activity (charged through Routine Repair & Maintenance) reimburses the Waterworks Fund for wastewater work performed by the Public Works Department Work Pool. Wastewater tasks performed by the Work Pool include sludge hauling, road maintenance, maintenance of mains, laterals, and taps as well as installation of new connections and extensions, lateral lines and manholes.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
West End Sewer Plant				
Water treated - gallons (billions)	1.8	2.5	2.5	2.5
Average reduction of B. O. D.	96%	98%	97%	96%
NPDES Effluent Permit Violations	0	2	9	0
Collection System				
Miles of sewer mains	237	240	240	240
Sewer maintenance - staff hours	18,047	11,500	18,000	18,000
Linear feet of sewer line cleaned per month	8,054	8,000	8,000	8,200

SIGNIFICANT EXPENDITURE CHANGES/CAPITAL EXPENDITURES

Gross Expenses for wastewater treatment increased a net \$547,656 or 12.8 percent. Personal Services increased \$42,965 and Contractual Services increased \$116,221 primarily due to an increased level of maintenance work performed in conjunction with the ongoing major wastewater rehabilitation capital project. Equipment Use Charges decreased \$19,319 to stop rental charges on older work pool vehicles for which funding for replacement has already been accumulated.

Other Charges increased a net \$399,070 or 18.8. Services provided by the General Fund decreased \$18,306. Tax equivalent (in-lieu) payments will increase \$213,594 based on the standard utility tax calculation. Previously, the wastewater system tax equivalent payment was arbitrarily set at \$100,100. Increases related to ongoing major capital expenditures for expansion of the wastewater treatment plant and wastewater system rehabilitation are Depreciation expense up \$30,000 and Debt Service charges up \$173,157. The City has \$15 million in available funds from the Tennessee State Revolving Loan program to finance major capital expansion and improvement projects planned over the next few years. Capital improvements for fiscal 2000 total \$8,979,500, a listing of which is included on page VI-32.

City of Oak Ridge, Tennessee
Activity Detail

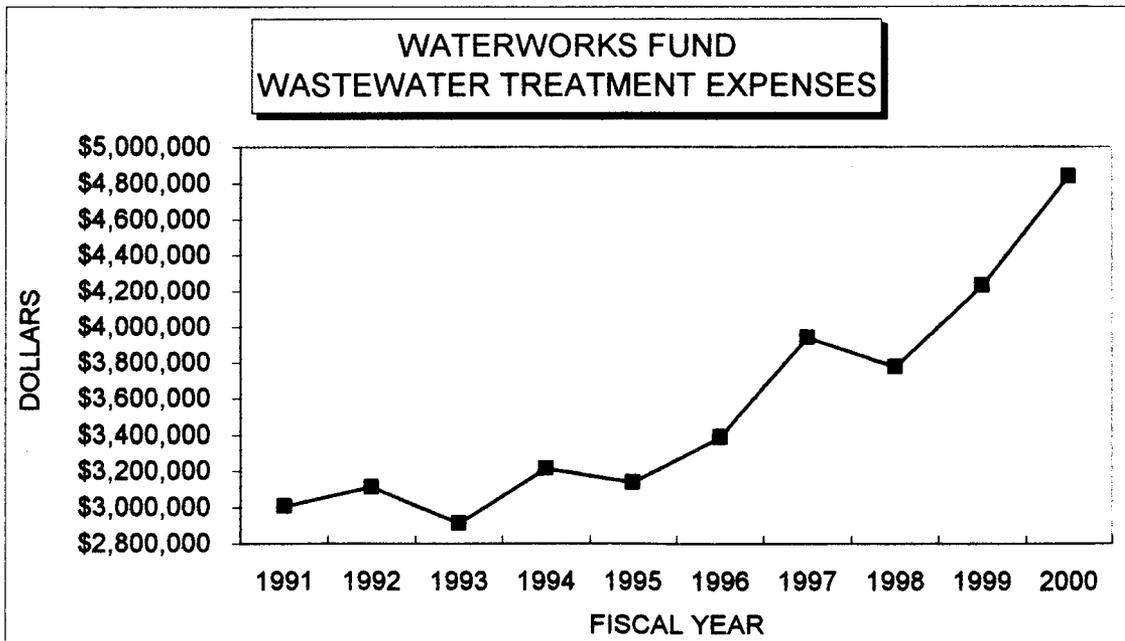
022 Wastewater Treatment Fund

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% Change
Personal Services						
5111. Salaries-Reg. Employees	453,657	505,351	478,250	502,948	2,403-	.5-
5131. Regular Overtime Pay	37,195	55,000	55,000	77,250	22,250	40.5
5141. Social Security	38,266	43,938	40,790	43,754	184-	.4-
5150. Retirement	29,904	10,894	30,875	33,593	22,699	208.4
5160. Health Insurance	45,009	49,449	49,241	50,052	603	1.2
5175. Workers Compensation	7,444	7,444	7,444	7,444	0	.0
Total Personal Services	611,475	672,076	661,600	715,041	42,965	6.4
Contractual Services						
5201. Rents	121,542	121,190	124,790	124,790	3,600	3.0
5205. Printing & Dup. Charges	11	400	400	400	0	.0
5206. Mailing & Delivery	0	900	900	900	0	.0
5207. Dues, Memberships & Sub.	1,458	10,000	10,000	10,000	0	.0
5210. Prof. & Contractual Ser.	118,669	175,955	175,955	176,175	220	.1
5211. Advertising & Publicity	41	50	50	50	0	.0
5212. Utility Services	321,254	344,130	347,590	348,250	4,120	1.2
5220. Travel, Schools, & Conf.	4,338	7,500	7,500	7,500	0	.0
5235. Routine Rep. & Maint.	666,405	679,750	792,150	807,350	127,600	18.8
5262. Nonroutine Rep. & Maint.	0	1,500	1,500	1,500	0	.0
5289. Equipment Use Charge	55,781	98,319	78,200	79,000	19,319-	19.6-
Total Contractual Services	1,289,499	1,439,694	1,539,035	1,555,915	116,221	8.1
Commodities						
5310. Supplies	59,266	68,300	70,700	70,700	2,400	3.5
5320. Books/Education Material	590	1,050	1,050	1,050	0	.0
5325. Uniforms/Safety Equip.	5,540	6,300	6,300	6,300	0	.0
5330. Small Tools/Equipment	1,728	3,500	4,500	4,500	1,000	28.6
5334. Motor Fuels, Oils & Lub.	0	5,000	5,000	5,000	0	.0
5340. Replacement Parts	7,007	11,500	6,600	6,600	4,900-	42.6-
5398. Computer Software	0	500	1,500	1,500	1,000	200.0
5399. Other Commodities	110	400	400	400	0	.0
Total Commodities	74,241	96,550	96,050	96,050	500-	.5-
Other Charges						
5410. Insurance	43,322	44,796	44,798	45,423	625	1.4
5439. Debt Service	292,818	426,843	265,000	600,000	173,157	40.6
5455. Bad Debt	0	1,800	1,800	1,800	0	.0
5460. Depreciation	855,862	870,000	895,500	900,000	30,000	3.4
5460.30 Amortization Debt Exp	2,132	2,683	2,683	2,683	0	.0
5470. Ser. from General Fund	544,858	677,224	677,224	658,918	18,306-	2.7-
5490. Tax Equivalents	100,100	100,100	100,100	313,694	213,594	213.4
Total Other Charges	1,839,092	2,123,448	1,987,105	2,522,516	399,070	18.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,814,307	4,331,768	4,283,790	4,889,524	557,756	12.9
Reduction of Costs						
5610. Recovered from Users	40,224-	42,400-	52,500-	52,500-	10,100-	23.8
Total Reduction of Costs	40,224-	42,400-	52,500-	52,500-	10,100-	23.8
SUBTOTAL GROSS EXPENDITURES	3,774,083	4,289,368	4,231,290	4,837,024	547,656	12.8
Other Agencies						
TOTAL NET EXPENDITURES	3,774,083	4,289,368	4,231,290	4,837,024	547,656	12.8

WATERWORKS FUND

WASTEWATER TREATMENT CAPITAL PROJECTS AND EQUIPMENT

	<u>BUDGET</u> 1999	<u>PROJECTED</u> 1999	<u>BUDGET</u> 2000
<u>CAPITAL PROJECTS:</u>			
Clinch River Industrial Package Plant	\$ 30,000	\$ 57,000	\$ -
S. Illinois Ave/Bethel Valley (SR 62)	54,000	140,000	12,500
Sewer Line Rehabilitation	1,750,000	1,000,000	2,500,000
Soccer Complex	-	-	20,000
Southwest Quadrant	60,000	-	175,000
System Expansion	50,000	50,000	50,000
System Expansion - Western Sections	-	37,500	-
Lift Station Replacement/Improvements	240,000	335,000	240,000
Wastewater Treatment Plant Improvements	5,875,000	650,000	5,875,000
East End Treatment Plant Clean/Retire digesters	-	-	40,000
West End Utility Study	-	-	35,000
TOTAL CAPITAL PROJECTS	<u>\$8,059,000</u>	<u>\$2,269,500</u>	<u>\$8,947,500</u>
<u>EQUIPMENT:</u>			
Camera and Transport/Sewer	\$ 125,000	\$ 125,000	\$ -
Radio Equipment	8,000	8,000	8,000
Utility Truck (220)	24,000	-	24,000
Core Drilling Equipment	-	6,000	-
TOTAL EQUIPMENT	<u>\$ 157,000</u>	<u>\$ 139,000</u>	<u>\$ 32,000</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$8,216,000</u>	<u>\$2,408,500</u>	<u>\$8,979,500</u>

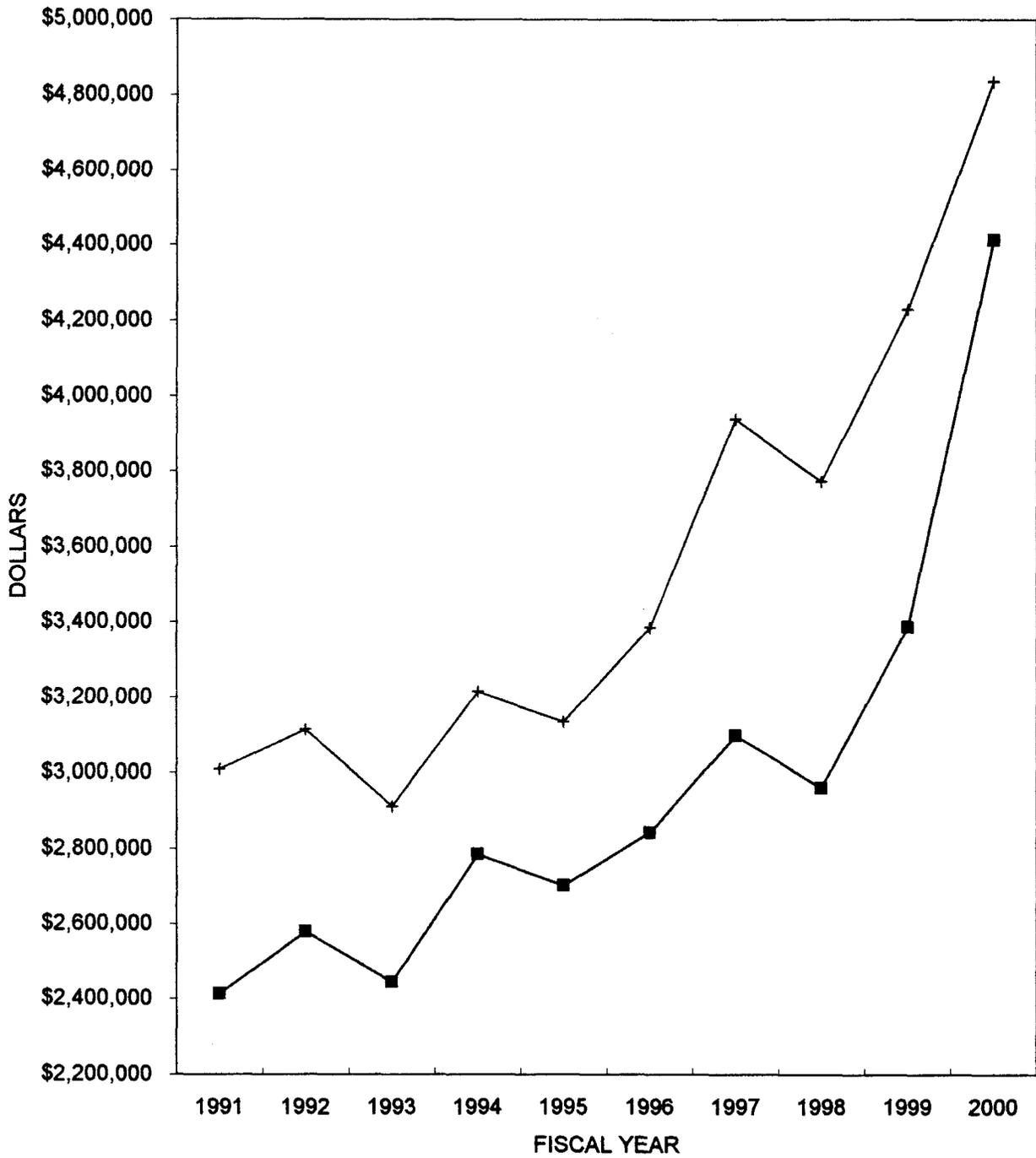


City of Oak Ridge, Tennessee
Activity Detail

WWW

WaterworksFund	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% Change
Personal Services						
5111. Salaries-Reg. Employees	453,657	505,351	478,250	502,948	2,403-	.5-
5131. Regular Overtime Pay	37,195	55,000	55,000	77,250	22,250	40.5
5141. Social Security	38,266	43,938	40,790	43,754	184-	.4-
5150. Retirement	29,904	10,894	30,875	33,593	22,699	208.4
5160. Health Insurance	45,009	49,449	49,241	50,052	603	1.2
5175. Workers Compensation	7,444	7,444	7,444	7,444	0	.0
Total Personal Services	611,475	672,076	661,600	715,041	42,965	6.4
Contractual Services						
5201. Rents	336,458	336,190	339,800	339,800	3,610	1.1
5205. Printing & Dup. Charges	11	900	4,900	4,900	4,000	444.4
5206. Mailing & Delivery	0	1,000	1,000	1,000	0	.0
5207. Dues, Memberships & Sub.	12,873	21,525	21,525	21,525	0	.0
5210. Prof. & Contractual Ser.	141,364	309,885	309,885	917,255	607,370	196.0
5211. Advertising & Publicity	41	50	50	50	0	.0
5212. Utility Services	397,174	429,255	432,925	434,290	5,035	1.2
5220. Travel, Schools, & Conf.	7,044	14,500	14,500	14,500	0	.0
5235. Routine Rep. & Maint.	1,161,173	1,224,900	1,332,850	1,348,950	124,050	10.1
5262. Nonroutine Rep. & Maint.	0	2,000	2,000	2,000	0	.0
5289. Equipment Use Charge	56,943	99,284	79,850	80,650	18,634-	18.8-
Total Contractual Services	2,113,081	2,439,489	2,539,285	3,164,920	725,431	29.7
Commodities						
5310. Supplies	66,031	75,000	77,200	77,200	2,200	2.9
5320. Books/Education Material	634	1,400	1,600	1,600	200	14.3
5325. Uniforms/Safety Equip.	5,540	6,300	6,300	6,300	0	.0
5330. Small Tools/Equipment	2,238	9,000	10,000	10,000	1,000	11.1
5334. Motor Fuels, Oils & Lub.	166	5,150	5,150	5,150	0	.0
5340. Replacement Parts	7,007	11,850	6,950	6,950	4,900-	41.4-
5396. Computer Software	0	500	1,500	1,500	1,000	200.0
5399. Other Commodities	110	700	700	700	0	.0
Total Commodities	81,726	109,900	109,400	109,400	500-	.5-
Other Charges						
5410. Insurance	47,703	60,778	60,778	61,403	625	1.0
5439. Debt Service	468,101	613,177	425,000	845,000	231,823	37.8
5455. Bad Debt	0	5,800	5,800	5,800	0	.0
5460. Depreciation	1,232,003	1,270,000	1,337,500	1,359,200	89,200	7.0
5460.30 Amortization Debt Exp	3,641	3,733	4,683	4,683	950	25.4
5466. Purchased Water	839,053	1,220,000	935,500	953,000	267,000-	21.9-
5470. Ser. from General Fund	1,154,859	1,424,545	1,365,972	1,503,505	78,960	5.5
5490. Tax Equivalents	227,140	227,140	227,140	582,979	355,839	156.7
Total Other Charges	3,972,500	4,825,173	4,362,373	5,315,570	490,397	10.2
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	6,778,782	8,046,638	7,672,658	9,304,931	1,258,293	15.6
Reduction of Costs						
5610. Recovered from Users	44,824-	42,400-	52,500-	52,500-	10,100-	23.8
Total Reduction of Costs	44,824-	42,400-	52,500-	52,500-	10,100-	23.8
SUBTOTAL GROSS EXPENDITURES	6,733,958	8,004,238	7,620,158	9,252,431	1,248,193	15.6
Other Agencies						
TOTAL NET EXPENDITURES	6,733,958	8,004,238	7,620,158	9,252,431	1,248,193	15.6

**WATERWORKS FUND
EXPENSES BY FISCAL YEAR**



■ WATER + WASTEWATER TREATMENT

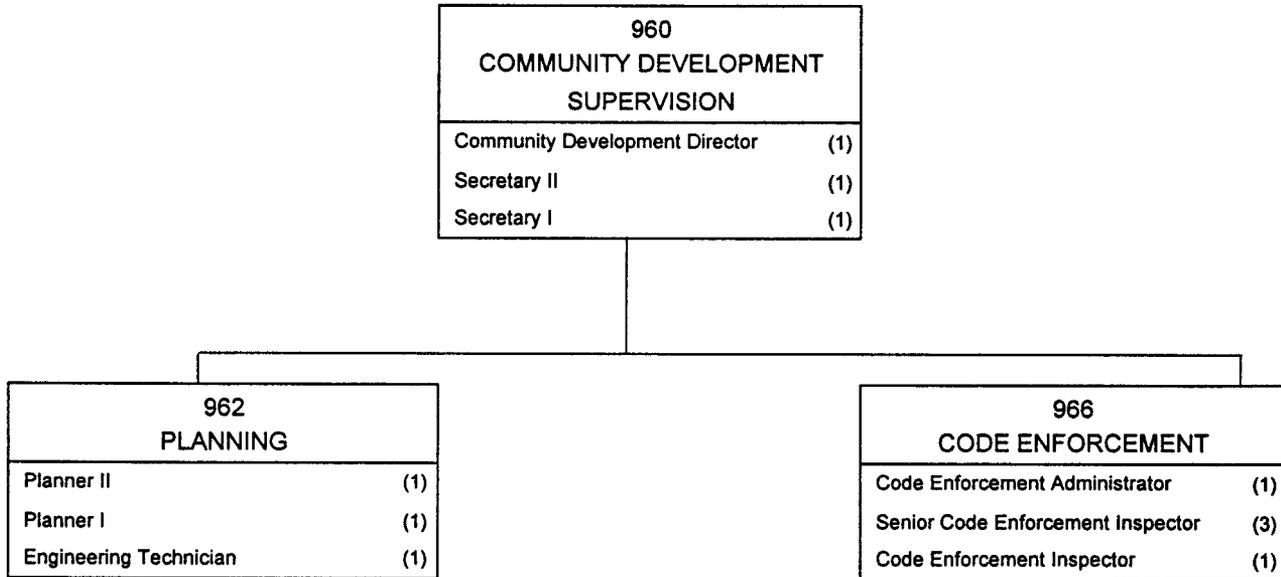


oak
ridge



Community Development

COMMUNITY DEVELOPMENT DEPARTMENT



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department strives to promote orderly physical growth within the City, while at the same time protecting Oak Ridge's quality lifestyle by facilitating development sensitive to aesthetics and the environment. The Department is responsible for coordinating the City's planning and code enforcement functions.

The Department staff consists of 11 employees who also provide support to the following boards and commissions: Oak Ridge Regional Planning Commission, the Environmental Quality Advisory Board, Board of Zoning Appeals, Board of Building and Housing Code Appeals, the Boards of Electrical and Plumbing Examiners, and Greenways Oak Ridge.

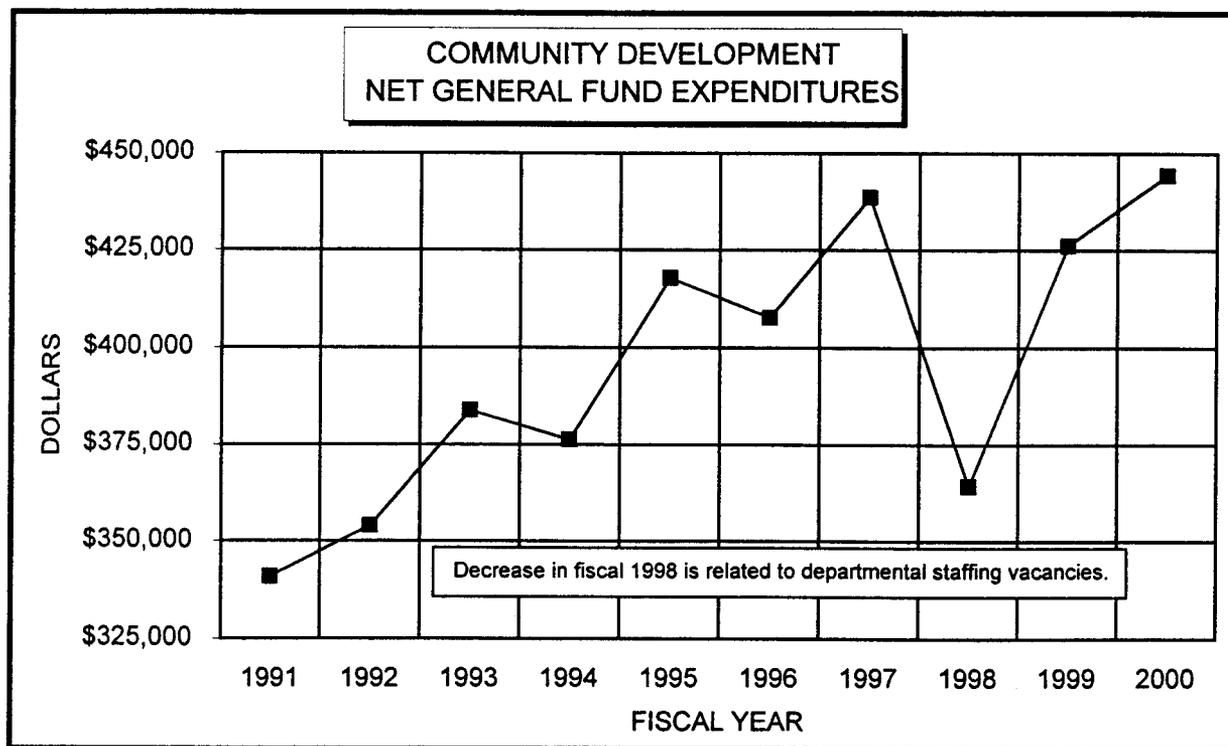
The Department reviewed a total of 262 construction plans and performed 680 building inspections during the FY98 fiscal year. The Department also issued 479 building and building related permits during FY98. New construction for this time period was valued at \$26,469,935. The Department reviewed 66 site plans in FY98 including site reviews, subdivisions, plats of correction, and planned unit developments. Seven rezonings and five text amendments to the Zoning Ordinance were also handled by Department staff in FY98. A special project of the Department during FY99 was the design of Phase II of the Melton Lake Greenway.

Major projects planned for the Department in fiscal year 2000 include finalizing new Subdivision Regulations and Construction Standards; redevelopment of the old City Service Center; and completing plans for new urban growth boundaries as part of the Roane and Anderson County Growth Plans.

COMMUNITY DEVELOPMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GENERAL FUND

960 Supervision	92,858	101,419	92,939	104,246	2,827	2.8
962 Planning	50,141	97,596	84,229	97,499	(97)	-0.1
966 Code Enforcement	221,267	262,782	248,978	242,627	(20,155)	-7.7
Total General Fund	364,266	461,797	426,146	444,372	(17,425)	-3.8



CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Supervision	NUMBER 960
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ACTIVITY DESCRIPTION

The Community Development Department, under the supervision of the Departmental Director, includes the divisions of Planning and Code Enforcement. The Department consolidates the planning and building code portions of development in order to improve service delivery coordination. The growth and complexity of development in Oak Ridge requires a more consolidated and better coordinated staffing arrangement. This is accomplished through a Business Development Facilitator who helps the applicant for a new development guide his project through the permitting process.

The objective of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and responses toward development in Oak Ridge. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan and the Capital Improvement Program.

PERFORMANCE OBJECTIVES

1. Maintains regular communications with department heads and staff to coordinate workflow among departments.
2. Assist and advise the City Manager and Assistant City Manager promptly to carrying out City planning goals, responding to special projects and presenting solutions to issues to City Council.
3. Reference the Comprehensive Plan regularly in making zoning, subdivision and site review decisions to provide consistency toward more quality growth and development.
4. Insure the responses to applicants and citizens are carried out in a courteous manner.
5. Continually cultivate and nurture a positive relationship with the private sector to encourage new growth that will be an asset to the community.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	BUDGET FY 1999	BUDGET FY 2000
Hold weekly site plan review meetings with four Departments on pending applications	28	38	35	40
Percent of citizen comments followed up with a response which has been verified	100%	100%	100%	100%
Meetings with private sector parties involved in the development of Oak Ridge	90	110	91	120
Percent of requests from the City Manager responded to by due date	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services declined \$553 or 5.91 percent. Equipment Use Charges declined \$1,204 to cease rental charges on vehicles for which full replacement has been funded. Maintenance charges increased \$651 for computer replacement and maintenance.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

960 Community Development

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	119,727	132,816	121,038	136,136	3,320	2.50
5131. Regular Overtime Pay	115	1,542	319	1,542	0	.00
5141. Social Security	6,970	10,008	9,140	10,532	524	5.24
5150. Retirement	6,599	7,779	7,027	7,972	193	2.48
5160. Medical Insurance	9,737	10,733	10,733	12,074	1,341	12.49
5175. Workers Compensation	480	480	480	528	48	10.00
Total Personal Services	145,628	163,358	148,737	168,784	5,426	3.32
Contractual Services						
5201. Rents	2,322	2,520	2,520	2,520	0	.00
5205. Printing & Dup. Charges	32	0	0	0	0	.00
5207. Dues, Memberships & Sub.	2,411	365	365	365	0	.00
5210. Prof. & Contractual Ser.	750	500	500	500	0	.00
5212. Utility Services	1,141	1,200	1,200	1,200	0	.00
5220. Travel, Schools, & Conf.	2,060	2,531	2,531	2,531	0	.00
5235. Routine Rep. & Maint.	384	384	384	1,035	651	169.53
5289. Equipment Use Charge	1,903	1,854	1,854	650	1,204-	64.94-
Total Contractual Services	11,003	9,354	9,354	8,801	553-	5.91-
Commodities						
5310. Supplies	2,558	2,049	2,049	2,049	0	.00
5320. Books/Education Material	190	0	0	0	0	.00
Total Commodities	2,748	2,049	2,049	2,049	0	.00
Other Charges						
5410. Insurance	290	100	100	100	0	.00
Total Other Charges	290	100	100	100	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	159,669	174,861	160,240	179,734	4,873	2.79
Reduction of Costs						
5670. Recovered from Funds	66,811-	73,442-	67,301-	75,488-	2,046-	2.79
Total Reduction of Costs	66,811-	73,442-	67,301-	75,488-	2,046-	2.79
TOTAL NET EXPENDITURES	92,858	101,419	92,939	104,246	2,827	2.79

CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Planning	NUMBER 962
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ACTIVITY DESCRIPTION

The Planning Division is responsible for reviewing subdivision plats, rezoning requests, site plans and planned unit developments with the Planning Commission and other City Departments. Advance planning includes review and updating of regulations and procedures that affect development (zoning, subdivision regulations and others), helping to develop programs to achieve objectives of the Comprehensive Plan, assessing the impact of new proposals relative to those objectives and periodically reviewing the Plan itself. The division analyzes and makes recommendations regarding internal traffic designs, land development needs, annexation service studies and related matters. Information related to development of the community is shared with citizens, developers, investors and other local governments.

PERFORMANCE OBJECTIVES

1. Conservation or enhancement of the tax base.
2. Improvements of the safety and convenience of transportation.
3. Improvement of living conditions.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Subdivision plats reviewed	23	30	30	30
Zoning changes reviewed	7	5	4	5
PUDs (preliminary & final) reviewed	0	2	2	2
Site plans reviewed - Non-Residential	27	24	30	30
Site plans reviewed - Residential	39	110	35	35
Average processing time -subdivision plats (days including review of revision)	19	26	20	20

SIGNIFICANT EXPENDITURE CHANGES

Personal Services decreased \$1,168 or .86 percent due to employee turnover.

Contractual Services increased \$1,020 or 10.18 percent to fund replacement and maintenance of computer equipment.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

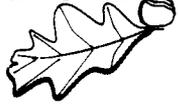
962 Planning Office

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	57,509	108,665	90,732	106,860	1,805-	1.66-
5131. Regular Overtime Pay	0	867	867	867	0	.00
5141. Social Security	4,126	8,484	6,940	8,241	243-	2.86-
5150. Retirement	3,304	6,340	5,253	6,237	103-	1.62-
5160. Medical Insurance	6,397	10,598	10,598	11,539	941	8.88
5175. Workers Compensation	420	420	420	462	42	10.00
Total Personal Services	71,756	135,374	114,810	134,206	1,168-	.86-
Contractual Services						
5205. Printing & Dup. Charges	0	500	500	500	0	.00
5206. Mailing & Delivery	0	60	60	60	0	.00
5207. Dues, Memberships & Sub.	693	1,698	1,698	1,698	0	.00
5210. Prof. & Contractual Ser.	3,234	3,000	3,000	3,000	0	.00
5211. Advertising & Publicity	0	30	30	30	0	.00
5212. Utility Services	494	1,000	1,000	1,000	0	.00
5220. Travel, Schools, & Conf.	99	2,425	2,425	2,425	0	.00
5235. Routine Rep. & Maint.	928	1,308	1,308	2,328	1,020	77.98
Total Contractual Services	5,448	10,021	10,021	11,041	1,020	10.18
Commodities						
5310. Supplies	1,395	2,219	2,219	2,219	0	.00
5320. Books/Education Material	82	450	450	450	0	.00
5330. Small Tools/Equipment	0	595	595	595	0	.00
5398. Computer Software	480	1,400	1,400	1,400	0	.00
Total Commodities	1,957	4,664	4,664	4,664	0	.00
Other Charges						
5410. Insurance	88	88	88	88	0	.00
Total Other Charges	88	88	88	88	0	.00
Capital Expenditures						
5540. Machinery & Equipment	6,789-	0	0	0	0	.00
5550. Office Equipment	7,197	0	0	0	0	.00
Total Capital Expenditures	408	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	79,657	150,147	129,583	149,999	148-	.10-
Reduction of Costs						
5670. Recovered from Funds	29,516-	52,551-	45,354-	52,500-	51	.10-
Total Reduction of Costs	29,516-	52,551-	45,354-	52,500-	51	.10-
TOTAL NET EXPENDITURES	50,141	97,596	84,229	97,499	97-	.10-



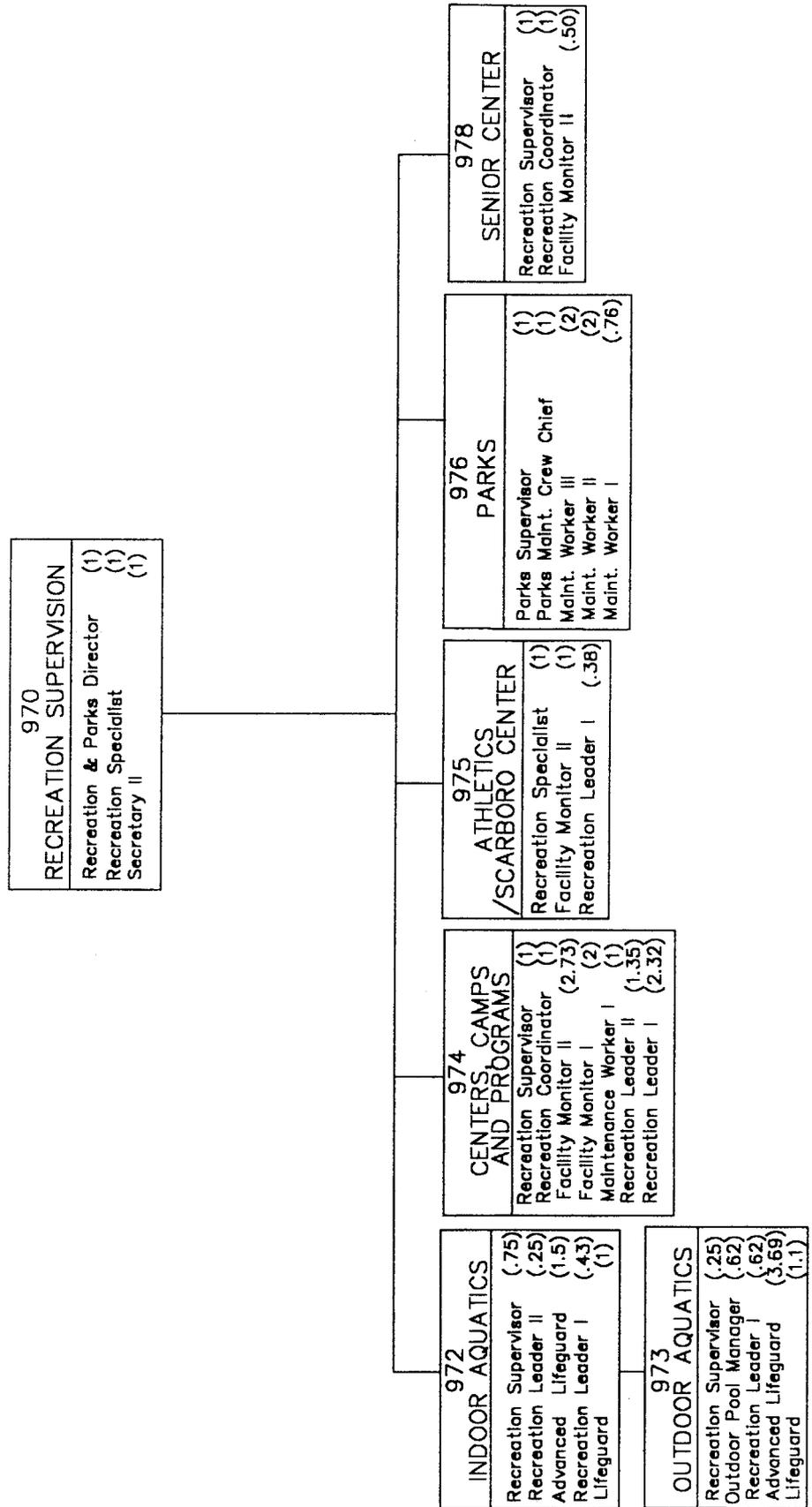


oak
ridge



Recreation
& Parks

RECREATION AND PARKS DEPARTMENT



RECREATION AND PARKS DEPARTMENT

The Recreation and Parks Department is responsible for planning, organizing, supervising, and conducting a comprehensive program of leisure activities and facilities for the citizens of Oak Ridge. The City sponsored activities are geared to the needs of various age groups and coordinated with community organizations in an effort to reduce duplication of services.

The Department is comprised of twenty-two full-time and sixty-three part-time employees organized into the following activities: Supervision, Indoor Aquatics, Outdoor Aquatics, Centers, Camps and Programs, Athletics, Parks, and the Senior Center. Over 30 City-owned properties are maintained by the Department, including 15 parks, 16 athletic fields, 20 lighted tennis courts, three community centers, and two pools (indoor and outdoor).

The Department is also responsible for coordinating youth activities and providing staff support to the Youth Advisory Board and administering the City's Taxi Coupon Program. The Department also operates a Sports Camp and a Day Camp Program. Major activities sponsored by the Department include Mayfest, a month-long celebration of spring, Arts in the Park, and Summer Concerts.

During the past year over 115,349 swimmers utilized the indoor and outdoor pools, 820 children attended Summer Camp, 1,250 youth and adults participated in organized athletic programs, 3,135 senior citizens enjoyed activities at the Senior Center on 54,276 visits and 3,100 children participated in special events.

As part of a multiyear program to enhance City rights-of-way and other open spaces, trees were planted in fiscal 1999. The City also received Tree City USA designation for the tenth consecutive year. In conjunction with this program and Arbor Day, 500 Sugar Maple seedlings were distributed to all third grade elementary school students.

During fiscal 2000, the Department will oversee the reconstruction of Tennis Courts at Jackson Square, and the construction of a Skating/Skateboarding Court at Carl Yearwood, Traffic Barriers at Solway Park, and Phase 2 and 3 of the Melton Lake Greenways Project.

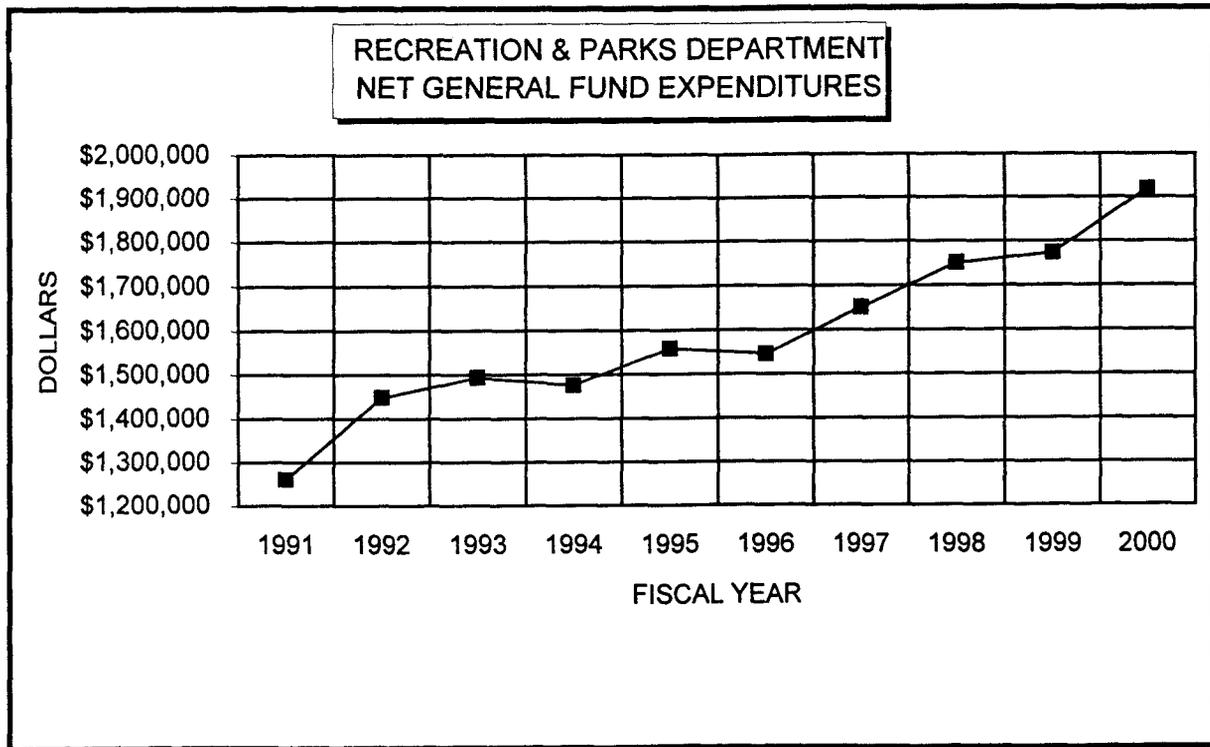
RECREATION & PARKS DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GENERAL FUND

970 Supervision	197,673	210,570	207,305	218,850	8,280	3.9
972 Indoor Aquatics	164,537	181,549	176,399	189,111	7,562	4.2
973 Outdoor Aquatics	154,521	172,490	150,908	174,388	1,898	1.1
974 Centers, Camps & Programs	479,864	496,659	486,740	522,561	25,902	5.2
975 Athletics/Scarboro Center	113,835	132,671	118,117	132,839	168	0.1
976 Parks	502,541	517,093	486,450	528,312	11,219	2.2
978 Senior Center	136,881	147,327	146,645	153,777	6,450	4.4

TOTAL RECREATION & PARKS DEPARTMENT

1,749,852	1,858,359	1,772,564	1,919,838	61,479	3.3
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Supervision	NUMBER 970
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ACTIVITY DESCRIPTION

Recreation and Parks Supervision is responsible for the planning, coordination and general administration of the Recreation and Parks Department. Supervision provides direction in fiscal management, planning, staffing, organizing and program evaluation procedures. Supervision is also responsible for operating a systematic and economical maintenance program for Recreation and Parks facilities. Such programs and facilities must be provided to assure all residents an opportunity to participate in a wide variety of leisure time activities. To further enhance the recreational opportunities within the community, the staff continues to assist and advise interested outside agencies.

PERFORMANCE OBJECTIVES

1. Inspect all recreation and park areas at least monthly and document necessary maintenance.
2. Establish City-wide special events that emphasize seasonal activities and programs.
3. Increase the number of participants in the Cold Facts Program by 5%.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Documented monthly inspections	12	12	12	12
City wide special events	8	8	8	8
Cold Facts Program participants	1,886	1,800	2,000	2,100

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$3,998 or 23.11 percent. Travel increased \$3,600 to provide funding for one staff member and the President of the Youth Advisory Board to attend the annual National League Of Cities Conference. Maintenance charges increased \$438 for computer maintenance and replacement.

City of Oak Ridge, Tennessee
Activity Detail

970 Recreation Supervision

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	129,061	135,267	133,193	137,883	2,616	1.93
5131. Regular Overtime Pay	1,852	3,704	2,820	3,704	0	.00
5141. Social Security	9,782	10,464	10,328	10,614	150	1.43
5150. Retirement	7,744	6,046	7,875	8,197	151	1.88
5160. Medical Insurance	9,772	10,747	10,747	12,076	1,329	12.37
5175. Workers Compensation	360	360	360	396	36	10.00
Total Personal Services	158,571	168,588	165,323	172,870	4,282	2.54
Contractual Services						
5207. Dues, Memberships & Sub.	1,014	925	925	925	0	.00
5211. Advertising & Publicity	0	200	200	200	0	.00
5212. Utility Services	2,652	2,600	2,600	2,600	0	.00
5220. Travel, Schools, & Conf.	1,325	1,732	1,732	5,332	3,600	207.85
5235. Routine Rep. & Maint.	5,570	4,080	4,080	4,518	438	10.74
5289. Equipment Use Charge	6,000	7,760	7,760	7,720	40-	.52-
Total Contractual Services	16,561	17,297	17,297	21,295	3,998	23.11
Commodities						
5310. Supplies	836	1,052	1,052	1,052	0	.00
5320. Books/Education Material	1	175	175	175	0	.00
5330. Small Tools/Equipment	0	100	100	100	0	.00
Total Commodities	837	1,327	1,327	1,327	0	.00
Other Charges						
5410. Insurance	753	1,358	1,358	1,358	0	.00
5430. Grants/Subsidies/Contr.	20,951	22,000	22,000	22,000	0	.00
Total Other Charges	21,704	23,358	23,358	23,358	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	197,673	210,570	207,305	218,850	8,280	3.93
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.00
TOTAL NET EXPENDITURES	197,673	210,570	207,305	218,850	8,280	3.93

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Indoor Aquatics	NUMBER 972
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ACTIVITY DESCRIPTION

The function of the Indoor Aquatics activity is to provide safe and healthy swimming facilities with a varied and comprehensive swimming program. A well-rounded aquatics program is provided which includes recreational, therapeutic, competitive and instructional aquatic programs. In the past year, this facility has accommodated approximately 21 different groups and/or swimming sessions. At present, 101.5 hours of swimming per week are scheduled at the Civic Center Pool, with only three hours open for additional programs. This activity also includes the maintenance and operations of the Civic Center Swimming Pool. The aquatics program is coordinated by a Recreation Supervisor, and admission fees and pool rental are used to recover a portion of operational costs.

The overall goal of the activity is to provide a well maintained aquatic facility which is operated in an efficient and safe manner.

PERFORMANCE OBJECTIVES

1. Increase the aquatic staff certified in the American Red Cross Lifeguard Training Course (which includes CPR and first aid) and trained in the operations of the swimming pool in order to better safeguard and serve the public.
2. Collect revenue equal to 26 percent of the pool's operating costs.
3. To increase attendance by two percent.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Pool staff certified in first aid and pool operation	100%	100%	100%	100%
Revenues as percentage of cost	26%	25%	27%	26%
Staff certified in Red Cross Lifeguard Training Course	100%	100%	100%	100%
Number of Participants	46,620	50,000	50,000	52,000
Gross Cost per Participant	3.90	3.99	3.88	4.04
Net Cost per Participant	3.53	3.63	3.53	3.63

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$7,248 or 10.94 percent. Budgeted utility costs increased \$5,600 to reflect actual expenditure patterns and anticipated rate increases effective in mid-fiscal 2000. Maintenance for computers increased \$225 and Equipment Use Charges increased \$1,423 for rental and maintenance charges on new equipment.

Reduction of costs includes fees for special programs conducted at the indoor pool.

City of Oak Ridge, Tennessee
Activity Detail

972 Indoor Aquatics

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	36,081	36,068	36,450	35,521	547-	1.52-
5120. Salaries-Temp. Employees	37,793	46,520	44,055	47,344	824	1.77
5131. Regular Overtime Pay	2,937	6,812	2,934	6,812	0	.00
5141. Social Security	5,800	6,827	6,383	6,840	13	.19
5150. Retirement	2,224	2,474	2,365	2,056	418-	16.90-
5160. Medical Insurance	547-	0	0	0	0	.00
5175. Workers Compensation	30,004	30,004	30,004	33,004	3,000	10.00
Total Personal Services	114,292	128,705	122,191	131,577	2,872	2.23
Contractual Services						
5207. Dues, Memberships & Sub.	260	480	480	480	0	.00
5210. Prof. & Contractual Ser.	350	1,000	1,000	1,000	0	.00
5212. Utility Services	51,872	52,180	53,035	57,780	5,600	10.73
5220. Travel, Schools, & Conf.	556	495	495	495	0	.00
5235. Routine Rep. & Maint.	9,621	9,013	9,013	9,238	225	2.50
5262. Nonroutine Rep. & Maint.	0	3,000	3,000	3,000	0	.00
5269. Equipment Use Charge	0	60	60	1,483	1,423	2,371.67
Total Contractual Services	62,659	66,228	67,083	73,476	7,248	10.94
Commodities						
5310. Supplies	3,099	2,921	2,921	3,420	499	17.08
5320. Books/Education Material	45	125	125	125	0	.00
5325. Uniforms/Safety Equip.	408	525	525	525	0	.00
5330. Small Tools/Equipment	705	640	640	640	0	.00
5350. Facilities Materials	0	60	60	60	0	.00
Total Commodities	4,257	4,271	4,271	4,770	499	11.68
Other Charges						
5410. Insurance	300	300	300	300	0	.00
Total Other Charges	300	300	300	300	0	.00
Capital Expenditures						
5540. Machinery & Equipment	283	0	0	0	0	.00
Total Capital Expenditures	283	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	181,791	199,504	193,845	210,123	10,619	5.32
Reduction of Costs						
5610. Recovered from Users	17,254-	17,955-	17,446-	21,012-	3,057-	17.03
Total Reduction of Costs	17,254-	17,955-	17,446-	21,012-	3,057-	17.03
TOTAL NET EXPENDITURES	164,537	181,549	176,399	189,111	7,562	4.17

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Outdoor Aquatics	NUMBER 973
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ACTIVITY DESCRIPTION

The Outdoor Aquatics activity includes the maintenance and operation of the Oak Ridge Municipal Swimming Pool. Municipal Pool operations begin on the last weekend in May on a weekend basis. Daily operations begin in early June and continue until mid August. In addition to recreational swimming, a variety of other activities are offered through the Outdoor Aquatics program including swimming lessons, taught by the American Red Cross and the Atomic City Aquatics Club, competitive swimming and scuba diving classes. Private swim time is also reserved by several community organizations. The coordination of this activity is performed by a Recreation Supervisor, who is responsible for both indoor and outdoor aquatic programs.

PERFORMANCE OBJECTIVES

1. Certify 100 percent of the Guard staff in American Red Cross Lifeguard Training.
2. Collect revenues equal to 47 percent of operating costs.
3. To increase attendance.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Staff certified in Red Cross Life Guard Training	100%	100%	100%	100%
Revenues as percentage of cost	51%	43%	46%	47%
Attendance	68,729	60,000	62,000	62,000
Hours of in-service training (first aid, rescue techniques, and pool maintenance)	60	60	60	60

SIGNIFICANT EXPENDITURE CHANGES

Personal Services decreased \$1,341 or 1.14 percent related to employee turnover. Contractual Services decreased \$1,735 or 4.34 percent primarily to reduce utility charges (\$1,940) to reflect actual usage patterns.

Commodities increased \$4,994 or 30.41 percent for miscellaneous pool supplies.

Reduction of costs include fees for special programs conducted at the outdoor pool.

City of Oak Ridge, Tennessee
Activity Detail

973 Outdoor Aquatics

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	14,569	8,811	8,811	8,814	3	.03
5120. Salaries-Temp. Employees	62,948	91,733	70,000	90,457	1,276-	1.39-
5131. Regular Overtime Pay	5,905	8,022	8,000	8,022	0	.00
5141. Social Security	6,152	8,291	6,640	8,207	84-	1.01-
5150. Retirement	691	964	5,025	980	16	1.66
5160. Medical Insurance	631	0	0	0	0	.00
Total Personal Services	90,896	117,821	98,476	116,480	1,341-	1.14-
Contractual Services						
5201. Rents	390	0	0	0	0	.00
5207. Dues, Memberships & Sub.	100	100	100	100	0	.00
5210. Prof. & Contractual Ser.	1,399	1,325	1,360	1,390	65	4.91
5212. Utility Services	17,372	24,680	22,190	22,740	1,940-	7.86-
5220. Travel, Schools, & Conf.	383	360	360	360	0	.00
5235. Routine Rep. & Maint.	20,508	9,800	9,800	9,800	0	.00
5262. Nonroutine Rep. & Maint.	1,187	3,000	3,000	3,000	0	.00
5289. Equipment Use Charge	720	725	725	865	140	19.31
Total Contractual Services	42,059	39,990	37,535	38,255	1,735-	4.34-
Commodities						
5310. Supplies	14,476	14,606	14,606	19,600	4,994	34.19
5320. Books/Education Material	0	50	50	50	0	.00
5325. Uniforms/Safety Equip.	2,068	1,200	1,200	1,200	0	.00
5330. Small Tools/Equipment	2,858	465	465	465	0	.00
5350. Facilities Materials	0	100	100	100	0	.00
Total Commodities	19,402	16,421	16,421	21,415	4,994	30.41
Other Charges						
Total Other Charges	0	0	0	0	0	.00
Capital Expenditures						
5540. Machinery & Equipment	3,816	0	0	0	0	.00
Total Capital Expenditures	3,816	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	156,173	174,232	152,432	176,150	1,918	1.10
Reduction of Costs						
5610. Recovered from Users	1,652-	1,742-	1,524-	1,762-	20-	1.15
Total Reduction of Costs	1,652-	1,742-	1,524-	1,762-	20-	1.15
TOTAL NET EXPENDITURES	154,521	172,490	150,908	174,388	1,898	1.10

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Centers, Camps And Programs	974

ACTIVITY DESCRIPTION

This activity includes Recreation and Parks Department programs (nonaquatic) located at the Civic Center and the operation/maintenance of that facility. The Civic Center game room has billiards and table tennis. The A, B, & Social Rooms have space for 124 people and both the Club and Craft Rooms have space for thirty people. The Shep Lauter Room (gymnasium) is used for league play and free play. All facilities are available for rent by community groups. The indoor swimming pool and Recreation and Parks Department offices are also located in the building.

The eight-week summer programs operate with a staff of 17 full-time seasonal employees to provide a variety of recreational and leisure activities to area children. The programs have previously included a Sports Camp and a Day Camp, however, in 1999 the two camps were combined into one Summer Camp which includes sports, organized games, arts & crafts, field trips and special events. A special Day Camp program is offered for handicapped children. A two-week adventure camp for youth 13 – 15 was held in 1998 with a second week added in 1999.

PERFORMANCE OBJECTIVES

1. Improve public awareness of leisure services and providers.
2. Include monthly activities in the Oak Ridger.
3. Conduct basic first aid training for all employees.
4. Conduct a Summer Camp with maximum enrollment of 960.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Employees certified:				
CPR	95%	95%	95%	95%
Multimedia First Aid	95%	95%	95%	95%
Instructors (Multimedia)	1	1	1	1
Instruction hours per employee	8	8	8	8
Summer Camp	820	690	960	960

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$17,472 or 8.41 percent. Utility charges increased \$13,310 to reflect actual usage patterns and for electric, water and wastewater rate increases to be effective in mid-fiscal 2000. Professional Services increased \$2,220 for contracted custodial services. Charges for Maintenance and replacement of computers increased \$1,802. Commodities increased \$5,006 or 31.35 percent to reflect actual usage requirements of Supplies for the various camps and programs conducted by this activity.

Reduction of Costs includes fees for programs such as slimnastics, dog obedience and Camps offered at the Civic Center.

City of Oak Ridge, Tennessee
Activity Detail

974 Centers, Camps & Programs

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	180,039	190,181	175,693	191,994	1,813	.95
5120. Salaries-Temp. Employees	50,530	60,589	60,590	60,725	136	.22
5131. Regular Overtime Pay	11,289	11,425	11,000	11,425	0	.00
5141. Social Security	17,949	19,743	18,920	19,793	50	.25
5150. Retirement	11,095	11,657	10,810	11,777	120	1.03
5160. Medical Insurance	26,311	27,705	27,705	31,219	3,514	12.68
5175. Workers Compensation	6,681	6,681	6,681	7,349	668	10.00
Total Personal Services	303,894	327,981	311,399	334,282	6,301	1.92
Contractual Services						
5201. Rents	2,215	2,000	2,000	2,000	0	.00
5205. Printing & Dup. Charges	0	1,200	1,200	1,200	0	.00
5207. Dues, Memberships & Sub.	232	210	210	210	0	.00
5210. Prof. & Contractual Ser.	55,811	63,010	63,501	65,230	2,220	3.52
5211. Advertising & Publicity	0	300	300	300	0	.00
5212. Utility Services	104,869	100,800	105,870	114,110	13,310	13.20
5220. Travel, Schools, & Conf.	9,185	3,283	3,283	3,283	0	.00
5235. Routine Rep. & Maint.	46,054	36,875	36,875	38,677	1,802	4.89
5289. Equipment Use Charge	0	0	0	140	140	.00
Total Contractual Services	218,366	207,678	213,239	225,150	17,472	8.41
Commodities						
5310. Supplies	18,144	13,954	13,954	18,960	5,006	35.88
5320. Books/Education Material	0	490	490	490	0	.00
5325. Uniforms/Safety Equip.	312	1,375	1,375	1,375	0	.00
5330. Small Tools/Equipment	160	0	0	0	0	.00
5340. Replacement Parts	0	50	50	50	0	.00
5350. Facilities Materials	339	100	100	100	0	.00
Total Commodities	18,955	15,969	15,969	20,975	5,006	31.35
Other Charges						
5410. Insurance	215	215	215	215	0	.00
Total Other Charges	215	215	215	215	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	541,430	551,843	540,822	580,622	28,779	5.22
Reduction of Costs						
5610. Recovered from Users	61,566-	55,184-	54,082-	58,061-	2,877-	5.21
Total Reduction of Costs	61,566-	55,184-	54,082-	58,061-	2,877-	5.21
TOTAL NET EXPENDITURES	479,864	496,659	486,740	522,561	25,902	5.22

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Athletics/ Scarboro Center	975

ACTIVITY DESCRIPTION

This activity plans, organizes and directs adult and youth athletics and other programs with the cooperation of volunteer leaders, groups organized by the Recreation and Parks Department, and community groups serving as sponsors of an activity or for individual teams. Programs include baseball, softball, tennis, soccer and volleyball. This activity is also responsible for programs at the Scarboro Community Center along with operation and maintenance of that facility.

The Scarboro Community Center includes a multipurpose room and Ebony Room (game room) for junior and senior high school students, with billiards and table tennis available. The A and B Meeting Rooms, each with space for thirty people, are available for rent by community groups. The Scarboro Day Care is also housed in the facility. Outdoor facilities include a park/playground, softball field, tennis courts, and basketball/volleyball courts.

PERFORMANCE OBJECTIVES

1. Promote a variety of athletic activities for youth and adults.
2. Promote and encourage volunteers to help conduct the athletic programs.
3. Promote and sponsor two special events.
4. Promote more utilization of the Scarboro Recreation Center.
5. Promote and sponsor ten educational sessions fo senior citizen.s

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Youth participants	135	150	150	150
Adult participants	712	1,100	950	1,100
Youth teams	14	15	15	15
Adult teams	43	60	50	50
Scarboro Community Center attendance	27,885	28,000	28,000	28,500

SIGNIFICANT EXPENDITURE CHANGES

Personal Services decreased \$1,412 or 1.45 percent due to employee turnover.

Contractual Services increased \$1,580 or 5.43 percent for Utility charges (\$650) to reflect anticipated utility rate increases in fiscal 2000, Professional Services (\$335) and funding for computer maintenance and replacement (\$595).

City of Oak Ridge, Tennessee
Activity Detail

975 Athletics/Scarboro Center

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	60,485	69,075	58,000	67,059	2,016-	2.92-
5120. Salaries-Temp. Employees	3,446	5,632	5,600	5,632	0	.00
5131. Regular Overtime Pay	5,264	5,224	3,000	5,224	0	.00
5141. Social Security	5,233	6,105	5,095	5,930	175-	2.87-
5150. Retirement	3,866	4,295	3,855	4,185	110-	2.56-
5160. Medical Insurance	6,386	7,046	7,046	7,911	865	12.28
5175. Workers Compensation	240	240	240	264	24	10.00
Total Personal Services	84,920	97,617	82,836	96,205	1,412-	1.45-
Contractual Services						
5201. Rents	2,649	3,080	3,080	3,080	0	.00
5207. Dues, Memberships & Sub.	70	110	110	110	0	.00
5210. Prof. & Contractual Ser.	9,164	8,730	8,812	9,065	335	3.84
5212. Utility Services	9,023	9,560	9,355	10,210	650	6.80
5220. Travel, Schools, & Conf.	645	495	495	495	0	.00
5235. Routine Rep. & Maint.	6,473	7,120	7,470	7,715	595	8.36
Total Contractual Services	28,024	29,095	29,322	30,675	1,580	5.43
Commodities						
5310. Supplies	2,208	4,589	4,589	4,589	0	.00
5320. Books/Education Material	20	50	50	50	0	.00
5330. Small Tools/Equipment	0	150	150	150	0	.00
5350. Facilities Materials	3	0	0	0	0	.00
Total Commodities	2,231	4,789	4,789	4,789	0	.00
Other Charges						
5410. Insurance	1,170	1,170	1,170	1,170	0	.00
Total Other Charges	1,170	1,170	1,170	1,170	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	116,345	132,671	118,117	132,839	168	.13
Reduction of Costs						
5610. Recovered from Users	2,510-	0	0	0	0	.00
Total Reduction of Costs	2,510-	0	0	0	0	.00
TOTAL NET EXPENDITURES	113,835	132,671	118,117	132,839	168	.13

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Parks	NUMBER 976
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ACTIVITY DESCRIPTION

The Parks activity provides an opportunity for Oak Ridge citizens to enjoy the out-of-doors without traveling great distances from the City. This activity provides grounds maintenance for 11 City-owned properties, 7 flower gardens, 16 athletic fields and 15 parks. Park design, landscaping and beautification programs are also performed by this activity. One of the overall goals of the activity is to set an example to the community for landscaping and grounds maintenance. The activity also strives to provide quality parks and recreational facilities, including athletic fields, for use by participants.

PERFORMANCE OBJECTIVES

1. Maintain the percentage of man-hours allocated to maintenance activities at the current level.
2. Continue to inspect all facilities on a monthly basis.
3. Reduce man-hours for athletic field preparation.
4. Increase maintenance to park areas.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Athletic field maintenance (hours)	4,465	4,275	3,560	3,465
Flower garden maintenance (hours)	190	502	300	210
Building/grounds maintenance (hours)	2,780	2,766	2,540	2,750
Parks maintenance (hours)	2,645	3,394	3,655	3,850
Facilities (hours)	1,084	755	1,200	1,350
Administrative (hours)	1,927	880	1,375	1,375

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$3,042 or 1.29 percent for contracted services to pick-up litter (\$1,100) at Parks and athletic fields, for routine park and field maintenance (\$1,685) and for Equipment Use Charges (\$377) to maintain and replace vehicles, tractors and other heavy-duty equipment used by division personnel.

Commodities increased \$6,474 or 20.01 percent for supplies, including items such as landscaping materials, to maintain City parks and athletic fields.

Reduction of costs reflects donations made to the City for tree plantings and costs recovered for weekend preparation of athletic fields.

City of Oak Ridge, Tennessee
Activity Detail

976 Parks

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	185,403	191,886	189,333	190,902	984-	.51-
5120. Salaries-Temp. Employees	16,337	14,170	17,930	14,336	166	1.17
5131. Regular Overtime Pay	4,002	8,669	4,848	8,669	0	.00
5141. Social Security	15,436	16,252	16,064	16,143	109-	.67-
5150. Retirement	11,168	11,600	11,240	11,555	45-	.39-
5160. Medical Insurance	19,145	21,054	21,054	23,677	2,623	12.46
5175. Workers Compensation	5,189	5,189	5,189	5,708	519	10.00
Total Personal Services	256,660	268,820	265,658	270,990	2,170	.81
Contractual Services						
5201. Rents	4,102	1,600	1,600	1,600	0	.00
5210. Prof. & Contractual Ser.	117,324	126,725	122,115	127,825	1,100	.87
5212. Utility Services	24,109	29,480	26,400	29,360	120-	.41-
5220. Travel, Schools, & Conf.	965	364	364	364	0	.00
5235. Routine Rep. & Maint.	38,020	39,497	40,872	41,182	1,685	4.27
5262. Nonroutine Rep. & Maint.	14,985	5,575	5,575	5,575	0	.00
5289. Equipment Use Charge	24,279	32,400	32,400	32,777	377	1.16
Total Contractual Services	223,784	235,641	229,326	238,683	3,042	1.29
Commodities						
5310. Supplies	31,469	25,526	25,526	32,000	6,474	25.36
5320. Books/Education Material	0	150	150	150	0	.00
5325. Uniforms/Safety Equip.	1,582	2,675	2,675	2,675	0	.00
5330. Small Tools/Equipment	2,303	3,500	3,500	3,500	0	.00
5334. Motor Fuels, Oils & Lub.	335	0	0	0	0	.00
5340. Replacement Parts	181	0	0	0	0	.00
5350. Facilities Materials	2,240	500	500	500	0	.00
5360. Street/Sidewalk Material	140	0	0	0	0	.00
5399. Other Commodities	228	0	0	0	0	.00
Total Commodities	38,478	32,351	32,351	38,825	6,474	20.01
Other Charges						
5410. Insurance	1,936	1,827	1,827	1,827	0	.00
Total Other Charges	1,936	1,827	1,827	1,827	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	520,878	538,639	529,162	550,325	11,686	2.17
Reduction of Costs						
5610. Recovered from Users	6,703-	0	21,166-	0	0	.00
5620. Recovered from Depts	11,634-	0	0	0	0	.00
5670. Recovered from Funds	0	21,546-	21,546-	22,013-	467-	2.17
Total Reduction of Costs	18,337-	21,546-	42,712-	22,013-	467-	2.17
TOTAL NET EXPENDITURES	502,541	517,093	486,450	528,312	11,219	2.17

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

ACTIVITY DESCRIPTION

This activity includes expenditures for various programs conducted on behalf of the City's elderly, including all Senior Center expenditures and the Taxi Coupon Program. The goal is to provide and maintain programs which are available and accessible to all senior citizens and contribute to their physical, mental, social and cultural well-being.

The Senior Center Building is located on the Oak Ridge Turnpike at Robertsville Road. The Senior Center has rooms for large and small groups, a kitchen, TV lounge, recreation room with billiard tables and other game tables available for use. Outside facilities include a picnic pavilion, two shuffleboard courts, four horseshoe pits and a 9-hole putting green.

PROGRAM COMMENTS

The scope of municipal services to senior citizens is not limited to General Fund expenditures in this activity. Many elder citizens benefit from a variety of service programs such as drug purchases, large print books in the Library, and home insulation assistance. The Business Office also processes applications for State-funded tax relief to elderly, low-income persons under the Property Assessment and Classification Act of 1973.

Other services available to senior citizens include a nutrition program through the East Tennessee Human Resource Agency (ETHRA), utility bill payments through Anderson County Community Action, public housing and rental assistance through the Housing Authority, and services of the Anderson County Health Department.

The administration of the Taxi Coupon Program is performed by this activity, while expenditures are reflected in the Streets and Public Transportation Fund. The Taxi Coupon Program is expected to cost \$55,000 in FY 2000 with 40 percent of the costs being funded through a grant from the Tennessee Department of Transportation.

PERFORMANCE OBJECTIVES

1. Effectively utilize local newspaper, radio and newsletters to advertise activities at the Center.
2. Utilize computer equipment to target outreach efforts to older Oak Ridgers.
3. Continue to promote "Cold Facts" program, utilizing volunteers for outreach and implementations.
4. Develop new fitness programs and promote Senior Olympics competition.
5. To promote and implement a Telephone Reassurance Program, utilizing volunteers.

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Senior Center	NUMBER 978
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PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Senior Center users (non-duplicated)	3,135	3,300	3,200	3,300
Senior Center users (duplicated)	54,276	55,500	55,500	56,000
Physical fitness participants	623	675	650	675
Cost per participant (non-duplicated)	\$43.66	\$44.64	\$45.82	\$46.60
Taxi system users	664	700	650	700
Volunteer hours	5,934	5,000	5,000	5,500
Cold Facts participants	1,886	1,900	2,000	2,100

SIGNIFICANT EXPENDITURE CHANGES

Commodities increased \$3,015 for supplies to conduct Senior Center programs.

City of Oak Ridge, Tennessee
Activity Detail

978 Senior Center

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	77,218	83,064	85,352	84,926	1,862	2.24
5131. Regular Overtime Pay	4,760	7,430	4,325	7,430	0	.00
5141. Social Security	6,135	6,846	6,797	6,992	146	2.13
5150. Retirement	4,840	4,568	5,181	4,705	137	3.00
5160. Medical Insurance	5,271	7,061	7,061	7,949	888	12.58
5175. Workers Compensation	2,290	2,290	2,290	2,519	229	10.00
Total Personal Services	100,514	111,259	111,006	114,521	3,262	2.93
Contractual Services						
5207. Dues, Memberships & Sub.	0	10	10	10	0	.00
5210. Prof. & Contractual Ser.	8,756	8,875	8,956	9,210	335	3.77
5212. Utility Services	11,762	14,515	13,355	14,140	375-	2.58-
5220. Travel, Schools, & Conf.	495	648	648	648	0	.00
5235. Routine Rep. & Maint.	11,821	6,858	7,508	7,071	213	3.11
5262. Nonroutine Rep. & Maint.	0	1,000	1,000	1,000	0	.00
Total Contractual Services	32,834	31,906	31,477	32,079	173	.54
Commodities						
5310. Supplies	6,607	3,485	3,485	6,500	3,015	86.51
5320. Books/Education Material	30	50	50	50	0	.00
5325. Uniforms/Safety Equip.	0	200	200	200	0	.00
5330. Small Tools/Equipment	0	75	75	75	0	.00
5350. Facilities Materials	0	80	80	80	0	.00
Total Commodities	6,637	3,890	3,890	6,905	3,015	77.51
Other Charges						
5410. Insurance	272	272	272	272	0	.00
Total Other Charges	272	272	272	272	0	.00
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	140,257	147,327	146,645	153,777	6,450	4.38
Reduction of Costs						
5610. Recovered from Users	3,376-	0	0	0	0	.00
Total Reduction of Costs	3,376-	0	0	0	0	.00
TOTAL NET EXPENDITURES	136,881	147,327	146,645	153,777	6,450	4.38

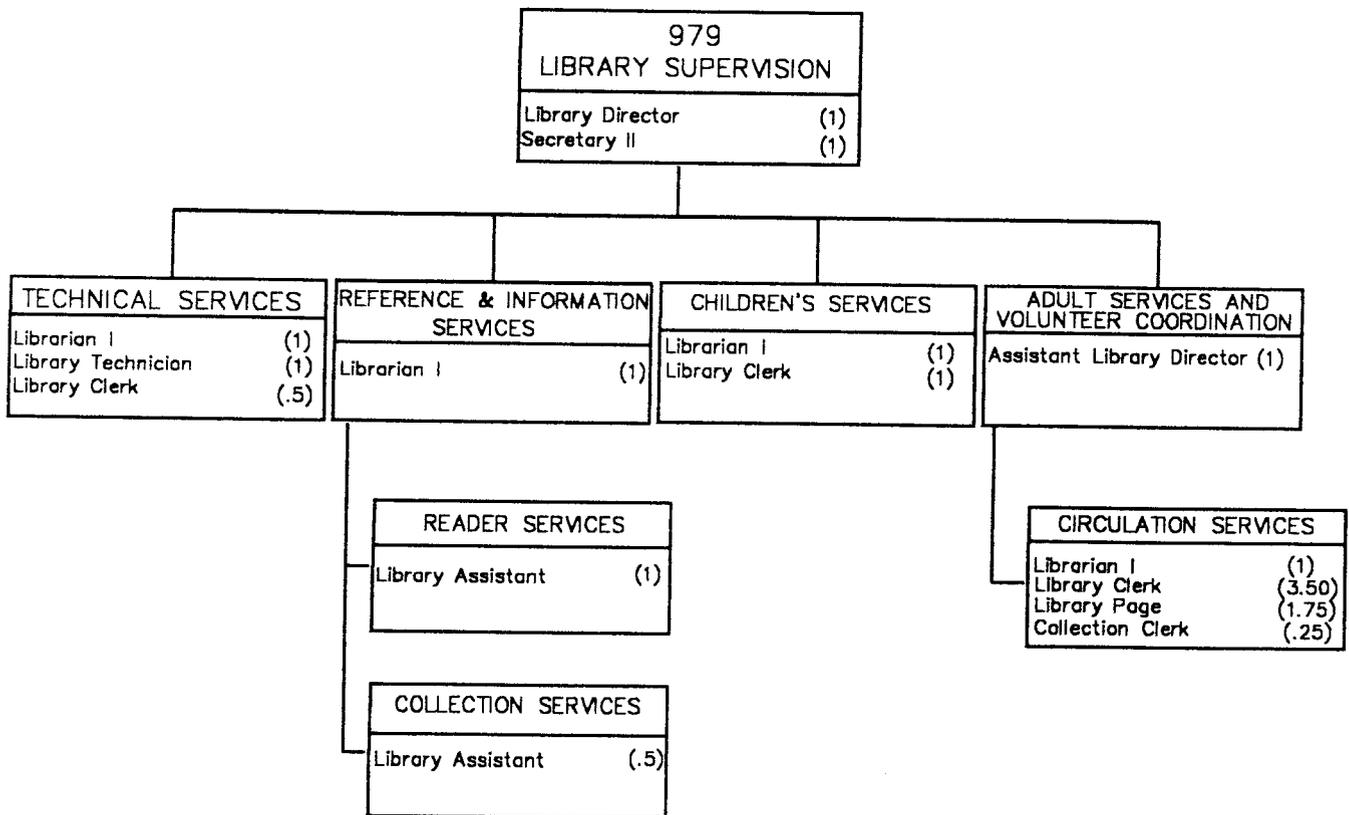


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Library

PUBLIC LIBRARY



LIBRARY

The Oak Ridge Public Library provides informational and recreational material in order to meet the needs of the community. The Library is staffed by a combination of 23 full-time and part-time employees, and also recruits and trains volunteers to support the staff. During fiscal 1998, 126 volunteers provided 5,202 hours of service. The Library's total collection consists of approximately 109,872 volumes and other non-print material.

In fiscal 1998, Library staff circulated 253,850 books and audio visual materials. Library patrons borrowed 1,000 books from other libraries through the Interlibrary Loan Service, and staff answered 38,249 reference questions.

The Library is open 65 hours a week during the school months and 61 hours a week during the summer months. The Library also contains the Oak Ridge Room, which is a collection of materials pertaining to the history and development of the Oak Ridge area.

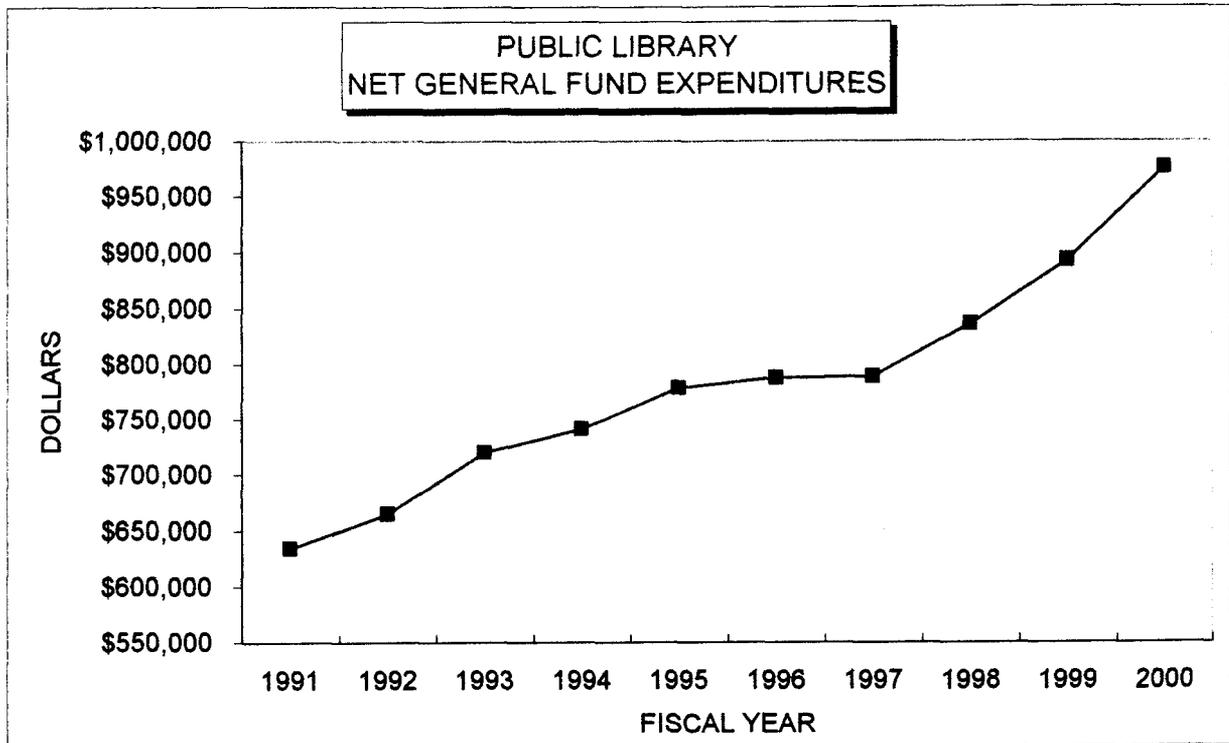
The Children's Library provides material and services to children through the sixth grade. Special children's programs include Storytime, the summer reading program, and the "Parents Read-aloud to Pre-School Children" program. Participation in these programs in fiscal 1998 totaled 4,147 children for Storytime, 440 for summer reading, and 269 for "Parents Read-aloud."

During fiscal 1998, the Library purchased an automated circulation system which uses the industry Standard MARC database format. This system will allow the Library to automate acquisitions, cataloging, and card catalog and provide a user-friendly on-line (internet assessable) catalog for Library patrons.

PUBLIC LIBRARY	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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GENERAL FUND

979 Public Library	<u>835,928</u>	<u>895,492</u>	<u>892,533</u>	<u>975,805</u>	<u>80,313</u>	<u>9.0</u>
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Library	ACTIVITY Public Library	NUMBER 979
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ACTIVITY DESCRIPTION

The Oak Ridge Public Library provides reading and reference material to meet the intellectual and recreational reading needs of the community. Library service is based on a knowledge of books and other materials and an interest in people. The Library collects printed and non-printed materials, organizes them for convenient use, and assists the public in using the materials.

PERFORMANCE OBJECTIVES

1. Provide a current, up-to-date collection of books and audio visual materials, covering varied subjects and points of view selected on the basis of published reviews and lists appearing in professional journals and on patron interest.
2. Reshelve books within 24 hour after check-in.
3. Continue a program for children, ages 2 to 3 ½ to comply to patrons positive response.
4. Maintain the current and historical value of the collection through continual material reconsideration.
5. Continue library service to five (5) retirement and health care centers.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
Total circulation	253,850	260,000	260,000	260,000
Registered patrons	16,596	3,000	17,000	16,500
Book collector retrieval	3,728	3,500	4,000	3,500
Items withdrawn from collection	4,412	3,000	3,000	3,000
Items added to the collection	5,141	4,000	5,000	4,000
Story Time attendance	4,147	4,000	4,000	4,000
Reference questions and reader's service	38,249	40,000	40,000	40,000

SIGNIFICANT EXPENDITURE CHANGES

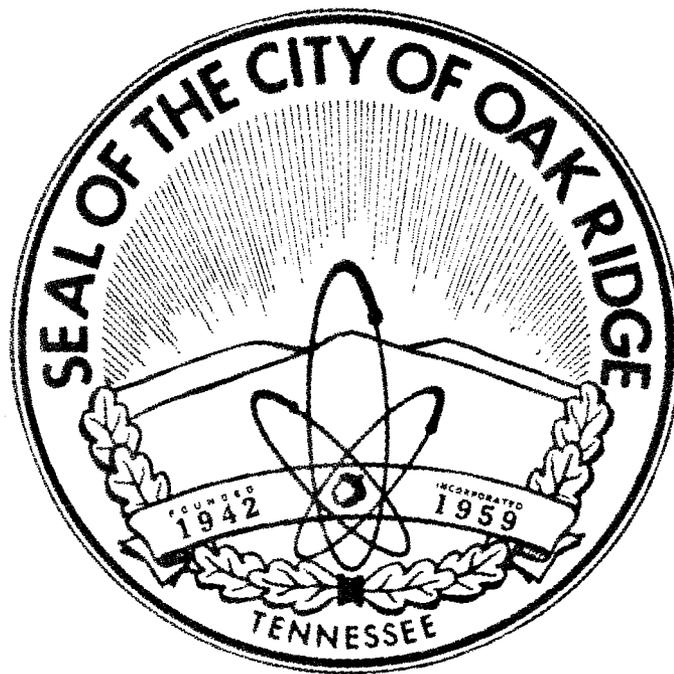
Contractual Services increased \$41,545 or 23.19 percent. Professional Services increased \$1,405 and maintenance charges increased \$35,037 to maintain the computer hardware and software to operate the new MARC system, which includes an on-line catalog of library materials. Projected Utility charges increased \$4,760 to reflect actual usage patterns and anticipated rate increases during fiscal 2000.

Commodities increased \$27,297 or 24.96 percent for supplies (\$5,227) and library materials (books, videos, CDs, etc.) (\$22,070). The funding for these line items had not increased since fiscal 1994.

City of Oak Ridge, Tennessee
Activity Detail

979 Public Library

		ACTUAL	BUDGET	PROJECTED	PROPOSED	BUDGET	%
		FY 1998	FY 1999	FY 1999	FY 2000	00 vs 99	CHG
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Personal Services							
5111.	Salaries-Reg. Employees	438,949	460,485	462,034	465,826	5,341	1.16
5120.	Salaries-Temp. Employees	32,193	35,548	28,483	35,486	62-	.17-
5131.	Regular Overtime Pay	2,269	0	438	0	0	.00
5141.	Social Security	35,622	37,639	37,207	37,978	339	.90
5150.	Retirement	23,577	23,023	23,772	23,344	321	1.39
5160.	Medical Insurance	38,340	42,186	42,186	47,473	5,287	12.53
5175.	Workers Compensation	2,450	2,450	2,450	2,695	245	10.00
Total Personal Services		573,400	601,331	596,570	612,802	11,471	1.91
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Contractual Services							
5201.	Rents	4,799	6,944	6,944	6,944	0	.00
5207.	Dues, Memberships & Sub.	18,043	19,351	19,351	19,351	0	.00
5210.	Prof. & Contractual Ser.	31,532	41,995	42,297	43,400	1,405	3.35
5212.	Utility Services	58,942	62,850	63,415	67,610	4,760	7.57
5220.	Travel, Schools, & Conf.	1,406	1,367	1,367	1,710	343	25.09
5235.	Routine Rep. & Maint.	33,327	46,618	47,553	81,655	35,037	75.16
Total Contractual Services		148,049	179,125	180,927	220,670	41,545	23.19
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Commodities							
5310.	Supplies	14,459	20,903	20,903	26,130	5,227	25.01
5320.	Books/Education Material	95,232	88,272	88,272	110,342	22,070	25.00
5398.	Computer Software	0	200	200	200	0	.00
Total Commodities		109,691	109,375	109,375	136,672	27,297	24.96
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Other Charges							
5410.	Insurance	4,788	5,661	5,661	5,661	0	.00
Total Other Charges		4,788	5,661	5,661	5,661	0	.00
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Capital Expenditures							
Total Capital Expenditures		0	0	0	0	0	.00
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TOTAL GROSS EXPENDITURES		835,928	895,492	892,533	975,805	80,313	8.97
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Reduction of Costs							
Total Reduction of Costs		0	0	0	0	0	.00
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TOTAL NET EXPENDITURES		835,928	895,492	892,533	975,805	80,313	8.97
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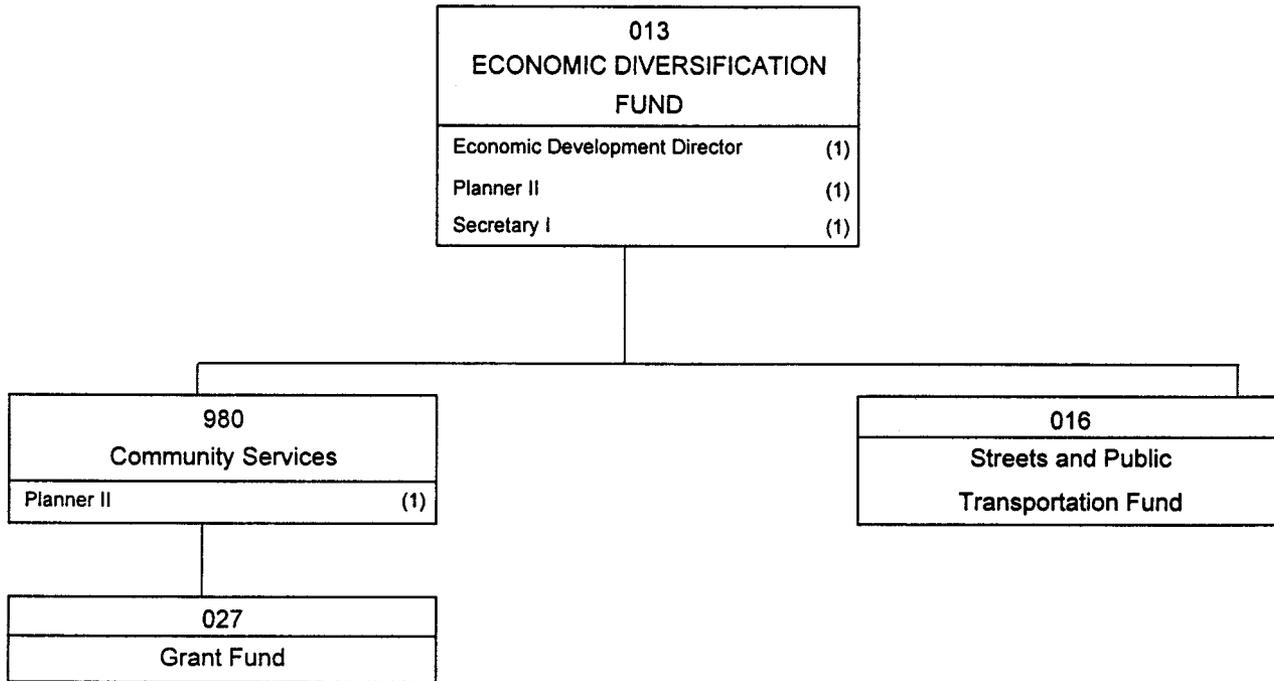


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Economic Development

ECONOMIC DEVELOPMENT DEPARTMENT



ECONOMIC DEVELOPMENT DEPARTMENT

The primary goal of the City of Oak Ridge in fiscal 2000 is economic diversification and development of the local economy. In this regard, organizational changes will occur in fiscal 2000 to assist in the implementation of this goal.

The Economic Diversification (ED) Fund was scheduled for establishment in fiscal 1999. Funding for the ED Fund was to be provided from a .50% local sales tax increase in the Oak Ridge portion of Anderson County. It was estimated that the rate increase would produce an additional \$1.4 million per year in sales tax revenues, which would be earmarked for economic diversification initiatives. The referendum to increase the local sales tax rate from 2.25% to the maximum of 2.75% in the Oak Ridge portion of Anderson County failed.

During fiscal 2000 budget deliberations, City Council approved funding and establishment of the ED Fund with revenues primarily provided from operating transfers from the General, Electric and Waterworks Funds. These revenues will be utilized to fund the Economic Development Director position which is scheduled to be filled in early fiscal 2000. Two positions, a Planner II and Secretary I, previously accounted for in General Fund activity 980 will now be accounted for in the ED Fund. Funding to other agencies for economic development services, also previously accounted for in General Fund activity 980, will now be funded from the ED Fund. These agencies include the Oak Ridge Chamber of Commerce (\$192,500), Oak Ridge Convention and Visitors Bureau (\$150,000), Melton Hill Regional Industrial Development Association (\$15,000) and Tennessee Resource Valley (\$25,000).

The Economic Development Department's goals are to coordinate interagency community relation activities, and economic development oversight including, but not necessarily limited to, managing contractual services and updating and supporting the implementation of the City's strategic economic development plan. The department is responsible for the economic development activities of the City including financial and staff support for organizations directly involved with economic development, the provision of buildings and land to be used in promoting growth, and liaison work with various organizations engaged in development-related activities in the Oak Ridge area.

The Economic Development Department is also responsible for coordinating the City's Public Transit program accounted for in the Streets and Public Transportation Fund which consists of two transit buses operated under a contract with the East Tennessee Human Resource Agency (ETHRA) and the senior citizen taxi coupon program. Forty percent of the costs for these two programs is provided through a grant from the Tennessee Department of Transportation.

The name of General Fund activity 980 changes in fiscal 2000 to Community Services from Economic Development. The functions directly related to economic development activities that were accounted for in 980 are to be transferred to the ED Fund at the beginning of fiscal 2000. A Planner II, whose duties primarily relate to the City's social programs, is the remaining employee in 980. This Planner's responsibilities include management of the City's \$150,000 social services contract with Aid to Distressed Families of Anderson County (ADFAC), which provides housing assistance (rent, mortgage and /or utility payments), medical assistance for prescription drugs (excluding controlled substances), transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance (such as food and clothing banks) to eligible clients. Other responsibilities include administering the state and federal grants accounted for in the Grant Fund. These include grants from the U.S. Department of Housing and Urban Development (HUD) and Tennessee Housing Development Agency (THDA) for housing rehabilitation and other programs that benefit very low to moderate income persons and an emergency shelter grant from the Tennessee Department of Human Services.

ECONOMIC DEVELOPMENT DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
GENERAL FUND						
980 Community Services	<u>264,174</u>	<u>475,839</u>	<u>481,771</u>	<u>184,800</u>	<u>(291,039)</u>	<u>-61.2</u>
OTHER FUNDS						
013 Economic Diversification Fund	0	2,500,000	0	2,053,760	(446,240)	-17.8
016 Streets & Public Transportation Fund	127,342	161,000	141,500	161,000	0	0.0
027 Grant Fund	<u>444,758</u>	<u>1,637,500</u>	<u>705,465</u>	<u>2,339,400</u>	<u>701,900</u>	<u>42.9</u>
Total Other Funds	<u>572,100</u>	<u>4,298,500</u>	<u>846,965</u>	<u>4,554,160</u>	<u>255,660</u>	<u>5.9</u>
TOTAL ECONOMIC DEVELOPMENT DEPARTMENT	<u>836,274</u>	<u>4,774,339</u>	<u>1,328,736</u>	<u>4,738,960</u>	<u>(35,379)</u>	<u>-0.7</u>

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
Economic Diversification	Economic Development	Economic Diversification	13

ACTIVITY DESCRIPTION

The primary goal of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this goal, the Economic Diversification (ED) Fund was scheduled for establishment in fiscal 1999. Funding for the ED Fund was to be provided from a .50% local sales tax increase in the Oak Ridge portion of Anderson County. It was estimated that the rate increase would produce an additional \$1.4 million per year in sales tax revenues, which would be earmarked for economic diversification initiatives. The referendum, held in 1998, to increase the local sales tax rate from 2.25% to the maximum of 2.75% in the Oak Ridge portion of Anderson County failed.

During fiscal 2000 budget deliberations, City Council approved funding and establishment of the ED Fund with revenues primarily provided from operating transfers from the General, Electric and Waterworks Funds. These revenues will be utilized to fund the Economic Development Director position which is scheduled to be filled in early fiscal 2000. Two positions, a Planner II and Secretary I, previously accounted for in General Fund activity 980 will now be accounted for in the ED Fund. Funding to other agencies for economic development services, also previously accounted for in General Fund activity 980, will now be funded from the ED Fund. These agencies include the Oak Ridge Chamber of Commerce (\$192,500), Oak Ridge Convention and Visitors Bureau (\$150,000), Melton Hill Regional Industrial Development Association (\$15,000) and Tennessee Resource Valley (\$25,000).

The Economic Development Department's goals are to coordinate interagency community relation activities, and economic development oversight including, but not necessarily limited to, managing contractual services and updating and supporting the implementation of the City's strategic economic development plan. The department is responsible for the economic development activities of the City including financial and staff support for organizations directly involved with economic development, the provision of buildings and land to be used in promoting growth, and liaison work with various organizations engaged in development-related activities in the Oak Ridge area.

Directives of the economic diversification function include maintaining the existing tax base and attracting new, taxable industrial/commercial operations and/or destination attractions to Oak Ridge. Program direction centers around the City's appropriate role as a facilitator of quality growth and development. In addition to its traditional purpose of maintaining the existing tax base and attracting new businesses and industries, this program activity facilitates new residential development. Whenever possible, funds are used to leverage other resources to maximize program impact.

PROGRAM COMMENTS

The ED Fund has \$2,053,760 in budgeted expenditures for fiscal 2000. This includes \$1,300,000 to fund economic development initiatives and/or capital investment. Of this amount, \$300,000 will be provided from operating transfers from other City Funds with the remaining \$1,000,000 contingent on a grant through CROET. Specific projects to be funded will be outlined once the economic diversification process is in a more mature stage. Also budgeted is \$150,000 for a renewal and revitalization study to be funded from long-term debt proceeds.

ECONOMIC DIVERSIFICATION FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 VS 99	% CHANGE
5111 Salaries & Fringe Benefits	0	75,000	0	168,365	93,365	124.5
5200 Contractual Services	0	0	0	46,570	46,570	100.0
5300 Commodities	0	0	0	6,250	6,250	100.0
5400 Other Charges	0	0	0	75	75	100.0
5430 Convention & Visitors Bureau	0	0	0	150,000	150,000	100.0
5430 Oak Ridge Chamber of Commerce	0	0	0	192,500	192,500	100.0
5430 Tennessee Resource Valley	0	0	0	25,000	25,000	100.0
5430 MHRIDA	0	0	0	15,000	15,000	100.0
5480 Renewal & Revitalization Study	0	0	0	150,000	150,000	100.0
5480 Capital Investment/Initiative	0	2,425,000	0	1,300,000	(1,125,000)	-46.4
TOTAL ECONOMIC DIVERSIFICATION FUND EXPENDITURES	0	2,500,000	0	2,053,760	(446,240)	-17.8

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Streets and Public Transportation	Economic Development	Streets and Public Transportation	16

ACTIVITY DESCRIPTION

The primary revenue sources for this fund are a special 1 cent/gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The State of Tennessee distributes the inspection fee on a per-capita basis to assist municipalities with street construction, maintenance and repair, and public transportation. The TDOT operating assistance grant reimburses the City for up to forty percent (40%) of the net operating expenses for the combined Public Transportation Program up to a maximum grant amount which is adjusted annually.

PROGRAM COMMENTS

1. Taxi Coupon Program. The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. \$55,000 is budgeted for this program for FY 2000.
2. Public Transit Program. The Public Transit Program provides for the operation of two, fourteen passenger modified minibuses and one, fifteen passenger wheelchair lift equipped van. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:30 p.m. for a fare of \$1.50 per one way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. \$100,000 is budgeted for this program in FY 2000.

STREETS & PUBLIC TRANSPORTATION FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
16102 Traffic Sign Maintenance	893	6,000	1,500	6,000	0	0.0
16200 Taxi Coupon Program	48,369	55,000	55,000	55,000	0	0.0
16200 Public Transit Program	<u>78,080</u>	<u>100,000</u>	<u>85,000</u>	<u>100,000</u>	<u>0</u>	<u>0.0</u>
TOTAL STREETS & PUBLIC TRANSPORTATION FUND EXPENDITURES	<u>127,342</u>	<u>161,000</u>	<u>141,500</u>	<u>161,000</u>	<u>0</u>	<u>0.0</u>

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Economic Development	ACTIVITY Community Services	NUMBER 980

ACTIVITY DESCRIPTION

The activity was formed in fiscal 1997 to coordinate community relations with external agencies at the federal, state, and local level and promote economic development activities. In fiscal 2000, the functions and employees previously account for in this activity that were directly related to economic development initiatives will be transferred to the Economic Diversification Fund. In fiscal 2000, this activity's name also changes from Economic Development to Community Services.

This activity is responsible for the management of the City's social services contract, currently with Aid to Distressed Families of Anderson County (ADFAC), which provides housing assistance (rent, mortgage and /or utility payments), medical assistance for prescription drugs (excluding controlled substances), transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance (such as food and clothing banks) to eligible clients. Other responsibilities include administering the state and federal grants accounted for in the Grant Fund. These include grants from the U.S. Department of Housing and Urban Development (HUD) and Tennessee Housing Development Agency (THDA) for housing rehabilitation and other programs that benefit very low to moderate income persons and an emergency shelter grant from the Tennessee Department of Human Services.

PERFORMANCE OBJECTIVES

1. Apply and receive funding through the Tennessee Department of Human Services Emergency Shelter grant program to assist sixty families in securing shelter and guide them towards family self-sufficiency.
2. Apply and receive grant funding through the Tennessee Housing Development Agency (THDA) H.O.U.S.E. program to continue the housing rehabilitation programs during the year.
3. Develop and implement programs/plans to assist nonprofit agencies in gaining access to grants and other funding resources.
4. Guide and assist nonprofit agencies through HUD's Continuum of Care planning process to aid these agencies in obtaining HUD grants.
5. Support the Recreation and Parks Department and the Community Development Department in the acquisition of additional grant funding for the development of greenways throughout the City.

SIGNIFICANT EXPENDITURE CHANGES

The fiscal 2000 budgeted expenditures for this activity declined a net \$291,039 from fiscal 1999 due to the reorganization of the City's economic development functions. The reduction is the result of the transfer of employees and their support expenditures, as well as funding for economic development services from other agencies, to the Economic Diversification Fund.

The remaining budgeted expenditures for this activity include 50% of the salary and fringe benefits of a Planner II position, \$150,000 in funding to ADFAC to administer the City's social services programs, and a \$3,000 award to the Sexual Assault Crisis Center which provides counseling and other services to Oak Ridge residents. The remaining 50% in salary and fringe benefits of the Planner II position is accounted for in the Grants Fund, with funding provided from a Community Development Block Grant.

City of Oak Ridge, Tennessee
Activity Detail

980 Community Services

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	PROPOSED FY 2000	BUDGET 00 vs 99	% CHG
Personal Services						
5111. Salaries-Reg. Employees	105,547	100,766	106,904	23,020	77,746-	77.16-
5131. Regular Overtime Pay	3,366	0	743	0	0	.00
5141. Social Security	8,246	7,692	8,218	1,761	5,931-	77.11-
5150. Retirement	6,025	5,834	6,233	1,333	4,501-	77.15-
5160. Medical Insurance	11,323	10,554	10,554	1,995	8,559-	81.10-
5175. Workers Compensation	60-	360	360	66	294-	81.67-
Total Personal Services	134,447	125,206	133,012	28,175	97,031-	77.50-
Contractual Services						
5206. Mailing & Delivery	11	0	0	0	0	.00
5207. Dues, Memberships & Sub.	650	725	725	250	475-	65.52-
5210. Prof. & Contractual Ser.	59,931	13,370	13,370	0	13,370-	100.00-
5211. Advertising & Publicity	3,817	500	500	500	0	.00
5212. Utility Services	1,638	4,080	4,080	600	3,480-	85.29-
5220. Travel, Schools, & Conf.	1,359	16,795	16,795	1,500	15,295-	91.07-
5235. Routine Rep. & Maint.	300	4,290	4,610	0	4,290-	100.00-
Total Contractual Services	67,706	39,760	40,080	2,850	36,910-	92.83-
Commodities						
5310. Supplies	4,440	743	743	500	243-	32.71-
5320. Books/Education Material	89	500	500	250	250-	50.00-
5330. Small Tools/Equipment	259	50	50	0	50-	100.00-
5399. Other Commodities	1,121	0	0	0	0	.00
Total Commodities	5,909	1,293	1,293	750	543-	42.00-
Other Charges						
5410. Insurance	13	75	75	25	50-	66.67-
5430. Grants/Subsidies/Contr.	152,600	485,500	485,500	153,000	332,500-	68.49-
Total Other Charges	152,613	485,575	485,575	153,025	332,550-	68.49-
Capital Expenditures						
5550. Office Equipment	1,015	0	0	0	0	.00
Total Capital Expenditures	1,015	0	0	0	0	.00
TOTAL GROSS EXPENDITURES	361,690	651,834	659,960	184,800	467,034-	71.65-
Reduction of Costs						
5670. Recovered from Funds	97,516-	175,995-	178,189-	0	175,995	100.00-
Total Reduction of Costs	97,516-	175,995-	178,189-	0	175,995	100.00-
TOTAL NET EXPENDITURES	264,174	475,839	481,771	184,800	291,039-	61.16-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
Grant	Economic Development	State & Federal Grants	27

ACTIVITY DESCRIPTION

The Grant Fund is utilized by the City to account for projects and programs funded through the proceeds of state and federal grants, including community assistance programs. \$124,260 is projected to be available in fiscal 2000 from economic development grants awarded in prior years. This includes \$91,000 from the Community Reuse Organization of East Tennessee (CROET) for economic development projects in Oak Ridge and \$33,260 from the U.S. Department of Energy for the remediation of Parcel 412. Community assistance programs are to be funded through grants awarded to the City from the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program for housing rehabilitation and other projects that benefit very low income persons, a matching grant from the Tennessee Housing Development Agency (THDA) and an Emergency Shelter Grant from the Tennessee Department of Human Services. In fiscal 2000, the CDBG award is projected at \$263,000, the THDA award at \$66,000 and the Emergency Shelter award at \$24,339.

With the passage of the Housing and Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual block grant entitlement. The CDBG entitlement must be used for projects that serve the following national objectives: (1) benefit low level income persons; (2) eliminate or prevent slums; or (3) eliminate conditions detrimental to the health, safety and public welfare. A qualifying target area for CDBG projects is located within the center of the urban portion of the City. The following Council-approved local objectives are used in establishing priorities for the expenditures of these funds:

1. Selected projects should benefit the greatest number of low-to-moderate income persons possible within the CDBG target area.
2. In order to effectively deal with HUD regulations while keeping administrative costs at a minimum, the number of approved projects should be generally limited in number each year.
3. The construction of public facilities or improvements should receive funding priority over projects that directly benefit private operations or functions unless the proposed investment generates significant employment opportunities for low-to-moderate income persons, or unless such funding can leverage other non-public resources to provide essential human services to low-to-moderate income persons.
4. Any project that stimulates or leverages community or economic development within the target area neighborhood should be given a high priority.
5. Programs that improve the condition and supply of affordable housing for low-to-moderate income persons should be given priority.

PROGRAM COMMENTS

Outlined below are programs that are projected to receive funding in fiscal 2000:

1. Housing Rehabilitation Program - \$158,400

This project will continue the twelfth year of a program to rehabilitate owner occupied low-income households in the City. The program is administered by Aid to Distressed Families of Anderson County (ADFAC) which uses CDBG funds to leverage additional public/private funding to support the program. By leveraging CDBG funds and private contributions from ADFAC, the City is eligible to receive a \$66,000 state grant from the Tennessee Housing Development Agency (THDA) in fiscal 2000. ADFAC, an independent nonprofit agency affiliated with United Way, was established to coordinate efforts of church, civic and charitable organizations to more effectively respond to the needs of distressed families.

2. Housing Development Corporation of the Clinch Valley (HDCCV) - \$16,000

The Housing Development Corporation of the Clinch Valley (HDCCV), created in 1992, provides solutions to affordable housing needs in Oak Ridge. \$16,000 of CDBG funds will be used for housing delivery costs to provide or improve permanent/transitional residential structures to be occupied by low and moderate income households and for a housing counseling service. Funds will primarily be utilized in two broad categories: (1) Rental property: for repairs and transitional housing for the homeless; (2) Project development: to develop and reconstruct very low to low income rental units, develop and implement a down payment and closing cost assistance fund, develop and construct single family affordable houses, and investigate and facilitate new grant opportunities.

3. YWCA - Transitional Housing Program - \$6,000

The YWCA of Oak Ridge, chartered in 1954, impacts the lives of more than 2,000 women in this community. The YWCA's mission is to work in partnership with women to reach their greatest potential. \$6,000 of CDBG funds will be used to provide transitional housing for homeless low/moderate income level women and their children who have been in emergency shelter programs for victims of domestic violence.

4. Ridgeview Psychiatric Hospital and Center, Inc.- Transitional Housing Program - \$9,000

\$9,000 of CDBG funds will be utilized by Ridgeview Psychiatric Hospital to train seriously and persistently mentally ill adults the skills necessary for successful permanent housing placement.

5. Oak Ridge Housing Training Corporation (ORHTC) - Job Training Programs - \$44,001

\$44,001 of CDBG funds will be utilized by ORHTC to provide low to moderate income persons, including public housing residents and assisted housing residents, in job training and placement. Activities include working with the region's homeless, the area's dislocated workers, working with companies interested in locating in Oak Ridge, particularly the K-25 site, and assisting individuals in the creation of new business.

6. Oak Ridge Housing Training Corporation (ORHTC) - Microloan Program - \$26,000

\$26,000 of CDBG funds will be utilized by ORHTC to provide low to moderate income persons who are unemployed or underemployed with business loans and comprehensive business assistance. The goals and objectives of the peer lending programs are to provide clients with greater economic self-sufficiency, the opportunity to develop assets, provide education on how to repair and develop credit and provide the avenue to establish individual banking relationships.

7. Scarboro Community Development - \$82,000

\$82,000 of CDBG funds has been allocated to the City of Oak Ridge for expansion of the Scarboro Community Center. \$30,000 is to be utilized for architectural and engineering costs. \$52,000 has been allocated to fund the annual debt service on an approximate \$600,000 loan to finance the expansion to the Scarboro Center, including a gymnasium. The City is grandfathered as a CDBG entitlement recipient and intends to utilize future CDBG grant awards to fund the annual debt service payments on this loan.

Grant Fund Program Comments Continued:

8. Grants Coordinator and Administrative Costs - \$30,000
The grants in this Fund are administered by the Economic Development Department, Activity 980. This funding will cover approximately 50 percent of the City's expenditures related to grant administration.
9. Emergency Shelter Grant Program - \$24,339
The Tennessee Department of Human Services, through the U.S. Department of Housing and Urban Development Emergency Shelter Grant Program (ESGP), has awarded \$24,339 for fiscal 2000 to the City of Oak Ridge for emergency shelters for the homeless, prevention activities and social services expenses. The grant will provide funds for emergency assistance to very low and low income people threatened with displacement. Aid to Distressed Families of Anderson County (ADFAC) will administer the program and provide matching funds or in-kind goods and services in the amount of \$24,339.
10. CROET Grant Distribution - \$91,000
The remaining \$91,000 in proceeds from a \$495,000 economic development grant received by the City from CROET in fiscal 1998 will be allocated as follows: 31,000 for indirect costs associated with grant administration, including report and audit preparation; \$60,000 to be used to hire a consultant to update the City's Economic Development Chapter of the Comprehensive Plan.
11. Remediation of Parcel 412 - \$33,260
\$33,260 is budgeted to fund the fiscal 2000 portion of a multi-year project to remediate the hydrocarbon contamination on this ten-acre tract of property located in the middle of Oak Ridge. The contamination resulted from a bulk fuel storage facility that was formerly operated by the Atomic Energy Commission on this site. The City was provided a \$804,000 reimbursement grant from the Department of Energy, which provides full funding for the clean-up. The sale of five acres of this ten-acre tract of property is proposed when remediation is complete.
12. Future Grants - \$1,819,400
The inclusion of future grant amounts allows the City to aggressively pursue and implement additional funding for the City.

GRANT FUND EXPENDITURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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Economic Development Grants:

27601 Parcel 412 Remediation	0	35,000	36,200	33,260	(1,740)	-5.0
27602 CROET Grant	0	290,000	164,951	91,000	(199,000)	-68.6
Total Economic Development Grants	0	325,000	201,151	124,260	(200,740)	-61.8

Community Development Block Grant:

27000 Unprogrammed	0	0	15,276	0	0	0.0
27101 Street Resurfacing	43,753	0	0	0	0	0.0
27215 Scarboro Center	0	35,000	0	82,000	47,000	134.3
27304 Sidewalk Maintenance	8,560	10,000	10,000	0	(10,000)	-100.0
27402 YWCA Shelter Renovations	4,764	0	0	0	0	0.0
27403 Emory Valley Center	18,000	0	0	0	0	0.0
27405 Habitat for Humanity	10,115	0	6,885	0	0	0.0
27406 Grants Coordinator	25,175	25,000	25,000	30,000	5,000	20.0
27408 Oak Ridge Housing Authority	59,840	0	0	0	0	0.0
27410 YWCA Transitional Housing Program	0	10,000	10,000	6,000	(4,000)	-40.0
27411 Ridgeview Psychiatric Hospital	0	10,000	10,000	9,000	(1,000)	-10.0
27420 ORHTC	0	45,000	45,000	70,001	25,001	55.6
27501 ADFAC	138,639	104,900	116,338	92,400	(12,500)	-11.9
27505 Housing Development Corporation	37,500	37,600	37,600	16,000	(21,600)	-57.4
Total CDBG Grants	346,346	277,500	276,099	305,401	27,901	10.1

THDA Grants:

27502 ADFAC	68,750	51,000	68,257	66,000	15,000	29.4
27504 Emergency Shelter Grant	29,662	33,635	35,317	24,339	(9,296)	-27.6
Total THDA Grants	98,412	84,635	103,574	90,339	5,704	6.7

Future Grants:

27900 Future Grants	0	950,365	0	1,819,400	869,035	91.4
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TOTAL GRANT FUND EXPENDITURES	444,758	1,637,500	580,824	2,339,400	701,900	42.9
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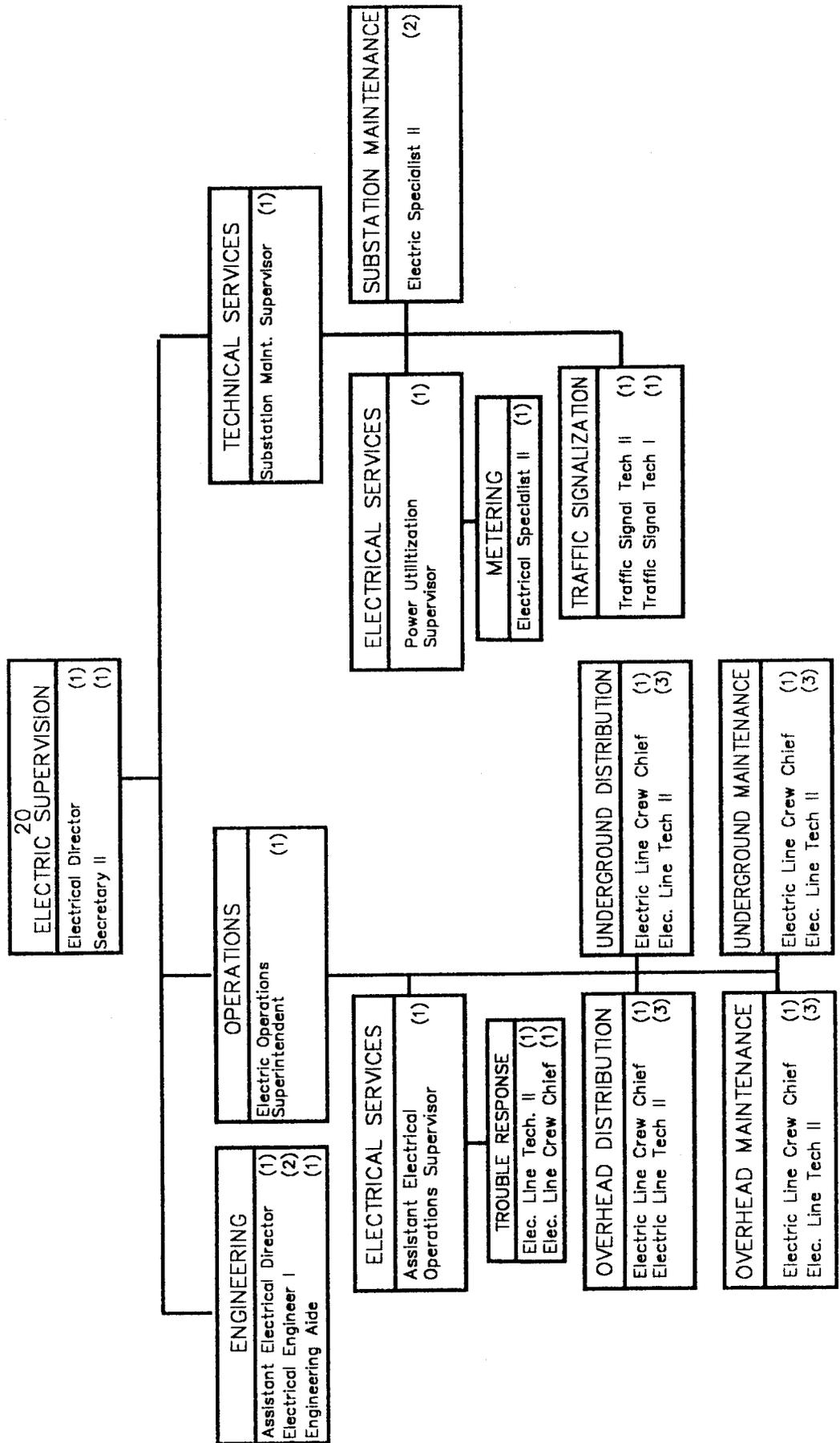


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Electric

ELECTRIC DEPARTMENT



ELECTRIC DEPARTMENT

The Electric Department is responsible for providing electrical service to the City's 14,617 electric customers and for constructing and maintaining the electric utility, traffic signals, and street lights in addition to the electrical portions of municipal facilities. These services are provided in accordance with three guiding principals: safety for employees and City customers; quality; and efficiency of operations.

The City purchases electrical power from the Tennessee Valley Authority (TVA), which is received at the City's 161-KV primary substation and distributed to commercial and residential customers through six distribution substations. The substations are supplied electricity through 14.5 miles of 69KV transmission lines, at which point the voltage is stepped down to 13.2 KV for utilization in the distribution circuits. The distribution system consists of 1,012 miles of overhead primary and 218 miles of various underground conductors.

The Department is divided into three divisions and is staffed by 33 employees. The system's physical plant is maintained by a variety of specialized crews supplemented by contract labor.

The primary expenditure for the Department is the purchase of electric power, which accounts for approximately 80.8 percent of the total operating budget. For fiscal 2000, \$25.9 million is budgeted for purchased power. Commercial activities account for 63 percent of total power sales.

TVA acts as the regulatory agency for the City's rates and must approve proposed rate increases. Adjustments to TVA power charges are normally passed on to consumers within a revised rate structure.

Operating revenues for the system stems from the sale of electricity to residential and commercial customers. Among the variables that affect sales revenue are weather, electric rates and the quantity of power sold. Based on historical trends, residential sales have increased at approximately one percent annually. Due to current and proposed new residential developments, this growth pattern is expected to continue for future fiscal years. Commercial sales have increased more rapidly than residential sales due to new development in the community. Commercial sales revenue increased 9.4% in FY91, 5.2% in FY92, 9.5% in FY93, 4.8% in FY94, 4.5% in FY95, 9.25% in FY96, 2.2% in FY97 and 7.5% in FY98. Electric rates are generally reviewed and adjusted on a biennial basis. A 3% electric rate increase was effective in May 1992, a 2% rate increase in June 1996 and a 8% rate increase in May of 1998. An electric rate review is scheduled for the fall of 1999.

ELECTRIC DEPARTMENT	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% CHANGE
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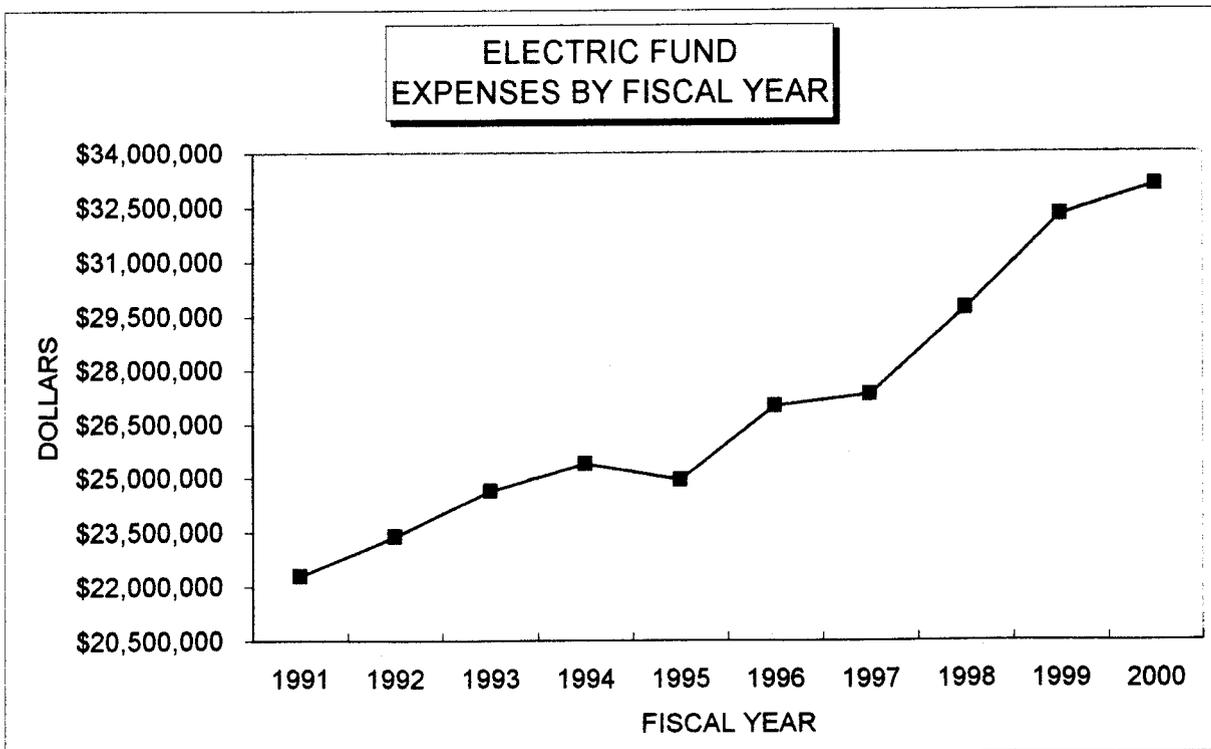
ELECTRIC FUND

Purchased Power &

Other Costs	26,501,319	28,225,551	28,545,008	29,438,111	1,212,560	4.3
Substation Costs	147,386	214,660	215,060	219,271	4,611	2.1
Line Maintenance	838,169	921,302	985,502	986,149	64,847	7.0
Street Lighting/Traffic Signals	217,257	223,340	234,915	238,956	15,616	7.0
General and Administration	1,994,435	2,113,630	2,278,785	2,354,846	241,216	11.4
TOTAL EXPENSES	29,698,566	31,698,483	32,259,270	33,237,333	1,538,850	4.9

Capital Projects	3,860,073	2,200,000	1,575,000	3,300,000	1,100,000	50.0
Equipment	0	341,000	172,000	174,000	(167,000)	-49.0
TOTAL CAPITAL	3,860,073	2,541,000	1,747,000	3,474,000	933,000	36.7

TOTAL EXPENSES & CAPITAL	33,558,639	34,239,483	34,006,270	36,711,333	2,471,850	7.2
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CITY OF OAK RIDGE

FUND Electric	DEPARTMENT Electric	ACTIVITY Electric Distribution	NUMBER 20
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ACTIVITY DESCRIPTION

The Electric Department purchases power from TVA and provides electric distribution services to all residential and commercial customers within the City limits. The department is responsible for operating and maintaining the distribution system, the street lighting system, traffic signal system, fire alarm system, water distribution telemetering controls, electric instruments at the water booster stations and sewer lift stations and for providing electric maintenance of all City buildings. The electric system consists of two primary receiving substations and six distribution substations located throughout the City.

For budgeting purposes, the departmental operating expenses are divided into five activities including (1) Purchased Power and Other Cost (depreciation and tax equivalents); (2) Substation Cost; (3) Line Maintenance; (4) Street Lighting and Traffic Signals; and (5) General and Administration (includes Bad Debt and Services from the General Fund).

PERFORMANCE OBJECTIVES

1. Check 130 meters per month for calibration and reliability.
2. Respond to 90% of street light complaints within 48 hours.

PERFORMANCE MEASURES	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
KWH Purchase (Millions)	511	525	525	525
Maximum Load (Demand)	103,652	110,000	110,000	110,000
KWH Sold (Millions)	477	500	500	500
Residential Customers	12,744	12,900	12,900	12,900
Commercial Customers	1,873	1,850	1,875	1,875
Electrical Plant:				
Overhead Conductors	1,034	1,020	1,035	1,050
Underground Conductors	222	215	225	230
Meters On Line	14,617	14,700	14,775	14,775

SIGNIFICANT EXPENDITURE CHANGES

The fiscal 2000 operating budget for the Electric Fund increased \$1,538,850 or 4.9 percent. Purchased power from TVA increased \$675,000 or 2.7 percent. Purchased power, at a budget cost of \$25,900,000, accounts for 77.9 percent of the total Electric Fund budget. Debt Service increased \$401,999 in anticipation of a long-term debt issuance in fiscal 2000 to provide funding for proposed electric system capital projects. Major capital improvements for fiscal 2000 total \$3,474,000, a listing of which is detailed on page VIII-7.

Operating expenses increased by \$296,801 or 8.3 percent. Major increases include Rents up \$50,000 for shared substation capacity, Professional Services up \$40,080 for CAD mapping and other computer services, Maintenance up \$87,600 for tree trimming, overhead line and street and traffic light maintenance, transferred administrative costs from the General Fund up \$35,956 and travel up \$4,000 to reflect actual expenditure patterns.

Depreciation is budgeted to increase by \$35,750 or 3.0 percent. Tax equivalent (in-lieu of tax) payments to the City's General Fund and to Anderson and Roane Counties is projected to increase by \$129,300 due to capital projects that were completed in the past two fiscal years. Tax equivalent payments from the electric system are established by Tennessee State Law and are based on revenues for the past three years and the net book value of fixed assets.

City of Oak Ridge, Tennessee
Activity Detail

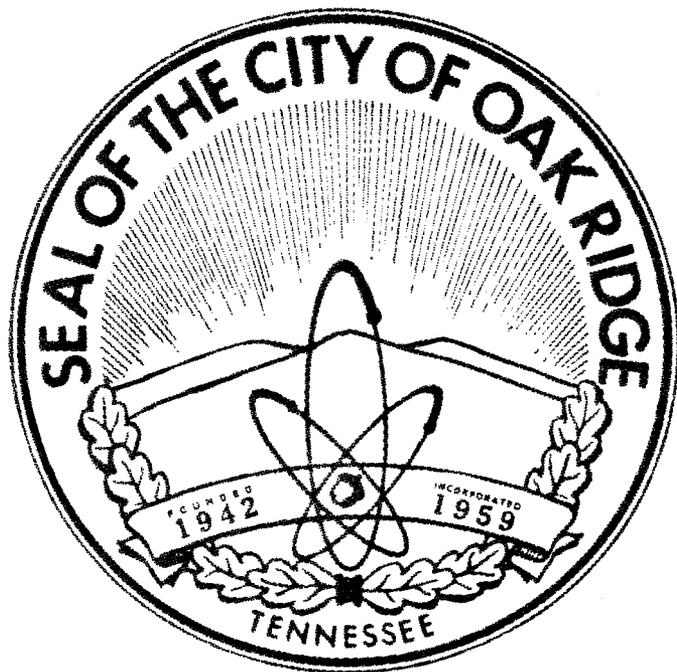
020 Electric Fund

	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000	BUDGET 00 vs 99	% Change
Personal Services						
5111. Salaries-Reg. Employees	276,810	280,570	300,535	309,475	28,905	10.3
5141. Social Security	66,618	67,000	71,814	71,106	4,106	6.1
5150. Retirement	52,991	16,295	54,602	53,505	37,210	228.4
5160. Health Insurance	65,237	68,144	71,551	72,489	4,345	6.4
5175. Workers Compensation	18,323	18,003	18,902	18,902	899	5.0
Total Personal Services	479,979	450,012	517,404	525,477	75,465	16.8
Contractual Services						
5201. Rents	546,464	536,968	586,568	586,968	50,000	9.3
5205. Printing & Dup. Charges	1,241	1,500	1,500	1,500	0	.0
5206. Mailing & Delivery	2,113	3,500	3,500	3,500	0	.0
5207. Dues, Memberships & Sub.	26,921	35,000	35,000	35,000	0	.0
5210. Prof. & Contractual Ser.	14,951	81,900	123,900	121,980	40,080	48.9
5211. Advertising & Publicity	0	1,000	1,000	1,000	0	.0
5212. Utility Services	21,967	26,715	29,215	29,215	500	1.7
5220. Travel, Schools, & Conf.	35,843	26,200	30,200	30,200	4,000	15.3
5235. Routine Rep. & Maint.	1,000,867	1,032,400	1,112,500	1,120,000	87,600	8.5
5262. Nonroutine Rep. & Maint.	150,567	185,000	186,200	186,200	1,200	.6
5289. Equipment Use Charge	635	0	0	0	0	.0
Total Contractual Services	1,801,569	1,932,183	2,109,583	2,115,563	183,380	9.5
Commodities						
5310. Supplies	8,735	10,150	10,150	10,150	0	.0
5320. Books/Education Material	998	1,000	1,000	1,000	0	.0
5325. Uniforms/Safety Equip.	18,996	15,000	15,000	15,000	0	.0
5330. Small Tools/Equipment	539	7,000	7,000	7,000	0	.0
5350. Facilities Materials	0	3,500	3,500	3,500	0	.0
Total Commodities	29,268	36,650	36,650	36,650	0	.0
Other Charges						
5410. Insurance	19,566	32,102	32,102	34,102	2,000	6.2
5420. Litigation/Judicial Cost	148	500	500	500	0	.0
5430. Grants/Subsidies/Contr.	11,990	12,100	12,100	12,100	0	.0
5439. Debt Service	822,873	778,001	850,000	1,180,000	401,999	51.7
5455. Bad Debt	21,963	60,000	60,000	60,000	0	.0
5456. Collection Fees	9,767	12,900	12,900	12,900	0	.0
5460. Depreciation	1,078,941	1,190,350	1,190,350	1,226,100	35,750	3.0
5460.10 Amort-Elect. Plant Acquis	11,081	0	0	0	0	.0
5460.30 Amortized Debt Exp	13,401	0	0	0	0	.0
5465. Purchased Power TVA	23,616,218	25,225,000	25,400,000	25,900,000	675,000	2.7
5470. Ser. from General Fund	957,780	1,038,485	1,039,837	1,074,441	35,956	3.5
5490. Tax Equivalents	861,372	930,700	998,344	1,060,000	129,300	13.9
Total Other Charges	27,381,174	29,280,138	29,596,133	30,560,143	1,280,005	4.4
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	29,691,990	31,698,983	32,259,770	33,237,833	1,538,850	4.9
Reduction of Costs						
5610. Recovered from Users	0	500-	500-	500-	0	.0
5670. Recovered from Funds	6,576	0	0	0	0	.0
Total Reduction of Costs	6,576	500-	500-	500-	0	.0
SUBTOTAL GROSS EXPENDITURES	29,698,566	31,698,483	32,259,270	33,237,333	1,538,850	4.9
Other Agencies						
TOTAL NET EXPENDITURES	29,698,566	31,698,483	32,259,270	33,237,333	1,538,850	4.9

ELECTRIC FUND

CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 1999	PROJECTED 1999	BUDGET 2000
<u>CAPITAL PROJECTS:</u>			
Southwest Quadrant	\$ 55,000	\$ 55,000	\$ 60,000
Soccer Complex	-	-	40,000
Intersection Improvements	25,000	25,000	25,000
S. Illinois Ave Improvements (SR62)	400,000	35,000	440,000
Traffic Signal Improvements	50,000	20,000	20,000
Substation 600 60 kV Bus Rehabilitation	200,000	200,000	200,000
Flood Control at Substation 100	-	-	100,000
Distribution Substation Improvements/Transformers	80,000	80,000	440,000
Distribution Equipment Purchase	250,000	250,000	375,000
69 kV Pole Replacement	130,000	-	-
Facilities Expansion/New Load	300,000	300,000	400,000
Protection System Upgrade	60,000	60,000	-
Street Lighting Improvements	100,000	100,000	200,000
Distribution System Improvements	100,000	100,000	200,000
Residential/Industrial/Commercial Expansion	300,000	300,000	400,000
Transmission System Improvements	150,000	50,000	400,000
TOTAL CAPITAL PROJECTS	\$ 2,200,000	\$ 1,575,000	\$ 3,300,000
<u>EQUIPMENT</u>			
Furniture Purchases	\$ 1,000	\$ 1,000	\$ 1,000
Hand-Held Radio Replacement	5,000	5,000	5,000
Wire Puller	29,000	-	29,000
Pole Trailer w/Leaf Spring	-	-	8,000
4WD All-Purpose Utility Vehicle (282)	22,000	22,000	-
4WD All-Purpose Utility Vehicle (256)	22,000	22,000	-
4WD All-Purpose Utility Vehicle (205)	-	-	22,000
4WD All-Purpose Utility Vehicle (288)	-	-	22,000
4WD All-Purpose Utility Vehicle (290)	-	-	22,000
Bucket Truck (359 Rebuild Aerial Lifting Unit)	160,000	20,000	-
Substation Bucket (363)	90,000	90,000	-
One Ton Dump Truck (364)	-	-	26,000
Cable Fault Locator	-	-	21,000
Underground Equipment	-	-	6,000
Electronic Equipment	12,000	12,000	12,000
TOTAL EQUIPMENT	\$ 341,000	\$ 172,000	\$ 174,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 2,541,000	\$ 1,747,000	\$ 3,474,000



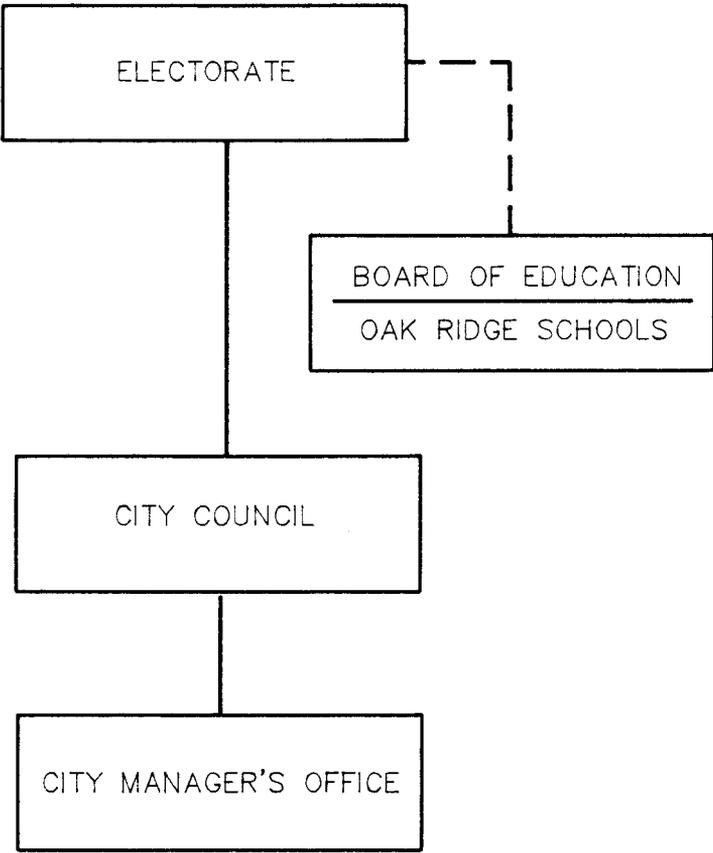


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Operating Transfers

OPERATING TRANSFERS



OPERATING TRANSFERS

Operating Transfers are defined as authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended. Budgeted Operating Transfers by fund for fiscal year 2000 are outlined below:

<u>Transfer From:</u>	<u>Transfer To:</u>						<u>Total Operating Transfers</u>
	<u>Debt Service Fund</u>	<u>General Purpose School Fund</u>	<u>State Street Aid Fund</u>	<u>Economic Diversification Fund</u>	<u>Solid Waste Fund</u>	<u>Capital Projects Fund</u>	
General Fund:							
Debt Service							
City Improvements	\$2,418,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,418,474
School Improvements	1,965,373	-	-	-	-	-	1,965,373
Oak Ridge Schools							
Operations	-	8,830,065	-	-	-	-	8,830,065
Street Resurfacing	-	-	395,000	-	-	-	395,000
Economic Development	-	-	-	605,519	-	-	605,519
Solid Waste Disposal	-	-	-	-	938,420	-	938,420
General Purpose School Fund	86,367	-	-	-	-	7,883	94,250
State Street Aid Fund	90,000	-	-	-	-	-	90,000
Capital Projects Fund	275,000	-	-	-	-	-	275,000
Electric Fund	-	-	-	162,677	-	-	162,677
Capital Projects Fund	-	-	-	135,564	-	-	135,564
Total Operating Transfers	<u>\$4,835,214</u>	<u>\$8,830,065</u>	<u>\$ 395,000</u>	<u>\$ 903,760</u>	<u>\$ 938,420</u>	<u>\$ 7,883</u>	<u>\$ 15,910,342</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund			997
General Purpose School Fund	Debt Service Fund	Debt Service	-
State Street Aid Fund			015
Capital Projects Fund			029

ACTIVITY DESCRIPTION

The City's general obligation indebtedness produces an annual requirement for payment of principal and interest on outstanding General Obligation Bonds, Capital Outlay Notes and Long-Term Loans. This includes long-term debt issued for school construction projects. This requirement is met by annually budgeting a previously-established amount in this activity for transfer from other funds to the Debt Service Fund.

PROGRAM COMMENTS

The debt service requirement is comprised of principal, interest and fiscal charges on the City's outstanding General Long-Term Debt. A description of outstanding General Long-Term Debt is provided in the Program Comments for the Debt Service Fund located on page IV-34 of this document. The outstanding principal balance of General Long-Term Debt is projected to be \$44,785,581 at June 30, 1999.

The debt service requirement for principal, interest and fiscal charges on General Long-Term Debt for FY 2000 in the amount of \$4,835,214 is comprised of the following: 1988 debt issues \$277,922; 1992 refunding debt issues \$955,295; 1993 refunding debt issues \$167,888; 1994 refunding debt issues \$479,600; 1995 debt issuances \$938,331; 1996 debt issuances \$1,381,430; 1997 debt issuances \$184,748 and \$450,000 for a proposed \$5,000,000 debt issuance in fiscal 2000. Of this debt, \$4,383,847 will be funded by the General Fund, \$86,367 from the General Purpose School Fund, \$90,000 from the State Street Aid Fund and \$275,000 funded by the Capital Projects Fund for school debt projects from the proceeds of the 1992 Anderson County Bond Issuance. The General Fund receives \$884,980 annually from other City funds as rent on the City Central Service Center Complex which will be applied toward Debt Service payments.

The City's General Obligation Bonds are rated "Aa3" by Moody's Investor Service and "A+" by Standard and Poor's.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	\$ 3,114,066	\$ 3,592,844	\$ 3,260,299	\$ 4,383,847
General Purpose School Fund	86,367	86,367	86,367	86,367
State Street Aid Fund	0	80,000	36,000	90,000
Capital Projects Fund	<u>450,000</u>	<u>350,000</u>	<u>350,000</u>	<u>275,000</u>
TOTAL OPERATING TRANSFERS	<u>\$ 3,650,433</u>	<u>\$ 4,109,211</u>	<u>\$ 3,732,666</u>	<u>\$ 4,835,214</u>

CITY OF OAK RIDGE			
TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	General Purpose School Fund	Schools	999

ACTIVITY DESCRIPTION

The Oak Ridge School System receives general operating revenues from the City, Anderson and Roane Counties, and the State of Tennessee, and special project revenues from the federal and state governments. The budget for the General Purpose School Fund is approved by the Board of Education and submitted to the City Council with a request for City funding to meet program expenditure estimates in the adopted Schools budget.

PROGRAM COMMENTS

This activity provides for the annual General Fund contribution to the School System to fund operating expenses. The budgeted city contribution of \$8,830,065 to the Schools for general operations in fiscal 2000 represents a 2.6 percent increase of \$225,000 over the fiscal 1999 contribution. The City's contribution accounts for 25.1 percent of the School's fiscal 2000 total budget. A summary of the General Purpose School Fund budget is provided in SCHEDULE VII in Section III, Budget Summaries, of this document.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	<u>\$8,433,558</u>	<u>\$ 8,605,065</u>	<u>\$ 8,605,065</u>	<u>\$ 8,830,065</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	State Street Aid Fund	State Street Aid	991

ACTIVITY DESCRIPTION

In fiscal 1995, the City began a major street pavement management program accounted for in the State Street Aid Fund which requires approximately \$500,000 in annual funding (1994 dollars). Revenues in the State Street Aid Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax. Revenues in this fund are insufficient to maintain the level of funding required for the expanded street pavement management program. Initial funding for this program was provided from \$1,137,849 in long-term debt proceeds issued in fiscal 1998, with an additional \$180,000 in debt anticipated to be issued in fiscal 2000.

In fiscal 1997, a program to gradually increase funding for the State Street Aid Fund was begun through a transfer of \$60,000 in property tax proceeds from the General Fund. The transfer amount was increased to \$249,000 in fiscal 1998. Each year thereafter the General Fund transfer amount will increase by approximately one-cent on the property tax rate until funding levels are adequate to support the expenditures of the State Street Aid Fund. A \$395,000 transfer from the General Fund to the State Street Aid Fund is budgeted for fiscal 2000.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	<u>\$ 249,000</u>	<u>\$ 310,000</u>	<u>310,000</u>	<u>\$ 395,000</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	Economic	Economic Development	996
Electric Fund	Diversification Fund		020
Waterworks Fund			-

ACTIVITY DESCRIPTION

This activity reflects the transfer of revenue proceeds from the General, Electric and Waterworks Funds to the Economic Diversification (ED) Fund to support the City's economic development initiatives. The ED Fund was scheduled for establishment in fiscal 1999. Establishment of the ED Fund was contingent on the election by the citizens of a .50% local sales tax increase for the Oak Ridge portion of Anderson County, the proceeds of which were to be designated for economic development. The referendum failed and the ED Fund was not established in fiscal 1999 due to an insufficient revenue stream.

During fiscal 2000 budget deliberations, City Council approved funding and establishment of the ED Fund with revenues primarily provided from a \$903,760 operating transfer from other City Funds as indicated below. Funding to outside agencies for economic development services that were previously recorded in the General Fund will now be accounted for in the ED Fund. Agencies funded are the Oak Ridge Chamber of Commerce (\$192,500), Oak Ridge Convention and Visitors Bureau (\$150,000), Tennessee Resource Valley (\$25,000) and Melton Hill Regional Industrial Development Association (MHRIDA) (\$15,000). Two positions, a Planner II and a Secretary I, previously accounted for in General Fund activity 980 will now be accounted for in the ED Fund. These employees will be under the supervision of an Economic Development Director to be hired in fiscal 2000. Funding is also provided for a \$300,000 contingency item to be utilized to fund the City's economic development initiatives as they occur. Potential uses could include recruitment incentives for new industries to locate in Oak Ridge or to fund debt service on construction projects such as a spec building or City center development.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	\$ 0	\$ 0	\$ 0	\$ 605,519
Electric Fund	0	0	0	162,677
Waterworks Fund	0	0	0	135,564
TOTAL OPERATING TRANSFERS	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 903,760</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Fund	Solid Waste Fund	Solid Waste	998

ACTIVITY DESCRIPTION

The City of Oak Ridge is responsible for the collection and disposal of all residential solid waste within Oak Ridge. Services provided included the weekly collection of residential waste at the backdoor and at curbside for recyclable items, and a convenience center for disposing of large residential waste, recyclables and brush. Historically, solid waste management expenditures had been accounted for by the City in the General Fund. A 1992 revision in state law required the City to account for solid waste management in a separate Special Revenue Fund. This activity transfers funds from the General Fund to the Solid Waste Fund to support solid waste management expenditures. Fiscal 2000 is the fourth year of a ten year contract with Browning Ferris Industries (BFI) for residential waste collection with annual contract increases based on inflation. Refer to page IV-40 for a more detailed description of solid waste activities funded by this transfer.

During the fiscal 1999 budget deliberations, City Council approved a \$5 monthly fee that was included on each residential household's utility billing to fund a portion of the costs for solid waste collection. The \$60 per household annual fee generates approximately \$700,000 in revenues to the Solid Waste Fund. The fiscal 1999 General Fund transfer to the Solid Waste Fund decreased as a result of the revenues generated by this new fee. The City does not provide refuse collection for commercial entities.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	<u>\$ 1,560,000</u>	<u>\$ 928,030</u>	<u>\$ 905,120</u>	<u>\$ 938,420</u>

CITY OF OAK RIDGE

TRANSFER FROM	TRANSFER TO	ACTIVITY	NUMBER
General Purpose School Fund	Capital Projects Fund	Operating Transfers	992

ACTIVITY DESCRIPTION

In fiscal year 1995, the City purchased a radio system for the Schools using City Capital Project Funds. The Schools will reimburse the City for the system in two remaining annual installments of \$7,883.

In fiscal 1998, the General Fund transferred \$500,000 to the Capital Projects Fund to establish a reserve to fund future capital projects.

OPERATING TRANSFERS	ACTUAL FY 1998	BUDGET FY 1999	PROJECTED FY 1999	BUDGET FY 2000
General Fund	\$ 500,000	\$ 0	\$ 0	\$ 0
General Purpose School Fund	<u>0</u>	<u>7,883</u>	<u>15,766</u>	<u>7,883</u>
Total Operating Transfers	\$ <u><u>500,000</u></u>	\$ <u><u>7,883</u></u>	\$ <u><u>15,766</u></u>	\$ <u><u>7,883</u></u>

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**Ordinances &
Legal Requirements**

Section 5. Administrative organization.

Within the framework established by this charter, the administrative organization of the city shall be organized into departments of general government, finance, and such other departments necessary to provide health, welfare, police, recreation, fire, library, public works, utilities, and other municipal services as shall be provided in a plan of administrative organization to be developed by the city manager and submitted to the council for approval and adoption by ordinance. The council may by ordinance amend the plan of administrative organization only after receiving the written recommendations of the city manager. Administrative regulations governing the operations and relationships of departments, agencies, and offices within the administrative organization shall be prepared and issued by the city manager, provided the authority to prepare and issue departmental rules and regulations may be delegated to designated subordinates.

Section 10. Fiscal year.

The fiscal year of the city shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, but another fiscal year may be fixed by ordinance for the entire city government or for any utility.

Section 11. Manager to prepare budget -- Contents.

After one or more council meetings devoted to guidance to the city manager with respect to the budget to be submitted, as determined by the council, on or before a date fixed by the council but not later than ninety (90) days prior to the beginning of the fiscal year, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department, board, officer or other agency of the city, showing in addition the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern.
- (b) Statements of the bonded and other indebtedness of the city, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds.
- (c) Detailed estimates of all anticipated revenues of the city from all sources including current and delinquent taxes, nontax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year.
- (d) A statement of the estimated balance or deficit, as of the end of the current fiscal year.
- (e) Such other supporting schedules as the council may request, or are otherwise required by law.

Section 12. Capital budget program.

As a part of the proposed annual budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be

raised therefor by appropriations in the budget and the respective amounts, if any, proposed to be raised therefor by the issuance of bonds during the fiscal year. Such pending and proposed capital projects shall be based upon the guidance of council as expressed in the guidance meeting(s) carried out under Article V, Section 11 of this Charter. Council shall use as one basis of its guidance to the manager the program of capital projects prepared annually by the planning commission. The manager shall provide the council his written comments on the planning commission program at the time of the first guidance meeting.

Section 13. Public hearing on budget -- Inspection -- Distribution.

A public hearing on the budget shall be held before its final adoption by the council, at such time and place as the council shall direct, and notice of such public hearing shall be published ten (10) days in advance of the date of the hearing. All persons present shall be given a reasonable opportunity to be heard for or against the estimates of any item thereof. The budget and budget message and all supporting schedules shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons at least ten (10) days before the hearing.

Section 14. Adoption of budget -- Appropriation ordinance.

Before the beginning of the next fiscal year, the council shall adopt an appropriation ordinance, based on the city manager's budget with such modifications as the council considers necessary or desirable, provided that modifications in the school budget as submitted by the board of education shall be subject to the limitation of Article VI, Section 13, of this charter. Appropriations need not be in more detail than a lump sum for each fund. The council shall not make any appropriations in excess of estimated revenues, except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the city and declared by a unanimous vote of all members of the council present, when there is a quorum. Provided, however, that if for any reason an appropriation ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations for the last fiscal year shall become the appropriations for the next fiscal year, until the adoption of the new appropriation ordinance. The appropriation ordinance insofar as it relates to the appropriation for schools shall be further subject to the provisions of Article VI, Section 14, of this charter.

Section 15. Amendments to appropriation ordinance.

Amendments may be made to the original appropriation at any time during a current fiscal year after a public hearing before the council on five (5) days notice published once in the official city newspaper, provided that increased appropriations may be made only after the city manager has certified in writing that sufficient amount of unappropriated revenue will be available, except for emergency appropriations as provided above.

Section 16. Unexpended appropriation to lapse.

Any portion of an annual appropriation remaining unexpended and unencumbered at the close of a fiscal year shall lapse and be credited to the general fund, except that any balance remaining in any other fund at the end of a fiscal year may remain to the credit of that fund and be subject to further appropriation.

Section 17. Budget control.

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the manager shall submit to the council data showing the relations between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the council may reduce the appropriations, as prescribed in Article V, Section 15, except amounts required for debt and interest charges, and with the further exception to such a degree as may be necessary to keep expenditures within the receipts. The manager may provide for monthly or quarterly allotments of appropriations to all departments, agencies or activities within his jurisdiction under such rules as he shall prescribe, and make transfers between departments, agencies, or activities within each fund, and when authorized by the city council, from one fund to another, provided that any transfer of moneys from the city school fund to any other fund shall be made only with the concurrence of the board of education.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly city income and expense statement, and a statement of the number of city employees and full-time equivalent city employees shall be published quarterly in a local newspaper of general circulation.

Article VI. Public Schools Under Modified City Manager-Council Charter

Section 12. Financial management.

All school moneys appropriated by the city council, all state and county funds received for the city school system, and all other moneys, fees, revenues or income which are received by the city school system or which heretofore or hereafter are granted or permitted to the city school system shall be deposited in a city school fund to be withdrawn only upon the order of the board of education provided that a full estimate thereof shall have been summarized in each school budget and provided further that those portions of such funds derived from city appropriation ordinances shall be subject to the provisions of Article V, Sections 15-17. The board of education shall establish such school funds as are required by general law or as it considers necessary for the operation of the school system. At the end of each fiscal year an audit shall be made of the accounts and funds of the school system covering the operations of the last fiscal year by certified public accountants selected by the board. The board of education may employ certified accountants to audit all or any of the school funds and accounts at any time it may deem expedient to assure the correctness thereof. Section V, Section 22, shall apply with the board of education standing in the stead of council.

Section 13. School budget.

The city school budget submitted by the board of education through the city manager to the city council shall include estimates of all school revenues as well as estimates of expenditures necessary for the operation of the school system for the next fiscal year period. Neither the city manager nor the city council shall have any authority to modify or delete any item of the school estimates and the council shall have the power to modify only the total amount of the school budget, except that in no event shall a reduction in school budget exceed the total sum requested by the board of education from current city tax revenues. Such budget estimates shall not include any requests for the purchase of land, and the purchase, construction, reconstruction, or major alteration of any building for school purposes. Requests for such improvements shall be transmitted to the planning commission for review and incorporation into the capital improvement program before November 1 prior to the next fiscal year.

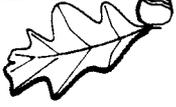
A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly schools income and expense statement and a statement of the number of schools employees and full-time equivalent schools employees shall be published quarterly in a local newspaper of general circulation.

Section 14. Notice of appropriation.

The adoption by the city council of an appropriation ordinance for the next fiscal year, or the allowance of a continuation of the appropriation for the last fiscal year shall serve as notice to the board of education of the total amount of the school appropriation for the next fiscal year period.



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Personnel Schedule

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENT	<u>AUTHORIZED POSITIONS</u>			<u>AUTHORIZED STAFF YEARS</u>		
	FY	FY	FY	FY	FY	FY
	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>
<u>TOTALS BY DEPARTMENT</u>						
GENERAL GOVERNMENT	11	13	12	10.14	11.64	10.64
ADMINISTRATIVE SERVICES	37	37	37	37.00	37.00	37.00
POLICE	75	76	76	73.39	74.39	74.39
FIRE	43	43	43	43.00	43.00	43.00
PUBLIC WORKS	76	74	89	75.38	73.38	88.38
COMMUNITY DEVELOPMENT	11	12	11	11.00	12.00	11.00
RECREATION AND PARKS	85	85	85	36.25	36.25	36.25
LIBRARY	23	23	23	16.27	16.50	16.50
ECONOMIC DEVELOPMENT	4	4	4	4.00	4.00	4.00
ELECTRIC	<u>33</u>	<u>33</u>	<u>33</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>
TOTAL ALL FUNDS	398	400	413	339.43	341.16	354.16
TRANSFERS	<u>97</u>	<u>98</u>	<u>115</u>	<u>97.50</u>	<u>98.50</u>	<u>115.50</u>
TOTAL NET GENERAL FUND	<u><u>301</u></u>	<u><u>302</u></u>	<u><u>298</u></u>	<u><u>241.93</u></u>	<u><u>242.66</u></u>	<u><u>238.66</u></u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1998	FY 1999	FY 2000	FY 1998	FY 1999	FY 2000
<u>GENERAL GOVERNMENT</u>						
816 City Clerk	2	2	2	2.00	2.00	2.00
820 City Manager	3	4	3	3.00	4.00	3.00
832 City Court	3	3	3	2.14	2.14	2.14
843 Legal	3	4	4	3.00	3.50	3.50
TOTAL GENERAL GOVERNMENT	<u>11</u>	<u>13</u>	<u>12</u>	<u>10.14</u>	<u>11.64</u>	<u>10.64</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services	5	7	7	5.00	7.00	7.00
846 Personnel	4	4	4	4.00	4.00	4.00
854 Stationery Stores	1	1	1	1.00	1.00	1.00
862 Finance	12	11	11	12.00	11.00	11.00
864 Business Office	15	14	14	15.00	14.00	14.00
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>37</u>	<u>37</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>
<u>POLICE DEPARTMENT</u>						
910 Police Supervision	2	2	2	2.00	2.00	2.00
911 Investigations	8	8	8	8.00	8.00	8.00
912 Staff Services	5	6	6	5.00	6.00	6.00
913 Patrol	47	46	46	45.39	44.39	44.39
915 Emergency Communications	8	8	8	8.00	8.00	8.00
916 Animal Control	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program	2	3	3	2.00	3.00	3.00
TOTAL POLICE DEPARTMENT	<u>75</u>	<u>76</u>	<u>76</u>	<u>73.39</u>	<u>74.39</u>	<u>74.39</u>
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision	2	2	2	2.00	2.00	2.00
922 Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting	40	40	40	40.00	40.00	40.00
TOTAL FIRE DEPARTMENT	<u>43</u>	<u>43</u>	<u>43</u>	<u>43.00</u>	<u>43.00</u>	<u>43.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision	7	5	5	7.00	5.00	5.00
935 Engineering	5	5	5	4.38	4.38	4.38
011 Equipment Shop	8	8	8	8.00	8.00	8.00
021 Work Pool	42	42	56	42.00	42.00	56.00
022 Wastewater Treatment	14	14	15	14.00	14.00	15.00
TOTAL PUBLIC WORKS DEPARTMENT	<u>76</u>	<u>74</u>	<u>89</u>	<u>75.38</u>	<u>73.38</u>	<u>88.38</u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision	3	3	3	3.00	3.00	3.00
962 Planning	2	3	3	2.00	3.00	3.00
966 Code Enforcement	6	6	5	6.00	6.00	5.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>11</u>	<u>12</u>	<u>11</u>	<u>11.00</u>	<u>12.00</u>	<u>11.00</u>
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision	3	3	3	3.00	3.00	3.00
972 Indoor Aquatics	14	14	14	3.93	3.93	3.93
973 Outdoor Aquatics	26	26	26	6.28	6.28	6.28
974 Centers, Camps & Programs	27	27	27	11.40	11.40	11.40
975 Athletics/Scarboro Center	4	4	4	2.38	2.38	2.38
976 Parks	8	8	8	6.76	6.76	6.76
978 Senior Center	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	<u>85</u>	<u>85</u>	<u>85</u>	<u>36.25</u>	<u>36.25</u>	<u>36.25</u>
<u>LIBRARY</u>						
979 Library	23	23	23	16.27	16.50	16.50
<u>ECONOMIC DEVELOPMENT</u>						
980 Economic Development	4	3	1	3.50	2.50	0.50
013 Economic Diversification Fund	-	1	3	0.00	1.00	3.00
027 Grants Fund	-	-	-	0.50	0.50	0.50
TOTAL ECONOMIC DEVELOPMENT	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<u>ELECTRIC DEPARTMENT</u>						
020 Electric	33	33	33	33.00	33.00	33.00
TOTAL ALL FUNDS	<u>398</u>	<u>400</u>	<u>413</u>	<u>339.43</u>	<u>341.16</u>	<u>354.16</u>
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	33	33	33	33.00	33.00	33.00
Waterworks Fund	56	56	71	56.00	56.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	-	-	-	0.50	0.50	0.50
Economic Diversification Fund	-	1	3	0.00	1.00	3.00
TOTAL TRANSFERS	<u>97</u>	<u>98</u>	<u>115</u>	<u>97.50</u>	<u>98.50</u>	<u>115.50</u>
TOTAL NET GENERAL FUND	<u>301</u>	<u>302</u>	<u>298</u>	<u>241.93</u>	<u>242.66</u>	<u>238.66</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>GENERAL GOVERNMENT</u>						
816 City Clerk						
City Clerk	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
820 City Manager						
City Manager	1	1	1	1.00	1.00	1.00
Assistant City Manager for Operations	1	1	1	1.00	1.00	1.00
Assistant to the City Manager	1	1	1	1.00	1.00	1.00
Communications Officer	-	1	-	-	1.00	-
Total	3	4	3	3.00	4.00	3.00
832 City Court						
City Judge	1	1	1	1.00	1.00	1.00
Court Clerk	2	2	2	1.14	1.14	1.14
Total	3	3	3	2.14	2.14	2.14
843 Legal						
City Attorney	1	1	1	1.00	1.00	1.00
Senior Staff Attorney	1	1	1	1.00	0.50	0.50
Staff Attorney	-	1	1	-	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	3	4	4	3.00	3.50	3.50
TOTAL GENERAL GOVERNMENT	11	13	12	10.14	11.64	10.64
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services						
Assistant City Manager for Adm. Services	1	1	1	1.00	1.00	1.00
Systems Analyst	1	1	1	1.00	1.00	1.00
Programmer Analyst	1	1	1	1.00	1.00	1.00
Microcomputer Specialist II	1	1	1	1.00	1.00	1.00
Microcomputer Specialist I	-	1	1	-	1.00	1.00
Accounting Technician	-	1	1	-	1.00	1.00
Computer Operator	1	1	1	1.00	1.00	1.00
Total	5	7	7	5.00	7.00	7.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>ADMINISTRATIVE SERVICES (Continued)</u>						
846 Personnel						
Personnel Administrator	1	1	1	1.00	1.00	1.00
Risk Manager	1	1	1	1.00	1.00	1.00
Personnel Technician	1	1	1	1.00	1.00	1.00
Accounting Clerk	1	1	1	1.00	1.00	1.00
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
854 Stationery Stores						
Printing Services Coordinator	1	1	1	1.00	1.00	1.00
862 Finance						
Finance Administrator	1	1	1	1.00	1.00	1.00
Assistant Finance Administrator	1	-	-	1.00	-	-
Materials Manager	1	1	1	1.00	1.00	1.00
Accountant	1	1	1	1.00	1.00	1.00
Budget & Management Analyst	1	1	1	1.00	1.00	1.00
Warehouse Coordinator	1	1	1	1.00	1.00	1.00
Accounting Technician	2	2	2	2.00	2.00	2.00
Accounting Clerk	2	2	2	2.00	2.00	2.00
Warehouse Clerk	2	2	2	2.00	2.00	2.00
Total	<u>12</u>	<u>11</u>	<u>11</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>
864 Business Office						
Business Office Supervisor	2	1	1	2.00	1.00	1.00
Tax & License Officer I	1	-	-	1.00	-	-
Tax & License Officer II	1	1	1	1.00	1.00	1.00
Utility Service Representative	2	2	2	2.00	2.00	2.00
Utility Accounting Technician	3	5	5	3.00	5.00	5.00
Accounting Clerk	1	-	-	1.00	-	-
Meter Reader	2	2	2	2.00	2.00	2.00
Service Center Cashier	3	3	3	3.00	3.00	3.00
Total	<u>15</u>	<u>14</u>	<u>14</u>	<u>15.00</u>	<u>14.00</u>	<u>14.00</u>
 TOTAL ADMINISTRATIVE SERVICES	 37	 37	 37	 37.00	 37.00	 37.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>POLICE DEPARTMENT</u>						
910 Police Supervision						
Police Chief	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
911 Investigations						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	2	1	1	2.00	1.00	1.00
Police Officer	5	6	6	5.00	6.00	6.00
Total	8	8	8	8.00	8.00	8.00
912 Staff Services						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	1	2	2	1.00	2.00	2.00
Administrative Clerk	1	1	1	1.00	1.00	1.00
Records Technician	2	2	2	2.00	2.00	2.00
Total	5	6	6	5.00	6.00	6.00
913 Patrol						
Police Captain	1	1	1	1.00	1.00	1.00
Police Lieutenant	4	4	4	4.00	4.00	4.00
Police Sergeant	5	5	5	5.00	5.00	5.00
Police Officer	35	34	34	35.00	34.00	34.00
School Crossing Guard	2	2	2	0.39	0.39	0.39
Total	47	46	46	45.39	44.39	44.39
915 Emergency Communications						
Public Safety Dispatcher	8	8	8	8.00	8.00	8.00
916 Animal Control						
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Animal Control Officer	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program						
Police Officer	2	3	3	2.00	3.00	3.00
TOTAL POLICE DEPARTMENT	75	76	76	73.39	74.39	74.39

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision						
Fire Chief	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
922 Fire Prevention						
Assistant Chief - Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting						
Assistant Chief - Fire Operations	1	1	1	1.00	1.00	1.00
Fire Captain	3	3	3	3.00	3.00	3.00
Fire Lieutenant	6	6	6	6.00	6.00	6.00
Fire Fighter	30	30	30	30.00	30.00	30.00
Total	<u>40</u>	<u>40</u>	<u>40</u>	<u>40.00</u>	<u>40.00</u>	<u>40.00</u>
 TOTAL FIRE DEPARTMENT	 <u>43</u>	 <u>43</u>	 <u>43</u>	 <u>43.00</u>	 <u>43.00</u>	 <u>43.00</u>
 <u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision						
Public Works Director	1	1	1	1.00	1.00	1.00
Assistant Public Works Director	1	1	1	1.00	1.00	1.00
Public Works Engineer I/Engineer-In-Training	1	1	1	1.00	1.00	1.00
Secretary II	2	1	1	2.00	1.00	1.00
Secretary I	2	1	1	2.00	1.00	1.00
Total	<u>7</u>	<u>5</u>	<u>5</u>	<u>7.00</u>	<u>5.00</u>	<u>5.00</u>
935 Engineering						
City Engineer	1	1	1	1.00	1.00	1.00
Senior Engineering Technician	1	1	1	1.00	1.00	1.00
Engineering Technician	2	2	2	2.00	2.00	2.00
Drafter	1	1	1	0.38	0.38	0.38
Total	<u>5</u>	<u>5</u>	<u>5</u>	<u>4.38</u>	<u>4.38</u>	<u>4.38</u>
011 Equipment Shop						
Equipment Shop Manager	1	1	1	1.00	1.00	1.00
Auto Equipment Mechanic	4	4	4	4.00	4.00	4.00
Auto Service Worker II	3	3	3	3.00	3.00	3.00
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1998	FY 1999	FY 2000	FY 1998	FY 1999	FY 2000
PUBLIC WORKS DEPARTMENT (Continued)						
021 Work Pool						
Operations & Maintenance Superintendent	1	1	1	1.00	1.00	1.00
Plant Operations Supervisor	-	-	1	-	-	1.00
General Maintenance Manager	1	1	1	1.00	1.00	1.00
Wastewater Line Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Water Line Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Street Maintenance Crew Chief	2	2	2	2.00	2.00	2.00
Utility Maintenance Crew Chief	1	1	2	1.00	1.00	2.00
Masonry Crew Chief	1	1	1	1.00	1.00	1.00
Masonry Maintenance Mechanic	1	1	1	1.00	1.00	1.00
Utility Maintenance Specialist	5	5	7	5.00	5.00	7.00
Utility Maintenance Mechanic	4	4	4	4.00	4.00	4.00
Traffic Signs and Marking Specialist	1	1	1	1.00	1.00	1.00
Maintenance Mechanic III	3	3	3	3.00	3.00	3.00
Plant Operator	-	-	4	-	-	4.00
Equipment Operator II	5	5	5	5.00	5.00	5.00
Equipment Operator I	4	4	4	4.00	4.00	4.00
Maintenance Worker II	9	9	15	9.00	9.00	15.00
Total	42	42	56	42.00	42.00	56.00
022 Wastewater Treatment						
Wastewater Plant Superintendent	1	1	-	1.00	1.00	-
Water & Wastewater Treatment Manager	-	-	1	-	-	1.00
Assistant Wastewater Plant Superintendent	1	1	-	1.00	1.00	-
Plant Operations Supervisor	-	-	1	-	-	1.00
Laboratory Technician	1	1	1	1.00	1.00	1.00
Maintenance Supervisor	-	-	1	-	-	1.00
Wastewater Shift Leader	2	2	2	2.00	2.00	2.00
Environmental Compliance Inspector	1	1	-	1.00	1.00	-
Environmental Compliance Coordinator	-	-	1	-	-	1.00
Plant Operator	7	7	7	7.00	7.00	7.00
Secretary II	-	1	1	-	1.00	1.00
Secretary I	1	-	-	1.00	-	-
Total	14	14	15	14.00	14.00	15.00
TOTAL PUBLIC WORKS DEPARTMENT	76	74	89	75.38	73.38	88.38

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision						
Community Development Director	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Secretary I	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
962 Planning						
Planner II	-	1	1	-	1.00	1.00
Planner I	1	1	1	1.00	1.00	1.00
Engineering Technician	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>3</u>	<u>3</u>	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
966 Code Enforcement						
Code Enforcement Administrator	1	1	1	1.00	1.00	1.00
Senior Code Enforcement Inspector	3	3	3	3.00	3.00	3.00
Code Enforcement Inspector	2	2	1	2.00	2.00	1.00
Total	<u>6</u>	<u>6</u>	<u>5</u>	<u>6.00</u>	<u>6.00</u>	<u>5.00</u>
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>11</u>	<u>12</u>	<u>11</u>	<u>11.00</u>	<u>12.00</u>	<u>11.00</u>
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision						
Recreation and Parks Director	1	1	1	1.00	1.00	1.00
Recreation Specialist	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
972 Indoor Aquatics						
Recreation Supervisor	1	1	1	0.75	0.75	0.75
Recreation Leader II	1	1	1	0.25	0.25	0.25
Recreation Leader I	2	2	2	0.43	0.43	0.43
Advanced Lifeguard	6	6	6	1.50	1.50	1.50
Lifeguard	4	4	4	1.00	1.00	1.00
Total	<u>14</u>	<u>14</u>	<u>14</u>	<u>3.93</u>	<u>3.93</u>	<u>3.93</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
RECREATION AND PARKS DEPARTMENT (Continued)						
973 Outdoor Aquatics						
Recreation Supervisor	1	1	1	0.25	0.25	0.25
Outdoor Pool Manager	2	2	2	0.62	0.62	0.62
Recreation Leader I	2	2	2	0.62	0.62	0.62
Advanced Lifeguard	12	12	12	3.69	3.69	3.69
Lifeguard	9	9	9	1.10	1.10	1.10
Total	26	26	26	6.28	6.28	6.28
974 Centers, Camps & Programs						
Recreation Supervisor	1	1	1	1.00	1.00	1.00
Recreation Coordinator	1	1	1	1.00	1.00	1.00
Facility Monitor II	4	4	4	2.73	2.73	2.73
Facility Monitor I	2	2	2	2.00	2.00	2.00
Maintenance Worker I	1	1	1	1.00	1.00	1.00
Recreation Leader II	6	6	6	1.35	1.35	1.35
Recreation Leader I	11	12	12	2.13	2.32	2.32
Tennis Instructor	1	-	-	0.19	-	-
Total	27	27	27	11.40	11.40	11.40
975 Athletics/Scarboro Center						
Recreation Specialist	1	1	1	1.00	1.00	1.00
Facility Monitor II	1	1	1	1.00	1.00	1.00
Recreation Leader I	2	2	2	0.38	0.38	0.38
Total	4	4	4	2.38	2.38	2.38
976 Parks						
Parks Supervisor	1	1	1	1.00	1.00	1.00
Parks Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Maintenance Worker III	2	2	2	2.00	2.00	2.00
Maintenance Worker II	2	2	2	2.00	2.00	2.00
Maintenance Worker I	2	2	2	0.76	0.76	0.76
Total	8	8	8	6.76	6.76	6.76
978 Senior Center						
Recreation Supervisor	1	1	1	1.00	1.00	1.00
Recreation Coordinator	1	1	1	1.00	1.00	1.00
Facility Monitor II	1	1	1	0.50	0.50	0.50
Total	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	85	85	85	36.25	36.25	36.25

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 1998	FY 1999	FY 2000	FY 1998	FY 1999	FY 2000
<u>LIBRARY</u>						
979 Library						
Library Director	1	1	1	1.00	1.00	1.00
Assistant Library Director	1	1	1	1.00	1.00	1.00
Librarian	4	4	4	4.00	4.00	4.00
Secretary II	1	1	1	1.00	1.00	1.00
Library Technician	1	1	1	1.00	1.00	1.00
Library Assistant	3	3	3	1.50	1.50	1.50
Library Clerk	6	6	6	4.77	5.00	5.00
Library Page	5	5	5	1.75	1.75	1.75
Collection Clerk	1	1	1	0.25	0.25	0.25
TOTAL LIBRARY	23	23	23	16.27	16.50	16.50
<u>ECONOMIC DEVELOPMENT</u>						
980 Economic Development						
Assistant City Manager for Public Affairs	1	-	-	1.00	-	-
Planner II	-	2	1	-	1.50	0.50
Planner I	2	-	-	1.50	-	-
Secretary I	1	1	-	1.00	1.00	-
Total	4	3	1	3.50	2.50	0.50
013 Economic Diversification Fund						
Economic Development Director	-	1	1	-	1.00	1.00
Planner II	-	-	1	-	-	1.00
Secretary I	-	-	1	-	-	1.00
Total	0	1	3	0.00	1.00	3.00
027 Grants Fund						
Planner II	-	-	-	-	0.50	0.50
Planner I	-	-	-	0.50	-	-
TOTAL ECONOMIC DEVELOPMENT	4	4	4	4.00	4.00	4.00
<u>ELECTRIC DEPARTMENT</u>						
020 Electric						
Electrical Director	1	1	1	1.00	1.00	1.00
Assistant Electrical Director	-	1	1	-	1.00	1.00
Electrical Engineer II	1	-	-	1.00	-	-
Electrical Engineer I	2	2	2	2.00	2.00	2.00
Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Assistant Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Power Utilization Supervisor	1	1	1	1.00	1.00	1.00
Electric Line Crew Chief	4	5	5	4.00	5.00	5.00
Substation Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Electric Line Technician II	14	13	13	14.00	13.00	13.00
Electrical Specialist II	3	3	3	3.00	3.00	3.00

PERSONNEL SCHEDULE

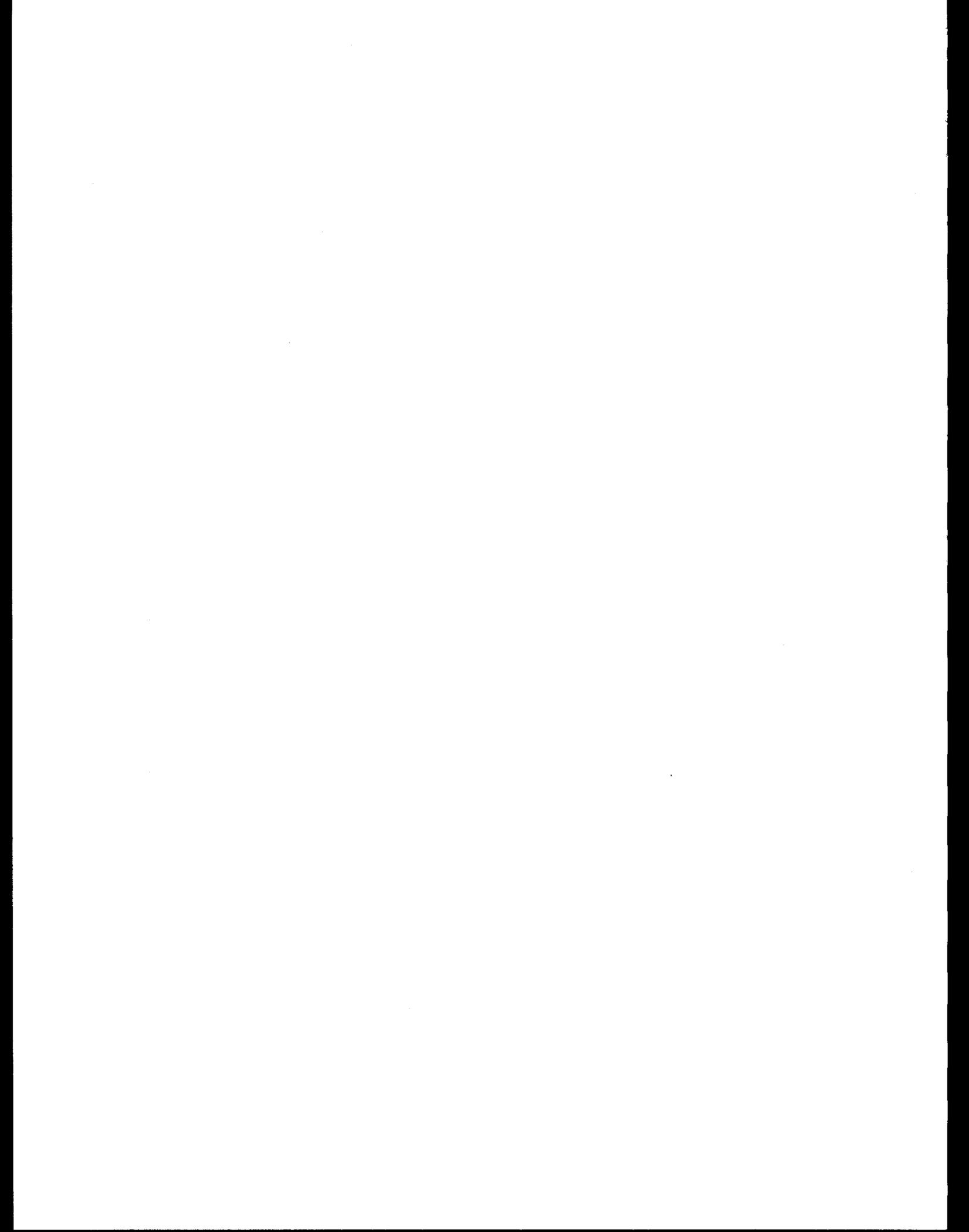
DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	1998	1999	2000	1998	1999	2000
<u>ELECTRIC DEPARTMENT (continued)</u>						
Traffic Signal Technician II	1	1	1	1.00	1.00	1.00
Traffic Signal Technician I	1	1	1	1.00	1.00	1.00
Engineering Aide	1	1	1	1.00	1.00	1.00
Secretary II	1	1	1	1.00	1.00	1.00
 TOTAL ELECTRIC DEPARTMENT	 33	 33	 33	 33.00	 33.00	 33.00
 TOTAL ALL FUNDS	 398	 400	 413	 339.43	 341.16	 354.16
 <u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	33	33	33	33.00	33.00	33.00
Waterworks Fund	56	56	71	56.00	56.00	71.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
Grants Fund	-	-	-	0.50	0.50	0.50
Economic Diversification Fund	-	1	3	-	1.00	3.00
	97	98	115	97.50	98.50	115.50
 TOTAL NET GENERAL FUND	 301	 302	 298	 241.93	 242.66	 238.66



oak
ridge



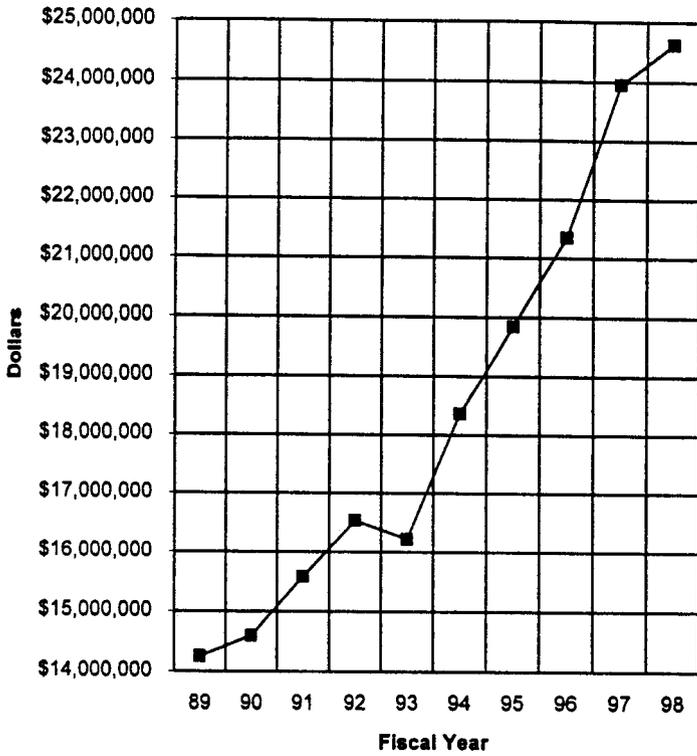
Statistical
Information



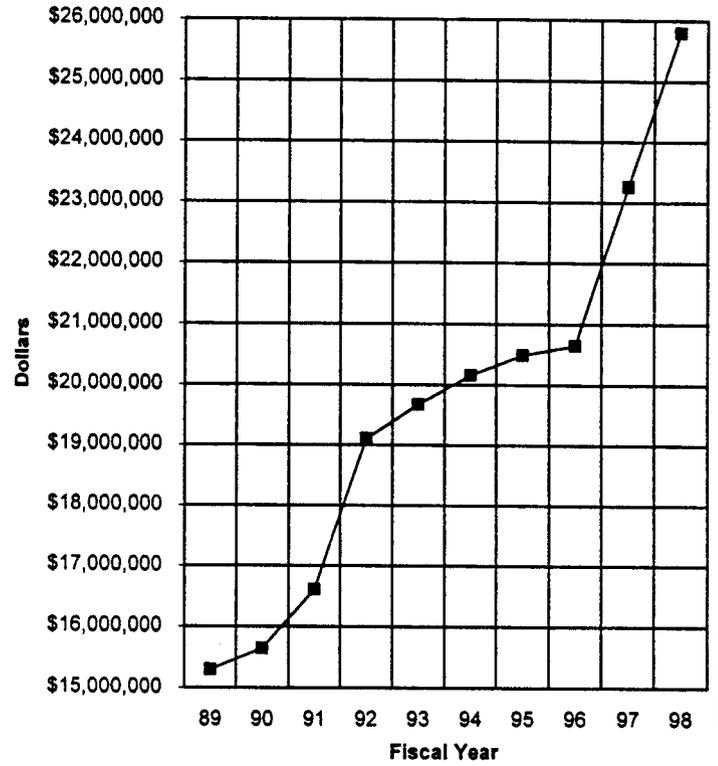
CITY OF OAK RIDGE, TENNESSEE
GENERAL FUND EXPENDITURES/TRANSFERS AND REVENUES/FINANCING SOURCES
Last Ten Years

	FY 1989	FY 1990	FY 1991	FY 1992	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997	FY 1998	% Increase Last Ten Years
MUNICIPAL EXPENDITURES											
General Government	411,546	355,765	405,342	440,030	471,944	441,312	488,139	466,124	457,861	502,345	22.1%
Administration	597,429	589,989	568,652	594,152	621,674	608,196	599,578	513,660	578,292	572,739	-4.1%
Police	2,085,176	2,233,501	2,241,139	2,436,952	2,532,424	2,606,062	2,925,282	2,966,982	3,082,511	3,573,748	71.4%
Fire	1,725,346	1,840,763	1,939,176	2,052,734	2,139,668	2,225,129	2,458,452	2,521,393	2,623,719	2,757,054	59.8%
Public Works	1,538,080	925,204	953,771	1,062,428	1,135,132	1,224,708	1,195,325	1,195,921	1,392,038	1,324,769	-13.9%
Community Development	263,805	293,889	340,955	353,965	383,852	376,282	417,851	407,773	438,597	364,263	38.1%
Recreation and Parks	1,165,392	1,201,177	1,261,072	1,448,677	1,493,401	1,476,245	1,559,124	1,545,969	1,650,805	1,749,852	50.2%
Library	565,832	586,531	634,029	664,866	720,283	741,504	778,709	787,706	788,970	835,928	47.7%
Economic Development	56,385	48,095	66,039	108,952	156,136	213,817	165,542	184,303	108,736	264,174	368.5%
Total Municipal Expenditures	8,408,991	8,074,914	8,410,175	9,162,756	9,654,514	9,913,255	10,588,002	10,589,831	11,101,529	11,944,870	42.0%
OPERATING TRANSFERS:											
Agencies	29,177	29,917	29,917	29,917	46,153	39,112	26,650	0	0	0	-100.0%
Debt Service Fund	508,739	505,133	544,991	896,703	1,022,005	1,452,932	732,248	993,694	2,217,431	3,114,066	512.1%
Solid Waste Fund	633,717	716,116	765,611	812,800	867,635	895,198	928,956	928,760	1,492,100	1,560,000	146.2%
State Street Aid Fund	0	0	0	0	0	0	0	0	60,000	249,000	100.0%
School Operations	5,214,884	5,444,943	5,941,964	7,280,432	7,150,699	7,493,354	7,888,895	8,145,544	8,393,820	8,433,558	61.7%
School Debt Service	372,748	782,718	920,055	927,770	933,399	369,138	331,432	0	0	0	-100.0%
Other	0	100,000	0	0	0	0	0	0	0	500,000	100.0%
Total Operating Transfers	6,895,315	7,578,827	8,202,538	9,947,622	10,019,891	10,249,734	9,908,181	10,067,998	12,163,351	13,856,624	101.0%
Total Expenditures/Transfers	15,304,306	15,653,741	16,612,713	19,110,378	19,674,405	20,162,989	20,496,183	20,657,829	23,264,880	25,801,494	68.6%
REVENUES:											
Licenses and Permits	142,058	159,271	159,704	181,856	177,510	199,019	182,436	155,618	116,750	143,627	1.1%
Intergovernmental	5,489,391	5,980,454	6,368,837	6,892,157	7,093,082	7,589,044	7,994,725	8,570,787	8,451,242	8,295,176	51.1%
Property Taxes	4,349,302	4,785,566	5,220,803	6,001,508	5,985,262	7,673,598	8,436,540	8,927,340	10,222,382	10,943,356	151.6%
Business Taxes	1,923,646	1,321,753	1,433,410	1,541,964	1,602,927	1,608,703	1,686,739	1,754,285	1,754,269	1,747,801	-9.1%
Charges for Services	399,434	424,885	411,983	451,011	429,316	458,169	562,145	541,337	1,447,345	1,466,153	267.1%
Fines and Forfeitures	271,792	304,302	228,655	263,355	257,327	252,436	294,394	377,451	326,081	371,023	36.5%
Other	1,682,885	1,617,710	1,757,745	1,204,689	676,051	580,148	691,416	855,600	895,287	866,876	-48.5%
In-Lieu-of-Tax Payment - DOE	0	0	0	0	0	0	0	167,845	742,585	793,447	100.0%
Total Current Revenues	14,258,508	14,593,941	15,581,137	16,536,540	16,221,475	18,361,117	19,848,395	21,350,263	23,955,941	24,627,459	72.7%
Fund Balance Appropriation	1,045,798	1,059,800	1,031,576	2,573,838	3,452,930	1,801,872	647,788	0	0	1,174,035	12.3%
Total Revenues	15,304,306	15,653,741	16,612,713	19,110,378	19,674,405	20,162,989	20,496,183	21,350,263	23,955,941	25,801,494	68.6%
EXPENDITURES FOR MUNICIPAL OPERATIONS COMPARED TO THE RATE OF INFLATION:											
- Applicable Consumer Price Index, All Urban Consumers, All Items	124.1	129.9	136.0	140.2	144.4	148.0	152.5	156.7	160.3	163.0	31.3%
- Percentage Inflation Increase from Previous Year	5.2%	4.7%	4.7%	3.1%	3.0%	2.5%	3.0%	2.8%	2.3%	1.7%	33.0%
- Percentage Increase in Municipal Expenditures and Solid Waste Transfer	17.5%	-2.8%	4.4%	8.7%	5.5%	2.7%	6.6%	0.0%	9.3%	7.2%	49.3%

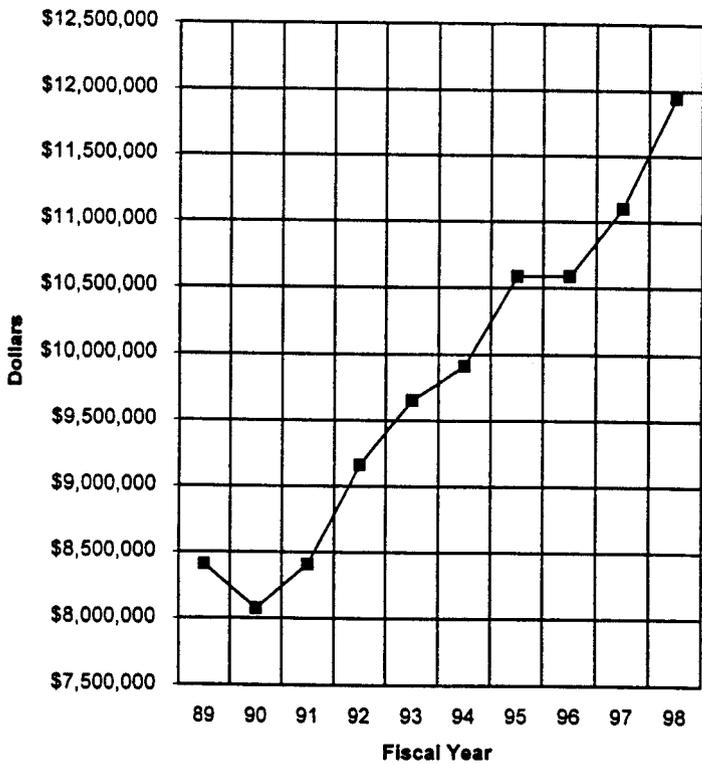
**General Fund Revenues
Last Ten Years**



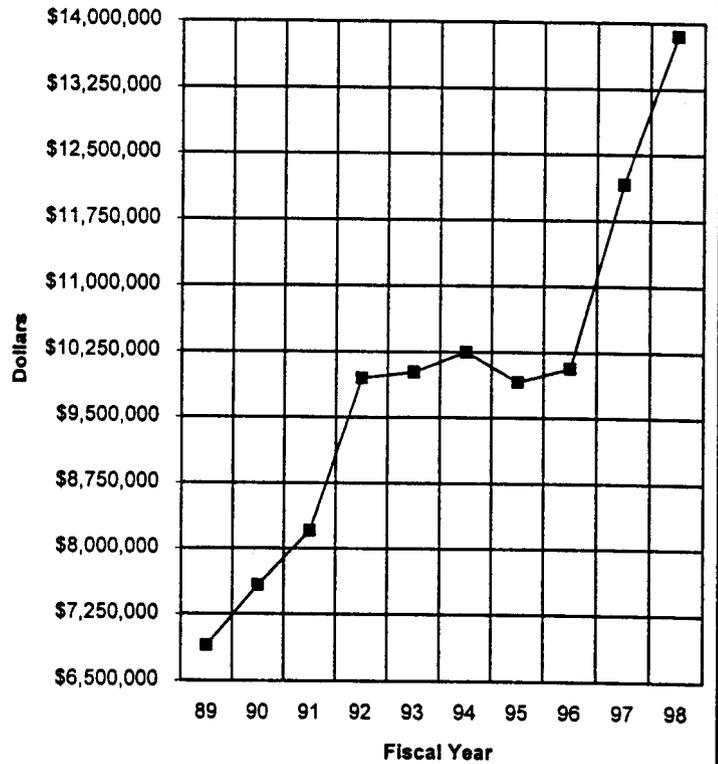
**General Fund Expenditures/Transfers
Last Ten Years**



**General Fund Municipal Expenditures
Last Ten Years**



**General Fund Operating Transfers
Last Ten Years**



CITY OF OAK RIDGE, TENNESSEE
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year	Total Tax Levy	Current Tax Collections	Percentage of Levy Collected	Delinquent Tax Collections (1)	Total Tax Collections	Total Collections as Percentage of Tax Levy	Outstanding Delinquent Taxes (3)	Outstanding Delinquent Taxes as Percentage of Tax Levy
1989	\$ 3,786,280	\$ 3,740,741	99%	\$ 51,344	\$ 3,792,085	100%	\$ 60,857	2%
1990	4,193,800	4,131,942	99%	33,144	4,165,086	99%	84,669	2%
1991	4,586,591	4,276,092	93%	43,509	4,319,601	94%	351,658	8%
1992	5,372,402	5,177,470	96%	270,764	5,448,234	101%	275,827	5%
1993	5,596,798	5,494,117	98%	109,656	5,603,773	100%	144,054	3%
1994	6,751,192	6,657,080	99%	75,429	6,732,509	100%	68,625	1%
1995	7,608,640	7,501,655	99%	177,362	7,679,017	101%	82,484	1%
1996	8,123,777	7,994,789	98%	79,855	8,074,644	99%	96,556	1%
1997	9,311,579	9,112,842	98%	96,972	9,209,814	99%	128,572	1%
1998	9,891,970	9,684,743	98%	163,498	9,848,241	99%	170,779	2%

Note:

- (1) Each amount includes collections for any prior year's delinquent taxes received in the year presented.
- (2) Delinquent real property taxes through fiscal year 1992 have been filed with the applicable county Clerk and Master's Office.

CITY OF OAK RIDGE, TENNESSEE
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year	Real Property		Personal Property		Public Utility Property		Total		Ratio of Total Assessed to Total Estimated Actual Value
	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	
1989	\$ 187,063,110	\$ 636,810,560	\$ 12,811,380	\$ 42,704,600	\$ 14,038,902	\$ 25,525,277	\$ 213,913,392	\$ 705,040,437	30%
1990	198,940,869	673,294,584	18,906,917	63,023,216	12,671,311	23,038,747	230,419,097	759,356,547	30%
1991	212,408,040	715,477,300	22,442,070	74,806,746	13,073,084	23,769,242	247,923,194	814,053,288	30%
1992	227,381,709	762,954,761	19,307,507	64,358,357	11,599,345	21,089,719	258,288,561	848,402,837	30%
1993	328,430,851 (2)	1,094,783,757 (2)	26,530,244 (2)	88,434,004 (2)	15,687,809 (2)	28,523,293 (2)	370,648,904 (2)	1,211,741,054 (2)	31%
1994	341,522,144	1,136,311,163	32,617,179	108,723,814	16,102,906	29,278,011	390,242,229	1,274,312,988	31%
1995	351,725,682	1,167,707,212	33,274,114	110,913,528	15,453,574	28,097,407	400,453,370	1,306,718,147	31%
1996	361,427,703	1,201,690,700	32,524,330	108,414,433	16,339,725	29,708,590	410,291,758	1,339,813,723	31%
1997	369,397,050	1,225,056,500	36,707,763	122,359,210	19,080,767	34,692,304	425,185,580	1,382,108,014	31%
1998	371,299,256	1,234,949,502	39,346,941	131,172,126	12,087,566 (3)	21,977,393	422,733,763	1,388,099,021	30%

Notes:

- (1) Overall assessment ratios and effective rates for 1973 and thereafter are weighted averages due to varying constitutional assessment ratios which became effective statewide January 1, 1973. Assessment ratios are Residential Property, Real at 25 percent with all bank accounts and \$7,500 of all other items in the hands of a taxpayer exempt, Commercial and Industrial - Real at 40 percent and Personal at 30 percent except that the Personal Property of eligible Banks is 40 percent; Public Utilities (excluding Railroads) - All Property both Real and Personal at 55 percent; Railroads - Real and Personal at 40 percent.
- (2) All properties were reappraised in tax year 1992 (fiscal year 1993).
- (3) The assessed value for Public Utility properties declined in fiscal 1998 due to a statewide court awarded reduction in the assessment ratio from 55 percent to 40 percent for specific public utilities.

CITY OF OAK RIDGE, TENNESSEE

RATIO OF NET GENERAL OBLIGATION DEBT (1)
TO ASSESSED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA

LAST TEN FISCAL YEARS

Fiscal Year	Population*	Assessed Value	General Obligation (1) Debt	Debt Service Monies Available	Net General Obligation Debt	Ratio of Net General Obligation Debt to Assessed Value	Net General Obligation Debt Per Capita
1989	27,662	\$ 213,913,392	\$ 16,873,732	\$ 1,555,437	\$ 15,318,295	7.16%	\$ 554
1990	27,310	230,419,097	16,295,211	1,167,831	15,127,380	6.57%	554
1991	27,310	247,923,194	20,436,690	826,497	19,610,193	7.91%	718
1992	27,310	258,288,561	19,453,169	555,290	18,897,879	7.32%	692
1993	27,310	370,648,904 (2)	19,274,648	284,790	18,989,858	5.12%	695
1994	27,310	390,242,229	18,816,127	138,255	18,677,872	4.79%	684
1995	27,310	400,453,370	30,362,606	2,194	30,360,412	7.58%	1112
1996	27,310	410,291,758	29,996,636	18,139	29,978,497	7.31%	1,098
1997	27,310	425,185,580	44,936,930	21,492	44,915,438	10.56%	1,645
1998	27,310	422,733,763	45,987,130	30,008	45,957,122	10.87%	1,683

*Source: U.S. Census

(1) This excludes general obligation debt in which debt service is to be funded through an Enterprise Fund.

(2) The assessed value reflects a reappraisal of real property.

**CITY OF OAK RIDGE, TENNESSEE
LONG-TERM INDEBTEDNESS AND DEBT RATIOS
FOR THE LAST FIVE FISCAL YEARS**

	1994	1995	1996	1997	1998
INDEBTEDNESS					
GENERAL OBLIGATION DEBT:					
General Obligation Bonds	\$ 17,295,000	\$ 27,880,000	\$ 27,235,000	\$ 42,490,000	\$ 41,535,000
Capital Outlay Notes	1,521,127	1,267,606	1,513,837	1,198,936	880,966
Tennessee Municipal Bond Fund Loan	-	1,215,000	1,247,799	1,247,994	1,229,814
TN-LOANS	-	-	-	-	1,937,848
Capital Leases	-	-	-	-	403,502
TOTAL GENERAL OBLIGATION DEBT	\$ 18,816,127	\$ 30,362,606	\$ 29,996,636	\$ 44,936,930	\$ 45,987,130
REVENUE SUPPORTED DEBT:					
Waterworks Fund TLDA Bonds and Notes	\$ 2,948,868	\$ 2,636,483	\$ 2,186,392	\$ 1,693,707	\$ 1,154,710
Waterworks Fund Tennessee Municipal Bond Fund Loan	-	2,022,580	4,039,065	6,152,006	6,062,386
Waterworks Fund TN-LOANS	-	-	-	-	2,089,651
Golf Course Fund Notes	-	6,200,000	6,200,000	6,200,000	6,100,000
Electric Fund Bonds	6,210,064	11,990,048	21,760,032	12,520,016	12,045,000
Electric TN-LOANS	-	-	-	-	2,627,514
TOTAL REVENUE SUPPORTED DEBT	\$ 9,158,932	\$ 22,849,111	\$ 34,185,489	\$ 26,565,729	\$ 30,079,261
TOTAL LONG-TERM DEBT	\$ 27,975,059	\$ 53,211,717	\$ 64,182,125	\$ 71,502,659	\$ 76,066,391
Less: Debt Service Fund	(138,255)	(2,194)	18,139	21,492	(30,008)
Less: Revenue Supported	(9,258,932)	(22,849,111)	(34,185,489)	(26,565,729)	(30,079,261)
NET GENERAL OBLIGATION DEBT	\$ 18,677,872	\$ 30,360,412	\$ 30,014,775	\$ 44,958,422	\$ 45,957,122
OVERLAPPING DEBT - (1)	9,975,223	11,077,789	10,783,614	10,274,457	10,583,669
NET GENERAL OBLIGATION & OVERLAPPING DEBT	\$ 28,653,095	\$ 41,438,201	\$ 40,798,389	\$ 55,232,879	\$ 56,540,791
TOTAL PROPERTY TAXES					
Actual Value	\$ 1,274,312,988	\$ 1,456,764,935	\$ 1,472,322,773	\$ 1,607,102,342	\$ 1,614,068,629
Appraised Value	1,274,312,988	1,306,718,147	1,339,813,723	1,382,108,014	1,388,099,021
Assessed Value	390,242,229	400,453,370	410,291,758	425,185,580	422,733,763

(Continued)

**CITY OF OAK RIDGE, TENNESSEE
LONG-TERM INDEBTEDNESS AND DEBT RATIOS
FOR THE LAST FIVE FISCAL YEARS**

	1994	1995	1996	1997	1998
DEBT RATIOS					
TOTAL LONG TERM DEBT to Actual Value	2.20%	3.65%	4.36%	4.45%	4.71%
TOTAL LONG TERM DEBT to Appraised Value	2.20%	4.07%	4.79%	5.17%	5.48%
TOTAL LONG TERM DEBT to Assessed Value	7.17%	13.29%	15.64%	16.82%	17.99%
NET GENERAL OBLIGATION DEBT to Actual Value	1.47%	2.08%	2.04%	2.80%	2.85%
NET GENERAL OBLIGATION DEBT to Appraised Value	1.47%	2.32%	2.24%	3.25%	3.31%
NET GENERAL OBLIGATION DEBT to Assessed Value	4.79%	7.58%	7.32%	10.57%	10.87%
OVERLAPPING DEBT to Actual Value	0.78%	0.76%	0.73%	0.64%	0.66%
OVERLAPPING DEBT to Appraised Value	0.78%	0.85%	0.80%	0.74%	0.76%
OVERLAPPING DEBT to Assessed Value	2.56%	2.77%	2.63%	2.42%	2.50%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Actual Value	2.25%	2.84%	2.77%	3.44%	3.50%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Appraised Value	2.25%	3.17%	3.05%	4.00%	4.07%
NET GENERAL OBLIGATION & OVERLAPPING DEBT to Assessed Value	7.34%	10.35%	9.94%	12.99%	13.38%
PER CAPITA RATIOS					
POPULATION (2)	27,310	27,310	27,310	27,310	27,310
PER CAPITA PERSONAL INCOME (3)	\$ 19,836	\$ 21,621	\$ 22,292	\$ 22,292	\$ 22,292
Actual Value to POPULATION	\$ 46,661	\$ 53,342	\$ 53,911	\$ 58,847	\$ 59,102
Assessed Value to POPULATION	\$ 14,289	\$ 14,663	\$ 15,023	\$ 15,569	\$ 15,479
TOTAL LONG TERM DEBT to POPULATION	\$ 1,024	\$ 1,948	\$ 2,350	\$ 2,618	\$ 2,785
NET GENERAL OBLIGATION DEBT to POPULATION	\$ 684	\$ 1,112	\$ 1,099	\$ 1,646	\$ 1,683
OVERLAPPING DEBT to POPULATION	\$ 365	\$ 406	\$ 395	\$ 376	\$ 388
NET GENERAL OBLIGATION & OVERLAPPING DEBT to POPULATION	\$ 1,049	\$ 1,517	\$ 1,494	\$ 2,022	\$ 2,070
Total Long-Term Debt Per Capita as a percent of PER CAPITA PERSONAL INCOME	5.16%	9.01%	10.54%	11.74%	12.49%
NET GENERAL OBLIGATION DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	3.45%	5.14%	4.93%	7.38%	7.55%
OVERLAPPING DEBT Per Capita as a % of PER CAPITA PERSONAL INCOME	1.84%	1.88%	1.77%	1.69%	1.74%
NET GENERAL OBLIGATION & OVERLAPPING DEBT Capita as a % of PER CAPITA PERSONAL INCOME	5.29%	7.02%	6.70%	9.07%	9.29%

(1) OVERLAPPING DEBT includes that portion of debt for those portions of Anderson and Roane Counties located within the City boundaries.

(2) Per Capita computations are based upon population data according to the 1990 U.S. Census.

(3) PER CAPITA PERSONAL INCOME is based upon most current data available from the U.S. Department of Commerce.

CITY OF OAK RIDGE, TENNESSEE
COMPUTATION OF LEGAL DEBT MARGIN

June 30, 1998

Appraised Value	\$	1,388,099,021
<hr/>		
Debt Limit 10 Percent of Appraised Value	\$	138,809,902
<hr/>		
Less Debt Applicable to Debt Limit:		
TML Loan, 1988		507,042
GO Refunding Bonds, Series 1992		9,575,000
GO Refunding Bonds, Series 1993		3,600,000
GO Refunding Bonds, Series 1994		1,365,000
TMBF Loan, 1994		7,292,200
GO School Bonds, Series 1995		10,995,000
Capital Outlay Notes, Golf Course Fund		6,100,000
School Energy Loan		373,924
GO Public Improvement Bonds, Series 1996		16,000,000
Capital Lease for School Buses, 1998		403,502
TN-LOANS, 1998		6,655,013
		<hr/>
Total General Obligation Debt (1)		62,866,681
<hr/>		
Legal Debt Margin	\$	75,943,221
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Note: Limitation on Borrowing Power: Home Rule Charter - Article IV, Section 12.

"The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City that shall be outstanding at any one time shall not exceed 10 percent of the total appraised valuation of all real estate lying within the city limits."

- (1) Not listed above is authorized and available lines of credit of \$1,989,987 from the TN-LOANS program for miscellaneous capital improvements, \$10,000,000 through the State Revolving Loan Program for future wastewater projects and \$2,326,575 from the TMBF to fund fire and computer equipment purchases.

CITY OF OAK RIDGE, TENNESSEE

REVENUE BOND COVERAGE
ELECTRIC SYSTEM BONDS

LAST NINE FISCAL YEARS

Fiscal Year	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage Ratio
				Principal	Interest	Total	
1990	\$ 21,176,314	\$ 20,265,110	\$ 911,204	\$ 30,000	\$ 75,660	\$ 105,660	8.62
1991	22,349,161	21,543,365	805,796	90,000	226,978	316,978	2.54
1992	23,239,408	22,515,711	723,697	95,000	230,672	325,672	2.22
1993	24,628,922	23,351,800	1,277,122	100,000	224,782	324,782	3.93
1994	26,336,296	24,315,416	2,020,880	200,000	266,640	466,640	4.33
1995	25,883,506	23,831,585	2,051,921	205,000	311,168	516,168	3.98
1996	28,554,493	25,758,587	2,795,906	215,000	774,274	989,274	2.83
1997	27,576,939	25,622,088	1,954,851	225,000	732,621	957,621	2.04
1998	30,171,408	27,718,138	2,453,270	460,000	701,162	1,161,162	2.11

NOTE: The Electric System Bonds were issued during Fiscal Year 1990.

- (1) Includes operating and nonoperating revenues.
- (2) Total operating expenses exclusive of depreciation.

CITY OF OAK RIDGE, TENNESSEE

PRINCIPAL TAXPAYERS

**TAX YEAR 1997
(FOR FISCAL YEAR 1998)**

<u>Taxpayer</u>	<u>Type of Business</u>	<u>1997 Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Boeing Tennessee Inc.	Manufacturing & Engineering	\$ 13,773,010	3.26%
Crown America	Enclosed Shopping Mall and Other Miscellaneous Developments	12,611,432	2.98%
BellSouth	Communications	10,554,041	2.50%
Scientific Ecology Group	Environmental Services	7,230,465	1.71%
Methodist Medical Center	Health Services	6,460,260	1.53%
M-4 Environmental - LP	Environmental Services	5,895,142	1.39%
Oak Ridge Technical CTR	Office Complex	4,590,840	1.09%
Oak Ridge Corporate PTNRS	Office Complex	4,400,040	1.04%
Richard Chinn	Entrepreneur	3,916,435	0.93%
McKinley Oak Ridge LTD	Office Complex	3,308,291	0.78%
Total		\$ 72,739,956	17.21%

*Does not include in lieu payments.

CITY OF OAK RIDGE, TENNESSEE
TEN LARGEST ELECTRIC CUSTOMERS
For the Fiscal Year Ending June 30, 1998

<u>Customer</u>	<u>Annual Demand</u>	<u>Annual Kwh Usage</u>	<u>Annual Sales Dollars</u>	<u>Percentage Of Total Sales</u>
Boeing	53,226	27,926,619	\$ 1,449,810	4.90%
Scientific Ecology Group	(1)	29,897,121	1,358,616	4.60%
Methodist Medical Center	40,041	18,822,489	1,012,826	3.43%
City of Oak Ridge	32,828	12,020,938	904,207	3.06%
Manufacturing Sciences	30,391	14,804,407	682,486	2.31%
Oak Ridge Board Of Education	33,512	10,182,690	662,774	2.24%
Lockheed-Martin	27,124	7,200,209	476,076	1.61%
Crown America	20,706	6,975,889	428,776	1.45%
USDOE	17,738	7,577,473	473,071	1.43%
M4 Environmental	14,952	5,644,000	<u>341,929</u>	<u>1.16%</u>
Total			<u>\$ 7,790,571</u>	<u>26.19%</u>

(1) This customer is on the ESP program offered through the Tennessee Valley Authority.

CITY OF OAK RIDGE, TENNESSEE
ELECTRICAL SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1998

CLASS OF SERVICE:	Consumers - June		Electric Sales This Year	
	This Year	Last Year	Kilowatt Hours	Amount
Residential	12,744	12,789	161,305,034	\$ 10,532,435
Small lighting and power	1,477	1,492	34,410,774	2,397,097
Large lighting and power	336	320	275,375,896	15,860,014
Street and outdoor lighting	60	58	6,289,463	775,877
Totals	14,617	14,659	477,381,167	\$ 29,565,423

	Purchased Power This Year	
	Kilowatt Hours	Amount
Power billings for the year	510,921,070	\$ 23,616,218

LINE LOSSES AND COST PER KILOWATT-HOUR PURCHASED

Kilowatt-hours purchased (per above)	510,921,070
Kilowatt-hours sold (per above)	<u>477,381,167</u>
Line losses and kilowatt-hours unaccounted for	<u>33,539,903</u>
Percentage of losses and unaccounted for kilowatt-hours to purchases	<u>6.56%</u>
Cost per kilowatt-hour purchases	<u>\$0.0462</u>

OTHER STATISTICS

Miles of electric lines	<u>267.03</u>
Number of regular street lights	<u>5,059</u>
Number of private outdoor lights	<u>1,484</u>

CITY OF OAK RIDGE, TENNESSEE
ELECTRICAL SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1998

RESIDENTIAL RATE

Energy Charge Per Month: 5.915 cents per kilowatt-hour	Customer Charge: \$5.50 per delivery point per month
---	---

COMMERCIAL RATE

Customers with a demand of less than 50 kilowatts and with energy takings less than 15,000 kilowatt-hours:

Energy Charge per Month: 6.493 per kWh per month	Customer Charge: \$12.50 per delivery point per month
---	--

Customers with a demand of (a) greater than 50 kilowatts but less than 1,000 kilowatts or (b) a demand of less than 50 kilowatts but with energy takings exceeding 15,000 kilowatt-hours:

Demand Charge Per Month: First 50 kilowatt-hours at no demand charge Excess over 50 kilowatts at \$9.42 per kW	Customer Charge: \$25.00 per delivery point per month
--	--

Energy Charge per Month:
First 15,000 kilowatt-hours at 6.648 cents per kWh
Additional kilowatt-hours at 3.407 cents per kWh

Customers with demand exceeding 1,000 kilowatts:

Demand Charge Per Month: First 1,000 kilowatts at \$8.92 per kW Next 1,500 kilowatts at \$10.01 per kW Excess over 2,500 kilowatts at \$10.41 per kW	Customer Charge: \$75.00 per delivery point per month
---	--

Energy Charge Per Month:
3.474 cents per kilowatt-hour

Note: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rates being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE

**WASTEWATER TREATMENT SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1998**

<u>CLASS OF SERVICE:</u>	<u>Consumers - June</u>		<u>Wastewater Fees Fiscal Year 1998</u>
	<u>This Year</u>	<u>Last Year</u>	
Residential	10,414	10,413	\$ 1,766,125
Commercial	1,175	1,188	2,106,387
Totals	11,589	11,601	\$ 3,872,512

WASTEWATER TREATMENT:

Clinch River Industrial Park Plant:	
Capacity daily (gallons)	<u>10,000</u>
Treatment during Fiscal Year 1998 (gallons)	<u>1,036,363</u>
West End Plant:	
Capacity daily (gallons)	<u>5,670,000</u>
Treatment during Fiscal Year 1998 (gallons)	<u>1,881,200,000</u>

COLLECTION SYSTEM:

Miles of sewer mains	<u>236.63</u>
----------------------	---------------

WASTEWATER TREATMENT RATE:

Recover of Total Cost:	
First 2,000 gallons per month or any part thereof	\$9.85 flat rate
Next 8,000 gallons per month	2.15 per thousand gallons
Next 40,000 gallons per month	3.78 per thousand gallons
Next 50,000 gallons per month	3.55 per thousand gallons
All over 100,000 gallons per month	3.28 per thousand gallons

Minimum Charge per Month

The total wastewater charge shall be no less than \$9.85 per month.

Maximum Charge per Month

The following terms are defined:

- Winter Period - November 2 through May 1.
- Summer Period - May 2 through November 1.

Residential meter readings taken during the Summer Period shall be subject to a maximum monthly charge. The maximum charge shall be computed using the rates in effect applied to the highest monthly meter reading taken during the preceding Winter Period.

The maximum charge set forth herein is not applicable unless a residential customer has maintained water service at the metered location continuously during the preceding Winter Period.

Note: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rated being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE
WATER SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1998

1. Commodity charge:

First 2,000 gallons or any part thereof	\$ 8.01 per month
Next 8,000 gallons	3.10 per thousand
Next 40,000 gallons	2.77 per thousand
Next 150,000 gallons	2.29 per thousand
Next 800,000 gallons	1.90 per thousand
Next 1,000,000 gallons	1.56 per thousand

2. Minimum monthly billings:

For customers using 5/8" or 3/4" meter	\$ 8.01 per month
For customers using 1" or 1-1/4" meter	20.80 per month
For customers using 1-1/2" meter	37.68 per month
For customers using 2" meter	69.67 per month
For customers using 3" meter	117.22 per month
For customers using 4" meter or larger meter	166.68 per month

Note: Bills on all above rates are subject to certain adjustments. The above rates are net; the gross rates being 5 percent higher.

CITY OF OAK RIDGE, TENNESSEE
WATER SYSTEM DATA
FOR THE FISCAL YEAR ENDED JUNE 30, 1998

CLASS OF SERVICE:	Consumers - June		Water Sales
	This Year	Last Year	Fiscal Year 1998
Residential	10,676	10,677	\$ 2,135,745
Commercial	1,377	1,401	1,160,430
Public fire protection (fire hydrants)	1	1	39,020
Totals	12,054	12,079	\$ 3,335,195

WATER PURCHASED FOR RESALE

	Water Purchased This Year	
	Gallons (Thousands)	Amount
Water purchased from the Department of Energy	1,497,800	\$ 839,053

LINE LOSSES AND COST PER GALLON

Gallons purchased (per above)	1,497,800
Gallons sold	1,099,178
Line losses and gallons unaccounted for	398,622
Percentage of losses and unaccounted for gallons to purchases	26.61%
Cost per thousand gallons purchased	\$0.5620

OTHER STATISTICS

Average daily water consumption (gallons)	4,103,562
Miles of water mains	218.94
Number of fire hydrants	2,424

CITY OF OAK RIDGE, TENNESSEE

DEMOGRAPHIC STATISTICS

1980 CENSUS YEAR INFORMATION AND LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>(1) Population</u>	<u>(2) Per Capita Income</u>	<u>(2) Median Age</u>	<u>(2) Unemployment Rate</u>	<u>School Enrollment</u>
1980	27,662	\$ 9,244 (1)	35.0 (1)	5.4% (1)	5,274
1989	27,662	15,126	(3)	4.9%	4,367
1990	27,310	17,661 (1)	39.6 (1)	4.9% (1)	4,432
1991	27,310	16,998	(3)	4.9%	4,594
1992	27,310	18,587	(3)	5.7%	4,627
1993	27,310	19,076	(3)	4.9%	4,667
1994	27,310	19,836	(3)	3.9%	4,769
1995	27,310	21,621	(3)	4.0%	4,810
1996	27,310	22,292	(3)	4.8%	4,965
1997	27,310	(3)	(3)	5.6%	4,845
1998	27,310	(3)	(3)	(3)	4,801

NOTE:

- (1) Source: U. S. Census Bureau. Statistic is for the City of Oak Ridge
- (2) Source: East Tennessee Development District. Statistic is for Anderson County. Information is maintained on a county basis and is unavailable for the City of Oak Ridge as a separate entity. The City comprises approximately 36% of Anderson County.
- (3) Data Not Available.

CITY OF OAK RIDGE, TENNESSEE

**OTHER STATISTICAL DATA
JUNE 30, 1998**

Population (1990 Census)	27,310
Date of incorporation	June 16, 1959
Date of adoption of City Charter	May 5, 1959
Date City took over operations from U. S. Atomic Energy Commission	June 1, 1960
Form of government	Modified City Manager-Council
Number of Council Members (elected at large for a four-year term, staggered so that approximately half of the Council is elected every two years.)	7
Mayor (Council elects one of their members for a two-year term)	
City employees (not including schools):	
Regular Full-Time	309
Seasonal Full-Time	36
Temporary Full-Time	0
Regular Part-Time	5
Seasonal Part-Time	9
Temporary Part-Time	<u>24</u>
Total	383
Area of City	92 square miles
Miles of roads and streets:	
Asphalt	184.1
Bituminous	24.52
Miles of sidewalks:	
Asphalt	55.12
Concrete	43.61
ELECTIONS - (June 3, 1997 general election):	
Registered voters	16,231
Number of registered voters voting	6,683
Percentage of registered voters voting	41.2
FIRE PROTECTION:	
Classification	Class 3
Number of stations	3
Number of full-time employees	43
Number of on-call Fire Specialists	6
Number of fire trucks (pumpers and ladder) radio equipped	6
Number of rescue vehicles - radio equipped	2
Number of sedans - radio equipped	3
Number of Fire Specialists' pickup trucks	5
Number of fire hydrants	2,437
Per-capita fire loss	\$11.71

(Continued)

CITY OF OAK RIDGE, TENNESSEE

**OTHER STATISTICAL DATA
JUNE 30, 1998**

POLICE PROTECTION:

Number of stations	1
Number of employees:	
Police Officers	58
Records personnel	3
Emergency dispatchers	8
Animal Control Officers	3
School crossing guards (part-time)	2
Secretary	1
Criminal offenses:	
Serious	1,863
Minor	11,465
Total calls for service	33,729
Number of vehicles:	
Marked	17
Unmarked	6
Animal control	2
Other	8

EDUCATION - PUBLIC SCHOOL SYSTEM:

	<u>Number</u>	<u>ADM</u>	<u>ADA</u>	<u>Teacher - Pupil Ratio</u>
Senior High (Grades 9, through 12)	1	1,470	1,386	1 to 13.69
Middle High (Grades 5 through 8)	2	1,478	1,410	1 to 13.27
Elementary Schools (Grade K through 4)	4	1,727	1,655	1 to 12.57
Other (special education)		<u>77</u>	<u>70</u>	1 to 7.7
Total Students		<u>4,752</u>	<u>4,521</u>	
Certified Staff	396.22			
Non-certified Personnel	<u>304.18</u>			
Total Personnel		<u>700.40</u>		

RECREATION:

Parks (total acres)	2,237
Number developed	12
Number undeveloped	2
Number of playground (summer)	1
Number of swimming pools	2
Number of tennis courts	22
Number of baseball parks	4
Number of softball parks	6
Number of gymnasiums	1
Number of golf courses	2
Number of soccer fields	9
Number of marina slips	30

UTILITIES:

Electric -	City-owned (statements and statistics are included in this report).
Water -	City-owned (statements and statistics are included in this report).
Sewer -	City-owned (statements and statistics are included in this report).
Gas -	Natural gas system owned and operated by the Oak Ridge Utility District.
Telephone -	Oak Ridge is served by South Central Bell Telephone Company.
Railroads -	Oak Ridge is served by two railroads - Seaboard System and Southern (freight only).
Airports -	Limousine service to McGhee-Tyson Airport at Knoxville (45 minute drive).





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Glossary

GLOSSARY

Accrual Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as a revenue of June rather than July.

Activity: A specific and distinguishable unit of work or service performed, such as Fire Fighting (#923).

Appropriation: An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Appropriations Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated service expenditures and operating transfer obligations.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Improvements Budget: Appropriation of operating funds and bond funds for a capital improvement project. A capital improvement project is a permanent addition to the City's assets and includes design, construction and purchase of land, buildings and facilities.

Capital Outlay: Represents expenditures which result in the acquisition or addition to fixed assets including land, buildings, improvements, machinery or equipment. Most equipment or machinery expenditures are included in the General Fund budget and the Equipment Replacement Rental Fund. Capital improvements such as acquisition of land and related construction and engineering fees are included in the Capital Improvements budget.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a six-year period.

Commodities: Expendable items used by operating activities. Examples include office supplies, repair and replacement parts for equipment, books and gasoline.

Contractual Services: Services rendered to City activities by private firms, individuals or other City departments. Examples include utilities, vehicle charges and building maintenance.

Debt Service: Debt Service expenditures are the result of bonded indebtedness of the City. Debt Service expenditures include principal, interest, and bond reserve requirements on the City's outstanding debt.

Encumbrance: An administrative control under which commitments for the expenditures of money are recorded; thus the money is not available for new expenditure commitments. The use of encumbrances prevents overspending and permits officials to be certain of how much money is available for new commitments.

Enterprise Funds: A proprietary accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Oak Ridge are established for services such as electricity, water, and sewer.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. Unless fixed by ordinance, the Charter specifies July 1 to June 30 of the succeeding year as the fiscal year for the entire City government.

Foundations of Excellence: A City of Oak Ridge budgeting guideline whereby annual municipal budget allocations per household in the proposed budget will not exceed current per-household allocations by more than 110 percent of the rate of inflation.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions. Eight commonly used fund groups in governmental accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Refers to the excess of assets over liabilities and is therefore also known as surplus funds. It represents the accumulated residual of revenues over expenditures since the inception of the organization.

General Fund: The principal fund of the City, the General Fund is used to account for all activities not included in other specified funds. General Fund revenue sources include property and business taxes, licenses and permits, intergovernmental revenues, service charges, fines and forfeitures, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, library, refuse contract, parks and recreation, public works and general government administration.

Internal Service Fund: Proprietary funds used to account for the furnishing of goods or services by one department or agency to other departments or agencies on a cost-reimbursement basis; for example, the Equipment Replacement Rental Fund.

Object Code: A detailed line item expenditure category, such as Regular Salaries (5110), Office Supplies (5310), or Professional Services (5210).

Operating Budget: The expenditure plan for continuing every-day service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, commodities, minor capital outlay and debt service requirements.

Operating Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated for expenditures in the fund receiving the transfer.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: All costs related to compensating employees of the City of Oak Ridge, including salaries, and employee benefit costs such as City contributions for retirement, social security and health insurance.

Retained Earnings: The cumulative earnings since the establishment of the system that generally have been invested in property, plant and equipment or current assets (cash, accounts receivable, and inventory). The balance in Retained Earnings declines as the property depreciates.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Reserved Fund Balance: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation.



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