



**FISCAL 2009
BUDGET**

**CITY OF OAK RIDGE,
TENNESSEE**

City of Oak Ridge, Tennessee
Fiscal Year 2009 Annual Budget

CITY COUNCIL

Tom Beehan
MAYOR

Willie Golden, Jr.
Charlie Hensley
David N. Mosby

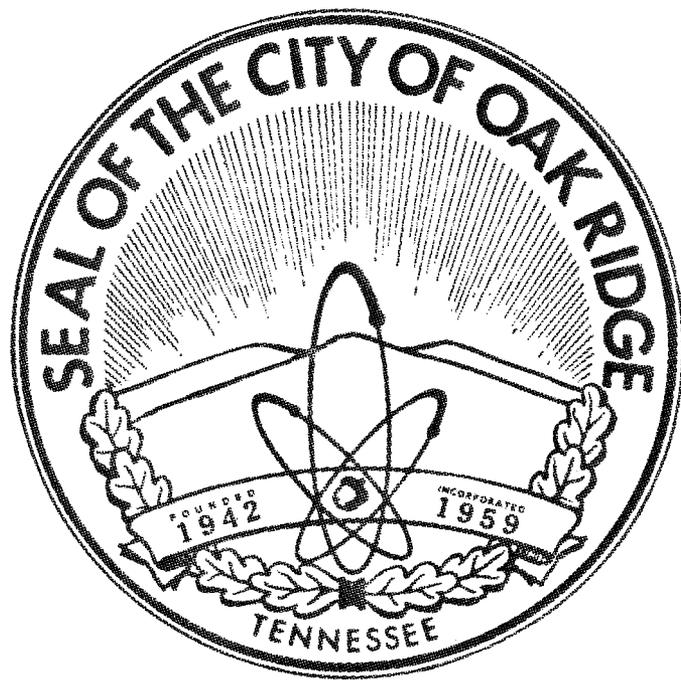
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CITY MANAGER

Janice E. McGinnis
FINANCE DIRECTOR

Steven W. Jenkins
DEPUTY CITY MANAGER

<http://www.cortn.org>





CITY OF OAK RIDGE **VISION, VALUES, AND MISSION**

Our Citizens' Vision

WE WANT OAK RIDGE TO BE AN EXCEPTIONAL PLACE FOR ALL
TO LIVE, WORK, AND VISIT

As an Organization, We Value:

- PROGRESSIVE, CUSTOMER-ORIENTED SERVICE
 - A WELL TRAINED, SAFETY-CONSCIOUS STAFF
 - OUR EMPLOYEES AND THEIR FUTURE
 - OPENNESS AND DIVERSITY
 - PERSONAL INTEGRITY
 - LEADERSHIP

Our mission:

TO BE A LEADER AND PARTNER IN ACHIEVING EXCELLENCE AS
A COMMUNITY.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Oak Ridge
Tennessee**

For the Fiscal Year Beginning

July 1, 2007

Oliver S. Cox

President

Jeffrey R. Ennis

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented and Award for Distinguished Budget Presentation to the City of Oak Ridge for its annual budget for the fiscal year beginning July 1, 2007

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium. The award is valid for a period of one year only.

We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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oak
ridge



General Information

CITY OF OAK RIDGE GENERAL INFORMATION

LOCATION

The City of Oak Ridge is located in the eastern part of the State, approximately 22 miles northwest of Knoxville. The City occupies a southern portion of Anderson County and an eastern portion of Roane County. Approximately, eighty-five percent of the City's taxable parcels are located in Anderson County, while only about fifteen percent of the parcels are in Roane County. Oak Ridge is approximately ninety-two (92) square miles in area and includes the plant and facilities of the U.S. Department of Energy. Residential, commercial and municipal owned portions of the City make up nearly thirty (30) square miles. The remaining area of the City is owned by the Department of Energy. The population of Oak Ridge according to the 2000 census is 27,387, an increase of 77 over the 1990 census population.

Oak Ridge borders the Clinch River's navigable waterway for 42 miles along the shores of Watts Bar and Melton Hill Lakes. Two state highways, Route 95 and Route 62, intersect in the middle of the City. Access to Interstates 75 and 40 is within 9 miles.

HISTORY

The City of Oak Ridge has a unique history. This area was selected by the United States government in 1942 as the location for its production plants for uranium 235, a component of the first atomic bomb. Constructed by the U.S. Corps of Engineers as part of the secret World War II "Manhattan Project", the early task of the plant was the separation of fissionable uranium-235 from the more stable uranium-238 by an electro-magnetic process. Some 80,000 workers were hired for emergency construction of the laboratories and offices in the then 56,000-acre site.

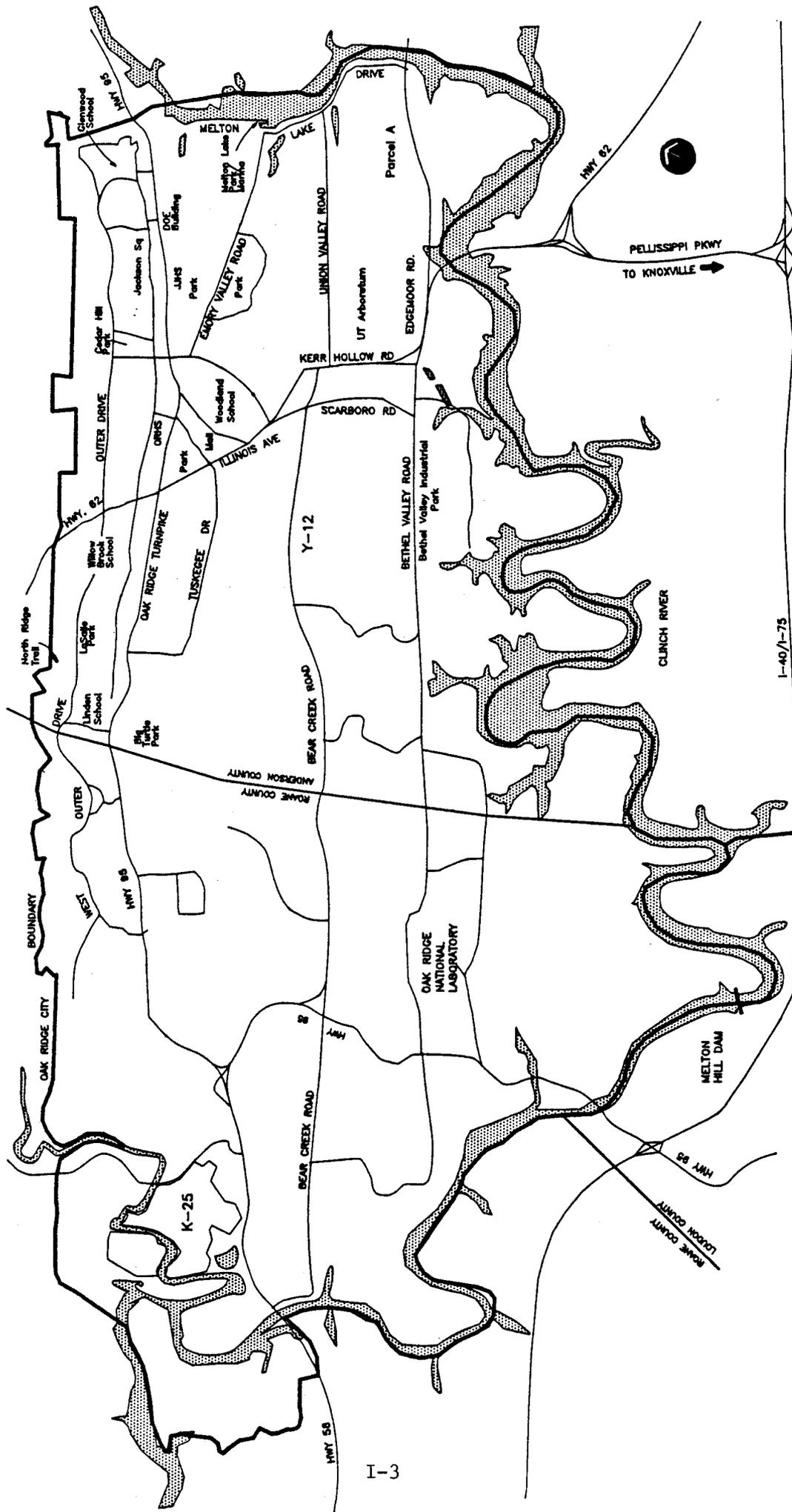
The original townsite was built during World War II to house and furnish necessary facilities for the employees of the uranium plants. This project was transferred to the Atomic Energy Commission in 1947, and the community was operated by contractors under the control of the Atomic Energy Commission.

In 1955 Congress passed Public Law 221, which allowed the Atomic Energy Commission to sell the homes and land to the residents, and to give the City all municipal facilities if it voted to incorporate. By 1959, all housing had been sold, and residents voted overwhelmingly in favor of incorporation under a modified city manager-council form of government.

GOVERNMENTAL STRUCTURE

The City is governed by a modified City Manager-Council form of government. The governing body of the City is a seven member City Council. Approximately, half of the City Council is elected on a non-partisan basis every two years for a four-year term of office. Following each regular City election, the City Council elects one of its members as Mayor to serve for a two-year period as ceremonial head of the City and presiding officer of the City Council. The City Council appoints the City Manager, who is the chief administrative officer of the City. The City Manager appoints all other City employees except the City Attorney who is appointed by City Council.

The City School System is governed by a five member Board of Education elected at large with four-year terms of office. The Board of Education appoints the Director of Schools who serves as the chief administrative officer of the school system.



NOT TO SCALE

CITY OF OAK RIDGE

I-40/I-75

The City provides a wide range of services characteristic of similar jurisdictions in the State including public safety (police and fire protection), education, residential refuse collection, culture-recreational programs, street maintenance, public improvements, planning and zoning, economic development and general administrative services. The City also provides electric and water and sewer collection and treatment services.

FINANCIAL OPERATIONS

As required by the City Charter and generally accepted accounting principles (GAAP), all City funds and account groups are organized according to standards established by the Government Accounting Standards Board (GASB). The City's financial reporting system is designed to provide timely, accurate feedback on the City's overall financial position and includes, at a minimum, quarterly reports to the City Council. All City financial statements are audited annually by independent certified public accountants.

The City has received annually the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its annual operating budget since the inception of the award by GFOA. The award recognizes that the annual operating budget meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

The City has received annually the GFOA Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report since the City was incorporated. The Certificate of Achievement recognizes that the City's financial statements meet the strict standards of GASB.

The City operates under several broad multi-year budgetary policies. The most notable of these policies is the Multi-Year Budget Management Plan, which was initiated in 1986 and includes a long-range fiscal planning tool for the General Fund referred to as the multi-year model. This annually updated financial tool is the successor to the Score Plan, the name given to the blueprint adopted by the City to assure prudent use of nearly \$22.3 million in one-time in-lieu-of-tax proceeds received from the Department of Energy in 1986.

On an annual basis, the City's financial plans are set forth in the annual operating budget and the capital improvement program as required by applicable provisions of the City Charter. On August 15, 2005, City Council adopted an updated strategic plan titled "*Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*". City Council's guidance to the City Manager regarding preparation of the fiscal 2009 General Fund budget was to present a proposed budget which supported the strategic plan. On March 19, 2007, City Council adopted the Budget and Finance Committee's revised Proposed Major Policy Guidelines, which provides more specific guidance to City staff regarding development of the annual budget toward meeting the goals of the Strategic Plan. The adopted strategic plan begins on page I-27 of this document. The Proposed Major Policy Guidelines begins on page I-37 of this document.

Budget amendments which revise the total expenditures of any fund may occur at any time during the fiscal year after a public hearing before the City Council; however, the City Manager may, on his own authority, transfer budgeted amounts between departments within any fund. Normal budgeted control is maintained at the activity level by reviewing estimated purchase amounts prior to the release of purchase orders to vendors. Outstanding encumbrances are reported as reservations of fund balance at the end of the fiscal year in the General, Special Revenue and Capital Projects Funds.

MANAGEMENT AND DEPARTMENT ORGANIZATION

All departments of the City are under the supervision and control of the City Manager who is appointed by City Council. A Director or Deputy City Manager appointed by the City Manager heads each department listed below. The exception is the Legal Department whose departmental head is appointed by City Council.

Administrative Services	Legal
Community Development	Library
Economic Development	Personnel
Electric	Police
Finance	Public Works
Fire	Recreation & Parks

Each department consists of separate entities referred to as activities, which have specific functions and purposes unique to that activity.

EDUCATION

The City school system operates schools covering grades kindergarten through 12, with an approximate enrollment of 4,394 students and a professional teaching staff of 404. The primary and secondary schools are among the finest in Tennessee and the nation. The September 2000 issue of the Wall Street Journal's Offspring Magazine listed the Oak Ridge School system in the top 100 in the nation and second in the South. The March 2000 issue of Newsweek magazine listed the Oak Ridge Schools as a top ranked high school based on number of graduating seniors taking Advanced Placement courses. In addition to the City system, a parochial school also exists within the city limits covering grades one through eight.

In the fall of 1999, a new approximately 100,000 square foot branch campus for Roane State Community College opened which offers courses in radiation physics, radioactive waste management and a two-year certification program for health physics technicians. Enrollment has consistently exceeded projections

Oak Ridge Associated Universities (ORAU), a consortium of six Tennessee and 49 other colleges and universities and a management and operating contractor for the U.S. Department of Energy is also located in the City. A pioneer in technology transfer, with historic contributions in nuclear medicine and health physics, ORAU today conducts specialized training in nuclear related areas of energy, health and the environment. In particular, ORAU has been able to provide technical assistance to government, the academic community and industry in radiological site assessment, environmental monitoring and provision of radiopharmaceutical internal dose information.

INDUSTRY AND MANUFACTURING

Since the 1940's, the nuclear industry has been the largest employer for the City and County. Today, the U.S. Department of Energy ("DOE"), working through its primary subcontractors, BWXT and UT-Battelle, occupies approximately 33,086 acres within the City limits, and employs approximately 8,700 employees in engineering, skilled and semi-skilled crafts, technicians and administrative support. BWXT operates the Y-12 weapons plant facilities and UT-Battelle operates the Oak Ridge National Laboratory.

The ongoing functions of the Y-12 plant are to support DOE's weapons designs labs, recover U-235 from spent nuclear weapons, and provide support to other government agencies. The mission of the Oak Ridge National Laboratory is to develop safe, economical and environmentally acceptable technologies for energy production and use. The Laboratory has greatly expanded its mission within recent years to include major developments in the following diverse fields: advanced ceramic materials, robotics, information management and environmental sciences.

In 2006, the \$1.4 billion Spallation Neutron Source (SNS) located on 80 acres at the Oak Ridge National Laboratory opened. SNS is an accelerator-based neutron source, when at full power; this one-of-a-kind facility provides the most intense pulsed neutron beams in the world for scientific research and industrial development. SNS was built by a partnership of six U.S. Department of Energy laboratories. Along with its sister facility in Oak Ridge, the High Flux Isotope Reactor, SNS makes Oak Ridge a mecca for neutron-scattering research which is used for making a variety of materials stronger, lighter and cheaper. This includes things like medicine, food, electronics, and cars and airplanes, which have all been improved by neutron-scattering research. The SNS has about 2,000 visiting scientists per year to conduct experiments and it is anticipated that numerous small industries will be generated from these experiments and findings.

DOE is continuing to research and develop solutions to local and national problems related to radioactive and hazardous wastes. Using their own facilities in the City, DOE through its subcontractors have begun a significant program to implement environmental remedial action in and around the Oak Ridge Reservation.

A dedicated effort by the DOE to transfer technology to the private sector that was heretofore held as proprietary to the U.S. Government alone has led to an unparalleled growth in new business development in the City. Licenses have been granted to existing firms as well as start-up firms to manufacture for commercial use products using state-of-the-art technology in robotics, ceramics and nuclear medicine.

The City has been actively seeking to diversify its economic base from as early as the mid 1960's. In addition, the commercial and industrial portion of the property tax base has risen from 35% in 1987 to 48% in 2008. Currently, there are four industrial parks in the City that were developed by the municipality and two parks that were developed by private firms. A new industrial park, Horizon Center, has been opened with 1,000 acres of undeveloped federal land.

OPERATING BUDGET POLICIES

1. The City will consider as its highest priority the maintenance of basic public services and facilities necessary to meet the needs of its residential, institutional, commercial and industrial "citizens." A basic public service or action is one that would not be provided without public action, and one that is either:
 - Essential to the health and safety of the city's residents; or
 - Necessary in order to avoid irreparable damage to City resources; or
 - A service the absence of which the City would be generally unacceptable to its residents.
2. After one or more work sessions, Council will provide policy guidance to the City Manager and staff for preparation of the proposed budget for the next fiscal year. Council guidance will define the appropriate service levels for municipal programs and overall personnel policies.

3. The City Manager will prepare an operating budget that supports the Oak Ridge City Council Strategic Plan and adheres to guidelines established by City Council. The City Manager will not be precluded from proposing program expansions based on Council guidance or staff initiatives.
4. The City Manager and others involved in the operating budget preparation process will also use the priorities expressed in the Comprehensive Plan as the framework for review and formulation of the proposed City budget. The City staff will review programs and projects on at least an annual basis to ensure their conformance with the Comprehensive Plan.
5. The Council may meet once or more annually with the Board of Education to discuss the services offered by the Schools and factors affecting budget preparation for next fiscal year.
6. Responsive, quality service will characterize the City of Oak Ridge. All departments of the City will continue periodically to examine and effect changes in program delivery responsibilities or management that would improve productivity, lower costs, enhance service and further communication with the public.
7. The City will continue actions to ensure that all City staff members are sensitive to the special needs of the community and its residents.
8. The City will take steps to continue to increase citizen involvement in the ongoing planning, programming and budgeting process.
9. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations. In particular, the City will continue the scheduled level of maintenance and replacement for its infrastructure and fleet.
10. The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation, subject to a minimum increase of \$2,000.
11. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
12. The City will integrate performance measurement and productivity indicators within the budget.
13. In all actions to balance the budget, the City will attempt to avoid layoffs. If possible, any personnel reduction will be scheduled to come permanently from attrition.

REVENUE POLICIES

1. The City will attempt to develop a diversified and stable revenue system to shelter it from short-run fluctuations in any one-revenue source. Specifically, the City will do the following:
 - a. Continually monitor and assess the local taxing effort of Oak Ridge as compared to other Tennessee cities.

- b. Aggressively pursue equitable, in-lieu-of-tax payments from the Department of Energy and the United States Congress for existing and new projects located on nontaxable federal property in order to reinforce and enhance a climate of economic competitiveness and vitality in the community.
 - c. Move toward a local revenue structure for financing public services, which de-emphasizes the property tax and encourages the use and development of alternative revenue sources such as greater reliance on the local option sales tax.
2. The City will follow an aggressive policy of collecting revenues.
 3. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
 4. All charges for services, fees and licenses will be reviewed annually and, whenever possible, recommendations for adjustment will be made at one time.
 5. The City will consider the establishment of new user fees as an alternative to property tax funding. Before implementation of new user fees, the City will first determine the cost of administering and collecting the fee, what other jurisdictions are charging for similar fees, the purpose of the fee and if it can be accomplished.
 6. The City will aggressively seek Federal and State grants. These revenues will be targeted as much as possible to capital improvements.
 7. The City will ensure that Oak Ridge receives a fair proportion of all State and County shared taxes and revenue.
 8. Whenever possible, revenue sources will be designed or modified to include provisions to automatically allow the collections to grow at a rate that keeps pace with the cost of providing the service.

DEBT MANAGEMENT GUIDELINES

1. Long-term borrowing will only be utilized for capital improvements or capital projects that cannot be financed with current revenues.
2. Bonds will be repaid over a period less than or equal to the project's useful life.
3. The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.
4. Debt instruments will be structured to allow future flexibility and market interest by including the Optional Redemption Features.
5. The City will maintain good communications with bond rating agencies regarding the City's financial condition.
6. The City will fully disclose information on every financial report and bond prospectus.

BUDGET FORMAT

The budget document for the City of Oak Ridge provides historical, present, and future comparisons of revenues and expenditures; allocations of resources -- both fiscal and personnel; and descriptions of the anticipated annual accomplishments of City programs.

BUDGET ORGANIZATION

The budget document is organized to provide a summary of the total budget in the Budget Overview section of this document. Revenues and expenditures for each fund are located in the applicable fund section of this document. The major portion of the budget consists of detail pages containing a description of the funds and activities along with an expenditure summary for that function. Legal Requirements, the Personnel Schedule, Statistical Information, Glossary and Index conclude the document.

FINANCIAL STRUCTURE

The City accounts are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund

The General Fund is the principal fund of the City and is used to account for all activities of the City not included in other specified funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.).

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City of Oak Ridge utilizes the following Special Revenue Funds - General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Solid Waste Fund, Grants Fund, Golf Course Fund and West End Fund. The West End Fund was established during fiscal 2008 to account for the operations of the West End Fire Station that is funded by DOE.

Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on long-term general obligation debt not serviced by an Enterprise Fund. The General Fund primarily provides funding for this debt service obligation.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition

or construction of major capital facilities other than those financed by enterprise operations. The primary funding source for the Capital Projects Fund is from proceeds from general obligation long-term debt issuances and operating transfer from the General Fund. In fiscal 2000, the General Fund began budgeting annual operating transfers to the Capital Projects Fund to provide funding for routine City and School capital maintenance projects. This transfer was started to reduce the City's reliance on long-term debt proceeds for capital maintenance projects under \$300,000.

Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges; or (b) for which the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City utilizes four Enterprise Funds for municipal operations that includes the Electric Fund, Waterworks Fund and Emergency Communication District Fund.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department of the City on a cost-reimbursement basis. Established Internal Service Funds include the Insurance Fund and Equipment Replacement Rental Fund.

BASIS FOR BUDGETING

Budgets for all Governmental Funds (General, Special Revenue, Debt Service and Capital Projects Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to purchase is made. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted or as amended by City Council.

Budgets for all Governmental Funds are approved by City Council and adopted as legal appropriation levels for those funds for that fiscal year. The appropriation ordinance for fiscal year 2009 is presented on page I-41 of this document. A lump sum expenditure amount for each Governmental Fund, exclusive of operating transfers, is approved by City Council as the legal appropriation for that fund. Operating transfer amounts for Governmental Funds and projected expenses for Proprietary Funds (Enterprise and Internal Service Funds) are presented in the appropriation ordinance for informational purposes only.

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

Formal budgetary integration is employed as an ongoing management control device for Governmental Funds. Budgetary control is also achieved for the Debt Service Fund through general obligation bond indenture provisions. All appropriations that are not expended or encumbered lapse at year-end.

BASIS OF ACCOUNTING

All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Taxes and intergovernmental revenue, with the exception of property taxes, are considered measurable at the point of sale, due date or transaction occurrence for revenue recognition. Availability for revenue recognition purpose is 60-days after fiscal year end. For budget presentation purposes, property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. The reserve method is used to estimate the allowance for doubtful accounts for electric, water and wastewater service receivables.

To facilitate the cost accounting process, the City distributes the cost of a number of common use, "overhead" expenses to each General Fund budget activity on the basis of a predetermined cost distribution. Indices such as square footage, number of telephones, and number of clerical personnel are used to assign the cost of utilities, telephones, and other costs on a pro-rata basis. To further identify the actual cost of each General Fund budget activity, all or a major portion of the work performed by certain service centers is transferred to the benefiting activities under the caption "Reduction of Costs." Examples of service (or cost distribution) centers include 935 Engineering and 845 Computer Services.

In each case, these activities provide the supervision, engineering, labor, materials, or equipment for construction, maintenance, and repair of the City's buildings, water and sewer systems, streets, equipment, and other items of physical plant or administrative services necessary for the operation of these Funds. The costs involved are transferred in whole or in part to the benefiting Fund or activity. The purpose of cost distribution is to assign all costs, to the extent practicable, to the budget activity incurring or requiring the expenditure.

ADOPTED EXPENDITURES COMPARED TO RATE OF INFLATION

City Council has adopted an operating budget policy which states, "The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation subject to a minimum increase of \$2,000." In accordance with this policy, the monetary change and the percentage difference are identified for each object code. An explanation of the most significant expenditure increases is provided in the Significant Expenditure Changes section of each activity summary sheet except for Personal Services, outlined below.

PERSONAL SERVICES CALCULATIONS

In the FY 2009 Budget, the expenditure category Personal Services, (Object Codes 5110 through 5175), includes regular, temporary and overtime salaries, and related benefits, for employees of the City of Oak Ridge, such as employer contributions for Social Security and retirement and a life

and health insurance program.

The salary for each regular employee is allocated to a department activity and budgeted under Object Code 5111. Salary calculations are computed for each employee on the basis of 26 biweekly pay periods using the current pay plan rate adjusted by an average merit increase for all City employees. During fiscal 2003, a citywide comprehensive pay plan review was completed, which updated job descriptions and salary ranges. The new pay plan structure eliminated awarding across-the-board cost-of-living-adjustments (COLA's) to city employees. Now all pay increases awarded to city employees are to be based solely on each employee's job performance during the preceding year. The new pay plan structure also eliminated set percentage step increases within the salary ranges. Generally, the percentage merit increase awarded to individual employees is based on that employee's performance review rating ranked with other employees in their department. For fiscal 2009, the merit increase averaged 2% over all city employees. Overtime is projected in Object Code 5130. Overtime expenditures are impacted by the Fair Labor Standards Act (FLSA), which requires either payment in cash or compensatory time at time and one-half for all hours worked in excess of normal duty hours.

The calculation of the City's contribution for Social Security, (Object Code 5141), and the Tennessee Consolidated Retirement System (TCRS) Benefits, (Object Code 5150), are mandated based on a percentage of each employee's salary, with the Social Security contribution currently 7.65% and the Retirement contribution 13.07% for both regular civilian employees and regular Public Safety employees. The City's TCRS contribution increased from 11.86% to 13.07% of gross wages in fiscal 2009. The Retirement contribution percentage is adjusted biennially by the TCRS and will be reviewed again for fiscal 2011. In Object Code 5160, the City also provides individual health insurance coverage, which includes medical insurance, dental reimbursement, long-term disability insurance and life insurance coverage.

BUDGET PROCEDURE

The Charter for the City of Oak Ridge provides that prior to the beginning of the fiscal year on July 1, the City Manager shall submit to the City Council a Proposed Budget for the next fiscal year, which presents a complete financial plan for the ensuing year. In accordance with the City Charter the following information must be provided: (a) detailed estimates of all proposed expenditures for each department, board, officer or other agency of the City, showing, in addition, the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern; (b) statements of bonded and other indebtedness of the City, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds; (c) detailed estimates of all anticipated revenues of the City from all sources, including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year; (d) a statement of the estimated balance or deficit, as of the end of the current fiscal year; (e) and any other supporting schedules as requested by City Council.

To ensure compliance with this Charter requirement, a budget schedule is prepared each year to facilitate the decision-making process by providing overall direction to City departments. The budget preparation process begins in late summer when City departments begin preparation of six-year Capital Improvements Program requests for submission to the Community Development Department by late September. By early October, Community Development staff prepares a recommended draft Capital Improvements Plan that is submitted to the City Manager for review

and approval. By late October, the consolidated draft document is submitted to the Oak Ridge Regional Planning Commission for review. The program identifies anticipated projects, establishes priorities, and identifies the anticipated source of funding. The program, as modified and approved by the Planning Commission, is submitted for Council's consideration by January 31.

In early November, City departments begin assessing new resource needs for the coming year relative to capital equipment, including fleet; extraordinary maintenance requirements; automation services; and proposed new or expanded work programs. Budget requests and supporting documentation are prepared and submitted in by January 31 for Finance Department and the City Manager's review.

A self-evaluation of the departments' objectives and measures of performance for the current year is initiated in November and used in the preparation and development of objectives and performance measurements for the upcoming year. The budget documentation prepared includes a statement of departmental goals and objectives, proposed performance measures, an estimate on the status of performance measures at the end of the current year, traditional object code line item expenditure requests, justification for expanded expenditure requests, and initial financial estimates on the department's expenditure status by the end of the current fiscal year.

During February, the Finance Department quantifies preliminary budget information for the City Manager's review. Departmental objectives, measures of performance and operating budgets are refined for consolidation in the Proposed Budget document during the month of March. Expenditure and revenue projections for the current fiscal year and estimates for the proposed fiscal year and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

A Proposed Budget for the upcoming fiscal year is presented to the City Council at a date set by City Council in April or May. The Board of Education also presents the General Purpose School Fund budget at this meeting, including a request for appropriation of City funds to meet program obligations. Budget Work Sessions are held with City Council if needed for a detailed review of the proposed operating and capital improvements budgets. These sessions provide the opportunity for City Council to analyze the City Manager's Proposed Budget and to request additional information as needed.

At a meeting date set by City Council, a formal public hearing is held on the Proposed Budget. This meeting provides citizen input to Council on decisions and issues related to the budget. The first reading of the Appropriations Ordinance is also approved as amended by Council during this meeting. City Council adopts the Appropriations Ordinance, as amended, at second reading of the Ordinance, which occurs prior to May 31. Council approval of the Ordinance adopts the Budget for the fiscal year beginning July 1 and sets the tax rate for the upcoming year.

FY 2009 BUDGET CALENDAR

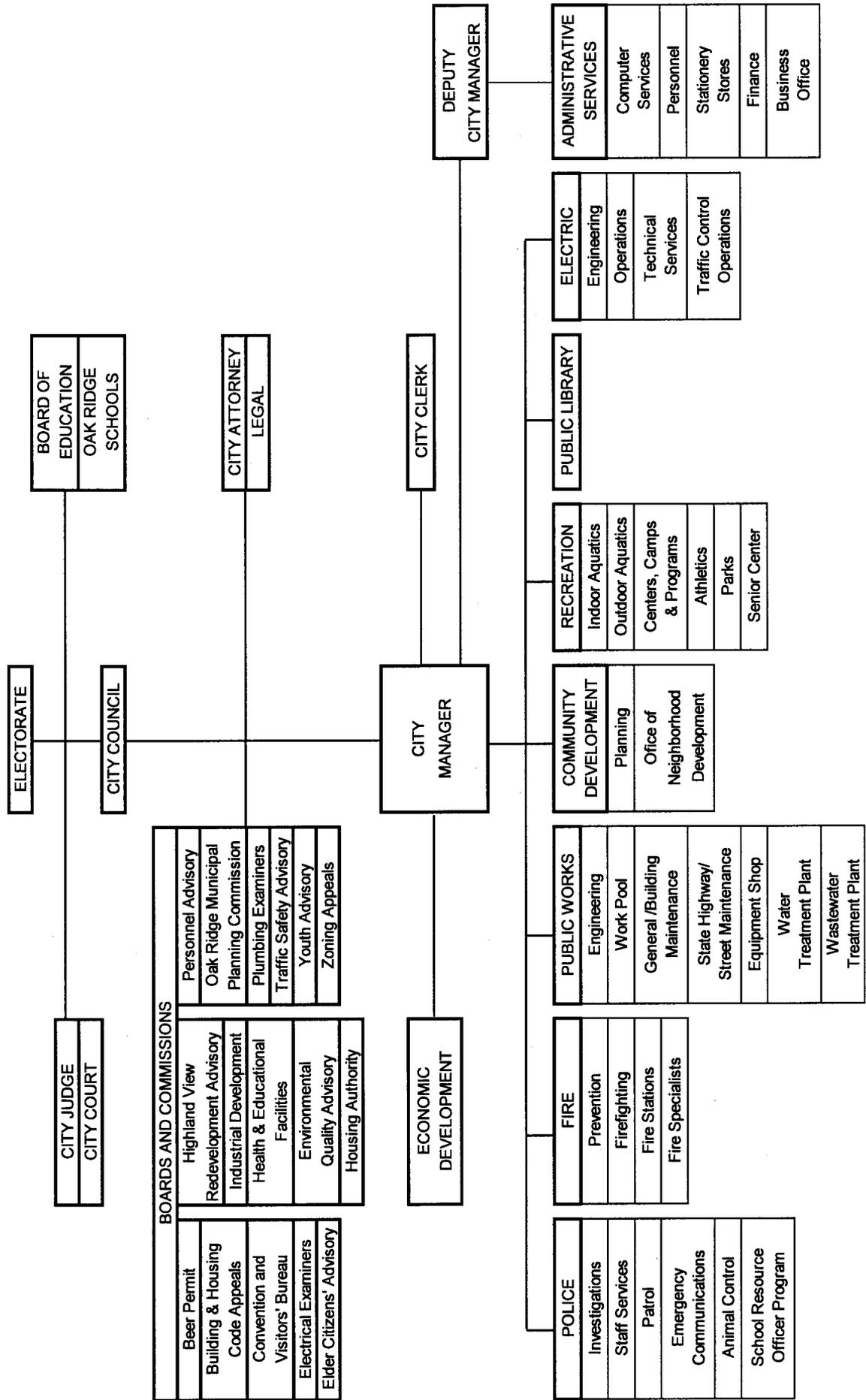
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
August	City Staff preparation of six-year Capital Improvements Program requests (FY 2009 – FY 2014)	Responsible Departments
September	Submission of Proposed Capital Improvements Program to Senior Management for preliminary review & approval	Community Development
October	*Compile and Print Proposed Capital Improvements Program Document	Community Development
10/5/07	Submission of Proposed Capital Improvements Program to Planning Commission for review	Community Development
10/11/07	Review of Proposed Capital Improvements Program by Planning Commission	Responsible Department Community Development
10/19/07	Administrative Public Hearing-Proposed Statement of Community Development Objectives and Projected Use of CDBG Funds	CDBG Committee
10/25/07	Approval of six-year Capital Improvements Program	Planning Commission
November to April	Preparation of Proposed Budget including budget projections, narratives and schedules	Finance Department
By January 31	Preparation and submission of all Budget Updates for FY 2009	All Departments
12/3/07	Joint Meeting between City Council and Planning Commission to review FY 2009 – 2014 Capital Improvements Program	City Council, City Manager, Planning Commission, Responsible Departments
12/03/07 and 4/15/08	City Council work sessions to provide guidance to the City Manager on the proposed Budget	City Council, City Manager
4/21/08	Public Hearing on FY 2009 Community Development Block Grant Proposals	City Council
4/28/08	Presentation of FY 2009 City, Schools, CIP Proposed Budgets, and Major Budgetary Recommendations Report to City Council	City Council, City Manager
5/02/08	Proposed Budget to City Clerk and Public Library for Public Inspection	Finance Department

FY 2009 BUDGET CALENDAR (Cont'd)

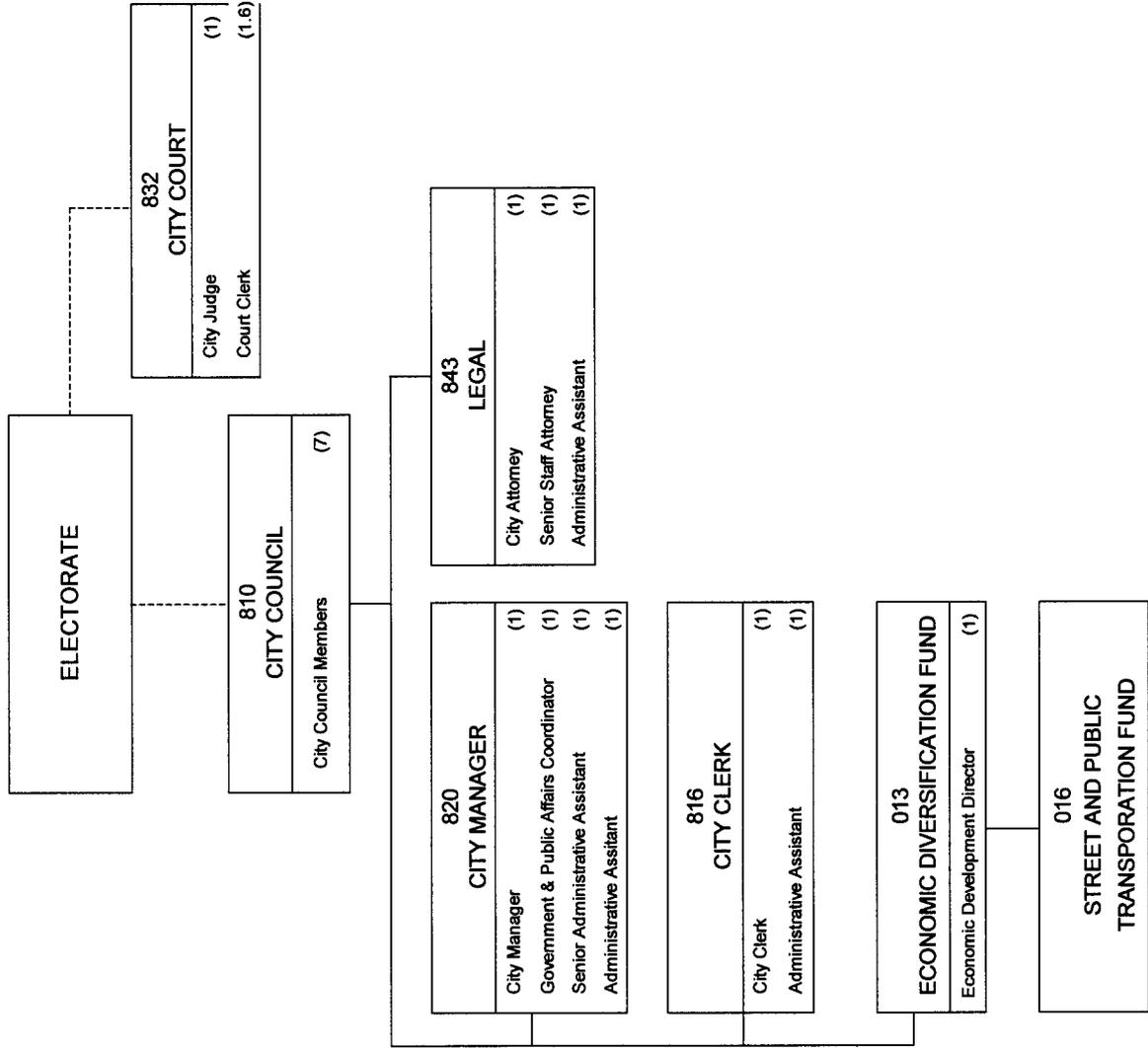
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
5/05/08	Public Hearing on FY 2009 Budget	City Council
5/05/08	Council Meeting for first reading and adoption of FY 2009 Budget	City Council
5/19/08	Council meeting for final reading and adoption of FY 2009 Budget and 2008 tax rate	City Council
5/29/08	Effective Date of Budget Ordinance	

ORGANIZATION CHART

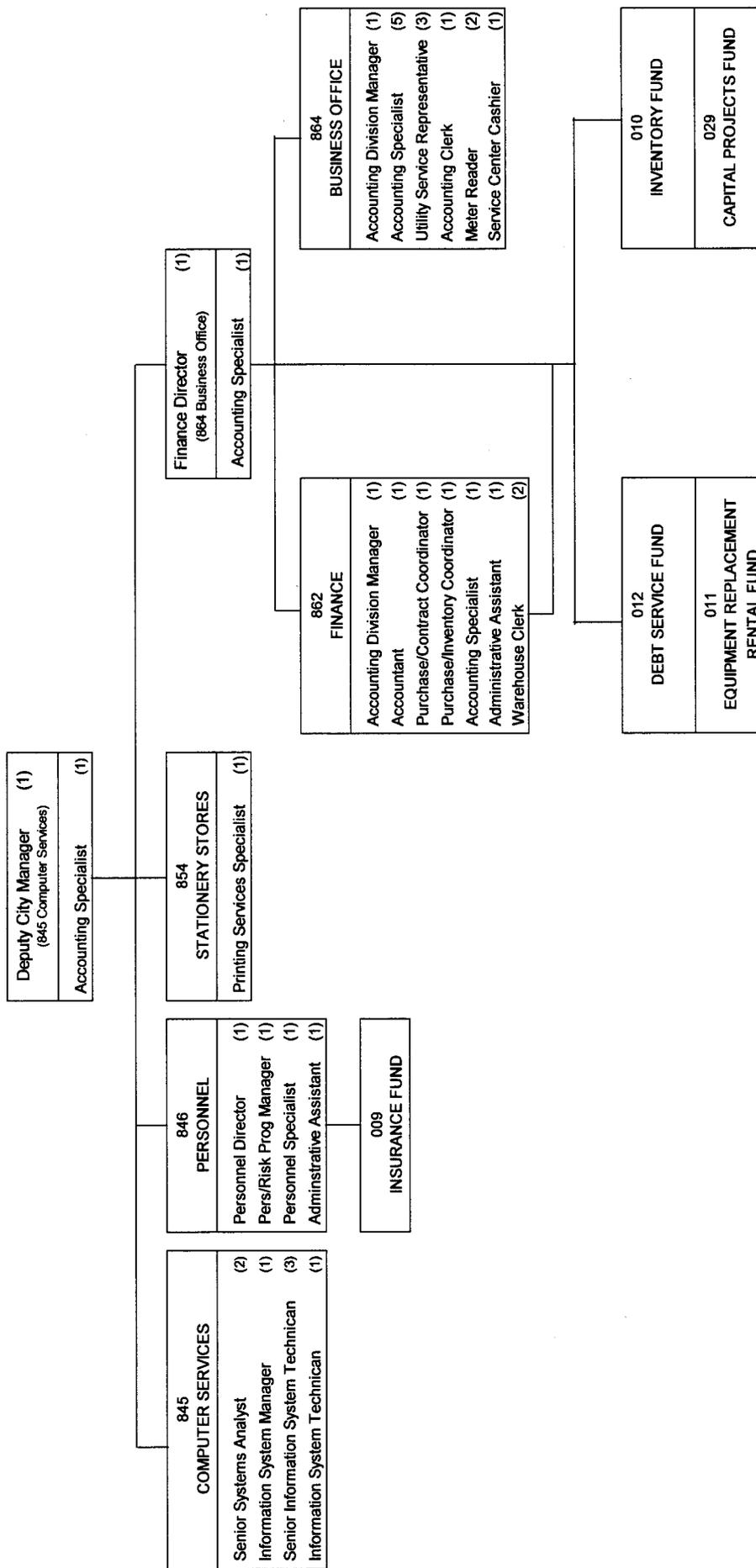
City of Oak Ridge, Tennessee



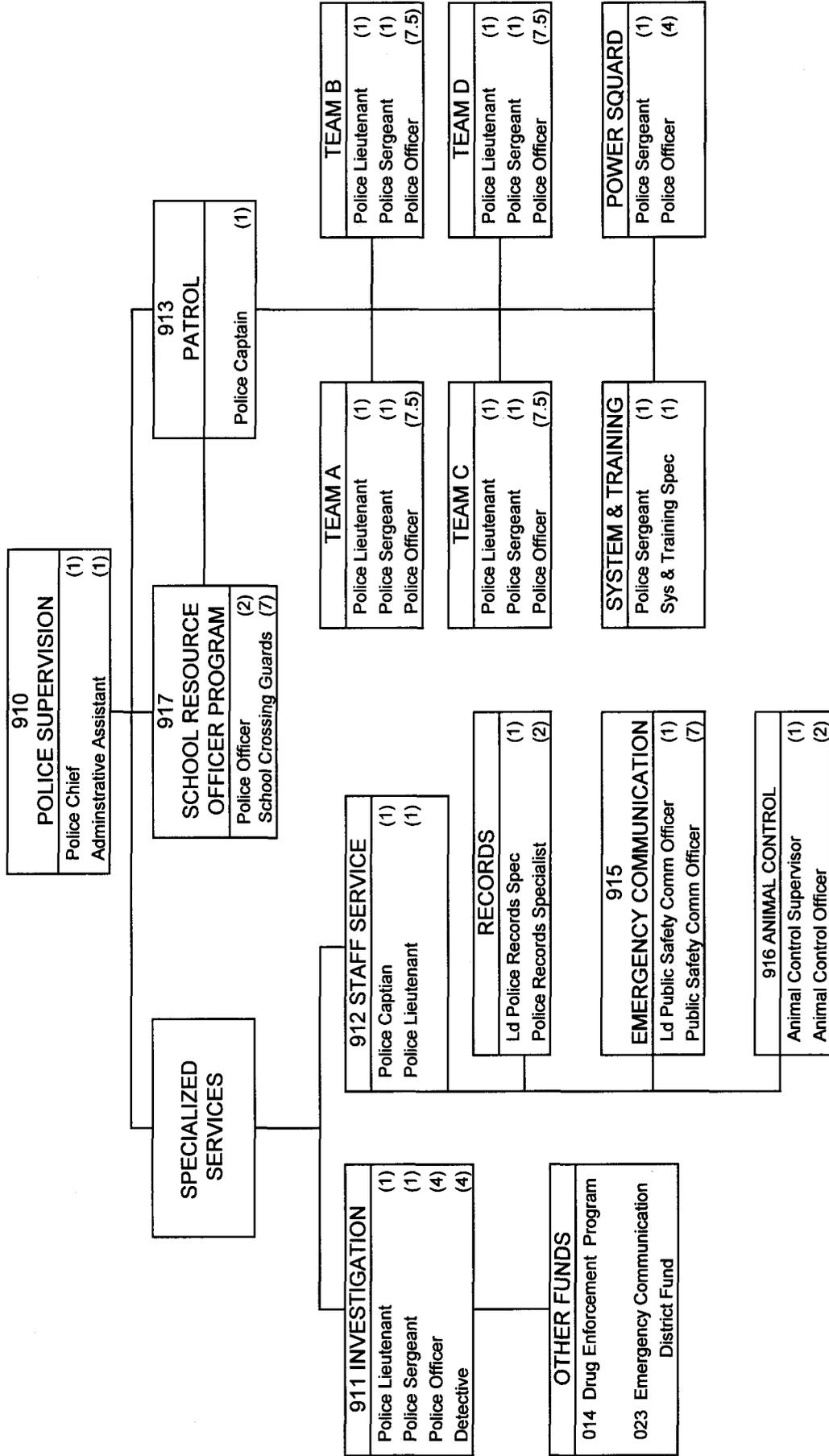
GENERAL GOVERNMENT



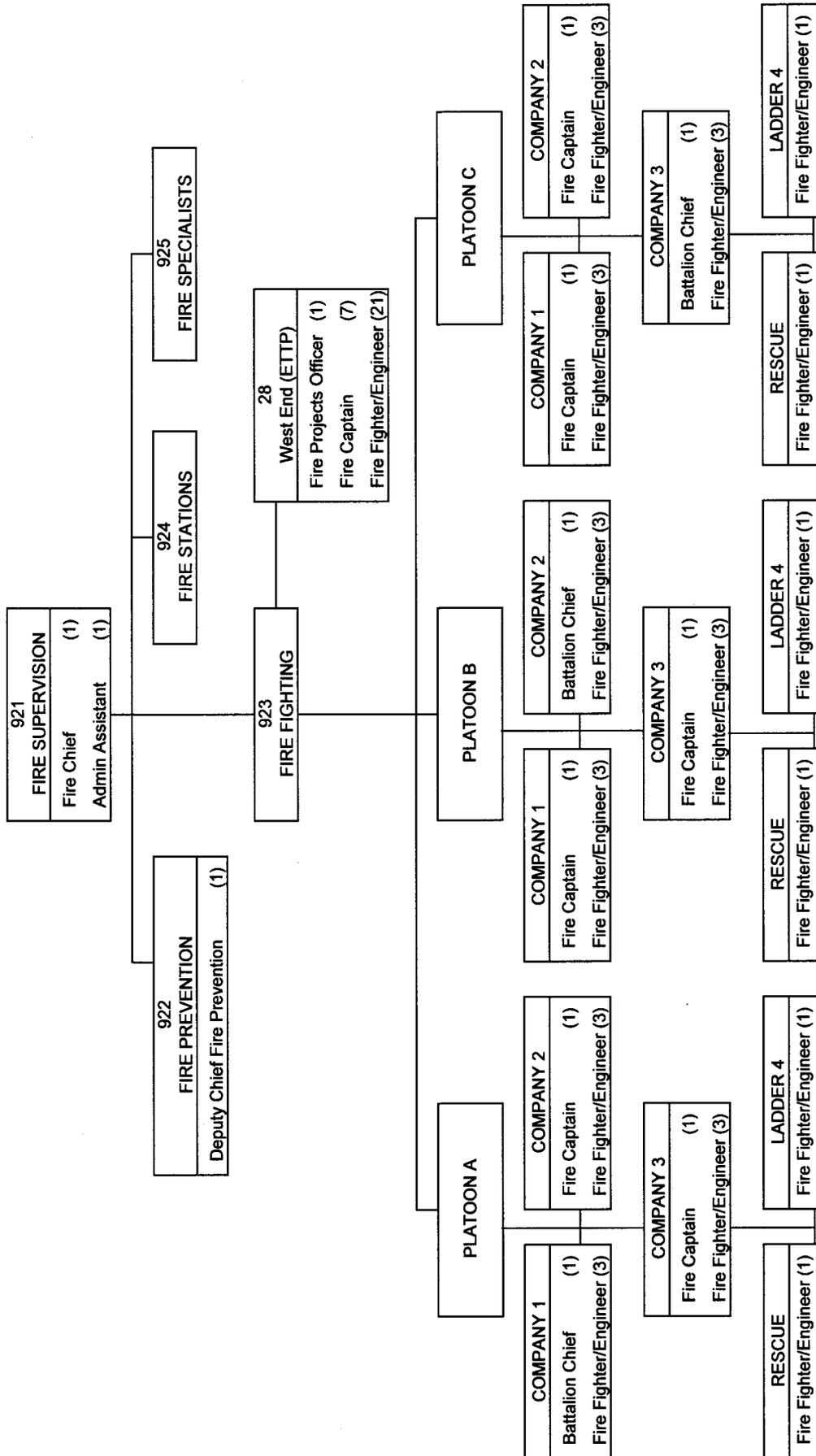
ADMINISTRATIVE SERVICES



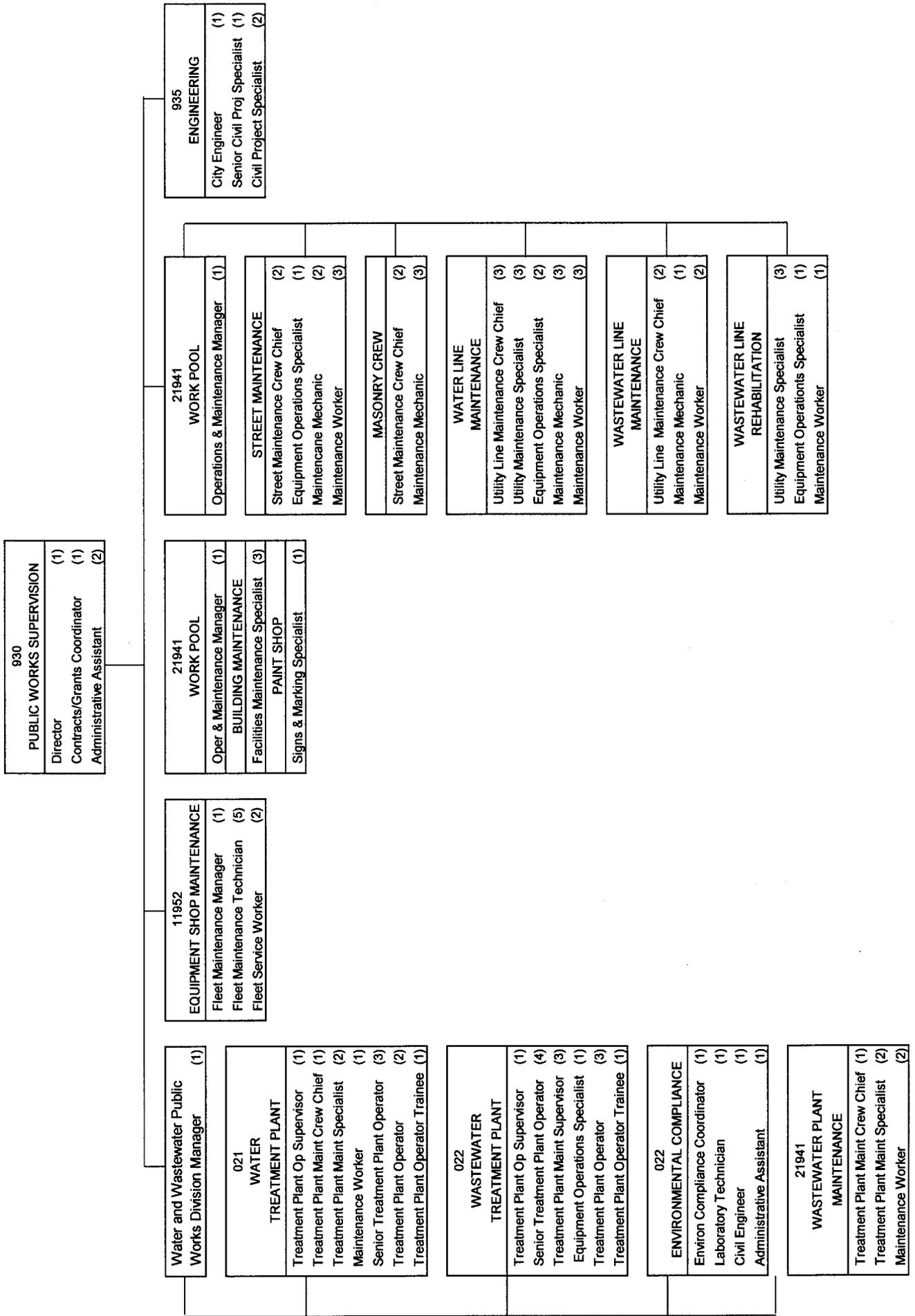
POLICE DEPARTMENT



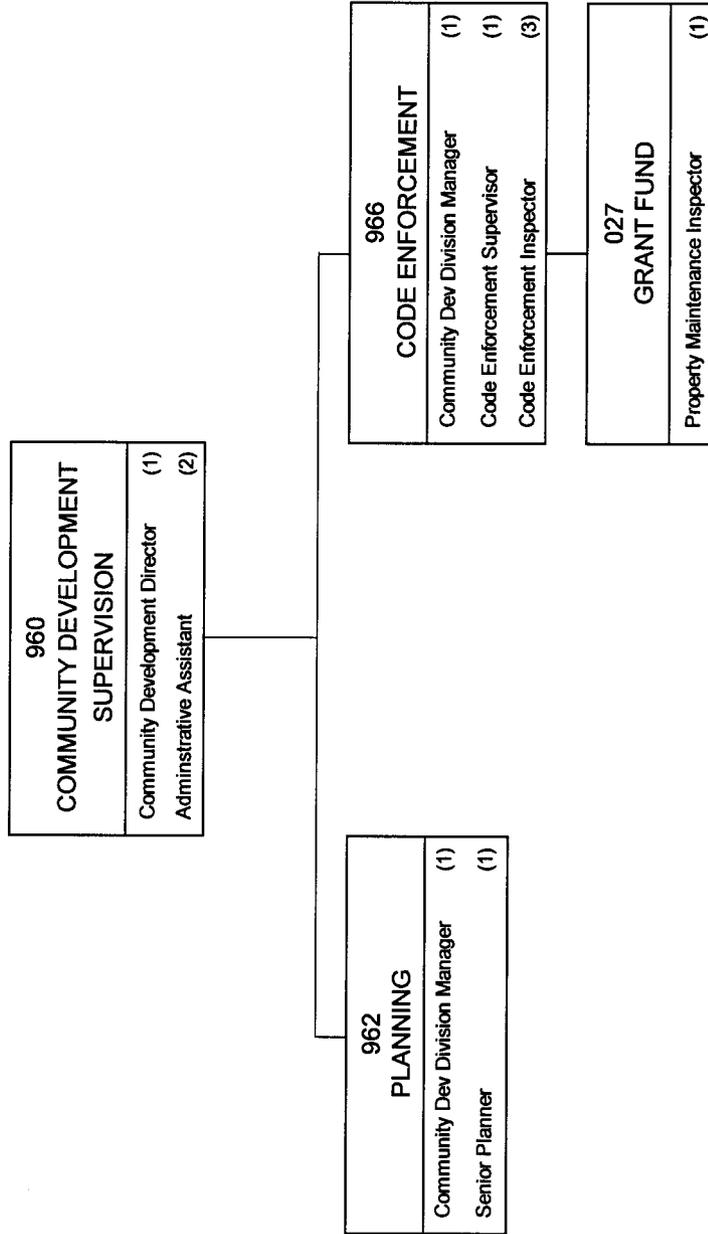
FIRE DEPARTMENT



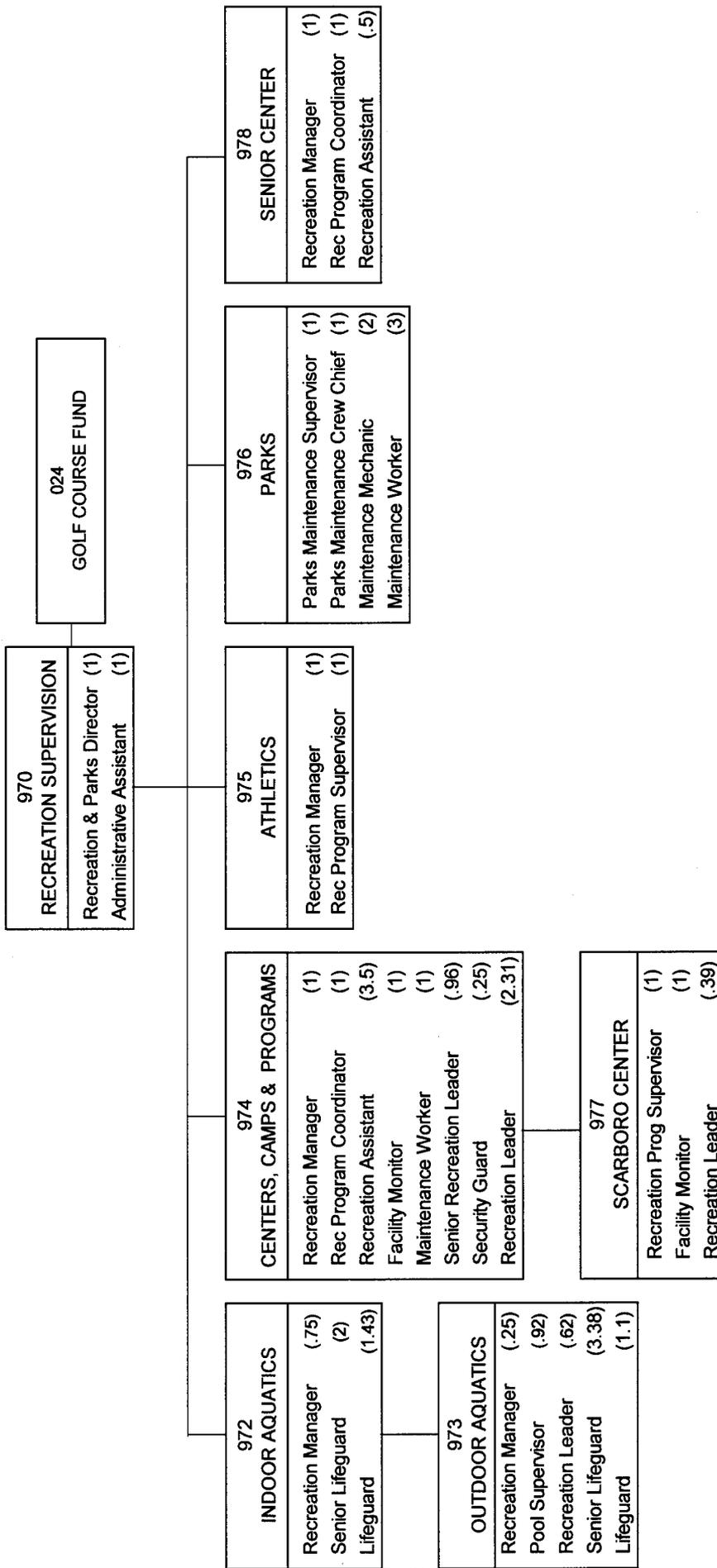
PUBLIC WORKS DEPARTMENT



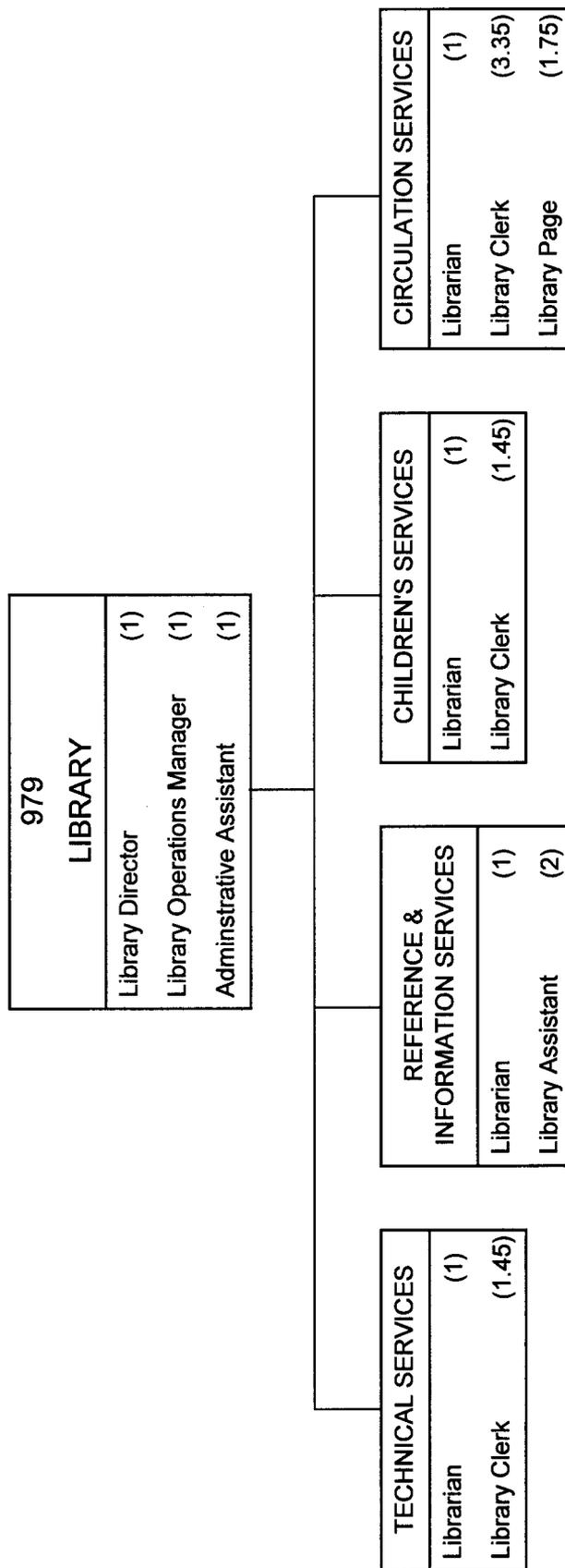
COMMUNITY DEVELOPMENT DEPARTMENT



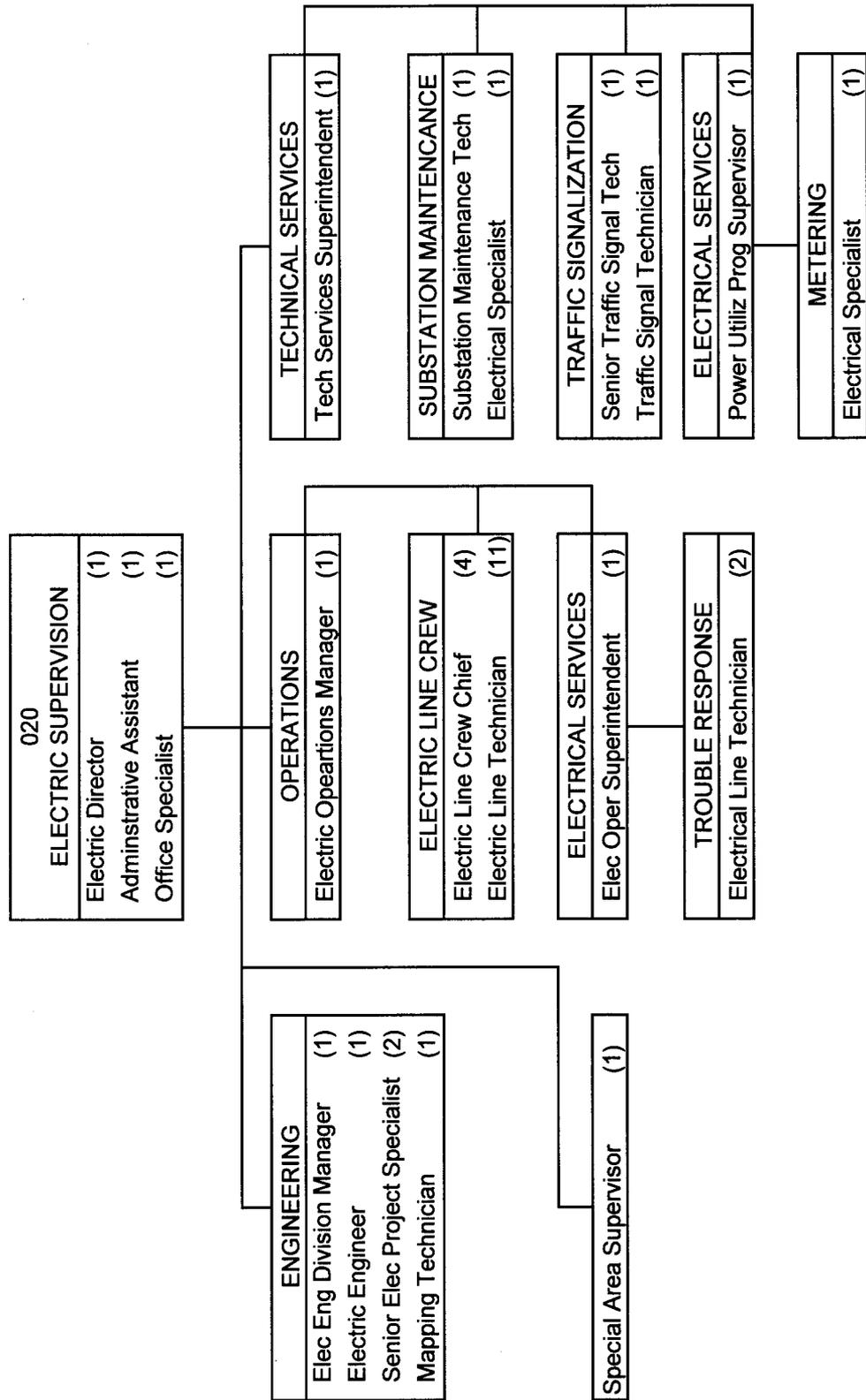
RECREATION AND PARKS DEPARTMENT



LIBRARY



ELECTRIC DEPARTMENT







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Goals &
Strategic Plan

STRATEGIC PLAN AND GOALS

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". During City Council work sessions on June 15, June 27 and July 21, 2005, the Strategic Plan was reviewed and updated in an effort to continue the course of defining a path forward for the City of Oak Ridge. The revised Strategic Plan, which was adopted by City Council on August 15, 2005, resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-30 of this document.

City Council's Budget and Finance Committee developed the *Proposed Major Policy Guidelines* to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's revised recommendations were adopted by City Council on March 19, 2007 and are contained on pages I-36 to I-38 of this document. These policy guidelines set the framework for the development of the City's budget's through fiscal 2009. The recommended maximum increase for the growth of municipal expenditures, operating transfers to the schools and property tax rate was 4.1% for fiscal 2009. Other goals included no new capital project borrowing before 2013 unless it can be accomplished without increasing the property tax rate. The City uses a multi-year budget model as a tool to guide long-range planning for the City's General Fund and to establish the proposed property tax rate during the budget review process. The multi-year model and its assumptions are contained in Section II of this document.

The strategies from City Council as outlined in these two plans were the foundation used by City staff to prepare the fiscal 2009 proposed budget that was presented to City Council for adoption. The final 2009 budgeted adopted by City Council included a 12-cent property tax increase to \$2.77 per \$100 of assessed valuation and increased funding for municipal expenditures and operating transfers to the schools at the recommended 4.1%. The City Managers fiscal 2009 objective goals, which begin on I-39, were developed by City Council to meet the Strategic Plan's goals focused around Revenue Enhancement/Economic Development, Housing, and Quality of Life/Service Delivery and are outlined as such.



RESOLUTION

WHEREAS, the Oak Ridge City Council held special work sessions on June 15, June 27, and July 21, 2005, to develop an updated strategic plan in an effort to continue on the course of defining a path forward for the City of Oak Ridge; and

WHEREAS, the original strategic plan, titled "Oak Ridge City Council Strategic Plan, The Path Forward, 2003 – 2007," was driven by the vision of the citizens of Oak Ridge, which is *To Help Oak Ridge become an exceptional place for all to live, work, and visit,* and that same vision became the driver for the updated plan; and

WHEREAS, the work sessions resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development; and

WHEREAS, goals were established for each of those key areas and objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals; and

WHEREAS, at the work session on July 21, 2005, the Council reached a consensus on a draft strategic plan and determined that it would be presented for formal adoption after the citizens of Oak Ridge had been given an opportunity to comment on the draft plan; and

WHEREAS, the draft strategic plan was placed on the City's web site and was also made available for citizen comment during the "Council's Night Out Community Event" held on July 27, 2005; and

WHEREAS, the updated strategic plan, as developed by the Oak Ridge City Council, is now ready for formal adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the attached strategic plan, entitled "Oak Ridge City Council Strategic Plan, Fiscal Years 2006 – 2009," is hereby adopted.

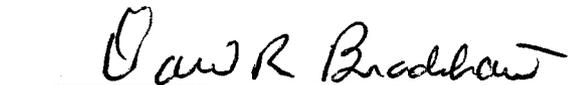
BE IT FURTHER RESOLVED that said strategic plan shall supersede the original plan, entitled "Oak Ridge City Council Strategic Plan, *The Path Forward*, 2003 – 2007, for fiscal years 2006 and 2007.

This the 15th day of August 2005.

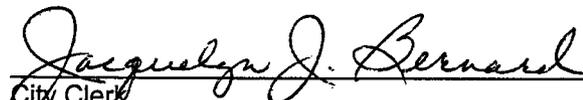
APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



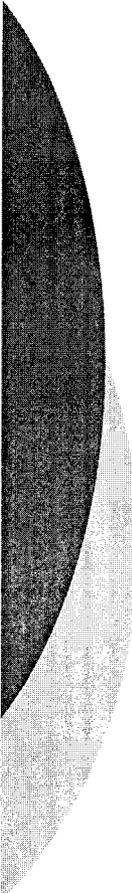
City Clerk



OAK RIDGE CITY COUNCIL STRATEGIC PLAN

**FISCAL YEARS 2006 – 2009
(July 1 – June 30)**

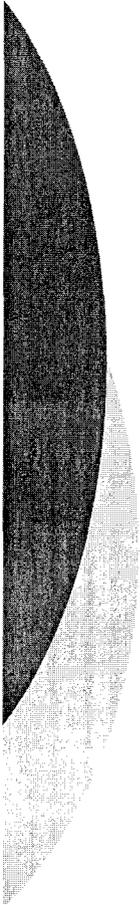
ADOPTED AUGUST 15, 2005



OAK RIDGE CITY COUNCIL STRATEGIC PLAN FISCAL YEARS 2006 – 2009

The Oak Ridge City Council has prepared this updated strategic plan to continue on its course of defining a path forward for the City of Oak Ridge. This plan is driven by the vision of the citizens of Oak Ridge, which is ***To Help Oak Ridge become an exceptional place for all to live, work, and visit.*** The City Council fully intends to use this plan to set its agenda.

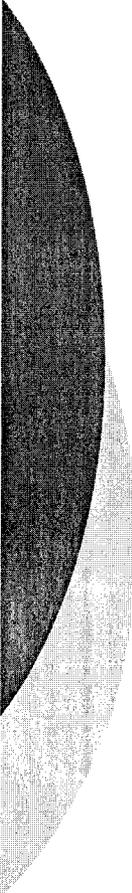
To this end, the City Council met several times and forged a consensus on goals to be achieved over the next four years (the planning horizon) and how they might best be accomplished. Specifically, as shown on the following pages, goals were established for the key areas of ***Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development.*** Objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals. In the near future, and for each subsequent year thereafter, the City Council will establish performance criteria and goals and objectives for the City Manager that will, in part, be based upon the Strategic Plan. The Council has also created major City Council committees whose missions are driven by the Strategic Plan.



Revenue/Stabilized Taxes

Oak Ridge will maintain or improve its competitive property tax rate position when compared to benchmark cities.

- The Oak Ridge tax rate will be stabilized by allowing a maximum tax rate adjustment and expenditure growth equal to the growth in local and state government workers' compensation as reported by the U.S. Department of Labor, Bureau of Labor Statistics.
- Necessary expansion of existing City services may occur through the use of new revenues.
 - Oak Ridge will continue to seek revenue from the presence of federal facilities.
 - Oak Ridge will monitor and update its plan to increase sales tax revenue.
 - Oak Ridge will develop a plan to encourage investment within the city.



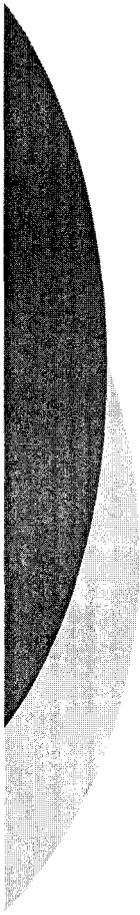
Housing

A. New Housing: Each year for the next four years, Oak Ridge will increase new housing starts by 25%.

- Oak Ridge will encourage continued growth in new housing starts in a variety of price ranges.
- Oak Ridge will encourage the construction of modern apartments, condos, and town homes.
- Oak Ridge will continue to streamline the development process.
- Oak Ridge will promote this community as *the* choice of residency.

B. Revitalization: Each year for the next four years, Oak Ridge will increase housing rehabilitation/redevelopment by 20%.

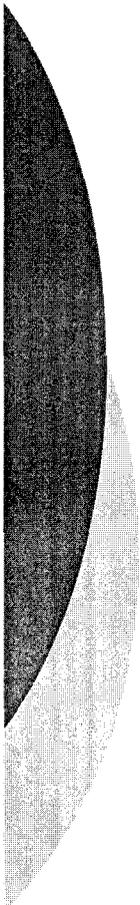
- Oak Ridge will promote redevelopment of the older neighborhoods.
- Oak Ridge will support the initiatives of the Highland View Redevelopment Advisory Board.
- Oak Ridge will continue to incentivize the revitalization of existing housing.
- Oak Ridge will strive to increase owner occupation of existing single-family housing stock to 70%.



Quality of Life/Service Delivery

Oak Ridge will enhance the quality of life in the community.

- Oak Ridge will periodically survey its citizens to determine issues of importance.
- Service delivery priorities will be:
 - Community Safety and Neighborhood Security
 - Quality Schools
 - Response Time for City Services
 - Enhanced Communications and Outreach
 - Enforcement of Codes and Ordinances
- Quality of life will be enhanced by encouraging and supporting:
 - Festivals and Entertainment
 - Environmental Amenities such as Parks, Greenways & Sidewalks
 - Rowing Events, Tournaments, and Outdoor Recreation
 - Heritage Tourism and Preservation Activities
 - Ethnic, Cultural, and Religious Diversity
 - Growth in Local Retail Shopping, including a Vibrant City Center



Economic Development

Oak Ridge will diversify its economic base through effective economic development as defined by assessment base growth, sales tax revenue growth and job creation.

- ◆ Oak Ridge will focus its economic development activities through effective partnerships with the Oak Ridge Chamber of Commerce, Oak Ridge Economic Partnership, Industrial Development Board, Convention and Visitors Bureau, East Tennessee Economic Council, and other membership organizations.
- ◆ Oak Ridge will increase its employment base for non-federal related jobs while supporting federal programs within Oak Ridge.
- ◆ Oak Ridge will encourage industrial development through the development of additional industrial parks, construction of speculative buildings, and reuse of existing industrial sites.
- ◆ Oak Ridge will promote joint industrial park development with surrounding communities.
- ◆ Oak Ridge will encourage commercial and retail development to increase retail sales.
- ◆ Oak Ridge will encourage partnerships and initiatives to improve environmental quality in the region.

RESOLUTION

WHEREAS, by Resolution No. 8-80-05, City Council adopted the *Oak Ridge City Council Strategic Plan, Fiscal Years 2006–2009*; and

WHEREAS, by Resolution No. 11-152-02, City Council created a Budget and Finance Committee whose mission is now driven by the new Strategic Plan, with a focus on *Revenue/Stabilized Taxes* and the goal, "Oak Ridge will maintain or improve its competitive property tax rate position when compared to benchmark cities," along with the objectives identified for reaching that goal; and

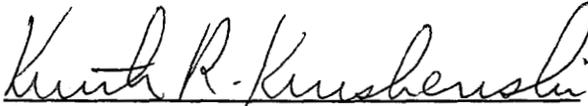
WHEREAS, in fulfillment of its mission, the Budget and Finance Committee has developed *Proposed Major Policy Guidelines* and hereby submits them to City Council for consideration of adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

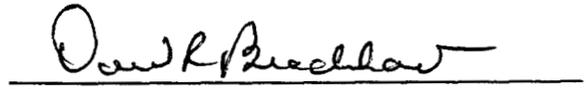
That the recommendation of the Budget and Finance Committee is approved and the attached *Proposed Major Policy Guidelines*, dated March 19, 2007, are hereby adopted as policy for accomplishing the goals and objectives identified under *Revenue/Stabilized Taxes* in the Oak Ridge City Council Strategic Plan, Fiscal Years 2006–2009.

This the 19th day of March 2007.

APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



City Clerk

BUDGET AND FINANCE COMMITTEE PROPOSED MAJOR POLICY GUIDELINES

March 19, 2007

1. The Committee's desired overall goal is to first stabilize the property tax rate until 2009, and second to direct specific new revenues toward achieving the longer-term goal of a more competitive property tax rate. This is described in the Oak Ridge City Council Strategic Plan, Fiscal Years 2006-2009, as adopted on August 15, 2005.
2. The property tax rate goal shall be a rate at or below the current rate of \$2.55 for FY 2008. After FY 2008, in the absence of any additional windfall revenues, future expenditure growth and tax rate increases shall be at or below the published or anticipated Government Workers Compensation (GWC) Index growth rate (currently, the 2006 GWC Index growth rate is 4.1%).
3. From FY 2008–FY 2013, consider funding all General Fund capital projects with "balanced borrowing" only, meaning projects which will not increase the property tax rate. Funding for repayment of the new high school borrowing (~\$65,000,000) is assumed to have no impact upon the tax rate during the project's 30-year repayment duration and, therefore, is not reflected in the Budget Model. All funding for high school debt repayment is to be generated from the legally dedicated sales tax revenue, Education Foundation contributions, and utilizing a portion of the debt service payments as other borrowings are paid off. All major new general obligation capital projects are currently unfunded (such as School Administration Building, preschool building, American Museum of Science and Energy, Senior Center, or new fire stations). No new capital project specific borrowing is currently planned before FY 2013.
4. The City will borrow up to \$3,000,000 for capital maintenance expenditures. The purpose of this borrowing is to pay for budgeted capital expenditures with borrowed funds. The effect of this transaction will be to strengthen the City's reserves. The related fund balance goal for future years will be to maintain a combined City and School Fund Balance of \$7,000,000. This borrowing is in keeping with Guideline 3 above as it will help the City maintain the current tax rate and increase City reserves.
5. The transfer to the Convention and Visitors Bureau (CVB) for FY 2008 and future years will increase by the same percentage as the City's budget. The proposed FY 2008 increase is based on the GWC, which is 4.1% as described in Guideline 2 above. In addition, the City will provide up to \$120,000 in matching funds from the Economic Diversification Fund for the construction of a new CVB facility. The result of this action is a minimum of a three-cent (3¢) reduction in future property tax rate increases as new hotels come on line.

6. No new City staffing shall be added through FY 2008 unless the addition of staff reduces overtime expenditures in a like amount and the requesting department is staffed at or above 98% of the currently authorized staff level, or the additional staff is fully funded through DOE or its subcontractors and a Memorandum of Understanding between DOE and the City supports the staff increases.

7. Unfunded mandates or other unanticipated revenue losses must be borne by the impacted budget component unless balancing revenues are identified by the City Manager.

CITY MANAGER'S FY 2009 OBJECTIVE GOALS

BASED ON CITY COUNCIL'S STRATEGIC PLAN FOR FISCAL YEARS 2006–2009

Revenue Enhancement/Economic Development

1. Identify near-term methods of increasing Department of Energy (DOE) paid General Fund revenues through either federal reservation privatization or property taxes, or through expansion of PILT payments under the provisions of the AECA, Paragraph 91, to achieve a greater DOE fair-share revenue supporting Oak Ridge.
 - The long-term goal should be to promote more privately owned buildings to carryout DOE missions.
2. Pursue creative solutions to accelerate the redevelopment of the City Center/Oak Ridge Mall.
3. Assist privately funded development/redevelopment of the commercial and retail properties within the city.
 - Accomplish this using the free market system and either federal or state redevelopment grants to the fullest extent possible.
 - Ensure that City Council has adequate data and time within which to make a decision concerning development issues on which it must vote.
4. Working with the waterfront committee, Oak Ridge Rowing Association, and developers, ensure that progress is made in developing the Melton Lake Drive waterfront to fully support recreation and retail development.
5. Work with existing merchants in programs like Mainstreet or other organizations that promote existing retail businesses.
6. Encourage retail property owners to revitalize existing retail and shopping centers.
7. Explore formation of a non-profit development corporation.

Housing

1. Support fully the Highland View Redevelopment Plan.
 - Identify and implement methods of achieving "recycling" of the existing WWII housing stock and properties in Oak Ridge into desirable, competitive housing. Prototype these methods within the Highland View district and expand the proven methods into other areas of Oak Ridge.
 - Working with the Highland View Redevelopment Advisory Board, consider a small infill housing project in Highland View (similar to Willow Place in Woodland and the housing project near Scarboro Center).
 - Apply for HUD grants to support this redevelopment effort.
 - Work with an outside housing development corporation to find reasonable options to address older housing improvements.
2. Complete the transfer of ED-6 from DOE to the City and invite proposals for development.

3. Work with realtors to identify and document specific gaps in the Oak Ridge housing market, considering current/proposed developments under construction.
4. Work with Code Enforcement to ensure that the City's Property Maintenance Codes are being enforced.

Quality of Life/Service Delivery

1. Encourage more regional athletic tournaments and other such events.
 - Investigate enhancement of event management, such as rowing regattas, festivals, or other major draws, with a professional events manager who can bring together staff, volunteers, and contracted services.
 - a. Conduct the investigation in cooperation with the President of the Oak Ridge Convention and Visitors Bureau.
 - b. Develop a funding strategy that includes event returns or hotel/motel tax revenues.
2. Build procedures to decrease drug and other criminal activity in problem neighborhoods.
 - Working with the City legal staff, police department, and neighborhood watch groups, develop and implement additional plans to attack and eradicate illegal drug hot spots in Oak Ridge neighborhoods, including new legislation if warranted.
 - Show measurable improvement and progress on police effectiveness in combating the drug business and associated burglaries.
3. Provide proper training opportunities and empowering policies so that City staff are prepared and encouraged to solve citizen problems immediately and are also encouraged to develop and implement innovative ideas that provide a better living environment for Oak Ridge citizens and businesses.
 - Improve program to track/address citizen issues through resolution.
 - Continue to improve "customer service" awareness and image of all City staff in dealing with citizens/taxpayers on the telephone and in person, with a focus that the *customer is always the customer*.
4. Explore potential options for continuous improvements of city programs and services with more efficiencies (faster, better, cheaper), along with using existing limited resources.
5. Establish relationships within the community to learn community perceptions to enhance delivery of services.
6. Establish a favorable relationship with the public to improve public relations.
7. Celebrate the City's successes.
 - Highlight significant accomplishments at City Council meetings.
 - Better utilize website to communicate information/positives.
 - Continue to improve newsletters.
 - Improve public relations.



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Ordinance

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2008, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 10, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget prior to the beginning of the fiscal year upon which a public hearing was held on May 5, 2008 as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held meetings on December 3, 2007, April 15, 2008, and April 28, 2008 to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2008, submitted to City Council by the City Manager, is hereby adopted.

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.77 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2008. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2009:

General Fund, Municipal Operations	\$18,064,507
Debt Service (Bond and Interest Redemption Fund)	9,400,000
State Street Aid Fund	1,403,470
Streets and Public Transportation Fund	263,000
Drug Enforcement Program Fund	300,000
Grant Fund	4,168,000
General Purpose School Fund	51,146,317
Golf Course Fund	1,395,000
Capital Projects Fund	19,315,000
Solid Waste Fund	2,039,200
Economic Diversification Fund	2,530,000
West End Fund	2,750,000

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2009 and are provided for informational purposes:

Electric Fund	\$50,225,000
Waterworks Fund	19,283,000
Emergency Communications District Fund	650,000

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2009 and are provided for informational purposes:

<u>To General Purpose School Fund for Operations</u>	
From General Fund	\$13,508,021

<u>To Debt Service Fund</u>		
From General Fund		\$ 3,500,000
From Capital Projects Fund		2,596,000
 <u>To Economic Diversification Fund</u>		
From General Fund		\$ 50,000
From Electric Fund		164,000
From Waterworks Fund		132,000
 <u>To State Street Aid Fund</u>		
From General Fund		\$ 612,910
 <u>To Streets and Public Transportation Fund</u>		
From General Fund		\$ 22,090
 <u>To Solid Waste Fund</u>		
From General Fund		\$ 1,331,000
 <u>To Grant Fund</u>		
From General Fund		\$ 168,350

Section 6. All proceeds received through fines, forfeitures and the disposal of seized goods resulting from the City's drug enforcement program shall be used exclusively for that program. A Special Revenue Fund has been established and any funds expended will be limited to the funds collected for that program.

Section 7. The taxes levied under this Ordinance shall become due and payable, shall become delinquent and shall be subject to penalties, the execution of distress warrants and sale of property levied upon as provided by law.

Section 8. The levy provided for herein shall be imposed on all taxable property as the same has been reported to the Council as a final total assessment of each class of property by the legally constituted Boards of Equalization for property situated in either Anderson County or Roane County within the City of Oak Ridge. The written report of the Equalization Boards shall be the assessment roll of the City of Oak Ridge.

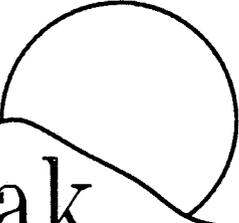
Section 9. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Keith R. Kushensh Thomas J. Beelen
City Attorney Mayor

Jacquelyn J. Bernard
City Clerk

Public Hearing: 5/5/08
 First Reading: 5/5/08
 Publication Date: 5/12/08
 Second Reading: 5/19/08
 Publication Date: 5/26/08
 Effective Date: 5/29/08



oak
ridge



Budget Overview

June 2, 2008

Honorable Mayor and
Members of City Council
City of Oak Ridge
Oak Ridge, Tennessee

Dear Mayor and Members of Council:

The city staff is pleased to present the operating and capital budget for fiscal year 2009, beginning July 1, 2008 and ending June 30, 2009, as adopted by City Council on May 19, 2008. This budget has been developed in accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

The budget combines our exceptionally high-quality and distinctive service levels with public affordability. No City programs have been reduced or eliminated in this budget. We believe that City Council and the public will appreciate the investment value offered.

The development of the budget is guided by the broad operating parameters established by City Council, including:

- Oak Ridge City Council Strategic Plan, Fiscal Years 2006-2009 -- Where the strategic objective to help Oak Ridge become an exceptional place for all to live, work and visit is established along with the supporting critical outcomes both operationally and financially.
- Oak Ridge Proposed Major Policy Guidelines -- These are the policies developed by City Council's Budget and Finance Committee and adopted by City Council with a focus on the goal of Oak Ridge maintaining or improving its competitive property tax position when compared with benchmark cities.
- Multiyear Budget Management Plan -- Where the maintenance of adequate fund balance with accompanying projected tax rates are forecasted based on the major initiatives adopted by City Council.
- Compensation Philosophy and Policy -- Where the employee compensation plan will be periodically adjusted based on a market review of salary rates for job classifications.
- Operational Budget Policies on Personnel Actions -- Where the city will attempt to avoid layoffs and will attempt, whenever possible, to achieve reductions-in-force through attrition.

Property Tax Rate and Fund Balance

The fiscal 2009 adopted budget is based on the property tax rate of \$2.77 per one hundred dollars of assessed valuation. This is a 12-cent increase over the fiscal 2008 property tax rate. The additional \$832,000 in funding generated from this property tax increase will be used to fund City and School operations. The budget will also maintain the goal of a combined City and School fund balance of over \$5 million.

Revenues

The General Fund's two largest revenue sources are property and sales tax collections. Actual property assessment growth is projected at 4.0% due to ongoing construction in the community. Much of the growth is in the residential sector, which includes the ongoing major developments at Rarity Ridge, Rarity Oaks, Grove Park Commons, Crossroads at Wolf Creek, Centennial Bluff and Clark Place. Growth in the commercial/industrial sector includes the expansion of USEC's Oak Ridge operations for the testing, demonstration and manufacturing of centrifuges. Local sales tax collections are projected to increase 1.9% over fiscal 2008 budgeted amounts. Actual local sales tax collections over the past two years have exceeded these levels due to large construction projects including the modernizations at Y-12 and ORNL and the Oak Ridge High School. Sales tax revenue projections remain conservative, as construction projects are not a sustainable sales tax revenue source. Sales tax collections from the retail sector continue remain flat. State shared revenues are projected to increase 11.6%, primarily for the adjustment to the budget for Income Tax collections that were restored by the State after being reduced in fiscal 2004.

Expenditures

City Council's adopted Major Policy Guidelines allowed City municipal expenditures and the School operating transfer to increase by 4.1% for fiscal 2009. The \$718,790 increase in City municipal expenditures were primarily used to fund a 2% salary adjustment and higher costs for retirement, fuel, natural gas and other utilities. The transfer to the school system for operational expenses is \$13,508,021 (excluding capital building cost) an increase of \$519,539 over last fiscal year.

Capital Expenditures

Funding for the completion of the Oak Ridge high school estimated at \$7 million is included in the capital budget. Funding for this project is provided through an increase in the sales tax rate in the Anderson County portion of the City and private donations. There is no increase in the property tax rate related to this project as presented to the citizens prior to the City's sales tax referendum in 2005.

Economic Development Agencies

Funding is in the FY 2009 Budget for several agencies that provide economic development and tourism-related services to the city including; the Oak Ridge Convention and Visitors Bureau (CVB), the Chamber of Commerce, the East Tennessee Economic Development Agency, Anderson County Economic Development Association (ACEDA) and The Roane Alliance.

For 2009, budgeted funding for the CVB is \$390,539 and the Oak Ridge Chamber of Commerce is \$233,752, both at a 4.1% increase over fiscal 2008 levels. The CVB provides an information resource for visitors to Oak Ridge as well as a participant in planning for major City events. The programmatic emphasis of the Chamber continues to be directed toward marketing and economic development opportunities that will create a diversified local economy.

ACEDA and The Roane Alliance continue to be budgeted at the fiscal 2008 amounts of \$15,000 and \$10,000, respectively.

Staffing

A total of 393.31 staff years is included in the Personnel Schedule for FY 2009, an increase of 2.5 staff years. The increased staffing were in the utility funds to serve the City's expanding service area into locations in Oak Ridge that previously were served by the US Department of Energy.

Salaries and Benefits

Merit pay increases are budgeted at 2 percent of total payroll. The City's funding of the insurance premium for eligible retired City employees increased from 25% to 50%. The City's contribution to Tennessee Consolidated Retirement System for employee retirement benefits is adjusted biennially. In fiscal 2009, the City's retirement rate increased from 11.86% to 13.07% of covered wages.

The fiscal 2009 budget continues to include a longevity payment of approximately \$100 per year, up to a maximum of 25 years, to employees who have been with the City 5 years as of June 30. The inclusion of a longevity payment was based on the recommendations of the Employee Advisory Group as to benefits they would like to see considered and funded.

Other Agencies and Boards

FY 2009 funding for Social Service programs provided by Aid to Distressed Families of Appalachian Counties (ADFAC) is proposed at \$136,500 and \$31,850 for the Anderson County Health Council for the Healthy Start program. For the Arts Council and Youth Advisory Board \$9,500 and \$9,000, respectively, are budgeted in FY 2009. These recommended contributions remain unchanged from last year.

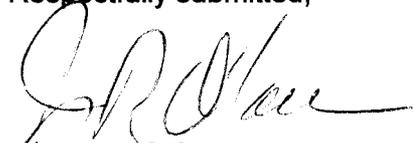
Unfunded Budget Requests

Requests for program enhancements and improved employee wages and benefits that could not be funded under the current budgetary guidelines were presented by staff in Budget and Finance Committee meetings.

Recognition and Thanks

The development of the budget is a significant project undertaken each year, requiring the support and effort of many city staff in all departments. The budget process this year required several meetings with the Budget and Finance Committee of City Council throughout the fiscal year. Many City employees play crucial roles in the research, preparation, and completion of the various budget related documents for which thanks are made. Without their assistance this document would not be possible.

Respectfully submitted,



James R. O'Connor
City Manager



BUDGET OVERVIEW – ALL FUNDS

Governmental accounting standards require the City to organize its accounts into Funds, each of which is considered a separate accounting entity. The City's resources are allocated to and accounted for in individual Funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the City are categorized into two broad Fund categories, Governmental and Proprietary.

Governmental Funds are grouped into four generic Fund types: General, Debt Service, Special Revenue and Capital Projects Funds. The budgeted expenditures, exclusive of operating transfers to other Funds, for each Governmental Fund is approved by City Council as the legal appropriation for that Fund. Expenditures cannot exceed the legally adopted appropriation at the Fund level. The City Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total expenditures of any Governmental Fund must be approved by City Council. Outlined below are the City's Governmental Funds:

General Fund

Debt Service Fund

Special Revenue Funds:

General Purpose School Fund

Drug Enforcement Program Fund

State Street Aid Fund

Streets and Public Transportation Fund

West End Fund

Capital Projects Fund

Economic Diversification Fund

Grant Fund

Solid Waste Fund

Golf Course Fund

Proprietary Funds are grouped into two generic Fund types: Enterprise and Internal Service Funds. Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursed basis. Outlined below are the City's Proprietary Funds:

Enterprise Funds:

Electric Fund

Waterworks Fund (Water and Wastewater Treatment and Distribution Operations)

Emergency Communications District Fund

Internal Service Funds:

Equipment Replacement Rental Fund

Insurance Fund

Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Proprietary Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, quantity of insurance claims, etc. effect the level of expenses of these Funds. The budgeted expenses for the City's Proprietary Funds are therefore not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City.

Fiscal 2009 Budgetary Changes

A summary of the revenues and expenditures for all City Funds is presented on page I-48. Individual Fund schedules contained throughout this document provide comparisons between the fiscal 2008 and 2009 budgeted expenditures/expenses, as well as actual 2007 and projected 2008 expenditures/expenses for each Fund.

City Council has directed the City Manager to present a proposed budget that supports current council policies. Any additional programs or major modifications recommended by the City Manager are presented separately to City Council during budget deliberations. The budget is developed accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

The development of the proposed budget is guided by the broad operating parameters established by City Council. On August 15, 2005, Oak Ridge City Council adopted an updated four-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". The plan resulted in a consensus by Council to focus on the key areas of revenue/stabilized taxes, housing, quality of life/service delivery and economic development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-29 of this document. The strategic plan was also the basis of the City Manager's objective goals that support the key areas outlined above and begins on page I-39 of this document.

City Council's Budget and Finance Committee developed major policy guidelines to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's budgetary policy guidelines were adopted by City Council on March 19, 2007 and are contained on pages I-36 to I-38 of this document. The guidelines allowed for a 4.1% increase in the property tax rate, funding for General Fund municipal expenditures and the operating transfer to the Oak Ridge Schools over 2008 budgeted amounts. The fiscal 2009 adopted property tax rate was \$2.77 per \$100 of assessed valuation, a 12-cent increase over the fiscal 2008 property tax rate. This was a 4.5% increase, just slightly above the guideline amount of 4.1%.

For fiscal 2009, City Council adopted an operating transfer to the Oak Ridge Schools of \$13,508,021, a \$519,539 or 4.0% increase over fiscal 2008 levels. Details of the Oak Ridge School budget are under the purview of the Oak Ridge School Board. City Council appropriates the total School budget and sets the annual operating transfer from the City to the Schools, but does not have line item budgetary authority.

General Fund municipal expenditures are budgeted at \$18,064,507, a \$718,790 4.1% increase over fiscal 2008. In order to stay within City Council guideline amounts, there were no new programs or service level changes for fiscal 2009. The increase in expenditures were to fund a 2% salary adjustment for city employees and higher costs for retirement, medical insurance, fuel, natural gas and utilities. A listing of unfunded budgetary requests with a General Fund impact of \$1,314,498 was presented to City Council for consideration, but none were approved due to the property tax rate impact.

Other budgetary changes for fiscal 2009 include the addition of a new special revenue fund titled West End Fund to account for the operations of a new fire station. Effective October 1, 2007, the City entered into a four-year contract with the United States Department of Energy (DOE), through it's contractor Bechtel Jacobs Company LLC, to provide fire protection and advanced life support emergency medical service at the East Tennessee Technology Park (ETTP). A fire station and equipment at the ETTP site were transferred to the City from DOE. Twenty-eight fire positions were added during fiscal 2008 to man the City's new fire station, which will also serve the west end of Oak Ridge. Bechtel Jacobs Company will provide full funding during this four-year period to operate the new fire station.

Fiscal 2009 Appropriation Ordinance

The budget appropriation ordinance as adopted by City Council begins on page I-41 of this document. Outlined below is a comparison of the final budgeted expenditures/expenses from the fiscal 2008 and fiscal 2009 appropriation ordinances by Fund.

	FY 2008	FY 2009	Change	
			Dollars	Percent
General Fund Municipal Operations	\$17,345,717	\$18,064,507	\$718,790	4.1
Debt Service Fund	8,700,000	9,400,000	700,000	8.0
Capital Projects Fund	35,000,000	19,315,000	(15,685,000)	(44.8)
General Fund School Fund	51,450,332	51,146,317	(304,015)	(0.6)
Drug Enforcement Program Fund	200,000	300,000	100,000	50.0
State Street Aid Fund	1,422,345	1,403,470	(18,875)	(1.3)
Street & Public Transportation Fund	266,000	263,000	(3,000)	(1.1)
Economic Diversification Fund	3,223,598	2,530,000	(693,598)	(21.5)
Grant Fund	3,675,250	4,168,000	492,750	13.4
Solid Waste Fund	1,990,215	2,039,200	48,985	2.5
Golf Course Fund	1,350,000	1,395,000	45,000	3.3
West End Fund	0	2,750,000	2,750,000	100.0
Electric Fund	44,551,089	50,225,000	5,673,911	12.7
Waterworks Fund	16,704,215	19,283,000	2,578,785	15.4
Emergency Communications District Fund	682,000	650,000	(32,000)	(4.7)
TOTAL ALL FUNDS	\$186,560,761	\$182,932,494	(\$3,628,267)	(1.9)

Fund Balances/Retained Earnings

In Governmental Funds, only current assets and current liabilities are generally included on the balance sheet. The reported unreserved fund balance for Governmental Funds is considered a measure of "available spendable resources" and is the amount available for appropriation. The balance sheets of Proprietary Funds contain current and noncurrent assets and liabilities. Proprietary Funds report retained earnings, rather than a fund balance, which is an accumulation of the net income (loss) generated by the Fund since the inception of the Fund. Due to the accounting differences in these two Fund categories, particularly regarding fixed assets, Retained Earnings is not a measure of "available spendable resources". Outlined below is a comparison of the projected fund balances and retained earnings of the City Funds at the end of fiscal 2008 and 2009.

	FY 2008	FY 2009	Change	
			\$	%
<u>FUND BALANCE</u>				
General Fund	\$ 6,047,234	\$ 6,713,813	\$ 666,579	11.0
Debt Service Fund	10,416,014	12,424,945	2,008,931	19.3
Capital Projects Fund	1,698,173	1,608,173	(90,000)	(5.3)
General Fund School Fund	2,451,936	2,088,269	(363,667)	(14.8)
Drug Enforcement Program Fund	162,490	131,490	(31,000)	(19.1)
State Street Aid Fund	29,531	31,371	1,840	6.2
Street & Public Transportation Fund	60,522	16,612	(43,910)	(72.6)
Economic Diversification Fund	1,104,541	541,819	(562,722)	(50.9)
Grant Fund	51,318	51,318	0	0.0
Solid Waste Fund	0	0	0	0.0
Golf Course Fund	982,545	1,006,308	23,763	2.4
West End Fund	203,715	655	(203,060)	(99.7)
TOTAL FUND BALANCES	\$ 23,208,019	\$ 24,614,773	\$ 1,406,754	6.1
<u>RETAINED EARNINGS</u>				
Electric Fund	\$ 22,254,705	\$ 23,722,655	\$ 1,467,950	6.6
Waterworks Fund	10,061,082	11,167,601	1,106,519	11.0
Emergency Communications District Fund	673,558	647,558	(26,000)	(3.9)
TOTAL RETAINED EARNINGS	\$ 32,989,345	\$ 35,537,814	\$ 2,548,469	7.7

The fund balance of the General Fund is projected to increase \$666,579 in fiscal 2009. In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of property tax payments. Over the last twenty-two fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. In fiscal 2008 and 2009, transfers to the Capital Projects Fund were stopped in order to maintain an adequate fund balance in the General Fund. Budgeted fund balance draws are projected to resume in fiscal 2010. The City has established a targeted combined fund balance of the General Fund and General Purpose School Fund at \$5 million. At the end of fiscal 2009, the fund balance of the General Fund is projected at \$6,713,813 and the General Purpose School Fund is projected at \$2,088,269 for a combined total of \$8,802,082.

Under Tennessee State law, the fund balance of the General Purpose School Fund can only be expended in the event of a revenue shortfall or unforeseen expenditure until the fund balance exceeds three percent of operating expenditures. The accumulated Fund Balance in excess of three percent of budgeted annual operating expenditures may be budgeted and expended for nonrecurring purposes, but shall not be used to satisfy appropriation requirements for recurring annual operating expenditures. In fiscal 2009, the General Purpose School Fund has a budgeted fund balance draw of \$363,667, which will be utilized for capital and other nonrecurring expenditures. Since the purpose of a target fund balance is to maintain a reserve for unforeseen emergencies, the fund balance of the General Fund and General Purpose School Fund have been combined to incorporate the \$5 million targeted City fund balance reserve.

The \$2,008,931 projected increase in fund balance of the Debt Service Fund, is for the accumulation of sales tax proceeds to fund the future debt service requirements for the construction and renovation of the Oak Ridge High School project. 18.18% of the City and Schools sales tax collections in the

Anderson County portion of Oak Ridge will be used to fund the annual debt service on the renovation and construction of the Oak Ridge High School until all debt for the project has been extinguished. Debt has been issued for this project out through 2038.

Due to the type of revenues in these funds, the Grant and Solid Waste Funds are generally budgeted so that revenues and expenditures are approximately equal and result in only nominal fund balance fluctuations between fiscal years. Operating transfers from other City Funds equate revenues and expenditures of the Solid Waste Fund. Revenues for the Grant Fund are comprised primarily from state and federal grants.

The Drug Enforcement Program Fund has a limited revenue stream on which to draw for drug enforcement and education programs and therefore maintains a nominal fund balance. Revenues for the State Street Aid and Streets and Public Transportation Funds are primarily provided by state-shared motor fuel taxes and state grants. The General Fund also provides additional funding through operating transfers to these two Funds to support operations.

In fiscal 2000, the Economic Diversification Fund was established to accumulate resources and account for an enhanced concentration on economic development activities by the City. Expenditure levels and resultant fund balance will vary from year-to-year based on the economic development opportunities that occur in a particular fiscal year. A significant portion of the fund balance was created by the recent sales of City owned properties that were not being utilized by the City for service delivery.

The fund balance of the Capital Projects Fund, projected to decrease \$90,000 in fiscal 2009, can vary greatly from year-to-year depending on the timing of long-term debt issuances and the related capital project expenditures.

The Retained Earnings of the City's Enterprise Funds are projected to increase by \$2,548,469. This is not reflective of the accumulation of cash reserves in these Funds, rather, it is reflective of the earning of an aggregate net income for the year by these Funds. During fiscal 2008, rates for electric, water and wastewater services were increase in order to maintain adequate cash flows and fund ongoing operations and capital expenditures. Electric rates to fund City operations increased by 3% on April 1, 2008. Water rates increased 20% effective June 1, 2007 and an additional 20% increase effective June 1, 2008. Wastewater rates increased 18% on May 1, 2008. Rates are generally reviewed on a biennial basis, however due to escalating fuel and energy costs, rates may be adjusted on a more frequent basis. Additionally, the City is in the process of a major capital upgrade and expansion of the City's utility systems. In Enterprise Funds, capital expenditures are expended through depreciation charges, which are amortized using the straight-line method over the life of the project. For example, a capital item that cost \$100,000 with a ten-year life would be expended (i.e. reduce Retained Earnings) by \$10,000 each year over the next ten fiscal years. Therefore, the cash for the capital item would be expended in one fiscal year with the related expense being fully reflected in Retained Earnings after ten fiscal years.

Salaries and Personnel

The fiscal 2009 authorized City employment increased by 2.5 positions to 393.31 staff years. The increased staffing were in the utility funds to serve the City's expanding service area into locations in Oak Ridge that previously were served by the US Department of Energy and growth in residential development. One position, a special area supervisor, was added to the Electric Fund to facilitate electric services to areas where access is restricted based on national security concerns. Three part-time positions were increased to full-time positions in Public Works due to the City's expanding service areas.

The fiscal 2009 budget contains funding for an average increase of 2% in merit pay to City employees. Employees of the City are members of the benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS), which provides retirement benefits as well as death and disability benefits. The plan is fully funded by the City based on rates actuarially determined by TCRS on a biennial basis. The fiscal 2009 rate for the City's plan increased from 11.86% to 13.07% of covered wages.

Fiscal 2009 funding for the City's employee medical benefit package is budgeted to increase 12% over fiscal budget 2008 levels. Revisions to employee medical premiums are effective January 1 of each calendar year. Fiscal 2009 funding for worker's compensation remained flat with fiscal 2008 levels. Historically, costs for employee medical benefits and worker's compensation had increased dramatically over the past few years.

Fiscal 2009 Agency Funding

The City provides funding to various agencies that either promote economic development and/or tourism-related services for the City, or render services to the citizens of Oak Ridge. Agencies budgeted for funding for economic development and/or tourism services are the Convention & Visitors Bureau (CVB) at \$390,539, Oak Ridge Chamber of Commerce at \$233,752, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Funding for the CVB and Chamber increased 4.1% over fiscal 2008 levels. Funding for ACEDA and the Roane Alliance remained unchanged from fiscal 2008 amounts.

Agencies budgeted for social service/cultural programs funding include Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500), Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850), Arts Council of Oak Ridge (\$9,500), and Youth Advisory Board (\$9,000). These funding amounts are unchanged from fiscal 2008 levels.



SECTION II
GENERAL FUND & PROPERTY TAXES
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General Fund

The General Fund is the principal Fund of the City and is used to account for all activities of the City not included in other specified Funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, library, etc.), which is referred to in this document as municipal expenditures. Revenue generated through property tax collections is utilized to fund municipal expenditures and operating transfers of the General Fund. Property tax revenues are only used to support the functions or operations of other City and School Funds that are specifically identified as being financed through an operating transfer from the General Fund. For fiscal 2009, this is the General Purpose School, Debt Service, Solid Waste, Economic Diversification, State Street Aid, Street & Public Transportation, and Grant Fund.

A budget summary is presented on page II-2 that outlines revenue, municipal expenditures and operating transfers of the General Fund. Municipal expenditures and operating transfers for the General Fund are projected at \$37,256,878, an increase of \$116,514 or .3% from fiscal 2008 levels. Municipal expenditures are budgeted at \$18,064,507, up \$718,790 or 4.1%. Operating transfers are budgeted at \$19,192,371, down \$602,276 or 3.0%. This decline is related to a two-year elimination of funding for major city and school capital projects. During this two-year period, these major capital projects will be funded through the issuance of long-term debt. Also included in operating transfers is the City's contribution toward the operations of the Oak Ridge Schools, at \$13,508,021 up \$519,539 or 4.0%.

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". This plan was updated on August 15, 2005 continuing the consensus by Council to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-29 of this document. City Council's Budget and Finance Committee developed *Proposed Major Policy Guidelines* to accomplish the critical outcomes identified in the Strategic Plan. The Committee's recommendations were adopted by City Council on March 17, 2007 and are contained on pages I-36 to I-38 of this document. These documents outlined the framework upon which City staff utilized to develop the fiscal 2009 budget. Based on this City Council guidance, fiscal 2009 general fund municipal expenditures and the operating transfer to the Oak Ridge Schools were allowed to increase by 4.1% over fiscal 2008 levels.

The only revisions in staffs proposed fiscal 2009 budget and the budget adopted by City Council was a \$50,000 reduction in the operating transfer to the Economic Diversification Fund, which resulted in a one-cent reduction from the proposed property tax rate.

General Fund Revenues

General Fund revenues for fiscal 2009 are projected at \$37,923,457, an increase of \$2,468,202 or 7.0% from the previous year. Budgeted General Fund revenues exceed expenditures and operating transfers by \$666,579. The graph on page II-7 outlines General Fund revenues. The General Fund's primary revenue sources are from property taxes 51%, local sales taxes 20%, state-shared taxes 8% and other City Funds 7%.

GENERAL FUND BUDGET SUMMARY

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
REVENUES:						
Taxes	29,751,777	30,842,955	31,487,100	32,957,157	2,114,202	6.9
Licenses and Permits	272,409	223,000	291,000	223,000	0	0.0
Intergovernmental Revenues	3,502,702	3,067,300	3,405,107	3,423,300	356,000	11.6
Charges for Services	331,184	330,500	325,000	318,000	(12,500)	-3.8
Fines and Forfeitures	349,913	338,000	311,800	338,000	0	0.0
Other Revenues	912,859	653,500	777,600	664,000	10,500	1.6
Total Revenues	35,120,844	35,455,255	36,597,607	37,923,457	2,468,202	7.0
EXPENDITURES:						
General Government	734,797	829,512	819,690	887,317	57,805	7.0
Administrative Services	602,439	738,468	696,807	775,278	36,810	5.0
Police	5,119,868	5,392,101	5,352,433	5,630,051	237,950	4.4
Fire	3,917,264	4,060,563	4,141,191	4,201,460	140,897	3.5
Public Works	1,667,843	1,823,599	1,825,274	1,882,038	58,439	3.2
Community Development	559,903	612,886	600,147	622,264	9,378	1.5
Recreation and Parks	2,502,998	2,597,777	2,618,770	2,734,745	136,968	5.3
Library	1,218,417	1,290,811	1,268,715	1,331,354	40,543	3.1
Total Municipal Expenditures	16,323,529	17,345,717	17,323,027	18,064,507	718,790	4.1
Excess of Revenues Over Municipal Expenditures	18,797,315	18,109,538	19,274,580	19,858,950	1,749,412	9.7
OTHER FINANCING USES:						
Operating Transfers Out:						
Oak Ridge Schools	(12,070,143)	(12,988,482)	(12,988,482)	(13,508,021)	519,539	4.0
General Fund Debt Service	(3,200,000)	(3,500,000)	(3,500,000)	(3,500,000)	0	0.0
Solid Waste Fund	(1,175,858)	(1,287,815)	(1,276,735)	(1,331,000)	43,185	3.4
Capital Projects Fund	(1,150,000)	(1,200,000)	0	0	(1,200,000)	-100.0
State Street Aid Fund	(539,210)	(588,770)	(588,770)	(612,910)	24,140	4.1
Economic Diversification Fund	(184,500)	(50,000)	(50,000)	(50,000)	0	0.0
Grant Fund	(168,350)	(168,350)	(168,350)	(168,350)	0	0.0
Street & Public Transportation Fund	(10,790)	(11,230)	(11,230)	(22,090)	10,860	96.7
Total Other Financing Uses	(18,498,851)	(19,794,647)	(18,583,567)	(19,192,371)	(602,276)	-3.0
Excess (Deficiency) of Revenues Over Expenditures & Other Financing Uses	298,464	(1,685,109)	691,013	666,579	(2,351,688)	-139.6
UNRESERVED FUND BALANCE - 7/1	5,057,757	4,331,144	5,356,221	6,047,234	1,716,090	39.6
UNRESERVED FUND BALANCE - 6/30	5,356,221	2,646,035	6,047,234	6,713,813	(635,598)	-24.0

GENERAL FUND FISCAL 2009 VS 2008 BUDGET VARIANCE SUMMARY

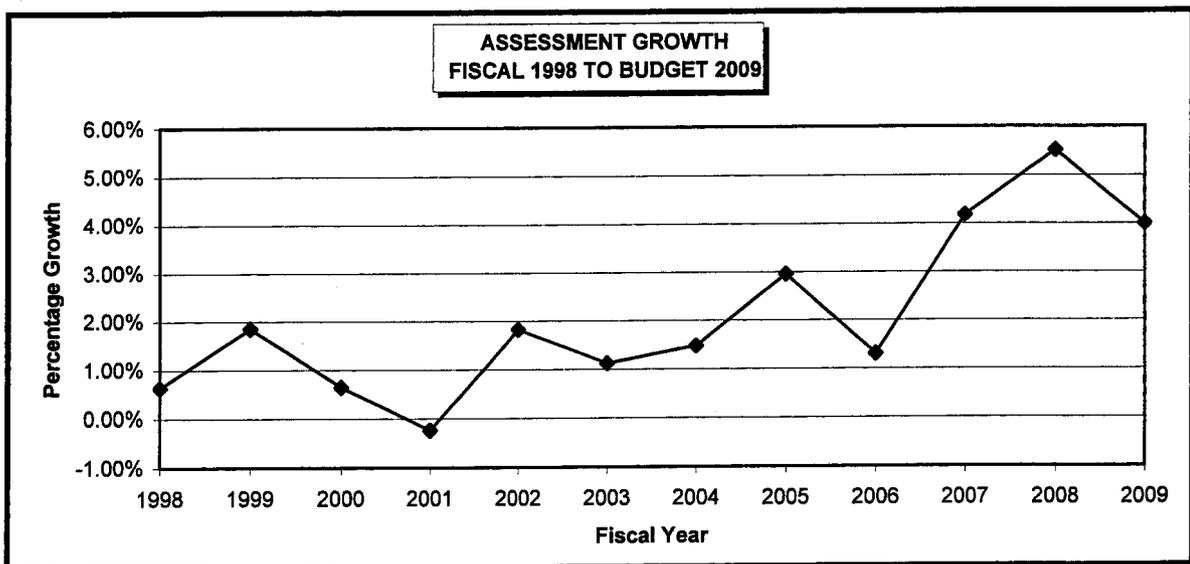
	BUDGET	BUDGET	BUDGET	09 VS 08		DESCRIPTION OF PRIMARY CHANGE BASIS
	2008	2009	2009 % Of Total	BUDGET 09 vs 08	CHANGE %	
REVENUES:						
Property Taxes	\$ 17,519,000	\$ 19,424,000	51.22%	\$ 1,905,000	10.87%	5.6% assessment growth; 12-cent increase in property tax rate
Local Sales Taxes	7,601,000	7,750,000	20.44%	149,000	1.96%	Inflationary Increase
State Shared Taxes (Sales, Income, TVA, Excise, etc)	2,766,500	3,122,500	8.23%	356,000	12.87%	Increase from restored income tax collections by state
Other City Funds (In-lieu of Taxes & Rents)	2,607,824	2,600,000	6.86%	(7,824)	-0.30%	Electric & Waterworks Fund In-Lieu of taxes based on tax rate & fixed asset values
Business Taxes (Business, Hotel & Alcohol Wholesale)	1,700,000	1,700,000	4.48%	0	0.00%	Flat based on actual collection patterns
DOE In-Lieu & Federal Grant	1,715,131	1,783,157	4.70%	68,026	3.97%	DOE PILT due to 12-cent increase in property tax rate
Licenses and Permits - (Construction Permits, Beer/Liquor Sale, Animal Registration, ROW, Cable)	623,000	633,500	1.67%	10,500	1.69%	Based on actual collection patterns, increase primarily from cable franchise fee
Charges for Services - (Recreation Usage Fees, Building & Facility Rentals, Animal Shelter Fees)	330,500	318,000	0.84%	(12,500)	-3.78%	Reduction based on use of Property Services and Animal Shelter Fees
Fines and Forfeitures - (Traffic Violations, City Court, Library Fines)	338,000	338,000	0.89%	0	0.00%	Flat based on historical collection patterns
Interest & Misc.	254,300	254,300	0.67%	0	0.00%	Projections based on lower interest rates
Fund Balance Draw	1,685,109	0	0.00%	(1,685,109)	-100.00%	Equates Deficiency of Revenues Over Expenditures and Operating Transfers
TOTAL REVENUES	\$ 37,140,364	\$ 37,923,457	100.00%	\$ 783,093	2.11%	
EXPENDITURES AND OPERATING TRANSFERS:						
Oak Ridge Schools Operations	\$ 12,988,482	\$ 13,508,021	36.26%	\$ 519,539	4.00%	City operational funding to the Oak Ridge Schools increased by 4.0%
Police	5,392,101	5,630,051	15.11%	237,950	4.41%	Salary and benefits and equipment operational costs
Fire	4,060,563	4,201,460	11.28%	140,897	3.47%	Salary and benefits and equipment operational costs
Debt Service (Principal & Interest Payments)	3,500,000	3,500,000	9.39%	0	0.00%	Excludes ORHS debt during construction period
Recreation and Parks	2,597,777	2,734,745	7.34%	136,968	5.27%	Salary and benefits, utilities, mowing and litter pickup services
Library	1,290,811	1,331,354	3.57%	40,543	3.14%	Salary and benefits and utilities
Residential Garbage Pickup & Convenience Center	1,287,815	1,331,000	3.57%	43,185	3.35%	Contractual increases based on inflation and fuel cost adjustment
Capital Projects Funding	1,200,000	0	0.00%	(1,200,000)	-100.00%	Funding stopped in fiscal 2009 to stabilize fund balance and property tax rate
Traffic & Street Lighting	955,300	986,300	2.65%	31,000	3.25%	Utility costs for street lighting
Public Works (Building & Street Maintenance)	868,299	895,738	2.40%	27,439	3.16%	Salary and benefits, utilities, mowing and equipment operational costs
General Government (City Council, City Clerk, City Manager, City Court & Legal)	829,512	887,317	2.38%	57,805	6.97%	Salary and benefits, audit fees and equipment operational costs
Community Development & Social Services	781,236	790,614	2.12%	9,378	1.20%	Salary and benefits and equipment operational costs
Administrative Services (Finance, Personnel, Computer Services & Utilities Business Office)	738,468	775,278	2.08%	36,810	4.98%	Salary and benefits and contracted services
Street Resurfacing	588,770	612,910	1.65%	24,140	4.10%	Street resurfacing funding increased by 4.1% inflationary rate
Economic Development	50,000	50,000	0.13%	0	0.00%	Funding flat due to increased revenues from Hotel/Motel Taxes
Street & Public Transportation Fund	11,230	22,090	0.06%	10,860	96.71%	Public transit bus operations funding increased by 4.1% inflationary rate
TOTAL EXPENDITURES & OPERATING TRANSFERS	\$ 37,140,364	\$ 37,256,878	100.00%	\$ 116,514	0.31%	

Property Taxes - The property tax rate is established by City Council each year to finance municipal expenditures and operating transfers of the General Fund. Property taxes are the General Fund's largest revenue source providing 51.2% of total General Fund revenues. The table on page II-5 provides an analysis of property tax revenues.

City Council adopted a property tax rate for fiscal 2009 (tax year 2008) of \$2.77 per hundred dollars of assessed valuation, a 12-cent increase from the prior year's tax rate. The assessed valuations for real and personal property and public utilities are projected to increase overall 5.8% from the prior year's budget. The assessment for real property is projected to increase 6.1% based on construction projects ongoing in the City, particularly new residential developments, which includes Rarity Ridge, Rarity Oaks, Grove Park Commons, Crossroads at Wolf Creek, Centennial Bluff and Clark Place. The assessments for personal property are projected to increase by 7.7%. Personal property assessments will fluctuate as assets move in or out of Oak Ridge and due to the rapid depreciation of high dollar technology assets located at taxable federal sites. The assessment for public utilities is projected to decrease 16.2% based on actual prior year assessments. The assessment for public utilities had been declining over the past few years due to successful appraisal appeals by telecommunications companies. The \$2.77 property tax rate is projected to generate \$19,199,000 in tax revenues from real, personal and public utilities assessments in fiscal 2009.

An additional \$110,000 is budgeted from interest and penalties on late tax payments and \$115,000 from in-lieu of tax payments based on rates established under separate contract with the City (i.e. reduced property taxes to locate business in Oak Ridge) or entities taxed under specific statutes (such as the Oak Ridge Housing Authority). Each penny on the property tax rate generates approximately \$70,000 in funding. Located on page II-6 is a chart indicating the allocation of an average households (\$115,000 appraised value) monthly tax contribution for fiscal 2009.

The table below shows assessment growth, actual 1995 through 2007 and projected 2008 and 2009. As the table indicates, assessment growth has fluctuated over this time frame. Peaks during 2005, 2007 and 2008 were from the construction of large taxable commercial buildings on federal property. There are numerous residential projects in the planning and construction stages in the community that should increase the growth level of assessed valuation for real property over the next few years.



**GENERAL FUND
ANALYSIS OF PROPERTY TAX REVENUES**

	ACTUAL FY 2007 2006 LEVY	BUDGET FY 2008 2007 LEVY	PROJECTED FY 2008 2007 LEVY	BUDGET FY 2009 2008 LEVY	BUDGET FY 09 vs 08	% CHANGE
ASSESSED VALUATION:						
Real Property	567,338,118	604,301,870	615,083,985	640,905,211	36,603,341	6.1
Personal Property	53,216,667	39,849,072	42,090,324	42,932,130	3,083,058	7.7
Public Utilities	11,051,216	11,056,611	9,269,913	9,269,913	(1,786,698)	-16.2
Total Assessed Valuation	631,606,000	655,207,553	666,444,222	693,107,254	37,899,701	5.8
TAX RATE PER \$100 VALUATION	2.55	2.65	2.65	2.77	0.12	4.5
PROPERTY TAX REVENUES:						
Real Property Taxes	14,467,122	16,014,000	16,299,726	17,753,000	1,739,000	10.9
Personal Property Taxes	1,357,025	1,056,000	1,115,394	1,189,220	133,220	12.6
Public Utility Taxes	281,806	293,000	245,653	256,780	(36,220)	-12.4
Interest and Penalties	177,488	110,000	150,000	110,000	0	0.0
Total Property Tax Revenues	16,283,441	17,473,000	17,810,772	19,309,000	1,836,000	10.5

NOTE: Estimated assessments are based on the following constitutionally established ratios: (a) Residential Real, 25 percent; (b) Commercial and Industrial Real, 40 percent, Personal 30 percent; (c) Public Utilities, 55 percent and 40 percent.

**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
LAST TEN TAX YEARS**

FISCAL YEAR	ANDERSON COUNTY, TENNESSEE			ROANE COUNTY, TENNESSEE		
	CITY	COUNTY	TOTAL	CITY	COUNTY	TOTAL
1999	2.09	2.59	4.68	2.09	2.12	4.21
2000	2.31	2.97	5.28	2.31	2.32	4.63
2001	2.57	3.14	5.71	2.57	2.11	4.68
2002	2.65	3.14	5.79	2.65	2.11	4.76
2003	2.94	3.14	6.08	2.94	2.11	5.05
2004	2.87	3.14	6.01	2.87	2.445	5.315
2005	2.87	3.22	6.09	2.87	2.445	5.315
2006	2.55	2.68	5.23	2.55	2.02	4.57
2007	2.55	2.68	5.23	2.55	2.02	4.57
2008	2.65	2.68	5.33	2.65	2.27	4.92
2009	2.77	Not Available		2.77	Not Available	

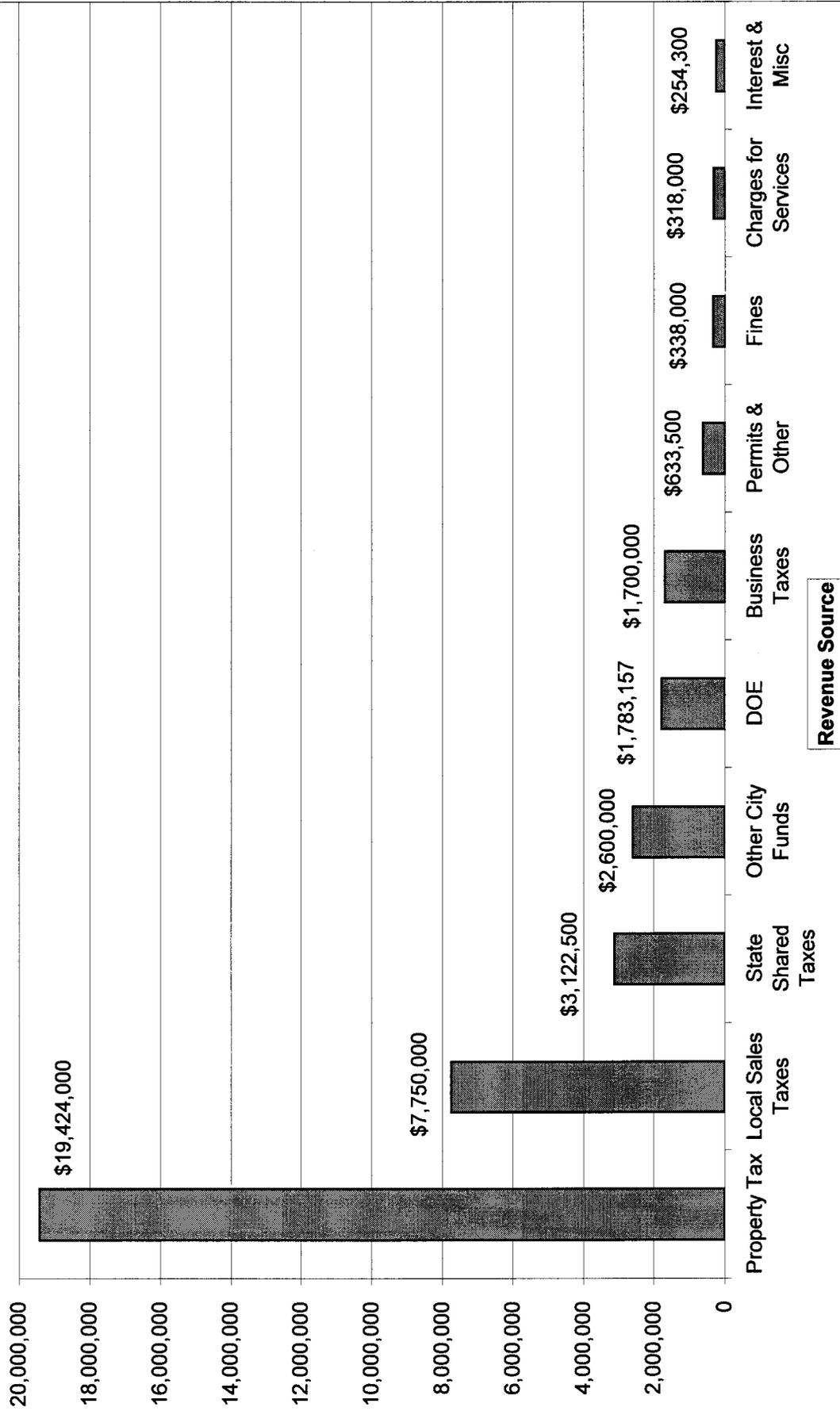
The City of Oak Ridge is located in two Tennessee counties: Anderson and Roane. About 15 percent of the taxable real parcels are located in the Roane County section of Oak Ridge. All properties in Anderson County and Roane County sections of Oak Ridge were re-appraised in fiscal years 1999 and 2006.

**FISCAL 2009 AVERAGE HOUSEHOLD
CONTRIBUTION PER MONTH**

(Based on \$115,000 Appraisal at a \$2.77 Tax Rate)

	<u>FY 2009 MONTHLY CONTRIBUTION</u>
Property Tax Supported Operations:	
School Operations	\$ 24.06
Police	10.03
Fire	7.48
Solid Waste (includes monthly \$5 fee)	7.37
Debt Service	6.23
Parks & Recreation	4.87
City Building & Street Maintenance (Public Works)	2.69
Library	2.37
Traffic and Street Lighting	1.76
General Government	1.58
Economic & Community Development	1.54
Administrative Services	<u>1.38</u>
MONTHLY TAX TOTAL	<u>\$ 71.36</u>
Average Monthly Residential Utility Costs:	
Electricity	\$ 116.60
Water	20.60
Wastewater	<u>23.80</u>
MONTHLY UTILITY TOTAL	<u>\$ 161.00</u>

**General Fund Revenues By Source
Fiscal 2009 Budget**



Local Sales Taxes - Local sales tax revenues are the General Fund's second largest revenue source at 20.4% of total General Fund revenues. Local sales tax revenues are budgeted at \$7,750,000 for fiscal 2009, up 2.0% or \$149,000 from the previous year. The local sales tax rate in both the Anderson County and Roane County sections of Oak Ridge is at the state allowed maximum of 2.75%, which when combined with the State sales tax rate of 7% totals 9.75%. On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County citizens voted to supersede the City's local sales tax increase. The .50% increase will be split between Oak Ridge and Anderson County effective July 1, 2006. The City's share of the additional .50% local sales tax proceeds will continue to be accounted for in the Debt Service Fund and utilized to fund the debt on the ORHS project. The 2.75% local sales tax rate in the Oak Ridge portion of Roane County consists of a 2.50% rate imposed by Roane County and shared with the City and a .25% City of Oak Ridge rate. Outlined below is a detail of local sales taxes.

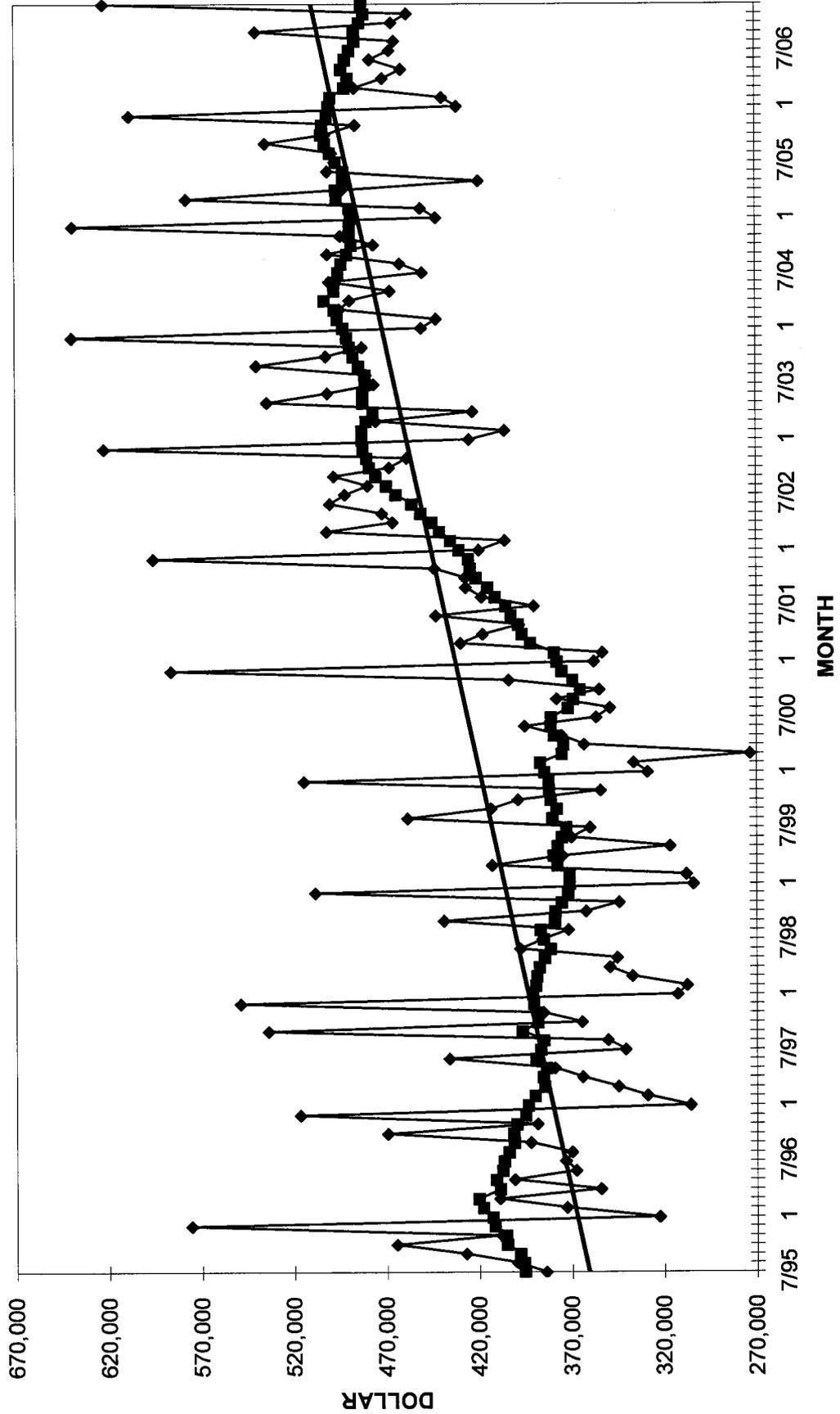
	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Local Sales Taxes:						
Anderson County	\$ 5,846,081	\$ 5,886,000	\$ 5,930,000	\$ 5,900,000	\$ 14,000	0.2
Roane County	1,658,261	1,442,000	1,700,000	1,539,000	97,000	6.7
City Only - Roane Co.	335,002	273,000	345,000	311,000	38,000	13.9
Total Local Sales Taxes	\$ 7,839,344	\$ 7,601,000	\$ 7,975,000	\$ 7,750,000	\$ 149,000	2.0

Sales tax collections in the Anderson County portion of Oak Ridge, budgeted at \$5,900,000, are projected to increase \$14,000 or 0.2% based on actual collections trends. Monthly Anderson County sales tax collections had been sporadic in the 1990's, but in general had been declining from August of 1996 through 2000. The decline was attributed to stagnation of the local economy due to the ongoing federal downsizing in Oak Ridge and the resulting impact on local consumers. During fiscal 2000, the downward trend flattened and collection levels began significantly increasing. Growth slowed in fiscal 2004 and has flattened. Refer to the graph on page II-9.

Sales tax collections in the Roane County portion of Oak Ridge, budgeted at \$1,850,000, are projected to increase \$135,000 or 7.8% based on actual trends. Collections in this portion of Oak Ridge are primarily related to the federal ORNL and K-25 facilities. Collections in Roane County had declined sharply in October 2000 when the contractors changed at the Y-12 and K-25 facilities. Previously, Lockheed Martin was the contractor for both Y-12 and K-25 and due to the manufacturing aspect of Y-12, paid sales and use tax collections at the point of consumption (in Oak Ridge). Beginning in October 2000, BWXT assumed operation of the Y-12 plant and continues to pay sales and use taxes in the Anderson County portion of Oak Ridge at the point of consumption. Bechtel Jacobs was awarded operation of K-25 and because it is not a manufacturing facility pays sales taxes to the vendor at the time of purchase. While collections have begun to increase during the past two years due to the \$300 million modernization program at ORNL, this collection level is not anticipated to be maintained once construction projects are completed. Historically, collections in the Roane County portion of Oak Ridge have fluctuated as shown on the graph on page II-10.

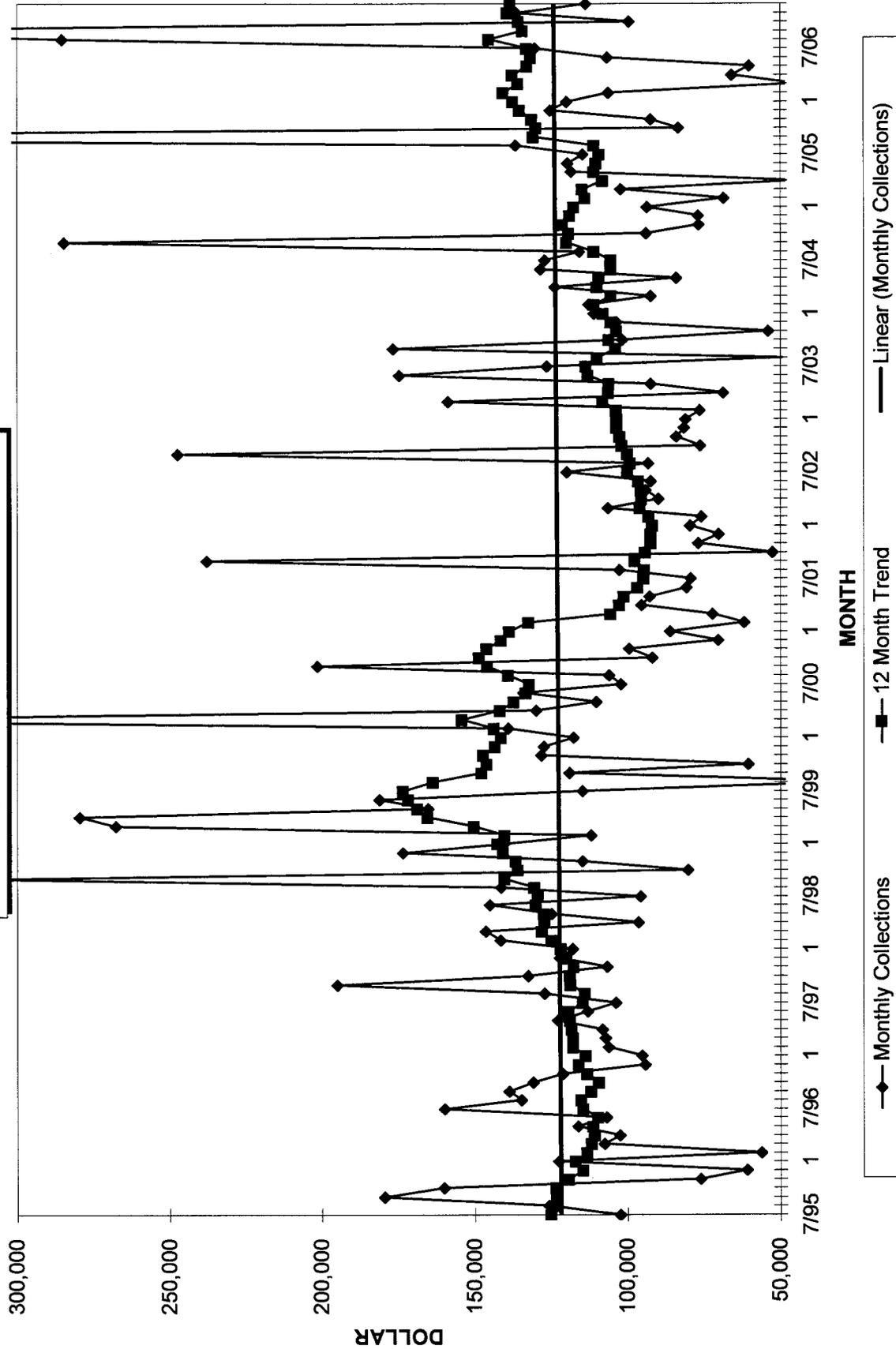
Combined sales and use tax collection in Anderson and Roane County since July 1994 are shown on the graph on page II-11. This graph shows the overall reduction trend flattening and then collections increasing significantly beginning in July 2001.

ANDERSON COUNTY SALES TAX REVENUE
July 1995 To December 2006

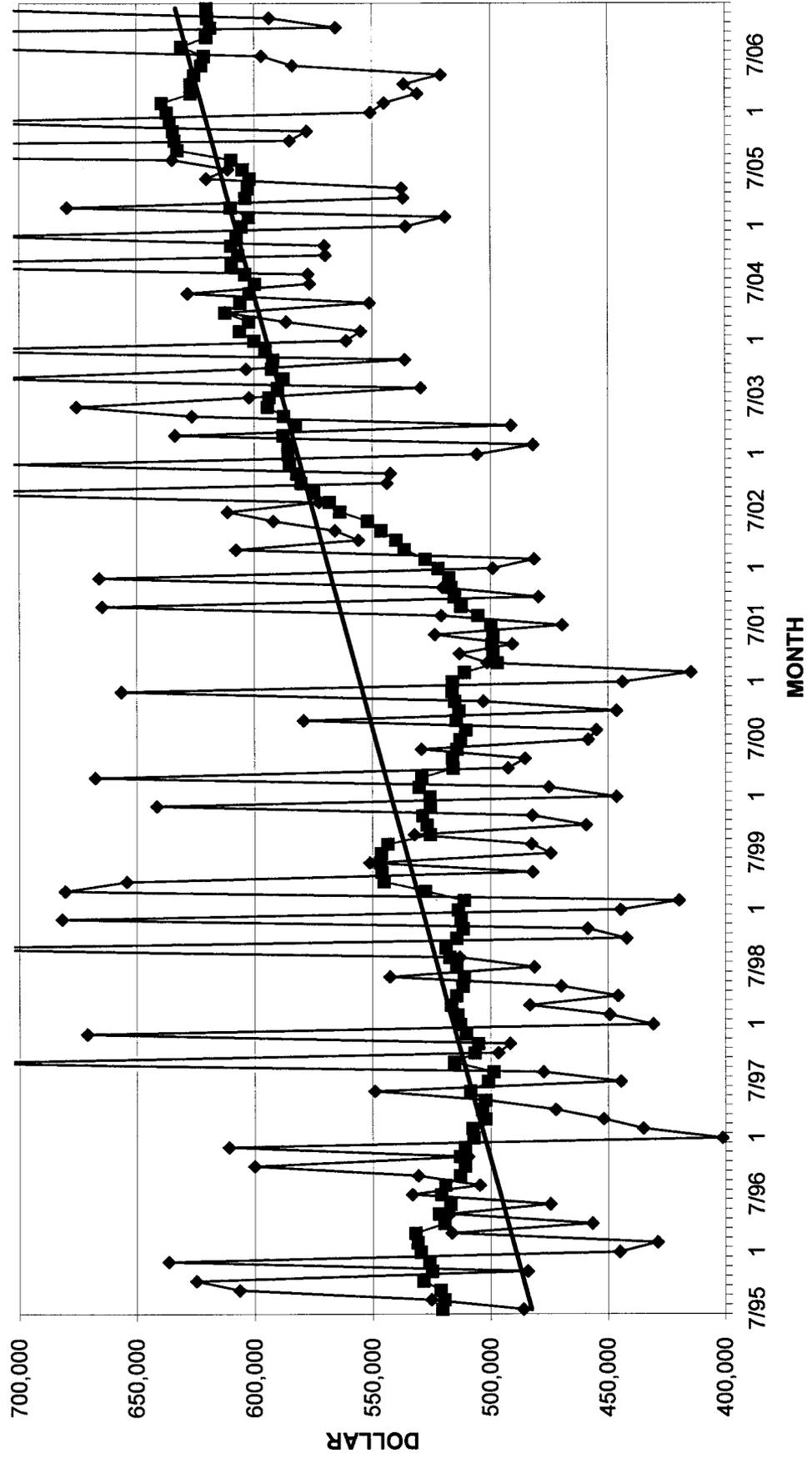


◆ Monthly Collections
 ■ 12 Month Trend
 — Linear (Monthly Collections)

ROANE COUNTY SALES TAX REVENUE
July 1995 To December 2006



**Anderson/Roane County Sales Tax Collections
July 1995 To December 2006**



—◆— Monthly Collections —■— 12 Month Trend — Linear (Monthly Collections)

State-Shared Taxes - Revenues provided from state-shared taxes, budgeted at \$3,122,500, comprise 8.2% of total General Fund revenues. State-shared taxes are collected by the state with a portion distributed back to local governments based on either population or actual collections within that government's jurisdiction. The largest of these is sales taxes, budgeted at \$2,015,000, and income tax, budgeted at \$676,000 as outlined below.

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
State-Shared Taxes:						
Sales Tax	\$ 1,983,332	\$ 1,970,000	\$ 2,015,000	\$ 2,015,000	\$ 45,000	2.3
Income Tax	842,574	400,000	650,000	676,000	276,000	69.0
TVA Replacement Tax	230,551	230,000	257,530	260,000	30,000	13.0
Mixed Drink Tax	95,846	91,500	100,000	96,500	5,000	5.5
Excise Tax	69,523	60,000	66,904	60,000	-	0.0
Beer Barrelage	14,702	15,000	15,000	15,000	-	0.0
Total State-Shared Taxes	\$ 3,236,528	\$ 2,766,500	\$ 3,104,434	\$ 3,122,500	\$ 356,000	12.9

The graph at the top of page II-14 shows a ten-year trend for these taxes. Most state-shared taxes, with the exception of Income Tax, are allocated by the State to local entities based on population. The State reviews and makes modifications to the local allocations after each 10-year federal census. The decline in collections in fiscal 2002 resulted from the City's flat population in comparison to population growth in many Tennessee local jurisdictions in the 2000 census. Revenues from the state-shared tax collections declined an average of 9% in fiscal 2004 due to a reduction in allocations to local entities by the State. The percentage reduction in the allocation of state-shared taxes to local entities adopted by the state varied by individual tax type. The difference to make up a total overall reduction of 9% was to be taken from Income Tax collections. Half of the reduction was restored to local entities in fiscal 2006, with the remainder restored in fiscal 2007. The fiscal 2009 budget for Income Tax increased to reflect the restoration of these revenues to the City by the State.

Other City Funds – Revenues provided from Other City Funds, budgeted at \$2,600,000, comprise 6.9% of total General Fund revenues. This revenue is collected from the City's Electric and Waterworks Funds for tax equivalent (in-lieu of property tax) payments.

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
From Other City Funds:						
Tax Equiv.-Electric Fund	\$ 1,243,606	\$ 1,287,000	\$ 1,148,830	\$ 1,190,000	\$ (97,000)	(7.5)
Tax Equiv.-Waterworks Fund	1,258,738	1,320,824	1,333,094	1,410,000	89,176	6.8
Total From Other City Funds	\$ 2,502,344	\$ 2,607,824	\$ 2,481,924	\$ 2,600,000	\$ (7,824)	(0.3)

State law outlines the calculation for in-lieu of tax payments from Electric distributors, which are based on operating revenues, net book value of fixed assets and the equalized property tax rate of the city and county in which the assets are located. The fiscal 2009 in-lieu of tax payment from the City's Electric Fund is budgeted to decrease \$97,000 based on a reduction in the property tax equalization ratio used to calculate the in-lieu of tax payment. The Waterworks Fund in-lieu of tax

payment is based on the net fixed asset value of the water and wastewater systems and the General Fund's initial cash investment in those systems. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2009 is budgeted at \$1,410,000, an \$89,176 increase over fiscal 2008 levels. This increase is based on the continuing capital expenditures for water and wastewater system rehabilitation programs and construction of a new wastewater plant to serve the west end of Oak Ridge.

Local Business Taxes - Revenues provided from local business taxes, budgeted at \$1,700,000, comprise 4.5% of total General Fund revenues as outlined below:

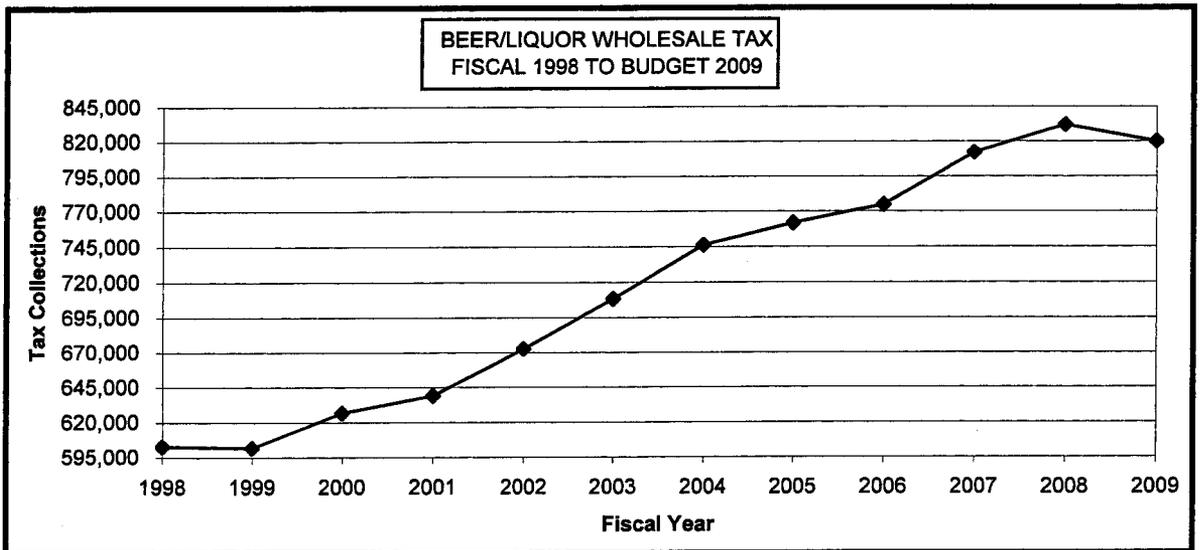
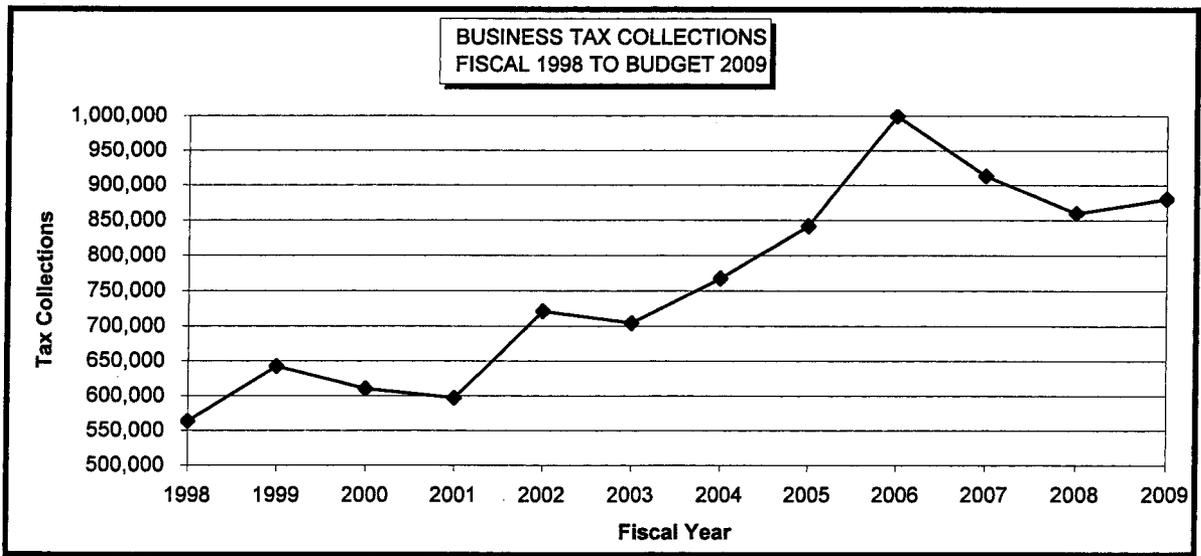
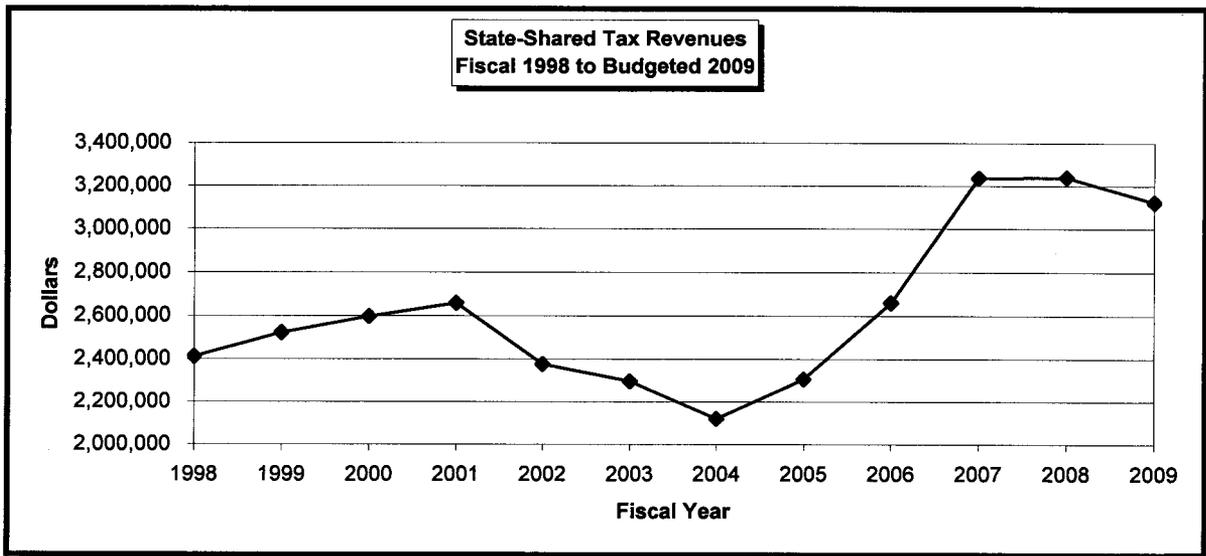
	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Local Business Taxes:						
Business Tax	\$ 913,226	\$ 890,000	\$ 880,000	\$ 880,000	\$ (10,000)	(1.1)
Beer Wholesale Tax	583,452	585,000	600,000	590,000	5,000	0.9
Liquor Wholesale Tax	228,558	225,000	232,000	230,000	5,000	2.2
Total Business Taxes	\$ 1,725,236	\$ 1,700,000	\$ 1,712,000	\$ 1,700,000	\$ -	0.0

The graphs on page II-14 show the ten-year trend for these taxes. The flat beer and liquor wholesale tax collections from 1998 to 1999 resulted from law changes in communities surrounding Oak Ridge, which allowed the sale of these products in those jurisdictions. In fiscal 2000 collection levels began increasing again, however, the upward trend appears to be slowing.

DOE – Revenues from the US Department of Energy (DOE), which includes in-lieu of tax (PILT) payments and grant proceeds, are budgeted at \$1,783,157 and comprises 4.7% of General Fund revenues. DOE's PILT payment to the City is based on the number of acres on the federal reservation (currently 33,086 acres) at a per acre appraisal approved by DOE at the City's property tax rate (\$2.77). In accordance with the Atomic Energy Commission Act, the land value is assessed based on the original usage of the property, which was residential farmland when DOE purchased the land for the WWII effort, rather than the current use of the property. The residential property tax assessment rate of 25% is therefore used, rather than the 40% rate that would normally apply to commercial/industrial properties. DOE's remittance is also contingent on the annual federal appropriation of this payment.

In fiscal 2006, the City was awarded a \$300,000 annual grant from DOE for five fiscal years to provide police patrol services and traffic control on DOE roadways located inside the federal reservation. Five additional police officer positions were added in mid-fiscal 2006 whose salaries and equipment requirements will be funded by this grant.

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
US Dept of Energy:						
In-Lieu of Tax	\$ 1,361,175	\$ 1,415,131	\$ 1,413,801	\$ 1,483,157	\$ 68,026	4.8
Federal Grant	257,142	300,000	300,000	300,000	-	0.0
Total DOE Funds	\$ 1,618,317	\$ 1,715,131	\$ 1,713,801	\$ 1,783,157	\$ 68,026	4.0



Licenses and Permits - Revenues provided from licenses and permits, budgeted at \$633,500, comprise 1.7% of total General Fund revenues as outlined below:

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Licenses and Permits:						
CATV Franchise	\$ 350,502	\$ 340,000	\$ 363,000	\$ 350,500	\$ 10,500	3.1
Building Permits	169,526	130,000	210,000	130,000	-	0.0
ORUD Right-Of-Way	85,000	60,000	60,000	60,000	-	0.0
Alcohol Sale Permits	21,238	20,000	20,000	20,000	-	0.0
Electrical Permits	31,428	23,000	18,000	23,000	-	0.0
Plumbing Permits	23,362	25,000	20,000	25,000	-	0.0
Animal Regist. Permits	11,365	15,000	8,000	12,000	(3,000)	(20.0)
Other Permits & Fees	15,490	10,000	15,000	13,000	3,000	30.0
Total Licenses & Permits	\$ 707,911	\$ 623,000	\$ 714,000	\$ 633,500	\$ 10,500	1.7

Revenues from Building, Electric, Plumbing and Grading Permits are directly impacted by local economic conditions and will vary from year-to-year based on large commercial/residential projects. Permit revenues are anticipated to increase in future fiscal years based on the several large residential developments currently in the planning and construction stages. The \$10,500 budgeted revenue increase from the cable franchise fee is based on current collection patterns.

Charges for Services - Revenues provided from charges for services, budgeted at \$318,000, comprise 0.8% of total General Fund revenues as outlined below:

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Charges For Services:						
Rental Of Lands & Buildings	\$ 112,432	\$ 116,500	\$ 117,000	\$ 108,000	\$ (8,500)	(7.3)
Outdoor Pool Fees	68,728	70,000	68,000	70,000	-	0.0
Indoor Pool Fees	49,558	55,000	55,000	55,000	-	0.0
Animal Shelter Fees	27,603	28,000	25,000	25,000	(3,000)	(10.7)
Records Processing	32,776	35,000	30,000	30,000	(5,000)	(14.3)
General & Admin. Costs	34,514	23,000	25,000	25,000	2,000	8.7
Misc. Recreation Usage Fees	5,573	3,000	5,000	5,000	2,000	66.7
Total Charges For Services	\$ 331,184	\$ 330,500	\$ 325,000	\$ 318,000	\$ (12,500)	(3.8)

Budgeted revenues from land and building rentals include room rentals at the Civic and Scarborough Centers and the rental of two buildings located at the Marina. Records Processing fee collections are primarily from police record checks related to federal contractors. General and Administration fees are charged to offset overhead costs to process miscellaneous billings (e.g. damage to City property as the result of a traffic accident). Various charges for services were adjusted slightly to reflect current collections patterns.

Fines and Forfeitures - Revenues provided from fines, budgeted at \$338,000, comprise 0.9% of total General Fund revenues as outlined below:

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Fines, Penalties & Forfeitures:						
City Court Revenues	\$ 295,823	\$ 285,000	\$ 258,800	\$ 285,000	\$ -	0.0
Library Fines and Fees	54,090	53,000	53,000	53,000	-	0.0
Total Fines, Penalties & Forfeitures	\$ 349,913	\$ 338,000	\$ 311,800	\$ 338,000	\$ -	0.0

Collections from City Court revenues have been sporadic over the past few years due to staffing turnover and vacancies in the Police Department. Actual collections began increasing in late fiscal 2006 due to the addition of five officer positions funded through a DOE grant.

Interest and Miscellaneous - Revenues provided from interest and other revenues, budgeted at \$254,300 comprise 0.7% of total General Fund revenues as outlined below.

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
Other Revenues:						
Interest on Investments	\$ 471,388	\$ 250,000	\$ 350,000	\$ 250,000	\$ -	0.0
Miscellaneous	5,969	4,300	5,273	4,300	-	0.0
Total Other Revenues	\$ 477,357	\$ 254,300	\$ 355,273	\$ 254,300	\$ -	0.0

Revenues from interest on investments varies based on cash levels and prevailing interest rates.

Fund Balance Appropriation – In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of tax payments. Over the last twenty-two fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. Budgeted revenues, expenditures and operating transfers are balanced in the General Fund through the Fund Balance draw. A fund balance draw is not budgeted for fiscal 2009. Annual operating transfers to the Capital Projects Fund were stopped in fiscals 2008 and 2009 in order to maintain the fund balance of the General Fund and stabilize the property tax rate. These operating transfers and fund balance draws are anticipated to resume in fiscal 2010.

General Fund Expenditures

City staff's major focus during the budget process is the expenditures in the General Fund. Since revenue shortfalls must generally be offset by property taxes, the goal of staff is to maintain expenditures at the lowest possible level while continuing to provide quality services to the community. Gross expenditures before Cost Recoveries from other Funds, (refer to schedules on pages II-17 and II-30), are budgeted at \$22,740,516 for fiscal 2009, up \$942,725 or 4.3% from fiscal 2008. Approximately 20% of the General Fund's gross expenditures are transferred to other City Funds or Recovered from Users. General Fund Municipal Expenditures, net of Reduction of Costs, increased \$718,790 or 4.1%, for an appropriated budget amount of \$18,064,507.

The fiscal 2009 increase in gross budgeted expenditures is primarily as outlined below:

Wages and retirement benefits	\$ 367,777
Medical insurance	218,609
Utilities	165,625
Professional Services	93,478
Equipment & vehicle use charges	85,295
Total	<u>\$ 930,784</u>

Actual expenditures for City employee medical, retirement (through the Tennessee Consolidated Retirement System) and workers compensation benefits are accounted for in the Insurance Fund. Other City Funds, primarily the General, Electric and Waterworks Funds, are charged a flat charge per each of their budgeted full-time employees for these benefits, which is show as an applicable expenditure in that Fund. The revenues from these flat charges are accounted for as revenue in the Insurance Fund, which is shown as Charges for Services. The accounting for costs in this manner allows for the spreading of the impact on the General Fund of rapidly increasing expenditure items such as medical, workers compensation and retirement over a multi-year period.

Personal Service expenditures budgeted at \$16,047,802 account for 70.6% of total General Fund expenditures. Personal Services are budgeted to increase \$586,386 or 3.8%. Salaries and benefits are projected to increase \$299,142 for an average 2% merit increase for City employees. Under the new pay plan structure enacted during fiscal 2003, COLA's will no longer be awarded. All employee salary increases are now based on each individual employee meeting individual performance criteria.

The City fully funds employee retirement costs with the Tennessee Consolidated Retirement System (TCRS). Retirement rates are reviewed biennially and increased from 11.53% to 13.07% in fiscal 2009. Budgeted funding for retirement costs increased \$83,840 in fiscal 2009.

Fiscal 2009 funding for employee medical insurance increased by \$218,609, up 12.1% to reflect both an anticipated 12% rate increase and changes in the employee base. Revisions to employee medical premiums are effective January 1 of each calendar year.

Contractual Services total \$5,837,957 and comprise 25.7% of total General Fund expenditures. Budgeted funding for Contractual Services increased \$351,278, up 6.4% over the prior fiscal year. The fiscal 2009 budgeted amount for these line items were reviewed and funding reallocated based on actual costs and highest funding priority.

Utility services are budgeted at \$2,089,470. Of this amount, \$966,000 is budgeted to maintain traffic and street lighting throughout the City. The Electric Fund pays the cost of initial installation and routine maintenance of traffic and street lighting. Each year the General Fund pays to the Electric Fund an investment charge that is 13% of the net asset value of traffic and street lighting recorded in the Electric Fund. The General Fund pays the actual electric usage charges to operate traffic and streetlights. The remaining \$1,123,470 budgeted for utility charges includes electric, water, wastewater and gas usage and refuse collection at City owned buildings and telephone and other communication charges. Utility funding for City facilities is budgeted up \$134,625 or 13.6% based on electric, water, wastewater and natural gas rate increases during fiscal 2008.

Vehicle and large Equipment Usage Charges budgeted at \$1,048,550 increased \$85,295 or 8.9%. This charge provides funding for future vehicle replacement in the form of rent and actual maintenance and operating costs, including fuel. The vehicle rent is paid to the Equipment Replacement Rental Fund to accumulate cash for replacement of City vehicles. Rental charges have been increased in fiscal 2009 related to escalating costs for the purchase of new replacement vehicles. Vehicles are replaced on an as needed basis rather than immediately after full depreciation. The increased funding levels in fiscal 2009 are also related to higher fuel costs. \$217,624 is budgeted for the maintenance and replacement of small equipment items, including computers.

\$626,890 is budgeted for custodial services at City buildings (\$236,680), mowing (\$307,050), street sweeping (23,770) and litter pickup along right-of-ways, at City recreational facilities and at other City-owned sites (\$59,390). These services are provided under multiyear contracts that increase annually based on changes in the consumer price index (CPI). The \$5,920 decrease in custodial services is based on current service levels.

\$642,709 is budgeted for repair and maintenance costs for City buildings, parks, sporting fields and other City facilities and sweeping of City streets. This includes annual maintenance contracts for services such as security systems, sprinkler systems and pest control. The fiscal 2009 budget for these items remains at fiscal 2008 levels.

\$740,542 is budgeted in fiscal 2009 for professional services. Expenditures budgeted here include \$175,000 for contractual meter reading services, \$100,000 for communication resources, \$94,500 for GIS and network upgrades, \$43,100 for personnel costs such as drug screening and medical and psychological exams for police and fire applicants, \$34,880 for housing demolition, \$11,535 for computer training and support services, \$40,000 for the annual independent audit and \$5,830 for outside legal assistance. The \$93,478 budgeted increase in professional services is primarily due to the reallocation of funding for contracted meter reading services and funding for the annual independent audit which was bid in late 2008. The remaining \$235,697 budgeted for professional services is spread throughout the General Fund for a variety of services such as engineering, surveys, appraisals, library book binding and instructors for recreational sponsored classes.

The \$150,830 budgeted for travel to schools and conferences by City employees and City Council. Funding for travel and training includes \$70,094 for police and fire employees, \$26,000 for City Council, \$19,493 for the City Manager and Legal offices and \$10,973 for administrative services.

Rents are budgeted at \$116,774 for fiscal 2009, a \$1,560 decrease over prior fiscal year. Rents include \$56,400 for space occupied by the Senior Center, leases for copiers and other equipment and for portable toilets at recreational facilities.

\$80,295 is budgeted for mailing costs, which includes monthly utility and annual property tax bills. All central mailing costs are budgeted in one activity, 854 Stationary Stores, and then the costs for the utility billings are allocated back to the Electric and Waterworks Funds through cost recoveries.

\$55,268 is budgeted for dues, memberships and subscriptions, including library subscription services, \$61,830 for advertising and legal notice publication and \$7,175 for printing costs.

Commodities total \$590,036 and comprise 2.6% total General Fund municipal expenditures. The fiscal 2009 budget for these items remained at fiscal 2008 levels.

Miscellaneous commodities, small tools and supply purchases are budgeted at \$360,164. Commodity purchases include not only supplies such as printer and copier paper, ribbons, toner cartridges, batteries and cleaning supplies but items such as veterinary supplies and food for the animal shelter, landscaping materials for City parks and sporting fields, chemicals for the indoor and outdoor pool, sanitary gloves for first responder firefighters and ammunition for police.

\$140,342 is budgeted for Library materials including book, CD, cassette and DVD purchases, \$31,695 for non-Library books and educational materials and \$57,835 for uniforms.

Other Charges total \$264,721 and comprise 1.2% of total General Fund municipal expenditures. \$237,121 is budgeted for property and liability insurance, up \$5,061 or 2.2% from fiscal 2008. The City maintains insurance coverage for property and other liabilities through commercial insurance carriers with per incident deductibles ranging from \$2,500 to \$10,000 for common occurrences and a \$50,000 per incident deductible for damage caused by floods or earthquakes.

\$22,000 is budgeted for grants and subsidies including \$9,500 to the Oak Ridge Arts Council, \$9,000 for Youth Advisory Board activities and \$3,500 for the Secret City Festival.

No capital expenditures are budgeted for fiscal 2009. All major general capital projects are accounted for in the Capital Projects Fund.

Reduction of Costs includes two components, Recovered from Users and Recovered from Funds. Costs that are recovered from specific users include billings for a police officer to be present at a non-City sponsored event that recover the officer's overtime and fees for special classes or programs that the City sponsors for which the costs for the class or program will fully or almost fully be recovered by fees. This has allowed the City to sponsor one-time or new classes without impacting the legal appropriation. Funds recovered from users are budgeted to decrease by \$2,775 or .06% based on actual collection levels.

Recovered from Funds includes the transfer of expenditures to other City Funds based on the percentage of work performed by that activity for another City Fund. For Example, Activity 862, Finance performs the accounting, purchasing and warehousing etc, functions to support the operations of all City Funds. Finance transfers 47% of its gross expenditures to the Electric Fund, 28% to the Waterworks Fund, and 4% to the State Street Aid Fund with a net of 21% remaining in the General Fund. The transfer percentage is based on the level of work provided by that activity for each Fund. The costs that are transferred to the other Funds are included as expenditures/expenses in those Funds and funded by the revenue source for that Fund (i.e. Electric Fund from user electric fees). Reduction of Costs totaled \$4,178,239 for fiscal 2009, up \$221,160 or 5.6%.

GENERAL FUND

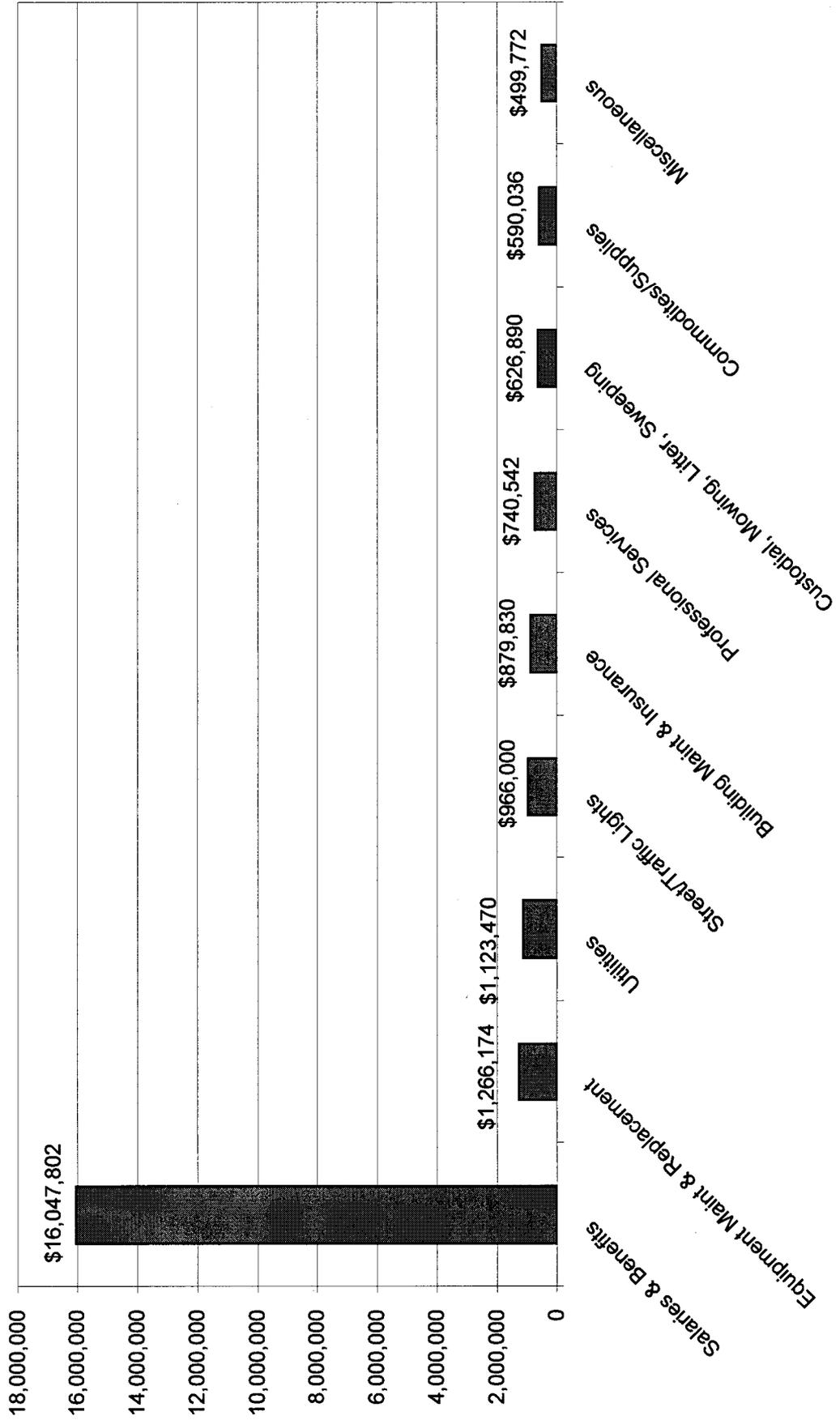
SUMMARY OF GROSS EXPENDITURES AND TRANSFERS BY OBJECT CODE CLASSIFICATION

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
<u>PERSONAL SERVICES:</u>						
5111 Salaries-Regular Employees	9,728,310	10,435,885	10,433,249	10,680,278	244,393	2.3
5120 Salaries-Temporary Employees	238,575	273,821	233,596	296,334	22,513	8.2
5131 Regular Overtime Pay	855,816	730,570	730,570	725,570	(5,000)	-0.7
5141 Social Security	807,769	873,829	873,833	895,860	22,031	2.5
5150 Retirement	1,280,830	1,341,145	1,337,929	1,424,985	83,840	6.3
5160 Medical & Workers' Compensation	1,597,131	1,806,166	1,806,166	2,024,775	218,609	12.1
Total Personal Services	<u>14,508,431</u>	<u>15,461,416</u>	<u>15,415,343</u>	<u>16,047,802</u>	<u>586,386</u>	<u>3.8</u>
<u>CONTRACTUAL SERVICES:</u>						
5201 Rents	124,417	118,334	118,334	116,774	(1,560)	-1.3
5205 Printing & Duplicating Charges	1,736	7,175	7,175	7,175	0	0.0
5206 Mailing & Delivery	75,330	80,295	80,295	80,295	0	0.0
5207 Dues, Memberships and Subscript.	63,754	55,268	55,268	55,268	0	0.0
5210 Professional and Contractual Services	578,851	647,064	647,064	740,542	93,478	14.4
5210 Custodial Contract	200,378	242,600	229,780	236,680	(5,920)	-2.4
5210 Mowing Contract	279,175	296,560	298,103	307,050	10,490	3.5
5210 Litter Contract	52,991	55,110	57,655	59,390	4,280	7.8
5236 Street Sweeping	22,634	24,180	24,180	23,770	(410)	-1.7
5211 Advertising and Publicity	33,213	61,830	61,830	61,830	0	0.0
5212 Utility Services	899,215	988,845	1,012,470	1,123,470	134,625	13.6
5212 Street & Traffic Lights	935,481	935,000	935,000	966,000	31,000	3.3
5220 Travel, Schools and Conferences	123,691	150,830	150,830	150,830	0	0.0
5235 Repair & Maintenance	573,724	642,709	642,709	642,709	0	0.0
5236 Other Equipment Maintenance	193,455	217,624	217,624	217,624	0	0.0
5289 Vehicle/Equipment Use Charges	893,957	963,255	963,255	1,048,550	85,295	8.9
Total Contractual Services	<u>5,052,002</u>	<u>5,486,679</u>	<u>5,501,572</u>	<u>5,837,957</u>	<u>351,278</u>	<u>6.4</u>
<u>COMMODITIES:</u>						
5310 Commodities/Tools/Supplies	398,449	360,164	375,164	360,164	0	0.0
5320 Books/Education Materials	19,744	31,695	31,695	31,695	0	0.0
5320 Library Materials	117,025	140,342	125,342	140,342	0	0.0
5325 Uniforms/Clothing	52,127	57,835	66,325	57,835	0	0.0
Total Commodities	<u>587,345</u>	<u>590,036</u>	<u>598,526</u>	<u>590,036</u>	<u>0</u>	<u>0.0</u>
<u>OTHER CHARGES:</u>						
5410 Insurance	232,460	232,060	232,060	237,121	5,061	2.2
5430 Grants/Subsidies/Contributions	22,000	22,000	22,000	22,000	0	0.0
5499 Elections/Contingency/Other	19,174	5,600	5,600	5,600	0	0.0
Total Other Charges	<u>273,634</u>	<u>259,660</u>	<u>259,660</u>	<u>264,721</u>	<u>5,061</u>	<u>1.9</u>
<u>CAPITAL EXPENDITURES:</u>						
	<u>8,001</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
TOTAL GROSS EXPENDITURES	<u>20,429,413</u>	<u>21,797,791</u>	<u>21,775,101</u>	<u>22,740,516</u>	<u>942,725</u>	<u>4.3</u>
<u>REDUCTION OF COSTS:</u>						
5610 Recovered from Users	(409,133)	(494,995)	(494,995)	(497,770)	(2,775)	0.6
5670 Recovered from Funds	(3,696,751)	(3,957,079)	(3,957,079)	(4,178,239)	(221,160)	5.6
Total Reduction of Costs	<u>(4,105,884)</u>	<u>(4,452,074)</u>	<u>(4,452,074)</u>	<u>(4,676,009)</u>	<u>(223,935)</u>	<u>5.0</u>
TOTAL MUNICIPAL EXPENDITURES	<u>16,323,529</u>	<u>17,345,717</u>	<u>17,323,027</u>	<u>18,064,507</u>	<u>718,790</u>	<u>4.1</u>
<u>OPERATING TRANSFERS:</u>						
5710 Operating Transfers	<u>18,498,851</u>	<u>19,794,647</u>	<u>18,583,567</u>	<u>19,192,371</u>	<u>(602,276)</u>	<u>-3.0</u>
TOTAL NET EXPENDITURES	<u>34,822,380</u>	<u>37,140,364</u>	<u>35,906,594</u>	<u>37,256,878</u>	<u>116,514</u>	<u>0.3</u>

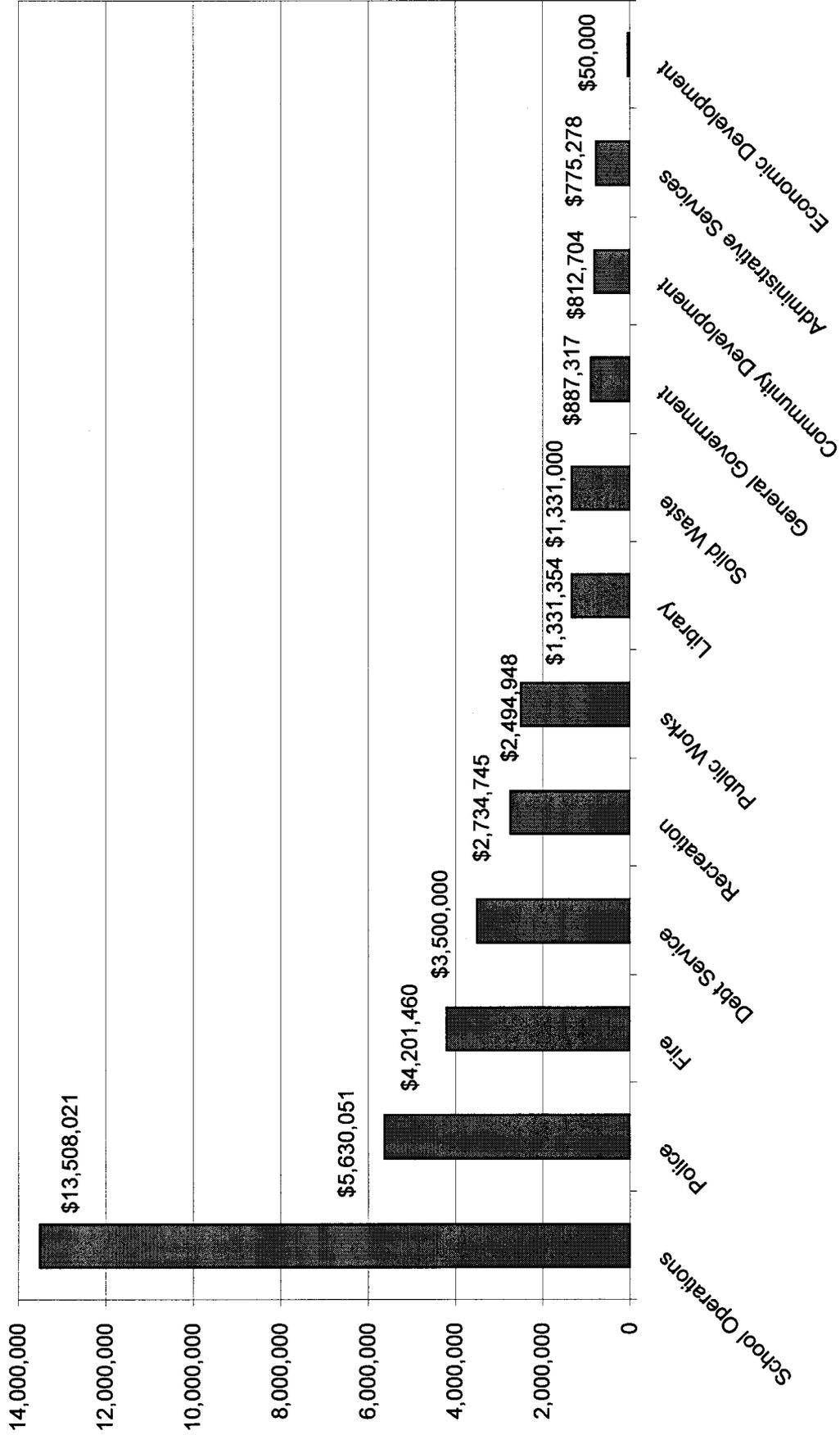
**GENERAL FUND EXPENDITURES AND OPERATING TRANSFERS
FISCAL 2009 BUDGET**

	<u>BUDGET 2009</u>	<u>PERCENT OF GROSS</u>	<u>ACCUMULATED PERCENT OF GROSS</u>
Personal Services (Salaries, FICA Retirement, Insurance)	\$ 16,047,802	38.27	
Oak Ridge School Operations	13,508,021	32.21	70.48
Debt Service (Principal & Interest) City & Schools	3,500,000	8.35	78.83
Residential Garbage & Convenience Center	1,331,000	3.17	82.00
Equipment Maintenance, Operation & Replacement (Vehicle & Computer)	1,266,174	3.02	85.02
Utilities (Electric, Water, Sewer, Phones)	1,123,470	2.68	87.70
Streets Lights and Traffic Lights	966,000	2.30	90.01
Professional and Contractual Services	740,542	1.77	91.77
Repairs & Maintenance (Buildings)	642,709	1.53	93.31
Custodial, Mowing, Litter Pick-Up & Street Sweeping Contracts	626,890	1.49	94.80
Street Resurfacing	612,910	1.46	96.26
Commodities (Including Small Tools & Supplies)	360,164	0.86	97.12
Insurance (Property & Liability)	237,121	0.57	97.69
Social Service Grants	168,350	0.40	98.09
Training & Conferences	150,830	0.36	98.45
Library Materials	140,342	0.33	98.78
Rents (Including Senior Center)	116,774	0.28	99.06
Mailing & Delivery	80,295	0.19	99.25
Advertising and Publicity (includes Legal Notices)	61,830	0.15	99.40
Uniforms/Clothing	57,835	0.14	99.54
Dues, Memberships and Subscriptions	55,268	0.13	99.67
Economic Development	50,000	0.12	99.79
Books/Education Materials	31,695	0.08	99.86
Street & Public Transportation	22,090	0.05	99.92
Other Grants/Subsidies/Contributions	22,000	0.05	99.97
Printing & Dup. Charges	7,175	0.02	99.99
Contingency/Election/Other	5,600	0.01	100.00
GROSS EXPENDITURES AND OPERATING TRANSFERS	<u>41,932,887</u>		
Costs Recovered From Users	(497,770)		
Costs Transferred to Other City Funds	<u>(4,178,239)</u>		
NET EXPENDITURES AND OPERATING TRANSFERS	<u>\$ 37,256,878</u>		

**General Fund Municipal Expenditures By Type
Budget 2009**



**General Fund Expenditures and Operating Transfers
Budget 2009**



By Function

General Fund Operating Transfers

Operating Transfers are transfers of General Fund revenues to other City Funds to help finance that Fund's operating expenditures. Operating Transfers are budgeted at \$19,192,371, down 3.0% or \$602,276 in fiscal 2009.

The largest single use of General Fund revenues is the operating transfer to the Oak Ridge Schools, which is 36.3% of total General Fund expenditures and Operating Transfers. This is a \$519,539 increase of 4.0% over the fiscal 2008 amount. This operating transfer will finance approximately 26.4% of the General Purpose School Fund's budgeted expenditures for fiscal 2009.

\$3,500,000 is budgeted for transfer to the Debt Service Fund for annual principal and interest payments on outstanding long-term debt issued to finance City and School Capital Projects. This remains the same as the prior fiscal year. There are no new debt issuances financed from operating transfers from the General Fund budgeted for fiscal 2009.

\$1,331,000 is budgeted for transfer to the Solid Waste Fund in fiscal 2009 a \$43,185 increase. Included in this increase is a fuel cost adjustment that was negotiated by the contractor based on significantly higher fuel costs since the contract began. This funds a portion of the costs for residential refuse collection and the operations of a convenience center. These services are provided under a long-term contract with Waste Connections of Tennessee, which contains an annual contract price escalator based on the consumer price index. Residential users also pay a \$5 per month fee for residential refuse collection that is direct revenue to the Solid Waste Fund.

As the City's physical facilities continue to age, it has become more apparent that the City cannot continue to borrow the funds necessary for the maintenance and replacement of these facilities at the current pace. Over the past 19 years, the City has committed over \$60 million in tax-supported debt to pay for capital improvements, maintenance and replacement of facilities. Capital maintenance and facility replacement will continue to be a major drain on the City's resources in the future. In fiscal 2000, the City established a \$410,000 transfer from the General Fund to the Capital Projects Fund to begin the initial funding for this annual reserve. Without this reserve, the full cost of maintaining and replacing major assets must be paid through the use of borrowed funds. With annual General Fund debt service payments approaching \$5 million, equal to about \$1.00 on the property tax rate, City staff has expressed the concern that it will be difficult for the City to continue borrowing at this pace. During fiscal 2008 and 2009, this annual operating transfer was stopped in order to maintain an adequate fund balance in the General Fund. This operating transfer is expected to resume in fiscal 2010. The intent is for this to be an annual transfer that gradually increases to approximately \$1.8 million per year.

The revenues of the State Street Aid Fund (SSA) are insufficient to finance expenditure levels recorded in that Fund for street paving and routine street maintenance. In fiscal 1995, the City began a major Pavement Management Program with long-term goals of the program to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Funding for this program and other street maintenance costs are to be provided through operating transfers from the General Fund budgeted at \$612,910 in fiscal 2009. This is up \$24,140 from fiscal 2008 levels based on an inflationary 4.1% funding increase.

In fiscal 2000, the Economic Diversification (ED) Fund was established to centralize economic development activities funded by the City. A primary revenue source for the ED Fund is operating transfers from the General, Electric and Waterworks Funds. The General Fund is budgeted to transfer \$50,000 to the ED Fund in fiscal 2009. The transfer amount for ED Fund remained at the fiscal 2008 level.

\$168,350 is budgeted for transfer to the Grant Fund for social service funding for Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500) and the Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850). ADFAC administers the City's social service program which provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. The Anderson County Health Council Healthy Start program provides assistance, training and support program for young mothers.

\$22,090 is budgeted for transfer to the Street & Public Transportation Fund is to support the City's taxi coupon and public transit bus service programs. This is a \$10,860 increase over prior fiscal year. The revenue stream for the Street & Public Transportation Fund from state funding sources is insufficient to completely support these operations.

**GENERAL FUND
SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
TAXES:						
Property Taxes:						
4101 General Property Taxes:						
4110 Real Property Taxes	14,467,122	16,014,000	16,299,725	17,753,000	1,739,000	10.9
4225 Personal Property	1,357,025	1,056,000	1,115,394	1,189,220	133,220	12.6
4120 Public Utilities	281,806	293,000	245,653	256,780	(36,220)	-12.4
4125 Interest and Penalties	177,488	110,000	150,000	110,000	0	0.0
Total Property Taxes	<u>16,283,441</u>	<u>17,473,000</u>	<u>17,810,772</u>	<u>19,309,000</u>	<u>1,836,000</u>	<u>10.5</u>
Other Property Taxes:						
4130 Other than Assessed (In-Lieu)	40,237	46,000	113,603	115,000	69,000	150.0
4311 D.O.E. In-Lieu of Tax	1,361,175	1,415,131	1,413,801	1,483,157	68,026	4.8
4135 Tax Equiv. - Electric Fund	1,243,606	1,287,000	1,148,830	1,190,000	(97,000)	-7.5
4140 Tax Equiv. - Waterworks Fund	1,258,738	1,320,824	1,333,094	1,410,000	89,176	6.8
Total Other Property Taxes	<u>3,903,756</u>	<u>4,068,955</u>	<u>4,009,328</u>	<u>4,198,157</u>	<u>129,202</u>	<u>3.2</u>
Local Sales Taxes:						
4187 City Sales Tax - Roane Co.	335,002	273,000	345,000	311,000	38,000	13.9
County Shared Sales Taxes:						
4366 Oak Ridge/Anderson County	5,846,081	5,886,000	5,930,000	5,900,000	14,000	0.2
4370 Oak Ridge/Roane County	1,658,261	1,442,000	1,700,000	1,539,000	97,000	6.7
Total Local Sales Taxes	<u>7,839,344</u>	<u>7,601,000</u>	<u>7,975,000</u>	<u>7,750,000</u>	<u>149,000</u>	<u>2.0</u>
Other Taxes:						
4151 Gross Receipts Bus. Taxes:						
4155 Beer Wholesale Tax	583,452	585,000	600,000	590,000	5,000	0.9
4160 Liquor Wholesale Tax	228,558	225,000	232,000	230,000	5,000	2.2
4170 Gross Receipts (Business Taxes)	893,991	880,000	850,000	870,000	(10,000)	-1.1
4180 Penalty & Interest Business Tax	19,235	10,000	10,000	10,000	0	0.0
Total Other Taxes	<u>1,725,236</u>	<u>1,700,000</u>	<u>1,692,000</u>	<u>1,700,000</u>	<u>0</u>	<u>0.0</u>
TOTAL TAXES	<u>29,751,777</u>	<u>30,842,955</u>	<u>31,487,100</u>	<u>32,957,157</u>	<u>2,114,202</u>	<u>6.9</u>
LICENSES AND PERMITS:						
4205 Beer & Liquor Licenses & Permits	21,238	20,000	20,000	20,000	0	0.0
4225 Building Permits	169,526	130,000	210,000	130,000	0	0.0
4230 Electrical Permits	31,428	23,000	18,000	23,000	0	0.0
4235 Plumbing Permits	23,362	25,000	20,000	25,000	0	0.0
4250 Animal Registration Permits	11,365	15,000	8,000	12,000	(3,000)	-20.0
4260 Other Permits and Fees	15,490	10,000	15,000	13,000	3,000	30.0
TOTAL LICENSES & PERMITS	<u>272,409</u>	<u>223,000</u>	<u>291,000</u>	<u>223,000</u>	<u>0</u>	<u>0.0</u>

GENERAL FUND
SUMMARY OF REVENUES BY SOURCE

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
INTERGOVERNMENTAL:						
4313 Federal Grants	257,142	300,000	300,000	300,000	0	0.0
4355 State Grants in Aid	9,032	800	673	800	0	0.0
Shared State Taxes:						
4310 TVA Replacement Tax	230,551	230,000	257,530	260,000	30,000	13.0
4320 Sales Tax	1,983,332	1,970,000	2,015,000	2,015,000	45,000	2.3
4325 Income Tax	842,574	400,000	650,000	676,000	276,000	69.0
4340 Excise Tax	69,523	60,000	66,904	60,000	0	0.0
4345 Beer Barrelage	14,702	15,000	15,000	15,000	0	0.0
4350 Mixed Drink Tax	95,846	91,500	100,000	96,500	5,000	5.5
TOTAL INTERGOVERNMENTAL	3,502,702	3,067,300	3,405,107	3,423,300	356,000	11.6
CHARGES FOR SERVICES:						
Charges for Current Services:						
4405 Records Processing	32,776	35,000	30,000	30,000	(5,000)	-14.3
4417 General & Admin. Costs	34,514	23,000	25,000	25,000	2,000	8.7
4430 Animal Shelter Fees	27,603	28,000	25,000	25,000	(3,000)	-10.7
Use of Property Services:						
4440 Activities	5,573	3,000	5,000	5,000	2,000	66.7
4450 Outdoor Pool	68,728	70,000	68,000	70,000	0	0.0
4455 Indoor Pool	49,558	55,000	55,000	55,000	0	0.0
4460 Rental of Lands & Buildings	84,539	88,500	85,000	80,000	(8,500)	-9.6
4485 Community Center Building	27,893	28,000	32,000	28,000	0	0.0
TOTAL CHARGES FOR SERVICES	331,184	330,500	325,000	318,000	(12,500)	-3.8
FINES, PENALTIES AND FORFEITURES:						
4505 City Court - Fines	62,261	70,000	60,000	70,000	0	0.0
4510 City Court - Costs	74,005	60,000	65,000	60,000	0	0.0
4515 Bail Forfeitures	152,760	150,000	130,000	150,000	0	0.0
4519 Misc. Court Revenues	6,797	5,000	3,800	5,000	0	0.0
4520 Library - Fines and Lost Books	54,090	53,000	53,000	53,000	0	0.0
TOTAL FINES, PENALTIES, & FORFEITURES	349,913	338,000	311,800	338,000	0	0.0
OTHER REVENUES:						
4610 Interest on Investments	471,388	250,000	350,000	250,000	0	0.0
4710 CATV Franchise	350,502	340,000	363,000	350,500	10,500	3.1
4750 Right-of-Way	85,000	60,000	60,000	60,000	0	0.0
4790 Miscellaneous	5,969	3,500	4,600	3,500	0	0.0
TOTAL OTHER REVENUES	912,859	653,500	777,600	664,000	10,500	1.6
TOTAL CURRENT MUNICIPAL REVENUES	35,120,844	35,455,255	36,597,607	37,923,457	2,468,202	7.0
FUND BALANCE APPROPRIATION	0	1,685,109	0	0	(1,685,109)	-100.0
TOTAL REVENUES	35,120,844	37,140,364	36,597,607	37,923,457	783,093	2.1

GENERAL FUND
SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
<u>General Government:</u>						
810 City Council	88,929	82,391	82,391	93,066	10,675	13.0
816 City Clerk	110,833	117,037	117,105	120,921	3,884	3.3
820 City Manager	209,851	274,877	264,094	283,302	8,425	3.1
832 City Court	127,356	146,792	146,458	173,534	26,742	18.2
843 Legal	197,828	208,415	209,642	216,494	8,079	3.9
Total General Government	734,797	829,512	819,690	887,317	57,805	7.0
<u>Administrative Services:</u>						
845 Computer Services	216,658	287,681	252,306	297,996	10,315	3.6
846 Personnel	150,271	204,637	182,610	213,941	9,304	4.5
854 Stationery Stores	69,478	69,092	69,560	70,137	1,045	1.5
862 Finance	101,936	105,606	101,692	113,961	8,355	7.9
864 Business Office	64,096	71,452	90,639	79,243	7,791	10.9
Total Administrative Services	602,439	738,468	696,807	775,278	36,810	5.0
<u>Police Department:</u>						
910 Supervision	200,869	205,918	221,247	257,039	51,121	24.8
911 Investigations	651,870	660,702	676,729	837,872	177,170	26.8
912 Staff Services	353,631	362,127	354,432	367,847	5,720	1.6
913 Patrol	3,267,425	3,483,289	3,420,481	3,455,306	(27,983)	-0.8
915 Emergency Communications	255,498	270,099	270,099	281,380	11,281	4.2
916 Animal Control	253,727	266,679	265,768	274,454	7,775	2.9
917 School Resource Officer Program	136,848	143,287	143,677	156,153	12,866	9.0
Total Police Department	5,119,868	5,392,101	5,352,433	5,630,051	237,950	4.4
<u>Fire Department:</u>						
921 Supervision	184,132	198,788	198,926	204,903	6,115	3.1
922 Fire Prevention	115,256	124,168	124,630	125,344	1,176	0.9
923 Fire Fighting	3,390,985	3,473,018	3,554,411	3,617,509	144,491	4.2
924 Fire Stations	107,857	105,506	104,141	112,016	6,510	6.2
925 Fire Specialists	119,034	159,083	159,083	141,688	(17,395)	-10.9
Total Fire Department	3,917,264	4,060,563	4,141,191	4,201,460	140,897	3.5
<u>Public Works Department:</u>						
930 Supervision	68,426	73,388	73,931	77,762	4,374	6.0
935 Engineering	116,422	126,885	126,524	131,272	4,387	3.5
942 State Highway Maintenance	58,816	59,089	58,449	60,579	1,490	2.5
943 General Maintenance	228,057	344,665	345,140	349,180	4,515	1.3
946 Central Service Center	111,895	119,232	122,480	125,096	5,864	4.9
948 Municipal Building	132,644	145,040	143,450	151,849	6,809	4.7
953 Traffic Control and Lights	951,583	955,300	955,300	986,300	31,000	3.2
Total Public Works Department	1,667,843	1,823,599	1,825,274	1,882,038	58,439	3.2

GENERAL FUND

**SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES**

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
<u>Community Development</u>						
960 Supervision	125,147	130,907	131,918	136,265	5,358	4.1
962 Planning	106,726	108,548	117,627	119,320	10,772	9.9
966 Code Enforcement	328,030	373,431	350,602	366,679	(6,752)	-1.8
Total Community Development	<u>559,903</u>	<u>612,886</u>	<u>600,147</u>	<u>622,264</u>	<u>9,378</u>	<u>1.5</u>
<u>Recreation and Parks Department:</u>						
970 Supervision	204,857	218,331	220,220	236,240	17,909	8.2
972 Indoor Aquatics	179,817	185,401	189,616	190,078	4,677	2.5
973 Outdoor Aquatics	253,823	244,010	255,725	260,958	16,948	6.9
974 Centers, Camps & Programs	674,646	662,538	672,070	701,606	39,068	5.9
975 Athletics	116,923	121,356	123,239	128,860	7,504	6.2
976 Parks	691,992	725,220	741,936	770,215	44,995	6.2
977 Scarboro Center	132,624	165,419	149,731	165,669	250	0.2
978 Senior Center	248,316	275,502	266,233	281,119	5,617	2.0
Total Recreation and Parks Department	<u>2,502,998</u>	<u>2,597,777</u>	<u>2,618,770</u>	<u>2,734,745</u>	<u>136,968</u>	<u>5.3</u>
979 Public Library	<u>1,218,417</u>	<u>1,290,811</u>	<u>1,268,715</u>	<u>1,331,354</u>	<u>40,543</u>	<u>3.1</u>
TOTAL MUNICIPAL EXPENDITURES	<u>16,323,529</u>	<u>17,345,717</u>	<u>17,323,027</u>	<u>18,064,507</u>	<u>718,790</u>	<u>4.1</u>
<u>Operating Transfers:</u>						
991 State Street Aid Fund	539,210	588,770	588,770	612,910	24,140	4.1
991 Street & Public Transportation Fund	10,790	11,230	11,230	22,090	10,860	96.7
992 Capital Projects Fund	1,150,000	1,200,000	0	0	(1,200,000)	-100.0
995 Grant Fund	168,350	168,350	168,350	168,350	0	0.0
996 Economic Diversification Fund	184,500	50,000	50,000	50,000	0	0.0
997 Debt Service	3,200,000	3,500,000	3,500,000	3,500,000	0	0.0
998 Solid Waste	1,175,858	1,287,815	1,276,735	1,331,000	43,185	3.4
999 Oak Ridge Schools	12,070,143	12,988,482	12,988,482	13,508,021	519,539	4.0
TOTAL OPERATING TRANSFERS	<u>18,498,851</u>	<u>19,794,647</u>	<u>18,583,567</u>	<u>19,192,371</u>	<u>(602,276)</u>	<u>-3.0</u>
TOTAL EXPENDITURES AND OPERATING TRANSFERS	<u>34,822,380</u>	<u>37,140,364</u>	<u>35,906,594</u>	<u>37,256,878</u>	<u>116,514</u>	<u>0.3</u>

**FY 2009 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED**

	GROSS BUDGET	ELECTRIC FUND		WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND				
		WATER	WASTEWATER	WATER	WASTEWATER							
GENERAL GOVERNMENT:												
810 City Council	131,078	16%	20,972	7%	9,175	6%	7,865	0	0	71%	93,066	
816 City Clerk	170,312	16%	27,250	7%	11,922	6%	10,219	0	0	71%	120,921	
820 City Manager's Office	566,603	25%	141,651	12%	67,992	12%	67,992	1%	5,666	50%	283,302	
832 City Court	173,534		0		0		0		0	100%	173,534	
843 Legal	304,919	16%	48,786	7%	21,344	6%	18,295	0	0	71%	216,494	
TOTAL GENERAL GOVERNMENT	1,346,446	18%	238,659	8%	110,433	8%	104,371	0%	5,666	0	887,317	
ADMINISTRATIVE SERVICES:												
845 Computer Services	903,016	31%	279,934	20%	180,603	16%	144,483	0	0	33%	297,996	
846 Personnel	396,187	15%	59,428	13%	51,504	15%	59,428	3%	11,886	54%	213,941	
854 Stationary Stores	206,288	26%	53,635	20%	41,258	20%	41,258	0	0	34%	70,137	
862 Finance	542,670	47%	255,055	16%	86,827	12%	65,120	4%	21,707	21%	113,961	
864 Business Office	1,132,046	43%	486,780	27%	305,652	23%	260,371	0	0	7%	79,243	
TOTAL ADMINISTRATIVE SERVICES	3,180,207	36%	1,134,832	21%	665,844	18%	570,660	1%	33,593	0	775,278	
POLICE DEPARTMENT:												
910 Supervision	257,039		0		0		0		0	100%	257,039	
911 Investigations	837,872		0		0		0		0	100%	837,872	
912 Staff Services	367,847		0		0		0		0	100%	367,847	
913 Patrol	3,473,806		0		0		0		0	100%	3,473,806	
915 Emergency Communications	489,226	12%	58,707	6%	29,354	2%	9,785			1%	18,500	
916 Animal Control	307,454		0		0		0		0	23%	110,000	
917 School Resource Officer	174,383		0		0		0		0	11%	33,000	
TOTAL POLICE DEPARTMENT	5,907,627	1%	58,707	0%	29,354	0%	9,785	0	0	10%	18,230	
										3%	179,730	
											98%	5,630,051
FIRE DEPARTMENT:												
921 Supervision	204,903		0		0		0		0	100%	204,903	
922 Fire Prevention	125,344		0		0		0		0	100%	125,344	
923 Fire Fighting	3,617,509		0		0		0		0	100%	3,617,509	
924 Fire Stations	112,016		0		0		0		0	100%	112,016	
925 Fire Specialists	141,688		0		0		0		0	100%	141,688	
TOTAL FIRE DEPARTMENT	4,201,460		0		0		0		0		0	
											100%	4,201,460

**FY 2009 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED**

	GROSS BUDGET	ELECTRIC FUND	WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND						
			WATER	WASTEWATER									
<u>PUBLIC WORKS DEPARTMENT:</u>													
930 Supervision	356,157	0	27%	96,162	31%	110,409	15%	53,424	5%	18,400	22%	77,762	
935 Engineering	375,063	37,506	10%	20%	75,013	20%	75,013	15%	56,259	0	0	35%	131,272
942 State Highway Maintenance	183,859	0	0	0	0	0	0	0	0	67%	123,280	33%	60,579
943 General Maintenance	349,180	0	0	0	0	0	0	0	0	0	0	100%	349,180
946 Central Services Complex	521,233	218,918	42%	18%	93,822	10%	52,123	6%	31,274	0	0	24%	125,096
948 Municipal Building	223,308	33,496	15%	9%	20,098	8%	17,865	0	0	0	0	68%	151,849
953 Traffic Control & Lighting	986,300	0	0	0	0	0	0	0	0	0	0	100%	986,300
TOTAL PUBLIC WORKS	2,995,100	289,920	10%	10%	285,095	9%	255,410	5%	140,957	5%	141,680	63%	1,882,038
<u>COMMUNITY DEVELOPMENT DEPARTMENT:</u>													
960 Supervision	234,940	30,542	13%	13%	30,542	16%	37,591	0	0	0	0	58%	136,265
962 Planning	183,570	23,864	13%	11%	20,193	11%	20,193	0	0	0	0	65%	119,320
966 Code Enforcement	455,706	0	0	9%	41,014	9%	41,013	0	0	2%	7,000	80%	366,679
TOTAL COMMUNITY DEVELOPMENT	874,216	54,406	6%	10%	91,749	11%	98,797	0	0	1%	7,000	71%	622,264
<u>RECREATION & PARKS DEPARTMENT:</u>													
970 Supervision	236,240	0	0	0	0	0	0	0	0	0	0	100%	236,240
972 Indoor Aquatics	226,078	0	0	0	0	0	0	0	0	16%	36,000	87%	190,078
973 Outdoor Aquatics	263,158	0	0	0	0	0	0	0	0	1%	2,200	99%	260,958
974 Centers, Camps & Programs	782,266	0	0	0	0	0	0	0	0	11%	80,660	88%	701,606
975 Athletics	143,360	0	0	0	0	0	0	0	0	11%	14,500	90%	128,860
976 Parks	795,215	0	0	0	0	0	0	0	0	3%	25,000	96%	770,215
977 Scarboro Center	175,669	0	0	0	0	0	0	0	0	8%	10,000	97%	165,669
978 Senior Center	282,119	0	0	0	0	0	0	0	0	1%	1,000	100%	281,119
TOTAL RECREATION & PARKS DEPARTMENT	2,904,105	0	0	0	0	0	0	0	0	4%	169,360	94%	2,734,745
<u>PUBLIC LIBRARY:</u>													
979 Public Library	1,331,354	0	0	0	0	0	0	0	0	0	0	100%	1,331,354
GRAND TOTAL	22,740,515	1,776,524	8%	5%	1,182,475	5%	1,039,023	1%	180,216	2%	497,770	79%	18,064,507

Multiyear Model

The City utilizes a multiyear model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multiyear model and is directly related to increases in the current and future property tax rates.

The multiyear model was designed to be used as a long-range planning tool for establishing a proposed property tax rate during the annual budget review process. The multiyear model is only concerned with the revenues, expenditures and operating transfers of the General Fund since only these items impact the property tax rate. The multiyear model on page II-35 contains projected revenues, expenditures and operating transfers through fiscal 2014. The model contains debt service requirements for the General Fund on existing long-term debt issuances. All major non-utility capital projects have been delayed in order to contain the property tax rate.

This model was prepared in accordance with City Council's adopted Strategic Plan and Proposed Major Policy Guidelines, which are contained on pages I-29 through I-38 of this document.

Model Assumptions:

- ◆ Expenditures for municipal operations and transfers to the Oak Ridge Schools for operations are projected to increase 4.0% annually beginning in fiscal 2010. The current guideline requires that all future expenditure growth and property tax rate increases shall be at or below the published or anticipated Government Workers Compensation Index growth rate.
- ◆ Revenues are anticipated to grow at the historical growth rate of each specific revenue source. The City's primarily revenue source is from property taxes and sales and use tax collections. Property assessment growth is projected to increase by 1.5% in fiscal 2010 and annually thereafter. Assessment growth is projected higher in fiscal 2009 based on current or planned construction projects in the community. Assessment growth has averaged below 2% since 1998.

Sales and use tax collections, which are the General Fund's other major revenue source, are projected flat in fiscal 2010 and growth at 1% in fiscals 2011 and 2012, 1.5% in 2013 and 2% in 2014. Actual sales tax receipts received by the City have varied from year-to-year based on operational levels by federal contractors and large one-time audit adjustments. Overall, sales tax collections were fairly flat from 1994 through 2001. Growth levels increase during fiscals 2002 and 2003 due to the opening of Home Depot, expansion of Wal-Mart and the major modernization programs at the federal facilities located in Oak Ridge. Increases in 2005 to 2008 are primarily due to large construction projects on which use tax was collected during the construction period. These include two facilities at ORNL and the expansion to the Oak Ridge High School. Sales tax collections from the retail sector remain flat. The low future growth levels projected in the model assumes the use tax collections from these large construction projects will end and be replaced with sales tax collections from retail growth. This results in an overall low percentage increase in total collections.

- ◆ The unreserved fund balance of the General Fund combined with that of the General Purpose School Funds should stabilize at approximately \$8 million.

Changes in Operating Transfers:

- ◆ Transfers to the Solid Waste Fund are projected to grow by 4% annually. The primary operations funded by this transfer are provided under a 10-year contract with a private business. Annual contractual increases are set at 90% of the current rate of inflation as indicated by the Consumer Price-Index. During fiscal 2007, there was a fuel cost adjustment added to the contract.
- ◆ A \$50,000 annual increase is budgeted to support the City's Street Funds, which is comprised of the State Street Aid (SSA) Fund and the Street and Public Transportation Fund, until 2012 when a base annual funding of \$785,000 is maintained. The City's major street resurfacing program and maintenance on non-state streets is accounted for in the SSA Fund. Revenues in the SSA Fund have been flat for many years and are insufficient to cover the cost of operations accounted for in this Fund. In fiscal 2009, the General Fund is budgeted to transfer \$612,910 to the SSA Fund.

In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. The primary source of revenue for this Fund is state-shared fuel taxes and a state grant. In fiscal 2004, the contracted costs to operate the public transit buses increased 55% and the revenue stream of that Fund is insufficient to support the higher costs. An \$22,090 transfer is budgeted in fiscal 2009 to support this program.

- ◆ In fiscal 2000, City Council approved establishment of the Economic Diversification (ED) Fund to enhance economic development endeavors, with funding primarily provided from operating transfers from the General, Electric and Waterworks Funds. In fiscal 2008, the transfer to the ED Fund was reduced to \$50,000 due to the anticipated increase in revenues in the ED Fund from Hotel/Motel taxes from planned hotel developments. The transfer amount is budgeted to increase in fiscal 2010 to \$104,000 and grow by 3.5% thereafter.
- ◆ In fiscal 2001, the City started a reserve to fund capital maintenance projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund. This program was initiated to reduce the usage of long-term debt issuance to finance the City's routine capital maintenance needs. To stabilize the property tax rate, the model assumes that the scheduled 2008 and 2009 operating transfers will be funded from long-term debt proceeds rather than through the General Fund. Funding from General Fund operating transfers resumes at \$1.4 million in 2010 with a \$100,000 annual increase in the transfer amount through fiscal 2014.
- ◆ The Debt Service City and School transfer lines only include debt service for existing debt issuances. This model does not include any funding for new future debt issuances to finance major capital projects. All major non-utility capital projects have been placed on hold until financing for the \$62,000,000 Oak Ridge High School (ORHS) project is completed. At this time, funding for the ORHS project is not expected to impact the property tax rate. Debt issuances to fund major capital projects has been a major driver in past property tax rate increases.

The current amortization schedule for General Long-Term Debt, which is funded through the operating transfer from the General Fund to the Debt Service Fund, is on page III-9 of this document.

Based on these parameters in the multiyear model on page II-35, the projected property tax rate will increase to \$2.89 in fiscal 2010 and increase again in 2011 to \$3.01, in 2012 to \$3.13, in 2013 to \$3.25 and in 2014 to \$3.37. The multiyear model presented here is to demonstrate how the City relates the impact of debt and other related increases in expenditure levels to the property tax rate. For each cent on the tax rate, General Fund revenues will increase approximately \$70,000. Therefore, the property tax rate must be increased by one-cent for each \$70,000 increase in expenditures. This amount will vary slightly from year-to-year based on assessment growth.

The City has utilized fund balance draws since 1986 to balance the budget (i.e. revenues equal expenditures). In fiscal 2009, a fund balance draw was not necessary due to an operating transfer to the Capital Project Fund not being budgeted for this fiscal year. Fund balance draws are expected to resume in fiscal 2010 when these operating transfers recommence.

The multiyear model is used for projection purposes and for management decisions concerning long-range projects. Obviously, the future property tax rates presented in these models will not necessarily be the rate that will be in effect during that fiscal year. The multiyear model is updated each year as a part of the budget process and is utilized by City staff to set the proposed property tax rate presented to City Council.

CITY OF OAK RIDGE MULTIYEAR MODEL (IN THOUSANDS)

9/12/2008 12:58

	2006 ACTUAL	2007 ACTUAL	2008 PROJ.	2009 PROJ.	2010 PROJ.	2011 PROJ.	2012 PROJ.	2013 PROJ.	2014 PROJ.
REVENUES:									
General Property Taxes	15734	16283	17811	19309	20431	21593	22785	24008	25387
Other Property Taxes	2499	2542	2595	2715	2860	3007	3157	3310	3465
Business Taxes	1775	1725	1692	1700	1751	1804	1858	1914	1971
Licenses & Permits	465	272	291	223	225	227	229	231	233
DOE In-Lieu of Taxes	1361	1362	1414	1483	1547	1611	1676	1740	1804
Local Sales Tax	7556	7839	7975	7750	7750	7828	7906	8024	8185
Intergovernmental	2516	2660	2755	2747	2843	2943	3046	3153	3216
Hall Income Tax	445	843	650	676	703	731	760	790	822
Charges for Services	324	334	325	318	328	338	348	358	369
Fines & Penalties	322	348	312	338	348	358	369	380	391
Other Revenues	627	913	778	664	714	685	661	642	631
TOTAL REVENUES	33624	35121	36598	37923	39500	41125	42795	44550	46474
TOTAL MUNICIPAL EXPENDITURES	15307	16324	17345	18065	18788	19539	20321	21133	21979
OPERATING TRANSFERS:									
Gen. Purpose School Fund	11578	12070	12988	13508	14048	14610	15195	15802	16435
Solid Waste Fund	1119	1176	1277	1331	1384	1439	1497	1557	1619
Street Funds	528	550	600	635	685	735	785	785	785
Economic Diversification Fund	177	185	50	50	104	108	111	115	119
Grant Fund	168	168	168	168	168	168	168	168	168
Capital Projects Fund (Capital Maintenance)	1150	1150	0	0	1400	1500	1600	1700	1800
Debt Service	3200	3200	3500	3500	3500	3500	3500	3500	3500
TOTAL OPERATING TRANSFERS	17920	18499	18583	19192	21289	22060	22856	23628	24426
TOTAL EXPENDITURES & TRANSFERS	33227	34823	35928	37257	40077	41599	43177	44761	46405
REVENUES LESS EXPEND. & TRANS.	397	298	670	666	-577	-474	-382	-211	69
UNRESERVED CITY FUND BAL. (BOY):	4661	5058	5356	6026	6692	6115	5641	5259	5048
UNRESTRICTED CITY FUND BAL. (EOY):	5058	5356	6026	6692	6115	5641	5259	5048	5118
SCHOOL FUND BAL. (EOY):	2500	3000	3000	3000	3000	3000	3000	3000	3000
TOTAL FUND BALANCE (EOY):	7558	8356	9026	9692	9115	8641	8259	8048	8118
Fund Balance As % Expend. & Trans.	22.75%	24.00%	25.12%	26.01%	22.74%	20.77%	19.13%	17.98%	17.49%
PROPERTY TAX RATE:	255	255	265	277	289	301	313	325	337
% INCREASE PROPERTY TAX RATE	0.00%	0.00%	3.92%	4.53%	4.33%	4.15%	3.99%	3.83%	3.69%
ASSESSMENT (0,000,000's)	60.60	63.16	66.64	69.31	70.35	71.40	72.48	73.56	75.03
Total Tax rate Increase (Annual)	0.0	0.0	10.0	13.0	12.0	12.0	12.0	12.0	12.0
Ann. Assmnt. Growth	1.31%	3.49%	9.38%	4.01%	1.50%	1.50%	1.50%	1.50%	2.00%
Ann. Sales Tax Growth	2.12%	3.75%	1.73%	-2.82%	0.00%	1.00%	1.00%	1.50%	2.00%
Avg. Ann. Growth since 1993	2.45%	2.93%	2.53%	1.20%	0.96%	0.96%	0.97%	1.04%	1.14%
Average Household Monthly Tax Increase	0.00	0.00	2.50	3.00	3.00	3.00	3.00	3.00	2.50





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General
Government

GENERAL GOVERNMENT

The General Government function includes the following activities: City Council, City Clerk, City Manager's Office, City Court and Legal.

Incorporated in 1960, the City of Oak Ridge operates under a charter providing for a modified City Manager-Council form of government, which combines the political leadership of elected officials in the form of a City Council with the managerial experience and expertise of a City Manager. City Council consists of seven members elected at large, with the Mayor and Mayor ProTem elected by fellow Council members for two-year terms. City Council members set policy and enact legislation, review and adopt the City budget, and appoint the City Manager and City Attorney.

The City Clerk is responsible for recording legislative actions of City Council, assisting the City Manager in implementing ordinances and resolutions approved by City Council, and performing related functions.

The City Manager is responsible for the supervision of all City departments and serves as Council's chief advisor, providing Council with any information and recommendations they may request. He is also responsible for implementing Council approved policies. The City Manager's activity also includes a Government and Public Affairs Coordinator who assists in the management of relationships with the public and with external agencies and media organizations at the federal, state and local level.

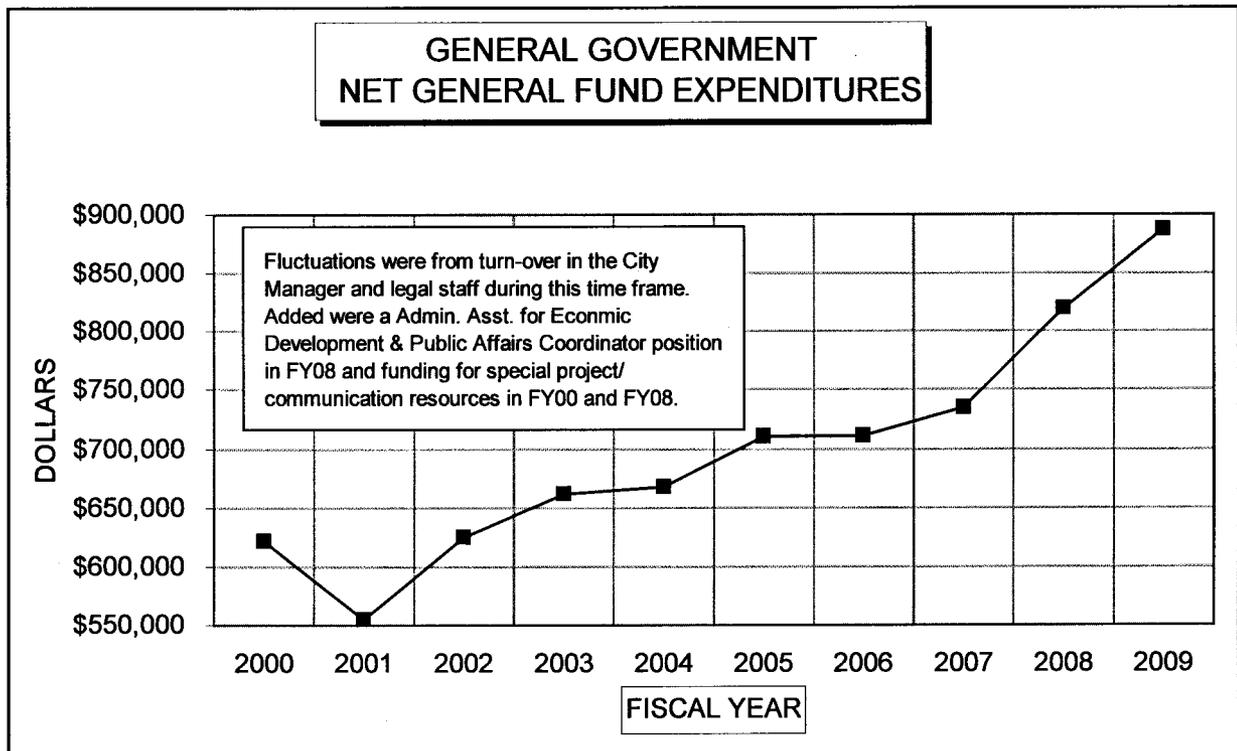
The City Court has jurisdiction within the City over cases involving violations of City ordinance. The Court is presided over by a City Judge elected for a four-year term.

The Legal Department is responsible for providing legal assistance and guidance to the City Council and City Manager and keeping all department directors fully advised on any legal matters. The Department also represents the City in civil litigations and serves as the staff representative to the City's Beer Board. The City Attorney is appointed by City Council. The legal staff also contains a Senior Staff Attorney position.

GENERAL GOVERNMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

810 City Council	88,929	82,391	82,391	93,066	10,675	13.0
816 City Clerk	110,833	117,037	117,105	120,921	3,884	3.3
820 City Manager	209,851	274,877	264,094	283,302	8,425	3.1
832 City Court	127,356	146,792	146,458	173,534	26,742	18.2
843 Legal	197,828	208,415	209,642	216,494	8,079	3.9
Total General Government	734,797	829,512	819,690	887,317	57,805	7.0



CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Council	NUMBER 810
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ACTIVITY DESCRIPTION

The City of Oak Ridge is governed by a seven-member City Council, which is the legislative and policy-making body of the City. Council members are elected at large for four-year, staggered terms in elections held in June of every odd-numbered year. Following the election, the council elects one of its members to serve as Mayor for a term of two years and also chooses a member to serve as Mayor Pro-Tem in the temporary absence or disability of the Mayor.

The responsibilities of the City Council include (1) adopting ordinances, resolutions and policies necessary for the proper governing of the City's affairs; (2) reviewing and adopting the annual budget; (3) reviewing and acting on recommendations from various boards and commissions; (4) appointing a City Manager, City Attorney, and residents to various boards and commissions; (5) issuing directives and initiating measures to promote the general welfare of the City and the safety and health of its residents; and (6) representing the City at official functions.

City Council conducts its business in public sessions held in the Courtroom of the Municipal Building typically on the third Monday of each month.

PROGRAM COMMENTS

This activity provides for the engagement of an independent firm of certified public accountants to conduct an annual audit of the official accounting records of the City. A comprehensive annual financial report is prepared by the Finance Department, submitted to the Council, and made a part of the City's records.

Additional items provided for in this activity are memberships in the Tennessee Municipal League, the National League of Cities, the East Tennessee Development District, and the Energy Communities Alliance; and attendance by City Council members at meetings and conferences conducted by the Tennessee Municipal League, the National League of Cities, and the Energy Communities Alliance.

SIGNIFICANT EXPENDITURE CHANGES

The Professional and Contractual Services budget has been increased by \$14,498 for the annual independent audit. Proposals were taken during fiscal 2008 for auditing services for the next five years.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

810 City Council

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	13,200	14,400	14,400	14,400	0	.0
5141. Social Security	1,010	1,102	1,102	1,102	0	.0
Total Personal Services	14,210	15,502	15,502	15,502	0	.0
Contractual Services						
5205. Printing & Dup. Charges	0	500	500	500	0	.0
5207. Dues, Memberships & Sub.	17,312	16,873	16,873	16,873	0	.0
5210. Prof. & Contractual Ser.	31,065	25,502	25,502	40,000	14,498	56.9
5212. Utility Services	1,175	2,100	2,100	2,100	0	.0
5220. Training & Travel	20,618	26,000	26,000	26,000	0	.0
5235. Repair & Maintenance	979	2,600	2,600	2,600	0	.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	2,232	3,015	3,015	3,120	105	3.5
Total Contractual Services	73,726	76,935	76,935	91,538	14,603	19.0
Commodities						
5310. Commodities/Tools/Supplies	3,425	3,186	3,186	3,186	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
Total Commodities	3,425	3,586	3,586	3,586	0	.0
Other Charges						
5410. Insurance	14,970	14,970	14,970	15,402	432	2.9
5420. Litigation/Judicial Costs	20	50	50	50	0	.0
5499. Contingency	18,902	5,000	5,000	5,000	0	.0
Total Other Charges	33,892	20,020	20,020	20,452	432	2.2
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	125,253	116,043	116,043	131,078	15,035	13.0
Reduction of Costs						
5670. Recovered from Funds	36,323-	33,652-	33,652-	38,012-	4,360-	13.0
Total Reduction of Costs	36,323-	33,652-	33,652-	38,012-	4,360-	13.0
TOTAL NET EXPENDITURES	88,930	82,391	82,391	93,066	10,675	13.0

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Clerk	NUMBER 816
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ACTIVITY DESCRIPTION

The City Clerk's office is responsible for recording and preserving the legislative actions of City Council and performing related functions as prescribed by the City Charter, City Manager and City Council. Implementation of these general functions involves preparation and distribution of Council meeting agenda materials and production of Council meeting minutes; filing and storage of official records; maintenance of the City Charter and Code; licensing and titling of City vehicles; and providing administrative and clerical support services for the City Manager, the Mayor and members of City Council.

PERFORMANCE OBJECTIVES

1. To accurately record the legislative actions of City Council.
2. To effectively respond to all requests for information.
3. To provide efficient administrative and clerical support to the City Manager and City Council.
4. To provide reliable records management service.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Agenda Production-Number of Sessions	26	20	26	24
Minutes Recorded	15	13	13	14
Ordinances Adopted	22	15	25	22
Resolutions Adopted	139	125	120	130
Proclamations Adopted	21	30	21	20
Administrative Action Referrals	306	300	300	300
Publications/Legal Notices	43	23	40	40
Official Notices Mailed to Individuals	200	100	160	200

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditures for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

816 City Clerk

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	97,587	99,801	99,858	102,270	2,469	2.5
5131. Regular Overtime Pay	840	800	800	800	0	.0
5141. Social Security	7,174	7,696	7,700	7,885	189	2.5
5150. Retirement	11,785	12,072	12,079	12,884	812	6.7
5160. Medical & Workers Comp	15,202	16,260	16,260	18,260	2,000	12.3
Total Personal Services	132,588	136,629	136,697	142,099	5,470	4.0
Contractual Services						
5207. Dues, Memberships & Sub.	244	249	249	249	0	.0
5210. Prof. & Contractual Ser.	2,175	2,400	2,400	2,400	0	.0
5211. Advertising & Publicity	14,349	20,000	20,000	20,000	0	.0
5212. Utility Services	1,183	1,600	1,600	1,600	0	.0
5220. Training & Travel	430	360	360	360	0	.0
5236.13 Other Equipment Maint.	1,825	1,825	1,825	1,825	0	.0
Total Contractual Services	20,206	26,434	26,434	26,434	0	.0
Commodities						
5310. Commodities/Tools/Supplies	2,366	1,243	1,243	1,243	0	.0
5320. Books/Education Material	276	336	336	336	0	.0
Total Commodities	2,642	1,579	1,579	1,579	0	.0
Other Charges						
5410. Insurance	100	0	0	0	0	.0
5420. Litigation/Judicial Costs	252	200	200	200	0	.0
Total Other Charges	352	200	200	200	0	.0
Capital Expenditures						
5540 Machinery & Equipment	315	0	0	0	0	.0
Total Capital Expenditures	315	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	156,103	164,842	164,910	170,312	5,470	3.3
Reduction of Costs						
5670. Recovered from Funds	45,270-	47,805-	47,805-	49,391-	1,586-	3.3
Total Reduction of Costs	45,270-	47,805-	47,805-	49,391-	1,586-	3.3
TOTAL NET EXPENDITURES	110,833	117,037	117,105	120,921	3,884	3.3

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	General Government	City Manager's Office	820

ACTIVITY DESCRIPTION

The City Charter establishes the City Manager as the chief executive officer of the City. The City Manager is appointed by and serves at the pleasure of City Council. He is responsible for planning, organizing, directing, controlling, and evaluating the operations of the municipal government in order to implement Council policies in an effective, and economic manner.

In carrying out these responsibilities, the Manager interprets and implements Council-determined policy; oversees the enforcement of all laws and ordinances; appoints and removes department heads and employees on the basis of merit; exercises control and supervision over all departments; prepares and recommends annual operating and capital improvement budgets; screens and prepares agenda materials; recommends legislation that appears necessary and desirable; advises Council of the financial conditions and future needs of the City; informs the public through reports to Council regarding the operation of City government; represents the City in its relations with the public, the press, and other governmental and private agencies; and performs such other duties as may be described by the City Charter or required by ordinance or resolution of Council.

It is the goal of this activity to provide coordination and administrative direction to City departments in order to provide continuous improvement in the delivery of municipal services to the residents of Oak Ridge, and to inform and advise Council on City affairs, requirements, and problems, both existing and anticipated.

PROGRAM COMMENTS

On an annual basis, the City Manager submits a set of goals and objectives for the fiscal year through the budgeting process for City Council approval. These goals and objectives serve as objective measures of performance for this activity.

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Contractual Services increased by \$5,920 for Equipment Use Charges, due to a fleet addition for the Public Affairs Coordination position and higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

820 City Manager's Office

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	261,724	294,848	285,836	288,063	6,785-	2.3-
5131. Regular Overtime Pay	4,704	4,400	4,400	4,400	0	.0
5141. Social Security	18,304	22,892	22,203	22,373	519-	2.3-
5150. Retirement	31,906	35,910	34,828	36,558	648	1.8
5160. Medical & Workers Comp	22,621	32,914	32,914	32,523	391-	1.2-
Total Personal Services	339,259	390,964	380,181	383,917	7,047-	1.8-
Contractual Services						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	1,761	1,385	1,385	1,385	0	.0
5210. Prof. & Contractual Ser.	84,505	100,000	100,000	100,000	0	.0
5211. Advertising & Publicity	161	28,000	28,000	28,000	0	.0
5212. Utility Services	4,286	4,600	4,600	4,600	0	.0
5220. Training & Travel	14,364	15,200	15,200	15,200	0	.0
5235. Repair & Maintenance	7,073	225	225	225	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	7,454	8,270	8,270	14,190	5,920	71.6
Total Contractual Services	120,294	158,765	158,765	164,685	5,920	3.7
Commodities						
5310. Commodities/Tools/Supplies	11,948	2,100	2,100	2,100	0	.0
5320. Books/Education Material	302	500	500	500	0	.0
Total Commodities	12,250	2,600	2,600	2,600	0	.0
Other Charges						
5410. Insurance	14,970	14,970	14,970	15,402	432	2.9
Total Other Charges	14,970	14,970	14,970	15,402	432	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	486,773	567,299	556,516	566,604	695-	.1-
Reduction of Costs						
5610. Recovered from Users	57,767-	0	0	0	0	.0
5670. Recovered from Funds	219,153-	292,422-	292,422-	283,302-	9,120	3.1-
Total Reduction of Costs	276,920-	292,422-	292,422-	283,302-	9,120	3.1-
TOTAL NET EXPENDITURES	209,853	274,877	264,094	283,302	8,425	3.1

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Court	NUMBER 832
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ACTIVITY DESCRIPTION

The City Court, presided over by a judge elected for a four-year term, has jurisdiction within the City over cases involving violations of City ordinances. The City Judge can assess fines of up to \$50 and can sentence convicted defendants to terms of up to ninety days in the County jail for violations of City ordinances. The City Judge is empowered, in his capacity as a Judicial Magistrate, to sign and issue State criminal arrest warrants and search warrants. This provides an additional judicial service to the Oak Ridge Police Department and the citizens of the City of Oak Ridge as well as facilitating the operations of the General Sessions Court. A major goal of the Oak Ridge City Court is to contribute to an orderly society by providing adjudication in compliance with the Constitutional guarantees of promptness and impartiality.

The City Court Clerk's office records and maintains permanent records of cases, which come before the City Court. City warrants, Show Cause Orders, Court Orders, subpoenas, appearance bonds, and cash bonds are issued by this office. Money for fines and court costs is received in this office and is revenue to the General Fund.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Number of Court Cases:				
City violations	3,483	3,500	2,900	3,200
Fines and Costs Collected	\$324,216	\$300,000	\$275,000	\$310,000

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

832 City Court

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	78,083	98,559	98,280	111,417	12,858	13.0
5131. Regular Overtime Pay	4,814	3,500	3,500	3,500	0	.0
5141. Social Security	5,795	7,808	7,786	8,791	983	12.6
5150. Retirement	9,771	12,247	12,214	14,365	2,118	17.3
5160. Medical & Workers Comp	14,591	16,064	16,064	26,847	10,783	67.1
Total Personal Services	113,054	138,178	137,844	164,920	26,742	19.4
Contractual Services						
5201. Rents	336	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	165	165	165	0	.0
5210. Prof. & Contractual Ser.	9,535	1,500	1,500	1,500	0	.0
5212. Utility Services	1,416	2,100	2,100	2,100	0	.0
5220. Training & Travel	553	674	674	674	0	.0
5236.13 Other Equipment Maint.	1,680	1,680	1,680	1,680	0	.0
Total Contractual Services	13,520	6,489	6,489	6,489	0	.0
Commodities						
5310. Commodities/Tools/Supplies	677	2,025	2,025	2,025	0	.0
5320. Books/Education Material	105	100	100	100	0	.0
Total Commodities	782	2,125	2,125	2,125	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	127,356	146,792	146,458	173,534	26,742	18.2
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	127,356	146,792	146,458	173,534	26,742	18.2

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Legal	Legal	843

ACTIVITY DESCRIPTION

The Legal Department provides legal services and guidance to the City. The City Attorney is responsible for representing and defending the City in all litigation in which the City is a party, attending all City Council meetings, advising City Council and advising City boards and commissions. The City Attorney is appointed by and serves at the pleasure of City Council.

Legal staff is responsible for providing legal counsel to the City Manager, all departments, city staff and the Oak Ridge Beer Permit Board. Other responsibilities include researching/drafting ordinances and resolutions; preparing, reviewing, and administering contracts, deeds, bonds, leases, and other official documents; prosecuting violations of City ordinances in City Court and Juvenile Court, as well as higher courts should cases be appealed; tracking legislation, both state and federal, to be up to date on issues affecting local governments; processing bankruptcy claims when the City is a creditor; assisting in collections when necessary; and handling other matters as needed. The Senior Staff Attorney also serves as the City's Title VI (of the Civil Rights Act of 1964) Coordinator.

PERFORMANCE OBJECTIVES

1. Collect or recommend other methods of disposition for outstanding City fines and costs.
2. Continue review and revision of the City Code in order to be in compliance with State law.

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

843 Legal

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	199,149	202,958	203,983	209,086	6,128	3.0
5141. Social Security	14,811	15,526	15,605	15,995	469	3.0
5150. Retirement	23,947	24,355	24,478	26,136	1,781	7.3
5160. Medical & Workers Comp	22,294	24,544	24,544	27,544	3,000	12.2
Total Personal Services	260,201	267,383	268,610	278,761	11,378	4.3
Contractual Services						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	2,405	2,500	2,500	2,500	0	.0
5210. Prof. & Contractual Ser.	390	5,830	5,830	5,830	0	.0
5211. Advertising & Publicity	343	1,500	1,500	1,500	0	.0
5212. Utility Services	2,642	2,600	2,600	2,600	0	.0
5220. Training & Travel	1,656	4,293	4,293	4,293	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
Total Contractual Services	8,126	17,808	17,808	17,808	0	.0
Commodities						
5310. Commodities/Tools/Supplies	733	1,000	1,000	1,000	0	.0
5320. Books/Education Material	13,107	7,000	7,000	7,000	0	.0
Total Commodities	13,840	8,000	8,000	8,000	0	.0
Other Charges						
5420. Litigation/Judicial Costs	0	350	350	350	0	.0
Total Other Charges	0	350	350	350	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	282,167	293,541	294,768	304,919	11,378	3.9
Reduction of Costs						
5610. Recovered from Users	3,046-	0	0	0	0	.0
5670. Recovered from Funds	81,295-	85,126-	85,126-	88,425-	3,299-	3.9
Total Reduction of Costs	84,341-	85,126-	85,126-	88,425-	3,299-	3.9
TOTAL NET EXPENDITURES	197,826	208,415	209,642	216,494	8,079	3.9



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Administrative Services

ADMINISTRATIVE SERVICES

The Administrative Services division consists of 37 employees organized into the following activities: Computer Services, Personnel, Stationary Stores, Finance and Utilities Business Office.

The Computer Services staff, comprised of 7 technical employees, provide computer support to other City departments, including mainframe as well as personal computer support and training for various micro-computer software utilized by the City departments. The City utilizes an IBM AS/400 mainframe computer with workstations located in the Municipal Building, Library and Civic Center, and remote workstations at the Central Services Center and at the four fire stations. Staff is also responsible for maintaining and upgrading approximately 345 personal computers located throughout the City. The Deputy City Manager of Administrative Services and an Accounting Specialist are also accounted for in this activity.

The Personnel staff, comprised of 4 employees, is responsible for managing the personnel and training functions, risk management and the Insurance Fund. Personnel also provides staff support to the City's Personnel Advisory Board. In fiscal 2009, the City's work force will be comprised of 455 full-time and part-time employees, which is the equivalent of 393.31 staff years. Personnel staff is also responsible for administering the Insurance Fund. The City's various insurance programs are secured by a combination of commercial insurance and self-funding. The last citywide compensation plan review was completed in fiscal 2003 with employee job classification reviews performed by an independent contractor.

Stationary Stores is comprised of one employee who is responsible for printing and binding major City documents, maintaining a central copier and office supply facility for the Municipal Building, as well as the City's mail distribution.

Finance and Utility Business Office (UBO) staffs are comprised of 23 employees under the supervision of the Finance Director. The staffs of these activities are responsible for the financial management activities of the City. Program responsibilities include serving as the centralized accounting office for the City, processing payment of all City obligations, cash management and investments, procurement and operation of the central warehouse facility and utility accounting systems. Other responsibilities include administration of the Equipment Replacement Rental Fund and Debt Service Fund.

A primary function of Finance and UBO is the development and publishing of the City's audit and comprehensive annual financial report (CAFR) and annual operating budget. The City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past 47 years and the Distinguished Budget Presentation Award for the past 24 years. Staff also performs a utility rate study every two years for the City's Electric and Waterworks Funds.

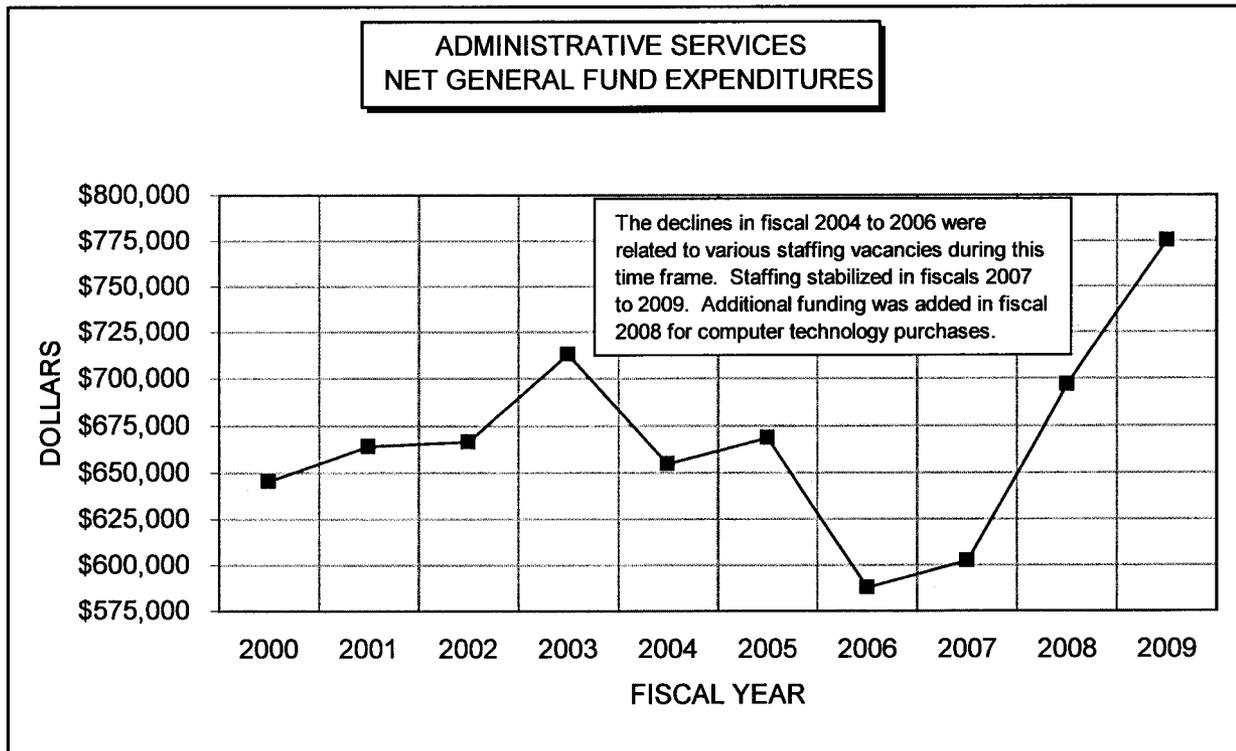
The Utilities Business Office, comprised of 15 employees, is responsible for the billing, collection and customer service for the City's utility services and property taxes. The City has over 15,000 utility accounts and nearly 14,000 parcels of property. The Business Office is responsible for the recording and depositing of all cash received by the City. Collections for utilities and property taxes totaled over \$77 million in fiscal 2008.

Major projects planned for fiscal 2009 included conducting a wage and salary survey, acceptance of reoccurring credit card utility payments, testing and options related to electronic meter reading, purchase of utility software and upgrades and enhancements to the City's web page.

ADMINISTRATIVE SERVICES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

845 Computer Services	216,658	287,681	252,306	297,996	10,315	3.6
846 Personnel	150,271	204,637	182,610	213,941	9,304	4.5
854 Stationery Stores	69,478	69,092	65,560	70,137	1,045	1.5
862 Finance	101,936	105,606	101,692	113,961	8,355	7.9
864 Business Office	64,096	71,452	90,639	79,243	7,791	10.9
Total Administrative Services	602,439	738,468	692,807	775,278	36,810	5.0



CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Computer Services	NUMBER 845
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ACTIVITY DESCRIPTION

The Computer Services Department provides computer maintenance and support service to all City departments and performs an active role in recommending and securing innovations in automation that promote organizational efficiency. The goals are to (1) analyze functional and management information needs of all municipal activities; (2) recommend cost-effective solutions utilizing automation; and (3) provide services to municipal users that are more than offset by savings in personnel, equipment and materials. Computers and major software purchases are funded by the Equipment Replacement Rental Fund.

PERFORMANCE OBJECTIVES

1. To provide system accessibility 24/7 and maintain system availability 99.5% of normal work hours.
2. To maintain and improve the City's network consisting of servers and access devices, including all server applications.
3. To maintain, improve and provide technical support for the City Geographic Information System.
4. Ensure citywide compliance with computer software and hardware through maintenance of logs, auditing procedures, upgrades and provision of employee education.
5. To maintain and provide support for the City's telecommunication equipment.
6. To continue to improve and provide additional information to citizens on the City's web page.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Applications maintained	17	17	17	17
Objects maintained	9,000	9,000	9,000	9,000
Computer peripheral devices maintained	250	250	250	250
Network devices maintained	180	180	180	180
Personal computers maintained	345	345	345	345
Wide Area Network time available	99%	99%	99%	99%
Computer time available(Public Safety)	99%	99%	99%	99%
Computer time available(Non Public Safety)	99%	99%	99%	99%

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

845 Computer Services

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	421,537	506,192	478,269	524,131	17,939	3.5
5120. Salaries-Temp. Employees	2,520	0	0	0	0	.0
5131. Regular Overtime Pay	1,711	3,300	3,300	3,300	0	.0
5141. Social Security	31,581	39,741	36,840	40,348	607	1.5
5150. Retirement	54,519	62,339	57,788	65,929	3,590	5.8
5160. Medical & Workers Comp	65,393	73,131	73,131	82,131	9,000	12.3
Total Personal Services	577,261	684,703	649,328	715,839	31,136	4.5
Contractual Services						
5201. Rents	1,052	1,070	1,070	1,070	0	.0
5207. Dues, Memberships & Sub.	68	1,175	1,175	1,175	0	.0
5210. Prof. & Contractual Ser.	12,893	101,235	101,235	101,235	0	.0
5212. Utility Services	14,635	37,300	37,300	37,300	0	.0
5220. Training & Travel	494	2,908	2,908	2,908	0	.0
5235. Repair & Maintenance	7,075	3,500	3,500	3,500	0	.0
5236.13 Other Equipment Maint.	21,809	21,569	21,569	21,569	0	.0
5289. Vehicle/Equip Use Charge	5,226	5,780	5,780	5,900	120	2.1
Total Contractual Services	63,252	174,537	174,537	174,657	120	.1
Commodities						
5310. Commodities/Tools/Supplies	7,493	11,920	11,920	11,920	0	.0
5320. Books/Education Material	0	600	600	600	0	.0
5325. Uniforms/Safety Equip.	848	0	0	0	0	.0
Total Commodities	8,341	12,520	12,520	12,520	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
5520 Buildings	10,000	0	0	0	0	.0
5540 Machinery & Equipment	2,314	0	0	0	0	.0
Total Capital Expenditures	7,686	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	656,540	871,760	836,385	903,016	31,256	3.6
Reduction of Costs						
5670. Recovered from Funds	439,881	584,079	584,079	605,020	20,941	3.6
Total Reduction of Costs	439,881	584,079	584,079	605,020	20,941	3.6
TOTAL NET EXPENDITURES	216,659	287,681	252,306	297,996	10,315	3.6

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Personnel	NUMBER 846
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ACTIVITY DESCRIPTION

Personnel is a service activity that coordinates personnel management functions for all City departments. Services include (1) recruitment, selection, and retention of competent employees; (2) maintenance of the classification plan; (3) coordination of the merit system, employee performance evaluation and compensation plan; (4) coordination of training and development; and (5) management of employment benefits. The activity provides staff and clerical support to the Personnel Advisory Board. Personnel is also responsible for administering the City's risk management program, employee safety program and all insurance coverages (Insurance Fund). This activity is responsible for managing the risks of the City in order to minimize the loss of physical, financial and human resources; including management of exposure and accidents, acts of nature, liability, theft and vandalism, and safety and employee health.

PERFORMANCE OBJECTIVES

1. Process all solicited applications (in response to recruitment notices) and forward to hiring manager within three days after application deadline.
2. Achieve an applicant mix for open positions that maximizes the opportunity for meeting the City's Work Force Diversity Plan objectives.
3. Ensure the selection process used to fill each opening is valid and nondiscriminatory toward any applicant.
4. Maximize positive employee attitudes toward all components of the work experience.
5. Coordinate safety inspections of all City facilities and work areas with OSHA and TML.
6. Coordinate safety and other meetings to assist departments in meeting their training needs.
7. Maintain a combination of insurance and City funds to satisfy foreseeable losses.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Applications received and processed	897	850	875	850
Minority applicants	6.47%	8.5%	7.7%	8.5%
Injuries requiring medical attention	41	45	40	40
Legitimate non-automotive liability claims	24	30	15	20
Automobile accidents preventable by employee	5	5	5	5

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

846 Personnel

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	165,943	233,445	214,283	242,730	9,285	4.0
5131. Regular Overtime Pay	35	1,000	1,000	1,000	0	.0
5141. Social Security	12,187	17,035	16,469	18,645	1,610	9.5
5150. Retirement	24,923	28,133	25,834	30,466	2,333	8.3
5160. Medical & Workers Comp	28,241	32,570	32,570	36,570	4,000	12.3
Total Personal Services	231,329	312,183	290,156	329,411	17,228	5.5
Contractual Services						
5201. Rents	488	390	390	390	0	.0
5207. Dues, Memberships & Sub.	863	2,692	2,692	2,692	0	.0
5210. Prof. & Contractual Ser.	25,847	39,500	39,500	39,500	0	.0
5211. Advertising & Publicity	14,541	7,500	7,500	7,500	0	.0
5212. Utility Services	2,242	3,500	3,500	3,500	0	.0
5220. Training & Travel	16	2,500	2,500	2,500	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
Total Contractual Services	45,722	57,807	57,807	57,807	0	.0
Commodities						
5310. Commodities/Tools/Supplies	1,229	6,890	6,890	6,890	0	.0
5320. Books/Education Material	0	1,479	1,479	1,479	0	.0
5325. Uniforms/Safety Equip.	0	600	600	600	0	.0
Total Commodities	1,229	8,969	8,969	8,969	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	278,280	378,959	356,932	396,187	17,228	4.5
Reduction of Costs						
5670. Recovered from Funds	128,009-	174,322-	174,322-	182,246-	7,924-	4.5
Total Reduction of Costs	128,009-	174,322-	174,322-	182,246-	7,924-	4.5
TOTAL NET EXPENDITURES	150,271	204,637	182,610	213,941	9,304	4.5

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Administrative Services	ACTIVITY Stationery Stores	NUMBER 854

ACTIVITY DESCRIPTION

This activity is responsible for providing printing, duplicating and related publication services to all City departments. This activity also provides daily mail service for City departments and serves as a centralized store of office supplies for departments located in the Municipal Building and Civic Center. The activity's goal is to provide these services in an effective and efficient manner.

PERFORMANCE OBJECTIVES

1. Complete all major duplicating requests by date requested.
2. Maintain minimum level of office and printing supplies inventory.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Proposed Annual Budgets Printed	50	50	50	50
Adopted Annual Budgets Printed	75	75	75	75
Annual Financial Reports Printed	175	175	150	175
Requests completed on schedule	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

854 Stationery Stores

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	43,683	44,649	45,040	46,160	1,511	3.4
5131. Regular Overtime Pay	6,463	7,000	7,000	7,000	0	.0
5141. Social Security	3,764	3,951	3,981	4,067	116	2.9
5150. Retirement	5,893	6,198	6,245	6,645	447	7.2
5160. Medical & Workers Comp	7,249	8,096	8,096	9,096	1,000	12.4
Total Personal Services	67,052	69,894	70,362	72,968	3,074	4.4
Contractual Services						
5201. Rents	25,698	16,550	16,550	16,550	0	.0
5206. Mailing & Delivery	75,330	79,500	79,500	79,500	0	.0
5212. Utility Services	588	760	760	760	0	.0
5236.13 Other Equipment Maint.	3,445	3,445	3,445	3,445	0	.0
5289. Vehicle/Equip Use Charge	2,997	3,065	3,065	3,065	0	.0
Total Contractual Services	108,058	103,320	103,320	103,320	0	.0
Commodities						
5310. Commodities/Tools/Supplies	29,239	30,000	30,000	30,000	0	.0
Total Commodities	29,239	30,000	30,000	30,000	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	204,349	203,214	203,682	206,288	3,074	1.5
Reduction of Costs						
5670. Recovered from Funds	134,870-	134,122-	134,122-	136,151-	2,029-	1.5
Total Reduction of Costs	134,870-	134,122-	134,122-	136,151-	2,029-	1.5
TOTAL NET EXPENDITURES	69,479	69,092	69,560	70,137	1,045	1.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Finance	NUMBER 862
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ACTIVITY DESCRIPTION

The Finance activity provides centralized control over the procurement, storage and distribution of all materials, supplies and services required for City operations, serves as the centralized accounting service for the Public Works and Electrical Departments and is responsible for paying all City obligations. This activity is responsible for determining the cost of maintaining City streets, the electrical distribution system, water distribution system and treatment plant, sewage collection system and treatment plants, equipment repair shop and the service department. The Finance activity assists with the establishment of City internal controls and preparation the annual city budget and is responsible for the accounting of the City's Equipment Rental Replacement Fund. T

PERFORMANCE OBJECTIVES

1. Provide support for preparation of the city's annual budget.
2. Provide effective support services to other City departments.
3. Maintain adequate stock levels for inventory items by establishing economic reorder points and quantities.
4. Obtain needed goods and services at the lowest cost and at required quality.
5. Process cost distribution of labor and materials timely and accurately.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
State Highway Contract billing prepared by the 20th of each month	92%	92%	92%	92%
Monthly entries performed by 15th of month	92%	92%	92%	92%
Purchase Orders issued (Annual)	4,106	4,000	4,106	4,500
Purchase Orders for stock purchases	1,328	1,500	1,300	1,500

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

862 Finance

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	303,813	333,100	330,054	357,760	24,660	7.4
5131. Regular Overtime Pay	0	3,500	3,500	3,500	0	.0
5141. Social Security	24,266	25,750	25,517	27,636	1,886	7.3
5150. Retirement	43,191	39,921	40,026	45,158	5,237	13.1
5160. Medical & Workers Comp	58,594	65,296	65,296	73,296	8,000	12.3
Total Personal Services	429,864	467,567	464,393	507,350	39,783	8.5
Contractual Services						
5201. Rents	2,406	3,000	3,000	3,000	0	.0
5207. Dues, Memberships & Sub.	345	970	970	970	0	.0
5210. Prof. & Contractual Ser.	24,111	0	0	0	0	.0
5211. Advertising & Publicity	1,912	1,800	1,800	1,800	0	.0
5212. Utility Services	3,868	5,570	5,570	5,570	0	.0
5220. Training & Travel	1,534	2,065	2,065	2,065	0	.0
5235. Repair & Maintenance	2,245	500	500	500	0	.0
5236.13 Other Equipment Maint.	3,645	3,645	3,645	3,645	0	.0
5289. Vehicle/Equip Use Charge	5,736	6,320	6,320	6,320	0	.0
Total Contractual Services	45,802	23,870	23,870	23,870	0	.0
Commodities						
5310. Commodities/Tools/Supplies	8,238	9,000	9,000	9,000	0	.0
5320. Books/Education Material	0	500	500	500	0	.0
5325. Uniforms/Safety Equip.	1,507	1,950	1,210	1,950	0	.0
Total Commodities	9,745	11,450	10,710	11,450	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	485,411	502,887	498,973	542,670	39,783	7.9
Reduction of Costs						
5670. Recovered from Funds	383,474-	397,281-	397,281-	428,709-	31,428-	7.9
Total Reduction of Costs	383,474-	397,281-	397,281-	428,709-	31,428-	7.9
TOTAL NET EXPENDITURES	101,937	105,606	101,692	113,961	8,355	7.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Business Office	NUMBER 864
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ACTIVITY DESCRIPTION

This activity is responsible for reading all electric and water meters monthly and for billing and collecting monthly charges. All service requests for utility connections and meter installations and removals are processed by this office, along with the administration of a TVA residential heat pump program. This activity is also responsible for billing and collecting all real, personal and public utility property taxes and all other business licenses and related taxes. Other taxes billed and collected by this activity include the 5 percent liquor wholesale tax, the 17 percent wholesale beer tax, the hotel/motel room occupancy tax and any other fees, licenses, permits or special assessments authorized by the City. The activity's goal is to bill and collect all utility and tax bills in a timely manner and to equitably administer all state statutes and City codes and ordinances relative to utility collections, tax assessments, and business licensing.

The Finance Director and city-wide accounting and financial functions are accounted for in this activity. This includes preparation of the city's annual financial statements and budget documents, biennial utility rate reviews, financial analysis, coordinating long-term debt issuances, and administering the City's cash management program and investing funds accordingly. The activity is responsible for the establishment of city internal controls and recording all City financial transactions in accordance with generally accepted accounting principals (GAAP).

PERFORMANCE OBJECTIVES

1. Meet the pre-established utility billing schedule for 100 percent of billings.
2. Improve the collection process in order to reduce loss of revenue from bad debt.
3. Mail notices of taxes due to taxpayers by June 1 of each year.
4. Issue all delinquent notices within 60 days after delinquencies occur.
5. Retain the GFOA Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award.
6. Contribute to the financial stability of the City by providing timely financial data to City Management.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Utility billings prepared on schedule	100%	100%	100%	100%
Business licenses and permits issued	1,344	1,300	1,300	1,300

SIGNIFICANT EXPENDITURE CHANGES

The increase of \$78,980 in professional services is for the budget to reflect the utilization of contract meter reading services, which began under an emergency basis in fiscal 2006. Funding for two vacant staff meter reading positions is being used to fund a portion of the contracted services.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

864 Business Office

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	477,553	576,147	591,851	588,589	12,442	2.2
5120. Salaries-Temp. Employees	720	0	0	0	0	.0
5131. Regular Overtime Pay	11,163	14,455	14,455	14,455	0	.0
5141. Social Security	35,605	45,181	46,382	46,133	952	2.1
5150. Retirement	72,158	70,045	72,757	75,381	5,336	7.6
5160. Medical & Workers Comp	107,401	105,053	105,053	118,053	13,000	12.4
Total Personal Services	704,600	810,881	830,498	842,611	31,730	3.9
Contractual Services						
5201. Rents	2,501	2,400	2,400	2,400	0	.0
5205. Printing & Dup. Charges	0	1,000	1,000	1,000	0	.0
5207. Dues, Memberships & Sub.	235	765	765	765	0	.0
5210. Prof. & Contractual Ser.	211,537	130,230	130,230	209,210	78,980	60.6
5211. Advertising & Publicity	549	550	550	550	0	.0
5212. Utility Services	5,953	5,600	5,600	5,600	0	.0
5220. Training & Travel	200	3,500	3,500	3,500	0	.0
5235. Repair & Maintenance	580	480	480	480	0	.0
5236.13 Other Equipment Maint.	22,757	25,282	25,282	25,282	0	.0
5289. Vehicle/Equip Use Charge	17,851	20,180	20,180	20,670	490	2.4
Total Contractual Services	262,163	189,987	189,987	269,457	79,470	41.8
Commodities						
5310. Commodities/Tools/Supplies	8,965	13,715	13,715	13,715	0	.0
5320. Books/Education Material	40	300	300	300	0	.0
5325. Uniforms/Safety Equip.	1,874	2,300	1,870	2,300	0	.0
Total Commodities	10,879	16,315	15,885	16,315	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	981,202	1,020,743	1,039,930	1,132,046	111,303	10.9
Reduction of Costs						
5610. Recovered from Users	10,350-	0	0	0	0	.0
5670. Recovered from Funds	906,757-	949,291-	949,291-	1,052,803-	103,512-	10.9
Total Reduction of Costs	917,107-	949,291-	949,291-	1,052,803-	103,512-	10.9
TOTAL NET EXPENDITURES	64,095	71,452	90,639	79,243	7,791	10.9



oak
ridge



Police

POLICE DEPARTMENT

The Oak Ridge Police Department is responsible for enhancing the safety and security of all residents and other persons working in or visiting the City. The Department strives to maintain peace and order throughout the community by education, prevention of criminal activity, response to calls for assistance, and reports of criminal law violations. Comprised of 64 uniform officers (includes Animal Control) and 12 non-uniform support personnel, the Department is organized into the following activities: Supervision, Investigations, Staff Services, Patrol, Emergency Communications, Animal Control and School Resource Officer Program. A Police Chaplain and other associate chaplains provide counseling assistance to crime victims, indigent families and individuals, and departmental personnel on a voluntary basis

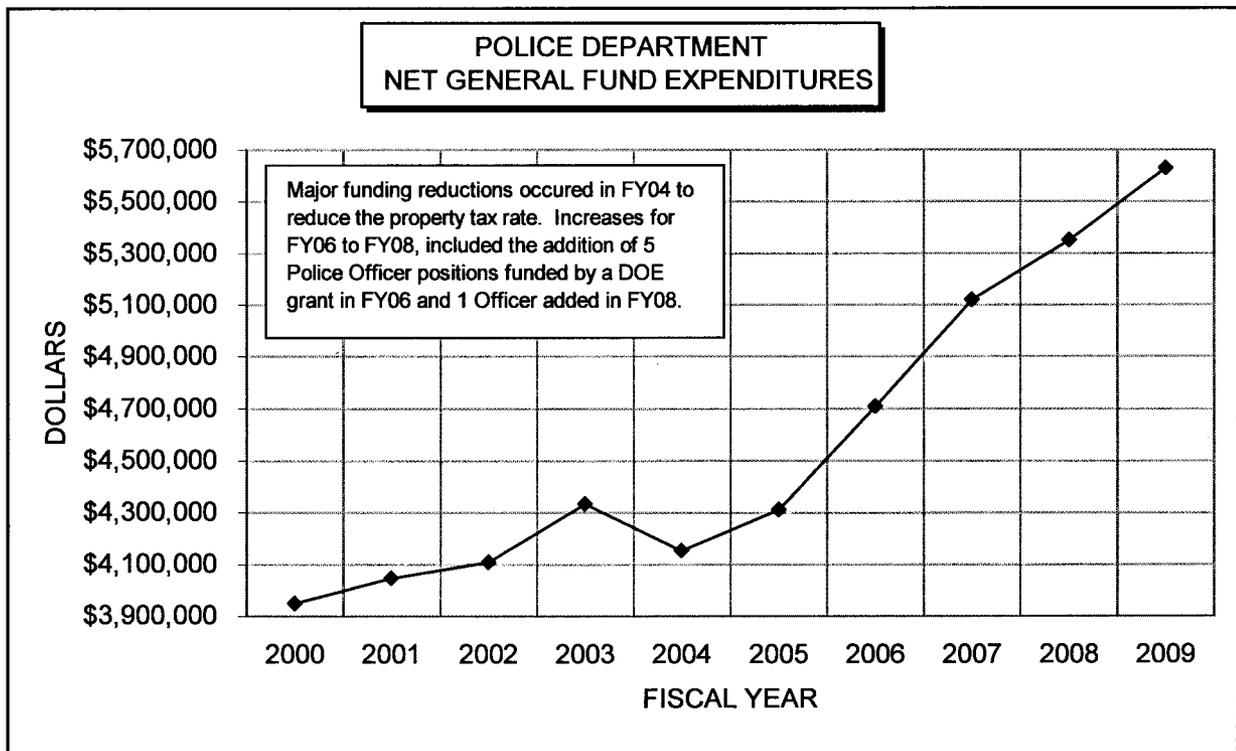
The Department is also responsible for administering the Drug Fund and the Emergency Communications District Fund. The Drug Fund is Special Revenue Fund utilized to account for drug related revenue and expenditures directly related to drug curtailment activities. The Emergency Communications Fund is an Enterprise Fund utilized to account for the proceeds of a surcharge on telephones in the City's 911 district which is used to support the City's 911 and other emergency communication systems. The Police Department is responsible for the City's ongoing major upgrade to the 900 MHz radio system.

The Investigations and Patrol activities work jointly to investigate all serious crimes, which include murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft. The Animal Control activity, in cooperation with the Anderson County Humane Society, operates a model animal control program. Anderson County, the City of Clinton, and the City of Oliver Springs utilize the animal shelter facility on a fee basis. The School Resource Officer Program utilizes police officers that are dedicated solely to working within the Oak Ridge school system. One officer is stationed at the High School also this person presents DARE programs to the elementary schools. The objectives of this program are not only to decrease the number of crimes committed at or near school property, but to provide educational programs on topics such as drugs, law and justice, and to provide a means for positive interaction between the police and youth of the community.

POLICE DEPARTMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

910 Supervision	200,869	205,918	221,247	257,039	51,121	24.8
911 Investigations	651,870	660,702	676,729	837,872	177,170	26.8
912 Staff Services	353,631	362,127	354,432	367,847	5,720	1.6
913 Patrol	3,267,425	3,483,289	3,420,481	3,455,306	(27,983)	-0.8
915 Emergency Communications	255,498	270,099	270,099	281,380	11,281	4.2
916 Animal Control	253,727	266,679	265,768	274,454	7,775	2.9
917 School Resource Officer Program	136,848	143,287	143,677	156,153	12,866	9.0
Total Police Department	<u>5,119,868</u>	<u>5,392,101</u>	<u>5,352,433</u>	<u>5,630,051</u>	<u>237,950</u>	<u>4.4</u>



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Supervision	910

ACTIVITY DESCRIPTION

Police Supervision administers the resources of the Police Department, supervises all police operations and plans and coordinates programs designed to accomplish the department's objectives.

The primary goals of the Police Department are as follows: (1) protection of life and property; (2) maintenance of law and order with justice; (3) identification and arrest of criminals; (4) prevention of crime; (5) regulation of non-criminal behavior; (6) provision of public assistance; and (7) promotion of department professionalism and training.

The Department's first priority is responding to emergency situations, including areas of responsibility imposed by law and tradition and other emergencies for which no other governmental agency is responsible. Second priority is the suppression of crime and prosecution of violators. Third priority is the apprehension of violators of other laws and ordinances, including traffic offenses.

PERFORMANCE OBJECTIVES

1. Oversee and manage the accomplishment of the department's performance objectives.
2. Oversee the development of operational action plans to achieve department objectives.
3. Maintain a current Policy and Procedures Manual through periodic update.
4. Continue to enhance and expand community oriented policing.
5. Identify and provide necessary training.

SIGNIFICANT EXPENDITURE CHANGES

A portion of the increase in salaries is to reflect the transfer of Systems & Training Specialist from activity 913, Patrol, to this activity during the prior fiscal year.

City of Oak Ridge, Tennessee
Activity Detail

910 Police Supervision

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	138,862	142,157	154,969	175,139	32,982	23.2
5141. Social Security	10,371	10,875	11,855	13,398	2,523	23.2
5150. Retirement	16,575	17,059	18,596	21,892	4,833	28.3
5160. Medical & Workers Comp	14,956	16,403	16,403	27,186	10,783	65.7
Total Personal Services	180,764	186,494	201,823	237,615	51,121	27.4
Contractual Services						
5201. Rents	0	160	160	160	0	.0
5207. Dues, Memberships & Sub.	399	670	670	670	0	.0
5212. Utility Services	1,724	2,520	2,520	2,520	0	.0
5220. Training & Travel	3,603	2,069	2,069	2,069	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	8,999	10,850	10,850	10,850	0	.0
Total Contractual Services	15,760	17,304	17,304	17,304	0	.0
Commodities						
5310. Commodities/Tools/Supplies	4,164	1,530	1,530	1,530	0	.0
5320. Books/Education Material	0	475	475	475	0	.0
5325. Uniforms/Safety Equip.	181	115	115	115	0	.0
Total Commodities	4,345	2,120	2,120	2,120	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	200,869	205,918	221,247	257,039	51,121	24.8
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	200,869	205,918	221,247	257,039	51,121	24.8

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Investigations	NUMBER 911
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ACTIVITY DESCRIPTION

The Investigations division conducts follow-up investigations of violent and serious crimes; drug enforcement, vice crime and all reported hate crimes. The division consists of general criminal investigations and drug enforcement investigations that conduct covert operations. The division maintains the department's technical and electronics laboratories; search, recover, identify and preserve evidence.

PERFORMANCE OBJECTIVES

1. Achieve a 30 percent serious crime clearance rate.
2. Achieve a 50 percent clearance rate of violent serious crimes.
3. Achieve a burglary clearance rate of 15%.
4. Conduct pro-active covert operations, involving illegal drug sales and vice crimes.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Serious Crimes (including all Group A offenses except theft.)	2,149	2,000	2,200	2,200
Serious Crimes clearance rate	41.23%	30%	30%	30%
Crimes against persons clearance rate	50.88%	50%	50%	50%
Burglaries	342	325	350	350
Burglary clearance rate	10.53%	15%	15%	15%

SIGNIFICANT EXPENDITURE CHANGES

A portion of the increase in salaries is to reflect the transfer of three police positions from activity 913, Patrol, to this activity during the prior fiscal year.

Budgeted expenditures for Contractual Services decreased by \$2,940 for Equipment Use Charges. Equipment Use Charges on vehicles fund the future replacement of the vehicles and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee
Activity Detail

911 Investigations

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	410,870	412,523	430,097	550,574	138,051	33.5
5131. Regular Overtime Pay	43,983	36,000	36,000	36,000	0	.0
5141. Social Security	37,174	34,312	35,656	44,873	10,561	30.8
5150. Retirement	51,029	58,823	55,932	73,322	14,499	24.6
5160. Medical & Workers Comp	58,282	64,901	64,901	81,684	16,783	25.9
Total Personal Services	601,338	606,559	622,586	786,453	179,894	29.7
Contractual Services						
5207. Dues, Memberships & Sub.	100	100	100	100	0	.0
5210. Prof. & Contractual Ser.	868	500	500	500	0	.0
5212. Utility Services	2,004	3,000	3,000	3,000	0	.0
5220. Training & Travel	905	4,083	4,083	4,083	0	.0
5235. Repair & Maintenance	45	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	30,145	31,275	31,275	28,335	2,940-	9.4-
Total Contractual Services	35,792	40,683	40,683	37,743	2,940-	7.2-
Commodities						
5310. Commodities/Tools/Supplies	5,930	3,770	3,770	3,770	0	.0
5320. Books/Education Material	0	100	100	100	0	.0
5325. Uniforms/Safety Equip.	1,021	2,100	2,100	2,100	0	.0
Total Commodities	6,951	5,970	5,970	5,970	0	.0
Other Charges						
5410. Insurance	7,790	7,490	7,490	7,706	216	2.9
Total Other Charges	7,790	7,490	7,490	7,706	216	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	651,871	660,702	676,729	837,872	177,170	26.8
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	651,871	660,702	676,729	837,872	177,170	26.8

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Staff Services	NUMBER 912
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ACTIVITY DESCRIPTION

The Staff Services section supervises Police Records, monitors training for sworn personnel in accordance with minimum POST standards, maintains custody of all evidence and performs any other staff functions as assigned. The mission of police records is to maintain information on investigations and supporting files, provide limited statistical analysis, and provide for the dissemination of appropriate information to the public and other law enforcement agencies in accordance with legal requirements and departmental policy.

PERFORMANCE OBJECTIVES

1. Monitor training received by sworn personnel to ensure compliance with minimum POST Standards.
2. Maintenance and quality control of submitted records and the records management system.
3. Monitor the property control system and conduct random internal audits.
4. Maintain compliance with F.B.I. and T.B.I. requirements for records and crime reporting.
5. Provide information to the public without unreasonable delay and in accordance with legal requirements.
6. Continue training records personnel in use of reporting and statistical analysis software.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 208	BUDGET FY 2009
Projected minimum training to meet POST requirements.	3,400	3,400	3,400	3,400

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

912 Staff Services

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	219,941	230,489	224,058	230,100	389-	.2-
5131. Regular Overtime Pay	4,116	7,000	7,000	7,000	0	.0
5141. Social Security	16,578	18,168	17,676	18,138	30-	.2-
5150. Retirement	34,007	28,499	27,727	29,638	1,139	4.0
5160. Medical & Workers Comp	43,409	40,811	40,811	45,811	5,000	12.3
Total Personal Services	318,051	324,967	317,272	330,687	5,720	1.8
Contractual Services						
5201. Rents	3,047	2,700	2,700	2,700	0	.0
5207. Dues, Memberships & Sub.	50	110	110	110	0	.0
5212. Utility Services	2,906	3,900	3,900	3,900	0	.0
5220. Training & Travel	20	1,830	1,830	1,830	0	.0
5236.13 Other Equipment Maint.	23,916	23,920	23,920	23,920	0	.0
Total Contractual Services	29,939	32,460	32,460	32,460	0	.0
Commodities						
5310. Commodities/Tools/Supplies	4,812	3,565	3,565	3,565	0	.0
5325. Uniforms/Safety Equip.	829	1,135	1,135	1,135	0	.0
Total Commodities	5,641	4,700	4,700	4,700	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	353,631	362,127	354,432	367,847	5,720	1.6
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	353,631	362,127	354,432	367,847	5,720	1.6

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Patrol	NUMBER 913
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ACTIVITY DESCRIPTION

The basic responsibility of the uniformed Patrol force is to ensure community peace through the prevention, detection and investigation of crimes; the apprehension of criminal and traffic law violators; the regulation and control of traffic on city streets; and the provision of miscellaneous information and services to citizens and visitors on non-criminal matters.

Activity goals are to deter crime through visible patrol; to investigate crimes and apprehend criminal violators; to regulate traffic in such a manner as to ensure, to the greatest extent possible, the safe movement of traffic; to provide non-criminal assistance to the public as appropriate.

PERFORMANCE OBJECTIVES

1. Maintain the number of serious crimes at the FY 2007 level of 3,368.
2. Increase the ratio of arrests to reported serious offenses from the FY 2007 level of 34.68%.
3. Increase the level of traffic enforcement from FY 2007 level.
4. Provide crime scene investigation training for patrol personnel.
5. Increase cooperation and patrols with DOE and Wackenhut Securities and their properties

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Serious crimes (all Group A offenses including theft)	3,368	4,000	3,500	3,500
Serious crimes clearance rate	34.68%	35%	35%	35%
Serious crimes per 100,000 population	12,338	14,000	13,000	13,000
Total Arrests	2,149	2,500	2,000	2,000
Arrests per 100,000	7,873	9,000	7,500	7,500

SIGNIFICANT EXPENDITURE CHANGES

The decrease in budgeted salaries is to reflect the transfer of 3 positions to other police activities during the preceding fiscal year and employee turnover.

Budgeted expenditures for Equipment Use Charges increased \$61,225 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

Reduction of Costs includes proceeds from billings to other entities, such as the Schools, for contracted services provided by the police department.

City of Oak Ridge, Tennessee
Activity Detail

913 Patrol

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,842,390	1,980,254	1,917,958	1,875,660	104,594-	5.3-
5131. Regular Overtime Pay	166,421	140,000	140,000	140,000	0	.0
5141. Social Security	151,229	161,741	157,434	154,869	6,872-	4.2-
5150. Retirement	233,852	253,710	246,955	253,054	656-	.3-
5160. Medical & Workers Comp	325,519	386,942	386,942	408,593	21,651	5.6
Total Personal Services	2,719,411	2,922,647	2,849,289	2,832,176	90,471-	3.1-
Contractual Services						
5205. Printing & Dup. Charges	538	2,200	2,200	2,200	0	.0
5206. Mailing & Delivery	0	25	25	25	0	.0
5207. Dues, Memberships & Sub.	645	130	130	130	0	.0
5210. Prof. & Contractual Ser.	5,273	2,300	2,300	2,300	0	.0
5212. Utility Services	8,364	12,150	12,150	12,220	70	.6
5220. Training & Travel	13,710	12,164	12,164	12,164	0	.0
5235. Repair & Maintenance	6,457	6,908	6,908	6,908	0	.0
5236.13 Other Equipment Maint.	46,092	46,095	46,095	46,095	0	.0
5289. Vehicle/Equip Use Charge	379,659	413,090	413,090	474,315	61,225	14.8
Total Contractual Services	460,738	495,062	495,062	556,357	61,295	12.4
Commodities						
5310. Commodities/Tools/Supplies	26,827	22,900	22,900	22,900	0	.0
5320. Books/Education Material	1,690	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	17,410	16,450	27,000	16,450	0	.0
Total Commodities	45,927	42,730	53,280	42,730	0	.0
Other Charges						
5410. Insurance	41,350	41,350	41,350	42,543	1,193	2.9
Total Other Charges	41,350	41,350	41,350	42,543	1,193	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,267,426	3,501,789	3,438,981	3,473,806	27,983-	.8-
Reduction of Costs						
5610. Recovered from Users	0	18,500-	18,500-	18,500-	0	.0
Total Reduction of Costs	0	18,500-	18,500-	18,500-	0	.0
TOTAL NET EXPENDITURES	3,267,426	3,483,289	3,420,481	3,455,306	27,983-	.8-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Emergency Communications	915

ACTIVITY DESCRIPTION

The Emergency Communications activity provides emergency communication and dispatch services for Fire, Police and county ambulance services in Oak Ridge. In addition this activity coordinates maintenance for and manages the city's 800Mhz trunked radio system and the 911 telephone system. The goal is to provide effective methods of communication between citizens and the members of all emergency services of the City.

PERFORMANCE OBJECTIVES

1. Coordinator Coordination and Planning for West End Communication Expansion and Communication Interoperability Project.
2. Dispatch all police, fire, and ambulance calls timely and accurately.
3. Maintain training of all Public Safety Dispatchers in accordance with APCO standards, with emphasis on Emergency Medical Dispatch and compliance with new statutory requirements.
4. Advanced training in use of Phase II E-911 mapping. (in regards to tracking cellular telephones).
5. Continued coordination of radio frequency re-banding project. (Nextel issue).
6. Installation and implementation of new upgrade to city wide 800 MHZ radio system.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Total calls for service	30,717	40,000	35,000	35,000

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

915 Emergency Communications

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	281,847	291,904	291,904	295,458	3,554	1.2
5131. Regular Overtime Pay	31,906	28,000	28,000	28,000	0	.0
5141. Social Security	24,126	24,473	24,473	24,745	272	1.1
5150. Retirement	36,230	38,388	38,388	40,432	2,044	5.3
5160. Medical & Workers Comp	57,508	64,482	64,482	72,482	8,000	12.4
Total Personal Services	431,617	447,247	447,247	461,117	13,870	3.1
Contractual Services						
5201. Rents	6,920	6,400	6,400	6,400	0	.0
5207. Dues, Memberships & Sub.	86	150	150	150	0	.0
5212. Utility Services	150	750	750	810	60	8.0
5220. Training & Travel	1,412	2,871	2,871	2,871	0	.0
5235. Repair & Maintenance	2,325	1,800	1,800	1,800	0	.0
5236.13 Other Equipment Maint.	6,385	6,385	6,385	6,385	0	.0
Total Contractual Services	17,278	18,356	18,356	18,416	60	.3
Commodities						
5310. Commodities/Tools/Supplies	1,428	1,330	1,330	1,330	0	.0
5320. Books/Education Material	378	0	0	0	0	.0
5325. Uniforms/Safety Equip.	172	2,200	2,200	2,200	0	.0
Total Commodities	1,978	3,530	3,530	3,530	0	.0
Other Charges						
5410. Insurance	5,990	5,990	5,990	6,163	173	2.9
Total Other Charges	5,990	5,990	5,990	6,163	173	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	456,863	475,123	475,123	489,226	14,103	3.0
Reduction of Costs						
5610. Recovered from Users	0	110,000-	110,000-	110,000-	0	.0
5670. Recovered from Funds	201,365-	95,024-	95,024-	97,846-	2,822-	3.0
Total Reduction of Costs	201,365-	205,024-	205,024-	207,846-	2,822-	1.4
TOTAL NET EXPENDITURES	255,498	270,099	270,099	281,380	11,281	4.2

CITY OF OAK RIDGE

FUND General	DEPARTMENT Police	ACTIVITY Animal Control	NUMBER 916
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ACTIVITY DESCRIPTION

This activity includes operation of the Animal Shelter and the enforcement of City animal control ordinances through animal registration, city patrol, apprehension of animals running at large, quarantine of bites, answering of citizen complaints, and follow-up on suspected rabies cases.

PERFORMANCE OBJECTIVES

1. Maintain the number of animal bites at fifty or less per year.
2. Increase the number of registered animals through enforcement and public education.
3. Continue to improve shelter health care by working with staff veterinarian and humane society volunteers.
4. Reduce the number of animal apprehensions through public education and public relations campaigns.
5. Certify new employees through NACA (National Animal Control Association).
6. Maintain all employee and facility certifications and licenses.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Animal bites reported	32	40	40	35
Animal bites attributable to at-large Animals	15	10	10	10
Animal apprehensions	2,842	2,500	2,500	2,500
Registered animals	3,879	4,000	4,000	4,000

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by a net of \$420. Utility Services increased by \$2,070 and Equipment Use Charges decreased \$1,690. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

Reduction of Costs includes fees charged to Anderson County, the City of Clinton and the City of Oliver Springs for care, boarding and disposal of animals apprehended by those entities.

City of Oak Ridge, Tennessee
Activity Detail

916 Animal Control

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	124,998	120,375	128,160	123,361	2,986	2.5
5131. Regular Overtime Pay	14,376	12,500	12,500	12,500	0	.0
5141. Social Security	9,789	10,165	10,760	10,393	228	2.2
5150. Retirement	15,219	15,945	16,879	16,983	1,038	6.5
5160. Medical & Workers Comp	21,697	24,197	24,197	27,197	3,000	12.4
Total Personal Services	186,079	183,182	192,496	190,434	7,252	4.0
Contractual Services						
5201. Rents	2,836	370	370	370	0	.0
5207. Dues, Memberships & Sub.	269	140	140	140	0	.0
5210. Prof. & Contractual Ser.	13,400	13,722	13,722	13,722	0	.0
5210.202 Custodial Contract	1,170	1,340	1,340	1,380	40	3.0
5210.203 Mowing Contract	596	630	615	630	0	.0
5211. Advertising & Publicity	0	200	200	200	0	.0
5212. Utility Services	37,233	48,360	38,150	50,430	2,070	4.3
5220. Training & Travel	628	965	965	965	0	.0
5235. Repair & Maintenance	12,040	8,910	8,910	8,910	0	.0
5236.13 Other Equipment Maint.	690	1,990	1,990	1,990	0	.0
5289. Vehicle/Equip Use Charge	15,848	21,015	21,015	19,325	1,690-	8.0-
Total Contractual Services	84,710	97,642	87,417	98,062	420	.4
Commodities						
5310. Commodities/Tools/Supplies	17,836	13,575	13,575	13,575	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
5325. Uniforms/Safety Equip.	183	930	930	930	0	.0
Total Commodities	18,019	14,905	14,905	14,905	0	.0
Other Charges						
5410. Insurance	3,950	3,950	3,950	4,053	103	2.6
Total Other Charges	3,950	3,950	3,950	4,053	103	2.6
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	292,758	299,679	298,768	307,454	7,775	2.6
Reduction of Costs						
5610. Recovered from Users	39,031-	33,000-	33,000-	33,000-	0	.0
Total Reduction of Costs	39,031-	33,000-	33,000-	33,000-	0	.0
TOTAL NET EXPENDITURES	253,727	266,679	265,768	274,454	7,775	2.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	School Resource Officer Program	917

ACTIVITY DESCRIPTION

During fiscal year 1995, the Police Department began the initial start up of a full time School Resource Officer Program. The mission of this program is to work primarily in the area of proactive, or preventive police services. In this program, one police officer is dedicated solely to working within the school system, dividing time among the various City schools. The goals of the School Resource Officer Program are:

1. To improve the police image in the eyes of the staff and the students.
2. To develop a close coordination between a school and police community team that works on mutual problems.
3. To prevent delinquent behavior through early detection by working closely with students, their parents and the community to redirect antisocial behavior.
4. To provide summer safety education at playgrounds, YWCA Safety-Town, driver's education, community meetings and neighborhood watch.
5. To investigate violations of law in the schools.

PERFORMANCE OBJECTIVES

1. To decrease the number of crimes committed on or near school property, and at school sponsored activities.
2. To provide a confidential setting conducive to youth's willingness to report crimes committed against themselves or their property.
3. To provide positive interaction between the police, school officials, and youth in the community.
4. To improve educational efforts in the schools concerning law, justice, and safety.
5. To help initiate and maintain police/school relations and to aid in the referral of juveniles to appropriate helping persons and agencies.
6. To provide early identification of youth who have potential behavior problems.
7. To present the Drug Abuse Resistance Education (D.A.R.E.) Program.
8. To provide support to Youth Advisory Board activities.

SIGNIFICANT EXPENDITURE CHANGES

Salaries for temporary employees increased by \$23,872 for the addition of seven part-time school crossing guard positions to this activity. These positions were added to increase safety at crosswalks around school zones on school mornings and afternoons.

City of Oak Ridge, Tennessee
Activity Detail

917 School Resource Officer Prog.

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	82,148	83,926	84,252	86,313	2,387	2.8
5120. Salaries-Temp. Employees	7,099	10,000	10,000	33,872	23,872	238.7
5131. Regular Overtime Pay	11,665	3,300	3,300	3,300	0	.0
5141. Social Security	7,775	7,438	7,463	9,447	2,009	27.0
5150. Retirement	10,131	10,467	10,506	11,202	735	7.0
5160. Medical & Workers Comp	14,435	16,136	16,136	18,136	2,000	12.4
Total Personal Services	133,253	131,267	131,657	162,270	31,003	23.6
Contractual Services						
5212. Utility Services	281	500	500	500	0	.0
5220. Training & Travel	143	1,000	1,000	1,000	0	.0
5236.13 Other Equipment Maint.	1,035	690	690	690	0	.0
5289. Vehicle/Equip Use Charge	1,822	2,800	2,800	2,800	0	.0
Total Contractual Services	3,281	4,990	4,990	4,990	0	.0
Commodities						
5310. Commodities/Tools/Supplies	858	3,140	3,140	3,140	0	.0
5325. Uniforms/Safety Equip.	424	680	680	680	0	.0
Total Commodities	1,282	3,820	3,820	3,820	0	.0
Other Charges						
5410. Insurance	3,210	3,210	3,210	3,303	93	2.9
Total Other Charges	3,210	3,210	3,210	3,303	93	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	141,026	143,287	143,677	174,383	31,096	21.7
Reduction of Costs						
5610. Recovered from Users	4,177-	0	0	18,230-	18,230-	.0
Total Reduction of Costs	4,177-	0	0	18,230-	18,230-	.0
TOTAL NET EXPENDITURES	136,849	143,287	143,677	156,153	12,866	9.0



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Fire

FIRE DEPARTMENT

The Oak Ridge Fire Department is responsible for the protection of life and property against fire and other emergencies. The Department is comprised of 74 on-duty, fire station based, uniformed personnel, supplemented by fire specialists, an Administrative Assistant, the Deputy Fire Chief, and the Fire Chief. 29 of these positions are budgeted at the ETPP site. Fire specialists are either off-duty firefighters or City employees of other departments trained to support on-duty personnel with structural fire fighting operations. One officer (Captain) is assigned to the ETPP FD/ORFD merger.

The Department provides a wide-range of emergency services in addition to fire suppression, including first responder emergency medical service, hazardous materials response, vehicle extrication, trench and confined space rescue among others. Fire prevention activities, including building plan review, fire code enforcement, and public education, are pursued on a full-time basis. Three shifts with fourteen on-duty personnel are utilized to staff the City's three fire stations. The City of Oak Ridge presently holds an Insurance Services Office (ISO) Public Protection Class 3/9/10. Class 3 applies to non-sprinklered occupancies less than five miles from a fire station and within 1000 feet of a fire hydrant. Class 9 applies to non-sprinklered occupancies located more than 1,000 feet from a fire hydrant. Class 10 (no protection) applies to non-sprinklered occupancies more than five miles from a fire station. The Fire Department has mutual aid agreements with the Department of Energy and with most surrounding agencies.

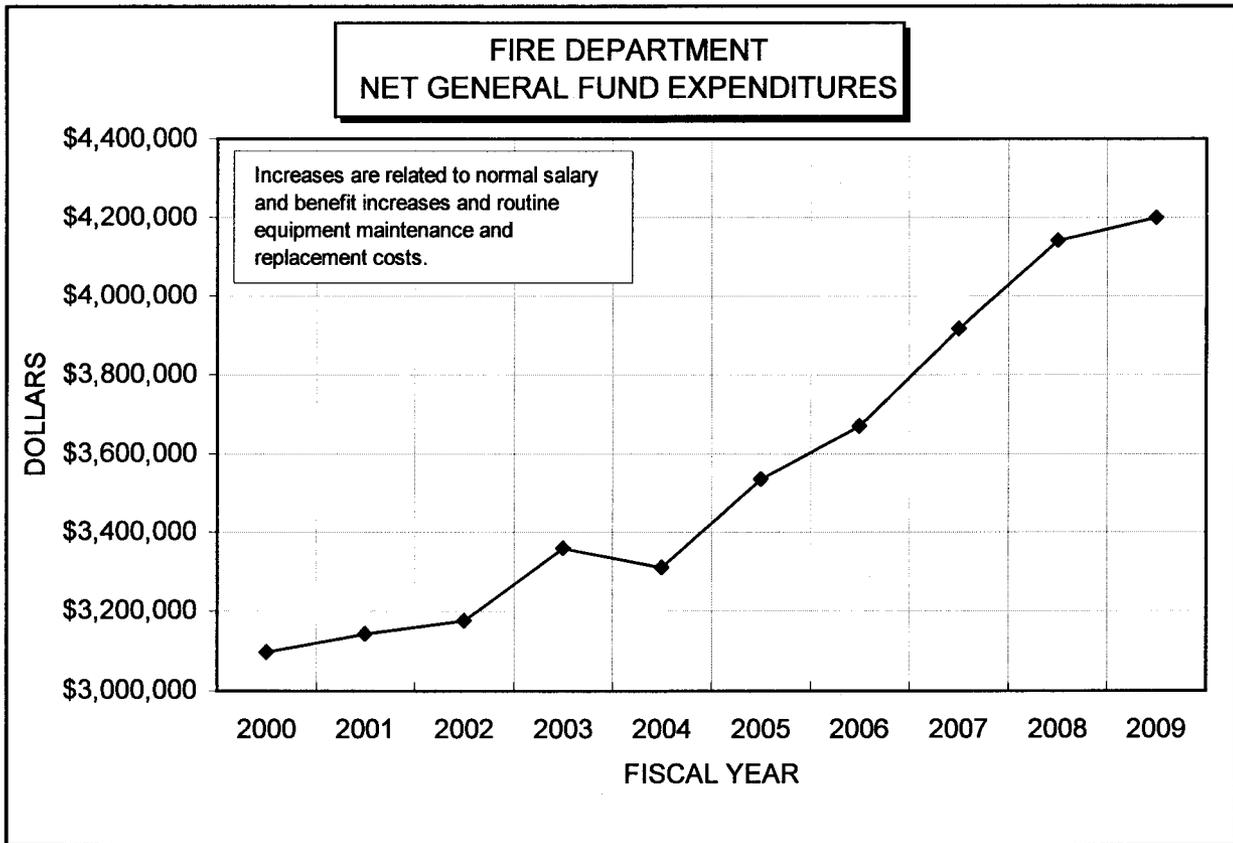
During calendar 2007, there were 3,721 calls for service (22 less than 2006) with 2,231 being emergency medical or rescue calls.

The greatest challenge facing the department is the ETPP FD merger. The City has finalized negotiations with the US Department of Energy (DOE) for transfer of the K-25 Fire Station and equipment to the City. The City will then be responsible for the provision of fire protection and advanced life support emergency medical services for the ETPP site. DOE will fully reimburse the City for operations of the station for 4 years. Fire Department staff's position is that the City of Oak Ridge will provide municipal fire protection to the park and surrounding area in the same manner as fire protection is provided elsewhere in the municipality. Buildings in the park, DOE, CROET, and privately held, will receive the same level service from "Station 4" that Manufacturing Sciences Corporation receives from Station 3. For the Fiscal Year 2008, the anticipated 26 new employees, and the change from corporate culture to a municipal service/public service culture will result in the biggest change, and resultant biggest challenge for the department in the past 20 years. The West End Fund was established in Fiscal Year 2008 to account for the activities of "Station 4".

FIRE DEPARTMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

921 Supervision	184,132	198,788	198,926	204,903	6,115	3.1
922 Fire Prevention	115,256	124,168	124,630	125,344	1,176	0.9
923 Fire Fighting	3,390,985	3,473,018	3,554,411	3,617,509	144,491	4.2
924 Fire Stations	107,857	105,506	104,141	112,016	6,510	6.2
925 Fire Specialists	119,034	159,083	159,083	141,688	(17,395)	-10.9
Total Fire Department	3,917,264	4,060,563	4,141,191	4,201,460	140,897	3.5



CITY OF OAK RIDGE			
FUND General	DEPARTMENT Fire	ACTIVITY Supervision	NUMBER 921

ACTIVITY DESCRIPTION

The Fire Department, under the direction of the Fire Chief, is responsible for the protection of life and property against fire and other disastrous emergencies. This responsibility is affected through the supervision of the department in its efforts to prevent and extinguish fires and the abatement of life safety hazards. The Fire Chief coordinates the other activities within the department and external interaction necessary to accomplish department's goals and objectives. The goals of the department include the maintenance of an environment free from the devastating effects of fire and other potential hazards of a disastrous nature and the confinement of damage from hostile fires to the room of origin. These goals are furthered by conducting public education programs and encouraging the installation of smoke detectors and fire suppression systems.

Fire Supervision administers the department; supervises all fire operations; plans for emergency operations, fire prevention programs, and in-service training; and directs public education and fire safety programs.

PERFORMANCE OBJECTIVES

1. Maintain the current disaster plan, and hold community-wide exercises utilizing assets from at least three agencies outside the Oak Ridge city government.
2. Evaluate record keeping procedures. Insure the maintenance of adequate departmental records to monitor performance, while eliminating forms and records no longer needed.
3. Develop training programs, both on the job and formal, that will allow employees seeking promotion to the officer level to meet selected guidelines of the National Fire Protection Association, and that will allow other employees to develop their skills to the extent they desire.
4. Return site review comments to Development Implementation within two days of receipt.
5. Maintain the Fire Department's positive image in the community by taking advantage of as many opportunities as possible to make presentations to groups, especially adults.
6. Finalize plans to provide fire response consistent with other fire department goals.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Newly-constructed or substantially renovated Commercial structures with automatic fire Suppression systems or early alarm systems	85%	100%	85%	100%
Building fires confined to room of origin	95%	99%	95%	99%

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

921 Fire Supervision

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	135,318	138,779	138,895	142,350	3,571	2.6
5131. Regular Overtime Pay	1,623	0	0	0	0	.0
5141. Social Security	10,302	10,617	10,625	10,890	273	2.6
5150. Retirement	16,152	16,653	16,667	17,794	1,141	6.9
5160. Medical & Workers Comp	14,738	16,411	16,411	18,411	2,000	12.2
Total Personal Services	178,133	182,460	182,598	189,445	6,985	3.8
Contractual Services						
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	2,910	440	440	440	0	.0
5210. Prof. & Contractual Ser.	0	313	313	313	0	.0
5212. Utility Services	4,960	2,600	2,600	2,600	0	.0
5220. Training & Travel	2,528	1,875	1,875	1,875	0	.0
5236.13 Other Equipment Maint.	790	790	790	790	0	.0
5289. Vehicle/Equip Use Charge	5,493	6,850	6,850	5,980	870-	12.7-
Total Contractual Services	16,681	12,928	12,928	12,058	870-	6.7-
Commodities						
5310. Commodities/Tools/Supplies	3,547	3,000	3,000	3,000	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
Total Commodities	3,547	3,400	3,400	3,400	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	198,361	198,788	198,926	204,903	6,115	3.1
Reduction of Costs						
5610. Recovered from Users	14,230-	0	0	0	0	.0
Total Reduction of Costs	14,230-	0	0	0	0	.0
TOTAL NET EXPENDITURES	184,131	198,788	198,926	204,903	6,115	3.1

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Prevention	NUMBER 922
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ACTIVITY DESCRIPTION

This activity, under the direction of the Deputy Chief-Fire Prevention, performs functions intended to prevent fires through the abatement of potential fire causes. Abatement activities include review of site and building plans for new commercial construction and initial compliance inspections for Certificate of Occupancy permits. In addition to these duties, this activity is responsible for investigating fire code violations and complaints, for performing code compliance inspections and surveys that are conducted by firefighting personnel, and for conducting fire safety education efforts such as lectures and press releases. This activity also investigates and prepares reports on all fire incidents. Suspicious fires are physically investigated, and through this office information and evidence are gathered in support of a police investigation.

PERFORMANCE OBJECTIVES

1. Conduct fire prevention surveys of all commercial property an annual basis. Some specific occupancies are surveyed on a semi-annual basis.
2. Ensure compliance with fire protection standards for commercial development by reviewing construction plans within seven days and by monitoring the Certificate of Occupancy program.
3. Use an aggressive public fire safety education program to reduce the number of residential fires in the top "Ignition Factor" category by 25 percent and increase attendance at fire safety education presentations.
4. Reduce fires resulting from intentional causes by thoroughly and accurately identifying all occurrences of incendiary fires through the development of a fire investigation program, and increase the number of arson cases successfully closed.
5. Assure the installation of appropriate fire detection and suppression systems in all new and substantially renovated properties through the plans review and inspection processes.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Commercial fire prevention surveys conducted semi-annually	993	1,000	1,000	1,000
Violations reported by department inspection	1,060	1,000	1,000	1,000
Construction plans reviewed within 7 days	97%	100%	98%	100%
Attendance at presentations	10,993	8,500	9,000	8,500
Residential fires from "electrical causes"	5	5	4	5

SIGNIFICANT EXPENDITURE CHANGES

Equipment Use Charges decreased \$2,320. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee
Activity Detail

922 Fire Prevention

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	73,383	75,149	75,176	76,914	1,765	2.3
5141. Social Security	5,546	5,749	5,751	5,884	135	2.3
5150. Retirement	8,764	9,018	9,021	9,614	596	6.6
5160. Medical & Workers Comp	7,427	8,223	8,223	9,223	1,000	12.2
Total Personal Services	95,120	98,139	98,171	101,635	3,496	3.6
Contractual Services						
5205. Printing & Dup. Charges	156	1,200	1,200	1,200	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	1,408	565	565	565	0	.0
5210. Prof. & Contractual Ser.	0	312	312	312	0	.0
5212. Utility Services	643	1,300	1,300	1,300	0	.0
5220. Training & Travel	4,372	3,237	3,237	3,237	0	.0
5235. Repair & Maintenance	22	0	0	0	0	.0
5236.13 Other Equipment Maint.	645	645	645	645	0	.0
5289. Vehicle/Equip Use Charge	5,711	8,820	8,820	6,500	2,320-	26.3-
Total Contractual Services	12,957	16,279	16,279	13,959	2,320-	14.3-
Commodities						
5310. Commodities/Tools/Supplies	6,143	7,500	7,500	7,500	0	.0
5320. Books/Education Material	872	2,000	2,000	2,000	0	.0
5325. Uniforms/Safety Equip.	165	250	680	250	0	.0
Total Commodities	7,180	9,750	10,180	9,750	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	115,257	124,168	124,630	125,344	1,176	.9
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	115,257	124,168	124,630	125,344	1,176	.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Fighting	NUMBER 923
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ACTIVITY DESCRIPTION

Under the direction of the Fire Chief, this activity includes the trained on-duty fire fighting staff and equipment necessary to provide a range of services to respond to fires, accidents, or natural disasters; to reduce the frequency and severity of fires through fire prevention activities; and to prevent neighborhood deterioration through voluntary inspections and community education. Additional activities include commercial inspections, fire fighting pre-planning, residential safety inspections, and hydrant inspection and maintenance.

PERFORMANCE OBJECTIVES

1. Confine all fires to the damage level existing at the arrival time of fire suppression units.
2. Maintain fire suppression performance levels that exceed national standards.
3. Maintain fire fighting training levels that exceed national standards.
4. Conduct routine preventive maintenance on City fire hydrants in the most cost effective manner, permanently identify with current color codings (NFPA standards), and flow test all hydrants to determine capacity on a three year schedule.
5. Identify all locations within the City where regulatory quantities of hazardous materials are located and prepare pre-incident plans to control fires and/or spills for these locations. Update one-third of the pre-incident plans annually.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Average response time	4.0 mins.	4.0 mins.	4.2 mins.	4.0mins.
Average control time	4.0 mins.	4.0 mins.	4.0 mins.	4.0mins.
Fires contained to the damage level on Arrival of first fire unit	93%	100%	95%	100%
Employees certified at NFPA Fire Fighter II	33	45	70	70
Fire hydrants maintained annually	2,550	2,500	2,550	2,500

SIGNIFICANT EXPENDITURE CHANGES

Utility Services increased \$13,920 for higher hydrant water charges related to water rate increases during fiscals 2007 and 2008. Equipment Use Charges increased \$9,935 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee
Activity Detail

923 Firefighting

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,734,752	1,856,134	1,925,764	1,897,832	41,698	2.2
5131. Regular Overtime Pay	474,629	364,000	364,000	364,000	0	.0
5141. Social Security	165,849	169,840	175,167	173,030	3,190	1.9
5150. Retirement	260,605	266,416	274,772	282,729	16,313	6.1
5160. Medical & Workers Comp	303,345	339,333	339,333	381,333	42,000	12.4
Total Personal Services	2,939,180	2,995,723	3,079,036	3,098,924	103,201	3.4
Contractual Services						
5205. Printing & Dup. Charges	496	0	0	0	0	.0
5207. Dues, Memberships & Sub.	0	460	460	460	0	.0
5210. Prof. & Contractual Ser.	14,102	16,980	16,980	16,980	0	.0
5212. Utility Services	47,584	47,950	47,950	61,870	13,920	29.0
5220. Training & Travel	36,966	40,000	40,000	40,000	0	.0
5235. Repair & Maintenance	14,191	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,345	1,345	1,345	1,345	0	.0
5289. Vehicle/Equip Use Charge	271,494	265,065	265,065	275,000	9,935	3.7
Total Contractual Services	386,178	371,800	371,800	395,655	23,855	6.4
Commodities						
5310. Commodities/Tools/Supplies	78,004	60,000	60,000	60,000	0	.0
5320. Books/Education Material	695	6,500	6,500	6,500	0	.0
5325. Uniforms/Safety Equip.	20,653	17,920	16,000	17,920	0	.0
Total Commodities	99,352	84,420	82,500	84,420	0	.0
Other Charges						
5410. Insurance	37,430	37,430	37,430	38,510	1,080	2.9
Total Other Charges	37,430	37,430	37,430	38,510	1,080	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,462,140	3,489,373	3,570,766	3,617,509	128,136	3.7
Reduction of Costs						
5610. Recovered from Users	71,155-	16,355-	16,355-	0	16,355	100.0-
Total Reduction of Costs	71,155-	16,355-	16,355-	0	16,355	100.0-
TOTAL NET EXPENDITURES	3,390,985	3,473,018	3,554,411	3,617,509	144,491	4.2

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Stations	924

ACTIVITY DESCRIPTION

Building maintenance and operation of the three fire stations listed below are charged to this activity:

- Station No. 1 - 2097 Oak Ridge Turnpike (West End)
- Station No. 2 - 609 Oak Ridge Turnpike (East End)
- Station No. 3 - 333 Tuskegee Drive

PERFORMANCE OBJECTIVES

1. Maintain energy consumption at fire stations at FY 1994 levels.
2. Maintain an accident-free environment for the fire station activities.
3. Maximize cost effectiveness in application of materials, equipment and supplies related to site use and maintenance.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Energy Consumption: KW hours of electricity used	288,438	330,000	315,000	330,000

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$6,510 primarily for utility expenditures for higher electric and natural gas costs.

City of Oak Ridge, Tennessee
Activity Detail

924 Fire Stations

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	481	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	1,101	1,101	1,101	0	.0
5210. Prof. & Contractual Ser.	0	535	535	535	0	.0
5212. Utility Services	47,420	52,270	50,905	58,590	6,320	12.1
5235. Repair & Maintenance	21,967	21,640	21,640	21,640	0	.0
5236.13 Other Equipment Maint.	2,070	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	8,169	1,400	1,400	1,590	190	13.6
Total Contractual Services	80,107	79,386	78,021	85,896	6,510	8.2
Commodities						
5310. Commodities/Tools/Supplies	22,721	21,090	21,090	21,090	0	.0
Total Commodities	22,721	21,090	21,090	21,090	0	.0
Other Charges						
5410. Insurance	5,030	5,030	5,030	5,030	0	.0
Total Other Charges	5,030	5,030	5,030	5,030	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	107,858	105,506	104,141	112,016	6,510	6.2
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	107,858	105,506	104,141	112,016	6,510	6.2

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Specialists	925

ACTIVITY DESCRIPTION

Fire Specialists are off-duty Fire Fighters or well-trained City employees who, upon receiving notice of an alarm, respond directly to the scene of a structural fire in order to supplement on duty Fire Fighters arriving from the fire stations. Fire Specialists are on call on a regularly scheduled basis and are equipped with a radio pager, fire fighting gear, and a City vehicle.

PERFORMANCE OBJECTIVES

1. 100% response of Specialists to all structural fires.
2. Conduct a minimum of six hours training per month for each Specialist employed by other City departments.
3. Staff four specialists per day.

PROGRAM COMMENTS

Fire Specialists are compensated at both a standby rate, which is fixed annually, and a per-call rate. Job classification, pay step and uniform rank determine the per-call rate. In order to comply with Fair Labor Standards Act (FLSA), all nonexempt City employees performing as Fire Specialists are compensated at the overtime rate associated with their regular job when those hours are served in addition to their basic workweek.

The Personal Services total represents the average overtime rate for those employees currently enrolled in the program that are in pay classifications 1 through 9, using a minimum of four responses daily as basic compensation in place of standby pay.

The Fire Specialist Program remains cost effective in that the cost of providing fire suppression services through the more traditional method of adding personnel to the on-duty strength of fire units would cost approximately \$445,000 rather than \$175,000 annually. This would result in the addition of four Fire Fighters (a number equal to the number of Fire Specialists on-duty each day of the year) to each of the department's three duty shifts, for a total of twelve fire fighters.

SIGNIFICANT EXPENDITURES

The reduction in Personal Services is to reflect actual expenditure patterns for this program.

City of Oak Ridge, Tennessee
Activity Detail

925 Fire Specialists

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG

Personal Services						
5111. Salaries-Reg. Employees	48,114	65,000	65,000	55,000	10,000-	15.4-
5131. Regular Overtime Pay	25,990	40,000	40,000	35,000	5,000-	12.5-
5141. Social Security	5,669	8,033	8,033	6,885	1,148-	14.3-
5150. Retirement	14,256	12,600	12,600	11,250	1,350-	10.7-
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Total Personal Services	94,029	125,633	125,633	108,135	17,498-	13.9-

Contractual Services						
5210. Prof. & Contractual Ser.	0	1,875	1,875	1,875	0	.0
5235. Repair & Maintenance	22	0	0	0	0	.0
5289. Vehicle/Equip Use Charge	21,404	24,785	24,785	24,785	0	.0
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Total Contractual Services	21,426	26,660	26,660	26,660	0	.0

Commodities						
5310. Commodities/Tools/Supplies	19	420	420	420	0	.0
5325. Uniforms/Safety Equip.	0	2,810	2,810	2,810	0	.0
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Total Commodities	19	3,230	3,230	3,230	0	.0

Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
	-----	-----	-----	-----	-----	-----
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
	-----	-----	-----	-----	-----	-----
TOTAL GROSS EXPENDITURES	119,034	159,083	159,083	141,688	17,395-	10.9-

Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
	-----	-----	-----	-----	-----	-----
TOTAL NET EXPENDITURES	119,034	159,083	159,083	141,688	17,395-	10.9-
	=====	=====	=====	=====	=====	=====





oak
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Public Works

PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for maintaining City-owned streets and rights-of-way, water and wastewater treatment plants, water distribution system, wastewater collection system, City and School vehicles and equipment, City-owned buildings and Solid Waste contractual services for residential refuse collection.

The Department consists of 92 employees and five divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, Equipment and Fleet Maintenance, and Work Pool. The activities and functions performed by the Department are included in the General Fund, Waterworks Fund, State Street Aid Fund, Equipment Replacement Rental Fund and Solid Waste Fund. The Department serves as the City staff representative to the Traffic Safety Advisory Board and also prepares and administers the Solid Waste Collection Contract.

The Engineering Division consists of 4 employees and is responsible for reviewing all sub-division and development plans proposed for construction within the city. This division is also responsible for performing site inspections to verify that utilities and roadways proposed for dedication to the City are properly installed or constructed to City specifications. Employees of this division are also responsible for revising and updating as-built plans and maps of the water, wastewater and storm drainage systems.

The Equipment and Fleet Maintenance Division of Public Works is composed of 8 employees and is responsible for maintaining the City's entire fleet of vehicles and equipment which includes 64 sedans, 69 pickup trucks, 66 heavy duty trucks and approximately 129 pieces of various light and heavy equipment.

The Work Pool Division consists of 40 employees assigned to one of several primary work crews responsible for Water Distribution System Maintenance; Wastewater Collection System Maintenance and Rehabilitation; Water and Wastewater Treatment Plant Maintenance; Roads, Streets and Drainage Maintenance; and Buildings and Facilities Maintenance. Employee crew assignments are flexible in order to allow for shifting of workers to various crews as necessary to satisfy large project demands or deadlines. The Work Pool is responsible for maintaining all City-owned buildings, including the Municipal Building and Central Service Center Complex along with other City facilities upon departmental requests. Maintenance of the water distribution and wastewater collection systems performed by the Work Pool Division involves maintaining approximately 236.13 miles of water main piping, 255.1 miles of wastewater collection mains, 2,625 fire hydrants, 5,080 main valves, 9,040 service laterals, 12,858 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, 6,165 manholes and 76 main pressure reducing valves. 5 employees were added during fiscal 2008 to maintain water and sewer infrastructure on the west end of Oak Ridge.

The Public Works Department operates the water and wastewater treatment facilities with a staff of 31. The main 6.0 MGD wastewater treatment plant serves most of the city and one small treatment plant that serves the Clinch River Industrial Park. A new .6 MGD wastewater treatment plant has just been completed to serve the west end of Oak Ridge.

The Department is also responsible for maintaining approximately 226 miles of streets and 100 miles of sidewalk, including mowing on street rights-of-ways, maintaining flow of storm drainage ditches, providing an annual leaf pick-up program and an annual brush and rubbish pick-up program.

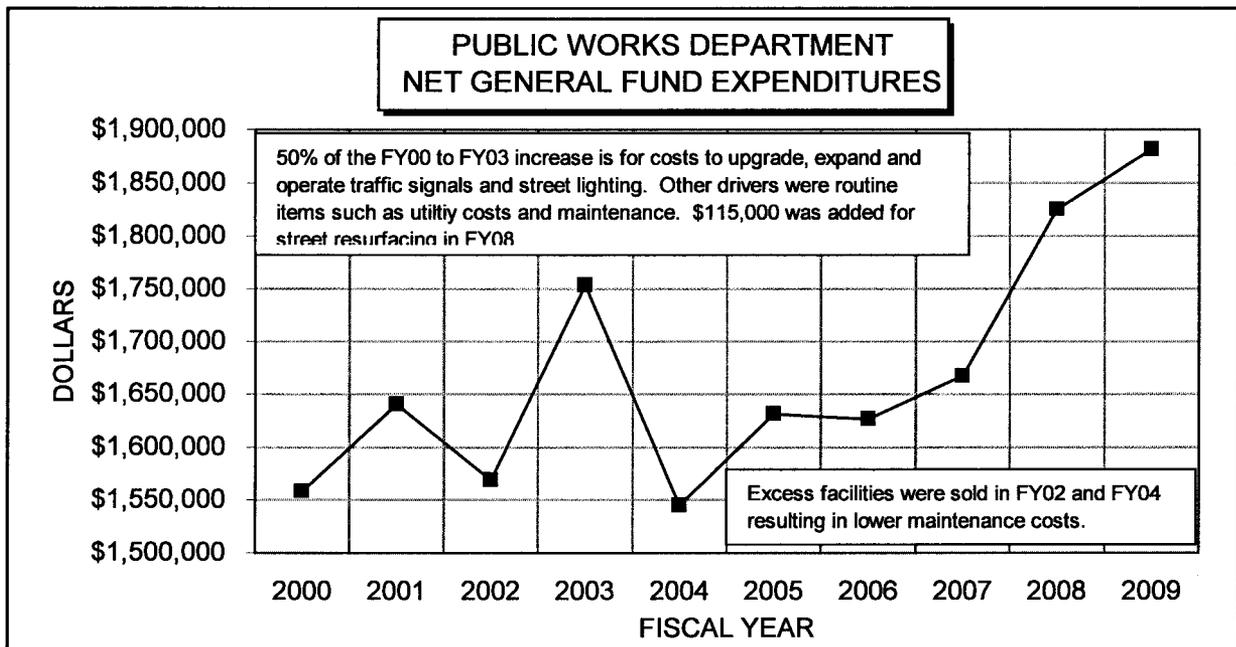
In addition to the collection system piping, the Work Pool maintains approximately 6,165 manholes. The Wastewater Treatment Plant maintenance staff maintains 28 wastewater-pumping stations, two raw water intake pump stations and a raw water booster pumping station. During fiscal 2005, the treatment plant treated approximately 1.94 billion gallons of wastewater received from both the city and the US Department of Energy's (DOE) Y-12 Facility. In fiscal year 1995, the Department initiated a multi-year program that is still ongoing to rehabilitate the collection system.

At the time of budget deliberations, the City was in negotiations with DOE for the City to provide water and sewer services to the East Tennessee Technology Park (ETTP). This included the transfer of a water plant to the City from DOE.

PUBLIC WORKS DEPARTMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% Change
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GENERAL FUND

930 Supervision	68,426	73,388	73,931	77,762	4,374	6.0
935 Engineering	116,422	126,885	126,524	131,272	4,387	3.5
942 State Highway Maintenance	58,816	59,089	58,449	60,579	1,490	2.5
943 General Maintenance	228,057	344,665	345,140	349,180	4,515	1.3
946 Central Service Center	111,895	119,232	122,480	125,096	5,864	4.9
948 Municipal Building	132,644	145,040	143,450	151,849	6,809	4.7
953 Traffic Control and Lights	951,583	955,300	955,300	986,300	31,000	3.2
Total Public Works	1,667,843	1,823,599	1,825,274	1,882,038	58,439	3.2



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Supervision	930

ACTIVITY DESCRIPTION

The Public Works Department is responsible for the maintenance of City streets, water distribution system, wastewater collection system, treatment plants, and City-owned buildings; for the construction of and improvements to these facilities; and for maintenance, service and repair of all City and School automotive vehicles, heavy equipment and stationary equipment.

The goals of this activity are to ensure the provision of an acceptable level of physical services, to provide general supervision of Public Works programs, to ensure implementation of these programs through effective and efficient management and to coordinate extraordinary maintenance improvements to the City's physical assets.

PERFORMANCE OBJECTIVES

1. Continue rehabilitation activities for reducing inflow and infiltration from entering the wastewater collection system.
2. Continue efforts toward reducing unaccounted for water with continuation of meter replacement, meter downsizing and distribution system leak detection programs.
3. Continue efforts to improve overall condition and appearance of City streets, sidewalks and right-of-ways.
4. Coordinate operation of water and wastewater treatment plants to meet all state and federal requirements.

SIGNIFICANT EXPENDITURE CHANGES

Equipment Use Charges increased \$6,240 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

930 Public Works Supervision

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	231,378	237,101	237,555	243,487	6,386	2.7
5131. Regular Overtime Pay	0	355	355	355	0	.0
5141. Social Security	16,577	18,165	18,200	18,818	653	3.6
5150. Retirement	27,634	28,495	28,549	30,748	2,253	7.9
5160. Medical & Workers Comp	29,613	34,200	34,200	38,200	4,000	11.7
Total Personal Services	305,202	318,316	318,859	331,608	13,292	4.2
Contractual Services						
5201. Rents	0	64	64	64	0	.0
5207. Dues, Memberships & Sub.	1,237	750	750	750	0	.0
5212. Utility Services	2,762	2,560	2,560	2,560	0	.0
5220. Training & Travel	35	4,000	4,000	4,000	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	4,615	6,760	6,760	13,000	6,240	92.3
Total Contractual Services	10,374	15,859	15,859	22,099	6,240	39.3
Commodities						
5310. Commodities/Tools/Supplies	2,008	2,100	2,100	2,100	0	.0
5320. Books/Education Material	184	200	200	200	0	.0
5325. Uniforms/Safety Equip.	0	150	150	150	0	.0
Total Commodities	2,192	2,450	2,450	2,450	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	317,768	336,625	337,168	356,157	19,532	5.8
Reduction of Costs						
5610. Recovered from Users	17,372-	17,500-	17,500-	18,400-	900-	5.1
5670. Recovered from Funds	231,970-	245,737-	245,737-	259,995-	14,258-	5.8
Total Reduction of Costs	249,342-	263,237-	263,237-	278,395-	15,158-	5.8
TOTAL NET EXPENDITURES	68,426	73,388	73,931	77,762	4,374	6.0

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Engineering	935

ACTIVITY DESCRIPTION

The Engineering activity oversees the design and construction of various municipal infrastructure and utility improvements within the City. These include capital projects initiated by the City and portions of projects built for City ownership by private developers. The activity provides three major services: (1) Design - including surveying, preparing and/or reviewing construction plans and specifications, estimating costs, monitoring City construction contracts and updating maps and records; (2) Development Review - reviewing preliminary and final subdivision plats, inspecting water, sewer, street and drainage construction within private developments and reviewing construction plans for commercial/industrial projects; and (3) Traffic Engineering - conducting traffic counts and analyzing the performance of the traffic circulation system, conducting and reviewing traffic impact studies and recommending improvements to signals and streets.

The goal is to obtain infrastructure and utility improvements into City ownership, which meet established engineering standards and code requirements and serve the community effectively, efficiently and safely.

PERFORMANCE OBJECTIVES

1. Inspect all projects in a timely manner in order to insure proper construction.
2. Respond to the development review process to ensure quality infrastructure improvements while minimizing time delays for the developer.
3. Complete the review of subdivision plans within one week.
4. Complete the review of plans for issuance of commercial/industrial grading permits within one week.
5. Provide current information obtained from new plats and as-built infrastructure drawings onto City permanent record drawings.
6. Complete roadway and intersection analysis and respond within eight weeks.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Daily inspection of major construction	95%	95%	95%	95%
Weekly inspection of projects during minor Construction	95%	95%	95%	95%
Project plans reviewed within one week	90%	90%	90%	90%
Subdivision plans reviewed within one week	90%	90%	90%	90%
Completion of City record drawings	90%	95%	90%	95%
Traffic analysis within eight weeks	80%	80%	80%	80%

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Equipment Use Charges increased \$1,735 due to higher fuel costs.

A portion of the costs of this activity is distributed to the State Street Aid Fund and the utility funds due to the involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

935 Engineering

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	230,649	236,202	235,482	241,117	4,915	2.1
5131. Regular Overtime Pay	0	2,500	2,500	2,500	0	.0
5141. Social Security	16,858	18,261	18,206	18,484	223	1.2
5150. Retirement	27,803	28,644	28,558	30,202	1,558	5.4
5160. Medical & Workers Comp	29,424	32,587	32,587	36,587	4,000	12.3
Total Personal Services	304,734	318,194	317,333	328,890	10,696	3.4
Contractual Services						
5205. Printing & Dup. Charges	0	275	275	275	0	.0
5206. Mailing & Delivery	0	150	150	150	0	.0
5207. Dues, Memberships & Sub.	1,450	880	880	880	0	.0
5210. Prof. & Contractual Ser.	1,938	6,500	6,500	6,500	0	.0
5211. Advertising & Publicity	0	250	250	250	0	.0
5212. Utility Services	3,142	3,360	3,360	3,360	0	.0
5220. Training & Travel	2,695	2,500	2,500	2,500	0	.0
5235. Repair & Maintenance	45	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,380	1,610	1,610	1,610	0	.0
5289. Vehicle/Equip Use Charge	19,028	21,420	21,420	23,155	1,735	8.1
Total Contractual Services	29,678	36,945	36,945	38,680	1,735	4.7
Commodities						
5310. Commodities/Tools/Supplies	6,099-	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	762	450	950	450	0	.0
Total Commodities	5,337-	3,830	4,330	3,830	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	332,635	362,529	362,168	375,063	12,534	3.5
Reduction of Costs						
5670. Recovered from Funds	216,213-	235,644-	235,644-	243,791-	8,147-	3.5
Total Reduction of Costs	216,213-	235,644-	235,644-	243,791-	8,147-	3.5
TOTAL NET EXPENDITURES	116,422	126,885	126,524	131,272	4,387	3.5

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	State Highway Maintenance	942

ACTIVITY DESCRIPTION

This activity accounts for the maintenance of those portions of State Highway 62 (Illinois Avenue) and Highway 170 (Edgemoor Road) located within the city limits of Oak Ridge, and Highway 95 (Oak Ridge Turnpike) from the 95/61 split to the end of Wisconsin Ave.

The Tennessee Department of Transportation has a \$123,280 contract with the City of Oak Ridge for repairing the pavement, painting center and edge lines, street sweeping, snow and ice removal, and mowing median strips of State Highways. The State reimburses the City based on actual expenditures for maintaining state highways, within set maximum reimbursement amounts for each type of maintenance covered by the contract. The additional cost for rights-of-way mowing of these routes, which is not covered by the contract, is also budgeted in this activity.

If weather permits, State highways are swept by mechanical sweepers at least five times per year. Mowing of median strips and rights-of-way in the center of town is performed six times per year between March 15 and November 15. During the mowing season, the mowing contractor is responsible for litter pickup as the right-of-way is mowed. During the balance of the year, litter pickup is performed by a contractor on a monthly basis.

PERFORMANCE OBJECTIVES

1. Maintain 826,708 square yards of pavement at a cost of fifteen cents per square yard.
2. Mow 14.84 acres six times between March 15 and November 15.
3. Perform mechanical sweeping of state highways.
4. Litter pick-up on 3.39 miles of roadway twelve times per year.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
State Highways 62, 95 and 170:				
Square yards	826,708	826,708	826,708	826,708
Maintenance (hours)	466	800	250	800
Mowing R-O-W's (acres)	14.84	14.84	14.84	14.84

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

942 State Highway Maintenance

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0

Contractual Services						
5210. Prof. & Contractual Ser.	260	12,000	12,000	12,000	0	.0
5210.203 Mowing Contract	65,024	67,190	66,550	68,550	1,360	2.0
5235. Repair & Maintenance	28,378	103,179	103,179	103,309	130	.1
Total Contractual Services	93,662	182,369	181,729	183,859	1,490	.8

Commodities						
Total Commodities	0	0	0	0	0	.0

Other Charges						
Total Other Charges	0	0	0	0	0	.0

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0

TOTAL GROSS EXPENDITURES	93,662	182,369	181,729	183,859	1,490	.8

Reduction of Costs						
5610. Recovered from Users	34,846-	123,280-	123,280-	123,280-	0	.0
Total Reduction of Costs	34,846-	123,280-	123,280-	123,280-	0	.0

TOTAL NET EXPENDITURES	58,816	59,089	58,449	60,579	1,490	2.5
=====						

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	General Maintenance	943

ACTIVITY DESCRIPTION

This activity provides for maintenance of the following functions: storm drainage ditches; street cleaning; litter removal; mowing of street rights-of-way and other areas; city-wide cleanup; cemetery maintenance; and miscellaneous building maintenance.

In addition to cleaning City streets, the City-owned Jackson Square and Grove Center parking lots are also maintained in order to present a neat and orderly appearance. Litter removal is performed by a private contractor for the months of November through March, with City crews providing assistance as required. Mowing includes 162 acres of street rights-of-way and other small parcels. Cemetery maintenance is provided to ten small cemeteries located throughout the City.

Formerly cared for by the Atomic Energy Commission, the cemeteries were transferred to the City upon incorporation. Minor building maintenance is performed on the Marina and the old Fire Alarm Building, which houses the Anderson County Ambulance Service.

PERFORMANCE OBJECTIVES

1. Maintain 12.4 miles of storm drains without a major flooding incident attributable to maintenance.
2. Perform 210 miles of sweeping on City Streets.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Storm drains – miles	12.4	12.4	12.4	12.4
Maintenance – hours	829	1,500	1,800	2,000

SIGNIFICANT EXPENDITURE CHANGES

Funding for mowing, litter pick-up and street sweeping increased \$4,180. These services are preformed under contacts with private vendors. Costs for routine maintenance remains virtually flat for FY09.

City of Oak Ridge, Tennessee
Activity Detail

943 General Maintenance

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	64,995	115,000	115,000	115,000	0	.0
5210.203 Mowing Contract	105,023	105,790	106,555	109,750	3,960	3.7
5210.205 Litter Contract	14,015	14,570	14,355	14,790	220	1.5
5212. Utility Services	5,142	6,285	6,210	6,640	355	5.6
5235. Repair & Maintenance	35,068	102,830	102,830	102,810	20-	.0
Total Contractual Services	224,243	344,475	344,950	348,990	4,515	1.3
Commodities						
5310. Commodities/Tools/Supplies	3,723	100	100	100	0	.0
Total Commodities	3,723	100	100	100	0	.0
Other Charges						
5410. Insurance	90	90	90	90	0	.0
Total Other Charges	90	90	90	90	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0

TOTAL GROSS EXPENDITURES	228,056	344,665	345,140	349,180	4,515	1.3
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0

TOTAL NET EXPENDITURES	228,056	344,665	345,140	349,180	4,515	1.3
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CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Central Service Complex	NUMBER 946
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ACTIVITY DESCRIPTION

This activity includes maintenance and operation of the Central Services Center Complex located at 100 Woodbury Lane. The Complex houses Public Works Supervision, Equipment Shop, Work Pool, Parks activities, Electrical Department, Finance and the Schools' maintenance shop and bus dispatching office.

PERFORMANCE OBJECTIVES

Maintain and operate 177,000 square feet of building space at a cost of \$2.95 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Square feet maintained	177,000	177,000	177,000	177,000
Cost per square-foot	\$2.64	\$2.81	\$2.83	\$2.95

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$24,330 or 5.2%. Contracted custodial services costs decreased \$3,420 based on actual service levels. Utility costs are up \$27,700 due to rate increases for electricity, sewer and natural gas during fiscal 2008.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

946 Central Service Center

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	6,008	5,300	5,300	5,300	0	.0
5210. Prof. & Contractual Ser.	517	5,000	5,000	5,000	0	.0
5210.202 Custodial Contract	50,370	59,500	54,445	56,080	3,420-	5.7-
5210.203 Mowing Contract	3,921	4,080	4,013	4,130	50	1.2
5212. Utility Services	247,778	260,010	268,380	287,710	27,700	10.7
5235. Repair & Maintenance	126,777	129,720	129,720	129,720	0	.0
5236.13 Other Equipment Maint.	2,438	3,800	3,800	3,800	0	.0
Total Contractual Services	437,809	467,410	470,658	491,740	24,330	5.2

Commodities						
5310. Commodities/Tools/Supplies	1,032	2,000	2,000	2,000	0	.0
Total Commodities	1,032	2,000	2,000	2,000	0	.0
Other Charges						
5410. Insurance	27,390	27,390	27,390	27,493	103	.4
Total Other Charges	27,390	27,390	27,390	27,493	103	.4

Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0

TOTAL GROSS EXPENDITURES	466,231	496,800	500,048	521,233	24,433	4.9
Reduction of Costs						
5670. Recovered from Funds	354,335-	377,568-	377,568-	396,137-	18,569-	4.9
Total Reduction of Costs	354,335-	377,568-	377,568-	396,137-	18,569-	4.9

TOTAL NET EXPENDITURES	111,896	119,232	122,480	125,096	5,864	4.9
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CITY OF OAK RIDGE			
FUND General	DEPARTMENT Public Works	ACTIVITY Municipal Building	NUMBER 948

ACTIVITY DESCRIPTION

This activity includes expenses involved in the operation of the Municipal Building such as utilities, custodial services, motor pool, maintenance of the heating and air conditioning system, plumbing and electrical repairs and other building maintenance.

PERFORMANCE OBJECTIVES

Maintain 35,652 square feet of building space at a cost of \$6.26 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Building maintenance, cost per square-foot	\$5.47	\$5.99	\$5.98	\$6.26

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$9,910 or 4.9%. Contracted custodial services costs decreased \$1,390 based on actual service levels. Utility costs are up \$10,350 due to rate increases for electricity, sewer and natural gas during fiscal 2008.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

948 Municipal Building

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	7,279	1,685	1,685	1,685	0	.0
5210.202 Custodial Contract	34,211	41,500	38,940	40,110	1,390-	3.3-
5210.203 Mowing Contract	3,806	3,960	3,900	4,020	60	1.5
5212. Utility Services	70,682	83,880	84,910	94,230	10,350	12.3
5235. Repair & Maintenance	68,202	70,210	70,210	70,220	10	.0
5236.13 Other Equipment Maint.	0	1,500	1,500	1,500	0	.0
5289. Vehicle/Equip Use Charge	562	1,000	1,000	1,880	880	88.0
Total Contractual Services	184,742	203,735	202,145	213,645	9,910	4.9
Commodities						
5310. Commodities/Tools/Supplies	964	200	200	200	0	.0
Total Commodities	964	200	200	200	0	.0
Other Charges						
5410. Insurance	9,360	9,360	9,360	9,463	103	1.1
Total Other Charges	9,360	9,360	9,360	9,463	103	1.1
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	195,066	213,295	211,705	223,308	10,013	4.7
Reduction of Costs						
5670. Recovered from Funds	62,421-	68,255-	68,255-	71,459-	3,204-	4.7
Total Reduction of Costs	62,421-	68,255-	68,255-	71,459-	3,204-	4.7
TOTAL NET EXPENDITURES	132,645	145,040	143,450	151,849	6,809	4.7

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Traffic Control and Lights	NUMBER 953
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ACTIVITY DESCRIPTION

This activity includes traffic control maintenance, the cost of traffic control signals and painting of crosswalks on City streets. The proper lighting of City streets, sidewalks and public parking areas is also included in this activity. Adequate lighting will increase traffic and pedestrian safety, reduce crime and vagrancy and promote business and commercial activities.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Street Name Signs: Hours for maintenance and installation	370	400	275	400
Traffic control and School Flashing Signals: Inventory – each	390	390	390	391
Hours for maintenance and installation	2,145	2,500	2,000	2,500
Street Lights, Public Inventory –each	5,426	5,500	5,447	5,500
Hours for maintenance and installation	1,807	2,300	1,050	2,300

PROGRAM COMMENTS

The automated traffic control equipment and the street lighting system are installed and maintained by the Electric Department. The General Fund pays an annual investment charge (13%) for the maintenance and amortization of these fixtures, a charge for energy usage and the actual cost of materials to replace lamps and glassware. The investment charge is an annual charge paid by the General Fund to the Electric Fund for use of the traffic control equipment and the street lighting system. An assessment by TVA in 1986 established the investment rate at 13 percent of the plant value of the traffic control and street lighting systems. For the beginning of fiscal 2008, the plant value of the street lighting system is \$3,175,517 and the book value of the traffic control system is \$1,963,497.

SIGNIFICANT EXPENDITURE CHANGES

Utility costs are up by \$31,000, due to rate increases for electricity.

City of Oak Ridge, Tennessee
Activity Detail

953 Traffic Control & Lights

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG

Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5212. Utility Services	935,481	935,000	935,000	966,000	31,000	3.3
5235. Repair & Maintenance	15,629	20,300	20,300	20,300	0	.0
Total Contractual Services	951,110	955,300	955,300	986,300	31,000	3.2
Commodities						
5310. Commodities/Tools/Supplies	473	0	0	0	0	.0
Total Commodities	473	0	0	0	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	951,583	955,300	955,300	986,300	31,000	3.2
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	951,583	955,300	955,300	986,300	31,000	3.2
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oak
ridge



Community Development

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department strives to promote orderly physical growth within the City, while at the same time protecting Oak Ridge's quality lifestyle by facilitating development sensitive to aesthetics and the environment. The Department is responsible for coordinating the City's planning and code enforcement functions.

The Department staff consists of 11 employees who also provide support to the following boards and commissions: Oak Ridge Municipal Planning Commission, Board of Zoning Appeals, Board of Building and Housing Code Appeals, the Boards of Electrical and Plumbing Examiners, Greenways Oak Ridge, Highland View Redevelopment Advisory Committee, and the Melton Lake Redevelopment Committee.

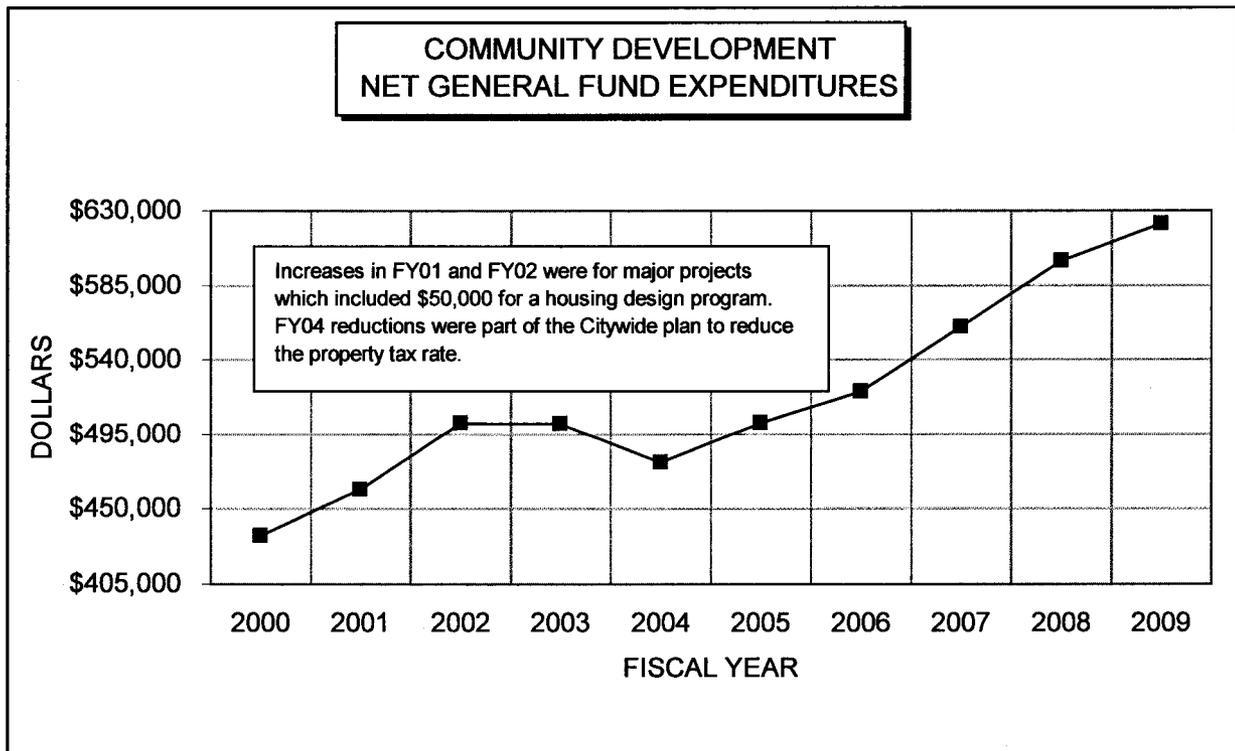
The Department continues its work on the Highland View Redevelopment Plan, evaluating properties that pose any risk to the public or occupants' safety. The Division of Code Enforcement administers this redevelopment effort, working closely with the Council-appointed Advisory Board and neighborhood association leaders, along with a host of professional organizations interested in neighborhood preservation efforts.

One full-time inspector, funded through Community Development Block Grant entitlement funds, works predominately in the Highland View neighborhood. A 2008 HOME Grant in the amount of \$500,000 has been applied for by ADFAC to assist with homeowner occupied rehabilitation within the city limits of Oak Ridge, with residents living within the Highland View Redevelopment Area receiving a priority for the funding from the grant.

COMMUNITY DEVELOPMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

960 Supervision	125,147	130,907	131,918	136,265	5,358	4.1
962 Planning	106,726	108,548	117,627	119,320	10,772	9.9
966 Code Enforcement	328,030	373,431	350,602	366,679	(6,752)	-1.8
Total Community Development	559,903	612,886	600,147	622,264	9,378	1.5



CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Supervision	NUMBER 960
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ACTIVITY DESCRIPTION

The Community Development Department, under the supervision of the Departmental director, includes the divisions of Planning and Code Enforcement. The Department consolidates the planning and building code portions of development in order to improve service delivery coordination. This is accomplished through active facilitation with the applicant to guide the project through the review and permitting process. The objectives of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and cultivate a warm environment to attract quality development in a competitive environment. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan, the Capital Improvements Program (CIP) , the Zoning Ordinance, and the Subdivision Regulations in addition to one-on-one dialogue and feedback with the development community.

PERFORMANCE OBJECTIVES

1. Maintains regular communications with department heads and staff to coordinate workflow among departments. Hold weekly site plan review meetings with 4 Departments on pending applications.
2. Assist and advise the City Manager promptly in carrying out City planning goals, particularly with regards to special projects and developing solutions to issues raised by City Council.
3. Reference the Comprehensive Plan regularly in making zoning, subdivision and site review decisions to provide consistency toward more quality growth and development.
4. Insure the responses to applicants and citizens are carried out in a courteous manner.
5. Continually cultivate and nurture a positive relationship with the private sector to encourage new growth that will be an asset to the community.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Hold weekly site plan review meetings with four Departments on pending applications	45	40	45	45
Percent of citizen comments followed up with a response which has been verified	100%	100%	100%	100%
Meetings with private sector parties involved in the development of Oak Ridge	150	170	100	170
Percent of requests from the City Manager responded to by due date	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

960 Community Development

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	149,644	153,690	154,536	158,466	4,776	3.1
5131. Regular Overtime Pay	459	500	500	500	0	.0
5141. Social Security	10,830	11,796	11,860	12,123	327	2.8
5150. Retirement	17,993	18,503	18,604	19,808	1,305	7.1
5160. Medical & Workers Comp	21,840	24,332	24,332	27,332	3,000	12.3
Total Personal Services	200,766	208,821	209,832	218,229	9,408	4.5
Contractual Services						
5201. Rents	2,387	3,600	3,600	3,600	0	.0
5205. Printing & Dup. Charges	63	0	0	0	0	.0
5207. Dues, Memberships & Sub.	379	365	365	365	0	.0
5210. Prof. & Contractual Ser.	804	500	500	500	0	.0
5212. Utility Services	2,784	3,800	3,800	3,800	0	.0
5220. Training & Travel	2,060	2,531	2,531	2,531	0	.0
5235. Repair & Maintenance	344	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	2,136	2,940	2,940	2,770	170-	5.8-
Total Contractual Services	11,992	14,771	14,771	14,601	170-	1.2-
Commodities						
5310. Commodities/Tools/Supplies	2,810	2,110	2,110	2,110	0	.0
5320. Books/Education Material	203	0	0	0	0	.0
Total Commodities	3,013	2,110	2,110	2,110	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	215,771	225,702	226,713	234,940	9,238	4.1
Reduction of Costs						
5670. Recovered from Funds	90,624-	94,795-	94,795-	98,675-	3,880-	4.1
Total Reduction of Costs	90,624-	94,795-	94,795-	98,675-	3,880-	4.1
TOTAL NET EXPENDITURES	125,147	130,907	131,918	136,265	5,358	4.1

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Community Development	ACTIVITY Planning	NUMBER 962

ACTIVITY DESCRIPTION

The Planning Division is responsible for reviewing subdivision plats, rezoning requests, site plans and planned unit developments with the Planning Commission and other City departments. Advance planning includes review and updating of regulations and procedures that affect development (zoning, subdivision regulations and others), helping to develop programs to achieve objectives of the Comprehensive Plan, assessing the impact of new proposals relative to those objectives and periodically reviewing the Plan itself. The Division analyzes and makes recommendations regarding internal traffic designs, land development needs, annexation service studies and related matters. Information related to development of the community is shared with citizens, developers, investors and other local governments.

The Board of Zoning Appeals reviews cases such as additions to principal buildings, placement of carports and accessory buildings, height of fences, setback reductions, and interpretations of the Zoning Ordinance.

PERFORMANCE OBJECTIVES

1. Administer Subdivision Regulations and the Zoning Ordinance within new residential and commercial developments and maintain quality standards.
2. Work to insure the health, safety and welfare of all residents in new and existing neighborhoods.
3. Respond to appointed and elected officials as well as residents to establish guidelines which create a livable community.
4. Draft major amendments to the Subdivision Regulations and Zoning Ordinance in an effort to update information and streamline process.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Plats of Corrections	8	0	4	5
Subdivision plats reviewed	38	50	35	40
Zoning changes reviewed	3	5	6	5
TND & PUDs (preliminary & final) reviewed	6	5	5	5
Site plans reviewed - Non-Residential	6	20	15	15
Site plans reviewed – Residential	108	150	60	100
Board of Zoning Appeals	24	20	20	20

SIGNIFICANT EXPENDITURE CHANGES

Equipment Use Charges increased \$3,990 primarily due to higher fuel costs. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

962 Planning Office

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	115,825	114,384	121,971	125,038	10,654	9.3
5141. Social Security	8,462	8,750	9,331	9,642	892	10.2
5150. Retirement	13,680	13,726	14,637	15,755	2,029	14.8
5160. Medical & Workers Comp	14,592	16,280	16,280	18,280	2,000	12.3
Total Personal Services	152,559	153,140	162,219	168,715	15,575	10.2
Contractual Services						
5205. Printing & Dup. Charges	18	500	500	500	0	.0
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	2,511	1,322	1,322	1,322	0	.0
5210. Prof. & Contractual Ser.	1,642	0	0	0	0	.0
5211. Advertising & Publicity	450	730	730	730	0	.0
5212. Utility Services	1,040	1,700	1,700	1,700	0	.0
5220. Training & Travel	1,730	2,425	2,425	2,425	0	.0
5236.13 Other Equipment Maint.	2,328	2,328	2,328	2,328	0	.0
5289. Vehicle/Equip Use Charge	918	0	0	1,000	1,000	.0
Total Contractual Services	10,637	9,065	9,065	10,065	1,000	11.0
Commodities						
5310. Commodities/Tools/Supplies	998	4,340	4,340	4,340	0	.0
5320. Books/Education Material	0	450	450	450	0	.0
Total Commodities	998	4,790	4,790	4,790	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	164,194	166,995	176,074	183,570	16,575	9.9
Reduction of Costs						
5670. Recovered from Funds	57,468-	58,447-	58,447-	64,250-	5,803-	9.9
Total Reduction of Costs	57,468-	58,447-	58,447-	64,250-	5,803-	9.9
TOTAL NET EXPENDITURES	106,726	108,548	117,627	119,320	10,772	9.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Code Enforcement	NUMBER 966
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ACTIVITY DESCRIPTION

Code Enforcement is responsible for administering and enforcing all Codes and Ordinances involving the construction, repair and use of all buildings and structures within the City, including building, housing, plumbing, electrical, zoning, mechanical and environmental codes. For new construction and alterations, the City issues necessary permits, examines all plans and checks for compliance with building and zoning codes. The City also inspects properties for code compliance routinely and on a complaint basis - including abandoned vehicles, litter and weeds. The goal of this division to ensure the health and safety of the citizens in their residences, as well as in all commercial and public buildings, and to provide assistance to citizens on building problems.

PERFORMANCE OBJECTIVES

1. Provide inspection service within 4 hours of a request for routine inspections.
2. Promote preservation of our existing neighborhoods.
3. Continue the inspector certifications program to promote in-house cross training among inspectors.
4. Provide inspection expertise in assisting homeowners with residential projects, developers and architects.
5. Provide staff support for the Electric Examiners, Plumbing Examiners, and Building and Housing Code Appeals Boards.
6. Provide staff support for the Highland View Redevelopment Advisory Board.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Building Permits	567	600	487	550
Inspections	767	650	569	600
Plumbing Permits	584	650	400	500
Inspections	915	610	550	500
Electrical Permits	629	550	425	475
Inspections	866	675	500	550
Zoning Investigations and Nuisance Complaints				
Nuisance Abatement	620	1,800	2,000	1,800
Abandoned Vehicles	150	660	615	660
Housing Inspections	95	400	250	400

SIGNIFICANT EXPENDITURE CHANGES

The decline in Personal Services is due to staffing turn over during fiscal 2008. Budgeted expenditures for Contractual Services increased \$3,990 for Equipment Use Charges due to higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

966 Code Enforcement

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	271,908	278,935	259,855	263,399	15,536-	5.6-
5131. Regular Overtime Pay	289	1,000	1,000	1,000	0	.0
5141. Social Security	19,902	21,415	19,955	20,204	1,211-	5.7-
5150. Retirement	32,614	33,592	31,303	33,012	580-	1.7-
5160. Medical & Workers Comp	37,496	40,681	40,681	45,681	5,000	12.3
Total Personal Services	362,209	375,623	352,794	363,296	12,327-	3.3-
Contractual Services						
5205. Printing & Dup. Charges	465	600	600	600	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	816	480	480	480	0	.0
5210. Prof. & Contractual Ser.	6,656	34,880	34,880	34,880	0	.0
5211. Advertising & Publicity	909	1,300	1,300	1,300	0	.0
5212. Utility Services	6,111	4,600	4,600	4,600	0	.0
5220. Training & Travel	5,035	5,052	5,052	5,052	0	.0
5235. Repair & Maintenance	5,380-	7,365	7,365	7,365	0	.0
5236.13 Other Equipment Maint.	2,076	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	18,111	20,010	20,010	24,000	3,990	19.9
Total Contractual Services	34,799	76,557	76,557	80,547	3,990	5.2
Commodities						
5310. Commodities/Tools/Supplies	774	1,240	1,240	1,240	0	.0
5320. Books/Education Material	1,894	6,000	6,000	6,000	0	.0
5325. Uniforms/Safety Equip.	1,295	960	960	960	0	.0
Total Commodities	3,963	8,200	8,200	8,200	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	404,531	463,940	441,111	455,706	8,234-	1.8-
Reduction of Costs						
5610. Recovered from Users	4,022-	7,000-	7,000-	7,000-	0	.0
5670. Recovered from Funds	72,479-	83,509-	83,509-	82,027-	1,482	1.8-
Total Reduction of Costs	76,501-	90,509-	90,509-	89,027-	1,482	1.6-
TOTAL NET EXPENDITURES	328,030	373,431	350,602	366,679	6,752-	1.8-





oak
ridge



Recreation
& Parks

RECREATION AND PARKS DEPARTMENT

The Recreation and Parks Department is responsible for planning, organizing, supervising, and conducting a comprehensive program of leisure activities and facilities for the citizens of Oak Ridge. The Department is comprised of 23 full-time and 64 part-time employees organized into the following activities: Supervision, Indoor Aquatics, Outdoor Aquatics, Centers, Camps and Programs, Athletics, Scarboro Center, Parks, and the Senior Center. In fiscal 2008, a facility monitor position was added to increase coverage for City recreation facilities. Over 30 City-owned properties are maintained by the Department, including 15 parks, 16 athletic fields, 23 lighted tennis courts, three community centers, two pools (indoor and outdoor), 10 greenways and 1,200 acres of green belts.

City sponsored activities are geared to the needs of various age groups and coordinated with community organizations in an effort to reduce duplication of services. Among the recreational opportunities sponsored by the City include swimming lessons, exercise classes and softball, basketball and volleyball league play.

Other events and programs offered through the Department include an annual Easter Egg hunt for children 3 years through 4th grade in which over 10,000 eggs are hidden containing over 200 prizes provided by area businesses and an annual Halloween Carnival. Fun in the Sun is held in the Scarboro Community Center in August with games, food vendors, crafts, and music. Secret City Festival is a weekend event held each June whose mission is to foster pride and involvement in the Oak Ridge community by showcasing its diversity through cultural and athletic events and activities for people of all ages. Each summer the Department offers a Summer Camp and an Adventure Camp. Summer Camp is for children 6 to 12 with activities that include field trips, special events, games, arts & crafts, sports, swimming, snacks, hot lunches and a T-shirt. There is also a Scarboro playground program that is open to all Oak Ridge children 6 to 12. This program includes games, sports, crafts, snacks, field trips and a hot lunch program.

The Senior Center is open six days a week with services directed toward citizens 55 and older. In addition to the recreation facilities available to seniors, the City sponsors meals on wheels, blood pressure screenings, a tax assistance program, flu shot clinics, a "55 Alive" driver education course and a taxi coupon assistance program. Education programs on a variety of subjects of interest to senior adults are offered regularly and staff maintains a database of information about agencies and programs that can assist the elderly. There are also many special events such as dances, picnics, dinners, lunches and parties scheduled throughout the year.

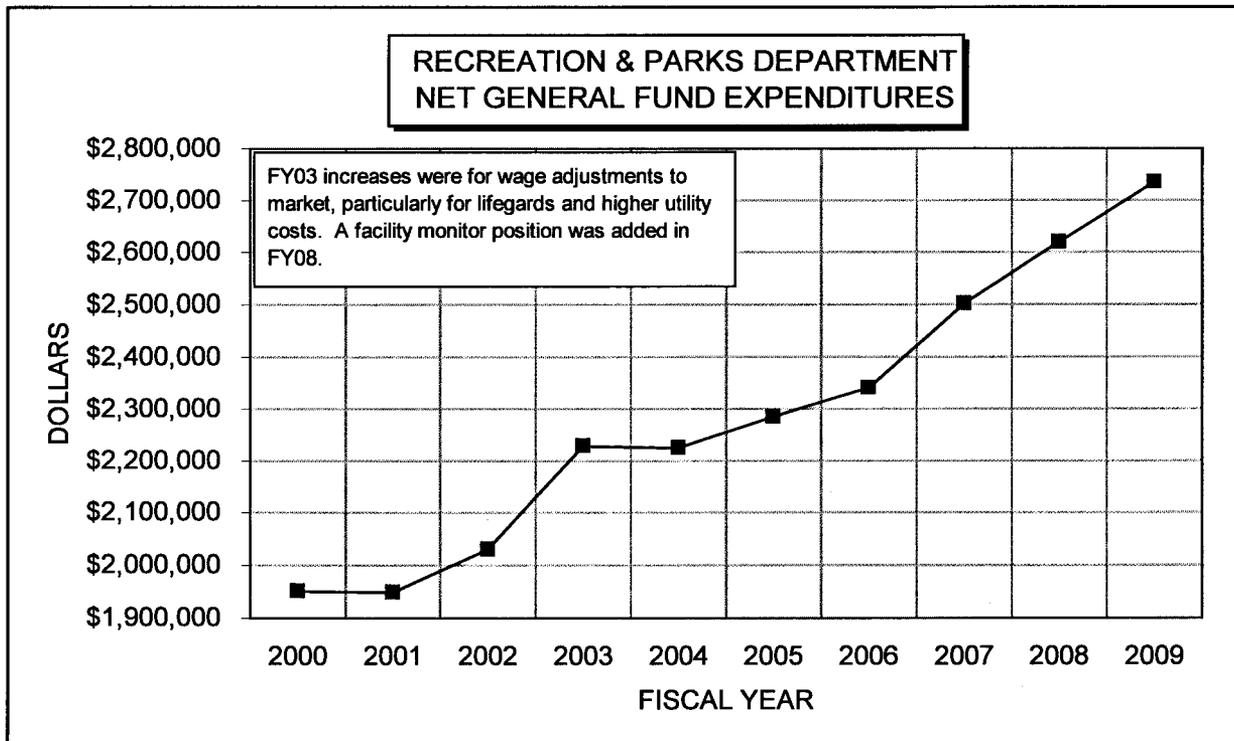
Departmental staff also supports the Youth Advisory Board, which is a sixteen member City Board that acts as a liaison between the Oak Ridge City Council and the youth of the community. The Board encourages the positive growth and development of area youth by inviting them to become involved in a wide range of programs and activities that are drug and alcohol free. The YAB sponsors a variety of events and educational sessions for teens, and provides volunteer services for several community events. Graduation Celebration is the largest event sponsored by the YAB with assistance from the Graduation Celebration Community Foundation. During fiscal 2007, the Youth Advisory Board financially supported the renovation of the City Skate Park, increased their support for the Salvation Army's Angel Tree program, and has hosted a variety of community events. The 8th Annual Breakfast with Santa event drew a record crowd of 150 people, and the YAB hopes to improve on last years' attendance record of 85% (280 students) of the ORHS graduating class at Graduation Celebration.

The City received Tree City USA designation for the 20th consecutive year and observed Arbor Day at St. Mary's School. During fiscal 2008, the department hosted The Secret City Festival, oversaw the construction of a new universally accessible ADA compliant playground at Milt Dickens Park, constructed an 18-hole disc golf course at South Hills Park, and is continuing to work with design and construction process, Melton Lake Greenway Phase IV, to extend Melton Lake Greenway from the Edgemoor Bridge to the Solway Park.

RECREATION & PARKS DEPARTMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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GENERAL FUND

970 Supervision	204,857	218,331	220,220	236,240	17,909	8.2
972 Indoor Aquatics	179,817	185,401	189,616	190,078	4,677	2.5
973 Outdoor Aquatics	253,823	244,010	255,725	260,958	16,948	6.9
974 Centers, Camps & Programs	674,646	662,538	672,070	701,606	39,068	5.9
975 Athletics	116,923	121,356	123,239	128,860	7,504	6.2
976 Parks	691,992	725,220	741,936	770,215	44,995	6.2
977 Scarboro Center	132,624	165,419	149,731	165,669	250	100.0
978 Senior Center	248,316	275,502	266,233	281,119	5,617	2.0
Total Recreation & Parks	2,502,998	2,597,777	2,618,770	2,734,745	136,968	5.3



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Supervision	970

ACTIVITY DESCRIPTION

Recreation and Parks Supervision is responsible for the planning, coordination and general administration of the Recreation and Parks Department. Supervision provides direction in fiscal management, planning, staffing, organizing and program evaluation procedures. Supervision is also responsible for operating a systematic and economical maintenance program for Recreation and Parks facilities. Such programs and facilities must be provided to assure all residents an opportunity to participate in a wide variety of leisure time activities. To further enhance the recreational opportunities within the community, the staff continues to assist and advise interested outside agencies.

PERFORMANCE OBJECTIVES

1. Inspect all recreation and park areas at least monthly and document necessary maintenance.
2. Establish City-wide special events that emphasize seasonal activities and programs.
3. Increase the number of participants in the Cold Facts Program by 5%.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Documented monthly inspections	12	12	12	12
City wide special events	7	7	7	7
Cold Facts Program participants	2,353	2,375	2,360	2,375

SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

970 Recreation Supervision

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	120,785	124,217	125,712	128,854	4,637	3.7
5131. Regular Overtime Pay	86	700	700	700	0	.0
5141. Social Security	8,662	9,556	9,671	10,186	630	6.6
5150. Retirement	14,492	14,990	15,169	16,644	1,654	11.0
5160. Medical & Workers Comp	14,972	16,362	16,362	27,145	10,783	65.9
Total Personal Services	158,997	165,825	167,614	183,529	17,704	10.7
Contractual Services						
5201. Rents	1,379	1,400	1,400	1,400	0	.0
5207. Dues, Memberships & Sub.	335	760	760	760	0	.0
5212. Utility Services	2,205	3,995	3,995	3,995	0	.0
5220. Training & Travel	796	1,186	1,186	1,186	0	.0
5235. Repair & Maintenance	3,675	3,540	3,540	3,540	0	.0
5236.13 Other Equipment Maint.	1,035	690	690	690	0	.0
5289. Vehicle/Equip Use Charge	13,491	17,795	17,795	18,000	205	1.2
Total Contractual Services	22,916	29,366	29,366	29,571	205	.7
Commodities						
5310. Commodities/Tools/Supplies	952	1,090	1,090	1,090	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	0	0	100	0	0	.0
Total Commodities	952	1,140	1,240	1,140	0	.0
Other Charges						
5430. Grants/Subsidies/Contr.	22,000	22,000	22,000	22,000	0	.0
Total Other Charges	22,000	22,000	22,000	22,000	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	204,865	218,331	220,220	236,240	17,909	8.2
Reduction of Costs						
5610. Recovered from Users	10-	0	0	0	0	.0
Total Reduction of Costs	10-	0	0	0	0	.0
TOTAL NET EXPENDITURES	204,855	218,331	220,220	236,240	17,909	8.2

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Indoor Aquatics	NUMBER 972

ACTIVITY DESCRIPTION

The function of the Indoor Aquatics activity is to provide safe and healthy swimming facilities with a varied and comprehensive swimming program. A well-rounded aquatics program is provided which includes recreational, therapeutic, competitive and instructional aquatic programs. This facility accommodates a wide variety of groups and/or swimming sessions. The pool is open for public, department programs, and rented to groups the rest of the time. This activity also includes the maintenance and operations of the Civic Center Swimming Pool. A Recreation Manager coordinates the aquatics program. Swimming lessons, ORCA swim team, water exercise, and programmed activities are used to recover a portion of operational costs.

The overall goal of the activity is to provide a well-maintained aquatic facility, which is operated in an efficient and safe manner.

PERFORMANCE OBJECTIVES

1. Increase the aquatic staff certified in the American Red Cross Lifeguard Training Course (which includes CPR and first aid) and trained in the operations of the swimming pool in order to better safeguard and serve the public.
2. Collect revenue equal to 25 percent of the pool's operating costs.
3. To increase attendance by one percent.
4. Certify 100% of the Aquatic staff in AED and Oxygen administration.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Pool staff certified in first aid and pool Operation	100%	100%	100%	100%
Revenues as percentage of cost	28%	32%	29%	30%
Revenue Generated	\$49,557	\$60,000	\$55,000	\$57,000
Staff certified in Red Cross Lifeguard Training Course	100%	100%	100%	100%
Number of Participants	37,713	40,000	39,000	40,000
Pool staff certified in O2 and AED	96%	100%	100%	100%
Attendance % increase	6%	33%	2%	2%

SIGNIFICANT EXPENDITURE CHANGES

The reduction in Personal Services is related to staffing turnover. Budgeted funding for Contractual Services increased by \$6,960 for utility services based on higher electric and natural gas costs.

City of Oak Ridge, Tennessee
Activity Detail

972 Indoor Aquatics

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	71,734	66,655	68,423	63,212	3,443-	5.2-
5120. Salaries-Temp. Employees	50,999	55,000	55,000	53,598	1,402-	2.5-
5131. Regular Overtime Pay	2,641	4,300	4,300	4,300	0	.0
5141. Social Security	9,394	9,636	9,771	10,083	447	4.6
5150. Retirement	6,297	8,515	8,727	9,777	1,262	14.8
5160. Medical & Workers Comp	5,428	6,070	6,070	6,820	750	12.4
Total Personal Services	146,493	150,176	152,291	147,790	2,386-	1.6-
Contractual Services						
5207. Dues, Memberships & Sub.	422	480	480	480	0	.0
5210. Prof. & Contractual Ser.	12,323	1,000	1,000	1,000	0	.0
5212. Utility Services	46,794	51,900	54,000	58,860	6,960	13.4
5220. Training & Travel	479	495	495	495	0	.0
5235. Repair & Maintenance	7,499	9,580	9,580	9,580	0	.0
5236.13 Other Equipment Maint.	628	345	345	345	0	.0
Total Contractual Services	68,145	63,800	65,900	70,760	6,960	10.9
Commodities						
5310. Commodities/Tools/Supplies	9,019	3,710	3,710	3,710	0	.0
5325. Uniforms/Safety Equip.	0	155	155	155	0	.0
Total Commodities	9,019	3,865	3,865	3,865	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	227,217	221,401	225,616	226,078	4,677	2.1
Reduction of Costs						
5610. Recovered from Users	47,401-	36,000-	36,000-	36,000-	0	.0
Total Reduction of Costs	47,401-	36,000-	36,000-	36,000-	0	.0
TOTAL NET EXPENDITURES	179,816	185,401	189,616	190,078	4,677	2.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Outdoor Aquatics	NUMBER 973
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ACTIVITY DESCRIPTION

The Outdoor Aquatics activity includes the maintenance and operation of the Oak Ridge Municipal Swimming Pool. Municipal Pool operations begin Memorial Day weekend. Daily operations continue until mid August. In addition to recreational swimming, a variety of other activities are offered through the Outdoor Aquatics program including swimming lessons, Learn to Swim, and competitive and recreational swimming (ORCA summer league). Private swim parties are reserved by several community organizations. A Recreation Manager, who is responsible for both indoor and outdoor aquatic programs, performs the coordination of this activity.

PERFORMANCE OBJECTIVES

1. Certify 100 percent of the Guard staff in American Red Cross Lifeguard Training.
2. Collect revenues equal to 30 percent of operating costs.
3. To increase attendance.
4. Certify 100 percent of the Guard staff in O2 and AED.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Staff certified in Red Cross Life Guard Training	100%	100%	100%	100%
Revenues as percentage of cost	27%	30%	27%	27%
Revenues	\$68,728	\$70,000	\$70,000	\$70,000
Attendance	39,440	50,000	43,000	48,000
Hours of in-service training (first aid, rescue techniques, and pool maintenance)	60	60	60	60
Staff Certified in AED and O2	96%	100%	100%	100%
Attendance % increase	-3%	11%	10%	10%

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$12,690. Utility Services cost increased by \$11,630 based on higher utility rates and contracted Mowing increased by \$1,060.

City of Oak Ridge, Tennessee
Activity Detail

973 Outdoor Aquatics

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	15,950	16,680	34,008	16,008	672-	4.0-
5120. Salaries-Temp. Employees	90,713	110,000	95,000	112,547	2,547	2.3
5131. Regular Overtime Pay	6,265	15,000	15,000	15,000	0	.0
5141. Social Security	8,612	10,839	11,017	11,670	831	7.7
5150. Retirement	4,816	3,802	5,881	5,001	1,199	31.5
5160. Medical & Workers Comp	1,872	2,024	2,024	2,274	250	12.4
Total Personal Services	128,228	158,345	162,930	162,500	4,155	2.6
Contractual Services						
5207. Dues, Memberships & Sub.	340	100	100	100	0	.0
5210. Prof. & Contractual Ser.	710	0	0	0	0	.0
5210.203 Mowing Contract	2,863	2,290	3,250	3,350	1,060	46.3
5212. Utility Services	41,496	32,430	38,600	44,060	11,630	35.9
5235. Repair & Maintenance	42,058	17,035	17,035	17,035	0	.0
5236.13 Other Equipment Maint.	445	2,445	2,445	2,445	0	.0
Total Contractual Services	87,912	54,300	61,430	66,990	12,690	23.4
Commodities						
5310. Commodities/Tools/Supplies	28,196	20,335	20,335	20,335	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	0	1,880	1,880	1,880	0	.0
Total Commodities	28,196	22,265	22,265	22,265	0	.0
Other Charges						
5410. Insurance	11,300	11,300	11,300	11,403	103	.9
Total Other Charges	11,300	11,300	11,300	11,403	103	.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	255,636	246,210	257,925	263,158	16,948	6.9
Reduction of Costs						
5610. Recovered from Users	1,811-	2,200-	2,200-	2,200-	0	.0
Total Reduction of Costs	1,811-	2,200-	2,200-	2,200-	0	.0
TOTAL NET EXPENDITURES	253,825	244,010	255,725	260,958	16,948	6.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Centers, Camps And Programs	974

ACTIVITY DESCRIPTION

This activity includes the operation and maintenance of the Civic Center Recreation Building. It also includes all non-aquatic camps, programs and special events at this facility. The Civic Center has two rooms with space for 124 people and two rooms with space for 30 people. The game room, available for drop-in use, offers billiards, table tennis and cable television. The Shep Lauter Room (gymnasium) is used primarily for free play and league play but is also used for large events. Rooms are available for rent by community groups.

The eight-week summer programs operate with a staff of 16 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. Summer Camp, held at the Civic Center, includes sports, organized games, arts & crafts, field trips and special events. A special Day Camp program is offered for handicapped children. An Adventure Camp for youth 13-15 includes climbing, rappelling, ropes course, caving, hiking and canoeing.

PERFORMANCE OBJECTIVES

1. Improve public awareness of leisure services and providers.
2. Include monthly activities in the Oak Ridger.
3. Conduct basic first aid training for all employees.
4. Conduct a Summer Camp with maximum enrollment of 960.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Employees Certified:				
CPR	95%	95%	95%	95%
Multimedia First Aid	95%	95%	95%	95%
Instructors (Multimedia)	1	1	1	1
Instruction hours per employee	8	8	8	8
Summer Camp enrollment	940	960	950	960

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$15,830. Utility Services increased \$16,660 for higher electric and natural gas costs.

City of Oak Ridge, Tennessee
Activity Detail

974 Centers, Camps & Programs

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	254,155	250,000	257,687	263,825	13,825	5.5
5120. Salaries-Temp. Employees	60,640	66,460	66,460	67,848	1,388	2.1
5131. Regular Overtime Pay	27,527	24,000	24,000	24,000	0	.0
5141. Social Security	24,920	26,045	26,633	25,561	484-	1.9-
5150. Retirement	31,795	32,880	33,802	33,286	406	1.2
5160. Medical & Workers Comp	60,888	64,060	64,060	72,060	8,000	12.5
Total Personal Services	459,925	463,445	472,642	486,580	23,135	5.0
Contractual Services						
5201. Rents	0	2,000	2,000	2,000	0	.0
5205. Printing & Dup. Charges	0	900	900	900	0	.0
5207. Dues, Memberships & Sub.	303	130	130	130	0	.0
5210. Prof. & Contractual Ser.	30,543	12,800	12,800	12,800	0	.0
5210.202 Custodial Contract	50,991	60,820	58,245	59,990	830-	1.4-
5212. Utility Services	104,621	107,995	110,905	124,655	16,660	15.4
5220. Training & Travel	2,183	3,283	3,283	3,283	0	.0
5235. Repair & Maintenance	72,660	57,055	57,055	57,055	0	.0
5236.13 Other Equipment Maint.	1,090	1,090	1,090	1,090	0	.0
Total Contractual Services	262,391	246,073	246,408	261,903	15,830	6.4
Commodities						
5310. Commodities/Tools/Supplies	36,044	19,770	19,770	19,770	0	.0
5320. Books/Education Material	0	300	300	300	0	.0
5325. Uniforms/Safety Equip.	1,779	1,150	1,150	1,150	0	.0
Total Commodities	37,823	21,220	21,220	21,220	0	.0
Other Charges						
5410. Insurance	12,460	12,460	12,460	12,563	103	.8
Total Other Charges	12,460	12,460	12,460	12,563	103	.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	772,599	743,198	752,730	782,266	39,068	5.3
Reduction of Costs						
5610. Recovered from Users	97,953-	80,660-	80,660-	80,660-	0	.0
Total Reduction of Costs	97,953-	80,660-	80,660-	80,660-	0	.0
TOTAL NET EXPENDITURES	674,646	662,538	672,070	701,606	39,068	5.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Athletics	975

ACTIVITY DESCRIPTION

This activity plans, organizes and directs adult and youth athletics and other programs with the cooperation of volunteer leaders, groups organized by the Recreation and Parks Department, and community groups serving as sponsors of an activity or for individual teams. Programs include baseball, softball, tennis, soccer, volleyball and basketball.

PERFORMANCE OBJECTIVES

1. Promote a variety of athletic activities for youth and adults.
2. Promote and encourage volunteers to help conduct the athletic programs.
3. Promote and sponsor two special events.
4. Promote more sporting events.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Youth participants	155	150	155	150
Adult participants	1,579	1,600	1,600	1,600
Youth teams	17	16	17	16
Adult teams	113	120	120	120

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

975 Athletics

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	88,102	90,110	91,684	93,962	3,852	4.3
5131. Regular Overtime Pay	2,348	2,460	2,460	2,460	0	.0
5141. Social Security	6,598	7,082	7,202	7,494	412	5.8
5150. Retirement	10,783	11,108	11,297	12,245	1,137	10.2
5160. Medical & Workers Comp	14,269	16,196	16,196	18,196	2,000	12.3
Total Personal Services	122,100	126,956	128,839	134,357	7,401	5.8
Contractual Services						
5210. Prof. & Contractual Ser.	0	80	80	80	0	.0
5212. Utility Services	1,244	800	800	800	0	.0
5220. Training & Travel	1,724	800	800	800	0	.0
5235. Repair & Maintenance	8	0	0	0	0	.0
5236.13 Other Equipment Maint.	345	690	690	690	0	.0
Total Contractual Services	3,321	2,370	2,370	2,370	0	.0
Commodities						
5310. Commodities/Tools/Supplies	1,839	2,970	2,970	2,970	0	.0
Total Commodities	1,839	2,970	2,970	2,970	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	130,820	135,856	137,739	143,360	7,504	5.5
Reduction of Costs						
5610. Recovered from Users	13,898-	14,500-	14,500-	14,500-	0	.0
Total Reduction of Costs	13,898-	14,500-	14,500-	14,500-	0	.0
TOTAL NET EXPENDITURES	116,922	121,356	123,239	128,860	7,504	6.2

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Parks	NUMBER 976
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ACTIVITY DESCRIPTION

The Parks activity provides an opportunity for Oak Ridge citizens to enjoy the out-of-doors without traveling great distances from the City. This activity provides grounds, tuff and equipment maintenance for 7 City-owned properties, 5 flower gardens, 15 athletic fields, 16 parks, 23 tennis courts, 10 greenway trails (22.35 miles), 1 National Recreation Trail (7.5 miles), Haw Ridge Park trails (25 miles) and numerous greenbelt areas. Park design, landscaping and beautification programs are also performed by this activity. One of the overall goals of the activity is to provide monthly inspections and follow up maintenance for all outdoor facilities to ensure citizens and participants a safe environment for their recreational and leisure time activities.

PERFORMANCE OBJECTIVES

1. Maintain the percentage of man-hours allocated to maintenance activities at the current level.
2. Continue to inspect all facilities on a monthly basis.
3. Reduce man-hours for athletic field preparation.
4. Increase maintenance to park areas.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Athletic field maintenance (hours)	2,373	2,975	2,455	2,500
Flower garden maintenance (hours)	181	335	298	250
Building/grounds maintenance (hours)	2,103	2,215	2,058	2,300
Parks maintenance (hours)	6,124	5,510	6,054	6,390
Facilities (hours)	499	805	579	600
Administrative (hours)	1,297	1,600	1,405	1,400

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$29,530. Equipment Use Charges increased \$1,250, primarily due to higher fuel costs. Funding for contracted mowing and litter pick-up services was increased by \$8,060 primarily due to the restoration of funding for mowing services. Utility funding also increased by \$22,320 based on actual higher consumption patterns.

City of Oak Ridge, Tennessee
Activity Detail

976 Parks

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	259,540	265,003	264,063	271,011	6,008	2.3
5131. Regular Overtime Pay	2,650	4,000	4,000	4,000	0	.0
5141. Social Security	18,719	20,579	20,507	20,962	383	1.9
5150. Retirement	31,956	32,280	32,168	34,251	1,971	6.1
5160. Medical & Workers Comp	50,483	56,464	56,464	63,464	7,000	12.4
Total Personal Services	363,348	378,326	377,202	393,688	15,362	4.1
Contractual Services						
5201. Rents	6,642	9,440	9,440	7,880	1,560-	16.5-
5210. Prof. & Contractual Ser.	6,320	3,625	3,625	3,625	0	.0
5210.203 Mowing Contract	97,943	112,620	113,220	116,620	4,000	3.6
5210.205 Litter Contract	38,975	40,540	43,300	44,600	4,060	10.0
5212. Utility Services	42,090	37,300	51,780	59,620	22,320	59.8
5220. Training & Travel	1,814	364	364	364	0	.0
5235. Repair & Maintenance	63,725	60,250	60,250	59,710	540-	.9-
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	44,855	60,750	60,750	62,000	1,250	2.1
Total Contractual Services	302,709	325,234	343,074	354,764	29,530	9.1
Commodities						
5310. Commodities/Tools/Supplies	32,399	37,080	37,080	37,080	0	.0
5320. Books/Education Material	0	150	150	150	0	.0
5325. Uniforms/Safety Equip.	2,825	3,550	3,550	3,550	0	.0
Total Commodities	35,224	40,780	40,780	40,780	0	.0
Other Charges						
5410. Insurance	5,880	5,880	5,880	5,983	103	1.8
Total Other Charges	5,880	5,880	5,880	5,983	103	1.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	707,161	750,220	766,936	795,215	44,995	6.0
Reduction of Costs						
5610. Recovered from Users	15,168-	25,000-	25,000-	25,000-	0	.0
Total Reduction of Costs	15,168-	25,000-	25,000-	25,000-	0	.0
TOTAL NET EXPENDITURES	691,993	725,220	741,936	770,215	44,995	6.2

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Scarboro Center	977

ACTIVITY DESCRIPTION

The Scarboro Community center includes a middle school size gym, full size kitchen with a pass through window, small kitchenette, four meeting rooms, game room, and a state of the art Computer Lab. The Scarboro Daycare is housed in the A and B rooms, Ebony room, and has use of the kitchen facilities. Outdoor facilities include a park/playground, fenced softball field, tennis court and basketball/volleyball courts. Rooms are available for rent and the computer lab is open daily with classes being offered to the public at various times during the year.

The eight-week summer programs operate with a staff of 3 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. The Scarboro summer program includes games, crafts, field trips and special events.

PERFORMANCE OBJECTIVES

1. Conduct a Scarboro Summer Program at the Scarboro Center with maximum enrollment of 240.
2. Conduct an after school program for 6-12 year olds at the Scarboro Center.
3. Provide 12 educational sessions for Senior Adults at the Scarboro Center.
4. Provide 2 new programs at the Scarboro Center.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Employees Certified:				
CPR	4	4	4	4
Summer Camp enrollment	140	240	200	200
Educational sessions for seniors	12	12	12	12
2 new programs at Scarboro	2	2	2	2
Scarboro Community Center attendance	28,800	29,000	29,000	29,500
Computer classes	8	8	8	8

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$2,500 for Utilities services cost based on electric, sewer and natural gas rate increases.

City of Oak Ridge, Tennessee
Activity Detail

977 Scarboro Center

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	38,542	63,850	50,317	64,705	855	1.3
5120. Salaries-Temp. Employees	6,791	7,136	7,136	7,067	69-	1.0-
5131. Regular Overtime Pay	4,519	3,000	3,000	3,000	0	.0
5141. Social Security	3,714	4,898	4,625	5,797	899	18.4
5150. Retirement	4,632	6,740	6,398	8,588	1,848	27.4
5160. Medical & Workers Comp	7,219	23,975	23,975	18,192	5,783-	24.1-
Total Personal Services	65,417	109,599	95,451	107,349	2,250-	2.1-
Contractual Services						
5210. Prof. & Contractual Ser.	6,446	1,360	1,360	1,360	0	.0
5210.202 Custodial Contract	22,444	27,600	27,130	27,950	350	1.3
5212. Utility Services	28,777	30,955	29,885	33,105	2,150	6.9
5220. Training & Travel	987	0	0	0	0	.0
5235. Repair & Maintenance	13,189	2,560	2,560	2,560	0	.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
Total Contractual Services	72,188	62,820	61,280	65,320	2,500	4.0
Commodities						
5310. Commodities/Tools/Supplies	5,001	3,000	3,000	3,000	0	.0
Total Commodities	5,001	3,000	3,000	3,000	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	142,606	175,419	159,731	175,669	250	.1
Reduction of Costs						
5610. Recovered from Users	9,983-	10,000-	10,000-	10,000-	0	.0
Total Reduction of Costs	9,983-	10,000-	10,000-	10,000-	0	.0
TOTAL NET EXPENDITURES	132,623	165,419	149,731	165,669	250	.2

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

ACTIVITY DESCRIPTION

This activity includes expenditures for various programs conducted on behalf of the City's elderly, including all Senior Center expenditures and the Taxi Coupon Program. The goal is to provide and maintain programs which are available and accessible to all senior citizens and contribute to their physical, mental, social and cultural well-being.

The Senior Center temporarily occupies facilities leased from Anderson County located at 728 Emory Valley Road. The Senior Center has rooms for large and small groups, a kitchen, TV lounge, recreation room with billiard tables and other game tables available for use.

PROGRAM COMMENTS

The scope of municipal services to senior citizens is not limited to General Fund expenditures in this activity. Many elder citizens benefit from a variety of service programs such as drug purchases, large print books in the Library, and home insulation assistance. The Business Office also processes applications for State-funded tax relief to elderly, low-income persons under the Property Assessment and Classification Act of 1973.

Other services available to senior citizens include a nutrition program through the East Tennessee Human Resource Agency (ETHRA), utility bill payments through Anderson County Community Action Commission, public housing and rental assistance through the Housing Authority, and services of the Anderson County Health Department.

The administration of the Taxi Coupon Program is performed by this activity, while expenditures are reflected in the Streets and Public Transportation Fund. The Taxi Coupon Program is expected to cost \$60,000 in FY 2009 with 50 percent of the costs being funded through a grant from the Tennessee Department of Transportation. The City's subsidizes the coupon price by \$1.95 per coupon.

PERFORMANCE OBJECTIVES

1. Effectively utilize local newspaper, radio and newsletters to advertise activities at the Center.
2. Utilize computer equipment to target outreach efforts to older Oak Ridgers.
3. Continue to promote "Cold Facts" program, utilizing volunteers for outreach and implementations.
4. Develop new fitness programs and promote Senior Games competition.

CITY OF OAK RIDGE

FUND General	DEPARTMENT Recreation and Parks	ACTIVITY Senior Center	NUMBER 978
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PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Senior Center users (non-duplicated)	2,037	2,000	2,000	2,000
Senior Center users (duplicated)	39,323	45,000	46,000	46,000
Physical fitness participants	265	275	270	275
Cost per participant (non-duplicated)	\$121	\$140	\$130	\$140
Taxi system users	528	500	490	475
Volunteer hours	3,197	3,500	3,300	3,500
Cold Facts participants	2,353	2,375	2,370	2,390

SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2009.

City of Oak Ridge, Tennessee
Activity Detail

978 Senior Center

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	117,297	120,269	115,000	124,005	3,736	3.1
5131. Regular Overtime Pay	4,595	4,000	4,000	4,000	0	.0
5141. Social Security	9,091	9,507	9,104	9,486	21-	.2-
5150. Retirement	12,683	14,912	14,280	15,501	589	3.9
5160. Medical & Workers Comp	11,397	16,229	16,229	18,229	2,000	12.3
Total Personal Services	155,063	164,917	158,613	171,221	6,304	3.8
Contractual Services						
5201. Rents	56,779	56,770	56,770	56,770	0	.0
5207. Dues, Memberships & Sub.	132	10	10	10	0	.0
5210. Prof. & Contractual Ser.	129	90	90	90	0	.0
5210.202 Custodial Contract	17,044	22,120	20,165	20,770	1,350-	6.1-
5212. Utility Services	234	16,860	15,850	17,420	560	3.3
5235. Repair & Maintenance	7,575	2,295	2,295	2,295	0	.0
5236.13 Other Equipment Maint.	3,035	3,035	3,035	3,035	0	.0
Total Contractual Services	84,928	101,180	98,215	100,390	790-	.8-
Commodities						
5310. Commodities/Tools/Supplies	6,324	6,720	6,720	6,720	0	.0
5320. Books/Education Material	0	25	25	25	0	.0
5325. Uniforms/Safety Equip.	201	100	100	100	0	.0
Total Commodities	6,525	6,845	6,845	6,845	0	.0
Other Charges						
5410. Insurance	3,560	3,560	3,560	3,663	103	2.9
Total Other Charges	3,560	3,560	3,560	3,663	103	2.9
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	250,076	276,502	267,233	282,119	5,617	2.0
Reduction of Costs						
5610. Recovered from Users	1,759-	1,000-	1,000-	1,000-	0	.0
Total Reduction of Costs	1,759-	1,000-	1,000-	1,000-	0	.0
TOTAL NET EXPENDITURES	248,317	275,502	266,233	281,119	5,617	2.0



oak
ridge



Library

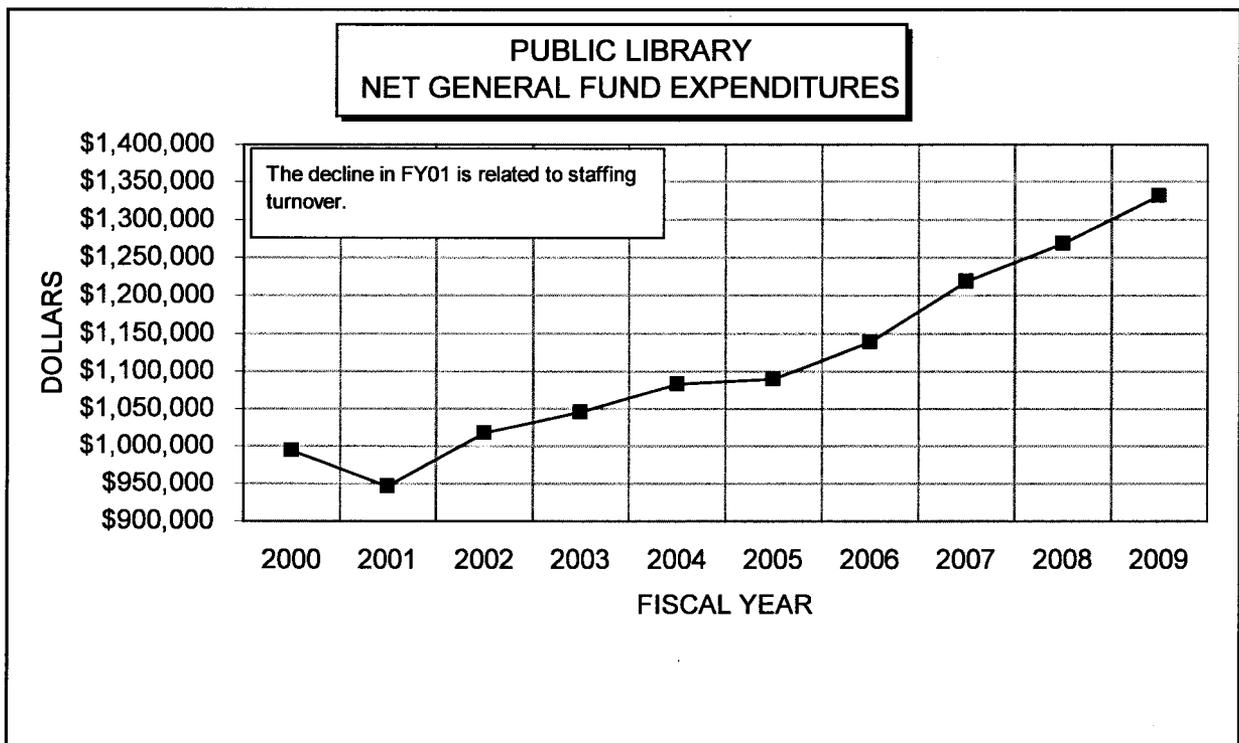
LIBRARY

The Oak Ridge Public Library provides informational and recreational material to meet the needs of the community. The Library is staffed by a combination of 23 full-time and part-time employees, and also recruits and trains volunteers to support the staff and services offered. During fiscal 2007, 84 volunteers provided 3,730 hours of service and support. The Library's total collection consists of approximately 106,762 volumes and 26,578 other non-print material, including cassettes, videos, CD's, DVD's, puzzles, microforms, etc. The Library is currently open 65 hours a week during the school year and 61 hours a week during the summer. In fiscal 2007, Library staff circulated 186,215 books and audiovisual materials. Library patrons borrowed 328 books from other libraries through the Interlibrary Loan Service, while the Library loaned 322 books to other libraries. The staff answered 29,883 reference questions.

The Library also houses the Oak Ridge Room, and collects materials pertaining to the history and development of the Oak Ridge area. Some of the Oak Ridge Room's outstanding features include the DOE photograph collection of approximately 1,000 photos of early Oak Ridge, the DVD photos of all pre-Oak Ridge housing, blueprints of the 'alphabet houses', cemetery lists, all phone books used in Oak Ridge, and entire sets of School Board and City Council minutes, city budgets, and many maps of early Oak Ridge to the present day.

The Children's Room provides material and services such as Preschool Storytime, Lapsit Storytime, Saturday Storytime, Ruff Reading and the Summer Reading/Listening program. Participation in these programs in fiscal 2007 totaled 5,262 children, and 415 for Summer Reading and Listening. The Library provides a book delivery service to the senior residences in town through its Service to Seniors program. Books are exchanged once a month at the five residences bringing reading materials to those who cannot come to the Library.

The Library offers public access to the Internet in the Main Library and the Children's Room. The Library's automated system allows the Library to automate acquisitions, cataloging, and catalog and provide a user-friendly system for Library patrons. The catalog is also available for searching over the Internet.



CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Library	Public Library	979

ACTIVITY DESCRIPTION

The Oak Ridge Public Library provides informational and recreational materials to meet the needs of the community. The Library acquires printed and non-printed materials, organizes them for convenient use and assists the public in using the materials. The Library provides access to a growing collection of historical archives including books and pamphlets, videos, photographs, oral histories, etc. focusing on the earliest days of Oak Ridge up to the present.

The Library supports programming designed to connect books and information with the user. These programs provide access to Library resources for residents of all ages. The Library offers Lapsit and Preschool Storytime programs, Summer Reading/Listening Programs, and Service to Seniors, which is a book delivery service to the senior residences. In addition, the Library provides classes in Beginning Internet and programming for adults on a wide range of information and entertaining topics (gardening, stress relieve, Book Doctor, jewelry making, etc.).

PERFORMANCE OBJECTIVES

1. To enhance the quality of life in our community by offering exceptional library services.
2. To provide a continuum of knowledge, making information available in its ever-changing formats.
3. To collect, preserve and make available the history of our unique community.
4. To furnish our community with an extensive, easily accessible collection of recreational resources, which combines the best of the old and the new.
5. To nurture the children and youth of our community by giving them access to the exciting world of ideas.
6. To address the concerns of library users by listening and responding to their suggestions.
7. To appreciate the unique qualities of all individuals and to give each respect, consideration and excellent service.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Total Circulation	186,215	190,000	190,000	190,000
Registered Patrons	22,171	25,500	23,000	23,000
Items Added to the Collection	8,082	6,500	6,500	6,500
Items Withdrawn from the Collection	11,545	6,000	6,000	6,000
Reference Questions and Readers Service	29,883	35,000	35,000	35,000
Storytime Attendance	5,262	4,500	4,500	4,500

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Service increased \$14,190. Utility services increased \$13,500 due to higher electricity and natural gas utility rates.

City of Oak Ridge, Tennessee
Activity Detail

979 Public Library

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs. 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	607,906	618,000	618,869	629,882	11,882	1.9
5120. Salaries-Temp. Employees	19,092	25,225	0	21,402	3,823-	15.2-
5141. Social Security	46,524	49,207	49,273	49,823	616	1.3
5150. Retirement	68,739	74,160	74,264	78,735	4,575	6.2
5160. Medical & Workers Comp	94,736	104,939	104,939	117,939	13,000	12.4
Total Personal Services	836,997	871,531	847,345	897,781	26,250	3.0
Contractual Services						
5201. Rents	5,458	5,980	5,980	5,980	0	.0
5207. Dues, Memberships & Sub.	26,731	19,351	19,351	19,351	0	.0
5210. Prof. & Contractual Ser.	2,589	9,810	9,810	9,810	0	.0
5210.202 Custodial Contract	24,148	29,720	29,515	30,400	680	2.3
5212. Utility Services	101,054	99,385	101,680	112,885	13,500	13.6
5220. Training & Travel	0	600	600	600	0	.0
5235. Repair & Maintenance	41,889	34,407	34,407	34,417	10	.0
5236.13 Other Equipment Maint.	30,867	46,295	46,295	46,295	0	.0
Total Contractual Services	232,736	245,548	247,638	259,738	14,190	5.8
Commodities						
5310. Commodities/Tools/Supplies	25,389	27,120	42,120	27,120	0	.0
5320. Books/Education Material	117,025	140,342	125,342	140,342	0	.0
Total Commodities	142,414	167,462	167,462	167,462	0	.0
Other Charges						
5410. Insurance	6,270	6,270	6,270	6,373	103	1.6
Total Other Charges	6,270	6,270	6,270	6,373	103	1.6
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	1,218,417	1,290,811	1,268,715	1,331,354	40,543	3.1
Reduction of Costs						
Total Reduction of Costs	0	0	0	0	0	.0
TOTAL NET EXPENDITURES	1,218,417	1,290,811	1,268,715	1,331,354	40,543	3.1

SECTION III
DEBT SERVICE & CAPITAL PROJECTS FUNDS
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Long-Term Debt Overview

On page III-2 is a summary of the City's outstanding \$156,361,705 in long-term debt as of June 30, 2008 by Fund. Also listed are the budgeted principal and interest payments for fiscal 2009. Almost all the City's debt is backed by the "full faith and credit" of the City, with the exception of \$7,785,000 in electric revenue bonds issued in 2003 and \$10,380,000 in TN-Loans issued in 2001 which are backed solely by the net revenues of the electric system. Under Tennessee State Law there is no restriction on debt levels for municipal governments. This supersedes any municipal charter provisions.

As of June 30, 2008 the outstanding principal balance of debt account through the Debt Service Fund was \$100,778,192. The description of this debt begins on page III-3 of this document. Funding for annual debt service is provided from operating transfers from the General Fund, building and equipment rental charges from the Electric, Waterworks, Emergency Communications and Street Funds and 18.18% of local sales tax collections in the Anderson portion of Oak Ridge to fund debt service on issuances related to the Oak Ridge High School project (ORHS). An additional \$7,000,000 in debt is expected to be issued during the next year for completion of the ORHS project.

The annual debt service payment on \$685,000 in outstanding debt used by the City to renovate the Scarboro Community Center is being funded through the Community Development Block Grant (CDBG) award and is being accounted for in the Grant Fund. \$799,000 in outstanding debt is being accounted for in the Equipment Replacement Rental Fund (ERRF) with annual debt service payments provided from existing cash reserves in the ERRF and charges for services to other City Funds for rental of equipment.

As of June 30, 2008, there was \$54,099,513 in outstanding Enterprise Fund debt. Of this amount, \$20,973,417 is serviced by the Electric Fund, \$32,052,558 by the Waterworks Fund and \$1,073,538 and by the Emergency Communications District Fund. During fiscal 2008, the City entered into a capital lease purchase agreement for a 800 mHZ radio system upgrade. These type leases are accounted for as long-term debt. The revenues generated by these Funds will be utilized for the annual debt service payments on this debt. The debt service payments by the City's utility funds impact user fees for electric, water and sewer service. A rate study is prepared biennially to establish the user charges for these services. The City currently has \$5,320,892 in authorized and available loan proceeds that can be drawn for electric, water and wastewater projects. Loan proceeds are drawn as the work occurs. Of this amount, \$3,095,914 is restricted to wastewater rehabilitation capital projects. Projected future utility rate increases are primarily the result of debt service requirements on debt issued to finance capital improvements in those systems.

**CITY OF OAK RIDGE
SUMMARY OF LONG-TERM DEBT
As Of 6/30/08**

Issues	Rate Type	Authorized and Unissued	Available for Draw	Principal Outstanding 6/30/08	Budget FY 2009 Principal	Budget FY 2009 Interest	Budget FY 2009 Total Debt Service
<u>DEBT SERVICE FUND</u>							
GO Bonds 2003	Fixed	\$ -	\$ -	\$ 4,551,000	\$ 455,000	\$ 175,585	\$ 630,585
GO Bonds 2001	Fixed	-	-	13,710,000	1,985,000	686,151	2,671,151
GO Bonds 1998 (Golf Course)	Fixed	-	-	5,810,000	265,000	273,860	538,860
TNLOANS 2001	Variable	-	-	18,570,000	-	835,650	835,650
TMBF 1994	Variable	-	-	568,765	-	25,600	25,600
TMBF 2008 (Part ORHS)	Variable	-	2,806,300	4,945,988	-	222,569	222,569
GO Bonds 2005 (ORHS Debt) B-9-A	Fixed	-	-	15,000,000	-	666,188	666,188
TNLOANS 2006 (ORHS Debt) B-11-A	Fixed	-	-	5,325,000	-	232,969	232,969
TNLOANS 2004 (ORHS Debt) VI-D-3	Fixed Swap	-	-	10,000,000	-	420,000	420,000
TNLOANS 2006 (ORHS Debt) VI-H-1	Fixed Swap	-	-	15,675,000	-	666,188	666,188
QZAB Series 2004 (ORHS Debt)	Fixed	-	-	5,727,605	440,585	2,115	442,700
QZAB Series 2005 (ORHS Debt)	Fixed	-	-	894,834	68,833	330	69,163
TOTAL DEBT SERVICE FUND		\$ -	\$ 2,806,300	\$ 100,778,192	\$ 3,214,418	\$ 4,207,205	\$ 7,421,623
<u>GRANT FUND *Debt Service Funded By CDBG Grant</u>							
TMBF 2002	Variable	\$ -	\$ -	\$ 685,000	\$ 62,000	\$ 30,253	\$ 92,253
<u>EQUIPMENT REPLACEMENT RENTAL FUND</u>							
GO Bonds 2003	Fixed	\$ -	\$ -	\$ 799,000	\$ 190,000	\$ 28,390	\$ 218,390
<u>ELECTRIC FUND</u>							
Revenue Bonds 2003	Fixed	\$ -	\$ -	\$ 7,785,000	\$ 900,000	\$ 322,350	\$ 1,222,350
TNLoans 2001	Variable	-	-	10,380,000	-	519,000	519,000
TMBF 2006	Variable	-	-	2,798,244	109,087	125,518	234,605
TMBF 2008	Variable	-	1,443,123	10,173	-	458	458
TOTAL ELECTRIC FUND		\$ -	\$ 1,443,123	\$ 20,973,417	\$ 1,009,087	\$ 967,326	\$ 1,976,413
<u>WATERWORKS FUND</u>							
<u>Water</u>							
TMBF 1994	Variable	\$ -	\$ -	\$ 1,033,409	\$ -	\$ 45,989	\$ 45,989
TMBF 2002	Variable	-	-	2,383,000	121,000	105,595	226,595
TMBF 2006	Variable	-	-	3,418,007	133,248	153,317	286,565
TMBF 2008	Variable	-	781,855	149,284	-	6,718	6,718
GO Bonds 2003	Fixed	-	-	1,575,431	175,484	59,411	234,895
TLDA State	Fixed	-	-	29,711	17,288	-	17,288
TOTAL WATER DEBT		\$ -	\$ 781,855	\$ 8,588,842	\$ 447,020	\$ 371,030	\$ 818,050
<u>Wastewater</u>							
TMBF 1994	Variable	\$ -	\$ -	\$ 1,770,326	\$ -	\$ 78,777	\$ 78,777
TMBF 2006	Variable	-	-	2,171,749	84,664	97,416	182,080
TMBF 2008	Variable	-	-	863,277	-	38,847	38,847
GO Bonds 2003	Fixed	-	-	1,834,569	204,516	69,239	273,755
State Revolving Loan 97	Fixed	-	-	9,054,267	489,324	361,212	850,536
State Revolving Loan 98	Fixed	-	-	3,865,442	200,196	152,484	352,680
State Revolving Loan 02	Fixed	-	3,095,914	3,904,086	-	149,526	149,526
TOTAL WASTEWATER DEBT		\$ -	\$ 3,095,914	\$ 23,463,716	\$ 978,700	\$ 947,501	\$ 1,926,201
TOTAL WATERWORKS FUND		\$ -	\$ 3,877,769	\$ 32,052,558	\$ 1,425,720	\$ 1,318,531	\$ 2,744,251
<u>EMERGENCY COMM. FUND</u>							
Capital Lease Agreement (Radio System Upgrade)		\$ -	\$ -	\$ 1,073,538	\$ 97,439	\$ 53,462	\$ 150,901
TOTAL CITY DEBT		\$ -	\$ 8,127,192	\$ 156,361,705	\$ 6,263,664	\$ 6,879,027	\$ 12,991,790

Debt Service Fund

Fund Overview:

The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on general obligation long-term debt backed and funded by the full faith and credit of the City. This includes the debt service on Schools projects. City Charter prohibits the Schools from issuing long-term debt. The City issues the debt for school capital projects and provides funding for the annual debt service payments on those issuances. Approximately 69% of the City's general debt issuances since 1988 have been to provide funding for School capital projects. The use of general long-term debt is normally restricted to those capital improvements or projects that cannot be financed with current revenues, with the bonds repaid over a period less than or equal to the projects' useful life. Long-term debt for the City's Enterprise and Internal Service Funds are accounted for in those Funds rather than the Debt Service Fund.

Statistical information regarding the City's outstanding general obligation debt as of June 30, 2007 is on pages VI-23 to VI-25 of this document. The City's General Obligation Bonds are rated "Aa3" by Moody's Investor Service and "AA" by Standard and Poor's. Page III-5 contains a graph of the City's outstanding general obligation debt for the past 10 fiscal years. The spike in fiscal 2005 and 2007 is due to the issuance of \$53,049,360 in debt for the Oak Ridge High School Project.

The following is a summary of the City's general obligation debt issuances since 1998 for which the debt service payments are accounted for in the Debt Service Fund. The bond proceeds and the related capital expenditures for these issuances are accounted for in the Capital Projects Fund.

\$10,000,000 in General Obligation Bonds (GOB) and notes was issued in 1988 to fund the renovation of Willow Brook and Woodland Elementary Schools and the construction of Emory Valley Road and other street improvements.

\$5,385,000 in General Obligation Bonds were issued in 1989 to fund the construction of a new Glenwood Elementary School.

\$4,950,000 in General Obligation Bonds were issued in 1991 to fund the renovation of several municipal and sports facilities, the purchase of an 800 MHz trucking communications system, the renovation of the outdoor pool, the construction of a central fire station and the renovation of two existing fire stations.

\$11,150,000 in General Obligation Bonds were issued in 1995 for the renovation of the High School and two City Middle Schools.

A \$1,247,994 variable rate loan was obtained in fiscal 1995 from the Tennessee Municipal Bond Fund for the purchase of land for a new Roane State community College Campus in Oak Ridge and storm drainage improvements.

\$16,000,000 in General Obligation Bonds were issued in 1996 to fund construction of a new City Central Service Complex and various other City and School facility improvements and equipment, including construction of 3 baseball/softball fields at Parcel 457, Briarcliff/Laboratory Road extension, purchase of the Library MARC system and improvements at Linden Elementary School including construction of a stage and the addition of an elevator to meet ADA requirements.

A \$3,213,000 variable rate loan was obtained in 1998 through the TN-LOANS program to fund demolition and remediation of the old Central Service Complex site, street resurfacing including Rutgers Avenue, storm water drainage improvements, Schools ADA enhancements and Willow Brook Elementary wall repairs, Melton Lake Greenway construction and other City building improvements.

On August 1, 1998, the City issued \$7,275,000 in Golf Course Revenue and Tax Bonds related to construction and equipping of the City-owned Tennessee Centennial Golf Course. This debt is backed by the "full faith and credit" of the City of Oak Ridge.

\$10,000,000 in General Obligation Bonds were issued in FY 2000 with the bond proceeds split equally on City and School capital improvements. School projects include American Disabilities Act (ADA) renovations and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. City projects include storm water drainage improvements, which includes the Mitchell Road and Emory Creek Projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements.

\$57,641,190 in long-term debt has been issued for the construction and renovation of the Oak Ridge High School (ORHS) project. \$8,081,860 has been issued through the Tennessee State School Board Authorities Qualified Zone Academy Projects (QZAB) program. The QZAB program provides interest free loans to school systems that met certain criteria. \$25,675,000 has been issued utilizing an interest rate SWAP, \$20,325,000 through fixed rate debt issuances and \$3,559,330 in variable interest rate issuances. Funding for the remaining costs of approximately \$7,000,000 to complete the project will be borrowed during fiscal 2009.

Since 1988, there has been 4 bond refundings, which consolidated and lowered the interest rate on the outstanding debt on the above debt issuances. The outstanding principal balance of long-term debt funded through the Debt Service Fund is projected to be \$100,778,192 at June 30, 2008. Page III-9 contains the amortization schedule for this debt. Of this amount, \$24,084,753 is in variable interest rate debt. For budget purposes, this is estimated using a 4.45% interest rate. There is also \$799,000 in outstanding general obligation debt that was issued to purchase fire trucks and Y2K compliant computer hardware and software that will be funded and accounted for through the Equipment Replacement Rental Fund, an internal service fund, and \$685,000 in outstanding general obligation debt that was issued to expand and renovate the Scarboro Center whose debt service will be funded from a HUD Grant that is accounted for in the Grant Fund.

Budget Changes:

On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County voted by referendum to supersede the City's local sales tax option increase. The .50% additional local sales tax proceeds must now be split with Anderson County who then reallocates the proceeds to all city and county school systems. 18.18% of the City and Schools local sales tax proceeds received through Anderson County will be allocated to funding the annual debt service on the ORHS project debt. The Oak Ridge Public Schools Education Foundation is working to raise \$8,000,000 in private contributions for the ORHS project. It is anticipated that the Foundation will provide funding to the City to pay the annual debt service on the QZAB bonds.

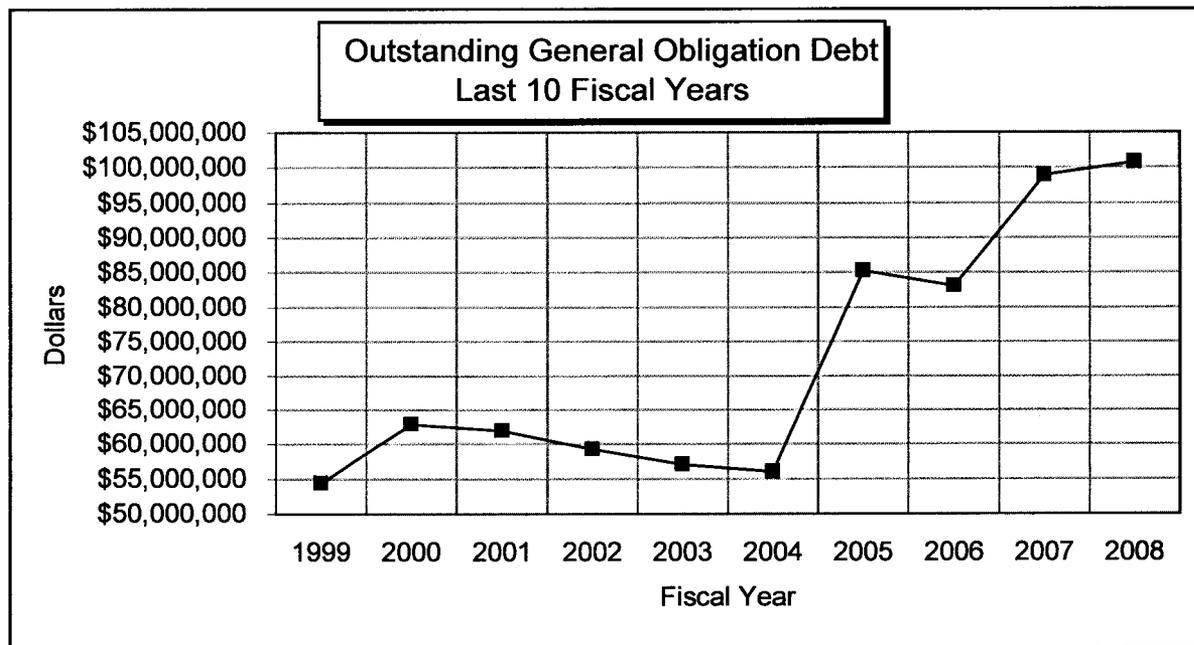
Major Revenue/Other Financing Sources:

Revenues and Other Financing Sources for the Debt Service Fund are budgeted at \$11,408,931 for fiscal 2009. Revenues include \$2,015,000 from local sales tax proceeds and \$1,010,777 in rental charges from other City Funds. \$892,732 is for building rental from the Electric, Waterworks and Streets Funds to provide funding for the debt service on \$12.7 million borrowed in fiscal 1996 to construct a new Central Service Center Complex. The Debt Service Fund is also receiving \$118,045 in radio rentals, primarily from the Emergency Communications Fund, to provide funding for the annual debt service on debt issued in 1991 to purchase a new 800 MHz trucking communications system.

Other Financing Sources includes an operating transfer from the General Fund budgeted at \$3,500,000. Long-term debt proceeds transferred from the Capital Projects Fund will be used to finance the annual debt service on debt issued for the ORHS project during the four-year construction phase of this project. \$511,863 is budgeted from private sources to fund the 2009 debt service payment on the QZAB bonds. There is also a \$1,500,291 contingency budgeted for variances in future debt issuances.

Major Expenditure Areas:

Fiscal 2009 projected debt service obligations on existing and future debt totaled \$9,400,000. The appropriation also includes a \$1,500,291 contingency for fluctuations in variable rate debt and for timing variances on future debt issuances.



DEBT SERVICE FUND

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2007</u>	<u>BUDGET</u> <u>2008</u>	<u>PROJECTED</u> <u>2008</u>	<u>BUDGET</u> <u>2009</u>	<u>BUDGET</u> <u>09 vs 08</u>	<u>%</u> <u>CHANGE</u>
REVENUES:						
4187 Sales Tax Proceeds (High School Project)	1,970,689	2,003,600	2,015,000	2,015,000	11,400	0.6
4467 City Building Rentals	892,732	892,732	892,732	892,732	0	0.0
4482 Radio Rents	118,045	118,045	118,045	118,045	0	0.0
4610 Interest	338,223	275,000	275,000	275,000	0	0.0
Total Revenues	3,319,689	3,289,377	3,300,777	3,300,777	11,400	0
EXPENDITURES:						
Debt Issuances for City Capital Projects:						
12151 TMBF 1994 Variable Rate Loan	24,052	25,600	21,000	25,600	0	0.0
12175 General Obligation Bond Refunding 2003	571,436	570,719	570,968	572,603	1,884	0.3
12171 Public Improvements, Series 2000	118,206	0	0	0	0	0.0
12156 TN-Loan 2001 Variable Rate Loan	67,774	74,670	78,187	74,671	1	0.0
12173 Public Improvements, Series 2001	1,900,532	2,082,026	2,081,682	2,078,734	(3,292)	-0.2
12200 Golf Course	493,915	529,615	529,640	538,860	9,245	1.7
Total City Projects	3,175,915	3,282,630	3,281,477	3,290,468	7,838	0.2
Debt Issuances for School Capital Projects:						
12120 Oak Ridge High School Project Issuances	886,776	2,498,208	2,136,954	3,107,863	609,655	24.4
12176 General Obligation Bond Refunding 2003	57,864	57,791	57,817	57,982	191	0.3
12172 Public Improvements, Series 2000	118,206	0	0	0	0	0.0
12157 TN-Loan 2001 Variable Rate Loan	690,695	760,979	796,813	760,979	0	0.0
12,128 TMBF 2008 Variable Rate Loan	0	0	5,000	90,000	90,000	100.0
12174 Public Improvements, Series 2001	541,631	593,712	593,257	592,417	(1,295)	-0.2
Total School Projects	2,295,172	3,910,690	3,589,841	4,609,241	698,551	17.9
12999 Contingency	0	1,506,680	0	1,500,291	(6,389)	-0.4
Total Expenditures	5,471,087	8,700,000	6,871,318	9,400,000	700,000	8.0
Excess (Deficiency) of Revenues over Expenditures	(2,151,398)	(5,410,623)	(3,570,541)	(6,099,223)	(688,600)	12.7
OTHER FINANCING SOURCES						
Private Sources	120,287	511,863	150,954	511,863	0	0.0
Contingency	0	993,025	0	1,500,291	507,266	51.1
Operating Transfers In:						
City General Fund	3,200,000	3,500,000	3,500,000	3,500,000	0	0.0
Capital Projects Fund	778,308	2,500,000	1,986,000	2,596,000	96,000	3.8
Total Other Financing Sources	4,098,595	7,504,888	5,636,954	8,108,154	603,266	8.0
Excess (Deficiency) of Revenues and Other Sources over Expenditures	1,947,197	2,094,265	2,066,413	2,008,931	(85,334)	-4.1
FUND BALANCE - 7/1	6,402,404	8,686,543	8,349,601	10,416,014	1,729,471	19.9
FUND BALANCE - 6/30	8,349,601	10,780,808	10,416,014	12,424,945	1,644,137	15.3

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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12120 ORHS RENOVATION ISSUANCES

5210 Professional & Cont. Services	0	1,000	1,000	1,000	0	0.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	<u>778,308</u>	<u>1,985,345</u>	<u>1,985,000</u>	<u>2,595,000</u>	<u>609,655</u>	<u>30.7</u>
Total	778,308	1,986,345	1,986,000	2,596,000	609,655	0.0

12121 HIGH SCHOOL RENOVATION QZAB's

5439.1 Principal Retirement	<u>108,468</u>	<u>511,863</u>	<u>150,954</u>	<u>511,863</u>	<u>0</u>	<u>0.0</u>
Total	108,468	511,863	150,954	511,863	0	0.0

12151 TMBF 1994 VARIABLE RATE LOAN - CITY

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	<u>24,052</u>	<u>25,600</u>	<u>21,000</u>	<u>25,600</u>	<u>0</u>	<u>0.0</u>
Total	24,052	25,600	21,000	25,600	0	0.0

12156 TN-LOAN 2001 VARIABLE RATE LOAN - CITY

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	<u>67,774</u>	<u>74,670</u>	<u>78,187</u>	<u>74,670</u>	<u>0</u>	<u>0.0</u>
Total	67,774	74,670	78,187	74,670	0	0.0

12157 TN-LOAN 2001 VARIABLE RATE LOAN - SCHOOLS

5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	<u>690,695</u>	<u>760,979</u>	<u>796,813</u>	<u>760,979</u>	<u>0</u>	<u>0.0</u>
Total	690,695	760,979	796,813	760,979	0	0.0

12158 TMBF 2008 VARIABLE RATE LOAN - SCHOOLS

5210 Professional & Cont. Services	0	0	0	0	0	0.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>90,000</u>	<u>90,000</u>	<u>100.0</u>
Total	0	0	5,000	90,000	90,000	100.0

12171 PUBLIC IMPROVEMENTS, SERIES 2000 - CITY

5210 Professional & Cont. Services	250	0	0	0	0	0.0
5439.1 Principal Retirement	112,500	0	0	0	0	0.0
5439.2 Interest Charges	<u>5,456</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
Total	118,206	0	0	0	0	0.0

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
12172 PUBLIC IMPROVEMENTS, SERIES 2000 - SCHOOLS						
5210 Professional & Cont. Services	250	0	0	0	0	0.0
5439.1 Principal Retirement	112,500	0	0	0	0	0.0
5439.2 Interest Charges	5,456	0	0	0	0	0.0
Total	118,206	0	0	0	0	0.0
12173 PUBLIC IMPROVEMENTS, SERIES 2001 - CITY						
5210 Professional & Cont. Services	156	500	156	156	(344)	-68.8
5439.1 Principal Retirement	1,249,038	1,486,394	1,486,394	1,544,760	58,366	3.9
5439.2 Interest Charges	651,338	595,132	595,132	533,818	(61,314)	-10.3
Total	1,900,532	2,082,026	2,081,682	2,078,734	(3,292)	-0.2
12174 PUBLIC IMPROVEMENTS, SERIES 2001 - SCHOOLS						
5210 Professional & Cont. Services	45	500	45	45	(455)	-91.0
5439.1 Principal Retirement	355,962	423,606	423,606	440,240	16,634	3.9
5439.2 Interest Charges	185,624	169,606	169,606	152,132	(17,474)	-10.3
Total	541,631	593,712	593,257	592,417	(1,295)	-0.2
12175 GENERAL OBLIGATION BOND REFUNDING 2003 CITY						
5210 Professional & Cont. Services	704	455	704	704	249	54.7
5439.1 Principal Retirement	390,461	399,542	399,542	413,163	13,621	3.4
5439.2 Interest Charges	180,271	170,722	170,722	158,736	(11,986)	-7.0
Total	571,436	570,719	570,968	572,603	1,884	0.3
12176 GENERAL OBLIGATION BONDS REFUNDING 2003 SCHOOLS						
5210 Professional & Cont. Services	71	45	71	71	26	57.8
5439.1 Principal Retirement	39,539	40,458	40,458	41,837	1,379	3.4
5439.2 Interest Charges	18,254	17,288	17,288	16,074	(1,214)	-7.0
Total	57,864	57,791	57,817	57,982	191	0.3
12200 GENERAL OBLIGATION BONDS REFUNDING GOLF COURSE						
5210 Professional & Cont. Services	1,000	500	525	525	25	5.0
5439 Principal Retirement	200,000	245,000	245,000	265,000	20,000	8.2
5439 Interest Charges	292,915	284,115	284,115	273,335	(10,780)	-3.8
Total	493,915	529,615	529,640	538,860	9,245	1.7
12999 CONTINGENCY						
5439.2 Future Debt ORHS, Admin & Misc.	0	1,506,680	0	1,500,292	(6,388)	-0.4
TOTAL DEBT SERVICE FUND EXPENDITURES	<u>5,471,087</u>	<u>8,700,000</u>	<u>6,871,318</u>	<u>9,400,000</u>	<u>700,000</u>	<u>8.0</u>

GENERAL LONG-TERM DEBT
AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/08

Fiscal Year	Principal	Interest	Total Requirements
2009	\$ 3,214,419	\$ 4,196,128	\$ 7,410,547
2010	3,222,418	4,081,493	7,303,911
2011	3,397,418	3,943,063	7,340,481
2012	3,749,419	3,807,093	7,556,512
2013	3,764,418	3,649,593	7,414,011
2014	3,829,418	3,493,435	7,322,853
2015	3,989,419	3,335,320	7,324,739
2016	4,139,418	3,185,488	7,324,906
2017	4,350,140	3,027,600	7,377,740
2018	4,564,745	2,858,952	7,423,697
2019	4,409,669	2,681,706	7,091,375
2020	4,574,930	2,509,432	7,084,362
2021	4,750,564	2,328,454	7,079,018
2022	4,712,183	2,143,373	6,855,556
2023	4,923,626	1,924,518	6,848,144
2024	4,075,000	1,694,784	5,769,784
2025	3,255,000	1,492,024	4,747,024
2026	2,305,988	1,349,374	3,655,362
2027	1,525,000	1,252,131	2,777,131
2028	1,600,000	1,187,052	2,787,052
2029	1,650,000	1,118,875	2,768,875
2030	1,725,000	1,048,485	2,773,485
2031	1,800,000	974,957	2,774,957
2032	4,300,000	890,332	5,190,332
2033	4,500,000	709,032	5,209,032
2034	2,275,000	527,725	2,802,725
2035	2,375,000	530,683	2,905,683
2036	2,475,000	329,391	2,804,391
2037	2,600,000	232,969	2,832,969
2038	2,725,000	119,219	2,844,219
TOTAL	\$ 100,778,192	\$ 60,622,677	\$161,400,869

*Excludes Unissued Debt and Contingency Amounts

Capital Projects Fund

Fund Overview:

This Capital Projects Fund is used to account for financial resources segregated for the acquisition, construction or renovation of major City and School capital facilities other than those financed by Enterprise Funds. By charter, the Oak Ridge Schools cannot issue debt. Expenditures for major School capital projects are accounted for in the Capital Projects Fund and are financed either through long-term debt issued by the City and/or capital maintenance reserves funded by operating transfers from the City General Fund.

Major Revenue Sources:

Funding is provided from long-term debt issuances and operating transfers from the General Fund. The major project for fiscal 2009 is the completion of the renovation and construction of the Oak Ridge High School (ORHS) Project. This project is projected to cost \$62,000,000 over a 4-year period. Funding for the project is to be provided from a series of long-term debt issuances, with \$7,000,000 in long-term debt proceeds budgeted in fiscal 2009. Long-term debt proceeds are drawn as construction on the ORHS occurs.

For the past several years, the City has been funding capital maintenance projects through the issuance of long-term debt. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. In fiscal 2001, a program was recommend to City Council to finance capital projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund rather than through the issuance of long-term debt. The initial operating transfer in 2001 was for \$410,000 with the intent of gradually increasing the transfer amount each fiscal year until the required annual funding level of approximately \$1.5 to \$1.8 million is achieved. During fiscal 2008 and 2009, these operating transfers were stopped in order to maintain an adequate fund balance in the General Fund and stabilized the property tax rate. These operating transfers are anticipated to resume in 2010.

Major Expenditures Areas:

Capital improvements totaling \$19,315,000 is budgeted for fiscal 2009. \$7,000,000 is budgeted for the continuing renovation and construction to the ORHS. \$2,265,000 is for City and School capital maintenance projects to be funded from the issuance of long-term debt, \$650,000 in grant proceeds and existing reserves from prior year transfers from the General Fund. The budget includes a \$10,050,000 contingency for unplanned or timing variances in capital projects.

Major City capital improvements of \$1,540,000 budgeted for fiscal 2009 include storm water drainage improvements, parking lot pavings, sidewalk improvements, filtration system upgrades at the indoor pool, and continuation of upgrades to the City's recreational facilities to comply with the American Disabilities Act (ADA), and soccer field upgrades. \$815,000 is budgeted for the construction of Phase IV of the Melton Lake Greenway with \$650,000 of the project to be funded through grant proceeds.

Major School capital improvements, other than the ORHS project, are budgeted at \$725,000 for fiscal 2009 and include roofs, canopies, chillers, heat pumps and other miscellaneous building improvements.

Current budget allotments allow for \$725,000 each in annual budgeted funded for City and School capital projects to be financed from the annual operating transfer from the General Fund. A more in-depth presentation of planned City and School capital projects is located in the Capital Improvements Program 2009-2014 document.

**CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	<u>ACTUAL</u> <u>2007</u>	<u>BUDGET</u> <u>2008</u>	<u>PROJECTED</u> <u>2008</u>	<u>BUDGET</u> <u>2009</u>	<u>BUDGET</u> <u>09 vs 08</u>	<u>%</u> <u>CHANGE</u>
REVENUES:						
4610 Interest on Investments	138,212	100,000	100,000	75,000	(25,000)	-25.0
4313 School Technology Grant	109,212	0	0	0	0	0.0
4830 Grants	0	0	92,000	0	0	0.0
4791 Oak Ridge School Foundation	0	0	1,000,000	0	0	0.0
4830 Greenways Grants	23,000	650,000	0	650,000	0	0.0
TOTAL REVENUES	<u>270,424</u>	<u>750,000</u>	<u>1,192,000</u>	<u>725,000</u>	<u>(25,000)</u>	<u>-3.3</u>
EXPENDITURES:						
School Expenditures:						
29201 Willowbrook Elementary	150,261	0	(53,117)	0	0	0.0
29202 Woodland Elementary	52,162	0	0	0	0	0.0
29203 Glenwood Elementary	123,866	0	666,238	0	0	0.0
29205 Jefferson Jr High Renovations	460,276	0	19,787	0	0	0.0
29217 Oak Ridge High School Project	27,759,216	30,000,000	13,572,000	7,000,000	(23,000,000)	-76.7
29206 Robertsville Chiller Replacement	164,531	0	128,643	0	0	0.0
29211 Miscellaneous Site Improvements:	0	600,000	0	725,000	125,000	20.8
Ben Martin Track Resurfacing/Bleachers/Fencing	6,356	0	20	0	0	0.0
Blankenship Field Bleachers	85,000	0	0	0	0	0.0
Carpet Replacement	34,852	0	23,486	0	0	0.0
Heat Pumps/HVAC/Misc Bld Improvments	27,652	0	0	0	0	0.0
Sidewalks & Service Drives	0	0	11,463	0	0	0.0
29212 Asbestos Abatement	110,408	0	0	0	0	0.0
29218 School Technology	109,212	0	0	0	0	0.0
Total School Expenditures	<u>29,083,792</u>	<u>30,600,000</u>	<u>14,368,520</u>	<u>7,725,000</u>	<u>(22,875,000)</u>	<u>-74.8</u>
City Expenditures:						
29307 Municipal Building Improvements:						
Renovations	0	0	0	50,000	50,000	100.0
Repave and restrip parking lots/Doors & Steps	25,000	50,000	50,000	0	(50,000)	-100.0
29313 Fire Stations Roofs	(3,654)	0	0	0	0	0.0
29314 Civic Center and Library Improvements:						
HVAC Replacement	1,362	0	25,000	0	0	0.0
Brick Floors/Pavers	(62,000)	0	0	0	0	0.0
Gym Lighting/Equipment	84,173	0	0	0	0	0.0
Parking Lot	0	25,000	25,000	0	(25,000)	-100.0
29322 Storm Water Drainage	100,000	100,000	100,000	100,000	0	0.0
29332 Intersection Improvements	669	0	0	0	0	0.0
29326 Parking Lot Maintenance	0	0	0	85,000	85,000	100.0
29333 Sidewalk Construction/Maintenance	244,401	30,000	30,000	30,000	0	0.0
29999 Miscellaneous	0	15,000	0	40,000	25,000	166.7

**CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
City Expenditures (Continued)						
29402 Soccer Complex	0	50,000	50,000	50,000	0	0.0
29306 Tennis Courts	17,950	0	0	0	0	0.0
29308 Milt Dickens-Play Equipment	0	50,000	74,242	0	(50,000)	-100.0
29312 Outdoor Pool - Wading Pool	59,625	100,000	100,000	0	(100,000)	-100.0
29317 Recreation Facility ADA Improvements	704	25,000	0	30,000	5,000	20.0
29400 BallField Lights	0	90,000	139,212	0	(90,000)	-100.0
29400 Misc. Recreation - Field Fencing	(9,848)	0	0	0	0	0.0
29494 Greenways Phase IV	0	815,000	0	815,000	0	0.0
29401 Scarboro Park - Parking Area	(23,360)	0	0	0	0	0.0
29403 Pinewood Park	(14,886)	0	0	20,000	20,000	100.0
29408 A.K. Bissell Park - Play Structure	84,984	0	0	0	0	0.0
29411 Carl Yearwood Park - Fence/Skate Park Ramp	0	35,000	35,000	0	(35,000)	-100.0
29413 Elm Grove Park	0	0	0	50,000	50,000	100.0
29415 Highland View Park	0	0	0	50,000	50,000	100.0
29417 Melton Lake Park - Rip Rap	85,001	0	0	0	0	0.0
29418 Solway Park- Rip Rap/Paving	(60,000)	80,000	80,000	0	(80,000)	-100.0
29420 Elza Gate Park - Parking	0	50,000	0	0	(50,000)	-100.0
29430 Indoor Pool - Filtration System	15,885	0	0	220,000	220,000	100.0
Total City Expenditures	<u>546,006</u>	<u>1,515,000</u>	<u>708,454</u>	<u>1,540,000</u>	<u>25,000</u>	<u>1.7</u>
29999 Contingency	0	2,885,000	0	10,050,000	7,165,000	248.4
TOTAL EXPENDITURES	<u>29,629,798</u>	<u>35,000,000</u>	<u>15,076,974</u>	<u>19,315,000</u>	<u>(15,685,000)</u>	<u>-44.8</u>
Excess (Deficiency) of Revenues Over Expenditures	(29,359,374)	(34,250,000)	(13,884,974)	(18,590,000)	15,660,000	45.7
OTHER FINANCING SOURCES (USES):						
Other Financing Sources and Transfers In:						
Long-Term Debt Proceeds	28,434,398	32,500,000	15,964,316	11,046,000	(21,454,000)	-66.0
Contingency Funding	0	2,965,000	0	10,050,000	7,085,000	239.0
General Fund	1,150,000	1,200,000	0	0	(1,200,000)	-100.0
Transfers out:						
Debt Service Fund	(778,308)	(2,500,000)	(1,986,000)	(2,596,000)	(96,000)	3.8
Total Other Financing Sources (Uses)	<u>28,806,090</u>	<u>34,165,000</u>	<u>13,978,316</u>	<u>18,500,000</u>	<u>(15,665,000)</u>	<u>-45.9</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(553,284)	(85,000)	93,342	(90,000)	(5,000)	5.9
FUND BALANCE - 7/1	<u>2,158,115</u>	<u>864,232</u>	<u>1,604,831</u>	<u>1,698,173</u>	<u>833,941</u>	<u>96.5</u>
FUND BALANCE - 6/30	<u>1,604,831</u>	<u>779,232</u>	<u>1,698,173</u>	<u>1,608,173</u>	<u>828,941</u>	<u>106.4</u>

Citywide Capital Improvement Programs

Beginning on page III-15, is a summary and description of citywide capital improvement projects budgeted for fiscal 2009. The summary on pages III-15 and III-16 outline the projects by funding source.

The projects funded by the Capital Projects Fund are financed by a combination of long-term debt proceeds and existing fund balance created from operating transfers from the General Fund. The long-term goal is to fund major capital projects through the issuance of long-term debt and routine capital maintenance through the accumulated annual operating transfers from the General Fund. The break between routine and major is currently being defined at the \$300,000 level. The major project budgeted in the Capital Projects Fund in fiscal 2009 is the renovation and construction of the Oak Ridge High School Project. The project is projected to cost \$62,000,000 over a 4-year period. \$7,000,000 is budgeted in fiscal 2009 with funding to be provided from long-term debt issuances.

The Electric and Waterworks Fund capital improvements will be funded through a combination of long-term debt and existing cash generated through the applicable user rates for those services. The City currently has \$5,320,892 in authorized and available loan proceeds that can be drawn for electric, water and wastewater projects. Of this amount, \$3,095,914 is restricted to wastewater rehabilitation capital projects. This debt is in the form of draw loans where funds are drawn down as capital expenditures occur over the next two years. If the City is required to fund the electric, water and sewer line relocation costs for the widening of State Route 95/58, this will require the issuance of additional long-term debt. Recent State legislation allows the State to reimburse the City for relocation costs along a State Route. The issuance of debt in the Electric and Waterworks systems will impact future user rates.

Capital improvement projects accounted for in the State Street Aid Fund are funded through an operating transfer from the General Fund and state shared tax revenues. The capital improvement level in this Fund should remain fairly constant from year-to-year.

At the end of each calendar year, a Capital Improvements Program (CIP) document is prepared that outlines the City's capital needs for the next six years. City staff drafts the document and then it is forwarded to the Oak Ridge Regional Planning Commission for review. A detail sheet is prepared outlining the need and cost of each capital project. The final adopted CIP is then incorporated into the City's annual budget document. Please refer to the CIP 2009-2014 document for a more in-depth discussion of the capital projects presented in this budget document.

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2009

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	OTHER CITY FUNDS	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
OAK RIDGE CIVIC CENTER	\$ 220,000	\$ -	\$ -	\$ -	\$ -	220,000
OAK RIDGE MUNICIPAL BUILDING ORPD MEETING ROOM	50,000					50,000
PARKING LOT MAINTENANCE	50,000					50,000
CAPITAL MAINTENANCE - UNSPECIFIED	40,000					40,000
RECREATION FACILITY ADA IMPROVEMENTS	30,000					30,000
ELM GROVE PARK	50,000					50,000
HIGHLAND VIEW PARK	50,000					50,000
PINEWOOD PARK	20,000					20,000
GREENWAY IMPLEMENTATION	165,000				650,000	815,000
PARKING LOT CONSTRUCTION/REHAB	35,000					35,000
SOCCER COMPLEX	50,000					50,000
SIDEWALK IMPROVEMENTS	30,000			30,000		60,000
STREET RESURFACING & CITY-OWNED PARKING LOTS				715,000		715,000
STATE ROUTE 98/58 ROAD IMPROVEMENTS / R-O-W & CONST.					14,125,000	14,125,000
STATE ROUTE 98/58 ELECTRIC LINE RELOCATION / STREET LTS.		50,000				50,000
STATE ROUTE 98/58 WATER LINE RELOCATION			160,000			160,000
STATE ROUTE 98/58 SEWER LINE RELOCATION			55,000			55,000
STORM WATER PROGRAM, EPA NPDES	100,000					100,000
EXPAND SUBSTATION 800 - NEW 13 KV BAY		2,000,000				2,000,000
STREET LIGHT IMPROVEMENT PROGRAM		30,000				30,000
FACILITIES EXPANSION FOR NEW LOADS AND SERVICES		625,000				625,000
ROUTINE EXPANSION, MAINTENANCE AND MINOR ADDITIONS		470,000				470,000
ELECTRIC SUBSTATION IMPROVEMENTS		220,000				220,000
DISTRIBUTION SYSTEM IMPROVEMENTS		1,330,000				1,330,000
SUBTOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 890,000	\$ 4,725,000	\$ 215,000	\$ 745,000	\$ 14,775,000	\$ 21,350,000

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2009

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	OTHER CITY FUNDS	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
TRAFFIC SIGNAL, PUBLIC & PRIVATE LT MAINT. IMPROVEMENTS	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
TRANSMISSION SYSTEM MAINTENANCE		100,000				100,000
WATER TREATMENT PLANT CAPITAL IMPROVEMENTS			1,790,000			1,790,000
WATER TREATMENT PLANT CAPITAL MAINTENANCE			300,000			300,000
WATER TREATMENT PLANT RAW WATER MAIN			500,000			500,000
WATER TANK REPAIR/MAINTENANCE OR REPLACEMENT			1,000,000			1,000,000
WATER BOOSTER STATION UPGRADES			70,000			70,000
WATER DISTRIBUTION SYSTEM REHABILITATION			500,000			500,000
SEWER LINE REHABILITATION PROGRAM			1,000,000			1,000,000
WASTEWATER LIFT STATION REPLACEMENT/UPGRADES			150,000			150,000
WASTEWATER LIFT STATION CAPITAL MAINTENANCE			60,000			60,000
WASTEWATER TREATMENT PLANT CAPITAL MAINTENANCE			100,000			100,000
WEST END / REPLACE EXISTING CLINCH RIVER PACKAGE PLANT			1,000,000			1,000,000
WEST END / HERITAGE WTP ACQUISITION			500,000			500,000
WEST END / E/TP WASTEWATER SYSTEM ACQUISITION			500,000			500,000
WEST END / CAPITAL MAINTENANCE			500,000			500,000
WEST END / RARITY RIDGE RIVER CROSSING - WATER			750,000		750,000	1,500,000
OAK RIDGE HIGH SCHOOL RENOVATION	7,000,000					7,000,000
CANOPIES ADDITION - ALL SCHOOLS EXCEPT ORHS	192,000					192,000
LINDEN ELEMENTARY	79,000					79,000
SYSTEM WIDE SIDEWALK/CARPET REPLACEMENT	54,000					54,000
ROOF REPLACEMENTS	275,000					275,000
SCHOOL CAPITAL MAINTENANCE-MISCELLANEOUS	125,000					125,000
TOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 8,615,000	\$ 4,975,000	\$ 8,935,000	\$ 745,000	\$ 15,525,000	\$ 38,795,000

CAPITAL IMPROVEMENTS PROGRAM

FISCAL YEAR 2009

I. COMMERCIAL/RESIDENTIAL DEVELOPMENT

1. West End Development & Expansion

In June of 1999, eight "Partners for Progress" consisting of the City of Oak Ridge, Roane County, Anderson County, Department of Energy (DOE), Tennessee Valley Authority (TVA), State of Tennessee, Boeing-Oak Ridge, and The Community Reuse Organization of East Tennessee (CROET), entered into a Memorandum of Understanding (MOU) for the partners to work together to find sources of funding for the installation of infrastructure, projected to cost \$15.2 million, to five large parcels of land in the Oak Ridge portion of Roane County. Since that time, a 1,400 acre parcel of land is now being developed as a residential/commercial community know as Rarity Ridge and a 957 acre parcel has been developed by CORET as an industrial park.

Construction of water service infrastructure to the initial phase of Rarity Ridge has been completed. This includes a connection to Cumberland Utility District, a booster pump station, elevated storage tank and all interconnecting piping. A new Wastewater Treatment Plant (WWTP) with a permitted capacity of 0.6 MGD has just been completed to handle the Rarity Ridge development, Horizon Center and the DOE owed East Tennessee Technology Park. The City recently acquired the on-site water infrastructure at Horizon Center and is working toward acquisition of the full water treatment and distribution system at ETPP. The City was awarded a Federal Grant to assist with interconnecting with the ETPP Water Treatment Plant (WTP) and the Rarity Ridge water system.

CROET has completed construction of the force main between ETPP and Horizon Center. Additional work by CROET includes a new pump station and force main from Heritage Center to the new Rarity WWTP. The City's WWTP at the Clinch River Industrial Park is over 30 years old and needs to be replaced as quickly as its flow can be directed toward the system at Heritage Center, and ultimately to the Rarity Ridge plant.

Funding Source

Waterworks Fund		\$3,250,000
Matching Funds Grant		<u>750,000</u>
TOTAL		<u>\$4,000,000</u>
Clinch River Package Plant Replacement	\$1,000,000	
Rarity Ridge River Crossing (Water)	750,000	
EPA Grant for Matching Funds	750,000	
ETPP Water Treatment Plant Acquisition	500,000	
ETPP Wastewater System Acquisition	500,000	
West End Capital Maintenance	<u>500,000</u>	
TOTAL	\$4,000,000	

Operational Impact: As this project moves forward, additional costs for operation and maintenance will be incurred and are included in this item. With the assumption of the water and sewer infrastructure as well as the roadways within ETPP, a new maintenance crew and additional operations staff will be proposed in the FY09 budget to handle the demands of the west end systems at ETPP, Horizon and Rarity Ridge. (Annual staff costs estimated at 200K).

TOTAL COMMERCIAL/RESIDENTIAL DEVELOPMENT \$4,000,000

II. MUNICIPAL FACILITIES

1. Renovations/Additions to Municipal Facilities (Capital Maintenance)

This project provides for improvements to existing City-owned facilities.

Funding Source and Purpose

Capital Projects Fund		<u>\$360,000</u>
Oak Ridge Civic Center (Pool Pak Replacement)	\$220,000	
Oak Ridge Municipal Building (Police Area Remodel)	50,000	
Parking Lot Maintenance	50,000	
Unspecified Capital Maintenance	<u>40,000</u>	
TOTAL	\$360,000	

Operational Impact: Maintenance and remodeling projects will have minimal impact on operations.

TOTAL MUNICIPAL FACILITIES \$360,000

III. RECREATION AND PARKS

1. Greenway Implementation – Melton Lake Phase IV

A Greenway is a system of walking trails connecting the City's greenbelts. The advantage is to bring parkland nearer to all Oak Ridge citizens. The Citywide system recommended by the Greenway Task Force has been endorsed by City Council. These greenways are being funded through a combination of City and grant money from the Tennessee Department of Transportation (TDOT).

Funding Source

Capital Projects Fund		\$165,000
Tennessee Department of Transportation Grants		<u>650,000</u>
TOTAL		\$815,000

Operational Impact: Maintenance cost is estimated at \$220 per mile per year.

2. Construction and Improvement of Various Park and Recreation Facilities

Existing long-term debt proceeds will be utilized for various recreational facility improvements. The comprehensive plan outlines the development or improvement of a neighborhood park within walking distance of each neighborhood. The City is continuing to conduct ADA compliant upgrades and enhancements to City owned playgrounds to comply with new standards established by the Consumer Product Safety Council.

Fiscal Year 2009 includes the construction of a parking area at Highland View Park which currently has a gravel parking area that offers poor drainage/potholes and no designated or handicapped spaces. Replacement of play equipment and play surface at Elm Grove Park and installation of an irrigation system for the softball field at Elm Grove Park.

Funding Source

Capital Projects Fund		<u>\$185,000</u>
ADA Compliant Playgrounds (Renovation)	\$ 30,000	
Elm Grove Park	50,000	
Highland View Park	50,000	
Pinewood Park	20,000	
Parking Lot Construction/Rehab	<u>35,000</u>	
TOTAL	\$185,000	

III. RECREATION AND PARKS (Continued)

2. Soccer Complex

The proposed project envisions the construction of a soccer complex at Haw Ridge Park. The complex would be developed in conjunction with private funding from the soccer community. The project consists of a 5-7 field complex, irrigation, security lighting, combination restroom/concession stand building and a 250-car parking area and fencing.

Soccer teams currently utilize City facilities for soccer matches and practice. The City has upgraded several fields and has built a soccer field at Big Turtle Park. One field is nearing completion.

Games and practice areas for soccer are unable to handle the present and projected demands. New fields would address the shortage of areas.

Funding Source

Capital Projects Fund	<u>\$50,000</u>
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TOTAL	\$50,000
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TOTAL RECREATION AND PARKS	<u>\$1,050,000</u>
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IV. TRANSPORTATION

1. Street Resurfacing including City-Owned Parking Lots (Maintenance)

This program funds the City's Enhanced Pavement Maintenance Program and provides for annual resurfacing of designated city streets in a manner, which utilizes both corrective and preventative maintenance strategies. Corrective maintenance includes the use of conventional hot-mix asphalt overlays along with pavement milling where necessary and is used to rehabilitate and correct streets, which are very deteriorated and/or have poor pavement conditions. Preventative maintenance strategies used include the application of thin micro-surface overlays and the application of asphalt rejuvenating surface treatments. These strategies are used to extend the life of street pavements, which are still in good to excellent condition.

In addition to resurfacing streets, this program also includes resurfacing of city-owned parking lots that are in poor condition including such parking lots as those located in the Grove Center and Jackson Square commercial area and various city parks.

Funding Source

State Street Aid and Other City Funds	<u>\$715,000</u>
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TOTAL	\$715,000
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Operational Impact: By resurfacing or rejuvenating streets on a need basis, this project reduces the overall cost and amount of maintenance required for City streets. This project is performed under contract with minimal impact on operations.

IV. TRANSPORTATION (Continued)

2. Sidewalk Improvements

Rehabilitation of existing sidewalks will continue throughout the City.

Until such time that the State grant funding becomes available for new sidewalk construction, efforts will be concentrated on rehabilitation of existing sidewalks. Funding has been obtained through the Knoxville Metropolitan Transportation Planning Organization (TPO) for a revised Major Thoroughfare plan with a pedestrian/bicycle element included in the plan.

Approximately 100 miles of concrete and asphalt sidewalks are located throughout Oak Ridge. Many of the existing sidewalks are 30+ years old and this program will serve to keep them in acceptable condition to assure pedestrian safety. The new sidewalks will continue should additional State funds become available.

Funding Source

State Street Aid Fund	\$ 30,000
Capital Projects Fund	<u>30,000</u>
TOTAL	\$ 60,000

Operational Impact: Sidewalk renovation does not initially impact operating expenses. Direct operating costs are generally insignificant and can be handled with existing municipal forces.

3. State Route 95/58 Road Improvements

The scope of this project includes widening State Route 95/58 in Roane County and State Route 95 in Anderson County from I-40 Gallahar Road interchange to State Route 62 (South Illinois Avenue). Phase I improvements include widening the existing two-lane roadway to a five-lane section from I-40 to the Clinch River and a four-lane divided roadway from the Clinch River to SR 95/58 interchange with an excluded roadway section around Heritage Center. Phase II proposed improvements include widening to a four-lane divided roadway between SR 95/58 interchange to Westover Drive and installation of new water infrastructure to serve the west end. Phase III proposed improvements include widening to a four-lane divided highway from Westover Drive to Jefferson Avenue and a five-lane section from Jefferson Avenue to State Route 62 (South Illinois Avenue) and upsizing water lines to serve the west end and some sanitary sewer upgrades.

Phase I was completed in 2002. ROW funding for Phase II has been budgeted, but construction funding has not been approved. The City has requested TDOT to bid Phase II and Phase III as soon as possible to help expedite the City's desired schedule for providing water service to the west end. New State legislation pertaining to State Funds for utility relocation costs may significantly change the listed funding sources. The State changed the design between Jefferson Avenue and South Illinois Avenue by shifting the roadway alignment to the north in an effort to save the maple trees on the south side.

Phase II new water lines shown in FY09 will be funded by the City and CROET. Relocated water/sewer lines for Phase III will be funded by TDOT with upsizing and new lines funded by the City

IV. TRANSPORTATION (Continued)

3. State Route 95/58 Road Improvements (Continued)

Current traffic volumes on SR 95/58 are projected to increase establishing the need for additional traffic lanes. With current roadway widening projects on the east and west ends of Oak Ridge, there may be a future need to fully evaluate the Oak Ridge (Downtown) Turnpike roadway section for possible improvement to provide an acceptable level of service.

Funding Source

State of Tennessee and Federal Funding	\$14,125,000
Electric Fund	50,000
Waterworks Fund	<u>215,000</u>
TOTAL	<u>\$14,390,000</u>

Right of Way and Roadway Construction	\$14,125,000
Electric Line Relocation and Street Lighting	50,000
Water Line Relocation Phase III	160,000
Sewer Line Relocation Phase III	<u>55,000</u>
TOTAL	<u>\$14,390,000</u>

Operational Impact: Maintenance will be provided under the City's highway maintenance contract with the State.

TOTAL TRANSPORTATION \$15,165,000

V. UTILITIES

1. **Facilities Expansion for New Load**

This item combines the various elements of the Electric Department's efforts to serve new loads with the exception of substations and major feeder lines. These include line extensions, construction within subdivisions and other such activities. Cost is dependant on development activity and this should be treated as a placeholder.

The cost and timelines for these projects are development driven, and thus difficult to predict. That said, the continued development of residential subdivisions, along with escalating material costs, have increased expenses over the last few quarters. Expenditures for underground residential development topped \$250,000 in FY05 but moderated to \$117,000 in FY06. At the same time, however, other costs in the overhead commercial area were significantly above anticipated due to unanticipated projects. On the whole, expenditures were well above projections. Additional funds are included this year to account for subdivisions in the planning stages, last year's increased spending and anticipated expenditures in the ETPP area.

This expense is required to serve new loads under existing council policy. All cost expended in this item are protected by the City's justified investment policy, which should provide for cost recovery through the rate over time.

Funding Source

Electric Fund		<u>\$625,000</u>
Underground Residential	\$250,000	
Overhead Residential	55,000	
Underground Commercial	195,000	
Overhead Commercial	25,000	
ETPP Improvements	<u>100,000</u>	
TOTAL	\$625,000	

Operational Impact: Expanded service areas will require additional maintenance by City electrical crews. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis.

2. **Electrical Distribution System Improvements**

This project provides for the upgrade of existing system components, including conductors, underground service vaults, and the addition of specific protection devices. It describes non-routine work done by the department to rectify identified inadequacies, along with items required to enhance system performance.

Underground cable failure and replacement continues to be a major effort, demanding more and more effort on the part of the Electric Department. Including planned and emergency work, the cost of last year's efforts skyrocketed when compared to the previous year. This demand caused a shift away from system improvements and routine maintenance and resources were directed toward underground issues and new construction. This trend has not been projected into the future, as routine system needs cannot be indefinitely postponed.

V. UTILITIES (Continued)

2. Electrical Distribution System Improvements (Continued)

Line segments are routinely evaluated via the Department's system model for potential use in switching operations, alternate feeds and line loss, as well as age, condition and functionality. Other structures particularly underground vaults need to be upgraded.

Funding Source

Electric Fund		<u>\$1,330,000</u>
Circuit Improvement	\$ 150,000	
Underground Cable Replacement	800,000	
Downline Recloser Additions	80,000	
Westwood Three-Phase Expansion	<u>300,000</u>	
TOTAL	\$1,330,000	

Operational Impact: With new equipment installed annual operating costs should decrease and system safety improved.

3. Electrical Routine Expansion, Maintenance, Replacement and Minor Additions (Maintenance)

Most of the routine work done by the Department is considered capital (under TVA guidelines). This item has been included to capture the cost of that routine capital. Much of the City's underground cable has aged to the point that replacement is necessary. Also this item represents minor items that are completed on an ongoing basis in the Department – such as pole change outs. Miscellaneous capital includes a broad range of items from meters and transformers to protection equipment.

Funding Source

Electric Fund		<u>\$470,000</u>
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Operational Impact: This is an ongoing project for replacement of aging equipment and will reduce overall maintenance expenses and insure good quality electric power delivery.

4. Street Light Improvement Program (Capital/Maintenance)

This project provides for the correction of problems to improve the level of street lighting activity within the City. Reduced funding will allow for minor improvements to critical need locations.

Project is ongoing.

The Electrical Department has a street light survey of the city and has policies and guidelines for street lighting. This program will address the street lighting in areas with deteriorated or inadequate lighting. No money is included for significant new lighting.

Funding Source

Electric Fund		<u>\$30,000</u>
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V. UTILITIES (Continued)

5. Transmission System Improvements (Maintenance)

This program provides funding for maintenance of the City's 69kV system. Other amounts reflect the occasional need to replace wooden poles as they decay.

Reconductoring and pole replacement are being completed as needed. Work in replacing insulators, connectors, and switches have been identified in engineering studies.

Funding Source

Electric Fund	<u>\$100,000</u>
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Operational Impact: This project represents an effort to maintain the 69kV system. Delay of this project significantly increases chance of widespread electrical outages.

6. Traffic Signal and Street Lighting Improvements (Maintenance)

This project provides for the routine maintenance, installation and replacement of existing traffic signals, street and private lighting. These items are maintained and replaced on an ongoing basis and will be budgeted annually.

Funding Source

Electric Fund	<u>\$150,000</u>
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Operational Impact: The Electric Fund pays for and installs the capital equipment and performs ongoing maintenance to the traffic/street lighting systems. The General Fund annually pays the Electric Fund a 13% investment charge on the net book value of the traffic signal and street lighting assets for the installation and maintenance of the equipment.

7. Electric Substation Improvements

This project provides funding to install communications and security equipment in electrical substations, but also to provide upgrades to equipment in the stations.

The manufacturer has identified protective equipment relays at several substations as obsolete. Planning for replacement is underway with a view toward standardization and future electronic (SCADA) control. Additionally, security is being tightened via broadband communications and improved security systems.

For a number of years, we have used telephone lines to monitor alarm conditions, which has prevented may outages and helped the situation somewhat. Current technology equipment being installed in substations, however, has significant communications capability. As the price of wireless wide area network technology decreases, the ability to utilize this capability and provide basic system monitoring becomes economically feasible. Additionally, the security of the stations, both from a homeland security standpoint and from a pilferage standpoint need to be improved. This item would allow both of these objectives to be met. Many of the relays in the field are antiquated units for which parts are becoming rare. We envision moving equipment in the station into the field and replacing the station equipment with newer more reliable equipment.

V. UTILITIES (Continued)

7. Electric Substation Improvements (Continued)

Costs have been adjusted this year to compact the time frame of the work.

Funding Source

Electric Fund		<u>\$220,000</u>
Substation Communications Upgrade	\$ 30,000	
Substation Security Upgrade	40,000	
Substation Equipment Upgrade	<u>150,000</u>	
TOTAL	\$220,000	

8. New 13kV Substation 1000

This project is to provide funding for a new substation, or expansion of an existing substation to provide capacity at the 13kV level.

After study, the new load will be carried by the addition of a 13.2 kV bay at Substation 800 on Union Valley Road. Design is underway and construction will start this year.

Significant growth in the Commerce Park and Bethel Valley Industrial Park area has taken Substation 500 to its capacity. Load was also recently added by new facilities at the Y-12 site. Additionally, the Parcel "A" area appears to be moving forward with the potential for significant load. The load growth has required a capacity expansion. Without additional capacity, the system will not be able to support anticipated electrical growth in the areas mentioned.

Funding Source

Electric Fund		<u>\$2,000,000</u>
New Substation Level Capacity (near 800)	\$1,800,000	
Distribution	<u>200,000</u>	
TOTAL	\$2,000,000	

9. Stormwater Management Activities and EPA NPDES Stormwater Program

This project combines two previous projects regarding the EPA NPDES Stormwater Program and the Stormwater Management Activity. This project provides funding for compliance with the new EPA Stormwater regulations and for routine maintenance activities. Upon completion of a management plan, additional funding will be allocated in the future for needed improvements to meet required regulations. Such improvements may include upgrading of inadequate structures, replacement of current structures and/or new installations.

V. UTILITIES (Continued)

9. Stormwater Management Activities and EPA NPDES Stormwater Program (Continued)

Final EPA regulations for Phase II stormwater requirements were released in October 1999 and Oak Ridge is expected to fall in this second phase of rulemaking. A management plan was developed in mid-2003 with full implementation of the plan anticipated by 2008. Camp Dresser and McKee is under contract to begin the management plan process. Although some inventory tasks have been completed, the project is on hold until the State provides official notification that the City is included in the program. The State presently lists Oak Ridge as a pending city for the program.

Funding Source

Capital Projects Fund – Storm Water Management	<u>\$100,000</u>
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Operational Impact: Minimal impact on operations at this time.

10. Water Booster Station Upgrades (Maintenance)

Additional maintenance capital is added to replace or upgrade items such as pumps, motors, or pipes that will fail as time takes it's toll on these forty-year old structures. The general upgrade of all water booster stations is complete. Additional capital maintenance funding is added to replace existing equipment such as pumps and motors that will fail as it ages.

Water booster stations are an integral part of the water system. Many repairs and upgrades resulted in the stations looking and performing more efficiently. The extended life of over thirty years necessitates continued maintenance for uninterrupted water for our customers.

Funding Source

Waterworks Fund	<u>\$70,000</u>
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Operational Impact: Continuation of upgrades to the City's main water booster pump stations including buildings, pumps, motors, and the hydraulic capability of the pumping stations. This will reduce maintenance costs and improve the operation of the pumping stations.

11. Water Distribution System Rehabilitation (Maintenance)

This program provides funding for ongoing routine capital maintenance activities within the water distribution system. Activities include inspection and repainting of the five elevated water tanks, replacement of large diameter water valves and piping, replacement of obsolete fire hydrants, and replacement and downsizing of water meters.

Replacement of fire hydrants and large diameter valves and piping occur throughout the year.

This project continues a plan for rehabilitation of the City's water distribution system. The plan concentrates on

- 1) Replacing obsolete fire hydrants which are no longer manufactured and repair parts are no longer available;

V. UTILITIES (Continued)

11. **Water Distribution System Rehabilitation (Maintenance)(Continued)**

- 2) Replacement of approximately 5,000 feet of 12 inch force main from the east booster station that fills Orchard Reservoir due to age and large number of breaks we have had on that line, estimated to be approximately \$300,000. The "twin" to this line is also becoming problematic and fills the Louisiana Reservoir. It is proposed for replacement at a similar cost in FY 10 and
- 3) Replacement and downsizing of water meters.

Funding Source

Waterworks Fund		<u>\$500,000</u>
Water Distribution System Rehabilitation	<u>\$500,000</u>	
TOTAL	<u>\$500,000</u>	

Operational Impact: This project will concentrate on replacement of aged system components focusing initially on large diameter valves (14" through 30") and valve vaults and finally on water main replacement. This will decrease the number of water breaks and lower maintenance costs. Older fire hydrants are being replaced instead of being repaired because the parts are no longer being manufactured.

12. **Water Treatment Plant Improvements (Capital/Maintenance)**

This program provides ongoing capital improvements to the Water Treatment Plant necessary to ensure the plants physical and mechanical structure allowing it to continuously produce drinking water, which meets guidelines, established by State and Federal regulations. DOE had owned and operated the plant since its construction in the early 1940's. The plant provides potable water to both the Y-12 and X-10 facilities as well as to the City of Oak Ridge. The City assumed ownership and operational responsibilities of the Water Treatment Plant from DOE on May 1, 2000. Prior to the transfer to the City, a physical and structural analysis of the plant and its related facilities indicated that the plant's physical condition, while still functional, would require various improvements in order to replace outdated equipment with new, modern and more reliable equipment, which will allow for a cost efficient operation of the facility. Engineers identified a four million dollar five-year improvement program and the financial support of this program has been factored into the rate structure. These improvements have been slowly implemented since the city assumed ownership. Ongoing capital maintenance funding will continue annually.

This project is subject to change based on future new regulations from EPA.

V. UTILITIES (Continued)

12. Water Treatment Plant Improvements (Capital/Maintenance)(Continued)

To date, the controller at the operations center, which includes meters and telemetry, has been replaced along with the turbidimeter, particle counter system, the filter control system, and numerous valves on the incoming raw water lines. The roofs on the maintenance building, booster station and all buildings at the river intake have been replaced. The upflow clarifiers have been repaired and painted. The electrical upgrade to the plant is under design. A new telemetry control unit has been installed, a valve replacement project completed, a new telephone system installed, installation of new turbidimeters and particle counters, and replacement of the roofs on the water plant maintenance shop, water intake and water booster station.

Funding Source

Waterworks Fund		<u>\$3,590,000</u>
Structural Repairs to Plant	\$ 1,290,000	
Reservoir Covers	500,000	
Raw Water Main	500,000	
Water Tank Improvements	1,000,000	
Maintenance Capital Improvements	<u>300,000</u>	
TOTAL	\$3,590,000	

13. Wastewater Lift Station Replacement /Upgrade Program (Capital/Maintenance)

This program funds the systematic replacement of deteriorated sewer lift stations and the upgrading of some other lift stations.

Funding Source

Waterworks Fund		<u>\$210,000</u>
Station Replacement/Upgrades	\$150,000	
Wastewater Lift Station Maintenance	<u>60,000</u>	
TOTAL	\$210,000	

Operational Impact: Systematic replacement of wastewater lift stations will reduce maintenance expenses. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

14. Sewer Line Rehabilitation (Maintenance)

This program provides funding to rehabilitate deteriorated lines on an ongoing basis.

Funding Source

Waterworks Fund		<u>\$1,000,000</u>
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V. UTILITIES (Continued)

14. Sewer Line Rehabilitation (Maintenance)(Continued)

Operational Impact: This program is part of an annual repair and replacement program to upgrade the City's sewer collection system and correct Infiltration and Inflow problems. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

15. West Wastewater Treatment Plant (Maintenance)

This program provides for the ongoing capital maintenance at the west end Wastewater Treatment Facility. This is part of the City's wastewater collection and treatment systems. Additional maintenance capital is added to replace or upgrade items such as pumps, meters or transmission pipes that will fail as time takes its toll on the existing 20-year old equipment.

Funding Source

Waterworks Fund	<u>\$100,000</u>
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Operational Impact: Additional maintenance will be required on the new equipment. Funding will be provided from a \$20 million 20-year loan from the Tennessee State Revolving Loan Program.

TOTAL UTILITIES	<u>\$10,495,000</u>
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TOTAL CITY OF OAK RIDGE	<u>\$31,070,000</u>
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VI. SCHOOLS

1. Site Development Capital Improvements

Completion of the renovation and construction of the Oak Ridge High School as approved by referendum.

Funding Source

Capital Projects Fund \$7,000,000

Operational Impact: Will improve efficiency and productivity of School Staff.

2. Site Development and Building Improvements to Various Schools (Maintenance)

This project provides for improvements to existing School facilities.

Funding Source and Purpose

Capital Projects Fund \$ 725,000

Canopies Additions (All Schools except ORHS)	\$ 192,000
Linden Elementary School	79,000
System Wide Carpet Replacement/Sidewalk Repair	54,000
Roof Replacements	275,000
School Capital Maintenance-Miscellaneous	<u>125,000</u>
TOTAL	<u>\$ 725,000</u>

Operational Impact: Minimal operational impact on School Staff.

TOTAL SCHOOLS \$7,725,000

GRAND TOTAL - CAPITAL IMPROVEMENTS \$38,795,000



SECTION IV
ENTERPRISE FUNDS & UTILITY RATES
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ENTERPRISE FUNDS

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Enterprise Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, etc. effect the level of expenses of these Funds. Therefore, the budgeted expenses for the City's Enterprise Funds are not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City. As outlined in this Section, the City maintains three Enterprise Funds:

Electric Fund – Accounts for the provision of electric service to the residents of the City.

Waterworks Fund – Accounts for the provision of water treatment and distribution and wastewater collection and treatment for residents of the City.

Emergency Communications Fund – Accounts for some activities related to the provision of emergency communication service (911) to the residents of the City and some surrounding areas.

Electric Fund

Fund Overview:

The City is a TVA electric power distributor. Major activities include purchasing power from TVA and providing service to the City's more than 15,700 residential and industrial customers within the city limits, excluding the DOE Reservation. Historically, purchased power costs are generally between 75% to 79% of electric sales revenues.

Under the responsibility of the Electric Department, the system's physical plant is maintained by a variety of specialized crews supplemented by contract labor. The Department is divided into three divisions; engineering, operations and technical services, and is staffed by 35 employees. The Electric Fund provides for the construction, operation and maintenance of the electrical distribution system, the street lighting system and the traffic signal system. The Electric Department also maintains the fire alarm system, water distribution telemetering controls, electric instruments at the water booster stations and sewer lift stations and for providing electric maintenance of all City buildings.

The City purchases electrical power from the Tennessee Valley Authority (TVA) at a voltage of 161-Kv at one of three delivery points and distributes it to commercial and residential customers through five distribution substations. The substations are supplied electricity through 14.5 miles of 69KV transmission lines, at which point the voltage is stepped down to 13.2 KV for utilization in the distribution circuits. The distribution system consists of 1,044 miles of overhead primary and 238 miles of various underground conductors.

These services are provided in accordance with three guiding principals: safety for employees and City customers; quality; and efficiency of operations. Other departmental objectives of the Electric Department include:

1. Respond to all customer requests for meter accuracy verification within 2 working days.
2. Respond to 90% of street light complaints within 2 working days of receipt.
3. Meet/exceed state law requirements in response to all requests for underground line location.
4. Respond to all requests for tree trimming or removal within 1 week of request.

Major Revenue Source:

Fiscal 2009 Electric Fund operating revenues are budgeted at \$51,091,950. Operating revenues for the system stems from the sale of electricity to residential and commercial customers. Among the variables that affect sales revenue are weather, electric rates and the quantity of power sold. Actual electric sales revenues can vary greatly from year-to-year due solely to weather conditions. Therefore, the amount projected for electric sales revenues and purchased power are only estimates based on current weather trends.

Fiscal 2009 Electric sales revenues are budgeted up 15.8%, \$6,979,950, from that of fiscal 2008. This increase fully reflects electric rate increases that occurred in fiscal 2008, which includes 7% for wholesale power, 3% for operating expenses and the quarterly TVA fuel cost adjustments (FCA), as well as projected fuel cost adjustments from TVA during fiscal 2009. On October 1, 2006, TVA instituted a fuel cost adjustment (FCA) program whereby TVA's wholesale rate and thereby the City's retail rate may be adjusted quarterly to pass-through increases and decreases in TVA's fuel and purchased power costs. It is anticipated that TVA will continue to increase FCA rates quarterly in fiscal 2009. Other increases to the wholesale power rates by TVA must also be passed-through to the City's retail customers. Correspondingly, purchased power costs are budgeted to increase \$5,243,000 for fiscal 2009. Also included in revenues, is an annual investment charge paid by the General Fund for the maintenance and amortization of traffic control equipment and the street lighting system.

Based on historical trends, residential and commercial sales have increased at approximately one percent annually. Overall, commercial sales have increased more rapidly than residential sales due to new development in the community, although commercial growth is more sporadic than residential growth. Commercial activities account for approximately 64% of total power sales.

TVA acts as the regulatory agency for the City's rates. TVA rate analysts review and must approve all electric rate increase requests by the City. TVA provides the electric billing rate structure for approved rate increases and this structure is presented to City Council for its adoption prior to being effective for the City's residential and commercial electric customers. Electric rates are generally reviewed and adjusted on a biennial basis to cover operating expenses and funding for system capital improvements.

Major Expenditure Areas:

Purchased power from TVA, projected at \$39,648,000 for fiscal 2009, accounts for 80.5% of the total operating expenses. Operating expenses, excluding purchased power, tax equivalents and depreciation are projected at \$6,039,023, up \$414,434 or 7.4%. Projected increases are related to salaries and benefits, liability insurance and routine maintenance of overhead and underground lines and street and traffic lights. Budgeted depreciation and amortization increased by \$80,600 or 4.2% and tax equivalent payments decreased by \$126,000 based on a decrease in the property tax equalization ratio on plant assets.

For budgeting purposes, the departmental operating expenses are divided into six activities including (1) Purchased Power (2) Other Expenses (depreciation, tax equivalents and interest expense); (3) Substation Cost; (4) Line Maintenance; (5) Street Lighting and Traffic Signals; and (6) General and Administration (includes Bad Debt and Services from the General Fund).

Operating Transfers Out total \$164,000, a \$6,410 increase over the prior fiscal year. This transfer is to fund economic development activities accounted for in the Economic Diversification Fund.

Budget Changes:

The major budgetary changes for fiscal 2009 resulted from an increase of budgeted revenues and an increase in budgeted purchased power costs to more accurately reflect 2008 and projected 2009 electric rate increases. During fiscal 2008, TVA increased wholesale power costs by 7% and the City increased rates by 3%. These increases are just now being fully reflected into the budget. Additional increases to wholesale purchased power cost and correspondingly to the City's retail electric rates are anticipated in fiscal 2009 from TVA's quarterly FCA.

Capital Projects, Electric Rates and Long-Term Debt

The current electric user rates are sufficient to finance most routine capital improvements, however, major capital projects must be funded through the issuance of long-term debt. Page IV-7 of this document contains a listing of the \$5,672,000 in electric system capital projects planned for fiscal 2009. Included in this total are major capital projects budgeted for fiscal 2009 that might require funding through long-term debt, such as \$625,000 for facilities expansion for new loads, \$2,000,000 for construction of a new 13 kV bay in Substation 800 and \$1,330,000 for distribution system improvement. The issuance of additional long-term debt would impact the electric rates at the next review cycle in the spring of 2010. A more in-depth presentation of planned Electric Fund capital projects is located in the Capital Improvements Program 2009-2014 document.

Capital improvements impact electric user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. Interest expense is budgeted to increase \$61,877 due to the anticipated issuance of approximately \$1.5 million in variable rate debt in early fiscal 2009. The Electric Fund has \$13,188,417 in outstanding variable rate debt. The interest rate on this debt varies on a weekly basis. For amortization purposes, this is estimated at a 4.5% interest rate. A current long-term debt amortization schedule is on page IV-8. The Electric Fund's \$20,973,417 in outstanding long-term debt is secured by the revenues of the Electric system and therefore will not impact the City's property tax rate.

ELECTRIC FUND
PROJECTED STATEMENT OF REVENUE AND EXPENSES

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
OPERATING REVENUES:						
Electric Sales Revenues:						
4011 Residential	14,137,915	15,360,000	16,018,662	17,959,900	2,599,900	16.9
4013 Small Lighting & Power	3,782,243	3,897,000	4,123,181	4,617,960	720,960	18.5
4014 Large Lighting & Power	22,125,771	23,579,000	24,436,686	27,214,090	3,635,090	15.4
4017 Street & Outdoor Lighting	1,138,318	1,276,000	1,148,270	1,300,000	24,000	1.9
Total Electric Sales Revenues	<u>41,184,247</u>	<u>44,112,000</u>	<u>45,726,799</u>	<u>51,091,950</u>	<u>6,979,950</u>	<u>15.8</u>
Other Operating Revenues:						
4041 Customer Forfeited discounts	249,234	220,000	284,000	290,000	70,000	31.8
4042 Rent from Electric Property	229,875	212,000	230,000	230,000	18,000	8.5
4043 Misc. Electric Revenues	251,711	200,000	200,000	200,000	0	0.0
Total Other Operating Revenues	<u>730,820</u>	<u>632,000</u>	<u>714,000</u>	<u>720,000</u>	<u>88,000</u>	<u>13.9</u>
Total Operating Revenues	<u>41,915,067</u>	<u>44,744,000</u>	<u>46,440,799</u>	<u>51,811,950</u>	<u>7,067,950</u>	<u>15.8</u>
OPERATING EXPENSES:						
5460 Depreciation and Amortization	1,878,390	1,910,000	1,934,000	1,990,600	80,600	4.2
5491 Tax Equivalent	1,604,653	1,661,500	1,482,361	1,535,500	(126,000)	-7.6
5465 Purchased Power from TVA	32,063,010	34,405,000	35,400,000	39,648,000	5,243,000	15.2
5000 Operating Expenses	5,253,006	5,624,589	5,730,242	6,039,023	414,434	7.4
Total Operating Expenses	<u>40,799,059</u>	<u>43,601,089</u>	<u>44,546,603</u>	<u>49,213,123</u>	<u>5,612,034</u>	<u>12.9</u>
Operating Income	1,116,008	1,142,911	1,894,196	2,598,827	1,455,916	127.4
NONOPERATING REVENUES (EXPENSES)						
4810 Interest Revenue	56,691	45,000	45,000	45,000	0	0.0
5439 Interest Expense	(974,610)	(950,000)	(995,000)	(1,011,877)	(61,877)	-6.5
Total Nonoperating Revenues (Expenses)	<u>(917,919)</u>	<u>(905,000)</u>	<u>(950,000)</u>	<u>(966,877)</u>	<u>(61,877)</u>	<u>-6.8</u>
Net Income Before Operating Transfers Out	198,089	237,911	944,196	1,631,950	1,394,039	585.9
OPERATING TRANSFERS						
Operating Transfers Out	<u>(151,380)</u>	<u>(157,590)</u>	<u>(157,590)</u>	<u>(164,000)</u>	<u>(6,410)</u>	<u>-4.1</u>
Net Income	46,709	80,321	786,606	1,467,950	1,387,629	1727.6
RETAINED EARNINGS - 7/1	<u>21,421,390</u>	<u>21,284,357</u>	<u>21,468,099</u>	<u>22,254,705</u>	<u>970,348</u>	<u>4.6</u>
RETAINED EARNINGS - 6/30	<u>21,468,099</u>	<u>21,364,678</u>	<u>22,254,705</u>	<u>23,722,655</u>	<u>2,357,977</u>	<u>11.0</u>

City of Oak Ridge, Tennessee
Activity Detail
Electric Fund

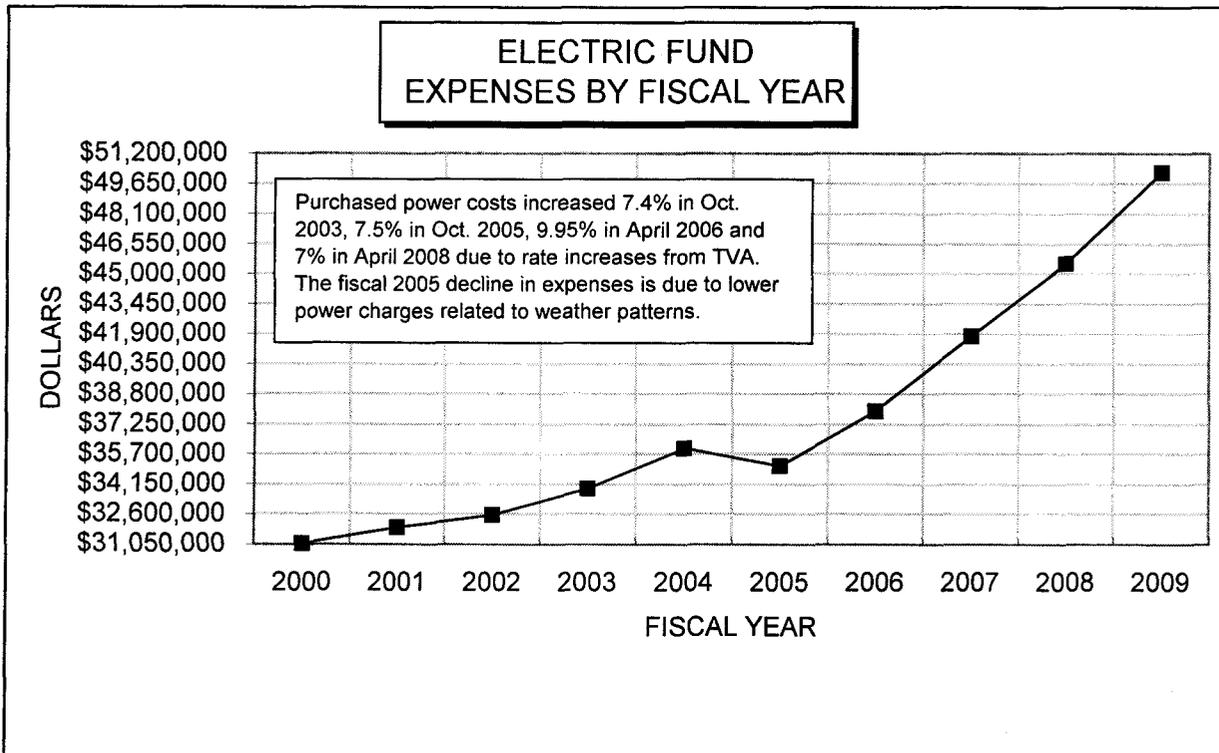
00020 Electric Fund

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	459,767	506,775	506,775	556,355	49,580	9.8
5141. Social Security	91,848	91,843	91,843	93,680	1,837	2.0
5150. Retirement	162,072	162,076	162,076	162,076	0	.0
5160. Medical & Workers Comp	156,312	187,798	193,563	306,950	119,152	63.4
Total Personal Services	869,999	948,492	954,257	1,119,061	170,569	18.0
Contractual Services						
5201. Rents	686,556	739,378	739,378	739,378	0	.0
5205. Printing & Dup. Charges	0	1,500	1,500	1,500	0	.0
5206. Mailing & Delivery	226	3,500	3,500	3,500	0	.0
5207. Dues, Memberships & Sub.	31,812	25,680	25,680	25,680	0	.0
5210. Prof. & Contractual Ser.	55,447	74,800	74,800	74,800	0	.0
5210.203 Mowing Contract	8,415	7,610	9,820	9,560	1,950	25.6
5211. Advertising & Publicity	0	1,000	1,000	1,000	0	.0
5212. Utility Services	36,850	38,770	39,510	39,930	1,160	3.0
5220. Travel, Schools, & Conf.	19,494	31,300	31,300	31,300	0	.0
5235. Routine Rep. & Maint.	1,292,585	1,497,256	1,549,250	1,580,850	83,594	5.6
5236.13 Other Equipment Maint.	0	10,005	10,005	10,005	0	.0
5262. Nonroutine Rep. & Maint.	515,922	494,100	494,100	494,100	0	.0
5289. Equipment Use Charge	8,918	11,000	11,000	11,000	0	.0
Total Contractual Services	2,656,225	2,935,899	2,990,843	3,022,603	86,704	3.0
Commodities						
5310. Materials-Tools-Supplies	154,448	75,650	75,650	75,650	0	.0
5320. Books/Education Material	184	1,000	1,000	1,000	0	.0
5325. Uniforms/Safety Equip.	20,689	26,065	26,065	26,065	0	.0
Total Commodities	175,321	102,715	102,715	102,715	0	.0
Other Charges						
5410. Insurance	71,916	71,904	93,676	94,952	23,048	32.1
5420. Litigation/Judicial Cost	105	500	500	500	0	.0
5430. Economic Development/TVA	13,028	13,455	13,455	13,455	0	.0
5439. Debt Service	974,610	950,000	995,000	1,011,877	61,877	6.5
5455. Bad Debt	102,000	100,000	100,000	100,000	0	.0
5456. Collection Fees	12,830	12,900	12,900	12,900	0	.0
5460. Depreciation	1,853,441	1,910,000	1,910,000	1,966,600	56,600	3.0
5460.30 Amortization Debt Exp.	24,949	24,000	24,000	24,000	0	.0
5465. Purchased Power TVA	32,063,010	34,405,000	35,400,000	39,648,000	5,243,000	15.2
5470. Ser. from General Fund	1,354,450	1,425,224	1,472,396	1,583,337	158,113	11.1
5490. Tax Equivilents	1,604,653	1,661,500	1,482,361	1,535,500	126,000-	7.6-
Total Other Charges	38,074,992	40,574,483	41,504,288	45,991,121	5,416,638	13.3
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	41,776,537	44,561,589	45,552,103	50,235,500	5,673,911	12.7
Reduction of Costs						
5610. Recovered from Users	623-	10,500-	10,500-	10,500-	0	.0
5670. Recovered from Funds	2,243-	0	0	0	0	.0
Total Reduction of Costs	2,866-	10,500-	10,500-	10,500-	0	.0
TOTAL NET EXPENDITURES	41,773,671	44,551,089	45,541,603	50,225,000	5,673,911	12.7

ELECTRIC DEPARTMENT	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHANGE
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ELECTRIC FUND

Purchased Power	32,063,010	34,405,000	35,400,000	39,648,000	5,243,000	15.2
Other Expenses (Depreciation, Tax Equivalent & Interest Expense)	4,594,444	4,687,107	4,555,353	4,687,779	672	0.0
Substation Costs	197,515	221,492	178,298	182,554	(38,938)	-17.6
Line Maintenance	1,612,269	1,614,094	1,728,260	1,772,485	158,391	9.8
Street Lighting/Traffic Signals	221,859	278,817	286,353	292,669	13,852	5.0
General and Administration	3,084,574	3,344,579	3,393,339	3,641,513	296,934	8.9
TOTAL EXPENSES	41,773,671	44,551,089	45,541,603	50,225,000	5,673,911	12.7
Capital Projects	2,634,232	4,980,000	2,905,000	4,975,000	(5,000)	-0.1
Equipment	0	169,000	88,000	697,000	528,000	312.4
TOTAL CAPITAL	2,634,232	5,149,000	2,993,000	5,672,000	523,000	10.2
TOTAL EXPENSES & CAPITAL	44,407,903	49,700,089	48,534,603	55,897,000	6,196,911	12.5



ELECTRIC FUND

CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 2008	PROJECTED 2008	BUDGET 2009
<u>CAPITAL IMPROVEMENT PROJECTS</u>			
Electric Distribution System Improvements	\$ 1,230,000	\$ 1,030,000	\$ 1,330,000
Electric Substation Improvements	220,000	50,000	220,000
Facilities Expansion for New Loads and Services	625,000	625,000	625,000
Street Lighting Improvements	30,000	30,000	30,000
Expand Substation 800 -New 13 kV Bay	1,600,000	100,000	2,000,000
Rutgers Ave at Manhattan Ave	80,000	-	-
State Route 95/58 Road Improvements	450,000	120,000	50,000
<u>CAPITAL MAINTENANCE PROJECTS</u>			
Routine Expansion, Maintenance, Replacement and Minor Additions (including Transformers)	470,000	700,000	470,000
Traffic Signal, Public and Private Light Maintenance and Improvements	150,000	150,000	150,000
Transmission System Improvements	100,000	100,000	100,000
West End / Rarity Ridge Backbone	25,000	-	-
TOTAL CAPITAL PROJECTS	\$ 4,980,000	\$ 2,905,000	\$ 4,975,000
<u>EQUIPMENT</u>			
Furniture Purchases	\$ 5,000	\$ 5,000	\$ 5,000
Hand-Held Radio Replacement	20,000	20,000	20,000
Underground Equipment	25,000	25,000	25,000
Jeep Cherokee (182)	28,000	-	28,000
Dodge Cargo Van (217)	28,000	-	28,000
Dodge Pickup Quad Cab (#201)	-	-	40,000
Bucket Truck Rebuild & Upgrade (#331)	-	-	70,000
Teco Bucket Truck 55' (#348)	-	-	200,000
Ford F800 w/Bucket (#396)	-	-	200,000
Traffic Control Equipment - Battery Backup	15,000	15,000	-
Infrared Scanning Equipment	10,000	10,000	-
Plotter	13,000	13,000	-
Survey Grade GPS	25,000	-	-
Electronic Monitor	-	-	10,000
Tract Excavator (replaces #517 & #520)	-	-	41,000
Electric System Model	-	-	30,000
TOTAL EQUIPMENT	\$ 169,000	\$ 88,000	\$ 697,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 5,149,000	\$ 2,993,000	\$ 5,672,000

ELECTRIC FUND
LONG-TERM DEBT AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/08

Fiscal Year	Principal	Interest	Total Requirements
2009	\$ 1,009,087	\$ 967,326	\$ 1,976,413
2010	1,043,424	930,901	1,974,325
2011	1,083,095	893,229	1,976,324
2012	1,122,765	849,298	1,972,063
2013	1,137,769	793,755	1,931,524
2014	1,227,773	737,487	1,965,260
2015	1,073,284	687,692	1,760,976
2016	1,103,448	643,999	1,747,447
2017	439,453	597,930	1,037,383
2018	460,124	576,623	1,036,747
2019	741,463	1,294,701	2,036,164
2020	782,801	516,805	1,299,606
2021	824,807	478,334	1,303,141
2022	871,812	437,777	1,309,589
2023	923,818	394,885	1,318,703
2024	971,491	349,445	1,320,936
2025	1,029,498	301,618	1,331,116
2026	1,082,505	250,951	1,333,456
2027	925,000	198,449	1,123,449
2028	980,000	151,973	1,131,973
2029	1,040,000	102,726	1,142,726
2030	1,100,000	50,479	1,150,479
Total	\$ 20,973,417	\$ 12,206,383	\$ 33,179,800

*Excludes Unissued Debt and Coningency Amounts

Waterworks Fund

Fund Overview:

The Waterworks Fund provides water treatment and distribution and wastewater collection and treatment within Oak Ridge. Fund activities include the sale of water and maintenance of reservoirs, distribution mains, booster stations, water and wastewater treatment plants and wastewater package plant. Water and wastewater operations are under the supervision of the Public Works Department. The Public Works Department consists of 91 employees and five divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, Equipment and Fleet Maintenance, and Work Pool. Costs for employees in the Work Pool are charged out to the applicable City Fund based on the actual jobs performed. A major portion of the jobs the Work Pool performs is maintenance to water and wastewater systems.

Water Operations

From incorporation of the City through April 30, 2000, the City purchased treated water from the US Department of Energy (DOE) for sale to residential and commercial entities within Oak Ridge, excluding the DOE plants. On May 1, 2000, the City acquired the water treatment plant from DOE and assumed responsibility for water plant operations. The City entered into a 10-year contract for the sale of water to DOE's Oak Ridge National Laboratory and Y-12 facilities in exchange for the plant. The plant has a treatment capacity of approximately 27 MGD and is operated by a staff of 10 employees. Water sales to DOE historically comprised approximately 30% of all water sales revenues.

Maintenance of the water distribution system is performed by the Work Pool Division and involves maintaining approximately 232 miles of water main piping, 2,625 fire hydrants, 5,080 main valves, 9,040 service laterals, 12,858 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, and 76 main pressure reducing valves.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
Miles of mains	231.9	232	232	232
Maintenance (hours)	17,133	16,000	18,500	18,500
Fire Hydrants (each)	2,625	2,574	2,625	2,625
Water meters installed (each)	12,853	12,850	12,858	12,870

Wastewater Operations

The wastewater system consists of three treatment facilities operated by the Wastewater Treatment Division and approximately 255.4 miles of collection system piping maintained by the Work Pool Division. The 6.0 MGD main treatment plant provides primary and secondary treatment for all of the developed areas of the City and the Y-12 plant. The package plant treats wastes from the industries located in the Clinch River Industrial Park. Construction of a third .6 MGD capacity wastewater treatment plant has just been completed to service the far west end of Oak Ridge including the Rarity Ridge development, East Tennessee Technology Park, and Horizon Center Industrial Park. During fiscal 2007, the main treatment plant treated approximately 1.6 billion gallons of wastewater and the package plant about 1.2 million gallons. A major goal of this activity is to meet the National Pollutant Discharge Elimination System (NPDES) permit for plant effluent and to protect the environment from industrial wastewater pollutants in a cost-effective manner.

The City's major wastewater customer is the Y-12 plant whose consumption is nearly 25% of total billed wastewater consumption and equates to about 40% of all residential consumption combined in any given month.

The Wastewater Treatment Plant maintenance staff maintains 28 wastewater-pumping stations, two raw water intake pump stations and a raw water booster pumping station. The Work Pool wastewater tasks include sludge hauling, road maintenance, maintenance of mains, laterals, and taps as well as installation of new connections and extensions, lateral lines and maintenance of approximately 6,165 manholes.

In fiscal year 1995, the Department initiated a multi-year program to rehabilitate the collection system and upgrade the wastewater treatment plant. The upgrade and expansion to the wastewater treatment plant is virtually complete at a cost of about \$13 million. Since fiscal 1996, approximately \$21.5 million has been spent on the collection system with \$1,000,000 in collection system capital maintenance and improvements budgeted for fiscal 2009. Maintenance of the collection system will be an ongoing annual program.

PERFORMANCE MEASURES	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009
West End Sewer Plant				
Water treated - gallons (billions)	1.2	1.6	1.6	1.6
Average reduction of B. O. D.	80%	97%	98%	97%
NPDES Effluent Permit Violations	0	0	0	0
Collection System				
Miles of sewer mains	255	255	255	255
Sewer maintenance - staff hours	16,282	16,500	16,500	16,500
Customers	12,197	12,200	12,213	12,200

Major Revenue Source:

Waterworks operating revenues are projected to increase overall by \$4,288,814, up 26.4%, to align revenues with recent water and wastewater rate increases effective in late fiscal 2008. Monthly billings to customers for wastewater usage are based on metered water consumption. Therefore, the revenue patterns will be the same for both water and wastewater usage. Weather, in the form of drought or high rainfall conditions, can significantly impact the revenue collections in any particular fiscal year. Water rates were increased 20% effective June 1, 2007 and an additional 20% effective June 1, 2008. The previous water rate increase was in 1998. Wastewater rates were increase by 18% effective May 1, 2008 to fund increasing electric, liability insurance and capital improvement costs.

Major Expenditure Areas:

Waterworks operating expenses are projected to increase \$2,283,978 or 14.8%. Tax equivalent payments are projected to increase \$89,176 and Depreciation is projected to increase slightly at \$1,740. These costs are based on net asset value, with the increases related to the completion of major capital projects. Purchased water costs are projected to increase \$1,222,909 due to development on the far west end of Oak Ridge. Interest expense is budgeted to increase \$294,807 due to the issuance of long-term debt in 2008 and 2009. Other operating expenses increased \$970,153, up 10% for salaries, routine maintenance costs and the additional maintenance and personnel costs related to expansion in the west end of Oak Ridge.

Operating Transfers Out totaled \$132,000 for this fiscal year to fund activities accounted for in the Economic Diversification Fund, for economic development functions.

Capital Projects, Water and Wastewater Rates and Long-Term Debt

For accounting purposes, the operations of the water and wastewater systems are combined into one Fund, the Waterworks Fund. Costs for the two systems are tracked separately and user rates are established based on the operations of the individual systems. Therefore, the water user rates are based on the operations of the water treatment and distribution system and the wastewater user rates are based on the operations of the wastewater collection and treatment system.

Biennially, the City reviews its rate structure for water and wastewater services. The last wastewater rate increase was effective on May 1, 2008; wastewater rates for customers increased approximately 18%. This rate increase was due to the completed major upgrade and expansion to the wastewater treatment plant and ongoing rehabilitation of the wastewater collection system. The full rate impact of these improvements is being spread over several rate review cycles. As indicated above, water rates were increased by 20% effective June 1, 2007 with an additional 20% increase to be effective June 1, 2008.

Capital improvements are the major driver for water and wastewater user rate increases. Capital improvements impact user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. A listing of water capital improvements planned for fiscal 2009 totaling \$6,227,000 is located on page IV-17 of this document and wastewater capital projects totaling \$3,432,500 on page IV-21. A more in-depth presentation of planned Waterworks Fund capital projects is located in the Capital Improvements Program 2009-2014 document.

An updated amortization schedule as of June 30, 2008 for the Waterworks Fund \$32,052,558 in outstanding long-term debt is on page IV-15. The \$11,789,052 in outstanding variable interest rate debt is projected at a 4.45% interest rate. Approximately 73% of the Waterworks Fund outstanding long-term debt is for wastewater projects. The amortization schedule for long-term debt issued for water projects is on page IV-18 and wastewater projects on page IV-22. The City currently has \$3,095,914 available from the State Revolving Loan Fund to finance the continuation of the wastewater treatment plant and collection system capital projects and \$781,855 from a TMBF loan to finance water capital improvements. As these funds are drawn to finance capital improvements, this will impact future water and wastewater user rates. The annual debt service payments on the outstanding Waterworks Fund debt will be funded through the revenues generated by the water and wastewater systems. The City's taxing authority is also pledged as an additional security on this outstanding debt. It is not anticipated that the City's taxing authority would ever be utilized to generate cash to pay the annual debt service on Waterworks Fund debt.

At the time of budget preparation, the City was in negotiations with DOE to assume ownership of the K-25 water treatment plant and associated facilities and water and wastewater distribution infrastructure in and around the ETTP site. DOE will provide operational funding and sufficient details were not known to fully incorporation revenues and expenditures in the fiscal 2009 Waterworks' budget.

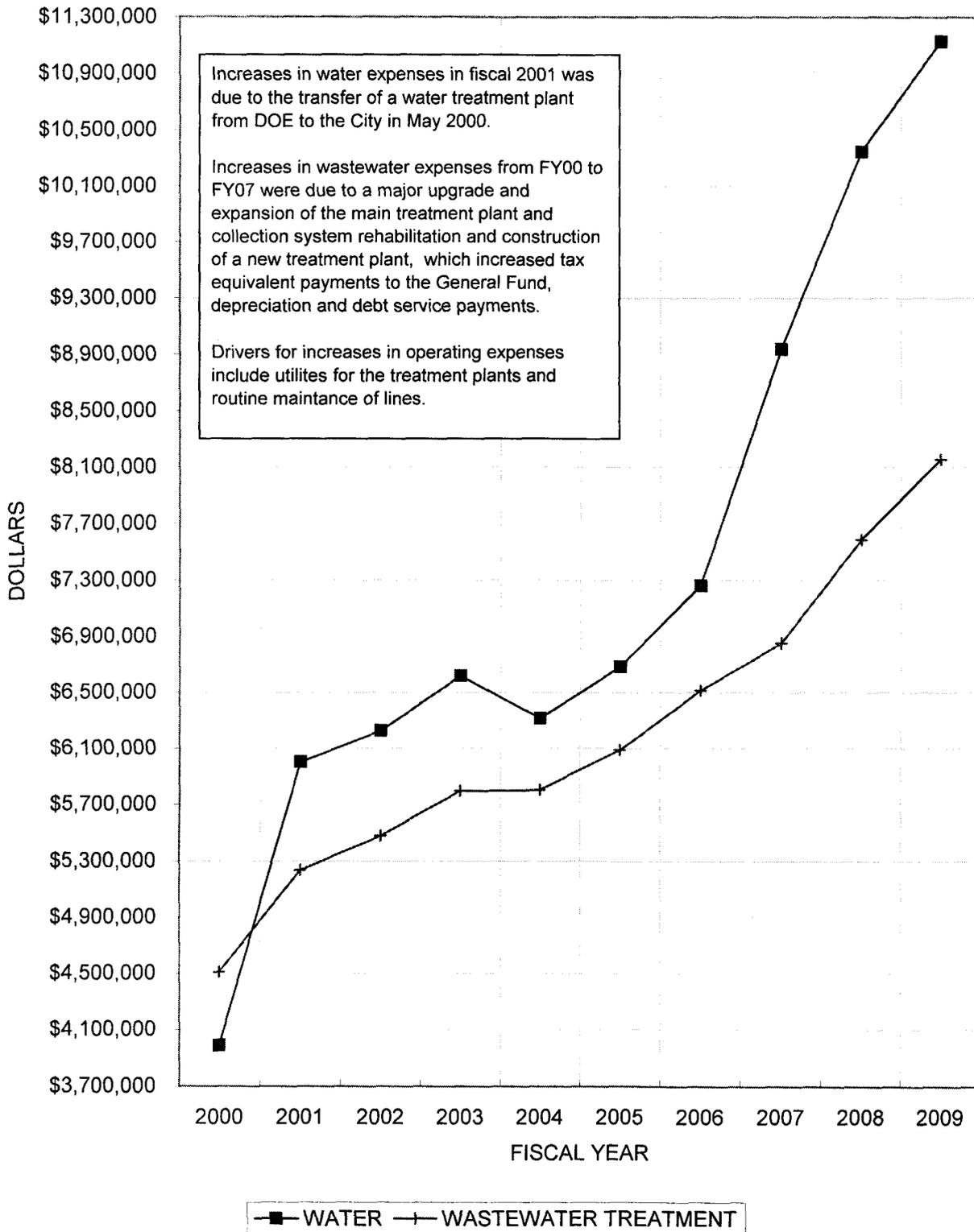
WATERWORKS FUND
PROJECTED STATEMENT OF REVENUE AND EXPENSES

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
OPERATING REVENUES:						
4021 Residential Water Sales and Wastewater Fees	4,982,869	5,436,000	5,728,000	6,820,000	1,384,000	25.5
4022 Commercial Water Sales and Wastewater Fees	4,960,097	5,360,000	5,528,200	6,561,800	1,201,800	22.4
4024 DOE Treated Water Sales	1,903,688	2,100,000	2,750,000	2,805,000	705,000	33.6
4025 COR Treated Water Sales	1,799,977	2,100,000	2,900,000	2,958,000	858,000	40.9
4026 DOE Raw Water Sales	440,187	465,000	569,350	580,800	115,800	24.9
4023 Public Fire Protection	52,020	45,050	45,050	58,970	13,920	30.9
4041 Forfeited Discounts	102,062	72,930	105,000	108,000	35,070	48.1
4043 Miscellaneous Revenue	2,548	12,725	23,949	23,949	11,224	0.0
4046 Grant Revenue	0	136,000	0	0	(136,000)	-100.0
4791 Capital Contributions	1,003,056	500,000	600,000	600,000	100,000	0.0
Total Operating Revenues	<u>15,246,504</u>	<u>16,227,705</u>	<u>18,249,549</u>	<u>20,516,519</u>	<u>4,288,814</u>	<u>26.4</u>
OPERATING EXPENSES:						
5460 Depreciation	2,967,426	3,101,390	3,028,099	3,103,130	1,740	0.1
5492 Tax Equivalent	1,258,738	1,320,824	1,351,093	1,410,000	89,176	6.8
5466 Purchased Water	1,840,468	1,812,091	2,977,000	3,035,000	1,222,909	67.5
5000 Operating Expenses						
Water	4,678,894	4,632,124	4,843,905	5,420,700	788,576	17.0
Wastewater	3,731,007	4,527,786	4,354,733	4,709,363	181,577	4.0
Total Operating Expenses	<u>14,476,533</u>	<u>15,394,215</u>	<u>16,554,830</u>	<u>17,678,193</u>	<u>2,283,978</u>	<u>14.8</u>
Operating Income (Loss)	769,971	833,490	1,694,719	2,838,326	2,004,836	240.5
NONOPERATING REVENUES (EXPENSES)						
4810 Interest Revenue	1,095	5,000	5,000	5,000	0	0.0
5439 Interest Expense	(1,311,822)	(1,310,000)	(1,377,811)	(1,604,807)	(294,807)	22.5
Total Nonoperating Revenues (Expenses)	<u>(1,310,727)</u>	<u>(1,305,000)</u>	<u>(1,372,811)</u>	<u>(1,599,807)</u>	<u>(294,807)</u>	<u>22.6</u>
Net Income (Loss) Before Operating Transfers	(540,756)	(471,510)	321,908	1,238,519	1,710,029	-362.7
OPERATING TRANSFERS						
Operating Transfers Out	(126,150)	(131,320)	(131,320)	(132,000)	(680)	0.5
Net Income (Loss)	(666,906)	(602,830)	190,588	1,106,519	1,709,349	283.6
RETAINED EARNINGS - 7/1	<u>10,537,400</u>	<u>9,545,111</u>	<u>9,870,494</u>	<u>10,061,082</u>	<u>515,971</u>	<u>5.4</u>
RETAINED EARNINGS - 6/30	<u>9,870,494</u>	<u>8,942,281</u>	<u>10,061,082</u>	<u>11,167,601</u>	<u>2,225,320</u>	<u>24.9</u>

City of Oak Ridge, Tennessee
Waterworks Fund
Activity Detail

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,417,409	1,415,245	1,407,858	1,429,474	14,229	1.0
5131. Regular Overtime Pay	68,533	65,000	65,000	70,000	5,000	7.7
5141. Social Security	100,011	113,239	112,675	114,709	1,470	1.3
5150. Retirement	170,337	177,629	176,744	187,434	9,805	5.5
5160. Medical & Workers Comp	189,764	238,279	296,750	333,750	95,471	40.1
Total Personal Services	1,946,054	2,009,392	2,059,027	2,135,367	125,975	6.3
Contractual Services						
5201. Rents	336,426	402,460	402,460	404,460	2,000	.5
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	31,311	32,521	32,521	32,521	0	.0
5210. Prof. & Contractual Ser.	261,861	300,800	300,800	314,300	13,500	4.5
5210.203 Mowing Contract	46,178	56,774	56,113	58,530	1,756	3.1
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	1,704,011	1,839,125	1,791,675	2,073,665	234,540	12.8
5220. Travel, Schools, & Conf.	3,472	14,000	14,000	16,000	2,000	14.3
5235. Routine Rep. & Maint.	2,090,973	2,061,491	2,279,174	2,510,260	448,769	21.8
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5262. Nonroutine Rep. & Maint.	10,193	500	500	500	0	.0
5289. Equipment Use Charge	103,334	100,230	100,230	109,415	9,185	9.2
Total Contractual Services	4,587,759	4,811,501	4,981,073	5,523,251	711,750	14.8
Commodities						
5310. Supplies	244,133	475,850	426,150	588,450	112,600	23.7
5320. Books/Education Material	457	300	300	300	0	.0
5325. Uniforms/Safety Equip.	15,210	17,000	17,000	17,000	0	.0
5330. Small Tools/Equipment	0	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	2,053	5,200	5,200	5,200	0	.0
5340. Replacement Parts	0	1,200	1,200	1,200	0	.0
5350. Facilities Materials	9,796	4,000	4,000	4,000	0	.0
Total Commodities	271,649	504,550	454,850	617,150	112,600	22.3
Other Charges						
5410. Insurance	307,046	339,170	343,890	378,118	38,948	11.5
5439. Debt Service	1,311,822	1,310,000	1,377,811	1,604,807	294,807	22.5
5455. Bad Debt	36,000	42,000	42,000	42,000	0	.0
5460. Depreciation	2,967,426	3,101,390	3,028,099	3,103,130	1,740	.1
5460.30 Amortization Debt Exp.	10,328	8,700	8,700	8,700	0	.0
5466. Purchased Water	1,840,468	1,812,091	2,977,000	3,035,000	1,222,909	67.5
5470. Ser. from General Fund	1,752,728	1,807,597	1,872,098	1,988,477	180,880	10.0
5490. Tax Equivilents	1,258,738	1,320,824	1,351,093	1,410,000	89,176	6.8
Total Other Charges	9,484,556	9,741,772	11,000,691	11,570,232	1,828,460	18.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	16,290,018	17,067,215	18,495,641	19,846,000	2,778,785	16.3
Reduction of Costs						
5610. Recovered from Users	58,897-	51,000-	51,000-	51,000-	0	.0
5620. Recovered from Depts	442,766-	312,000-	512,000-	512,000-	200,000-	64.1
Total Reduction of Costs	501,663-	363,000-	563,000-	563,000-	200,000-	55.1
TOTAL NET EXPENDITURES	15,788,355	16,704,215	17,932,641	19,283,000	2,578,785	15.4

WATERWORKS FUND EXPENSES BY FISCAL YEAR



WATERWORKS FUND
LONG-TERM DEBT AMORTIZATION SCHEDULE
ESTIMATED AT 6/30/08

Fiscal Year	Principal	Interest	Total Requirements
2009	\$ 1,425,721	\$ 1,318,531	\$ 2,744,252
2010	1,475,163	1,263,250	2,738,413
2011	1,650,389	1,201,534	2,851,923
2012	1,722,940	1,134,663	2,857,603
2013	1,792,654	1,062,772	2,855,426
2014	1,858,921	987,965	2,846,887
2015	1,933,464	910,384	2,843,848
2016	2,014,685	829,675	2,844,360
2017	1,998,987	744,099	2,743,087
2018	2,098,157	658,521	2,756,677
2019	2,146,419	568,870	2,715,289
2020	2,205,757	477,201	2,682,958
2021	2,309,601	382,926	2,692,527
2022	2,418,539	284,197	2,702,735
2023	1,287,251	199,130	1,486,381
2024	790,334	149,720	940,054
2025	824,818	115,370	940,188
2026	859,634	79,521	939,154
2027	447,580	43,810	491,390
2028	253,826	25,891	279,717
2029	263,720	15,997	279,717
2030	273,999	5,718	279,717
Total	\$ 32,052,558	\$ 12,459,744	\$ 44,512,302

*Excludes Unissued Debt and Contingency Amounts

City of Oak Ridge, Tennessee
Activity Detail

00021 Water Fund

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	570,821	473,795	479,648	483,279	9,484	2.0
5131. Regular Overtime Pay	33,426	35,000	35,000	35,000	0	.0
5141. Social Security	35,793	38,923	39,371	39,648	725	1.9
5150. Retirement	65,429	61,055	61,758	64,785	3,730	6.1
5160. Medical & Workers Comp	79,791	80,084	135,895	152,895	72,811	90.9
Total Personal Services	785,260	688,857	751,672	775,607	86,750	12.6
Contractual Services						
5201. Rents	215,437	221,160	221,160	221,160	0	.0
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	17,809	19,480	19,480	19,980	500	2.6
5210. Prof. & Contractual Ser.	138,667	157,600	157,600	161,100	3,500	2.2
5210.203 Mowing Contract	34,345	41,754	40,988	43,040	1,286	3.1
5212. Utility Services	1,061,787	1,157,250	1,123,250	1,292,310	135,060	11.7
5220. Travel, Schools, & Conf.	958	8,000	8,000	9,000	1,000	12.5
5235. Routine Rep. & Maint.	1,348,922	1,141,900	1,267,700	1,453,700	311,800	27.3
5262. Nonroutine Rep. & Maint.	9,900	500	500	500	0	.0
5289. Equipment Use Charge	24,474	25,500	25,500	29,150	3,650	14.3
Total Contractual Services	2,852,299	2,773,244	2,864,278	3,230,040	456,796	16.5
Commodities						
5310. Supplies	134,704	285,850	291,150	383,450	97,600	34.1
5320. Books/Education Material	21	300	300	300	0	.0
5325. Uniforms/Safety Equip.	8,013	7,650	7,650	7,650	0	.0
5330. Small Tools/Equipment	0	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	174	5,000	5,000	5,000	0	.0
5340. Replacement Parts	0	200	200	200	0	.0
5350. Facilities Materials	9,130	4,000	4,000	4,000	0	.0
Total Commodities	152,042	304,000	309,300	401,600	97,600	32.1
Other Charges						
5410. Insurance	186,486	218,610	212,610	245,562	26,952	12.3
5439. Debt Service	370,615	361,497	429,308	514,167	152,670	42.2
5455. Bad Debt	18,000	24,000	24,000	24,000	0	.0
5460. Depreciation	1,460,443	1,516,390	1,470,019	1,515,050	1,340-	.1-
5460.30 Amortization Debt Exp.	5,210	4,500	4,500	4,500	0	.0
5466. Purchased Water	1,840,468	1,812,091	2,977,000	3,035,000	1,222,909	67.5
5470. Ser. from General Fund	940,005	930,913	989,545	1,051,391	120,478	12.9
5490. Tax Equivilents	585,834	614,275	626,919	642,960	28,685	4.7
Total Other Charges	5,407,061	5,482,276	6,733,901	7,032,630	1,550,354	28.3
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	9,196,662	9,248,377	10,659,151	11,439,877	2,191,500	23.7
Reduction of Costs						
5610. Recovered from Users	2,995-	0	0	0	0	.0
5620. Recovered from Depts	257,415-	312,000-	312,000-	312,000-	0	.0
Total Reduction of Costs	260,410-	312,000-	312,000-	312,000-	0	.0
TOTAL NET EXPENDITURES	8,936,252	8,936,377	10,347,151	11,127,877	2,191,500	24.5

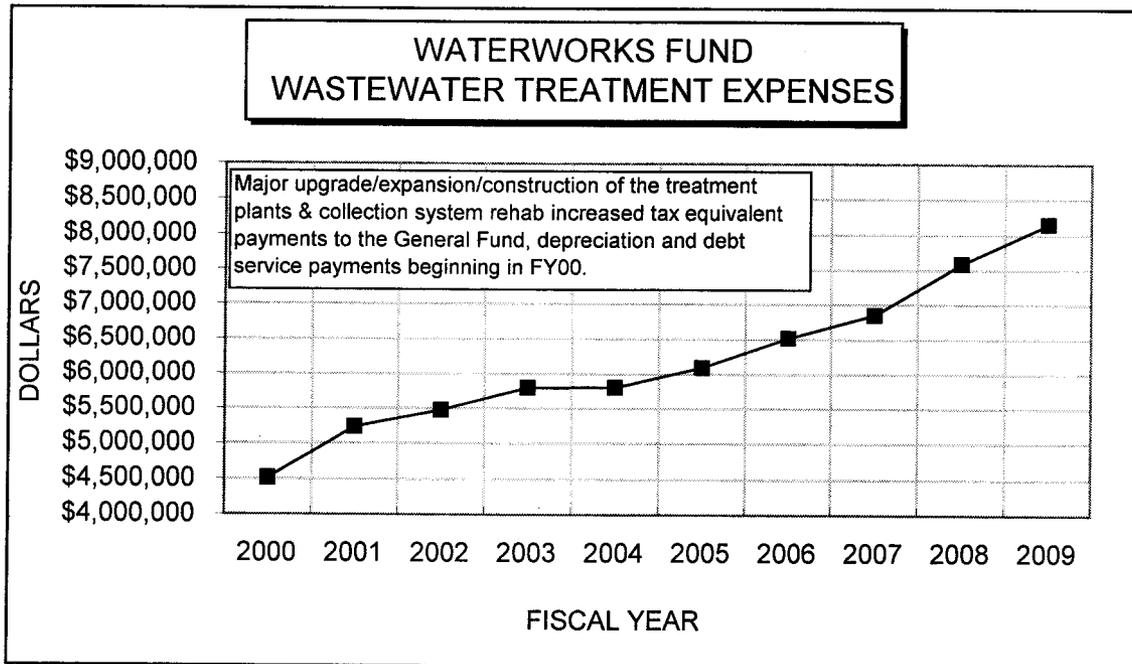
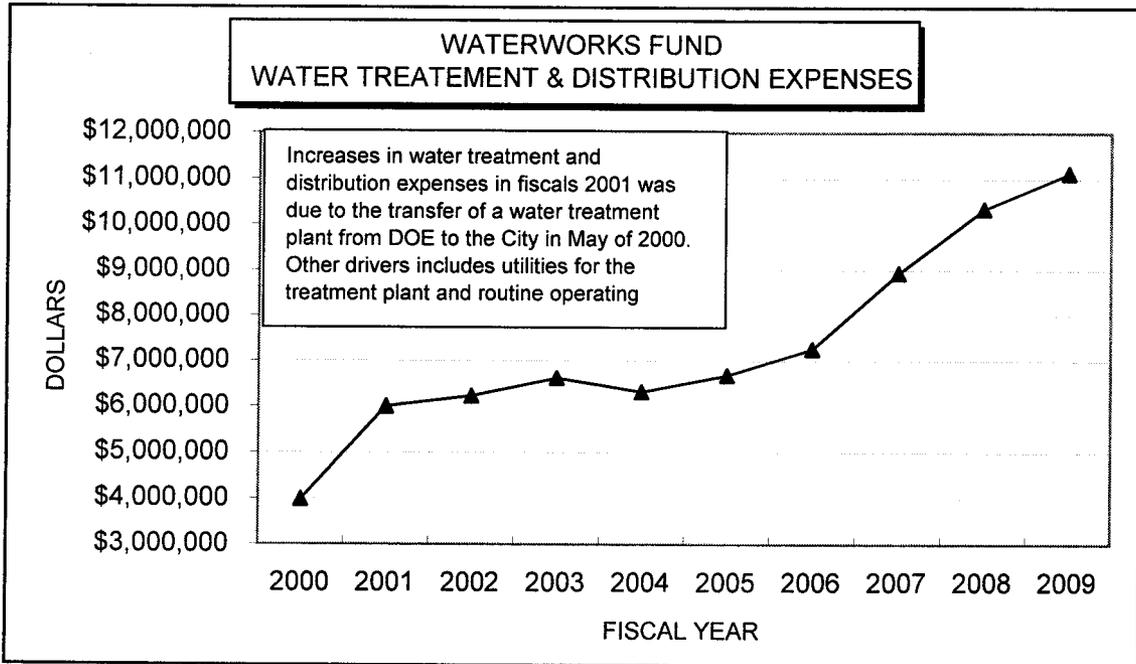
WATERWORKS FUND
WATER CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 2008	PROJECTED 2008	BUDGET 2009
<u>CAPITAL PROJECTS:</u>			
West End Development			
Water/Rarity Ridge River Crossing	\$ 750,000	\$ 750,000	\$ 750,000
EPA Grant for Matching Funds (Information Only)	750,000	750,000	750,000
Water /K-25 WTP Acquisition	500,000	500,000	500,000
Capital Maintenance - West End	250,000	-	250,000
SR95 Water Line			
Phase II - Water Distribution	600,000	600,000	-
Phase II - CROET Grant	500,000	500,000	-
Phase III - Water Line Relocation	432,000	432,000	160,000
TDOT Matching Funds	2,178,000	2,178,000	-
Booster Station Improvements	70,000	70,000	70,000
Water Distribution System Rehabilitation	475,000	475,000	500,000
14" Turnpike Main Replacement	485,000	485,000	-
Water Tank Repair and Maintenance	-	-	1,000,000
Soccer Complex	15,000	15,000	-
Water Treatment Plants			
Building Repairs	-	-	315,000
Electric Upgrades	-	-	500,000
Reservoir Covers	500,000	500,000	500,000
Structural Repairs to Plant	900,000	525,000	475,000
Raw Water Main - 700 ft of 24" Main	-	-	500,000
Capital Maintenance	300,000	300,000	300,000
TOTAL CAPITAL PROJECTS	\$ 8,705,000	\$ 8,080,000	\$ 5,820,000
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 7,500	\$ 7,500	\$ 7,500
Water Treatment Plant			
Radio	3,000	3,000	3,000
Furniture	1,500	1,500	1,500
Laboratory Equipment	2,500	2,500	2,500
Plant Tools	2,500	2,500	2,500
Ford 1-Ton Pickup (303)	58,000	58,000	-
Hydraulic Excavator (443)	-	-	250,000
West End Crew			
Pickup Truck with Utility Bed	50,000	108,000	-
Pickup Truck (Replacement to be retained)	-	-	20,000
Pickup Truck	-	-	30,000
Backhoe with Attachments	90,000	-	90,000
TOTAL EQUIPMENT	\$ 215,000	\$ 183,000	\$ 407,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 8,920,000	\$ 8,263,000	\$ 6,227,000

WATERWORKS FUND
WATER
LONG-TERM DEBT AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/08

Fiscal Year	Principal	Interest	Total Requirements
2009	\$ 447,020	\$ 371,029	\$ 818,050
2010	459,071	354,339	813,410
2011	462,971	336,061	799,032
2012	484,911	317,095	802,007
2013	504,951	296,266	801,217
2014	522,681	274,572	797,254
2015	544,128	252,103	796,231
2016	568,640	228,707	797,347
2017	531,968	203,659	735,627
2018	566,260	179,742	746,002
2019	571,234	154,399	725,633
2020	559,252	128,905	688,158
2021	588,045	103,809	691,854
2022	618,571	77,421	695,992
2023	409,833	50,557	460,390
2024	240,010	32,834	272,844
2025	249,790	21,997	271,787
2026	259,570	10,721	270,291
Total	\$ 8,588,905	\$ 3,394,219	\$ 11,983,124

*Excludes Unissued Debt and Contingency Amounts



City of Oak Ridge, Tennessee
Activity Detail

00022 Wastewater Treatment Fund

	ACTUAL FY 2007	BUDGET FY 2008	PROJECTED FY 2008	BUDGET FY 2009	BUDGET 09 vs 08	% CHG
Personal Services						
5111. Salaries-Reg. Employees	846,588	941,450	928,210	946,195	4,745	.5
5131. Regular Overtime Pay	35,107	30,000	30,000	35,000	5,000	16.7
5141. Social Security	64,218	74,316	73,304	75,061	745	1.0
5150. Retirement	104,908	116,574	114,986	122,649	6,075	5.2
5160. Medical & Workers Comp	109,973	158,195	160,855	180,855	22,660	14.3
Total Personal Services	1,160,794	1,320,535	1,307,355	1,359,760	39,225	3.0
Contractual Services						
5201. Rents	120,989	181,300	181,300	183,300	2,000	1.1
5207. Dues, Memberships & Sub.	13,503	13,041	13,041	12,541	500-	3.8-
5210. Prof. & Contractual Ser.	123,195	143,200	143,200	153,200	10,000	7.0
5210.203 Mowing Contract	11,833	15,020	15,125	15,490	470	3.1
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	642,224	681,875	668,425	781,355	99,480	14.6
5220. Travel, Schools, & Conf.	2,514	6,000	6,000	7,000	1,000	16.7
5235. Routine Rep. & Maint.	742,051	919,591	1,011,474	1,056,560	136,969	14.9
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5262. Nonroutine Rep. & Maint.	293	0	0	0	0	.0
5289. Equipment Use Charge	78,860	74,730	74,730	80,265	5,535	7.4
Total Contractual Services	1,735,462	2,038,257	2,116,795	2,293,211	254,954	12.5
Commodities						
5310. Supplies	109,429	190,000	135,000	205,000	15,000	7.9
5320. Books/Education Material	435	0	0	0	0	.0
5325. Uniforms/Safety Equip.	7,197	9,350	9,350	9,350	0	.0
5334. Motor Fuels, Oils & Lub.	1,879	200	200	200	0	.0
5340. Replacement Parts	0	1,000	1,000	1,000	0	.0
5350. Facilities Materials	665	0	0	0	0	.0
Total Commodities	119,605	200,550	145,550	215,550	15,000	7.5
Other Charges						
5410. Insurance	120,560	120,560	131,280	132,556	11,996	10.0
5439. Debt Service	941,207	948,503	948,503	1,090,640	142,137	15.0
5455. Bad Debt	18,000	18,000	18,000	18,000	0	.0
5460. Depreciation	1,506,983	1,585,000	1,558,080	1,588,080	3,080	.2
5460.30 Amortization Debt Exp.	5,118	4,200	4,200	4,200	0	.0
5470. Ser. from General Fund	812,723	876,684	882,553	937,086	60,402	6.9
5490. Tax Equivilents	672,904	706,549	724,174	767,040	60,491	8.6
Total Other Charges	4,077,495	4,259,496	4,266,790	4,537,602	278,106	6.5
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	7,093,356	7,818,838	7,836,490	8,406,123	587,285	7.5
Reduction of Costs						
5610. Recovered from Users	55,902-	51,000-	51,000-	51,000-	0	.0
5620. Recovered from Depts	185,351-	0	200,000-	200,000-	200,000-	.0
Total Reduction of Costs	241,253-	51,000-	251,000-	251,000-	200,000-	392.2
TOTAL NET EXPENDITURES	6,852,103	7,767,838	7,585,490	8,155,123	387,285	5.0

WATERWORKS FUND

WASTEWATER CAPITAL PROJECTS AND EQUIPMENT

	BUDGET 2008	PROJECTED 2008	BUDGET 2009
<u>CAPITAL PROJECTS:</u>			
West End Development			
ETTP Wastewater System Acquisition	\$ -	\$ -	\$ 500,000
Heritage Center Pump Station & Force Main to Rarity	200,000	200,000	-
Rarity Plant Expansion Phase I	700,000	700,000	-
Replace Existing CRIP Plant	-	-	1,000,000
Lift Station Replacement/Improvements	330,000	330,000	150,000
Lift Station Capital Maintenance	40,000	40,000	60,000
Sewer Line Rehabilitation	1,000,000	1,000,000	1,000,000
Soccer Complex	15,000	15,000	-
Wastewater Treatment Plants Maintenance	100,000	100,000	100,000
SR95 Sewer Line			
Phase III - Sewer Line Relocation	182,000	182,000	55,000
TDOT Matching Funds	618,000	618,000	-
Capital Maintenance - West End	250,000	250,000	250,000
TOTAL CAPITAL PROJECTS	\$ 3,435,000	\$ 3,435,000	\$ 3,115,000
 <u>EQUIPMENT:</u>			
Radio Equipment	\$ 8,000	\$ 8,000	\$ 8,000
Lab Equipment	1,500	1,500	1,500
Plant Tools	2,500	2,500	2,500
Furniture	500	500	500
Sreco Sewer Cleaner (386)	200,000	-	200,000
GMC HD Vandura (211)	200,000	200,000	-
Utility Vehicle (151)	25,000	-	25,000
Pickup Truck with Utility Bed (204)	-	-	50,000
Pickup Truck (255)	-	-	30,000
West End Crew			
Small Dump Truck	36,000	53,000	-
Large Dump Truck w/ Snow Attachments	102,000	90,000	-
TOTAL EQUIPMENT	\$ 575,500	\$ 355,500	\$ 317,500
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 4,010,500	\$ 3,790,500	\$ 3,432,500

WATERWORKS FUND
WASTEWATER
LONG-TERM DEBT AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/08

Fiscal Year	Principal	Interest	Total Requirements
2009	\$ 978,700	\$ 947,502	\$ 1,926,202
2010	1,016,092	908,911	1,925,003
2011	1,187,419	865,472	2,052,891
2012	1,238,028	817,568	2,055,596
2013	1,287,703	766,506	2,054,209
2014	1,336,240	713,393	2,049,633
2015	1,389,336	658,280	2,047,617
2016	1,446,045	600,968	2,047,013
2017	1,467,020	540,440	2,007,460
2018	1,531,897	478,779	2,010,676
2019	1,575,185	414,470	1,989,656
2020	1,646,505	348,295	1,994,800
2021	1,721,556	279,117	2,000,673
2022	1,799,968	206,776	2,006,744
2023	877,418	148,573	1,025,991
2024	550,324	116,886	667,210
2025	575,028	93,373	668,401
2026	600,064	68,800	668,863
2027	447,580	43,810	491,390
2028	253,826	25,891	279,717
2029	263,720	15,997	279,717
2030	273,999	5,718	279,717
Total	\$ 23,463,652	\$ 9,065,525	\$ 32,529,178

*Excludes Unissued Debt and Contingency Amounts

Emergency Communications District (ECD) Fund

Fund Overview:

In 1972, the City of Oak Ridge implemented a 911 emergency telephone system. In 1987, Oak Ridge voters overwhelmingly approved a referendum to establish an Enhanced 911 emergency communications district (ECD). An ECD Board was established to oversee the management of the district, with system operations commencing in August 1988. Oak Ridge City Council serves as the Board for the Oak Ridge ECD. The initial intent of establishing the ECD was to provide a revenue stream to finance the purchase of equipment, including the 800 MHz trunking radio communications system, to receive and dispatch 911 calls. The 8 Public Safety Dispatcher positions are under the supervision of the Police Department and the operational costs related to those positions are accounted for in activity 915 in the City's General Fund.

The 911 system, with automatic location identifiers (ALI), is called "Stand Alone Location Identification" (SALI) and is capable of providing the following information and reports:

1. Instant display of caller's name, telephone number, address and landmark information;
2. Display of history of calls from calling number; and
3. Management reports (daily and weekly) of 911 calls.

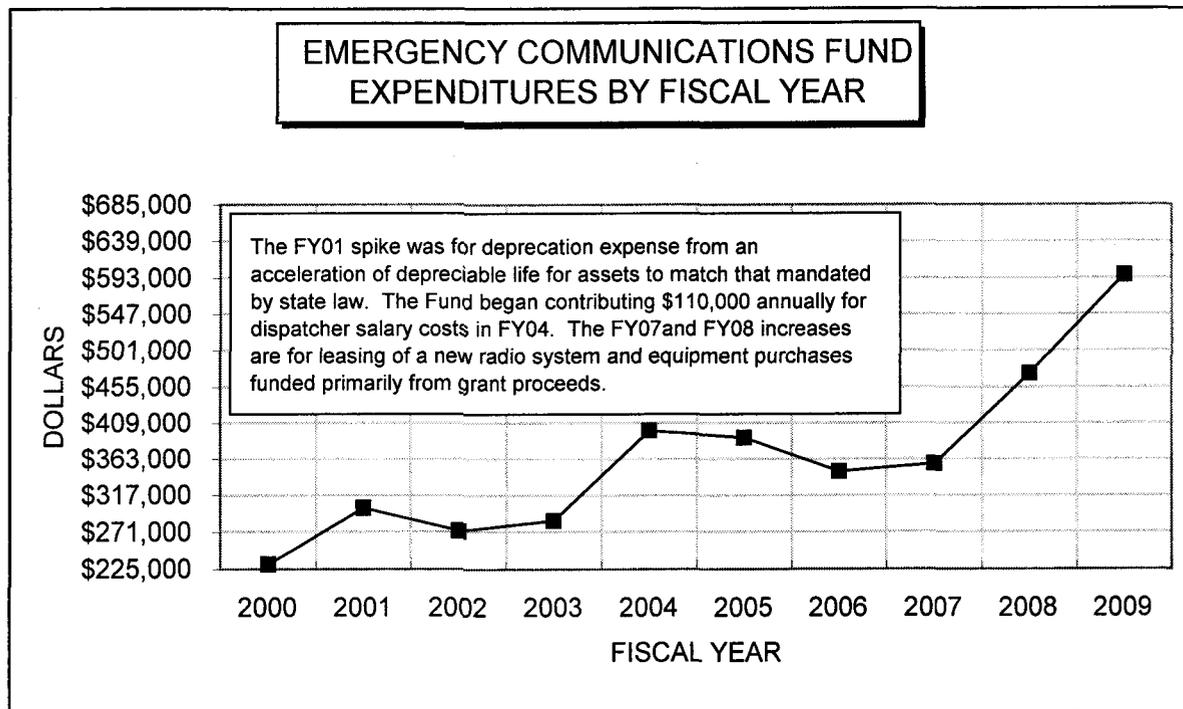
Major Revenue Source:

Revenues are provided from user fees on landline telephones located within Oak Ridge that are collected by the telephone service providers and then remitted to the District. The ECD also receives an allocated share of State collected user fees on wireless telephones. Revenues for FY 2009 are projected at \$614,000, down \$63,000 over the previous year primarily due to lower grant proceeds. Since inception of the district, Oak Ridge landline telephone users had paid monthly fees of \$.44 per residential and \$1.33 per business phone line. Effective June 1, 2002, this monthly fee increased to \$.65 and \$2.00 per residential and business phone line, respectively. The rate increase was required due to a lower number of landline telephones in Oak Ridge, particularly business lines as newer business telephone systems allow for more extensions on fewer telephone lines, and increasing costs to operate the 911 equipment. City Council, which also serves as the Board of Directors for the ECD, approved increasing the fee to the state maximum to generate revenues to fund dispatcher salaries accounted for in the General Fund. The maximum user fee allowed under current Tennessee State Law is \$1.50 and \$3.00 monthly for residential and business phones lines respectively. The State 911 Board approved this increase on January 15, 2003.

Major Expenditure Areas:

Projected 2009 expenses of \$650,000 include rental payments of \$100,015 to the Debt Service Fund for the 800 MHz trunking radio communications system used by police and fire personnel. This rental payment provides debt service funding on long-term debt issued to purchase the 800 MHz system. In December 2006, City Council authorized a lease purchase agreement between the City and Motorola, Inc. for the leasing of communications equipment to upgrade the City's radio system. This will provide the City an analog/digital hybrid upgrade solution and allow the City to continue using mobile and portable radios. Depreciation expense is up \$120,929; primarily for depreciation on the radio system and there will be \$53,462 in interest expense for the radio lease payment in 2009. \$11,652 in rental payments is being made to the Equipment Replacement Rental Fund (ERRF) to reimburse that Fund over an eight-year period for 911 related equipment purchased by the ERRF. Fiscal 2010 is the last year for this rental payment.

\$110,000 is being paid annually to the General Fund to finance a portion of dispatcher salary and benefits. \$131,076 is budgeted for replacement of radios and other equipment purchases. The remaining \$119,579 in projected expenses is for operational costs of the 911 systems, including \$45,000 to BellSouth for addressing information and \$55,000 to Motorola for the maintenance contract on the 800 MHz radio system. Actual maintenance costs were lower in fiscal 2008, due to a one-year warranty related to the radio system upgrades.



**EMERGENCY COMMUNICATIONS DISTRICT FUND
BUDGET SUMMARY**

State Account Number	City Account Number		ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
OPERATING REVENUES:								
3001	4841	Emergency Telephone Service Charge	383,491	385,000	372,000	372,000	(13,000)	-3.4
3002	4841.1	State Emergency Communications Board	143,829	142,000	141,000	142,000	-	0.0
3000	4840	Grant Proceeds	43,031	150,000	-	100,000	(50,000)	-33.3
Total Operating Revenue			<u>570,351</u>	<u>677,000</u>	<u>513,000</u>	<u>614,000</u>	<u>(63,000)</u>	<u>-9.3</u>
OPERATING EXPENSES:								
4207	5210.20	Contracted Dispatcher Services	109,992	110,000	110,000	110,000	-	0.0
4201	5217.1	Address/Mapping Expenses (BellSouth)	42,947	50,000	41,124	45,000	(5,000)	-10.0
4218	5236.20	Maintenance Contract (800 MHz Radio System	47,878	50,600	7,500	55,000	4,400	8.7
4227	5202.2	Communications Equipment Rental	111,667	258,667	111,667	111,667	(147,000)	-56.8
4232	5263.19	Maintenance/Repair Communication Equipmen	3,590	25,000	15,000	10,000	(15,000)	-60.0
4305	5313	Small Equipment Purchases	34,325	175,000	55,000	131,076	(43,924)	-25.1
4310	5217	General Telephone 911 Support Lines	1,148	5,000	4,500	5,000	-	0.0
4405	5207.1	Due & Subscriptions	233	500	250	500	-	0.0
4413	5207.4	Licenses and Fees	-	2,850	-	2,850	-	0.0
4419	5221	Travel	-	1,096	-	1,229	133	12.1
4600	5460	Depreciation	5,001	3,287	126,778	124,216	120,929	3679.0
Total Operating Expenses			<u>356,781</u>	<u>682,000</u>	<u>471,819</u>	<u>596,538</u>	<u>(85,462)</u>	<u>-12.5</u>
Operating Income (Loss)			213,570	(5,000)	41,181	17,462	22,462	-449.2
NONOPERATING REVENUES:								
5002	4610	Interest Income	22,542	10,000	18,000	10,000	-	0.0
	5439	Interest Expense	-	-	(58,084)	(53,462)	(53,462)	-100.0
Total Nonoperating Revenue			<u>22,542</u>	<u>10,000</u>	<u>(40,084)</u>	<u>(43,462)</u>	<u>(53,462)</u>	<u>-534.6</u>
Net Income (Loss)			236,112	5,000	(16,903)	(26,000)	(31,000)	-620.0
RETAINED EARNINGS - 7/1			<u>454,349</u>	<u>591,811</u>	<u>690,461</u>	<u>673,558</u>	<u>81,747</u>	<u>13.8</u>
RETAINED EARNINGS - 6/30			<u>690,461</u>	<u>596,811</u>	<u>673,558</u>	<u>647,558</u>	<u>50,747</u>	<u>8.5</u>



SECTION V
SPECIAL REVENUE & INTERNAL SERVICE FUNDS
TABLE OF CONTENTS

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Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. As outlined in this Section, the City maintains eight Special Revenue Funds:

General Purpose School Fund - Accounts for Oak Ridge School Operations.

Drug Enforcement Program Fund – Accounts for drug enforcement activities funded through restricted use drug fines and forfeitures.

State Street Aid Fund – Accounts for maintenance on non-state streets funded through restricted use State-shared gas and motor fuel taxes supplemented by operating transfers from the City's General Fund.

Street and Public Transportation Fund – Accounts for the City's public transportation programs funded through restricted use State-shared petroleum product inspection fees and a state operating assistance grant.

Economic Diversification Fund - Accounts for the City's economic development endeavors from funds City Council has allocated specifically for that purpose.

Grant Fund – Accounts for the receipt of various non-utility state and federal grant revenues, including the annual Community Development Block Grant (CDBG) and other grants that benefit low-income persons in the community.

Solid Waste Fund – Accounts for the collection and disposal of residential refuse. Under Tennessee State Law, these activities must be accounted for in a special revenue fund.

Golf Course Fund – Accounts for the construction and operation of the Tennessee Centennial municipal golf course and sale of the remaining available land surrounding the course.

West End Fund – Accounts for the City's fire and ambulance services located at the ETPP site, which is currently being funded under a contract with Bechtel Jacobs.

General Purpose School Fund

School operations are funded by transfers from the City's General Fund, set at \$13,508,021 for fiscal 2009, and from revenues from the State of Tennessee, Anderson and Roane Counties as well as federal sources. An elected five member School Board has oversight responsibility for the Oak Ridge Schools. The School Board reviews the budget prepared by School staff and then submits a funding request to the City to finance School operations. The General Fund provides funding for approximately 26.5% of the Schools total budgeted expenditures. In fiscal 2009, the Oak Ridge Schools will receive an additional \$519,539 or 4.0% in funding from the City over that awarded for fiscal 2008. City Council's strategic guidance for development of the fiscal 2009 budget restricted growth in the City's operational funding for the Schools at 4.1% over the fiscal 2008 amount. This guidance was item number 4 in the Proposed Major Policy Guidelines adopted by City Council on March 20, 2006 and is shown on page I-43 of this document.

City Council approves the total legal expenditure appropriation for the General Purpose School Fund; however, City Council cannot alter any budget line item within the School's budget. The School Board reviews and may alter detail line items within the School's operating budget. The legal expenditure appropriation for the General Purpose School Fund for fiscal 2009 is \$51,146,317; a \$304,015 or 0.6% decrease over the prior fiscal year. The School's prepare a separate budget document, which details the revenues and expenditures of the General Purpose School Fund.

GENERAL PURPOSE SCHOOL FUND

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2007</u>	<u>BUDGET</u> <u>2008</u>	<u>PROJECTED</u> <u>2008</u>	<u>BUDGET</u> <u>2009</u>	<u>BUDGET</u> <u>09 vs 08</u>	<u>%</u> <u>CHANGE</u>
REVENUES:						
Local Funds:						
Local Taxes-Anderson/Roane Co.	11,139,581	11,483,220	11,425,000	11,715,502	232,282	2.0
Charges for Services	1,393,271	1,895,679	1,890,679	1,822,126	(73,553)	-3.9
Other Local Revenues	435,931	362,160	362,160	385,800	23,640	6.5
State Funds:						
State Education Funds	16,476,083	18,645,534	18,639,534	19,570,315	924,781	5.0
Federal Funds:						
Federal Funds Received Thru State	791,950	841,439	840,000	846,439	5,000	0.6
Direct Federal Funds	97,742	85,000	85,000	71,000	(14,000)	-16.5
Federal Revenues	2,797,863	2,778,701	2,778,701	2,737,521	(41,180)	-1.5
Other Sources	573,956	854,689	854,000	125,926	(728,763)	-85.3
Total Revenues	<u>33,706,377</u>	<u>36,946,422</u>	<u>36,875,074</u>	<u>37,274,629</u>	<u>328,207</u>	<u>0.9</u>
EXPENDITURES:						
Instruction:						
Regular Education Program	20,348,299	23,109,133	23,000,000	22,190,519	(918,614)	-4.0
Alternative Schools	369,861	434,069	434,000	488,757	54,688	12.6
Special Education Program	3,822,428	4,042,955	4,031,955	4,074,380	31,425	0.8
Technology Career Program	936,823	951,740	948,740	961,111	9,371	1.0
Other - Instruction Services	0	52,907	0	407,895	354,988	671.0
Support Services:						
Health Services	202,895	297,328	290,000	330,952	33,624	11.3
Other Student Support	1,337,993	1,571,376	1,561,376	1,576,741	5,365	0.3
Regular Instructional Support	1,729,184	1,831,007	1,801,007	1,807,587	(23,420)	-1.3
Special Education Support	558,908	483,259	481,000	479,640	(3,619)	-0.7
Technology - Career Support	154,806	159,088	159,088	159,687	599	0.4
Board of Education Support	817,337	702,457	701,000	693,349	(9,108)	-1.3
Office of Superintendent	236,631	254,728	252,728	256,312	1,584	0.6
Office of Principal	2,482,335	2,666,075	2,636,075	2,676,709	10,634	0.4
Fiscal Services	605,796	719,146	719,146	635,336	(83,810)	-11.7
Operation of Plant	3,472,903	4,183,169	4,183,169	4,444,885	261,716	6.3
Maintenance of Plant	1,242,495	1,328,761	1,328,761	1,366,579	37,818	2.8
Transportation	866,004	1,027,260	1,027,260	1,183,306	156,046	15.2
Central Services	1,273,956	1,471,398	1,470,398	1,190,591	(280,807)	-19.1
Non-Instructional Services:						
Food Service	1,664,664	1,748,384	1,742,384	1,730,201	(18,183)	-1.0
Community Services	331,619	489,627	489,627	691,547	201,920	41.2
Capital Outlay	382,429	391,327	391,327	471,872	80,545	20.6
Federal Projects	2,797,863	2,778,701	2,778,701	2,737,521	(41,180)	-1.5
Other	546,356	756,437	756,437	590,840	(165,597)	-21.9
Total Expenditures	<u>46,181,585</u>	<u>51,450,332</u>	<u>51,184,179</u>	<u>51,146,317</u>	<u>(304,015)</u>	<u>-0.6</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(12,475,208)</u>	<u>(14,503,910)</u>	<u>(14,309,105)</u>	<u>(13,871,688)</u>	<u>632,222</u>	<u>-4.4</u>
Other Financing Sources (Uses)						
Operating Transfers In	12,070,138	12,988,482	12,988,482	13,508,021	519,539	4.0
Total Other Financing Sources (Uses)	<u>12,070,138</u>	<u>12,988,482</u>	<u>12,988,482</u>	<u>13,508,021</u>	<u>519,539</u>	<u>4.0</u>
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(405,070)	(1,515,428)	(1,320,623)	(363,667)	1,151,761	-76.0
Reserves and Fund Balance 7/1	<u>4,177,629</u>	<u>4,932,240</u>	<u>3,772,559</u>	<u>2,451,936</u>	<u>(2,480,304)</u>	<u>-50.3</u>
Reserves and Fund Balance 6/30	<u>3,772,559</u>	<u>3,416,812</u>	<u>2,451,936</u>	<u>2,088,269</u>	<u>(1,328,543)</u>	<u>-38.9</u>

Drug Enforcement Program Fund

Fund Overview:

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of items confiscated during drug curtailment activities. Tennessee state law requires those revenues to be accounted for in a separate special revenue fund and that disbursements from those revenues be legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. The operations accounted for in this Fund are under the supervision of the Police Department.

Major Revenue Sources:

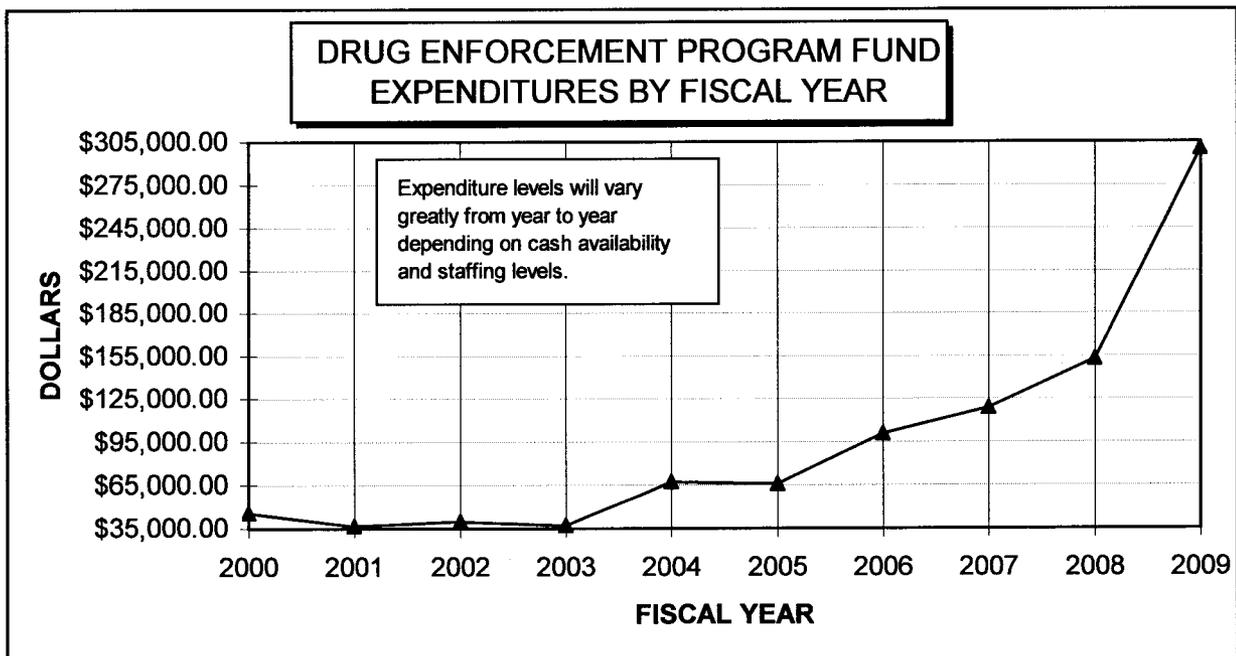
Fiscal 2009 revenues are budgeted at \$269,000 from drug fines and the sale of items confiscated during drug curtailment activities. This is a \$100,000 increase over the fiscal 2008 budgeted amount. This is a contingency funding to allow the expenditure of any future grant awards.

Major Expenditure Areas:

Fiscal 2009 expenditures are budgeted at \$300,000 for drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures.

Budget Overview and Changes:

Revenues and expenditures for this Fund will vary from year-to-year based on the level of Fund Balance and revenues collected during the fiscal year. Since expenditures are legally restricted, the \$300,000 appropriation for the Drug Enforcement Program Fund allows for fluctuations in expenditure levels due to irregular revenue/expenditure patterns from enforcement activities and the occasional state and/or federal grant award without requiring amendment of the appropriation ordinance.



DRUG ENFORCEMENT PROGRAM FUND

BUDGET SUMMARY

	<u>ACTUAL</u> 2007	<u>REVISED</u> <u>BUDGET</u> 2008	<u>PROJECTED</u> 2008	<u>BUDGET</u> 2009	<u>BUDGET</u> 09 vs 08	<u>%</u> <u>CHANGE</u>
<u>REVENUES:</u>						
4035 Drug Fines	23,861	25,000	25,000	25,000	0	0.0
4036 Drugs Confiscated	58,112	40,000	35,000	40,000	0	0.0
4314 Future Grants	0	0	0	100,000	100,000	100.0
4306 DOJ Equitable Sharing	103,381	60,000	60,000	60,000	0	0.0
4307 IRS Equitable Sharing	0	5,000	5,000	5,000	0	0.0
4308 US Marshalls Equitable Sharing	0	35,000	35,000	35,000	0	0.0
4610 Interest on Investments	6,852	3,000	3,000	3,000	0	0.0
4790 Proceeds from Salvage Sale	10,300	1,000	1,000	1,000	0	0.0
Total Revenues	<u>202,506</u>	<u>169,000</u>	<u>164,000</u>	<u>269,000</u>	<u>100,000</u>	<u>59.2</u>
<u>EXPENDITURES:</u>						
5111 Salaries	10,701	0	0	0	0	0.0
5201 Rents	10,919	12,000	12,000	12,000	0	0.0
5207 Dues & Memberships	0	300	250	300	0	0.0
5210 Prof. & Contractual Services	22,775	15,000	15,000	15,000	0	0.0
5212 Utility Services	16,570	20,000	20,000	20,000	0	0.0
5220 Travel, Schools & Conferences	4,762	15,000	15,000	15,000	0	0.0
5235 Routine Repairs & Maintenance	14,707	2,000	3,000	2,000	0	0.0
5289 Equipment Use Charges	0	4,000	0	4,000	0	0.0
5292 Drug Cases	18,761	69,200	25,000	69,200	0	0.0
5293 Dare Program	0	3,000	3,000	3,000	0	0.0
5310 Commodities	19,801	35,000	35,000	35,000	0	0.0
5400 Machinery & Equipment	0	24,500	25,000	24,500	0	0.0
5999 Contingency/Grants	0	0	0	100,000	100,000	100.0
Total Expenditures	<u>118,996</u>	<u>200,000</u>	<u>153,250</u>	<u>300,000</u>	<u>100,000</u>	<u>50.0</u>
Excess (Deficiency) of Revenues over Expenditures	83,510	(31,000)	10,750	(31,000)	0	0.0
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>68,230</u>	<u>151,740</u>	<u>151,740</u>	<u>162,490</u>	<u>10,750</u>	<u>7.1</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>151,740</u>	<u>120,740</u>	<u>162,490</u>	<u>131,490</u>	<u>10,750</u>	<u>8.9</u>

State Street Aid (SSA) Fund

Fund Overview:

The State Street Aid Fund provides for the maintenance of all City streets that are not designated State highways. The goal is to provide a cost effective and acceptable level of street maintenance and to improve overall quality of streets and sidewalks. The operations accounted for in this Fund are under the supervision of the Public Works Department. The City's work pool employees generally perform the routine street maintenance accounted for in this Fund, with the exception of major street resurfacing projects which are contracted to private vendors.

Maintenance of State streets located within Oak Ridge is accounted for in the City's General Fund, Activity 942. The State reimburses the City for a portion of State street maintenance under a separate contract.

Major Revenue Source:

Revenues in this Fund are received from the State of Tennessee's twenty-one-cent gasoline and motor fuel tax and may be used for street construction and maintenance related activities. The State restricts municipalities as to what type of expenditures are eligible for disbursement from these tax proceeds. Revenues from state-shared fuel taxes are budgeted at \$780,400 for fiscal 2009, a 0.1% increase from the prior year.

The revenue stream provided from fuel taxes is insufficient to fund all the expenditures accounted for in the State Street Aid Fund. The fiscal 2009 budget includes a \$612,910 operating transfer from the General Fund, an inflationary 4.1% increase over the prior fiscal year.

Major Expenditure Areas:

Expenditures are budgeted at \$1,403,470, a 1.3 percent decrease over fiscal 2008. In fiscal 1995, the City began a major Pavement Management Program. Long-term goals of the program are to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Expenditures for this program should approximate between \$600,000 to \$700,000 annually.

Major projects for FY 2009 include:

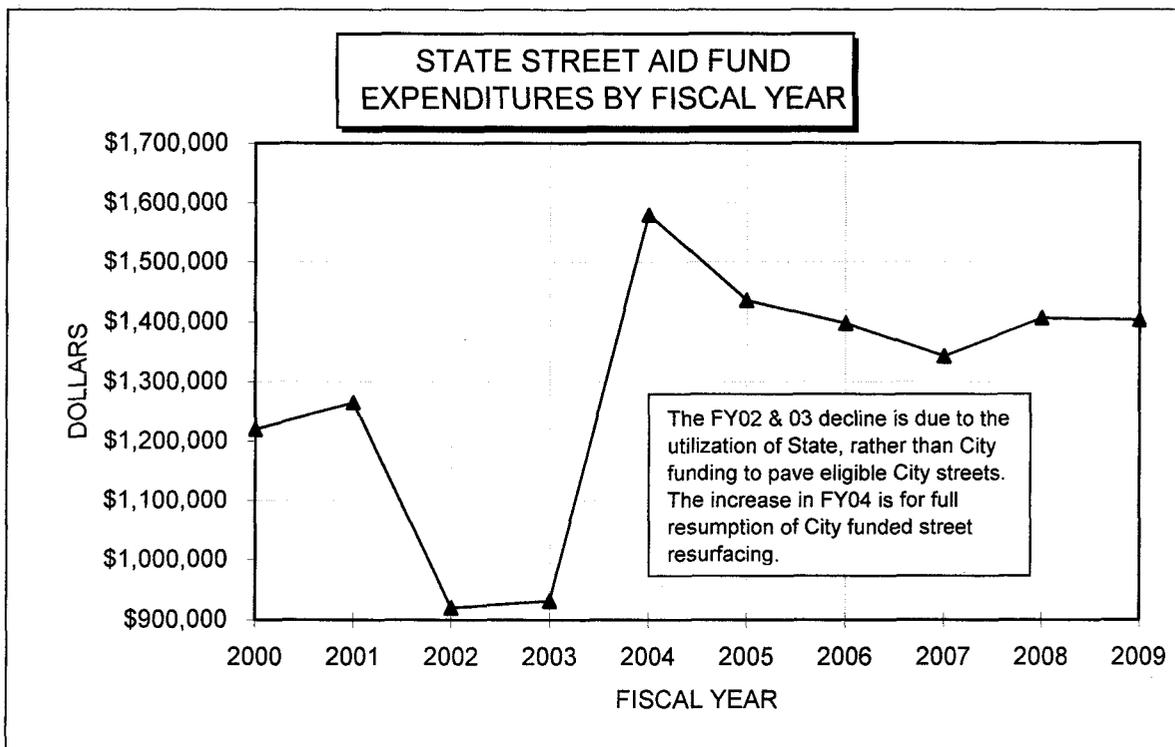
- Maintenance activities are budgeted at \$434,000, which includes street maintenance (\$254,000), sidewalk maintenance (\$30,000), leaf pickup (\$20,000), storm drains and spoil dumps (\$110,000) and snow and ice removal (\$20,000).
- Resurfacing of City streets at \$715,000
- Other Costs budgeted at \$254,470 is the allocation of charges from the General Fund for engineering and other services rendered and rental for space occupied at the Central Services Complex.

Budget Changes:

The \$18,875 budgeted decrease in expenditures from fiscal 2008 levels is due to flat revenues from State-shared fuel taxes. Additional funding for these projects would have to be provided from operating transfers from the General Fund, thereby impacting the property tax rate. Budgeted expenditures for the various street functions have been reallocated to current expenditure priorities based on these restricted funding levels.

During fiscal 2008 budget deliberations, \$115,000 in funding was added to the General Fund to maintain street resurfacing efforts. The increase was budgeted due to the dramatic increase in paving costs that have resulted from higher petroleum costs. For fiscal 2009, the accounting for the annual leaf pickup program was moved from the SSA Fund to General Fund activity 943 and the \$115,000 in street resurfacing funding that was added to the General Fund in 2008 has been transferred to the SSA Fund. The cost for the leaf pickup program also approximates \$115,000. This allows for all street resurfacing activities to be account for in one place.

During budget deliberations in fiscal 2004, \$60,000 in funding for snow removal on non-state streets was removed from the budget. This service reduction was made solely to reduce the property tax rate. Correspondingly, a \$60,000 reduction was made to budgeted operating transfers from the General Fund. Fiscal 2009 will see snow removal efforts remaining at the reduced 2004 level with any excess expenditure over the \$20,000 budget coming from funds designated for street resurfacing.



STATE STREET AID FUND

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2007</u>	<u>BUDGET</u> <u>2008</u>	<u>PROJECTED</u> <u>2008</u>	<u>BUDGET</u> <u>2009</u>	<u>BUDGET</u> <u>09 vs 08</u>	<u>%</u> <u>CHANGE</u>
REVENUES:						
4610 Interest on Investments	20,740	12,000	12,000	12,000	0	0.0
4810 Motor Fuel Tax	154,706	158,000	158,400	158,400	400	0.3
4811 State Shared Gasoline Tax	619,755	622,000	620,000	622,000	0	0.0
Total Revenues	<u>795,201</u>	<u>792,000</u>	<u>790,400</u>	<u>792,400</u>	<u>400</u>	<u>0.1</u>
EXPENDITURES:						
15100 Street Maintenance	151,326	180,000	160,000	150,000	(30,000)	-16.7
15110 Curb & Gutter Replacement	51,538	55,000	55,000	55,000	0	0.0
15120 Traffic Sign Maintenance	31,189	24,000	24,000	24,000	0	0.0
15130 Striping City Streets	23,525	18,000	25,000	25,000	7,000	38.9
15200 Sidewalk Maintenance	50,293	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	126,967	168,600	135,000	20,000	(148,600)	-88.1
15400 Storm Drains	120,738	75,000	110,000	110,000	35,000	46.7
15500 Snow & Ice Removal	16,035	20,000	20,000	20,000	0	0.0
15700 Other Costs	235,721	251,745	247,370	254,470	2,725	1.1
15800 Street Resurfacing	535,000	600,000	600,000	715,000	115,000	19.2
Total Expenditures	<u>1,342,332</u>	<u>1,422,345</u>	<u>1,406,370</u>	<u>1,403,470</u>	<u>(18,875)</u>	<u>-1.3</u>
Excess (Deficiency) of Revenues over Expenditures	(547,131)	(630,345)	(615,970)	(611,070)	19,275	-3.1
OTHER FINANCING SOURCES (USES)						
Operating Transfers In						
General Fund	<u>539,210</u>	<u>588,770</u>	<u>588,770</u>	<u>612,910</u>	<u>24,140</u>	<u>4.1</u>
Total Other Financing Sources (Uses)	<u>539,210</u>	<u>588,770</u>	<u>588,770</u>	<u>612,910</u>	<u>24,140</u>	<u>0.0</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(7,921)	(41,575)	(27,200)	1,840	43,415	-104.4
UNRESERVED FUND BALANCE - 7/1	<u>64,652</u>	<u>44,067</u>	<u>56,731</u>	<u>29,531</u>	<u>(14,536)</u>	<u>-33.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>56,731</u>	<u>2,492</u>	<u>29,531</u>	<u>31,371</u>	<u>28,879</u>	<u>1158.9</u>



Street and Public Transportation Fund

Major Revenue Sources

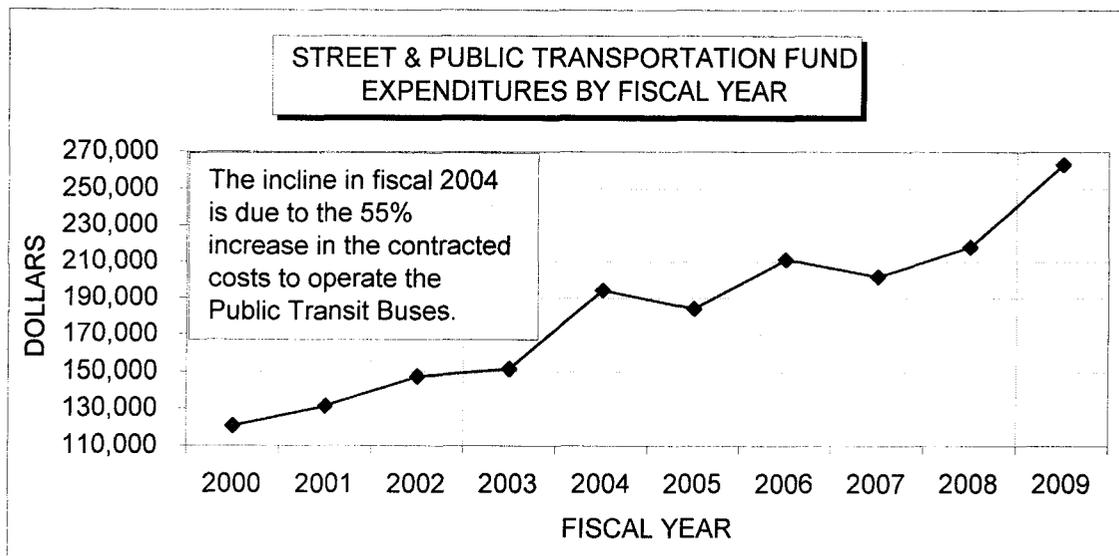
The primary source of revenue for this Fund is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The inspection fee is distributed on a per-capita basis to assist municipalities with street signage and public transportation. Fiscal 2009 revenues from this fee are budgeted at \$65,000.

The TDOT operating assistance grant reimburses the City for 50% of the expenditures for the taxicab coupon program and the public transit program, up to a total grant award that is adjusted annually. Historically, eligible expenses have been well below the grant maximum resulting in the full 50% reimbursement allowed under the grant. During fiscal 2004, the City's contract with the East Tennessee Human Resource Agency (ETHRA), the contractor who operates the public transit buses, was renewed at an approximate 55% increase. Revenues from the state-shared fuel taxes and the TDOT operating assistance grant are insufficient to finance the higher operating costs for this program. In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. For fiscal 2009, this operating transfer is budgeted at \$22,090.

Major Expenditure Areas:

The Public Transit Program provides for the operation of four wheelchair lift equipped vans. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:30 p.m. for a fare of \$1.50 per one-way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. ETHRA's 2004 contract to operate the public transit buses has 9 optional annual renewal terms with a built in cost-of-living escalator. \$195,000 is budgeted for this program in FY 2009.

The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. The participant's share of the coupon is 75 cents for the rider, 30 cents for the taxi company and \$1.95 for the City. \$65,000 is budgeted for this program in fiscal 2009.



STREET AND PUBLIC TRANSPORTATION FUND

BUDGET SUMMARY

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
<u>REVENUES:</u>						
4610 Interest on Investments	5,316	2,000	3,500	2,000	0	0.0
4820 State Shared Gasoline Tax Inspection Fees	60,337	65,000	60,000	65,000	0	0.0
4358 Tennessee Department of Transportation	100,601	130,000	107,500	130,000	0	0.0
Total Revenues	<u>166,254</u>	<u>197,000</u>	<u>171,000</u>	<u>197,000</u>	<u>0</u>	<u>0.0</u>
<u>EXPENDITURES:</u>						
16102 Maintenance Traffic Signs	648	6,000	3,000	3,000	(3,000)	-0.5
16200 Taxi Coupon Program	49,509	65,000	55,000	65,000	0	0.0
16200 Public Transit Program	151,693	195,000	160,000	195,000	0	0.0
Total Expenditures	<u>201,850</u>	<u>266,000</u>	<u>218,000</u>	<u>263,000</u>	<u>(3,000)</u>	<u>-1.1</u>
Excess (Deficiency) of Revenues over Expenditures	(35,596)	(69,000)	(47,000)	(66,000)	3,000	-4.3
<u>OTHER FINANCING SOURCES (USES):</u>						
Operating Transfers In General Fund	10,790	11,230	11,230	22,090	10,860	96.7
Total Other Financing Sources (Uses)	<u>10,790</u>	<u>11,230</u>	<u>11,230</u>	<u>22,090</u>	<u>10,860</u>	<u>1.0</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(24,806)	(57,770)	(35,770)	(43,910)	13,860	-0.2
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>121,098</u>	<u>73,538</u>	<u>96,292</u>	<u>60,522</u>	<u>(13,016)</u>	<u>-17.7</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>96,292</u>	<u>15,768</u>	<u>60,522</u>	<u>16,612</u>	<u>844</u>	<u>5.4</u>

Economic Diversification (ED) Fund

Fund Overview:

A primary objective of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this objective, the Economic Diversification (ED) Fund was established in fiscal 2000. The activities of the ED Fund are facilitated by the Economic Development Director.

Major Revenue Source:

Fiscal 2009 revenues are budgeted at \$1,621,278, down \$18,722 or 1.1% decrease over the prior fiscal year. Hotel/Motel Tax collections are projected to be \$525,000 in fiscal 2009; a \$25,000 or 4.5% decrease over the prior fiscal years budget based on the delay in the construction of an anticipated new hotel. Incentive Returns are projected to be \$71,278 in fiscal 2009, a \$6,278 or 9.7% increase over the prior fiscal year based on actual incentives awarded. Some of the location incentives offered by the City to business to expand or relocate in Oak Ridge include a reimbursement of these funds advanced to the business back to the City over a multi-year period. \$1,000,000 in revenues is also budgeted to allow for expenditures that may occur from any future grant awards. To date, there is no pending grant revenues identified for fiscal 2009.

The other major source of funding for the ED Fund is from Operating Transfers from other City Funds, which are budgeted at \$346,000 in fiscal 2009; a \$7,090 or 2.1% increase over fiscal 2008 levels.

Major Expenditure Areas:

Expenditures for the ED Fund are budgeted at \$2,530,000 for fiscal 2009; a \$693,598 or 21.5% decrease over fiscal 2008 levels. Budgeted expenditure levels will continue to decline as fund balance is depleted. The ED Fund was initially established utilizing the proceeds from the sale of City land that was not required by the City to perform its primary functions. The City's land stock that is available for sale is virtually depleted.

Expenditure budgeted in the ED Fund include: \$111,708 for salary, travel and other administrative costs; \$150,000 for the City's costs to facilitate special events being held in Oak Ridge, such as the archery tournament and rowing regattas; \$30,000 to maintain the right-of-ways and vacant Industrial Development Board lots in City Industrial Parks and for major maintenance to the City's Incubator Building; and \$167,000 for legal and lobbying services related to economic development services.

\$769,291 is budgeted for economic development services from the Oak Ridge Chamber of Commerce at \$233,752, Oak Ridge Convention and Visitors Bureau (CVB) operational funding at \$390,539 with an additional \$120,000 budgeted for their proposed relocation to a new site in Oak Ridge, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Operational funding for the CVB and Chamber increased by 4.1% over fiscal 2008 funding amounts.

Budgeted expenditures include a \$1,250,000 contingency amount. Budgeting for a contingency allows the City the flexibility of obtaining state/federal grant funding and/or the awarding of location incentives for opportunities that arise after adoption of the budget without the requirement of reappropriation of the budget ordinance. This contingency is not operationally funded. Any actual expenditure for these contingency items would be funded through the ED Fund's existing fund balance or new grant revenues.

**ECONOMIC DIVERSIFICATION FUND
BUDGET SUMMARY**

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
REVENUES:						
4110 Incentive Return	35,714	65,000	35,714	71,278	6,278	9.7
4165 Hotel/Motel Tax Collections	455,744	550,000	520,000	525,000	(25,000)	-4.5
4305 Future Grants	0	1,000,000	0	1,000,000	0	0.0
4730 Land Sale Proceeds	(6,250)	0	41,960	0	0	0.0
4610 Interest on Investments	88,725	25,000	40,000	25,000	0	0.0
Total Revenues	<u>573,933</u>	<u>1,640,000</u>	<u>637,674</u>	<u>1,621,278</u>	<u>(18,722)</u>	<u>-1.1</u>
EXPENDITURES:						
5111 Salaries & Fringe Benefits	118,113	119,894	125,000	111,708	(8,186)	-6.8
5200 Special Events/Recreational Projects	474,853	230,000	150,000	150,000	(80,000)	-34.8
5200 Building & Property Maintenance	19,947	30,000	25,000	30,000	0	0.0
5210 Legal/Lobbying Services	184,035	167,000	190,000	167,000	0	0.0
5430 Convention & Visitors Bureau	360,382	375,158	375,158	390,539	15,381	4.1
5430 Convention & Visitors Bureau - Relocation	0	0	12,171	120,000	120,000	100.0
5430 Oak Ridge Chamber of Commerce	215,702	224,546	224,546	233,752	9,206	4.1
5430 ACEDA	15,000	15,000	15,000	15,000	0	0.0
5430 Roane Alliance	0	10,000	10,000	10,000	0	0.0
5300 Miscellaneous Costs	71,891	52,000	40,000	52,000	0	0.0
5400 Land Purchase Pass Through	0	0	41,960	0	0	0.0
5480 Investment/Initiative Grant Funded	0	1,000,000	0	1,000,000	0	0.0
5480 Investment/Initiative City Funded:	272,719	1,000,000	0	250,000	(750,000)	-75.0
Total Expenditures	<u>1,732,642</u>	<u>3,223,598</u>	<u>1,208,835</u>	<u>2,530,000</u>	<u>(693,598)</u>	<u>-21.5</u>
Excess (Deficiency) of Revenues over Expenditures	(1,158,709)	(1,583,598)	(571,161)	(908,722)	674,876	-42.6
OTHER FINANCING SOURCES:						
Transfers From Other Funds						
General Fund	184,500	50,000	50,000	50,000	0	0.0
Electric Fund	151,380	157,590	157,590	164,000	6,410	4.1
Waterworks Fund	126,150	131,320	131,320	132,000	680	0.5
Total Other Financing Sources	<u>462,030</u>	<u>338,910</u>	<u>338,910</u>	<u>346,000</u>	<u>7,090</u>	<u>2.1</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(696,679)	(1,244,688)	(232,251)	(562,722)	681,966	-54.8
UNRESERVED FUND BALANCE - 7/1	<u>2,033,471</u>	<u>1,299,960</u>	<u>1,336,792</u>	<u>1,104,541</u>	<u>(195,419)</u>	<u>-15.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>1,336,792</u>	<u>55,272</u>	<u>1,104,541</u>	<u>541,819</u>	<u>486,547</u>	<u>100.0</u>

Grant Fund

Fund Overview:

The Grant Fund accounts for the receipt of various non-utility state and federal grant revenues, including those that benefit low-income persons in the community. With the passage of the Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual community block grant entitlement (CDBG) through the US Department of Housing and Urban Development (HUD). The entitlement has been used for projects that benefit low and very low-income persons; eliminate or prevent slums; or eliminate conditions detrimental to the health, safety and public welfare. The Grant Fund was initially established to account for the annual CDBG award. As grant opportunities expanded to other areas, the accounting for non-utility grants was centralized in the Grant Fund. Routine grant awards now include, an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services and police grants through the US Department of Justice.

Major Revenue/Expenditure Sources and Budget Changes:

Grants awarded and therefore the appropriated expenditure level will vary from year to year in the Grant Fund. Revenues and expenditures are budgeted to be equal in the Grant Fund at \$4,168,000 for fiscal 2009.

The fiscal 2009 CDBG award is projected at \$252,411; with \$30,000 available as a carryover of funding provided from prior year CDBG grant awards, for a total budget of \$282,411. On January 22, 2002, City Council approved a staff recommendation that established the CDBG Program Model for awarding sub-recipient grants to community organizations. City Council established housing rehabilitation and construction as its top priority for funding. Usage of the CDBG model has brought a sense of fairness and consistency to the funding process. In fiscal 2009, two of the CDBG projects awarded are in support of the City's efforts in the Highland View Redevelopment Area and one in the Scarboro neighborhood. The fiscal 2009 allocation of CDBG funds is as follows:

- \$79,500 to Aid to Distressed Families of Appalachian Counties (ADFAC) to improve residences occupied by very low and low income persons, including emergency repairs. \$34,500 of this total award is specifically targeted for the Highland View Redevelopment Area. Programs include providing minor and/or major repairs to correct code violations within the home and property and the Yard Enhancement program, which provides grants to low-income and/or disabled homeowners for a contractor to assist them with removing trash and yard debris from their property, painting and general property clean-up.
- \$27,000 to Ridgeview Psychiatric Hospital and Center, Inc. to provide two housing units and a housing coordinator for housing services for the homeless, mentally ill and/or dually diagnosed Oak Ridge citizens.
- \$62,911 to provide funds for City employee and program costs associated with a City inspector for enforcement of municipal codes in CDBG eligible areas and programs.
- \$95,000 for annual debt service on funds borrowed by the City to renovate and expand the Scarboro Community Center. This is the sixth of fifteen installments on this debt.
- \$18,000 for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.

\$33,856 is budgeted for an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services to provide funds for emergency assistance to low and very-low income persons threatened with displacement. \$168,350 is budgeted for City social services funding including \$136,500 for the City's social service program administered under a contract with Aid to Distressed Families of Appalachian Counties (ADFAC). The City's social service program provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. \$31,850 in funding is budgeted for the Anderson County Health Council Healthy Start program, which provides assistance, training and support program for young mothers. Both of these programs are 100% funded by the operating transfer from the General Fund.

\$975,945 is budgeted for grants that have been applied for or areas that miscellaneous grants to the City have historically been awarded. This includes a HOME grant for \$495,945, TDOT Safe Route to School Grant \$250,000, \$150,000 from the US Department of Energy (DOE), and \$80,000 in police and fire grants. For the past few years, the City has been awarded grants toward police functions from the US Department of Justice and Fire grants from the Tennessee Department of Military. The City is just completing a Manhattan Project Heritage historic preservation grant to retain the history of a decommissioned federal site and is anticipating a new grant in fiscal 2009 from DOE to collect and retain oral histories related to the Manhattan project in Oak Ridge.

Other grants include \$1,750,000 in economic development grants awarded to the City for the development of public infrastructure at the new Oak Ridge Science and Technology Park located at the Oak Ridge National Laboratory. \$250,000 is budgeted for the continuation of spending from a Fast Track Infrastructure Development (FIDP) grant and \$1,500,000 from the Tennessee Department of Economic and Community Development. These grant funds will pass-through the City to CORET the Technology Park developer.

The fiscal 2009 appropriation for the Grant Fund also contains a \$954,938 contingency so that the City can aggressively pursue other federal and state grants.

**GRANT FUND
BUDGET SUMMARY**

	ACTUAL 2007	BUDGET 2008	PROJECTED 2008	BUDGET 2009	BUDGET 09 vs 08	% CHANGE
REVENUES:						
4839 DOE Grants	353,498	231,035	141,502	150,000	(81,035)	-35.1
4845 Police/Fire Grants	45,059	80,000	45,000	80,000	-	0.0
4877 HOME Grant	-	73,500	73,500	495,945	422,445	574.8
4875 FIDP Grants	-	-	500,000	250,000	250,000	100.0
4875 TN ECD Grants	-	-	-	1,500,000	1,500,000	100.0
4878 Emergency Shelter Grant (ESG)	25,200	25,200	25,200	33,856	8,656	34.3
4879 Community Development Block Grant (CDBG) Entitlement	295,147	297,165	277,134	282,411	(14,754)	-5.0
4899 TDOT Safe Routes to School Grant (SRTS) 2008	-	-	-	250,000	250,000	100.0
4880 Future and Other Grants	7,651	2,800,000	2,500	957,438	(1,842,562)	-65.8
Total Revenues	<u>726,555</u>	<u>3,506,900</u>	<u>1,064,836</u>	<u>3,999,650</u>	<u>492,750</u>	<u>14.1</u>
EXPENDITURES:						
Community Development Block Grant (CDBG):						
27401 Property Maintenance Inspector	59,855	59,200	59,200	62,911	3,711	6.3
27406 Grants Coordinator/Administrative	17,500	17,800	17,800	18,000	200	1.1
27411 Ridgeview Psychiatric Hospital	30,000	28,000	28,000	27,000	(1,000)	-3.6
27215 Scarboro Center Development	-	20,000	-	-	(20,000)	-100.0
27215 Scarboro Center (Loan Payment)	90,365	95,000	95,000	95,000	-	0.0
27501 ADFAC	74,650	67,165	77,134	79,500	12,335	18.4
27505 HDCCV	22,777	10,000	-	-	(10,000)	-100.0
Other Grants:						
27503 HOME Grant	-	73,500	73,500	495,945	422,445	574.8
27504 Emergency Shelter Grant (ESG)	25,200	25,200	25,200	33,856	8,656	34.3
27604 Police Grants	14,338	50,000	20,000	50,000	-	0.0
27605 Fire Grants	30,721	30,000	25,000	30,000	-	0.0
27607 EDI Grant (HUD)	6,651	-	-	-	-	0.0
27609 DOE Grants	2,625	-	-	150,000	150,000	100.0
27611 ADFAC (Social Services Program)	136,500	136,500	136,500	136,500	-	0.0
27612 Healthy Start	31,850	31,850	31,850	31,850	-	0.0
27613 DOE Heritage Grant	350,873	231,035	141,502	-	(231,035)	0.0
27614 Farmers Market Grant	1,000	-	2,500	2,500	2,500	100.0
27699 Economic Development Grants	-	-	500,000	1,750,000	1,750,000	100.0
27699 SRTS Grant	-	-	-	250,000	250,000	100.0
27900 Future Grants Contingency	-	2,800,000	-	954,938	(1,845,062)	-65.9
Total Expenditures	<u>894,905</u>	<u>3,675,250</u>	<u>1,233,186</u>	<u>4,168,000</u>	<u>492,750</u>	<u>13.4</u>
Excess (Deficiency) of Revenues over Expenditures	(168,350)	(168,350)	(168,350)	(168,350)	-	0.0
OTHER FINANCING SOURCES:						
Transfer From General Fund	<u>168,350</u>	<u>168,350</u>	<u>168,350</u>	<u>168,350</u>	<u>-</u>	<u>0.0</u>
Excess (Deficiency) Of Revenues and Other Financing Sources Over (Under) Expenditures	-	-	-	-	-	0.0
UNRESERVED FUND BALANCE - 7/1	<u>51,318</u>	<u>51,318</u>	<u>51,318</u>	<u>51,318</u>	<u>-</u>	<u>0.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>51,318</u>	<u>51,318</u>	<u>51,318</u>	<u>51,318</u>	<u>-</u>	<u>0.0</u>



Solid Waste Fund

Fund Overview:

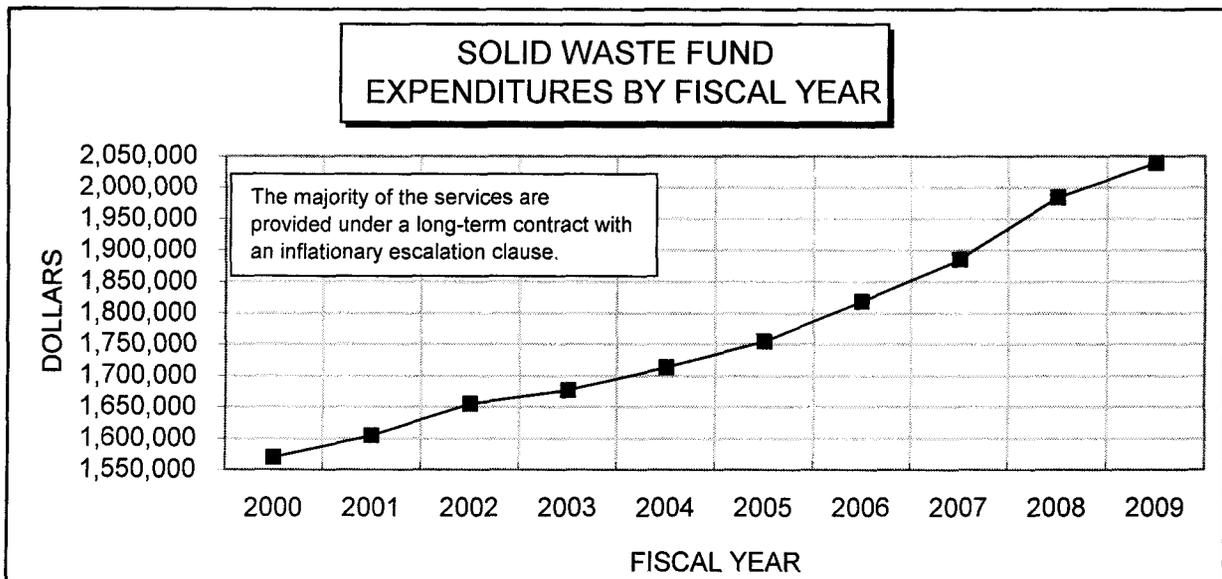
This Fund provides for the collection and disposal of residential refuse. The goal is to contribute to the health and welfare of the community by providing a quality level of refuse collection, while at the same time, continually striving to identify and recommend measures which improve the efficiency of the service to the public. This service had historically been funded and accounted for in the City's General Fund. In 1992, state legislation required that the City establish a separate Fund to account for solid waste management expenditures. General Fund revenues continue to provide funding for solid waste expenditures via an operating transfer from the General Fund.

Major Revenue Source:

In fiscal 1999, City Council authorized a \$5 monthly fee be charged to residential households for solid waste collection. In fiscal 2009, this fee is estimated to provide \$708,200 in funding for the Solid Waste Fund. The City does not provide refuse collection to commercial entities located within Oak Ridge. The operating transfer from the General Fund is budgeted at \$1,331,000, up \$43,185 or 3.4% from the prior fiscal year. The operating transfer amount is adjusted each year so that budgeted revenues and expenditures will be equal.

Major Expenditures Areas:

For fiscal 2009, expenditures for the Solid Waste Fund are budgeted at \$2,039,200, a \$48,985 increase from the preceding fiscal year primarily due to fuel inflation. The City contracts with Waste Connections for the collection and disposal of residential solid waste at an estimated cost of \$1,614,220. Residential refuse collection is provided once a week at the back door and once a week at curbside for recyclable items. The contractor is also responsible for the operation of a convenience center for disposing of residential waste and recyclable items, budgeted at a cost of \$313,870, and an annual spring clean-up and fall brush collection. The cost for providing these services increased 53% when the contract was last bid in 1996. In an effort to mitigate escalating costs, the City entered into a contract for these services, which extends through June 30, 2011. The current multiyear contract provides for annual increases in contract payments determined by a formula calculated on an increase of 90% of the change in the Consumer Price Index. During fiscal 2007, a contract revision was allowed to compensate the vendor for the significant increase in fuel costs over the past year. Also budgeted in this Fund, is \$22,000 for landfill costs for waste generated by residents that live in the Roane County portion of Oak Ridge and \$62,000 for brush mulching costs.



SOLID WASTE FUND

BUDGET SUMMARY

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
REVENUES:						
4400 Charges for Services	<u>709,482</u>	<u>702,400</u>	<u>707,200</u>	<u>708,200</u>	<u>5,800</u>	<u>0.8</u>
EXPENDITURES:						
5210 Residential Refuse Pickup & Recycle Service	1,519,885	1,570,437	1,568,890	1,614,220	43,783	2.8
5210 Convenience Center Rental	300,260	309,270	304,727	313,870	4,600	1.5
5210 Roane County Landfill	0	22,000	22,000	22,000	0	0.0
5210 Annual Brush Collection	25,735	26,508	26,318	27,110	602	2.3
5210 Mulching Contract	39,460	57,000	57,000	57,000	0	0.0
5235 Support Services for Mulching	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>1,885,340</u>	<u>1,990,215</u>	<u>1,983,935</u>	<u>2,039,200</u>	<u>48,985</u>	<u>2.5</u>
OTHER FINANCING SOURCES:						
Operating Transfers In General Fund	<u>1,175,858</u>	<u>1,287,815</u>	<u>1,276,735</u>	<u>1,331,000</u>	<u>43,185</u>	<u>3.4</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	0	0	0	0	0	0.0
UNRESERVED FUND BALANCE - 7/1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>

Golf Course Fund

Fund Overview:

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18-hole Golf Course, named the Tennessee Centennial Golf Course. The Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. The course is located on a 700 acre tract know as "Parcel A" which was purchased by the City from the Department of Energy. The course and range occupies approximately 192 acres with the remaining 500 acres having been sold by the City to private developers for residential and commercial development.

The Golf Course Fund was previously accounted for as an Enterprise Fund. In fiscal 2006, the Golf Course Fund was converted to a Special Revenue Fund. While the fees for usage of the course are sufficient to cover the operational and maintenance costs of the course, they are insufficient to cover depreciation expense and interest expense on the debt issued to construct the course. The debt service expenditures on the bonds issued to construct the course are now accounted for in the Debt Service Fund.

Major Revenue Source:

Fiscal 2009 revenues are budgeted at \$1,418,763, up \$53,763, a 3.9% increase over the prior fiscal year. Budgeted revenues include increases of \$61,598 in cart fees and \$50,165 in green fees, while having decreases in Pro Shop sales (\$33,000) and Driving Range (\$30,000). Budgeted revenues are based on projections provided from Billy Casper Golf Management.

Major Expenditure Areas:

Operating expenses, budgeted at \$1,395,000, increased \$45,000. Expenditure line items have been revised with a goal to minimize the increase in expenditure levels. Budgeted expenditure items are based on projections provided from Billy Casper Golf Management.

GOLF COURSE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 2007	<u>BUDGET</u> 2008	<u>PROJECTED</u> 2008	<u>BUDGET</u> 2009	<u>BUDGET</u> 09 vs 08	<u>%</u> <u>CHANGE</u>
REVENUES:						
Green Fees	579,112	580,000	608,112	630,165	50,165	8.6
Cart Fees	365,060	350,000	388,060	411,598	61,598	17.6
Pro Shop Sales	88,616	125,000	89,000	92,000	(33,000)	-26.4
Food & Beverage	169,375	175,000	165,375	170,000	(5,000)	-2.9
Driving Range	124,246	110,000	79,246	80,000	(30,000)	-27.3
Misc/Other	16,254	15,000	14,254	15,000	0	0.0
Interest Income	34,943	10,000	28,000	20,000	10,000	100.0
Total Revenues	<u>1,377,606</u>	<u>1,365,000</u>	<u>1,372,047</u>	<u>1,418,763</u>	<u>53,763</u>	<u>3.9</u>
EXPENDITURES:						
Cost of Goods Sold	215,119	210,000	170,119	220,000	10,000	4.8
Golf Operations	264,545	245,000	274,545	265,000	20,000	8.2
Utility Costs	1,440	2,000	1,700	2,000	0	0.0
Maintenance	407,464	425,000	372,464	410,000	(15,000)	-3.5
Food & Beverage	70,200	68,000	61,200	75,000	7,000	10.3
Marketing	21,539	30,000	17,539	30,300	300	1.0
General & Administration	226,188	255,000	300,188	250,000	(5,000)	-2.0
Equipment Leases	109,986	112,000	92,986	115,200	3,200	2.9
Miscellaneous Expenses	507	3,000	1,500	27,500	24,500	816.7
Total Expenditures	<u>1,316,988</u>	<u>1,350,000</u>	<u>1,292,241</u>	<u>1,395,000</u>	<u>45,000</u>	<u>3.3</u>
 Excess (Deficiency) of Revenues over Expenditures	 60,618	 15,000	 79,806	 23,763	 8,763	 58.4
 UNRESERVED FUND BALANCE - 7/1	 <u>842,121</u>	 <u>894,571</u>	 <u>902,739</u>	 <u>982,545</u>	 <u>87,974</u>	 <u>9.8</u>
UNRESERVED FUND BALANCE - 6/30	<u>902,739</u>	<u>909,571</u>	<u>982,545</u>	<u>1,006,308</u>	<u>96,737</u>	<u>10.6</u>

West End Fund

Fund Overview:

In 2006, the City Fire Department performed a feasibility study to determine if it could provide fire protection and emergency response services to the East Tennessee Technology Park (ETTP). The US Department of Energy (DOE), through its contractor Bechtel Jacobs Co. LLC (BJC), provided \$88,000 in funding to the City to perform the feasibility study. Results of the study indicated that the City could provide the services DOE required utilizing the existing fire station and equipment at the ETTP site along with the addition of 29 new employees. In preparation for this transition, the City hired a fire Battalion Chief in fiscal 2007. A "transition agreement" was executed with BJC in early 2007 with BJC funding approximately \$900,000 to the Oak Ridge Fire Department to prepare for the assumption of operations at ETTP.

On October 1, 2007, DOE transferred 2.23 acres of land, the ETTP fire station and several million dollars worth of fire fighting apparatus and equipment to the City and the Oak Ridge Fire Department (ORFD) commenced operations of City Fire Station 4. In addition to serving the ETTP site, this fire station will also serve the west end of Oak Ridge. The City added an additional 28 employees during fiscal 2008 to man this station. Under an agreement with DOE, through its contractor BJC, the City will receive an estimated \$10,000,000 in funding over a four-year period to provide fire protection and emergency response services to the ETTP site.

During fiscal 2008, the City established the West End Fund, a special revenue fund, to account for the operations of Fire Station 4 at the ETTP site. Revenues from BJC are expected to fully fund the operations of station 4 and are budgeted at \$2,546,940 for fiscal 2009. Expenditures for fiscal 2009 are budgeted at \$2,750,000 based on historical information and other City fire station operations.

WEST END FUND

BUDGET SUMMARY

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
<u>REVENUES:</u>						
4800 Bechtel Jacobs	<u>0</u>	<u>0</u>	<u>2,630,715</u>	<u>2,546,940</u>	<u>2,546,940</u>	<u>100.0</u>
<u>EXPENDITURES:</u>						
5210 Personal Services	0	0	1,270,531	1,767,370	1,767,370	100.0
5201 Rents	0	0	45,000	60,000	60,000	100.0
5210 Professional & Contractual Services	0	0	17,450	13,700	13,700	100.0
5212 Utility Services	0	0	10,000	30,000	30,000	100.0
5220 Training & Travel	0	0	15,000	15,000	15,000	100.0
5235 Repair & Maintenance	0	0	101,000	61,500	61,500	100.0
5289 Vehicle/Equip Use Charge	0	0	41,250	55,000	55,000	100.0
5288 Ambulance Service	0	0	86,250	115,000	115,000	100.0
5310 Commodities	0	0	102,491	94,785	94,785	100.0
5410 Insurance	0	0	17,900	23,867	23,867	100.0
5540 Machinery & Equipment	0	0	422,156	275,665	275,665	100.0
5999 Contingency	<u>0</u>	<u>0</u>	<u>297,972</u>	<u>238,113</u>	<u>238,113</u>	<u>100.0</u>
Total Expenditures	<u>0</u>	<u>0</u>	<u>2,427,000</u>	<u>2,750,000</u>	<u>2,750,000</u>	<u>100.0</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	0	0	203,715	(203,060)	(203,060)	-100.0
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>203,715</u>	<u>203,715</u>	<u>0.0</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>0</u>	<u>0</u>	<u>203,715</u>	<u>655</u>	<u>655</u>	<u>100.0</u>

Internal Service Funds

Internal Service Funds are used to account for services provided by one department to other departments of the City on a cost-reimbursement basis. Rates for revenues are set by City staff in order for projected revenues to be equal to projected expenses. These Funds are presented merely to show an accumulation of the total cost of providing these services to the City. The budgets of these Funds are not legally appropriated. These Funds are not presented in the Combined Summary of Revenues, Expenditures and Changes in Fund Balance – All Funds presented on page I-48 of this document, as this would be a duplication of expenditures/expenses. The City currently maintains two Internal Service Funds, the Equipment Replacement Rental Fund and the Insurance Fund.

Equipment Replacement Rental Fund (ERRF)

This Fund is used to accumulate resources for the future replacement of equipment utilized by Governmental Funds and by the work pool and to account for the maintenance of that equipment. This is accomplished in the form of an equipment use charge to the corresponding activity/Fund which utilizes the equipment. For example, the ERRF charges the General Fund Fire Department, Activity 923, for maintenance and rental (for future replacement) of fire fighting equipment (fire trucks, etc.). This is recorded in the General Fund as an equipment use charge. Equipment use charges include both the actual cost of providing maintenance of the equipment (fuel, material and labor) and depreciation charges on the equipment. The accumulation of the proceeds from the depreciation charges is used to fund the future replacement of assets serviced by the Fund (i.e. fire trucks, etc.). The cost of providing this service is recorded as an expenditure in both the applicable Fund (General Fund in this example) and in the ERRF for the actual maintenance cost and depreciation expense. Proceeds from equipment use charges to other Funds, which are recorded as revenues in the ERRF, are budgeted at \$3,026,485 for fiscal 2009. Maintenance and depreciation expenses are budgeted at \$2,924,000.

\$2,326,575 in long-term debt was issued in fiscal 1999 to purchase three fire pumpers and one ladder truck and year 2000 compliant mainframe computers and software. Debt service on this debt issuance will be funded by the ERRF. Interest payments are budgeted at \$28,390 for fiscal 2009. Revenues and existing cash levels of the ERRF should be sufficient to fund the annual debt service requirements for the purchase of this equipment; therefore, no impact for this debt is anticipated on the property tax rate.

Equipment accounted for in this Fund is eligible for replacement review once it is fully depreciated. Each year the equipment shop staff in conjunction with the department reviews the physical state of the equipment to determine if it should be replaced or retained. Equipment replacement is based on the mechanical state of the equipment rather than depreciation status and availability of funding for replacement purchase. Page V-25 contains \$1,832,800 in equipment that will be eligible for replacement in fiscal 2009.

EQUIPMENT REPLACEMENT RENTAL FUND

BUDGET SUMMARY

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4466 Charges for Service	<u>2,691,130</u>	<u>2,751,350</u>	<u>2,751,350</u>	<u>3,026,485</u>	<u>275,135</u>	<u>10.0</u>
<u>OPERATING EXPENSES:</u>						
5235 Routine Repair & Maintenance	<u>2,093,467</u>	<u>1,990,100</u>	<u>2,100,000</u>	<u>2,184,000</u>	<u>193,900</u>	<u>9.7</u>
5460 Depreciation	<u>723,090</u>	<u>737,805</u>	<u>737,808</u>	<u>740,000</u>	<u>2,195</u>	<u>0.3</u>
Total Operating Expenses	<u>2,816,557</u>	<u>2,727,905</u>	<u>2,837,808</u>	<u>2,924,000</u>	<u>196,095</u>	<u>7.2</u>
Operating Income (Loss)	(125,427)	23,445	(86,458)	102,485	79,040	337.1
<u>NONOPERATING REVENUES/(EXPENSES):</u>						
4610 Net interest Income	6,804	10,000	1,000	1,000	(9,000)	-90.0
4313 Grants	42,858	0	0	0	0	0.0
4720 Gain/(Loss) on Sale of Assets	37,964	30,000	22,000	30,000	0	0.0
5439 Interest Expense	<u>(37,905)</u>	<u>(33,940)</u>	<u>(33,940)</u>	<u>(28,390)</u>	<u>5,550</u>	<u>-16.4</u>
Total Nonoperating Revenues (Expenses)	<u>49,721</u>	<u>6,060</u>	<u>(10,940)</u>	<u>2,610</u>	<u>(3,450)</u>	<u>-56.9</u>
Net Income (Loss)	(75,706)	29,505	(97,398)	105,095	75,590	256.2
<u>RETAINED EARNINGS - 7/1</u>	<u>927,147</u>	<u>969,455</u>	<u>851,441</u>	<u>754,043</u>	<u>(215,412)</u>	<u>-22.2</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>851,441</u>	<u>998,960</u>	<u>754,043</u>	<u>859,138</u>	<u>(139,822)</u>	<u>-14.0</u>

**EQUIPMENT REPLACEMENT RENTAL FUND
CAPITAL EXPENDITURES**

The following equipment is fully depreciated and eligible for replacement in FY 2009
Equipment replacement in FY2009 will ONLY be purchased if funding is available.

ACTIVITY	ASSET NO.	DESCRIPTION	BUDGETED COST
800 City Council	100	CHEVROLET MALIBU, 2000	\$ 14,000
845 Computer Services	214	Ford 8 Passenger Van, 1999	22,000
864 Business Office	210	DODGE 4WD PICKUP, 2000	15,000
	245	GMC Sierra Pickup Truck, 1997	18,000
910 Supervision	108	FORD CROWN VICTORIA, 2005	23,000
911 Investigations	105	Ford Crown Victoria, 2003(Interceptor)	23,000
	107	Ford Crown Victoria, 2003(Interceptor)	23,000
913 Patrol	164	FORD CROWN VICTORIA, 2005	27,000
	166	FORD CROWN VICTORIA, 2005	27,000
	167	FORD CROWN VICTORIA, 2005	27,000
	168	FORD CROWN VICTORIA, 2005	27,000
	169	FORD CROWN VICTORIA, 2005	27,000
	170	FORD CROWN VICTORIA, 2005	27,000
	184	Ford Crown Victoria, 2005	23,000
	185	Ford Crown Victoria, 2005	23,000
	186	Ford Crown Victoria, 2005	23,000
	187	Ford Crown Victoria, 2005	23,000
	188	Ford Crown Victoria, 2005	23,000
	189	Ford Crown Victoria, 2005	23,000
	100016	ESRI, INC. GEOXT W/ARCPAD	11,000
	100017	OMEGA Group	6,800
916 Animal Control	389	Ford F250 w/Animal Control Unit	30,000
921 Fire Specialist	181	Jeep Cherokee, 1999	25,000
923 Fire Fighting	216	GMC Safari Van, 1999	22,000
	390	Emergency Rescue Vehicle, 1995	100,000
	997	RESCUE TOOL, ENGINE 1, 2004	7,000
	998	RESCUE TOOL, ENGINE 2, 2004	7,000
930 PW Supervision	137	CHEVROLET MALIBU, 2000	14,000
935 Engineering	183	Jeep Cherokee, 1999	25,000
	9999	GPS DEVICE - OPERATES WITH GIS	4,000
960 Community Development	122	Chevrolet Malibu, 2000	25,000
970 Recreation Supervision	213	Ford 15 Passenger Van, 1999	22,000
	297	Ford F250 Pickup, 1992	24,000
976 Parks	299	GMC Sierra 4x4 Truck, 1994	24,000
	355	JOHN DEERE GATOR 4WD, 2003	8,000
	648	Jacobsen Turfcut Mower, 1996	15,000
	696	Jacobsen Turfcut Fiail Mower, 2003	15,000
	800	Smithco Super AFAC, 2000	10,000
		Items Less Than \$5,000	20,000
977 Scarboro Center	977	SCARBORO PHONE SYSTEM	31,000
11951 Equipment Shop	242	GMC Pickup Truck, 1999	25,000
	310	Chevrolet 1 1/2 Ton Stake, 1959	30,000
	870	ENGINE ANALYZER	9,000
		Items Less Than \$5,000	5,000
13100 Economic Development	135	CHEVROLET MALIBU, 2000	14,000
16100 Street Maintenance	9200	15 PASSENGER VAN, 1998 (GRANT \$24K)	6,000
21941 Work Pool	151	Jeep Cherokee, 1998	25,000
	203	DODGE PICKUP QUAD CAB, 2001	22,000
	207	DODGE 2WD PICKUP TRUCK, 2001	19,000
	221	Ford EXT-Cab F250, 1998	25,000
	255	Ford F250 Pickup Truck, 1999	25,000
	287	Ford Econo Line Van, 1990	24,000
	383	Ford Super F 1-1/2 ton Dump, 1994	30,000
	391	Ford 5 ton Dump, 1996	70,000
	392	Ford 1 ton Dump, 1996	30,000
	393	Ford 1 ton Dump, 1996	30,000
	395	Ford F700 2-1/2 ton Dump, 1996	35,000
	437	Case Forklift, 1988	20,000
	443	Gradall, 1990	100,000
	447	John Deere Backhoe 410D, 1995	80,000
	501	Paint Striper, 1998	10,000
	502	ASPHALT ROLLER MODEL DD-24, 1998	26,000
	524	Ditch Witch Trencher, 1995	35,000
	640	Haulmark Trailer, 2001	9,000
		Items Less Than \$5,000	20,000
24100 Golf Course Fund		Various Equipment	50,000
845 Computer Services		Desk Top Computers & Printers	75,000
		GIS Equipment	50,000
		Records Management System	50,000
			<u>\$ 1,832,800</u>

Insurance Fund

The Insurance Fund ensures that adequate funds are available to pay for various losses, which the City may incur. The Insurance Fund ensures the City's ability to pay for losses through the purchase of insurance, the maintenance of monetary reserves or a combination of both. Revenues to the Insurance Fund are provided through charges to the General, Electric and Waterworks Funds and from employee and retiree contributions toward medical premiums.

Budgeted expenses for the Insurance Fund totaled \$7,629,210 for fiscal 2009; a \$1,338,635 or 21.3% increase over fiscal 2008. Expense areas include City employee retirement benefits to the TCRS, employee medical benefits, workers compensation, and property and liability insurance.

In fiscal 2005, the accounting for the City's contribution to the TCRS for employee retirement benefits was centralized in the Insurance Fund in order to spread the rising costs for retirement over multi-year periods. To accomplish this, the General, Electric and Waterworks Funds are charged a flat amount for TCRS contributions. This flat charge is recorded as revenue in the Insurance Fund. Correspondingly, actual retirement payments to the TCRS are recorded as an expense in the Insurance Fund. Short-term shortages in the corresponding revenues verses expenses for retirement benefits will be funded from existing cash reserves in the Insurance Fund. The goal is to reach a flat percentage charged to other City Funds that will not fluctuate as much as the actual TCRS rate. Historically, the TCRS rate has increased and decreased based on fluctuations in the stock market and other investment instruments. In fiscal 2009, expenses for employee retirement benefits with the TCRS are budgeted at \$2,458,025, up \$459,170 or 23.0% over fiscal 2008 levels based on actual costs and a flat required contribution rate. In fiscal 2009, the City's required contribution to the TCRS increased from 11.86% to 13.07% of covered wages, a 10.2% increase. The City's contribution to the TCRS for employee retirement benefits is actuarially reviewed on a biennial basis. The TCRS required contribution rate will be reviewed again for fiscal 2011.

The City continually reviews its insurance programs and providers in an attempt to mitigate ever increasing insurance costs, particularly employee medical. In 1990, the City began a primarily self-insured program for employee medical claims. Medical claims increased 87.8% from 1991 to 1995. On August 1, 1996, the City converted to a Group Hospitalization plan under which employee medical claims were funded entirely through insurance premiums, with contributions by employees and retirees funding a portion of costs. Since 1999, the City has contracted employee medical coverage through the State of Tennessee Local Government Health Insurance Program. In an overall cost reduction endeavor, the employee paid percentages toward the medical insurance premiums were increased on July 1, 2003, with the City paying 85% of the highest single premium and 70% of the highest family premium. Fiscal 2009 budgeted funding for employee medical insurance premiums at \$4,061,585, up \$849,965 from the 2008 level. Employee medical insurance premiums are budgeted to increase 12% on January 1, 2009.

At the present time, the City purchases insurance with deductibles for Worker's Compensation, and liability and property damage. The City has a \$50,000 per incident deductible on Workers' Compensation coverage and property damage due to a natural disaster. Other deductibles for property, equipment and general liabilities range from \$5,000 to \$10,000 per incident. The City is self-insured for the employee dental/hearing/vision reimbursement program and unemployment compensation. Monetary reserves are maintained within the Insurance Fund to pay for the City's portion of any losses in these areas. The appropriate level of reserves within the Fund is determined by examining the potential for losses in each area of risk and providing the necessary funds to cover a catastrophic loss in any one-risk area.

**INSURANCE FUND
BUDGET SUMMARY**

	<u>ACTUAL 2007</u>	<u>BUDGET 2008</u>	<u>PROJECTED 2008</u>	<u>BUDGET 2009</u>	<u>BUDGET 09 vs 08</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Service	<u>5,947,295</u>	<u>6,199,268</u>	<u>6,692,333</u>	<u>7,495,889</u>	<u>1,296,621</u>	<u>20.9</u>
<u>OPERATING EXPENSES:</u>						
5150 TCRS	1,862,708	1,998,855	2,115,246	2,458,025	459,170	23.0
5160 Medical Insurance	2,964,936	3,211,620	3,597,565	4,061,585	849,965	26.5
5175 Workers Compensation	166,316	300,000	250,000	300,000	0	0.0
5200 Contractual Services	7,626	14,000	14,000	14,000	0	0.0
5400 Other	<u>916,152</u>	<u>766,100</u>	<u>878,338</u>	<u>795,600</u>	<u>29,500</u>	<u>3.9</u>
Total Operating Expenses	<u>5,917,738</u>	<u>6,290,575</u>	<u>6,855,149</u>	<u>7,629,210</u>	<u>1,338,635</u>	<u>21.3</u>
Operating Income (Loss)	29,557	(91,307)	(162,816)	(133,321)	(42,014)	46.0
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	<u>70,685</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>	<u>0.0</u>
Net Income (Loss)	100,242	(51,307)	(122,816)	(93,321)	(42,014)	-100.0
<u>RETAINED EARNINGS - 7/1</u>	<u>1,028,241</u>	<u>1,087,412</u>	<u>1,128,483</u>	<u>1,005,667</u>	<u>(81,745)</u>	<u>-7.5</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>1,128,483</u>	<u>1,036,105</u>	<u>1,005,667</u>	<u>912,346</u>	<u>(123,759)</u>	<u>-11.9</u>



SECTION VI
APPENDIX
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Legal Requirements

LEGAL REQUIREMENTS

CHARTER REQUIREMENTS

The following excerpts from the Charter of the City of Oak Ridge provide the basis for budget preparation and administration:

ARTICLE IV. TAXATION AND ISSUANCE OF OBLIGATIONS

Section 1. Assessments.

The council by ordinance may provide for the assessment of property lying within the corporate limits by city assessing personnel, or may enter into any necessary agreements with the appropriate county officials for joint assessments by the city and county, or may elect to use county assessments. There shall be added to any county assessment any property omitted from such assessments.

Section 3. Levy, due date, and delinquencies.

Unless otherwise provided by ordinance, the schedule for ad valorem property tax levy, due date, and delinquencies shall be the same as provided by general law for counties, provided that the tax levy shall be set by council prior to the beginning of the new fiscal year. If no levy is made before the end of the fiscal year, the current levy shall be carried forward to the new fiscal year.

Section 4. Municipal debt.

The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.

ARTICLE V. CITY MANAGER--ADMINISTRATION OF CITY AFFAIRS

Section 3. Council-manager relationships.

The manager shall be responsible to the council for the administration of all units of the city government under his or her jurisdiction and for carrying out policies adopted by the council. Except for the purpose of inquiry, the council and its members shall deal with the administrative officers and employees solely through the manager. Neither the council nor any member thereof shall give orders to the manager's subordinates or otherwise interfere with managerial functions through such means as directing or requesting the appointment or removal of any of the manager's subordinates, or the making of particular purchases from, or contracts with, any specific organization. The office of any council member violating any provision of this section shall immediately become vacant upon the member's conviction in a court of competent jurisdiction.

Section 4. Duties and authority of manager.

The manager shall supervise the administrative affairs of the city. The manager shall be charged with the preservation of the public peace and health, the safety of persons and properties, and the enforcement of the laws, ordinances, and franchises, and the development and utilization of the city's resources. The manager shall make such reports and recommendations as may be deemed desirable and perform such other duties as may be prescribed by this Charter or required of him or her by ordinance or resolution of the council not inconsistent with this Charter. The manager shall have the right to take part in the discussion of all matters coming before the council, but not the right to vote.

Section 5. Administrative organization.

Within the framework established by this Charter, the administrative organization of the city shall be organized into departments of general government, finance, and such other departments necessary to provide health, welfare, police, recreation, fire, library, public works, utilities and other municipal services as shall be provided in a plan of administrative organization to be developed by the city manager and submitted to the council for approval and adoption by ordinance. The council may by ordinance amend the plan of administrative organization only after receiving the written recommendations of the city manager. Administrative regulations governing the operations and relationships of departments, agencies, and offices within the administrative organization shall be prepared and issued by the city manager. The authority to prepare and issue departmental rules and regulations may be delegated to designated subordinates.

Section 7. Assessment and collection of taxes.

The city manager or administrative personnel appointed by the manager shall make use of every method provided by general law to insure the collection of taxes due the city, and shall also be authorized to use and shall use, if necessary, the methods now available to cities organized under the uniform city manager- commission charter, TCA 6-22-110 through TCA 6-22-116.

Section 9. Fiscal year.

The fiscal year of the city shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, but another fiscal year may be fixed by ordinance for the entire city government or for any utility.

Section 10. Manager to prepare budget -- Contents.

After one or more council meetings devoted to guidance to the city manager with respect to the budget to be submitted, as determined by the council, on or before a date fixed by the council, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department, board, officer or other agency of the city, showing in addition the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern.

(b) Statements of the bonded and other indebtedness of the city, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds.

(c) Detailed estimates of all anticipated revenues of the city from all sources including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year.

(d) A statement of the estimated balance or deficit, as of the end of the current fiscal year.

(e) Such other supporting schedules as the council may request, or are otherwise required by law.

Section 11. Capital budget program.

As a part of the proposed annual budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefor by appropriations in the budget and the respective amounts, if any, proposed to be raised therefor by the issuance of bonds during the fiscal year. Such pending and proposed capital projects shall be based upon the guidance of council as expressed in the guidance meeting(s) carried out under Article V, Section 10 of this Charter. Council shall use as one basis of its guidance to the manager the program of capital projects prepared annually by the planning commission. The manager shall provide the council written comments on the planning commission program at the time of the first guidance meeting.

Section 12. Public hearing on budget--Inspection--Distribution.

A public hearing on the budget shall be held before its final adoption by the council, at such time and place as the council shall direct, and notice of such public hearing shall be published ten (10) days in advance of the date of the hearing. All persons present shall be given a reasonable opportunity to be heard for or against the estimates of any item thereof. The budget and budget message and all supporting schedules shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons at least ten (10) days before the hearing.

Section 13. Adoption of budget--Appropriation ordinance.

Before the beginning of the next fiscal year, the council shall adopt an appropriation ordinance, based on the city manager's budget with such modifications as the council considers necessary or desirable, provided that modifications in the school budget as submitted by the board of education shall be subject to the limitations of Article VI, Section 13, of this Charter. Appropriations need not be in more detail than a lump sum for each fund. The council shall not make any appropriations in excess of estimated revenues, except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the city and declared by a unanimous vote of all members of the council present, when there is a quorum. Provided, however, that if for any reason an appropriation ordinance is not adopted prior to the end of the fiscal year, the appropriations for the current fiscal year shall be carried forward for the new fiscal

year, until the adoption of the new appropriation ordinance. The appropriation ordinance insofar as it relates to the appropriation for schools shall be further subject to the provisions of Article VI, Section 14, of this Charter.

Section 14. Amendments to appropriation ordinance.

Amendments may be made to the original appropriation at any time during a current fiscal year after a public hearing before the council on five (5) days notice published once in the official city newspaper, provided that increased appropriations may be made only after the city manager has certified in writing that sufficient amount of unappropriated revenue will be available, except for emergency appropriations as provided above.

Section 15. Unexpended appropriation to lapse.

Any portion of an annual appropriation remaining unexpended and unencumbered at the close of a fiscal year shall lapse and be credited to the general fund, except that any balance remaining in any other fund at the end of a fiscal year may remain to the credit of that fund and be subject to further appropriation.

Section 16. Budget control.

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the manager shall submit to the council data showing the relations between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the council may reduce the appropriations, as prescribed in Article V, Section 14, except amounts required for debt and interest charges, and with the further exception to such a degree as may be necessary to keep expenditures within the receipts. The manager may provide for monthly or quarterly allotments of appropriations to all departments, agencies or activities within the manager's jurisdiction under such rules as he or she shall prescribe, and make transfers between departments, agencies, or activities within each fund, and when authorized by the city council, from one fund to another, provided that any transfer of moneys from the city school fund to any other fund shall be made only with the concurrence of the board of education.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly city income and expense statement, and a statement of the number of city employees and full-time equivalent city employees shall be placed quarterly on the city's web site. A comparison between actual and previously estimated fiscal year revenues to date by source and expenses to date by department shall be placed semi-annually in the local library and posted on the city's web site.

ARTICLE VI. PUBLIC SCHOOLS

Section 12. Financial management.

All school moneys appropriated by the city council, all state and county funds received for the city school system, and all other moneys, fees, revenues or income which are received by the city school system or which heretofore or hereafter are granted or permitted to the city school system shall be deposited in a city school fund to be withdrawn only upon the order of the board of education provided that a full estimate thereof shall have been summarized in each school budget and provided further that those portions of such funds derived from city appropriation ordinances shall be subject to the provisions of Article V, Sections 14-16. The board of education shall establish such school funds as are required by general law or as it considers necessary for the operation of the school system. At the end of each fiscal year an audit shall be made of the accounts and funds of the school system covering the operations of the last fiscal year by certified public accountants selected by the board. The board of education may employ certified accountants to audit all or any of the school funds and accounts at any time it may deem expedient to assure the correctness thereof. Article V, Section 21, shall apply with the board of education standing in the stead of council.

Section 13. School budget.

The city school budget submitted by the board of education through the city manager to the city council shall include estimates of all school revenues as well as estimates of expenditures necessary for the operation of the school system for the next fiscal year period. Neither the city manager nor the city council shall have any authority to modify or delete any item of the school estimates and the council shall have the power to modify only the total amount of the school budget, except that in no event shall a reduction in school budget exceed the total sum requested by the board of education from current city tax revenues. Such budget estimates shall not include any requests for the purchase of land or the purchase, construction, reconstruction, or major alteration of any building for school purposes. Requests for such improvements shall be transmitted to the planning commission for review and incorporation into the capital improvement program before November 1 prior to the next fiscal year.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly schools income and expense statement and a statement of the number of schools employees shall be placed quarterly on the city's web site.

Section 14. Notice of appropriation.

The adoption by the city council of an appropriation ordinance for the next fiscal year, or the allowance of a continuation of the appropriation for the last fiscal year, shall serve as notice to the board of education of the total amount of the school appropriation for the next fiscal year period.

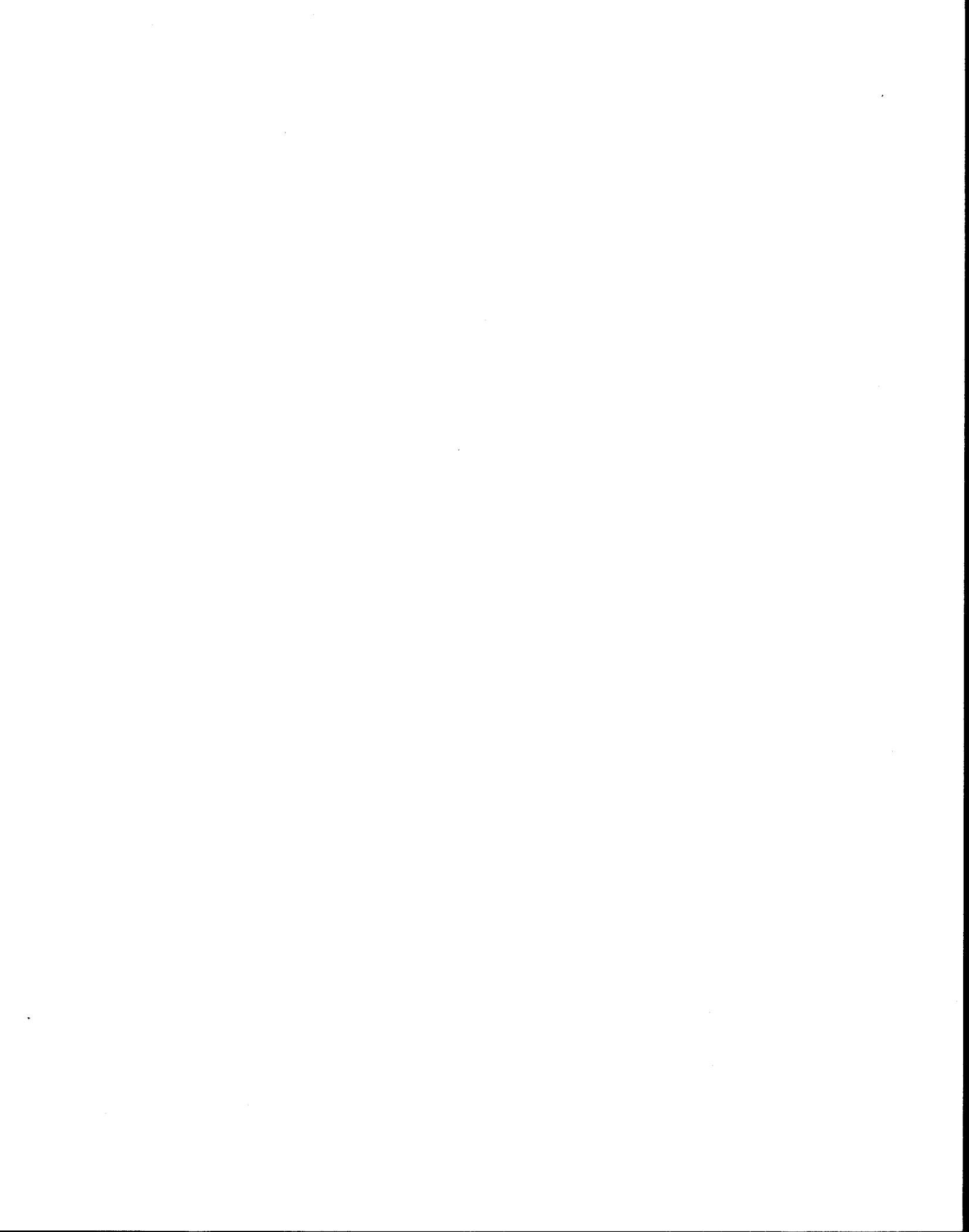




oak
ridge



Personnel Schedule



PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENT	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>TOTALS BY DEPARTMENT</u>						
GENERAL GOVERNMENT	11	12	12	10.60	11.60	11.60
ADMINISTRATIVE SERVICES	37	37	37	37.00	37.00	37.00
POLICE	75	83	83	75.00	77.35	77.35
FIRE	46	74	74	46.00	74.00	74.00
PUBLIC WORKS	87	92	92	87.00	90.50	92.00
COMMUNITY DEVELOPMENT	11	11	11	11.00	11.00	11.00
RECREATION AND PARKS	86	87	87	36.36	37.36	37.36
LIBRARY	23	23	23	17.00	17.00	17.00
ECONOMIC DEVELOPMENT	1	1	1	1.00	1.00	1.00
ELECTRIC	<u>34</u>	<u>34</u>	<u>35</u>	<u>34.00</u>	<u>34.00</u>	<u>35.00</u>
TOTAL ALL FUNDS	411	454	455	354.96	390.81	393.31
TRANSFERS	<u>115</u>	<u>149</u>	<u>150</u>	<u>115.00</u>	<u>147.50</u>	<u>150.00</u>
TOTAL NET GENERAL FUND	<u><u>296</u></u>	<u><u>305</u></u>	<u><u>305</u></u>	<u><u>239.96</u></u>	<u><u>243.31</u></u>	<u><u>243.31</u></u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>GENERAL GOVERNMENT</u>						
816 City Clerk	2	2	2	2.00	2.00	2.00
820 City Manager	3	4	4	3.00	4.00	4.00
832 City Court	3	3	3	2.60	2.60	2.60
843 Legal	3	3	3	3.00	3.00	3.00
TOTAL GENERAL GOVERNMENT	<u>11</u>	<u>12</u>	<u>12</u>	<u>10.60</u>	<u>11.60</u>	<u>11.60</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services	9	9	9	9.00	9.00	9.00
846 Personnel	4	4	4	4.00	4.00	4.00
854 Stationery Stores	1	1	1	1.00	1.00	1.00
862 Finance	8	8	8	8.00	8.00	8.00
864 Business Office	15	15	15	15.00	15.00	15.00
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>37</u>	<u>37</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>
<u>POLICE DEPARTMENT</u>						
910 Police Supervision	2	3	3	2.00	3.00	3.00
911 Investigations	8	11	11	8.00	11.00	11.00
912 Staff Services	5	5	5	5.00	5.00	5.00
913 Patrol	47	44	44	47.00	44.00	44.00
915 Emergency Communications	8	8	8	8.00	8.00	8.00
916 Animal Control	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program	2	9	9	2.00	3.35	3.35
TOTAL POLICE DEPARTMENT	<u>75</u>	<u>83</u>	<u>83</u>	<u>75.00</u>	<u>77.35</u>	<u>77.35</u>
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision	3	2	2	3.00	2.00	2.00
922 Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting	42	42	42	42.00	42.00	42.00
028 West End Fund	-	29	29	-	29.00	29.00
TOTAL FIRE DEPARTMENT	<u>46</u>	<u>74</u>	<u>74</u>	<u>46.00</u>	<u>74.00</u>	<u>74.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision	4	4	4	4.00	4.00	4.00
935 Engineering	4	4	4	4.00	4.00	4.00
011 Equipment Shop	8	8	8	8.00	8.00	8.00
021 Work Pool	40	45	40	40.00	43.50	40.00
021 Water Plant	11	11	10	11.00	11.00	10.00
022 Wastewater Treatment	20	20	19	20.00	20.00	19.00
025 West End Waterworks	-	-	7	-	-	7.00
TOTAL PUBLIC WORKS DEPARTMENT	<u>87</u>	<u>92</u>	<u>92</u>	<u>87.00</u>	<u>90.50</u>	<u>92.00</u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision	3	3	3	3.00	3.00	3.00
962 Planning	2	2	2	2.00	2.00	2.00
966 Code Enforcement	5	5	5	5.00	5.00	5.00
027 Grants Fund	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	11	11	11	11.00	11.00	11.00
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision	2	2	2	2.00	2.00	2.00
972 Indoor Aquatics	14	14	14	4.18	4.18	4.18
973 Outdoor Aquatics	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs	29	29	29	11.02	11.02	11.02
975 Athletics	2	2	2	2.00	2.00	2.00
976 Parks	7	7	7	7.00	7.00	7.00
977 Scarboro Center	3	4	4	1.39	2.39	2.39
978 Senior Center	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	86	87	87	36.36	37.36	37.36
<u>LIBRARY</u>						
979 Library	23	23	23	17.00	17.00	17.00
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund	1	1	1	1.00	1.00	1.00
<u>ELECTRIC DEPARTMENT</u>						
020 Electric	34	34	35	34.00	34.00	35.00
TOTAL ALL FUNDS	411	454	455	354.96	390.81	393.31
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	34	35	34.00	34.00	35.00
Waterworks Fund	71	76	76	71.00	74.50	76.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
West End Fund	-	29	29	-	29.00	29.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	1	1	1	1.00	1.00	1.00
TOTAL TRANSFERS	115	149	150	115.00	147.50	150.00
TOTAL NET GENERAL FUND	296	305	305	239.96	243.31	243.31

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>GENERAL GOVERNMENT</u>						
816 City Clerk						
City Clerk	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
820 City Manager						
City Manager	1	1	1	1.00	1.00	1.00
Government & Public Affairs Coordinator	1	1	1	1.00	1.00	1.00
Senior Administrative Assistant	1	1	1	1.00	1.00	1.00
Administrative Assistant	-	1	1	-	1.00	1.00
Total	<u>3</u>	<u>4</u>	<u>4</u>	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
832 City Court						
City Judge	1	1	1	1.00	1.00	1.00
Court Clerk	2	2	2	1.60	1.60	1.60
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.60</u>	<u>2.60</u>	<u>2.60</u>
843 Legal						
City Attorney	1	1	1	1.00	1.00	1.00
Senior Staff Attorney	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL GENERAL GOVERNMENT	<u>11</u>	<u>12</u>	<u>12</u>	<u>10.60</u>	<u>11.60</u>	<u>11.60</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services						
Deputy City Manager	1	1	1	1.00	1.00	1.00
Senior Systems Analyst	2	2	2	2.00	2.00	2.00
Information Systems Manager	1	1	1	1.00	1.00	1.00
Senior Information System Technican	2	3	3	2.00	3.00	3.00
Information System Technican	2	1	1	2.00	1.00	1.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Total	<u>9</u>	<u>9</u>	<u>9</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
ADMINISTRATIVE SERVICES (Continued)						
846 Personnel						
Personnel Director	1	1	1	1.00	1.00	1.00
Personnel/Risk Program Manager	1	1	1	1.00	1.00	1.00
Personnel Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	4	4	4	4.00	4.00	4.00
854 Stationery Stores						
Printing Services Specialist	1	1	1	1.00	1.00	1.00
862 Finance						
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Accountant	1	1	1	1.00	1.00	1.00
Purchasing/Contracts Coordinator	1	1	1	1.00	1.00	1.00
Purchasing/Inventory Coordinator	1	1	1	1.00	1.00	1.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Warehouse Clerk	2	2	2	2.00	2.00	2.00
Total	8	8	8	8.00	8.00	8.00
864 Business Office						
Finance Director	1	1	1	1.00	1.00	1.00
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Utility Service Representative	3	3	3	3.00	3.00	3.00
Accounting Specialist	6	6	6	6.00	6.00	6.00
Meter Reader	2	2	2	2.00	2.00	2.00
Accounting Clerk	1	1	1	1.00	1.00	1.00
Service Center Cashier	1	1	1	1.00	1.00	1.00
Total	15	15	15	15.00	15.00	15.00
TOTAL ADMINISTRATIVE SERVICES	37	37	37	37.00	37.00	37.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>POLICE DEPARTMENT</u>						
910 Police Supervision						
Police Chief	1	1	1	1.00	1.00	1.00
Systems & Training Specialist	-	1	1	-	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>3</u>	<u>3</u>	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
911 Investigations						
Police Lieutenant	1	1	1	1.00	1.00	1.00
Police Sergeant	1	2	2	1.00	2.00	2.00
Police Officer	2	4	4	2.00	4.00	4.00
Detective	4	4	4	4.00	4.00	4.00
Total	<u>8</u>	<u>11</u>	<u>11</u>	<u>8.00</u>	<u>11.00</u>	<u>11.00</u>
912 Staff Services						
Police Captain	1	1	1	1.00	1.00	1.00
Police Sergeant	1	1	1	1.00	1.00	1.00
Lead Police Records Specialist	1	1	1	1.00	1.00	1.00
Police Records Specialist	2	2	2	2.00	2.00	2.00
Total	<u>5</u>	<u>5</u>	<u>5</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
913 Patrol						
Police Captain	1	1	1	1.00	1.00	1.00
Police Lieutenant	4	4	4	4.00	4.00	4.00
Police Sergeant	6	5	5	6.00	5.00	5.00
Systems & Training Specialist	1	-	-	1.00	-	-
Police Officer	35	34	34	35.00	34.00	34.00
Total	<u>47</u>	<u>44</u>	<u>44</u>	<u>47.00</u>	<u>44.00</u>	<u>44.00</u>
915 Emergency Communications						
Lead Public Safety Communications Officer	1	1	1	1.00	1.00	1.00
Public Safety Communications Officer	7	7	7	7.00	7.00	7.00
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
916 Animal Control						
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Animal Control Officer	2	2	2	2.00	2.00	2.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
917 School Resource Officer Program						
Police Officer	2	2	2	2.00	2.00	2.00
School Crossing Guard	-	7	7	-	1.35	1.35
Total	<u>2</u>	<u>9</u>	<u>9</u>	<u>2.00</u>	<u>3.35</u>	<u>3.35</u>
 TOTAL POLICE DEPARTMENT	 <u>75</u>	 <u>83</u>	 <u>83</u>	 <u>75.00</u>	 <u>77.35</u>	 <u>77.35</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision						
Fire Chief	1	1	1	1.00	1.00	1.00
Fire Projects Officers	1	-	-	1.00	-	-
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>2</u>	<u>2</u>	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>
922 Fire Prevention						
Deputy Chief-Fire Prevention	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
923 Fire Fighting						
Battalion Chief	3	3	3	3.00	3.00	3.00
Fire Captain	6	6	6	6.00	6.00	6.00
Fire Fighter/Engineer	<u>33</u>	<u>33</u>	<u>33</u>	<u>33.00</u>	<u>33.00</u>	<u>33.00</u>
Total	<u>42</u>	<u>42</u>	<u>42</u>	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>
028 West End Fund (ETTP Station)						
Fire Projects Officer	-	1	1	-	1.00	1.00
Fire Captain	-	7	7	-	7.00	7.00
Fire Fighter/Engineer	<u>-</u>	<u>21</u>	<u>21</u>	<u>-</u>	<u>21.00</u>	<u>21.00</u>
Total	<u>-</u>	<u>29</u>	<u>29</u>	<u>-</u>	<u>29.00</u>	<u>29.00</u>
TOTAL FIRE DEPARTMENT	<u>46</u>	<u>74</u>	<u>74</u>	<u>46.00</u>	<u>74.00</u>	<u>74.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision						
Public Works Director	1	1	1	1.00	1.00	1.00
Contracts/Grants Coordinator	1	1	1	1.00	1.00	1.00
Administrative Assistant	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
935 Engineering						
City Engineer	1	1	1	1.00	1.00	1.00
Senior Civil Project Specialist	1	1	1	1.00	1.00	1.00
Civil Project Specialist	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
011 Equipment Shop						
Fleet Maintenance Manager	1	1	1	1.00	1.00	1.00
Fleet Maintenance Technician	5	5	5	5.00	5.00	5.00
Fleet Service Worker	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
PUBLIC WORKS DEPARTMENT (Continued)						
021 Work Pool						
Operations & Maintenance Manager	2	2	2	2.00	2.00	2.00
Utility Line Maintenance Crew Chief	4	5	4	4.00	5.00	4.00
Street Maintenance Crew Chief	4	4	4	4.00	4.00	4.00
Utility Maintenance Specialist	3	4	4	3.00	4.00	4.00
Signs and Markings Specialist	1	1	1	1.00	1.00	1.00
Facilities Maintenance Specialist	3	3	3	3.00	3.00	3.00
Equipment Operations Specialist	4	5	4	4.00	4.50	4.00
Maintenance Mechanic	10	10	9	10.00	10.00	9.00
Maintenance Worker	9	11	9	9.00	10.00	9.00
Total	40	45	40	40.00	43.50	40.00
021 Water Treatment						
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Specialist	2	2	2	2.00	2.00	2.00
Senior Treatment Plant Operator	2	3	2	2.00	3.00	2.00
Treatment Plant Operator	3	2	2	3.00	2.00	2.00
Treatment Plant Operator Trainee	-	1	1	-	1.00	1.00
Maintenance Worker	2	1	1	2.00	1.00	1.00
Total	11	11	10	11.00	11.00	10.00
TOTAL WATER FUND	51	56	50	51.00	54.50	50.00
022 Wastewater Treatment						
Public Works Division Manager	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Civil Engineer	1	1	1	1.00	1.00	1.00
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Specialist	2	2	2	2.00	2.00	2.00
Laboratory Technician	1	1	1	1.00	1.00	1.00
Environmental Compliance Coordinator	1	1	1	1.00	1.00	1.00
Treatment Plant Trainee	1	-	-	1.00	-	-
Senior Treatment Plant Operator	3	4	3	3.00	4.00	3.00
Treatment Plant Operator	3	3	3	3.00	3.00	3.00
Equipment Operations Specialist	1	1	1	1.00	1.00	1.00
Maintenance Worker	2	2	2	2.00	2.00	2.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	20	20	19	20.00	20.00	19.00
025 West End Waterworks						
Utility Line Maintenance Crew Chief	-	-	1	-	-	1.00
Utility Maintenance Specialist	-	-	2	-	-	2.00
Maintenance Worker	-	-	2	-	-	2.00
Senior Treatment Plant Operator	-	-	2	-	-	2.00
Total	-	-	7	-	-	7.00
TOTAL PUBLIC WORKS DEPARTMENT	87	92	92	87.00	90.50	92.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY 2007	FY 2008	FY 2009	FY 2007	FY 2008	FY 2009
COMMUNITY DEVELOPMENT DEPARTMENT						
960 Community Development Supervision						
Community Development Director	1	1	1	1.00	1.00	1.00
Administrative Assistant	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
962 Planning						
Community Development Division Manager	-	1	1	-	1.00	1.00
Senior Planner	2	1	1	2.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
966 Code Enforcement						
Community Development Division Manager	1	1	1	1.00	1.00	1.00
Code Enforcement Supervisor	1	1	1	1.00	1.00	1.00
Senior Code Enforcement Inspector	1	1	-	1.00	1.00	-
Code Enforcement Inspector	2	2	3	2.00	2.00	3.00
Total	5	5	5	5.00	5.00	5.00
027 Grants Fund						
Code Enforcement Inspector	1	1	1	1.00	1.00	1.00
Total	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	11	11	11	11.00	11.00	11.00
RECREATION AND PARKS DEPARTMENT						
970 Recreation Supervision						
Recreation & Parks Director	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
972 Indoor Aquatics						
Recreation Manager	1	1	1	0.75	0.75	0.75
Senior Lifeguard	7	7	7	2.00	2.00	2.00
Lifeguard	6	6	6	1.43	1.43	1.43
Total	14	14	14	4.18	4.18	4.18

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
RECREATION AND PARKS DEPARTMENT (Continued)						
973 Outdoor Aquatics						
Recreation Manager	1	1	1	0.25	0.25	0.25
Pool Supervisor	3	3	3	0.92	0.92	0.92
Recreation Leader	2	2	2	0.62	0.62	0.62
Senior Lifeguard	11	11	11	3.38	3.38	3.38
Lifeguard	9	9	9	1.10	1.10	1.10
Total	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Security Guard	4	4	4	0.25	0.25	0.25
Recreation Assistant	2	4	4	1.50	3.50	3.50
Facility Monitor	3	1	1	3.00	1.00	1.00
Maintenance Worker	1	1	1	1.00	1.00	1.00
Senior Recreation Leader	5	5	5	0.96	0.96	0.96
Recreation Leader	12	12	12	2.31	2.31	2.31
Total	29	29	29	11.02	11.02	11.02
975 Athletics						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Supervisor	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
976 Parks						
Parks Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Parks Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Maintenance Mechanic	3	2	2	3.00	2.00	2.00
Maintenance Worker	2	3	3	2.00	3.00	3.00
Total	7	7	7	7.00	7.00	7.00
977 Scarborough Center						
Recreation Program Supervisor	1	1	1	1.00	1.00	1.00
Facility Monitor	-	1	1	-	1.00	1.00
Recreation Leader	2	2	2	0.39	0.39	0.39
Total	3	4	4	1.39	2.39	2.39
978 Senior Center						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Recreation Assistant	1	1	1	0.50	0.50	0.50
Total	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	86	87	87	36.36	37.36	37.36

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>LIBRARY</u>						
979 Library						
Library Director	1	1	1	1.00	1.00	1.00
Library Operations Manager	1	1	1	1.00	1.00	1.00
Librarian	4	4	4	4.00	4.00	4.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Library Assistant	3	3	3	2.00	2.00	2.00
Library Clerk	8	8	8	6.25	6.25	6.25
Library Page	5	5	5	1.75	1.75	1.75
TOTAL LIBRARY	<u>23</u>	<u>23</u>	<u>23</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund						
Economic Development Director	1	1	1	1.00	1.00	1.00
TOTAL ECONOMIC DEVELOPMENT	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<u>ELECTRIC DEPARTMENT</u>						
020 Electric						
Electrical Director	1	1	1	1.00	1.00	1.00
Electrical Engineering Division Manager	1	1	1	1.00	1.00	1.00
Senior Electric Project Specialist	2	2	2	2.00	2.00	2.00
Electric Operations Manager	1	1	1	1.00	1.00	1.00
Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Technical Services Superintendent	1	1	1	1.00	1.00	1.00
Power Utilization Program Supervisor	1	1	1	1.00	1.00	1.00
Special Area Supervisor	-	-	1	-	-	1.00
Electric Engineer	1	1	1	1.00	1.00	1.00
Electric Line Crew Chief	4	4	4	4.00	4.00	4.00
Substation Maintenance Technician	1	1	1	1.00	1.00	1.00
Electric Line Technician	13	13	14	13.00	13.00	14.00
Electrical Specialist	2	2	1	2.00	2.00	1.00
Senior Traffic Signal Technician	1	1	1	1.00	1.00	1.00
Traffic Signal Technician	1	1	1	1.00	1.00	1.00
Mapping Technician	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Office Specialist	1	1	1	1.00	1.00	1.00
TOTAL ELECTRIC DEPARTMENT	<u>34</u>	<u>34</u>	<u>35</u>	<u>34.00</u>	<u>34.00</u>	<u>35.00</u>
TOTAL ALL FUNDS	<u>411</u>	<u>454</u>	<u>455</u>	<u>354.96</u>	<u>390.81</u>	<u>393.31</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2007	2008	2009	2007	2008	2009
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	34	35	34.00	34.00	35.00
Waterworks Fund	71	76	76	71.00	74.50	76.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
West End Fund	-	29	29	-	29.00	29.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	1	1	1	1.00	1.00	1.00
	<u>115</u>	<u>149</u>	<u>150</u>	<u>115.00</u>	<u>147.50</u>	<u>150.00</u>
 TOTAL NET GENERAL FUND	 <u>296</u>	 <u>305</u>	 <u>305</u>	 <u>239.96</u>	 <u>243.31</u>	 <u>243.31</u>



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Statistical
Information

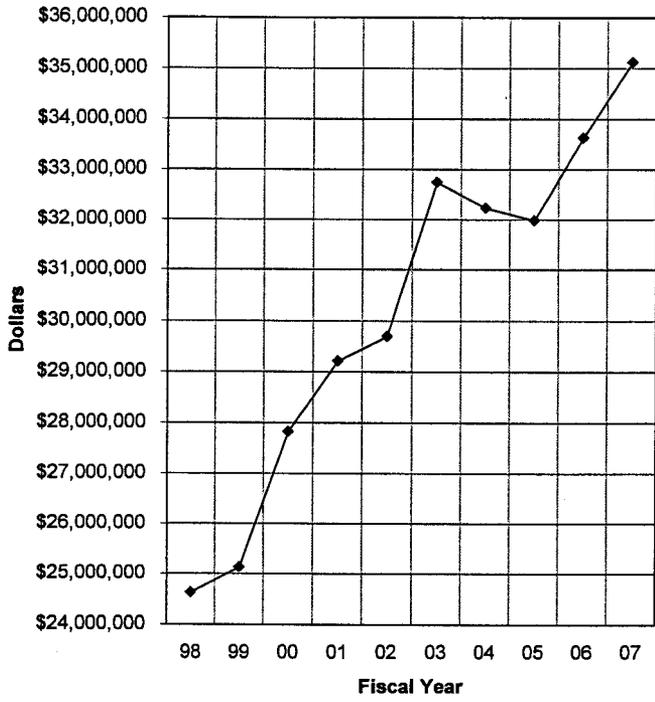


CITY OF OAK RIDGE, TENNESSEE
GENERAL FUND EXPENDITURES/TRANSFERS AND REVENUES/FINANCING SOURCES

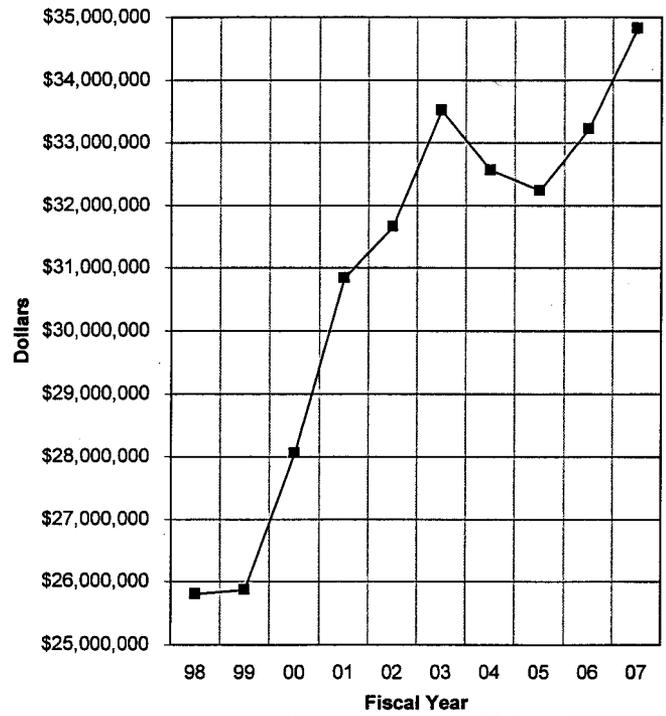
Last Ten Years

	FY 1998	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	% Increase Last Ten Years
MUNICIPAL EXPENDITURES											
General Government	502,345	598,052	621,635	554,922	625,416	662,177	667,898	710,616	711,070	734,797	46.3%
Administration	572,739	596,527	645,426	664,146	666,639	712,873	654,858	668,853	587,960	602,439	5.2%
Police	3,573,746	3,756,265	3,949,928	4,045,992	4,109,573	4,335,623	4,153,941	4,313,434	4,708,869	5,119,868	43.3%
Fire	2,757,054	2,837,650	3,096,154	3,141,566	3,174,246	3,359,397	3,310,138	3,536,123	3,669,413	3,917,264	42.1%
Public Works	1,324,769	1,459,623	1,558,523	1,640,685	1,569,310	1,753,310	1,544,789	1,631,582	1,626,955	1,667,843	25.9%
Community Development	364,263	407,996	434,284	461,997	502,051	477,992	477,992	502,040	521,162	559,903	53.7%
Recreation and Parks	1,749,852	1,801,148	1,951,341	1,948,694	2,031,101	2,228,975	2,224,872	2,285,544	2,341,764	2,502,998	43.0%
Library	835,928	892,926	994,557	945,977	1,017,939	1,045,519	1,083,161	1,089,645	1,138,387	1,218,417	45.8%
Economic Development	284,174	375,323	182,734	0	0	0	0	0	0	0	-100.0%
Total Municipal Expenditures	11,944,870	12,726,510	13,434,582	13,403,979	13,696,275	14,599,296	14,117,649	14,737,837	15,306,580	16,323,529	36.7%
OPERATING TRANSFERS:											
Agencies	0	73,000	0	0	0	0	0	0	0	0	#DIV/0!
Debt Service Fund	3,114,066	3,243,261	3,903,938	4,747,305	4,621,305	4,213,207	4,034,465	3,024,113	2,900,000	3,200,000	2.8%
Solid Waste Fund	1,560,000	904,369	891,849	918,163	973,422	992,664	1,023,006	1,063,407	1,118,812	1,175,858	-24.6%
State Street Aid Fund	249,000	310,000	395,000	500,000	265,000	500,000	500,000	500,000	517,500	539,210	116.6%
Street & Public Trans Fund	0	0	0	0	0	0	10,000	10,000	10,350	10,790	#DIV/0!
School Operations	8,433,558	8,605,065	8,830,065	9,553,768	9,949,638	10,646,242	11,578,070	11,986,541	11,578,070	12,070,143	43.1%
Economic Diversification Fund	0	0	605,519	1,305,099	1,331,688	1,146,665	679,764	171,000	177,000	184,500	#DIV/0!
Grant Fund	0	0	0	0	0	0	0	168,350	168,350	168,350	#DIV/0!
Capital Projects Fund	500,000	0	0	410,000	617,000	711,000	1,057,000	1,080,000	1,150,000	1,150,000	130.0%
Golf Course Fund	0	0	0	0	200,000	713,000	500,000	300,000	300,000	0	#DIV/0!
Total Operating Transfers	13,856,624	13,135,695	14,626,371	17,434,335	17,958,053	18,922,778	18,450,497	17,503,411	17,920,082	18,498,851	33.5%
Total Expenditures/Transfers	25,801,494	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,241,248	33,226,662	34,822,380	35.0%
REVENUES:											
Licenses and Permits	143,627	141,617	251,324	223,135	173,790	197,357	173,514	340,802	465,364	272,409	89.7%
Intergovernmental	8,295,176	8,074,301	8,451,752	8,394,878	8,743,814	9,316,309	9,144,663	9,308,592	10,163,991	11,007,044	32.7%
Property Taxes	10,943,356	11,573,489	13,300,963	15,005,308	15,544,400	17,769,773	17,406,958	18,089,971	18,233,818	18,826,022	72.0%
Business Taxes	1,747,801	1,855,266	1,801,686	1,748,135	1,898,167	2,006,517	2,090,356	1,825,717	2,039,654	2,060,238	17.9%
Charges for Services	1,466,153	1,450,254	1,366,592	1,377,231	1,390,694	1,393,281	1,403,450	388,577	323,556	333,617	-77.2%
Fines and Forfeitures	371,023	410,361	301,216	339,987	285,514	331,069	340,788	238,503	321,364	347,480	-6.3%
Other	866,876	836,911	1,442,300	982,396	476,887	437,019	406,555	527,689	714,689	912,859	5.3%
In-Lieu-of-Tax Payment - DOE	793,447	789,395	902,644	1,143,832	1,176,297	1,297,898	1,266,919	1,265,963	1,361,730	1,361,175	71.6%
Total Current Revenues	24,627,459	25,131,594	27,818,477	29,204,902	29,689,563	32,749,223	32,233,203	31,985,814	33,624,166	35,120,844	42.6%
Fund Balance Appropriation	1,174,035	730,611	242,476	1,633,412	1,964,765	772,851	334,943	255,434	(397,504)	(298,464)	-125.4%
Total Revenues	25,801,494	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,241,248	33,226,662	34,822,380	35.0%
EXPENDITURES FOR MUNICIPAL OPERATIONS COMPARED TO THE RATE OF INFLATION:											
- Applicable Consumer Price Index, All Urban Consumers, All Items	163	166.2	172.3	178.0	179.9	183.7	189.4	194.5	202.9	208.4	27.8%
- Percentage Inflation Increase from Previous Year	1.7%	2.0%	3.7%	3.3%	1.1%	2.1%	3.1%	2.7%	4.3%	2.7%	26.7%
- Percentage Increase in Municipal Expenditures and Solid Waste Transfer	7.2%	0.9%	5.1%	0.0%	2.4%	6.3%	-2.9%	4.4%	3.9%	6.5%	29.6%

**General Fund Revenues
Last Ten Years**



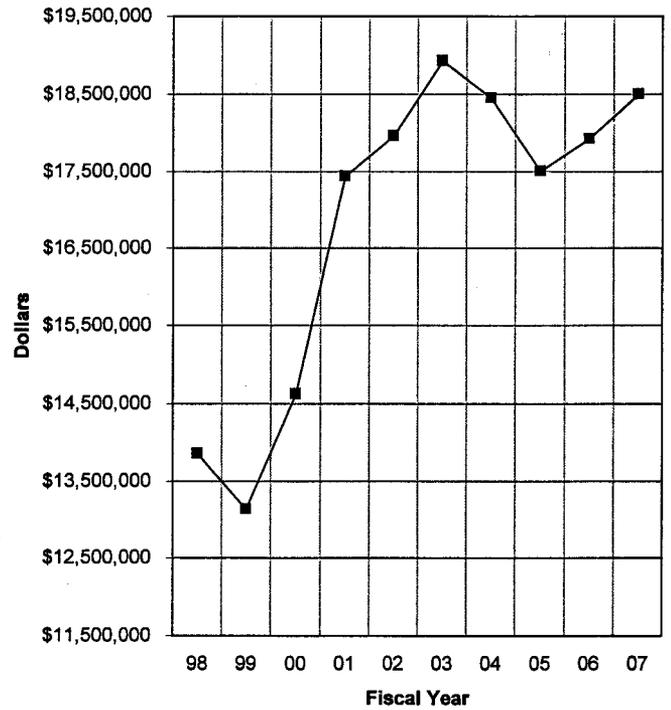
**General Fund Expenditures/Transfers
Last Ten Years**



**General Fund Municipal Expenditures
Last Ten Years**



**General Fund Operating Transfers
Last Ten Years**



**CITY OF OAK RIDGE, TENNESSEE
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	Collected within the Fiscal Year of the Levy		Total Collections to Date		Outstanding Delinquent Taxes			
	Taxes Levied for the Fiscal Year	Amount	Percentage of Levy	Collections in Subsequent Years	Amount	Percentage of Levy	Amount (1)	Percentage of Levy
1998	\$ 9,881,531	\$ 9,684,743	98%	192,557	\$ 9,877,300	100.0%	\$ 4,231	0.0%
1999	10,484,535	10,245,066	98%	228,865	10,473,931	99.9%	10,604	0.1%
2000	11,664,050	11,283,542	97%	242,655	11,526,197	98.8%	137,853	1.2%
2001	12,945,876	12,585,185	97%	252,241	12,837,426	99.2%	108,450	0.8%
2002	13,593,711	12,921,156	95%	558,524	13,479,680	99.2%	114,031	0.8%
2003	15,248,258	14,768,834	97%	325,580	15,094,414	99.0%	153,844	1.0%
2004	15,111,052	14,460,793	96%	430,229	14,891,022	98.5%	220,030	1.5%
2005	15,567,482	14,934,125	96%	424,946	15,359,071	98.7%	208,411	1.3%
2006	15,628,762	15,280,442	98%	157,198	15,437,640	98.8%	191,122	1.2%
2007	16,272,227	15,901,543	98%	-	15,901,543	97.7%	370,684	2.3%

(1) On September 20, 2004, City Council authorized the Anderson County Delinquent Tax Attorney to collect City of Oak Ridge delinquent real property taxes in consolidation with the collection of Anderson County delinquent taxes. As real property becomes eligible for a delinquent property tax sale under Tennessee State law, the City is turning those delinquencies over to the Anderson County Delinquent Tax Attorney for collection.

CITY OF OAK RIDGE, TENNESSEE
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year	Real Residential Property		Real Commercial Property		Personal Property		Public Utilities		Total Taxable Assessed Value (1)		Total Direct Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
1998	\$	204,355,700	\$	166,497,438	\$	39,346,941	\$	12,087,566	\$	422,287,645	\$	1,386,800,258	30%
1999		260,871,645 (2)		178,703,065 (2)		46,459,688 (2)		15,617,983 (2)		501,652,381 (2)		1,673,506,202 (2)	30% (2)
2000		262,710,100		179,955,600		46,722,298		15,549,682		504,937,680		1,684,742,542	30%
2001		263,184,875		180,144,563		45,668,874		14,732,079		503,730,391		1,682,116,086	30%
2002		267,561,648		184,417,400		48,161,886		12,829,722		512,970,656		1,715,156,479	30%
2003		270,610,350		183,899,840		52,745,175		11,512,784		518,768,149		1,738,940,585	30%
2004		272,157,350		192,772,040		51,254,776		10,267,203		526,451,369		1,760,076,395	30%
2005		274,953,825		204,247,360		52,679,630		10,153,519		542,034,334		1,804,493,410	30%
2006		322,792,500 (2)		226,548,000 (2)		51,803,055 (2)		11,390,458 (2)		612,534,013 (2)		2,050,926,774 (2)	30% (2)
2007		334,908,739		234,388,880		57,737,741		11,091,196		638,126,556		2,138,232,104	30%

(1) Overall assessment ratios and effective rates for 1973 and thereafter are weighted averages due to varying constitutional assessment ratios which became effective statewide January 1, 1973. Assessment ratios are Residential Property, Real at 25 percent with all bank accounts and \$7,500 of all other items in the hands of a taxpayer exempt; Commercial and Industrial - Real at 40 percent and Personal at 30 percent except that the Personal Property of eligible Banks is 40 percent; Public Utilities (excluding Railroads and Telecommunications) - All Property both Real and Personal at 55 percent; Railroads and Telecommunications - Real and Personal at 40 percent.

(2) All properties were reappraised in tax year 1998 (fiscal year 1999) and tax year 2005 (fiscal year 2006).

**CITY OF OAK RIDGE, TENNESSEE
RATIOS OF GENERAL OBLIGATION DEBT OUTSTANDING, GOVERNMENTAL ACTIVITIES
LAST TEN FISCAL YEARS**

Fiscal Year	Total Governmental Debt Outstanding	Actual Taxable Value of Property	Population	Percentage of Actual taxable Value of Property	Debt Per Capita
1998	\$ 52,087,130	\$ 1,386,800,258	27,310	3.8%	\$ 1,907
1999	54,372,927	1,673,506,202	27,310	3.2%	1,991
2000	62,896,665	1,684,742,542	27,387	3.7%	2,297
2001	61,927,746	1,682,116,086	27,387	3.7%	2,261
2002	59,279,464	1,715,156,479	27,387	3.5%	2,165
2003	57,073,005	1,738,940,585	27,387	3.3%	2,084
2004	56,028,008	1,760,076,395	27,387	3.2%	2,046
2005	85,307,318	1,804,493,410	27,387	4.7%	3,115
2006	83,093,516	2,050,926,774	27,387	4.1%	3,034
2007	100,664,622	2,138,232,104	27,387	4.7%	3,676

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

**CITY OF OAK RIDGE, TENNESSEE
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

Fiscal Year	Governmental-type Activities				Business-type Activities				Total Primary Government	Percentage of Personal Income (2)	Per Capita (2)
	General Obligation Bonds	QZAB	Notes Payable	Capital Leases	Electric Revenue Bonds	General Obligation Bonds	Notes Payable	Capital Leases			
1998	\$ 47,635,000	\$ -	\$ 3,167,662	\$ 1,284,468	\$ 14,672,514	\$ -	\$ 9,306,747	\$ -	\$ 76,066,391	11.44%	\$ 2,785
1999	47,725,000	-	5,732,488	915,439	14,565,000	-	9,895,541	-	78,833,468	11.46%	2,887
2000	56,020,000	-	6,336,585	540,080	17,965,000	-	15,590,775	-	96,452,440	14.20%	3,522
2001	36,565,000	-	24,951,186	411,560	19,065,056	-	20,735,621	-	101,728,423	14.30%	3,714
2002	34,200,000	-	24,803,474	275,990	21,512,348	-	23,570,451	-	104,362,263	14.17%	3,811
2003	37,645,000	-	19,295,028	132,977	22,360,000	5,125,000	18,997,695	-	103,555,700	13.67%	3,781
2004	35,265,000	-	20,043,765	719,243	21,550,000	4,800,000	19,890,589	-	102,268,597	13.08%	3,734
2005	32,820,000	7,049,360	44,992,765	445,193	20,730,000	4,470,000	21,927,521	-	132,434,839	16.67%	4,836
2006	30,285,000	7,641,275	44,938,765	228,476	19,895,000	4,130,000	27,442,240	-	134,560,756	(1)	4,913
2007	27,660,000	7,131,857	65,882,765	-	19,045,000	3,780,000	30,191,887	1,166,355	154,847,864	(1)	5,654

Notes: Under Tennessee State law, the City's outstanding general obligation debt is not limited.

(1) Data Not Available.

(2) See Table 16 for personal income and population data.

CITY OF OAK RIDGE, TENNESSEE
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
June 30, 2007

<u>Jurisdiction</u>	<u>Net Debt Outstanding</u>	<u>Percentage of Debt Applicable To the City</u>	<u>City's Share of Debt</u>
Direct:			
City of Oak Ridge -			
General Obligation Bonds	\$ 27,650,000	100%	\$ 27,650,000
Notes Payable	65,882,765	100%	65,882,765
Qualified Zone Academy Bonds (QZAB)	7,131,857	100%	7,131,857
Total Direct Debt	100,664,622		100,664,622
Overlapping:			
Anderson County, Tennessee	37,765,584	42.05%	15,880,428
Roane County, Tennessee	36,532,814	12.86%	4,698,120
Total Overlapping Debt	74,298,398		20,578,548
Total Direct and Overlapping Debt	\$ 174,963,020		\$ 121,243,170

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Oak Ridge. This process recognizes that, when considering the City's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account.

* Applicable percentage is determined by ratio of assessed valuation of real property subject to taxation in overlapping unit to valuation of real property subject to taxation in reporting unit.

**CITY OF OAK RIDGE, TENNESSEE
REVENUE DEBT COVERAGE
ELECTRIC SYSTEM DEBT
LAST TEN FISCAL YEARS**

Fiscal Year	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage Ratio
				Principal	Interest	Total	
1998	\$ 30,171,408	\$ 27,718,138	\$ 2,453,270	\$ 460,000	\$ 701,162	\$ 1,161,162	2.11
1999	30,317,007	27,773,119	2,543,888	480,000	740,858	1,220,858	2.08
2000	30,654,173	28,784,333	1,869,840	600,000	767,181	1,367,181	1.37
2001	33,291,474	29,404,337	3,887,137	899,944	1,275,692	2,175,636	1.79
2002	33,434,251	30,414,099	3,020,152	660,000	699,127	1,359,127	2.22
2003	34,689,697	31,647,977	3,041,720	730,000	740,151	1,470,151	2.07
2004	35,913,653	33,623,285	2,290,368	810,000	580,229	1,390,229	1.65
2005	35,724,771	32,545,257	3,179,514	820,000	694,765	1,514,765	2.10
2006	38,922,932	35,131,961	3,790,971	835,000	764,318	1,599,318	2.37
2007	41,971,757	38,798,182	3,173,575	850,000	923,836	1,773,836	1.79

(1) Includes operating and nonoperating revenues.

(2) Total operating expenses exclusive of depreciation.

**CITY OF OAK RIDGE, TENNESSEE
PRINCIPAL PROPERTY TAXPAYERS
CURRENT TAX YEAR 2006 AND NINE YEARS AGO
(For Fiscal Year 2007 and 1998)**

Taxpayer	Type of Business	2006			1997		
		Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation
UT-Battelle	Management Contractor (ORNL)	\$ 35,122,726	1	5.50%	\$ -	-	-
Boeing Tennessee Inc.	Manufacturing and Engineering	13,115,590	2	2.06%	13,773,010	1	3.26%
Oak Ridge Tech Center Oak Ridge Corp Partners	Office Complex	13,021,080	3	2.04%	4,590,840 4,400,040	7 8	1.09% 1.04%
R&R Properties/Richard Chinn	Entrepreneur	9,759,345	4	1.53%	3,916,435	9	0.93%
Methodist Medical Center of Oak Ridge	Health Services	8,393,320	5	1.32%	6,460,260	5	1.53%
BellSouth	Communications	7,664,916	6	1.20%	10,554,041	3	2.50%
Scientific Ecology Group (AKA GTS Duratek)	Environmental Services	6,083,519	7	0.95%	7,230,465	4	1.71%
Oak Ridge Mail	Shopping Mall/Misc. Development	5,702,600	8	0.89%	12,611,432	2	2.98%
International Environmental Resources (AKA Manufacturing Sciences)	Environmental Services	3,856,698	9	0.60%	-	-	-
Wal-Mart	Retail	3,748,450	10	0.59%	-	-	-
M-4 Environmental- LP	Office Complex	-	-	-	5,895,142	6	1.39%
McKinley Oak Ridge LTD	Office Complex	-	-	-	3,308,291	10	0.78%
TOTAL		\$ 106,468,244		16.68%	\$ 72,739,956		17.21%

Note: Does not include in-lieu of tax payments.

**CITY OF OAK RIDGE, TENNESSEE
TEN LARGEST ELECTRIC CUSTOMERS
CURRENT YEAR AND NINE YEARS AGO**

Customer	2007					1998				
	Annual Demand	Annual Kwh Usage	Annual Sales Dollars	Rank	Percentage Of Total Sales	Annual Demand	Annual Kwh Usage	Annual Sales Dollars	Rank	Percentage Of Total Sales
City of Oak Ridge	57,851	31,591,057	\$ 2,223,269	1	5.41%	32,828	12,020,938	\$ 904,207	4	3.06%
Methodist Medical Center	44,692	22,861,747	1,641,510	2	3.99%	40,041	18,822,489	1,012,826	3	3.43%
Scientific Ecology Group (SEG) (AKA GTS Duratek)	(1)	22,056,228	1,308,879	3	3.18%	(1)	29,897,121	1,358,616	2	4.60%
Boeing	(1)	21,017,512	1,162,594	4	2.83%	53,226	27,926,619	1,449,810	1	4.90%
Oak Ridge Board Of Education	32,171	12,364,496	991,079	5	2.41%	33,512	10,182,690	662,774	6	2.24%
US Department of Energy	17,863	8,428,363	628,516	6	1.53%	17,738	7,577,473	473,071	8	1.43%
Advanced Measurement	15,548	8,756,900	590,265	7	1.44%	-	-	-	-	-
BWXT Y-12	17,036	7,835,200	572,342	8	1.39%	-	-	-	-	-
USEC Inc	19,183	6,237,337	531,835	9	1.29%	-	-	-	-	-
Rogers Group Inc.	24,539	4,664,213	527,714	10	1.28%	-	-	-	-	-
COORS Tek	-	-	-	-	-	-	-	-	-	-
Manufacturing Sciences	-	-	-	-	-	30,391	14,804,407	682,486	5	2.31%
Lockheed-Martin	-	-	-	-	-	27,124	7,200,209	476,076	7	1.61%
Crown American	-	-	-	-	-	20,706	6,975,889	428,776	9	1.45%
M4 Environmental	-	-	-	-	-	14,952	5,644,000	341,929	10	1.16%
Total			\$ 10,178,003		24.75%			\$ 7,790,571		26.19%

Note:

(1) This customer is on the ESP program offered through the Tennessee Valley Authority.

**CITY OF OAK RIDGE, TENNESSEE
ELECTRIC, WATER AND WASTEWATER RATES
LAST TEN FISCAL YEARS**

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Electric (1)										
Residential										
Base Charge	\$ 5.50	\$ 5.50	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80	\$ 6.57	\$ 7.30	\$ 7.37	\$ 7.46
All kWh	0.05915	0.05915	0.06240	0.06240	0.06240	0.06240	0.06544	0.06790	0.07732	0.07622
Commercial										
GSA1										
Base Charge	\$ 12.50	\$ 12.50	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 17.00	\$ 17.17	\$ 17.37
All kWh	0.06493	0.06493	0.06756	0.06756	0.06756	0.06756	0.07178	0.07382	0.08571	0.08432
GSA2										
Base Charge	\$ 25.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 55.00	\$ 55.56	\$ 56.20
1st 15,000 kWh	0.06648	0.06648	0.07000	0.07000	0.07000	0.07000	0.07421	0.07746	0.08938	0.08803
Additional kWh	0.03407	0.03407	0.03587	0.03587	0.03587	0.03587	0.03823	0.03935	0.04601	0.04557
kW, 51-1,000	9.42	9.42	9.94	9.94	9.94	9.94	10.67	10.93	12.55	12.25
GSA3										
Base Charge	\$ 75.00	\$ 75.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 150.00	\$ 151.52	\$ 153.28
All kWh	0.03474	0.03474	0.03655	0.03655	0.03655	0.03665	0.03901	0.04087	0.04754	0.04712
kW, 0 - 1,000	8.92	8.92	9.41	9.41	9.41	9.41	10.09	10.09	11.95	11.61
kW, 1,001 - 5,000	10.01	10.01	10.56	10.56	10.56	10.56	12.02	12.02	14.27	13.88
Outdoor Light										
All kWh	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04622	\$ 0.05265	\$ 0.05166
Water										
Minimum Bill (0-2,000 gallons)	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01
Next 8,000 gallons per 1,000 gallons	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Next 40,000 gallons per 1,000 gallons	2.77	2.77	2.77	2.77	2.77	2.77	2.77	2.77	2.77	2.77
Next 150,000 gallons per 1,000 gallons	2.29	2.29	2.29	2.29	2.29	2.29	2.29	2.29	2.29	2.29
Next 800,000 gallons per 1,000 gallons	1.90	1.90	1.90	1.90	1.90	1.90	1.90	1.90	1.90	1.90
Next 1,000,000 gallons per 1,000 gallons	1.56	1.56	1.56	1.56	1.56	1.56	1.56	1.56	1.56	1.56
Wastewater										
Minimum Bill (0-2,000 gallons)	\$ 9.85	\$ 9.85	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.50	\$ 10.50	\$ 10.50	\$ 11.50	\$ 11.50
Next 8,000 gallons per 1,000 gallons	2.15	2.15	2.94	2.94	2.94	3.75	3.75	3.75	4.13	4.13
Next 40,000 gallons per 1,000 gallons	3.78	3.78	4.38	4.38	4.38	5.05	5.05	5.05	5.55	5.55
Next 50,000 gallons per 1,000 gallons	3.55	3.55	4.20	4.20	4.20	5.05	5.05	5.05	5.55	5.55
Next 4,999,900 gallons per 1,000 gallons	3.28	3.28	4.20	4.20	4.20	5.05	5.05	5.05	5.55	5.55
All over 5,000,000 gallons per 1,000 gallons	3.28	3.28	4.20	4.20	4.20	5.90	5.90	5.90	5.55	5.55

Notes: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rates being 5 percent higher.

(1) Electric may change on a quarterly basis due to a pass-through fuel cost adjustment (FCA) on the energy charges from the Tennessee Valley Authority.

CITY OF OAK RIDGE, TENNESSEE
ELECTRIC, WATER AND WASTEWATER SOLD BY TYPE OF CUSTOMERS
LAST TEN FISCAL YEARS

Fiscal Year	Electric			Water		Wastewater		
	Residential	Small lighting and power	Large lighting and power	Street and outdoor lighting	Residential	Commercial	Residential	Commercial
1998	12,744	1,477	336	60	10,676	1,378	10,414	1,175
1999	12,575	1,497	333	60	10,667	1,394	10,400	1,184
2000	12,700	1,558	366	61	10,826	1,416	10,745	1,407
2001	12,648	1,564	412	62	10,747	1,429	10,468	1,195
2002	12,676	1,586	421	60	10,769	1,429	10,492	1,191
2003	12,937	1,654	383	61	10,914	1,425	10,633	1,179
2004	12,964	1,698	360	62	10,955	1,425	10,671	1,167
2005	13,042	1,731	346	61	11,019	1,492	10,740	1,169
2006	13,096	1,797	339	64	11,160	1,518	10,866	1,167
2007	13,542	1,817	345	61	11,285	1,568	11,007	1,190

**CITY OF OAK RIDGE, TENNESSEE
DEMOGRAPHIC STATISTICS
1980 AND 1990 CENSUS YEAR INFORMATION AND LAST TEN FISCAL YEARS**

Fiscal Year	(1) Population	Personal Income	(2) Per Capita Income	(2) Median Age	(2) Unemployment Rate	School Enrollment
1980	27,662	\$ 255,707,528	\$ 9,244 (1)	35.0 (1)	5.4% (1)	5,274
1990	27,310	482,321,910	17,661 (1)	39.6 (1)	4.9% (1)	4,432
1998	27,310	664,643,470	24,337	(3)	3.6%	4,801
1999	27,310	687,693,110	25,181	(3)	3.6%	4,639
2000	27,387	679,005,891	24,793 (1)	43.4 (1)	3.2% (1)	4,491
2001	27,387	711,569,034	25,982	(3)	4.1%	4,398
2002	27,387	736,409,043	26,889	(3)	4.0%	4,391
2003	27,387	757,743,516	27,668	(3)	4.7%	4,323
2004	27,387	782,939,556	28,588	(3)	4.9%	4,285
2005	27,387	794,414,709	29,007	(3)	5.1%	4,280
2006	27,387	(3)	(3)	(3)	4.7%	4,306
2007	27,387	(3)	(3)	(3)	(3)	4,394

(1) Source: U. S. Census Bureau. Statistic is for the City of Oak Ridge

(2) Source: East Tennessee Development District/Bureau of Economic Analysis. Statistic is for Anderson County. Information is maintained on a county basis and is unavailable for the City of Oak Ridge as a separate entity in a non-census year. The City comprises approximately 38% of Anderson County.

(3) Data Not Available.

**CITY OF OAK RIDGE, TENNESSEE
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
General government										
Ordinances Adopted	29	16	29	21	21	23	20	15	17	22
Resolutions Adopted	195	194	229	199	173	177	127	144	127	108
Number of court cases-city violations	3,926	4,767	2,827	3,785	2,969	3,882	3,429	1,709	2,881	3,483
Administrative services										
Applications received and processed	862	712	757	837	682	930	653	891	784	839
Purchase Orders issued for departments	5,856	5,800	2,492	1,894	2,044	2,044	2,254	4,524	4,525	4,106
Purchase Orders issued for stock purchases	1,774	1,700	1,424	1,554	1,259	1,259	1,420	1,219	1,350	1,328
Business licenses issued	1,541	N/A	N/A	1,736	N/A	N/A	1,282	1,345	1,392	1,344
Police										
Serious crimes	1,851	1,851	1,785	N/A	N/A	2,360	3,710	3,595	2,204	N/A
Burglaries	225	225	133	202	301	331	383	394	394	N/A
Total arrests	N/A	N/A	N/A	2,032	1,994	1,875	1,483	2,377	2,500	N/A
Total calls for services	36,742	36,742	47,520	37,237	33,672	36,291	32,854	32,854	35,000	N/A
Animal apprehensions	1,300	1,200	941	1,381	1,958	2,116	2,708	2,500	2,850	N/A
Registered animals	4,591	5,000	4,553	3,871	5,012	4,659	4,040	4,400	4,200	N/A
Fire										
Number of calls	3,028	3,423	3,411	3,339	3,339	3,497	3,264	3,560	3,743	3,721
Public fire education	10,039	6,945	6,450	6,450	8,400	10,993	10,993	10,993	9,000	10,750
Violations reported by department inspection	800	1,539	1,539	1,441	1,150	850	850	850	900	1,060
Average response time (mins)	4.0	3.1	3.1	3.3	4.5	3.5	4.0	4.0	4.0	4.3
Average control time (mins)	4.0	1.1	1.1	3.3	4.8	3.6	4.0	4.0	4.0	4.0
Community Development										
Site plans reviewed	27	26	28	19	21	19	19	18	19	6
Non-Residential	39	33	44	48	52	65	76	110	112	108
Residential	479	453	510	426	474	494	582	582	599	567
Building permits	190	236	322	456	424	348	400	400	518	584
Plumbing permits	452	376	405	1,038	347	438	530	530	643	629
Electrical permits	1,091	1,207	1,252	1,501	1,387	969	1,691	1,691	757	620
Nuisance Abatement	188	214	228	605	364	112	416	416	416	150
Abandoned vehicles	174	219	259	279	110	86	48	48	66	62
Housing inspections										
Park and Recreation										
City-wide special events	8	8	8	7	7	7	7	7	7	7
Cold Facts Program participants	1,886	1,948	2,037	2,038	2,123	2,174	2,325	2,341	2,327	2,353
Pool attendance	115,349	109,853	104,336	104,094	104,069	87,435	78,938	60,775	75,741	77,153
Summer camp enrollment	820	960	960	960	960	880	860	1,100	870	949
Athletic activities										
Youth participants	135	166	156	135	218	234	212	186	147	155
Adult participants	712	471	826	1,047	1,200	1,280	1,496	1,845	1,784	1,579
Youth teams	14	15	14	13	22	21	20	18	16	17
Adult teams	43	32	52	74	82	95	106	138	129	113

(Continued)

**CITY OF OAK RIDGE, TENNESSEE
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

	1999	2000	2001	2002	2003	2004	2005	2006	2007
Library									
Total volume	109,872	103,500	106,440	109,434	118,320	118,411	114,707	114,707	112,550
Total non-print material	N/A	19,200	21,099	22,973	48,993	51,692	52,415	52,415	57,241
Total circulation	253,850	229,255	215,748	224,967	220,269	204,681	204,585	182,400	186,215
Registered patrons	16,596	12,474	23,937	24,836	22,477	27,604	23,735	23,455	22,171
Reference questions and reader service	38,249	38,902	37,008	38,117	37,433	33,029	35,622	33,217	29,883
Storytime attendance	4,147	2,781	3,506	4,978	5,432	5,395	5,355	4,167	5,262
Public Works									
Street sign maintenance and installation	331	400	379	201	394	341	412	259	370
Traffic control and school flashing signals inventory	375	377	371	371	371	390	390	390	390
hours for maintenance and installation	3634	2,186	2,341	2,451	2,278	2,508	2,508	1,865	2,147
Public street lights inventory	5,029	5,256	5,319	5,362	5,397	5,431	5,426	5,426	5,447
hours for maintenance and installation	2,241	2,327	1,971	1,985	2,250	1,536	1,606	2,082	2,095
Mowing of ROW (acres)	15	15	15	15	15	15	15	15	15
Electric									
Purchased Power									
Kilowatts-hours purchased	510,921,070	519,097,909	533,000,199	544,096,058	561,424,804	551,468,429	534,063,705	539,597,265	547,543,621
Amount	23,616,218	24,190,547	24,457,044	25,226,618	26,066,753	27,615,311	26,543,605	28,833,331	32,063,010
Electric Sales									
Kilowatts-hours sold	477,381,167	501,779,583	518,579,537	516,146,986	543,449,683	525,327,120	514,560,835	505,272,128	521,693,354
Amount	29,565,423	29,982,926	32,613,495	32,859,895	34,097,674	35,245,630	35,051,657	38,227,317	41,096,029
Cost per kilowatt-hour purchases	\$0.0462	\$0.0466	\$0.0459	\$0.0464	\$0.0464	\$0.0501	\$0.0497	\$0.0534	\$0.0586
% losses and unaccounted for KH purchases	6.56%	3.34%	2.71%	5.14%	3.20%	4.74%	3.65%	6.36%	4.72%
Water									
Gallons treated (thousands)	1,497,800	249,787	4,374,438	4,258,710	4,048,248	3,907,730	3,700,000	4,045,928	3,367,518
Gallons purchased (thousands)		1,242,710							34,445
Gallons pumped (thousands)									3,370,193
Gallons sold (thousands)	1,099,178	1,104,053	3,994,925	3,897,471	3,686,142	3,680,361	3,521,730	3,699,823	2,870,928
Line losses and gallons unaccounted for (thousands)	N/A	533,710							
Percentage of losses and unaccounted for gallons to total provided (thousands)	N/A								
Average daily consumption (thousands of gallons)	N/A	N/A	10,945	10,678	10,099	10,083	9,649	10,137	15,77%
Wastewater									
Clinch River Industrial Park Plant									
Gallons treated (thousands)	1,036	1,900	1,500	1,500	2,400	1,724	1,600	1,600	1,200
West End Plant									
Gallons treated (thousands)	1,881,200	1,800,000	1,500,000	1,674,920	2,200,000	1,942,491	2,100,000	2,100,000	1,600,000
Schools									
Enrollment	4,714	4,636	4,398	4,391	4,323	4,285	4,280	4,306	4,394
Average Daily Membership	4,752	4,559	4,451	4,418	4,346	4,279	4,284	4,348	4,364
Average Daily Attendance	4,520	4,331	4,213	4,190	4,127	4,066	4,061	4,127	4,142
Average Test Scores (ACT)	23.7	23.0	23.6	23.8	23.6	24.4	24.5	24.3	23.6

* Some information is not available due to system changes.

City of Oak Ridge, Tennessee
Capital Assets Statistic by Function/Program
Last Ten Fiscal Years

Function/Program	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Marked Vehicles	17	18	19	23	23	23	23	23	23	23
Unmarked Vehicles	6	6	6	5	5	5	5	6	6	6
Animal Control	2	2	2	2	2	2	2	2	2	2
Other Vehicles	8	8	9	9	9	9	9	9	9	9
Fire										
Stations	3	3	3	3	3	3	3	3	3	3
Fire trucks (Pumpers and ladder)	6	6	6	6	6	6	6	6	6	6
Rescue vehicles - radio equipped	2	2	2	2	2	2	2	2	2	2
Sedans - radio equipped	3	3	3	3	3	4	4	4	4	4
Fire Specialists' vehicles	5	5	5	5	5	5	5	5	5	5
Park and Recreation										
Parks	14	14	14	14	14	14	14	14	14	14
Parks (total acres)	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237
Swimming pools	2	2	2	2	2	2	2	2	2	2
Tennis courts	22	22	22	22	22	22	22	22	22	22
Baseball parks	4	4	5	5	5	5	5	5	5	5
Softball parks	6	6	6	6	6	6	6	6	6	6
Gymnasium	1	1	1	1	1	1	1	1	1	1
Golf course	1	1	1	1	1	1	1	1	1	1
Soccer fields	9	9	9	9	9	9	9	9	9	9
Community Centers	2	2	2	2	2	2	2	2	2	2
Library	1	1	1	1	1	1	1	1	1	1
Public Works										
Miles of roads and streets	208.62	208.62	208.62	211.02	211.42	211.42	217.75	222.33	226.00	226.00
Miles of sidewalks	98.73	98.73	98.73	98.73	98.73	98.73	98.73	100.61	100.61	100.61
Electric										
Miles of electric lines	267.03	270.36	270.84	270.84	272.66	281.35	282.00	282.00	286.00	286.00
Number of regular street lights	5,059	5,059	5,256	5,319	5,362	5,397	5,431	5,426	5,447	5,463
Number of private outdoor lights	1,484	1,509	1,520	1,530	1,530	1,564	1,577	1,577	1,577	1,568
Water										
Miles of water main	218.94	218.94	220.00	222.00	222.00	225.40	225.77	225.77	231.90	231.90
Number of fire hydrants	2,424	2,427	2,450	2,461	2,489	2,501	2,500	2,700	2,580	2,574
Wastewater										
Miles of sewer main	236.63	236.63	240.00	240.00	240.00	244.50	245.87	245.87	245.87	250.00
Treatment plants	2	2	2	2	2	2	2	2	2	2
Treatment capacity (thousand of gallons)	5,680	5,680	9,900	5,880	30,010	30,010	30,010	30,010	30,010	30,010
Schools										
Elementary schools	4	4	4	4	4	4	4	4	4	4
Middle schools	2	2	2	2	2	2	2	2	2	2
High schools	1	1	1	1	1	1	1	1	1	1

Note: No capital asset indicators are available for general government function.

**CITY OF OAK RIDGE, TENNESSEE
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO**

<u>Employer</u>	<u>2007</u>			<u>1998</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
BWXT Y-12	4,500	1	12.22%	N/A	N/A	N/A
UT-Battelle	4,200	2	11.41%	N/A	N/A	N/A
Methodist Medical Center	1,350	3	3.67%	1,300	2	3.59%
Bechtel Jacobs Co. LLC	1,337	4	3.63%	650	9	1.79%
Science Applications Int'l Corp. (SAIC)	1,000	5	2.72%	400	10	1.10%
Wackenhut-Oak Ridge Team	902	6	2.45%	N/A	N/A	N/A
Oak Ridge Schools	673	7	1.83%	674	8	1.86%
Oak Ridge Associated Universities	600	8	1.63%	932	5	N/A
City of Oak Ridge	411	9	1.12%	N/A	N/A	N/A
Client Logic	387	10	1.05%	N/A	N/A	N/A
Lockheed Martin Energy Systems Inc (LMES) (1)	N/A	N/A	N/A	14,772	1	40.75%
Scientific Ecology Group, Inc (AKA Duratek)	N/A	N/A	N/A	1,300	3	3.59%
MK Ferguson Company	N/A	N/A	N/A	970	4	2.68%
Boeing Defense and Space	N/A	N/A	N/A	780	6	2.15%
Department of Energy (DOE)	N/A	N/A	N/A	680	7	1.88%
	<u>15,360</u>		<u>41.73%</u>	<u>22,458</u>		<u>59.39%</u>

Source: Oak Ridge Chamber of Commerce and Tennessee Department of Labor and Workforce Development

Notes: The City of Oak Ridge resides in two counties, Anderson and Roane. For the Percentage of Total City Employment, Anderson County's Civilian Workforce was used.

(1) In 1997, LMES Inc was the primary contractor at all three main federal facilities located within Oak Ridge. When the contracts for these facilities were last awarded, they went to three different contractors rather than a single contractor. BWXT, UT-Battelle and Bechtel Jacobs are the current primary contractors at the three main federal sites.





oak
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Glossary



GLOSSARY

Account Number: A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc. in such a manner that the symbol used quickly reveals certain required and/or desired information.

Accounts Payable: A liability account reflecting amounts of open accounts owing to private persons or organizations for goods and services received.

Accounts Receivables: An asset account reflecting amounts owing and open accounts from private persons or organizations for goods and services provided.

Accrual Basis of Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to when cash is actually received or spent.

Activity: A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., patrol is an activity within the police department).

ADA: American with Disabilities Act

Ad Valorem Taxes: This is also referred to as property taxes, which are levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget: A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.

Allocate: To set aside portions of budgeted expenditures that are specifically designated to organizations, departments, etc.

Amortization Schedule: A table detailing each periodic payment on a loan.

Annual Budget: A budget covering a single fiscal year (July 1 – June 30).

Appropriation: An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriations Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Assessment: The process for determining values of real and personal property for taxation purposes.

Asset: Resources owned or held by a government, which have monetary value.

Audit Committee: A committee comprised of three City Council members elected by City Council for the purpose of coordinating with the city's auditor and providing oversight to the city's management of the accounting system.

Audit Scope: In the context of a financial statement audit, the coverage provided by the independent auditor's opinion on the financial statements.

Authorized Positions: These are employee positions that are authorized in the adopted budget to be filled during the fiscal year.

Availability Criterion: Principle of the modified accrual basis of accounting according to which revenues may only be recognized when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Availability Period: A specified period immediately following the close of the fiscal year by the end of which cash must be collected for related revenue to be recognized in accordance with the availability criterion of modified accrual accounting.

Balanced Budget: A budget in which anticipated revenues are equal to planned expenditures.

Basis Difference: Differences that arises when the basis of budgeting differs from the basis of accounting prescribed by GAAP for a given fund type.

Basis of Accounting: Timing of recognition for financial reporting purposes (i.e., when the effects of transactions or events should be recognized in financial statements).

Basis of Budgeting: The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bond: A long-term promise to pay. It is a promise to replay a specified amount of money on a particular date. Bonds are used primarily to finance capital projects.

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated service expenditures and operating transfer obligations.

Budget Calendar: The schedule of key dates, which a government follows in the preparation and adoption of its budget.

Budget Control: The control or management of a government follows in preparation and adoption of the budget.

Budget Message: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Assets: Land, improvements to land, easements, building, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operation and that have initial useful lives extending beyond a single reporting period.

Capital Improvements Budget: Appropriation of operating funds and bond funds for a capital improvement project. A capital improvement project is a permanent addition to the City's assets and includes design, construction and purchase of land, buildings and facilities.

Capital Improvement Program (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a six-year period.

Capital Outlay: Represents expenditures, which result in the acquisition or addition to fixed assets including land, buildings, improvements, machinery or equipment. Most equipment or machinery expenditures are included in the General Fund budget and the Equipment Replacement Rental Fund. Capital improvements such as acquisition of land and related construction and engineering fees are included in the Capital Improvements budget.

Capital Projects Fund: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds and trust funds.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is received or disbursed.

Community Development Block Grant CDBG: A federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and quality of life.

Certificate of Achievement for Excellence in Financial Reporting Program: Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

City Council: The governing body of the City of Oak Ridge.

City Manager: The chief executive officer of the City of Oak Ridge by City Council.

Commodities: Expendable items used by operating activities. Examples include office supplies, repair and replacement parts for equipment, books and gasoline.

Comprehensive Annual Financial Report (CAFR): A financial report that encompasses all funds and components units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions and statistical data.

Contingency: A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Services rendered to City activities by private firms, individuals or other City departments. Examples include utilities, vehicle charges and building maintenance.

Debt Ceiling: See Debt Limit.

Debt Limit for the City of Oak Ridge: The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City of Oak Ridge that shall be outstanding at any one time shall not exceed 10% of the total appraised valuation of all real estate lying within the city limits.

Debt Management Policy: A policy dealing with the issues of debt, how it is managed, and the manner in which debt is issued.

Debt Reduction Plan: A strategic plan and policy designed to eliminate the need for annual bond issues for annual capital projects while, at the same time, increasing the amount of annual cash appropriations for capital projects.

Debt Service: Debt Service expenditures are the result of bonded indebtedness of the City. Debt Service expenditures include principal, interest, and bond reserve requirements on the City's outstanding debt.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit: An excess of expenditures over revenues or expense over income.

Department: The highest levels of operation in the structural organization of the City, which indicates overall management responsibility for a division or a group of related operational divisions.

Depreciation: A decrease in value of property through wear, deterioration, or obsolescence.

Designated Unreserved Fund Balance: Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Expressed another way, designations reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

Distinguished Budget Presentation Awards Program: A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance: An administrative control under which commitments for the expenditures of money are recorded; thus the money is not available for new expenditure commitments. The use of encumbrances prevents overspending and permits officials to be certain of how much money is available for new commitments.

Enterprise Funds: A proprietary accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Oak Ridge are the Electric, Waterworks (water and sewer), Emergency Communications District (9121 operators) and Golf Course Funds.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. Unless fixed by ordinance, the Charter specifies July 1 to June 30 of the succeeding year as the fiscal year for the entire City government.

Fixed Assets: Assets of long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Foundations of Excellence: A City of Oak Ridge budgeting guideline whereby annual municipal budget allocations per household in the proposed budget will not exceed current per-household allocations by more than 110 percent of the rate of inflation.

Fringe Benefits: Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of cost for Social Security and the various pensions, medical and life insurance plans.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions. Eight commonly used fund groups in governmental accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Refers to the excess of assets over liabilities and is therefore also known as surplus funds. It represents the accumulated residual of revenues over expenditures since the inception of the organization.

Fund type: One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal services funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Generally Accepted Accounting Principles (GAAP): The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements. The various sources of GAAP for state and local government are set forth by SAS No. 69, *The meaning of "Present Fairly in Conformity with Generally Accepted Accounting Principles"*

General Fund: The principal fund of the City, the General Fund is used to account for all activities not included in other specified funds. General Fund revenue sources include property and business taxes, licenses and permits, intergovernmental revenues, service charges, fines and forfeitures, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, library, refuse contract, parks and recreation, public works and general government administration.

General Obligation Bonds: Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal: A specific statement about that which is to be accomplished or achieved for a particular program during the fiscal year.

Government Finance Officers Association (GFOA): An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Governmental Accounting Standards Board (GASB): the ultimate authoritative accounting and financial reporting standard-setting body for state and local governments. The GASB was established in June 1984 to replace the NCGA.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grants: A contribution or gift in cash or other assets from other government units to be used for a specific purpose.

Independent Auditor: Auditors who are independent, both in fact and appearance, of the entities they audit. Both GASS and GAGAS set specific criteria that must be met for an auditor to be considered to be independent.

Independent Auditor's Report: The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer (or disclaim) an opinion on whether a set of financial statements is fairly presented in conformity with GAAP (or some other comprehensive basis of accounting).

Infrastructure: Streets, bridges, water and sewer lines and treatment facilities, storm drainage, traffic signal, etc.

Interfund Transfer: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Interest and Penalties Receivable on Taxes: Uncollected interest and penalties on property taxes.

Intergovernmental Revenue: Funds received from federal, state and other local government sources.

Internal Service Fund: Proprietary funds used to account for the furnishing of goods or services by one department or agency to other departments or agencies on a cost-reimbursement basis; for example, the Equipment Replacement Rental Fund.

Investments: Securities held for the production of revenues in the form of interest, dividends, and rentals or lease payments.

Lease Purchase Agreement: A contractual agreement by which capital outlay, usually equipment, may be purchased over a period not exceeding 60 months through annual lease payments.

Legal Debt Margin: The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy: The amount of tax, service charges and assessments imposed by a government.

Lien Date: For property (ad valorem) Taxes, the date when an enforceable legal claim to taxable property arises. Generally the lien date is specified in the relevant enabling legislation. Many governments use the term *lien date* even though a lien is not formally placed on the property at that date. Alternatively, there term *assessment date* is used to describe this same date.

Long-term Debt: Debt with a maturity of more than one year after the date of issuance.

Mandate: A requirement imposed upon a local government by the federal and/or state governments to provide certain levels of service.

MARC: The library's computerized card catalog.

Measurement Focus: The objective of a measurement, that is, what is being expressed in reporting and entity's financial performance and position. A particular measurement focus is accomplished by considering not only which resources are measured (for example, financial or economic resources), but also when the effects of transactions or events involving focus of government-wide financial statements, proprietary fund financial statements, and fiduciary fund financial statements is economic resources. The measurement focus of governmental fund financial statements is current financial resources.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which they fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Bonds: A bond issued by a unit of local government.

Net general obligation debt: General obligation debt reduced by amounts being paid with other than general resources (e.g., general obligation debt associated with proprietary funds), as well as amounts available in sinking funds for debt repayment.

Non-Operating Expenses: Expenses that are not directly related to the provision of services such as debt service.

Non-Operating Revenues: Revenues that are generated from other sources, such as interest income, and are not directly related to service activities.

Object Code: A detailed line item expenditure category, such as Regular Salaries (5110), Office Supplies (5310), or Professional Services (5210).

Obligations: Amounts that a government may be required legally to meet from its resources. They include liabilities and encumbrances.

Operating Budget: The expenditure plan for continuing every-day service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, commodities, minor capital outlay and debt service requirements.

Operating Revenue and Expenses: Costs of goods sold and services provided to customers and the revenue thus generated.

Operating Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated for expenditures in the fund receiving the transfer.

Ordinance: A formal legislative action enacted by a majority vote on two readings by City Council. It has the effect of law within the community and it must not conflict with federal and/or state law.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of *other financing sources* category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the *other financing uses* category is limited to items so classified by GAAP.

Overlapping Debt: proportionate share that property within a government must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

Payment in Lieu of Taxes (PILT): Payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: All costs related to compensating employees of the City of Oak Ridge, including salaries, and employee benefit costs such as City contributions for retirement, social security and health insurance.

Property Tax: A tax levied on the assessed value of real and personal property.

Proposed Budget: A budget prepared under the direction of the City Manager's Office and presented to the governing body prior to adoption by City Council for review, amendment and adoption.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Public Hearing: An open meeting of the City Council specifically for the purpose of obtaining public comment and input on a particular issue.

Qualified Zone Academy Bonds (QZAB): A federal financing program that provides interest free funding for school renovations, repairs, and other school improvements that benefit low-income students. It cannot however be used for new school construction For governments to qualify for the bonds, private businesses must contribute not less than 10% of the net present value of the proceeds of the bond.

Reserved Fund Balance: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution: An order of a legislative body requiring less legal formality than an ordinance or statute.

Retained Earnings: The cumulative earnings since the establishment of the system that generally have been invested in property, plant and equipment or current assets (cash, accounts receivable, and inventory). The balance in Retained Earnings declines as the property depreciates.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bond: This type of bond is backed only by the revenues from a specific enterprise fund. An example would be the Electric Fund.

Revenue Recognition: See Availability criterion and Available period.

Risk Management: An organized effort to protect a government's assets against accidental loss by the most economic method.

Sinking Fund: See Debt service fund

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects). The City of Oak Ridge's special Revenue Funds are General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Grant Fund, Solid Waste Fund.

State Shared Revenue: Revenue levied and collected by the State of Tennessee but shared with its localities on a predetermined method.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TDOT: Tennessee Department of Transportation

Tennessee Municipal Bond Fund (TMBF): The Tennessee Municipal Bond Fund creates and administers various types of loan programs for the benefit of cities and counties.

Transfers: See Interfund transfers and Operating transfers.

Un-audited: Accounts or numbers that have not been verified for their accuracy.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purposes.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation.

ACRONYMS

ACEDA	Anderson County Economic Development Association	GASB	Governmental Accounting Standards Board
ACHS	Anderson County Health Council	GASS	Generally Accepted Auditing Standards
ADA	American with Disabilities Act	GFOA	Government Finance Officers Association
ADFAC	Aid to Distressed Families of Appalachian Counties	GIS	Geographic Information System
ALI	Automatic Location Identifiers	GOB	General Obligation Bonds
CAFR	Comprehensive Annual Financial Report	GWC	Government Workers Compensation
CDBG	Community Development Block Grant	HDCCV	Housing Development Corporation of the Clinch Valley
CIP	Capital Improvement Program	HUD	Housing and Urban Development
COLA	Cost of Living Adjustment	ISO	Insurance Services Office
CPI	Consumer Price Index	KWH	Kilowatt-hour
CROET	Community Reuse Organization of East Tennessee	MOU	Memorandum of Understanding
CVB	Convention and Visitors Bureau	ORAU	Oak Ridge Associated Universities
DARE	Drug Awareness and Resistance Education	ORHS	Oak Ridge High School
DOE	Department of Energy	ORNL	Oak Ridge National Laboratory
ECD	Emergency Communications District	PILT	Payment in Lieu of Taxes
ED	Economic Diversification Fund	QZAB	Qualified Zone Academy Bonds
ERRF	Equipment Replacement Rental Fund	SALI	Stand Alone Location Identification
ESG	Emergency Shelter Grant	SETHEPP	State Employees, Teachers, and Higher Education Employee Pension Plan
ETDD	East Tennessee Development District	SNS	Spallation Neutron Source
ETHRA	East Tennessee Human Resource Agency	SSAF	State Street Aid Fund
ETTP	East Tennessee Technology Park	TCA	Tennessee Code Annotated
FASB	Financial Accounting Standards Board	TCRS	Tennessee Consolidated Retirement System
FCA	Fuel Cost Adjustment	TDOT	Tennessee Department of Transportation
FLSA	Fair Labor Standards Act	TMBF	Tennessee Municipal Bond Fund
FMLA	Family Medical Leave Act	TML	Tennessee Municipal League
FTE	Full-time Equivalency	TPO	Transportation Planning Organization
FY	Fiscal Year	TVA	Tennessee Valley Authority
GAAP	Generally Accepted Accounting Principles	UBO	Utility Business Office
GAGAS	Generally Accepted Government Auditing Standards	WWTP	Wastewater Treatment Plant



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