



FISCAL 2010 BUDGET

CITY OF OAK RIDGE,
TENNESSEE

City of Oak Ridge, Tennessee
Fiscal Year 2010 Annual Budget

CITY COUNCIL

Tom Beehan
MAYOR

Willie Golden, Jr.
Charlie Hensley
David N. Mosby

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James R. O'Connor
CITY MANAGER

Janice E. McGinnis
FINANCE DIRECTOR

Steven W. Jenkins
DEPUTY CITY MANAGER

<http://www.cortn.org>



CITY OF OAK RIDGE **VISION, VALUES, AND MISSION**

Our Citizens' Vision

WE WANT OAK RIDGE TO BE AN EXCEPTIONAL PLACE FOR ALL
TO LIVE, WORK, AND VISIT

As an Organization, We Value:

- PROGRESSIVE, CUSTOMER-ORIENTED SERVICE
 - A WELL TRAINED, SAFETY-CONSCIOUS STAFF
 - OUR EMPLOYEES AND THEIR FUTURE
 - OPENNESS AND DIVERSITY
 - PERSONAL INTEGRITY
 - LEADERSHIP

Our mission:

TO BE A LEADER AND PARTNER IN ACHIEVING EXCELLENCE AS
A COMMUNITY.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Oak Ridge

Tennessee

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented and Award for Distinguished Budget Presentation to the City of Oak Ridge for its annual budget for the fiscal year beginning July 1, 2008

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium. The award is valid for a period of one year only.

We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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CITY OF OAK RIDGE



POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

June 1, 2009

Honorable Mayor and
Members of City Council
City of Oak Ridge
Oak Ridge, Tennessee

Dear Mayor and Members of Council:

The city staff is pleased to present the operating and capital budget for fiscal year 2010, beginning July 1, 2009 and ending June 30, 2010, as adopted by City Council on May 18, 2009. This budget has been developed in accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

The FY 2010 total budget, which includes all City and School funds, is \$179,316,041, a 2.0% decrease over the FY 2009 budget. This reflects a reduction in funding requirements for the nearly complete renovation of the Oak Ridge High School, accounted for in the Capital Projects Fund. In accordance with City Council's Financial Policy Guidelines, the fiscal 2010 adopted budget is based on the property tax rate remaining at the fiscal 2009 rate of \$2.77 per one hundred dollars of assessed valuation. The budget also maintains the goal of a combined City and School fund balance of over \$5 million.

The budget combines our exceptionally high-quality and distinctive service levels with public affordability. No City programs have been reduced or eliminated in this budget. We believe that City Council and the public will appreciate the investment value offered.

The development of the budget is guided by the broad operating parameters established by City Council, including:

- Oak Ridge City Council Strategic Plan, Fiscal Years 2006-2009 -- Where the strategic objective to help Oak Ridge become an exceptional place for all to live, work and visit is established along with the supporting critical outcomes both operationally and financially. This plan continues to provide the direction for staff objective and goal efforts.
- Oak Ridge Financial Policy Guidelines – These are the policies developed by City Council's Budget and Finance Committee and adopted by City Council on March 9, 2009 with a focus on the goal of Oak Ridge maintaining or improving its competitive property tax position when compared with benchmark cities.
- Multiyear Budget Management Plan – Where the maintenance of adequate fund balance with accompanying projected tax rates are forecasted based on the major initiatives adopted by City Council.

- Compensation Philosophy and Policy – Where the employee compensation plan will be periodically adjusted based on a market review of salary rates for job classifications.
- Operational Budget Policies on Personnel Actions -- Where the city will attempt to avoid layoffs and will attempt, whenever possible, to achieve reductions-in-force through attrition.

Approving an annual budget is one of the most important decisions you make as a City elected official. The budget is important as it determines staffing levels for City services and it provides funding for equipment and supplies for City operations. The budget serves as a primary planning document for the operation and management of the City.

The budget was developed through a planning process, which included:

- Capital Improvement Program (CIP) – In August forms were distributed to all City departments, including the school system, to outline the six-year projected capital needs of each department. In September, the completed CIP forms were submitted by senior management for review and compilation by the Community Development Department into a proposed CIP document. Due to funding constraints, major projects such as a new Senior Center and Pre-School were included in the CIP document on a “placeholder status” indicating the project is needed, but a funding is not available at this time. The proposed CIP document then went to the Planning Commission for their review, which occurs over a course of several public meetings. Approved Planning Commission comments and amendments are incorporated into the document that was presented to City Council by the Commission in a joint work session on December 1, 2008. This document is for planning purpose only and is used as documentation for the preparation of the capital improvement projects that are included in the budget.
- Preparation of Proposed Budget – With the adoption of Resolution No. 11-107-07, City Council created a Budget and Finance Special Committee, which consists of three City Council members, whose mission is to assist City Council in providing guidance to the City Manager with respect to budget preparation, as required by the Oak Ridge City Charter. Beginning in January, the Budget and Finance Committee began a series of meetings to develop financial policy guidelines for presentation and approval of the full City Council. As a part of the process, the committee held meetings with each City department where the funding pressures and requests for their operations were outlined by senior staff. On March 9, 2009, the Committees’ 2010 Financial Policy Guidelines were adopted by City Council. These were the guidelines used by City staff in development of the fiscal 2010 proposed budget.
- Adoption of Proposed Budget: City and School staff presented the proposed 2010 budget to City Council at a work session held on April 27, 2009. The public hearing and first reading of the budget ordinance was held at the May 4, 2009 City Council meeting. The fiscal 2010 budget ordinance was adopted on second reading at the May 18 City Council meeting with the property tax rate remaining at \$2.77 per hundred dollars of assessed valuation.

The budget document presents seventeen separate operational funds of the City of Oak Ridge, including the General Purpose School Fund. Each fund is a separated accounting entity with assets, liabilities, equity, revenues, and expenditures. Consequently, there are seventeen separate balance sheets and income statements.

The funds fall into six different categories, or types of funds, as required by Generally Accepted Accounting Principles (GAAP) for governmental entities. The funds are as follows:

General Fund
Debt Service Fund
Capital Projects Fund

Special Revenue Fund

- General Purpose School Fund
- Drug Enforcement Program
- State Street Aid Fund
- Street and Public Transportation Fund
- Economic Diversification Fund
- Grant Fund
- Solid Waste Fund
- Golf Course Fund
- West End Fund

Enterprise Funds

- Electric Fund
- Waterworks Fund
- Emergency Communication District Fund

Internal Service Funds

- Equipment Replacement Rental Fund
- Insurance Fund

The City administers sixteen of these funds. The budgets of the Oak Ridge Schools various funds are incorporated into one Fund for the budget ordinance, the General Purpose School Fund. The Oak Ridge Schools receive a transfer of operating money from the City's General Fund each year. For FY 2010, the transfer from the General Fund to the Schools is \$13,980,802. In addition, a transfer from the City's General Fund is made to the Debt Service Fund to cover long-term debt incurred by the school system.

The appropriated expenditures of the General, Debt Service, Capital Projects and Special Revenue Funds are adopted in the budget ordinance by City Council at the fund level. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

The expenses for the Enterprise and internal Service Funds are presented in the budget ordinance and document for informational purposes only. Utility expenses can fluctuate depending upon the usage of utilities, which can be affected by market conditions and the weather. The City's Electric and Waterworks Funds receive no transfers of money from the City's General Fund because the utilities operate solely from their charges for services. They do pay in-lieu of tax payments to the General Fund each year. Tennessee State Law outlines the calculations that are to be used for utility in-lieu of tax payments. In-lieu of tax payments for electric systems are required under state law, with a portion of the payments also going to Anderson and Roane Counties.

Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds (Governmental Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to

purchase is made. Governmental Funds are accounted for using the modified accrual basis of accounting. The Enterprise Funds and Internal Service Funds are accounted for using the accrual basis of accounting. The differences in the basis of accounting are defined in the Glossary of Terms.

The financial, budget, revenue and debt management policies, fund structures and budget procedures of the City are outlined in more depth in the Budget Overview section of this document, beginning on I-1.

Major Budget Changes: The fiscal 2010 budget incorporates the major City program and functional changes that occurred during the past fiscal year. The Solid Waste Fund incorporates the additional \$2 per household revenue and expenditure that was added in March 2009 for the successful Recycle Bank program. The amount of recyclables taken at the curb was expanded and each households were given a new large recycle bin and as an encouragement to recycling residents have the opportunity to earn Recycle Bank points that can be used to shop at over 1,500 local and national businesses.

On May 29, 2008, responsibility for water and wastewater services to the East Tennessee Technology Park (ETTP) transferred from DOE to the City of Oak Ridge. DOE transferred ownership of water and wastewater infrastructure located at the ETTP site, which included a 4.0 million per day capacity water treatment plant, raw water intake station, two water storage tanks with a 4.0 million combined capacity, five wastewater-pumping stations and water and sewer lines. The City entered into a five year agreement with DOE, who through its contractor Bechtel Jacobs, will pay for the operations to provide water and sewer services to the far west end of Oak Ridge, which also includes the newly constructed west end wastewater treatment plant. Bechtel Jacobs pays the City \$1,740,000 annually for these operations, reduced by revenues received by the City from utility customers located on the far west end of Oak Ridge, which also includes the Rarity Ridge subdivision. These operations are budgeted and accounted for in the Waterworks Fund.

Staffing and Personal Services: A total of 394.31 staff years are included in the Personnel Schedule for FY 2010, an increase of 1.0 staff years. The increase is for the additional of an Environmental Specialist position that acts as a liaison between the City Manager and the Environmental Quality Advisory Board and assists City staff in its environmentally "green" endeavors.

Merit pay increases are budgeted at 1 percent of total payroll. The City's contribution to Tennessee Consolidated Retirement System for employee retirement benefits is adjusted biennially. In fiscal 2009, the City's retirement rate increased from 11.86% to 13.07% of covered wages. Revisions to employee medical premiums are effective January 1 of each calendar year. The City's share of funding for employee medical benefits is projected to increase by 10%.

The fiscal 2010 budget continues to include a longevity payment of approximately \$100 per year, up to a maximum of 25 years, to employees who have been with the City 5 years as of June 30. The inclusion of a longevity payment was based on the recommendations of the Employee Advisory Group as to benefits they would like to see considered and funded.

General Fund Revenues: Staff continued a conservative approach of estimating revenues for the FY 2010 budget. Using conservative estimates in projecting future revenue will help ensure that the city maintains an adequate fund balance, which is projected at 16.4% of total general fund expenditures and transfers at the end of fiscal 2010. The General Fund's two largest revenue sources are property and local sales tax collections, which combined are nearly 72% of

total General Fund revenues. Fiscal 2010 property assessment growth is projected at 1.0% above 2009 actual assessment levels and sales taxes were budgeted flat with projected 2009 collections. Growth in both of these revenues was budgeted very conservatively due to economic stresses at the national level. In Oak Ridge growth continues in the residential sector, which includes the ongoing major developments at Rarity Ridge, Rarity Oaks, Grove Park Commons, Crossroads at Wolf Creek, Centennial Bluff and Clark Place. Growth in the commercial/industrial sector includes the expansion of USEC's Oak Ridge operations for the testing, demonstration and manufacturing of centrifuges.

General Fund Expenditures and Operating Transfers: City Council's adopted Financial Policy Guidelines allowed City municipal expenditures and the School operating transfer to increase by 3.5% for fiscal 2010. The \$632,258 increase in City municipal expenditures were primarily used to fund a 1% salary adjustment and higher costs for medical and liability insurance, electricity and other utilities, fuel and equipment replacement charges. The transfer to the school system for operational expenses is \$13,980,802 (excluding capital building cost) an increase of \$472,781 over last fiscal year.

Capital Expenditures, Debt and Multiyear Model: The City utilizes a multiyear model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. The budget 2010 model is included in Section II of this document. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multiyear model and is directly related to increases in the current and future property tax rates.

On May 19, 2008, City Council approved an initial bond resolution for the issuance of \$20,000,000 in debt primarily to complete the renovation of the Oak Ridge High School and planned electric, water and wastewater capital improvements. Due to national economic conditions, the issuance of this debt has been delayed until fiscal 2010. The City will reimburse itself from the bond proceeds for expenditures have already occurred for these capital projects. Anticipated Interest expense had been incorporated into the fiscal 2010 budget and the multiyear model, as applicable. Planned capital for fiscal 2010 is included in Section III of this document.

Capital continues to be a driver in electric, water and wastewater rate increases. The last rate increases related to City functions in these area was in fiscal 2008. The City reviews utility rates on biennial basis, with the next rate review scheduled in the spring of 2010.

Economic Development Agencies: Funding is in the FY 2010 Budget for several agencies that provide economic development and tourism-related services to the city including; the Oak Ridge Convention and Visitors Bureau (CVB), the Chamber of Commerce, the East Tennessee Economic Development Agency, Anderson County Economic Development Association (ACEDA) and The Roane Alliance.

For 2010, budgeted funding for the CVB is \$404,208 and the Oak Ridge Chamber of Commerce is \$241,935, both at a 3.5% increase over fiscal 2009 levels. The CVB provides an information resource for visitors to Oak Ridge as well as a participant in planning for major City events. The programmatic emphasis of the Chamber continues to be directed toward marketing and economic development opportunities that will create a diversified local economy.

ACEDA and The Roane Alliance continue to be budgeted at the fiscal 2009 amounts of \$15,000 and \$10,000, respectively.

Other Agencies and Boards: FY 2010 funding for Social Service programs provided by Aid to Distressed Families of Appalachian Counties (ADFAC) is budgeted at \$136,500 and \$31,850 for the Anderson County Health Council for the Healthy Start program. For the Arts Council and Youth Advisory Board \$9,500 and \$9,000, respectively, are budgeted in FY 2010. These recommended contributions remain unchanged from last year.

Unfunded Budget Requests: Requests for program enhancements and improved employee wages and benefits that could not be funded under the current budgetary guidelines were presented by staff in Budget and Finance Committee meetings. A listing of unfunded budgetary requests with a General Fund impact of \$2,937,761 was presented to City Council for consideration, but none were approved due to the property tax rate impact.

Recognition and Thanks

The development of the budget is a significant project undertaken each year, requiring the support and effort of many city staff in all departments. The budget process this year required several meetings with the Budget and Finance Committee of City Council throughout the fiscal year. Many City employees play crucial roles in the research, preparation, and completion of the various budget related documents for which thanks are made. Without their assistance this document would not be possible.

Respectfully submitted,



James R. O'Connor
City Manager



oak
ridge



General Information

CITY OF OAK RIDGE GENERAL INFORMATION

LOCATION

The City of Oak Ridge is located in the eastern part of the State, approximately 22 miles northwest of Knoxville. The City occupies a southern portion of Anderson County and an eastern portion of Roane County. Approximately, eighty-five percent of the City's taxable parcels are located in Anderson County, while only about fifteen percent of the parcels are in Roane County. Oak Ridge is approximately ninety-two (92) square miles in area and includes the plant and facilities of the U.S. Department of Energy. Residential, commercial and municipal owned portions of the City make up nearly thirty (30) square miles. The remaining area of the City is owned by the Department of Energy. The population of Oak Ridge according to the 2000 census is 27,387, an increase of 77 over the 1990 census population.

Oak Ridge borders the Clinch River's navigable waterway for 42 miles along the shores of Watts Bar and Melton Hill Lakes. Two state highways, Route 95 and Route 62, intersect in the middle of the City. Access to Interstates 75 and 40 is within 9 miles.

HISTORY

The City of Oak Ridge has a unique history. This area was selected by the United States government in 1942 as the location for its production plants for uranium 235, a component of the first atomic bomb. Constructed by the U.S. Corps of Engineers as part of the secret World War II "Manhattan Project", the early task of the plant was the separation of fissionable uranium-235 from the more stable uranium-238 by an electro-magnetic process. Some 80,000 workers were hired for emergency construction of the laboratories and offices in the then 56,000-acre site.

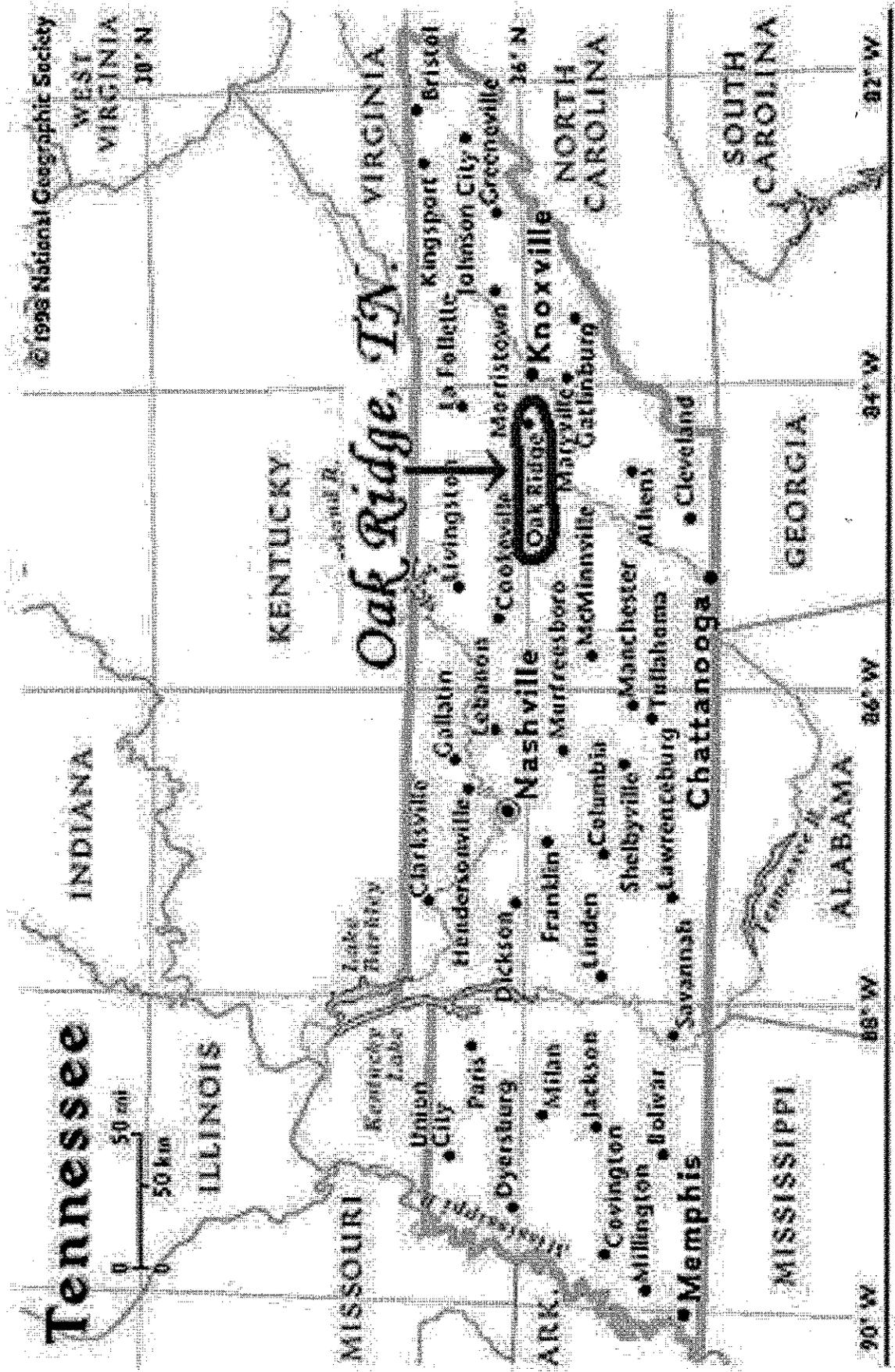
The original townsite was built during World War II to house and furnish necessary facilities for the employees of the uranium plants. This project was transferred to the Atomic Energy Commission in 1947, and the community was operated by contractors under the control of the Atomic Energy Commission.

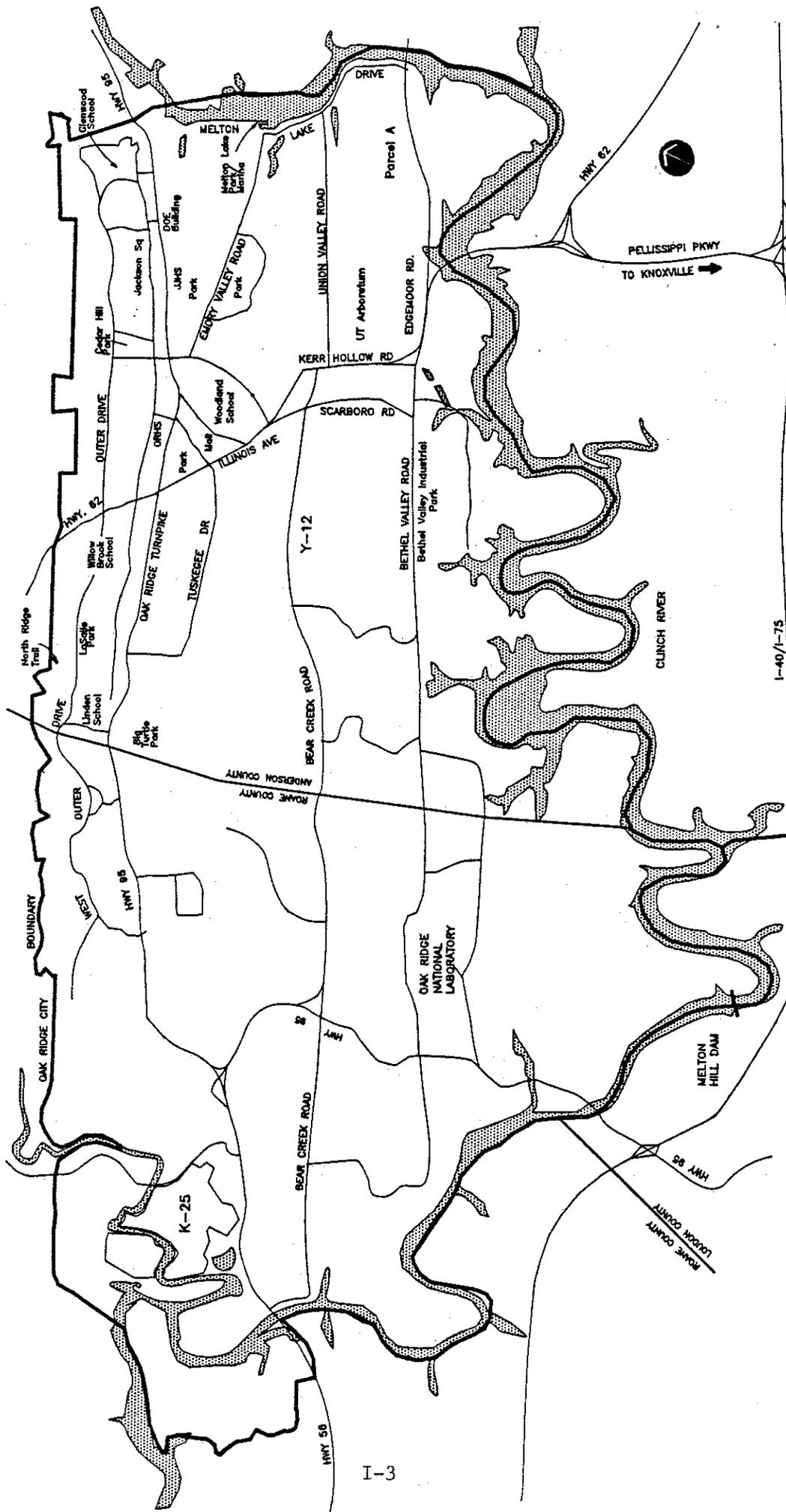
In 1955 Congress passed Public Law 221, which allowed the Atomic Energy Commission to sell the homes and land to the residents, and to give the City all municipal facilities if it voted to incorporate. By 1959, all housing had been sold, and residents voted overwhelmingly in favor of incorporation under a modified city manager-council form of government.

GOVERNMENTAL STRUCTURE

The City is governed by a modified City Manager-Council form of government. The governing body of the City is a seven member City Council. Approximately, half of the City Council is elected on a non-partisan basis every two years for a four-year term of office. Following each regular City election, the City Council elects one of its members as Mayor to serve for a two-year period as ceremonial head of the City and presiding officer of the City Council. The City Council appoints the City Manager, who is the chief administrative officer of the City. The City Manager appoints all other City employees except the City Attorney who is appointed by City Council.

The City School System is governed by a five member Board of Education elected at large with four-year terms of office. The Board of Education appoints the Director of Schools who serves as the chief administrative officer of the school system.





NOT TO SCALE

CITY OF OAK RIDGE

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The City provides a wide range of services characteristic of similar jurisdictions in the State including public safety (police and fire protection), education, residential refuse collection, culture-recreational programs, street maintenance, public improvements, planning and zoning, economic development and general administrative services. The City also provides electric and water and sewer collection and treatment services.

FINANCIAL OPERATIONS

As required by the City Charter and generally accepted accounting principles (GAAP), all City funds and account groups are organized according to standards established by the Government Accounting Standards Board (GASB). The City's financial reporting system is designed to provide timely, accurate feedback on the City's overall financial position and includes, at a minimum, quarterly reports to the City Council. All City financial statements are audited annually by independent certified public accountants.

The City has received annually the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its annual operating budget since the inception of the award by GFOA. The award recognizes that the annual operating budget meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications medium.

The City has received annually the GFOA Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report since the City was incorporated. The Certificate of Achievement recognizes that the City's financial statements meet the strict standards of GASB.

The City operates under several broad multi-year budgetary policies. The most notable of these policies is the Multi-Year Budget Management Plan, which was initiated in 1986 and includes a long-range fiscal planning tool for the General Fund referred to as the multi-year model. This annually updated financial tool is the successor to the Score Plan, the name given to the blueprint adopted by the City to assure prudent use of nearly \$22.3 million in one-time in-lieu-of-tax proceeds received from the Department of Energy in 1986.

On an annual basis, the City's financial plans are set forth in the annual operating budget and the capital improvement program as required by applicable provisions of the City Charter. On August 15, 2005, City Council adopted an updated strategic plan titled "*Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*". City Council will adopted a revised strategic plan in fiscal 2010. City Council's guidance to the City Manager regarding preparation of the fiscal 2010 General Fund budget was to present a proposed budget which supported the strategic plan. On March 9, 2009, City Council adopted the Budget and Finance Committee's revised fiscal 2010 Financial Policy Guidelines, which provides more specific guidance to City staff regarding development of the annual budget toward meeting the goals of the Strategic Plan. The adopted strategic plan begins on page I-27 of this document. The Financial Policy Guidelines begins on page I-37 of this document.

Budget amendments which revise the total expenditures of any fund may occur at any time during the fiscal year after a public hearing before the City Council; however, the City Manager may, on his own authority, transfer budgeted amounts between departments within any fund. Normal budgeted control is maintained at the activity level by reviewing estimated purchase amounts prior to the release of purchase orders to vendors. Outstanding encumbrances are reported as reservations of fund balance at the end of the fiscal year in the General, Special Revenue and Capital Projects Funds.

MANAGEMENT AND DEPARTMENT ORGANIZATION

All departments of the City are under the supervision and control of the City Manager who is appointed by City Council. A Director or Deputy City Manager appointed by the City Manager heads each department listed below. The exception is the Legal Department whose departmental head is appointed by City Council.

Administrative Services	Library
Community Development	Personnel
Electric	Police
Finance	Public Works
Fire	Recreation & Parks
Legal	

Each department consists of separate entities referred to as activities, which have specific functions and purposes unique to that activity.

EDUCATION

The City school system operates schools covering grades kindergarten through 12, with an approximate enrollment of 4,362 students and a professional teaching staff of 414. The primary and secondary schools are among the finest in Tennessee and the nation. The September 2000 issue of the Wall Street Journal's Offspring Magazine listed the Oak Ridge School system in the top 100 in the nation and second in the South. The March 2000 issue of Newsweek magazine listed the Oak Ridge Schools as a top ranked high school based on number of graduating seniors taking Advanced Placement courses. In addition to the City system, a parochial school also exists within the city limits covering grades one through eight.

In the fall of 1999, a new approximately 100,000 square foot branch campus for Roane State Community College opened which offers courses in radiation physics, radioactive waste management and a two-year certification program for health physics technicians. Enrollment has consistently exceeded projections

Oak Ridge Associated Universities (ORAU), a consortium of six Tennessee and 49 other colleges and universities and a management and operating contractor for the U.S. Department of Energy is also located in the City. A pioneer in technology transfer, with historic contributions in nuclear medicine and health physics, ORAU today conducts specialized training in nuclear related areas of energy, health and the environment. In particular, ORAU has been able to provide technical assistance to government, the academic community and industry in radiological site assessment, environmental monitoring and provision of radiopharmaceutical internal dose information.

INDUSTRY AND MANUFACTURING

Since the 1940's, the nuclear industry has been the largest employer for the City and County. Today, the U.S. Department of Energy ("DOE"), working through its primary subcontractors, BWXT and UT-Battelle, occupies approximately 33,046 acres within the City limits, and employs approximately 8,700 employees in engineering, skilled and semi-skilled crafts, technicians and administrative support. BWXT operates the Y-12 weapons plant facilities and UT-Battelle operates the Oak Ridge National Laboratory.

The ongoing functions of the Y-12 plant are to support DOE's weapons designs labs, recover U-235 from spent nuclear weapons, and provide support to other government agencies. The mission of the Oak Ridge National Laboratory is to develop safe, economical and environmentally acceptable technologies for energy production and use. The Laboratory has greatly expanded its mission within recent years to include major developments in the following diverse fields: advanced ceramic materials, robotics, information management and environmental sciences.

In 2006, the \$1.4 billion Spallation Neutron Source (SNS) located on 80 acres at the Oak Ridge National Laboratory opened. SNS is an accelerator-based neutron source, when at full power; this one-of-a-kind facility provides the most intense pulsed neutron beams in the world for scientific research and industrial development. SNS was built by a partnership of six U.S. Department of Energy laboratories. Along with its sister facility in Oak Ridge, the High Flux Isotope Reactor, SNS makes Oak Ridge a mecca for neutron-scattering research which is used for making a variety of materials stronger, lighter and cheaper. This includes things like medicine, food, electronics, and cars and airplanes, which have all been improved by neutron-scattering research. The SNS has about 2,000 visiting scientists per year to conduct experiments and it is anticipated that numerous small industries will be generated from these experiments and findings.

DOE is continuing to research and develop solutions to local and national problems related to radioactive and hazardous wastes. Using their own facilities in the City, DOE through its subcontractors have begun a significant program to implement environmental remedial action in and around the Oak Ridge Reservation.

A dedicated effort by the DOE to transfer technology to the private sector that was heretofore held as proprietary to the U.S. Government alone has led to an unparalleled growth in new business development in the City. Licenses have been granted to existing firms as well as start-up firms to manufacture for commercial use products using state-of-the-art technology in robotics, ceramics and nuclear medicine.

The City has been actively seeking to diversify its economic base from as early as the mid 1960's. In addition, the commercial and industrial portion of the property tax base has risen from 35% in 1987 to 47% in 2009. Currently, there are four industrial parks in the City that were developed by the municipality and two parks that were developed by private firms. A new industrial park, Horizon Center, has been opened with 1,000 acres of undeveloped federal land.

OPERATING BUDGET POLICIES

1. The City will consider as its highest priority the maintenance of basic public services and facilities necessary to meet the needs of its residential, institutional, commercial and industrial "citizens." A basic public service or action is one that would not be provided without public action, and one that is either:
 - Essential to the health and safety of the city's residents; or
 - Necessary in order to avoid irreparable damage to City resources; or
 - A service the absence of which the City would be generally unacceptable to its residents.
2. After one or more work sessions, Council will provide policy guidance to the City Manager and staff for preparation of the proposed budget for the next fiscal year. Council guidance will define the appropriate service levels for municipal programs and overall personnel policies.

3. The City Manager will prepare an operating budget that supports the Oak Ridge City Council Strategic Plan and adheres to guidelines established by City Council. The City Manager will not be precluded from proposing program expansions based on Council guidance or staff initiatives.
4. The City Manager and others involved in the operating budget preparation process will also use the priorities expressed in the Comprehensive Plan as the framework for review and formulation of the proposed City budget. The City staff will review programs and projects on at least an annual basis to ensure their conformance with the Comprehensive Plan.
5. The Council may meet once or more annually with the Board of Education to discuss the services offered by the Schools and factors affecting budget preparation for next fiscal year.
6. Responsive, quality service will characterize the City of Oak Ridge. All departments of the City will continue periodically to examine and effect changes in program delivery responsibilities or management that would improve productivity, lower costs, enhance service and further communication with the public.
7. The City will continue actions to ensure that all City staff members are sensitive to the special needs of the community and its residents.
8. The City will take steps to continue to increase citizen involvement in the ongoing planning, programming and budgeting process.
9. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' obligations. In particular, the City will continue the scheduled level of maintenance and replacement for its infrastructure and fleet.
10. The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation, subject to a minimum increase of \$2,000.
11. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
12. The City will integrate performance measurement and productivity indicators within the budget.
13. In all actions to balance the budget, the City will attempt to avoid layoffs. If possible, any personnel reduction will be scheduled to come permanently from attrition.

REVENUE POLICIES

1. The City will attempt to develop a diversified and stable revenue system to shelter it from short-run fluctuations in any one-revenue source. Specifically, the City will do the following:
 - a. Continually monitor and assess the local taxing effort of Oak Ridge as compared to other Tennessee cities.

- b. Aggressively pursue equitable, in-lieu-of-tax payments from the Department of Energy and the United States Congress for existing and new projects located on nontaxable federal property in order to reinforce and enhance a climate of economic competitiveness and vitality in the community.
 - c. Move toward a local revenue structure for financing public services, which de-emphasizes the property tax and encourages the use and development of alternative revenue sources such as greater reliance on the local option sales tax.
2. The City will follow an aggressive policy of collecting revenues.
 3. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
 4. All charges for services, fees and licenses will be reviewed annually and, whenever possible, recommendations for adjustment will be made at one time.
 5. The City will consider the establishment of new user fees as an alternative to property tax funding. Before implementation of new user fees, the City will first determine the cost of administering and collecting the fee, what other jurisdictions are charging for similar fees, the purpose of the fee and if it can be accomplished.
 6. The City will aggressively seek Federal and State grants. These revenues will be targeted as much as possible to capital improvements.
 7. The City will ensure that Oak Ridge receives a fair proportion of all State and County shared taxes and revenue.
 8. Whenever possible, revenue sources will be designed or modified to include provisions to automatically allow the collections to grow at a rate that keeps pace with the cost of providing the service.

DEBT MANAGEMENT GUIDELINES

1. Long-term borrowing will only be utilized for capital improvements or capital projects that cannot be financed with current revenues.
2. Bonds will be repaid over a period less than or equal to the project's useful life.
3. The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.
4. Debt instruments will be structured to allow future flexibility and market interest by including the Optional Redemption Features.
5. The City will maintain good communications with bond rating agencies regarding the City's financial condition.
6. The City will fully disclose information on every financial report and bond prospectus.

BUDGET FORMAT

The budget document for the City of Oak Ridge provides historical, present, and future comparisons of revenues and expenditures; allocations of resources -- both fiscal and personnel; and descriptions of the anticipated annual accomplishments of City programs.

BUDGET ORGANIZATION

The budget document is organized to provide a summary of the total budget in the Budget Overview section of this document. Revenues and expenditures for each fund are located in the applicable fund section of this document. The major portion of the budget consists of detail pages containing a description of the funds and activities along with an expenditure summary for that function. Legal Requirements, the Personnel Schedule, Statistical Information, Glossary and Index conclude the document.

FINANCIAL STRUCTURE

The City accounts are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund

The General Fund is the principal fund of the City and is used to account for all activities of the City not included in other specified funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, etc.).

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City of Oak Ridge utilizes the following Special Revenue Funds - General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Solid Waste Fund, Grants Fund, Golf Course Fund and West End Fund. The West End Fund was established during fiscal 2008 to account for the operations of the West End Fire Station that is funded by DOE.

Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on long-term general obligation debt not serviced by an Enterprise Fund. The General Fund primarily provides funding for this debt service obligation.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources segregated for the acquisition

or construction of major capital facilities other than those financed by enterprise operations. The primary funding source for the Capital Projects Fund is from proceeds from general obligation long-term debt issuances and operating transfer from the General Fund. In fiscal 2000, the General Fund began budgeting annual operating transfers to the Capital Projects Fund to provide funding for routine City and School capital maintenance projects. This transfer was started to reduce the City's reliance on long-term debt proceeds for capital maintenance projects under \$300,000.

Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public be financed or recovered primarily through user charges; or (b) for which the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City utilizes three Enterprise Funds for municipal operations that includes the Electric Fund, Waterworks Fund and Emergency Communication District Fund.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to another department of the City on a cost-reimbursement basis. Established Internal Service Funds include the Insurance Fund and Equipment Replacement Rental Fund.

BASIS FOR BUDGETING

Budgets for all Governmental Funds (General, Special Revenue, Debt Service and Capital Projects Funds) are adopted on a basis consistent with generally-accepted accounting principles (GAAP), except that in the General, Special Revenue and Capital Projects Funds encumbrances are treated as budgeted expenditures in the fiscal year the commitment to purchase is made. Budgeted amounts reflected in the accompanying budget and actual comparisons are as originally adopted or as amended by City Council.

Budgets for all Governmental Funds are approved by City Council and adopted as legal appropriation levels for those funds for that fiscal year. The appropriation ordinance for fiscal year 2010 is presented on page I-39 of this document. A lump sum expenditure amount for each Governmental Fund, exclusive of operating transfers, is approved by City Council as the legal appropriation for that fund. Operating transfer amounts for Governmental Funds and projected expenses for Proprietary Funds (Enterprise and Internal Service Funds) are presented in the appropriation ordinance for informational purposes only.

The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by City Council. Expenditures may not exceed appropriations at the fund level.

Formal budgetary integration is employed as an ongoing management control device for Governmental Funds. Budgetary control is also achieved for the Debt Service Fund through general obligation bond indenture provisions. All appropriations that are not expended or encumbered lapse at year-end.

BASIS OF ACCOUNTING

All Governmental Funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Taxes and intergovernmental revenue, with the exception of property taxes, are considered measurable at the point of sale, due date or transaction occurrence for revenue recognition. Availability for revenue recognition purpose is 60-days after fiscal year end. For budget presentation purposes, property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

All Proprietary Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. The reserve method is used to estimate the allowance for doubtful accounts for electric, water and wastewater service receivables.

To facilitate the cost accounting process, the City distributes the cost of a number of common use, "overhead" expenses to each General Fund budget activity on the basis of a predetermined cost distribution. Indices such as square footage, number of telephones, and number of clerical personnel are used to assign the cost of utilities, telephones, and other costs on a pro-rata basis. To further identify the actual cost of each General Fund budget activity, all or a major portion of the work performed by certain service centers is transferred to the benefiting activities under the caption "Reduction of Costs." Examples of service (or cost distribution) centers include 935 Engineering and 845 Computer Services.

In each case, these activities provide the supervision, engineering, labor, materials, or equipment for construction, maintenance, and repair of the City's buildings, water and sewer systems, streets, equipment, and other items of physical plant or administrative services necessary for the operation of these Funds. The costs involved are transferred in whole or in part to the benefiting Fund or activity. The purpose of cost distribution is to assign all costs, to the extent practicable, to the budget activity incurring or requiring the expenditure.

ADOPTED EXPENDITURES COMPARED TO RATE OF INFLATION

City Council has adopted an operating budget policy which states, "The City will prepare a detailed budget which identifies and accounts for object code expenditure increases from the previous budget year that are greater than the rate of inflation subject to a minimum increase of \$2,000." In accordance with this policy, the monetary change and the percentage difference are identified for each object code. An explanation of the most significant expenditure increases is provided in the Significant Expenditure Changes section of each activity summary sheet except for Personal Services, outlined below.

PERSONAL SERVICES CALCULATIONS

In the FY 2010 Budget, the expenditure category Personal Services, (Object Codes 5110 through 5175), includes regular, temporary and overtime salaries, and related benefits, for employees of the City of Oak Ridge, such as employer contributions for Social Security and retirement and a life

and health insurance program.

The salary for each regular employee is allocated to a department activity and budgeted under Object Code 5111. Salary calculations are computed for each employee on the basis of 26 biweekly pay periods using the current pay plan rate adjusted by an average merit increase for all City employees. During fiscal 2003, a citywide comprehensive pay plan review was completed, which updated job descriptions and salary ranges. The new pay plan structure eliminated awarding across-the-board cost-of-living-adjustments (COLA's) to city employees. Now all pay increases awarded to city employees are to be based solely on each employee's job performance during the preceding year. The new pay plan structure also eliminated set percentage step increases within the salary ranges. Generally, the percentage merit increase awarded to individual employees is based on that employee's performance review rating ranked with other employees in their department. For fiscal 2010, the merit increase averaged 1% over all city employees. Overtime is projected in Object Code 5130. Overtime expenditures are impacted by the Fair Labor Standards Act (FLSA), which requires either payment in cash or compensatory time at time and one-half for all hours worked in excess of normal duty hours.

The calculation of the City's contribution for Social Security, (Object Code 5141), and the Tennessee Consolidated Retirement System (TCRS) Benefits, (Object Code 5150), are mandated based on a percentage of each employee's salary, with the Social Security contribution currently 7.65% and the Retirement contribution 13.07% for both regular civilian employees and regular Public Safety employees. The City's TCRS contribution increased from 11.86% to 13.07% of gross wages in fiscal 2009. The Retirement contribution percentage is adjusted biennially by the TCRS and will be reviewed again for fiscal 2011. In Object Code 5160, the City also provides individual health insurance coverage, which includes medical insurance, dental reimbursement, long-term disability insurance and life insurance coverage.

BUDGET PROCEDURE

The Charter for the City of Oak Ridge provides that prior to the beginning of the fiscal year on July 1, the City Manager shall submit to the City Council a Proposed Budget for the next fiscal year, which presents a complete financial plan for the ensuing year. In accordance with the City Charter the following information must be provided: (a) detailed estimates of all proposed expenditures for each department, board, officer or other agency of the City, showing, in addition, the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern; (b) statements of bonded and other indebtedness of the City, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds; (c) detailed estimates of all anticipated revenues of the City from all sources, including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year; (d) a statement of the estimated balance or deficit, as of the end of the current fiscal year; (e) and any other supporting schedules as requested by City Council.

To ensure compliance with this Charter requirement, a budget schedule is prepared each year to facilitate the decision-making process by providing overall direction to City departments. The budget preparation process begins in late summer when City departments begin preparation of six-year Capital Improvements Program requests for submission to the Community Development Department by late September. By early October, Community Development staff prepares a recommended draft Capital Improvements Plan that is submitted to the City Manager for review

and approval. By late October, the consolidated draft document is submitted to the Oak Ridge Regional Planning Commission for review. The program identifies anticipated projects, establishes priorities, and identifies the anticipated source of funding. The program, as modified and approved by the Planning Commission, is submitted for Council's consideration by January 31.

In early November, City departments begin assessing new resource needs for the coming year relative to capital equipment, including fleet; extraordinary maintenance requirements; automation services; and proposed new or expanded work programs. Budget requests and supporting documentation are prepared and submitted in by January 31 for Finance Department and the City Manager's review.

A self-evaluation of the departments' objectives and measures of performance for the current year is initiated in November and used in the preparation and development of objectives and performance measurements for the upcoming year. The budget documentation prepared includes a statement of departmental goals and objectives, proposed performance measures, an estimate on the status of performance measures at the end of the current year, traditional object code line item expenditure requests, justification for expanded expenditure requests, and initial financial estimates on the department's expenditure status by the end of the current fiscal year.

During February, the Finance Department quantifies preliminary budget information for the City Manager's review. Departmental objectives, measures of performance and operating budgets are refined for consolidation in the Proposed Budget document during the month of March. Expenditure and revenue projections for the current fiscal year and estimates for the proposed fiscal year and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

A Proposed Budget for the upcoming fiscal year is presented to the City Council at a date set by City Council in April or May. The Board of Education also presents the General Purpose School Fund budget at this meeting, including a request for appropriation of City funds to meet program obligations. Budget Work Sessions are held with City Council if needed for a detailed review of the proposed operating and capital improvements budgets. These sessions provide the opportunity for City Council to analyze the City Manager's Proposed Budget and to request additional information as needed.

At a meeting date set by City Council, a formal public hearing is held on the Proposed Budget. This meeting provides citizen input to Council on decisions and issues related to the budget. The first reading of the Appropriations Ordinance is also approved as amended by Council during this meeting. City Council adopts the Appropriations Ordinance, as amended, at second reading of the Ordinance, which occurs prior to May 31. Council approval of the Ordinance adopts the Budget for the fiscal year beginning July 1 and sets the tax rate for the upcoming year.

FY 2010 BUDGET CALENDAR

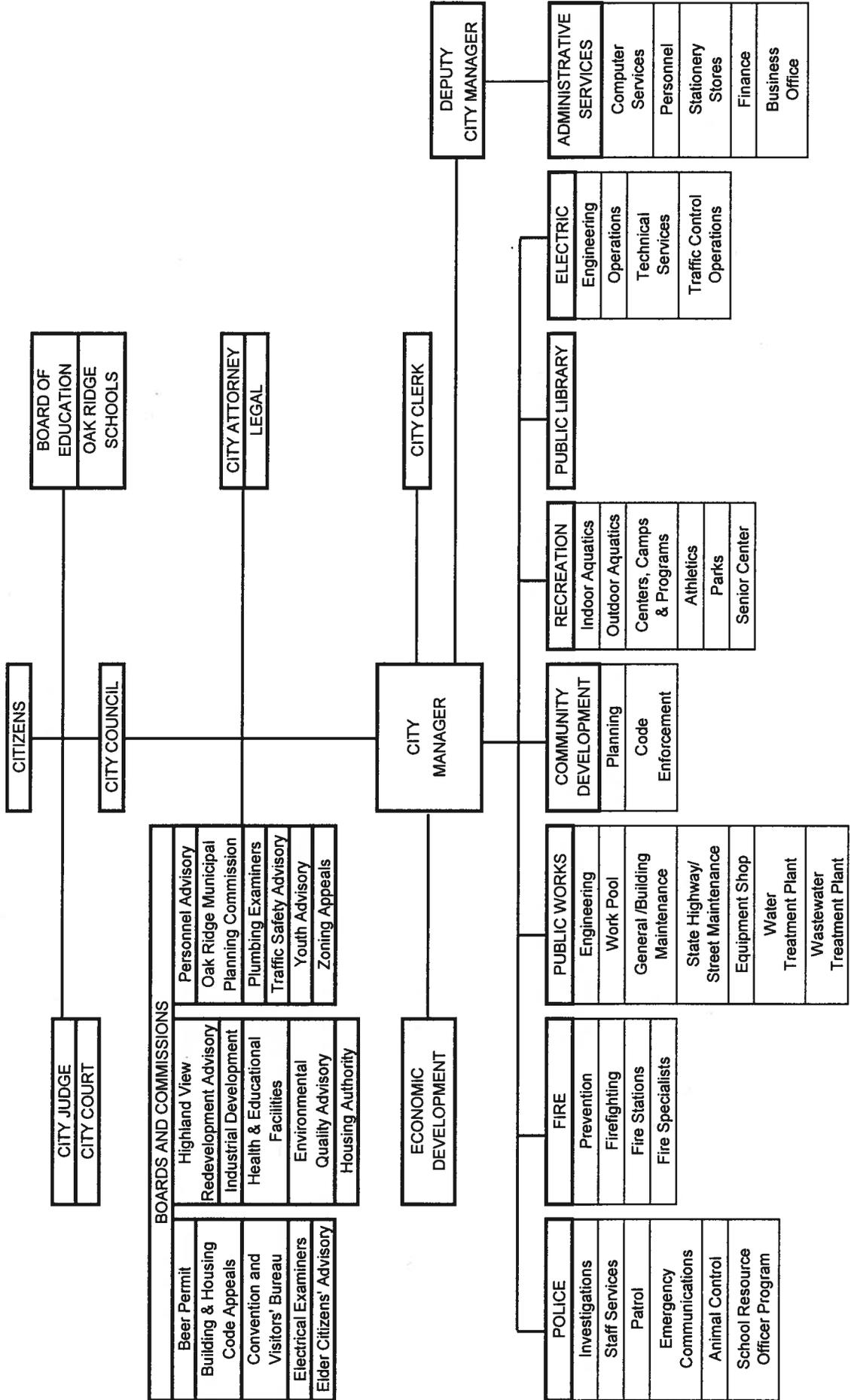
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
August	City Staff preparation of six-year Capital Improvements Program requests (FY 2010 – FY 2015)	Responsible Departments
September	Submission of Proposed Capital Improvements Program to Senior Management for preliminary review & approval	Community Development
October	*Compile and Print Proposed Capital Improvements Program Document	Community Development
10/03/08	Submission of Proposed Capital Improvements Program to Planning Commission for review	Community Development
10/09/08	Review of Proposed Capital Improvements Program by Planning Commission	Responsible Department Community Development
10/15/08	Administrative Public Hearing-Proposed Statement of Community Development Objectives and Projected Use of CDBG Funds	CDBG Committee
10/23/08	Approval of six-year Capital Improvements Program	Planning Commission
November to April	Preparation of Proposed Budget including budget projections, narratives and schedules	Finance Department
By January 31	Preparation and submission of all Budget Updates for FY 2010	All Departments
12/01/08	Joint Meeting between City Council and Planning Commission to review FY 2010 – 2015 Capital Improvements Program	City Council, City Manager, Planning Commission, Responsible Departments
3/9/09 and 4/27/09	City Council work sessions to provide guidance to the City Manager on the proposed Budget	City Council, City Manager
4/13/09	Public Hearing on FY 2010 Community Development Block Grant Proposals	City Council
4/13/09	Presentation of FY 2010 City, Schools, CIP Proposed Budgets, and Major Budgetary Recommendations Report to City Council	City Council, City Manager
5/04/09	Proposed Budget to City Clerk and Public Library for Public Inspection	Finance Department

FY 2010 BUDGET CALENDAR (Cont'd)

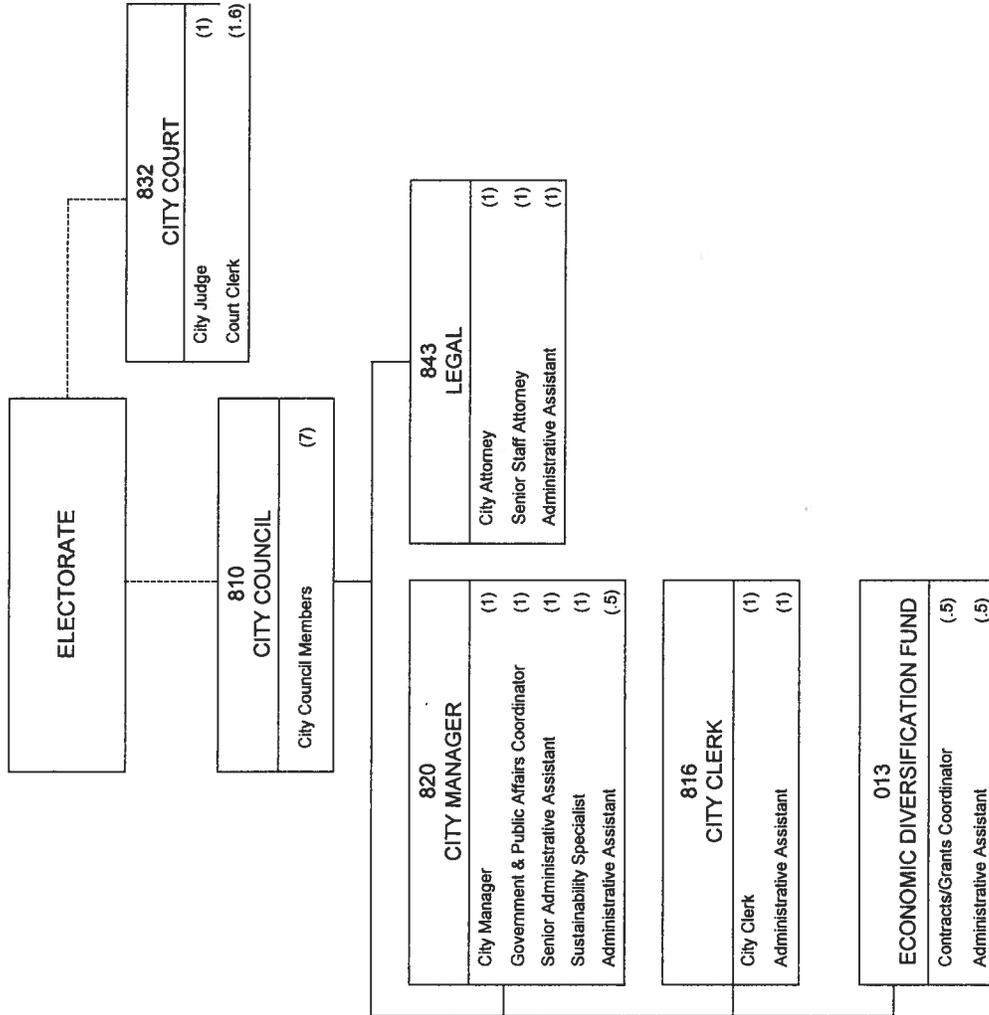
<u>Date</u>	<u>Event</u>	<u>Responsibility</u>
5/04/09	Public Hearing on FY 2010 Budget	City Council
5/04/09	Council Meeting for first reading and adoption of FY 2010 Budget	City Council
5/18/09	Council meeting for final reading and adoption of FY 2010 Budget and 2009 tax rate	City Council
5/28/09	Effective Date of Budget Ordinance	

ORGANIZATION CHART

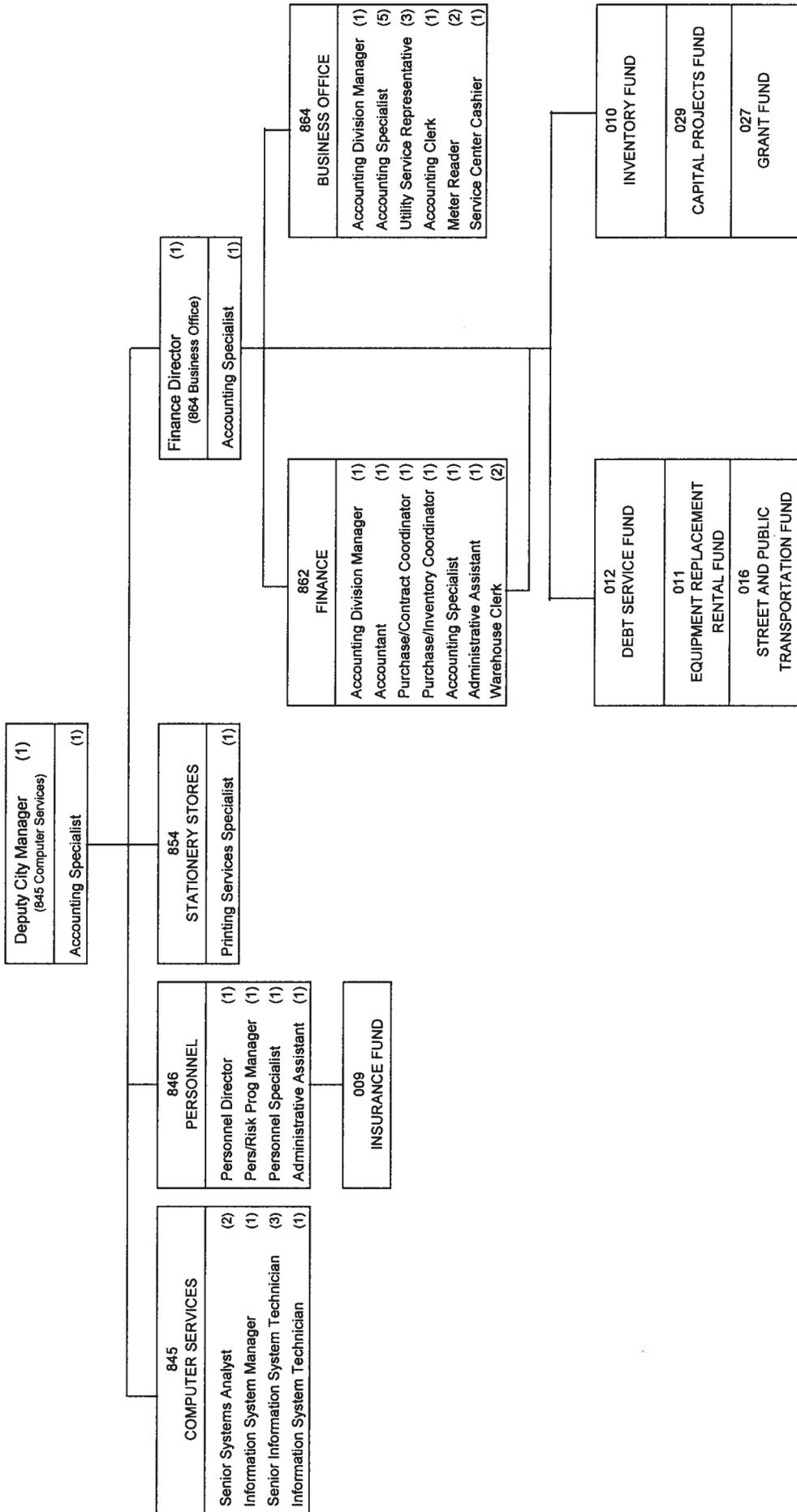
City of Oak Ridge, Tennessee



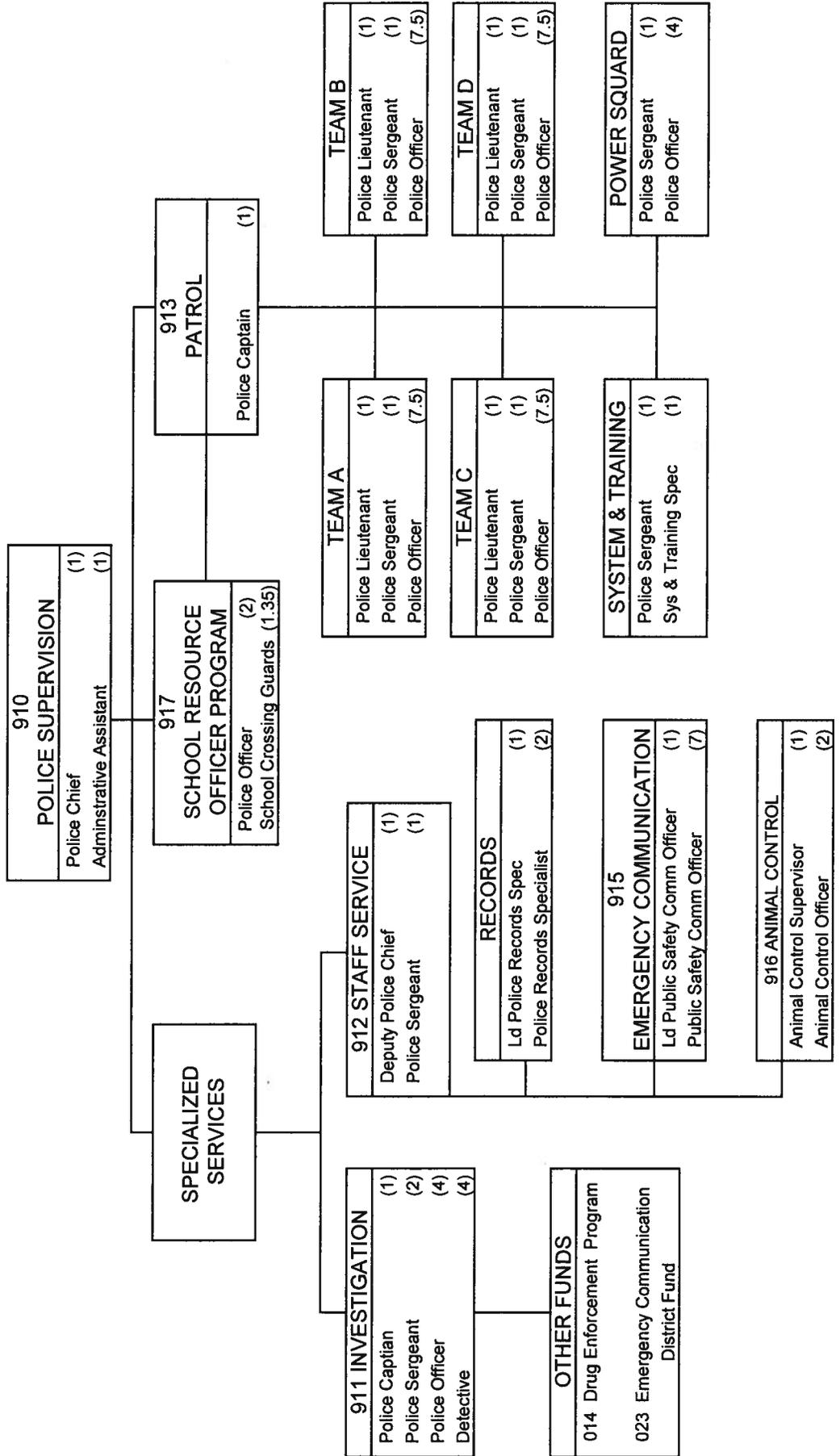
GENERAL GOVERNMENT



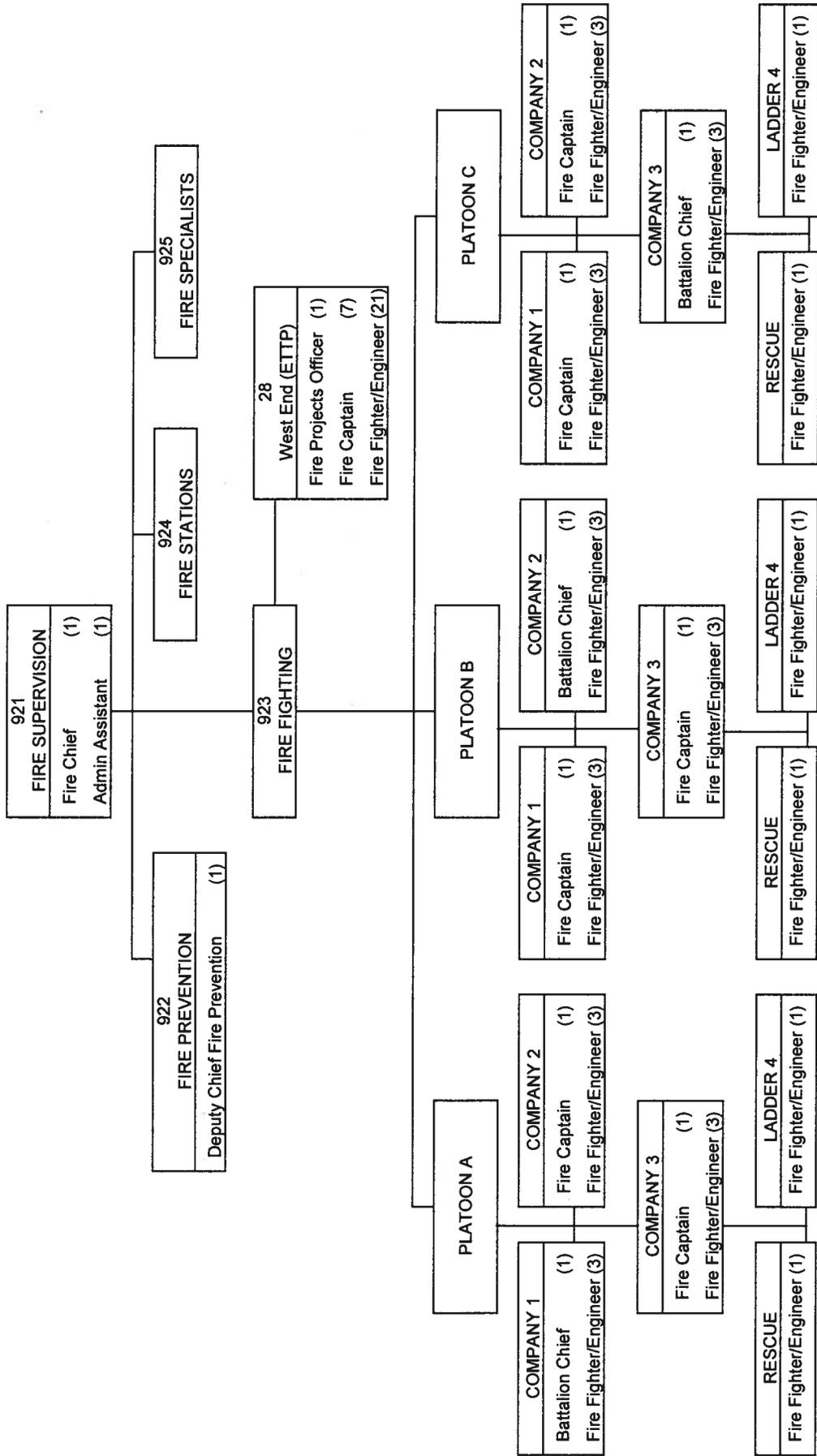
ADMINISTRATIVE SERVICES



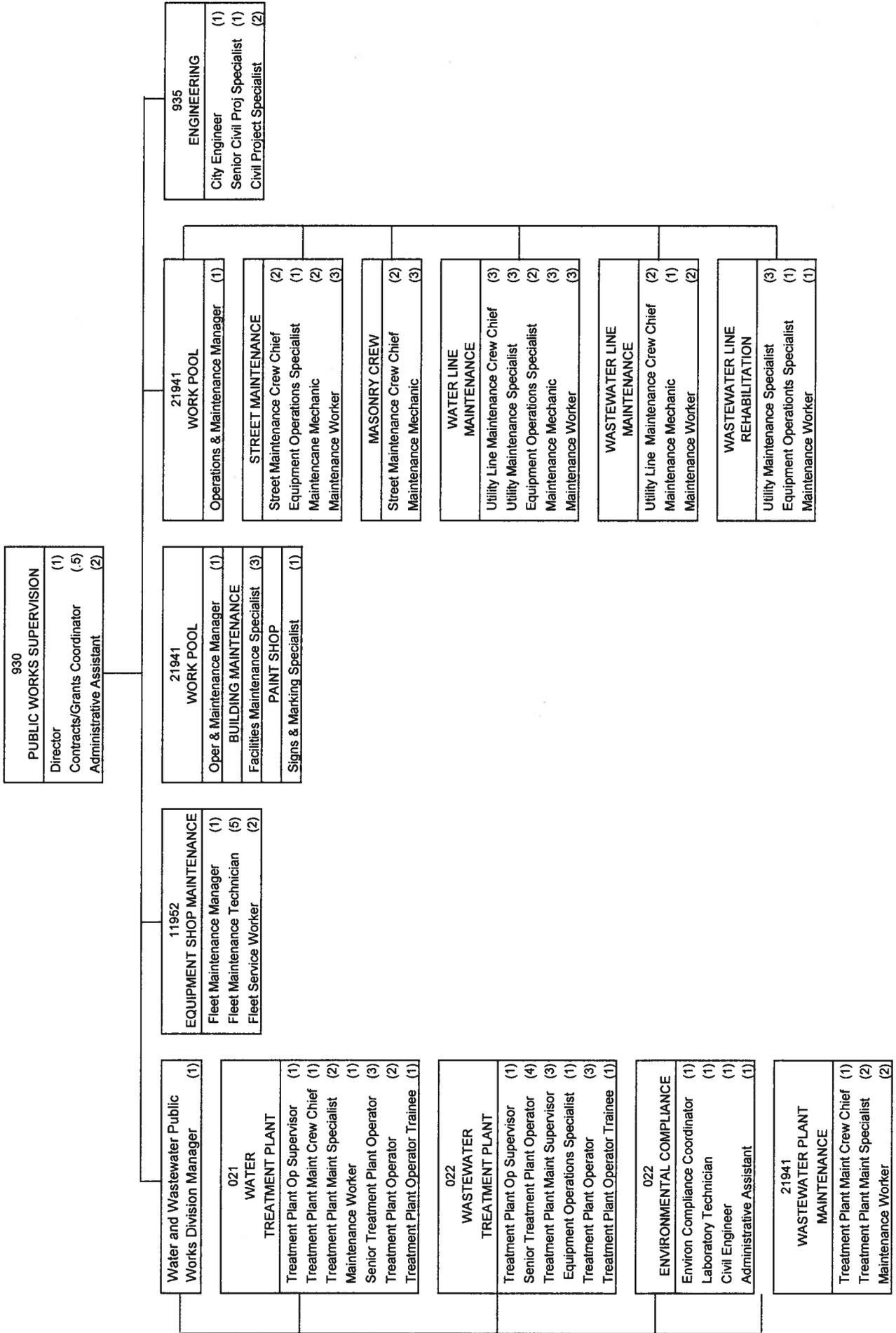
POLICE DEPARTMENT



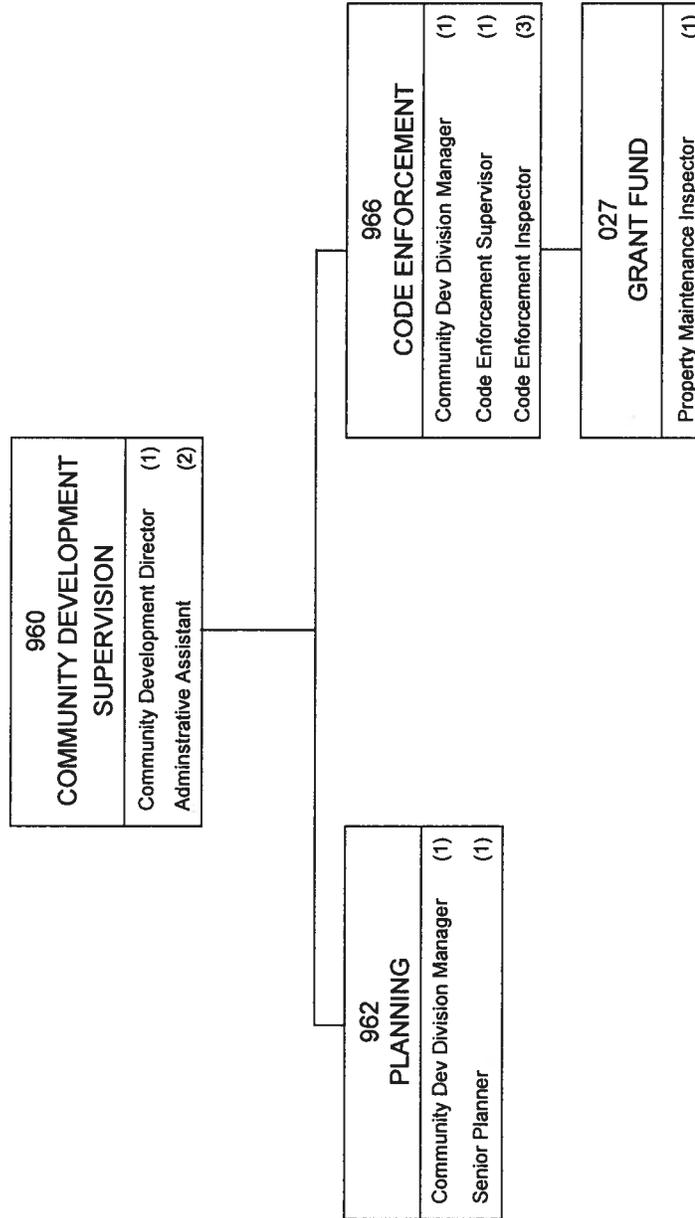
FIRE DEPARTMENT



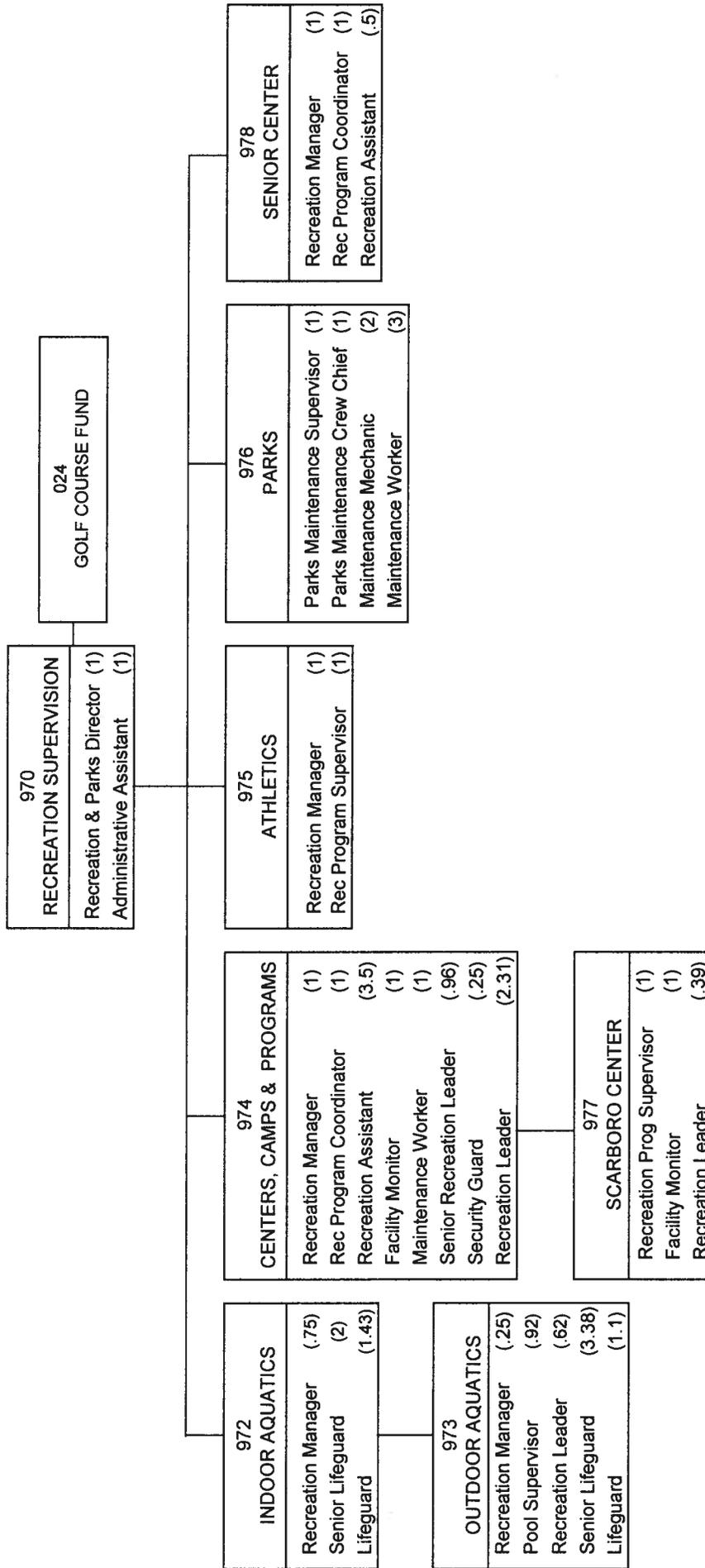
PUBLIC WORKS DEPARTMENT



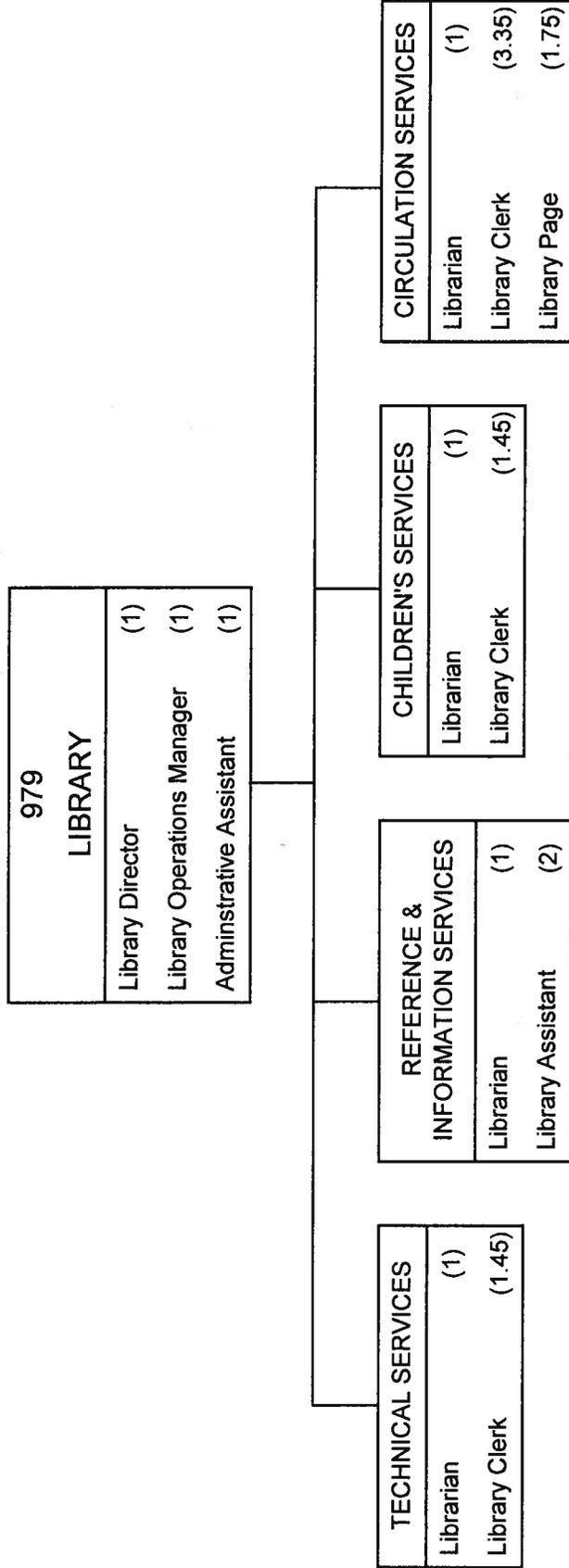
COMMUNITY DEVELOPMENT DEPARTMENT



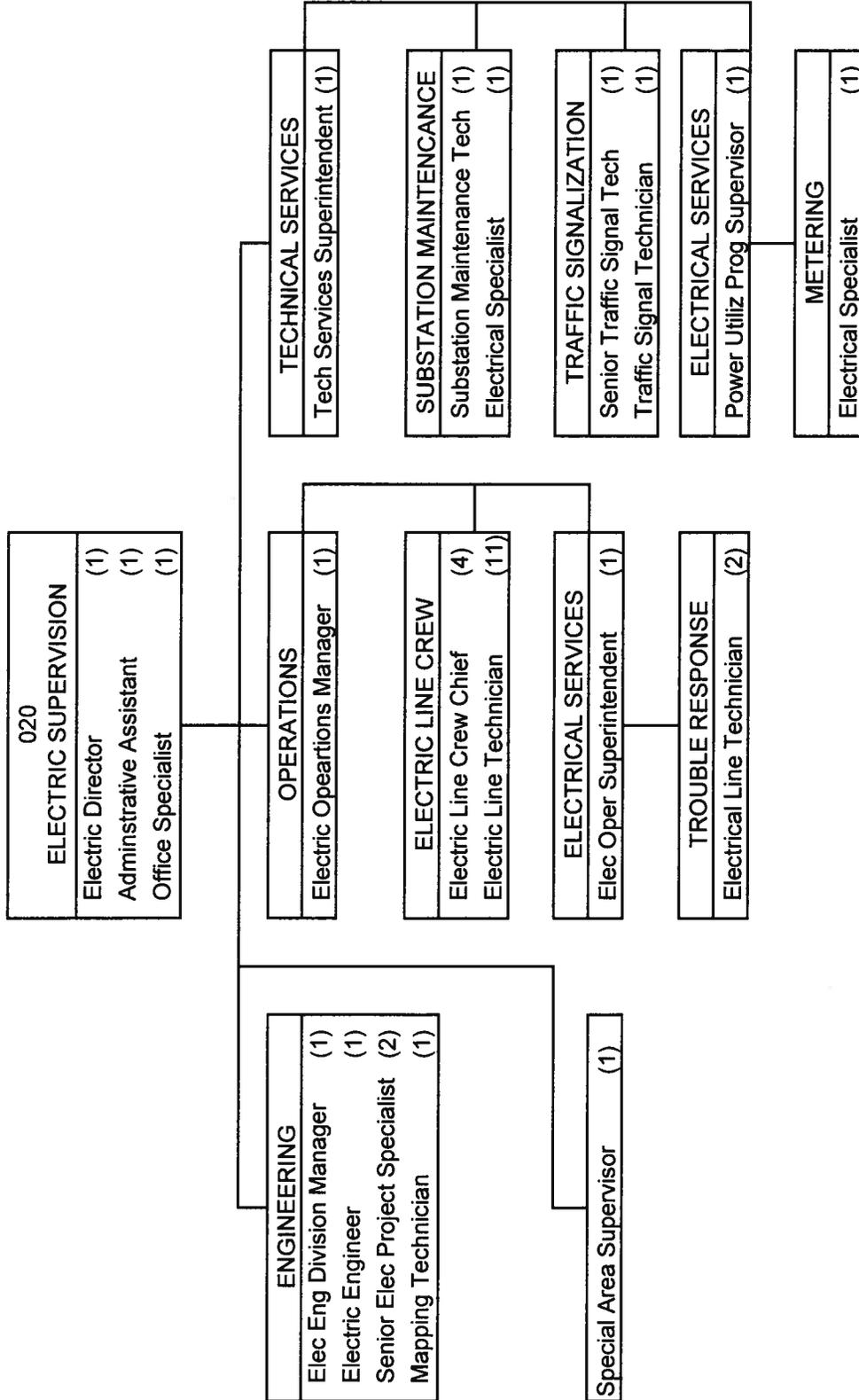
RECREATION AND PARKS DEPARTMENT



LIBRARY



ELECTRIC DEPARTMENT







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ridge



Goals & Strategic Plan

STRATEGIC PLAN AND GOALS

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". During City Council work sessions on June 15, June 27 and July 21, 2005, the Strategic Plan was reviewed and updated in an effort to continue the course of defining a path forward for the City of Oak Ridge. The revised Strategic Plan, which was adopted by City Council on August 15, 2005, resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-28 of this document. This Strategic Plan continues to be the focus for City staff for fiscal 2010. City Council will be meeting in late fall 2009 to begin the process of updating their strategic plan for the City.

City Council's Budget and Finance Committee developed the *Financial Policy Guidelines* to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's revised recommendations were adopted by City Council on March 9, 2009 and are contained on pages I-35 to I-36 of this document. These policy guidelines set the framework for City staff for development of the City's fiscal 2010 budget. To achieve the goal set by these guidelines for no property tax increase for fiscal 2010, the maximum increase for the growth of municipal expenditures and operating transfers to the schools was 3.5% over fiscal 2009 levels. The City uses a multi-year budget model as a tool to guide long-range planning for the City's General Fund and to establish the proposed property tax rate during the budget review process. The multi-year model and its assumptions are contained in Section II of this document.

The final 2010 budget adopted by City Council included no property tax increase keeping the rate at \$2.77 per \$100 of assessed valuation and increased funding for municipal expenditures and operating transfers to the schools at 3.5%. The City Managers fiscal 2010 objective goals, which begin on I-37, were developed by City Council to meet the Strategic Plan's goals focused around Revenue Enhancement/Economic Development, Housing, and Quality of Life/Service Delivery and are outlined as such.

RESOLUTION

WHEREAS, the Oak Ridge City Council held special work sessions on June 15, June 27, and July 21, 2005, to develop an updated strategic plan in an effort to continue on the course of defining a path forward for the City of Oak Ridge; and

WHEREAS, the original strategic plan, titled "Oak Ridge City Council Strategic Plan, The Path Forward, 2003 – 2007," was driven by the vision of the citizens of Oak Ridge, which is *To Help Oak Ridge become an exceptional place for all to live, work, and visit,* and that same vision became the driver for the updated plan; and

WHEREAS, the work sessions resulted in a consensus to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development; and

WHEREAS, goals were established for each of those key areas and objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals; and

WHEREAS, at the work session on July 21, 2005, the Council reached a consensus on a draft strategic plan and determined that it would be presented for formal adoption after the citizens of Oak Ridge had been given an opportunity to comment on the draft plan; and

WHEREAS, the draft strategic plan was placed on the City's web site and was also made available for citizen comment during the "Council's Night Out Community Event" held on July 27, 2005; and

WHEREAS, the updated strategic plan, as developed by the Oak Ridge City Council, is now ready for formal adoption.

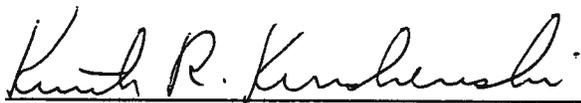
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the attached strategic plan, entitled "Oak Ridge City Council Strategic Plan, Fiscal Years 2006 – 2009," is hereby adopted.

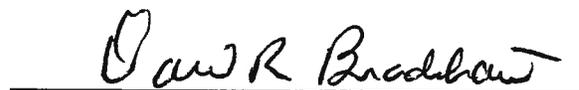
BE IT FURTHER RESOLVED that said strategic plan shall supersede the original plan, entitled "Oak Ridge City Council Strategic Plan, *The Path Forward*, 2003 – 2007, for fiscal years 2006 and 2007.

This the 15th day of August 2005.

APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



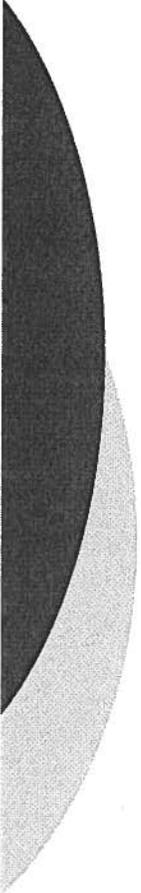
City Clerk



OAK RIDGE CITY COUNCIL STRATEGIC PLAN

**FISCAL YEARS 2006 – 2009
(July 1 – June 30)**

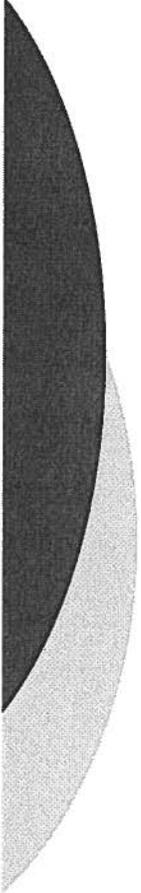
ADOPTED AUGUST 15, 2005



OAK RIDGE CITY COUNCIL STRATEGIC PLAN FISCAL YEARS 2006 – 2009

The Oak Ridge City Council has prepared this updated strategic plan to continue on its course of defining a path forward for the City of Oak Ridge. This plan is driven by the vision of the citizens of Oak Ridge, which is ***To Help Oak Ridge become an exceptional place for all to live, work, and visit.*** The City Council fully intends to use this plan to set its agenda.

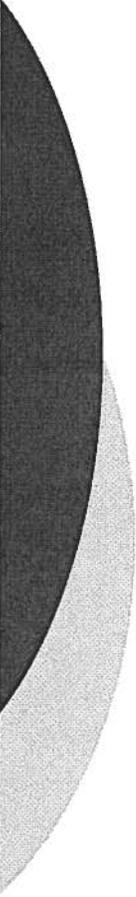
To this end, the City Council met several times and forged a consensus on goals to be achieved over the next four years (the planning horizon) and how they might best be accomplished. Specifically, as shown on the following pages, goals were established for the key areas of ***Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery, and Economic Development.*** Objectives were identified to provide a basis for the development of plans and initiatives to achieve those goals. In the near future, and for each subsequent year thereafter, the City Council will establish performance criteria and goals and objectives for the City Manager that will, in part, be based upon the Strategic Plan. The Council has also created major City Council committees whose missions are driven by the Strategic Plan.



Revenue/Stabilized Taxes

Oak Ridge will maintain or improve its competitive property tax rate position when compared to benchmark cities.

- The Oak Ridge tax rate will be stabilized by allowing a maximum tax rate adjustment and expenditure growth equal to the growth in local and state government workers' compensation as reported by the U.S. Department of Labor, Bureau of Labor Statistics.
- Necessary expansion of existing City services may occur through the use of new revenues.
 - Oak Ridge will continue to seek revenue from the presence of federal facilities.
 - Oak Ridge will monitor and update its plan to increase sales tax revenue.
 - Oak Ridge will develop a plan to encourage investment within the city.



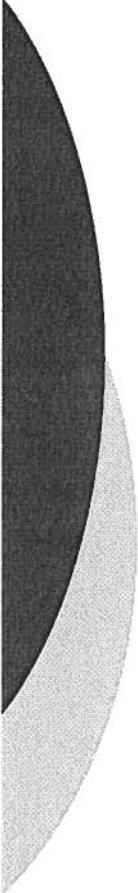
Housing

A. New Housing: Each year for the next four years, Oak Ridge will increase new housing starts by 25%.

- Oak Ridge will encourage continued growth in new housing starts in a variety of price ranges.
- Oak Ridge will encourage the construction of modern apartments, condos, and town homes.
- Oak Ridge will continue to streamline the development process.
- Oak Ridge will promote this community as *the* choice of residency.

B. Revitalization: Each year for the next four years, Oak Ridge will increase housing rehabilitation/redevelopment by 20%.

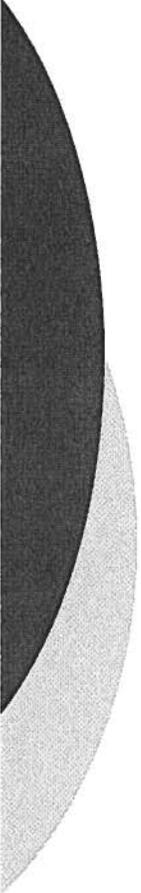
- Oak Ridge will promote redevelopment of the older neighborhoods.
- Oak Ridge will support the initiatives of the Highland View Redevelopment Advisory Board.
- Oak Ridge will continue to incentivize the revitalization of existing housing.
- Oak Ridge will strive to increase owner occupation of existing single-family housing stock to 70%.



Quality of Life/Service Delivery

Oak Ridge will enhance the quality of life in the community.

- Oak Ridge will periodically survey its citizens to determine issues of importance.
- Service delivery priorities will be:
 - Community Safety and Neighborhood Security
 - Quality Schools
 - Response Time for City Services
 - Enhanced Communications and Outreach
 - Enforcement of Codes and Ordinances
- Quality of life will be enhanced by encouraging and supporting:
 - Festivals and Entertainment
 - Environmental Amenities such as Parks, Greenways & Sidewalks
 - Rowing Events, Tournaments, and Outdoor Recreation
 - Heritage Tourism and Preservation Activities
 - Ethnic, Cultural, and Religious Diversity
 - Growth in Local Retail Shopping, including a Vibrant City Center



Economic Development

Oak Ridge will diversify its economic base through effective economic development as defined by assessment base growth, sales tax revenue growth and job creation.

- Oak Ridge will focus its economic development activities through effective partnerships with the Oak Ridge Chamber of Commerce, Oak Ridge Economic Partnership, Industrial Development Board, Convention and Visitors Bureau, East Tennessee Economic Council, and other membership organizations.
- Oak Ridge will increase its employment base for non-federal related jobs while supporting federal programs within Oak Ridge.
- Oak Ridge will encourage industrial development through the development of additional industrial parks, construction of speculative buildings, and reuse of existing industrial sites.
- Oak Ridge will promote joint industrial park development with surrounding communities.
- Oak Ridge will encourage commercial and retail development to increase retail sales.
- Oak Ridge will encourage partnerships and initiatives to improve environmental quality in the region.

RESOLUTION

WHEREAS, with the adoption of Resolution No. 11-107-07, City Council created a Budget and Finance Special Committee whose mission is to assist City Council in providing guidance to the City Manager with respect to budget preparation, as required by the Oak Ridge City Charter; and

WHEREAS, in fulfillment of its mission, the Committee is charged with the development of budgeting and finance policy recommendations for City Council's consideration; and

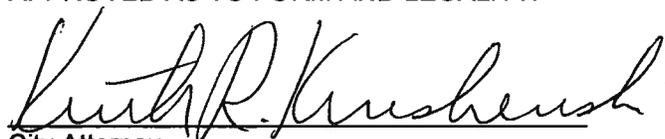
WHEREAS, the Budget and Finance Committee has developed such recommendations and hereby submits them to City Council for consideration of adoption.

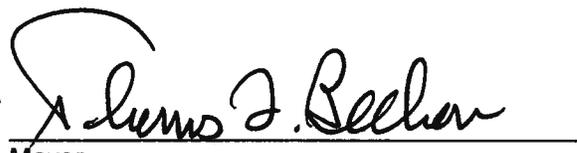
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

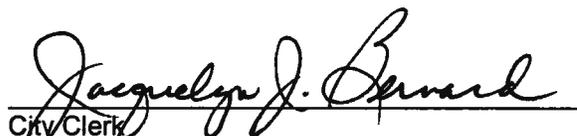
That the recommendation of the Budget and Finance Committee is approved and the attached *FY 2010 Financial Policy Guidelines* are hereby adopted as guidelines for use by the City Manager and his staff in developing the City of Oak Ridge proposed budget for Fiscal 2010.

This the 9th day of March 2009.

APPROVED AS TO FORM AND LEGALITY:


City Attorney


Mayor


City Clerk

CITY OF OAK RIDGE FY 2010 FINANCIAL POLICY GUIDELINES

In these times of severe economic uncertainty:

1. Necessary funding will be allocated to maintain all city programs and services and the Oak Ridge Schools.
2. The target budget will include no property tax increase. The property tax rate is a determining factor in the growth and economic development of Oak Ridge.
3. Cost savings will be sought in all areas. The evaluation of programs and services will be a major consideration in determining the allocation of city resources in the FY 2010 budget.
4. Reserves may be tapped to help fund capital maintenance and other near-term expenditures with long-term benefits.

Adopted by the Budget and Finance Committee on 2/24/09
Approved by City Council on 3/9/09, Resolution Number 3-16-09

CITY MANAGER'S FY 2010 OBJECTIVE GOALS

Revenue Enhancement/Economic Development

1. Identify near-term methods of increasing Department of Energy (DOE) paid General Fund revenues through either federal reservation privatization or property taxes, or through expansion of PILT payments under the provisions of the AECA, Paragraph 91, to achieve a greater DOE fair-share revenue supporting Oak Ridge.
 - The long-term goal should be to promote more privately owned buildings to carryout DOE missions.
2. Pursue creative solutions to accelerate the redevelopment of the City Center/Oak Ridge Mall.
3. Assist privately funded development/redevelopment of the commercial and retail properties within the city.
 - Accomplish this using the free market system and either federal or state redevelopment grants to the fullest extent possible.
 - Ensure that City Council has adequate data and time within which to make a decision concerning development issues on which it must vote.
4. Working with the waterfront committee, Oak Ridge Rowing Association, and developers, ensure that progress is made in developing the Melton Lake Drive waterfront to fully support recreation and retail development.
5. Work with existing merchants in programs like Mainstreet or other organizations that promote existing retail businesses.
6. Encourage retail property owners to revitalize existing retail and shopping centers.
7. Explore formation of a non-profit development corporation.

Housing

1. Support fully the Highland View Redevelopment Plan.
 - Identify and implement methods of achieving "recycling" of the existing WWII housing stock and properties in Oak Ridge into desirable, competitive housing. Prototype these methods within the Highland View district and expand the proven methods into other areas of Oak Ridge.
 - Working with the Highland View Redevelopment Advisory Board, consider a small infill housing project in Highland View (similar to Willow Place in Woodland and the housing project near Scarboro Center).
 - Apply for HUD grants to support this redevelopment effort.
 - Work with an outside housing development corporation to find reasonable options to address older housing improvements.
2. Complete the transfer of ED-6 from DOE to the City and invite proposals for development.

3. Work with realtors to identify and document specific gaps in the Oak Ridge housing market, considering current/proposed developments under construction.
4. Work with Code Enforcement to ensure that the City's Property Maintenance Codes are being enforced.

Quality of Life/Service Delivery

1. Encourage more regional athletic tournaments and other such events.
 - Investigate enhancement of event management, such as rowing regattas, festivals, or other major draws, with a professional events manager who can bring together staff, volunteers, and contracted services.
 - a. Conduct the investigation in cooperation with the President of the Oak Ridge Convention and Visitors Bureau.
 - b. Develop a funding strategy that includes event returns or hotel/motel tax revenues.
2. Build procedures to decrease drug and other criminal activity in problem neighborhoods.
 - Working with the City legal staff, police department, and neighborhood watch groups, develop and implement additional plans to attack and eradicate illegal drug hot spots in Oak Ridge neighborhoods, including new legislation if warranted.
 - Show measurable improvement and progress on police effectiveness in combating the drug business and associated burglaries.
3. Provide proper training opportunities and empowering policies so that City staff are prepared and encouraged to solve citizen problems immediately and are also encouraged to develop and implement innovative ideas that provide a better living environment for Oak Ridge citizens and businesses.
 - Improve program to track/address citizen issues through resolution.
 - Continue to improve "customer service" awareness and image of all City staff in dealing with citizens/taxpayers on the telephone and in person, with a focus that the *customer is always the customer*.
4. Explore potential options for continuous improvements of city programs and services with more efficiencies (faster, better, cheaper), along with using existing limited resources.
5. Establish relationships within the community to learn community perceptions to enhance delivery of services.
6. Establish a favorable relationship with the public to improve public relations.
7. Celebrate the City's successes.
 - Highlight significant accomplishments at City Council meetings.
 - Better utilize website to communicate information/positives.
 - Continue to improve newsletters.
 - Improve public relations.

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Ordinance

TITLE

AN ORDINANCE TO PROVIDE REVENUE FOR MUNICIPAL PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2009, BY IMPOSING A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS.

WHEREAS, the City Manager, in accordance with the requirements of Article V, Section 10, of the Charter of the City of Oak Ridge, has submitted to City Council a proposed budget prior to the beginning of the fiscal year upon which a public hearing was held on May 4, 2009 as required by law; and

WHEREAS, in accordance with the requirements of the same Charter section, the Council held meetings on March 9, 2009 and April 27, 2009 which served to provide guidance to the City Manager on the preparation of the proposed budget.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. The budget for the fiscal year beginning July 1, 2009, submitted to City Council by the City Manager, is hereby adopted.

Section 2. In order to provide revenue for municipal purposes, there is hereby imposed on the value of all property within the City of Oak Ridge as such value has been ascertained by the taxing authority of the City, a levy at the rate of \$2.77 upon each One Hundred Dollars' (\$100.00) worth of assessed value of all taxable property, this levy to be the tax rate for the year 2009. This levy shall also be imposed upon such assessments as may be certified for tax purposes to the City of Oak Ridge by the Public Service Commission of the State of Tennessee.

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2010:

General Fund, Municipal Operations	\$18,696,765
Debt Service (Bond and Interest Redemption Fund)	9,500,000
State Street Aid Fund	1,353,470
Streets and Public Transportation Fund	260,000
Drug Enforcement Program Fund	438,000
Grant Fund	4,500,000
General Purpose School Fund	51,576,180
Golf Course Fund	1,395,000
Capital Projects Fund	7,000,000
Solid Waste Fund	2,435,000
Economic Diversification Fund	2,860,000
West End Fund	2,750,000

Section 4. The following amounts in the proprietary-type funds are projected expenses for Fiscal Year 2010 and are provided for informational purposes:

Electric Fund	\$55,380,342
Waterworks Fund	20,521,284
Emergency Communications District Fund	650,000

Section 5. In order to provide funds to meet the expenditure requirements, the following transfers are projected for Fiscal Year 2010 and are provided for informational purposes:

<u>To General Purpose School Fund for Operations</u>	
From General Fund	\$13,980,802



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Budget Overview

BUDGET OVERVIEW – ALL FUNDS

Governmental accounting standards require the City to organize its accounts into Funds, each of which is considered a separate accounting entity. The City's resources are allocated to and accounted for in individual Funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the City are categorized into two broad Fund categories, Governmental and Proprietary.

Governmental Funds are grouped into four generic Fund types: General, Debt Service, Special Revenue and Capital Projects Funds. The budgeted expenditures, exclusive of operating transfers to other Funds, for each Governmental Fund is approved by City Council as the legal appropriation for that Fund. Expenditures cannot exceed the legally adopted appropriation at the Fund level. The City Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total expenditures of any Governmental Fund must be approved by City Council. Outlined below are the City's Governmental Funds:

General Fund

Debt Service Fund

Special Revenue Funds:

General Purpose School Fund

Drug Enforcement Program Fund

State Street Aid Fund

Streets and Public Transportation Fund

West End Fund

Capital Projects Fund

Economic Diversification Fund

Grant Fund

Solid Waste Fund

Golf Course Fund

Proprietary Funds are grouped into two generic Fund types: Enterprise and Internal Service Funds. Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursed basis. Outlined below are the City's Proprietary Funds:

Enterprise Funds:

Electric Fund

Waterworks Fund (Water and Wastewater Treatment and Distribution Operations)

Emergency Communications District Fund

Internal Service Funds:

Equipment Replacement Rental Fund

Insurance Fund

Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Proprietary Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, quantity of insurance claims, etc. effect the level of expenses of these Funds. The budgeted expenses for the City's Proprietary Funds are therefore not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City.

Fiscal 2010 Budgetary Changes

A summary of the revenues and expenditures for all City Funds is presented on page I-42. Individual Fund schedules contained throughout this document provide comparisons between the fiscal 2009 and 2010 budgeted expenditures/expenses, as well as actual 2008 and projected 2009 expenditures/expenses for each Fund.

City Council has directed the City Manager to present a proposed budget that supports current council policies. Any additional programs or major modifications recommended by the City Manager are presented separately to City Council during budget deliberations. The budget is developed accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

The development of the proposed budget is guided by the broad operating parameters established by City Council. On August 15, 2005, Oak Ridge City Council adopted an updated four-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". The plan resulted in a consensus by Council to focus on the key areas of revenue/stabilized taxes, housing, quality of life/service delivery and economic development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-27 of this document. This Strategic Plan continues to be the focus for City staff for fiscal 2010. City Council will be revising the strategic plan for modifications during fiscal 2010. The strategic plan was also the basis of the City Manager's objective goals that support the key areas outlined above and begins on page I-37 of this document.

City Council's Budget and Finance Committee developed major policy guidelines to accomplish the financial critical outcomes identified in the Strategic Plan. The Committee's budgetary policy guidelines were adopted by City Council on March 9, 2009 and are contained on pages I-35 to I-36 of this document. The guidelines allowed for a 3.5% increase in funding for General Fund municipal expenditures and the operating transfer to the Oak Ridge Schools over 2009 budgeted amounts. The fiscal 2010 adopted property tax rate was \$2.77 per \$100 of assessed valuation, remaining at the fiscal 2009 property tax rate.

For fiscal 2010, City Council adopted an operating transfer to the Oak Ridge Schools of \$13,980,802; a \$472,781 or 3.5% increase over fiscal 2009 levels. Details of the Oak Ridge School budget are under the purview of the Oak Ridge School Board. City Council appropriates the total School budget and sets the annual operating transfer from the City to the Schools, but does not have line item budgetary authority.

General Fund municipal expenditures are budgeted at \$18,696,765, a \$632,258, 3.5% increase over fiscal 2009. In order to stay within City Council guideline amounts, there were no new programs or service level changes for fiscal 2010. The increases in expenditures were to fund a 1% salary adjustment for city employees and higher costs for overtime, medical insurance, fuel and utilities. Other budgetary changes for fiscal 2010 include the addition of a Sustainability Specialist as a liaison between the City Manager and the Environmental Quality Advisory Board and paying a portion of the rent for the Anderson County Court located in Oak Ridge that relocated from the City's Municipal Building to leased space during fiscal 2009. A listing of unfunded budgetary requests with a General Fund impact of \$2,937,761 was presented to City Council for consideration, but none were approved due to the property tax rate impact.

Fiscal 2010 Appropriation Ordinance

The budget appropriation ordinance as adopted by City Council begins on page I-39 of this document. Outlined below is a comparison of the final budgeted expenditures/expenses from the fiscal 2009 and fiscal 2010 appropriation ordinances by Fund.

	FY 2009	FY 2010	Change	
			Dollars	Percent
General Fund Municipal Operations	\$18,064,507	\$18,696,765	\$632,258	3.5
Debt Service Fund	9,400,000	9,500,000	100,000	1.1
Capital Projects Fund	19,315,000	7,000,000	(12,315,000)	(63.8)
General Fund School Fund	51,146,317	51,576,180	429,863	0.8
Drug Enforcement Program Fund	300,000	438,000	138,000	46.0
State Street Aid Fund	1,403,470	1,353,470	(50,000)	(3.6)
Street & Public Transportation Fund	263,000	260,000	(3,000)	(1.1)
Economic Diversification Fund	2,530,000	2,860,000	330,000	13.0
Grant Fund	4,168,000	4,500,000	332,000	8.0
Solid Waste Fund	2,250,000	2,435,000	185,000	8.2
Golf Course Fund	1,395,000	1,395,000	0	0.0
West End Fund	2,750,000	2,750,000	0	0.0
Electric Fund	50,225,000	55,380,342	5,155,342	10.3
Waterworks Fund	19,283,000	20,521,284	1,238,284	6.4
Emergency Communications District Fund	650,000	650,000	0	0.0
TOTAL ALL FUNDS	\$183,143,294	\$179,316,041	(\$3,827,253)	(2.1)

The \$12,315,000 decrease in the appropriation level of the Capital Projects Fund reflects the nearing completion of the \$68,000,000 renovation of the Oak Ridge High School. The \$5,155,342 budgeted increase in expenses in the Electric Fund is primarily due to higher purchased power costs from TVA. TVA's wholesale electric rates to the City now change on a monthly basis for fuel cost adjustments. The \$1,238,284 budgeted increase in expenses in the Waterworks Fund is due to the City assuming responsibility for water and sewer services to the federal ETPP site located on the west end of Oak Ridge. This included the transfer of a water plant from the US Department of Energy (DOE) to the City located on this site. DOE through its contractor Bechtel Jacobs will continue to pay full operational costs for water and wastewater to this site under a five-year agreement with the City.

Fund Balances/Net Assets

Governmental Funds, are accounted for on the modified accrual basis of accounting and only current assets and current liabilities are generally included on the balance sheet. The reported unreserved fund balance for Governmental Funds is considered a measure of "available spendable resources" and is the amount available for appropriation. Proprietary Funds use the accrual basis of accounting and their balance sheets contain current and noncurrent assets and liabilities and report net assets rather than fund balances. Due to the accounting differences in these two Fund type categories, net assets is not a measure of "available spendable resources". Outlined below is a comparison of the projected fund balances and net assets of the City Funds at the end of fiscal 2009 and 2010.

	FY 2009	FY 2010	Change	
			\$	%
<u>FUND BALANCE</u>				
General Fund	\$ 7,926,183	\$ 6,541,079	\$ (1,385,104)	(17.5)
Debt Service Fund	7,089,509	13,315,302	6,225,793	87.8
Capital Projects Fund	1,268,256	1,189,256	(79,000)	(6.2)
General Fund School Fund	2,827,532	2,751,359	(76,173)	(2.7)
Drug Enforcement Program Fund	324,312	155,312	(169,000)	(52.1)
State Street Aid Fund	21,872	13,902	(7,970)	(36.4)
Street & Public Transportation Fund	32,371	1,721	(30,650)	(94.7)
Economic Diversification Fund	1,181,302	297,767	(883,535)	(74.8)
Grant Fund	56,655	56,655	0	0.0
Solid Waste Fund	0	0	0	0.0
Golf Course Fund	1,089,669	1,113,309	23,640	2.2
West End Fund	403,957	45,233	(358,724)	(88.8)
TOTAL FUND BALANCES	\$ 22,221,618	\$ 25,480,895	\$ 3,259,277	14.7
<u>NET ASSETS</u>				
Electric Fund	\$ 24,237,576	\$ 26,378,127	\$ 2,140,551	8.8
Waterworks Fund	47,680,789	48,658,635	977,846	2.1
Emergency Communications District Fund	598,588	546,588	(52,000)	(8.7)
TOTAL NET ASSETS	\$ 72,516,953	\$ 75,583,350	\$ 3,066,397	4.2

The fund balance of the General Fund is projected to decrease \$1,385,104 in fiscal 2010. In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of property tax payments. Over the last twenty-three fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. In fiscal 2008 and 2009, transfers to the Capital Projects Fund were stopped in order to maintain an adequate fund balance in the General Fund. Budgeted fund balance draws are to resume in fiscal 2010. The City has established a targeted combined fund balance of the General Fund and General Purpose School Fund at \$5 million. At the end of fiscal 2010, the fund balance of the General Fund is projected at \$6,541,079 and the General Purpose School Fund is projected at \$2,751,359 for a combined total of \$9,292,438.

Under Tennessee State law, the fund balance of the General Purpose School Fund can only be expended in the event of a revenue shortfall or unforeseen expenditure until the fund balance exceeds three percent of operating expenditures. The accumulated Fund Balance in excess of three percent of budgeted annual operating expenditures may be budgeted and expended for nonrecurring purposes, but shall not be used to satisfy appropriation requirements for recurring annual operating expenditures. In fiscal 2010, the General Purpose School Fund has a budgeted fund balance draw of \$76,173, which will be utilized for capital and other nonrecurring expenditures. Since the purpose of a target fund balance is to maintain a reserve for unforeseen emergencies, the fund balance of the General Fund and General Purpose School Fund have been combined to incorporate the \$5 million targeted City fund balance reserve.

The \$6,225,793 projected increase in fund balance of the Debt Service Fund, is from the reimbursement of fund reserves used to finance the renovation of the Oak Ridge High School (ORHS). The fund reserves of the Debt Service Fund were used to finance renovation costs between

a series of long-term debt issuances to fund the ORHS project during its 5-year renovation period. The final long-term debt issuance for the ORHS project was delayed until the fall of 2009 due to nationwide economic conditions. The fund balance in the Debt Service Fund is primarily from local sales tax proceeds that have accumulated to fund future debt service requirements on the nearly \$68,000,000 in long-term debt issued for the ORHS project. Interest was capitalized and paid from long-term debt proceeds during the renovation period. 18.18% of the City and Schools sales tax collections in the Anderson County portion of Oak Ridge will be used to fund the annual debt service for debt issued for the ORHS project until all debt for this project has been extinguished.

Due to the type of revenues in these funds, the Grant and Solid Waste Funds are generally budgeted so that revenues and expenditures are approximately equal and result in only nominal fund balance fluctuations between fiscal years. Operating transfers from other City Funds equate revenues and expenditures of the Solid Waste Fund. Revenues for the Grant Fund are comprised primarily from state and federal grants.

The Drug Enforcement Program Fund has a limited revenue stream on which to draw for drug enforcement and education programs and therefore generally maintains a nominal fund balance. The fund balance of the Drug Enforcement Program Fund has grown over the past couple of years due to revenues from equitable shared proceeds from the US Department of Justice, US Marshall's Service and IRS. The revenue from these federal entities is based on the sharing of net proceeds from the disposition of assets on federal cases with participating local entities and does not provide a consistent revenue stream. Revenues for the State Street Aid and Streets and Public Transportation Funds are primarily provided by state-shared motor fuel taxes and state grants. The General Fund also provides additional funding through operating transfers to these two Funds to support operations.

In fiscal 2000, the Economic Diversification Fund was established to accumulate resources and account for an enhanced concentration on economic development activities by the City. Expenditure levels and resultant fund balance will vary from year-to-year based on the economic development opportunities that occur in a particular fiscal year. A significant portion of the fund balance was created by the recent sales of City owned properties that were not being utilized by the City for service delivery.

The fund balance of the Capital Projects Fund, projected to decrease \$79,000 in fiscal 2010, can vary greatly from year-to-year depending on the timing of long-term debt issuances and the related capital project expenditures.

The Net Assets of the City's Enterprise Funds are projected to increase by \$3,066,397. Due to the type of accounting required for Enterprise Funds, the increase in net assets is not reflective of the accumulation of cash reserves in these Funds. During fiscal 2008, rates for electric, water and wastewater services were increased in order to maintain adequate cash flows and fund ongoing operations and capital expenditures. Electric rates to fund City operations increased by 3% on April 1, 2008. Water rates increased 20% effective June 1, 2007 and an additional 20% increase effective June 1, 2008. Wastewater rates increased 18% on May 1, 2008. Rates are generally reviewed on a biennial basis. The City is continuing its ongoing process of major capital upgrades and expansions of the City's utility systems. In Enterprise Funds, capital expenditures are expended through depreciation charges, which are amortized using the straight-line method over the life of the project. For example, a capital item that cost \$100,000 with a ten-year life would be expended (i.e. reduce Net Assets) by \$10,000 each year over the next ten fiscal years. Therefore, the cash for the capital item would be expended in one fiscal year with the related expense being fully reflected in Net Assets after ten fiscal years.

Salaries and Personnel

The fiscal 2010 authorized City employment increased by 1.0 position to 394.31 staff years. The increase is due to the addition of an Sustainability Specialist as a liaison between the City Manager and the Environmental Quality Advisory Board.

The fiscal 2010 budget contains funding for an average increase of 1% in merit pay to City employees. Employees of the City are members of the benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS), which provides retirement benefits as well as death and disability benefits. The plan is fully funded by the City based on rates actuarially determined by TCRS on a biennial basis. The fiscal 2009 rate for the City's plan increased from 11.86% to 13.07% of covered wages.

Revisions to employee medical premiums are effective January 1 of each calendar year. The City's share of funding for employee medical benefits is projected to increase by 10%. Fiscal 2010 funding for worker's compensation remained flat with fiscal 2009 levels.

Fiscal 2010 Agency Funding

The City provides funding to various agencies that either promote economic development and/or tourism-related services for the City, or render services to the citizens of Oak Ridge. Agencies budgeted for funding for economic development and/or tourism services are the Convention & Visitors Bureau (CVB) at \$404,208, Oak Ridge Chamber of Commerce at \$241,935, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Funding for the CVB and Chamber increased 3.5% over fiscal 2009 levels. Funding for ACEDA and the Roane Alliance remained unchanged from fiscal 2009 amounts.

Agencies budgeted for social service/cultural programs funding include Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500), Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850), Arts Council of Oak Ridge (\$9,500), and Youth Advisory Board (\$9,000). These funding amounts are unchanged from fiscal 2009 levels.

SECTION II
GENERAL FUND & PROPERTY TAXES
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General Fund

The General Fund is the principal Fund of the City and is used to account for all activities of the City not included in other specified Funds. The General Fund accounts for the normal recurring activities of the City (i.e. police, fire, recreation, public works, general government, library, etc.), which is referred to in this document as municipal expenditures. Revenue generated through property tax collections is utilized to fund municipal expenditures and operating transfers of the General Fund. Property tax revenues are only used to support the functions or operations of other City and School Funds that are specifically identified as being financed through an operating transfer from the General Fund. For fiscal 2010, this is the General Purpose School, Debt Service, Capital Projects, Solid Waste, State Street Aid, Street & Public Transportation, and Grant Fund.

A budget summary is presented on page II-2 that outlines revenue, municipal expenditures and operating transfers of the General Fund. Municipal expenditures and operating transfers for the General Fund are projected at \$39,840,917, an increase of \$2,584,039 or 6.9% from fiscal 2009 levels. Municipal expenditures are budgeted at \$18,696,765, up \$632,258 or 3.5%. Operating transfers are budgeted at \$21,144,152, up \$1,951,781 or 10.2%. This incline is related to resuming the funding for major city and school capital projects that had been eliminated for two years. During this two-year period, these major capital projects were funded through the issuance of long-term debt. Also included in operating transfers is the City's contribution toward the operations of the Oak Ridge Schools, at \$13,980,802 up \$472,781 or 3.5%.

On October 7, 2002, Oak Ridge City Council adopted a five-year strategic plan to accomplish the goals "To help Oak Ridge become an exception place for all to live, work and visit". This plan was updated on August 15, 2005 continuing the consensus by Council to focus on the key areas of Revenue/Stabilized Taxes, Housing, Quality of Life/Service Delivery and Economic Development. The *Oak Ridge City Council Strategic Plan, The Path Forward, 2006-2009*, begins on page I-27 of this document. This Strategic Plan continues to be the focus for City staff goals for fiscal 2010. City Council will be revising the strategic plan for modifications during fiscal 2010. City Council's Budget and Finance Committee developed *Financial Policy Guidelines* to accomplish the critical outcomes identified in the Strategic Plan. The Committee's recommendations were adopted by City Council on March 9, 2009 and are contained on pages I-35 to I-36 of this document. These documents outlined the framework upon which City staff utilized to develop the fiscal 2010 budget. Based on this City Council guidance, fiscal 2010 general fund municipal expenditures and the operating transfer to the Oak Ridge Schools were allowed to increase by 3.5% over fiscal 2009 levels.

General Fund Revenues

General Fund revenues for fiscal 2010 are projected at \$38,455,813, an increase of \$532,356 or 1.4% from the previous year. In order to balance General Fund revenues and expenditures, a \$1,385,104 fund balance draw is budgeted for fiscal 2010. At the end of fiscal 2009, the fund balance of the General Fund will be adequate enough to allow this draw while still maintaining adequate reserves. The graph on page II-7 outlines General Fund revenues. The General Fund's primary revenue sources are from property taxes 50%, local sales taxes 21%, state-shared taxes 8% and other City Funds 7%.

GENERAL FUND BUDGET SUMMARY

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
Taxes	32,169,500	32,957,157	33,376,057	33,552,013	594,856	1.8
Licenses and Permits	271,002	223,000	266,500	225,000	2,000	0.9
Intergovernmental Revenues	3,483,369	3,423,300	3,267,560	3,312,300	(111,000)	-3.2
Charges for Services	367,508	318,000	344,000	335,000	17,000	5.3
Fines and Forfeitures	347,436	338,000	343,500	343,000	5,000	1.5
Other Revenues	881,694	664,000	643,500	688,500	24,500	3.7
Total Revenues	37,520,509	37,923,457	38,241,117	38,455,813	532,356	1.4
EXPENDITURES:						
General Government	805,413	887,317	900,036	952,564	65,247	7.4
Administrative Services	712,983	775,278	776,102	796,015	20,737	2.7
Police	5,465,880	5,630,051	5,636,390	5,920,755	290,704	5.2
Fire	4,058,033	4,201,460	4,140,261	4,327,277	125,817	3.0
Public Works	1,827,693	1,882,038	1,959,631	1,993,895	111,857	5.9
Community Development	607,587	622,264	632,935	624,061	1,797	0.3
Recreation and Parks	2,578,609	2,734,745	2,663,090	2,728,149	(6,596)	-0.2
Library	1,285,358	1,331,354	1,329,643	1,354,049	22,695	1.7
Total Municipal Expenditures	17,341,556	18,064,507	18,038,088	18,696,765	632,258	3.5
Excess of Revenues Over Municipal Expenditures	20,178,953	19,858,950	20,203,029	19,759,048	(99,902)	-0.5
OTHER FINANCING USES:						
Operating Transfers Out:						
Oak Ridge Schools	(12,988,482)	(13,508,021)	(13,508,021)	(13,980,802)	472,781	3.5
General Fund Debt Service	(3,500,000)	(3,500,000)	(3,500,000)	(3,500,000)	0	0.0
Solid Waste Fund	(1,247,609)	(1,331,000)	(1,396,208)	(1,435,000)	104,000	7.8
Capital Projects Fund	0	0	0	(1,400,000)	1,400,000	100.0
State Street Aid Fund	(588,770)	(612,910)	(612,910)	(630,000)	17,090	2.8
Economic Diversification Fund	(50,000)	(50,000)	(50,000)	0	(50,000)	-100.0
Grant Fund	(168,350)	(168,350)	(168,350)	(168,350)	0	0.0
Street & Public Transportation Fund	(11,230)	(22,090)	(22,090)	(30,000)	7,910	35.8
Total Other Financing Uses	(18,554,441)	(19,192,371)	(19,257,579)	(21,144,152)	1,951,781	10.2
Excess (Deficiency) of Revenues Over Expenditures & Other Financing Uses	1,624,512	666,579	945,450	(1,385,104)	2,051,683	-307.8
UNRESERVED FUND BALANCE - 7/1	5,356,221	6,047,234	6,980,733	7,926,183	1,878,949	31.1
UNRESERVED FUND BALANCE - 6/30	6,980,733	6,713,813	7,926,183	6,541,079	3,930,632	58.5

GENERAL FUND FISCAL 2010 VS 2009 BUDGET VARIANCE SUMMARY

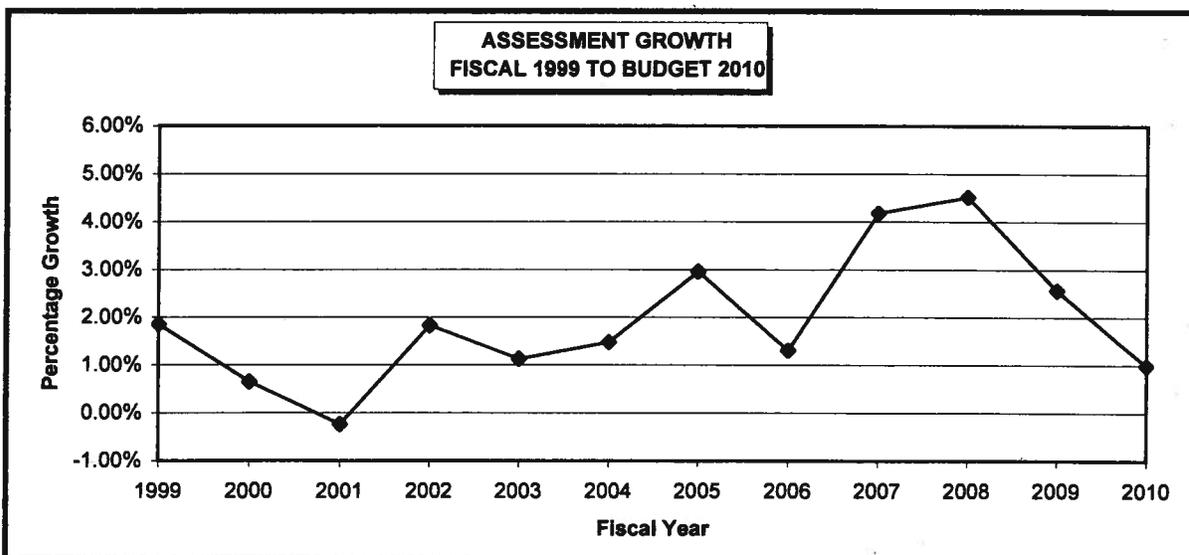
	BUDGET 2009	BUDGET 2010	BUDGET 2010% of TOTAL	DESCRIPTION OF PRIMARY CHANGES BASIS	
				BUDGET 10 vs 09 %	CHANGE
REVENUES:					
Property Taxes	\$ 19,424,000	\$ 19,380,990	48.65%	\$ (43,010)	-0.22% 1% assessment growth over actual 2009 levy (which was below budget 2009 levy)
Local Sales Taxes	7,750,000	8,200,000	20.58%	450,000	5.81% Based on higher actual collections, particularly from tax paid by federal contractors
State Shared Taxes (Sales, Income, TVA, Excise, etc)	3,122,500	3,011,500	7.56%	(111,000)	-3.55% Collections continue to be down at the statewide level
Other City Funds (In-lieu of Taxes & Rentals)	2,600,000	2,775,000	6.97%	175,000	6.73% Electric & Waterworks Fund In-Lieu of taxes based on tax rate & fixed asset values
Business Taxes (Business, Hotel & Alcohol Wholesale)	1,700,000	1,720,000	4.32%	20,000	1.18% Flat based on actual collection patterns
DOE In-lieu & Federal Grant	1,783,157	1,776,023	4.46%	(7,134)	-0.40% Reductions based on small acreage reduction in federal lands
Licenses and Permits - (Construction Permits, Beer/Liquor Sale, Animal Registration, ROW, Cable)	633,500	660,000	1.66%	26,500	4.18% Based on actual collection patterns, increase primarily from cable franchise fee
Charges for Services - (Recreation Usage Fees, Building & Facility Rentals, Animal Shelter Fees)	318,000	335,000	0.84%	17,000	5.35% Based on actual collection patterns, increase primarily from city facility rentals
Fines and Forfeitures - (Traffic Violations, City Court, Library Fines)	338,000	343,000	0.86%	5,000	1.48% Flat based on historical collection patterns
Interest & Misc.	254,300	254,300	0.64%	-	0.00% Flat based on current lower interest rates
Fund Balance Draw	-	1,385,104	3.48%	1,385,104	100.00% Equates Deficiency of Revenues Over Expenditures and Operating Transfers
TOTAL REVENUES	\$ 37,923,457	\$ 39,840,917	100.00%	\$ 1,917,460	5.06%
EXPENDITURES AND OPERATING TRANSFERS:					
Oak Ridge Schools Operations	\$ 13,508,021	\$ 13,980,802	35.09%	\$ 472,781	3.50% City operational funding to the Oak Ridge Schools increased by 3.5%
Police	5,630,051	5,920,755	14.86%	290,704	5.16% Salary and benefits, overtime, liability insurance and equipment operational costs
Fire	4,201,460	4,327,277	10.86%	125,817	2.99% Salary and benefits, overtime, liability insurance and equipment operational costs
Debt Service (Principal & Interest Payments)	3,500,000	3,500,000	8.78%	-	0.00% Excludes ORHS debt
Recreation and Parks	2,734,745	2,728,149	6.85%	(6,596)	-0.24% Overall reduction due to retirements of long-time employees in FY09
Library	1,331,354	1,354,049	3.40%	22,695	1.70% Salary and benefits, utilities and liability insurance
Residential Garbage Pickup & Convenience Center	1,331,000	1,435,000	3.60%	104,000	7.81% Recycle bank program added in spring 2009; inflation and fuel cost adjustment
Capital Projects Funding	0	1,400,000	3.51%	1,400,000	100.00% Funding stopped in fiscal 2009 to stabilize fund balance and property tax rate
Traffic & Street Lighting	986,300	1,047,300	2.63%	61,000	6.18% Higher electric costs for street lighting
Public Works (Building & Street Maintenance)	895,738	946,595	2.38%	50,857	5.68% Salary and benefits, utilities and mowing
General Government (City Council, City Clerk, City Manager, City Court & Legal)	887,317	952,564	2.39%	65,247	7.35% Salary and benefits, audit fees and Anderson County court rent
Community Development & Social Services	790,614	792,411	1.99%	1,797	0.23% Salary and benefits and equipment operational costs
Administrative Services (Finance, Personnel, Computer Services & Utilities Business Office)	775,278	796,015	2.00%	20,737	2.67% Salary and benefits and equipment operational costs
Street Resurfacing	612,910	630,000	1.58%	17,090	2.79% Street resurfacing funding increased for inflation
Economic Development	50,000	0	0.00%	(50,000)	-100.00% Funding from the General Fund eliminated
Street & Public Transportation Fund	22,090	30,000	0.08%	7,910	35.81% Public transit bus operations; based on prior year contractual increases
TOTAL EXPENDITURES & OPERATING TRANSFERS	\$ 37,256,878	\$ 39,840,917	100.00%	\$ 2,584,039	6.94%

Property Taxes - The property tax rate is established by City Council each year to finance municipal expenditures and operating transfers of the General Fund. Property taxes are the General Fund's largest revenue source providing 50.4% of total General Fund revenues. The table on page II-5 provides an analysis of property tax revenues.

City Council adopted a property tax rate for fiscal 2010 (tax year 2009) of \$2.77 per hundred dollars of assessed valuation, remaining at the prior year's tax rate. The assessed valuations for real and personal property and public utilities are projected to decrease overall .03% from the prior year's budget. Assessment growth in fiscals 2007 and 2008 were 4.18% and 4.51% respectively. Assessment growth for fiscal 2009 is projected to be 2.56%, which is below budgeted assessment levels. Fiscal 2010 assessment growth is budgeted to increase by 1% over projected fiscal 2009 levels, but is overall .3% below budget 2009 amounts. The assessment growth level for fiscal 2009 was based on construction projects ongoing in the City, particularly new residential developments, which includes Rarity Ridge, Rarity Oaks, Grove Park Commons, Crossroads at Wolf Creek, Centennial Bluff and Clark Place. The lower 1% projected assessment growth rate for fiscal 2010 is based on the national downturn in the economy, which has slowed the pace of new housing construction. Fiscal 2010 personal property is budgeted down 2.3% from the fiscal 2009 budgeted amount. Personal property assessments will fluctuate as assets move in or out of Oak Ridge and due to the rapid depreciation of high dollar technology assets located at taxable federal sites. The assessment for public utilities is projected to increase 1.1% based on actual prior year assessments. The assessment for public utilities had been declining over the past few years due to successful appraisal appeals by telecommunications companies. The \$2.77 property tax rate is projected to generate \$19,133,000 in tax revenues from real, personal and public utilities assessments in fiscal 2010.

An additional \$95,000 is budgeted from interest and penalties on late tax payments and \$152,990 from in-lieu of tax payments based on rates established under separate contract with the City (i.e. reduced property taxes to locate business in Oak Ridge) or entities taxed under specific statutes (such as the Oak Ridge Housing Authority). Each penny on the property tax rate generates approximately \$70,000 in funding. Located on page II-6 is a chart indicating the allocation of an average households (\$115,000 appraised value) monthly tax contribution for fiscal 2010.

The table below shows assessment growth, actual 1999 through 2008 and projected 2009 and 2010. As the table indicates, assessment growth has fluctuated over this time frame. Peaks during 2005, 2007 and 2008 were from the construction of large taxable commercial buildings on federal property.



**GENERAL FUND
ANALYSIS OF PROPERTY TAX REVENUES**

	ACTUAL FY 2008 2007 LEVY	BUDGET FY 2009 2008 LEVY	PROJECTED FY 2009 2008 LEVY	BUDGET FY 2010 2009 LEVY	BUDGET FY 10 vs 09	% CHANGE
ASSESSED VALUATION:						
Real Property	615,522,226	640,905,211	633,115,234	639,446,386	(1,458,825)	-0.2
Personal Property	42,178,566	42,932,130	41,538,340	41,953,723	(978,407)	-2.3
Public Utilities	9,231,434	9,269,913	9,375,388	9,375,388	105,475	1.1
Total Assessed Valuation	666,932,226	693,107,254	684,028,962	690,775,498	(2,331,756)	-0.3
TAX RATE PER \$100 VALUATION	2.65	2.77	2.77	2.77	0.00	0.0
PROPERTY TAX REVENUES:						
Real Property Taxes	16,311,339	17,753,000	17,537,000	17,712,000	(41,000)	-0.2
Personal Property Taxes	1,117,732	1,189,220	1,150,000	1,162,000	(27,220)	-2.3
Public Utility Taxes	244,633	256,780	259,000	259,000	2,220	0.9
Interest and Penalties	97,257	110,000	95,000	95,000	(15,000)	-13.6
Total Property Tax Revenues	17,770,961	19,309,000	19,041,000	19,228,000	(81,000)	-0.4

NOTE: Estimated assessments are based on the following constitutionally established ratios: (a) Residential Real, 25 percent; (b) Commercial and Industrial Real, 40 percent, Personal 30 percent; (c) Public Utilities, 55 percent and 40 percent.

**PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
LAST TEN TAX YEARS**

FISCAL YEAR	ANDERSON COUNTY, TENNESSEE			ROANE COUNTY, TENNESSEE		
	CITY	COUNTY	TOTAL	CITY	COUNTY	TOTAL
2000	2.31	2.97	5.28	2.31	2.32	4.63
2001	2.57	3.14	5.71	2.57	2.11	4.68
2002	2.65	3.14	5.79	2.65	2.11	4.76
2003	2.94	3.14	6.08	2.94	2.11	5.05
2004	2.87	3.14	6.01	2.87	2.445	5.315
2005	2.87	3.22	6.09	2.87	2.445	5.315
2006	2.55	2.68	5.23	2.55	2.02	4.57
2007	2.55	2.68	5.23	2.55	2.02	4.57
2008	2.65	2.68	5.33	2.65	2.27	4.92
2009	2.77	2.68	5.45	2.77	2.27	
2010	2.77	Not Available		2.77	Not Available	

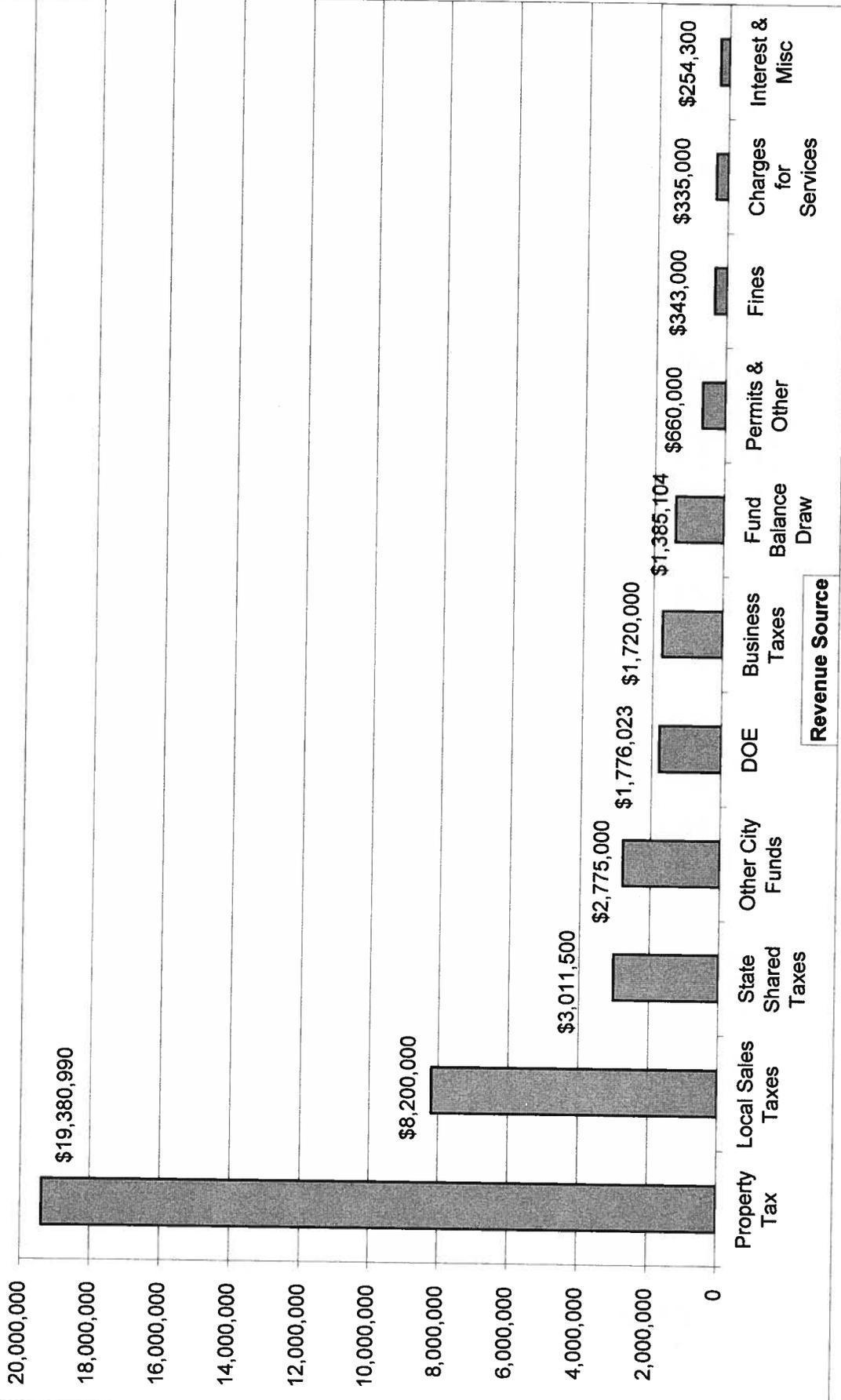
The City of Oak Ridge is located in two Tennessee counties: Anderson and Roane. About 15 percent of the taxable real parcels are located in the Roane County section of Oak Ridge. All properties in Anderson County and Roane County sections of Oak Ridge were re-appraised in fiscal years 1999 and 2006.

**FISCAL 2010 AVERAGE HOUSEHOLD
CONTRIBUTION PER MONTH**

(Based on \$115,000 Appraisal at a \$2.77 Tax Rate)

	<u>FY 2010 MONTHLY CONTRIBUTION</u>
Property Tax Supported Operations:	
School Operations	\$ 23.29
Police	9.86
Fire	7.21
Solid Waste (includes monthly \$7 fee)	9.39
Debt Service	5.83
Parks & Recreation	4.54
City Building & Street Maintenance (Public Works)	2.63
Capital Projects/Maintenance	2.33
Library	2.26
Traffic and Street Lighting	1.74
General Government	1.59
Economic & Community Development	1.37
Administrative Services	<u>1.32</u>
MONTHLY TAX TOTAL	<u>\$ 73.36</u>
 Average Monthly Residential Utility Costs:	
Electricity	\$ 123.95
Water	20.60
Wastewater	<u>23.80</u>
MONTHLY UTILITY TOTAL	<u>\$ 168.35</u>

**General Fund Revenues By Source
Fiscal 2010 Budget**



Local Sales Taxes - Local sales tax revenues are the General Fund's second largest revenue source at 21.3% of total General Fund revenues. Local sales tax revenues are budgeted at \$8,200,000 for fiscal 2010, up 5.8% or \$450,000 from the previous year. The local sales tax rate in both the Anderson County and Roane County sections of Oak Ridge are at the state allowed maximum of 2.75%, which when combined with the State sales tax rate of 7% totals 9.75%. On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County citizens voted to supersede the City's local sales tax increase. The .50% increase was split between Oak Ridge and Anderson County effective July 1, 2006. The City's share of the additional .50% local sales tax proceeds will continue to be accounted for in the Debt Service Fund and utilized to fund the debt on the ORHS project. The 2.75% local sales tax rate in the Oak Ridge portion of Roane County consists of a 2.50% rate imposed by Roane County and shared with the City and a .25% City of Oak Ridge rate. Outlined below is a detail of local sales taxes.

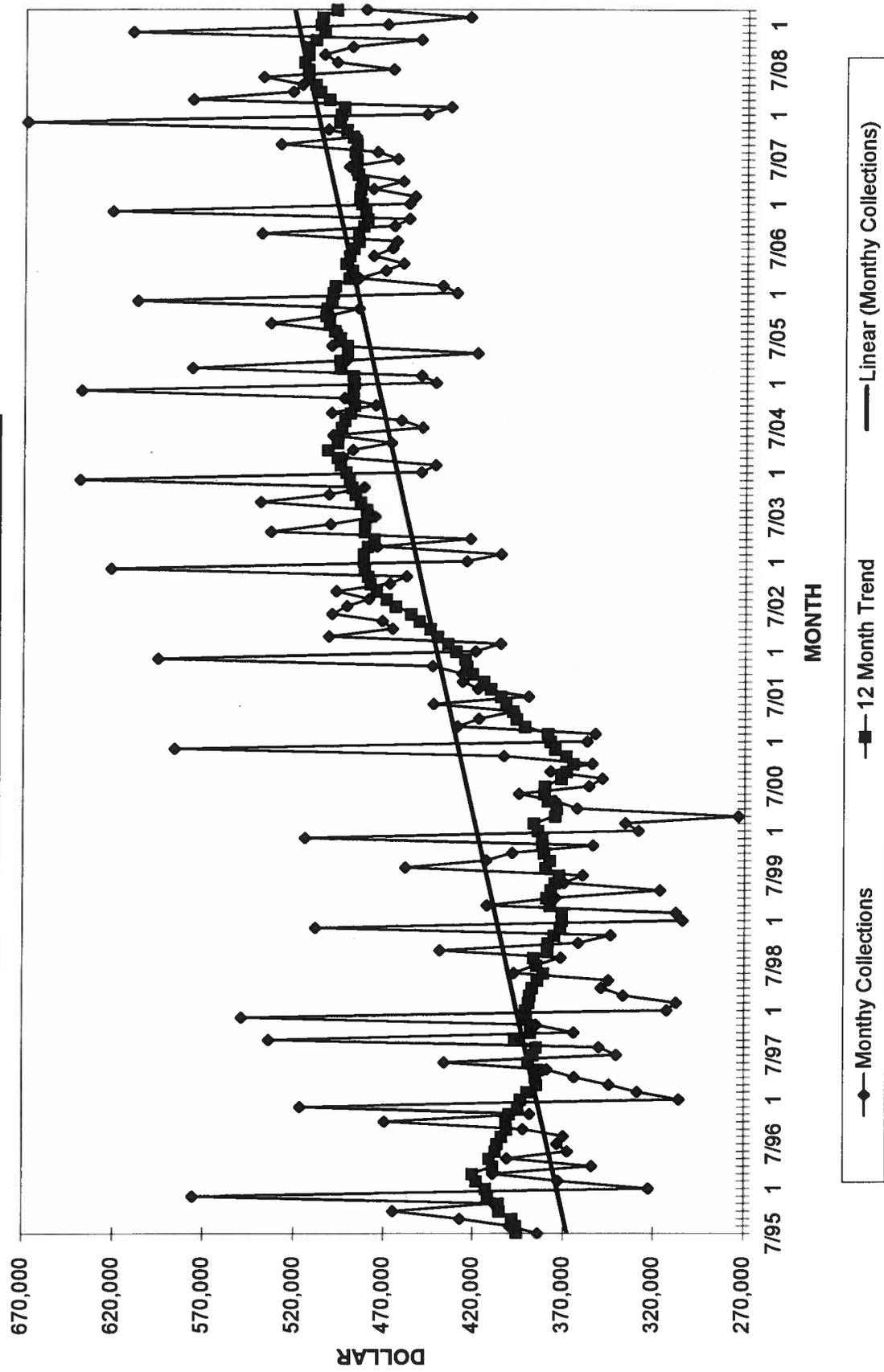
	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Local Sales Taxes:						
Anderson County	\$ 6,168,860	\$ 5,900,000	\$ 6,025,000	\$ 6,025,000	\$ 125,000	2.1
Roane County	2,122,503	1,539,000	1,809,400	1,809,400	270,400	17.6
City Only - Roane Co.	428,789	311,000	365,600	365,600	54,600	17.6
Total Local Sales Taxes	\$ 8,720,152	\$ 7,750,000	\$ 8,200,000	\$ 8,200,000	\$ 450,000	5.8

Sales tax collections in the Anderson County portion of Oak Ridge, are budgeted at \$6,025,000, a \$125,000 2.1 % increase over budget 2009 based on recent collections. Monthly Anderson County sales tax collections had been sporadic in the 1990's, but in general had been declining from August of 1996 through 2000. The decline was attributed to stagnation of the local economy due to the ongoing federal downsizing in Oak Ridge and the resulting impact on local consumers. During fiscal 2000, the downward trend flattened and collection levels began significantly increasing. Growth slowed in fiscal 2004 and has flattened. Refer to the graph on page II-9.

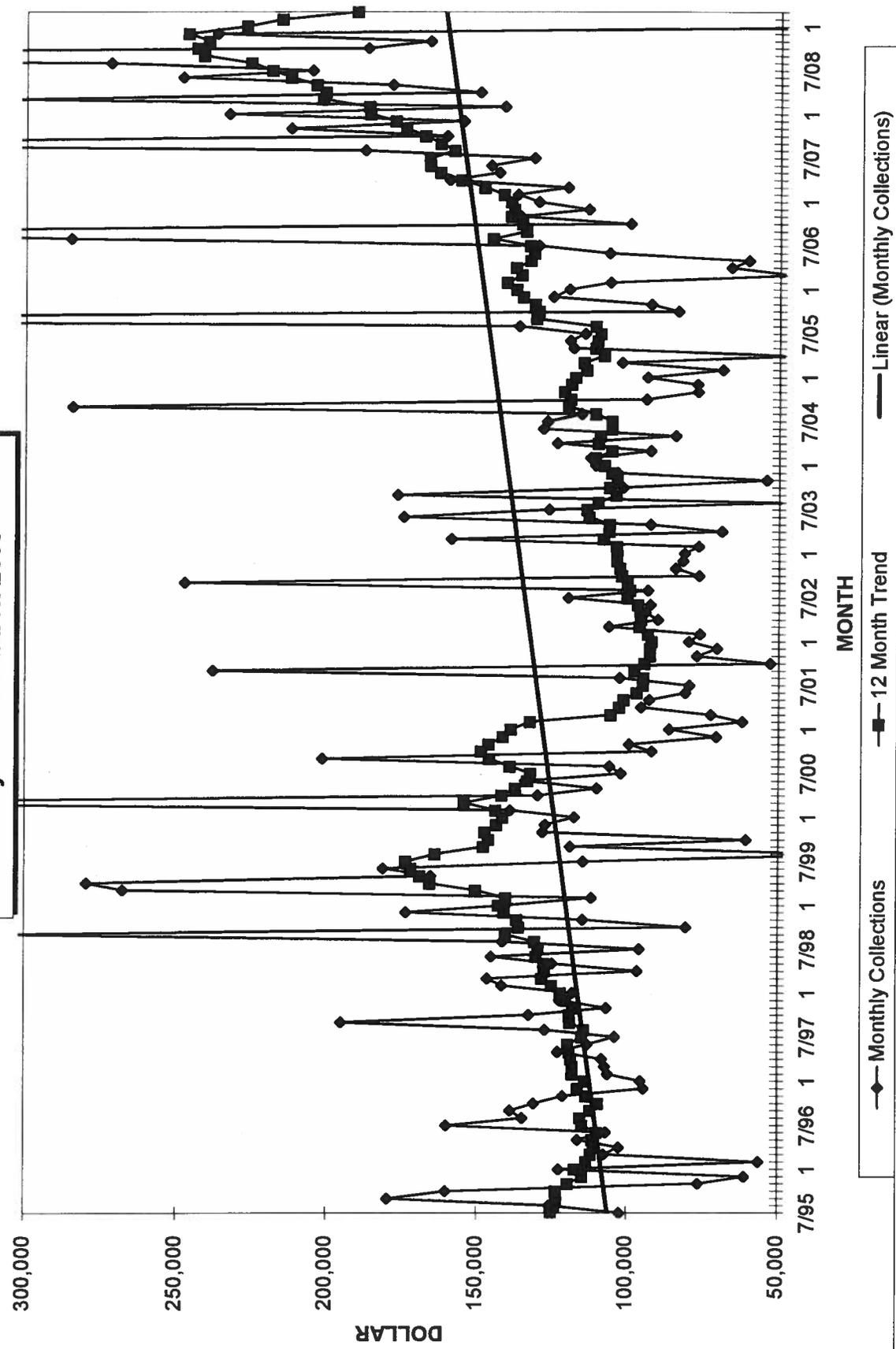
Sales tax collections in the Roane County portion of Oak Ridge, budgeted at \$2,175,000, a \$325,000 17.6% increase over budget 2009 based on recent collections. Collections in this portion of Oak Ridge are primarily related to the federal ORNL and K-25 facilities. Collections in Roane County had declined sharply in October 2000 when the contractors changed at the Y-12 and K-25 facilities. Previously, Lockheed Martin was the contractor for both Y-12 and K-25 and due to the manufacturing aspect of Y-12, paid sales and use tax collections at the point of consumption (in Oak Ridge). Beginning in October 2000, BWXT assumed operation of the Y-12 plant and continues to pay sales and use taxes in the Anderson County portion of Oak Ridge at the point of consumption. Bechtel Jacobs was awarded operation of K-25 and because it is not a manufacturing facility pays sales taxes to the vendor at the time of purchase. Recent collections have increased due to modernization programs at ORNL. The federal sites in Oak Ridge have been awarded federal stimulus money. Historically, collections in the Roane County portion of Oak Ridge have fluctuated as shown on the graph on page II-10.

Combined sales and use tax collection in Anderson and Roane County since July 1995 are shown on the graph on page II-11. This graph shows the overall reduction trend flattening and then collections increasing, significantly in July 2001 and again in July 2007.

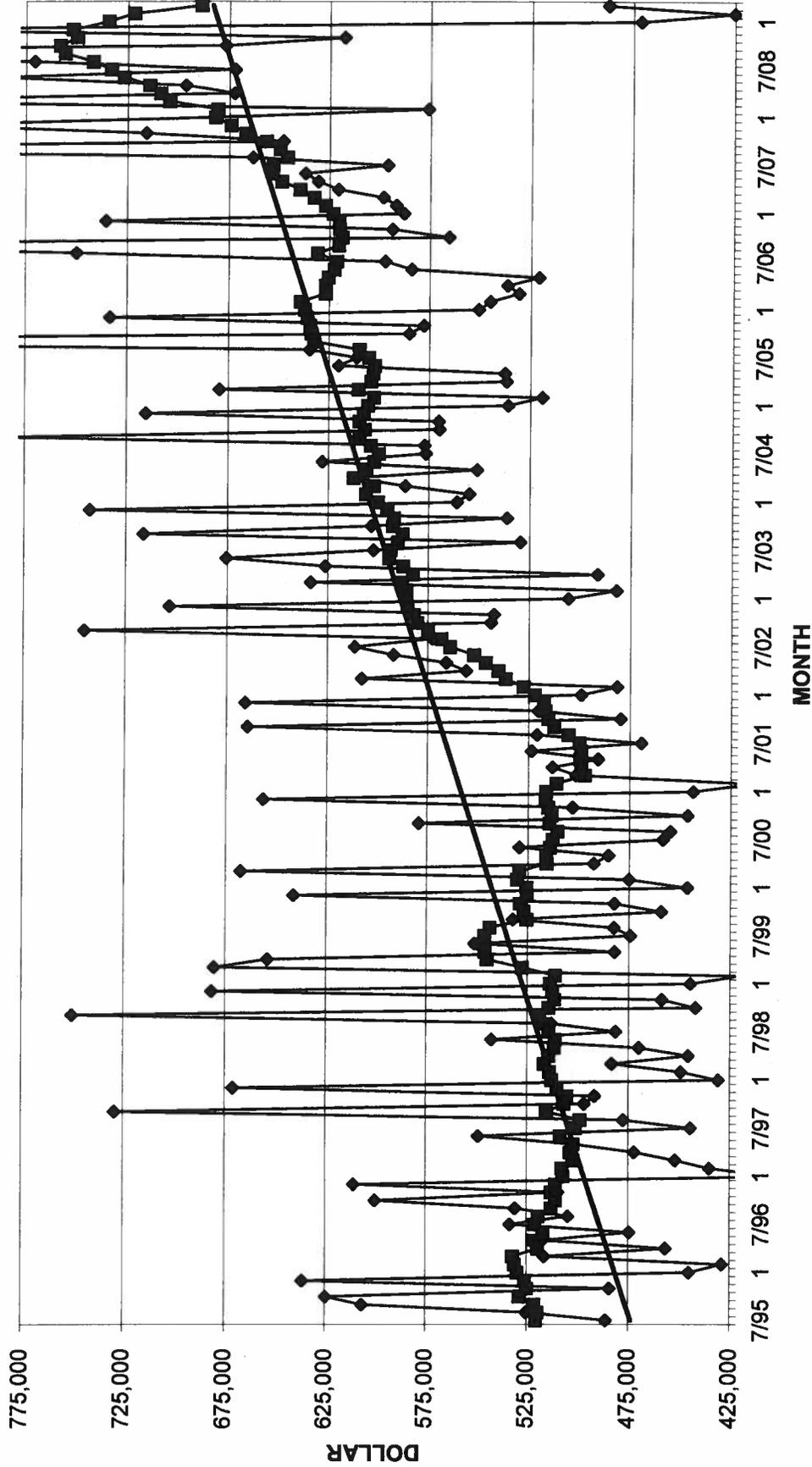
ANDERSON COUNTY SALES TAX REVENUE
July 1995 To March 2009



ROANE COUNTY SALES TAX REVENUE
July 1995 To March 2009



**Anderson/Roane County Sales Tax Collections
July 1995 To March 2009**



◆ Monthly Collections ■ 12 Month Trend — Linear (Monthly Collections)

State-Shared Taxes - Revenues provided from state-shared taxes, budgeted at \$3,011,500, comprise 7.8% of total General Fund revenues. State-shared taxes are collected by the state with a portion distributed back to local governments based on either population or actual collections within that government's jurisdiction. The largest of these is sales taxes, budgeted at \$1,950,000, and income tax, budgeted at \$625,000 as outlined below.

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
State-Shared Taxes:						
Sales Tax	\$ 1,965,836	\$ 2,015,000	\$ 1,850,000	\$ 1,950,000	\$ (65,000)	-3.2
Income Tax	789,957	676,000	600,000	625,000	(51,000)	-7.5
TVA Replacement Tax	257,530	260,000	339,791	265,000	5,000	1.9
Mixed Drink Tax	87,489	96,500	95,000	96,500	-	0.0
Excise Tax	66,904	60,000	66,904	60,000	-	0.0
Beer Barrelage	14,980	15,000	15,000	15,000	-	0.0
Total State-Shared Taxes	\$ 3,182,696	\$ 3,122,500	\$ 2,966,695	\$ 3,011,500	\$ (111,000)	-3.6

The graph at the top of page II-14 shows a ten-year trend for these taxes. Most state-shared taxes, with the exception of Income Tax, are allocated by the State to local entities based on population. The State reviews and makes modifications to the local allocations after each 10-year federal census. The decline in collections in fiscal 2002 resulted from the City's flat population in comparison to population growth in many Tennessee local jurisdictions in the 2000 census. Revenues from the state-shared tax collections declined an average of 9% in fiscal 2004 due to a reduction in allocations to local entities by the State. Half of the reduction was restored to local entities in fiscal 2006, with the remainder restored in fiscal 2007. During fiscal 2009, actual collections for state sales and income tax declined reflecting concerns in the economy nationwide. The fiscal 2010 budget for sales tax and income tax were reduced by \$65,000 and \$51,000 respectively, based on the continued decline in these collection levels. The fiscal 2009 actual increase in TVA replacement tax, a shared TVA in-lieu of tax, was due to an additional allocation from the state for that year.

Other City Funds – Revenues provided from Other City Funds, budgeted at \$2,775,000, comprise 7.2% of total General Fund revenues. This revenue is collected from the City's Electric and Waterworks Funds for tax equivalent (in-lieu of property tax) payments.

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
From Other City Funds:						
Tax Equiv.-Electric Fund	\$ 1,148,830	\$ 1,190,000	\$ 1,225,139	\$ 1,295,000	\$ 105,000	8.8
Tax Equiv.-Waterworks Fund	1,333,093	1,410,000	1,478,023	1,480,000	70,000	5.0
Total From Other City Funds	\$ 2,481,923	\$ 2,600,000	\$ 2,703,162	\$ 2,775,000	\$ 175,000	6.7

State law outlines the calculation for in-lieu of tax payments from Electric distributors, which are based on operating revenues, net book value of fixed assets and the equalized property tax rate of the city and county in which the assets are located. The fiscal 2010 in-lieu of tax payment from the City's Electric Fund is budgeted to increase \$105,000 based on higher capital asset values due to

ongoing construction projects. The Waterworks Fund in-lieu of tax payment is based on the net fixed asset value of the water and wastewater systems and the General Fund's initial cash investment in those systems. Based on this calculation, the Waterworks Fund tax equivalent payment for fiscal 2010 is budgeted at \$1,480,000, a \$70,000 increase over fiscal 2009 levels. This increase is based on the continuing capital expenditures for water and wastewater system rehabilitation programs and construction of a new wastewater plant to serve the west end of Oak Ridge.

Local Business Taxes - Revenues provided from local business taxes, budgeted at \$1,720,000, comprise 4.5% of total General Fund revenues. Collections are budgeted to increase \$20,000 for fiscal 2010 for beer and liquor wholesale taxes based on actual collection patterns.

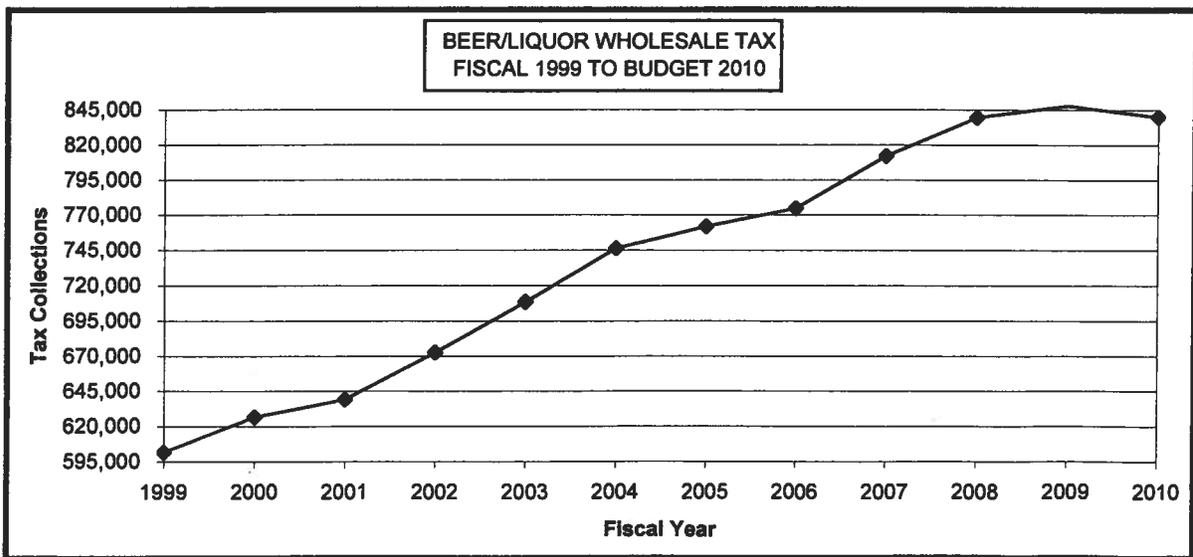
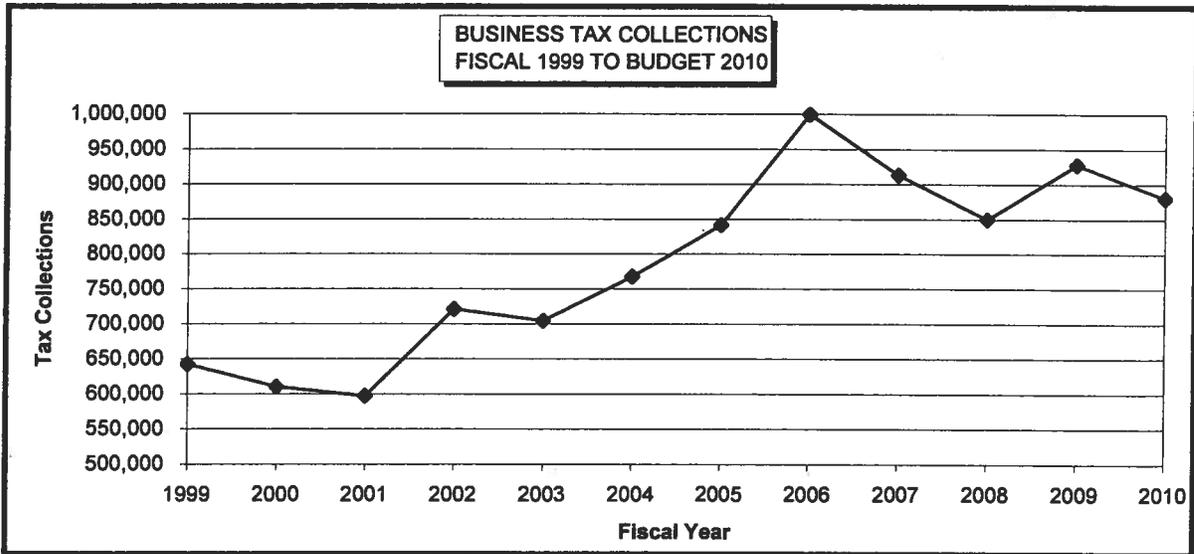
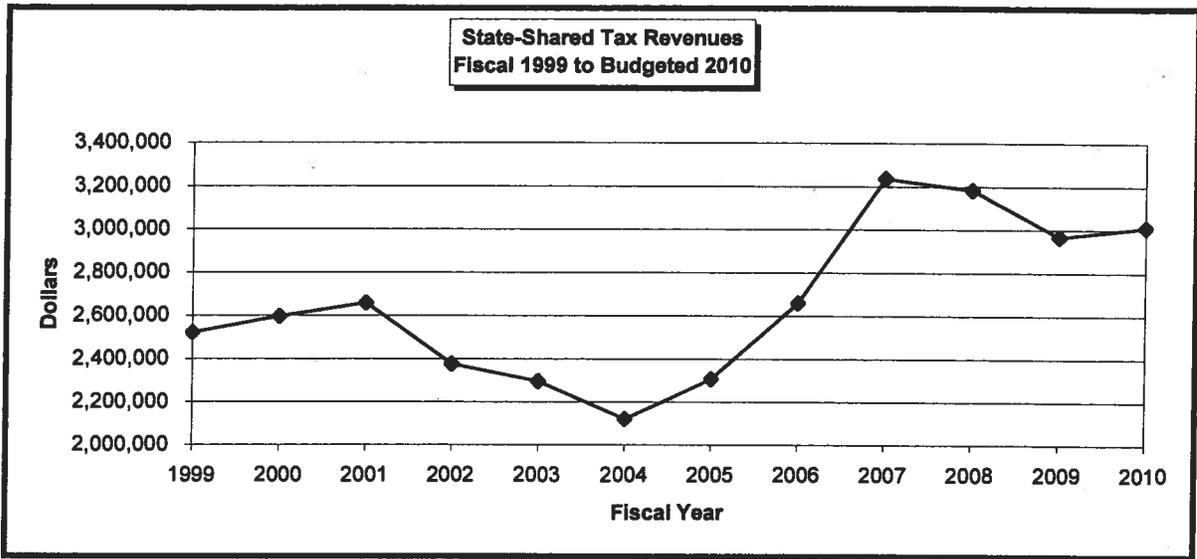
	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Local Business Taxes:						
Business Tax	\$ 849,823	\$ 880,000	\$ 928,000	\$ 880,000	\$ -	0.0
Beer Wholesale Tax	601,829	590,000	605,000	602,000	12,000	2.0
Liquor Wholesale Tax	237,813	230,000	243,000	238,000	8,000	3.5
Total Business Taxes	\$ 1,689,465	\$ 1,700,000	\$ 1,776,000	\$ 1,720,000	\$ 20,000	1.2

The graphs on page II-14 show the ten-year trend for these taxes. Business tax collections had been steadily increasing through fiscal 2005. Collections overall since 2005 have been basically flat with spikes and dips caused by the timing of payments in large taxpayers. Beer and liquor wholesale tax collections have been steadily increasing, an average of 3.8% from 1999 to 2008. Collections are budgeted flat with the actual 2008 collections based on the downturn in the national economy.

DOE – Revenues from the US Department of Energy (DOE), which includes in-lieu of tax (PILT) payments and grant proceeds, are budgeted at \$1,776,023 and comprises 4.6% of General Fund revenues. DOE's PILT payment to the City is based on the number of acres on the federal reservation (currently 33,046 acres) at a per acre appraisal approved by DOE at the City's property tax rate (\$2.77). In accordance with the Atomic Energy Commission Act, the land value is assessed based on the original usage of the property, which was residential farmland when DOE purchased the land for the WWII effort, rather than the current use of the property. The residential property tax assessment rate of 25% is therefore used, rather than the 40% rate that would normally apply to commercial/industrial properties. DOE's remittance is also contingent on the annual federal appropriation of this payment.

In fiscal 2006, the City was awarded a \$300,000 annual grant from DOE for five fiscal years to provide police patrol services and traffic control on DOE roadways located inside the federal reservation. Five additional police officer positions were added in mid-fiscal 2006 whose salaries and equipment requirements will be funded by this grant.

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
US Dept of Energy:						
In-Lieu of Tax	\$ 1,413,801	\$ 1,483,157	\$ 1,476,023	\$ 1,476,023	\$ (7,134)	(0.5)
Federal Grant	300,000	300,000	300,000	300,000	-	0.0
Total DOE Funds	\$ 1,713,801	\$ 1,783,157	\$ 1,776,023	\$ 1,776,023	\$ (7,134)	(0.4)



Licenses and Permits - Revenues provided from licenses and permits, budgeted at \$660,000, comprise 1.7% of total General Fund revenues as outlined below:

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Licenses and Permits:						
CATV Franchise	\$ 375,312	\$ 350,500	\$ 380,000	\$ 375,000	\$ 24,500	7.0
Building Permits	192,880	130,000	193,000	144,000	14,000	10.8
ORUD Right-Of-Way	60,000	60,000	60,000	60,000	-	0.0
Alcohol Sale Permits	19,271	20,000	20,000	20,000	-	0.0
Electrical Permits	18,153	23,000	18,000	20,000	(3,000)	(13.0)
Plumbing Permits	19,630	25,000	20,000	20,000	(5,000)	(20.0)
Animal Regist. Permits	6,205	12,000	6,500	8,000	(4,000)	(33.3)
Other Permits & Fees	14,863	13,000	9,000	13,000	-	0.0
Total Licenses & Permits	\$ 706,314	\$ 633,500	\$ 706,500	\$ 660,000	\$ 26,500	4.2

Revenues from Building, Electric, Plumbing and Grading Permits are directly impacted by local economic conditions and will vary from year-to-year based on large commercial/residential projects. Permit revenues are anticipated to decrease in future fiscal years based on the several large residential developments currently in the planning and construction stages. The \$24,500 budgeted revenue increase from the cable franchise fee is based on current collection patterns.

Charges for Services - Revenues provided from charges for services, budgeted at \$335,000, comprise 0.9% of total General Fund revenues as outlined below:

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Charges For Services:						
Rental Of Lands & Buildings	\$ 130,182	\$ 108,000	\$ 129,000	\$ 122,000	\$ 14,000	13.0
Outdoor Pool Fees	77,477	70,000	75,000	72,000	2,000	2.9
Indoor Pool Fees	60,712	55,000	60,000	58,000	3,000	5.5
Animal Shelter Fees	23,500	25,000	20,000	23,000	(2,000)	(8.0)
Records Processing	29,312	30,000	30,000	30,000	-	0.0
General & Admin. Costs	39,728	25,000	25,000	25,000	-	0.0
Misc. Recreation Usage Fees	6,597	5,000	5,000	5,000	-	0.0
Total Charges For Services	\$ 367,508	\$ 318,000	\$ 344,000	\$ 335,000	\$ 17,000	5.3

Budgeted revenues from land and building rentals include room rentals at the Civic and Scarborough Centers and the rental of two buildings located at the Marina. Records Processing fee collections are primarily from police record checks related to federal contractors. General and Administration fees are charged to offset overhead costs to process miscellaneous billings (e.g. damage to City property as the result of a traffic accident). Various charges for services were adjusted slightly to reflect current collections patterns.

Fines and Forfeitures - Revenues provided from fines, budgeted at \$343,000, comprise 0.9% of total General Fund revenues as outlined below:

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Fines, Penalties & Forfeitures:						
City Court Revenues	\$ 292,702	\$ 285,000	\$ 288,500	\$ 288,000	\$ 3,000	1.1
Library Fines and Fees	54,734	53,000	55,000	55,000	2,000	3.8
Total Fines, Penalties & Forfeitures	\$ 347,436	\$ 338,000	\$ 343,500	\$ 343,000	\$ 5,000	1.5

Collections from City Court revenues had been sporadic in past few years due to staffing turnover and vacancies in the Police Department. Actual collections began increasing in late fiscal 2006 due to the addition of five officer positions funded through a DOE grant.

Interest and Miscellaneous - Revenues provided from interest and other revenues, budgeted at \$254,300 comprise 0.7% of total General Fund revenues as outlined below.

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
Other Revenues:						
Interest on Investments	\$ 439,369	\$ 250,000	\$ 200,000	\$ 250,000	\$ -	0.0
Miscellaneous	7,013	4,300	4,365	4,300	-	0.0
Total Other Revenues	\$ 446,382	\$ 254,300	\$ 204,365	\$ 254,300	\$ -	0.0

Revenues from interest on investments varies based on cash levels and prevailing interest rates. The decline from actual 2008 to projected 2009 is due to the significant decline in interest rates during that time period.

Fund Balance Appropriation In fiscal 1986, the City received \$23.1 million dollars from the United States Department of Energy (DOE) as a settlement to cease annual financial assistance payments from DOE and for ten-years of in-lieu of tax payments. Over the last twenty-three fiscal years, the City has gradually drawn down the fund balance created by the DOE settlement in order to maintain a reduced property tax rate. Budgeted revenues, expenditures and operating transfers are balanced in the General Fund through the Fund Balance draw. A fund balance draw was not budgeted for fiscal 2008 and 2009. Annual operating transfers to the Capital Projects Fund were stopped in fiscals 2008 and 2009 in order to maintain the fund balance of the General Fund and stabilize the property tax rate. These operating transfers and fund balance draws are to resume in fiscal 2010. The fund balance draw for fiscal 2010 is budgeted at \$1,385,104.

General Fund Expenditures

City staff's major focus during the budget process is the expenditures in the General Fund. Since revenue shortfalls must generally be offset by property taxes, the goal of staff is to maintain expenditures at the lowest possible level while continuing to provide quality services to the community. Gross expenditures before Cost Recoveries from other Funds, (refer to schedules on pages II-17 and II-30), are budgeted at \$23,481,435 for fiscal 2010, up \$740,919 or 3.3% from fiscal 2009. Approximately 20% of the General Fund's gross expenditures are transferred to other City Funds or Recovered from Users. General Fund Municipal Expenditures, net of Reduction of Costs, increased \$632,258 or 3.5%, for an appropriated budget amount of \$18,696,765.

The fiscal 2010 increase in gross budgeted expenditures is primarily as outlined below:

Wages and retirement benefits	\$ 258,175
Medical insurance	142,212
Utilities	126,710
Equipment & vehicle use charges	87,877
Liability Insurance	41,275
Rents (Anderson County Court and Senior Center)	40,820
Contracted Services (Audit, Mowing, Litter Pickup)	28,400
Total	<u>\$ 725,469</u>

Personal Service expenditures budgeted at \$16,448,189 account for 70.0% of total General Fund expenditures. Personal Services are budgeted to increase \$400,387 or 2.5%. One position was added to the General Fund, a Sustainability Specialist who is a liaison between the City Manager and the Environmental Quality Advisory Board.

Salaries and benefits are projected to increase \$258,175, which includes an average 1% merit increase for City employees and \$77,922 in overtime funding. Under the new pay plan structure enacted during fiscal 2003, COLA's will no longer be awarded. All employee salary increases are now based on each individual employee meeting individual performance criteria. The increase in budgeted overtime is to adjust the budgeted amount to actual overtime levels that have been occurring for several years, particularly in police and fire whose budget increased \$37,735 and \$36,810, respectively. These overtime amounts had historically been absorbed from employee turnover and other variances in spending levels, but due to budget constraints over the past few years, this overtime can no longer be absorbed in the overall General Fund budget appropriation.

The City fully funds employee retirement costs with the Tennessee Consolidated Retirement System (TCRS). Retirement rates are reviewed biennially and increased from 11.53% to 13.07% in fiscal 2009. Budgeted funding for retirement costs increased \$68,457 in fiscal 2010.

Fiscal 2010 funding for employee medical insurance increased by \$142,212, up 7.0% to reflect both an anticipated increase and changes in the employee base. Revisions to employee medical premiums are effective January 1 of each calendar year.

Actual expenditures for City employee medical, retirement (through the Tennessee Consolidated Retirement System) and workers compensation benefits are accounted for in the Insurance Fund. Other City Funds, primarily the General, Electric and Waterworks Funds, are charged a flat charge per each of their budgeted full-time employees for these benefits, which is shown as an applicable expenditure in that Fund. The revenues from these flat charges are accounted for as revenue in the Insurance Fund, which is shown as Charges for Services. The accounting for costs in this manner allows for the spreading of the impact on the General Fund of rapidly increasing expenditure items such as medical, workers compensation and retirement over a multi-year period.

Contractual Services total \$6,137,214 and comprise 26.1% of total General Fund expenditures. Budgeted funding for Contractual Services increased \$299,257, up 5.1% over the prior fiscal year. The fiscal 2010 budgeted amount for these line items were reviewed and funding allocated based on actual costs and highest funding priority.

Utility services are budgeted at \$2,216,180. Of this amount, \$1,027,000 is budgeted to maintain traffic and street lighting throughout the City. The Electric Fund pays the cost of initial installation and routine maintenance of traffic and street lighting. Each year the General Fund pays to the Electric Fund an investment charge that is 13% of the net asset value of traffic and street lighting recorded in the Electric Fund. The General Fund pays the actual electric usage charges to operate traffic and streetlights. The remaining \$1,189,180 budgeted for utility charges includes electric, water, wastewater and gas usage and refuse collection at City owned buildings and telephone and other communication charges. Utility funding for City facilities is budgeted up \$65,710 or 5.8%, primarily for electric rate increases passed through by the City from TVA, which now includes a monthly rate adjustment for fuel costs.

Vehicle and large Equipment Usage Charges budgeted at \$1,136,427 increased \$87,877 or 8.4%. This charge provides funding for future vehicle replacement in the form of rent and actual maintenance and operating costs, including fuel. The vehicle rent is paid to the Equipment Replacement Rental Fund to accumulate cash for replacement of City vehicles. Rental charges have been increased in fiscal 2010 related to escalating costs for the purchase of new replacement vehicles. Vehicles are replaced on an as needed basis rather than immediately after full depreciation. The increased funding levels in fiscal 2009 also reflect higher fuel costs. \$217,624 is budgeted for the maintenance and replacement of small equipment items, including computers.

\$647,840 is budgeted for custodial services at City buildings (\$236,680), mowing (\$326,550), street sweeping (24,160) and litter pickup along right-of-ways, at City recreational facilities and at other City-owned sites (\$60,450). These services are provided under multiyear contracts that increase annually based on changes in the consumer price index (CPI). The \$20,950 increase in custodial services is based on current service levels.

\$643,209 is budgeted for repair and maintenance costs for City buildings, parks, sporting fields and other City facilities and sweeping of City streets. This includes annual maintenance contracts for services such as security systems, sprinkler systems and pest control.

\$762,942 is budgeted in fiscal 2010 for professional services. Expenditures budgeted here include \$175,000 for contractual meter reading services, \$100,000 for communication resources, \$94,500 for GIS and network upgrades, \$43,100 for personnel costs such as drug screening and medical and psychological exams for police and fire applicants, \$34,880 for housing demolition, \$11,535 for computer training and support services, \$47,800 for the annual independent audit and \$5,830 for outside legal assistance. The \$22,400 budgeted increase in professional services is primarily due to the increase in cost to maintain the activities and programs in Park and Recreation and funding for the annual independent audit which was bid in late 2008. The remaining \$235,697 budgeted for professional services is spread throughout the General Fund for a variety of services such as engineering, surveys, appraisals, library book binding and instructors for recreational sponsored classes.

The \$150,830 budgeted for travel to schools and conferences by City employees and City Council. Funding for travel and training includes \$70,094 for police and fire employees, \$26,000 for City Council, \$19,493 for the City Manager and Legal offices and \$10,973 for administrative services.

Rents are budgeted at \$157,594 for fiscal 2010, a \$40,820 increase over prior fiscal year. Rents include \$67,590 for space occupied by the Senior Center, \$30,000 for Anderson County Court rent, leases for copiers and other equipment and for portable toilets at recreational facilities. The Anderson County Court was located at the City's Municipal Building. During fiscal 2009, the City agreed to pay \$30,000 annually toward rental expense for the court to relocate from City facilities. The rental on the Senior Center increased by \$10,820 to fund building repairs.

\$80,295 is budgeted for mailing costs, which includes monthly utility and annual property tax bills. All central mailing costs are budgeted in one activity, 854 Stationary Stores, and then the costs for the utility billings are allocated back to the Electric and Waterworks Funds through cost recoveries. \$55,268 is budgeted for dues, memberships and subscriptions, including library subscription services, \$61,830 for advertising and legal notice publication and \$7,175 for printing costs.

Commodities total \$590,036 and comprise 2.5% total General Fund municipal expenditures. The fiscal 2010 budget for these items remained at fiscal 2009 levels. Miscellaneous commodities, small tools and supply purchases are budgeted at \$360,164. Commodity purchases include not only supplies such as printer and copier paper, ribbons, toner cartridges, batteries and cleaning supplies but items such as veterinary supplies and food for the animal shelter, landscaping materials for City parks and sporting fields, chemicals for the indoor and outdoor pool, sanitary gloves for first responder firefighters and ammunition for police. \$140,342 is budgeted for Library materials including book, CD, cassette and DVD purchases, \$31,695 for non-Library books and educational materials and \$57,835 for uniforms.

Other Charges total \$305,996 and comprise 1.3% of total General Fund municipal expenditures. \$278,396 is budgeted for property and liability insurance, up \$41,275 or 17.4% from fiscal 2009. The City maintains insurance coverage for property and other liabilities through commercial insurance carriers with per incident deductibles ranging from \$2,500 to \$10,000 for common occurrences and a \$50,000 per incident deductible for damage caused by floods or earthquakes. \$22,000 is budgeted for grants and subsidies including \$9,500 to the Oak Ridge Arts Council, \$9,000 for Youth Advisory Board activities and \$3,500 for the Secret City Festival.

No capital expenditures are budgeted for fiscal 2009. All major general capital projects are accounted for in the Capital Projects Fund.

Reduction of Costs includes two components, Recovered from Users and Recovered from Funds. Costs that are recovered from specific users include billings for a police officer to be present at a non-City sponsored event that recover the officer's overtime and fees for special classes or programs, particularly recreational, that the City sponsors for which the costs for the class or program will fully or almost fully be recovered by fees. This has allowed the City to sponsor one-time or new programs without impacting the legal appropriation. Funds recovered from users are budgeted to decrease by \$21,330 or 4.3% based on actual collection levels.

Recovered from Funds includes the transfer of expenditures to other City Funds based on the percentage of work performed by that activity for another City Fund. For Example, Activity 862, Finance performs the accounting, purchasing and warehousing etc, functions to support the operations of all City Funds. Finance transfers 47% of its gross expenditures to the Electric Fund, 28% to the Waterworks Fund, and 4% to the State Street Aid Fund with a net of 21% remaining in the General Fund. The transfer percentage is based on the level of work provided by that activity for each Fund. The costs that are transferred to the other Funds are included as expenditures/expenses in those Funds and funded by the revenue source for that Fund (i.e. Electric Fund from user electric fees). Reduction of Costs totaled \$4,308,230 for fiscal 2010, up \$129,991 or 3.5%.

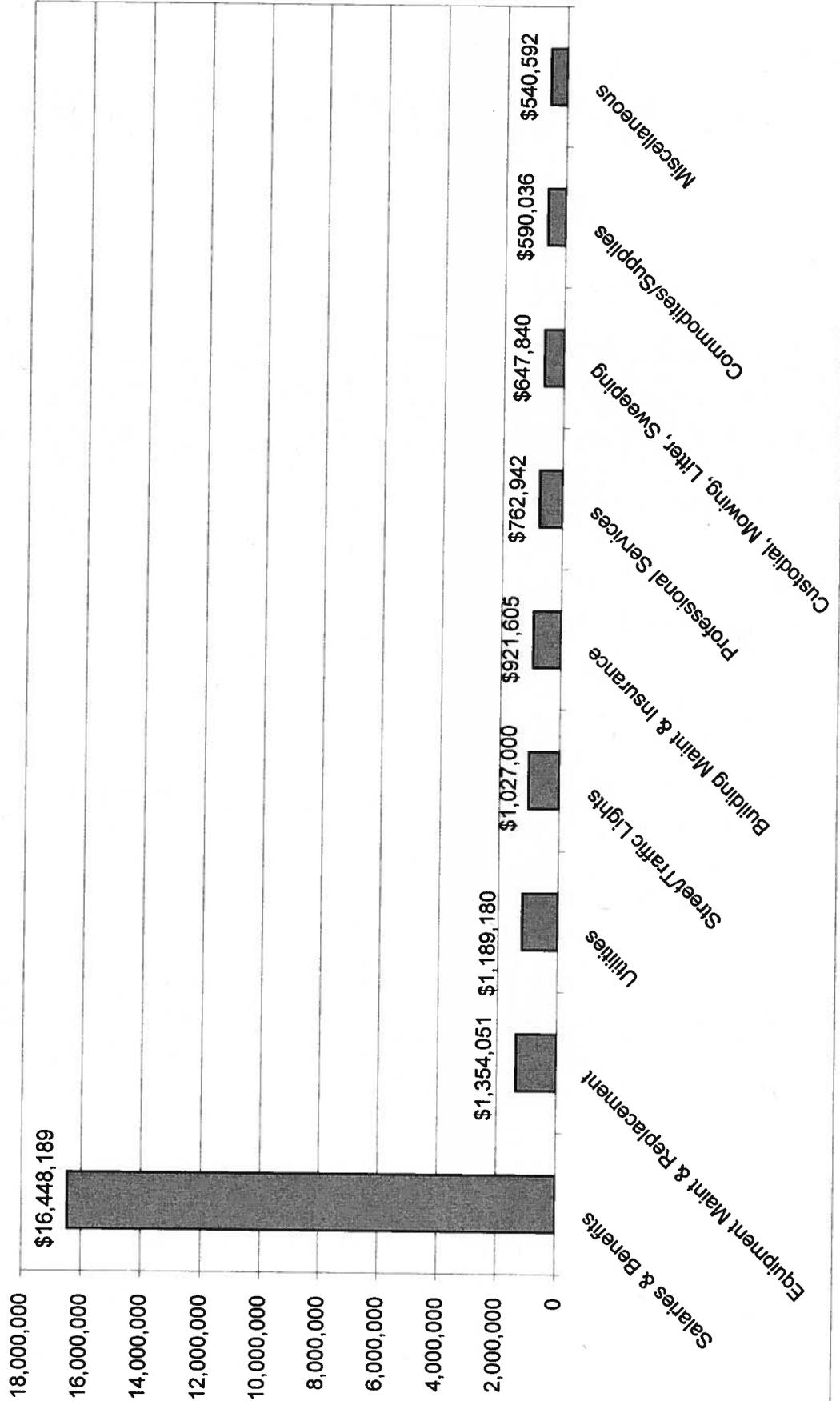
GENERAL FUND
SUMMARY OF GROSS EXPENDITURES AND TRANSFERS BY OBJECT CODE CLASSIFICATION

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
PERSONAL SERVICES:						
5111 Salaries-Regular Employees	10,021,221	10,680,278	10,233,112	10,746,060	65,782	0.6
5120 Salaries-Temporary Employees	237,214	296,334	280,922	329,463	33,129	11.2
5131 Regular Overtime Pay	1,024,173	725,570	890,840	803,492	77,922	10.7
5141 Social Security	838,135	895,860	872,476	908,745	12,885	1.4
5150 Retirement	1,341,145	1,424,985	1,424,985	1,493,442	68,457	4.8
5160 Medical & Workers' Compensation	1,805,061	2,024,775	2,024,775	2,166,987	142,212	7.0
Total Personal Services	15,266,949	16,047,802	15,727,110	16,448,189	400,387	2.5
CONTRACTUAL SERVICES:						
5201 Rents	106,138	116,774	131,774	157,594	40,820	35.0
5205 Printing & Duplicating Charges	2,145	7,175	7,175	7,175	0	0.0
5206 Mailing & Delivery	84,180	80,295	80,295	80,295	0	0.0
5207 Dues, Memberships and Subscript.	69,238	55,268	55,268	55,268	0	0.0
5210 Professional and Contractual Services	777,897	740,542	862,642	762,942	22,400	3.0
5210 Custodial Contract	202,072	236,680	236,680	236,680	0	0.0
5210 Mowing Contract	290,425	307,050	325,430	326,550	19,500	6.4
5210 Litter Contract	55,733	59,390	60,450	60,450	1,060	1.8
5236 Street Sweeping	23,065	23,770	23,920	24,160	390	1.6
5211 Advertising and Publicity	45,650	61,830	61,830	61,830	0	0.0
5212 Utility Services	944,195	1,123,470	1,137,465	1,189,180	65,710	5.8
5212 Street & Traffic Lights	949,712	966,000	1,002,300	1,027,000	61,000	6.3
5220 Travel, Schools and Conferences	138,356	150,830	150,830	150,830	0	0.0
5235 Repair & Maintenance	640,528	642,709	643,209	643,209	500	0.1
5236 Other Equipment Maintenance	196,746	217,624	217,624	217,624	0	0.0
5289 Vehicle/Equipment Use Charges	1,015,585	1,048,550	1,048,550	1,136,427	87,877	8.4
Total Contractual Services	5,541,665	5,837,957	6,045,442	6,137,214	299,257	5.1
COMMODITIES:						
5310 Commodities/Tools/Supplies	473,053	360,164	360,164	360,164	0	0.0
5320 Books/Education Materials	23,220	31,695	31,695	31,695	0	0.0
5320 Library Materials	131,543	140,342	140,342	140,342	0	0.0
5325 Uniforms/Clothing	62,128	57,835	57,835	57,835	0	0.0
Total Commodities	689,944	590,036	590,036	590,036	0	0.0
OTHER CHARGES:						
5410 Insurance	232,360	237,121	237,121	278,396	41,275	17.4
5430 Grants/Subsidies/Contributions	22,000	22,000	22,000	22,000	0	0.0
5499 Elections/Contingency/Other	218	5,600	5,600	5,600	0	0.0
Total Other Charges	254,578	264,721	264,721	305,996	41,275	15.6
CAPITAL EXPENDITURES:						
	50,246	0	0	0	0	0.0
TOTAL GROSS EXPENDITURES	21,803,382	22,740,516	22,627,309	23,481,435	740,919	3.3
REDUCTION OF COSTS:						
5610 Recovered from Users	(401,511)	(497,770)	(463,440)	(476,440)	21,330	-4.3
5670 Recovered from Funds	(4,060,315)	(4,178,239)	(4,125,781)	(4,308,230)	(129,991)	3.1
Total Reduction of Costs	(4,461,826)	(4,676,009)	(4,589,221)	(4,784,670)	(108,661)	2.3
TOTAL MUNICIPAL EXPENDITURES	17,341,556	18,064,507	18,038,088	18,696,765	632,258	3.5
OPERATING TRANSFERS:						
5710 Operating Transfers	18,554,441	19,192,371	19,257,579	21,144,152	1,951,781	10.2
TOTAL NET EXPENDITURES	35,895,997	37,256,878	37,295,667	39,840,917	2,584,039	6.9

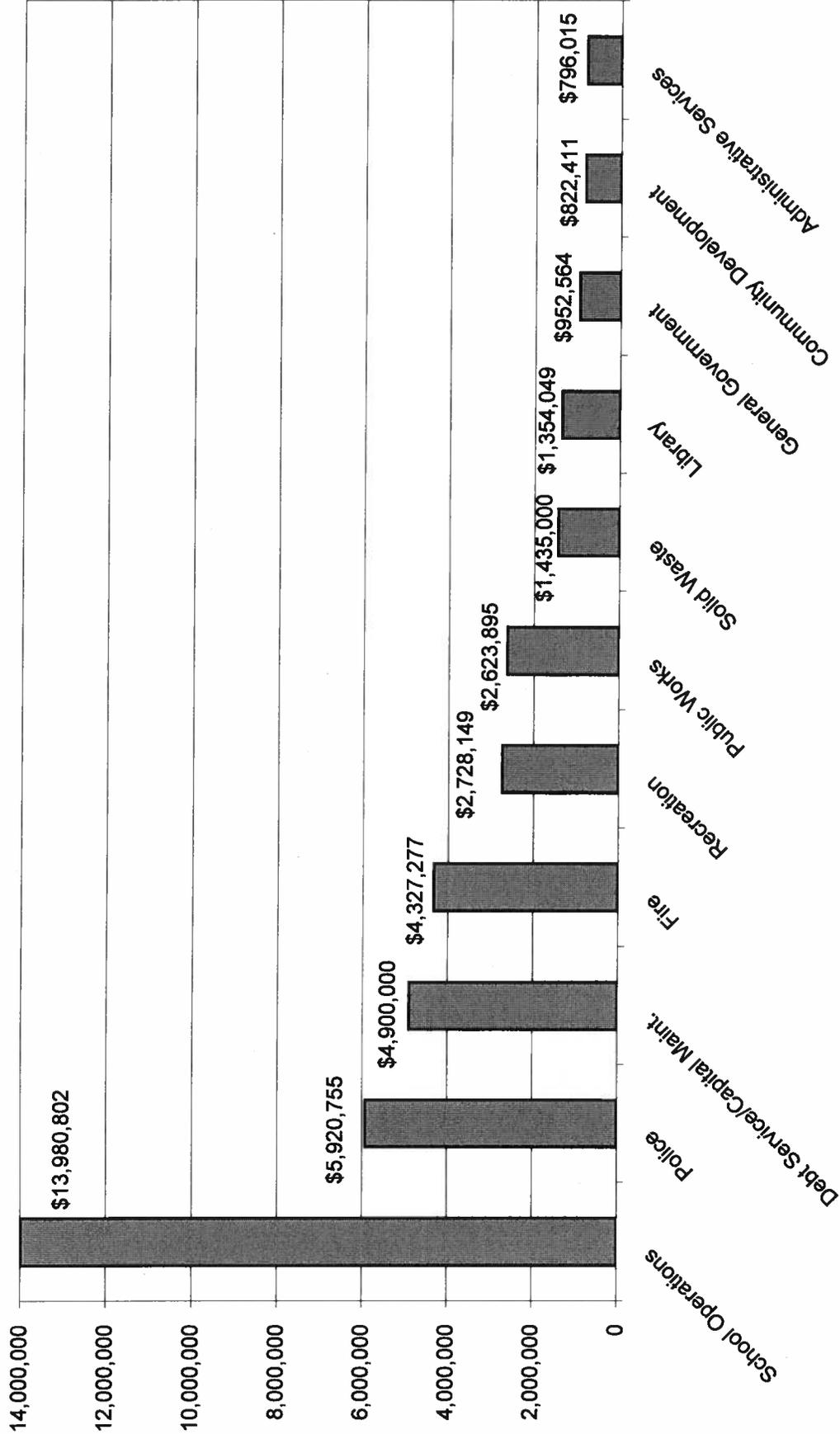
**GENERAL FUND EXPENDITURES AND OPERATING TRANSFERS
FISCAL 2010 BUDGET**

	<u>BUDGET 2010</u>	<u>PERCENT OF GROSS</u>	<u>ACCUMULATED PERCENT OF GROSS</u>
Personal Services (Salaries, FICA Retirement, Insurance)	\$ 16,448,189	36.86	
Oak Ridge School Operations	13,980,802	31.33	68.19
Debt Service (Principal & Interest) City & Schools	3,500,000	7.84	76.03
Residential Garbage & Convenience Center	1,435,000	3.22	79.25
Capital Maintenance Funding City & Schools	1,400,000	3.14	90.38
Equipment Maintenance, Operation & Replacement (Vehicle & Computer)	1,354,051	3.03	82.28
Utilities (Electric, Water, Sewer, Phones)	1,189,180	2.66	84.95
Streets Lights and Traffic Lights	1,027,000	2.30	87.25
Professional and Contractual Services	762,942	1.71	92.09
Custodial, Mowing, Litter Pick-Up & Street Sweeping Contracts	647,840	1.45	93.54
Repairs & Maintenance (Buildings)	643,209	1.44	94.99
Street Resurfacing	630,000	1.41	96.40
Commodities (Including Small Tools & Supplies)	360,164	0.81	97.21
Insurance (Property & Liability)	278,396	0.62	97.83
Social Service Grants	168,350	0.38	98.21
Rents (Including Senior Center)	157,594	0.35	98.56
Training & Conferences	150,830	0.34	98.90
Library Materials	140,342	0.31	99.21
Mailing & Delivery	80,295	0.18	99.39
Advertising and Publicity (includes Legal Notices)	61,830	0.14	99.53
Uniforms/Clothing	57,835	0.13	99.66
Dues, Memberships and Subscriptions	55,268	0.12	99.78
Books/Education Materials	31,695	0.07	99.85
Street & Public Transportation	30,000	0.07	99.92
Other Grants/Subsidies/Contributions	22,000	0.05	99.97
Printing & Dup. Charges	7,175	0.02	99.99
Contingency/Election/Other	5,600	0.01	100.00
GROSS EXPENDITURES AND OPERATING TRANSFERS	<u>44,625,587</u>		
Costs Recovered From Users	(476,440)		
Costs Transferred to Other City Funds	<u>(4,308,230)</u>		
NET EXPENDITURES AND OPERATING TRANSFERS	<u>\$ 39,840,917</u>		

**General Fund Municipal Expenditures By Type
Budget 2010**



**General Fund Expenditures and Operating Transfers
Budget 2010**



By Function

General Fund Operating Transfers

Operating Transfers are transfers of General Fund revenues to other City Funds to help finance that Fund's operating expenditures. Operating Transfers are budgeted at \$21,144,152, up 10.2% or \$1,951,781 in fiscal 2010.

The largest single use of General Fund revenues is the operating transfer to the Oak Ridge Schools, which is 35.1% of total General Fund expenditures and Operating Transfers. This is a \$472,781 increase of 3.5% over the fiscal 2009 amount. This operating transfer will finance approximately 27.1% of the General Purpose School Fund's budgeted expenditures for fiscal 2010.

\$3,500,000 is budgeted for transfer to the Debt Service Fund for annual principal and interest payments on outstanding long-term debt issued to finance City and School Capital Projects. This remains the same as the prior fiscal year. Any increases in debt service from the \$20,000,000 planned debt issuance in fiscal 2010 will be funded from existing reserves in the Debt Service Fund or bond proceeds for capitalized interest for fiscal 2010.

\$1,435,000 is budgeted for transfer to the Solid Waste Fund in fiscal 2010 a \$104,000 increase. This funds a portion of the costs for residential refuse collection and the operations of a convenience center. These services are provided under a long-term contract with Waste Connections of Tennessee, which contains an annual contract price escalator based on the consumer price index and an adjustment for fuel price variances. The \$104,000 increase is primarily related to higher fuel costs. In the spring of 2009, the City began participating in the Recycle Bank program. As part of this program households were given large recycle bins and have the opportunity to earn Recycle Bank points that can be used to shop at over 1,500 local and national businesses. The residential refuse fee for refuse collection increased from \$5 to \$7 to pay for the costs for this new program that is direct revenue to the Solid Waste Fund.

As the City's physical facilities continue to age, it has become more apparent that the City cannot continue to borrow the funds necessary for the maintenance and replacement of these facilities at the current pace. Over the past 20 years, the City has committed over \$60 million in tax-supported debt to pay for capital improvements, maintenance and replacement of facilities. Capital maintenance and facility replacement will continue to be a major drain on the City's resources in the future. In fiscal 2000, the City established a \$410,000 transfer from the General Fund to the Capital Projects Fund to begin the initial funding for this annual reserve. Without this reserve, the full cost of maintaining and replacing major assets must be paid through the use of borrowed funds. With annual General Fund debt service payments approaching \$5 million, equal to about \$1.00 on the property tax rate, City staff has expressed the concern that it will be difficult for the City to continue borrowing at this pace. During fiscal 2008 and 2009, this annual operating transfer was stopped in order to maintain an adequate fund balance in the General Fund. This operating transfer resumes in fiscal 2010 at \$1,400,000. The intent is for this to be an annual transfer that gradually increases to approximately \$1.8 million per year.

The revenues of the State Street Aid Fund (SSA) are insufficient to finance expenditure levels recorded in that Fund for street paving and routine street maintenance. In fiscal 1995, the City began a major Pavement Management Program with long-term goals of the program to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Funding for this program and other street maintenance costs are to be provided through operating transfers from the General Fund budgeted at \$630,000 in fiscal 2010. This is up \$17,090 from fiscal 2009 levels.

\$168,350 is budgeted for transfer to the Grant Fund for social service funding for Aid to Distressed Families of Appalachian Counties (ADFAC) (\$136,500) and the Anderson County Health Council (ACHC) for the Healthy Start program (\$31,850). ADFAC administers the City's social service program which provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. The Anderson County Health Council Healthy Start program provides assistance, training and support program for young mothers.

\$30,000 is budgeted for transfer to the Street & Public Transportation Fund is to support the City's taxi coupon and public transit bus service programs. This is a \$7,910 increase over prior fiscal year. The revenue stream for the Street & Public Transportation Fund from state funding sources is insufficient to completely support these operations.

In fiscal 2000, the Economic Diversification (ED) Fund was established to centralize economic development activities funded by the City. A primary revenue source for the ED Fund is operating transfers from the General, Electric and Waterworks Funds. The General Fund transfer amount to ED Fund was eliminated in fiscal 2010 to stabilized the property tax rate.

**GENERAL FUND
SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
TAXES:						
Property Taxes:						
4101 General Property Taxes:						
4110 Real Property Taxes	16,311,339	17,753,000	17,537,000	17,712,000	(41,000)	-0.2
4225 Personal Property	1,117,732	1,189,220	1,150,000	1,162,000	(27,220)	-2.3
4120 Public Utilities	244,633	256,780	259,000	259,000	2,220	0.9
4125 Interest and Penalties	97,257	110,000	95,000	95,000	(15,000)	-13.6
Total Property Taxes	17,770,961	19,309,000	19,041,000	19,228,000	(81,000)	-0.4
Other Property Taxes:						
4130 Other than Assessed (In-Lieu)	93,198	115,000	179,872	152,990	37,990	33.0
4311 D.O.E. In-Lieu of Tax	1,413,801	1,483,157	1,476,023	1,476,023	(7,134)	-0.5
4135 Tax Equiv. - Electric Fund	1,148,830	1,190,000	1,225,139	1,295,000	105,000	8.8
4140 Tax Equiv. - Waterworks Fund	1,333,093	1,410,000	1,478,023	1,480,000	70,000	5.0
Total Other Property Taxes	3,988,922	4,198,157	4,359,057	4,404,013	205,856	4.9
Local Sales Taxes:						
4187 City Sales Tax - Roane Co.	428,789	311,000	365,600	365,600	54,600	17.6
County Shared Sales Taxes:						
4366 Oak Ridge/Anderson County	6,168,860	5,900,000	6,025,000	6,025,000	125,000	2.1
4370 Oak Ridge/Roane County	2,122,503	1,539,000	1,809,400	1,809,400	270,400	17.6
Total Local Sales Taxes	8,720,152	7,750,000	8,200,000	8,200,000	450,000	5.8
Other Taxes:						
4151 Gross Receipts Bus. Taxes:						
4155 Beer Wholesale Tax	601,829	590,000	605,000	602,000	12,000	2.0
4160 Liquor Wholesale Tax	237,813	230,000	243,000	238,000	8,000	3.5
4170 Gross Receipts (Business Taxes)	840,637	870,000	900,000	870,000	0	0.0
4180 Penalty & Interest Business Tax	9,186	10,000	28,000	10,000	0	0.0
Total Other Taxes	1,689,465	1,700,000	1,776,000	1,720,000	20,000	1.2
TOTAL TAXES	32,169,500	32,957,157	33,376,057	33,552,013	594,856	1.8
LICENSES AND PERMITS:						
4205 Beer & Liquor Licenses & Permits	19,271	20,000	20,000	20,000	0	0.0
4225 Building Permits	192,880	130,000	193,000	144,000	14,000	10.8
4230 Electrical Permits	18,153	23,000	18,000	20,000	(3,000)	-13.0
4235 Plumbing Permits	19,630	25,000	20,000	20,000	(5,000)	-20.0
4250 Animal Registration Permits	6,205	12,000	6,500	8,000	(4,000)	-33.3
4260 Other Permits and Fees	14,863	13,000	9,000	13,000	0	0.0
TOTAL LICENSES & PERMITS	271,002	223,000	266,500	225,000	2,000	0.9

**GENERAL FUND
SUMMARY OF REVENUES BY SOURCE**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
INTERGOVERNMENTAL:						
4313 Federal Grants	300,000	300,000	300,000	300,000	0	0.0
4355 State Grants in Aid	673	800	865	800	0	0.0
Shared State Taxes:						
4310 TVA Replacement Tax	257,530	260,000	339,791	265,000	5,000	1.9
4320 Sales Tax	1,965,836	2,015,000	1,850,000	1,950,000	(65,000)	-3.2
4325 Income Tax	789,957	676,000	600,000	625,000	(51,000)	-7.5
4340 Excise Tax	66,904	60,000	66,904	60,000	0	0.0
4345 Beer Barrelage	14,980	15,000	15,000	15,000	0	0.0
4350 Mixed Drink Tax	87,489	96,500	95,000	96,500	0	0.0
TOTAL INTERGOVERNMENTAL	3,483,369	3,423,300	3,267,560	3,312,300	(111,000)	-3.2
CHARGES FOR SERVICES:						
Charges for Current Services:						
4405 Records Processing	29,312	30,000	30,000	30,000	0	0.0
4417 General & Admin. Costs	39,728	25,000	25,000	25,000	0	0.0
4430 Animal Shelter Fees	23,500	25,000	20,000	23,000	(2,000)	-8.0
Use of Property Services:						
4440 Activities	6,597	5,000	5,000	5,000	0	0.0
4450 Outdoor Pool	77,477	70,000	75,000	72,000	2,000	2.9
4455 Indoor Pool	60,712	55,000	60,000	58,000	3,000	5.5
4460 Rental of Lands & Buildings	95,858	80,000	95,000	90,000	10,000	12.5
4485 Community Center Building	34,324	28,000	34,000	32,000	4,000	14.3
TOTAL CHARGES FOR SERVICES	367,508	318,000	344,000	335,000	17,000	5.3
FINES, PENALTIES AND FORFEITURES:						
4505 City Court - Fines	64,208	70,000	65,000	65,000	(5,000)	-7.1
4510 City Court - Costs	71,936	60,000	72,000	70,000	10,000	16.7
4515 Bail Forfeitures	156,107	150,000	150,000	150,000	0	0.0
4519 Misc. Court Revenues	451	5,000	1,500	3,000	(2,000)	-40.0
4520 Library - Fines and Lost Books	54,734	53,000	55,000	55,000	2,000	3.8
TOTAL FINES, PENALTIES, & FORFEITURES	347,436	338,000	343,500	343,000	5,000	1.5
OTHER REVENUES:						
4610 Interest on Investments	439,369	250,000	200,000	250,000	0	0.0
4710 CATV Franchise	375,312	350,500	380,000	375,000	24,500	7.0
4750 Right-of-Way	60,000	60,000	60,000	60,000	0	0.0
4790 Miscellaneous	7,013	3,500	3,500	3,500	0	0.0
TOTAL OTHER REVENUES	881,694	664,000	643,500	688,500	24,500	3.7
TOTAL CURRENT MUNICIPAL REVENUES	37,520,509	37,923,457	38,241,117	38,455,813	532,356	1.4
FUND BALANCE APPROPRIATION	0	0	0	1,385,104	1,385,104	0.0
TOTAL REVENUES	37,520,509	37,923,457	38,241,117	39,840,917	1,917,460	5.1

GENERAL FUND
SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
<u>General Government:</u>						
810 City Council	91,649	93,066	93,066	98,719	5,653	6.1
816 City Clerk	111,758	120,921	121,140	123,046	2,125	1.8
820 City Manager	239,093	283,302	289,055	314,906	31,604	11.2
832 City Court	150,453	173,534	180,281	195,230	21,696	12.5
843 Legal	212,460	216,494	216,494	220,663	4,169	1.9
Total General Government	805,413	887,317	900,036	952,564	65,247	7.4
<u>Administrative Services:</u>						
845 Computer Services	286,436	297,996	314,896	308,392	10,396	3.5
846 Personnel	184,605	213,941	213,652	217,499	3,558	1.7
854 Stationery Stores	69,274	70,137	70,183	70,793	656	0.9
862 Finance	101,428	113,961	102,920	118,656	4,695	4.1
864 Business Office	71,240	79,243	74,451	80,675	1,432	1.8
Total Administrative Services	712,983	775,278	776,102	796,015	20,737	2.7
<u>Police Department:</u>						
910 Supervision	215,184	257,039	237,303	264,636	7,597	3.0
911 Investigations	712,457	837,872	848,019	872,257	34,385	4.1
912 Staff Services	359,949	367,847	379,581	389,798	21,951	6.0
913 Patrol	3,500,909	3,455,306	3,453,819	3,629,700	174,394	5.0
915 Emergency Communications	264,106	281,380	274,167	288,850	7,470	2.7
916 Animal Control	266,303	274,454	288,538	294,717	20,263	7.4
917 School Resource Officer Program	146,972	156,153	154,963	180,797	24,644	15.8
Total Police Department	5,465,880	5,630,051	5,636,390	5,920,755	290,704	5.2
<u>Fire Department:</u>						
921 Supervision	201,197	204,903	206,195	211,149	6,246	3.0
922 Fire Prevention	116,848	125,344	125,344	127,380	2,036	1.6
923 Fire Fighting	3,523,893	3,617,509	3,578,925	3,734,759	117,250	3.2
924 Fire Stations	102,223	112,016	113,891	113,238	1,222	1.1
925 Fire Specialists	113,872	141,688	115,906	140,751	(937)	-0.7
Total Fire Department	4,058,033	4,201,460	4,140,261	4,327,277	125,817	3.0
<u>Public Works Department:</u>						
930 Supervision	72,651	77,762	96,451	97,442	19,680	25.3
935 Engineering	128,621	131,272	130,761	133,142	1,870	1.4
942 State Highway Maintenance	53,402	60,579	60,119	60,299	(280)	-0.5
943 General Maintenance	356,497	349,180	369,595	371,218	22,038	6.3
946 Central Service Center	113,852	125,096	129,752	129,719	4,623	3.7
948 Municipal Building	130,186	151,849	150,353	154,775	2,926	1.9
953 Traffic Control and Lights	972,484	986,300	1,022,600	1,047,300	61,000	6.2
Total Public Works Department	1,827,693	1,882,038	1,959,631	1,993,895	111,857	5.9

GENERAL FUND
SUMMARY OF EXPENDITURES AND TRANSFERS
BY DEPARTMENTS AND ACTIVITIES

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
<u>Community Development</u>						
960 Supervision	131,705	136,265	136,068	139,294	3,029	2.2
962 Planning	113,425	119,320	119,271	96,566	(22,754)	-19.1
966 Code Enforcement	362,457	366,679	377,596	388,201	21,522	5.9
Total Community Development	<u>607,587</u>	<u>622,264</u>	<u>632,935</u>	<u>624,061</u>	<u>1,797</u>	<u>0.3</u>
<u>Recreation and Parks Department:</u>						
970 Supervision	213,657	236,240	235,750	232,438	(3,802)	-1.6
972 Indoor Aquatics	173,798	190,078	198,456	193,415	3,337	1.8
973 Outdoor Aquatics	240,953	260,958	235,346	273,873	12,915	4.9
974 Centers, Camps & Programs	677,694	701,606	690,518	698,359	(3,247)	-0.5
975 Athletics	120,025	128,860	129,862	133,410	4,550	3.5
976 Parks	719,403	770,215	740,636	747,481	(22,734)	-3.0
977 Scarborough Center	159,125	165,669	162,728	172,235	6,566	4.0
978 Senior Center	273,954	281,119	269,794	276,938	(4,181)	-1.5
Total Recreation and Parks Department	<u>2,578,609</u>	<u>2,734,745</u>	<u>2,663,090</u>	<u>2,728,149</u>	<u>(6,596)</u>	<u>-0.2</u>
979 Public Library	<u>1,285,358</u>	<u>1,331,354</u>	<u>1,329,643</u>	<u>1,354,049</u>	<u>22,695</u>	<u>1.7</u>
TOTAL MUNICIPAL EXPENDITURES	<u>17,341,556</u>	<u>18,064,507</u>	<u>18,038,088</u>	<u>18,696,765</u>	<u>632,258</u>	<u>3.5</u>
<u>Operating Transfers:</u>						
991 State Street Aid Fund	588,770	612,910	612,910	630,000	17,090	2.8
991 Street & Public Transportation Fund	11,230	22,090	22,090	30,000	7,910	35.8
992 Capital Projects Fund	0	0	0	1,400,000	1,400,000	100.0
995 Grant Fund	168,350	168,350	168,350	168,350	0	0.0
996 Economic Diversification Fund	50,000	50,000	50,000	0	(50,000)	-100.0
997 Debt Service	3,500,000	3,500,000	3,500,000	3,500,000	0	0.0
998 Solid Waste	1,247,609	1,331,000	1,396,208	1,435,000	104,000	7.8
999 Oak Ridge Schools	12,988,482	13,508,021	13,508,021	13,980,802	472,781	3.5
TOTAL OPERATING TRANSFERS	<u>18,554,441</u>	<u>19,192,371</u>	<u>19,257,579</u>	<u>21,144,152</u>	<u>1,951,781</u>	<u>10.2</u>
TOTAL EXPENDITURES AND OPERATING TRANSFERS	<u>35,895,997</u>	<u>37,256,878</u>	<u>37,295,667</u>	<u>39,840,917</u>	<u>2,584,039</u>	<u>6.9</u>

**FY 2010 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED**

	GROSS BUDGET	ELECTRIC FUND		WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND				
		WATER	WASTEWATER	WATER	WASTEWATER							
<u>GENERAL GOVERNMENT:</u>												
810 City Council	139,042	16%	22,247	7%	9,733	6%	8,343	0	0	71%	98,719	
816 City Clerk	173,304	16%	27,729	7%	12,131	6%	10,398	0	0	71%	123,046	
820 City Manager's Office	629,814	25%	157,454	12%	75,578	12%	75,578	1%	6,298	50%	314,906	
832 City Court	195,230		0		0		0	0	0	100%	195,230	
843 Legal	310,792	16%	49,726	7%	21,755	6%	18,648	0	0	71%	220,663	
TOTAL GENERAL GOVERNMENT	1,448,182	18%	257,156	8%	119,197	8%	112,967	0%	6,298	66%	952,564	
<u>ADMINISTRATIVE SERVICES:</u>												
845 Computer Services	934,519	31%	289,700	20%	186,904	16%	149,523	0	0	33%	308,392	
846 Personnel	402,775	15%	60,416	13%	52,361	15%	60,416	3%	12,083	54%	217,499	
854 Stationary Stores	208,215	26%	54,136	20%	41,643	20%	41,643	0	0	34%	70,793	
862 Finance	565,029	47%	265,564	16%	90,405	12%	67,803	4%	22,601	21%	118,656	
864 Business Office	1,152,502	43%	495,576	27%	311,176	23%	265,075	0	0	7%	80,675	
TOTAL ADMINISTRATIVE SERVICES	3,263,040	36%	1,165,392	21%	682,489	18%	584,460	1%	34,684	24%	796,015	
<u>POLICE DEPARTMENT:</u>												
910 Supervision	264,636		0		0		0	0	0	100%	264,636	
911 Investigations	872,257		0		0		0	0	0	100%	872,257	
912 Staff Services	389,798		0		0		0	0	0	100%	389,798	
913 Patrol	3,629,700		0		0		0	0	0	100%	3,629,700	
915 Emergency Communications	498,563	12%	59,828	6%	29,914	2%	9,971	0	23%	110,000	288,850	
916 Animal Control	327,717		0		0		0	0	10%	33,000	294,717	
917 School Resource Officer	180,797		0		0		0	0	0	100%	180,797	
TOTAL POLICE DEPARTMENT	6,163,468	1%	59,828	0%	29,914	0%	9,971	0	2%	143,000	98%	5,920,755
<u>FIRE DEPARTMENT:</u>												
921 Supervision	211,149		0		0		0	0	0	100%	211,149	
922 Fire Prevention	127,380		0		0		0	0	0	100%	127,380	
923 Fire Fighting	3,734,759		0		0		0	0	0	100%	3,734,759	
924 Fire Stations	113,238		0		0		0	0	0	100%	113,238	
925 Fire Specialists	140,751		0		0		0	0	0	100%	140,751	
TOTAL FIRE DEPARTMENT	4,327,277		0		0		0	0	0	100%	4,327,277	

**FY 2010 GENERAL FUND BUDGET - TRANSFERS TO OTHER FUNDS,
INTERDEPARTMENTAL CREDITS AND COSTS RECOVERED**

	GROSS BUDGET	ELECTRIC FUND	WATERWORKS FUND		STATE STREET AID FUND	COSTS RECOVERED	GENERAL FUND						
			WATER	WASTEWATER									
<u>PUBLIC WORKS DEPARTMENT:</u>													
930 Supervision	360,895	0	27%	97,442	31%	111,877	15%	54,134	0	27%	97,442		
935 Engineering	380,406	10%	38,041	20%	76,081	15%	57,061	0	0	35%	133,142		
942 State Highway Maintenance	183,579	0	0	0	0	0	0	0	67%	123,280	60,299		
943 General Maintenance	371,218	0	0	0	0	0	0	0	0	100%	371,218		
946 Central Services Complex	540,496	42%	227,008	18%	97,289	10%	54,050	6%	32,430	0	24%	129,719	
948 Municipal Building	227,611	15%	34,142	9%	20,485	8%	18,209	0	0	0	68%	154,775	
953 Traffic Control & Lighting	1,047,300	0	0	0	0	0	0	0	0	100%	1,047,300		
TOTAL PUBLIC WORKS	3,111,505	10%	299,191	9%	291,297	8%	260,217	5%	143,625	4%	123,280	1,993,895	
<u>COMMUNITY DEVELOPMENT DEPARTMENT:</u>													
960 Supervision	240,166	13%	31,222	13%	31,222	16%	38,428	0	0	0	0	58%	139,294
962 Planning	187,025	13%	24,313	11%	20,573	11%	20,573	0	0	13%	25,000	96,566	
966 Code Enforcement	473,414	0	0	9%	42,607	9%	42,606	0	0	0	0	82%	388,201
TOTAL COMMUNITY DEVELOPMENT	900,605	6%	55,535	10%	94,402	11%	101,607	0	0	3%	25,000	624,061	
<u>RECREATION & PARKS DEPARTMENT:</u>													
970 Supervision	232,438	0	0	0	0	0	0	0	0	100%	0	232,438	
972 Indoor Aquatics	233,415	0	0	0	0	0	0	0	0	17%	40,000	193,415	
973 Outdoor Aquatics	276,873	0	0	0	0	0	0	0	0	1%	3,000	273,873	
974 Centers, Camps & Programs	789,019	0	0	0	0	0	0	0	0	11%	90,660	698,359	
975 Athletics	148,410	0	0	0	0	0	0	0	0	10%	15,000	133,410	
976 Parks	772,481	0	0	0	0	0	0	0	0	3%	25,000	747,481	
977 Scarboro Center	182,235	0	0	0	0	0	0	0	0	5%	10,000	172,235	
978 Senior Center	278,438	0	0	0	0	0	0	0	0	1%	1,500	276,938	
TOTAL RECREATION & PARKS DEPARTMENT	2,913,309	0	0	0	0	0	0	0	0	6%	185,160	2,728,149	
<u>PUBLIC LIBRARY:</u>													
979 Public Library	1,354,049	0	0	0	0	0	0	0	0	0	0	100%	1,354,049
GRAND TOTAL	23,481,435	8%	1,837,102	5%	1,217,299	5%	1,069,222	1%	184,607	2%	476,440	18,696,765	

Multiyear Model

The City utilizes a multiyear model to calculate the required current budget year property tax rate and forecast future year property tax rates based on projected levels of General Fund revenues, expenditures and operating transfers. Debt service on long-term debt, excluding that of Proprietary Funds, is an intricate part of the multiyear model and is directly related to increases in the current and future property tax rates.

The multiyear model was designed to be used as a long-range planning tool for establishing a proposed property tax rate during the annual budget review process. The multiyear model is only concerned with the revenues, expenditures and operating transfers of the General Fund since only these items impact the property tax rate. The multiyear model on page II-35 contains projected revenues, expenditures and operating transfers through fiscal 2015. The model contains debt service requirements for the General Fund on existing long-term debt issuances. All major non-utility capital projects have been delayed in order to contain the property tax rate.

This model was prepared in accordance with City Council's adopted Strategic Plan and Proposed Major Policy Guidelines, which are contained on pages I-27 through I-36 of this document.

Model Assumptions:

- ◆ Expenditures for municipal operations and transfers to the Oak Ridge Schools for operations are projected to increase 3.5% annually beginning in fiscal 2010. This is the amount the fiscal 2010 budget could increase based on guidance from City Council.
- ◆ Revenues are anticipated to grow at the historical growth rate of each specific revenue source. The City's primary revenue source is from property taxes and sales and use tax collections. Property assessment growth is projected to increase by 1% in fiscal 2010, 1.5% in 2011, 1.75% in 2012 and 2% annually thereafter. Assessment growth is projected lower in fiscal 2010 based on the national downturn in the economy. Assessment growth has averaged just above 2% since 2000, however this includes higher increases in fiscals 2007 and 2008 related to large federal facilities added to the tax rolls during those fiscal years.

Sales and use tax collections, which are the General Fund's other major revenue source, are projected flat in fiscal 2010 and growth at 1% in fiscals 2011 and 2012, 1.5% in 2013 and 2% thereafter. Actual sales tax receipts received by the City have varied from year-to-year based on operational levels by federal contractors and large one-time audit adjustments. Overall, sales tax collections were fairly flat from 1994 through 2001. Growth levels increase during fiscals 2002 and 2003 due to the opening of Home Depot, expansion of Wal-Mart and the major modernization programs at the federal facilities located in Oak Ridge. Increases in 2005 to 2008 are primarily due to large construction projects on which use tax was collected during the construction period. These include two facilities at ORNL and the expansion to the Oak Ridge High School. Sales tax collections from the retail sector remain flat. The low future growth levels projected in the model assumes the use tax collections from these large construction projects will end and be replaced with sales tax collections from retail growth. This results in an overall low percentage increase in total collections.

- ◆ The unreserved fund balance of the General Fund combined with that of the General Purpose School Funds should stabilize at approximately \$8 million.

Changes in Operating Transfers:

- ◆ Transfers to the Solid Waste Fund are projected to grow by 4% annually. The primary operations funded by this transfer are provided under a 10-year contract with a private business. Annual contractual increases are set at 90% of the current rate of inflation as indicated by the Consumer Price-Index. During fiscal 2007, there was a fuel cost adjustment added to the contract.
- ◆ A \$25,000 annual increase is budgeted to support the City's Street Funds, which is comprised of the State Street Aid (SSA) Fund and the Street and Public Transportation Fund, until 2015 when a base annual funding of \$785,000 is maintained. The City's major street resurfacing program and maintenance on non-state streets is accounted for in the SSA Fund. Revenues in the SSA Fund have been flat for many years and are insufficient to cover the cost of operations accounted for in this Fund. In fiscal 2010, the General Fund is budgeted to transfer \$630,000 to the SSA Fund.

In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. The primary source of revenue for this Fund is state-shared fuel taxes and a state grant. In fiscal 2004, the contracted costs to operate the public transit buses increased 55% and the revenue stream of that Fund is insufficient to support the higher costs. A \$30,000 transfer is budgeted in fiscal 2010 to support this program.

- ◆ In fiscal 2000, City Council approved establishment of the Economic Diversification (ED) Fund to enhance economic development endeavors, with funding primarily provided from operating transfers from the General, Electric and Waterworks Funds. In fiscal 2008, the transfer to the ED Fund was reduced to \$50,000 due to increased revenues in the ED Fund from Hotel/Motel taxes from new and planned hotel developments. The transfer amount has been eliminated for fiscal 2010 and thereafter.
- ◆ In fiscal 2001, the City started a reserve to fund capital maintenance projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund. This program was initiated to reduce the usage of long-term debt issuance to finance the City's routine capital maintenance needs. To stabilize the property tax rate, the scheduled 2008 and 2009 operating transfers were stopped for those years and capital funded from long-term debt proceeds and Capital Projects Fund reserves rather than through the General Fund. Funding from General Fund operating transfers resumes at \$1.4 million in 2010, with a \$50,000 increase in 2011 and a \$100,000 annual increase in the transfer thereafter.
- ◆ The Debt Service City and School transfer lines only include debt service for existing debt issuances. This model does not include any funding for new future debt issuances to finance major capital projects. All major non-utility capital projects have been placed on hold until financing for the \$68,000,000 Oak Ridge High School (ORHS) project is completed. At this time, funding for the ORHS project is not expected to impact the property tax rate. Debt issuances to fund major capital projects has been a major driver in past property tax rate increases. The transfer amount is projected to increase by \$200,000 in fiscal 2013 based on projected new debt issuances.

The current amortization schedule for General Long-Term Debt, which is funded through the operating transfer from the General Fund to the Debt Service Fund, is on page III-9 of this document.

Based on these parameters in the multiyear model on page II-35, the projected property tax rate will increase to \$2.93 in fiscal 2011 and increase again in 2012 to \$3.09, in 2013 to \$3.22, and in 2015 to \$3.36. The multiyear model presented here is to demonstrate how the City relates the impact of debt and other related increases in expenditure levels to the property tax rate. For each cent on the tax rate, General Fund revenues will increase approximately \$70,000. Therefore, the property tax rate must be increased by one-cent for each \$70,000 increase in expenditures. This amount will vary slightly from year-to-year based on assessment growth.

The City has utilized fund balance draws since 1986 to balance the budget (i.e. revenues equal expenditures). In fiscal 2009, a fund balance draw was not necessary due to an operating transfer to the Capital Project Fund not being budgeted for this fiscal year. Fund balance draws are budgeted to resume in fiscal 2010 when these operating transfers recommence.

The multiyear model is used for projection purposes and for management decisions concerning long-range projects. Obviously, the future property tax rates presented in these models will not necessarily be the rate that will be in effect during that fiscal year. The multiyear model is updated each year as a part of the budget process and is utilized by City staff to set the proposed property tax rate presented to City Council.

CITY OF OAK RIDGE MULTIYEAR MODEL (IN THOUSANDS)

	2007 ACTUAL	2008 ACTUAL	2009 PROJ.	2010 PROJ.	2011 PROJ.	2012 PROJ.	2013 PROJ.	2014 PROJ.	2015 PROJ.
REVENUES:									
General Property Taxes	16283	17771	19041	19228	20544	22045	23432	23901	25439
Other Property Taxes	2542	2575	2883	2928	3126	3328	3501	3536	3725
Business Taxes	1725	1689	1776	1720	1772	1825	1880	1936	1994
Licenses & Permits	272	271	267	225	227	229	231	233	235
DOE In-Lieu of Taxes	1362	1414	1476	1476	1561	1647	1716	1716	1790
Local Sales Tax	7839	8720	8200	8200	8282	8365	8490	8660	8833
Intergovernmental	2660	2693	2667	2687	2768	2851	2937	3025	3116
Hall Income Tax	843	790	600	625	644	663	683	703	724
Charges for Services	334	368	344	335	345	355	366	377	388
Fines & Penalties	348	347	344	343	353	364	375	386	398
Other Revenues	913	882	643	689	640	605	599	606	588
TOTAL REVENUES	35121	37520	38241	38456	40262	42276	44210	45079	47231
TOTAL MUNICIPAL EXPENDITURES	16324	17342	18065	18697	19352	20029	20730	21458	22206
OPERATING TRANSFERS:									
Gen. Purpose School Fund	12070	12988	13508	13981	14470	14977	15501	16043	16605
Solid Waste Fund	1176	1248	1396	1435	1492	1552	1614	1679	1746
Street Funds	550	600	635	660	685	710	735	760	785
Economic Diversification Fund	185	50	50	0	0	0	0	0	0
Grant Fund	168	168	168	168	168	168	168	168	168
Capital Projects Fund (Capital Maintenance)	1150	0	0	1400	1450	1500	1600	1700	1800
Debt Service	3200	3500	3500	3500	3500	3500	3700	3700	3700
TOTAL OPERATING TRANSFERS	18499	18554	19257	21144	21765	22407	23318	24050	24804
TOTAL EXPENDITURES & TRANSFERS	34823	35896	37322	39841	41117	42436	44048	45506	47010
REVENUES LESS EXPEND. & TRANS.	298	1624	919	-1385	-854	-159	162	-427	220
UNRESERVED CITY FUND BAL. (BOY):	5058	5356	6980	7899	6514	5659	5500	5663	5236
UNRESTRICTED CITY FUND BAL. (EOY):	5356	6980	7899	6514	5659	5500	5663	5236	5456
SCHOOL FUND BAL. (EOY):	3000	3000	2900						
TOTAL FUND BALANCE (EOY):	8356	9980	10799	9414	8559	8400	8563	8136	8356
Fund Balance As % Expend. & Trans.	24.00%	27.80%	28.93%	23.63%	20.82%	19.80%	19.44%	17.88%	17.78%
PROPERTY TAX RATE:	255	265	277	277	293	309	322	322	336
% INCREASE PROPERTY TAX RATE	0.00%	3.92%	4.53%	0.00%	5.78%	5.46%	4.21%	0.00%	4.35%
ASSESSMENT (0,000,000's)	63.16	66.64	68.40	69.08	70.12	71.34	72.77	74.23	75.71
Total Tax rate Increase (Annual)	0.0	10.0	12.0	0.0	16.0	16.0	13.0	0.0	14.0
Ann. Assmnt. Growth	3.49%	9.14%	2.64%	1.00%	1.50%	1.75%	2.00%	2.00%	2.00%
Ann. Sales Tax Growth	3.75%	11.24%	-5.96%	0.00%	1.00%	1.00%	1.50%	2.00%	2.00%
Average Household Monthly Tax Increase	0.00	2.50	3.00	0.00	4.00	4.00	3.25	0.00	2.92



oak
ridge



General
Government

GENERAL GOVERNMENT

The General Government function includes the following activities: City Council, City Clerk, City Manager's Office, City Court and Legal.

Incorporated in 1960, the City of Oak Ridge operates under a charter providing for a modified City Manager-Council form of government, which combines the political leadership of elected officials in the form of a City Council with the managerial experience and expertise of a City Manager. City Council consists of seven members elected at large, with the Mayor and Mayor ProTem elected by fellow Council members for two-year terms. City Council members set policy and enact legislation, review and adopt the City budget, and appoint the City Manager and City Attorney.

The City Clerk is responsible for recording legislative actions of City Council, assisting the City Manager in implementing ordinances and resolutions approved by City Council, and performing related functions.

The City Manager is responsible for the supervision of all City departments and serves as Council's chief advisor, providing Council with any information and recommendations they may request. He is also responsible for implementing Council approved policies. The City Manager's activity also includes a Government and Public Affairs Coordinator who assists in the management of relationships with the public and with external agencies and media organizations at the federal, state and local level.

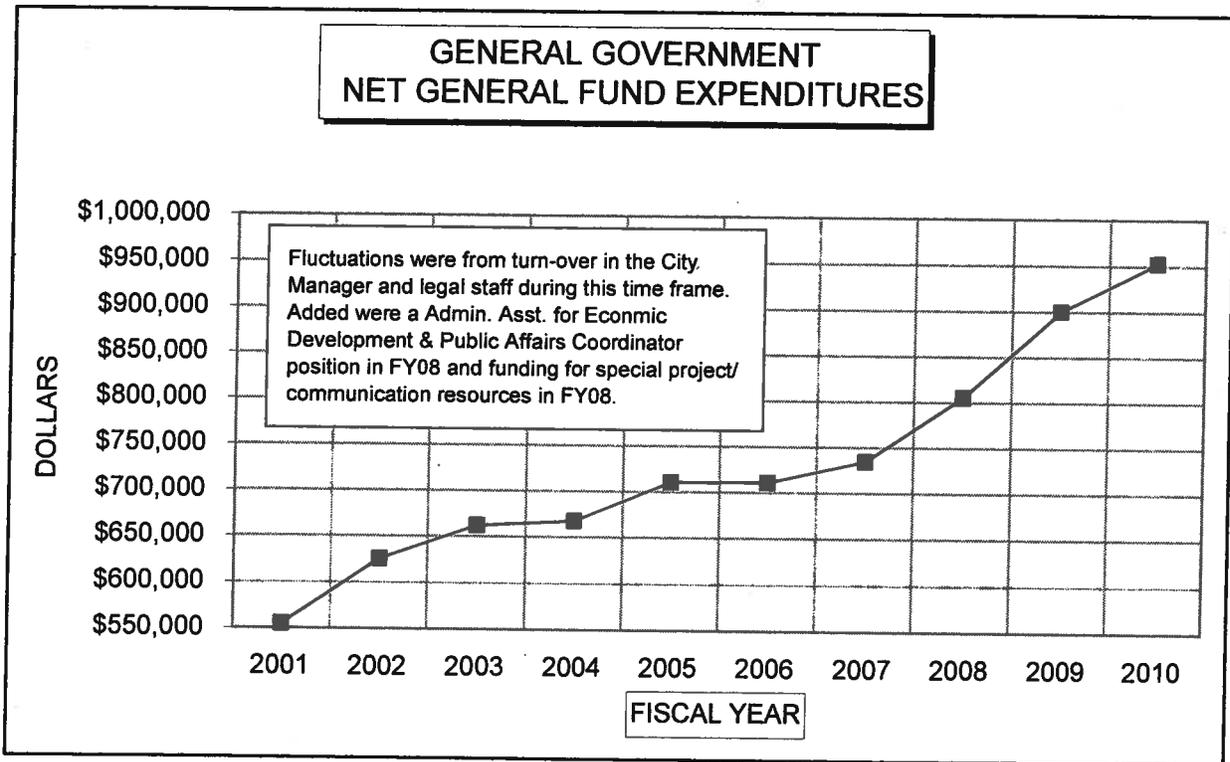
The City Court has jurisdiction within the City over cases involving violations of City ordinance. The Court is presided over by a City Judge elected for a four-year term.

The Legal Department is responsible for providing legal assistance and guidance to the City Council and City Manager and keeping all department directors fully advised on any legal matters. The Department also represents the City in civil litigations and serves as the staff representative to the City's Beer Board. The City Attorney is appointed by City Council. The legal staff also contains a Senior Staff Attorney position.

GENERAL GOVERNMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

810 City Council	91,649	93,066	93,066	98,719	5,653	6.1
816 City Clerk	111,758	120,921	121,140	123,046	2,125	1.8
820 City Manager	239,093	283,302	289,055	314,906	31,604	11.2
832 City Court	150,453	173,534	180,281	195,230	21,696	12.5
843 Legal	212,460	216,494	216,494	220,663	4,169	1.9
Total General Government	805,413	887,317	900,036	952,564	65,247	7.4



CITY OF OAK RIDGE			
FUND General	DEPARTMENT General Government	ACTIVITY City Council	NUMBER 810

ACTIVITY DESCRIPTION

The City of Oak Ridge is governed by a seven-member City Council, which is the legislative and policy-making body of the City. Council members are elected at large for four-year, staggered terms in elections held in June of every odd-numbered year. Following the election, the council elects one of its members to serve as Mayor for a term of two years and also chooses a member to serve as Mayor Pro-Tem in the temporary absence or disability of the Mayor.

The responsibilities of the City Council include (1) adopting ordinances, resolutions and policies necessary for the proper governing of the City's affairs; (2) reviewing and adopting the annual budget; (3) reviewing and acting on recommendations from various boards and commissions; (4) appointing a City Manager, City Attorney, and residents to various boards and commissions; (5) issuing directives and initiating measures to promote the general welfare of the City and the safety and health of its residents; and (6) representing the City at official functions.

City Council conducts its business in public sessions held in the Courtroom of the Municipal Building typically on the third Monday of each month.

PROGRAM COMMENTS

This activity provides for the engagement of an independent firm of certified public accountants to conduct an annual audit of the official accounting records of the City. A comprehensive annual financial report is prepared by the Finance Department, submitted to the Council, and made a part of the City's records.

Additional items provided for in this activity are memberships in the Tennessee Municipal League, the National League of Cities, the East Tennessee Development District, and the Energy Communities Alliance; and attendance by City Council members at meetings and conferences conducted by the Tennessee Municipal League, the National League of Cities, and the Energy Communities Alliance.

SIGNIFICANT EXPENDITURE CHANGES

The Professional and Contractual Services budget has been increased to \$47,800 for the annual independent audit. Proposals were taken during fiscal 2008 for auditing services for the next five years.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

810 City Council

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	14,529	14,400	14,400	14,400	0	.0
5141. Social Security	1,102	1,102	1,102	1,102	0	.0
Total Personal Services	15,631	15,502	15,502	15,502	0	.0
Contractual Services						
5205. Printing & Dup. Charges	0	500	500	500	0	.0
5207. Dues, Memberships & Sub.	17,894	16,873	16,873	16,873	0	.0
5210. Prof. & Contractual Ser.	35,000	40,000	40,000	47,800	7,800	19.5
5211. Advertising & Publicity	719	0	0	0	0	.0
5212. Utility Services	1,872	2,100	2,100	2,100	0	.0
5220. Training & Travel	30,798	26,000	26,000	26,000	0	.0
5235. Repair & Maintenance	3,495	2,600	2,600	2,600	0	.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	2,580	3,120	3,120	3,284	164	5.3
Total Contractual Services	92,703	91,538	91,538	99,502	7,964	8.7
Commodities						
5310. Commodities/Tools/Supplies	4,640	3,186	3,186	3,186	0	.0
5320. Books/Education Material	219	400	400	400	0	.0
Total Commodities	4,859	3,586	3,586	3,586	0	.0
Other Charges						
5410. Liability Insurance	14,970	15,402	15,402	15,402	0	.0
5420. Litigation/Judicial Costs	20	50	50	50	0	.0
5499. Contingency	44	5,000	5,000	5,000	0	.0
Total Other Charges	15,034	20,452	20,452	20,452	0	.0
Capital Expenditures						
5540 Machinery & Equipment	855	0	0	0	0	.0
Total Capital Expenditures	855	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	129,082	131,078	131,078	139,042	7,964	6.1
Reduction of Costs						
5670. Recovered from Funds	37,434-	38,012-	38,012-	40,323-	2,311-	6.1
TOTAL NET EXPENDITURES	91,648	93,066	93,066	98,719	5,653	6.1

CITY OF OAK RIDGE

FUND General	DEPARTMENT General Government	ACTIVITY City Clerk	NUMBER 816
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ACTIVITY DESCRIPTION

The City Clerk's office is responsible for recording and preserving the legislative actions of City Council and performing related functions as prescribed by the City Charter, City Manager and City Council. Implementation of these general functions involves preparation and distribution of Council meeting agenda materials and production of Council meeting minutes; filing and storage of official records; maintenance of the City Charter and Code; licensing and titling of City vehicles; and providing administrative and clerical support services for the City Manager, the Mayor and members of City Council.

PERFORMANCE OBJECTIVES

1. To accurately record the legislative actions of City Council.
2. To effectively respond to all requests for information.
3. To provide efficient administrative and clerical support to the City Manager and City Council.
4. To provide reliable records management service.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Agenda Production-Number of Sessions	15	24	15	13
Minutes Recorded	13	14	13	13
Ordinances Adopted	31	22	20	22
Resolutions Adopted	107	130	110	110
Proclamations Adopted	22	20	35	25
Administrative Action Referrals	306	300	270	300
Publications/Legal Notices	50	40	45	40
Official Notices Mailed to Individuals	184	200	125	175

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditures for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

816 City Clerk

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	100,256	102,270	102,270	103,382	1,112	1.1
5131. Regular Overtime Pay	976	800	1,085	850	50	6.3
5141. Social Security	7,368	7,885	7,907	7,974	89	1.1
5150. Retirement	12,072	12,884	12,884	13,431	547	4.2
5160. Medical & Workers Comp	16,884	18,260	18,260	19,454	1,194	6.5
Total Personal Services	137,556	142,099	142,406	145,091	2,992	2.1
Contractual Services						
5207. Dues, Memberships & Sub.	294	249	249	249	0	.0
5210. Prof. & Contractual Ser.	0	2,400	2,400	2,400	0	.0
5211. Advertising & Publicity	13,748	20,000	20,000	20,000	0	.0
5212. Utility Services	1,053	1,600	1,600	1,600	0	.0
5220. Training & Travel	0	360	360	360	0	.0
5236.13 Other Equipment Maint.	1,825	1,825	1,825	1,825	0	.0
Total Contractual Services	16,920	26,434	26,434	26,434	0	.0
Commodities						
5310. Commodities/Tools/Supplies	779	1,243	1,243	1,243	0	.0
5320. Books/Education Material	237	336	336	336	0	.0
Total Commodities	1,016	1,579	1,579	1,579	0	.0
Other Charges						
5420. Litigation/Judicial Costs	154	200	200	200	0	.0
Total Other Charges	154	200	200	200	0	.0
Capital Expenditures						
5540 Machinery & Equipment	1,760	0	0	0	0	.0
Total Capital Expenditures	1,760	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	157,406	170,312	170,619	173,304	2,992	1.8
Reduction of Costs						
5670. Recovered from Funds	45,648-	49,391-	49,479-	50,258-	867-	1.8
TOTAL NET EXPENDITURES	111,758	120,921	121,140	123,046	2,125	1.8

CITY OF OAK RIDGE			
FUND General	DEPARTMENT General Government	ACTIVITY City Manager's Office	NUMBER 820

ACTIVITY DESCRIPTION

The City Charter establishes the City Manager as the chief executive officer of the City. The City Manager is appointed by and serves at the pleasure of City Council. He is responsible for planning, organizing, directing, controlling, and evaluating the operations of the municipal government in order to implement Council policies in an effective, and economic manner.

In carrying out these responsibilities, the Manager interprets and implements Council-determined policy; oversees the enforcement of all laws and ordinances; appoints and removes department heads and employees on the basis of merit; exercises control and supervision over all departments; prepares and recommends annual operating and capital improvement budgets; screens and prepares agenda materials; recommends legislation that appears necessary and desirable; advises Council of the financial conditions and future needs of the City; informs the public through reports to Council regarding the operation of City government; represents the City in its relations with the public, the press, and other governmental and private agencies; and performs such other duties as may be described by the City Charter or required by ordinance or resolution of Council.

It is the goal of this activity to provide coordination and administrative direction to City departments in order to provide continuous improvement in the delivery of municipal services to the residents of Oak Ridge, and to inform and advise Council on City affairs, requirements, and problems, both existing and anticipated.

PROGRAM COMMENTS

On an annual basis, the City Manager submits a set of goals and objectives for the fiscal year through the budgeting process for City Council approval. These goals and objectives serve as objective measures of performance for this activity.

SIGNIFICANT EXPENDITURE CHANGES

Salaries and benefits include the addition of a Sustainability Specialist position as a liaison between the City Manager and the Environmental Quality Advisory Board and assist the City in its endeavor to be more environmentally "green".

Vehicle and equipment use charges increased \$1,035, 7.3%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

820 City Manager's Office

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	264,920	288,063	285,000	328,415	40,352	14.0
5120. Salaries-Temp. Employees	3,995	0	13,750	0	0	.0
5131. Regular Overtime Pay	4,458	4,400	4,400	4,400	0	.0
5141. Social Security	18,838	22,373	23,191	25,460	3,087	13.8
5150. Retirement	35,910	36,558	36,558	43,825	7,267	19.9
5160. Medical & Workers Comp	33,128	32,523	32,523	43,992	11,469	35.3
Total Personal Services	361,249	383,917	395,422	446,092	62,175	16.2
Contractual Services						
5206. Mailing & Delivery	30	50	50	50	0	.0
5207. Dues, Memberships & Sub.	4,574	1,385	1,385	1,385	0	.0
5210. Prof. & Contractual Ser.	30,753	100,000	100,000	100,000	0	.0
5211. Advertising & Publicity	19,440	28,000	28,000	28,000	0	.0
5212. Utility Services	4,990	4,600	4,600	4,600	0	.0
5220. Training & Travel	18,544	15,200	15,200	15,200	0	.0
5235. Repair & Maintenance	4,692	225	225	225	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	9,772	14,190	14,190	15,225	1,035	7.3
Total Contractual Services	93,485	164,685	164,685	165,720	1,035	.6
Commodities						
5310. Commodities/Tools/Supplies	8,896	2,100	2,100	2,100	0	.0
5320. Books/Education Material	485	500	500	500	0	.0
Total Commodities	9,381	2,600	2,600	2,600	0	.0
Other Charges						
5410. Liability Insurance	14,970	15,402	15,402	15,402	0	.0
Total Other Charges	14,970	15,402	15,402	15,402	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	479,085	566,604	578,109	629,814	63,210	11.2
Reduction of Costs						
5610. Recovered from Users	1,050-	0	0	0	0	.0
5670. Recovered from Funds	238,943-	283,302-	289,054-	314,908-	31,606-	11.2
TOTAL NET EXPENDITURES	239,092	283,302	289,055	314,906	31,604	11.2

CITY OF OAK RIDGE			
FUND General	DEPARTMENT General Government	ACTIVITY City Court	NUMBER 832

ACTIVITY DESCRIPTION

The City Court, presided over by a judge elected for a four-year term, has jurisdiction within the City over cases involving violations of City ordinances. The City Judge can assess fines of up to \$50 and can sentence convicted defendants to terms of up to ninety days in the County jail for violations of City ordinances. The City Judge is empowered, in his capacity as a Judicial Magistrate, to sign and issue State criminal arrest warrants and search warrants. This provides an additional judicial service to the Oak Ridge Police Department and the citizens of the City of Oak Ridge as well as facilitating the operations of the General Sessions Court. A major goal of the Oak Ridge City Court is to contribute to an orderly society by providing adjudication in compliance with the Constitutional guarantees of promptness and impartiality.

The City Court Clerk's office records and maintains permanent records of cases, which come before the City Court. City warrants, Show Cause Orders, Court Orders, subpoenas, appearance bonds, and cash bonds are issued by this office. Money for fines and court costs is received in this office and is revenue to the General Fund.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Number of Court Cases:				
City violations	3,566	3,200	3,000	3,200
Fines and Costs Collected	\$323,678	\$310,000	\$280,000	\$310,000

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Contractual Services increased by \$30,000 for Rents. During fiscal 2009, The Anderson County Court relocated from the City Municipal Building to leased spaced in Oak Ridge. The City has agreed to pay a portion of the lease costs to retain the Court location in Oak Ridge.

City of Oak Ridge, Tennessee
Activity Detail

832 City Court

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	98,628	111,417	100,000	101,733	9,684-	8.7-
5131. Regular Overtime Pay	4,698	3,500	7,250	4,500	1,000	28.6
5141. Social Security	7,683	8,791	8,205	8,127	664-	7.6-
5150. Retirement	12,247	14,365	14,365	13,618	747-	5.2-
5160. Medical & Workers Comp	16,386	26,847	26,847	28,638	1,791	6.7
Total Personal Services	139,642	164,920	156,667	156,616	8,304-	5.0-
Contractual Services						
5201. Rents	1,232	370	15,370	30,370	30,000	8,108.1
5207. Dues, Memberships & Sub.	0	165	165	165	0	.0
5210. Prof. & Contractual Ser.	5,520	1,500	1,500	1,500	0	.0
5212. Utility Services	1,350	2,100	2,100	2,100	0	.0
5220. Training & Travel	0	674	674	674	0	.0
5236.13 Other Equipment Maint.	1,680	1,680	1,680	1,680	0	.0
Total Contractual Services	9,782	6,489	21,489	36,489	30,000	462.3
Commodities						
5310. Commodities/Tools/Supplies	1,028	2,025	2,025	2,025	0	.0
5320. Books/Education Material	0	100	100	100	0	.0
Total Commodities	1,028	2,125	2,125	2,125	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	150,452	173,534	180,281	195,230	21,696	12.5
Reduction of Costs						
TOTAL NET EXPENDITURES	150,452	173,534	180,281	195,230	21,696	12.5

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Legal	ACTIVITY Legal	NUMBER 843

ACTIVITY DESCRIPTION

The Legal Department provides legal services and guidance to the City. The City Attorney is responsible for representing and defending the City in all litigation in which the City is a party, attending all City Council meetings, advising City Council and advising City boards and commissions. The City Attorney is appointed by and serves at the pleasure of City Council.

Legal staff is responsible for providing legal counsel to the City Manager, all departments, city staff and the Oak Ridge Beer Permit Board. Other responsibilities include researching/drafting ordinances and resolutions; preparing, reviewing, and administering contracts, deeds, bonds, leases, and other official documents; prosecuting violations of City ordinances in City Court and Juvenile Court, as well as higher courts should cases be appealed; tracking legislation, both state and federal, to be up to date on issues affecting local governments; processing bankruptcy claims when the City is a creditor; assisting in collections when necessary; and handling other matters as needed. The Senior Staff Attorney also serves as the City's Title VI (of the Civil Rights Act of 1964) Coordinator.

PERFORMANCE OBJECTIVES

1. Collect or recommend other methods of disposition for outstanding City fines and costs.
2. Continue review and revision of the City Code in order to be in compliance with State law.

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

843 Legal

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	205,512	209,086	209,086	211,461	2,375	1.1
5141. Social Security	15,281	15,995	15,995	16,177	182	1.1
5150. Retirement	24,355	26,136	26,136	27,661	1,525	5.8
5160. Medical & Workers Comp	24,921	27,544	27,544	29,335	1,791	6.5
Total Personal Services	270,069	278,761	278,761	284,634	5,873	2.1
Contractual Services						
5206. Mailing & Delivery	0	50	50	50	0	.0
5207. Dues, Memberships & Sub.	1,833	2,500	2,500	2,500	0	.0
5210. Prof. & Contractual Ser.	415	5,830	5,830	5,830	0	.0
5211. Advertising & Publicity	420	1,500	1,500	1,500	0	.0
5212. Utility Services	2,561	2,600	2,600	2,600	0	.0
5220. Training & Travel	6,675	4,293	4,293	4,293	0	.0
5236.13 Other Equipment Maint.	690	1,035	1,035	1,035	0	.0
Total Contractual Services	12,594	17,808	17,808	17,808	0	.0
Commodities						
5310. Commodities/Tools/Supplies	2,460	1,000	1,000	1,000	0	.0
5320. Books/Education Material	14,117	7,000	7,000	7,000	0	.0
Total Commodities	16,577	8,000	8,000	8,000	0	.0
Other Charges						
5420. Litigation/Judicial Costs	0	350	350	350	0	.0
Total Other Charges	0	350	350	350	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	299,240	304,919	304,919	310,792	5,873	1.9
Reduction of Costs						
5670. Recovered from Funds	86,779-	88,425-	88,425-	90,129-	1,704-	1.9
TOTAL NET EXPENDITURES	212,461	216,494	216,494	220,663	4,169	1.9



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Administrative Services

ADMINISTRATIVE SERVICES

The Administrative Services division consists of 37 employees organized into the following activities: Computer Services, Personnel, Stationary Stores, Finance and Utilities Business Office.

The Computer Services staff, comprised of 7 technical employees, provide computer support to other City departments, including mainframe as well as personal computer support and training for various micro-computer software utilized by the City departments. The City utilizes an IBM AS/400 mainframe computer with workstations located in the Municipal Building, Library and Civic Center, and remote workstations at the Central Services Center and at the four fire stations. Staff is also responsible for maintaining and upgrading approximately 345 personal computers located throughout the City. The Deputy City Manager of Administrative Services and an Accounting Specialist are also accounted for in this activity.

The Personnel staff, comprised of 4 employees, is responsible for managing the personnel and training functions, risk management and the Insurance Fund. Personnel also provides staff support to the City's Personnel Advisory Board. In fiscal 2010, the City's work force will be comprised of 458 full-time and part-time employees, which is the equivalent of 394.31 staff years. Personnel staff is also responsible for administering the Insurance Fund. The City's various insurance programs are secured by a combination of commercial insurance and self-funding. The last citywide compensation plan review was completed in fiscal 2003 with employee job classification reviews performed by an independent contractor.

Stationary Stores is comprised of one employee who is responsible for printing and binding major City documents, maintaining a central copier and office supply facility for the Municipal Building, as well as the City's mail distribution.

Finance and Utility Business Office (UBO) staffs are comprised of 23 employees under the supervision of the Finance Director. The staffs of these activities are responsible for the financial management activities of the City. Program responsibilities include serving as the centralized accounting office for the City, processing payment of all City obligations, cash management and investments, procurement and operation of the central warehouse facility and utility accounting systems. Other responsibilities include administration of the Equipment Replacement Rental Fund and Debt Service Fund.

A primary function of Finance and UBO is the development and publishing of the City's audit and comprehensive annual financial report (CAFR) and annual operating budget. The City has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past 48 years and the Distinguished Budget Presentation Award for the past 25 years. Staff also performs a utility rate study every two years for the City's Electric and Waterworks Funds.

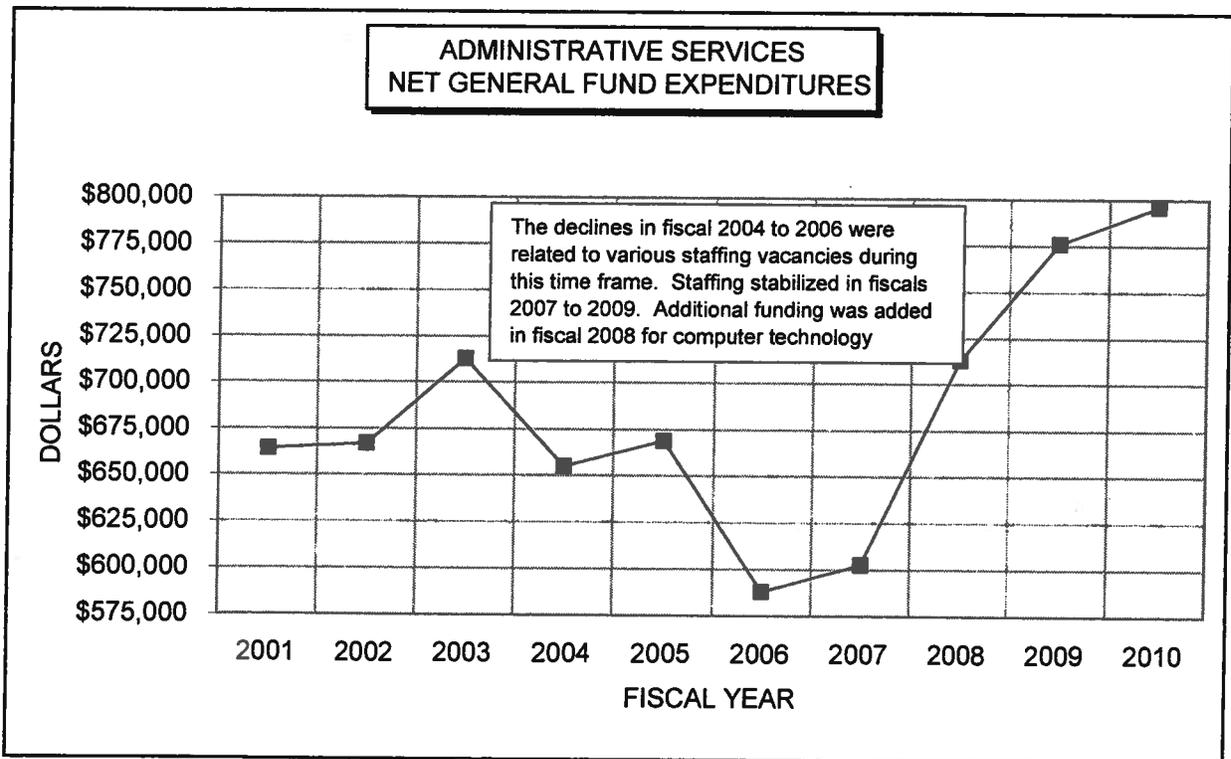
The Utilities Business Office, comprised of 15 employees, is responsible for the billing, collection and customer service for the City's utility services and property taxes. The City has over 15,000 utility accounts and 14,000 parcels of property. The Business Office is responsible for the recording and depositing of all cash received by the City. Collections for utilities and property taxes totaled over \$87 million in fiscal 2009.

During fiscal 2009, major enhancements were made to the City's web page and computer network infrastructure. Staff is in the process of reviewing software products for replacement of in-house generated programs including utilities, payroll and property taxes. The replacement of these systems will be a major undertaking by both Computer Services and Finance Department staff. Other major projects planned for fiscal 2010 include system changes to allow the acceptance of reoccurring credit card utility payments and testing and options related to electronic meter reading.

ADMINISTRATIVE SERVICES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

845 Computer Services	286,436	297,996	314,896	308,392	10,396	3.5
846 Personnel	184,605	213,941	213,652	217,499	3,558	1.7
854 Stationery Stores	69,274	70,137	70,183	70,793	656	0.9
862 Finance	101,428	113,961	102,920	118,656	4,695	4.1
864 Business Office	71,240	79,243	74,451	80,675	1,432	1.8
Total Administrative Services	712,983	775,278	776,102	796,015	20,737	2.7



CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Computer Services	NUMBER 845
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ACTIVITY DESCRIPTION

The Computer Services Department provides computer maintenance and support service to all City departments and performs an active role in recommending and securing innovations in automation that promote organizational efficiency. The goals are to (1) analyze functional and management information needs of all municipal activities; (2) recommend cost-effective solutions utilizing automation; and (3) provide services to municipal users that are more than offset by savings in personnel, equipment and materials. Computers and major software purchases are funded by the Equipment Replacement Rental Fund.

PERFORMANCE OBJECTIVES

1. To provide system accessibility 24/7 and maintain system availability 99.5% of normal work hours.
2. To maintain and improve the City's network consisting of servers and access devices, including all server applications.
3. To maintain, improve and provide technical support for the City Geographic Information System.
4. Ensure citywide compliance with computer software and hardware through maintenance of logs, auditing procedures, upgrades and provision of employee education.
5. To maintain and provide support for the City's telecommunication equipment.
6. To continue to improve and provide additional information to citizens on the City's web page.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Applications maintained	17	17	17	17
Objects maintained	9,000	9,000	9,000	9,000
Computer peripheral devices maintained	250	250	250	250
Network devices maintained	180	180	180	180
Personal computers maintained	345	345	345	345
Wide Area Network time available	99%	99%	99%	99%
Computer time available(Public Safety)	99%	99%	99%	99%
Computer time available(Non Public Safety)	99%	99%	99%	99%

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

845 Computer Services

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	461,833	524,131	475,000	542,675	18,544	3.5
5131. Regular Overtime Pay	1,094	3,300	2,000	3,300	0	.0
5141. Social Security	34,003	40,348	36,491	41,767	1,419	3.5
5150. Retirement	62,339	65,929	65,929	71,632	5,703	8.7
5160. Medical & Workers Comp	72,962	82,131	82,131	87,504	5,373	6.5
Total Personal Services	632,231	715,839	661,551	746,878	31,039	4.3
Contractual Services						
5201. Rents	1,054	1,070	1,070	1,070	0	.0
5207. Dues, Memberships & Sub.	219	1,175	1,175	1,175	0	.0
5210. Prof. & Contractual Ser.	129,848	101,235	206,735	101,235	0	.0
5212. Utility Services	13,544	37,300	37,300	37,300	0	.0
5220. Training & Travel	224	2,908	2,908	2,908	0	.0
5235. Repair & Maintenance	23,111	3,500	3,500	3,500	0	.0
5236.13 Other Equipment Maint.	21,809	21,569	21,569	21,569	0	.0
5289. Vehicle/Equip Use Charge	5,876	5,900	5,900	6,364	464	7.9
Total Contractual Services	195,685	174,657	280,157	175,121	464	.3
Commodities						
5310. Commodities/Tools/Supplies	40,041	11,920	11,920	11,920	0	.0
5320. Books/Education Material	37	600	600	600	0	.0
Total Commodities	40,078	12,520	12,520	12,520	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	867,994	903,016	954,228	934,519	31,503	3.5
Reduction of Costs						
5610. Recovered from Users	2-	0	0	0	0	.0
5670. Recovered from Funds	581,556-	605,020-	639,332-	626,127-	21,107-	3.5
TOTAL NET EXPENDITURES	286,436	297,996	314,896	308,392	10,396	3.5

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Personnel	NUMBER 846
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ACTIVITY DESCRIPTION

Personnel is a service activity that coordinates personnel management functions for all City departments. Services include (1) recruitment, selection, and retention of competent employees; (2) maintenance of the classification plan; (3) coordination of the merit system, employee performance evaluation and compensation plan; (4) coordination of training and development; and (5) management of employment benefits. The activity provides staff and clerical support to the Personnel Advisory Board. Personnel is also responsible for administering the City's risk management program, employee safety program and all insurance coverages (Insurance Fund). This activity is responsible for managing the risks of the City in order to minimize the loss of physical, financial and human resources; including management of exposure and accidents, acts of nature, liability, theft and vandalism, and safety and employee health.

PERFORMANCE OBJECTIVES

1. Process all solicited applications (in response to recruitment notices) and forward to hiring manager within three days after application deadline.
2. Achieve an applicant mix for open positions that maximizes the opportunity for meeting the City's Work Force Diversity Plan objectives.
3. Ensure the selection process used to fill each opening is valid and nondiscriminatory toward any applicant.
4. Maximize positive employee attitudes toward all components of the work experience.
5. Coordinate safety inspections of all City facilities and work areas with OSHA and TML.
6. Coordinate safety and other meetings to assist departments in meeting their training needs.
7. Maintain a combination of insurance and City funds to satisfy foreseeable losses.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Applications received and processed	804	850	1,500	1,000
Minority applicants	8.95%	8.5%	8.0%	8.5%
Injuries requiring medical attention	29	40	40	40
Legitimate non-automotive liability claims	14	20	12	15
Automobile accidents preventable by employee	4	5	10	5

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

846 Personnel

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	213,314	242,730	242,730	245,210	2,480	1.0
5131. Regular Overtime Pay	255	1,000	500	1,000	0	.0
5141. Social Security	15,663	18,645	18,607	18,835	190	1.0
5150. Retirement	27,340	30,466	30,466	31,996	1,530	5.0
5160. Medical & Workers Comp	31,963	36,570	36,570	38,958	2,388	6.5
Total Personal Services	288,535	329,411	328,873	335,999	6,588	2.0
Contractual Services						
5201. Rents	504	390	390	390	0	.0
5207. Dues, Memberships & Sub.	883	2,692	2,692	2,692	0	.0
5210. Prof. & Contractual Ser.	36,253	39,500	39,500	39,500	0	.0
5211. Advertising & Publicity	9,800	7,500	7,500	7,500	0	.0
5212. Utility Services	2,179	3,500	3,500	3,500	0	.0
5220. Training & Travel	0	2,500	2,500	2,500	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
Total Contractual Services	51,344	57,807	57,807	57,807	0	.0
Commodities						
5310. Commodities/Tools/Supplies	2,660	6,890	6,890	6,890	0	.0
5320. Books/Education Material	428	1,479	1,479	1,479	0	.0
5325. Uniforms/Safety Equip.	42	600	600	600	0	.0
Total Commodities	3,130	8,969	8,969	8,969	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	343,009	396,187	395,649	402,775	6,588	1.7
Reduction of Costs						
5610. Recovered from Users	1,181-	0	0	0	0	.0
5670. Recovered from Funds	157,221-	182,246-	181,997-	185,276-	3,030-	1.7
TOTAL NET EXPENDITURES	184,607	213,941	213,652	217,499	3,558	1.7

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Stationery Stores	NUMBER 854
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ACTIVITY DESCRIPTION

This activity is responsible for providing printing, duplicating and related publication services to all City departments. This activity also provides daily mail service for City departments and serves as a centralized store of office supplies for departments located in the Municipal Building and Civic Center. The activity's goal is to provide these services in an effective and efficient manner.

PERFORMANCE OBJECTIVES

1. Complete all major duplicating requests by date requested.
2. Maintain minimum level of office and printing supplies inventory.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Proposed Annual Budgets Printed	50	50	50	50
Adopted Annual Budgets Printed	75	75	75	75
Annual Financial Reports Printed	175	175	150	175
Requests completed on schedule	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

854 Stationery Stores

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	45,240	46,160	46,160	46,597	437	.9
5131. Regular Overtime Pay	6,888	7,000	7,120	7,100	100	1.4
5141. Social Security	3,922	4,067	4,076	4,108	41	1.0
5150. Retirement	6,198	6,645	6,645	6,819	174	2.6
5160. Medical & Workers Comp	8,134	9,096	9,096	9,693	597	6.6
Total Personal Services	70,382	72,968	73,097	74,317	1,349	1.8
Contractual Services						
5201. Rents	13,887	16,550	16,550	16,550	0	.0
5206. Mailing & Delivery	84,149	79,500	79,500	79,500	0	.0
5210. Prof. & Contractual Ser.	100	0	0	0	0	.0
5212. Utility Services	523	760	760	760	0	.0
5236.13 Other Equipment Maint.	3,445	3,445	3,445	3,445	0	.0
5289. Vehicle/Equip Use Charge	3,119	3,065	3,065	3,643	578	18.9
Total Contractual Services	105,223	103,320	103,320	103,898	578	.6
Commodities						
5310. Commodities/Tools/Supplies	28,145	30,000	30,000	30,000	0	.0
Total Commodities	28,145	30,000	30,000	30,000	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	203,750	206,288	206,417	208,215	1,927	.9
Reduction of Costs						
5670. Recovered from Funds	134,476-	136,151-	136,234-	137,422-	1,271-	.9
TOTAL NET EXPENDITURES	69,274	70,137	70,183	70,793	656	.9

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Finance	NUMBER 862
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ACTIVITY DESCRIPTION

The Finance activity provides centralized control over the procurement, storage and distribution of all materials, supplies and services required for City operations, serves as the centralized accounting service for the Public Works and Electrical Departments and is responsible for paying all City obligations. This activity is responsible for determining the cost of maintaining City streets, the electrical distribution system, water distribution system and treatment plant, sewage collection system and treatment plants, equipment repair shop and the service department. The Finance activity assists with the establishment of City internal controls and preparation the annual city budget and is responsible for the accounting of the City's Equipment Rental Replacement Fund.

PERFORMANCE OBJECTIVES

1. Provide support for preparation of the city's annual budget.
2. Provide effective support services to other City departments.
3. Maintain adequate stock levels for inventory items by establishing economic reorder points and quantities.
4. Obtain needed goods and services at the lowest cost and at required quality.
5. Process cost distribution of labor and materials timely and accurately.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
State Highway Contract billing prepared by the 20th of each month	92%	92%	92%	92%
Monthly entries performed by 15th of month	92%	92%	92%	92%
Purchase Orders issued (Annual)	4,619	4,500	4,720	4,600
Purchase Orders for stock purchases	1,138	1,500	706	1,200
Checks Written	7,319	7,300	7,189	7,300

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

862 Finance

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	311,293	357,760	300,000	370,826	13,066	3.7
5120. Salaries-Temp. Employees	408	0	11,420	0	0	.0
5131. Regular Overtime Pay	0	3,500	1,000	3,500	0	.0
5141. Social Security	22,575	27,636	23,900	28,636	1,000	3.6
5150. Retirement	39,921	45,158	45,158	48,675	3,517	7.8
5160. Medical & Workers Comp	65,150	73,296	73,296	78,072	4,776	6.5
Total Personal Services	439,347	507,350	454,774	529,709	22,359	4.4
Contractual Services						
5201. Rents	2,385	3,000	3,000	3,000	0	.0
5207. Dues, Memberships & Sub.	330	970	970	970	0	.0
5210. Prof. & Contractual Ser.	19,480	0	0	0	0	.0
5211. Advertising & Publicity	165	1,800	1,800	1,800	0	.0
5212. Utility Services	4,007	5,570	5,570	5,570	0	.0
5220. Training & Travel	2,384	2,065	2,065	2,065	0	.0
5235. Repair & Maintenance	3,277	500	500	500	0	.0
5236.13 Other Equipment Maint.	3,645	3,645	3,645	3,645	0	.0
5289. Vehicle/Equip Use Charge	5,278	6,320	6,320	6,320	0	.0
Total Contractual Services	40,951	23,870	23,870	23,870	0	.0
Commodities						
5310. Commodities/Tools/Supplies	1,897	9,000	9,000	9,000	0	.0
5320. Books/Education Material	0	500	500	500	0	.0
5325. Uniforms/Safety Equip.	797	1,950	1,950	1,950	0	.0
Total Commodities	2,694	11,450	11,450	11,450	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	482,992	542,670	490,094	565,029	22,359	4.1
Reduction of Costs						
5670. Recovered from Funds	381,563-	428,709-	387,174-	446,373-	17,664-	4.1
TOTAL NET EXPENDITURES	101,429	113,961	102,920	118,656	4,695	4.1

CITY OF OAK RIDGE

FUND General	DEPARTMENT Administrative Services	ACTIVITY Business Office	NUMBER 864
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ACTIVITY DESCRIPTION

This activity is responsible for reading all electric and water meters monthly and for billing and collecting monthly charges. All service requests for utility connections and meter installations and removals are processed by this office, along with the administration of a TVA residential heat pump program. This activity is also responsible for billing and collecting all real, personal and public utility property taxes and all other business licenses and related taxes. Other taxes billed and collected by this activity include the 5 percent liquor wholesale tax, the 17 percent wholesale beer tax, the hotel/motel room occupancy tax and any other fees, licenses, permits or special assessments authorized by the City. The activity's goal is to bill and collect all utility and tax bills in a timely manner and to equitably administer all state statutes and City codes and ordinances relative to utility collections, tax assessments, and business licensing.

The Finance Director and city-wide accounting and financial functions are accounted for in this activity. This includes preparation of the city's annual financial statements and budget documents, biennial utility rate reviews, financial analysis, coordinating long-term debt issuances, and administering the City's cash management program and investing funds accordingly. The activity is responsible for the establishment of city internal controls and recording all City financial transactions in accordance with generally accepted accounting principals (GAAP).

PERFORMANCE OBJECTIVES

1. Meet the pre-established utility billing schedule for 100 percent of billings.
2. Improve the collection process in order to reduce loss of revenue from bad debt.
3. Mail notices of taxes due to taxpayers by June 1 of each year.
4. Issue all delinquent notices within 60 days after delinquencies occur.
5. Retain the GFOA Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award.
6. Contribute to the financial stability of the City by providing timely financial data to City Management.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Utility billings prepared on schedule	100%	100%	100%	100%
Utility customers billed (monthly)	16,809	15,000	16,868	16,000
Tax parcels billed	14,016	14,000	14,227	14,300
Businesses licenses issued	1,337	1,300	1,295	1,300

SIGNIFICANT EXPENDITURE CHANGES

Vehicle and equipment use charges increased \$1,767, 8.5%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

864 Business Office

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	536,625	588,589	525,000	595,229	6,640	1.1
5131. Regular Overtime Pay	13,708	14,455	14,455	14,600	145	1.0
5141. Social Security	40,402	46,133	41,268	46,652	519	1.1
5150. Retirement	70,045	75,381	75,381	79,005	3,624	4.8
5160. Medical & Workers Comp	104,453	118,053	118,053	125,814	7,761	6.6
Total Personal Services	765,233	842,611	774,157	861,300	18,689	2.2
Contractual Services						
5201. Rents	2,167	2,400	2,400	2,400	0	.0
5205. Printing & Dup. Charges	0	1,000	1,000	1,000	0	.0
5207. Dues, Memberships & Sub.	648	765	765	765	0	.0
5210. Prof. & Contractual Ser.	166,151	209,210	209,210	209,210	0	.0
5211. Advertising & Publicity	0	550	550	550	0	.0
5212. Utility Services	7,014	5,600	5,600	5,600	0	.0
5220. Training & Travel	413	3,500	3,500	3,500	0	.0
5235. Repair & Maintenance	336	480	480	480	0	.0
5236.13 Other Equipment Maint.	22,427	25,282	25,282	25,282	0	.0
5289. Vehicle/Equip Use Charge	23,009	20,670	20,670	22,437	1,767	8.5
Total Contractual Services	222,165	269,457	269,457	271,224	1,767	.7
Commodities						
5310. Commodities/Tools/Supplies	13,047	13,715	13,715	13,715	0	.0
5320. Books/Education Material	0	300	300	300	0	.0
5325. Uniforms/Safety Equip.	294	2,300	2,300	2,300	0	.0
Total Commodities	13,341	16,315	16,315	16,315	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
5540 Machinery & Equipment	13,984	0	0	0	0	.0
Total Capital Expenditures	13,984	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	1,018,283	1,132,046	1,063,592	1,152,502	20,456	1.8
Reduction of Costs						
5610. Recovered from Users	573-	0	0	0	0	.0
5670. Recovered from Funds	946,470-	1,052,803-	989,141-	1,071,827-	19,024-	1.8
TOTAL NET EXPENDITURES	71,240	79,243	74,451	80,675	1,432	1.8



oak
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Police

POLICE DEPARTMENT

The Oak Ridge Police Department is responsible for enhancing the safety and security of all residents and other persons working in or visiting the City. The Department strives to maintain peace and order throughout the community by education, prevention of criminal activity, response to calls for assistance, and reports of criminal law violations. Comprised of 64 uniform officers (includes Animal Control) and 12 non-uniform support personnel, the Department is organized into the following activities: Supervision, Investigations, Staff Services, Patrol, Emergency Communications, Animal Control and School Resource Officer Program. A Police Chaplain and other associate chaplains provide counseling assistance to crime victims, indigent families and individuals, and departmental personnel on a voluntary basis

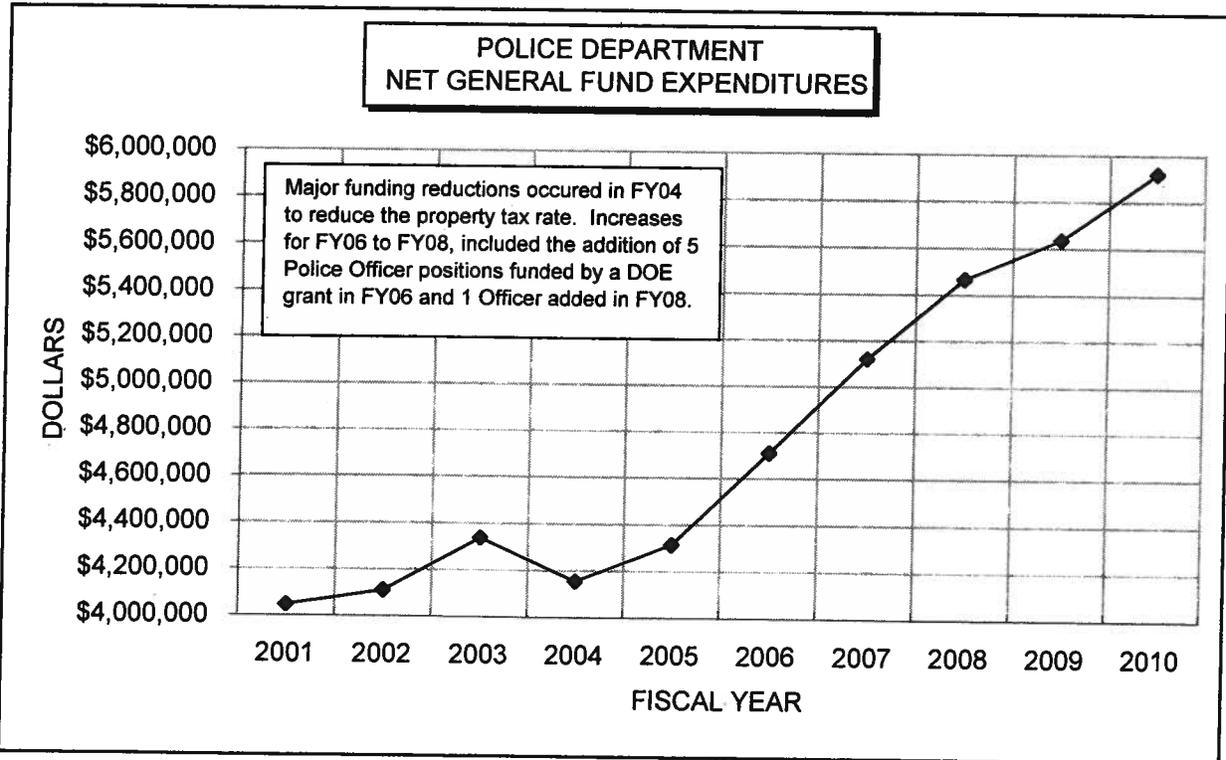
The Department is also responsible for administering the Drug Fund and the Emergency Communications District Fund. The Drug Fund is Special Revenue Fund utilized to account for drug related revenue and expenditures directly related to drug curtailment activities. The Emergency Communications Fund is an Enterprise Fund utilized to account for the proceeds of a surcharge on telephones in the City's 911 district which is used to support the City's 911 and other emergency communication systems. The Police Department is responsible for the City's ongoing major upgrade to the 800 MHz radio system.

The Investigations and Patrol activities work jointly to investigate all serious crimes, which include murder, rape, robbery, aggravated assault, burglary, larceny, and motor vehicle theft. The Animal Control activity, in cooperation with the Anderson County Humane Society, operates a model animal control program. Anderson County, the City of Clinton, and the City of Oliver Springs utilize the animal shelter facility on a fee basis. The School Resource Officer Program utilizes a police officer that is dedicated solely to working within the Oak Ridge school system at the High School. The objectives of this program are not only to decrease the number of crimes committed at or near school property, but to provide educational programs on topics such as drugs, law and justice, and to provide a means for positive interaction between the police and youth of the community.

POLICE DEPARTMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

910 Supervision	215,184	257,039	237,303	264,636	7,597	3.0
911 Investigations	712,457	837,872	848,019	872,257	34,385	4.1
912 Staff Services	359,949	367,847	379,581	389,798	21,951	6.0
913 Patrol	3,500,909	3,455,306	3,453,819	3,629,700	174,394	5.0
915 Emergency Communications	264,106	281,380	274,167	288,850	7,470	2.7
916 Animal Control	266,303	274,454	288,538	294,717	20,263	7.4
917 School Resource Officer Program	146,972	156,153	154,963	180,797	24,644	15.8
Total Police Department	5,465,880	5,630,051	5,636,390	5,920,755	290,704	5.2



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	Supervision	910

ACTIVITY DESCRIPTION

Police Supervision administers the resources of the Police Department, supervises all police operations and plans and coordinates programs designed to accomplish the department's objectives.

The primary goals of the Police Department are as follows: (1) protection of life and property; (2) maintenance of law and order with justice; (3) identification and arrest of criminals; (4) prevention of crime; (5) regulation of non-criminal behavior; (6) provision of public assistance; and (7) promotion of department professionalism and training.

The Department's first priority is responding to emergency situations, including areas of responsibility imposed by law and tradition and other emergencies for which no other governmental agency is responsible. Second priority is the suppression of crime and prosecution of violators. Third priority is the apprehension of violators of other laws and ordinances, including traffic offenses.

PERFORMANCE OBJECTIVES

1. Oversee and manage the accomplishment of the department's performance objectives.
2. Oversee the development of operational action plans to achieve department objectives.
3. Maintain a current Policy and Procedures Manual through periodic update.
4. Continue to enhance and expand community oriented policing.
5. Identify and provide necessary training.

SIGNIFICANT EXPENDITURE CHANGES

Vehicle and equipment use charges increased \$1,564, 14.4%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

City of Oak Ridge, Tennessee
Activity Detail

910 Police Supervision

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	145,149	175,139	155,000	176,883	1,744	1.0
5131. Regular Overtime Pay	1,238	0	1,805	850	850	.0
5141. Social Security	10,937	13,398	11,996	13,597	199	1.5
5150. Retirement	17,059	21,892	21,892	23,341	1,449	6.6
5160. Medical & Workers Comp	16,609	27,186	27,186	28,977	1,791	6.6
Total Personal Services	190,992	237,615	217,879	243,648	6,033	2.5
Contractual Services						
5201. Rents	0	160	160	160	0	.0
5207. Dues, Memberships & Sub.	469	670	670	670	0	.0
5212. Utility Services	1,746	2,520	2,520	2,520	0	.0
5220. Training & Travel	1,777	2,069	2,069	2,069	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	10,720	10,850	10,850	12,414	1,564	14.4
Total Contractual Services	15,747	17,304	17,304	18,868	1,564	9.0
Commodities						
5310. Commodities/Tools/Supplies	2,663	1,530	1,530	1,530	0	.0
5320. Books/Education Material	0	475	475	475	0	.0
5325. Uniforms/Safety Equip.	0	115	115	115	0	.0
Total Commodities	2,663	2,120	2,120	2,120	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
5540 Machinery & Equipment	5,784	0	0	0	0	.0
Total Capital Expenditures	5,784	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	215,186	257,039	237,303	264,636	7,597	3.0
Reduction of Costs						
TOTAL NET EXPENDITURES	215,186	257,039	237,303	264,636	7,597	3.0

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Investigations	NUMBER 911

ACTIVITY DESCRIPTION

The Investigations division conducts follow-up investigations of violent and serious crimes; drug enforcement, vice crime and all reported hate crimes. The division consists of general criminal investigations and drug enforcement investigations that conduct covert operations. The division maintains the department's technical and electronics laboratories; search, recover, identify and preserve evidence.

PERFORMANCE OBJECTIVES

1. Achieve a 30 percent serious crime clearance rate.
2. Achieve a 50 percent clearance rate of violent serious crimes.
3. Achieve a burglary clearance rate of 15%.
4. Conduct pro-active covert operations, involving illegal drug sales and vice crimes.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Serious Crimes (including all Group A offenses except theft.)	2,184	2,000	2,200	2,200
Serious Crimes clearance rate	41%	30%	30%	30%
Crimes against persons clearance rate	51%	50%	50%	50%
Burglaries	378	350	375	350
Burglary clearance rate	10.53%	15%	15%	15%

SIGNIFICANT EXPENDITURE CHANGES

The reduction in salaries and benefits is related to employee turnover due to retirements. Overtime pay increased by \$4,000 to more accurately reflect actually occurring charges. The change in medical and workers compensation reflects the transfer of 3 positions from activity 913 Patrol, to this activity during 2008.

Vehicle and equipment use charges increased \$3,084, 10.9%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

Liability insurance costs increased by \$10,000 based on a reallocation of liability insurance costs based on premium charges.

City of Oak Ridge, Tennessee
Activity Detail

911 Investigations

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	457,067	550,574	546,000	541,821	8,753-	1.6-
5131. Regular Overtime Pay	33,961	36,000	50,000	40,000	4,000	11.1
5141. Social Security	41,744	44,873	45,594	44,509	364-	.8-
5150. Retirement	58,823	73,322	73,322	75,607	2,285	3.1
5160. Medical & Workers Comp	65,029	81,684	81,684	105,817	24,133	29.5
Total Personal Services	656,624	786,453	796,600	807,754	21,301	2.7
Contractual Services						
5207. Dues, Memberships & Sub.	145	100	100	100	0	.0
5210. Prof. & Contractual Ser.	317	500	500	500	0	.0
5212. Utility Services	2,044	3,000	3,000	3,000	0	.0
5220. Training & Travel	7,387	4,083	4,083	4,083	0	.0
5235. Repair & Maintenance	530	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	27,577	28,335	28,335	31,419	3,084	10.9
Total Contractual Services	39,725	37,743	37,743	40,827	3,084	8.2
Commodities						
5310. Commodities/Tools/Supplies	6,394	3,770	3,770	3,770	0	.0
5320. Books/Education Material	50	100	100	100	0	.0
5325. Uniforms/Safety Equip.	1,875	2,100	2,100	2,100	0	.0
Total Commodities	8,319	5,970	5,970	5,970	0	.0
Other Charges						
5410. Liability Insurance	7,790	7,706	7,706	17,706	10,000	129.8
Total Other Charges	7,790	7,706	7,706	17,706	10,000	129.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	712,458	837,872	848,019	872,257	34,385	4.1
Reduction of Costs						
TOTAL NET EXPENDITURES	712,458	837,872	848,019	872,257	34,385	4.1

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Staff Services	NUMBER 912

ACTIVITY DESCRIPTION

The Staff Services section supervises Police Records, monitors training for sworn personnel in accordance with minimum POST standards, maintains custody of all evidence and performs any other staff functions as assigned. The mission of police records is to maintain information on investigations and supporting files, provide limited statistical analysis, and provide for the dissemination of appropriate information to the public and other law enforcement agencies in accordance with legal requirements and departmental policy.

PERFORMANCE OBJECTIVES

1. Monitor training received by sworn personnel to ensure compliance with minimum POST Standards.
2. Maintenance and quality control of submitted records and the records management system.
3. Monitor the property control system and conduct random internal audits.
4. Maintain compliance with F.B.I. and T.B.I. requirements for records and crime reporting.
5. Provide information to the public without unreasonable delay and in accordance with legal requirements.
6. Continue training records personnel in use of reporting and statistical analysis software.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 209	BUDGET FY 2010
Projected minimum training to meet POST requirements.	3,400	3,400	3,400	3,400

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

City of Oak Ridge, Tennessee
Activity Detail

912 Staff Services

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	225,579	230,100	240,100	245,048	14,948	6.5
5131. Regular Overtime Pay	12,791	7,000	7,900	7,070	70	1.0
5141. Social Security	17,539	18,138	18,972	19,287	1,149	6.3
5150. Retirement	28,499	29,638	29,638	32,437	2,799	9.4
5160. Medical & Workers Comp	40,615	45,811	45,811	48,796	2,985	6.5
Total Personal Services	325,023	330,687	342,421	352,638	21,951	6.6
Contractual Services						
5201. Rents	3,431	2,700	2,700	2,700	0	.0
5207. Dues, Memberships & Sub.	50	110	110	110	0	.0
5212. Utility Services	2,829	3,900	3,900	3,900	0	.0
5220. Training & Travel	775	1,830	1,830	1,830	0	.0
5236.13 Other Equipment Maint.	23,916	23,920	23,920	23,920	0	.0
Total Contractual Services	31,001	32,460	32,460	32,460	0	.0
Commodities						
5310. Commodities/Tools/Supplies	2,871	3,565	3,565	3,565	0	.0
5325. Uniforms/Safety Equip.	1,054	1,135	1,135	1,135	0	.0
Total Commodities	3,925	4,700	4,700	4,700	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	359,949	367,847	379,581	389,798	21,951	6.0
Reduction of Costs						
TOTAL NET EXPENDITURES	359,949	367,847	379,581	389,798	21,951	6.0

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Patrol	NUMBER 913

ACTIVITY DESCRIPTION

The basic responsibility of the uniformed Patrol force is to ensure community peace through the prevention, detection and investigation of crimes; the apprehension of criminal and traffic law violators; the regulation and control of traffic on city streets; and the provision of miscellaneous information and services to citizens and visitors on non-criminal matters.

Activity goals are to deter crime through visible patrol; to investigate crimes and apprehend criminal violators; to regulate traffic in such a manner as to ensure, to the greatest extent possible, the safe movement of traffic; to provide non-criminal assistance to the public as appropriate.

PERFORMANCE OBJECTIVES

1. Maintain the number of serious crimes at the FY 2007 level of 3,368.
2. Increase the ratio of arrests to reported serious offenses from the FY 2007 level of 34.68%.
3. Increase the level of traffic enforcement from FY 2007 level.
4. Provide crime scene investigation training for patrol personnel.
5. Increase cooperation and patrols with DOE and Wackenhut Securities and their properties

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Serious crimes (all Group A offenses including theft)	3,958	3,500	3,500	3,500
Serious crimes clearance rate	34%	35%	35%	35%
Serious crimes per 100,000 population	12,327	13,000	13,000	13,000
Total Arrests	2,780	2,000	2,000	2,000
Arrests per 100,000	7,934	7,500	7,500	7,500

SIGNIFICANT EXPENDITURE CHANGES

Overtime pay increased by \$30,000 to more accurately reflect actually occurring charges.

Vehicle and equipment use charges increased \$40,897, 8.6%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

Liability insurance costs increased by \$43,198 based on a reallocation of liability insurance costs based on premium charges.

Reduction of Costs includes proceeds from billings to other entities, such as the Schools, for contracted services provided by the police department. Officers provide these services while on overtime status. The billing proceeds are now credited back against overtime charges in account 5131 rather than as a cost recovery.

City of Oak Ridge, Tennessee
Activity Detail

913 Patrol

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,807,080	1,875,660	1,790,000	1,881,737	6,077	.3
5131. Regular Overtime Pay	266,376	140,000	208,000	170,000	30,000	21.4
5141. Social Security	157,188	154,869	152,847	156,958	2,089	1.3
5150. Retirement	254,504	253,054	253,054	269,322	16,268	6.4
5160. Medical & Workers Comp	386,419	408,593	408,593	426,078	17,485	4.3
Total Personal Services	2,871,567	2,832,176	2,812,494	2,904,095	71,919	2.5
Contractual Services						
5205. Printing & Dup. Charges	814	2,200	2,200	2,200	0	.0
5206. Mailing & Delivery	0	25	25	25	0	.0
5207. Dues, Memberships & Sub.	903	130	130	130	0	.0
5210. Prof. & Contractual Ser.	3,411	2,300	2,300	2,300	0	.0
5211. Advertising & Publicity	227	0	0	0	0	.0
5212. Utility Services	7,508	12,220	11,915	12,100	120-	1.0-
5220. Training & Travel	10,965	12,164	12,164	12,164	0	.0
5235. Repair & Maintenance	4,101	6,908	6,908	6,908	0	.0
5236.13 Other Equipment Maint.	46,092	46,095	46,095	46,095	0	.0
5289. Vehicle/Equip Use Charge	449,443	474,315	474,315	515,212	40,897	8.6
Total Contractual Services	523,464	556,357	556,052	597,134	40,777	7.3
Commodities						
5310. Commodities/Tools/Supplies	32,881	22,900	22,900	22,900	0	.0
5320. Books/Education Material	403	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	31,244	16,450	16,450	16,450	0	.0
Total Commodities	64,528	42,730	42,730	42,730	0	.0
Other Charges						
5410. Liability Insurance	41,350	42,543	42,543	85,741	43,198	101.5
Total Other Charges	41,350	42,543	42,543	85,741	43,198	101.5
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,500,909	3,473,806	3,453,819	3,629,700	155,894	4.5
Reduction of Costs						
5610. Recovered from Users	0	18,500-	0	0	18,500	100.0-
TOTAL NET EXPENDITURES	3,500,909	3,455,306	3,453,819	3,629,700	174,394	5.0

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Emergency Communications	NUMBER 915

ACTIVITY DESCRIPTION

The Emergency Communications activity provides emergency communication and dispatch services for Fire, Police and county ambulance services in Oak Ridge. In addition this activity coordinates maintenance for and manages the city's 800Mhz trunked radio system and the 911 telephone system. The goal is to provide effective methods of communication between citizens and the members of all emergency services of the City.

PERFORMANCE OBJECTIVES

1. Coordinator Coordination and Planning for West End Communication Expansion and Communication Interoperability Project.
2. Dispatch all police, fire, and ambulance calls timely and accurately.
3. Maintain training of all Public Safety Dispatchers in accordance with APCO standards, with emphasis on Emergency Medical Dispatch and compliance with new statutory requirements.
4. Advanced training in use of Phase II E-911 mapping. (in regards to tracking cellular telephones).
5. Continued coordination of radio frequency re-banding project. (Nextel issue).
6. Installation and implementation of new upgrade to city wide 800 MHZ radio system.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Total calls for service	35,159	35,000	35,000	35,000

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

915 Emergency Communications

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	267,714	295,458	295,458	297,678	2,220	.8
5131. Regular Overtime Pay	50,086	28,000	20,000	28,280	280	1.0
5141. Social Security	24,006	24,745	24,133	24,936	191	.8
5150. Retirement	38,388	40,432	40,432	42,512	2,080	5.1
5160. Medical & Workers Comp	64,221	72,482	72,482	77,258	4,776	6.6
Total Personal Services	444,415	461,117	452,505	470,664	9,547	2.1
Contractual Services						
5201. Rents	6,920	6,400	6,400	6,400	0	.0
5207. Dues, Memberships & Sub.	88	150	150	150	0	.0
5212. Utility Services	150	810	405	600	210-	25.9-
5220. Training & Travel	896	2,871	2,871	2,871	0	.0
5235. Repair & Maintenance	1,224	1,800	1,800	1,800	0	.0
5236.13 Other Equipment Maint.	6,385	6,385	6,385	6,385	0	.0
Total Contractual Services	15,663	18,416	18,011	18,206	210-	1.1-
Commodities						
5310. Commodities/Tools/Supplies	795	1,330	1,330	1,330	0	.0
5325. Uniforms/Safety Equip.	919	2,200	2,200	2,200	0	.0
Total Commodities	1,714	3,530	3,530	3,530	0	.0
Other Charges						
5410. Liability Insurance	5,990	6,163	6,163	6,163	0	.0
Total Other Charges	5,990	6,163	6,163	6,163	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	467,782	489,226	480,209	498,563	9,337	1.9
Reduction of Costs						
5610. Recovered from Users	0	110,000-	110,000-	110,000-	0	.0
5670. Recovered from Funds	203,676-	97,846-	96,042-	99,713-	1,867-	1.9
TOTAL NET EXPENDITURES	264,106	281,380	274,167	288,850	7,470	2.7

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Police	ACTIVITY Animal Control	NUMBER 916

ACTIVITY DESCRIPTION

This activity includes operation of the Animal Shelter and the enforcement of City animal control ordinances through animal registration, city patrol, apprehension of animals running at large, quarantine of bites, answering of citizen complaints, and follow-up on suspected rabies cases.

PERFORMANCE OBJECTIVES

1. Maintain the number of animal bites at fifty or less per year.
2. Increase the number of registered animals through enforcement and public education.
3. Continue to improve shelter health care by working with staff veterinarian and humane society volunteers.
4. Reduce the number of animal apprehensions through public education and public relations campaigns.
5. Certify new employees through NACA (National Animal Control Association).
6. Maintain all employee and facility certifications and licenses.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Animal bites reported	32	35	35	35
Animal bites attributable to at-large Animals	15	10	10	10
Animal apprehensions	1,805	2,500	2,500	2,500
Registered animals	2,000	4,000	4,000	4,000

SIGNIFICANT EXPENDITURE CHANGES

Overtime pay increased by \$2,500 to more accurately reflect actually occurring charges.

Budgeted funding for Contractual Services increased by a net of \$3,417. Utility Services increased by \$1,310 due to electric rate increases and Equipment Use Charges are up \$2,087. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

Reduction of Costs includes fees charged to Anderson County and the City of Clinton for care, boarding and disposal of animals apprehended by those entities.

City of Oak Ridge, Tennessee
Activity Detail

916 Animal Control

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	128,422	123,361	133,000	132,826	9,465	7.7
5131. Regular Overtime Pay	16,187	12,500	15,800	15,000	2,500	20.0
5141. Social Security	10,043	10,393	11,383	11,309	916	8.8
5150. Retirement	15,945	16,983	16,983	19,251	2,268	13.4
5160. Medical & Workers Comp	24,225	27,197	27,197	28,988	1,791	6.6
Total Personal Services	194,822	190,434	204,363	207,374	16,940	8.9
Contractual Services						
5201. Rents	1,292-	370	370	370	0	.0
5207. Dues, Memberships & Sub.	269	140	140	140	0	.0
5210. Prof. & Contractual Ser.	11,314	13,722	13,722	13,722	0	.0
5210.202 Custodial Contract	1,306	1,380	1,380	1,380	0	.0
5210.203 Mowing Contract	610	630	630	650	20	3.2
5211. Advertising & Publicity	0	200	200	200	0	.0
5212. Utility Services	36,591	50,430	50,585	51,740	1,310	2.6
5220. Training & Travel	711	965	965	965	0	.0
5235. Repair & Maintenance	17,164	8,910	8,910	8,910	0	.0
5236.13 Other Equipment Maint.	690	1,990	1,990	1,990	0	.0
5289. Vehicle/Equip Use Charge	18,570	19,325	19,325	21,412	2,087	10.8
Total Contractual Services	85,933	98,062	98,217	101,479	3,417	3.5
Commodities						
5310. Commodities/Tools/Supplies	18,391	13,575	13,575	13,575	0	.0
5320. Books/Education Material	0	400	400	400	0	.0
5325. Uniforms/Safety Equip.	1,045	930	930	930	0	.0
Total Commodities	19,436	14,905	14,905	14,905	0	.0
Other Charges						
5410. Liability Insurance	3,950	4,053	4,053	3,959	94-	2.3-
Total Other Charges	3,950	4,053	4,053	3,959	94-	2.3-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	304,141	307,454	321,538	327,717	20,263	6.6
Reduction of Costs						
5610. Recovered from Users	37,838-	33,000-	33,000-	33,000-	0	.0
TOTAL NET EXPENDITURES	266,303	274,454	288,538	294,717	20,263	7.4

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Police	School Resource Officer Program	917

ACTIVITY DESCRIPTION

During fiscal year 1995, the Police Department began the initial start up of a full time School Resource Officer Program. The mission of this program is to work primarily in the area of proactive, or preventive police services. In this program, one police officer is dedicated solely to working within the school system, dividing time among the various City schools. The goals of the School Resource Officer Program are:

1. To improve the police image in the eyes of the staff and the students.
2. To develop a close coordination between a school and police community team that works on mutual problems.
3. To prevent delinquent behavior through early detection by working closely with students, their parents and the community to redirect antisocial behavior.
4. To provide summer safety education at playgrounds, YWCA Safety-Town, driver's education, community meetings and neighborhood watch.
5. To investigate violations of law in the schools.

This activity also accounts for 7 part-time Schools Crossing Guard positions.

PERFORMANCE OBJECTIVES

1. To decrease the number of crimes committed on or near school property, and at school sponsored activities.
2. To provide a confidential setting conducive to youth's willingness to report crimes committed against themselves or their property.
3. To provide positive interaction between the police, school officials, and youth in the community.
4. To improve educational efforts in the schools concerning law, justice, and safety.
5. To help initiate and maintain police/school relations and to aid in the referral of juveniles to appropriate helping persons and agencies.
6. To provide early identification of youth who have potential behavior problems.
7. To provide support to Youth Advisory Board activities.

SIGNIFICANT EXPENDITURE CHANGES

The \$4,468 increase in salaries for temporary employees are due to the hiring of addition School Crossing Guards during fiscal 2009

Cost recoveries for fiscal 2009 were from the Oak Ridge Schools who were paying half of the costs for School Crossing Guards. The City pays 100% of these costs beginning in fiscal 2010.

City of Oak Ridge, Tennessee
Activity Detail

917 School Resource Officer Prog.

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	84,528	86,313	86,313	86,286	27-	.0
5120. Salaries-Temp. Employees	12,171	33,872	22,922	38,340	4,468	13.2
5131. Regular Overtime Pay	14,866	3,300	5,500	3,335	35	1.1
5141. Social Security	8,882	9,447	8,777	9,789	342	3.6
5150. Retirement	10,467	11,202	11,202	11,604	402	3.6
5160. Medical & Workers Comp	16,101	18,136	18,136	19,330	1,194	6.6
Total Personal Services	147,015	162,270	152,850	168,684	6,414	4.0
Contractual Services						
5212. Utility Services	241	500	500	500	0	.0
5220. Training & Travel	530	1,000	1,000	1,000	0	.0
5236.13 Other Equipment Maint.	1,035	690	690	690	0	.0
5289. Vehicle/Equip Use Charge	2,626	2,800	2,800	2,800	0	.0
Total Contractual Services	4,432	4,990	4,990	4,990	0	.0
Commodities						
5310. Commodities/Tools/Supplies	31	3,140	3,140	3,140	0	.0
5325. Uniforms/Safety Equip.	225	680	680	680	0	.0
Total Commodities	256	3,820	3,820	3,820	0	.0
Other Charges						
5410. Liability Insurance	3,210	3,303	3,303	3,303	0	.0
Total Other Charges	3,210	3,303	3,303	3,303	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	154,913	174,383	164,963	180,797	6,414	3.7
Reduction of Costs						
5610. Recovered from Users	7,941-	18,230-	10,000-	0	18,230	100.0-
TOTAL NET EXPENDITURES	146,972	156,153	154,963	180,797	24,644	15.8



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Fire

FIRE DEPARTMENT

The Oak Ridge Fire Department is responsible for the protection of life and property against fire and other emergencies. The Department is comprised of 74 people supplemented by fire specialists. The heart of the department is the 69 people assigned to "Firefighting," Activity 923. These are the responders actually going out into the community on fire apparatus and rendering services to the community. Twenty-three people are assigned to each shift—headed by a Battalion Chief, and they operate from four stations on eight companies. The Administrative Assistant, The ETTP Site Officer, two Deputy Fire Chiefs, and the Fire Chief monitor and try to provided assets for these 69 people to operate.

The Department provides a wide-range of emergency services in addition to fire suppression, including first responder emergency medical service, hazardous materials response, vehicle extrication, trench and confined space rescue as well as ambulance transportation for workers on the ETTP Site. Fire prevention activities, including building plan review, fire code enforcement, and public education, are pursued on a full-time basis. The City of Oak Ridge presently holds an Insurance Services Office (ISO) Public Protection Class 3/9/10. Class 3 applies to non-sprinklered occupancies less than five miles from a fire station and within 1000 feet of a fire hydrant. Class 9 applies to non-sprinklered occupancies located more than 1,000 feet from a fire hydrant. Class 10 (no protection) applies to non-sprinklered occupancies more than five miles from a fire station. The Fire Department has mutual aid agreements with the Department of Energy and with most surrounding agencies.

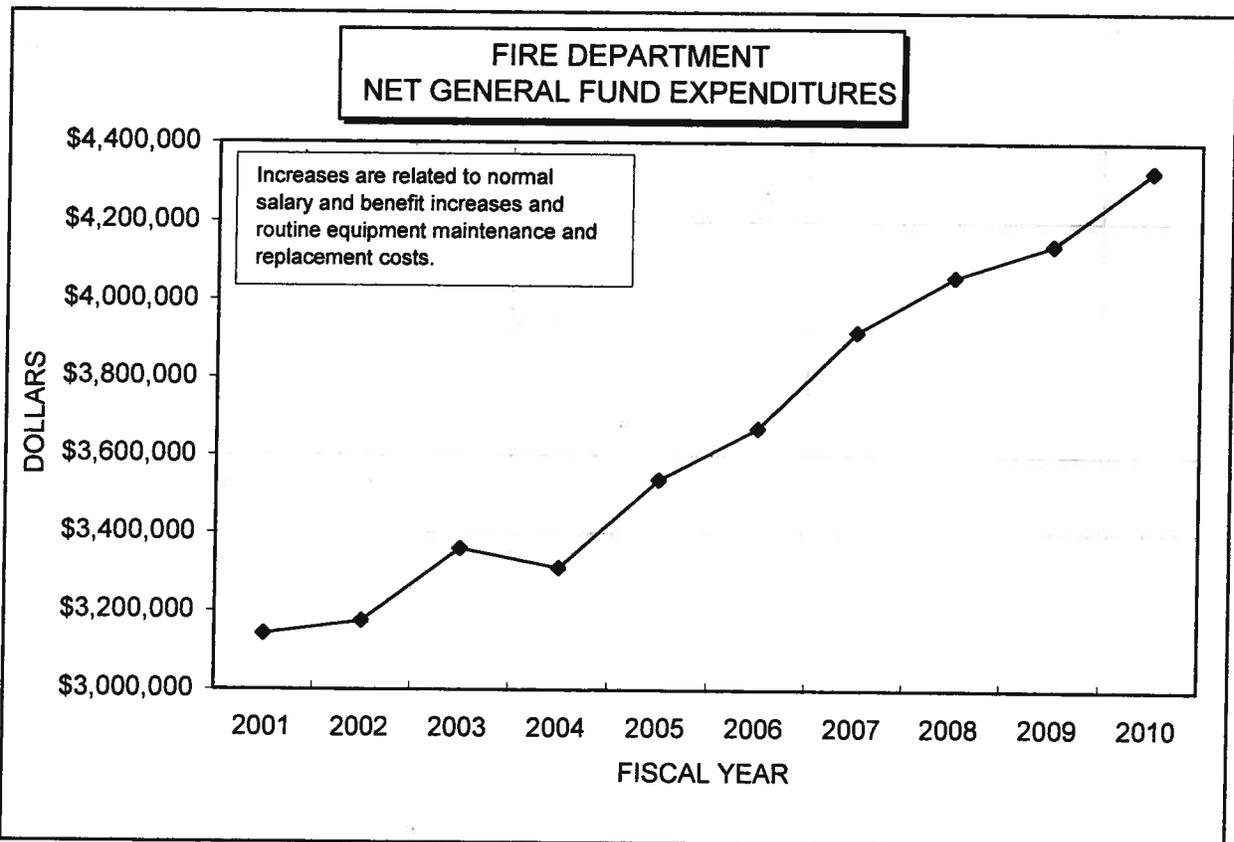
During calendar 2008, there were 4,340 calls for service (619 more than 2007) with 2,562 being emergency medical or rescue calls.

The department is maturing from its recent "growth spurt" when 32 people were added to the department to accomplish the new mission at ETTP. The department has two new Battalion Chiefs filling redefined roles as well, and nine company officers, captains, who were firefighters prior to the department's commencement of operations at ETTP. These new officers have the best educations, the most current training, and are expected to provide the highest level of service ever experienced by the Citizens of Oak Ridge.

FIRE DEPARTMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

921 Supervision	201,197	204,903	206,195	211,149	6,246	3.0
922 Fire Prevention	116,848	125,344	125,344	127,380	2,036	1.6
923 Fire Fighting	3,523,893	3,617,509	3,578,925	3,734,759	117,250	3.2
924 Fire Stations	102,223	112,016	113,891	113,238	1,222	1.1
925 Fire Specialists	113,872	141,688	115,906	140,751	(937)	-0.7
Total Fire Department	4,058,033	4,201,460	4,140,261	4,327,277	125,817	3.0



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Supervision	921

ACTIVITY DESCRIPTION

The Fire Department, under the direction of the Fire Chief, is responsible for the protection of life and property against fire and other disastrous emergencies. This responsibility is affected through the supervision of the department in its efforts to prevent and extinguish fires and the abatement of life safety hazards. The Fire Chief coordinates the other activities within the department and external interaction necessary to accomplish department's goals and objectives. The goals of the department include the maintenance of an environment free from the devastating effects of fire and other potential hazards of a disastrous nature and the confinement of damage from hostile fires to the room of origin. These goals are furthered by conducting public education programs and encouraging the installation of smoke detectors and fire suppression systems.

Fire Supervision administers the department; supervises all fire operations; plans for emergency operations, fire prevention programs, and in-service training; and directs public education and fire safety programs.

PERFORMANCE OBJECTIVES

1. Maintain the current disaster plan, and participate in community-wide exercises utilizing agencies other than City departments.
2. Evaluate record keeping procedures. Insure the maintenance of adequate departmental records to monitor performance, while eliminating forms and records no longer needed.
3. Develop training programs, both on the job and formal, that will allow employees seeking promotion to the officer level to meet selected guidelines of the National Fire Protection Association, and that will allow other employees to develop their skills to the extent they desire.
4. Return site review comments to Development Implementation within two days of receipt.
5. Maintain the Fire Department's positive image in the community by taking advantage of as many opportunities as possible to make presentations to groups, especially adults.
6. Finalize plans to provide fire response consistent with other fire department goals.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Newly-constructed or substantially renovated Commercial structures with automatic fire Suppression systems or early alarm systems	85%	100%	85%	100%
Building fires confined to room of origin	92%	99%	95%	99%

SIGNIFICANT EXPENDITURE CHANGES

Vehicle and equipment use charges increased \$1,375, 23.0%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

City of Oak Ridge, Tennessee
Activity Detail

921 Fire Supervision

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	139,457	142,350	142,350	143,968	1,618	1.1
5131. Regular Overtime Pay	1,142	0	1,200	810	810	.0
5141. Social Security	10,477	10,890	10,982	11,075	185	1.7
5150. Retirement	16,653	17,794	17,794	18,858	1,064	6.0
5160. Medical & Workers Comp	16,477	18,411	18,411	19,605	1,194	6.5
Total Personal Services	184,206	189,445	190,737	194,316	4,871	2.6
Contractual Services						
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	890	440	440	440	0	.0
5210. Prof. & Contractual Ser.	1,075	313	313	313	0	.0
5212. Utility Services	6,260	2,600	2,600	2,600	0	.0
5220. Training & Travel	1,787	1,875	1,875	1,875	0	.0
5236.13 Other Equipment Maint.	790	790	790	790	0	.0
5289. Vehicle/Equip Use Charge	6,787	5,980	5,980	7,355	1,375	23.0
Total Contractual Services	17,589	12,058	12,058	13,433	1,375	11.4
Commodities						
5310. Commodities/Tools/Supplies	3,658	3,000	3,000	3,000	0	.0
5320. Books/Education Material	443	400	400	400	0	.0
Total Commodities	4,101	3,400	3,400	3,400	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	205,896	204,903	206,195	211,149	6,246	3.0
Reduction of Costs						
5610. Recovered from Users	4,698-	0	0	0	0	.0
TOTAL NET EXPENDITURES	201,198	204,903	206,195	211,149	6,246	3.0

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Fire	ACTIVITY Fire Prevention	NUMBER 922

ACTIVITY DESCRIPTION

This activity, under the direction of the Deputy Chief-Fire Prevention, performs functions intended to prevent fires through the abatement of potential fire causes. Abatement activities include review of site and building plans for new commercial construction and initial compliance inspections for Certificate of Occupancy permits. In addition to these duties, this activity is responsible for investigating fire code violations and complaints, for performing code compliance inspections and surveys that are conducted by firefighting personnel, and for conducting fire safety education efforts such as lectures and press releases. This activity also investigates and prepares reports on all fire incidents. Suspicious fires are physically investigated, and through this office information and evidence are gathered in support of a police investigation.

- PERFORMANCE OBJECTIVES**
1. Conduct fire prevention surveys of all commercial property an annual basis. Some specific occupancies are surveyed on a semi-annual basis.
 2. Ensure compliance with fire protection standards for commercial development by reviewing construction plans within seven days and by monitoring the Certificate of Occupancy program.
 3. Use an aggressive public fire safety education program to reduce the number of residential fires in the top "Ignition Factor" category by 25 percent and increase attendance at fire safety education presentations.
 4. Reduce fires resulting from intentional causes by thoroughly and accurately identifying all occurrences of incendiary fires through the development of a fire investigation program, and increase the number of arson cases successfully closed.
 5. Assure the installation of appropriate fire detection and suppression systems in all new and substantially renovated properties through the plans review and inspection processes.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Commercial fire prevention surveys conducted semi-annually	993	1,000	1,200	1,000
Violations reported by department inspection	1,642	1,000	1,500	1,000
Construction plans reviewed within 7 days	97%	100%	98%	100%
Attendance at presentations	10,993	8,500	9,000	8,500
Residential fires from "electrical causes"	5	5	4	5

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

City of Oak Ridge, Tennessee
Activity Detail

922 Fire Prevention

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	75,476	76,914	76,914	77,660	746	1.0
5141. Social Security	5,674	5,884	5,884	5,941	57	1.0
5150. Retirement	9,018	9,614	9,614	10,011	397	4.1
5160. Medical & Workers Comp	8,260	9,223	9,223	9,820	597	6.5
Total Personal Services	98,428	101,635	101,635	103,432	1,797	1.8
Contractual Services						
5205. Printing & Dup. Charges	194	1,200	1,200	1,200	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	883	565	565	565	0	.0
5210. Prof. & Contractual Ser.	0	312	312	312	0	.0
5212. Utility Services	2,849	1,300	1,300	1,300	0	.0
5220. Training & Travel	2,078	3,237	3,237	3,237	0	.0
5236.13 Other Equipment Maint.	645	645	645	645	0	.0
5289. Vehicle/Equip Use Charge	6,859	6,500	6,500	6,739	239	3.7
Total Contractual Services	13,508	13,959	13,959	14,198	239	1.7
Commodities						
5310. Commodities/Tools/Supplies	4,094	7,500	7,500	7,500	0	.0
5320. Books/Education Material	776	2,000	2,000	2,000	0	.0
5325. Uniforms/Safety Equip.	42	250	250	250	0	.0
Total Commodities	4,912	9,750	9,750	9,750	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	116,848	125,344	125,344	127,380	2,036	1.6
Reduction of Costs						
TOTAL NET EXPENDITURES	116,848	125,344	125,344	127,380	2,036	1.6

CITY OF OAK RIDGE

FUND General	DEPARTMENT Fire	ACTIVITY Fire Fighting	NUMBER 923
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ACTIVITY DESCRIPTION

Under the direction of the Fire Chief, this activity includes the trained on-duty fire fighting staff and equipment necessary to provide a range of services to respond to fires, accidents, or natural disasters; to reduce the frequency and severity of fires through fire prevention activities; and to prevent neighborhood deterioration through voluntary inspections and community education. Additional activities include commercial inspections, fire fighting pre-planning, residential safety inspections, and hydrant inspection and maintenance.

PERFORMANCE OBJECTIVES

1. Confine all fires to the damage level existing at the arrival time of fire suppression units.
2. Maintain fire suppression performance levels that exceed national standards.
3. Maintain fire fighting training levels that exceed national standards.
4. Conduct routine preventive maintenance on City fire hydrants in the most cost effective manner, permanently identify with current color codings (NFPA standards), and flow test all hydrants to determine capacity on a three year schedule.
5. Identify all locations within the City where regulatory quantities of hazardous materials are located and prepare pre-incident plans to control fires and/or spills for these locations. Update one-third of the pre-incident plans annually.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Average response time	4.5 mins.	4.0 mins.	4.2 mins.	4.0mins.
Average control time	4.8 mins.	4.0 mins.	4.0 mins.	4.0mins.
Fires contained to the damage level on Arrival of first fire unit	93%	100%	95%	100%
Employees certified at NFPA Fire Fighter II	33	70	70	70
Fire hydrants maintained annually	2,550	2,500	2,550	2,500

SIGNIFICANT EXPENDITURE CHANGES

The decrease in salaries is related to the retirement of long-term employees during fiscal 2009. Overtime pay increased by \$36,000 to more accurately reflect actually occurring charges.

Vehicle and equipment use charges increased \$36,617, 13.3%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

Liability insurance costs increased by \$8,000 based on a reallocation of liability insurance costs based on premium charges.

City of Oak Ridge, Tennessee
Activity Detail

923 Firefighting

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,786,701	1,897,832	1,775,000	1,890,888	6,944-	.4-
5131. Regular Overtime Pay	512,763	364,000	457,000	400,000	36,000	9.9
5141. Social Security	168,802	173,030	170,748	175,253	2,223	1.3
5150. Retirement	266,416	282,729	282,729	299,009	16,280	5.8
5160. Medical & Workers Comp	338,309	381,333	381,333	406,407	25,074	6.6
Total Personal Services	3,072,991	3,098,924	3,066,810	3,171,557	72,633	2.3
Contractual Services						
5205. Printing & Dup. Charges	463	0	0	0	0	.0
5207. Dues, Memberships & Sub.	69	460	460	460	0	.0
5210. Prof. & Contractual Ser.	19,744	16,980	16,980	16,980	0	.0
5212. Utility Services	45,802	61,870	55,400	61,870	0	.0
5220. Training & Travel	32,816	40,000	40,000	40,000	0	.0
5235. Repair & Maintenance	17,063	0	0	0	0	.0
5236.13 Other Equipment Maint.	1,990	1,345	1,345	1,345	0	.0
5289. Vehicle/Equip Use Charge	287,640	275,000	275,000	311,617	36,617	13.3
Total Contractual Services	405,587	395,655	389,185	432,272	36,617	9.3
Commodities						
5310. Commodities/Tools/Supplies	93,806	60,000	60,000	60,000	0	.0
5320. Books/Education Material	1,407	6,500	6,500	6,500	0	.0
5325. Uniforms/Safety Equip.	15,964	17,920	17,920	17,920	0	.0
Total Commodities	111,177	84,420	84,420	84,420	0	.0
Other Charges						
5410. Liability Insurance	37,430	38,510	38,510	46,510	8,000	20.8
Total Other Charges	37,430	38,510	38,510	46,510	8,000	20.8
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	3,627,185	3,617,509	3,578,925	3,734,759	117,250	3.2
Reduction of Costs						
5610. Recovered from Users	103,293-	0	0	0	0	.0
TOTAL NET EXPENDITURES	3,523,892	3,617,509	3,578,925	3,734,759	117,250	3.2

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Fire	ACTIVITY Fire Stations	NUMBER 924

ACTIVITY DESCRIPTION

Building maintenance and operation of the three fire stations listed below are charged to this activity:

Station No. 1 - 2097 Oak Ridge Turnpike (West End)
 Station No. 2 - 609 Oak Ridge Turnpike (East End)
 Station No. 3 - 333 Tuskegee Drive
 Station No. 4 - East Tennessee Technology Park

PERFORMANCE OBJECTIVES

1. Maintain average energy consumption at fire stations at FY 1994 levels.
2. Maintain an accident-free environment for the fire station activities.
3. Maximize cost effectiveness in application of materials, equipment and supplies related to site use and maintenance.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Energy Consumption: KW hours of electricity used	288,438	330,000	315,000	330,000

SIGNIFICANT EXPENDITURE CHANGES

Contractual Services increased \$4,302, primarily for utility expenditures for higher electric and natural gas costs. Other Charges decreased \$3,080 due to a reallocation of property insurance costs based on the breakdown of actual premium charges.

924 Fire Stations

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	495	370	370	370	0	.0
5207. Dues, Memberships & Sub.	0	1,101	1,101	1,101	0	.0
5210. Prof. & Contractual Ser.	1,850	535	535	535	0	.0
5212. Utility Services	50,414	58,590	60,465	62,740	4,150	7.1
5235. Repair & Maintenance	28,223	21,640	21,640	21,640	0	.0
5236.13 Other Equipment Maint.	2,070	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	1,641	1,590	1,590	1,742	152	9.6
Total Contractual Services	84,693	85,896	87,771	90,198	4,302	5.0
Commodities						
5310. Commodities/Tools/Supplies	12,500	21,090	21,090	21,090	0	.0
Total Commodities	12,500	21,090	21,090	21,090	0	.0
Other Charges						
5410. Liability Insurance	5,030	5,030	5,030	1,950	3,080-	61.2-
Total Other Charges	5,030	5,030	5,030	1,950	3,080-	61.2-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	102,223	112,016	113,891	113,238	1,222	1.1
Reduction of Costs						
TOTAL NET EXPENDITURES	102,223	112,016	113,891	113,238	1,222	1.1

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Fire	Fire Specialists	925

ACTIVITY DESCRIPTION

Fire Specialists are off-duty Fire Fighters on stand-by. Upon receiving notice of an alarm, they respond directly to the scene of a structural fire in order to supplement on duty Fire Fighters arriving from the fire stations. Fire Specialists are on call on a regularly scheduled basis and are equipped with a radio pager, fire fighting gear, and a City vehicle.

PERFORMANCE OBJECTIVES

1. 100% response of Specialists on stand-by to all structural fires.
2. Staff four specialists per day.

PROGRAM COMMENTS

Fire Specialists are compensated at both a standby rate, which is fixed annually, and a per-call rate. Job classification, pay step and uniform rank determine the per-call rate. In order to comply with Fair Labor Standards Act (FLSA), all nonexempt City employees performing as Fire Specialists are compensated at the overtime rate associated with their regular job when those hours are served in addition to their basic workweek.

The Personal Services total represents the average overtime rate for those employees currently enrolled in the program that are in pay classifications 1 through 9, using a minimum of four responses daily as basic compensation in place of standby pay.

The Fire Specialist Program remains cost effective in that the cost of providing fire suppression services through the more traditional method of adding personnel to the on-duty strength of fire units would cost approximately \$445,000 rather than \$175,000 annually. This would result in the addition of four Fire Fighters (a number equal to the number of Fire Specialists on-duty each day of the year) to each of the department's three duty shifts, for a total of twelve fire fighters.

SIGNIFICANT EXPENDITURES

Equipment Use Charges decreased \$1,675. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

City of Oak Ridge, Tennessee
Activity Detail

925 Fire Specialists

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	45,096	55,000	45,000	55,000	0	.0
5131. Regular Overtime Pay	24,817	35,000	21,050	35,000	0	.0
5141. Social Security	5,331	6,885	5,053	6,885	0	.0
5150. Retirement	12,600	11,250	11,250	11,988	738	6.6
Total Personal Services	87,844	108,135	82,353	108,873	738	.7
Contractual Services						
5210. Prof. & Contractual Ser.	0	1,875	1,875	1,875	0	.0
5289. Vehicle/Equip Use Charge	22,468	24,785	24,785	23,110	1,675-	6.8-
Total Contractual Services	22,468	26,660	26,660	24,985	1,675-	6.3-
Commodities						
5310. Commodities/Tools/Supplies	0	420	420	420	0	.0
5325. Uniforms/Safety Equip.	0	2,810	2,810	2,810	0	.0
Total Commodities	0	3,230	3,230	3,230	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	113,872	141,688	115,906	140,751	937-	.7-
Reduction of Costs						
TOTAL NET EXPENDITURES	113,872	141,688	115,906	140,751	937-	.7-



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Public Works

PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for maintaining City-owned streets and rights-of-way, water and wastewater treatment plants, water distribution system, wastewater collection system, City and School vehicles and equipment, City-owned buildings and Solid Waste contractual services for residential refuse collection.

The Department consists of 92 employees and seven divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, West End Waterworks, Equipment and Fleet Maintenance, and Work Pool. The activities and functions performed by the Department are included in the General Fund, Waterworks Fund, State Street Aid Fund, Equipment Replacement Rental Fund and Solid Waste Fund. The Department serves as the City staff representative to the Traffic Safety Advisory Board and also prepares and administers the Solid Waste Collection Contract.

The Engineering Division consists of 4 employees and is responsible for reviewing all sub-division and development plans proposed for construction within the city. This division is also responsible for performing site inspections to verify that utilities and roadways proposed for dedication to the City are properly installed or constructed to City specifications. Employees of this division are also responsible for revising and updating as-built plans and maps of the water, wastewater and storm drainage systems.

The Equipment and Fleet Maintenance Division of Public Works is composed of 8 employees and is responsible for maintaining the City's entire fleet of vehicles and equipment which includes 58 sedans, 64 pickup trucks, 43 SUV's, 77 heavy duty trucks and 19 fire vehicles, and other various light and heavy equipment.

The Work Pool Division consists of 40 employees assigned to one of several primary work crews responsible for Water Distribution System Maintenance; Wastewater Collection System Maintenance and Rehabilitation; Water and Wastewater Treatment Plant Maintenance; Roads, Streets and Drainage Maintenance; and Buildings and Facilities Maintenance. Employee crew assignments are flexible in order to allow for shifting of workers to various crews as necessary to satisfy large project demands or deadlines. The Work Pool is responsible for maintaining all City-owned buildings, including the Municipal Building and Central Service Center Complex along with other City facilities upon departmental requests. Maintenance of the water distribution and wastewater collection systems performed by the Work Pool Division involves maintaining approximately 240.9 miles of water main piping, 259.8 miles of wastewater collection mains, 2,841 fire hydrants, 5,238 main valves, 9,040 service laterals, 12,858 water meters, four elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, 6,284 manholes and 76 main pressure reducing valves. 5 employees were added during fiscal 2008 to maintain water and sewer infrastructure on the west end of Oak Ridge.

The Public Works Department operates the water and wastewater treatment facilities with a staff of 31. The main 6.0 MGD wastewater treatment plant serves most of the city and one small treatment plant that serves the Clinch River Industrial Park. A new .6 MGD wastewater treatment plant has just been completed to serve the west end of Oak Ridge.

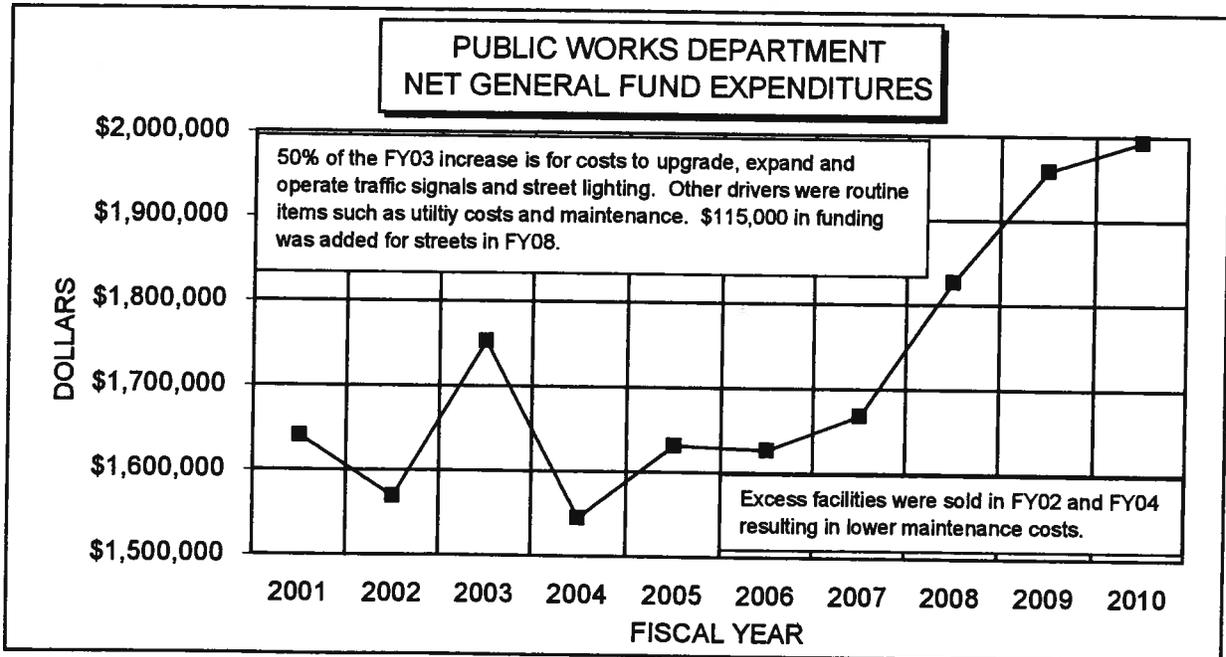
The Department is also responsible for maintaining approximately 227.7 miles of streets and 100 miles of sidewalk, including mowing on street rights-of-ways, maintaining flow of storm drainage ditches, providing an annual leaf pick-up program and an annual brush and rubbish pick-up program.

In addition to the collection system piping, the Work Pool maintains approximately 6,284 manholes. The Wastewater Treatment Plant maintenance staff maintains 42 wastewater-pumping stations, two raw water intake pump stations and a raw water booster pumping station. During fiscal 2008, the treatment plant treated approximately 1.94 billion gallons of wastewater received from both the city and the US Department of Energy's (DOE) Y-12 Facility. In fiscal year 1995, the Department initiated a multi-year program that is still ongoing to rehabilitate the collection system.

PUBLIC WORKS DEPARTMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

930 Supervision	72,651	77,762	96,451	97,442	19,680	25.3
935 Engineering	128,621	131,272	130,761	133,142	1,870	1.4
942 State Highway Maintenance	53,402	60,579	60,119	60,299	(280)	-0.5
943 General Maintenance	356,497	349,180	369,595	371,218	22,038	6.3
946 Central Service Center	113,852	125,096	129,752	129,719	4,623	3.7
948 Municipal Building	130,186	151,849	150,353	154,775	2,926	1.9
953 Traffic Control and Lights	972,484	986,300	1,022,600	1,047,300	61,000	6.2
Total Public Works	1,827,693	1,882,038	1,959,631	1,993,895	111,857	5.9



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Supervision	930

ACTIVITY DESCRIPTION

The Public Works Department is responsible for the maintenance of City streets, water distribution system, wastewater collection system, treatment plants, and City-owned buildings; for the construction of and improvements to these facilities; and for maintenance, service and repair of all City and School automotive vehicles, heavy equipment and stationary equipment.

The goals of this activity are to ensure the provision of an acceptable level of physical services, to provide general supervision of Public Works programs, to ensure implementation of these programs through effective and efficient management and to coordinate extraordinary maintenance improvements to the City's physical assets.

PERFORMANCE OBJECTIVES

1. Continue rehabilitation activities for reducing inflow and infiltration from entering the wastewater collection system.
2. Continue efforts toward reducing unaccounted for water with continuation of meter replacement, meter downsizing and distribution system leak detection programs.
3. Continue efforts to improve overall condition and appearance of City streets, sidewalks and right-of-ways.
4. Coordinate operation of water and wastewater treatment plants to meet all state and federal requirements.

SIGNIFICANT EXPENDITURE CHANGES

Equipment Use Charges decreased \$2,260. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

The \$18,400 reduction in funding from cost recovered from users is from the transfer of the administration of CDBG and ESG grants to staff in activity 962 Planning. The recovery was for administrative funding provided by these grants.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

930 Public Works Supervision

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	238,523	243,487	243,487	246,289	2,802	1.2
5131. Regular Overtime Pay	1,987	355	1,500	850	495	139.4
5141. Social Security	17,377	18,818	18,742	18,906	88	.5
5150. Retirement	28,495	30,748	30,748	31,973	1,225	4.0
5160. Medical & Workers Comp	33,017	38,200	38,200	40,588	2,388	6.3
Total Personal Services	319,399	331,608	332,677	338,606	6,998	2.1
Contractual Services						
5201. Rents	0	64	64	64	0	.0
5207. Dues, Memberships & Sub.	832	750	750	750	0	.0
5212. Utility Services	2,653	2,560	2,560	2,560	0	.0
5220. Training & Travel	2,292	4,000	4,000	4,000	0	.0
5236.13 Other Equipment Maint.	1,725	1,725	1,725	1,725	0	.0
5289. Vehicle/Equip Use Charge	5,216	13,000	13,000	10,740	2,260-	17.4-
Total Contractual Services	12,718	22,099	22,099	19,839	2,260-	10.2-
Commodities						
5310. Commodities/Tools/Supplies	2,182	2,100	2,100	2,100	0	.0
5320. Books/Education Material	145	200	200	200	0	.0
5325. Uniforms/Safety Equip.	0	150	150	150	0	.0
Total Commodities	2,327	2,450	2,450	2,450	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	334,444	356,157	357,226	360,895	4,738	1.3
Reduction of Costs						
5610. Recovered from Users	17,649-	18,400-	0	0	18,400	100.0-
5670. Recovered from Funds	244,144-	259,995-	260,775-	263,453-	3,458-	1.3
TOTAL NET EXPENDITURES	72,651	77,762	96,451	97,442	19,680	25.3

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Engineering	935

ACTIVITY DESCRIPTION

The Engineering activity oversees the design and construction of various municipal infrastructure and utility improvements within the City. These include capital projects initiated by the City and portions of projects built for City ownership by private developers. The activity provides three major services: (1) Design - including surveying, preparing and/or reviewing construction plans and specifications, estimating costs, monitoring City construction contracts and updating maps and records; (2) Development Review - reviewing preliminary and final subdivision plats, inspecting water, sewer, street and drainage construction within private developments and reviewing construction plans for commercial/industrial projects; and (3) Traffic Engineering - conducting traffic counts and analyzing the performance of the traffic circulation system, conducting and reviewing traffic impact studies and recommending improvements to signals and streets.

The goal is to obtain infrastructure and utility improvements into City ownership, which meet established engineering standards and code requirements and serve the community effectively, efficiently and safely.

PERFORMANCE OBJECTIVES

1. Inspect all projects in a timely manner in order to insure proper construction.
2. Respond to the development review process to ensure quality infrastructure improvements while minimizing time delays for the developer.
3. Complete the review of subdivision plans within one week.
4. Complete the review of plans for issuance of commercial/industrial grading permits within one week.
5. Provide current information obtained from new plats and as-built infrastructure drawings onto City permanent record drawings.
6. Complete roadway and intersection analysis and respond within eight weeks.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Daily inspection of major construction	95%	95%	95%	95%
Weekly inspection of projects during minor Construction	95%	95%	95%	95%
Project plans reviewed within one week	90%	90%	90%	90%
Subdivision plans reviewed within one week	90%	90%	90%	90%
Completion of City record drawings	90%	95%	90%	95%
Traffic analysis within eight weeks	80%	80%	80%	80%

SIGNIFICANT EXPENDITURE CHANGES

Budgeted expenditures for Equipment Use Charges decreased \$1,539. Equipment Use Charges on vehicles fund the future replacement of the vehicle and the actual operating costs. These charges will fluctuate from year-to-year based on the timing of the attainment of the funding for the replacement of the vehicle and the actual purchase of the vehicle.

A portion of the costs of this activity is distributed to the State Street Aid Fund and the utility funds due to the involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

935 Engineering

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	236,421	241,117	241,117	243,772	2,655	1.1
5131. Regular Overtime Pay	267	2,500	1,000	2,500	0	.0
5141. Social Security	17,313	18,484	18,522	18,840	356	1.9
5150. Retirement	28,644	30,202	30,202	31,685	1,483	4.9
5160. Medical & Workers Comp	32,880	36,587	36,587	38,975	2,388	6.5
Total Personal Services	315,525	328,890	327,428	335,772	6,882	2.1
Contractual Services						
5205. Printing & Dup. Charges	0	275	275	275	0	.0
5206. Mailing & Delivery	0	150	150	150	0	.0
5207. Dues, Memberships & Sub.	1,885	880	880	880	0	.0
5210. Prof. & Contractual Ser.	11,191	6,500	6,500	6,500	0	.0
5211. Advertising & Publicity	0	250	250	250	0	.0
5212. Utility Services	3,395	3,360	3,360	3,360	0	.0
5220. Training & Travel	2,932	2,500	2,500	2,500	0	.0
5236.13 Other Equipment Maint.	1,380	1,610	1,610	1,610	0	.0
5289. Vehicle/Equip Use Charge	24,160	23,155	23,155	21,616	1,539-	6.6-
Total Contractual Services	44,943	38,680	38,680	37,141	1,539-	4.0-
Commodities						
5310. Commodities/Tools/Supplies	2,663	3,380	3,380	3,380	0	.0
5325. Uniforms/Safety Equip.	798	450	450	450	0	.0
Total Commodities	3,461	3,830	3,830	3,830	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	367,489	375,063	373,601	380,406	5,343	1.4
Reduction of Costs						
5670. Recovered from Funds	238,868-	243,791-	242,840-	247,264-	3,473-	1.4
TOTAL NET EXPENDITURES	128,621	131,272	130,761	133,142	1,870	1.4

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	State Highway Maintenance	942

ACTIVITY DESCRIPTION

This activity accounts for the maintenance of those portions of State Highway 62 (Illinois Avenue) and Highway 170 (Edgemoor Road) located within the city limits of Oak Ridge, and Highway 95 (Oak Ridge Turnpike) from the 95/61 split to the end of Wisconsin Ave.

The Tennessee Department of Transportation has a \$123,280 contract with the City of Oak Ridge for repairing the pavement, painting center and edge lines, street sweeping, snow and ice removal, and mowing median strips of State Highways. The State reimburses the City based on actual expenditures for maintaining state highways, within set maximum reimbursement amounts for each type of maintenance covered by the contract. The additional cost for rights-of-way mowing of these routes, which is not covered by the contract, is also budgeted in this activity.

If weather permits, State highways are swept by mechanical sweepers at least five times per year. Mowing of median strips and rights-of-way in the center of town is performed six times per year between March 15 and November 15. During the mowing season, the mowing contractor is responsible for litter pickup as the right-of-way is mowed. During the balance of the year, litter pickup is performed by a contractor on a monthly basis.

PERFORMANCE OBJECTIVES

1. Maintain 826,708 square yards of pavement at a cost of fifteen cents per square yard.
2. Mow 14.84 acres six times between March 15 and November 15.
3. Perform mechanical sweeping of state highways.
4. Litter pick-up on 3.39 miles of roadway twelve times per year.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
State Highways 62, 95 and 170:				
Square yards	826,708	826,708	826,708	826,708
Maintenance (hours)	152	800	300	500
Mowing R-O-W's (acres)	14.84	14.84	14.84	14.84

SIGNIFICANT EXPENDITURE CHANGES

There are no significant expenditure changes for this activity in fiscal 2010.

942 State Highway Maintenance

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	74,430	12,000	12,000	12,000	0	.0
5210.203 Mowing Contract	61,495	68,550	68,000	68,000	550-	.8-
5236.15 Street Sweeping	15,168	15,630	15,720	15,900	270	1.7
5235. Repair & Maintenance	8,503	87,679	87,679	87,679	0	.0
Total Contractual Services	159,596	183,859	183,399	183,579	280-	.2-
Commodities						
Total Commodities	0	0	0	0	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	159,596	183,859	183,399	183,579	280-	.2-
Reduction of Costs						
5610. Recovered from Users	106,193-	123,280-	123,280-	123,280-	0	.0
TOTAL NET EXPENDITURES	53,403	60,579	60,119	60,299	280-	.5-

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Public Works	ACTIVITY General Maintenance	NUMBER 943

ACTIVITY DESCRIPTION

This activity provides for maintenance of the following functions: storm drainage ditches; street cleaning; litter removal; mowing of street rights-of-way and other areas; city-wide cleanup; cemetery maintenance; and miscellaneous building maintenance.

In addition to cleaning City streets, the City-owned Jackson Square and Grove Center parking lots are also maintained in order to present a neat and orderly appearance. Litter removal is performed by a private contractor for the months of November through March, with City crews providing assistance as required. Mowing includes 162 acres of street rights-of-way and other small parcels. Cemetery maintenance is provided to ten small cemeteries located throughout the City.

Formerly cared for by the Atomic Energy Commission, the cemeteries were transferred to the City upon incorporation. Minor building maintenance is performed on the Marina and the old Fire Alarm Building, which houses the Anderson County Ambulance Service.

PERFORMANCE OBJECTIVES

1. Maintain 12.4 miles of storm drains without a major flooding incident attributable to maintenance.
2. Perform 210 miles of sweeping on City Streets.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Storm drains – miles	12.4	12.4	12.4	12.4
Maintenance – hours	1912	2,000	1,550	2,000

SIGNIFICANT EXPENDITURE CHANGES

Funding for mowing, litter pick-up and street sweeping increased \$21,360. These services are performed under contracts with private vendors. Costs for routine maintenance remains virtually flat for FY10.

943 General Maintenance

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	115,000	115,000	115,000	115,000	0	.0
5210.203 Mowing Contract	109,403	109,750	129,000	130,000	20,250	18.5
5210.205 Litter Contract	14,343	14,790	15,850	15,850	1,060	7.2
5236.15 Street Sweeping	4,514	4,650	4,680	4,700	50	1.1
5212. Utility Services	5,749	6,640	6,715	6,910	270	4.1
5235. Repair & Maintenance	104,840	98,160	98,160	98,160	0	.0
Total Contractual Services	353,849	348,990	369,405	370,620	21,630	6.2
Commodities						
5310. Commodities/Tools/Supplies	2,558	100	100	100	0	.0
Total Commodities	2,558	100	100	100	0	.0
Other Charges						
5410. Liability Insurance	90	90	90	498	408	453.3
Total Other Charges	90	90	90	498	408	453.3
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	356,497	349,180	369,595	371,218	22,038	6.3
Reduction of Costs						
TOTAL NET EXPENDITURES	356,497	349,180	369,595	371,218	22,038	6.3

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Central Service Complex	NUMBER 946
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ACTIVITY DESCRIPTION

This activity includes maintenance and operation of the Central Services Center Complex located at 100 Woodbury Lane. The Complex houses Public Works Supervision, Equipment Shop, Work Pool, Parks activities, Electrical Department, Finance and the Schools' maintenance shop and bus dispatching office.

PERFORMANCE OBJECTIVES

Maintain and operate 177,000 square feet of building space at a cost of \$3.06 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Square feet maintained	177,000	177,000	177,000	177,000
Cost per square-foot	\$2.69	\$2.95	\$3.06	\$3.06

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$31,620 or 6.4%. Utility costs are up \$31,600 due to rate increases for electricity and natural gas during fiscal 2009.

Liability insurance costs decreased \$12,357 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

A portion of the costs of this activity is distributed to the utility funds and the State Street Aid Fund due to involvement in the operations of these funds.

Activity Detail

946 Central Service Center

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5201. Rents	6,008	5,300	5,300	5,300	0	.0
5210. Prof. & Contractual Ser.	908	5,000	5,000	5,000	0	.0
5210.202 Custodial Contract	50,359	56,080	56,080	56,080	0	.0
5210.203 Mowing Contract	4,013	4,130	4,150	4,150	20	.5
5212. Utility Services	248,630	287,710	307,090	319,310	31,600	11.0
5235. Repair & Maintenance	120,062	129,720	129,720	129,720	0	.0
5236.13 Other Equipment Maint.	2,576	3,800	3,800	3,800	0	.0
Total Contractual Services	432,556	491,740	511,140	523,360	31,620	6.4
Commodities						
5310. Commodities/Tools/Supplies	778	2,000	2,000	2,000	0	.0
Total Commodities	778	2,000	2,000	2,000	0	.0
Other Charges						
5410. Liability Insurance	27,390	27,493	27,493	15,136	12,357-	44.9-
Total Other Charges	27,390	27,493	27,493	15,136	12,357-	44.9-
Capital Expenditures						
5540 Machinery & Equipment	14,036	0	0	0	0	.0
Total Capital Expenditures	14,036	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	474,760	521,233	540,633	540,496	19,263	3.7
Reduction of Costs						
5670. Recovered from Funds	360,908-	396,137-	410,881-	410,777-	14,640-	3.7
TOTAL NET EXPENDITURES	113,852	125,096	129,752	129,719	4,623	3.7

CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Works	ACTIVITY Municipal Building	NUMBER 948
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ACTIVITY DESCRIPTION

This activity includes expenses involved in the operation of the Municipal Building such as utilities, custodial services, motor pool, maintenance of the heating and air conditioning system, plumbing and electrical repairs and other building maintenance.

PERFORMANCE OBJECTIVES

Maintain 35,652 square feet of building space at a cost of \$6.39 per square-foot.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Building maintenance, cost per square-foot	\$5.35	\$6.26	\$6.21	\$6.39

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$6,265 or 2.9%. Utility costs are up \$6,215 due to rate increases for electricity and natural gas during fiscal 2009.

Liability insurance costs decreased \$1,962 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

948 Municipal Building

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	1,975	1,685	1,685	1,685	0	.0
5210.202 Custodial Contract	34,587	40,110	40,110	40,110	0	.0
5210.203 Mowing Contract	3,895	4,020	4,050	4,050	30	.7
5236.15 Street Sweeping	1,219	1,260	1,270	1,280	20	1.6
5212. Utility Services	74,554	94,230	91,990	100,445	6,215	6.6
5235. Repair & Maintenance	63,704	68,960	68,960	68,960	0	.0
5236.13 Other Equipment Maint.	0	1,500	1,500	1,500	0	.0
5289. Vehicle/Equip Use Charge	1,063	1,880	1,880	1,880	0	.0
Total Contractual Services	180,997	213,645	211,445	219,910	6,265	2.9
Commodities						
5310. Commodities/Tools/Supplies	252	200	200	200	0	.0
Total Commodities	252	200	200	200	0	.0
Other Charges						
5410. Liability Insurance	9,360	9,463	9,463	7,501	1,962-	20.7-
Total Other Charges	9,360	9,463	9,463	7,501	1,962-	20.7-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	190,609	223,308	221,108	227,611	4,303	1.9
Reduction of Costs						
5670. Recovered from Funds	60,424-	71,459-	70,755-	72,836-	1,377-	1.9
TOTAL NET EXPENDITURES	130,185	151,849	150,353	154,775	2,926	1.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Public Works	Traffic Control and Lights	953

ACTIVITY DESCRIPTION

This activity includes traffic control maintenance, the cost of traffic control signals and painting of crosswalks on City streets. The proper lighting of City streets, sidewalks and public parking areas is also included in this activity. Adequate lighting will increase traffic and pedestrian safety, reduce crime and vagrancy and promote business and commercial activities.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Street Name Signs:				
Hours for maintenance and installation	286	400	375	400
Traffic control and School Flashing Signals:				
Inventory – each	390	391	390	400
Hours for maintenance and installation	2,040	2,500	2,050	2,500
Street Lights, Public				
Inventory –each	5,426	5,500	5,447	5,500
Hours for maintenance and installation	1,133	2,300	1,520	2,300

PROGRAM COMMENTS

The automated traffic control equipment and the street lighting system are installed and maintained by the Electric Department. The General Fund pays an annual investment charge (13%) for the maintenance and amortization of these fixtures, a charge for energy usage and the actual cost of materials to replace lamps and glassware. The investment charge is an annual charge paid by the General Fund to the Electric Fund for use of the traffic control equipment and the street lighting system. An assessment by TVA in 1986 established the investment rate at 13 percent of the plant value of the traffic control and street lighting systems. For the beginning of fiscal 2009, the plant value of the street lighting system is \$3,181,444 and the book value of the traffic control system is \$1,963,497.

SIGNIFICANT EXPENDITURE CHANGES

Utility costs are up by \$61,000, due to rate increases for electricity.

953 Traffic Control & Lights

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
Total Personal Services	0	0	0	0	0	.0
Contractual Services						
5210. Prof. & Contractual Ser.	8,551	0	0	0	0	.0
5212. Utility Services	949,712	966,000	1,002,300	1,027,000	61,000	6.3
5235. Repair & Maintenance	14,194	20,300	20,300	20,300	0	.0
Total Contractual Services	972,457	986,300	1,022,600	1,047,300	61,000	6.2
Commodities						
5310. Commodities/Tools/Supplies	28	0	0	0	0	.0
Total Commodities	28	0	0	0	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	972,485	986,300	1,022,600	1,047,300	61,000	6.2
Reduction of Costs						
TOTAL NET EXPENDITURES	972,485	986,300	1,022,600	1,047,300	61,000	6.2





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Community Development

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department strives to promote orderly physical growth within the City, while at the same time protecting Oak Ridge's quality lifestyle by facilitating development sensitive to aesthetics and the environment. The Department is responsible for coordinating the City's planning and code enforcement functions.

The Department staff consists of 11 employees who also provide support to the following boards and commissions: Oak Ridge Municipal Planning Commission, Board of Zoning Appeals, Board of Building and Housing Code Appeals, the Boards of Electrical and Plumbing Examiners, Greenways Oak Ridge, Highland View Redevelopment Advisory Committee, and the Melton Lake Redevelopment Committee.

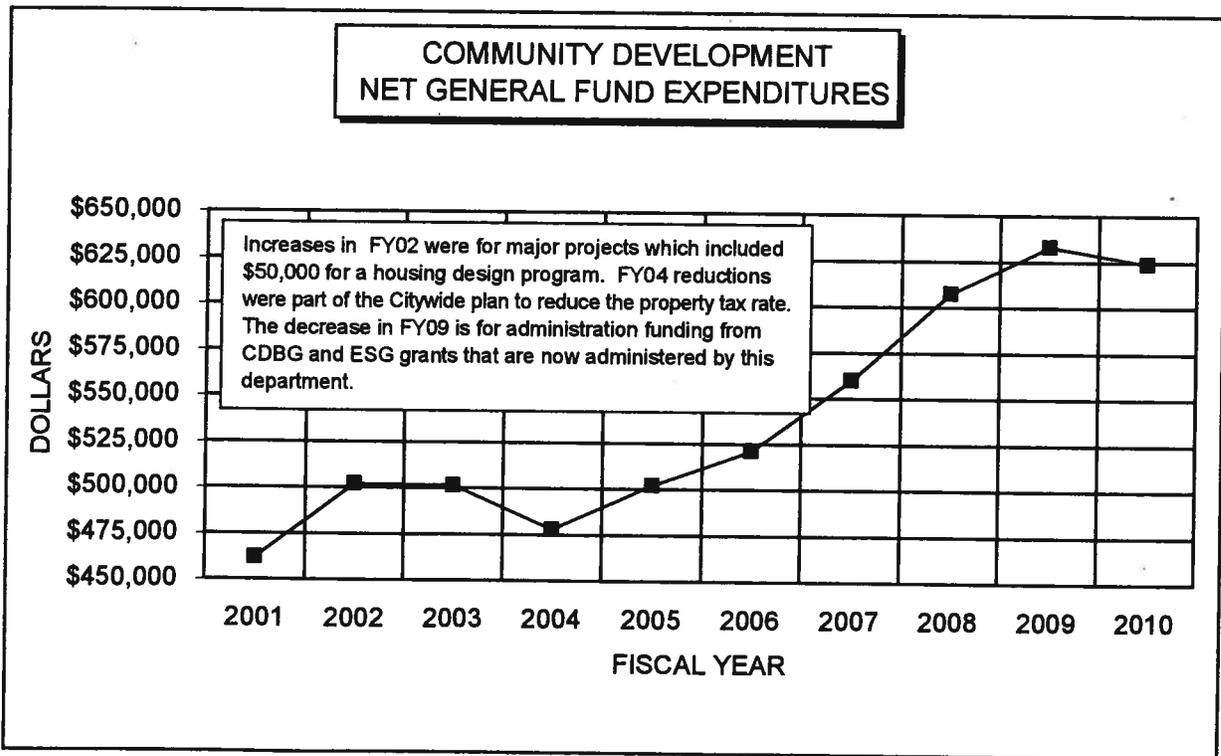
The Department continues its work on the Highland View Redevelopment Plan, evaluating properties that pose any risk to the public or occupants' safety. The Division of Code Enforcement administers this redevelopment effort, working closely with the Council-appointed Advisory Board and neighborhood association leaders, along with a host of professional organizations interested in neighborhood preservation efforts.

One full-time inspector, funded through Community Development Block Grant entitlement funds, works predominately in the Highland View neighborhood. A 2009 HOME DOLLARS Grant in the amount of \$500,000 has been applied for by ADFAC to assist with homeowner occupied rehabilitation within the city limits of Oak Ridge, with residents living within the Highland View Redevelopment Area receiving a priority for the funding from the grant.

COMMUNITY DEVELOPMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

960 Supervision	131,705	136,265	136,068	139,294	3,029	2.2
962 Planning	113,425	119,320	119,271	96,566	(22,754)	-19.1
966 Code Enforcement	<u>362,457</u>	<u>366,679</u>	<u>377,596</u>	<u>388,201</u>	<u>21,522</u>	<u>5.9</u>
Total Community Development	<u><u>607,587</u></u>	<u><u>622,264</u></u>	<u><u>632,935</u></u>	<u><u>624,061</u></u>	<u><u>1,797</u></u>	<u><u>0.3</u></u>



CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Supervision	NUMBER 960
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ACTIVITY DESCRIPTION

The Community Development Department, under the supervision of the Departmental director, includes the divisions of Planning and Code Enforcement. The Department consolidates the planning and building code portions of development in order to improve service delivery coordination. This is accomplished through active facilitation with the applicant to guide the project through the review and permitting process. The objectives of the Community Development Department is to effectively coordinate and improve the municipal government's initiatives and cultivate a warm environment to attract quality development in a competitive environment. The basis to encourage quality growth and development is through implementation of the Comprehensive Plan, the Capital Improvements Program (CIP), the Zoning Ordinance, and the Subdivision Regulations in addition to one-on-one dialogue and feedback with the development community.

PERFORMANCE OBJECTIVES

1. Maintains regular communications with department heads and staff to coordinate workflow among departments. Hold weekly site plan review meetings with 4 Departments on pending applications.
2. Assist and advise the City Manager promptly in carrying out City planning goals, particularly with regards to special projects and developing solutions to issues raised by City Council.
3. Reference the Comprehensive Plan regularly in making zoning, subdivision and site review decisions to provide consistency toward more quality growth and development.
4. Insure the responses to applicants and citizens are carried out in a courteous manner.
5. Continually cultivate and nurture a positive relationship with the private sector to encourage new growth that will be an asset to the community.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Hold weekly site plan review meetings with four Departments on pending applications	30	45	35	35
Percent of citizen comments followed up with a response which has been verified	100%	100%	100%	100%
Meetings with private sector parties involved in the development of Oak Ridge	50	170	50	50
Percent of requests from the City Manager responded to by due date	100%	100%	100%	100%

SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2010.

City of Oak Ridge, Tennessee
Activity Detail

960 Community Development

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	155,162	158,466	158,466	160,343	1,877	1.2
5131. Regular Overtime Pay	58	500	150	500	0	.0
5141. Social Security	11,222	12,123	12,134	12,304	181	1.5
5150. Retirement	18,503	19,808	19,808	20,971	1,163	5.9
5160. Medical & Workers Comp	24,464	27,332	27,332	29,123	1,791	6.6
Total Personal Services	209,409	218,229	217,890	223,241	5,012	2.3
Contractual Services						
5201. Rents	2,736	3,600	3,600	3,600	0	.0
5205. Printing & Dup. Charges	193	0	0	0	0	.0
5207. Dues, Memberships & Sub.	645	365	365	365	0	.0
5210. Prof. & Contractual Ser.	2,739	500	500	500	0	.0
5212. Utility Services	2,612	3,800	3,800	3,800	0	.0
5220. Training & Travel	989	2,531	2,531	2,531	0	.0
5236.13 Other Equipment Maint.	1,035	1,035	1,035	1,035	0	.0
5289. Vehicle/Equip Use Charge	2,703	2,770	2,770	2,984	214	7.7
Total Contractual Services	13,652	14,601	14,601	14,815	214	1.5
Commodities						
5310. Commodities/Tools/Supplies	3,872	2,110	2,110	2,110	0	.0
5320. Books/Education Material	145	0	0	0	0	.0
Total Commodities	4,017	2,110	2,110	2,110	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	227,078	234,940	234,601	240,166	5,226	2.2
Reduction of Costs						
5670. Recovered from Funds	95,373-	98,675-	98,533-	100,872-	2,197-	2.2
TOTAL NET EXPENDITURES	131,705	136,265	136,068	139,294	3,029	2.2

CITY OF OAK RIDGE			
FUND General	DEPARTMENT Community Development	ACTIVITY Planning	NUMBER 962

ACTIVITY DESCRIPTION

The Planning Division is responsible for reviewing subdivision plats, rezoning requests, site plans and planned unit developments with the Planning Commission and other City departments. Advance planning includes review and updating of regulations and procedures that affect development (zoning, subdivision regulations and others), helping to develop programs to achieve objectives of the Comprehensive Plan, assessing the impact of new proposals relative to those objectives and periodically reviewing the Plan itself. The Division analyzes and makes recommendations regarding internal traffic designs, land development needs, annexation service studies and related matters. Information related to development of the community is shared with citizens, developers, investors and other local governments.

The Board of Zoning Appeals reviews cases such as additions to principal buildings, placement of carports and accessory buildings, height of fences, setback reductions, and interpretations of the Zoning Ordinance.

PERFORMANCE OBJECTIVES

1. Administer Subdivision Regulations and the Zoning Ordinance within new residential and commercial developments and maintain quality standards.
2. Work to insure the health, safety and welfare of all residents in new and existing neighborhoods.
3. Respond to appointed and elected officials as well as residents to establish guidelines which create a livable community.
4. Draft major amendments to the Subdivision Regulations and Zoning Ordinance in an effort to update information and streamline process.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Plats of Corrections	3	5	5	5
Subdivision plats reviewed	25	40	23	25
Zoning changes reviewed	9	5	3	5
TND & PUDs (preliminary & final) reviewed	6	5	1	2
Site plans reviewed - Non-Residential	14	15	18	15
Site plans reviewed – Residential	39	100	42	45
Board of Zoning Appeals	15	20	12	12

SIGNIFICANT EXPENDITURE CHANGES

There were no significant expenditures changes for this activity for fiscal 2010. The \$25,000 budgeted cost recovered from users in fiscal 2010 is for administrative funding from CDBG and ESG grants that are now administered by staff in this department.

A portion of the costs of this activity is distributed to the utility funds due to involvement in the operations of these funds.

City of Oak Ridge, Tennessee
Activity Detail

962 Planning Office

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	122,464	125,038	125,038	126,502	1,464	1.2
5141. Social Security	8,721	9,642	9,565	9,677	35	.4
5150. Retirement	13,726	15,755	15,755	16,517	762	4.8
5160. Medical & Workers Comp	16,331	18,280	18,280	19,474	1,194	6.5
Total Personal Services	161,242	168,715	168,638	172,170	3,455	2.0
Contractual Services						
5205. Printing & Dup. Charges	66	500	500	500	0	.0
5206. Mailing & Delivery	0	60	60	60	0	.0
5207. Dues, Memberships & Sub.	2,046	1,322	1,322	1,322	0	.0
5210. Prof. & Contractual Ser.	277	0	0	0	0	.0
5211. Advertising & Publicity	719	730	730	730	0	.0
5212. Utility Services	1,087	1,700	1,700	1,700	0	.0
5220. Training & Travel	3,468	2,425	2,425	2,425	0	.0
5236.13 Other Equipment Maint.	2,328	2,328	2,328	2,328	0	.0
5289. Vehicle/Equip Use Charge	523	1,000	1,000	1,000	0	.0
Total Contractual Services	10,514	10,065	10,065	10,065	0	.0
Commodities						
5310. Commodities/Tools/Supplies	2,337	4,340	4,340	4,340	0	.0
5320. Books/Education Material	407	450	450	450	0	.0
Total Commodities	2,744	4,790	4,790	4,790	0	.0
Other Charges						
Total Other Charges	0	0	0	0	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	174,500	183,570	183,493	187,025	3,455	1.9
Reduction of Costs						
5610. Recovered from Users	0	0	0	25,000-	25,000-	.0
5670. Recovered from Funds	61,075-	64,250-	64,222-	65,459-	1,209-	1.9
TOTAL NET EXPENDITURES	113,425	119,320	119,271	96,566	22,754-	19.1-

CITY OF OAK RIDGE

FUND General	DEPARTMENT Community Development	ACTIVITY Code Enforcement	NUMBER 966
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ACTIVITY DESCRIPTION

Code Enforcement is responsible for administering and enforcing all Codes and Ordinances involving the construction, repair and use of all buildings and structures within the City, including building, housing, plumbing, electrical, zoning, mechanical and environmental codes. For new construction and alterations, the City issues necessary permits, examines all plans and checks for compliance with building and zoning codes. The City also inspects properties for code compliance routinely and on a complaint basis - including abandoned vehicles, litter and weeds. The goal of this division to ensure the health and safety of the citizens in their residences, as well as in all commercial and public buildings, and to provide assistance to citizens on building problems.

PERFORMANCE OBJECTIVES

1. Provide inspection service within 4 hours of a request for routine inspections.
2. Promote preservation of our existing neighborhoods.
3. Continue the inspector certifications program to promote in-house cross training among inspectors.
4. Provide inspection expertise in assisting homeowners with residential projects, developers and architects.
5. Provide staff support for the Electric Examiners, Plumbing Examiners, and Building and Housing Code Appeals Boards.
6. Provide staff support for the Highland View Redevelopment Advisory Board.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Building Permits	552	550	480	550
Inspections	685	600	720	600
Plumbing Permits	474	500	450	500
Inspections	425	500	663	500
Electrical Permits	507	475	440	475
Inspections	685	550	630	550
Zoning Investigations and Nuisance Complaints				
Nuisance Abatement	733	1,800	660	1,200
Abandoned Vehicles	127	660	285	300
Housing Inspections	64	400	276	300

SIGNIFICANT EXPENDITURE CHANGES

Vehicle and equipment use charges increased \$1,061, 4.4%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

The elimination of the \$7,000 cost recovered from users from fiscal 2010 was from class fees taught by activity staff that is no longer applicable. A portion of the costs of this activity is distributed to the utility funds due to involvement in the operation of these funds.

City of Oak Ridge, Tennessee
Activity Detail

966 Code Enforcement

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	247,684	263,399	263,399	266,123	2,724	1.0
5120. Salaries-Temp. Employees	300	0	4,865	8,080	8,080	.0
5131. Regular Overtime Pay	552	1,000	550	1,000	0	.0
5141. Social Security	18,305	20,204	20,564	21,053	849	4.2
5150. Retirement	33,592	33,012	33,012	35,021	2,009	6.1
5160. Medical & Workers Comp	40,930	45,681	45,681	48,666	2,985	6.5
Total Personal Services	341,363	363,296	368,071	379,943	16,647	4.6
Contractual Services						
5205. Printing & Dup. Charges	415	600	600	600	0	.0
5206. Mailing & Delivery	0	200	200	200	0	.0
5207. Dues, Memberships & Sub.	645	480	480	480	0	.0
5210. Prof. & Contractual Ser.	44,030	34,880	34,880	34,880	0	.0
5211. Advertising & Publicity	412	1,300	1,300	1,300	0	.0
5212. Utility Services	8,550	4,600	4,600	4,600	0	.0
5220. Training & Travel	5,960	5,052	5,052	5,052	0	.0
5235. Repair & Maintenance	0	7,365	7,365	7,365	0	.0
5236.13 Other Equipment Maint.	2,070	2,070	2,070	2,070	0	.0
5289. Vehicle/Equip Use Charge	24,117	24,000	24,000	25,061	1,061	4.4
Total Contractual Services	86,199	80,547	80,547	81,608	1,061	1.3
Commodities						
5310. Commodities/Tools/Supplies	6,131	1,240	1,240	1,240	0	.0
5320. Books/Education Material	3,392	6,000	6,000	6,000	0	.0
5325. Uniforms/Safety Equip.	1,376	960	960	960	0	.0
Total Commodities	10,899	8,200	8,200	8,200	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	442,021	455,706	460,481	473,414	17,708	3.9
Reduction of Costs						
5610. Recovered from Users	0	7,000-	0	0	7,000	100.0-
5670. Recovered from Funds	79,564-	82,027-	82,885-	85,213-	3,186-	3.9
TOTAL NET EXPENDITURES	362,457	366,679	377,596	388,201	21,522	5.9



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Recreation
& Parks

RECREATION AND PARKS DEPARTMENT

The Recreation and Parks Department is responsible for planning, organizing, supervising, and conducting a comprehensive program of leisure activities and facilities for the citizens of Oak Ridge. The Department is comprised of 23 full-time and 64 part-time employees organized into the following activities: Supervision, Indoor Aquatics, Outdoor Aquatics, Centers, Camps and Programs, Athletics, Scarboro Center, Parks, and the Senior Center. Over 30 City-owned properties are maintained by the Department, including 15 parks, 16 athletic fields, 23 lighted tennis courts, three community centers, two pools (indoor and outdoor), 10 greenways and 1,200 acres of green belts.

City sponsored activities are geared to the needs of various age groups and coordinated with community organizations in an effort to reduce duplication of services. Among the recreational opportunities sponsored by the City include swimming lessons, exercise classes and softball, basketball and volleyball league play.

Other events and programs offered through the Department include an annual Easter Egg hunt for children 3 years through 4th grade in which over 10,000 eggs are hidden containing over 200 prizes provided by area businesses and an annual Halloween Carnival. Fun in the Sun is held in the Scarboro Community Center in August with games, food vendors, crafts, and music. Secret City Festival is a weekend event held each June whose mission is to become a premier event in East Tennessee while fostering pride and involvement in the Oak Ridge community by showcasing its diversity through cultural events and activities for people of all ages. The festival promotes the history of the city and unites its World War II heritage with the technological advancements that are ongoing within the City of Oak Ridge. Each summer the Department offers a Summer Camp for children ages 6 to 12 with activities that include field trips, special events, games, arts & crafts, sports, swimming, snacks, hot lunches and a T-shirt. There is also a Scarboro playground program that is open to all Oak Ridge children 6 to 12. This program includes games, sports, crafts, snacks, field trips and a hot lunch program.

The Senior Center is open six days a week with services directed toward citizens 55 and older. In addition to the recreation facilities available to seniors, the City sponsors meals on wheels, blood pressure screenings, a tax assistance program, flu shot clinics, a "55 Alive" driver education course and a taxi coupon assistance program. Education programs on a variety of subjects of interest to senior adults are offered regularly and staff maintains a database of information about agencies and programs that can assist the elderly. There are also many special events such as dances, picnics, dinners, lunches and parties scheduled throughout the year.

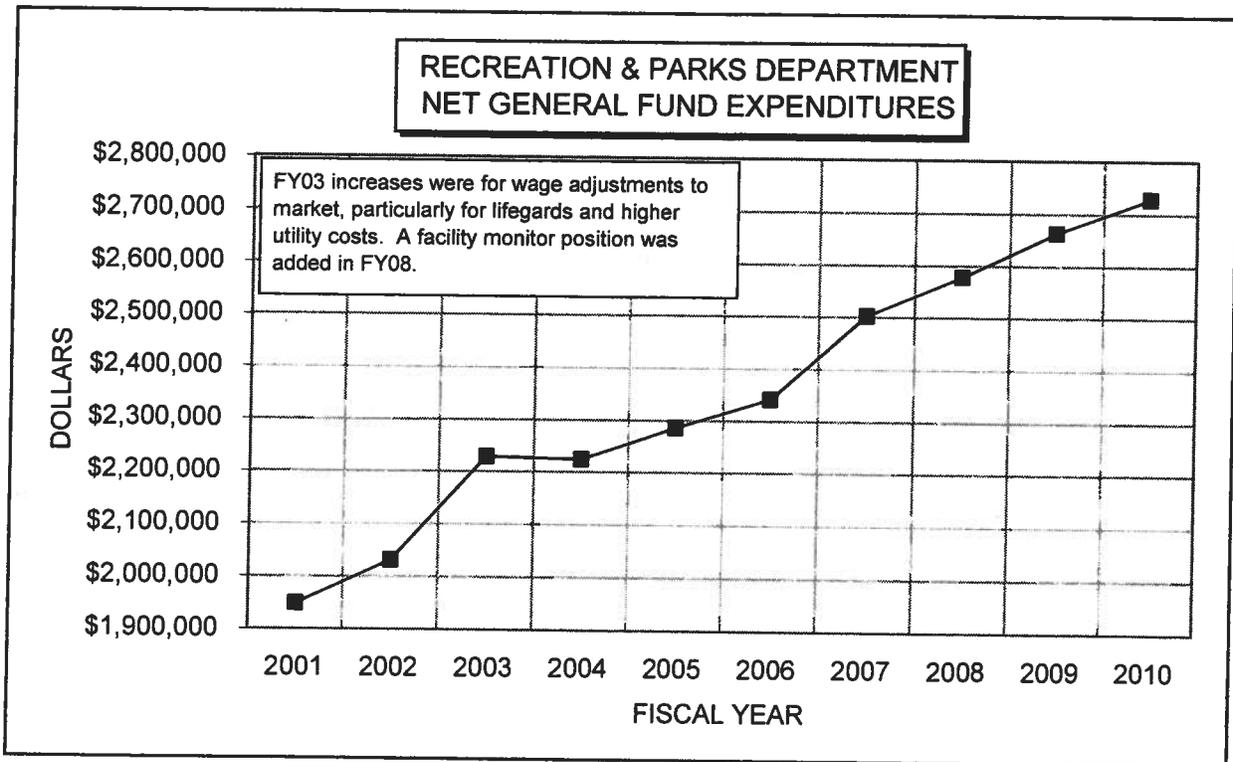
Departmental staff also supports the Youth Advisory Board, which is a sixteen member City Board that acts as a liaison between the Oak Ridge City Council and the youth of the community. The Board encourages the positive growth and development of area youth by inviting them to become involved in a wide range of programs and activities that are drug and alcohol free. The YAB sponsors a variety of events and educational sessions for teens, and provides volunteer services for several community events. Graduation Celebration is the largest event sponsored by the YAB with assistance from the Graduation Celebration Community Foundation. During fiscal 2008, the Youth Advisory Board hosted a variety of community events including a Dodgeball Tournament, a Disc Golf Tournament, and Battle of the Teen Bands. The 9th Annual Breakfast with Santa event drew a crowd of 150 people, while the 12th Annual Graduation Celebration tied an attendance record of 85% (280 students) of the ORHS graduating class.

The City received Tree City USA designation for the 21st consecutive year and observed Arbor Day at Glenwood Elementary School. During fiscal 2008, the department hosted The Secret City Festival, oversaw the construction of a new universally accessible ADA compliant playground at Milt Dickens Park, constructed an 18-hole disc golf course at South Hills Park, and is continuing to work with design and construction process, Melton Lake Greenway Phase IV, to extend Melton Lake Greenway from the Edgemoor Bridge to the Solway Park.

RECREATION & PARKS DEPARTMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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GENERAL FUND

970 Supervision	213,657	236,240	235,750	232,438	(3,802)	-1.6
972 Indoor Aquatics	173,798	190,078	198,456	193,415	3,337	1.8
973 Outdoor Aquatics	240,953	260,958	235,346	273,873	12,915	4.9
974 Centers, Camps & Programs	677,694	701,606	690,518	698,359	(3,247)	-0.5
975 Athletics	120,025	128,860	129,862	133,410	4,550	3.5
976 Parks	719,403	770,215	740,636	747,481	(22,734)	-3.0
977 Scarboro Center	159,125	165,669	162,728	172,235	6,566	100.0
978 Senior Center	273,954	281,119	269,794	276,938	(4,181)	-1.5
Total Recreation & Parks	2,578,609	2,734,745	2,663,090	2,728,149	(6,596)	-0.2



CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Supervision	970

ACTIVITY DESCRIPTION

Recreation and Parks Supervision is responsible for the planning, coordination and general administration of the Recreation and Parks Department. Supervision provides direction in fiscal management, planning, staffing, organizing and program evaluation procedures. Supervision is also responsible for operating a systematic and economical maintenance program for Recreation and Parks facilities. Such programs and facilities must be provided to assure all residents an opportunity to participate in a wide variety of leisure time activities. To further enhance the recreational opportunities within the community, the staff continues to assist and advise interested outside agencies.

PERFORMANCE OBJECTIVES

1. Inspect all recreation and park areas at least monthly and document necessary maintenance.
2. Establish City-wide special events that emphasize seasonal activities and programs.
3. Increase the number of participants in the Cold Facts Program by 5%.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Documented monthly inspections	12	12	12	12
City wide special events	7	7	7	7
Cold Facts Program participants	2,353	2,390	2,370	2,390

SIGNIFICANT EXPENDITURE CHANGES

The \$7,589 decrease in medical and workers compensation was to correct a budget error in fiscal 2009.

Vehicle and equipment use charges increased \$2,053, 11.4%. Equipment use charges on vehicles fund the future replacement of the vehicle and actual operating costs. Higher Equipment Use Charges are the result of an overall 5% increase in replacement charges and higher fuel costs.

970 Recreation Supervision

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	126,218	128,854	128,854	130,350	1,496	1.2
5131. Regular Overtime Pay	396	700	500	700	0	.0
5141. Social Security	9,147	10,186	9,896	10,025	161-	1.6-
5150. Retirement	14,990	16,644	16,644	17,043	399	2.4
5160. Medical & Workers Comp	16,639	27,145	27,145	19,556	7,589-	28.0-
Total Personal Services	167,390	183,529	183,039	177,674	5,855-	3.2-
Contractual Services						
5201. Rents	1,017	1,400	1,400	1,400	0	.0
5207. Dues, Memberships & Sub.	610	760	760	760	0	.0
5212. Utility Services	1,908	3,995	3,995	3,995	0	.0
5220. Training & Travel	331	1,186	1,186	1,186	0	.0
5235. Repair & Maintenance	0	3,540	3,540	3,540	0	.0
5236.13 Other Equipment Maint.	1,035	690	690	690	0	.0
5289. Vehicle/Equip Use Charge	18,269	18,000	18,000	20,053	2,053	11.4
Total Contractual Services	23,170	29,571	29,571	31,624	2,053	6.9
Commodities						
5310. Commodities/Tools/Supplies	1,669	1,090	1,090	1,090	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	100	0	0	0	0	.0
Total Commodities	1,769	1,140	1,140	1,140	0	.0
Other Charges						
5430. Grants/Subsidies/Contr.	22,000	22,000	22,000	22,000	0	.0
Total Other Charges	22,000	22,000	22,000	22,000	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	214,329	236,240	235,750	232,438	3,802-	1.6-
Reduction of Costs						
5610. Recovered from Users	673-	0	0	0	0	.0
TOTAL NET EXPENDITURES	213,656	236,240	235,750	232,438	3,802-	1.6-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Indoor Aquatics	972

ACTIVITY DESCRIPTION

The function of the Indoor Aquatics activity is to provide safe and healthy swimming facilities with a varied and comprehensive swimming program. A well-rounded aquatics program is provided which includes recreational, therapeutic, competitive and instructional aquatic programs. This facility accommodates a wide variety of groups and/or swimming sessions. The pool is open for public, department programs, and rented to groups the rest of the time. This activity also includes the maintenance and operations of the Civic Center Swimming Pool. A Recreation Manager coordinates the aquatics program. Swimming lessons, ORCA swim team, water exercise, and programmed activities are used to recover a portion of operational costs.

The overall goal of the activity is to provide a well-maintained aquatic facility, which is operated in an efficient and safe manner.

PERFORMANCE OBJECTIVES

1. Increase the aquatic staff certified in the American Red Cross Lifeguard Training Course (which includes CPR/PR, AED, and first aid) and trained in the operations of the swimming pool in order to better safeguard and serve the public.
2. Collect revenue equal to 25 percent of the pool's operating costs.
3. To increase attendance by one percent.
4. Train 100% of the Aquatic staff in Oxygen administration.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Pool staff certified in first aid and pool Operation	100%	100%	100%	100%
Revenues as percentage of cost	35%	29%	30%	30%
Revenue Generated	\$60,712	\$55,000	\$60,000	\$58,000
Staff certified in Red Cross Lifeguard Training Course	100%	100%	100%	100%
Number of Participants	37,664	40,000	39,000	40,000
Pool staff trained in O2	100%	100%	100%	100%
Attendance % increase	0%	2%	1%	1%

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$5,660. Utility services increased \$1,660 for higher electric and natural gas costs due to rate increases. Professional services increased by \$4,000 for a swimming instructor. This is offset by a \$4,000 increase in costs recovered from users who pay a fee for the swim classes. Costs recovered from users are from fees paid by users of the various classes and programs offered at the pool.

972 Indoor Aquatics

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	72,980	63,212	75,000	65,429	2,217	3.5
5120. Salaries-Temp. Employees	51,107	53,598	51,010	55,799	2,201	4.1
5131. Regular Overtime Pay	2,445	4,300	3,875	4,300	0	.0
5141. Social Security	9,487	10,083	9,936	9,603	480-	4.8-
5150. Retirement	6,643	9,777	9,777	7,068	2,709-	27.7-
5160. Medical & Workers Comp	6,052	6,820	6,820	7,268	448	6.6
Total Personal Services	148,714	147,790	156,418	149,467	1,677	1.1
Contractual Services						
5207. Dues, Memberships & Sub.	625	480	480	480	0	.0
5210. Prof. & Contractual Ser.	12,036	1,000	7,000	5,000	4,000	400.0
5212. Utility Services	50,772	58,860	58,610	60,520	1,660	2.8
5220. Training & Travel	517	495	495	495	0	.0
5235. Repair & Maintenance	5,633	9,580	9,580	9,580	0	.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
Total Contractual Services	69,928	70,760	76,510	76,420	5,660	8.0
Commodities						
5310. Commodities/Tools/Supplies	6,188	3,710	3,710	3,710	0	.0
5325. Uniforms/Safety Equip.	72	155	155	155	0	.0
Total Commodities	6,260	3,865	3,865	3,865	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	228,462	226,078	240,456	233,415	7,337	3.2
Reduction of Costs						
5610. Recovered from Users	54,661-	36,000-	42,000-	40,000-	4,000-	11.1
TOTAL NET EXPENDITURES	173,801	190,078	198,456	193,415	3,337	1.8

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Outdoor Aquatics	973

ACTIVITY DESCRIPTION

The Outdoor Aquatics activity includes the maintenance and operation of the Oak Ridge Municipal Swimming Pool. Municipal Pool operations begin Memorial Day weekend. Daily operations continue until mid August. In addition to recreational swimming, a variety of other activities are offered through the Outdoor Aquatics program including swimming lessons, Learn to Swim, and competitive and recreational swimming (ORCA summer league). Private swim parties are reserved by several community organizations. A Recreation Manager, who is responsible for both indoor and outdoor aquatic programs, performs the coordination of this activity.

PERFORMANCE OBJECTIVES

1. Certify 100 percent of the Guard staff in American Red Cross Lifeguard Training.
2. Collect revenues equal to 30 percent of operating costs.
3. To increase attendance.
4. Train 100 percent of the Guard staff in oxygen administration

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Guard Staff certified in Red Cross Life Guard Training	100%	100%	100%	100%
Revenues as percentage of cost	32%	27%	32%	27%
Revenues	\$77,477	\$70,000	\$75,000	\$72,000
Attendance	41,025	48,000	43,000	45,000
Hours of in-service training (first aid, rescue techniques, and pool maintenance)	60	60	60	60
Staff Certified in oxygen administration	75%	100%	75%	100%
Attendance % increase	4%	10%	2%	2%

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased \$2,610. Utility Services cost increased by \$2,360 based on higher electric costs due to rate increases.

Liability insurance costs decreased \$4,281 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

973 Outdoor Aquatics

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	15,694	16,008	16,008	16,171	163	1.0
5120. Salaries-Temp. Employees	84,480	112,547	92,515	127,966	15,419	13.7
5131. Regular Overtime Pay	12,589	15,000	12,000	15,000	0	.0
5141. Social Security	8,425	11,670	9,220	12,174	504	4.3
5150. Retirement	5,674	5,001	5,001	4,152	849-	17.0-
5160. Medical & Workers Comp	2,080	2,274	2,274	2,423	149	6.6
Total Personal Services	128,942	162,500	137,018	177,886	15,386	9.5
Contractual Services						
5207. Dues, Memberships & Sub.	680	100	100	100	0	.0
5210. Prof. & Contractual Ser.	528	0	600	600	600	.0
5210.203 Mowing Contract	2,643	3,350	3,000	3,000	350-	10.4-
5212. Utility Services	37,883	44,060	44,480	46,420	2,360	5.4
5235. Repair & Maintenance	36,735	17,035	17,035	17,035	0	.0
5236.13 Other Equipment Maint.	445	2,445	2,445	2,445	0	.0
Total Contractual Services	78,914	66,990	67,660	69,600	2,610	3.9
Commodities						
5310. Commodities/Tools/Supplies	25,027	20,335	20,335	20,335	0	.0
5320. Books/Education Material	0	50	50	50	0	.0
5325. Uniforms/Safety Equip.	773	1,880	1,880	1,880	0	.0
Total Commodities	25,800	22,265	22,265	22,265	0	.0
Other Charges						
5410. Liability Insurance	11,300	11,403	11,403	7,122	4,281-	37.5-
Total Other Charges	11,300	11,403	11,403	7,122	4,281-	37.5-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	244,956	263,158	238,346	276,873	13,715	5.2
Reduction of Costs						
5610. Recovered from Users	4,002-	2,200-	3,000-	3,000-	800-	36.4
TOTAL NET EXPENDITURES	240,954	260,958	235,346	273,873	12,915	4.9

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Centers, Camps And Programs	974

ACTIVITY DESCRIPTION

This activity includes the operation and maintenance of the Civic Center Recreation Building. It also includes all non-aquatic camps, programs and special events at this facility. The Civic Center has two rooms with space for 124 people and two rooms with space for 30 people. The game room, available for drop-in use, offers billiards, table tennis and cable television. The Shep Lauter Room (gymnasium) is used primarily for free play and league play but is also used for large events. Rooms are available for rent by community groups.

The eight-week summer programs operate with a staff of 16 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. Summer Camp, held at the Civic Center, includes sports, organized games, arts & crafts, field trips and special events. A special Day Camp program is offered for handicapped children.

PERFORMANCE OBJECTIVES

1. Improve public awareness of leisure services and providers.
2. Include monthly activities in the Oak Ridger.
3. Conduct basic first aid training for all employees.
4. Conduct a Summer Camp with maximum enrollment of 975.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Employees Certified:				
CPR	95%	95%	95%	95%
Multimedia First Aid	95%	95%	95%	95%
Instructors (Multimedia)	1	1	1	1
Instruction hours per employee	8	8	8	8
Summer Camp enrollment	940	960	997	975

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Services increased by \$13,640. Utility services increased \$3,620 for higher electric costs due to rate increases. Professional services increased by \$10,000 for costs related to summer camps and programs offered by the department. This is offset by a \$10,000 increase in costs recovered from users who pay a fee to participate in these programs.

Liability insurance costs decreased \$4,360 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

Activity Detail

974 Centers, Camps & Programs

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	259,034	263,825	260,000	260,721	3,104-	1.2-
5120. Salaries-Temp. Employees	62,193	67,848	56,750	62,885	4,963-	7.3-
5131. Regular Overtime Pay	26,520	24,000	30,000	24,482	482	2.0
5141. Social Security	25,220	25,561	26,526	26,629	1,068	4.2
5150. Retirement	34,546	33,286	33,286	37,190	3,904	11.7
5160. Medical & Workers Comp	67,624	72,060	72,060	72,146	86	.1
Total Personal Services	475,137	486,580	478,622	484,053	2,527-	.5-
Contractual Services						
5201. Rents	0	2,000	2,000	2,000	0	.0
5205. Printing & Dup. Charges	0	900	900	900	0	.0
5207. Dues, Memberships & Sub.	524	130	130	130	0	.0
5210. Prof. & Contractual Ser.	33,063	12,800	22,800	22,800	10,000	78.1
5210.202 Custodial Contract	51,221	59,990	59,990	59,990	0	.0
5236.15 Street Sweeping	664	680	690	700	20	2.9
5212. Utility Services	112,328	124,655	121,515	128,275	3,620	2.9
5220. Training & Travel	673	3,283	3,283	3,283	0	.0
5235. Repair & Maintenance	61,515	56,375	56,375	56,375	0	.0
5236.13 Other Equipment Maint.	1,090	1,090	1,090	1,090	0	.0
Total Contractual Services	261,078	261,903	268,773	275,543	13,640	5.2
Commodities						
5310. Commodities/Tools/Supplies	33,370	19,770	19,770	19,770	0	.0
5320. Books/Education Material	324	300	300	300	0	.0
5325. Uniforms/Safety Equip.	1,580	1,150	1,150	1,150	0	.0
Total Commodities	35,274	21,220	21,220	21,220	0	.0
Other Charges						
5410. Liability Insurance	12,460	12,563	12,563	8,203	4,360-	34.7-
Total Other Charges	12,460	12,563	12,563	8,203	4,360-	34.7-
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	783,949	782,266	781,178	789,019	6,753	.9
Reduction of Costs						
5610. Recovered from Users	106,254-	80,660-	90,660-	90,660-	10,000-	12.4
TOTAL NET EXPENDITURES	677,695	701,606	690,518	698,359	3,247-	.5-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Athletics	975

ACTIVITY DESCRIPTION

This activity plans, organizes and directs adult and youth athletics and other programs with the cooperation of volunteer leaders, groups organized by the Recreation and Parks Department, and community groups serving as sponsors of an activity or for individual teams. Programs include baseball, softball, tennis, soccer, volleyball and basketball.

PERFORMANCE OBJECTIVES

1. Promote a variety of athletic activities for youth and adults.
2. Promote and encourage volunteers to help conduct the athletic programs.
3. Promote and sponsor two special events.
4. Promote more sporting events.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Youth participants	166	150	180	150
Adult participants	1,695	1,600	1,800	1,650
Youth teams	16	16	19	16
Adult teams	124	120	140	125

SIGNIFICANT EXPENDITURE CHANGES

Liability insurance costs increased by \$1,617 based on a reallocation of liability insurance costs based on premium charges.

Activity Detail

975 Athletics

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	92,059	93,962	93,962	95,025	1,063	1.1
5131. Regular Overtime Pay	3,119	2,460	3,500	2,525	65	2.6
5141. Social Security	6,958	7,494	7,456	7,463	31-	.4-
5150. Retirement	11,108	12,245	12,245	12,887	642	5.2
5160. Medical & Workers Comp	16,007	18,196	18,196	19,390	1,194	6.6
Total Personal Services	129,251	134,357	135,359	137,290	2,933	2.2
Contractual Services						
5207. Dues, Memberships & Sub.	385	0	0	0	0	.0
5210. Prof. & Contractual Ser.	0	80	80	80	0	.0
5212. Utility Services	1,260	800	1,300	1,300	500	62.5
5220. Training & Travel	269	800	800	800	0	.0
5235. Repair & Maintenance	25	0	0	0	0	.0
5236.13 Other Equipment Maint.	345	690	690	690	0	.0
Total Contractual Services	2,284	2,370	2,870	2,870	500	21.1
Commodities						
5310. Commodities/Tools/Supplies	309	2,970	2,970	2,970	0	.0
Total Commodities	309	2,970	2,970	2,970	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	5,280	1,617	44.1
Total Other Charges	3,560	3,663	3,663	5,280	1,617	44.1
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	135,404	143,360	144,862	148,410	5,050	3.5
Reduction of Costs						
5610. Recovered from Users	15,380-	14,500-	15,000-	15,000-	500-	3.4
TOTAL NET EXPENDITURES	120,024	128,860	129,862	133,410	4,550	3.5

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Parks	976

ACTIVITY DESCRIPTION

The Parks activity provides an opportunity for Oak Ridge citizens to enjoy the out-of-doors without traveling great distances from the City. This activity provides grounds, tuff and equipment maintenance for 7 City-owned properties, 5 flower gardens, 15 athletic fields, 16 parks, 23 tennis courts, 10 greenway trails (22.35 miles), 1 National Recreation Trail (7.5 miles), Haw Ridge Park trails (25 miles) and numerous greenbelt areas. Park design, landscaping and beautification programs are also performed by this activity. One of the overall goals of the activity is to provide monthly inspections and follow up maintenance for all outdoor facilities to ensure citizens and participants a safe environment for their recreational and leisure time activities.

PERFORMANCE OBJECTIVES

1. Maintain the percentage of man-hours allocated to maintenance activities at the current level.
2. Continue to inspect all facilities on a monthly basis.
3. Reduce man-hours for athletic field preparation.
4. Increase maintenance to park areas.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Athletic field maintenance (hours)	2,916	2,500	2,574	2,600
Flower garden maintenance (hours)	209	250	244	250
Building/grounds maintenance (hours)	1,723	2,300	1,859	2,200
Parks maintenance (hours)	4,790	6,390	5,412	6,390
Facilities (hours)	994	600	651	600
Administrative (hours)	1,237	1,400	1,370	1,400

SIGNIFICANT EXPENDITURE CHANGES

The decrease in budgeted costs for Salaries and Benefits is due to the retirement of a long-term employee accounted for in this activity.

Utility Services cost increased by \$1,110 based on higher electric costs due to rate increases.

Liability insurance costs decreased \$1,633 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

Costs recovered from users are a recovery of costs for parks staff to maintain the grounds for other City departments.

Activity Detail

976 Parks

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	251,659	271,011	245,000	247,705	23,306-	8.6-
5131. Regular Overtime Pay	2,325	4,000	2,500	4,000	0	.0
5141. Social Security	18,068	20,962	18,934	19,255	1,707-	8.1-
5150. Retirement	32,280	34,251	34,251	32,794	1,457-	4.3-
5160. Medical & Workers Comp	56,351	63,464	63,464	67,643	4,179	6.6
Total Personal Services	360,683	393,688	364,149	371,397	22,291-	5.7-
Contractual Services						
5201. Rents	6,241	7,880	7,880	7,880	0	.0
5210. Prof. & Contractual Ser.	3,140	3,625	3,625	3,625	0	.0
5210.203 Mowing Contract	108,367	116,620	116,600	116,700	80	.1
5210.205 Litter Contract	41,390	44,600	44,600	44,600	0	.0
5212. Utility Services	52,117	59,620	59,600	60,730	1,110	1.9
5220. Training & Travel	803	364	364	364	0	.0
5235. Repair & Maintenance	50,836	59,710	59,710	59,710	0	.0
5236.13 Other Equipment Maint.	345	345	345	345	0	.0
5289. Vehicle/Equip Use Charge	55,570	62,000	62,000	62,000	0	.0
Total Contractual Services	318,809	354,764	354,724	355,954	1,190	.3
Commodities						
5310. Commodities/Tools/Supplies	50,318	37,080	37,080	37,080	0	.0
5320. Books/Education Material	205	150	150	150	0	.0
5325. Uniforms/Safety Equip.	3,929	3,550	3,550	3,550	0	.0
Total Commodities	54,452	40,780	40,780	40,780	0	.0
Other Charges						
5410. Liability Insurance	5,880	5,983	5,983	4,350	1,633-	27.3-
Total Other Charges	5,880	5,983	5,983	4,350	1,633-	27.3-
Capital Expenditures						
5530. Improve Other Than Building	10,830	0	0	0	0	.0
Total Capital Expenditures	10,830	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	750,654	795,215	765,636	772,481	22,734-	2.9-
Reduction of Costs						
5610. Recovered from Users	31,250-	25,000-	25,000-	25,000-	0	.0
TOTAL NET EXPENDITURES	719,404	770,215	740,636	747,481	22,734-	3.0-

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Scarboro Center	977

ACTIVITY DESCRIPTION

The Scarboro Community center includes a middle school size gym, full size kitchen with a pass through window, small kitchenette, four meeting rooms, game room, and a state of the art Computer Lab. The Scarboro Daycare is housed in the A and B rooms, Ebony room, and has use of the kitchen facilities. Outdoor facilities include a park/playground, fenced softball field, tennis court and basketball/volleyball courts. Rooms are available for rent and the computer lab is open daily with classes being offered to the public at various times during the year.

The eight-week summer programs operate with a staff of 2 full-time seasonal employees to provide a variety of recreation and leisure activities to area children. The Scarboro summer program includes games, crafts, field trips and special events.

PERFORMANCE OBJECTIVES

1. Conduct a Scarboro Summer Program at the Scarboro Center with maximum enrollment of 75.
2. Conduct an after school program for 6-12 year olds at the Scarboro Center.
3. Provide 12 educational sessions for Senior Adults at the Scarboro Center.
4. Provide 2 new programs at the Scarboro Center.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Employees Certified:				
CPR	4	4	3	4
Summer Camp enrollment	50	200	75	75
Educational sessions for seniors	12	12	12	12
2 new programs at Scarboro	2	2	2	2
Scarboro Community Center attendance	29,500	29,500	29,500	30,000
Computer classes	8	8	8	8

SIGNIFICANT EXPENDITURE CHANGES

Utility services cost increased by \$2,860 based on higher electric costs due to rate increases.

Liability insurance costs increased \$1,415 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

Activity Detail

977 Scarboro Center

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	48,085	64,705	60,000	64,945	240	.4
5120. Salaries-Temp. Employees	6,363	7,067	5,885	6,521	546-	7.7-
5131. Regular Overtime Pay	4,150	3,000	5,000	4,040	1,040	34.7
5141. Social Security	4,408	5,797	5,423	5,776	21-	.4-
5150. Retirement	6,740	8,588	8,588	8,962	374	4.4
5160. Medical & Workers Comp	23,847	18,192	18,192	19,386	1,194	6.6
Total Personal Services	93,593	107,349	103,088	109,630	2,281	2.1
Contractual Services						
5207. Dues, Memberships & Sub.	350	0	0	0	0	.0
5210. Prof. & Contractual Ser.	7,032	1,360	1,360	1,360	0	.0
5210.202 Custodial Contract	22,989	27,950	27,950	27,950	0	.0
5236.15 Street Sweeping	299	310	310	320	10	3.2
5212. Utility Services	26,932	33,105	34,425	35,965	2,860	8.6
5220. Training & Travel	444	0	0	0	0	.0
5235. Repair & Maintenance	13,939	2,250	2,250	2,250	0	.0
5236.13 Other Equipment Maint.	698	345	345	345	0	.0
Total Contractual Services	72,683	65,320	66,640	68,190	2,870	4.4
Commodities						
5310. Commodities/Tools/Supplies	5,033	3,000	3,000	3,000	0	.0
Total Commodities	5,033	3,000	3,000	3,000	0	.0
Other Charges						
5410. Liability Insurance	0	0	0	1,415	1,415	.0
Total Other Charges	0	0	0	1,415	1,415	.0
Capital Expenditures						
5540 Machinery & Equipment	454	0	0	0	0	.0
Total Capital Expenditures	454	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	171,763	175,669	172,728	182,235	6,566	3.7
Reduction of Costs						
5610. Recovered from Users	12,637-	10,000-	10,000-	10,000-	0	.0
TOTAL NET EXPENDITURES	159,126	165,669	162,728	172,235	6,566	4.0

CITY OF OAK RIDGE			
FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

ACTIVITY DESCRIPTION

This activity includes expenditures for various programs conducted on behalf of the City's elderly, including all Senior Center expenditures and the Taxi Coupon Program. The goal is to provide and maintain programs which are available and accessible to all senior citizens and contribute to their physical, mental, social and cultural well-being.

The Senior Center temporarily occupies facilities leased from Anderson County located at 728 Emory Valley Road. The Senior Center has rooms for large and small groups, a kitchen, TV lounge, recreation room with billiard tables and other game tables available for use.

PROGRAM COMMENTS

The scope of municipal services to senior citizens is not limited to General Fund expenditures in this activity. Many elder citizens benefit from a variety of service programs such as drug purchases, large print books in the Library, and home insulation assistance. The Business Office also processes applications for State-funded tax relief to elderly, low-income persons under the Property Assessment and Classification Act of 1973.

Other services available to senior citizens include a nutrition program through the East Tennessee Human Resource Agency (ETHRA), utility bill payments through Anderson County Community Action Commission, public housing and rental assistance through the Housing Authority, and services of the Anderson County Health Department.

The administration of the Taxi Coupon Program is performed by this activity, while expenditures are reflected in the Streets and Public Transportation Fund. The Taxi Coupon Program is expected to cost \$60,000 in FY 2009 with 50 percent of the costs being funded through a grant from the Tennessee Department of Transportation. The City's subsidizes the coupon price by \$1.95 per coupon.

PERFORMANCE OBJECTIVES

1. Effectively utilize local newspaper, radio and newsletters to advertise activities at the Center.
2. Utilize computer equipment to target outreach efforts to older Oak Ridgers.
3. Continue to promote "Cold Facts" program, utilizing volunteers for outreach and implementations.
4. Develop new fitness programs and promote Senior Games competition.

CITY OF OAK RIDGE

FUND	DEPARTMENT	ACTIVITY	NUMBER
General	Recreation and Parks	Senior Center	978

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Senior Center users (non-duplicated)	2,099	2,000	2,100	2,100
Senior Center users (duplicated)	39,323	46,000	46,000	46,000
Physical fitness participants	325	275	340	340
Cost per participant (non-duplicated)	\$130	\$140	\$128	\$132
Taxi system users	503	475	500	500
Volunteer hours	3,197	3,500	3,300	3,500
Cold Facts participants	2,353	2,390	2,370	2,390

SIGNIFICANT EXPENDITURE CHANGES

The decrease in budgeted costs for Salaries and Benefits is due to the retirement of a long-term employee accounted for in this activity.

Budgeted funding for Contractual Services increased by \$12,415. Rents increased by \$10,820 due to an increase in the monthly rent payment to Anderson County to fund building repairs. Utility services increased \$1,095 for higher electric costs due to rate increases.

Activity Detail

978 Senior Center

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	121,320	124,005	113,000	104,720	19,285-	15.6-
5131. Regular Overtime Pay	3,461	4,000	4,200	4,000	0	.0
5141. Social Security	9,342	9,486	8,966	8,317	1,169-	12.3-
5150. Retirement	13,246	15,501	15,501	13,975	1,526-	9.8-
5160. Medical & Workers Comp	13,063	18,229	18,229	24,113	5,884	32.3
Total Personal Services	160,432	171,221	159,896	155,125	16,096-	9.4-
Contractual Services						
5201. Rents	56,400	56,770	56,770	67,590	10,820	19.1
5207. Dues, Memberships & Sub.	35	10	10	10	0	.0
5210. Prof. & Contractual Ser.	0	90	90	90	0	.0
5210.202 Custodial Contract	17,193	20,770	20,770	20,770	0	.0
5212. Utility Services	23,168	17,420	17,420	18,515	1,095	6.3
5235. Repair & Maintenance	5,421	2,295	2,795	2,795	500	21.8
5236.13 Other Equipment Maint.	3,035	3,035	3,035	3,035	0	.0
Total Contractual Services	105,252	100,390	100,890	112,805	12,415	12.4
Commodities						
5310. Commodities/Tools/Supplies	7,139	6,720	6,720	6,720	0	.0
5320. Books/Education Material	0	25	25	25	0	.0
5325. Uniforms/Safety Equip.	0	100	100	100	0	.0
Total Commodities	7,139	6,845	6,845	6,845	0	.0
Other Charges						
5410. Liability Insurance	3,560	3,663	3,663	3,663	0	.0
Total Other Charges	3,560	3,663	3,663	3,663	0	.0
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	276,383	282,119	271,294	278,438	3,681-	1.3-
Reduction of Costs						
5610. Recovered from Users	2,429-	1,000-	1,500-	1,500-	500-	50.0
TOTAL NET EXPENDITURES	273,954	281,119	269,794	276,938	4,181-	1.5-

oak
ridge



Library

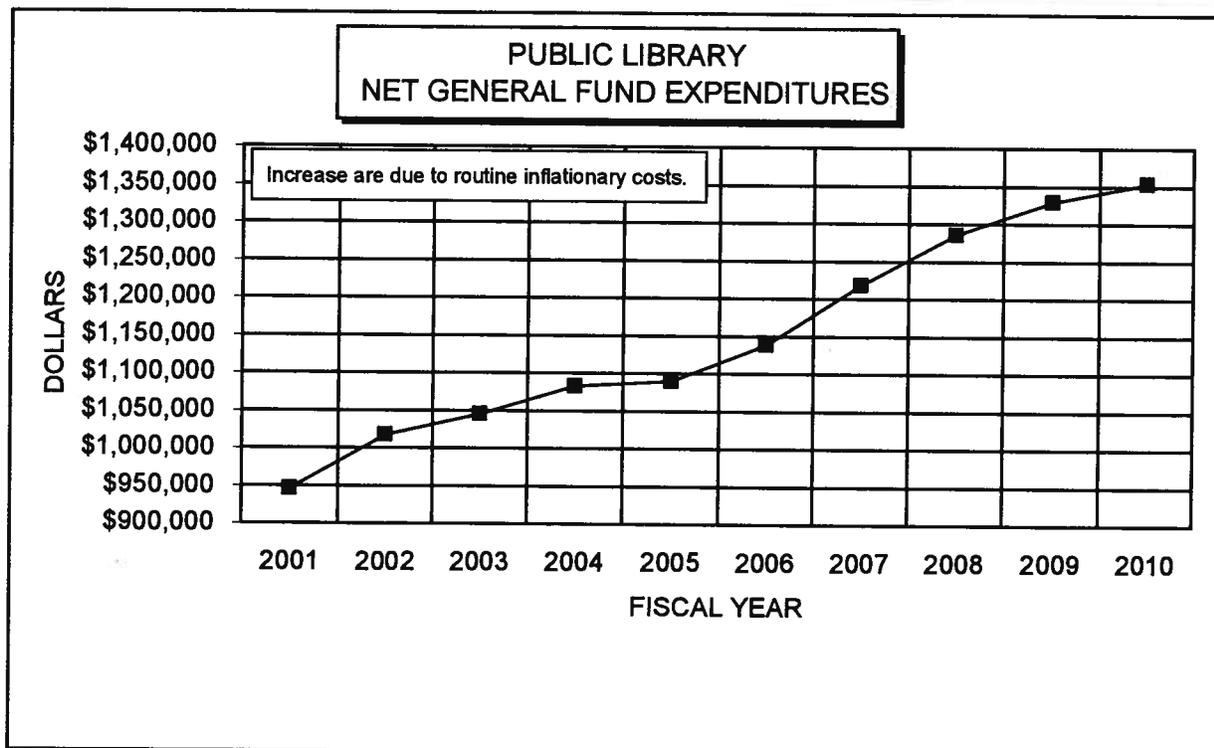
LIBRARY

The Oak Ridge Public Library provides informational and recreational material to meet the needs of the community. The Library is staffed by a combination of 23 full-time and part-time employees, and also recruits and trains volunteers to support the staff and services offered. During fiscal 2008, 74 volunteers provided 3,555 hours of service and support. The Library's total collection consists of approximately 108,153 volumes and 25,856 other non-print material, including cassettes, videos, CD's, DVD's, puzzles, microforms, etc. The Library is currently open 65 hours a week during the school year and 61 hours a week during the summer. In fiscal 2008, Library staff circulated 180,293 books and audiovisual materials. Library patrons borrowed 298 books from other libraries through the Interlibrary Loan Service, while the Library loaned 217 books to other libraries. The staff answered 31,170 reference questions.

The Library also houses the Oak Ridge Room, and collects materials pertaining to the history and development of the Oak Ridge area. Some of the Oak Ridge Room's outstanding features include the DOE photograph collection of approximately 1,000 photos of early Oak Ridge, the DVD photos of all pre-Oak Ridge housing, blueprints of the 'alphabet houses', cemetery lists, all phone books used in Oak Ridge, and entire sets of School Board and City Council minutes, city budgets, and many maps of early Oak Ridge to the present day.

The Children's Room provides material and services such as 2 Preschool Storytimes (Squiggles and Reading Ready), Ruff Reading and the Summer Reading/Listening program. Participation in these programs in fiscal 2008 totaled 5,335 children, and 415 for Summer Reading and Listening. The Library provides a book delivery service to the senior residences in town through its Service to Seniors program. Books are exchanged once a month at the five residences bringing reading materials to those who cannot come to the Library.

The Library offers public access to the Internet in the Main Library and the Children's Room. The Library's automated system allows the Library to automate acquisitions, cataloging, and catalog and provide a user-friendly system for Library patrons. The catalog is also available for searching over the Internet.



CITY OF OAK RIDGE

FUND General	DEPARTMENT Public Library	ACTIVITY Public Library	NUMBER 979
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ACTIVITY DESCRIPTION

The Oak Ridge Public Library provides informational and recreational materials to meet the needs of the community. The Library acquires printed and non-printed materials, organizes them for convenient use and assists the public in using the materials. The Library provides access to a growing collection of historical archives including books and pamphlets, videos, photographs, oral histories, etc. focusing on the earliest days of Oak Ridge up to the present.

The Library supports programming designed to connect books and information with the user. These programs provide access to Library resources for residents of all ages. The Library offers Squiggles and Reading Ready Storytime programs, Summer Reading/Listening Programs, and Service to Seniors, which is a book delivery service to the senior residences. In addition, the Library provides classes in Beginning Internet and Beginning Email and programming for adults on a wide range of information and entertaining topics (gardening, stress relief, Book Doctor, jewelry making, etc.).

PERFORMANCE OBJECTIVES

1. To enhance the quality of life in our community by offering exceptional library services.
2. To provide a continuum of knowledge, making information available in its ever-changing formats.
3. To collect, preserve and make available the history of our unique community.
4. To furnish our community with an extensive, easily accessible collection of recreational resources, which combines the best of the old and the new.
5. To nurture the children and youth of our community by giving them access to the exciting world of ideas.
6. To address the concerns of library users by listening and responding to their suggestions.
7. To appreciate the unique qualities of all individuals and to give each respect, consideration and excellent service.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Total Circulation	180,293	190,000	180,000	180,000
Registered Patrons	18,637	23,000	20,000	20,000
Items Added to the Collection	7,453	6,500	7,500	7,500
Items Withdrawn from the Collection	6,784	6,000	6,000	6,000
Reference Questions and Readers Service	31,170	35,000	30,000	30,000
Storytime Attendance	5,335	4,500	5,000	5,000

SIGNIFICANT EXPENDITURE CHANGES

Budgeted funding for Contractual Service increased \$9,310. Utility services cost increased by \$9,290 based on higher electric costs due to rate increases.

Liability insurance costs increased \$4,404 due to a reallocation of property insurance charges based on a review of each property's insured value and actual premium costs.

City of Oak Ridge, Tennessee
Activity Detail

979 Public Library

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs. 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	619,499	629,882	625,000	628,242	1,640-	.3-
5120. Salaries-Temp. Employees	16,198	21,402	21,805	29,872	8,470	39.6
5141. Social Security	46,683	49,823	49,481	50,346	523	1.0
5150. Retirement	74,160	78,735	78,735	72,602	6,133-	7.8-
5160. Medical & Workers Comp	105,532	117,939	117,939	125,700	7,761	6.6
Total Personal Services	862,072	897,781	892,960	906,762	8,981	1.0
Contractual Services						
5201. Rents	2,953	5,980	5,980	5,980	0	.0
5207. Dues, Memberships & Sub.	29,535	19,351	19,351	19,351	0	.0
5210. Prof. & Contractual Ser.	1,766	9,810	9,810	9,810	0	.0
5210.202 Custodial Contract	24,417	30,400	30,400	30,400	0	.0
5236.15 Street Sweeping	1,201	1,240	1,250	1,260	20	1.6
5212. Utility Services	95,071	112,885	115,985	122,175	9,290	8.2
5220. Training & Travel	918	600	600	600	0	.0
5235. Repair & Maintenance	51,904	33,177	33,177	33,177	0	.0
5236.13 Other Equipment Maint.	33,641	46,295	46,295	46,295	0	.0
Total Contractual Services	241,406	259,738	262,848	269,048	9,310	3.6
Commodities						
5310. Commodities/Tools/Supplies	41,524	27,120	27,120	27,120	0	.0
5320. Books/Education Material	131,543	140,342	140,342	140,342	0	.0
Total Commodities	173,067	167,462	167,462	167,462	0	.0
Other Charges						
5410. Liability Insurance	6,270	6,373	6,373	10,777	4,404	69.1
Total Other Charges	6,270	6,373	6,373	10,777	4,404	69.1
Capital Expenditures						
5540 Machinery & Equipment	2,543	0	0	0	0	.0
Total Capital Expenditures	2,543	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	1,285,358	1,331,354	1,329,643	1,354,049	22,695	1.7
Reduction of Costs						
TOTAL NET EXPENDITURES	1,285,358	1,331,354	1,329,643	1,354,049	22,695	1.7

SECTION III
DEBT SERVICE & CAPITAL PROJECTS FUNDS
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Long-Term Debt Overview

On page III-2 is a summary of the City's outstanding \$154,128,486 in long-term debt as of June 30, 2009 by Fund. Also listed are the budgeted principal and interest payments for fiscal 2010. Almost all the City's debt is backed by the "full faith and credit" of the City, with the exception of \$6,885,000 in electric revenue bonds issued in 2003 which are backed solely by the net revenues of the electric system. There is currently no restriction on the City's debt levels.

As of June 30, 2009 the outstanding principal balance of debt account through the Debt Service Fund was \$99,155,073. The description of this debt begins on page III-3 of this document. Funding for annual debt service is provided from operating transfers from the General Fund, building and equipment rental charges from the Electric, Waterworks and Street Funds and 18.18% of local sales tax collections in the Anderson portion of Oak Ridge to fund debt service on issuances related to the Oak Ridge High School project (ORHS).

The annual debt service payment on \$623,000 in outstanding debt used by the City to renovate the Scarborough Community Center is being funded through the Community Development Block Grant (CDBG) award and is being accounted for in the Grant Fund. \$609,000 in outstanding debt is being accounted for in the Equipment Replacement Rental Fund (ERRF) with annual debt service payments provided from existing cash reserves in the ERRF and charges for services to other City Funds for rental of equipment.

As of June 30, 2009, there was \$53,741,413 in outstanding Enterprise Fund debt. Of this amount, \$21,097,453 is serviced by the Electric Fund, \$31,667,862 by the Waterworks Fund and \$976,098 and by the Emergency Communications District Fund. During fiscal 2008, the City entered into a capital lease purchase agreement for an 800 mHZ radio system upgrade. These type leases are accounted for as long-term debt. The revenues generated by these Funds will be utilized for the annual debt service payments on this debt. The debt service payments by the City's utility funds impact user fees for electric, water and sewer service. A rate study is prepared biennially to establish the user charges for these services. The City currently has \$2,838,278 in authorized and available loan proceeds that can be drawn for wastewater rehabilitation capital projects. Loan proceeds are drawn as the work occurs. Projected future utility rate increases are primarily the result of debt service requirements on debt issued to finance capital improvements in those systems.

On May 19, 2008, City Council adopted an initial resolution to issue an additional \$20,000,000 in debt anticipated to be issued during fiscal 2010 for various capital improvements including completion of the Oak Ridge High School project, street resurfacing and electric, water and wastewater improvements.

**CITY OF OAK RIDGE
SUMMARY OF LONG-TERM DEBT
BUDGET 2010**

Issues	Rate Type	Available for Draw	PROJECTED			
			Principal Outstanding 6/30/09	Budget FY 2010 Principal	Budget FY 2010 Interest	Budget FY 2010 Total Debt Service
<u>DEBT SERVICE FUND</u>						
GO Bonds 2003 (Refunding)	Fixed	\$ -	\$ 4,096,000	\$ 263,000	\$ 161,160	\$ 424,160
GO Bonds 2001 (Refunding)	Fixed	-	11,725,000	2,075,000	596,625	2,671,625
GO Bonds 1998 (Golf Course)	Fixed	-	5,545,000	275,000	261,675	536,675
GO Bonds 2009 (Refunding)	Fixed	-	17,215,000	-	775,700	775,700
TMBF 1994	Variable	-	568,765	-	25,594	25,594
TMBF 2008 (Part ORHS)	Variable	-	7,752,288	-	348,853	348,853
GO Bonds 2005 (ORHS Debt) B-9-A	Fixed	-	15,000,000	100,000	666,188	766,188
TNLOANS 2006 (ORHS Debt) B-11-A	Fixed	-	5,325,000	-	232,969	232,969
TNLOANS 2004 (ORHS Debt) VII E-1	Fixed Swap	-	21,140,000	-	951,300	951,300
TNLOANS 2006 (ORHS Debt) VI-H-1	Fixed Swap	-	4,875,000	-	210,375	210,375
QZAB Series 2004 (ORHS Debt)	Fixed	-	5,287,020	440,585	2,115	442,700
QZAB Series 2005 (ORHS Debt)	Fixed	-	826,000	68,833	330	69,163
TOTAL DEBT SERVICE FUND		\$ -	\$ 99,155,073	\$ 3,222,418	\$ 4,232,884	\$ 7,455,302
<u>GRANT FUND *Debt Service Funded By CDBG Grant</u>						
TMBF 2002	Variable	\$ -	\$ 623,000	\$ 65,000	\$ 27,795	\$ 92,795
<u>EQUIPMENT REPLACEMENT RENTAL FUND</u>						
GO Bonds 2003 (Refunding)	Fixed	\$ -	\$ 609,000	\$ 157,000	\$ 22,690	\$ 179,690
<u>ELECTRIC FUND</u>						
Revenue Bonds 2003 (Refunding)	Fixed	\$ -	\$ 6,885,000	\$ 930,000	\$ 290,850	\$ 1,220,850
2009 Bonds (Refunding)	Fixed	-	10,070,000	-	448,444	448,444
TMBF 2006	Variable	-	2,689,157	113,424	120,593	234,017
TMBF 2008	Variable	-	1,453,296	-	65,398	65,398
TOTAL ELECTRIC FUND		\$ -	\$ 21,097,453	\$ 1,043,424	\$ 925,285	\$ 1,968,709
<u>WATERWORKS FUND</u>						
<u>Water</u>						
TMBF 1994	Variable	\$ -	\$ 1,033,409	\$ -	\$ 46,503	\$ 46,503
TMBF 2002	Variable	-	2,262,000	128,000	101,317	229,317
TMBF 2006	Variable	-	3,284,758	138,546	147,302	285,848
TMBF 2008	Variable	-	931,139	-	41,901	41,901
GO Bonds 2003 (Refunding)	Fixed	-	1,399,860	180,180	54,170	234,350
TLDA State	Fixed	-	13,957	13,957	-	13,957
TOTAL WATER DEBT		\$ -	\$ 8,925,123	\$ 460,683	\$ 391,193	\$ 851,876
<u>Wastewater</u>						
TMBF 1994	Variable	\$ -	\$ 1,770,326	\$ -	\$ 79,665	\$ 79,665
TMBF 2006	Variable	-	2,087,085	88,030	93,593	181,623
TMBF 2008	Variable	-	863,277	-	38,847	38,847
GO Bonds 2003 (Refunding)	Fixed	-	1,630,140	209,820	63,080	272,900
State Revolving Loan 97	Fixed	-	8,564,943	509,724	340,824	850,548
State Revolving Loan 98	Fixed	-	3,665,246	208,440	144,240	352,680
State Revolving Loan 02	Fixed	2,838,278	4,161,722	132,500	147,217	279,717
TOTAL WASTEWATER DEBT		\$ 2,838,278	\$ 22,742,739	\$ 1,148,514	\$ 907,466	\$ 2,055,980
TOTAL WATERWORKS FUND		\$ 2,838,278	\$ 31,667,862	\$ 1,609,197	\$ 1,298,659	\$ 2,907,856
<u>EMERGENCY COMM. FUND</u>						
Capital Lease Agreement (Radio System Upgrade)		\$ -	\$ 976,098	\$ 102,292	\$ 48,610	\$ 150,902
TOTAL CITY DEBT		\$ 2,838,278	\$ 154,128,486	\$ 6,199,331	\$ 6,555,923	\$ 12,755,254

Debt Service Fund

Fund Overview:

The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on general obligation long-term debt backed and funded by the full faith and credit of the City. This includes the debt service on Schools projects. City Charter prohibits the Schools from issuing long-term debt. The City issues the debt for school capital projects and provides funding for the annual debt service payments on those issuances. Approximately 69% of the City's general debt issuances since 1988 have been to provide funding for School capital projects. The use of general long-term debt is normally restricted to those capital improvements or projects that cannot be financed with current revenues, with the bonds repaid over a period less than or equal to the projects' useful life. Long-term debt for the City's Enterprise and Internal Service Funds are accounted for in those Funds rather than the Debt Service Fund.

Statistical information regarding the City's outstanding general obligation debt as of June 30, 2008 is on pages VI-23 to VI-25 of this document. The City's General Obligation Bonds are rated "Aa3" by Moody's Investor Service and "AA" by Standard and Poor's. Page III-5 contains a graph of the City's outstanding general obligation debt for the past 10 fiscal years. The spike in fiscal 2005 and 2007 is due to the issuance of \$53,049,360 in debt for the Oak Ridge High School Project.

The following is a summary of the City's general obligation debt issuances since 1998 for which the debt service payments are accounted for in the Debt Service Fund. The bond proceeds and the related capital expenditures for these issuances are accounted for in the Capital Projects Fund.

\$10,000,000 in General Obligation Bonds (GOB) and notes was issued in 1988 to fund the renovation of Willow Brook and Woodland Elementary Schools and the construction of Emory Valley Road and other street improvements.

\$5,385,000 in General Obligation Bonds were issued in 1989 to fund the construction of a new Glenwood Elementary School.

\$4,950,000 in General Obligation Bonds were issued in 1991 to fund the renovation of several municipal and sports facilities, the purchase of an 800 MHz trucking communications system, the renovation of the outdoor pool, the construction of a central fire station and the renovation of two existing fire stations.

\$11,150,000 in General Obligation Bonds were issued in 1995 for the renovation of the High School and two City Middle Schools.

A \$1,247,994 variable rate loan was obtained in fiscal 1995 from the Tennessee Municipal Bond Fund for the purchase of land for a new Roane State community College Campus in Oak Ridge and storm drainage improvements.

\$16,000,000 in General Obligation Bonds were issued in 1996 to fund construction of a new City Central Service Complex and various other City and School facility improvements and equipment, including construction of 3 baseball/softball fields at Parcel 457, Briarcliff/Laboratory Road extension, purchase of the Library MARC system and improvements at Linden Elementary School including construction of a stage and the addition of an elevator to meet ADA requirements.

A \$3,213,000 variable rate loan was obtained in 1998 through the TN-LOANs program to fund demolition and remediation of the old Central Service Complex site, street resurfacing including Rutgers Avenue, storm water drainage improvements, Schools ADA enhancements and Willow Brook Elementary wall repairs, Melton Lake Greenway construction and other City building improvements.

On August 1, 1998, the City issued \$7,275,000 in Golf Course Revenue and Tax Bonds related to construction and equipping of the City-owned Tennessee Centennial Golf Course. This debt is backed by the "full faith and credit" of the City of Oak Ridge.

\$10,000,000 in General Obligation Bonds were issued in FY 2000 with the bond proceeds split equally on City and School capital improvements. School projects include American Disabilities Act (ADA) renovations and replacement of windows at various school buildings, roof and chiller replacement at Linden Elementary School, upgrades to the auditoriums at the High School and two Middle Schools and systemwide technology upgrades. City projects include storm water drainage improvements, which includes the Mitchell Road and Emory Creek Projects, City share of the State roadway expansion into the City's southwest quadrant, completion of Phase II and Phase III of the Melton Lake greenway and the Emory Valley Road greenway, expansion of the Animal Shelter to house the City's two K-9 dogs and numerous building and recreation facility improvements.

\$59,315,219 in long-term debt has been issued for the construction and renovation of the Oak Ridge High School (ORHS) project. \$8,081,860 has been issued through the Tennessee State School Board Authorities Qualified Zone Academy Projects (QZAB) program. The QZAB program provides interest free loans to school systems that met certain criteria. \$25,815,000 has been issued utilizing an interest rate SWAP, \$20,325,000 through fixed rate debt issuances and \$5,093,359 in variable interest rate issuances. Funding for the remaining costs of approximately \$7,000,000 to complete the project will be borrowed during fiscal 2010. An additional \$2,658,929 in variable interest rate debt was issued during fiscal 2008 and 2009 for miscellaneous school capital including roofs, HVAC's, gas packs and coolers.

Since 1988, there has been 5 bond refundings, which consolidated and lowered the interest rate on the outstanding debt on the above debt issuances. During fiscal 2009, the outstanding \$18,570,000 TN-LOAN variable rate debt issuance was fully refunded with a \$17,215,000 fixed rate debt issuance. The outstanding principal balance of long-term debt funded through the Debt Service Fund is projected to be \$99,155,073 at June 30, 2009. Page III-9 contains the amortization schedule for this debt. Of this amount, \$34,136,053 is in variable interest rate debt, which includes \$25,815,000 in interest rate SWAPs. For budget purposes, these were estimated using a 4.50% interest rate. There is also \$609,000 in outstanding general obligation debt that was issued to purchase fire trucks and Y2K compliant computer hardware and software that will be funded and accounted for through the Equipment Replacement Rental Fund, an internal service fund, and \$623,000 in outstanding general obligation debt that was issued to expand and renovate the Scarboro Center whose debt service will be funded from a HUD Grant that is accounted for in the Grant Fund.

Budget Changes:

On August 5, 2004, the citizens in the Anderson County portion of Oak Ridge overwhelmingly voted to increase the local sales tax option from 2.25% to the state maximum of 2.75%, with the additional tax proceeds being legally restricted to fund the renovation, construction and related debt service of the ORHS project. The sales tax rate increase became effective with sales beginning on October 1, 2004. In May 2006, Anderson County voted by referendum to supersede the City's local sales tax option increase. The .50% additional local sales tax proceeds must now be split with Anderson County who then reallocates the proceeds to all city and county school systems. 18.18% of the City and Schools local sales tax proceeds received through Anderson County will be allocated to funding the annual debt service on the ORHS project debt. The Oak Ridge Public Schools Education Foundation is working to raise \$8,000,000 in private contributions for the ORHS project. It is anticipated that the Foundation will provide funding to the City to pay the annual debt service on the QZAB bonds.

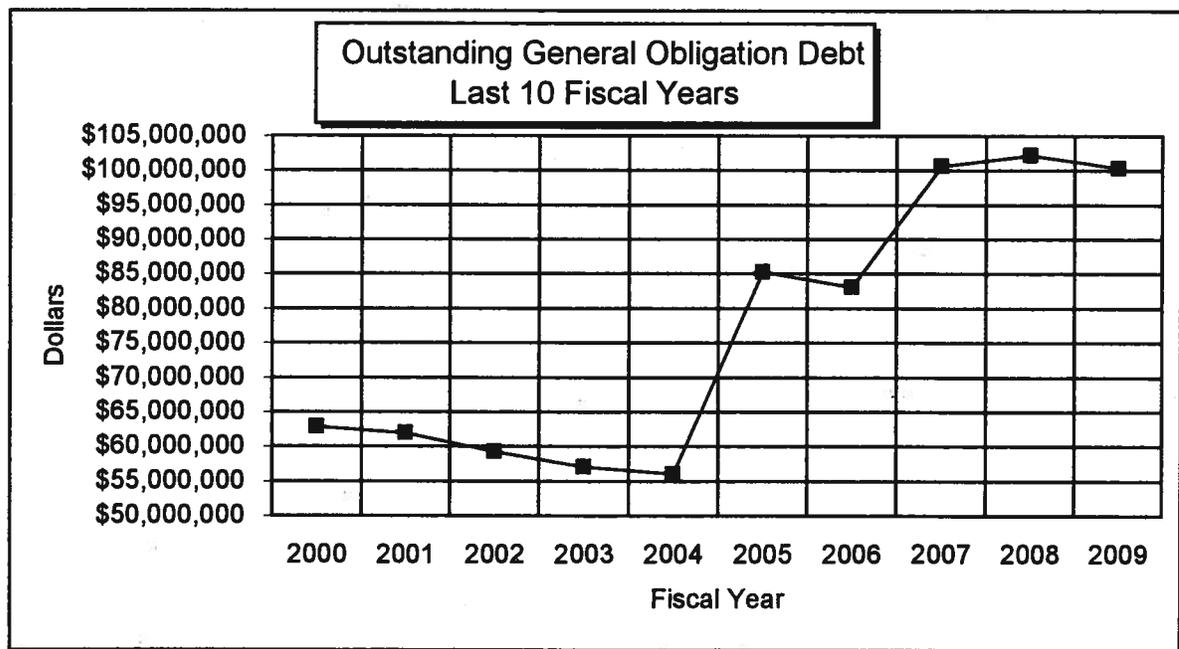
Major Revenue/Other Financing Sources:

Revenues and Other Financing Sources for the Debt Service Fund are budgeted at \$15,725,793 for fiscal 2010. Revenues include \$2,030,000 from local sales tax proceeds and \$892,732 from building rental from the Electric, Waterworks and Streets Funds to provide funding for the debt service on \$12.7 million borrowed in fiscal 1996 to construct a new Central Service Center Complex.

The \$12,528,061 budget from Other Financing Sources includes an operating transfer from the General Fund budgeted at \$3,500,000. Of the \$6,785,882 in long-term debt proceeds budgeted to be transferred from the Capital Projects Fund, \$1,340,000 is for annual debt service on debt issued for the ORHS project during the remaining construction period and \$5,445,882 is to reimburse the Debt Service Fund for funds used to finance ORHS expenditures accounting for in the Capital Projects Fund between long-term debt issuances for this project. There is also a \$1,730,316 contingency budgeted for variances in future debt issuances.

Major Expenditure Areas:

Fiscal 2010 projected debt service obligations on existing and future debt totaled \$9,500,000. The appropriation also includes a \$1,730,316 contingency for fluctuations in variable rate debt and for timing variances on future debt issuances.



**DEBT SERVICE FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
4187 Sales Tax Proceeds (High School Project)	2,079,096	2,015,000	2,030,000	2,030,000	15,000	0.7
4467 City Building Rentals	892,732	892,732	892,732	892,732	0	0.0
4482 Radio Rents	118,045	118,045	118,045	0	(118,045)	-100.0
4610 Interest	279,717	275,000	110,000	275,000	0	0.0
Total Revenues	3,369,590	3,300,777	3,150,777	3,197,732	(103,045)	(0)
EXPENDITURES:						
Debt Issuances for City Capital Projects:						
12151 TMBF 1994 Variable Rate Loan	19,572	25,600	12,000	25,600	0	0.0
12175 General Obligation Bond Refunding 2003	570,461	572,603	572,603	385,862	(186,741)	-32.6
12171 General Obligation Bond Refunding 2009	0	0	22,770	69,364	69,364	100.0
12156 TN-Loan 2001 Variable Rate Loan	76,769	74,671	46,906	0	(74,671)	-100.0
12173 Public Improvements, Series 2001	2,081,682	2,078,734	2,078,734	2,079,259	525	0.0
12200 Golf Course	530,165	538,860	538,860	537,200	(1,660)	-0.3
Total City Projects	3,278,649	3,290,468	3,271,873	3,097,285	(193,183)	-5.9
Debt Issuances for School Capital Projects:						
12120 Oak Ridge High School Project Issuances	2,214,930	3,107,863	2,942,567	3,197,863	90,000	2.9
12176 General Obligation Bond Refunding 2003	57,765	57,982	57,982	39,073	(18,909)	-32.6
12172 General Obligation Bond Refunding 2009	0	0	231,538	706,841	706,841	100.0
12157 TN-Loan 2001 Variable Rate Loan	782,362	760,979	478,023	0	(760,979)	-100.0
12158 TMBF 2008 Variable Rate Loan	5,459	90,000	25,000	136,055	46,055	51.2
12174 Public Improvements, Series 2001	593,256	592,417	592,417	592,567	150	0.0
Total School Projects	3,653,772	4,609,241	4,327,527	4,672,399	63,158	1.4
12999 Contingency	0	1,500,291	0	1,730,316	230,025	15.3
Total Expenditures	6,932,421	9,400,000	7,599,400	9,500,000	100,000	1.1
Excess (Deficiency) of Revenues over Expenditures	(3,562,831)	(6,099,223)	(4,448,623)	(6,302,268)	(203,045)	3.3
OTHER FINANCING SOURCES						
Private Sources	150,954	511,863	361,567	511,863	0	0.0
Contingency	0	1,500,291	0	1,730,316	230,025	15.3
Operating Transfers In:						
City General Fund	3,500,000	3,500,000	3,500,000	3,500,000	0	0.0
Capital Projects Fund	2,063,976	2,596,000	2,620,747	6,785,882	4,189,882	161.4
Operating Transfers Out:						
Capital Projects Fund	(3,419,575)	0	(2,026,307)	0	0	0.0
Total Other Financing Sources	2,295,355	8,108,154	4,456,007	12,528,061	4,419,907	54.5
Excess (Deficiency) of Revenues and Other Sources over Expenditures	(1,267,476)	2,008,931	7,384	6,225,793	4,216,862	209.9
FUND BALANCE - 7/1	8,349,601	10,416,014	7,082,125	7,089,509	(3,326,505)	-31.9
FUND BALANCE - 6/30	7,082,125	12,424,945	7,089,509	13,315,302	890,357	7.2

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
12120 ORHS RENOVATION ISSUANCES						
5210 Professional & Cont. Services	2,000	1,000	1,000	1,000	0	0.0
5439.1 Principal Retirement	0	0	0	100,000	100,000	100.0
5439.2 Interest Charges	2,061,976	2,595,000	2,580,000	2,585,000	(10,000)	-0.4
Total	2,063,976	2,596,000	2,581,000	2,686,000	90,000	0.0
12121 HIGH SCHOOL RENOVATION QZAB's						
5439.1 Principal Retirement	150,954	511,863	361,567	511,863	0	0.0
Total	150,954	511,863	361,567	511,863	0	0.0
12151 TMBF 1994 VARIABLE RATE LOAN - CITY						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	19,572	25,600	12,000	25,600	0	0.0
Total	19,572	25,600	12,000	25,600	0	0.0
12156 TN-LOAN 2001 VARIABLE RATE LOAN - CITY						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	76,769	74,670	46,906	0	(74,670)	-100.0
Total	76,769	74,670	46,906	0	(74,670)	0.0
12157 TN-LOAN 2001 VARIABLE RATE LOAN - SCHOOLS						
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	782,362	760,979	478,023	0	(760,979)	-100.0
Total	782,362	760,979	478,023	0	(760,979)	0.0
12158 TMBF 2008 VARIABLE RATE LOAN - SCHOOLS						
5210 Professional & Cont. Services	0	0	0	0	0	0.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	5,459	90,000	25,000	136,055	46,055	51.2
Total	5,459	90,000	25,000	136,055	46,055	51.2
12177 GENERAL OBLIGATION BONDS REFUNDING 2009 CITY						
5210 Professional & Cont. Services	0	0	50	50	50	100.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	0	22,720	69,314	69,314	100.0
Total	0	0	22,770	69,364	69,364	100.0

DEBT SERVICE FUND EXPENDITURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
12178 GENERAL OBLIGATION BONDS REFUNDING						
2009 SCHOOLS						
5210 Professional & Cont. Services	0	0	0	455	455	100.0
5439.1 Principal Retirement	0	0	0	0	0	0.0
5439.2 Interest Charges	0	0	231,538	706,386	706,386	100.0
Total	<u>0</u>	<u>0</u>	<u>231,538</u>	<u>706,841</u>	<u>706,841</u>	<u>100.0</u>
12173 PUBLIC IMPROVEMENTS, SERIES 2001 - CITY						
5210 Professional & Cont. Services	156	156	156	156	0	0.0
5439.1 Principal Retirement	1,486,394	1,544,760	1,544,760	1,614,800	70,040	4.5
5439.2 Interest Charges	595,132	533,818	533,818	464,303	(69,515)	-13.0
Total	<u>2,081,682</u>	<u>2,078,734</u>	<u>2,078,734</u>	<u>2,079,259</u>	<u>525</u>	<u>0.0</u>
12174 PUBLIC IMPROVEMENTS, SERIES 2001 - SCHOOLS						
5210 Professional & Cont. Services	44	45	45	45	0	0.0
5439.1 Principal Retirement	423,606	440,240	440,240	460,200	19,960	4.5
5439.2 Interest Charges	169,606	152,132	152,132	132,322	(19,810)	-13.0
Total	<u>593,256</u>	<u>592,417</u>	<u>592,417</u>	<u>592,567</u>	<u>150</u>	<u>0.0</u>
12175 GENERAL OBLIGATION BOND REFUNDING						
2003 CITY						
5210 Professional & Cont. Services	197	704	704	704	0	0.0
5439.1 Principal Retirement	399,542	413,163	413,163	238,817	(174,346)	-42.2
5439.2 Interest Charges	170,722	158,736	158,736	146,341	(12,395)	-7.8
Total	<u>570,461</u>	<u>572,603</u>	<u>572,603</u>	<u>385,862</u>	<u>(186,741)</u>	<u>-32.6</u>
12176 GENERAL OBLIGATION BONDS REFUNDING						
2003 SCHOOLS						
5210 Professional & Cont. Services	20	71	71	71	0	0.0
5439.1 Principal Retirement	40,458	41,837	41,837	24,183	(17,654)	-42.2
5439.2 Interest Charges	17,287	16,074	16,074	14,819	(1,255)	-7.8
Total	<u>57,765</u>	<u>57,982</u>	<u>57,982</u>	<u>39,073</u>	<u>(18,909)</u>	<u>-32.6</u>
12200 GENERAL OBLIGATION BONDS REFUNDING						
GOLF COURSE						
5210 Professional & Cont. Services	1,050	525	525	525	0	0.0
5439.1 Principal Retirement	245,000	265,000	265,000	275,000	10,000	3.8
5439.2 Interest Charges	284,115	273,335	273,335	261,675	(11,660)	-4.3
Total	<u>530,165</u>	<u>538,860</u>	<u>538,860</u>	<u>537,200</u>	<u>(1,660)</u>	<u>-0.3</u>
12999 CONTINGENCY						
5439.2 Future Debt ORHS, Admin & Misc.	0	1,500,292	0	1,730,316	230,024	15.3
TOTAL DEBT SERVICE FUND EXPENDITURES	<u><u>6,932,421</u></u>	<u><u>9,400,000</u></u>	<u><u>7,599,400</u></u>	<u><u>9,500,000</u></u>	<u><u>100,000</u></u>	<u><u>1.1</u></u>

GENERAL LONG-TERM DEBT
AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/09

Fiscal Year	Principal	Interest	Total Requirements
2010	\$ 3,222,418	\$ 4,232,884	\$ 7,455,302
2011	3,397,418	4,094,454	7,491,872
2012	3,749,419	3,958,484	7,707,903
2013	3,764,418	3,800,984	7,565,402
2014	3,829,418	3,644,825	7,474,243
2015	3,854,419	3,490,937	7,345,356
2016	3,979,418	3,362,965	7,342,383
2017	4,190,140	3,210,325	7,400,465
2018	4,409,745	3,033,928	7,443,673
2019	4,234,669	2,875,721	7,110,390
2020	4,379,930	2,723,502	7,103,432
2021	4,560,564	2,536,601	7,097,165
2022	4,627,183	2,336,584	6,963,767
2023	4,863,626	2,122,062	6,985,688
2024	4,075,000	1,894,755	5,969,755
2025	3,255,000	1,691,995	4,946,995
2026	3,355,000	1,545,238	4,900,238
2027	3,242,288	1,394,680	4,636,968
2028	1,600,000	1,254,851	2,854,851
2029	1,670,000	1,182,592	2,852,592
2030	1,745,000	1,107,165	2,852,165
2031	1,820,000	1,028,362	2,848,362
2032	4,315,000	937,234	5,252,234
2033	4,515,000	742,319	5,257,319
2034	2,295,000	547,355	2,842,355
2035	2,390,000	443,729	2,833,729
2036	2,490,000	335,809	2,825,809
2037	2,600,000	232,969	2,832,969
2038	2,725,000	119,219	2,844,219
TOTAL	\$ 99,155,073	\$ 59,882,527	\$ 159,037,600

*Excludes Unissued Debt and Contingency Amounts

Capital Projects Fund

Fund Overview:

This Capital Projects Fund is used to account for financial resources segregated for the acquisition, construction or renovation of major City and School capital facilities other than those financed by Enterprise Funds. By charter, the Oak Ridge Schools cannot issue debt. Expenditures for major School capital projects are accounted for in the Capital Projects Fund and are financed either through long-term debt issued by the City and/or capital maintenance reserves funded by operating transfers from the City General Fund.

Major Revenue Sources:

Funding is provided from long-term debt issuances and operating transfers from the General Fund. The major project for fiscal 2010 is the completion of the renovation and construction of the Oak Ridge High School (ORHS) Project. This project is projected to cost \$68,000,000 over a 4-year period, which includes approximately \$6,000,000 in capitalized interest. Funding for the project is to be provided from a series of long-term debt issuances, with the final debt issuance to occur in fiscal 2010.

On May 19, 2008, City Council adopted an initial resolution to issue an additional \$20,000,000 in debt anticipated to be issued during fiscal 2010 for various capital improvements with approximately \$10,000,000 of that amount to finance capital projects accounted for in the Capital Projects Fund including completion of the Oak Ridge High School project.

For the past several years, the City has been funding capital maintenance projects through the issuance of long-term debt. The funding of these type items through the issuance of long-term debt is eroding the City's debt capacity, in addition to the required borrowings for major renovations or construction projects. In fiscal 2001, a program was recommend to City Council to finance capital projects costing between \$10,000 and \$300,000 from operating transfers from the General Fund to the Capital Projects Fund rather than through the issuance of long-term debt. The initial operating transfer in 2001 was for \$410,000 with the intent of gradually increasing the transfer amount each fiscal year until the required annual funding level of approximately \$1.5 to \$1.8 million is achieved. During fiscal 2008 and 2009, these operating transfers were stopped in order to maintain an adequate fund balance in the General Fund and stabilized the property tax rate. The fiscal 2010 General Fund transfer amount is budgeted at \$1,400,000.

Major Expenditures Areas:

Capital improvements totaling \$7,000,000 is budgeted for fiscal 2010. \$1,134,000 is budgeted for the completion of the renovation and construction to the ORHS and \$2,165,000 is for City and other School capital maintenance projects. Funding is to be provided from the issuance of long-term debt, \$611,000 in grant proceeds, operating transfers from the General Fund and existing fund balance. The budget includes a \$3,701,000 contingency for unplanned or timing variances in capital projects.

Major City capital improvements of \$1,465,000 budgeted for fiscal 2010 include storm water drainage improvements, parking lot maintenance, sidewalk improvements, continuation of upgrades to the City's recreational facilities to comply with the American Disabilities Act (ADA), tennis court refinishing, upgrades or replacement of bleachers, fencing and play equipment at miscellaneous parks throughout the City and construction of a new neighborhood park. \$765,000 is budgeted for the construction of Phase IV of the Melton Lake Greenway with \$611,000 of the project to be funded through grant proceeds.

Major School capital improvements, other than the ORHS project, are budgeted at \$700,000 for fiscal 2010 and include roofs, carpet, sidewalk, cafeteria equipment, heat pumps and other miscellaneous building improvements.

Current budget allotments allow for \$700,000 each in annual budgeted funded for City and School capital projects to be financed from the annual operating transfer from the General Fund. A more in-depth presentation of planned City and School capital projects is located in the Capital Improvements Program 2010-2015 document.

**CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
4610 Interest on Investments	106,481	75,000	38,000	75,000	-	0.0
4791 Oak Ridge School Foundation	1,000,000	-	204,263	-	-	0.0
4830 TDOT Grants	92,000	-	-	-	-	0.0
4830 Greenways Grants	29,102	650,000	10,000	611,000	(39,000)	-6.0
TOTAL REVENUES	1,227,583	725,000	252,263	686,000	(39,000)	-5.4
EXPENDITURES:						
School Expenditures:						
29201 Willowbrook Elementary	(48,413)	-	-	-	-	0.0
29202 Woodland Elementary	12,225	-	-	215,000	215,000	100.0
29203 Glenwood Elementary	666,238	-	-	-	-	0.0
29205 Jefferson Jr High Renovations	165,419	-	-	-	-	0.0
29217 Oak Ridge High School Project	15,347,217	7,000,000	2,014,000	1,134,000	(5,866,000)	-83.8
29206 Robertsville Chiller Replacement	128,643	-	-	-	-	0.0
29207 School Equipment/Technology	23,900	-	-	-	-	0.0
29211 Miscellaneous Site Improvements:	-	725,000	725,000	100,000	(625,000)	-86.2
29211 Ben Martin Track Resurfacing/Bleachers/Fencing	20	-	-	-	-	0.0
29211 Carpet Replacement	48,721	-	-	65,000	65,000	100.0
29211 Cafeteria Equipment Replacement	-	-	-	170,000	170,000	100.0
29211 Sidewalks & Service Drives	13,358	-	-	-	-	0.0
29213 Roof Replacements	-	-	-	150,000	150,000	100.0
Total School Expenditures	16,357,328	7,725,000	2,739,000	1,834,000	(5,891,000)	-76.3
City Expenditures:						
29307 Municipal Building Improvements:						
Renovations	-	50,000	50,000	-	(50,000)	-100.0
Repave and restrip parking lots/Doors & Steps	50,000	-	-	-	-	0.0
29314 Civic Center and Library Improvements:						
HVAC Replacement	24,267	-	-	-	-	0.0
Parking Lot	15,615	-	-	-	-	0.0
29318 Central Services Complex	-	-	-	35,000	35,000	100.0
29322 Storm Water Drainage	100,000	100,000	100,000	100,000	-	0.0
29332 Intersection Improvements	(669)	-	-	-	-	0.0
29326 Parking Lot Maintenance	-	85,000	85,000	50,000	(35,000)	-41.2
29333 Sidewalk Construction/Maintenance	(22,312)	30,000	30,000	30,000	-	0.0
29999 Miscellaneous	-	40,000	-	90,000	50,000	125.0
29400 Bleachers Replacement	-	-	-	50,000	50,000	100.0

**CAPITAL PROJECTS FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
City Expenditures (Continued)						
29402 Soccer Complex	24,949	50,000	50,000	-	(50,000)	-100.0
29306 Tennis Courts	-	-	-	30,000	30,000	100.0
29308 Milt Dickens-Play Equipment	82,856	-	-	-	-	0.0
29312 Outdoor Pool - Wading Pool	114,726	-	-	-	-	0.0
29317 Recreation Facility ADA Improvements	-	30,000	30,000	30,000	-	0.0
29400 BallField Lights	146,779	-	-	-	-	0.0
29493 Emory Valley Road Greenway	294	-	-	-	-	0.0
29400 Misc. Recreation - Field Fencing	-	-	-	25,000	25,000	100.0
29494 Greenways Phase IV	36,377	815,000	12,500	765,000	(50,000)	-6.1
29403 Pinewood Park	25,051	20,000	20,000	-	(20,000)	-100.0
29411 Carl Yearwood Park - Fence/Skate Park Ramp	20,000	-	-	-	-	0.0
29413 Elm Grove Park	-	50,000	50,000	-	(50,000)	-100.0
29415 Highland View Park	-	50,000	50,000	-	(50,000)	-100.0
29416 LaSalle Park	-	-	-	130,000	130,000	100.0
29400 Groves Park	-	-	-	50,000	50,000	100.0
29420 Elza Gate Park - Parking	-	-	-	80,000	80,000	100.0
29430 Indoor Pool - Filtration System	-	220,000	260,000	-	(220,000)	-100.0
Total City Expenditures	<u>617,933</u>	<u>1,540,000</u>	<u>737,500</u>	<u>1,465,000</u>	<u>(75,000)</u>	<u>-4.9</u>
29999 Contingency	-	10,050,000	-	3,701,000	(6,349,000)	-63.2
TOTAL EXPENDITURES	<u>16,975,261</u>	<u>19,315,000</u>	<u>3,476,500</u>	<u>7,000,000</u>	<u>(12,315,000)</u>	<u>-63.8</u>
Excess (Deficiency) of Revenues Over Expenditures	(15,747,678)	(18,590,000)	(3,224,237)	(6,314,000)	12,276,000	66.0
<u>OTHER FINANCING SOURCES (USES):</u>						
Other Financing Sources and Transfers In:						
Long-Term Debt Proceeds	13,185,317	11,046,000	4,688,864	7,919,882	(3,126,118)	-28.3
Contingency Funding	-	10,050,000	-	3,701,000	(6,349,000)	-63.2
General Fund	-	-	-	1,400,000	1,400,000	100.0
Debt Service Fund	3,419,575	-	2,026,307	-	-	0.0
Transfers out:						
Debt Service Fund	<u>(2,063,976)</u>	<u>(2,596,000)</u>	<u>(2,620,747)</u>	<u>(6,785,882)</u>	<u>(4,189,882)</u>	<u>161.4</u>
Total Other Financing Sources (Uses)	<u>14,540,916</u>	<u>18,500,000</u>	<u>4,094,424</u>	<u>6,235,000</u>	<u>(12,265,000)</u>	<u>-66.3</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(1,206,762)	(90,000)	870,187	(79,000)	11,000	-12.2
<u>FUND BALANCE - 7/1</u>	<u>1,604,831</u>	<u>1,698,173</u>	<u>398,069</u>	<u>1,268,256</u>	<u>(429,917)</u>	<u>-25.3</u>
<u>FUND BALANCE - 6/30</u>	<u>398,069</u>	<u>1,608,173</u>	<u>1,268,256</u>	<u>1,189,256</u>	<u>(418,917)</u>	<u>-26.0</u>

Citywide Capital Improvement Programs

Beginning on page III-15, is a summary and description of citywide capital improvement projects budgeted for fiscal 2010. The summary on pages III-15 and III-16 outline the projects by funding source. On May 19, 2008, City Council adopted an initial resolution to issue an additional \$20,000,000 in debt anticipated to be issued during fiscal 2010 for various capital improvements including completion of the Oak Ridge High School project, street resurfacing and electric, water and wastewater improvements.

The projects funded by the Capital Projects Fund are financed by a combination of long-term debt proceeds and existing fund balance created from operating transfers from the General Fund. The long-term goal is to fund major capital projects through the issuance of long-term debt and routine capital maintenance through the accumulated annual operating transfers from the General Fund. The break between routine and major is currently being defined at the \$300,000 level. The major project budgeted in the Capital Projects Fund in fiscal 2010 is the renovation and construction of the Oak Ridge High School Project. The project is projected to cost \$68,000,000 over a 4-year period, which includes approximately \$6,000,000 in capitalized interest. \$1,134,000 is budgeted in fiscal 2010 with funding to be provided from long-term debt issuances.

The Electric and Waterworks Fund capital improvements will be funded through a combination of long-term debt and existing cash generated through the applicable user rates for those services. The City currently has \$2,838,278 in authorized and available loan proceeds that can be drawn for wastewater rehabilitation capital projects. This debt is in the form of draw loans were funds are drawn down as capital expenditures occur over the next year.

Capital improvement projects accounted for in the State Street Aid Fund are funded through an operating transfer from the General Fund and state shared tax revenues. The capital improvement level in this Fund should remain fairly constant from year-to-year.

At the end of each calendar year, a Capital Improvements Program (CIP) document is prepared that outlines the City's capital needs for the next six years. City staff drafts the document and then it is forwarded to the Oak Ridge Regional Planning Commission for review. A detail sheet is prepared outlining the need and cost of each capital project. The final adopted CIP is then incorporated into the City's annual budget document. Please refer to the CIP 2010-2015 document for a more in-depth discussion of the capital projects presented in this budget document.

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2010

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	OTHER CITY FUNDS	STATE/ FEDERAL/ PRIVATE	TOTAL CAPITAL PROJECTS
OAK RIDGE CENTRAL SERVICE COMPLEX	\$ 35,000	\$ -	\$ -	\$ -	\$ -	35,000
PARKING LOT MAINTENANCE	50,000					50,000
CAPITAL MAINTENANCE - UNSPECIFIED	90,000					90,000
RECREATION FACILITY ADA IMPROVEMENTS	30,000					30,000
BLEACHERS REPLACEMENT	50,000					50,000
FENCING REPLACEMENT	25,000					25,000
GREENWAY IMPLEMENTATION	154,000				611,000	765,000
GROVES PARK	50,000					50,000
LASALLE PARK	130,000					130,000
PARKING LOT CONSTRUCTION/REHAB	80,000					80,000
TENNIS COURT REFINISHING	30,000					30,000
SIDEWALK IMPROVEMENTS	30,000			30,000		60,000
STREET RESURFACING & CITY-OWNED PARKING LOTS				665,000		665,000
STATE ROUTE 95/58 ROAD IMPROVEMENTS / R-O-W & CONST.					18,625,000	18,625,000
STATE ROUTE 95/58 ELECTRIC LINE RELOCATION / STREET LTS.		100,000				100,000
STATE ROUTE 95/58 WATER DISTRIBUTION			800,000		500,000	1,300,000
STATE ROUTE 95/58 WATER LINE RELOCATION			30,000			30,000
STATE ROUTE 95/58 SEWER LINE RELOCATION			30,000			30,000
STORM WATER PROGRAM, EPA NPDES	100,000					100,000
EXPAND SUBSTATION 800 - NEW 13 KV BAY		1,850,000				1,850,000
STREET LIGHT IMPROVEMENT PROGRAM		30,000				30,000
FACILITIES EXPANSION FOR NEW LOADS AND SERVICES		440,000				440,000
ROUTINE EXPANSION, MAINTENANCE AND MINOR ADDITIONS		570,000				570,000
ELECTRIC SUBSTATION IMPROVEMENTS		30,000				30,000
DISTRIBUTION SYSTEM IMPROVEMENTS		1,230,000				1,230,000
SUBTOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 854,000	\$ 4,250,000	\$ 860,000	\$ 695,000	\$ 19,736,000	\$ 26,395,000

SUMMARY OF CAPITAL IMPROVEMENT PROGRAMS
FISCAL YEAR 2010

PROJECT DESCRIPTION	CAPITAL PROJECTS FUND	ELECTRIC FUND	WATERWORKS FUND	OTHER CITY FUNDS	STATE/FEDERAL/PRIVATE	TOTAL CAPITAL PROJECTS
TRAFFIC SIGNAL, PUBLIC & PRIVATE LT MAINT./IMPROVEMENTS	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000
TRANSMISSION SYSTEM MAINTENANCE		100,000				100,000
WATER TREATMENT PLANT CAPITAL IMPROVEMENTS			1,825,000			1,825,000
WATER TREATMENT PLANT CAPITAL MAINTENANCE			500,000			500,000
WATER TREATMENT PLANT RAW WATER MAIN			500,000			500,000
WATER TANK REPAIR/MAINTENANCE OR REPLACEMENT			800,000			800,000
WATER BOOSTER STATION UPGRADES			70,000			70,000
WATER DISTRIBUTION SYSTEM REHABILITATION			1,305,000			1,305,000
SEWER LINE REHABILITATION PROGRAM			1,000,000			1,000,000
WASTEWATER LIFT STATION REPLACEMENT/UPGRADES			360,000			360,000
WASTEWATER LIFT STATION CAPITAL MAINTENANCE			60,000			60,000
WASTEWATER TREATMENT PLANT CAPITAL MAINTENANCE			225,000			225,000
WEST END / REPLACE EXISTING CLINCH RIVER PACKAGE PLANT			1,000,000			1,000,000
WEST END / HERITAGE WTP IMPROVEMENTS			250,000			250,000
WEST END / ETPP WASTEWATER SYSTEM IMPROVEMENTS			250,000			250,000
WEST END / CAPITAL MAINTENANCE			250,000			250,000
WEST END / RARITY RIDGE RIVER CROSSING - WATER			750,000		750,000	1,500,000
OAK RIDGE HIGH SCHOOL RENOVATION	1,134,000					1,134,000
SCHOOLS (REPLACEMENT OF CAFETERIA EQUIPMENT)	170,000					170,000
WOODLAND ELEMENTARY	215,000					215,000
SYSTEM WIDE SIDEWALK/CARPET REPLACEMENT	65,000					65,000
ROOF REPLACEMENTS	150,000					150,000
SCHOOL CAPITAL MAINTENANCE-MISCELLANEOUS	100,000					100,000
TOTAL CAPITAL IMPROVEMENT PROGRAMS	\$ 2,685,000	\$ 4,480,000	\$ 10,005,000	\$ 695,000	\$ 20,486,000	\$ 38,354,000

**CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEAR 2010**

I. COMMERCIAL/RESIDENTIAL DEVELOPMENT

1. West End Development & Expansion

In June of 1999, eight "Partners for Progress" consisting of the City of Oak Ridge, Roane County, Anderson County, Department of Energy (DOE), Tennessee Valley Authority (TVA), State of Tennessee, Boeing-Oak Ridge, and The Community Reuse Organization of East Tennessee (CROET), entered into a Memorandum of Understanding (MOU) for the partners to work together to find sources of funding for the installation of infrastructure, projected to cost \$15.2 million, to five large parcels of land in the Oak Ridge portion of Roane County. Since that time, a 1,400 acre parcel of land is now being developed as a residential/commercial community know as Rarity Ridge and a 957 acre parcel has been developed by CROET as an industrial park.

Construction of water service infrastructure to the initial phase of Rarity Ridge has been completed. This includes a connection to Cumberland Utility District, a booster pump station, elevated storage tank and all interconnecting piping. A new Wastewater Treatment Plant (WWTP) with a permitted capacity of 0.6 MGD has been completed to handle the Rarity Ridge development, Horizon Center and the DOE owed East Tennessee Technology Park. The City has acquired the on-site water infrastructure at Horizon Center and on May 29, 2009 DOE transferred ownership of water and wastewater infrastructure located at the ETTP site to the City, which included a 4.0 million per day capacity water treatment plant, raw water intake station, two water storage tanks with a 4.0 million combined capacity, five wastewater-pumping stations and water and sewer lines. The City was awarded a Federal Grant to assist with interconnecting with the ETTP Water Treatment Plant (WTP) and the Rarity Ridge water system.

CROET has completed construction of the force main between ETTP and Horizon Center. Additional work by CROET includes a new pump station and force main from Heritage Center to the new Rarity WWTP. The City's WWTP at the Clinch River Industrial Park is over 30 years old and needs to be replaced as quickly as its flow can be directed toward the system at Heritage Center, and ultimately to the Rarity Ridge plant.

Funding Source

Waterworks Fund		\$2,500,000
Matching Funds Grant		<u>750,000</u>
TOTAL		<u>\$3,250,000</u>
Clinch River Package Plant Replacement	\$1,000,000	
Rarity Ridge River Crossing (Water)	750,000	
EPA Grant for Matching Funds	750,000	
ETTP Water Treatment Plant	250,000	
ETTP Wastewater System	250,000	
West End Capital Maintenance	<u>250,000</u>	
TOTAL	<u>\$3,250,000</u>	

Operational Impact: As this project moves forward, additional costs for operation and maintenance will be incurred and are included in this item. With the assumption of the water and sewer infrastructure as well as the roadways within ETTP, in fiscal 2009 a 5 position west end maintenance crew was added as well as 1 water plant operator to handle the demands of the west end systems at ETTP, Horizon and Rarity Ridge. DOE is funding water and wastewater operational costs for west end utilities through its contractor Bechtel Jacobs through May 2013.

TOTAL COMMERCIAL/RESIDENTIAL DEVELOPMENT \$3,250,000

II. MUNICIPAL FACILITIES

1. Renovations/Additions to Municipal Facilities (Capital Maintenance)

This project provides for improvements to existing City-owned facilities.

Funding Source and Purpose

Capital Projects Fund		<u>\$175,000</u>
Oak Ridge Central Service Complex	\$35,000	
Parking Lot Maintenance	50,000	
Unspecified Capital Maintenance	<u>90,000</u>	
TOTAL	\$175,000	

Operational Impact: Maintenance and remodeling projects will have minimal impact on operations.

TOTAL MUNICIPAL FACILITIES \$175,000

III. RECREATION AND PARKS

1. Greenway Implementation – Melton Lake Phase IV

A Greenway is a system of walking trails connecting the City's greenbelts. The advantage is to bring parkland nearer to all Oak Ridge citizens. The Citywide system recommended by the Greenway Task Force has been endorsed by City Council. These greenways are being funded through a combination of City and grant money from the Tennessee Department of Transportation (TDOT).

Funding Source

Capital Projects Fund	\$154,000
Tennessee Department of Transportation Grants	<u>611,000</u>
TOTAL	<u>\$765,000</u>

Operational Impact: Maintenance cost is estimated at \$220 per mile per year.

2. Construction and Improvement of Various Park and Recreation Facilities

Capital maintenance funding will be utilized for various recreational facility improvements. The comprehensive plan outlines the development or improvement of a neighborhood park within walking distance of each neighborhood. The City is continuing to conduct ADA compliant upgrades and enhancements to City owned playgrounds to comply with new standards established by the Consumer Product Safety Council.

Fiscal Year 2010 includes the construction of a parking area at Elza Gate Park, which currently has a gravel parking area that offers poor drainage/potholes and no designated or handicapped spaces. Replacement of bleachers and fencing at athletic fields as dictated by deterioration, vandalism and age of security and safety concerns. Construction of a new park called Groves Park will be in the new neighborhood of Groves Park Commons subdivision, so that there is a park within walking distance of the new neighborhood. LaSalle Park is currently used extensively as an athletic area and offers very little to meet needs of the neighborhood the park's primary use is for soccer matches and, to a lesser degree, a place to practice softball, baseball, and football. The play equipments installed needs to be updated to meet ASTM, CPSC and ADA safety standards and requirements. The City-owned tennis courts are used on a year-round basis by a variety of individuals and organizations. This heavy use wears the coating off the asphalt. Refinishing the courts will restore the surfacing material thus sealing the asphalt from the elements.

III. RECREATION AND PARKS (Continued)

2. Construction and Improvement of Various Park and Recreation Facilities (continued)

Funding Source

Capital Projects Fund		<u>\$395,000</u>
ADA Compliant Playgrounds (Renovation)	\$ 30,000	
Grove Park	50,000	
LaSalle Park	130,000	
Bleacher Replacement	50,000	
Fencing Replacement	25,000	
Tennis Court Refinishing	30,000	
Parking Lot Construction/Rehab	<u>80,000</u>	
TOTAL	\$395,000	

TOTAL RECREATION AND PARKS \$1,160,000

IV. TRANSPORTATION

1. Street Resurfacing including City-Owned Parking Lots (Maintenance)

This program funds the City's Enhanced Pavement Maintenance Program and provides for annual resurfacing of designated city streets in a manner, which utilizes both corrective and preventative maintenance strategies. Corrective maintenance includes the use of conventional hot-mix asphalt overlays along with pavement milling where necessary and is used to rehabilitate and correct streets, which are very deteriorated and/or have poor pavement conditions. Preventative maintenance strategies used include the application of thin micro-surface overlays and the application of asphalt rejuvenating surface treatments. These strategies are used to extend the life of street pavements, which are still in good to excellent condition.

In addition to resurfacing streets, this program also includes resurfacing of city-owned parking lots that are in poor condition including such parking lots as those located in the Grove Center and Jackson Square commercial area and various city parks.

Funding Source

State Street Aid and Other City Funds	<u>\$665,000</u>
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Operational Impact: By resurfacing or rejuvenating streets on a need basis, this project reduces the overall cost and amount of maintenance required for City streets. This project is performed under contract with minimal impact on operations.

IV. TRANSPORTATION (Continued)

2. Sidewalk Improvements

Rehabilitation of existing sidewalks will continue throughout the City.

Until such time that the State grant funding becomes available for new sidewalk construction, efforts will be concentrated on rehabilitation of existing sidewalks. Funding has been obtained through the Knoxville Metropolitan Transportation Planning Organization (TPO) for a revised Major Thoroughfare plan with a pedestrian/bicycle element included in the plan.

Approximately 100 miles of concrete and asphalt sidewalks are located throughout Oak Ridge. Many of the existing sidewalks are 30+ years old and this program will serve to keep them in acceptable condition to assure pedestrian safety. The new sidewalks will continue should additional State funds become available.

Funding Source

State Street Aid Fund	\$ 30,000
Capital Projects Fund	<u>30,000</u>
TOTAL	<u>\$ 60,000</u>

Operational Impact: Sidewalk renovation does not initially impact operating expenses. Direct operating costs are generally insignificant and can be handled with existing municipal forces.

3. State Route 95/58 Road Improvements

The scope of this project includes widening State Route 95/58 in Roane County and State Route 95 in Anderson County from I-40 Gallahar Road interchange to State Route 62 (South Illinois Avenue). Phase I improvements include widening the existing two-lane roadway to a five-lane section from I-40 to the Clinch River and a four-lane divided roadway from the Clinch River to SR 95/58 interchange with an excluded roadway section around Heritage Center. Phase II proposed improvements include widening to a four-lane divided roadway between SR 95/58 interchange to Westover Drive and installation of new water infrastructure to serve the west end. Phase III proposed improvements include widening to a four-lane divided highway from Westover Drive to Jefferson Avenue and a five-lane section from Jefferson Avenue to State Route 62 (South Illinois Avenue) and upsizing water lines to serve the west end and some sanitary sewer upgrades.

Phase I was completed in 2002. ROW funding for Phase II has been budgeted, but construction funding has not been approved. The City has requested TDOT to bid Phase II and Phase III as soon as possible to help expedite the City's desired schedule for providing water service to the west end. New State legislation pertaining to State Funds for utility relocation costs may significantly change the listed funding sources. The State changed the design between Jefferson Avenue and South Illinois Avenue by shifting the roadway alignment to the north in an effort to save the maple trees on the south side.

Phase II new water lines shown in FY10 will be funded by the City and CROET. Relocated water/sewer lines for Phase III will be funded by TDOT with upsizing and new lines funded by the City

IV. TRANSPORTATION (Continued)

3. State Route 95/58 Road Improvements (Continued)

Current traffic volumes on SR 95/58 are projected to increase establishing the need for additional traffic lanes. With current roadway widening projects on the east and west ends of Oak Ridge, there may be a future need to fully evaluate the Oak Ridge (Downtown) Turnpike roadway section for possible improvement to provide an acceptable level of service.

Funding Source

State of Tennessee and Federal Funding	\$19,125,000
Electric Fund	100,000
Waterworks Fund	<u>860,000</u>
TOTAL	<u>\$20,085,000</u>

Right of Way and Roadway Construction	\$18,625,000
Electric Line Relocation and Street Lighting	100,000
Water Line Distribution/Relocation Phase III	1,330,000
Sewer Line Relocation Phase III	<u>30,000</u>
TOTAL	\$20,085,000

Operational Impact: Maintenance will be provided under the City's highway maintenance contract with the State.

TOTAL TRANSPORTATION \$20,810,000

V. UTILITIES

1. Facilities Expansion for New Load

This item combines the various elements of the Electric Department's efforts to serve new loads with the exception of substations and major feeder lines. These include line extensions, construction within subdivisions and other such activities. Cost is dependant on development activity and this should be treated as a placeholder.

The cost and timelines for these projects are development driven, and thus difficult to predict. Expenditures for underground residential development topped \$250,000 in FY05 but moderated to \$117,000 in FY06. This figure dropped further in FY08, but is poised for dramatic growth next year or two. On the whole, expenditures were below projections except in the area of overhead commercial. Funds are included this year to account for subdivisions in planning stages and anticipated expenditures in the ETPP area.

This expense is required to serve new loads under existing council policy. All cost expended in this item are protected by the City's justified investment policy, which should provide for cost recovery through the rate over time.

Funding Source

Electric Fund		<u>\$440,000</u>
Underground Residential	\$200,000	
Overhead Residential	55,000	
Underground Commercial	150,000	
Overhead Commercial	<u>35,000</u>	
TOTAL	\$440,000	

Operational Impact: Expanded service areas will require additional maintenance by City electrical crews. Outside contractors are utilized for distribution expansion and other operational projects to supplement electric crews on an as needed basis.

2. Electrical Distribution System Improvements

This project provides for the upgrade of existing system components, including conductors, underground service vaults, and the addition of specific protection devices. It describes non-routine work done by the department to rectify identified inadequacies, along with items required to enhance system performance.

All circuits are continually monitored for overloading, deterioration or other conditions that require updating.

Underground cable failure and replacement continues to be a major effort, demanding more and more effort on the part of the Electric Department. Material costs have escalated greatly, bringing the cost of the work up without changing the level of effort. An additional year of intense effort has been added.

V. UTILITIES (Continued)

2. Electrical Distribution System Improvements (Continued)

Line segments are routinely evaluated via the Department's system model for potential use in switching operations, alternate feeds and line loss, as well as age, condition and functionality. Other structures particularly underground vaults need to be upgraded. With new equipment installed, annual operating costs should decrease and system safety improved. Additionally, underground cables in parts of the City are reaching the end of their useful life.

Funding Source

Electric Fund		<u>\$1,230,000</u>
Circuit Improvement	\$ 150,000	
Underground Cable Replacement	1,000,000	
Downline Recloser Additions	<u>80,000</u>	
TOTAL	\$1,230,000	

Operational Impact: With new equipment installed annual operating costs should decrease and system safety improved.

3. Electrical Routine Expansion, Maintenance, Replacement and Minor Additions (Maintenance)

Most of the routine work done by the Department is considered capital (under TVA guidelines). This item has been included to capture the cost of that routine capital. Much of the City's underground cable has aged to the point that replacement is necessary. Also this item represents minor items that are completed on an ongoing basis in the Department – such as pole change outs. Miscellaneous capital includes a broad range of items from meters and transformers to protection equipment.

Funding Source

Electric Fund	<u>\$570,000</u>
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Operational Impact: This is an ongoing project for replacement of aging equipment and will reduce overall maintenance expenses and insure good quality electric power delivery.

4. Street Light Improvement Program (Capital/Maintenance)

This project provides for the correction of problems to improve the level of street lighting activity within the City. Reduced funding will allow for minor improvements to critical need locations.

Project is ongoing.

The Electrical Department has a street light survey of the city and has policies and guidelines for street lighting. This program will address the street lighting in areas with deteriorated or inadequate lighting. No money is included for significant new lighting. Increase emphasis on "dark sky lighting" in the future in an effort to minimize the effects of light pollution on the nighttime sky.

Funding Source

Electric Fund	<u>\$30,000</u>
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V. UTILITIES (Continued)

5. Transmission System Improvements (Maintenance)

This program provides funding for maintenance of the City's 69kV system. Other amounts reflect the occasional need to replace wooden poles as they decay.

Reconductoring and pole replacement are being completed as needed. Work in replacing insulators, connectors, and switches have been identified in engineering studies.

Funding Source

Electric Fund	<u>\$100,000</u>
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Operational Impact: This project represents an effort to maintain the 69kV system. Delay of this project significantly increases chance of widespread electrical outages.

6. Traffic Signal and Street Lighting Improvements (Maintenance)

This project provides for the routine maintenance, installation and replacement of existing traffic signals, street and private lighting. These items are maintained and replaced on an ongoing basis and will be budgeted annually.

Funding Source

Electric Fund	<u>\$130,000</u>
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Operational Impact: The Electric Fund pays for and installs the capital equipment and performs ongoing maintenance to the traffic/street lighting systems. The General Fund annually pays the Electric Fund a 13% investment charge on the net book value of the traffic signal and street lighting assets for the installation and maintenance of the equipment.

7. Electric Substation Improvements

This project provides funding to install communications and security equipment in electrical substations, but also to provide upgrades to equipment in the stations.

The manufacturer has identified protective equipment relays at several substations as obsolete. Planning for replacement is underway with a view toward standardization and future electronic (SCADA) control. Additionally, security is being tightened via broadband communications and improved security systems.

For a number of years, we have used telephone lines to monitor alarm conditions, which has prevented many outages and helped the situation somewhat. Current technology equipment being installed in substations, however, has significant communications capability. As the price of wireless wide area network technology decreases, the ability to utilize this capability and provide basic system monitoring becomes economically feasible. Additionally, the security of the stations, both from a homeland security standpoint and from a pilferage standpoint need to be improved. This item would allow both of these objectives to be met. Many of the relays in the field are antiquated units for which parts are becoming rare. We envision moving equipment in the station into the field and replacing the station equipment with newer more reliable equipment.

V. UTILITIES (Continued)

7. Electric Substation Improvements (Continued)

Costs have been adjusted this year to compact the time frame of the work.

Funding Source

Electric Fund	<u>\$30,000</u>
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8. Expansion of Substation 800 with addition of 13.2 kV Bay

This project is to provide funding for a new substation, or expansion of an existing substation to provide capacity at the 13kV level.

After study, the new load will be carried by the addition of a 13.2 kV bay at Substation 800 on Union Valley Road. Design is underway and construction will start towards the end of FY09.

Significant growth in the Commerce Park and Bethel Valley Industrial Park area has taken Substation 500 to its capacity. Load was also recently added by new facilities at the Y-12 site. Additionally, the Parcel "A" area appears to be moving forward with the potential for significant load. The load growth has required a capacity expansion. Without additional capacity, the system will not be able to support anticipated electrical growth in the areas mentioned.

Funding Source

Electric Fund	<u>\$1,850,000</u>
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New Substation Level Capacity	\$1,850,000
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9. Stormwater Management Activities and EPA NPDES Stormwater Program

This project combines two previous projects regarding the EPA NPDES Stormwater Program and the Stormwater Management Activity. This project provides funding for compliance with the new EPA Stormwater regulations and for routine maintenance activities. Upon completion of a management plan, additional funding will be allocated in the future for needed improvements to meet required regulations. Such improvements may include upgrading of inadequate structures, replacement of current structures and/or new installations.

Final EPA regulations for Phase II stormwater requirements were released in October 1999 and Oak Ridge is expected to fall in this second phase of rulemaking. A management plan was developed in mid-2003 and Camp Dresser and McKee is under contract for the management plan process. Although some inventory tasks have been completed, the project is on hold until the State provides official notification that the City is included in the program. The State presently lists Oak Ridge as a pending city for the program.

Funding Source

Capital Projects Fund – Storm Water Management	<u>\$100,000</u>
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Operational Impact: Minimal impact on operations at this time.

V. UTILITIES (Continued)

10. Water Booster Station Upgrades (Maintenance)

Additional maintenance capital is added to replace or upgrade items such as pumps, motors, or pipes that will fail as time takes it's toll on these forty-year old structures. The general upgrade of all water booster stations is complete. Additional capital maintenance funding is added to replace existing equipment such as pumps and motors that will fail as it ages.

Water booster stations are an integral part of the water system. Many repairs and upgrades resulted in the stations looking and performing more efficiently. The extended life of over thirty years necessitates continued maintenance for uninterrupted water for our customers.

Funding Source

Waterworks Fund

\$70,000

Operational Impact: Continuation of upgrades to the City's main water booster pump stations including buildings, pumps, motors, and the hydraulic capability of the pumping stations. This will reduce maintenance costs and improve the operation of the pumping stations.

11. Water Distribution System Rehabilitation (Maintenance)

This program provides funding for ongoing routine capital maintenance activities within the water distribution system. Activities include inspection and repainting of the six elevated water tanks, replacement of large diameter water valves and piping, replacement of obsolete fire hydrants, and replacement and downsizing of water meters.

Replacement of fire hydrants and large diameter valves and piping occur throughout the year. Inspection and repainting of the elevated tanks will be performed using routine capital maintenance.

This project continues a plan for rehabilitation of the City's water distribution system. The plan concentrates on

- 1) Replacing obsolete fire hydrants which are no longer manufactured and repair parts are no longer available;
- 2) Inspection and painting of the six elevated water tanks;
- 3) Replace Orchard Lank Tank. Design for tank replacement to be done in FY09 with construction to follow late FY09 into FY10;
- 4) Replacement of approximately 5,000 feet of 12 inch force main from the east booster station that fills Orchard Reservoir due to age and large number of breaks we have had on that line, estimated to be approximately \$600,000. The "twin" to this line is also becoming problematic and fills the Louisiana Reservoir. It is proposed for replacement at a similar cost in FY 13 and
- 5) Replacement and downsizing of water meters.

V. UTILITIES (Continued)

11. Water Distribution System Rehabilitation (Maintenance)(Continued)

Funding Source

Waterworks Fund	<u>\$1,305,000</u>
Water Distribution System Rehabilitation	\$1,305,000

Operational Impact: This project will concentrate on replacement of aged system components focusing initially on large diameter valves (14" through 30") and valve vaults and finally on water main replacement. This will decrease the number of water breaks and lower maintenance costs. Older fire hydrants are being replaced instead of being repaired because the parts are no longer being manufactured.

12. Water Treatment Plant Improvements (Capital/Maintenance)

This program provides ongoing capital improvements to the Water Treatment Plant necessary to ensure the plants physical and mechanical structure allowing it to continuously produce drinking water, which meets guidelines, established by State and Federal regulations. DOE had owned and operated the plant since its construction in the early 1940's. The plant provides potable water to both the Y-12 and X-10 facilities as well as to the City of Oak Ridge. The City assumed ownership and operational responsibilities of the Water Treatment Plant from DOE on May 1, 2000. Prior to the transfer to the City, a physical and structural analysis of the plant and its related facilities indicated that the plant's physical condition, while still functional, would require various improvements in order to replace outdated equipment with new, modern and more reliable equipment, which will allow for a cost efficient operation of the facility. Engineers identified a four million dollar five-year improvement program and the financial support of this program has been factored into the rate structure. These improvements have been slowly implemented since the city assumed ownership. Ongoing capital maintenance funding will continue annually.

This project is subject to change based on future new regulations from EPA. o date, the controller at the operations center, which includes meters and telemetry, has been replaced along with the turbidimeter, particle counter system, the filter control system, and numerous valves on the incoming raw water lines. The roofs on the maintenance building, booster station and all buildings at the river intake have been replaced. The upflow clarifiers have been repaired and painted. The electrical upgrade to the plant is under design. A new telemetry control unit has been installed, a valve replacement project completed, a new telephone system installed, installation of new turbidimeters and particle counters, and replacement of the roofs on the water plant maintenance shop, water intake and water booster station.

Funding Source

Waterworks Fund	<u>\$3,625,000</u>
Structural Repairs to Plant	\$1,325,000
Reservoir Covers	500,000
Raw Water Main	500,000
Water Tank Improvements	800,000
Maintenance Capital Improvements	<u>500,000</u>
TOTAL	\$3,625,000

V. UTILITIES (Continued)

13. Wastewater Lift Station Replacement /Upgrade Program (Capital/Maintenance)

This program funds the systematic replacement of deteriorated sewer lift stations and the upgrading of some other lift stations.

Funding Source

Waterworks Fund		<u>\$420,000</u>
Station Replacement/Upgrades	\$360,000	
Wastewater Lift Station Maintenance	<u>60,000</u>	
TOTAL	\$420,000	

Operational Impact: Systematic replacement of wastewater lift stations will reduce maintenance expenses. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

14. Sewer Line Rehabilitation (Maintenance)

This program provides funding to rehabilitate deteriorated lines on an ongoing basis.

Funding Source

Waterworks Fund	<u>\$1,000,000</u>
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Operational Impact: This program is part of an annual repair and replacement program to upgrade the City's sewer collection system and correct Infiltration and Inflow problems. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

15. West Wastewater Treatment Plant (Maintenance)

This program provides for the ongoing capital maintenance at the west end Wastewater Treatment Facility. This is part of the City's wastewater collection and treatment systems. Additional maintenance capital is added to replace or upgrade items such as pumps, meters or transmission pipes that will fail as time takes its toll on the existing 20-year old equipment.

Funding Source

Waterworks Fund	<u>\$225,000</u>
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Operational Impact: Additional maintenance will be required on the new equipment. Funding will be provided from a 20-year loan from the Tennessee State Revolving Loan Program.

TOTAL UTILITIES **\$11,125,000**

TOTAL CITY OF OAK RIDGE **\$36,520,000**

VI. SCHOOLS

1. Site Development Capital Improvements

Completion of the renovation and construction of the Oak Ridge High School as approved by referendum.

Funding Source

Capital Projects Fund	<u>\$1,134,000</u>
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Operational Impact: Will improve efficiency and productivity of School Staff.

2. Site Development and Building Improvements to Various Schools (Maintenance)

This project provides for improvements to existing School facilities.

Funding Source and Purpose

Capital Projects Fund	<u>\$ 700,000</u>
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Cafeteria Equipment Replacement	\$ 170,000
Woodland Elementary School	215,000
System Wide Carpet Replacement/Sidewalk Repair	65,000
Roof Replacements	150,000
School Capital Maintenance-Miscellaneous	<u>100,000</u>
TOTAL	\$ 700,000

Operational Impact: Minimal operational impact on School Staff.

TOTAL SCHOOLS	<u>\$1,834,000</u>
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GRAND TOTAL - CAPITAL IMPROVEMENTS	<u>\$38,354,000</u>
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SECTION IV
ENTERPRISE FUNDS & UTILITY RATES
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ENTERPRISE FUNDS

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. Due to external influences beyond the City's control, actual expenses may vary either higher or lower than projected budgeted expenses in the City's Enterprise Funds. Factors such as weather patterns, mild or severe summers or winters, rainfall or drought conditions, unusual maintenance requirements such as replacement of downed electric lines or water line breaks, etc. effect the level of expenses of these Funds. Therefore, the budgeted expenses for the City's Enterprise Funds are not legally appropriated and are presented for informational purposes to show operational projections for the remaining major Funds of the City. As outlined in this Section, the City maintains three Enterprise Funds:

Electric Fund – Accounts for the provision of electric service to the residents of the City.

Waterworks Fund – Accounts for the provision of water treatment and distribution and wastewater collection and treatment for residents and commercial customers in the City.

Emergency Communications Fund – Accounts for some activities related to the provision of emergency communication service (911) to the residents of the City and some surrounding areas.

Electric Fund

Fund Overview:

The City is a TVA electric power distributor. Major activities include purchasing power from TVA and providing service to the City's more than 15,750 residential and industrial customers within the city limits, excluding the DOE Reservation. Historically, purchased power costs are generally between 75% to 79% of electric sales revenues.

Under the responsibility of the Electric Department, the system's physical plant is maintained by a variety of specialized crews supplemented by contract labor. The Department is divided into three divisions; engineering, operations and technical services, and is staffed by 35 employees. The Electric Fund provides for the construction, operation and maintenance of the electrical distribution system, the street lighting system and the traffic signal system. The Electric Department also maintains the fire alarm system, water distribution telemetering controls, electric instruments at the water booster stations and sewer lift stations and for providing electric maintenance of all City buildings.

The City purchases electrical power from the Tennessee Valley Authority (TVA) at a voltage of 161-Kv at one of three delivery points and distributes it to commercial and residential customers through five distribution substations. The substations are supplied electricity through 14.5 miles of 69KV transmission lines, at which point the voltage is stepped down to 13.2 KV for utilization in the distribution circuits. The distribution system consists of 1,044 miles of overhead primary and 238 miles of various underground conductors.

These services are provided in accordance with three guiding principals: safety for employees and City customers; quality; and efficiency of operations. Other departmental objectives of the Electric Department include:

1. Respond to all customer requests for meter accuracy verification within 2 working days.
2. Respond to 90% of street light complaints within 2 working days of receipt.
3. Meet/exceed state law requirements in response to all requests for underground line location.
4. Respond to all requests for tree trimming or removal within 1 week of request.

Major Revenue Source:

Fiscal 2010 Electric Fund operating revenues are budgeted at \$57,639,893. Operating revenues for the system stems from the sale of electricity to residential and commercial customers. Among the variables that affect sales revenue are weather, electric rates and the quantity of power sold. Actual electric sales revenues can vary greatly from year-to-year due solely to weather conditions. Therefore, the amount projected for electric sales revenues and purchased power are only estimates based on current weather trends.

Fiscal 2010 Electric sales revenues are budgeted up 11.2%, \$5,827,943, from that of fiscal 2009. This increase fully reflects electric rate increases that occurred in fiscal 2008, which includes 7% for wholesale purchased power from TVA, 3% for routine City operating expenses and the quarterly TVA fuel cost adjustments (FCA), as well as projected fuel cost adjustments from TVA during fiscal 2010. On October 1, 2006, TVA instituted a fuel cost adjustment (FCA) program whereby TVA's wholesale rate and thereby the City's retail rate may be adjusted quarterly to pass-through increases and decreases in TVA's fuel and purchased power costs. Beginning in October 2009, the FCA rate will begin changing on a monthly basis, rather than a quarterly basis. Any increases to the wholesale power rates by TVA, including the FCA's must be passed-through to the City's retail customers. Correspondingly, purchased power costs are budgeted to increase \$4,587,000 for fiscal 2010. Also included in revenues, is an annual investment charge paid by the General Fund for the maintenance and amortization of traffic control equipment and the street lighting system.

Based on historical trends, residential and commercial sales have increased at approximately one percent annually. Overall, commercial sales have increased more rapidly than residential sales due to new development in the community, although commercial growth is more sporadic than residential growth. Commercial activities account for approximately 66% of total power sales.

TVA acts as the regulatory agency for the City's rates. TVA rate analysts review and must approve all electric rate increase requests by the City. TVA provides the electric billing rate structure for approved rate increases and this structure is presented to City Council for its adoption prior to being effective for the City's residential and commercial electric customers. Electric rates are generally reviewed and adjusted on a biennial basis to cover operating expenses and funding for system capital improvements.

Major Expenditure Areas:

Purchased power from TVA, projected at \$44,235,000 for fiscal 2010, accounts for 81.4% of the total operating expenses. Operating expenses, excluding purchased power, tax equivalents and depreciation are projected at \$6,438,565, up \$399,542 or 6.6%. Projected increases are related to salaries and benefits, liability insurance and routine maintenance of overhead and underground lines and street and traffic lights. Budgeted depreciation and amortization increased by \$33,400 or 1.7% and tax equivalent payments increased by \$135,400 based on planned capital improvements to the electric system.

For budgeting purposes, the departmental operating expenses are divided into six activities including (1) Purchased Power (2) Other Expenses (depreciation, tax equivalents and interest expense); (3) Substation Cost; (4) Line Maintenance; (5) Street Lighting and Traffic Signals; and (6) General and Administration (includes Bad Debt and Services from the General Fund).

Operating Transfers Out total \$164,000, which remained at the prior fiscal year level. This transfer is to fund economic development activities accounted for in the Economic Diversification Fund.

Budget Changes:

The major budgetary changes for fiscal 2010 resulted from an increase of budgeted revenues and an increase in budgeted purchased power costs to more accurately reflect 2009 and projected 2010 electric rate increases. During fiscal 2008, TVA increased wholesale power costs by 7% and the City increased rates by 3% for inflation in routine operating costs. These increases are just now being fully reflected into the budget. Additional increases to wholesale purchased power cost and correspondingly to the City's retail electric rates are anticipated in fiscal 2010 from TVA's monthly FCA.

Capital Projects, Electric Rates and Long-Term Debt

The current electric user rates are sufficient to finance most routine capital improvements, however, major capital projects must be funded through the issuance of long-term debt. Page IV-7 of this document contains a listing of the \$4,583,000 in electric system capital projects planned for fiscal 2010. Included in this total are major capital projects budgeted for fiscal 2010 that might require funding through long-term debt, such as \$440,000 for facilities expansion for new loads, \$1,850,000 for construction of a new 13 kV bay in Substation 800 and \$1,230,000 for distribution system improvement. The issuance of additional long-term debt would impact the electric rates at the next review cycle in the spring of 2010. A more in-depth presentation of planned Electric Fund capital projects is located in the Capital Improvements Program 2010-2015 document.

Capital improvements impact electric user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. Interest expense is budgeted to remain at fiscal 2009 level. The Electric Fund has \$4,142,453 in outstanding variable rate debt. The interest rate on this debt varies on a weekly basis. For amortization purposes, this is estimated at a 4.5% interest rate. A current long-term debt amortization schedule is on page IV-8. The Electric Fund's \$21,097,453 in outstanding long-term debt is secured by the revenues of the Electric system and therefore will not impact the City's property tax rate.

ELECTRIC FUND
PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
Electric Sales Revenues:						
4011 Residential	15,217,080	17,959,900	17,534,781	19,019,046	1,059,146	5.9
4013 Small Lighting & Power	3,973,119	4,617,960	4,367,358	4,739,015	121,055	2.6
4014 Large Lighting & Power	24,502,786	27,214,090	29,310,254	31,836,836	4,622,746	17.0
4017 Street & Outdoor Lighting	1,151,665	1,300,000	1,237,231	1,258,000	(42,000)	-3.2
Total Electric Sales Revenues	<u>44,844,650</u>	<u>51,091,950</u>	<u>52,449,624</u>	<u>56,852,897</u>	<u>5,760,947</u>	<u>11.3</u>
Other Operating Revenues:						
4041 Customer Forfeited discounts	299,097	290,000	330,463	330,000	40,000	13.8
4042 Rent from Electric Property	239,906	230,000	249,676	252,244	22,244	9.7
4043 Misc. Electric Revenues	190,149	200,000	195,598	204,752	4,752	2.4
Total Other Operating Revenues	<u>729,152</u>	<u>720,000</u>	<u>775,737</u>	<u>786,996</u>	<u>66,996</u>	<u>9.3</u>
Total Operating Revenues	<u>45,573,802</u>	<u>51,811,950</u>	<u>53,225,361</u>	<u>57,639,893</u>	<u>5,827,943</u>	<u>11.2</u>
<u>OPERATING EXPENSES:</u>						
5460 Depreciation and Amortization	1,929,045	1,990,600	2,002,000	2,024,000	33,400	1.7
5491 Tax Equivalent	1,482,361	1,535,500	1,606,640	1,670,900	135,400	8.8
5465 Purchased Power from TVA	34,364,532	39,648,000	40,770,000	44,235,000	4,587,000	11.6
5000 Operating Expenses	5,384,647	6,039,023	6,365,020	6,438,565	399,542	6.6
Total Operating Expenses	<u>43,160,585</u>	<u>49,213,123</u>	<u>50,743,660</u>	<u>54,368,465</u>	<u>5,155,342</u>	<u>10.5</u>
Operating Income	2,413,217	2,598,827	2,481,701	3,271,428	672,601	25.9
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4810 Interest Revenue	35,024	45,000	23,400	45,000	0	0.0
5439 Interest Expense	(912,276)	(1,011,877)	(950,000)	(1,011,877)	0	0.0
Total Nonoperating Revenues (Expenses)	<u>(877,252)</u>	<u>(966,877)</u>	<u>(926,600)</u>	<u>(966,877)</u>	<u>0</u>	<u>0.0</u>
Net Income Before Operating Transfers Out	1,535,965	1,631,950	1,555,101	2,304,551	672,601	41.2
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	<u>(157,590)</u>	<u>(164,000)</u>	<u>(164,000)</u>	<u>(164,000)</u>	<u>0</u>	<u>0.0</u>
Net Income	1,378,375	1,467,950	1,391,101	2,140,551	672,601	45.8
<u>TOTAL NET ASSETS - 7/1</u>	<u>21,468,100</u>	<u>22,254,705</u>	<u>22,846,475</u>	<u>24,237,576</u>	<u>1,982,871</u>	<u>8.9</u>
<u>TOTAL NET ASSETS - 6/30</u>	<u>22,846,475</u>	<u>23,722,655</u>	<u>24,237,576</u>	<u>26,378,127</u>	<u>2,655,472</u>	<u>11.2</u>

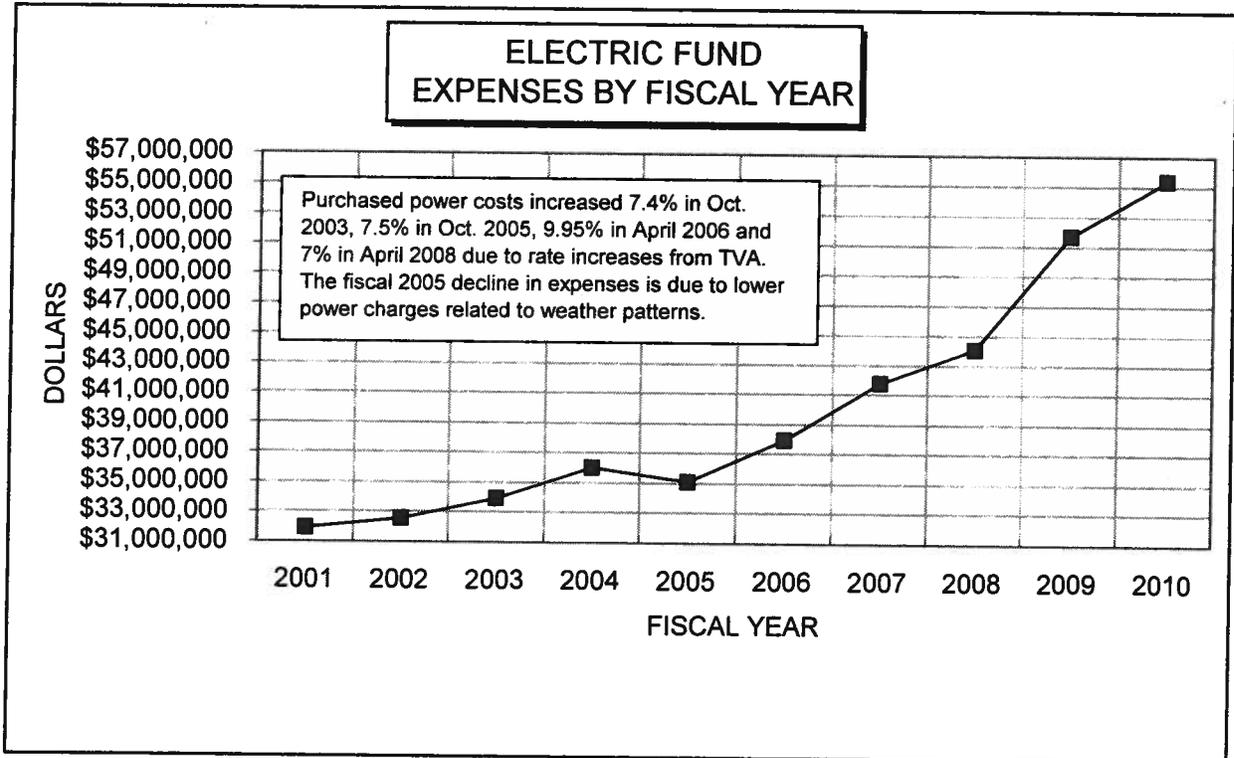
City of Oak Ridge, Tennessee
Activity Detail
Electric Fund

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	472,500	556,355	561,975	567,375	11,020	2.0
5141. Social Security	108,900	93,680	108,900	126,404	32,724	34.9
5150. Retirement	181,332	162,076	181,500	217,180	55,104	34.0
5160. Medical & Workers Comp	178,104	306,950	306,950	235,640	71,310-	23.2-
Total Personal Services	940,836	1,119,061	1,159,325	1,146,599	27,538	2.5
Contractual Services						
5201. Rents	718,135	739,378	745,518	745,518	6,140	.8
5205. Printing & Dup. Charges	0	1,500	1,500	1,500	0	.0
5206. Mailing & Delivery	0	3,500	3,500	3,500	0	.0
5207. Dues, Memberships & Sub.	50,911	25,680	53,600	53,600	27,920	108.7
5210. Prof. & Contractual Ser.	39,455	74,800	89,600	89,100	14,300	19.1
5210.203 Mowing Contract	9,277	9,560	9,600	9,700	140	1.5
5211. Advertising & Publicity	0	1,000	1,000	1,000	0	.0
5212. Utility Services	39,150	39,930	39,930	39,930	0	.0
5220. Travel, Schools, & Conf.	33,640	31,300	31,300	31,300	0	.0
5235. Routine Rep. & Maint.	1,249,130	1,580,850	1,676,840	1,686,900	106,050	6.7
5236.13 Other Equipment Maint.	0	10,005	10,005	10,005	0	.0
5262. Nonroutine Rep. & Maint.	538,763	494,100	654,100	654,100	160,000	32.4
5289. Equipment Use Charge	12,711	11,000	13,000	13,000	2,000	18.2
Total Contractual Services	2,691,172	3,022,603	3,329,493	3,339,153	316,550	10.5
Commodities						
5310. Materials-Tools-Supplies	42,403	75,650	76,200	76,700	1,050	1.4
5320. Books/Education Material	145	1,000	1,000	1,000	0	.0
5325. Uniforms/Safety Equip.	18,290	26,065	21,265	21,265	4,800-	18.4-
Total Commodities	60,838	102,715	98,465	98,965	3,750-	3.7-
Other Charges						
5410. Insurance	77,940	94,952	82,400	90,748	4,204-	4.4-
5420. Litigation/Judicial Cost	0	500	500	500	0	.0
5430. Economic Development/TVA	0	13,455	0	13,455	0	.0
5439. Debt Service	912,276	1,011,877	950,000	1,011,877	0	.0
5455. Bad Debt	122,000	100,000	102,000	102,000	2,000	2.0
5456. Collection Fees	15,781	12,900	20,000	20,000	7,100	55.0
5460. Depreciation	1,904,007	1,966,600	1,978,000	2,000,000	33,400	1.7
5460.30 Amortization Debt Exp.	25,038	24,000	24,000	24,000	0	.0
5465. Purchased Power TVA	34,364,532	39,648,000	40,770,000	44,235,000	4,587,000	11.6
5470. Ser. from General Fund	1,479,727	1,583,337	1,583,337	1,637,645	54,308	3.4
5490. Tax Equivilents	1,482,361	1,535,500	1,606,640	1,670,900	135,400	8.8
Total Other Charges	40,383,662	45,991,121	47,116,877	50,806,125	4,815,004	10.5
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	44,076,508	50,235,500	51,704,160	55,390,842	5,155,342	10.3
Reduction of Costs						
5610. Recovered from Users	494-	10,500-	10,500-	10,500-	0	.0
5670. Recovered from Funds	3,150-	0	0	0	0	.0
Total Reduction of Costs	3,644-	10,500-	10,500-	10,500-	0	.0
TOTAL NET EXPENDITURES	44,072,864	50,225,000	51,693,660	55,380,342	5,155,342	10.3

ELECTRIC DEPARTMENT	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHANGE
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ELECTRIC FUND

Purchased Power	34,364,532	39,648,000	40,770,000	44,235,000	4,587,000	11.6
Other Expenses (Depreciation, Tax Equivalent & Interest Expense)	4,483,894	4,687,779	4,723,662	4,891,229	203,450	4.3
Substation Costs	125,599	182,554	192,594	194,325	11,771	6.4
Line Maintenance	1,548,003	1,772,485	2,016,975	2,024,647	252,162	14.2
Street Lighting/Traffic Signals	240,873	292,669	303,569	307,200	14,531	5.0
General and Administration	3,309,961	3,641,513	3,686,860	3,727,941	86,428	2.4
TOTAL EXPENSES	44,072,862	50,225,000	51,693,660	55,380,342	5,155,342	10.3
Capital Projects	3,697,876	4,975,000	2,805,000	4,480,000	(495,000)	-9.9
Equipment	0	697,000	90,000	103,000	(594,000)	-85.2
TOTAL CAPITAL	3,697,876	5,672,000	2,895,000	4,583,000	(1,089,000)	-19.2
TOTAL EXPENSES & CAPITAL	47,770,738	55,897,000	54,588,660	59,963,342	4,066,342	7.3



ELECTRIC FUND

CAPITAL PROJECTS AND EQUIPMENT

	BUDGET <u>2009</u>	PROJECTED <u>2009</u>	BUDGET <u>2010</u>
<u>CAPITAL IMPROVEMENT PROJECTS</u>			
Electric Distribution System Improvements	\$ 1,330,000	\$ 1,330,000	\$ 1,230,000
Electric Substation Improvements	220,000	220,000	30,000
Facilities Expansion for New Loads and Services	625,000	500,000	440,000
Street Lighting Improvements	30,000	30,000	30,000
Expand Substation 800 -New 13 kV Bay	2,000,000	150,000	1,850,000
State Route 95/58 Road Improvements	50,000	25,000	100,000
<u>CAPITAL MAINTENANCE PROJECTS</u>			
Routine Expansion, Maintenance, Replacement and Minor Additions (including Transformers)	470,000	400,000	570,000
Traffic Signal, Public and Private Light Maintenance and Improvements	150,000	50,000	130,000
Transmission System Improvements	100,000	100,000	100,000
TOTAL CAPITAL PROJECTS	<u>\$ 4,975,000</u>	<u>\$ 2,805,000</u>	<u>\$ 4,480,000</u>
<u>EQUIPMENT</u>			
Furniture Purchases	\$ 5,000	\$ 5,000	\$ 5,000
Hand-Held Radio Replacement	20,000	20,000	20,000
Underground Equipment	25,000	25,000	25,000
Jeep Cherokee (182)	28,000	-	-
Dodge Cargo Van (217)	28,000	-	-
Dodge Pickup Quad Cab (#201)	40,000	-	-
Bucket Truck Rebuild & Upgrade (#331)	70,000	-	-
Teco Bucket Truck 55' (#348)	200,000	-	-
Ford F800 w/Bucket (#396)	200,000	-	-
Electronic Monitor	10,000	10,000	-
Tract Excavator (replaces #517 & #520)	41,000	-	-
Electric System Model	30,000	30,000	25,000
Jeep Cherokee (addition)	-	-	28,000
TOTAL EQUIPMENT	<u>\$ 697,000</u>	<u>\$ 90,000</u>	<u>\$ 103,000</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$ 5,672,000</u>	<u>\$ 2,895,000</u>	<u>\$ 4,583,000</u>

ELECTRIC FUND
LONG-TERM DEBT AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/09

Fiscal Year	Principal	Interest	Total Requirements
2010	\$ 1,043,424	\$ 925,285	\$ 1,968,709
2011	1,083,095	887,614	1,970,709
2012	1,122,765	843,682	1,966,447
2013	1,137,769	788,139	1,925,908
2014	1,227,773	731,871	1,959,644
2015	1,088,111	681,984	1,770,095
2016	1,173,448	637,458	1,810,906
2017	1,149,453	589,689	1,739,142
2018	1,200,124	532,943	1,733,067
2019	1,251,463	484,009	1,735,472
2020	1,302,801	433,075	1,735,876
2021	1,364,807	368,600	1,733,407
2022	1,391,812	301,407	1,693,219
2023	1,488,818	243,148	1,731,966
2024	1,551,491	178,300	1,729,791
2025	1,619,498	109,729	1,729,227
2026	567,505	36,785	604,290
2027	333,296	13,766	347,062
Total	\$ 21,097,453	\$ 8,787,483	\$ 29,884,936

*Excludes Unissued Debt and Contingency Amounts

Waterworks Fund

Fund Overview:

The Waterworks Fund provides water treatment and distribution and wastewater collection and treatment within Oak Ridge. Fund activities include the sale of water and maintenance of reservoirs, distribution mains, booster stations, water and wastewater treatment plants and wastewater package plant. Water and wastewater operations are under the supervision of the Public Works Department. The Public Works Department consists of 93 employees and seven divisions including Supervision/Administration, Engineering, Wastewater Treatment, Water Treatment, West End Waterworks, Equipment and Fleet Maintenance, and Work Pool. Costs for employees in the Work Pool are charged out to the applicable City Fund based on the actual jobs performed. A major portion of the jobs the Work Pool performs is maintenance to water and wastewater systems.

Water Operations

From incorporation of the City through April 30, 2000, the City purchased treated water from the US Department of Energy (DOE) for sale to residential and commercial entities within Oak Ridge, excluding the DOE plants. On May 1, 2000, the City acquired the water treatment plant from DOE and assumed responsibility for water plant operations. The City entered into a 10-year contract for the sale of water to DOE's Oak Ridge National Laboratory and Y-12 facilities in exchange for the plant. The plant has a treatment capacity of approximately 27 MGD and is operated by a staff of 11 employees. Water sales to DOE historically comprised approximately 30% of all water sales revenues.

Maintenance of the water distribution system is performed by the Work Pool Division and involves maintaining approximately 240.9 miles of water main piping, 2,841 fire hydrants, 5,238 main valves, 9,040 service laterals, 12,858 water meters, six elevated water storage tanks, two in-ground reservoirs, 11 water pumping stations, and 76 main pressure reducing valves.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
Miles of mains	240.9	232	242	242
Maintenance (hours)	18,560	18,500	19,200	19,000
Fire Hydrants (each)	2,841	2,625	2,845	2,845
Water meters installed (each)	12,874	12,870	12,850	12,870

Wastewater Operations

The wastewater system consists of three treatment facilities operated by the Wastewater Treatment Division and approximately 259.8 miles of collection system piping maintained by the Work Pool Division. The 6.0 MGD main treatment plant provides primary and secondary treatment for all of the developed areas of the City and the Y-12 plant. The package plant treats wastes from the industries located in the Clinch River Industrial Park. Construction of a third .6 MGD capacity wastewater treatment plant has just been completed to service the far west end of Oak Ridge including the Rarity Ridge development, East Tennessee Technology Park, and Horizon Center Industrial Park. During fiscal 2008, the main treatment plant treated approximately 1.6 billion gallons of wastewater and the package plant about 1.2 million gallons. A major goal of this activity is to meet the National Pollutant Discharge Elimination System (NPDES) permit for plant effluent and to protect the environment from industrial wastewater pollutants in a cost-effective manner.

The City's major wastewater customer is the Y-12 plant whose consumption is nearly 25% of total billed wastewater consumption and equates to about 40% of all residential consumption combined in any given month.

The Wastewater Treatment Plant maintenance staff maintains 42 wastewater-pumping stations, two raw water intake pump stations and a raw water booster pumping station. The Work Pool wastewater tasks include sludge hauling, road maintenance, maintenance of mains, laterals, and taps as well as installation of new connections and extensions, lateral lines and maintenance of approximately 6,284 manholes. In fiscal year 1995, the Department initiated a multi-year program to rehabilitate the collection system and upgrade the wastewater treatment plant. The upgrade and expansion to the wastewater treatment plant is virtually complete at a cost of about \$13 million. Since fiscal 1996, approximately \$22 million has been spent on the collection system with \$1,305,000 in collection system capital maintenance and improvements budgeted for fiscal 2010. Maintenance of the collection system will be an ongoing annual program.

PERFORMANCE MEASURES	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010
West End Sewer Plant				
Water treated - gallons (billions)	1.6	1.6	1.6	1.6
Average reduction of B. O. D.	97%	97%	97%	97%
NPDES Effluent Permit Violations	0	0	0	0
Collection System				
Miles of sewer mains	259.8	255	260	260
Sewer maintenance - staff hours	17,397	16,500	15,000	16,500
Customers	12,208	12,200	12,204	12,225

ETTP – West End Utilities

On May 29, 2008, responsibility for water and wastewater services to the East Tennessee Technology Park (ETTP) transferred from DOE to the City of Oak Ridge. DOE transferred ownership of water and wastewater infrastructure located at the ETTP site, which included a 4.0 million per day capacity water treatment plant, raw water intake station, two water storage tanks with a 4.0 million combined capacity, five wastewater-pumping stations and water and sewer lines. The City entered into a five year agreement with DOE, who through its contractor Bechtel Jacobs, will pay for the operations to provide water and sewer services to the far west end of Oak Ridge, which also includes a newly constructed west end wastewater treatment plant. Bechtel Jacobs pays the City \$1,740,000 annually for these operations, reduced by revenues received by the City from utility customers located on the far west end of Oak Ridge, which also includes the Rarity Ridge subdivision.

Major Revenue Source:

Waterworks operating revenues are projected to increase overall by \$1,109,611, up 5.4% to include \$1,575,000 in budgeted payments from Bechtel Jacobs to operate the west end utility infrastructure (see ETTP above) and to align revenues with recent actual collection patterns. Monthly billings to customers for wastewater usage are based on metered water consumption. Therefore, the revenue patterns will be the same for both water and wastewater usage. Weather, in the form of drought or high rainfall conditions, can significantly impact the revenue collections in any particular fiscal year. Water rates were increased 20% effective June 1, 2007 and an additional 20% effective June 1, 2008. The previous water rate increase was in 1998. Wastewater rates were increase by 18% effective May 1, 2008 to fund increasing electric, liability insurance and capital improvement costs.

Major Expenditure Areas:

Waterworks operating expenses are projected to increase \$1,323,091 or 7.5%, primarily to operate the newly acquired west end utility infrastructure and tax equivalent and depreciation expenses related to the contribution of assets to the City by DOE at the ETPP site in fiscal 2008. Tax equivalent payments are projected to increase \$114,435 and depreciation expense is projected to increase \$733,870. These costs are based on net asset value, with the increases related to the completion of major capital projects and contributed (donated) capital. Purchased water costs are projected to increase \$10,000 over last fiscal year. Interest expense is budgeted to decrease \$84,807 based on delays in the planned issuance of long-term debt in 2009 until 2010. Other operating expenses increased \$464,786, up 4.4% for salaries, routine maintenance costs and the additional maintenance and personnel costs related to operations in the far west end of Oak Ridge.

Operating Transfers Out totaled \$132,000 for this fiscal year to fund activities accounted for in the Economic Diversification Fund, for economic development functions.

Capital Projects, Water and Wastewater Rates and Long-Term Debt

For accounting purposes, the operations of the water and wastewater systems are combined into one Fund, the Waterworks Fund. Costs for the two systems are tracked separately and user rates are established based on the operations of the individual systems. Therefore, the water user rates are based on the operations of the water treatment and distribution system and the wastewater user rates are based on the operations of the wastewater collection and treatment system.

Biennially, the City reviews its rate structure for water and wastewater services. The last wastewater rate increase was effective on May 1, 2008; wastewater rates for customers increased approximately 18%. This rate increase was due to the completed major upgrade and expansion to the wastewater treatment plant and ongoing rehabilitation of the wastewater collection system. The full rate impact of these improvements is being spread over several rate review cycles. As indicated above, water rates were increased by 20% effective June 1, 2007 with an additional 20% increase to be effective June 1, 2008.

Capital improvements are the major driver for water and wastewater user rate increases. Capital improvements impact user rates from increased expenses for depreciation and tax equivalent payments based on higher asset values, and the need for sufficient cash levels to fund principal and interest payments on long-term debt issued to finance the projects. A listing of water capital improvements planned for fiscal 2010 totaling \$7,487,000 is located on page IV-17 of this document and wastewater capital projects totaling \$3,137,500 on page IV-21. A more in-depth presentation of planned Waterworks Fund capital projects is located in the Capital Improvements Program 2010-2015 document.

An updated amortization schedule as of June 30, 2009 for the Waterworks Fund \$31,667,862 in outstanding long-term debt is on page IV-15. The \$12,231,994 in outstanding variable interest rate debt is projected at a 4.45% interest rate. Approximately 72% of the Waterworks Fund outstanding long-term debt is for wastewater projects. The amortization schedule for long-term debt issued for water projects is on page IV-18 and wastewater projects on page IV-22. The City currently has \$2,838,278 available from the State Revolving Loan Fund to finance the continuation of the wastewater treatment plant and collection system capital projects. As these funds are drawn to finance capital improvements, this will impact future water and wastewater user rates. The annual debt service payments on the outstanding Waterworks Fund debt will be funded through the revenues generated by the water and wastewater systems. The City's taxing authority is also pledged as an additional security on this outstanding debt. It is not anticipated that the City's taxing authority would ever be utilized to generate cash to pay the annual debt service on Waterworks Fund debt.

WATERWORKS FUND

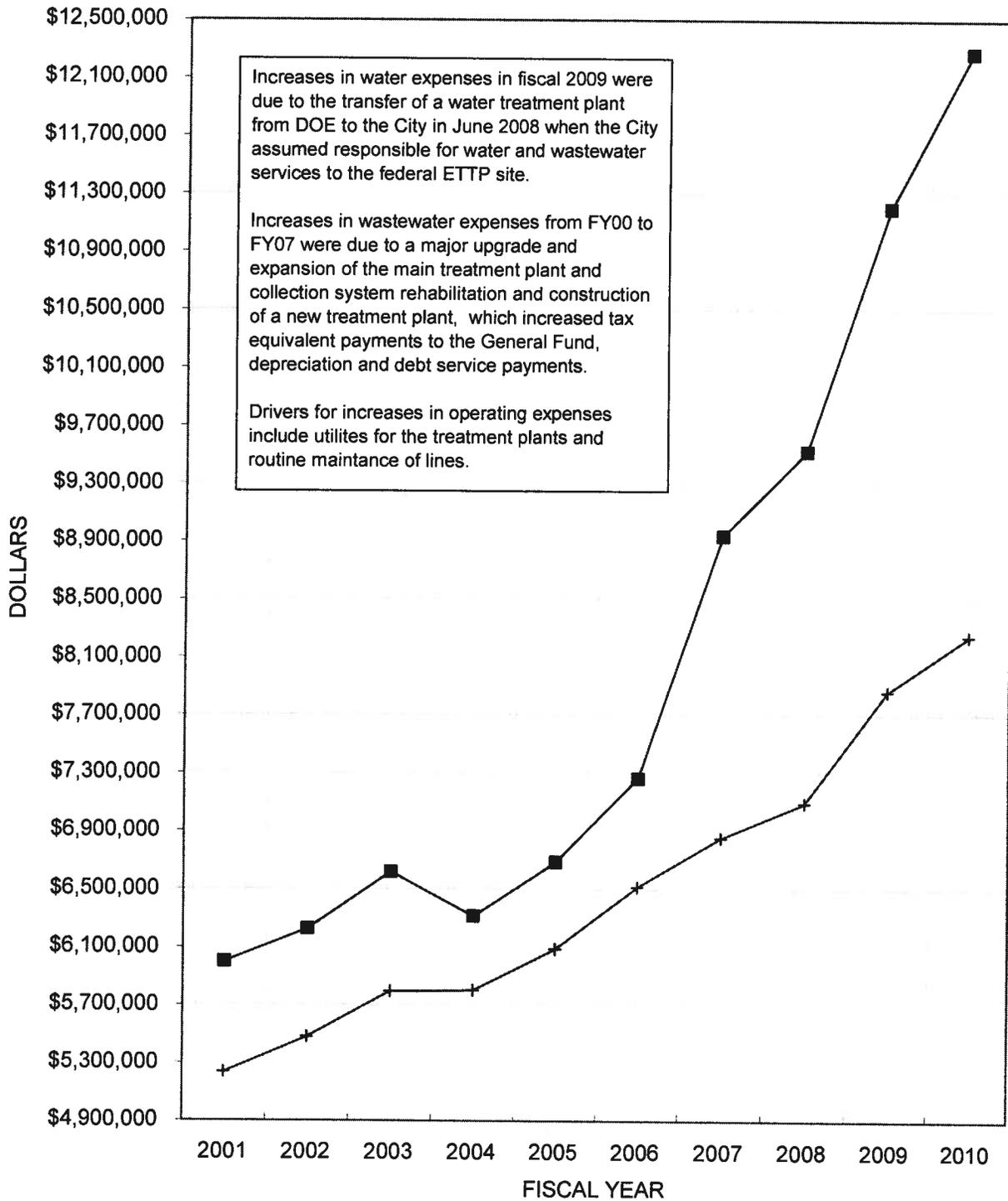
PROJECTED STATEMENT OF REVENUE AND EXPENSES

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
<u>OPERATING REVENUES:</u>						
4021 Residential Water Sales and Wastewater Fees	5,648,911	6,820,000	6,479,105	6,479,105	(340,895)	-5.0
4022 Commercial Water Sales and Wastewater Fees	5,560,912	6,561,800	6,534,830	6,534,830	(26,970)	-0.4
4024 DOE Treated Water Sales	2,607,615	2,805,000	2,875,000	2,875,000	70,000	2.5
4025 COR Treated Water Sales	2,211,243	2,958,000	2,365,000	2,958,000	0	0.0
4026 DOE Raw Water Sales	509,890	580,800	440,000	440,000	(140,800)	-24.2
4025 Bechtel Jacobs	143,755	0	1,578,000	1,575,000	1,575,000	100.0
4023 Public Fire Protection	52,020	58,970	62,454	58,970	0	0.0
4041 Forfeited Discounts	105,790	108,000	98,106	100,000	(8,000)	-7.4
4043 Miscellaneous Revenue	2,612	23,949	1,249	5,225	(18,724)	-78.2
4791 Capital Contributions	5,062,972	600,000	600,000	600,000	0	0.0
Total Operating Revenues	21,905,720	20,516,519	21,033,744	21,626,130	1,109,611	5.4
<u>OPERATING EXPENSES:</u>						
5460 Depreciation	3,046,361	3,103,130	3,366,888	3,837,000	733,870	23.6
5492 Tax Equivalent	1,333,094	1,410,000	1,471,360	1,524,435	114,435	8.1
5466 Purchased Water	2,262,947	3,035,000	2,410,000	3,045,000	10,000	0.3
5000 Operating Expenses						
Water	4,850,124	5,420,700	6,209,560	5,927,311	506,611	9.3
Wastewater	3,865,761	4,709,363	4,556,443	4,667,538	(41,825)	-0.9
Total Operating Expenses	15,358,287	17,678,193	18,014,251	19,001,284	1,323,091	7.5
Operating Income (Loss)	6,547,433	2,838,326	3,019,493	2,624,846	(213,480)	-7.5
<u>NONOPERATING REVENUES (EXPENSES)</u>						
4810 Interest Revenue	922	5,000	1,724	5,000	0	0.0
5439 Interest Expense	(1,257,083)	(1,604,807)	(1,050,000)	(1,520,000)	84,807	-5.3
Total Nonoperating Revenues (Expenses)	(1,256,161)	(1,599,807)	(1,048,276)	(1,515,000)	84,807	-5.3
Net Income (Loss) Before Operating Transfers	5,291,272	1,238,519	1,971,217	1,109,846	(128,673)	-10.4
<u>OPERATING TRANSFERS</u>						
Operating Transfers Out	(131,320)	(132,000)	(132,000)	(132,000)	0	0.0
Net Income (Loss)	5,159,952	1,106,519	1,839,217	977,846	(128,673)	11.6
TOTAL NET ASSETS- 7/1	40,681,620	40,681,620	45,841,572	47,680,789	6,999,169	17.2
TOTAL NET ASSETS - 6/30	45,841,572	41,788,139	47,680,789	48,658,635	6,870,496	16.4

City of Oak Ridge, Tennessee
Waterworks Fund
Activity Detail

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	1,385,987	1,429,474	1,384,000	1,389,062	40,412-	2.8-
5131. Regular Overtime Pay	78,967	70,000	70,000	80,500	10,500	15.0
5141. Social Security	108,670	114,709	114,709	112,421	2,288-	2.0-
5150. Retirement	177,629	187,434	187,434	190,964	3,530	1.9
5160. Medical & Workers Comp	243,345	333,750	333,750	290,179	43,571-	13.1-
Total Personal Services	1,994,598	2,135,367	2,089,893	2,063,126	72,241-	3.4-
Contractual Services						
5201. Rents	337,030	404,460	397,460	397,460	7,000-	1.7-
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	37,951	32,521	36,766	36,775	4,254	13.1
5210. Prof. & Contractual Ser.	298,676	314,300	327,300	327,300	13,000	4.1
5210.203 Mowing Contract	48,758	58,530	57,800	57,800	730-	1.2-
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	1,721,467	2,073,665	1,984,840	2,024,660	49,005-	2.4-
5220. Travel, Schools, & Conf.	23,279	16,000	14,000	14,000	2,000-	12.5-
5235. Routine Rep. & Maint.	2,239,158	2,510,260	2,911,610	2,965,610	455,350	18.1
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5262. Nonroutine Rep. & Maint.	4,800	500	500	500	0	.0
5289. Equipment Use Charge	132,773	109,415	111,265	116,769	7,354	6.7
Total Contractual Services	4,843,892	5,523,251	5,845,141	5,944,474	421,223	7.6
Commodities						
5310. Supplies	227,289	588,450	347,950	354,350	234,100-	39.8-
5320. Books/Education Material	264	300	300	300	0	.0
5325. Uniforms/Safety Equip.	14,365	17,000	22,500	22,500	5,500	32.4
5330. Small Tools/Equipment	1,395	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	310	5,200	1,200	1,200	4,000-	76.9-
5340. Replacement Parts	124	1,200	700	700	500-	41.7-
5350. Facilities Materials	5,022	4,000	4,000	4,000	0	.0
Total Commodities	248,769	617,150	377,650	384,050	233,100-	37.8-
Other Charges						
5410. Insurance	320,976	378,118	343,892	281,517	96,601-	25.5-
5439. Debt Service	1,257,082	1,604,807	1,050,000	1,520,000	84,807-	5.3-
5455. Bad Debt	36,000	42,000	42,000	42,000	0	.0
5460. Depreciation	3,046,361	3,103,130	3,366,888	3,837,000	733,870	23.6
5460.30 Amortization Debt Exp.	10,438	8,700	9,410	9,500	800	9.2
5466. Purchased Water	2,262,947	3,035,000	3,042,540	3,045,000	10,000	.3
5470. Ser. from General Fund	1,921,272	1,988,477	1,988,477	2,433,182	444,705	22.4
5490. Tax Equivilents	1,333,094	1,410,000	1,471,360	1,524,435	114,435	8.1
Total Other Charges	10,188,170	11,570,232	11,314,567	12,692,634	1,122,402	9.7
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	17,275,429	19,846,000	19,627,251	21,084,284	1,238,284	6.2
Reduction of Costs						
5610. Recovered from Users	134,098-	51,000-	51,000-	51,000-	0	.0
5620. Recovered from Depts	525,962-	512,000-	512,000-	512,000-	0	.0
Total Reduction of Costs	660,060-	563,000-	563,000-	563,000-	0	.0
TOTAL NET EXPENDITURES	16,615,369	19,283,000	19,064,251	20,521,284	1,238,284	6.4

WATERWORKS FUND EXPENSES BY FISCAL YEAR



Increases in water expenses in fiscal 2009 were due to the transfer of a water treatment plant from DOE to the City in June 2008 when the City assumed responsible for water and wastewater services to the federal ETP site.

Increases in wastewater expenses from FY00 to FY07 were due to a major upgrade and expansion of the main treatment plant and collection system rehabilitation and construction of a new treatment plant, which increased tax equivalent payments to the General Fund, depreciation and debt service payments.

Drivers for increases in operating expenses include utilities for the treatment plants and routine maintenance of lines.

■ WATER + WASTEWATER TREATMENT

WATERWORKS FUND
LONG-TERM DEBT AMORTIZATION SCHEDULE*
ESTIMATED AT 6/30/09

Fiscal Year	Principal	Interest	Total Requirements
2010	1,609,197	1,298,659	2,907,856
2011	1,673,383	1,253,113	2,926,496
2012	1,737,745	1,175,903	2,913,648
2013	1,808,036	1,103,365	2,911,401
2014	1,874,903	1,027,886	2,902,789
2015	1,950,069	949,603	2,899,672
2016	2,031,937	868,166	2,900,103
2017	2,016,912	781,834	2,798,745
2018	2,116,780	695,305	2,812,085
2019	2,186,484	604,585	2,791,070
2020	2,285,860	510,801	2,796,661
2021	2,390,488	412,740	2,803,228
2022	2,440,240	310,398	2,750,637
2023	1,429,797	223,697	1,653,494
2024	928,760	167,779	1,096,539
2025	974,157	127,304	1,101,461
2026	1,019,921	84,843	1,104,764
2027	619,992	42,031	662,023
2028	281,123	17,053	298,176
2029	292,081	6,095	298,175
Total	<u>\$ 31,667,862</u>	<u>\$ 11,661,160</u>	<u>\$ 43,329,022</u>

*Excludes Unissued Debt and Contingency Amounts

City of Oak Ridge, Tennessee
Activity Detail
Water

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	455,317	483,279	465,000	469,547	13,732-	2.8-
5131. Regular Overtime Pay	34,292	35,000	35,000	35,500	500	1.4
5141. Social Security	37,664	39,648	39,648	38,636	1,012-	2.6-
5150. Retirement	61,055	64,785	64,785	66,047	1,262	1.9
5160. Medical & Workers Comp	81,498	152,895	152,895	106,764	46,131-	30.2-
Total Personal Services	669,826	775,607	757,328	716,494	59,113-	7.6-
Contractual Services						
5201. Rents	215,783	221,160	216,160	216,160	5,000-	2.3-
5206. Mailing & Delivery	0	100	100	100	0	.0
5207. Dues, Memberships & Sub.	24,186	19,980	25,225	25,225	5,245	26.3
5210. Prof. & Contractual Ser.	179,087	161,100	194,100	194,100	33,000	20.5
5210.203 Mowing Contract	36,148	43,040	45,250	45,250	2,210	5.1
5212. Utility Services	1,096,702	1,292,310	1,237,670	1,262,290	30,020-	2.3-
5220. Travel, Schools, & Conf.	11,493	9,000	8,000	8,000	1,000-	11.1-
5235. Routine Rep. & Maint.	1,448,887	1,453,700	1,909,150	1,953,600	499,900	34.4
5262. Nonroutine Rep. & Maint.	4,800	500	500	500	0	.0
5289. Equipment Use Charge	33,614	29,150	32,000	35,000	5,850	20.1
Total Contractual Services	3,050,700	3,230,040	3,668,155	3,740,225	510,185	15.8
Commodities						
5310. Supplies	106,808	383,450	151,950	158,350	225,100-	58.7-
5320. Books/Education Material	264	300	300	300	0	.0
5325. Uniforms/Safety Equip.	7,698	7,650	13,150	13,150	5,500	71.9
5330. Small Tools/Equipment	0	1,000	1,000	1,000	0	.0
5334. Motor Fuels, Oils & Lub.	299	5,000	1,000	1,000	4,000-	80.0-
5340. Replacement Parts	128-	200	200	200	0	.0
5350. Facilities Materials	5,022	4,000	4,000	4,000	0	.0
Total Commodities	119,963	401,600	171,600	178,000	223,600-	55.7-
Other Charges						
5410. Insurance	200,416	245,562	211,336	182,584	62,978-	25.6-
5439. Debt Service	317,491	514,167	215,000	520,000	5,833	1.1
5455. Bad Debt	18,000	24,000	24,000	24,000	0	.0
5460. Depreciation	1,484,114	1,515,050	1,685,888	2,059,000	543,950	35.9
5460.30 Amortization Debt Exp.	5,422	4,500	5,210	5,300	800	17.8
5466. Purchased Water	2,262,947	3,035,000	3,042,540	3,045,000	10,000	.3
5470. Ser. from General Fund	1,032,921	1,051,391	1,051,391	1,392,708	341,317	32.5
5490. Tax Equivilents	608,919	642,960	679,960	723,435	80,475	12.5
Total Other Charges	5,930,230	7,032,630	6,915,325	7,952,027	919,397	13.1
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	9,770,719	11,439,877	11,512,408	12,586,746	1,146,869	10.0
Reduction of Costs						
5610. Recovered from Users	4,168-	0	0	0	0	.0
5620. Recovered from Depts	242,956-	312,000-	312,000-	312,000-	0	.0
Total Reduction of Costs	247,124-	312,000-	312,000-	312,000-	0	.0
TOTAL NET EXPENDITURES	9,523,595	11,127,877	11,200,408	12,274,746	1,146,869	10.3

WATERWORKS FUND

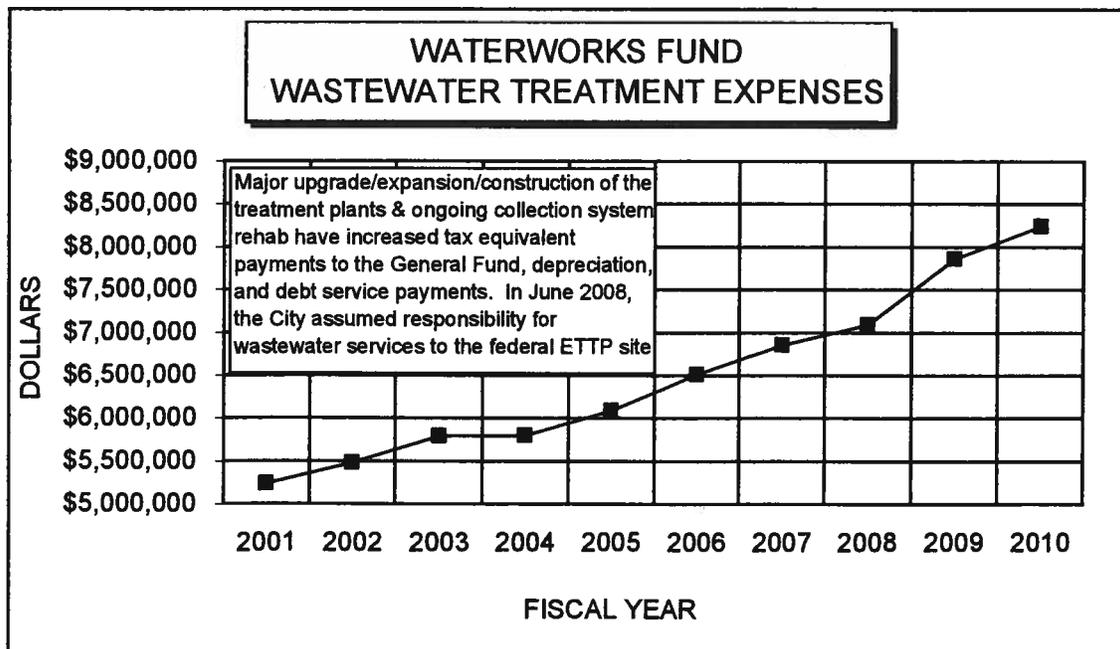
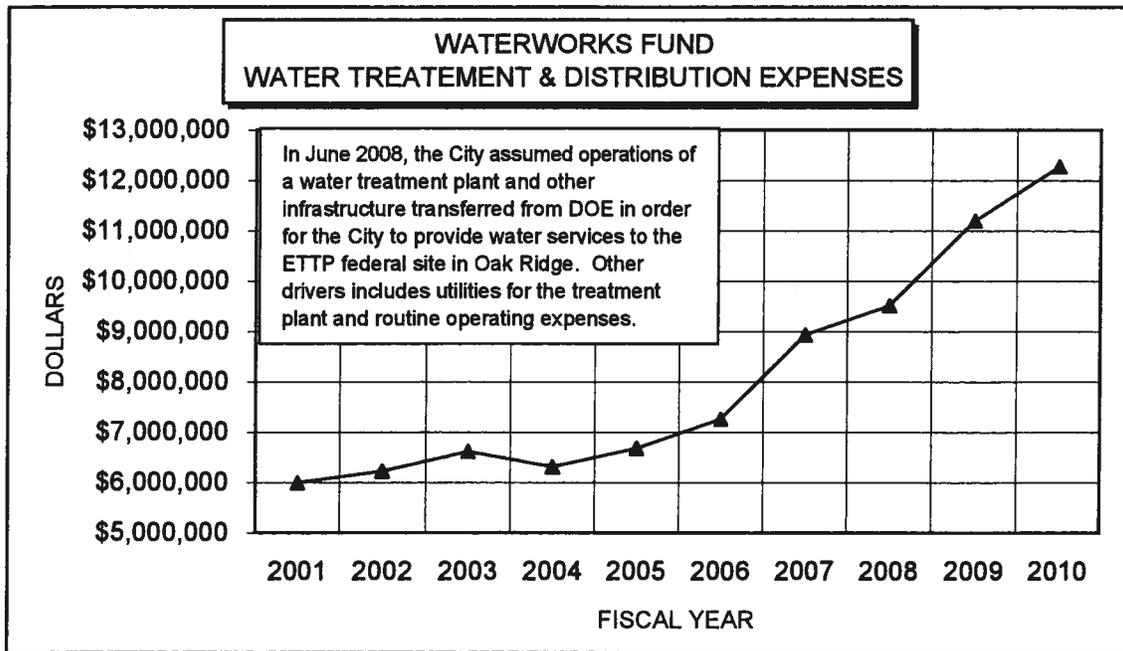
WATER CAPITAL PROJECTS AND EQUIPMENT

	BUDGET <u>2009</u>	PROJECTED <u>2009</u>	BUDGET <u>2010</u>
<u>CAPITAL PROJECTS:</u>			
West End Development			
Water/Rarity Ridge River Crossing	\$ 750,000	\$ -	\$ 750,000
EPA Grant for Matching Funds (Information Only)	750,000	-	750,000
Water /K-25 WTP Improvements (DOE Funded)	500,000	500,000	250,000
Capital Maintenance - West End	250,000	-	250,000
SR95 Water Line			
Phase II - Water Distribution	-	-	800,000
Phase II - CROET Grant (Information Only)	500,000	-	500,000
Phase III - Water Line Relocation	160,000	130,000	30,000
TDOT Matching Funds	-	-	-
Booster Station Improvements	70,000	70,000	70,000
Water Distribution System Rehabilitation	500,000	500,000	1,305,000
Water Tank Repair and Maintenance	1,000,000	200,000	800,000
Water Treatment Plants			
Building Repairs / Roof Replacement	315,000	15,000	350,000
Electric Upgrades	500,000	-	500,000
Reservoir Covers	500,000	-	500,000
Structural Repairs to Plant	475,000	-	475,000
Raw Water Main - 700 ft of 24" Main	500,000	-	500,000
Capital Maintenance	300,000	300,000	500,000
TOTAL CAPITAL PROJECTS	\$ 6,320,000	\$ 1,715,000	\$ 7,080,000
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 7,500	\$ 7,500	\$ 7,500
Water Treatment Plant			
Radio	3,000	3,000	3,000
Furniture	1,500	1,500	1,500
Laboratory Equipment	2,500	2,500	2,500
Plant Tools	2,500	2,500	2,500
Hydraulic Excavator (443)	250,000	-	300,000
West End Crew			
Pickup Truck (Replacement to be retained)	20,000	-	-
Crew Chief Truck	30,000	40,000	-
Backhoe with Attachments	90,000	-	90,000
TOTAL EQUIPMENT	\$ 407,000	\$ 57,000	\$ 407,000
TOTAL CAPITAL PROJECTS & EQUIPMENT	\$ 6,727,000	\$ 1,772,000	\$ 7,487,000

WATERWORKS FUND
WATER
LONG-TERM DEBT AMORTIZATION SCHEDULE
ESTIMATED AT 6/30/09

Fiscal Year	Principal	Interest	Total Requirements
2010	\$ 460,683	\$ 391,192	\$ 851,875
2011	463,051	372,848	835,899
2012	484,995	353,812	838,808
2013	505,038	332,909	837,947
2014	522,770	311,139	833,909
2015	544,220	288,588	832,808
2016	567,980	265,107	833,087
2017	531,968	239,970	771,937
2018	566,260	215,905	782,164
2019	591,950	190,328	782,278
2020	619,252	163,589	782,841
2021	648,045	135,616	783,661
2022	618,571	106,563	725,134
2023	529,833	79,056	608,889
2024	355,010	55,860	410,870
2025	374,790	39,811	414,601
2026	394,570	22,873	417,442
2027	146,139	6,036	152,175
Total	<u>\$ 8,925,124</u>	<u>\$ 3,571,202</u>	<u>\$ 12,496,325</u>

*Excludes Unissued Debt and Contingency Amounts



City of Oak Ridge, Tennessee
Activity Detail
Wastewater

	ACTUAL FY 2008	BUDGET FY 2009	PROJECTED FY 2009	BUDGET FY 2010	BUDGET 10 vs 09	% CHG
Personal Services						
5111. Salaries-Reg. Employees	930,670	946,195	919,000	919,515	26,680-	2.8-
5131. Regular Overtime Pay	44,676	35,000	35,000	45,000	10,000	28.6
5141. Social Security	71,006	75,061	75,061	73,785	1,276-	1.7-
5150. Retirement	116,574	122,649	122,649	124,917	2,268	1.8
5160. Medical & Workers Comp	161,847	180,855	180,855	183,415	2,560	1.4
Total Personal Services	1,324,773	1,359,760	1,332,565	1,346,632	13,128-	1.0-
Contractual Services						
5201. Rents	121,247	183,300	181,300	181,300	2,000-	1.1-
5207. Dues, Memberships & Sub.	13,765	12,541	11,541	11,550	991-	7.9-
5210. Prof. & Contractual Ser.	119,589	153,200	133,200	133,200	20,000-	13.1-
5210.203 Mowing Contract	12,610	15,490	12,550	12,550	2,940-	19.0-
5211. Advertising & Publicity	0	50	50	50	0	.0
5212. Utility Services	624,765	781,355	747,170	762,370	18,985-	2.4-
5220. Travel, Schools, & Conf.	11,786	7,000	6,000	6,000	1,000-	14.3-
5235. Routine Rep. & Maint.	790,271	1,056,560	1,002,460	1,012,010	44,550-	4.2-
5236.13 Other Equipment Maint.	0	3,450	3,450	3,450	0	.0
5289. Equipment Use Charge	99,159	80,265	79,265	81,769	1,504	1.9
Total Contractual Services	1,793,192	2,293,211	2,176,986	2,204,249	88,962-	3.9-
Commodities						
5310. Supplies	120,481	205,000	196,000	196,000	9,000-	4.4-
5325. Uniforms/Safety Equip.	6,668	9,350	9,350	9,350	0	.0
5330. Small Tools/Equipment	1,395	0	0	0	0	.0
5334. Motor Fuels, Oils & Lub.	11	200	200	200	0	.0
5340. Replacement Parts	252	1,000	500	500	500-	50.0-
Total Commodities	128,807	215,550	206,050	206,050	9,500-	4.4-
Other Charges						
5410. Insurance	120,560	132,556	132,556	98,933	33,623-	25.4-
5439. Debt Service	939,592	1,090,640	835,000	1,000,000	90,640-	8.3-
5455. Bad Debt	18,000	18,000	18,000	18,000	0	.0
5460. Depreciation	1,562,247	1,588,080	1,681,000	1,778,000	189,920	12.0
5460.30 Amortization Debt Exp.	5,015	4,200	4,200	4,200	0	.0
5470. Ser. from General Fund	888,352	937,086	937,086	1,040,474	103,388	11.0
5490. Tax Equivilents	724,174	767,040	791,400	801,000	33,960	4.4
Total Other Charges	4,257,940	4,537,602	4,399,242	4,740,607	203,005	4.5
Capital Expenditures						
Total Capital Expenditures	0	0	0	0	0	.0
TOTAL GROSS EXPENDITURES	7,504,712	8,406,123	8,114,843	8,497,538	91,415	1.1
Reduction of Costs						
5610. Recovered from Users	129,930-	51,000-	51,000-	51,000-	0	.0
5620. Recovered from Depts	283,006-	200,000-	200,000-	200,000-	0	.0
Total Reduction of Costs	412,936-	251,000-	251,000-	251,000-	0	.0
TOTAL NET EXPENDITURES	7,091,776	8,155,123	7,863,843	8,246,538	91,415	1.1

WATERWORKS FUND

WASTEWATER CAPITAL PROJECTS AND EQUIPMENT

	BUDGET	PROJECTED	BUDGET
	<u>2009</u>	<u>2009</u>	<u>2010</u>
<u>CAPITAL PROJECTS:</u>			
West End Development			
ETTP Wastewater System Improvements (DOE Funded)	\$ 500,000	\$ 250,000	\$ 250,000
Replace Existing CRIP Plant	1,000,000	-	1,000,000
Lift Station Replacement/Improvements	150,000	150,000	360,000
Lift Station Capital Maintenance	60,000	60,000	60,000
Sewer Line Rehabilitation	1,000,000	1,000,000	1,000,000
SR95 Sewer Line			
Phase III - Sewer Line Relocation	55,000	25,000	30,000
Wastewater Treatment Plants Maintenance	100,000	100,000	125,000
Refrubish Three Blowers - Main Plant	-	-	100,000
TOTAL CAPITAL PROJECTS	<u>\$ 2,865,000</u>	<u>\$ 1,585,000</u>	<u>\$ 2,925,000</u>
<u>EQUIPMENT:</u>			
Radio Equipment	\$ 8,000	\$ 8,000	\$ 8,000
Lab Equipment	1,500	1,500	1,500
Plant Tools	2,500	2,500	2,500
Furniture	500	500	500
Sreco Sewer Cleaner (386)	200,000	-	200,000
Utility Vehicle (151)	25,000	25,000	-
Pickup Truck with Utility Bed (204)	50,000	50,000	-
Pickup Truck (255)	30,000	30,000	-
TOTAL EQUIPMENT	<u>\$ 317,500</u>	<u>\$ 117,500</u>	<u>\$ 212,500</u>
TOTAL CAPITAL PROJECTS & EQUIPMENT	<u>\$ 3,182,500</u>	<u>\$ 1,702,500</u>	<u>\$ 3,137,500</u>

WATERWORKS FUND
WASTEWATER
LONG-TERM DEBT AMORTIZATION SCHEDULE
ESTIMATED AT 6/30/09

Fiscal Year	Principal	Interest	Total Requirements
2010	\$ 1,148,514	\$ 907,466	\$ 2,055,981
2011	1,210,332	880,264	2,090,597
2012	1,252,749	822,091	2,074,841
2013	1,302,998	770,456	2,073,454
2014	1,352,133	716,747	2,068,880
2015	1,405,849	661,015	2,066,864
2016	1,463,957	603,059	2,067,016
2017	1,484,944	541,864	2,026,808
2018	1,550,520	479,401	2,029,921
2019	1,594,534	414,258	2,008,792
2020	1,666,608	347,212	2,013,820
2021	1,742,443	277,124	2,019,567
2022	1,821,669	203,834	2,025,503
2023	899,964	144,641	1,044,605
2024	573,749	111,919	685,668
2025	599,367	87,493	686,860
2026	625,351	61,970	687,322
2027	473,853	35,995	509,848
2028	281,123	17,053	298,176
2029	292,081	6,095	298,175
Total	\$ 22,742,739	\$ 8,089,958	\$ 30,832,697

*Excludes Unissued Debt and Contingency Amounts

Emergency Communications District (ECD) Fund

Fund Overview:

In 1972, the City of Oak Ridge implemented a 911 emergency telephone system. In 1987, Oak Ridge voters overwhelmingly approved a referendum to establish an Enhanced 911 emergency communications district (ECD). An ECD Board was established to oversee the management of the district, with system operations commencing in August 1988. Oak Ridge City Council serves as the Board for the Oak Ridge ECD. The initial intent of establishing the ECD was to provide a revenue stream to finance the purchase of equipment, including the 800 MHz trunking radio communications system, to receive and dispatch 911 calls. The 8 Public Safety Dispatcher positions are under the supervision of the Police Department and the operational costs related to those positions are accounted for in activity 915 in the City's General Fund.

The 911 system, with automatic location identifiers (ALI), is called "Stand Alone Location Identification" (SALI) and is capable of providing the following information and reports:

1. Instant display of caller's name, telephone number, address and landmark information;
2. Display of history of calls from calling number; and
3. Management reports (daily and weekly) of 911 calls.

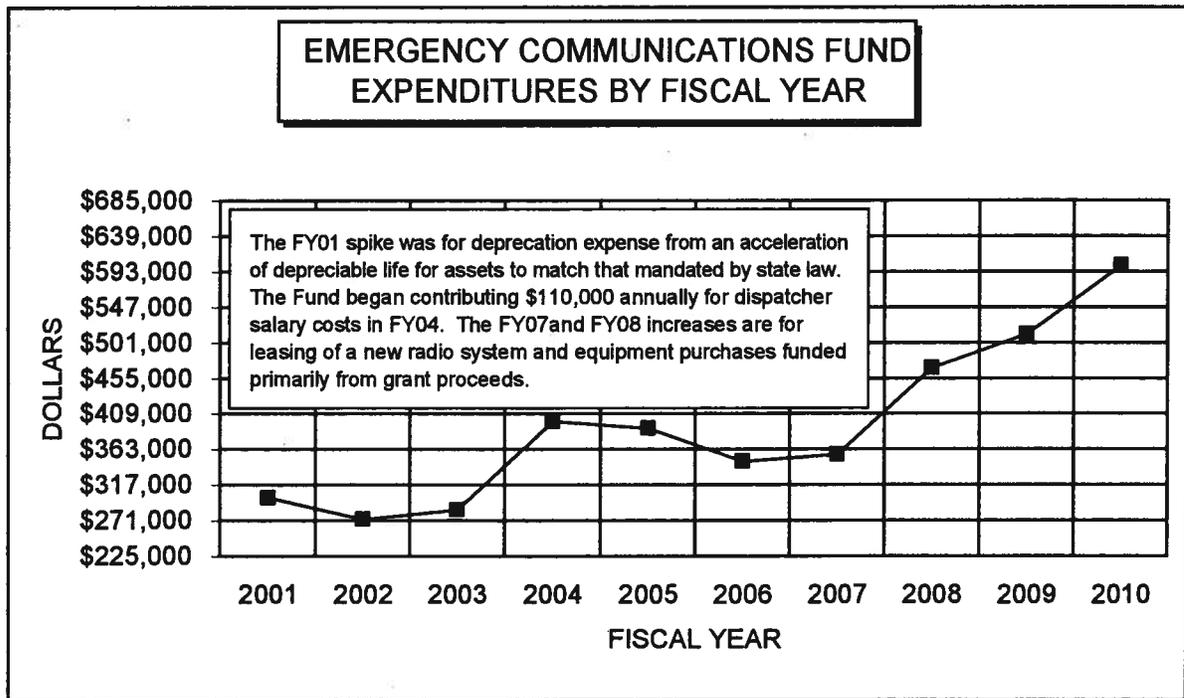
Major Revenue Source:

Revenues are provided from user fees on landline telephones located within Oak Ridge that are collected by the telephone service providers and then remitted to the District. The ECD also receives an allocated share of State collected user fees on wireless telephones. Revenues for FY 2010 are projected at \$588,000, down \$26,000 over the previous year due to the continuing decline in revenues from landline phones. Since inception of the district, Oak Ridge landline telephone users had paid monthly fees of \$.44 per residential and \$1.33 per business phone line. Effective June 1, 2002, this monthly fee increased to \$.65 and \$2.00 per residential and business phone line, respectively. The rate increase was required due to a lower number of landline telephones in Oak Ridge, particularly business lines as newer business telephone systems allow for more extensions on fewer telephone lines, and increasing costs to operate the 911 equipment. City Council, which also serves as the Board of Directors for the ECD, approved increasing the fee to the state maximum to generate revenues to fund dispatcher salaries accounted for in the General Fund. The maximum user fee allowed under current Tennessee State Law is \$1.50 and \$3.00 monthly for residential and business phones lines respectively. The State 911 Board approved this increase on January 15, 2003.

Major Expenditure Areas:

In December 2006, City Council authorized a lease purchase agreement between the City and Motorola, Inc. for the leasing of communications equipment to upgrade the City's radio system. This will provide the City an analog/digital hybrid upgrade solution and allow the City to continue using mobile and portable radios. The amortization schedule for the capital lease is located on page IV-26. Budgeted depreciation expense of \$126,778 and interest expense of \$48,610 is primarily related to the upgraded radio equipment leased from Motorola. Rental payments of \$100,015 to the Debt Service Fund, which provided annual debt service funding for long-term debt issued to purchase the 800 MHz trunking radio communications system in the early 1990's ended in fiscal 2009.

\$110,000 is being paid annually to the General Fund to finance a portion of dispatcher salary and benefits. \$200,381 is budgeted for replacement of radios and other equipment purchases. \$11,652 in rental payments is being made to the Equipment Replacement Rental Fund (ERRF) to reimburse that Fund over an eight-year period for 911 related equipment purchased by the ERRF. Fiscal 2010 is the last year for this rental payment. The remaining \$152,579 of the \$650,000 in projected expenses is for operational costs of the 911 systems, including \$45,000 to BellSouth for addressing information and \$83,000 to Motorola for the maintenance contract on the 800 MHz radio system. Actual maintenance costs were lower in fiscal 2008, due to a one-year warranty related to the radio system upgrades.



**EMERGENCY COMMUNICATIONS DISTRICT FUND
BUDGET SUMMARY**

State Account Number	City Account Number		ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
OPERATING REVENUES:								
3001	4841	Emergency Telephone Service Charge	368,884	372,000	335,645	335,000	(37,000)	-9.9
3002	4841.1	State Emergency Communications Board	63,010	55,831	66,831	66,831	11,000	19.7
3004	4,841	State Emer Comm Board Operational Funding	86,169	86,169	86,169	86,169	-	0.0
5006	4840	Grant Proceeds	-	100,000	-	100,000	-	0.0
Total Operating Revenue			518,063	614,000	488,645	588,000	(26,000)	-4.2
OPERATING EXPENSES:								
4207	5210.20	Contracted Dispatcher Services	110,000	110,000	110,000	110,000	-	0.0
4201	5217.1	Address/Mapping Expenses (BellSouth)	40,823	45,000	40,668	45,000	-	0.0
4218	5236.20	Maintenance Contract (800 MHz Radio System)	20,132	55,000	83,000	83,000	28,000	50.9
4227	5202.2	Communications Equipment Rental	111,667	111,667	111,667	11,652	(100,015)	-89.6
4232	5263.19	Maintenance/Repair Communication Equipment	1,372	10,000	15,000	15,000	5,000	50.0
4305	5313	Small Equipment Purchases	52,005	131,076	20,000	200,381	69,305	52.9
4310	5217	General Telephone 911 Support Lines	4,685	5,000	1,252	5,000	-	0.0
4405	5207.1	Due & Subscriptions	233	500	250	500	-	0.0
4413	5207.4	Licenses and Fees	755	2,850	3,595	2,850	-	0.0
4419	5221	Travel	-	1,229	-	1,229	-	0.0
4500	5460	Depreciation	126,778	124,216	126,778	126,778	2,562	2.1
Total Operating Expenses			468,450	596,538	512,210	601,390	4,852	0.8
Operating Income (Loss)			49,613	17,462	(23,565)	(13,390)	(30,852)	-176.7
NONOPERATING REVENUES:								
5002	4610	Interest Income	21,555	10,000	10,000	10,000	-	0.0
5010	5439	Interest Expense	(84,816)	(53,462)	(54,660)	(48,610)	4,852	-9.1
Total Nonoperating Revenue			(63,261)	(43,462)	(44,660)	(38,610)	4,852	-11.2
Net Income (Loss)			(13,648)	(26,000)	(78,225)	(52,000)	(26,000)	100.0
NET ASSES - 7/1			690,461	673,558	676,813	598,588	(74,970)	-11.1
NET ASSETS - 6/30			676,813	647,558	598,588	546,588	(100,970)	-15.6

**EMERGENCY COMMUNICATIONS FUND
CAPITAL LEASE AMORTIZATION SCHEDULE
AT JUNE 30, 2009**

Fiscal Year	Principal	Interest	Total Requirements
2010	\$ 102,292	\$ 48,610	\$ 150,902
2011	107,386	43,516	150,902
2012	112,734	38,167	150,901
2013	118,348	32,554	150,902
2014	124,242	26,660	150,902
2015	130,429	20,473	150,902
2016	136,924	13,977	150,902
2017	143,743	7,158	150,902
Total	\$ 976,098	\$ 231,114	\$ 1,207,213

SECTION V
SPECIAL REVENUE & INTERNAL SERVICE FUNDS
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Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. As outlined in this Section, the City maintains eight Special Revenue Funds:

General Purpose School Fund - Accounts for Oak Ridge School Operations.

Drug Enforcement Program Fund – Accounts for drug enforcement activities funded through restricted use drug fines and forfeitures.

State Street Aid Fund – Accounts for maintenance on non-state streets funded through restricted use State-shared gas and motor fuel taxes supplemented by operating transfers from the City's General Fund.

Street and Public Transportation Fund – Accounts for the City's public transportation programs funded through restricted use State-shared petroleum product inspection fees and a state operating assistance grant.

Economic Diversification Fund - Accounts for the City's economic development endeavors from funds City Council has allocated specifically for that purpose.

Grant Fund – Accounts for the receipt of various non-utility state and federal grant revenues, including the annual Community Development Block Grant (CDBG) and other grants that benefit low-income persons in the community.

Solid Waste Fund – Accounts for the collection and disposal of residential refuse. Under Tennessee State Law, these activities must be accounted for in a special revenue fund.

Golf Course Fund – Accounts for the construction and operation of the Tennessee Centennial municipal golf course and sale of the remaining available land surrounding the course.

West End Fund – Accounts for the City's fire and ambulance services located at the ETTP site, which is currently being funded under a contract with Bechtel Jacobs.

General Purpose School Fund

School operations are funded by transfers from the City's General Fund, set at \$13,980,802 for fiscal 2010, and from revenues from the State of Tennessee, Anderson and Roane Counties as well as federal sources. An elected five member School Board has oversight responsibility for the Oak Ridge Schools. The School Board reviews the budget prepared by School staff and then submits a funding request to the City to finance School operations. The General Fund provides funding for approximately 27.1% of the Schools total budgeted expenditures. In fiscal 2010, the Oak Ridge Schools will receive an additional \$472,781 or 3.5% in funding from the City over that awarded for fiscal 2009. City Council's Financial Policy Guidelines adopted on March 9, 2009 for the strategic development of the fiscal 2010 budget did not allow a property tax rate increase. Resulting, this restricted growth in the City's operational funding for the Schools to 3.5% over the fiscal 2009 amount. City Council's 2010 Financial Policy Guidelines are shown on the overview section of this document.

City Council approves the total legal expenditure appropriation for the General Purpose School Fund; however, City Council cannot alter any budget line item within the School's budget. The School Board reviews and may alter detail line items within the School's operating budget. The legal expenditure appropriation for the General Purpose School Fund for fiscal 2010 is \$51,576,180; a \$71,749 or 0.1% decrease over the prior fiscal year. The School's prepare a separate budget document, which details the revenues and expenditures of the General Purpose School Fund.

GENERAL PURPOSE SCHOOL FUND

BUDGET SUMMARY

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
Local Funds:						
Local Taxes-Anderson/Roane Co.	11,571,942	11,715,502	11,698,280	12,090,827	375,325	3.2
Charges for Services	1,497,807	1,384,712	1,442,910	1,441,000	56,288	4.1
Other Local Revenues	287,075	387,630	220,146	324,000	(63,630)	-16.4
State Funds:						
State Education Funds	18,573,747	19,229,855	18,971,339	19,057,520	(172,335)	-0.9
Federal Funds:						
Federal Funds Received Thru State	865,368	898,667	877,166	903,000	4,333	0.5
Direct Federal Funds	107,450	71,000	104,421	107,000	36,000	50.7
Federal Revenues	2,739,565	2,795,795	2,795,795	2,977,217	181,422	6.5
Other Sources	1,284,177	1,035,155	1,030,730	618,641	(416,514)	-40.2
Total Revenues	36,927,132	37,518,316	37,140,788	37,519,205	889	0.0
EXPENDITURES:						
Instruction:						
Regular Education Program	23,355,531	22,145,511	21,600,517	22,689,184	543,673	2.5
Alternative Schools	491,107	488,757	568,908	594,579	105,822	21.7
Special Education Program	4,197,181	4,163,062	4,166,655	3,765,995	(397,067)	-9.5
Technology Career Program	951,438	961,111	1,051,917	1,123,742	162,631	16.9
Other - Instruction Services	0	408,489	317,247	99,683	(308,806)	-75.6
Support Services:						
Health Services	295,809	330,952	319,320	334,513	3,561	1.1
Other Student Support	1,352,000	1,586,741	1,492,008	1,574,685	(12,056)	-0.8
Regular Instructional Support	1,824,467	1,807,587	1,724,534	1,878,830	71,243	3.9
Special Education Support	500,753	479,640	494,839	525,521	45,881	9.6
Technology - Career Support	158,440	161,517	158,265	161,259	(258)	-0.2
Board of Education Support	743,803	693,349	771,524	689,955	(3,394)	-0.5
Office of Superintendent	252,305	256,312	262,076	257,140	828	0.3
Office of Principal	2,574,850	2,676,709	2,525,169	2,668,800	(7,909)	-0.3
Fiscal Services	705,344	635,336	603,246	644,575	9,239	1.5
Human Services	210,352	244,648	212,034	238,949		
Operation of Plant	3,675,565	4,461,696	4,461,696	4,456,429	(5,267)	-0.1
Maintenance of Plant	1,245,106	1,366,579	1,366,579	1,360,456	(6,123)	-0.4
Transportation	1,033,402	1,166,272	985,827	1,280,825	114,553	9.8
Central Services	1,135,654	945,943	981,992	964,685	18,742	2.0
Non-Instructional Services:						
Food Service	1,855,972	1,730,201	1,850,883	1,764,855	34,654	2.0
Community Services	489,628	462,696	459,102	462,697	1	0.0
Capital Outlay	290,699	943,387	921,797	413,638	(529,749)	-56.2
Federal Projects	2,739,565	2,795,795	2,795,795	2,977,217	181,422	6.5
Other	736,171	591,141	591,139	647,967	56,826	9.6
Total Expenditures	50,815,142	51,503,431	50,683,068	51,576,180	72,749	0.1
Excess (Deficiency) of Revenues Over Expenditures	(13,888,010)	(13,985,115)	(13,542,280)	(14,056,974)	(71,859)	0.5
Other Financing Sources (Uses)						
Operating Transfers In	12,988,483	13,508,021	13,508,021	13,980,802	472,781	3.5
Total Other Financing Sources (Uses)	12,988,483	13,508,021	13,508,021	13,980,802	472,781	3.5
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(899,527)	(477,094)	(34,259)	(76,173)	400,921	-84.0
Reserves and Fund Balance 7/1	3,761,318	2,861,791	2,861,791	2,827,532	(34,259)	-1.2
Reserves and Fund Balance 6/30	2,861,791	2,384,697	2,827,532	2,751,359	366,662	15.4

Drug Enforcement Program Fund

Fund Overview:

In 1985, the Drug Enforcement Program Fund was established by the City to account for revenues from drug fines and from the sale of items confiscated during drug curtailment activities. Tennessee state law requires those revenues to be accounted for in a separate special revenue fund and that disbursements from those revenues be legally restricted to drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures. The operations accounted for in this Fund are under the supervision of the Police Department.

Major Revenue Sources:

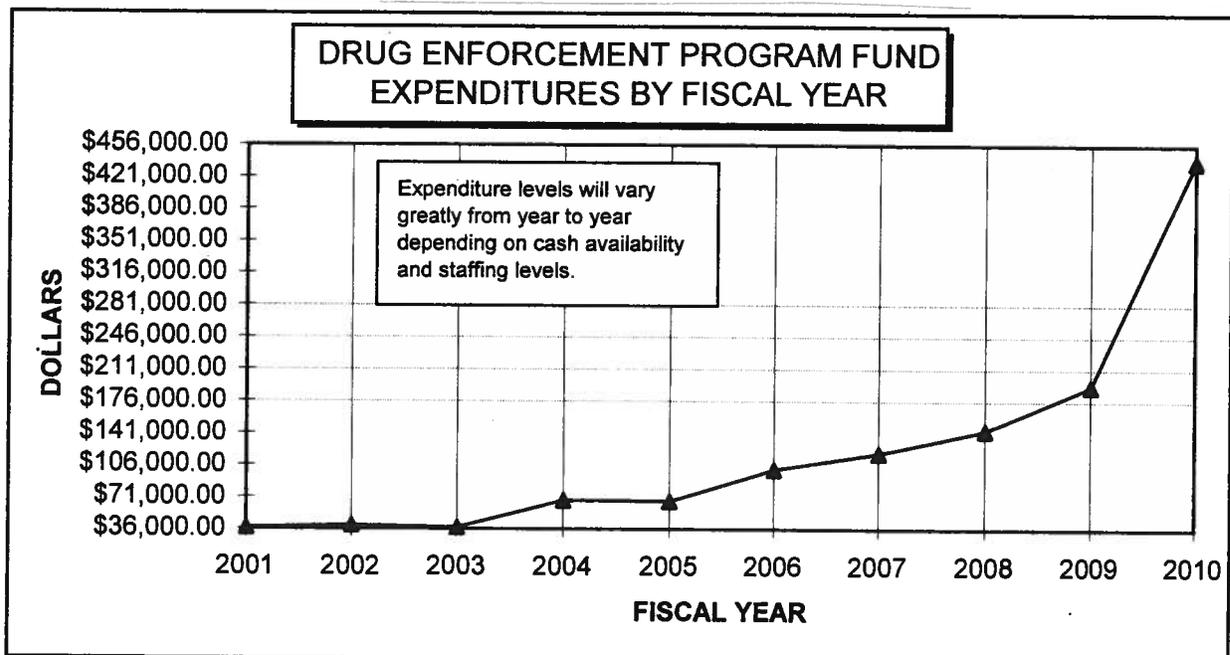
Fiscal 2010 revenues are budgeted at \$269,000 from drug fines and the sale of items confiscated during drug curtailment activities. Over the past three years, the City has been receiving equitable shared funding from the Department of Justice, Internal Revenue Service and the US Marshall Service. Equitable sharing is a program designed to enhance cooperation among federal, state, and local law enforcement agencies through the sharing of proceeds resulting from federal forfeitures. The percentage of net proceeds shared with state and local law enforcement agencies is based on the degree of the agencies' direct participation in the case and therefore can vary greatly from year to year.

Major Expenditure Areas:

Fiscal 2010 expenditures are budgeted at \$438,000 for drug enforcement, drug education, drug treatment and nonrecurring general law enforcement expenditures.

Budget Overview and Changes:

Revenues and expenditures for this Fund will vary from year-to-year based on the level of Fund Balance and revenues collected during the fiscal year. Since expenditures are legally restricted, the \$438,000 appropriation for the Drug Enforcement Program Fund allows for fluctuations in expenditure levels due to irregular revenue/expenditure patterns from enforcement activities and the occasional state and/or federal grant award without requiring amendment of the appropriation ordinance. The \$38,000 increase in rents is for laptop computers in police vehicles under a 3-year lease.



DRUG ENFORCEMENT PROGRAM FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
<u>REVENUES:</u>						
4035 Drug Fines	20,770	25,000	20,000	25,000	0	0.0
4036 Confiscations	33,201	40,000	45,000	40,000	0	0.0
4314 Future Grants	0	100,000	0	100,000	0	0.0
4306 DOJ Equitable Sharing	22,412	60,000	20,000	60,000	0	0.0
4307 IRS Equitable Sharing	4,891	5,000	290,000	5,000	0	0.0
4308 US Marshalls Equitable Sharing	33,731	35,000	10,000	35,000	0	0.0
4610 Interest on Investments	5,765	3,000	1,800	3,000	0	0.0
4790 Proceeds from Salvage Sale	143	1,000	1,000	1,000	0	0.0
Total Revenues	<u>120,913</u>	<u>269,000</u>	<u>387,800</u>	<u>269,000</u>	<u>0</u>	<u>0.0</u>
<u>EXPENDITURES:</u>						
5201 Rents	14,829	12,000	50,000	50,000	38,000	316.7
5207 Dues & Memberships	0	300	250	300	0	0.0
5210 Prof. & Contractual Services	14,856	15,000	15,000	15,000	0	0.0
5212 Utility Services	18,266	20,000	20,000	20,000	0	0.0
5220 Travel, Schools & Conferences	9,977	15,000	12,000	15,000	0	0.0
5235 Routine Repairs & Maintenance	2,849	2,000	3,000	2,000	0	0.0
5289 Equipment Use Charges	0	4,000	4,000	4,000	0	0.0
5292 Drug Cases	12,440	69,200	25,000	69,200	0	0.0
5293 Dare Program	0	3,000	3,000	3,000	0	0.0
5310 Commodities	39,343	35,000	35,000	35,000	0	0.0
5500 Machinery & Equipment	31,331	24,500	25,000	24,500	0	0.0
5999 Contingency/Grants	0	100,000	0	200,000	100,000	100.0
Total Expenditures	<u>143,891</u>	<u>300,000</u>	<u>192,250</u>	<u>438,000</u>	<u>138,000</u>	<u>46.0</u>
Excess (Deficiency) of Revenues over Expenditures	(22,978)	(31,000)	195,550	(169,000)	(138,000)	445.2
<u>UNRESERVED FUND BALANCE - 7/1</u>	<u>151,740</u>	<u>162,490</u>	<u>128,762</u>	<u>324,312</u>	<u>161,822</u>	<u>99.6</u>
<u>UNRESERVED FUND BALANCE - 6/30</u>	<u>128,762</u>	<u>131,490</u>	<u>324,312</u>	<u>155,312</u>	<u>23,822</u>	<u>18.1</u>

State Street Aid (SSA) Fund

Fund Overview:

The State Street Aid Fund provides for the maintenance of all City streets that are not designated State highways. The goal is to provide a cost effective and acceptable level of street maintenance and to improve overall quality of streets and sidewalks. The operations accounted for in this Fund are under the supervision of the Public Works Department. The City's work pool employees generally perform the routine street maintenance accounted for in this Fund, with the exception of major street resurfacing projects, which are contracted to private vendors.

Maintenance of State streets located within Oak Ridge is accounted for in the City's General Fund, Activity 942. The State reimburses the City for a portion of State street maintenance under a separate contract.

Major Revenue Source:

Revenues in this Fund are received from the State of Tennessee's state-shared twenty-one-cent gasoline and motor fuel tax and may be used for street construction and maintenance related activities. The State restricts municipalities as to what type of expenditures are eligible for disbursement from these tax proceeds. Revenues from state-shared fuel taxes are budgeted at \$715,500 for fiscal 2010, a 9.7% decrease from the prior year based on actual allocation trends.

The revenue stream provided from fuel taxes is insufficient to fund all the expenditures accounted for in the State Street Aid Fund. The fiscal 2010 budget includes a \$630,000 operating transfer from the General Fund, an inflationary 2.8% increase over the prior fiscal year.

Major Expenditure Areas:

Expenditures are budgeted at \$1,353,470, a 3.6 percent decrease over fiscal 2009. In fiscal 1995, the City began a major Pavement Management Program. Long-term goals of the program are to provide adequate maintenance to City streets in order to prevent or prolong the need for more expensive street reconstruction. Expenditures for this program should approximate between \$600,000 to \$700,000 annually.

Major projects for FY 2010 include:

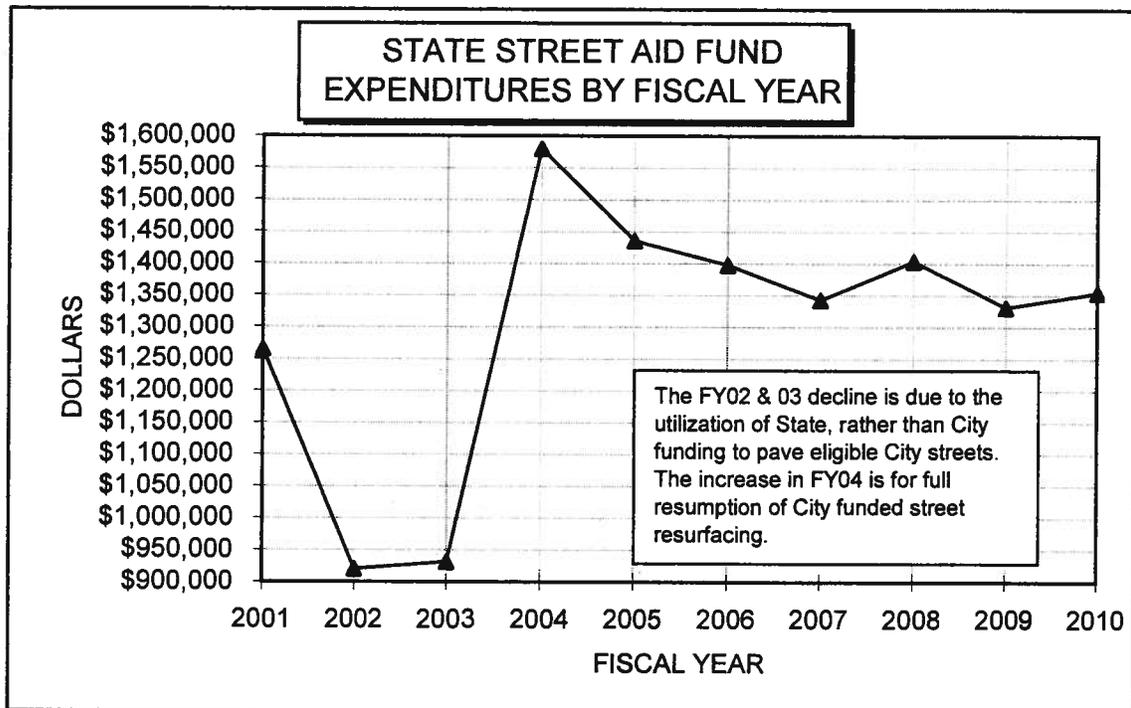
- Maintenance activities are budgeted at \$434,000, which includes street maintenance (\$254,000), sidewalk maintenance (\$30,000), leaf pickup (\$20,000), storm drains and spoil dumps (\$110,000) and snow and ice removal (\$20,000).
- Resurfacing of City streets at \$665,000
- Other Costs budgeted at \$254,470 is the allocation of charges from the General Fund for engineering and other services rendered and rental for space occupied at the Central Services Complex.

Budget Changes:

The \$50,000 budgeted decrease in expenditures from fiscal 2009 levels is due to decrease revenues from state-shared fuel taxes. Additional funding for these projects would have to be provided from operating transfers from the General Fund, thereby impacting the property tax rate. Budgeted expenditures for the various street functions have been reallocated to current expenditure priorities based on these restricted funding levels.

During fiscal 2008 budget deliberations, \$115,000 in funding was added to the General Fund to maintain street resurfacing efforts. The increase was budgeted due to the dramatic increase in paving costs that have resulted from higher petroleum costs. For fiscal 2009, the accounting for the annual leaf pickup program was moved from the SSA Fund to General Fund activity 943 and the \$115,000 in street resurfacing funding that was added to the General Fund in 2008 has been transferred to the SSA Fund. The cost for the leaf pickup program also approximates \$115,000. This allows for all street resurfacing activities to be account for in one place.

During budget deliberations in fiscal 2004, \$60,000 in funding for snow removal on non-state streets was removed from the budget. This service reduction was made solely to reduce the property tax rate. Correspondingly, a \$60,000 reduction was made to budgeted operating transfers from the General Fund. Fiscal 2010 will see snow removal efforts remaining at the reduced 2004 level with any excess expenditure over the \$20,000 budget coming from funds designated for street resurfacing.



STATE STREET AID FUND

BUDGET SUMMARY

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
REVENUES:						
4610 Interest on Investments	8,758	12,000	2,000	500	(11,500)	-95.8
4810 Motor Fuel Tax	154,041	158,400	145,260	145,000	(13,400)	-8.5
4811 State Shared Gasoline Tax	<u>613,921</u>	<u>622,000</u>	<u>573,400</u>	<u>570,000</u>	<u>(52,000)</u>	<u>-8.4</u>
Total Revenues	<u>776,720</u>	<u>792,400</u>	<u>720,660</u>	<u>715,500</u>	<u>(76,900)</u>	<u>-9.7</u>
EXPENDITURES:						
15100 Street Maintenance	170,133	150,000	170,000	150,000	0	0.0
15110 Curb & Gutter Replacement	30,227	55,000	38,000	55,000	0	0.0
15120 Traffic Sign Maintenance	26,582	24,000	30,000	24,000	0	0.0
15130 Striping City Streets	27,960	25,000	25,000	25,000	0	0.0
15200 Sidewalk Maintenance	34,212	30,000	30,000	30,000	0	0.0
15300 Leaf Pickup	141,061	20,000	20,000	20,000	0	0.0
15400 Storm Drains	137,847	110,000	135,000	110,000	0	0.0
15500 Snow & Ice Removal	5,900	20,000	27,900	20,000	0	0.0
15700 Other Costs	246,269	254,470	250,000	254,470	0	0.0
15800 Street Resurfacing	<u>582,828</u>	<u>715,000</u>	<u>605,000</u>	<u>665,000</u>	<u>(50,000)</u>	<u>-7.0</u>
Total Expenditures	<u>1,403,019</u>	<u>1,403,470</u>	<u>1,330,900</u>	<u>1,353,470</u>	<u>(50,000)</u>	<u>-3.6</u>
Excess (Deficiency) of Revenues over Expenditures	(626,299)	(611,070)	(610,240)	(637,970)	(26,900)	4.4
OTHER FINANCING SOURCES (USES)						
Operating Transfers In						
General Fund	<u>588,770</u>	<u>612,910</u>	<u>612,910</u>	<u>630,000</u>	<u>17,090</u>	<u>2.8</u>
Total Other Financing Sources (Uses)	<u>588,770</u>	<u>612,910</u>	<u>612,910</u>	<u>630,000</u>	<u>17,090</u>	<u>2.8</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(37,529)	1,840	2,670	(7,970)	(9,810)	-533.2
UNRESERVED FUND BALANCE - 7/1	<u>56,731</u>	<u>29,531</u>	<u>19,202</u>	<u>21,872</u>	<u>(7,659)</u>	<u>-25.9</u>
UNRESERVED FUND BALANCE - 6/30	<u>19,202</u>	<u>31,371</u>	<u>21,872</u>	<u>13,902</u>	<u>(17,469)</u>	<u>-55.7</u>



Street and Public Transportation Fund

Major Revenue Sources

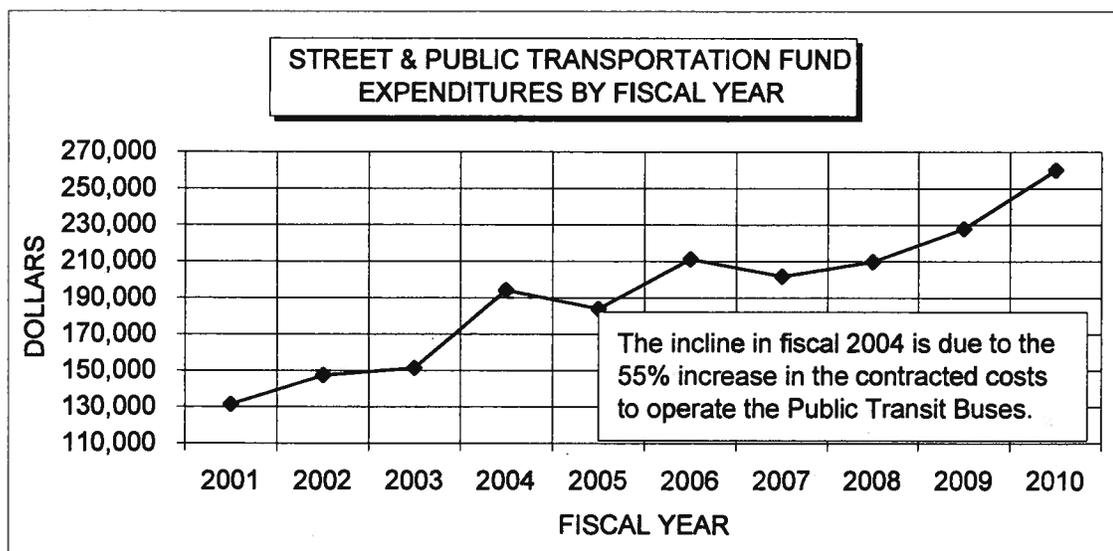
The primary source of revenue for this Fund is a special one-cent-per-gallon inspection fee levied on all petroleum products bought, sold or stored in the state and an operating assistance grant from the Tennessee Department of Transportation (TDOT). The inspection fee is distributed on a per-capita basis to assist municipalities with street signage and public transportation. Fiscal 2010 revenues from this fee are budgeted at \$58,850.

The TDOT operating assistance grant reimburses the City for 50% of the expenditures for the taxicab coupon program and the public transit program, up to a total grant award that is adjusted annually. Historically, eligible expenses have been well below the grant maximum resulting in the full 50% reimbursement allowed under the grant. During fiscal 2004, the City's contract with the East Tennessee Human Resource Agency (ETHRA), the contractor who operates the public transit buses, was renewed at an approximate 55% increase. Revenues from the state-shared fuel taxes and the TDOT operating assistance grant are insufficient to finance the higher operating costs for this program. In fiscal 2004, the General Fund began providing an operating transfer to the Street and Public Transportation Fund to support the operations of the public transit buses. For fiscal 2010, this operating transfer is budgeted at \$30,000.

Major Expenditure Areas:

The Public Transit Program provides for the operation of four wheelchair lift equipped vans. The program is demand responsive and provides service within the City's corporate limits on a 24-hour advance reservation basis. Service is provided six days a week, Monday through Saturday, from 8:00 a.m. until 5:00 p.m. for a fare of \$1.50 per one-way trip. The system is operated under contract with the East Tennessee Human Resources Agency (ETHRA), who is responsible for all facets of operation, including hiring and training of personnel, scheduling, dispatch functions, vehicle maintenance and financial report/record keeping. ETHRA's 2004 contract to operate the public transit buses has 9 optional annual renewal terms with a built in cost-of-living escalator. \$195,000 is budgeted for this program in FY 2010.

The Taxi Coupon Program, administered in the Senior Center (Activity 978), provides for the purchase of coupons by the elderly for reduced taxi fares. The participant's share of the coupon is 75 cents for the rider, 30 cents for the taxi company and \$1.95 for the City. \$65,000 is budgeted for this program in fiscal 2010.



STREET AND PUBLIC TRANSPORTATION FUND

BUDGET SUMMARY

	<u>ACTUAL 2008</u>	<u>BUDGET 2009</u>	<u>PROJECTED 2009</u>	<u>BUDGET 2010</u>	<u>BUDGET 10 vs 09</u>	<u>% CHANGE</u>
REVENUES:						
4610 Interest on Investments	2,670	2,000	600	500	(1,500)	-75.0
4300 Future Grant	0	0	0	10,000	10,000	100.0
4820 State Shared Gasoline Tax Inspection Fees	59,676	65,000	58,850	58,850	(6,150)	-9.5
4358 Tennessee Department of Transportation	<u>104,797</u>	<u>130,000</u>	<u>114,000</u>	<u>130,000</u>	<u>0</u>	<u>0.0</u>
Total Revenues	<u>167,143</u>	<u>197,000</u>	<u>173,450</u>	<u>199,350</u>	<u>2,350</u>	<u>1.2</u>
EXPENDITURES:						
16102 Maintenance Traffic Signs	241	3,000	0	0	(3,000)	-100.0
16200 Taxi Coupon Program	47,747	65,000	59,000	65,000	0	0.0
16200 Public Transit Program	<u>161,846</u>	<u>195,000</u>	<u>169,000</u>	<u>195,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>209,834</u>	<u>263,000</u>	<u>228,000</u>	<u>260,000</u>	<u>(3,000)</u>	<u>-1.1</u>
Excess (Deficiency) of Revenues over Expenditures	(42,691)	(66,000)	(54,550)	(60,650)	5,350	-8.1
OTHER FINANCING SOURCES (USES):						
Operating Transfers In General Fund	<u>11,230</u>	<u>22,090</u>	<u>22,090</u>	<u>30,000</u>	<u>7,910</u>	<u>35.8</u>
Total Other Financing Sources (Uses)	<u>11,230</u>	<u>22,090</u>	<u>22,090</u>	<u>30,000</u>	<u>7,910</u>	<u>35.8</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(31,461)	(43,910)	(32,460)	(30,650)	13,260	-30.2
UNRESERVED FUND BALANCE - 7/1	<u>96,292</u>	<u>60,522</u>	<u>64,831</u>	<u>32,371</u>	<u>(28,151)</u>	<u>-46.5</u>
UNRESERVED FUND BALANCE - 6/30	<u>64,831</u>	<u>16,612</u>	<u>32,371</u>	<u>1,721</u>	<u>(14,891)</u>	<u>-89.6</u>

Economic Diversification (ED) Fund

Fund Overview:

A primary objective of the City is to promote diversification of the local Oak Ridge economic base, create and protect jobs, and provide for the common wealth of current and future Oak Ridgers. To assist in the attainment of this objective, the Economic Diversification (ED) Fund was established in fiscal 2000. In place of an Economic Development Director, the activities of the ED Fund are facilitated by the two-shared positions with other departments who help facilitate grants and special events.

Major Revenue Source:

Fiscal 2010 revenues are budgeted at \$1,680,465, up \$59,187 a 3.7% increase over the prior fiscal year. Hotel/Motel Tax collections are projected to be \$580,000 in fiscal 2010; a \$55,000 or 10.5% increase over the prior fiscal year based on planned additional hotels. Incentive Returns are projected to be \$73,465 in fiscal 2010, a \$2,187 or 3.1 increase over the prior fiscal year based on actual incentives awarded. Some of the location incentives offered by the City to business to expand or relocate in Oak Ridge include a reimbursement of these funds advanced to the business back to the City over a multi-year period. \$1,000,000 in revenues is also budgeted to allow for expenditures that may occur from any future grant awards. To date, there is no pending grant revenues identified for fiscal 2010.

The other major source of funding for the ED Fund is from Operating Transfers from other City Funds, which are budgeted at \$296,000 in fiscal 2010; a \$50,000 or 14.5% decrease over fiscal 2009 levels based on the elimination of funding from the General Fund to stabilize the property tax rate.

Major Expenditure Areas:

Expenditures for the ED Fund are budgeted at \$2,860,000 for fiscal 2010; a \$330,000 or 13.0% increase over fiscal 2009 levels. Expenditures budgeted in the ED Fund include: \$69,857 for salary, travel and other administrative costs; \$150,000 for the City's costs to facilitate special events being held in Oak Ridge, such as the archery tournament and rowing regattas and the Secret City Festival; \$30,000 to maintain the right-of-ways and vacant Industrial Development Board lots in City Industrial Parks and for major maintenance to the City's Incubator Building; \$250,000 for property acquisition to furtherance of the City's redevelopment project in the Highland View Area, and \$167,000 for legal and lobbying services related to economic development services.

\$791,143 is budgeted for economic development services from the Oak Ridge Chamber of Commerce at \$241,935, Oak Ridge Convention and Visitors Bureau (CVB) operational funding at \$404,208 with an additional \$120,000 budgeted for their proposed relocation to a new site in Oak Ridge, Anderson County Economic Development Association (ACEDA) at \$15,000 and Roane Alliance at \$10,000. Budgeted operational funding for the CVB and Chamber increased by 3.5% over fiscal 2009 funding amounts.

Budgeted expenditures include a \$1,350,000 contingency amount. Budgeting for a contingency allows the City the flexibility of obtaining state/federal grant funding and/or the awarding of location incentives for opportunities that arise after adoption of the budget without the requirement of reappropriation of the budget ordinance. This contingency is not operationally funded. Any actual expenditure for these contingency items would be funded through the ED Fund's existing fund balance or new grant revenues.

**ECONOMIC DIVERSIFICATION FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
4110 Incentive Return	35,714	71,278	73,456	73,465	2,187	3.1
4165 Hotel/Motel Tax Collections	542,126	525,000	575,000	580,000	55,000	10.5
4305 Future Grants	0	1,000,000	0	1,000,000	0	0.0
4475 Marina Rental	1,192	0	2,000	2,000	2,000	100.0
4730 Land Sale Proceeds	41,962	0	0	0	0	0.0
4610 Interest on Investments	43,537	25,000	20,000	25,000	0	0.0
Total Revenues	664,531	1,621,278	670,456	1,680,465	59,187	3.7
EXPENDITURES:						
5111 Salaries & Fringe Benefits	120,814	111,708	37,833	69,857	(41,851)	-37.5
5200 Special Events/Recreational Projects	70,473	100,000	94,582	100,000	0	0.0
5200 Building & Property Maintenance	22,247	30,000	24,780	30,000	0	0.0
5210 Legal/Lobbying Services	174,537	167,000	159,346	167,000	0	0.0
5430 Convention & Visitors Bureau	375,158	390,539	390,539	404,208	13,669	3.5
5430 Convention & Visitors Bureau - Relocation	12,171	120,000	0	120,000	0	0.0
5430 Oak Ridge Chamber of Commerce	224,546	233,753	233,753	241,935	8,182	3.5
5430 ACEDA	15,000	15,000	15,000	15,000	0	0.0
5430 Roane Alliance	10,000	10,000	10,000	10,000	0	0.0
5430 Art Council	50,000	50,000	50,000	50,000	0	0.0
5300 Miscellaneous Costs	13,378	52,000	14,393	52,000	0	0.0
5430 Housing	0	0	0	250,000	250,000	100.0
5480 Investment/Initiative Grant Funded	0	1,000,000	0	1,000,000	0	0.0
5480 Investment/Initiative City Funded:	53,557	250,000	3,280	350,000	100,000	40.0
Total Expenditures	1,141,881	2,530,000	1,033,506	2,860,000	330,000	13.0
Excess (Deficiency) of Revenues over Expenditures	(477,350)	(908,722)	(363,050)	(1,179,535)	(270,813)	29.8
OTHER FINANCING SOURCES:						
Transfers From Other Funds						
General Fund	50,000	50,000	50,000	0	(50,000)	-100.0
Electric Fund	157,590	164,000	164,000	164,000	0	0.0
Waterworks Fund	131,320	132,000	132,000	132,000	0	0.0
Total Other Financing Sources	338,910	346,000	346,000	296,000	(50,000)	-14.5
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(138,440)	(562,722)	(17,050)	(883,535)	(320,813)	57.0
UNRESERVED FUND BALANCE - 7/1	1,336,792	1,104,541	1,198,352	1,181,302	76,761	6.9
UNRESERVED FUND BALANCE - 6/30	1,198,352	541,819	1,181,302	297,767	(244,052)	100.0

Grant Fund

Fund Overview:

The Grant Fund accounts for the receipt of various non-utility state and federal grant revenues, including those that benefit low-income persons in the community. With the passage of the Urban-Rural Recovery Act of 1983, Oak Ridge became eligible for an automatic annual community block grant entitlement (CDBG) through the US Department of Housing and Urban Development (HUD). The entitlement has been used for projects that benefit low and very low-income persons; eliminate or prevent slums; or eliminate conditions detrimental to the health, safety and public welfare. The Grant Fund was initially established to account for the annual CDBG award. As grant opportunities expanded to other areas, the accounting for non-utility grants was centralized in the Grant Fund. Routine grant awards now include, an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services and police grants through the US Department of Justice.

Major Revenue/Expenditure Sources and Budget Changes:

Grants awarded and therefore the appropriated expenditure level will vary from year to year in the Grant Fund. Revenues and expenditures are budgeted to be equal in the Grant Fund at \$4,500,000 for fiscal 2010.

The fiscal 2010 CDBG entitlement award is projected at \$252,411; with \$8,589 available as a carryover of funding provided from prior year CDBG grant awards, for a total budget of \$261,000. On January 22, 2002, City Council approved a staff recommendation that established the CDBG Program Model for awarding sub-recipient grants to community organizations. City Council established housing rehabilitation and construction as its top priority for funding. Usage of the CDBG model has brought a sense of fairness and consistency to the funding process. In fiscal 2010, two of the CDBG projects awarded are in support of the City's efforts in the Highland View Redevelopment Area and one in the Scarboro neighborhood. The fiscal 2010 allocation of CDBG funds is as follows:

- \$34,000 to Aid to Distressed Families of Appalachian Counties (ADFAC) to improve residences occupied by very low and low income persons, including emergency repairs, down payment assistance and housing counseling services. \$22,000 of this total award is specifically targeted for the Highland View Redevelopment Area and CDBG target areas. Programs include providing minor and/or major repairs to correct code violations within the home and property and the Yard Enhancement program, which provides grants to low-income and/or disabled homeowners for a contractor to assist them with removing trash and yard debris from their property, painting and general property clean-up.
- \$15,000 to Habitat for Humanity of Anderson County to provide residents in the Scarboro Neighborhood assistance with exterior improvements, such as painting, porch renovations, yardwork and general clean-up.
- \$27,000 to Ridgeview Psychiatric Hospital and Center, Inc. to provide two housing units and a housing coordinator for housing services for the homeless, mentally ill and/or dually diagnosed Oak Ridge citizens.
- \$63,000 to provide funds for City employee and program costs associated with a City inspector for enforcement of municipal codes in CDBG eligible areas and programs.
- \$95,000 for annual debt service on funds borrowed by the City to renovate and expand the Scarboro Community Center. This is the sixth of fifteen installments on this debt.
- \$25,000 for general program administration, project implementation, management of subrecipient agreements and all reporting requirements.
- \$2,000 for Neighborhood Watch projects implemented within the CDBG target areas.

\$68,498 from the American Recovery and Reinvestment Act (ARRA) is budgeted to ADFAC through CDBG funds to provide minor home repair (\$40,000), down payment assistance (\$27,000) and housing counseling services (\$1,498)

\$33,856 is budgeted for an Emergency Shelter Grant (ESG) through the Tennessee Department of Human Services to provide funds for emergency assistance to low and very-low income persons threatened with displacement. \$168,350 is budgeted for City social services funding including \$136,500 for the City's social service program administered under a contract with Aid to Distressed Families of Appalachian Counties (ADFAC). The City's social service program provides assistance with rent, mortgage and utility payments, medical assistance for some prescription drugs, transportation for doctor appointments or job interviews, counseling toward self-sufficiency and referrals to appropriate agencies for further assistance to eligible citizens. \$31,850 in funding is budgeted for the Anderson County Health Council Healthy Start program, which provides assistance, training and support program for young mothers. Both of these programs are 100% funded by the operating transfer from the General Fund.

\$1,195,945 is budgeted for grants that have been applied for or areas that miscellaneous grants to the City have historically been awarded. This includes a HOME grant for \$495,945, TDOT Safe Route to School Grant \$250,000, Preserve America Grant \$150,000 from the Department of the Interior, \$130,000 in police and fire grants and \$10,000 from the state to support the local Farmers Market. For the past few years, the City has been awarded grants toward police functions from the US Department of Justice and Fire grants from the Tennessee Department of Military. The City is just completing a Manhattan Project Heritage historic preservation grant, budgeted at \$10,000, to retain the history of a decommissioned federal site and received a grant in fiscal 2010 from DOE to collect and retain oral histories related to the Manhattan project in Oak Ridge. The oral history grant is anticipated to be \$915,765 over a 5-year period with the 2010 allotment of \$150,000.

Other grants include \$1,750,000 in economic development grants awarded to the City for the development of public infrastructure at the new Oak Ridge Science and Technology Park located at the Oak Ridge National Laboratory. \$250,000 is budgeted for the continuation of spending from a Fast Track Infrastructure Development (FIDP) grant and \$1,500,000 from the Tennessee Department of Economic and Community Development. These grant funds will pass-through the City to CORET the Technology Park developer.

The fiscal 2010 appropriation for the Grant Fund also contains a \$1,022,363 contingency so that the City can aggressively pursue other federal and state grants.

**GRANT FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
4839 DOE Heritage Grant	127,431	-	6,860	-	-	0.0
4839 Oral History	-	150,000	-	150,000	-	0.0
4839 Preserve America	-	-	-	150,000	150,000	100.0
4845 Police/Fire Grants	6,130	80,000	45,000	130,000	50,000	62.5
4877 HOME Grant	73,500	495,945	-	495,945	-	0.0
4875 FIDP Grants	709,413	250,000	40,587	250,000	-	0.0
4875 TN ECD Grants	-	1,500,000	-	1,500,000	-	0.0
4878 Emergency Shelter Grant (ESG)	25,200	33,856	33,856	33,856	-	0.0
4879 Community Development Block Grant (CDBG)	293,861	282,411	282,411	329,486	47,075	16.7
4899 TDOT Safe Routes to School Grant (SRTS) 2008	-	250,000	-	250,000	-	0.0
4880 Future and Other Grants	7,000	957,438	6,000	1,042,363	84,925	8.9
Total Revenues	1,242,535	3,999,650	414,714	4,331,650	332,000	8.3
EXPENDITURES:						
Community Development Block Grant (CDBG):						
27401 Property Maintenance Inspector	62,490	62,911	62,911	63,000	89	0.1
27405 Habitat for Humanity	-	-	-	15,000	15,000	100.0
27406 Grants Coordinator/Administrative	17,954	18,000	18,000	27,000	9,000	50.0
27411 Ridgeview Psychiatric Hospital	28,000	27,000	27,000	27,000	-	0.0
27215 Scarboro Center (Loan Payment)	83,499	95,000	95,000	95,000	-	0.0
27501 ADFAC	101,919	79,500	79,500	102,486	22,986	28.9
Other Grants:						
27503 HOME Grant	73,500	495,945	-	495,945	-	0.0
27504 Emergency Shelter Grant (ESG)	25,200	33,856	33,856	33,856	-	0.0
27604 Police Grants	-	50,000	15,000	100,000	50,000	100.0
27605 Fire Grants	4,698	30,000	30,000	30,000	-	0.0
27611 ADFAC (Social Services Program)	136,500	136,500	136,500	136,500	-	0.0
27612 Healthy Start	31,850	31,850	31,850	31,850	-	0.0
27613 DOE Heritage Grant	127,432	-	6,860	10,000	10,000	100.0
27614 Farmers Market Grant	-	2,500	6,000	10,000	7,500	300.0
27615 Oral History Grant	3,094	150,000	-	150,000	-	0.0
27616 Preserve America	-	-	-	150,000	150,000	100.0
27602 Economic Development Grants	709,412	1,750,000	40,587	1,750,000	-	0.0
27699 SRTS Grant	-	250,000	-	250,000	-	0.0
27900 Future Grants Contingency	-	954,938	-	1,022,363	67,425	7.1
Total Expenditures	1,405,548	4,168,000	583,064	4,500,000	332,000	8.0
Excess (Deficiency) of Revenues over Expenditures	(163,013)	(168,350)	(168,350)	(168,350)	-	0.0
OTHER FINANCING SOURCES:						
Transfer From General Fund	168,350	168,350	168,350	168,350	-	0.0
Excess (Deficiency) Of Revenues and Other Financing Sources Over (Under) Expenditures	5,337	-	-	-	-	0.0
UNRESERVED FUND BALANCE - 7/1	51,348	51,318	56,685	56,685	5,367	10.5
UNRESERVED FUND BALANCE - 6/30	56,685	51,318	56,685	56,685	5,367	10.5



Solid Waste Fund

Fund Overview:

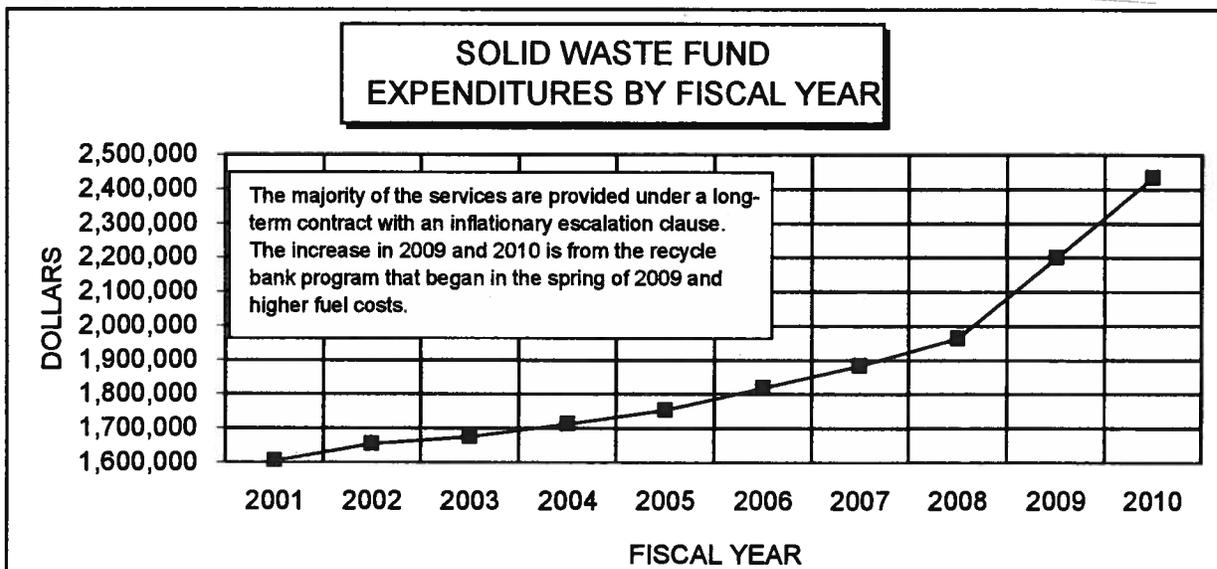
This Fund provides for the collection and disposal of residential refuse. The goal is to contribute to the health and welfare of the community by providing a quality level of refuse collection, while at the same time, continually striving to identify and recommend measures which improve the efficiency of the service to the public. This service had historically been funded and accounted for in the City's General Fund. In 1992, state legislation required that the City establish a separate Fund to account for solid waste management expenditures. General Fund revenues continue to provide funding for solid waste expenditures via an operating transfer from the General Fund.

Major Revenue Source:

In fiscal 1999, City Council authorized a \$5 monthly fee be charged to residential households for solid waste collection. In March 2009, the monthly residential refuse fee increased to \$7 to recover the additional costs for the Recycle Bank program. In fiscal 2010, this fee is estimated to provide \$1,000,000 in funding for the Solid Waste Fund. The City does not provide refuse collection to commercial entities located within Oak Ridge. The operating transfer from the General Fund is budgeted at \$1,435,000, up \$104,000 or 7.8% from the prior fiscal year. The operating transfer amount is adjusted each year so that budgeted revenues and expenditures will be equal.

Major Expenditures Areas:

For fiscal 2010, expenditures for the Solid Waste Fund are budgeted at \$2,435,000, a \$185,000 increase from the preceding fiscal year primarily due to the addition of the Recycle Bank program. As a part of the Recycle Bank program, households were given large recycle bins and have the opportunity to earn Recycle Bank points that can be used to shop at over 1,500 local and national businesses. The City contracts with Waste Connections for the collection and disposal of residential solid waste at an estimated cost of \$1,897,000. Residential refuse collection is provided once a week at the back door and once a week at curbside for recyclable items. The contractor is also responsible for the operation of a convenience center for disposing of residential waste and recyclable items, budgeted at a cost of \$322,000. The cost for providing these services increased 53% when the contract was last bid in 1996. In an effort to mitigate escalating costs, the City entered into a contract for these services, which extends through June 30, 2011. The current multiyear contract provides for annual increases in contract payments determined by a formula calculated on an increase of 90% of the change in the Consumer Price Index. During fiscal 2007, a contract revision was allowed to compensate the vendor for the significant increase in fuel costs over the past year. Also budgeted in this Fund, is \$28,000 for an annual spring clean up and fall brush collection and \$63,000 for brush mulching costs.



SOLID WASTE FUND

BUDGET SUMMARY

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
REVENUES:						
4400 Charges for Services	<u>716,691</u>	<u>815,000</u>	<u>805,000</u>	<u>1,000,000</u>	<u>185,000</u>	<u>22.7</u>
EXPENDITURES:						
5210 Residential Refuse Pickup & Recycle Service	1,511,987	1,688,490	1,661,043	1,885,000	196,510	11.6
5210 Convenience Center Rental	304,727	313,870	315,916	322,000	8,130	2.6
5210 Fuel Surcharge	61,238	125,000	125,000	125,000	0	100.0
5210 Annual Brush Collection	26,318	27,110	27,249	28,000	890	3.3
5210 Annual Household Trash Collection	11,529	11,530	12,000	12,000	470	4.1
5210 Mulching Contract	48,501	79,000	55,000	58,000	(21,000)	-26.6
5235 Support Services for Mulching	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0.0</u>
Total Expenditures	<u>1,964,300</u>	<u>2,250,000</u>	<u>2,201,208</u>	<u>2,435,000</u>	<u>185,000</u>	<u>8.2</u>
OTHER FINANCING SOURCES:						
Operating Transfers In General Fund	<u>1,247,609</u>	<u>1,435,000</u>	<u>1,396,208</u>	<u>1,435,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	0	0	0	0	0	0.0
UNRESERVED FUND BALANCE - 7/1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
UNRESERVED FUND BALANCE - 6/30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>

Golf Course Fund

Fund Overview:

In fiscal 1995, the City established the Golf Course Fund to account for the construction and operation of a Municipal Golf Course. The City issued \$7,275,000 in Golf Course Revenue and Tax Bonds to finance the construction and equipping of an 18-hole Golf Course, named the Tennessee Centennial Golf Course. The Course became operational in late-June 1997. Billy Casper Golf Management is currently under contract for operation and management of the course. The course is located on a 700 acre tract know as "Parcel A" which was purchased by the City from the Department of Energy. The course and range occupies approximately 192 acres with the remaining 500 acres having been sold by the City to private developers for residential and commercial development.

The Golf Course Fund was previously accounted for as an Enterprise Fund. In fiscal 2006, the Golf Course Fund was converted to a Special Revenue Fund. While the fees for usage of the course are sufficient to cover the operational and maintenance costs of the course, they are insufficient to cover depreciation expense and interest expense on the debt issued to construct the course. The debt service expenditures on the bonds issued to construct the course are now accounted for in the Debt Service Fund.

Major Revenue Source:

Fiscal 2010 revenues are budgeted at \$1,418,640, down \$123 over the prior fiscal year. Budgeted revenues include increases of \$9,877 in food and beverage, while having decreases in driving range (\$5,000) and miscellaneous/other (\$5,000). Budgeted revenues are based on projections provided from Billy Casper Golf Management.

Major Expenditure Areas:

Operating expenses, budgeted at \$1,395,000, remaining at the same level as the prior fiscal year. Expenditure line items have been revised with a goal to minimize the increase in expenditure levels. Budgeted expenditure items are based on projections provided from Billy Casper Golf Management.

GOLF COURSE FUND
BUDGET SUMMARY

	<u>ACTUAL</u> 2008	<u>BUDGET</u> 2009	<u>PROJECTED</u> 2009	<u>BUDGET</u> 2010	<u>BUDGET</u> 10 vs 09	<u>%</u> <u>CHANGE</u>
REVENUES:						
Green Fees	586,879	630,165	553,180	630,165	0	0.0
Cart Fees	390,176	411,598	393,883	411,598	0	0.0
Pro Shop Sales	91,361	92,000	90,535	92,000	0	0.0
Food & Beverage	162,337	170,000	174,108	179,877	9,877	5.8
Driving Range	48,060	80,000	56,700	75,000	(5,000)	-6.3
Misc/Other	10,105	15,000	10,000	10,000	(5,000)	-33.3
Interest Income	29,476	20,000	15,000	20,000	0	0.0
Total Revenues	<u>1,318,394</u>	<u>1,418,763</u>	<u>1,293,406</u>	<u>1,418,640</u>	<u>(123)</u>	<u>0.0</u>
EXPENDITURES:						
Cost of Goods Sold	142,207	220,000	139,038	220,000	0	0.0
Golf Operations	237,874	265,000	250,000	265,000	0	0.0
Utility Costs	1,735	2,000	4,500	2,000	0	0.0
Maintenance	362,767	410,000	385,000	410,000	0	0.0
Food & Beverage	58,459	75,000	70,000	75,000	0	0.0
Marketing	15,809	30,300	18,000	30,300	0	0.0
General & Administration	279,011	250,000	245,000	250,000	0	0.0
Equipment Leases	81,975	115,200	79,538	115,200	0	0.0
Miscellaneous Expenses	43,957	27,500	10,000	27,500	0	0.0
Total Expenditures	<u>1,223,794</u>	<u>1,395,000</u>	<u>1,201,076</u>	<u>1,395,000</u>	<u>0</u>	<u>0.0</u>
Excess (Deficiency) of Revenues over Expenditures	94,600	23,763	92,330	23,640	(123)	-0.5
UNRESERVED FUND BALANCE - 7/1	<u>902,739</u>	<u>982,545</u>	<u>997,339</u>	<u>1,089,669</u>	<u>107,124</u>	<u>10.9</u>
UNRESERVED FUND BALANCE - 6/30	<u>997,339</u>	<u>1,006,308</u>	<u>1,089,669</u>	<u>1,113,309</u>	<u>107,001</u>	<u>10.6</u>

West End Fund

Fund Overview:

In 2006, the City Fire Department performed a feasibility study to determine if it could provide fire protection and emergency response services to the East Tennessee Technology Park (ETTP). The US Department of Energy (DOE), through its contractor Bechtel Jacobs Co. LLC (BJC), provided \$88,000 in funding to the City to perform the feasibility study. Results of the study indicated that the City could provide the services DOE required utilizing the existing fire station and equipment at the ETTP site along with the addition of 29 new employees. In preparation for this transition, the City hired a fire Battalion Chief in fiscal 2007. A "transition agreement" was executed with BJC in early 2007 with BJC funding approximately \$900,000 to the Oak Ridge Fire Department to prepare for the assumption of operations at ETTP.

On October 1, 2007, DOE transferred 2.23 acres of land, the ETTP fire station and several million dollars worth of fire fighting apparatus and equipment to the City and the Oak Ridge Fire Department (ORFD) commenced operations of City Fire Station 4. In addition to serving the ETTP site, this fire station will also serve the west end of Oak Ridge. The City added an additional 28 employees during fiscal 2008 to man this station. Under an agreement with DOE, through its contractor BJC, the City will receive an estimated \$10,000,000 in funding over a four-year period to provide fire protection and emergency response services to the ETTP site.

During fiscal 2008, the City established the West End Fund, a special revenue fund, to account for the operations of Fire Station 4 at the ETTP site. Revenues from BJC are expected to fully fund the operations of station 4 and are budgeted at \$2,391,276 for fiscal 2010. Expenditures for fiscal 2010 are budgeted at \$2,750,000 based on historical information and other City fire station operations.

**WEST END FUND
BUDGET SUMMARY**

	ACTUAL 2008	BUDGET 2009	PROJECTED 2009	BUDGET 2010	BUDGET 10 vs 09	% CHANGE
REVENUES:						
4800 Bechtel Jacobs	2,384,582	2,546,940	2,546,940	2,391,276	(155,664)	-6.1
EXPENDITURES:						
5210 Personal Services and Benefits	1,384,503	1,767,370	1,772,122	1,959,000	191,630	10.8
5201 Rents	0	60,000	60,000	60,000	0	0.0
5210 Professional & Contractual Services	17,131	13,700	10,000	11,500	(2,200)	-16.1
5212 Utility Services	2,832	30,000	10,000	30,000	0	0.0
5220 Training & Travel	12,287	15,000	15,000	15,000	0	0.0
5235 Repair & Maintenance	69,208	61,500	60,000	61,500	0	0.0
5289 Vehicle/Equip Use Charge	39,664	55,000	40,000	55,000	0	0.0
5288 Ambulance Service	79,673	115,000	115,000	115,000	0	0.0
5310 Commodities	80,960	94,785	85,000	100,000	5,215	5.5
5410 Insurance	21,014	23,867	17,900	21,000	(2,867)	-12.0
5540 Machinery & Equipment	337,548	275,665	197,723	75,000	(200,665)	-72.8
5999 Contingency	0	238,113	100,000	247,000	8,887	3.7
Total Expenditures	2,044,820	2,750,000	2,482,745	2,750,000	0	0.0
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures	339,762	(203,060)	64,195	(358,724)	(155,664)	76.7
UNRESERVED FUND BALANCE - 7/1	0	203,715	339,762	403,957	200,242	98.3
UNRESERVED FUND BALANCE - 6/30	339,762	655	403,957	45,233	44,578	6805.8

Internal Service Funds

Internal Service Funds are used to account for services provided by one department to other departments of the City on a cost-reimbursement basis. Rates for revenues are set by City staff in order for projected revenues to be equal to projected expenses. These Funds are presented merely to show an accumulation of the total cost of providing these services to the City. The budgets of these Funds are not legally appropriated. These Funds are not presented in the Combined Summary of Revenues, Expenditures and Changes in Fund Balance – All Funds presented on page I-48 of this document, as this would be a duplication of expenditures/expenses. The City currently maintains two Internal Service Funds, the Equipment Replacement Rental Fund and the Insurance Fund.

Equipment Replacement Rental Fund (ERRF)

This Fund is used to accumulate resources for the future replacement of equipment utilized by Governmental Funds and by the work pool and to account for the maintenance of that equipment. This is accomplished in the form of an equipment use charge to the corresponding activity/fund, which utilizes the equipment. For example, the ERRF charges the General Fund Fire Department, Activity 923, for maintenance and rental (for future replacement) of fire fighting equipment (fire trucks, etc.). This is recorded in the General Fund as an equipment use charge. Equipment use charges include both the actual cost of providing maintenance of the equipment (fuel, material and labor) and depreciation charges on the equipment. The accumulation of the proceeds from the depreciation charges is used to fund the future replacement of assets serviced by the Fund (i.e. fire trucks, etc.). The cost of providing this service is recorded as expenditure in both the applicable Fund (General Fund in this example) and in the ERRF for the actual maintenance cost and depreciation expense. Proceeds from equipment use charges to other Funds, which are recorded as revenues in the ERRF, are budgeted at \$3,068,000 for fiscal 2010. Maintenance and depreciation expenses are budgeted at \$2,820,000.

\$2,326,575 in long-term debt was issued in fiscal 1999 to purchase three fire pumpers and one ladder truck and year 2000 compliant mainframe computers and software. Debt service on this debt issuance will be funded by the ERRF. Interest payments are budgeted at \$22,690 for fiscal 2010. Revenues and existing cash levels of the ERRF should be sufficient to fund the annual debt service requirements for the purchase of this equipment; therefore, no impact for this debt is anticipated on the property tax rate.

Equipment accounted for in this Fund is eligible for replacement review once it is fully depreciated. Each year the equipment shop staff in conjunction with the department reviews the physical state of the equipment to determine if it should be replaced or retained. Equipment replacement is based on the mechanical state of the equipment rather than depreciation status and availability of funding for replacement purchase. Page V-25 contains \$1,612,236 in equipment that will be eligible for replacement in fiscal 2010.

EQUIPMENT REPLACEMENT RENTAL FUND

BUDGET SUMMARY

	<u>ACTUAL 2008</u>	<u>BUDGET 2009</u>	<u>PROJECTED 2009</u>	<u>BUDGET 2010</u>	<u>BUDGET 10 vs 09</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4466 Charges for Service	<u>2,714,724</u>	<u>3,026,485</u>	<u>2,960,000</u>	<u>3,068,000</u>	<u>41,515</u>	<u>1.4</u>
<u>OPERATING EXPENSES:</u>						
5235 Routine Repair & Maintenance	<u>1,922,445</u>	<u>2,184,000</u>	<u>1,980,000</u>	<u>2,020,000</u>	<u>(164,000)</u>	<u>-7.5</u>
5460 Depreciation	<u>785,171</u>	<u>740,000</u>	<u>790,000</u>	<u>800,000</u>	<u>60,000</u>	<u>8.1</u>
Total Operating Expenses	<u>2,707,616</u>	<u>2,924,000</u>	<u>2,770,000</u>	<u>2,820,000</u>	<u>(104,000)</u>	<u>-3.6</u>
Operating Income (Loss)	7,108	102,485	190,000	248,000	145,515	142.0
<u>NONOPERATING REVENUES/(EXPENSES):</u>						
4610 Interest Income	4,367	1,000	4,000	4,000	3,000	300.0
4313 Grants	451	0	750	0	0	0.0
4790 Capital Contributions	465,589	0	0	0	0	0.0
4720 Gain/(Loss) on Sale of Assets	22,845	30,000	22,000	22,000	(8,000)	-26.7
5439 Interest Expense	<u>(33,478)</u>	<u>(28,390)</u>	<u>(28,390)</u>	<u>(22,690)</u>	<u>5,700</u>	<u>-20.1</u>
Total Nonoperating Revenues (Expenses)	<u>459,774</u>	<u>2,610</u>	<u>(1,640)</u>	<u>3,310</u>	<u>700</u>	<u>26.8</u>
Net Income (Loss)	466,882	105,095	188,360	251,310	146,215	139.1
RETAINED EARNINGS - 7/1	<u>851,441</u>	<u>754,043</u>	<u>1,318,323</u>	<u>1,506,683</u>	<u>752,640</u>	<u>99.8</u>
RETAINED EARNINGS - 6/30	<u>1,318,323</u>	<u>859,138</u>	<u>1,506,683</u>	<u>1,757,993</u>	<u>898,855</u>	<u>104.6</u>

**EQUIPMENT REPLACEMENT RENTAL FUND
CAPITAL EXPENDITURES**

The following equipment is fully depreciated and scheduled for replacement in FY 2010
Equipment replacement in FY2010 will ONLY be purchased if funding is available.

<u>ACTIVITY</u>	<u>ASSET NO.</u>	<u>DESCRIPTION</u>	<u>ORIGINAL COST</u>
800 City Council	100	Chevrolet Malibu, 2000	\$ 14,000
845 Computer Services	214	Ford 8 Passenger Van, 1999	22,000
862 Materials Management	252	Dodge Cargo Van	16,000
864 Business Office	210	Dodge 4WD Pickup Truck, 2000	15,000
	245	GMC Sierra Pickup Truck, 1997	18,000
910 Supervision	208	Ford Crown Victoria, 2005	23,000
911 Investigations	105	Ford Crown Victoria, 2003 (Inceptor)	23,000
	107	Ford Crown Victoria, 2003 (Inceptor)	23,000
913 Patrol	164	Ford Crown Victoria, 2005	27,000
	166	Ford Crown Victoria, 2005	27,000
	167	Ford Crown Victoria, 2005	27,000
	176	Ford Crown Victoria, 2007	27,000
	177	Ford Crown Victoria, 2007	27,000
	178	Ford Crown Victoria, 2007	27,000
	100016	ESRI, INC. GEOXT W/ARCPAD	11,000
	100017	OMEGA Group	6,800
916 Animal Control	389	Ford F250 w/Animal Control Unit	30,000
921 Fire Specialist	181	Jeep Cherokee, 1999	25,000
923 Fire Fighting	216	GMC Safari Van, 1999	22,000
	390	Emergency Rescue Vehicle, 1995	100,000
	655	John Deer Gator 4WD, 2003	8,000
	997	Rescue Tool , ENGINE 1, 2004	7,000
	998	Rescue Tool , ENGINE 2, 2004	7,000
930 PW Supervision	137	Chevrolet Malibu, 2000	14,000
935 Engineering	9999	GPS Device - Operates with GIS	4,000
960 Community Development	122	Chevrolet Malibu, 2000	25,000
966 Code Enforcement	147	Ford Taurus Sedan, 2001	15,000
970 Recreation Supervision	213	Ford 15 Passenger Van, 1999	22,000
976 Parks	263	Dodge Ext. Cab Pickup, 2001	22,636
	297	Ford F250 Pickup, 1992	13,000
	299	GMC Sierra 4x4 Truck, 1994	24,000
	696	Jacobsen Turfcut Flail Mower, 2003	15,000
		Items Less Than \$5,000	20,000
977 Scarboro Center	977	Scarboro Phone System	31,000
11951 Equipment Shop	242	GMC Pickup Truck, 1999	25,000
	310	Chevrolet 1 1/2 Ton Stake, 1959	30,000
	870	Engine Analyzer	9,000
		Items Less Than \$5,000	5,000
13100 Economic Development	135	Chevrolet Malibu, 2000	14,000
16100 Street Maintenance	9200	15 Passenger Van, 1998 (GRANT \$24K)	6,000
21941 Work Pool	221	Ford EXT-Cab F250, 1998	25,000
	230	Dodge Truck w/Utility, 2001	20,000
	235	Dodge Ext Cab Pickup, 2001	21,000
	243	Ford Pickup w/Utility, 2001	22,000
	287	Ford Econo Line Van, 1990	24,000
	303	Ford 1 Ton Dump Truck, 1998	24,000
	314	GMC 1.5 Ton Dump Truck, 1998	26,000
	315	GMC 1.5 Ton Dump Truck, 1998	26,000
	317	GMC 1.5 Ton Dump Truck, 1998	26,000
	318	GMC 1.5 Ton Dump Truck, 1998	26,000
	352	Ford 5 Ton Dump Truck, 1999	65,000
	391	Ford 5 ton Dump, 1996	70,000
	437	Case Forklift, 1988	20,000
	452	Backhoe 4WD, 1999	52,000
	453	Backhoe 4WD, 1999	52,000
	454	Skid Steer Loader, 1999	39,000
	447	John Deere Backhoe 410D, 1995	80,000
	502	Asphalt Roller Model DD-24, 1998	26,000
	508	Air Compressor, 1999	12,000
	524	Ditch Witch Trencher, 1995	35,000
	532	Betterbuilt Trailer, 1999	1,800
	533	Betterbuilt Trailer, 1999	3,000
	640	Haulmark Trailer, 2001	9,000
24100 Golf Course Fund		Various Equipment	50,000
845 Computer Services		Desk Top Computers & Printers	30,000

Insurance Fund

The Insurance Fund ensures that adequate funds are available to pay for various losses, which the City may incur. The Insurance Fund ensures the City's ability to pay for losses through the purchase of insurance, the maintenance of monetary reserves or a combination of both. Revenues to the Insurance Fund are provided through charges to the General, Electric and Waterworks Funds and from employee and retiree contributions toward medical premiums.

Budgeted expenses for the Insurance Fund totaled \$7,727,050 for fiscal 2010; a \$97,840 or 1.3% increase over fiscal 2009. Expense areas include City employee retirement benefits to the TCRS, employee medical benefits, workers compensation, and property and liability insurance.

In fiscal 2005, the accounting for the City's contribution to the TCRS for employee retirement benefits was centralized in the Insurance Fund in order to spread the rising costs for retirement over multi-year periods. To accomplish this, the General, Electric and Waterworks Funds are charged a flat amount for TCRS contributions. This flat charge is recorded as revenue in the Insurance Fund. Correspondingly, actual retirement payments to the TCRS are recorded as an expense in the Insurance Fund. Short-term shortages in the corresponding revenues versus expenses for retirement benefits will be funded from existing cash reserves in the Insurance Fund. The goal is to reach a flat percentage charged to other City Funds that will not fluctuate as much as the actual TCRS rate. Historically, the TCRS rate has increased and decreased based on fluctuations in the stock market and other investment instruments. In fiscal 2010, expenses for employee retirement benefits with the TCRS are budgeted at \$2,375,000, down \$83,025 or 3.4% below fiscal 2009 levels based on actual costs and a flat required contribution rate. In fiscal 2009, the City's required contribution to the TCRS increased from 11.86% to 13.07% of covered wages, a 10.2% increase. The City's contribution to the TCRS for employee retirement benefits is actuarially reviewed on a biennial basis. The TCRS required contribution rate will be reviewed again for fiscal 2011.

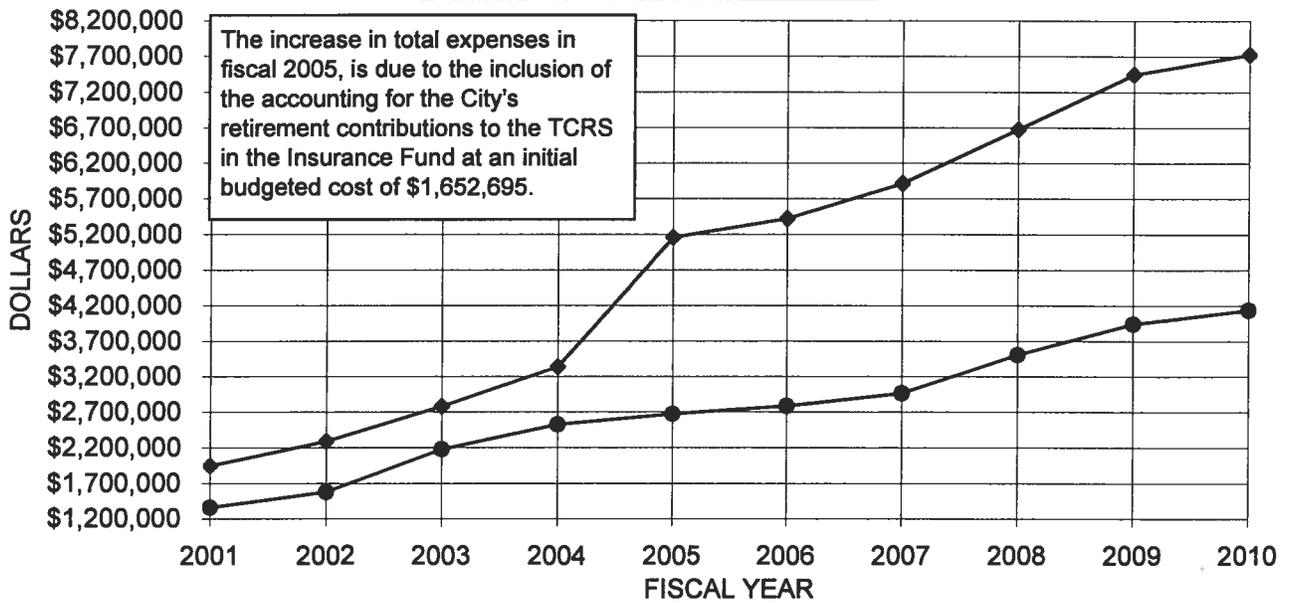
The City continually reviews its insurance programs and providers in an attempt to mitigate ever increasing insurance costs, particularly employee medical. In 1990, the City began a primarily self-insured program for employee medical claims. Medical claims increased 87.8% from 1991 to 1995. On August 1, 1996, the City converted to a Group Hospitalization plan under which employee medical claims were funded entirely through insurance premiums, with contributions by employees and retirees funding a portion of costs. Since 1999, the City has contracted employee medical coverage through the State of Tennessee Local Government Health Insurance Program. In an overall cost reduction endeavor, the employee paid percentages toward the medical insurance premiums were increased on July 1, 2003, with the City paying 85% of the highest single premium and 70% of the highest family premium. Fiscal 2010 budgeted funding for employee medical insurance premiums at \$4,138,050, up \$76,465 from the 2009 level. Employee medical insurance premiums are budgeted to increase 10% on January 1, 2010.

At the present time, the City purchases insurance with deductibles for Worker's Compensation, and liability and property damage. The City has a \$50,000 per incident deductible on Workers' Compensation coverage and property damage due to a natural disaster. Other deductibles for property, equipment and general liabilities range from \$5,000 to \$10,000 per incident. The City is self-insured for the employee dental/hearing/vision reimbursement program and unemployment compensation. Monetary reserves are maintained within the Insurance Fund to pay for the City's portion of any losses in these areas. The appropriate level of reserves within the Fund is determined by examining the potential for losses in each area of risk and providing the necessary funds to cover a catastrophic loss in any one-risk area.

**INSURANCE FUND
BUDGET SUMMARY**

	<u>ACTUAL 2008</u>	<u>BUDGET 2009</u>	<u>PROJECTED 2009</u>	<u>BUDGET 2010</u>	<u>BUDGET 10 vs 09</u>	<u>% CHANGE</u>
<u>OPERATING REVENUES:</u>						
4400 Charges for Service	6,603,766	7,495,889	7,467,425	7,674,015	178,126	2.4
<u>OPERATING EXPENSES:</u>						
5150 TCRS	2,058,018	2,458,025	2,350,720	2,375,000	(83,025)	-3.4
5160 Medical Insurance	3,506,639	4,061,585	3,941,000	4,138,050	76,465	1.9
5175 Workers Compensation	264,020	300,000	250,000	300,000	0	0.0
5200 Contractual Services	5,751	14,000	6,000	14,000	0	0.0
5400 Other	842,240	795,600	900,000	900,000	104,400	13.1
Total Operating Expenses	<u>6,676,668</u>	<u>7,629,210</u>	<u>7,447,720</u>	<u>7,727,050</u>	<u>97,840</u>	<u>1.3</u>
Operating Income (Loss)	(72,902)	(133,321)	19,705	(53,035)	80,286	-60.2
<u>NONOPERATING REVENUES:</u>						
4610 Interest Income	55,169	40,000	24,000	40,000	0	0.0
Net Income (Loss)	(17,733)	(93,321)	43,705	(13,035)	80,286	-86.0
<u>RETAINED EARNINGS - 7/1</u>	<u>1,128,483</u>	<u>1,005,667</u>	<u>1,110,750</u>	<u>1,154,455</u>	<u>148,788</u>	<u>14.8</u>
<u>RETAINED EARNINGS - 6/30</u>	<u>1,110,750</u>	<u>912,346</u>	<u>1,154,455</u>	<u>1,141,420</u>	<u>229,074</u>	<u>25.1</u>

INSURANCE FUND EXPENSES BY FISCAL YEAR



MEDICAL EXPEND

 TOTAL EXPENDITURES



SECTION VI
APPENDIX
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Legal Requirements

LEGAL REQUIREMENTS

CHARTER REQUIREMENTS

The following excerpts from the Charter of the City of Oak Ridge provide the basis for budget preparation and administration:

ARTICLE IV. TAXATION AND ISSUANCE OF OBLIGATIONS

Section 1. Assessments.

The council by ordinance may provide for the assessment of property lying within the corporate limits by city assessing personnel, or may enter into any necessary agreements with the appropriate county officials for joint assessments by the city and county, or may elect to use county assessments. There shall be added to any county assessment any property omitted from such assessments.

Section 3. Levy, due date, and delinquencies.

Unless otherwise provided by ordinance, the schedule for ad valorem property tax levy, due date, and delinquencies shall be the same as provided by general law for counties, provided that the tax levy shall be set by council prior to the beginning of the new fiscal year. If no levy is made before the end of the fiscal year, the current levy shall be carried forward to the new fiscal year.

Section 4. Municipal debt.

The City of Oak Ridge may borrow money as provided by Tennessee General Law. Such authority is found within Title 9, Chapter 21, of the Tennessee Code, entitled Local Government Public Obligation Act.

ARTICLE V. CITY MANAGER--ADMINISTRATION OF CITY AFFAIRS

Section 3. Council-manager relationships.

The manager shall be responsible to the council for the administration of all units of the city government under his or her jurisdiction and for carrying out policies adopted by the council. Except for the purpose of inquiry, the council and its members shall deal with the administrative officers and employees solely through the manager. Neither the council nor any member thereof shall give orders to the manager's subordinates or otherwise interfere with managerial functions through such means as directing or requesting the appointment or removal of any of the manager's subordinates, or the making of particular purchases from, or contracts with, any specific organization. The office of any council member violating any provision of this section shall immediately become vacant upon the member's conviction in a court of competent jurisdiction.

Section 4. Duties and authority of manager.

The manager shall supervise the administrative affairs of the city. The manager shall be charged with the preservation of the public peace and health, the safety of persons and properties, and the enforcement of the laws, ordinances, and franchises, and the development and utilization of the city's resources. The manager shall make such reports and recommendations as may be deemed desirable and perform such other duties as may be prescribed by this Charter or required of him or her by ordinance or resolution of the council not inconsistent with this Charter. The manager shall have the right to take part in the discussion of all matters coming before the council, but not the right to vote.

Section 5. Administrative organization.

Within the framework established by this Charter, the administrative organization of the city shall be organized into departments of general government, finance, and such other departments necessary to provide health, welfare, police, recreation, fire, library, public works, utilities and other municipal services as shall be provided in a plan of administrative organization to be developed by the city manager and submitted to the council for approval and adoption by ordinance. The council may by ordinance amend the plan of administrative organization only after receiving the written recommendations of the city manager. Administrative regulations governing the operations and relationships of departments, agencies, and offices within the administrative organization shall be prepared and issued by the city manager. The authority to prepare and issue departmental rules and regulations may be delegated to designated subordinates.

Section 7. Assessment and collection of taxes.

The city manager or administrative personnel appointed by the manager shall make use of every method provided by general law to insure the collection of taxes due the city, and shall also be authorized to use and shall use, if necessary, the methods now available to cities organized under the uniform city manager- commission charter, TCA 6-22-110 through TCA 6-22-116.

Section 9. Fiscal year.

The fiscal year of the city shall begin on the first day of July and shall end on the thirtieth day of June of the succeeding year, but another fiscal year may be fixed by ordinance for the entire city government or for any utility.

Section 10. Manager to prepare budget -- Contents.

After one or more council meetings devoted to guidance to the city manager with respect to the budget to be submitted, as determined by the council, on or before a date fixed by the council, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

- (a) Detailed estimates of all proposed expenditures for each department, board, officer or other agency of the city, showing in addition the expenditures for corresponding items for the last preceding fiscal year, appropriations and anticipated expenditures for the current fiscal year, and reasons for recommended departures from the current expenditures pattern.

(b) Statements of the bonded and other indebtedness of the city, including the debt redemption and interest requirements, the debt authorized and unissued, and the condition of the sinking funds.

(c) Detailed estimates of all anticipated revenues of the city from all sources including current and delinquent taxes, non tax revenues and proceeds from the sale of any bonds, with a comparative statement of the amounts received by the city from each of such sources for the last preceding fiscal year, the current fiscal year, and the coming fiscal year.

(d) A statement of the estimated balance or deficit, as of the end of the current fiscal year.

(e) Such other supporting schedules as the council may request, or are otherwise required by law.

Section 11. Capital budget program.

As a part of the proposed annual budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefor by appropriations in the budget and the respective amounts, if any, proposed to be raised therefor by the issuance of bonds during the fiscal year. Such pending and proposed capital projects shall be based upon the guidance of council as expressed in the guidance meeting(s) carried out under Article V, Section 10 of this Charter. Council shall use as one basis of its guidance to the manager the program of capital projects prepared annually by the planning commission. The manager shall provide the council written comments on the planning commission program at the time of the first guidance meeting.

Section 12. Public hearing on budget--Inspection--Distribution.

A public hearing on the budget shall be held before its final adoption by the council, at such time and place as the council shall direct, and notice of such public hearing shall be published ten (10) days in advance of the date of the hearing. All persons present shall be given a reasonable opportunity to be heard for or against the estimates of any item thereof. The budget and budget message and all supporting schedules shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons at least ten (10) days before the hearing.

Section 13. Adoption of budget--Appropriation ordinance.

Before the beginning of the next fiscal year, the council shall adopt an appropriation ordinance, based on the city manager's budget with such modifications as the council considers necessary or desirable, provided that modifications in the school budget as submitted by the board of education shall be subject to the limitations of Article VI, Section 13, of this Charter. Appropriations need not be in more detail than a lump sum for each fund. The council shall not make any appropriations in excess of estimated revenues, except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the city and declared by a unanimous vote of all members of the council present, when there is a quorum. Provided, however, that if for any reason an appropriation ordinance is not adopted prior to the end of the fiscal year, the appropriations for the current fiscal year shall be carried forward for the new fiscal

year, until the adoption of the new appropriation ordinance. The appropriation ordinance insofar as it relates to the appropriation for schools shall be further subject to the provisions of Article VI, Section 14, of this Charter.

Section 14. Amendments to appropriation ordinance.

Amendments may be made to the original appropriation at any time during a current fiscal year after a public hearing before the council on five (5) days notice published once in the official city newspaper, provided that increased appropriations may be made only after the city manager has certified in writing that sufficient amount of unappropriated revenue will be available, except for emergency appropriations as provided above.

Section 15. Unexpended appropriation to lapse.

Any portion of an annual appropriation remaining unexpended and unencumbered at the close of a fiscal year shall lapse and be credited to the general fund, except that any balance remaining in any other fund at the end of a fiscal year may remain to the credit of that fund and be subject to further appropriation.

Section 16. Budget control.

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the manager shall submit to the council data showing the relations between the estimated and actual revenues and expenditures to date; and if it shall appear that the revenues are less than anticipated, the council may reduce the appropriations, as prescribed in Article V, Section 14, except amounts required for debt and interest charges, and with the further exception to such a degree as may be necessary to keep expenditures within the receipts. The manager may provide for monthly or quarterly allotments of appropriations to all departments, agencies or activities within the manager's jurisdiction under such rules as he or she shall prescribe, and make transfers between departments, agencies, or activities within each fund, and when authorized by the city council, from one fund to another, provided that any transfer of moneys from the city school fund to any other fund shall be made only with the concurrence of the board of education.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly city income and expense statement, and a statement of the number of city employees and full-time equivalent city employees shall be placed quarterly on the city's web site. A comparison between actual and previously estimated fiscal year revenues to date by source and expenses to date by department shall be placed semi-annually in the local library and posted on the city's web site.

ARTICLE VI. PUBLIC SCHOOLS

Section 12. Financial management.

All school moneys appropriated by the city council, all state and county funds received for the city school system, and all other moneys, fees, revenues or income which are received by the city school system or which heretofore or hereafter are granted or permitted to the city school system shall be deposited in a city school fund to be withdrawn only upon the order of the board of education provided that a full estimate thereof shall have been summarized in each school budget and provided further that those portions of such funds derived from city appropriation ordinances shall be subject to the provisions of Article V, Sections 14-16. The board of education shall establish such school funds as are required by general law or as it considers necessary for the operation of the school system. At the end of each fiscal year an audit shall be made of the accounts and funds of the school system covering the operations of the last fiscal year by certified public accountants selected by the board. The board of education may employ certified accountants to audit all or any of the school funds and accounts at any time it may deem expedient to assure the correctness thereof. Article V, Section 21, shall apply with the board of education standing in the stead of council.

Section 13. School budget.

The city school budget submitted by the board of education through the city manager to the city council shall include estimates of all school revenues as well as estimates of expenditures necessary for the operation of the school system for the next fiscal year period. Neither the city manager nor the city council shall have any authority to modify or delete any item of the school estimates and the council shall have the power to modify only the total amount of the school budget, except that in no event shall a reduction in school budget exceed the total sum requested by the board of education from current city tax revenues. Such budget estimates shall not include any requests for the purchase of land or the purchase, construction, reconstruction, or major alteration of any building for school purposes. Requests for such improvements shall be transmitted to the planning commission for review and incorporation into the capital improvement program before November 1 prior to the next fiscal year.

A summary balance sheet, including a listing of all fund balances exceeding \$100,000.00, a summary quarterly schools income and expense statement and a statement of the number of schools employees shall be placed quarterly on the city's web site.

Section 14. Notice of appropriation.

The adoption by the city council of an appropriation ordinance for the next fiscal year, or the allowance of a continuation of the appropriation for the last fiscal year, shall serve as notice to the board of education of the total amount of the school appropriation for the next fiscal year period.



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Personnel Schedule

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENT	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>TOTALS BY DEPARTMENT</u>						
GENERAL GOVERNMENT	12	12	13	11.10	11.10	12.10
ADMINISTRATIVE SERVICES	37	37	37	37.00	37.00	37.00
POLICE	83	83	83	77.35	76.85	77.35
FIRE	74	74	74	74.00	74.00	74.00
PUBLIC WORKS	92	93	93	90.50	93.00	92.50
COMMUNITY DEVELOPMENT	11	11	11	11.00	11.00	11.00
RECREATION AND PARKS	87	87	87	37.36	37.36	37.36
LIBRARY	23	23	23	17.00	17.00	17.00
ECONOMIC DEVELOPMENT	2	2	2	1.50	1.00	1.00
ELECTRIC	34	35	35	34.00	35.00	35.00
TOTAL ALL FUNDS	455	457	458	390.81	393.31	394.31
TRANSFERS	150	152	152	148.00	151.00	151.00
TOTAL NET GENERAL FUND	305	305	306	242.81	242.31	243.31

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>GENERAL GOVERNMENT</u>						
816 City Clerk	2	2	2	2.00	2.00	2.00
820 City Manager	4	4	5	3.50	3.50	4.50
832 City Court	3	3	3	2.60	2.60	2.60
843 Legal	3	3	3	3.00	3.00	3.00
TOTAL GENERAL GOVERNMENT	<u>12</u>	<u>12</u>	<u>13</u>	<u>11.10</u>	<u>11.10</u>	<u>12.10</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services	9	9	9	9.00	9.00	9.00
846 Personnel	4	4	4	4.00	4.00	4.00
854 Stationery Stores	1	1	1	1.00	1.00	1.00
862 Finance	8	8	8	8.00	8.00	8.00
864 Business Office	15	15	15	15.00	15.00	15.00
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>37</u>	<u>37</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>
<u>POLICE DEPARTMENT</u>						
910 Police Supervision	3	3	3	3.00	2.50	3.00
911 Investigations	11	11	11	11.00	11.00	11.00
912 Staff Services	5	5	5	5.00	5.00	5.00
913 Patrol	44	44	44	44.00	44.00	44.00
915 Emergency Communications	8	8	8	8.00	8.00	8.00
916 Animal Control	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program	9	9	9	3.35	3.35	3.35
TOTAL POLICE DEPARTMENT	<u>83</u>	<u>83</u>	<u>83</u>	<u>77.35</u>	<u>76.85</u>	<u>77.35</u>
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision	2	2	2	2.00	2.00	2.00
922 Fire Prevention	1	1	1	1.00	1.00	1.00
923 Fire Fighting	42	42	42	42.00	42.00	42.00
028 West End Fund	29	29	29	29.00	29.00	29.00
TOTAL FIRE DEPARTMENT	<u>74</u>	<u>74</u>	<u>74</u>	<u>74.00</u>	<u>74.00</u>	<u>74.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision	4	4	4	4.00	4.00	3.50
935 Engineering	4	4	4	4.00	4.00	4.00
011 Equipment Shop	8	8	8	8.00	8.00	8.00
021 Work Pool	45	40	40	43.50	40.00	40.00
021 Water Plant	11	11	11	11.00	11.00	11.00
022 Wastewater Treatment	20	19	19	20.00	19.00	19.00
025 West End Waterworks	-	7	7	-	7.00	7.00
TOTAL PUBLIC WORKS DEPARTMENT	<u>92</u>	<u>93</u>	<u>93</u>	<u>90.50</u>	<u>93.00</u>	<u>92.50</u>

PERSONNEL SCHEDULE

SUMMARY OF POSITIONS AND STAFF YEARS BY DEPARTMENTS AND ACTIVITIES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision	3	3	3	3.00	3.00	3.00
962 Planning	2	2	2	2.00	2.00	2.00
966 Code Enforcement	5	5	5	5.00	5.00	5.00
027 Grants Fund	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>11</u>	<u>11</u>	<u>11</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision	2	2	2	2.00	2.00	2.00
972 Indoor Aquatics	14	14	14	4.18	4.18	4.18
973 Outdoor Aquatics	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs	29	29	29	11.02	11.02	11.02
975 Athletics	2	2	2	2.00	2.00	2.00
976 Parks	7	7	7	7.00	7.00	7.00
977 Scarboro Center	4	4	4	2.39	2.39	2.39
978 Senior Center	3	3	3	2.50	2.50	2.50
TOTAL RECREATION AND PARKS DEPARTMENT	<u>87</u>	<u>87</u>	<u>87</u>	<u>37.36</u>	<u>37.36</u>	<u>37.36</u>
<u>LIBRARY</u>						
979 Library	<u>23</u>	<u>23</u>	<u>23</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund	<u>2</u>	<u>2</u>	<u>2</u>	<u>1.50</u>	<u>1.00</u>	<u>1.00</u>
<u>ELECTRIC DEPARTMENT</u>						
020 Electric	<u>34</u>	<u>35</u>	<u>35</u>	<u>34.00</u>	<u>35.00</u>	<u>35.00</u>
TOTAL ALL FUNDS	<u>455</u>	<u>457</u>	<u>458</u>	<u>390.81</u>	<u>393.31</u>	<u>394.31</u>
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	35	35	34.00	35.00	35.00
Waterworks Fund	76	77	77	74.50	77.00	77.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
West End Fund	29	29	29	29.00	29.00	29.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	2	2	2	1.50	1.00	1.00
TOTAL TRANSFERS	<u>150</u>	<u>152</u>	<u>152</u>	<u>148.00</u>	<u>151.00</u>	<u>151.00</u>
TOTAL NET GENERAL FUND	<u>305</u>	<u>305</u>	<u>306</u>	<u>242.81</u>	<u>242.31</u>	<u>243.31</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>GENERAL GOVERNMENT</u>						
816 City Clerk						
City Clerk	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
820 City Manager						
City Manager	1	1	1	1.00	1.00	1.00
Government & Public Affairs Coordinator	1	1	1	1.00	1.00	1.00
Senior Administrative Assistant	1	1	1	1.00	1.00	1.00
Sustainability Specialist	-	-	1	-	-	1.00
Administrative Assistant	1	1	1	0.50	0.50	0.50
Total	<u>4</u>	<u>4</u>	<u>5</u>	<u>3.50</u>	<u>3.50</u>	<u>4.50</u>
832 City Court						
City Judge	1	1	1	1.00	1.00	1.00
Court Clerk	2	2	2	1.60	1.60	1.60
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.60</u>	<u>2.60</u>	<u>2.60</u>
843 Legal						
City Attorney	1	1	1	1.00	1.00	1.00
Senior Staff Attorney	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL GENERAL GOVERNMENT	<u>12</u>	<u>12</u>	<u>13</u>	<u>11.10</u>	<u>11.10</u>	<u>12.10</u>
<u>ADMINISTRATIVE SERVICES</u>						
845 Computer Services						
Deputy City Manager	1	1	1	1.00	1.00	1.00
Senior Systems Analyst	2	2	2	2.00	2.00	2.00
Information Systems Manager	1	1	1	1.00	1.00	1.00
Senior Information System Technician	2	3	3	2.00	3.00	3.00
Information System Technician	2	1	1	2.00	1.00	1.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Total	<u>9</u>	<u>9</u>	<u>9</u>	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>ADMINISTRATIVE SERVICES (Continued)</u>						
846 Personnel						
Personnel Director	1	1	1	1.00	1.00	1.00
Personnel/Risk Program Manager	1	1	1	1.00	1.00	1.00
Personnel Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
854 Stationery Stores						
Printing Services Specialist	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
862 Finance						
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Accountant	1	1	1	1.00	1.00	1.00
Purchasing/Contracts Coordinator	1	1	1	1.00	1.00	1.00
Purchasing/Inventory Coordinator	1	1	1	1.00	1.00	1.00
Accounting Specialist	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Warehouse Clerk	2	2	2	2.00	2.00	2.00
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
864 Business Office						
Finance Director	1	1	1	1.00	1.00	1.00
Accounting Division Manager	1	1	1	1.00	1.00	1.00
Utility Service Representative	3	3	3	3.00	3.00	3.00
Accounting Specialist	6	6	6	6.00	6.00	6.00
Meter Reader	2	2	2	2.00	2.00	2.00
Accounting Clerk	1	1	1	1.00	1.00	1.00
Service Center Cashier	1	1	1	1.00	1.00	1.00
Total	<u>15</u>	<u>15</u>	<u>15</u>	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
TOTAL ADMINISTRATIVE SERVICES	<u>37</u>	<u>37</u>	<u>37</u>	<u>37.00</u>	<u>37.00</u>	<u>37.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>POLICE DEPARTMENT</u>						
910 Police Supervision						
Police Chief	1	1	1	1.00	1.00	1.00
Systems & Training Specialist	1	1	1	1.00	0.50	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	3	3	3	3.00	2.50	3.00
911 Investigations						
Police Captain	1	1	1	1.00	1.00	1.00
Police Sergeant	2	2	2	2.00	2.00	2.00
Police Officer	4	4	4	4.00	4.00	4.00
Detective	4	4	4	4.00	4.00	4.00
Total	11	11	11	11.00	11.00	11.00
912 Staff Services						
Deputy Police Chief	1	1	1	1.00	1.00	1.00
Police Sergeant	1	1	1	1.00	1.00	1.00
Lead Police Records Specialist	1	1	1	1.00	1.00	1.00
Police Records Specialist	2	2	2	2.00	2.00	2.00
Total	5	5	5	5.00	5.00	5.00
913 Patrol						
Police Captain	1	1	1	1.00	1.00	1.00
Police Lieutenant	4	4	4	4.00	4.00	4.00
Police Sergeant	5	5	5	5.00	5.00	5.00
Police Officer	34	34	34	34.00	34.00	34.00
Total	44	44	44	44.00	44.00	44.00
915 Emergency Communications						
Lead Public Safety Communications Officer	1	1	1	1.00	1.00	1.00
Public Safety Communications Officer	7	7	7	7.00	7.00	7.00
Total	8	8	8	8.00	8.00	8.00
916 Animal Control						
Animal Control Supervisor	1	1	1	1.00	1.00	1.00
Animal Control Officer	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
917 School Resource Officer Program						
Police Officer	2	2	2	2.00	2.00	2.00
School Crossing Guard	7	7	7	1.35	1.35	1.35
	9	9	9	3.35	3.35	3.35
TOTAL POLICE DEPARTMENT	83	83	83	77.35	76.85	77.35

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>FIRE DEPARTMENT</u>						
921 Fire Supervision						
Fire Chief	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
922 Fire Prevention						
Deputy Chief-Fire Prevention	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
923 Fire Fighting						
Battalion Chief	3	3	3	3.00	3.00	3.00
Fire Captain	6	6	6	6.00	6.00	6.00
Fire Fighter/Engineer	33	33	33	33.00	33.00	33.00
Total	<u>42</u>	<u>42</u>	<u>42</u>	<u>42.00</u>	<u>42.00</u>	<u>42.00</u>
028 West End Fund (ETTP Station)						
Deputy Chief - Fire Operations	1	1	1	1.00	1.00	1.00
Fire Captain	7	7	7	7.00	7.00	7.00
Fire Fighter/Engineer	21	21	21	21.00	21.00	21.00
Total	<u>29</u>	<u>29</u>	<u>29</u>	<u>29.00</u>	<u>29.00</u>	<u>29.00</u>
TOTAL FIRE DEPARTMENT	<u>74</u>	<u>74</u>	<u>74</u>	<u>74.00</u>	<u>74.00</u>	<u>74.00</u>
<u>PUBLIC WORKS DEPARTMENT</u>						
930 Public Works Supervision						
Public Works Director	1	1	1	1.00	1.00	1.00
Contracts/Grants Coordinator	1	1	1	1.00	1.00	0.50
Administrative Assistant	2	2	2	2.00	2.00	2.00
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>3.50</u>
935 Engineering						
City Engineer	1	1	1	1.00	1.00	1.00
Senior Civil Project Specialist	1	1	1	1.00	1.00	1.00
Civil Project Specialist	2	2	2	2.00	2.00	2.00
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
011 Equipment Shop						
Fleet Maintenance Manager	1	1	1	1.00	1.00	1.00
Fleet Maintenance Technician	5	5	5	5.00	5.00	5.00
Fleet Service Worker	2	2	2	2.00	2.00	2.00
Total	<u>8</u>	<u>8</u>	<u>8</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
PUBLIC WORKS DEPARTMENT (Continued)						
021 Work Pool						
Operations & Maintenance Manager	2	2	2	2.00	2.00	2.00
Utility Line Maintenance Crew Chief	5	4	4	5.00	4.00	4.00
Street Maintenance Crew Chief	4	4	4	4.00	4.00	4.00
Utility Maintenance Specialist	4	4	4	4.00	4.00	4.00
Signs and Markings Specialist	1	1	1	1.00	1.00	1.00
Facilities Maintenance Specialist	3	3	3	3.00	3.00	3.00
Equipment Operations Specialist	5	4	4	4.50	4.00	4.00
Maintenance Mechanic	10	9	9	10.00	9.00	9.00
Maintenance Worker	11	9	9	10.00	9.00	9.00
Total	<u>45</u>	<u>40</u>	<u>40</u>	<u>43.50</u>	<u>40.00</u>	<u>40.00</u>
021 Water Treatment						
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Senior Treatment Plant Maintenance Specialist	2	2	2	2.00	2.00	2.00
Senior Treatment Plant Operator	3	2	2	3.00	2.00	2.00
Treatment Plant Operator	2	2	2	2.00	2.00	2.00
Treatment Plant Operator Trainee	1	2	2	1.00	2.00	2.00
Maintenance Mechanic	1	1	1	1.00	1.00	1.00
Total	<u>11</u>	<u>11</u>	<u>11</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
TOTAL WATER FUND	<u>56</u>	<u>51</u>	<u>51</u>	<u>54.50</u>	<u>51.00</u>	<u>51.00</u>
022 Wastewater Treatment						
Public Works Division Manager	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Senior Civil Engineer	1	1	1	1.00	1.00	1.00
Treatment Plant Operations Supervisor	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Senior Treatment Plant Maintenance Specialist	1	1	1	1.00	1.00	1.00
Treatment Plant Maintenance Specialist	1	1	1	1.00	1.00	1.00
Laboratory Technician	1	1	1	1.00	1.00	1.00
Environmental Compliance Coordinator	1	1	1	1.00	1.00	1.00
Senior Treatment Plant Operator	4	3	3	4.00	3.00	3.00
Treatment Plant Operator	3	3	3	3.00	3.00	3.00
Equipment Operations Specialist	1	1	1	1.00	1.00	1.00
Maintenance Mechanic	1	1	1	1.00	1.00	1.00
Maintenance Worker	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	<u>20</u>	<u>19</u>	<u>19</u>	<u>20.00</u>	<u>19.00</u>	<u>19.00</u>

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>PUBLIC WORKS DEPARTMENT (Continued)</u>						
025 West End Waterworks						
Utility Line Maintenance Crew Chief	-	1	1	-	1.00	1.00
Utility Maintenance Specialist	-	2	2	-	2.00	2.00
Maintenance Mechanic	-	1	1	-	1.00	1.00
Maintenance Worker	-	1	1	-	1.00	1.00
Senior Treatment Plant Operator	-	2	2	-	2.00	2.00
Total	-	7	7	-	7.00	7.00
TOTAL PUBLIC WORKS DEPARTMENT	92	93	93	90.50	93.00	92.50
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>						
960 Community Development Supervision						
Community Development Director	1	1	1	1.00	1.00	1.00
Administrative Assistant	2	2	2	2.00	2.00	2.00
Total	3	3	3	3.00	3.00	3.00
962 Planning						
Community Development Division Manager	1	1	1	1.00	1.00	1.00
Senior Planner	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00
966 Code Enforcement						
Community Development Division Manager	1	1	1	1.00	1.00	1.00
Code Enforcement Supervisor	1	1	1	1.00	1.00	1.00
Code Enforcement Inspector	3	3	3	3.00	3.00	3.00
Total	5	5	5	5.00	5.00	5.00
027 Grants Fund						
Code Enforcement Inspector	1	1	1	1.00	1.00	1.00
Total	1	1	1	1.00	1.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	11	11	11	11.00	11.00	11.00
<u>RECREATION AND PARKS DEPARTMENT</u>						
970 Recreation Supervision						
Recreation & Parks Director	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Total	2	2	2	2.00	2.00	2.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
RECREATION AND PARKS DEPARTMENT (Continued)						
972 Indoor Aquatics						
Recreation Manager	1	1	1	0.75	0.75	0.75
Senior Lifeguard	7	7	7	2.00	2.00	2.00
Lifeguard	6	6	6	1.43	1.43	1.43
Total	14	14	14	4.18	4.18	4.18
973 Outdoor Aquatics						
Recreation Manager	1	1	1	0.25	0.25	0.25
Pool Supervisor	3	3	3	0.92	0.92	0.92
Recreation Leader	2	2	2	0.62	0.62	0.62
Senior Lifeguard	11	11	11	3.38	3.38	3.38
Lifeguard	9	9	9	1.10	1.10	1.10
Total	26	26	26	6.27	6.27	6.27
974 Centers, Camps & Programs						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Security Guard	4	4	4	0.25	0.25	0.25
Recreation Assistant	4	4	4	3.50	3.50	3.50
Facility Monitor	1	1	1	1.00	1.00	1.00
Maintenance Worker	1	1	1	1.00	1.00	1.00
Senior Recreation Leader	5	5	5	0.96	0.96	0.96
Recreation Leader	12	12	12	2.31	2.31	2.31
Total	29	29	29	11.02	11.02	11.02
975 Athletics						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Supervisor	1	1	1	1.00	1.00	1.00
	2	2	2	2.00	2.00	2.00
976 Parks						
Parks Maintenance Supervisor	1	1	1	1.00	1.00	1.00
Parks Maintenance Crew Chief	1	1	1	1.00	1.00	1.00
Maintenance Mechanic	2	2	2	2.00	2.00	2.00
Maintenance Worker	3	3	3	3.00	3.00	3.00
Total	7	7	7	7.00	7.00	7.00
977 Scarboro Center						
Recreation Program Supervisor	1	1	1	1.00	1.00	1.00
Facility Monitor	1	1	1	1.00	1.00	1.00
Recreation Leader	2	2	2	0.39	0.39	0.39
Total	4	4	4	2.39	2.39	2.39

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY CLASSIFICATION TITLES (Continued)	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>RECREATION AND PARKS DEPARTMENT (Continued)</u>						
978 Senior Center						
Recreation Manager	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	1	1	1	1.00	1.00	1.00
Recreation Assistant	1	1	1	0.50	0.50	0.50
Total	3	3	3	2.50	2.50	2.50
 TOTAL RECREATION AND PARKS DEPARTMENT	 87	 87	 87	 37.36	 37.36	 37.36
<u>LIBRARY</u>						
979 Library						
Library Director	1	1	1	1.00	1.00	1.00
Library Operations Manager	1	1	1	1.00	1.00	1.00
Librarian	4	4	4	4.00	4.00	4.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Library Assistant	3	3	3	2.00	2.00	2.00
Library Clerk	8	8	8	6.25	6.25	6.25
Library Page	5	5	5	1.75	1.75	1.75
TOTAL LIBRARY	23	23	23	17.00	17.00	17.00
<u>ECONOMIC DEVELOPMENT</u>						
013 Economic Diversification Fund						
Economic Development Director	1	-	-	1.00	-	-
Contracts/Grants Coordinator	-	1	1	-	0.50	0.50
Administrative Assistant	1	1	1	0.50	0.50	0.50
TOTAL ECONOMIC DEVELOPMENT	2	2	2	1.50	1.00	1.00

PERSONNEL SCHEDULE

DETAIL ON ACTIVITIES BY
CLASSIFICATION TITLES (Continued)

	AUTHORIZED POSITIONS			AUTHORIZED STAFF YEARS		
	FY	FY	FY	FY	FY	FY
	2008	2009	2010	2008	2009	2010
<u>ELECTRIC DEPARTMENT</u>						
020 Electric						
Electrical Director	1	1	1	1.00	1.00	1.00
Electrical Engineering Division Manager	1	1	1	1.00	1.00	1.00
Senior Electric Project Specialist	2	2	2	2.00	2.00	2.00
Electric Operations Manager	1	1	1	1.00	1.00	1.00
Electric Operations Superintendent	1	1	1	1.00	1.00	1.00
Technical Services Superintendent	1	1	1	1.00	1.00	1.00
Power Utilization Program Supervisor	1	1	1	1.00	1.00	1.00
Special Area Supervisor	-	1	1	-	1.00	1.00
Electric Engineer	1	1	1	1.00	1.00	1.00
Electric Line Crew Chief	4	4	4	4.00	4.00	4.00
Substation Maintenance Technician	1	1	1	1.00	1.00	1.00
Electric Line Technician	13	14	14	13.00	14.00	14.00
Electrical Specialist	2	1	1	2.00	1.00	1.00
Senior Traffic Signal Technician	1	1	1	1.00	1.00	1.00
Traffic Signal Technician	1	1	1	1.00	1.00	1.00
Mapping Technician	1	1	1	1.00	1.00	1.00
Administrative Assistant	1	1	1	1.00	1.00	1.00
Office Specialist	1	1	1	1.00	1.00	1.00
TOTAL ELECTRIC DEPARTMENT	34	35	35	34.00	35.00	35.00
TOTAL ALL FUNDS	455	457	458	390.81	393.31	394.31
<u>TRANSFERS TO OTHER FUNDS:</u>						
Electric Fund	34	35	35	34.00	35.00	35.00
Waterworks Fund	76	77	77	74.50	77.00	77.00
Equipment Replacement Rental Fund	8	8	8	8.00	8.00	8.00
West End Fund	29	29	29	29	29.00	29.00
Grants Fund	1	1	1	1.00	1.00	1.00
Economic Diversification Fund	2	2	2	1.50	1.00	1.00
	150	152	152	148.00	151.00	151.00
TOTAL NET GENERAL FUND	305	305	306	242.81	242.31	243.31

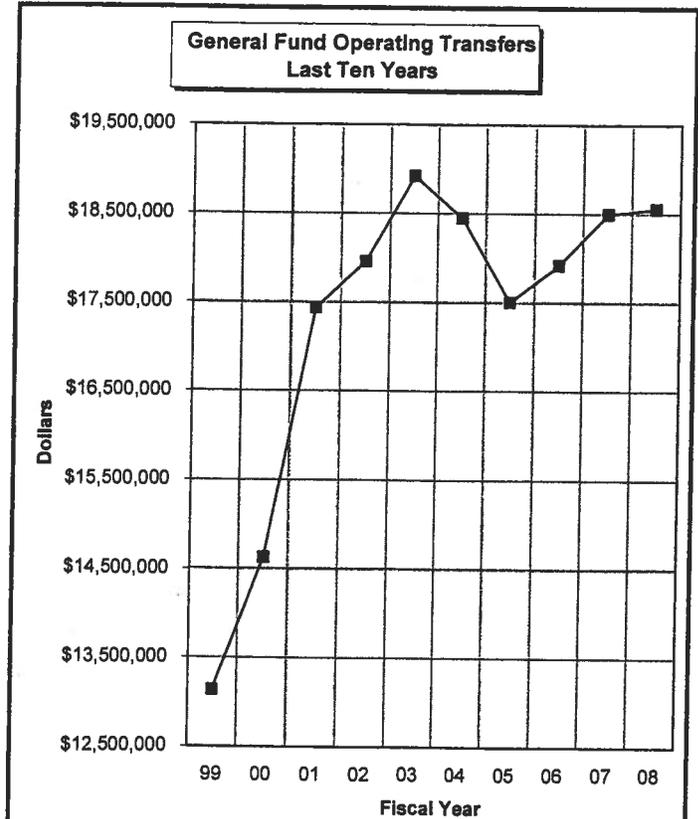
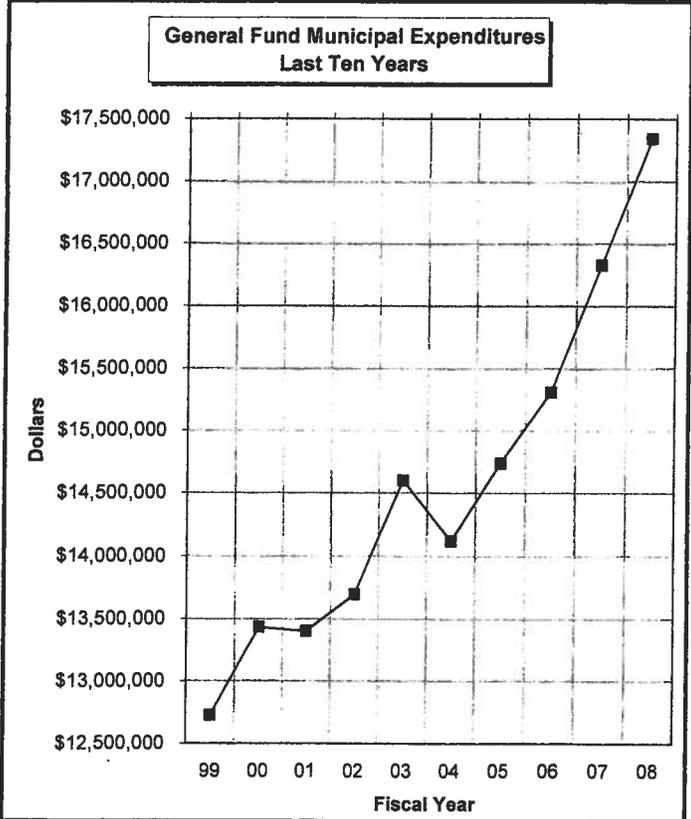
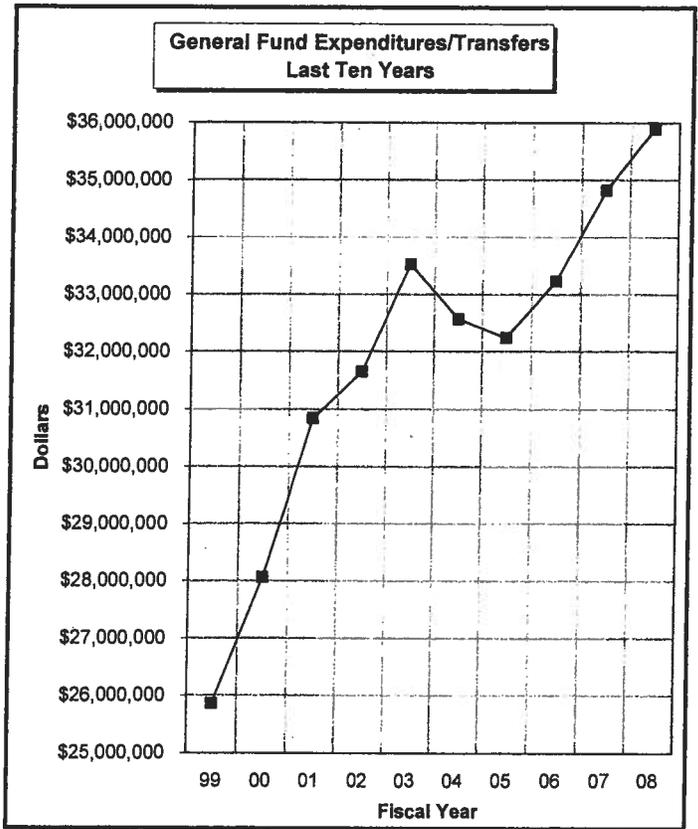
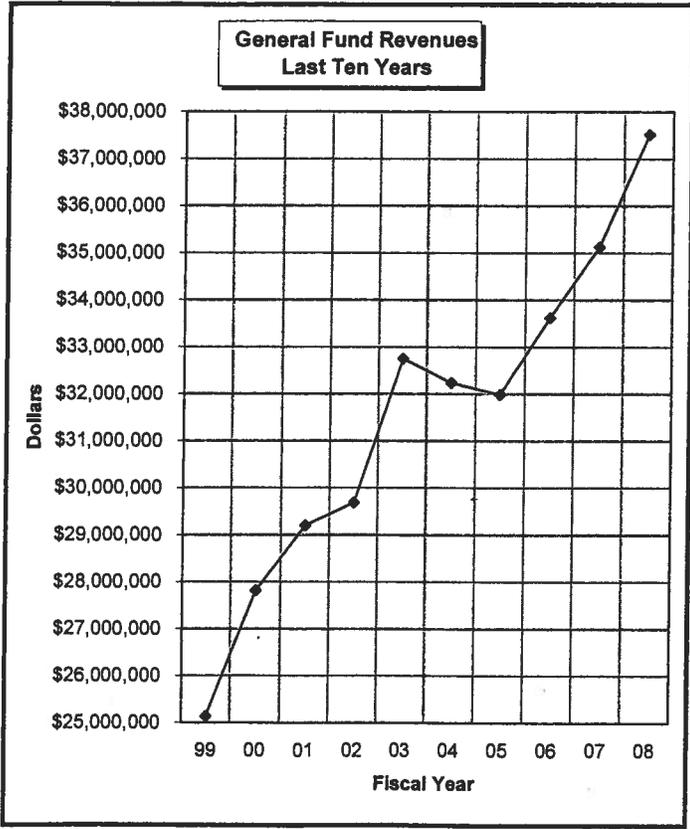
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**Statistical
Information**

CITY OF OAK RIDGE, TENNESSEE
GENERAL FUND EXPENDITURES/TRANSFERS AND REVENUES/FINANCING SOURCES
 Last Ten Years

	FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	Last Ten Years
MUNICIPAL EXPENDITURES											
General Government	599,052	621,635	554,922	625,416	662,177	667,998	710,616	711,070	734,797	805,413	34.4%
Administration	596,527	645,426	664,146	666,639	712,873	654,858	668,653	587,960	602,439	712,983	19.5%
Police	3,756,265	3,949,928	4,045,992	4,109,573	4,335,623	4,153,941	4,313,434	4,709,869	5,119,868	5,465,880	45.5%
Fire	2,837,650	3,096,154	3,141,566	3,174,246	3,359,397	3,310,138	3,536,123	3,669,413	3,917,284	4,058,693	43.0%
Public Works	1,459,623	1,558,523	1,640,685	1,569,310	1,753,310	1,544,789	1,631,562	1,626,955	1,667,843	1,827,693	25.2%
Community Development	407,996	434,284	461,997	502,051	501,422	477,992	502,040	521,162	559,903	607,587	48.9%
Recreation and Parks	1,801,148	1,951,341	1,948,694	2,031,101	2,228,975	2,224,872	2,285,544	2,341,764	2,502,998	2,578,609	43.2%
Library	892,926	994,557	945,977	1,017,939	1,045,519	1,083,161	1,089,645	1,138,387	1,218,417	1,285,358	43.9%
Economic Development	375,323	182,734	0	0	0	0	0	0	0	0	-100.0%
Total Municipal Expenditures	12,726,510	13,434,582	13,403,979	13,696,275	14,599,296	14,117,649	14,737,837	15,306,580	16,323,529	17,341,556	36.3%
OPERATING TRANSFERS:											
Agencies	73,000	0	0	0	0	0	0	0	0	0	-100.0%
Debt Service Fund	3,243,261	3,903,938	4,747,305	4,621,305	4,213,207	4,034,485	3,024,113	2,900,000	3,200,000	3,500,000	7.9%
Solid Waste Fund	904,369	891,849	918,163	973,422	992,664	1,023,006	1,063,407	1,118,812	1,175,858	1,247,609	38.0%
State Street Aid Fund	310,000	395,000	500,000	265,000	500,000	500,000	500,000	517,500	539,210	588,770	89.9%
Street & Public Trans Fund	0	0	0	0	0	10,000	10,000	10,350	10,790	11,230	100.0%
School Operations	8,605,065	8,830,065	9,553,768	9,949,638	10,646,242	10,646,242	11,186,541	11,578,070	12,070,143	12,988,482	50.9%
Economic Diversification Fund	0	605,519	1,305,099	1,331,688	1,146,665	679,764	171,000	177,000	184,500	50,000	100.0%
Grant Fund	0	0	0	0	0	0	168,350	168,350	168,350	168,350	100.0%
Capital Projects Fund	0	0	410,000	617,000	711,000	1,057,000	1,080,000	1,150,000	1,150,000	1,150,000	100.0%
Golf Course Fund	0	0	0	200,000	713,000	500,000	300,000	300,000	0	0	0.0%
Total Operating Transfers	13,135,695	14,626,371	17,434,335	17,958,053	18,922,778	18,450,497	17,503,411	17,920,082	18,498,851	18,554,441	41.3%
Total Expenditures/Transfers	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,241,248	33,226,662	34,822,380	35,895,997	38.8%
REVENUES:											
Licenses and Permits	141,617	251,324	223,135	173,790	197,357	173,514	340,802	465,364	272,409	271,002	91.4%
Intergovernmental	8,074,301	8,451,752	8,384,878	8,743,814	9,316,300	9,144,663	9,308,592	10,163,991	11,007,044	11,774,732	45.8%
Property Taxes	11,573,489	13,300,963	15,095,308	15,544,400	17,769,773	17,406,958	18,089,971	18,233,818	18,826,022	20,346,082	75.8%
Business Taxes	1,855,266	1,801,686	1,748,135	1,898,167	2,006,517	2,090,356	1,825,717	2,039,654	2,060,238	2,116,254	14.2%
Charges for Services	1,450,254	1,366,592	1,377,231	1,390,694	1,393,281	1,403,450	388,577	323,556	333,617	371,685	-74.4%
Fines and Forfeitures	410,361	301,216	338,987	285,514	331,069	340,788	238,503	321,364	347,480	343,259	-16.4%
Other	836,911	1,442,300	982,396	476,887	437,019	406,555	527,689	714,689	912,859	881,694	5.4%
In-Lieu-of-Tax Payment - DOE	789,395	902,644	1,143,832	1,176,297	1,297,898	1,266,919	1,265,963	1,361,175	1,361,175	1,413,801	78.1%
Total Current Revenues	25,131,594	27,818,477	29,204,902	29,689,563	32,749,223	32,233,203	31,985,814	33,624,166	35,120,844	37,520,509	49.3%
Fund Balance Appropriation	730,611	242,476	1,633,412	1,964,765	772,851	334,943	255,434	(397,504)	(288,464)	(1,624,512)	-322.3%
Total Revenues	25,862,205	28,060,953	30,838,314	31,654,328	33,522,074	32,568,146	32,241,248	33,226,662	34,822,380	35,895,997	36.8%
EXPENDITURES FOR MUNICIPAL OPERATIONS COMPARED TO THE RATE OF INFLATION:											
- Applicable Consumer Price Index, All Urban Consumers, All Items	166.2	172.3	178.0	179.9	183.7	189.4	194.5	202.9	208.4	218.8	31.6%
- Percentage Inflation Increase from Previous Year	2.0%	3.7%	3.3%	1.1%	2.1%	3.1%	2.7%	4.3%	2.7%	5.0%	30.0%
- Percentage Increase in Municipal Expenditures and Solid Waste Transfer	0.9%	5.1%	0.0%	2.4%	6.3%	-2.9%	4.4%	3.9%	6.5%	6.2%	36.4%



**CITY OF OAK RIDGE, TENNESSEE
PROPERTY TAX LEVIES AND COLLECTION
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date		Outstanding Delinquent Taxes	
	Taxes Levied for the Fiscal Year	Amount		Percentage of Levy	Amount	Percentage of Levy	Amount (1)
1999	\$ 10,484,463	\$ 10,245,066	\$ 229,256	\$ 10,474,322	99.9%	\$ 10,141	0.1%
2000	11,663,970	11,283,542	243,087	11,526,629	98.8%	137,341	1.2%
2001	12,946,120	12,585,185	252,249	12,837,434	99.2%	108,686	0.8%
2002	13,593,678	12,921,156	558,896	13,480,052	99.2%	113,626	0.8%
2003	15,248,908	14,768,834	328,924	15,097,758	99.0%	151,150	1.0%
2004	15,011,939	14,460,793	436,297	14,897,090	99.2%	114,849	0.8%
2005	15,570,382	14,934,125	448,827	15,382,952	98.8%	187,430	1.2%
2006	15,636,316	15,280,442	186,910	15,467,352	98.9%	168,964	1.1%
2007	16,269,002	15,901,543	77,445	15,978,988	98.2%	290,014	1.8%
2008	17,742,389	17,303,022	-	17,303,022	97.5%	439,367	2.5%

(1) On September 20, 2004, City Council authorized the Anderson County Delinquent Tax Attorney to collect City of Oak Ridge delinquent real property taxes in consolidation with the collection of Anderson County delinquent taxes. As real property becomes eligible for a delinquent property tax sale under Tennessee State law, the City is turning those delinquencies over to the Anderson County Delinquent Tax Attorney for collection.

CITY OF OAK RIDGE, TENNESSEE
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Fiscal Year	Real Residential Property	Real Commercial Property	Personal Property	Public Utilities	Total Taxable Assessed Value (1)	Total Direct Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
1999	\$ 260,871,645 (2)	\$ 178,703,065 (2)	\$ 46,459,688 (2)	\$ 15,617,983 (2)	\$ 501,652,381 (2)	\$ 2.09 (2)	\$ 1,673,506,202 (2)	30% (2)
2000	262,710,100	179,955,600	46,722,298	15,549,682	504,937,680	2.31	1,684,742,542	30%
2001	263,184,875	180,144,563	45,668,874	14,732,079	503,730,391	2.57	1,682,116,086	30%
2002	267,561,648	184,417,400	48,161,886	12,829,722	512,970,656	2.65	1,715,156,479	30%
2003	270,610,350	183,899,840	52,745,175	11,512,784	518,768,149	2.94	1,738,940,585	30%
2004	272,157,350	192,772,040	51,254,776	10,267,203	528,451,369	2.87	1,760,076,395	30%
2005	274,953,825	204,247,360	52,679,630	10,153,519	542,034,334	2.87	1,804,493,410	30%
2006	322,792,500 (2)	226,548,000 (2)	51,803,055 (2)	11,390,458 (2)	612,534,013 (2)	2.55 (2)	2,050,926,774 (2)	30% (2)
2007	334,908,739	234,388,880	57,737,741	11,091,196	638,126,556	2.55	2,138,232,104	30%
2008	348,129,559	268,018,440	44,106,186	9,269,913	669,524,098	2.65	2,226,439,343	30%

(1) Overall assessment ratios and effective rates for 1973 and thereafter are weighted averages due to varying constitutional assessment ratios which became effective statewide January 1, 1973. Assessment ratios are Residential Property, Real at 25 percent with all bank accounts and \$7,500 of all other items in the hands of a taxpayer exempt; Commercial and Industrial - Real at 40 percent and Personal at 30 percent except that the Personal Property of eligible Banks is 40 percent; Public Utilities (excluding Railroads and Telecommunications) - All Property both Real and Personal at 55 percent; Railroads and Telecommunications - Real and Personal at 40 percent.

(2) All properties were reappraised in tax year 1998 (fiscal year 1999) and tax year 2005 (fiscal year 2006).

CITY OF OAK RIDGE, TENNESSEE
RATIOS OF GENERAL OBLIGATION DEBT OUTSTANDING, GOVERNMENTAL ACTIVITIES
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Total Governmental Debt Outstanding</u>	<u>Actual Taxable Value of Property</u>	<u>Population</u>	<u>Percentage of Actual taxable Value of Property</u>	<u>Debt Per Capita</u>
1999	\$ 54,372,927	\$ 1,673,506,202	27,310	3.2%	\$ 1,991
2000	62,896,665	1,684,742,542	27,387	3.7%	2,297
2001	61,927,746	1,682,116,086	27,387	3.7%	2,261
2002	59,279,464	1,715,156,479	27,387	3.5%	2,165
2003	57,073,005	1,738,940,585	27,387	3.3%	2,084
2004	56,028,008	1,760,076,395	27,387	3.2%	2,046
2005	85,307,318	1,804,493,410	27,387	4.7%	3,115
2006	83,093,516	2,050,926,774	27,387	4.1%	3,034
2007	100,664,622	2,138,232,104	27,387	4.7%	3,676
2008	102,806,349	2,226,439,343	27,387	4.6%	3,754

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

**CITY OF OAK RIDGE, TENNESSEE
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS**

Fiscal Year	Governmental-type Activities				Business-type Activities				Total Primary Government	Percentage of Personal Income (2)	Per Capita (2)
	General Obligation Bonds	QZAB	Notes Payable	Capital Leases	Electric Revenue Bonds	General Obligation Bonds	Notes Payable	Capital Leases			
1999	\$ 47,725,000	\$ -	\$ 5,732,488	\$ 915,439	\$ 14,565,000	\$ -	\$ 9,895,541	\$ -	\$ 78,833,468	11.46%	\$ 2,887
2000	56,020,000	-	6,336,585	540,080	17,965,000	-	15,590,775	-	96,452,440	14.20%	3,522
2001	36,565,000	-	24,951,186	411,560	19,065,056	-	20,735,621	-	101,728,423	14.30%	3,714
2002	34,200,000	-	24,803,474	275,990	21,512,348	-	23,570,451	-	104,362,263	14.17%	3,811
2003	37,645,000	-	19,295,028	132,977	22,360,000	5,125,000	18,997,695	-	103,555,700	13.67%	3,781
2004	35,265,000	-	20,043,765	719,243	21,550,000	4,800,000	19,890,589	-	102,268,597	13.06%	3,734
2005	32,820,000	7,049,360	44,992,765	445,193	20,730,000	4,470,000	21,927,521	-	132,434,839	16.67%	4,836
2006	30,285,000	7,641,275	44,938,765	228,476	19,895,000	4,130,000	27,442,240	-	134,560,756	16.26%	4,913
2007	27,650,000	7,131,857	65,882,765	-	19,045,000	3,780,000	30,191,887	1,166,355	154,847,864	(1)	5,654
2008	24,870,000	6,622,439	70,769,753	544,157	18,165,000	3,410,000	31,450,975	1,073,538	156,905,862	(1)	5,729

Notes: Under Tennessee State law, the City's outstanding general obligation debt is not limited.

(1) Data Not Available.

(2) See Table 17 for personal income and population data.

CITY OF OAK RIDGE, TENNESSEE
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
June 30, 2008

<u>Jurisdiction</u>	<u>Net Debt Outstanding</u>	<u>Percentage of Debt Applicable To the City</u>	<u>City's Share of Debt</u>
Direct:			
City of Oak Ridge -			
General Obligation Bonds	\$ 24,870,000	100%	\$ 24,870,000
Notes Payable	70,769,753	100%	70,769,753
Qualified Zone Academy Bonds (QZAB)	6,622,439	100%	6,622,439
Capital Lease	544,157	100%	544,157
Debt Service Fund	<u>(7,082,125)</u>		<u>(7,082,125)</u>
Total Direct Debt	<u>95,724,224</u>		<u>95,724,224</u>
Overlapping:			
Anderson County, Tennessee	34,251,380	42.49% *	14,553,411
Roane County, Tennessee	<u>34,911,406</u>	13.63% *	<u>4,758,425</u>
Total Overlapping Debt	<u>69,162,786</u>		<u>19,311,836</u>
Total Direct and Overlapping Debt	<u>\$ 164,887,010</u>		<u>\$ 115,036,060</u>

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Oak Ridge. This process recognizes that, when considering the City's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account.

* Applicable percentage is determined by ratio of assessed valuation of real property subject to taxation in overlapping unit to valuation of real property subject to taxation in reporting unit.

**CITY OF OAK RIDGE, TENNESSEE
REVENUE DEBT COVERAGE
ELECTRIC SYSTEM DEBT
LAST TEN FISCAL YEARS**

Fiscal Year	Gross Revenues (1)	Operating Expenses (2)	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage Ratio
				Principal	Interest	Total	
1999	\$ 30,317,007	\$ 27,773,119	\$ 2,543,888	\$ 480,000	\$ 740,858	\$ 1,220,858	2.08
2000	30,654,173	28,784,333	1,869,840	600,000	767,181	1,367,181	1.37
2001	33,291,474	29,404,337	3,887,137	899,944	1,275,692	2,175,636	1.79
2002	33,434,251	30,414,099	3,020,152	660,000	699,127	1,359,127	2.22
2003	34,689,697	31,647,977	3,041,720	730,000	740,151	1,470,151	2.07
2004	35,913,653	33,623,285	2,290,368	810,000	580,229	1,390,229	1.65
2005	35,724,771	32,545,257	3,179,514	820,000	694,765	1,514,765	2.10
2006	38,922,932	35,131,961	3,790,971	835,000	764,318	1,599,318	2.37
2007	41,971,757	38,798,182	3,173,575	992,673	923,836	1,916,509	1.66
2008	45,608,826	41,103,159	4,505,667	984,750	854,487	1,839,237	2.45

(1) Includes operating and nonoperating revenues.

(2) Total operating expenses exclusive of depreciation.

**CITY OF OAK RIDGE, TENNESSEE
PRINCIPAL PROPERTY TAXPAYERS
CURRENT TAX YEAR 2007 AND NINE YEARS AGO
(For Fiscal Year 2008 and 1999)**

Taxpayer	Type of Business	2007			1998		
		Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation
UT-Battelle	Management Contractor (ORNL)	\$ 39,076,646	1	5.84%	\$ -	-	-
Oak Ridge Projects LLC	Real Estate Developer	21,011,720	2	3.14%	-	-	-
Oak Ridge Tech Center Oak Ridge Corp Partners	Office Complex	13,034,833	3	1.95%	10,077,560	4	2.01%
R&R Properties/Richard Chinn	Entrepreneur	10,709,820	4	1.60%	4,073,085	9	0.81%
Methodist Medical Center of Oak Ridge	Health Services	9,397,560	5	1.40%	8,118,365	5	1.62%
Boeing Tennessee Inc.	Manufacturing and Engineering	8,630,216	6	1.29%	16,196,107	1	3.23%
BellSouth	Communications	6,571,709	7	0.98%	14,705,248	2	2.93%
Wilkinson Realty	Apartment Complexes	6,434,419	8	0.96%	-	-	-
Scientific Ecology Group (AKA GTS Duratek)	Environmental Services	5,336,656	9	0.80%	5,910,363	7	1.18%
International Environmental Resources (AKA Manufacturing Sciences)	Environmental Services	3,681,102	10	0.55%	7,069,935	6	1.41%
Oak Ridge Mall	Shopping Mall/Misc. Development	-	-	-	13,049,882	3	2.60%
Wal-Mart	Retail	-	-	-	-	-	-
M-4 Environmental- LP	Office Complex	-	-	-	5,757,170	8	1.15%
Seward Norris Construction	Real Estate Developer	-	-	-	3,885,335	10	0.77%
TOTAL		\$ 123,884,681		18.50%	\$ 88,843,050		17.71%

Note: Does not include in-lieu of tax payments.

**CITY OF OAK RIDGE, TENNESSEE
TEN LARGEST ELECTRIC CUSTOMERS
CURRENT YEAR AND NINE YEARS AGO**

Customer	2008				1999					
	Annual Demand	Annual Kwh Usage	Annual Sales Dollars	Rank	Percentage Of Total Sales	Annual Demand	Annual Kwh Usage	Annual Sales Dollars	Rank	Percentage Of Total Sales
City of Oak Ridge	116,622	63,246,622	\$ 4,728,808	1	10.51%	34,799	14,402,007	\$ 1,029,848	4	3.47%
Methodist Medical Center	97,292	50,301,572	3,826,623	2	8.50%	42,152	20,597,639	1,120,249	2	3.77%
Oak Ridge Board Of Education	84,768	33,013,032	2,750,638	3	6.11%	38,332	12,648,644	815,365	5	1.99%
Oak Ridge Project LLC	61,720	29,324,000	2,227,877	4	4.95%	-	-	-	-	-
USEC Inc	54,710	19,794,600	1,802,642	5	4.01%	-	-	-	-	-
US Department of Energy	37,344	17,645,102	1,389,437	6	3.09%	22,617	8,079,132	557,900	8	1.88%
Scientific Ecology Group (SEG) (AKA GTS Duratek)	(1)	22,015,662	1,377,724	7	3.06%	(1)	32,022,213	1,154,212	1	3.89%
Advanced Measurement	29,958	16,486,600	1,189,137	8	2.64%	-	-	-	-	-
COORS Tek	26,184	14,951,200	1,108,435	9	2.46%	-	-	-	-	-
R&R Properties	31,152	13,262,440	1,083,452	10	2.41%	-	-	-	-	-
Boeing	-	-	-	-	-	(1)	25,577,007	1,057,398	3	3.56%
Manufacturing Sciences	-	-	-	-	-	33,016	14,191,053	809,903	6	2.73%
BNFL	-	-	-	-	-	21,935	9,977,473	591,612	7	1.98%
Crown American	-	-	-	-	-	21,496	10,602,187	433,645	9	1.46%
Lockheed-Martin	-	-	-	-	-	17,205	6,620,580	390,310	10	1.31%
Total			\$ 21,484,774		47.74%			\$ 7,960,442		26.05%

Note:
(1) This customer is on the ESP program offered through the Tennessee Valley Authority.

**CITY OF OAK RIDGE, TENNESSEE
ELECTRIC, WATER AND WASTEWATER RATES
LAST TEN FISCAL YEARS**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Electric (1)										
Residential										
Base Charge	\$ 5.50	\$ 5.80	\$ 5.80	\$ 5.80	\$ 5.80	\$ 6.57	\$ 7.30	\$ 7.37	\$ 7.46	\$ 7.70
All kWh	0.05915	0.06240	0.06240	0.06240	0.06240	0.06544	0.066790	0.07732	0.07622	0.08800
Commercial										
GSA1	\$ 12.50	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 17.00	\$ 17.17	\$ 17.37	\$ 17.93
Base Charge	0.06493	0.06756	0.06756	0.06756	0.06756	0.07178	0.07382	0.08571	0.08432	0.09686
All kWh										
GSA2	\$ 25.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 55.00	\$ 55.56	\$ 56.20	\$ 58.00
Base Charge	0.06648	0.07000	0.07000	0.07000	0.07000	0.07421	0.07746	0.08938	0.08803	0.10069
1st 15,000 kWh	0.03407	0.03587	0.03587	0.03587	0.03587	0.03823	0.03935	0.04601	0.04557	0.05463
Additional kWh	9.42	9.94	9.94	9.94	9.94	10.67	10.93	12.55	12.25	13.31
KW, 51-1,000										
GSA3	\$ 75.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 150.00	\$ 151.52	\$ 153.28	\$ 158.19
Base Charge	0.03474	0.03655	0.03655	0.03655	0.03655	0.03901	0.04087	0.04754	0.04712	0.05623
All kWh	8.92	9.41	9.41	9.41	9.41	10.09	10.09	11.95	11.61	12.69
KW, 0 - 1,000										
KW, 1,001 - 5,000	10.01	10.56	10.56	10.56	10.56	12.02	12.02	14.27	13.88	15.17
Outdoor Light										
All kWh	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04377	\$ 0.04622	\$ 0.05265	\$ 0.05166	\$ 0.05943
Water										
Minimum Bill (0-2,000 gallons)	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 8.01	\$ 9.65	\$ 11.50
Next 8,000 gallons per 1,000 gallons	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.75	4.55
Next 40,000 gallons per 1,000 gallons	2.77	2.77	2.77	2.77	2.77	2.77	2.77	2.77	3.35	4.05
Next 150,000 gallons per 1,000 gallons	2.29	2.29	2.29	2.29	2.29	2.29	2.29	2.29	2.75	3.20
Next 800,000 gallons per 1,000 gallons	1.90	1.90	1.90	1.90	1.90	1.90	1.90	1.90	2.30	3.20
Next 1,000,000 gallons per 1,000 gallons	1.56	1.56	1.56	1.56	1.56	1.56	1.56	1.56	2.30	3.20
Wastewater										
Minimum Bill (0-2,000 gallons)	\$ 9.85	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.50	\$ 10.50	\$ 10.50	\$ 11.50	\$ 11.50	\$ 12.50
Next 8,000 gallons per 1,000 gallons	2.15	2.94	2.94	2.94	3.75	3.75	3.75	4.13	4.13	5.15
Next 40,000 gallons per 1,000 gallons	3.78	4.38	4.38	4.38	5.05	5.05	5.05	5.55	5.55	6.45
Next 50,000 gallons per 1,000 gallons	3.55	4.20	4.20	4.20	5.05	5.05	5.05	5.55	5.55	6.45
Next 4,999,900 gallons per 1,000 gallons	3.28	4.20	4.20	4.20	5.05	5.05	5.05	5.55	5.55	6.45
All over 5,000,000 gallons per 1,000 gallons	3.28	4.20	4.20	4.20	5.90	5.90	5.90	5.55	5.55	6.45

Notes: Bills on all above rates are subject to certain adjustments. The above rates are net, the gross rates being 5 percent higher.

(1) Electric may change on a quarterly basis due to a pass-through fuel cost adjustment (FCA) on the energy charges from the Tennessee Valley Authority.

CITY OF OAK RIDGE, TENNESSEE
ELECTRIC, WATER AND WASTEWATER SOLD BY TYPE OF CUSTOMERS
LAST TEN FISCAL YEARS

Fiscal Year	Electric			Water		Wastewater		
	Residential	Small lighting and power	Large lighting and power	Street and outdoor lighting	Residential	Commercial	Residential	Commercial
1999	12,575	1,497	333	60	10,667	1,394	10,400	1,184
2000	12,700	1,558	366	61	10,826	1,416	10,745	1,407
2001	12,648	1,564	412	62	10,747	1,429	10,468	1,195
2002	12,676	1,586	421	60	10,769	1,429	10,492	1,191
2003	12,937	1,654	383	61	10,914	1,425	10,633	1,179
2004	12,964	1,698	360	62	10,955	1,425	10,671	1,167
2005	13,042	1,731	346	61	11,019	1,492	10,740	1,169
2006	13,096	1,797	339	64	11,160	1,518	10,866	1,167
2007	13,542	1,817	345	61	11,285	1,568	11,007	1,190
2008	13,556	1,787	342	60	11,313	1,561	11,032	1,176

**CITY OF OAK RIDGE, TENNESSEE
DEMOGRAPHIC STATISTICS
1980 AND 1990 CENSUS YEAR INFORMATION AND LAST TEN FISCAL YEARS**

Fiscal Year	(1) Population	Personal Income	(2) Per Capita Income	(2) Median Age	(2) Unemployment Rate	School Enrollment
1980	27,662	\$ 255,707,528	\$ 9,244 (1)	35.0 (1)	5.4% (1)	5,274
1990	27,310	482,321,910	17,661 (1)	39.6 (1)	4.9% (1)	4,432
1999	27,310	687,693,110	25,181	(3)	3.6%	4,639
2000	27,387	679,005,891	24,793 (1)	43.4 (1)	3.2% (1)	4,491
2001	27,387	711,569,034	25,982	(3)	4.1%	4,398
2002	27,387	736,409,043	26,889	(3)	4.0%	4,391
2003	27,387	757,743,516	27,668	(3)	4.7%	4,323
2004	27,387	782,939,556	28,588	(3)	4.9%	4,285
2005	27,387	794,414,709	29,007	(3)	5.1%	4,280
2006	27,387	827,580,366	30,218	(3)	4.7%	4,306
2007	27,387	(3)	(3)	(3)	4.2%	4,394
2008	27,387	(3)	(3)	(3)	(3)	4,362

(1) Source: U. S. Census Bureau. Statistic is for the City of Oak Ridge

(2) Source: East Tennessee Development District/Bureau of Economic Analysis. Statistic is for Anderson County. Information is maintained on a county basis and is unavailable for the City of Oak Ridge as a separate entity in a non-census year. The City comprises approximately 38% of Anderson County.

(3) Data Not Available.

**CITY OF OAK RIDGE, TENNESSEE
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

Function/Program	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
General government										
Ordinances Adopted	16	29	21	21	23	20	15	17	22	31
Resolutions Adopted	194	229	199	173	177	127	144	127	108	107
Number of court cases-city violations	4,767	2,827	3,785	2,989	3,882	3,429	1,709	2,881	3,483	3,586
Administrative services										
Applications received and processed	712	757	837	682	930	653	891	784	839	804
Purchase Orders issued for departments	5,800	2,492	1,894	2,044	2,044	2,254	4,524	4,525	4,106	4,106
Purchase Orders issued for stock purchases	1,700	1,424	1,554	1,259	1,259	1,420	1,219	1,350	1,328	1,328
Business licenses issued	N/A	N/A	1,736	N/A	N/A	1,282	1,345	1,392	1,344	1,339
Police										
Serious crimes	1,851	1,785	543	511	662	620	544	539	551	475
Burglaries	225	133	202	301	331	383	394	394	348	378
Total arrests	N/A	N/A	2,032	2,243	2,511	2,975	2,691	2,938	2,871	2,780
Total calls for services	36,742	47,520	32,672	33,672	36,291	32,854	32,854	35,544	37,055	35,159
Animal apprehensions	1,200	941	1,381	1,958	2,116	2,708	2,500	2,850	2,342	1,805
Registered animals	5,000	4,553	3,871	5,012	4,659	4,040	4,400	4,200	4,000	2,000
Fire										
Number of calls	3,423	3,411	3,339	3,339	3,497	3,264	3,560	3,743	3,721	4,095
Public fire education	6,945	6,945	6,450	8,400	10,993	10,993	10,993	9,000	10,750	11,000
Violations reported by department inspection	1,539	1,539	1,441	1,150	850	850	850	900	1,060	1,642
Average response time (mins)	3.1	3.1	3.3	4.5	3.5	4.0	4.0	4.0	4.3	4.5
Average control time (mins)	1.1	1.1	3.3	4.8	3.6	4.0	4.0	4.0	4.0	4.5
Community Development										
Site plans reviewed	28	28	19	21	19	19	18	19	6	9
Non-Residential	33	44	48	52	65	76	110	112	108	39
Residential	453	510	426	474	494	582	582	599	567	552
Building permits	236	322	456	424	348	400	400	518	584	474
Plumbing permits	376	405	1,038	347	438	530	530	643	629	507
Electrical permits	1,207	1,252	1,501	1,387	1,691	1,691	1,691	757	620	733
Nuisance Abatement	214	228	605	364	112	416	416	416	150	127
Abandoned vehicles	219	259	279	110	86	48	48	66	62	64
Housing inspections										
Park and Recreation										
City-wide special events	8	8	7	7	7	7	7	7	7	7
Cold Facts Program participants	1,948	2,037	2,038	2,123	2,174	2,325	2,341	2,327	2,353	2,387
Pool attendance	109,853	104,336	104,084	104,069	87,435	78,938	60,775	75,741	77,153	78,689
Summer camp enrollment	960	960	960	960	880	860	1,100	870	949	997
Athletic activities										
Youth participants	166	156	135	218	234	212	186	147	155	166
Adult participants	471	828	1,047	1,200	1,280	1,496	1,845	1,784	1,579	1,707
Youth teams	15	14	13	22	21	20	18	16	17	16
Adult teams	32	52	74	82	95	106	138	129	113	124

(Continued)

**CITY OF OAK RIDGE, TENNESSEE
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Library										
Total volume	103,000	103,500	106,440	109,434	118,320	118,411	114,707	114,707	112,550	113,890
Total non-print material	19,000	19,200	21,099	22,973	48,993	51,692	52,415	52,415	57,241	57,673
Total circulation	222,670	229,255	215,748	224,967	220,269	204,681	204,585	182,400	186,215	180,293
Registered patrons	14,758	12,474	23,937	24,836	22,477	27,604	23,735	23,455	22,171	20,209
Reference questions and reader service	33,394	38,902	37,008	38,117	37,433	33,029	35,622	33,217	29,883	31,170
Storytime attendance	2,891	2,781	3,506	4,978	5,432	5,395	5,355	4,167	5,262	5,335
Public Works										
Street sign maintenance and installation	181	400	379	201	394	341	412	259	370	275
Traffic control and school flashing signals inventory	377	377	371	371	371	390	390	390	390	390
hours for maintenance and installation	3,450	2,186	2,341	2,451	2,278	2,508	2,508	1,865	2,147	2,000
Public street lights										
inventory	5,227	5,256	5,319	5,362	5,397	5,431	5,426	5,426	5,447	5,447
hours for maintenance and installation	2,027	2,327	1,971	1,985	2,250	1,536	1,606	2,082	1,807	1,050
Mowing of ROW (acres)	15	15	15	15	15	15	15	15	15	15
Electric										
Purchased Power										
Kilowatts-hours purchased	513,530,713	519,097,909	533,000,199	544,098,058	561,424,804	551,468,429	534,083,705	539,597,265	547,543,621	557,257,006
Amount	\$ 23,452,599	\$ 24,190,547	\$ 24,457,044	\$ 25,226,618	\$ 26,066,753	\$ 27,615,311	\$ 26,543,605	\$ 28,833,331	\$ 32,063,010	\$ 34,364,532
Electric Sales										
Kilowatts-hours sold	488,753,799	501,779,583	518,579,537	516,146,986	543,449,683	525,327,120	514,560,835	505,272,128	521,693,354	528,247,375
Amount	\$ 29,688,123	\$ 29,982,926	\$ 32,613,495	\$ 32,859,895	\$ 34,097,674	\$ 35,245,630	\$ 35,051,657	\$ 38,227,317	\$ 41,184,247	\$ 44,844,650
Cost per kilowatt-hour purchases	\$0.0457	\$0.0466	\$0.0459	\$0.0464	\$0.0464	\$0.0501	\$0.0497	\$0.0534	\$0.0586	\$0.0617
% losses and unaccounted for KH purchases	4.82%	3.34%	2.71%	5.14%	3.20%	4.74%	3.65%	6.36%	4.72%	5.21%
Water										
Gallons treated (thousands)	-	249,767	4,374,438	4,258,710	4,048,248	3,907,730	3,700,000	4,045,928	3,367,518	3,732,957
Gallons purchased (thousands)	1,530,487	1,242,710	-	-	-	-	-	-	34,445	23,282
Gallons pumped (thousands)	-	-	-	-	-	-	-	-	3,370,193	3,673,932
Gallons sold (thousands)	1,257,053	1,104,053	3,994,925	3,897,471	3,686,142	3,680,361	3,521,730	3,699,823	2,870,928	3,249,385
Line losses and gallons unaccounted for (thousands)	N/A	533,710	424,547							
Percentage of losses and unaccounted for gallons to total provided (thousands)	N/A	15.7%	11.6%							
Average daily consumption (thousands of gallons)	N/A	N/A	10,945	10,678	10,089	10,083	9,649	10,137	7,866	8,902
Wastewater										
Clinch River Industrial Park Plant										
Gallons treated (thousands)	1,716	1,900	1,500	1,500	2,400	1,724	1,600	1,600	1,200	1,021
West End Plant										
Gallons treated (thousands)	1,766,710	1,800,000	1,500,000	1,674,920	2,200,000	1,942,491	2,100,000	2,100,000	1,600,000	1,579,946
Schools										
Enrollment	4,636	4,616	4,398	4,391	4,323	4,285	4,280	4,306	4,394	4,362
Average Daily Membership	4,679	4,559	4,451	4,418	4,346	4,279	4,284	4,346	4,364	4,407
Average Daily Attendance	4,428	4,331	4,213	4,190	4,127	4,066	4,061	4,127	4,142	4,185
Average Test Scores (ACT)	23.0	23.4	23.6	23.8	23.6	24.4	24.5	24.3	23.6	23.6

* Some information is not available due to system changes.

City of Oak Ridge, Tennessee
Capital Assets Statistic by Function/Program
Last Ten Fiscal Years

Function/Program	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Marked Vehicles	18	19	23	23	23	23	23	23	23	18
Unmarked Vehicles	6	6	5	5	5	5	6	6	6	8
Animal Control	2	2	2	2	2	2	2	2	2	2
Other Vehicles	8	9	9	9	9	9	9	9	9	8
Fire										
Stations	3	3	3	3	3	3	3	3	3	4
Fire trucks (Pumpers and ladder)	6	6	6	6	6	6	6	6	6	9
Rescue vehicles - radio equipped	2	2	2	2	2	2	2	2	2	3
Sedans - radio equipped	3	3	3	3	4	4	4	4	4	6
Fire Specialists' vehicles	5	5	5	5	5	5	5	5	5	5
Park and Recreation										
Parks	14	14	14	14	14	14	14	14	14	14
Parks (total acres)	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237	2,237
Swimming pools	2	2	2	2	2	2	2	2	2	2
Tennis courts	22	22	22	22	22	22	22	22	22	22
Baseball parks	4	5	5	5	5	5	5	5	5	5
Softball parks	6	6	6	6	6	6	6	6	6	6
Gymnasium	1	1	1	1	1	1	1	1	1	2
Golf course	1	1	1	1	1	1	1	1	1	1
Soccer fields	9	9	9	9	9	9	9	9	9	9
Community Centers	3	3	3	3	3	3	3	3	3	3
Disc Golf Courses	-	-	-	-	-	-	-	-	-	2
Library	1	1	1	1	1	1	1	1	1	1
Public Works										
Miles of roads and streets	208.62	208.62	211.02	211.42	211.42	217.75	222.33	226.00	226.00	227.72
Miles of sidewalks	98.73	98.73	98.73	98.73	98.73	98.73	100.61	100.61	100.61	100.61
Electric										
Miles of electric lines	270.36	270.84	270.84	272.66	281.35	282.00	282.00	286.00	286.00	286.00
Number of regular street lights	5,059	5,256	5,319	5,362	5,397	5,431	5,426	5,447	5,463	5,463
Number of private outdoor lights	1,509	1,520	1,530	1,530	1,564	1,577	1,577	1,577	1,568	1,574
Water										
Miles of water main	218.94	220.00	222.00	222.00	225.40	225.77	225.77	231.90	231.90	240.86
Number of fire hydrants	2,427	2,450	2,481	2,489	2,501	2,500	2,700	2,580	2,574	2,683
Wastewater										
Miles of sewer main	236.63	240.00	240.00	240.00	244.50	245.87	245.87	245.87	250.00	259.78
Treatment plants	2	2	2	2	2	2	2	2	2	3
Treatment capacity (thousand of gallons)	5,680	9,900	5,680	30,010	30,010	30,010	30,010	30,010	30,010	30,010
Schools										
Elementary schools	4	4	4	4	4	4	4	4	4	4
Middle schools	2	2	2	2	2	2	2	2	2	2
High schools	1	1	1	1	1	1	1	1	1	1

Note: No capital asset indicators are available for general government function.

**CITY OF OAK RIDGE, TENNESSEE
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO**

<u>Employer</u>	<u>2008</u>			<u>1999</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
BWXT Y-12	4,500	1	12.29%	N/A	N/A	N/A
UT-Battelle	4,200	2	11.47%	N/A	N/A	N/A
Methodist Medical Center	1,350	3	3.69%	1,300	2	3.60%
Bechtel Jacobs Co. LLC	1,337	4	3.65%	650	9	1.80%
Wackenhut-Oak Ridge Team	902	5	2.46%	N/A	N/A	N/A
Science Applications Int'l Corp. (SAIC)	800	6	2.18%	400	10	1.11%
Oak Ridge Schools	697	7	1.90%	662	8	1.83%
Oak Ridge Associated Universities	600	8	1.64%	932	5	N/A
Sitel (Client Logic)	575	9	1.57%	N/A	N/A	N/A
City of Oak Ridge	454	10	1.24%	N/A	N/A	N/A
Lockheed Martin Energy Systems Inc (LMES) (1)	N/A	N/A	N/A	14,772	1	40.92%
Scientific Ecology Group, Inc (AKA Duratek)	N/A	N/A	N/A	1,300	3	3.60%
MK Ferguson Company	N/A	N/A	N/A	970	4	2.69%
Boeing Defense and Space	N/A	N/A	N/A	780	6	2.16%
Department of Energy (DOE)	N/A	N/A	N/A	680	7	1.88%
	<u>15,415</u>		<u>42.09%</u>	<u>22,446</u>		<u>59.59%</u>

Source: Oak Ridge Chamber of Commerce and Tennessee Department of Labor and Workforce Development

Notes: The City of Oak Ridge resides in two counties, Anderson and Roane. For the Percentage of Total City Employment, Anderson County's Civilian Workforce was used.

(1) In 1997, LMES Inc was the primary contractor at all three main federal facilities located within Oak Ridge. When the contracts for these facilities were last awarded, they went to three different contractors rather than a single contractor. BWXT, UT-Battelle and Bechtel Jacobs are the current primary contractors at the three main federal sites.



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Glossary

GLOSSARY

Account Number: A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc. in such a manner that the symbol used quickly reveals certain required and/or desired information.

Accounts Payable: A liability account reflecting amounts of open accounts owing to private persons or organizations for goods and services received.

Accounts Receivables: An asset account reflecting amounts owing and open accounts from private persons or organizations for goods and services provided.

Accrual Basis of Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to when cash is actually received or spent.

Activity: A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., patrol is an activity within the police department).

ADA: American with Disabilities Act

Ad Valorem Taxes: This is also referred to as property taxes, which are levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget: A budget that has been prepared and reviewed in accordance with State law and has been duly adopted by City Council.

Allocate: To set aside portions of budgeted expenditures that are specifically designated to organizations, departments, etc.

Amortization Schedule: A table detailing each periodic payment on a loan.

Annual Budget: A budget covering a single fiscal year (July 1 – June 30).

Appropriation: An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriations Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes.

Assessment: The process for determining values of real and personal property for taxation purposes.

Asset: Resources owned or held by a government, which have monetary value.

Audit Committee: A committee comprised of three City Council members elected by City Council for the purpose of coordinating with the city's auditor and providing oversight to the city's management of the accounting system.

Audit Scope: In the context of a financial statement audit, the coverage provided by the independent auditor's opinion on the financial statements.

Authorized Positions: These are employee positions that are authorized in the adopted budget to be filled during the fiscal year.

Availability Criterion: Principle of the modified accrual basis of accounting according to which revenues may only be recognized when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Availability Period: A specified period immediately following the close of the fiscal year by the end of which cash must be collected for related revenue to be recognized in accordance with the availability criterion of modified accrual accounting.

Balanced Budget: A budget in which anticipated revenues are equal to planned expenditures.

Basis Difference: Differences that arises when the basis of budgeting differs from the basis of accounting prescribed by GAAP for a given fund type.

Basis of Accounting: Timing of recognition for financial reporting purposes (i.e., when the effects of transactions or events should be recognized in financial statements).

Basis of Budgeting: The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bond: A long-term promise to pay. It is a promise to replay a specified amount of money on a particular date. Bonds are used primarily to finance capital projects.

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated service expenditures and operating transfer obligations.

Budget Calendar: The schedule of key dates, which a government follows in the preparation and adoption of its budget.

Budget Control: The control or management of a government follows in preparation and adoption of the budget.

Budget Message: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Capital Assets: Land, improvements to land, easements, building, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operation and that have initial useful lives extending beyond a single reporting period.

Capital Improvements Budget: Appropriation of operating funds and bond funds for a capital improvement project. A capital improvement project is a permanent addition to the City's assets and includes design, construction and purchase of land, buildings and facilities.

Capital Improvement Program (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a six-year period.

Capital Outlay: Represents expenditures, which result in the acquisition or addition to fixed assets including land, buildings, improvements, machinery or equipment. Most equipment or machinery expenditures are included in the General Fund budget and the Equipment Replacement Rental Fund. Capital improvements such as acquisition of land and related construction and engineering fees are included in the Capital Improvements budget.

Capital Projects Fund: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds and trust funds.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is received or disbursed.

Community Development Block Grant CDBG: A federal entitlement program designed to benefit low and moderate income persons, specifically in the areas of housing and quality of life.

Certificate of Achievement for Excellence in Financial Reporting Program: Program sponsored by the Government Finance Officers Association to encourage and assist state and local governments to prepare high-quality comprehensive annual financial reports. The program has been in continuous operation since 1946. The program originally was known as the Certificate of Conformance Program.

City Council: The governing body of the City of Oak Ridge.

City Manager: The chief executive officer of the City of Oak Ridge by City Council.

Commodities: Expendable items used by operating activities. Examples include office supplies, repair and replacement parts for equipment, books and gasoline.

Comprehensive Annual Financial Report (CAFR): A financial report that encompasses all funds and components units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual fund statements as needed. The CAFR is the governmental unit's official annual report and also should contain introductory information, schedules necessary to demonstrate compliance with finance-related legal and contractual provisions and statistical data.

Contingency: A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Services rendered to City activities by private firms, individuals or other City departments. Examples include utilities, vehicle charges and building maintenance.

Debt Ceiling: See Debt Limit.

Debt Limit for the City of Oak Ridge: The total amount of bonds or other evidence of indebtedness secured by the full faith and credit of the City of Oak Ridge that shall be outstanding at any one time shall not exceed 10% of the total appraised valuation of all real estate lying within the city limits.

Debt Management Policy: A policy dealing with the issues of debt, how it is managed, and the manner in which debt is issued.

Debt Reduction Plan: A strategic plan and policy designed to eliminate the need for annual bond issues for annual capital projects while, at the same time, increasing the amount of annual cash appropriations for capital projects.

Debt Service: Debt Service expenditures are the result of bonded indebtedness of the City. Debt Service expenditures include principal, interest, and bond reserve requirements on the City's outstanding debt.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit: An excess of expenditures over revenues or expense over income.

Department: The highest levels of operation in the structural organization of the City, which indicates overall management responsibility for a division or a group of related operational divisions.

Depreciation: A decrease in value of property through wear, deterioration, or obsolescence.

Designated Unreserved Fund Balance: Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the government's senior management. Expressed another way, designations reflect a government's self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.

Distinguished Budget Presentation Awards Program: A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Encumbrance: An administrative control under which commitments for the expenditures of money are recorded; thus the money is not available for new expenditure commitments. The use of encumbrances prevents overspending and permits officials to be certain of how much money is available for new commitments.

Enterprise Funds: A proprietary accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Oak Ridge are the Electric, Waterworks (water and sewer), Emergency Communications District (9121 operators) and Golf Course Funds.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. Unless fixed by ordinance, the Charter specifies July 1 to June 30 of the succeeding year as the fiscal year for the entire City government.

Fixed Assets: Assets of long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Foundations of Excellence: A City of Oak Ridge budgeting guideline whereby annual municipal budget allocations per household in the proposed budget will not exceed current per-household allocations by more than 110 percent of the rate of inflation.

Fringe Benefits: Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of cost for Social Security and the various pensions, medical and life insurance plans.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions. Eight commonly used fund groups in governmental accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Refers to the excess of assets over liabilities and is therefore also known as surplus funds. It represents the accumulated residual of revenues over expenditures since the inception of the organization.

Fund type: One of 11 classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal services funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Generally Accepted Accounting Principles (GAAP): The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements. The various sources of GAAP for state and local government are set forth by SAS No. 69, *The meaning of "Present Fairly in Conformity with Generally Accepted Accounting Principles"*

General Fund: The principal fund of the City, the General Fund is used to account for all activities not included in other specified funds. General Fund revenue sources include property and business taxes, licenses and permits, intergovernmental revenues, service charges, fines and forfeitures, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, library, refuse contract, parks and recreation, public works and general government administration.

General Obligation Bonds: Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Goal: A specific statement about that which is to be accomplished or achieved for a particular program during the fiscal year.

Government Finance Officers Association (GFOA): An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Governmental Accounting Standards Board (GASB): the ultimate authoritative accounting and financial reporting standard-setting body for state and local governments. The GASB was established in June 1984 to replace the NCGA.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grants: A contribution or gift in cash or other assets from other government units to be used for a specific purpose.

Independent Auditor: Auditors who are independent, both in fact and appearance, of the entities they audit. Both GASS and GAGAS set specific criteria that must be met for an auditor to be considered to be independent.

Independent Auditor's Report: The official written communication of the results of an audit. In a financial audit, the independent auditor's report typically will offer (or disclaim) an opinion on whether a set of financial statements is fairly presented in conformity with GAAP (or some other comprehensive basis of accounting).

Infrastructure: Streets, bridges, water and sewer lines and treatment facilities, storm drainage, traffic signal, etc.

Interfund Transfer: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Interest and Penalties Receivable on Taxes: Uncollected interest and penalties on property taxes.

Intergovernmental Revenue: Funds received from federal, state and other local government sources.

Internal Service Fund: Proprietary funds used to account for the furnishing of goods or services by one department or agency to other departments or agencies on a cost-reimbursement basis; for example, the Equipment Replacement Rental Fund.

Investments: Securities held for the production of revenues in the form of interest, dividends, and rentals or lease payments.

Lease Purchase Agreement: A contractual agreement by which capital outlay, usually equipment, may be purchased over a period not exceeding 60 months through annual lease payments.

Legal Debt Margin: The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy: The amount of tax, service charges and assessments imposed by a government.

Lien Date: For property (ad valorem) Taxes, the date when an enforceable legal claim to taxable property arises. Generally the lien date is specified in the relevant enabling legislation. Many governments use the term *lien date* even though a lien is not formally placed on the property at that date. Alternatively, the term *assessment date* is used to describe this same date.

Long-term Debt: Debt with a maturity of more than one year after the date of issuance.

Mandate: A requirement imposed upon a local government by the federal and/or state governments to provide certain levels of service.

MARC: The library's computerized card catalog.

Measurement Focus: The objective of a measurement, that is, what is being expressed in reporting and entity's financial performance and position. A particular measurement focus is accomplished by considering not only which resources are measured (for example, financial or economic resources), but also when the effects of transactions or events involving focus of government-wide financial statements, proprietary fund financial statements, and fiduciary fund financial statements is economic resources. The measurement focus of governmental fund financial statements is current financial resources.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which they fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Bonds: A bond issued by a unit of local government.

Net general obligation debt: General obligation debt reduced by amounts being paid with other than general resources (e.g., general obligation debt associated with proprietary funds), as well as amounts available in sinking funds for debt repayment.

Non-Operating Expenses: Expenses that are not directly related to the provision of services such as debt service.

Non-Operating Revenues: Revenues that are generated from other sources, such as interest income, and are not directly related to service activities.

Object Code: A detailed line item expenditure category, such as Regular Salaries (5110), Office Supplies (5310), or Professional Services (5210).

Obligations: Amounts that a government may be required legally to meet from its resources. They include liabilities and encumbrances.

Operating Budget: The expenditure plan for continuing every-day service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, commodities, minor capital outlay and debt service requirements.

Operating Revenue and Expenses: Costs of goods sold and services provided to customers and the revenue thus generated.

Operating Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated for expenditures in the fund receiving the transfer.

Ordinance: A formal legislative action enacted by a majority vote on two readings by City Council. It has the effect of law within the community and it must not conflict with federal and/or state law.

Other Financing Source: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. The use of *other financing sources* category is limited to items so classified by GAAP.

Other Financing Use: A decrease in current financial resources that is reported separately from expenditures to avoid distorting expenditure trends. The use of the *other financing uses* category is limited to items so classified by GAAP.

Overlapping Debt: proportionate share that property within a government must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

Payment in Lieu of Taxes (PILT): Payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: All costs related to compensating employees of the City of Oak Ridge, including salaries, and employee benefit costs such as City contributions for retirement, social security and health insurance.

Property Tax: A tax levied on the assessed value of real and personal property.

Proposed Budget: A budget prepared under the direction of the City Manager's Office and presented to the governing body prior to adoption by City Council for review, amendment and adoption.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Public Hearing: An open meeting of the City Council specifically for the purpose of obtaining public comment and input on a particular issue.

Qualified Zone Academy Bonds (QZAB): A federal financing program that provides interest free funding for school renovations, repairs, and other school improvements that benefit low-income students. It cannot however be used for new school construction For governments to qualify for the bonds, private businesses must contribute not less than 10% of the net present value of the proceeds of the bond.

Reserved Fund Balance: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution: An order of a legislative body requiring less legal formality than an ordinance or statute.

Retained Earnings: The cumulative earnings since the establishment of the system that generally have been invested in property, plant and equipment or current assets (cash, accounts receivable, and inventory). The balance in Retained Earnings declines as the property depreciates.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bond: This type of bond is backed only by the revenues from a specific enterprise fund. An example would be the Electric Fund.

Revenue Recognition: See Availability criterion and Available period.

Risk Management: An organized effort to protect a government's assets against accidental loss by the most economic method.

Sinking Fund: See Debt service fund

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects). The City of Oak Ridge's special Revenue Funds are General Purpose School Fund, Drug Enforcement Program Fund, State Street Aid Fund, Streets and Public Transportation Fund, Economic Diversification Fund, Grant Fund, Solid Waste Fund.

State Shared Revenue: Revenue levied and collected by the State of Tennessee but shared with its localities on a predetermined method.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

IDOT: Tennessee Department of Transportation

Tennessee Municipal Bond Fund (TMBF): The Tennessee Municipal Bond Fund creates and administers various types of loan programs for the benefit of cities and counties.

Transfers: See Interfund transfers and Operating transfers.

Un-audited: Accounts or numbers that have not been verified for their accuracy.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is the amount of money still available for future purposes.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specified purpose and is available for general appropriation.

ACRONYMS

ACEDA	Anderson County Economic Development Association	GASS	Generally Accepted Auditing Standards
ACHS	Anderson County Health Council	GFOA	Government Finance Officers Association
ADA	American with Disabilities Act	GIS	Geographic Information System
ADFAC	Aid to Distressed Families of Appalachian Counties	GOB	General Obligation Bonds
ALI	Automatic Location Identifiers	GWC	Government Workers Compensation
CAFR	Comprehensive Annual Financial Report	HDCCV	Housing Development Corporation of the Clinch Valley
CDBG	Community Development Block Grant	HUD	Housing and Urban Development
CIP	Capital Improvement Program	ISO	Insurance Services Office
COLA	Cost of Living Adjustment	KWH	Kilowatt-hour
CPI	Consumer Price Index	MOU	Memorandum of Understanding
CROET	Community Reuse Organization of East Tennessee	ORAU	Oak Ridge Associated Universities
CVB	Convention and Visitors Bureau	ORHS	Oak Ridge High School
DARE	Drug Awareness and Resistance Education	ORNL	Oak Ridge National Laboratory
DOE	Department of Energy	PILT	Payment in Lieu of Taxes
ECD	Emergency Communications District	QZAB	Qualified Zone Academy Bonds
ED	Economic Diversification Fund	SALI	Stand Alone Location Identification
ERRF	Equipment Replacement Rental Fund	SETHEPP	State Employees, Teachers, and Higher Education Employee Pension Plan
ESG	Emergency Shelter Grant	SNS	Spallation Neutron Source
ETDD	East Tennessee Development District	SSAF	State Street Aid Fund
ETHRA	East Tennessee Human Resource Agency	TCA	Tennessee Code Annotated
ETTP	East Tennessee Technology Park	TCRS	Tennessee Consolidated Retirement System
FASB	Financial Accounting Standards Board	TDOT	Tennessee Department of Transportation
FCA	Fuel Cost Adjustment	TMBF	Tennessee Municipal Bond Fund
FLSA	Fair Labor Standards Act	TML	Tennessee Municipal League
FMLA	Family Medical Leave Act	TPO	Transportation Planning Organization
FTE	Full-time Equivalency	TVA	Tennessee Valley Authority
FY	Fiscal Year	UBO	Utility Business Office
GAAP	Generally Accepted Accounting Principles	WWTP	Wastewater Treatment Plant
GAGAS	Generally Accepted Government Auditing Standards		
GASB	Governmental Accounting Standards Board		



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