

## OverDrive & Libby Apps\*

---

### OverDrive

- ❖ Android, Apple, Windows 10, Chromebooks, Kindle Fire
- ❖ Wish List
- ❖ Streaming Movies



### Libby

- ❖ Android, iOS, Windows 10, Chromebooks, No Kindles
- ❖ Tags



\*Check compatibility online

## Set-up

---

### OverDrive

1. Open App Store
2. Locate and Download OverDrive
3. Signup for OverDrive with Library Card and Pin
4. Find Oak Ridge Public Library
5. Enter Your Library Card and Pin
6. Add Oak Ridge Public Library
7. Sign in again with Card and Pin

### Libby

1. Open App Store
2. Locate and Download Libby
3. Add Oak Ridge Public Library
4. Sign in with Library Card and Pin

## Searching

---

### OverDrive

1. Search by Title, Author, Subject
2. Browse by Subject, Newly Added, Popular, Try Something Different, eBooks, Audiobooks, Videos, Kindle Books
3. Advanced Search: refine by subject, availability, audience, date added, formats, awards, and languages

### Libby

1. Search by Title, Author, Subject
2. Browse by Subject, Newly Added, Popular, Available, Skip the Line, Teen, Kids
3. Narrow Searches by Subjects, Date Added Format, Language, Audience, Compatibility, and Availability
4. Preferences: limit what displays

# Borrowing

---

## OverDrive

1. Tap Borrow
2. Tap Borrow Again (adjustable loan period)
3. Download MP3 or EPUB (Electronic Publication – a file type), Read now with Kindle, or Read in Browser
4. Keep Browsing or Go To Bookshelf

## Libby

1. Tap Borrow
2. Tap Borrow Again (adjustable loan period)\*
3. Keep Browsing or Go to Shelf

\*Downloads automatically

# Hold

---

## OverDrive

1. Tap Place Hold
2. Enter Email Address (1<sup>st</sup> time only)
3. Wait to be notified when the Hold is available.
4. Item will appear under the Holds Page to be checked out.

## Libby

1. Tap Place Hold
2. Tap Place Hold again
3. Wait to be notified when the Hold is available (select and manage notifications in the app)
4. Item will appear under the Holds Page to be checked out or delivered later.

# Streaming Movies\*

---

## OverDrive

1. Browse
2. Tap Borrow
3. Tap Borrow
4. Tap Add to bookshelf
5. Tap it from Bookshelf to open
6. Play, Quick rewind/fast-forward, and Bookmark

## Libby


1. Not Available – use browser or the OverDrive App

\*Enjoy Streaming Movies with Overdrive or through a browser, not available on Libby. Borrow and navigate similar to a book.

# Reading & Listening

---

## OverDrive

1. Tap the Menu 
2. Tap Bookshelf
3. Tap Book
4. Tap on the sides or swipe to turn the page of an eBook.
5. Tap in the middle to adjust settings
  - a. Navigate Chapters
  - b. Searching is not available on all App versions (like iOS)
  - c. Adjust Font: size, lighting, styles (including Dyslexic fonts)
  - d. Place Bookmarks
6. Audiobooks: play and quick rewind/fast-forward
7. Audiobook Settings
  - a. Navigate Chapters
  - b. Adjust Playback Speed
  - c. Set a Sleep Timer
  - d. Place Bookmarks

## Libby

1. Tap Shelf at the Bottom right
2. Tap Book
3. Once open it appears bottom middle
4. Tap on the sides or swipe to turn the page of an eBook.
5. Tap in the middle to adjust settings
  - a. Navigate Chapters
  - b. Search
  - c. Adjust Font: size, lighting, styles (including Dyslexic fonts)
  - d. Place Bookmarks
6. Audiobooks: play and quick rewind/fast-forward
7. Audiobook Settings
  - a. Navigate Chapters
  - b. Adjust Playback Speed
  - c. Set a Sleep Timer
  - d. Place Bookmarks

## Returning Items\*

---

### OverDrive

1. Tap and Hold item
2. Tap Return to library
3. Tap Return to confirm

### Libby

1. Tap Manage Loan
2. Tap Return Early
3. Tap Return to confirm

\*Items return automatically on their due date; there are never late fees with eBooks.

## Wish Lists and Tags\*

---

### OverDrive



1. Tap the Ribbon on an item you want to save to your Wish List

### Libby

1. Tap Tag to tag an item with an existing label or create a new label

\*Creates list or collections to read later.

# Kindles and Kindle Books\*

---

## OverDrive

1. Borrow the book like you normally would. It may be helpful to set preference to Kindle in settings.
2. Tap Read now with Kindle (this redirects to Amazon)
3. Sign into Amazon
4. Verify which Device you want the book delivered to
5. Tap Get Library Book
6. Book will be delivered to your Kindle

## Libby

1. Borrow the book like you normally would. It may be helpful to set your preference to Kindle.
2. Go to Bookshelf
3. On the item, tap manage loan,
4. Tap Read with
5. Tap Kindle (this redirects to Amazon)
6. Sign into Amazon
7. Verify which Device you want the book delivered to
8. Tap Get Library Book
9. Book will be delivered to your Kindle

**Returning Kindle books:** for Libby the steps are the same as above or follow these instructions for returning through [Amazon](#).

\*Alternately, use a web browser to borrow items then deliver to your Kindle using steps above for OverDrive.

## Help

---

Familiarize yourself with help sites.

- Libby Help: [help.libbyapp.com](http://help.libbyapp.com)
- OverDrive Help: [help.overdrive.com](http://help.overdrive.com)
- Use the in App help features:
  - OverDrive
    - Menu at top left
    - Help
  - Libby
    - Girl icon for Libby top right
    - Get some help

Contact Library staff for questions or help:

- Schedule one-on-one Reference Appointments
- Message staff on Facebook @OakRidgePubLib
- Email @ [Reference@oakridgetn.gov](mailto:Reference@oakridgetn.gov)
- Call 865-425-3455