

## ENVIRONMENTAL QUALITY ADVISORY BOARD

January 6, 2011

7:00 PM

Regular Meeting

Municipal Building, Training Room

### AGENDA

- A. Call to Order
  - 1. Introduction of EQAB members and recognition of visitors
  - 2. Recognition of Recording Secretary:
  - 3. Amendments to the Agenda
  - 4. Announcements
  
- B. Approval of Minutes from December 2, 2010 EQAB Meeting (available at the meeting for review)
  
- C. Action Items Update (Fred Stephens)
  
- D. Presentations:

Ameresco, an energy services contractor, will make a presentation about the energy services work that they are currently performing for the City of Knoxville. Three Ameresco representatives, John Plack (Director of Project Development), Jack Bosch, (Vice President), and Jay Lockard (Project Manager for their projects with Knoxville and KCDC) plan to attend the EQAB meeting. EQAB has asked for Ameresco to discuss their work for Knoxville including their recommendations to achieve energy reduction goals, how Knoxville implemented their recommendations, and lessons learned during the project.
  
- E. High School Representatives (Austin Morgan, Ben Terpstra)
  - 1. Solar Initiative
  - 2. ORHS Wetland and Stream Project
  
- F. Report on DOE-related matters (DOE representative David Page)
  
- G. Communications
  
- H. City Staff (Athanasia Senecal)
  
- I. Planning Commission (Chuck Agle)
  
- J. Special Projects
  - 1. Sustainability (Green) Initiative
    - a) Draft Climate Action Plan: Next Steps
      - 1. City Council Meeting, December 13
    - b) New Projects (Life after the Climate Action Plan)

1. Implementation Phase
2. Sustainability Issues
3. City FaceBook page
2. Outdoor Burning (Temporarily Suspended)
- K. Reports on External Organizations
  1. Local Oversight Committee/Citizens Advisory Panel
  2. Keep Anderson County Beautiful
  3. Other Projects
- L. Unfinished Business
  1. 2011 EQAB Work Plan
  2. Tree-Cutting in Greenbelts
  3. EQAB Ordinance and By-Laws
- M. New Business
- N. Adjournment

Noteworthy Public Meetings/Events

Tuesday, December 7, 6 PM, **Bicycle and Pedestrian Master Plan Public Meeting**, Oak Ridge Civic Center, A/B Room. A draft of the Bicycle Pedestrian Master Plan will be presented at the public meeting. The plan will be available online for public review on or before December 1<sup>st</sup>. <http://www.cortn.org/home>

Thursday, December 9, 7-9:30 PM, **TCWP Holiday Party**; Home of Jenny Freeman and Bill Allen, 371 East Drive, Oak Ridge. To RSVP or for more information please contact [Sandra@sandrakgoss.com](mailto:Sandra@sandrakgoss.com) or call (865) 481-0286

cc: City Manager  
City Clerk  
Amy Fitzgerald  
Athanasia Senecal  
Laura Davis, Fire Dept.  
Steve Byrd, City Engineer  
Oak Ridger

News-Sentinel  
Oak Ridge Observer

CITY COUNCIL MEMORANDUM  
10-38  
(Revised)

DATE: December 8, 2010

TO: Honorable Mayor and Members of City Council

FROM: Mark S. Watson, City Manager

SUBJECT: SCHEDULE FOR CALENDAR YEAR 2011 COUNCIL MEETINGS

The attached resolution will adopt the schedule of City Council meetings for calendar year 2011.

Article II, Section 1, of the Oak Ridge City Charter requires the Council to hold regular meetings at least once monthly. Therefore, it is recommended that this once-monthly schedule be repeated in 2011 for regular meetings of the Council, with the practice of holding the meeting on the second Monday of each month to be continued.

Attached is the proposed City Council Meeting Schedule for 2011. It contains the dates recommended for regularly scheduled meetings, the proposed FY 2012 budget schedule, and the dates of major conferences. The schedule provides for regular meetings on the second Monday of each month and the work sessions on the fourth Monday with no planned work session for the months of May and December. It is recommended that the Agenda Review meetings be discontinued and any items that would be discussed at an Agenda Review meeting would be included in the Work Session meetings. All meetings would be held at 7:00 p.m. Per Council discussion on December 6, the schedule shows three work sessions at locations yet to be determined.

While changes in the regular meeting schedule, once adopted, can only be accomplished by resolution, the work sessions can be rescheduled or canceled at will (either the City Manager's or the Council's). Furthermore, the City Manager, the Mayor or any two members of the Council may call a special meeting on 24 hours' notice if such an action is indicated, and other topic-specific workshops may be scheduled as desired. For example, if a budget work session is needed, it can be easily added. The adoption of this schedule at this time simply allows the Council, the staff, and the public to plan their schedules accordingly.

Adoption of the attached resolution is recommended.

  
\_\_\_\_\_  
Mark S. Watson

Attachments

