

CITY COUNCIL WORK SESSION AGENDA

September 24, 2012

7:00 P.M. – Call to order in the Multipurpose Room of the Central Services Complex

- I. Briefing and review by Senior Staff Attorney Tammy Dunn and Police Chief Jim Akagi of rules and regulations pertaining to beer / liquor / wine licensing; discussion of possible proposals to “brown bagging” provisions
- II. Completion of August 27, 2012 City Council retreat exercises on prioritization of economic development initiatives and review of prior results
- III. Updates by City Manager
 - A. SARM Project at K-25
 - B. TDOT meeting on USEC bridge project
 - C. Submittals for Regional Transportation Improvement Plan (TIP) to Transportation Planning Organization
 - D. Update on boards and commissions recruitment timeline
 - E. Information on email statistics and guidelines and electronic boards and commissions agenda packets to Council update
- IV. Briefing and review of Alexander Inn project and Council process associated with PILOT review by IDB
- V. Adjournment

LEGAL DEPARTMENT MEMORANDUM
12-54

DATE: September 20, 2012
TO: Mark S. Watson, City Manager 
FROM: Tammy M. Dunn, Senior Staff Attorney
SUBJECT: BROWN BAGGING OF BEVERAGES CONTAINING ALCOHOL

This memorandum is in response to your request for information on the issue of brown bagging to be discussed at the September 24, 2012 work session in accordance with City Council's direction at the September 10, 2012 meeting to bring the issue to the next available work session.

State Law on Brown Bagging Beverages Containing Alcohol

There is no state law regulating brown bagging of beverages containing alcohol. This means that establishments—any kind of establishment, not just restaurants—can allow their patrons to bring in beer, wine, and liquor without being in violation of state law. This does not negate the right of any establishment owner (or property owner) to prohibit their patrons from bringing in such beverages.

State Laws on Beverages Containing Alcohol

Tennessee Code Annotated Title 57, Intoxicating Liquors, contains the provisions regarding beverages containing alcohol. Such beverages are essentially categorized into three definitions—beer, wine, and alcoholic beverages—and classified into two regulatory categories—state and local—based upon the beverage's alcoholic content. For information purposes, the definitions are set forth on an attachment to this memorandum. For ease of use, this memorandum will refer to beer, wine, and liquor (liquor to mean any beverage containing alcohol that does not meet the definition of "beer" or "wine").

The Tennessee Alcoholic Beverage Commission (TABC) is a state created law enforcement agency with regulatory authority over licensing wine and liquor and enforcing applicable criminal statutes. The TABC issues, suspends and revokes licenses to suppliers/manufacturers, wholesalers and retailers of wine and liquor, and issues, suspends and revokes permits for retailer's employees. Cities are not permitted to place additional alcohol-related regulations on TABC-licensed establishments or TABC-permitted employees.

Beer is governed at the local level.

Ability of Cities to Regulate Brown Bagging

Current Tennessee Attorney General Opinions and case law are of the opinion that cities may regulate brown bagging (except in establishments with wine or liquor licenses), and without such regulation patrons of establishments of any kind (with the owner's acquiesce) are permitted to bring in beverages containing alcohol for on-premises consumption regardless of whether the establishment has a valid beer permit, wine-only license, or liquor license.

A survey of some area cities shows a majority prohibit brown bagging in some way. Information was obtained via communication with the city attorneys, police chiefs, or website searches. This survey is also attached for your reference.

Oak Ridge City Code Beer Regulations, Specifically Brown Bagging

In 2001, the City updated the ordinances pertaining to beer. This update was discussed by the Oak Ridge Beer Permit Board on February 1, 2001 and April 9, 2001, with unanimous approval by the board to recommend to City Council adoption of the new regulations (letter attached). On June 4, 2011, City Council unanimously approved the updates through adoption of Ordinance 3-01. At the time of consideration and adoption, the changes—including the new provision on brown bagging—were outlined to City Council in Legal Department Memorandum 01-07, also attached.

The prohibition on brown bagging was placed in the ordinance in 2001 as a result of some concerns pertaining to alcohol-related incidents. There was a club in town previously that catered to teenagers but allowed brown bagging of alcoholic beverages with no oversight to ensure minors were not consuming alcohol. This club did not possess a beer permit or liquor license. There have also been issues with local bars (beer permit only, no liquor license) allowing patrons to bring in liquor and not managing the effects of such activity. In an effort to alleviate these concerns and improve public safety, a prohibition on brown bagging was recommended and approved by City Council.

At the time of adoption, it was believed that state law limited a city's ability to prohibit brown bagging to only beer permitted establishments (ones without a liquor license). This was based on Tennessee Attorney General Opinions in effect at that time. Due to that belief, the following ordinance was adopted:

City Code §8-805. Drugs or liquor on premises.

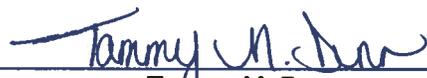
.... It is also unlawful for any person to bring, to cause or to allow to be brought onto any permitted premises under chapters 6, 7, and 8 of this title any intoxicating beverage, the alcoholic content of which is in excess of five percent (5%) by weight, unless such permittee is also the holder of a valid liquor license issued under the authority of Tennessee Code Annotated, title 57, chapter 4.

It is now understood that the ability to regulate brown bagging is only limited by state law to not regulating liquor-licensed establishments.

Considerations

Local governments have a legitimate interest in diminishing the number of incidents of public drunkenness, open container violations, alcohol-involved domestic incidents, and the number of intoxicated drivers. Addressing the unregulated consumption of beverages containing alcohol can further those interests.

The request that initiated the discussion of brown bagging before City Council is a request from a local small restaurant to be able to continue allowing patrons to brown bag wine when and if the restaurant obtains a beer permit. Under current code, this practice is prohibited. However, taking into consideration the inability of small restaurants (those who do not meet the state's minimum seating limit of 40) to obtain a wine-only license from the TABC, the Police Department's concerns over alcohol-related incidents if brown bagging becomes a widespread practice, and the City's interests in public safety, a compromise can be reached to address all of those concerns.



Tammy M. Dunn

Attachments: Definitions
Survey
Beer Board's April 10, 2001 Recommendation to Council
Legal Department Memorandum 01-07

DEFINITIONS

Alcoholic Beverages (commonly referred to as "liquor")

The term "alcoholic beverages" is defined by Tennessee Code Annotated §57-3-101(1)(A) and §57-4-102(1) as:

... alcohol, spirits, liquor, wine, high alcoholic content beer, and every liquid containing alcohol, spirits, wine, and high alcoholic content beer capable of being consumed by a human being, other than patented medicine or beer, as defined by §57-5-101(b). Notwithstanding any provision to the contrary in this title, except for beer as defined by §57-5-101(b), "alcoholic beverage" or "beverage" also includes any liquid product containing distilled alcohol capable of being consumed by a human being manufactured or made with distilled alcohol irrespective of alcoholic content. Liquid products intended for beverage purposes containing alcohol that do not meet the definition of beer under § 57-5-101(b) shall also be alcoholic beverages. Notwithstanding the provisions of this subdivision (a)(1)(A), products or beverages containing less than one half of one percent (.5%) alcohol by volume, other than wine as defined in this section, shall not be considered to be alcoholic beverages, and shall not be subject to regulation or taxation pursuant to chapters 1-6 and 9 of this title.

Note: Tennessee Code Annotated §57-4-102(1) does not contain the reference to high alcoholic content beer, nor does it contain the last two sentences listed above. Otherwise, the definitions are the same.

Beer

The term "beer" is defined by Tennessee Code Annotated §57-5-101(b) as:

... beer, ale or other malt beverages or any other beverages having an alcoholic content of not more than five percent (5%) by weight, except wine as defined in §57-3-101; provided, however, that no more than forty-nine percent (49%) of the overall alcoholic content of such beverage may be derived from the addition of flavors and other nonbeverage ingredients containing alcohol.

Wine

The term "wine" is defined by Tennessee Code Annotated §57-4-102(39) as:

... the product of the normal alcoholic fermentation of the juice of fresh, sound, ripe grapes, with the usual cellar treatment and necessary additions to correct defects due to climatic, saccharine and seasonal conditions, including champagne, sparkling and fortified wine of an alcoholic content not to exceed twenty-one percent (21%) by volume. No other product shall be called "wine" unless designated by appropriate prefixes descriptive of the fruit or other product from which the same was predominantly produced, or an artificial or imitation wine.

**BROWN BAGGING OF BEVERAGES CONTAINING ALCOHOL
SURVEY OF TENNESSEE CITIES**

| City | Prohibited? | Comments |
|---------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Oak Ridge – Current | Yes | Prohibition is applicable to beer-permitted establishments only. Does not apply if beer-permitted establishment also possesses a State issued license for alcoholic beverages (wine, liquor license). |
| Alcoa | Yes | Unlawful to consume beer in a place that does not have a beer permit for on-premises consumption. (§11-103(1)) |
| Brentwood | No | There is no prohibition on brown bagging in the city code; however, their city attorney is unaware of any establishment that allows brown bagging. |
| Clinton | Yes | Their Police Chief says brown bagging is not allowed. |
| Farragut | Yes | Prohibition is applicable to beer permit holders. Not allow consumption of liquor on an off-premises beer permit establishment (§8-220(9)) |
| Franklin | No | City Code is silent on issue of brown bagging. It does not expressly prohibit nor does it expressly permit it. |
| Gallatin | Yes | Prohibition is broad. No brown bagging of beer is allowed unless establishment has a beer permit or a liquor license. No brown bagging of liquor/wine is allowed unless establishment has a liquor license. (§3-302) |
| Gatlinburg | Yes | Prohibition is applicable to beer. It is unlawful to consume beer unless establishment has a beer permit for on-premises consumption. (§11-201) |
| Kingston | No | Kingston recently researched this issue due to a local business advertising that it allows brown bagging on their Facebook page. |
| Knoxville | Yes | Prohibition is applicable between the hours of 1:00 a.m. and 6:00 a.m. for non-permitted/non-licensed establishments. (§4-2) |
| Lebanon | Yes | Brown bagging is prohibited. (§11-202, §11-204) |
| Maryville | Yes | Unlawful to consume beer or alcoholic beverages unless premises has on-premise permit. (§11-103(1)(a)) |
| | | |

CITY OF OAK RIDGE



POST OFFICE BOX 1 • OAK RIDGE, TENNESSEE 37831-0001

April 10, 2001

Honorable Mayor
Members of City Council
City of Oak Ridge
Oak Ridge, TN 37831

Re: Proposed Ordinance Revisions

Dear Honorable Mayor and Members of City Council:

At the Oak Ridge Beer Permit Board's regularly scheduled meeting on April 9, 2001, the Board unanimously voted (7-0) to endorse the proposed ordinance revisions to the Code of Ordinances, City of Oak Ridge, Tennessee, Chapter 4, Article III, titled "Beer and Other Light Beverages," which article establishes the rules and regulations governing establishments engaged in the sale, distribution, storage or manufacture of beer.

The Oak Ridge Beer Permit Board recommends approval of the proposed ordinance revisions that will be submitted to City Council in May.

Respectfully Submitted,

R. Chris Jones, Chairman
Oak Ridge Beer Permit Board

LEGAL DEPARTMENT MEMORANDUM
01-07

DATE: May 17, 2001

TO: Paul C. Boyer, Jr., City Manager

THROUGH: Kenneth R. Krushenski, City Attorney

FROM: Tammy M. Dunn, Staff Attorney

SUBJECT: CITY CODE AMENDMENT – PROVISIONS RELATING TO BEER
(CHAPTER 4, ARTICLE III OF THE CODE OF ORDINANCES)

An item for the agenda is an ordinance to amend Chapter 4, Article III of the Code of Ordinances, City of Oak Ridge, Tennessee ("City Code"). Chapter 4, Article III of the City Code regulates beer within the City limits and places certain reasonable rules and regulations on establishments engaged in the privilege of selling, manufacturing, storing or distributing beer. This ordinance pertains only to beer, which is defined as a beverage with an alcoholic content by weight of not more than five percent (5%), and does not regulate beverages with a higher alcoholic content, typically referred to as alcohol or liquor. Alcohol (or liquor) in general is regulated by City Code Chapter 4, Articles I and II, and any necessary revisions to those articles will be brought before City Council at a later date.

This ordinance removes provisions which are in conflict with State law as well as removes provisions which are no longer applicable or necessary. This ordinance also incorporates new provisions which closely follow State law provisions on beer regulations. Additionally, this ordinance makes a few organizational changes which hopefully make the article easier to understand.

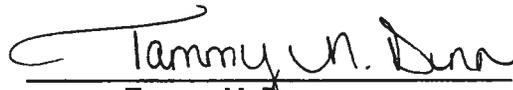
The following is a summary of the changes:

- A definition section was added to clarify the meaning of the terms commonly used in Article III.
- Provisions were added to clarify for whom a permit is valid, for what areas of the premises a permit is valid, and when a permit must be returned.
- A provision requiring training of employees was added to place the responsibility on the permittee for ensuring employees understand the City's ordinances pertaining to beer, particularly the proper methods for selling and handling beer as well as preventing sales of beer to minors. No formal training program is required.
- A new provision was added regarding manager certificates. Managers have always been required to obtain approval from the Beer Board but issuing a manager certificate that must be posted along with the beer permit will provide a method for identifying which individual is an approved manager. This should assist the Police Department during their routine inspections of establishments selling beer.
- The section relating to allowing an owner to transfer their beer permit to a subsequent purchaser in certain circumstances was deleted because it has been superceded by State law which does not allow permit transfers.

- A provision was added requiring establishments to post at their place of business any adverse decisions of the Board (suspensions or revocation) against their establishment so that the public is aware of any prohibitions on selling beer at that establishment.
- The provision related to not selling beer to a person who is insane, feeble-minded or otherwise mentally impaired was deleted due to a ruling by the City Judge that such provisions were unconstitutional.
- A provision was added to prohibit "brown-bagging." This provision prohibits an individual from bringing liquor into a place that sells beer and does not sell liquor. Other cities have this type of provision which is intended to reduce the number of incidents of public intoxication and driving under the influence or while intoxicated.
- The limitation on the number of pool tables an establishment was permitted to have has been deleted. State law previously required poolhalls to confine beer sales to a separate room. This law has since changed and I can find no basis for continuing the prohibition on sales in poolhalls. Additionally, some citizens, Beer Board members and prospective beer establishment owners have requested the deletion of this section.
- The provision requiring background checks of managers and owners was clarified to state that a juvenile record would not be considered or requested by the City when reviewing an application.

At their regular meeting on April 9, 2001, the Oak Ridge Beer Permit Board voted in favor of the attached ordinance. A letter indicating the Board's support is attached.

Approval of the attached ordinance is recommended.

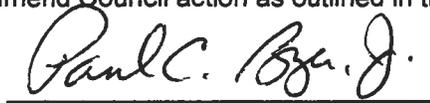


Tammy M. Dunn

Attachments

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Paul C. Boyer, Jr.



Date

LEGAL DEPARTMENT MEMORANDUM
12-55

DATE: September 20, 2012
TO: Mark S. Watson, City Manager 
FROM: Tammy M. Dunn, Senior Staff Attorney
SUBJECT: OPTION FOR CONSIDERATION ON BROWN BAGGING

This memorandum provides an option for consideration on the issue of brown bagging for the September 24, 2012 work session.

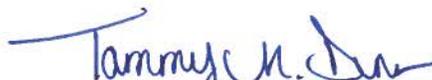
Generally

Prohibit brown bagging in all establishments regardless of whether or not the establishment has a beer permit. Due to state law limitations, this prohibition cannot be extended to establishments with a liquor license.

Exception

Carve out one exception to the prohibition. That exception would be for small restaurants that cannot obtain a liquor license or wine only license from the Tennessee Alcoholic Beverage Commission due to the state's minimum seating requirements. Allow such small restaurants to brown bag wine only provided the restaurant has a beer permit that allows on-premises consumption.

This reason for requiring the beer permit to be in place for this exception is to ensure the operators of the establishment are well versed in alcohol-related sales for on-premises consumption. Establishments with beer permits are aware of the requirements for not selling to minors (under 21), not allowing open containers to leave the premises, not allowing intoxicated persons to drive, and not allowing alcohol consumption by a person who is already intoxicated when entering the establishment. These owners/operators are aware of the requirements because they must be followed for beer consumption as well. Owners and operators who do not have this knowledge may incorrectly believe that they are absolved of any liability because they did not provide the alcohol



Tammy M. Dunn

CITY COUNCIL RETREAT
AUGUST 27, 2012
5:30 P.M.
MUNICIPAL BUILDING TRAINING ROOM

The Oak Ridge City Council has desired to follow-up on its retreat of May 30, 2012. Instead of the traditional work session on upcoming issues, the City Council will be facilitated by the City Manager on a focus session on Economic Development.

Present:

Mayor Tom Beehan
Councilmember Anne Garcia Garland
Councilmember Charlie Hensley
Councilmember Chuck Hope (arrived later in the meeting)
Mayor Pro Tem Jane Miller
Councilmember David Mosby
Councilmember Ellen Smith
City Manager Mark Watson
City Attorney Ken Krushenski
City Clerk Diana Stanley

I. City Manager Updates

- A. Current status of changes at DOE and current work on DOE related grants.
 - The City Manager explained that the City was going to continue to evaluate contracts and grant with DOE to make sure that the City is receiving maximum benefit.
- B. Update on Blanchard & Calhoun project at the Oak Ridge Turnpike and Illinois Avenue.
 - The City Manager noted that information will be coming in early September and that the project is on a tight schedule.
- C. City of Oak Ridge inclusion in Transportation Planning Organization (TPO).
 - The City Manager explained that the City would be included in the Master Transportation Plan and potential access to multi-million dollar funding.
- D. EPA submittals and planning efforts and financial overviews.
 - The City Manager mentioned scheduling one-on-one session with councilmembers outside of the EPA Committee and that there would be possible business conducted a City Council meeting regarding submittal of EPA documents.
- E. Status of Southern Appalachia Railway Museum (SARM) grant at Heritage Center and requirements / deadlines of TDOT for execution; also, future action by City Council.
 - The City Manager explained that the SARM grant had the potential to delay the Jackson Square project unless said project is completed by November 1, 2012.
- F. Update on TDOT improvement project at USEC interchange.
 - The City Manager noted that the project is ready to begin.

II. Conducting of City Council "Retreat" on future strategic planning goals on the topic of *Future Economic Development Strategies for the City of Oak Ridge*.

Purpose/Focus as defined by the City Manager: To assess the current approach to economic development in Oak Ridge and affirm direction or change.

The City Manager asked councilmembers to define "economic development" for Oak Ridge City Government, and later asked the councilmembers to indicate which definitions most resembled that of "economic development." The list below is ranked based on the highest number of indicators provided by City Council.

- (1) Take advantage of our science/tech/education base to attract "industrial" and commercial activity
- (2) Promote Oak Ridge as a destination for tourists and residents
- (3) Keep inventory of existing development & projections of recruitment needs
- (4) Make Oak Ridge an irresistible place to start a new commercial venture.
- (5) Make Oak Ridge an attractive place for new commercial venture employees to live
- (6) Assist citizen initiatives
- (7) Exam current funding to outside economic development organizations
- (8) Facilitation of desirable business enterprises that provide demonstrable revenue to the City
- (9) Staff who thinks and responds about what we "can do" rather than what we "can't do"
- (10) Increase the value of existing housing stock (by improving quality and attracting residents to increase demand)
- (11) Very stingy incentives
- (12) Provide safe, secure, clean environment
- (13) Create new revenue streams; no property tax increases
- (14) Increase the amount of our industrial base that pays property tax
- (15) Provide enough retail to meet residents' needs
- (16) Business friendly
- (17) Encourage new retail
- (18) Create an area of quality, desirable shopping (Quality of Life)
- (19) Support for community initiatives that inspire growth and neighborhoods
- (20) Design general plan for zones
- (21) Create environment where people want to work, live, go to school, play
- (22) Create readily understandable and doable processes for developers
- (23) Business plan (ROI) based incentives

Based on the comments provided above, the City Manager noted three categories/themes that he noticed with regards to economic development: (1) Housing; (2) New Industry; (3) New Revenues.

When asked to describe today's economic development climate, City Councilmembers gave the following replies: Weak, Medium, Improving Stagnant, and Stable

Councilmember Garcia Garland suggested that Council be involved in the economic development of the City.

The City Manager briefly explained the history of the Economic Diversification Fund in that its origins began with the sale of land (parcels), but that now that activity is a function of the Industrial Development Board (IDB).

Councilmember Hope commented that the City should create revenue Economic Diversification Fund and that the fund should help drive business development and property taxes. Lastly, he noted that the items/programs listed for the Economic Diversification Fund should be evaluated based on quality of life elements.

Next, the City Manager asked City Council to develop three problems, general ideas, and improvements related to economic development. The following comments were generated:

| Problems | General Ideas | Improvements |
|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Too many abandoned commercial buildings or marginal | Process on how to do business here | Closer ties to regional/county |
| Retail path thru staff still uncertain sometimes | More training for councilmembers | Get our economic development arm better connected and engaged with the local people who are capable of doing new technology |
| Too little revenue generated based on investment | Follow up on hotel conference site | |
| As a retail market, we are a satellite of Knoxville, limiting our retail potential | Convene on Oak Ridge Economic Development Council with representatives from citizens and existing organizations | Use surveys to identify ways to put more pizzazz (and effectiveness) in or tourism marketing |
| No Economic Development focus by City | Need commercial one-stop shop closer on staff | Use new four-lane for maximum benefit |
| People outside town have a negative view of Oak Ridge due to our nuclear heritage | Like to see someone on staff doing for housing what Ray Evans is doing for retail | Partner with UPF to reroute suppliers at West End Park |
| City is at the end of cycle way too many times | Create vehicles to allow local and area people to invest in new enterprises locally (not entrepreneurs, but investors in good things) | Convention Center |
| Retail is low end—not enough capacity | | Work with businesses on incentives to get new employees to live in Oak Ridge |
| Not enough general citizen input & staff/citizen cooperation | Hotel conference center | Implement Land Bank |
| Old houses | 10 strategic industry targets | More ROI, more important than job growth |
| Known for drug houses | Bring Economic Development back to City Hall | Always ask “Does this project fit our vision?” |
| Mall drags on | City should be willing to demolish old buildings | Cancel matrix |
| People who work in the area aren’t choosing to live here | Promote tourism and sports events that we can measure as to our economic benefit | CVB-put contract to bid and require less than 25% as overhead |
| No one stop closer on staff | | |
| Little Economic Development growth | Push for federal government to pay the share of community costs that an industry would pay | Dissolve Economic Partnership |
| No money in Economic Development fund to use for business opportunity | Develop a corps of business people who can create housing to match prospective resident needs (Money-building-renovation) | Make Secret City Festival self-funding |
| Too many organizations trying to do the same job | | Work with businesses to have visitors stay in Oak Ridge hotels |
| Focus too much on what’s wrong, not enough on what’s right | Closer for retail on staff—not a contractor | Cancel Art Council contribution Make our contracts with CVB/Chamber more incentive based, review goals annually |

| | | |
|--------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Too many economic development agencies working for Oak Ridge | Create citizens council to encourage live/work in Oak Ridge | Clean-up the Economic Diversification Fund and make sure each activity is working toward economic development |
| Too many expenditures in Economic Diversification Fund | Contract survey of assets and needs (Commercial and Industrial) | Do a more effective job of marketing our quality of life in the region (Secret City Sounds, Haw Ridge, rowing, greenbelts, etc.) |
| Spend too much with no measure of ROI | Keep Ray Evans working projects | Get DOE to cooperate with City-greater PILT: property taxes, resident requirements in contracts |
| | Eliminate non-performing Economic Development investments | |
| | Raise our expectations as to what we want | |

The City Manager introduced a model called CBA—Change, Because, Alternative—and explained that Council could start with the item that they wish to “change,” the reason or “because” and then address “alternatives” that would help in implementing the change. The following examples could be addressed using the CBA model:

- Property Tax Overview
- \$6 M Mall
- Lack of 3rd party \$
- Empty Buildings
- Communication
- Regional Competitiveness
- Donations
- DOE
- Cost of Schools
- \$ Sewer
- Size of PILT
- Want of life items without Budget
- Legacy Housing
- No agencies/Art Council
- No \$
- Staff in house
- Double Alcoa

The following examples were thought of by Councilmembers using the CBA model:

DOE to Cooperate on PILT

- Picket!
- Cooperate as Cooperated with
- Use federal delegation
- Comparisons of PILT
- Business assessed value
- Oak Ridge is “Host”

Get More People to Live and Work Here

- Amenities with hiring practices
- Encourage
- Tickets to free concerts

Create Pipeline with Niche Industry Market

- Promote relationship for tech transfer
- Look ahead to next tech item
- Research park here
- Spend too much with ROI
- Methods to measure ROI
- Enlist IDB
- Identify Return – How Much

Abandoned Buildings

- Inventory
- What are they adaptive for re-use
- Removal
- Take Properties to Realtors

Closer Ties to County

- Quarterly meeting with Roane and Anderson
- Sub Committee
- Oak Ridge Nuclear
- Highlight Media Campaign
- Tours of activities (Plants)

Councilmembers provided the following suggestions and/or comments when asked by the City Manager to provide direction, as well as their thoughts based on everything discussed:

Councilmember Garcia Garland:

- Continue discussion on economic development topics and where to place economical dollars

Councilmember Hope:

- Develop a timeline for achieving ideas/goals, along with a checklist
- Continue to generate and process information
- Utilize S.M.A.R.T.—Specific, Measurable, Attainable, Relevant, Time-Based—for Council discussion

Councilmember Smith:

- Tie discussions back to vision
 - Define Council vision for the “City” and “Economic Activities”
- Focus on ROI
- Define goals based on the discussions then evaluate said goals holistically

Mayor Beehan:

- Retreat format was a good process
- Memorialize the ideas and discussions
- Focus on the future

Councilmember Hensley:

- Apply the same processes of the retreat to business developers and environmental groups
- Concern that long term sustainability is lacking
- Build on existing areas that are already developed

Councilmember Mosby:

- Narrower focus
 - So many ideas are paralyzed because action is needed to proceed
- Ask the City Manager to come away with one or two items to develop a “game plan.”

Mayor Pro Tem Miller:

- Would like to see improvement in economic development
 - Concern over the mall, but believes Oak Ridge is in a good position
- Retreat was an overall good experience

III. Adjournment/scheduling of next retreat—time and topic.

It was determined that the City Manager would handle the process of coordinating the next retreat and that it should occur post elections.