

OAK RIDGE CITY COUNCIL MEETING

Municipal Building Courtroom

January 12, 2015—7:00 p.m.

AGENDA

I. INVOCATION

Pastor Robert May, Oak Ridge Family Bible Church

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPEARANCE OF CITIZENS

V. PROCLAMATIONS AND PUBLIC RECOGNITIONS

VI. SPECIAL REPORTS

Auditors' Report

VII. CONSENT AGENDA

- a. Approval of the December 8, 2014 City Council meeting minutes.
- b. Adoption of a resolution approving a FY2015 grant agreement with Prevent Child Abuse Tennessee for use in the Healthy Start of Anderson County program and authorizing the disbursement of budgeted funds in the amount of \$31,850.00 for this purpose.
- c. Adoption of a resolution authorizing the City to accept a grant from the Tennessee Department of Transportation for an operating assistance grant to reimburse the City for up to eighty percent of the net operating expenses of the City's public transportation program in the estimated amount of \$165,500.00; and approving the transfer of four surplus City owned buses to the East Tennessee Human Resource Agency for use as backup vehicles in the City's public transportation program.

VIII. RESOLUTIONS

- a. A RESOLUTION APPROVING AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., NASHVILLE, TENNESSEE, FOR THE DEVELOPMENT OF AN OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM IN THE AMOUNT OF \$232,200.00.
- b. A RESOLUTION ACCEPTING INFRASTRUCTURE FOR OAK RIDGE SUMMIT SUBDIVISION FOR PERPETUAL MAINTENANCE.
- c. A RESOLUTION AUTHORIZING THE EXPENDITURE OF APPROXIMATELY \$98,912.00 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF TWO (2) PATROL VEHICLES FOR THE POLICE DEPARTMENT'S CANINE UNIT UTILIZING STATE CONTRACT PRICING.
- d. A RESOLUTION AWARDDING A BID IN THE ESTIMATED AMOUNT OF \$97,580.00 TO BIZCO TECHNOLOGIES, LINCOLN, NEBRASKA, FOR THE FURNISHING OF THIRTY-FOUR (34) PANASONIC TOUGH PADS FOR OAK RIDGE POLICE DEPARTMENT PATROL VEHICLES.

- e. A RESOLUTION TO ADOPT THE *CITY OF OAK RIDGE, TENNESSEE 2015 STATE AND FEDERAL LEGISLATIVE AGENDA* TO INFORM STATE AND FEDERAL OFFICIALS OF KEY PROJECTS, POLICIES, AND PRIORITIES IN THE CITY OF OAK RIDGE, AND TO HELP SECURE FUNDING FOR AGREED UPON PRIORITIES OF THE COMMUNITY.
- f. A RESOLUTION AUTHORIZING THE TRANSFER OF A 1991 INTERNATIONAL 4700 FIRE TRUCK (#377) TO KNOX COUNTY, TENNESSEE, AT NO COST FOR THEIR USE.
- g. A RESOLUTION TO APPROVE A LEASE EXTENSION AGREEMENT BETWEEN THE CITY OF OAK RIDGE, TENNESSEE, AND ANDERSON COUNTY, TENNESSEE, TO LEASE SPACE AT THE DANIEL ARTHUR REHABILITATION CENTER FOR THE PURPOSE OF OPERATING A SENIOR CENTER.
- h. A RESOLUTION TO GENERALLY ESTABLISH MONTHLY REGULAR CITY COUNCIL MEETINGS AND MONTHLY WORK SESSION MEETINGS FOR CALENDAR YEAR 2015.

IX. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

X. FINAL ADOPTION OF ORDINANCES

- a. AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.
- b. AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 8, TITLED "WEAPONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 11-802, TITLED "CARRYING KNIFE WITH BLADE EXCEEDING FOUR INCHES," IN ITS ENTIRETY WITHOUT REPLACEMENT.
- c. AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," CHAPTER 1, TITLED "IN GENERAL," SECTION §15-101, TITLED "DEFINITIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY UPDATING THE INTRODUCTORY LANGUAGE OF THE SECTION AND BY ADDING A NEW DEFINITION FOR THE WORD "CITATION"; AND TO AMEND TITLE 3, TITLED "MUNICIPAL COURT," CHAPTER 4, TITLED "COURT ADMINISTRATION," BY CREATING A NEW SECTION 3-410, TITLED "ELECTRONIC TRAFFIC CITATION REGULATIONS AND FEES."
- d. AN ORDINANCE TO AMEND TITLE 6, TITLED "LAW ENFORCEMENT," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY CREATING CHAPTER 1, TITLED "COMMUNITY NOTIFICATION SYSTEM," TO ESTABLISH A NOTIFICATION SYSTEM FOR SCHOOLS AND CHILD CARE FACILITIES THAT A SEXUAL OFFENDER OR VIOLENT SEXUAL OFFENDER IS RESIDING WITHIN THE CITY LIMITS, AND TO ESTABLISH A NOTIFICATION FEE TO DEFRAY NOTIFICATION COSTS, ALL IN ACCORDANCE WITH TENNESSEE CODE ANNOTATED §40-39-217.

XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

a. Elections/Appointments

- i. Elect one (1) applicant to the Anderson County Board of Equalization

- ii. Elect one (1) applicant to the Anderson County Community Action Commission
- iii. Elect two (2) applicants to the Beer Permit Board
- iv. Elect two (2) applicants to the Board of Building and Housing Code Appeals
- v. Elect one (1) applicant to the Board of Zoning Appeals
- vi. Elect seven (7) applicants to the Convention and Visitors Bureau (including the hotel representatives)
- vii. Elect five (5) applicants to the Environmental Quality Advisory Board
- viii. Elect four (4) applicants to the Industrial Development Board
- ix. Elect one (1) applicant to the Oak Ridge Housing Authority
- x. Elect three (3) applicants to the Oak Ridge Land Bank Corporation Board of Directors
- xi. Elect three (3) applicants to the Oak Ridge Municipal Planning Commission
- xii. Elect one (1) applicant to the Personnel Advisory Board
- xiii. Elect three (3) applicants to the Recreation and Parks Advisory Board
- xiv. Elect five (5) applicants to the Senior Advisory Board
- xv. Elect one (1) applicant to the Trade Licensing Board
- xvi. Elect two (2) applicants to the Traffic Safety Advisory Board

b. Announcements

c. Scheduling

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIII. SUMMARY OF CURRENT EVENTS

a. CITY MANAGER'S REPORT

b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

CONSENT AGENDA

**MINUTES OF THE
OAK RIDGE CITY COUNCIL MEETING**

December 8, 2014

The regular meeting of the City Council of the City of Oak Ridge convened at 7:00 p.m. on December 8, 2014, in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

INVOCATION

The Invocation was delivered by Tandy Scheffler, Associate Minister at Unitarian Universalist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Councilman Hensley.

ROLL CALL

Upon roll call the following councilmembers were present: Councilwoman Trina Baughn; Councilman Kelly Callison; Councilman Rick Chinn, Jr.; Mayor Warren L. Gooch; Councilman L. Charles Hensley; Councilman Charles J. Hope, Jr.; Mayor Pro Tem Ellen D. Smith.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; Alexander J. Ford, Acting City Clerk.

APPEARANCE OF CITIZENS

Mr. Aditya Savara, of 109 Trenton Drive, encouraged the Council to remain open to citizen comment.

Mr. Gary Love, of 373 East Drive, wanted the Council to discover why 3M Company decided to locate its new manufacturing facility in Clinton, Tennessee and not Oak Ridge.

Dr. Jim Horton, of 106 Carson Lane, discussed property taxes.

PROCLAMATIONS AND PUBLIC RECOGNITIONS

A proclamation paying tribute and expressing appreciation to Dan Gigregorio.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that the proclamation be adopted.

The proclamation was approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Mr. Dan Gigregorio, former Oak Ridge Board of Education member, accepted the proclamation.

A proclamation paying tribute and expressing appreciation to Jenny Richter.

Councilman Hensley moved, seconded by Councilman Hope, that the proclamation be adopted.

The proclamation was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Ms. Jenny Richter, former Oak Ridge Board of Education member, accepted the proclamation.

SPECIAL REPORTS

Oak Ridge Heritage Railroad Authority Annual Report by Chairman Gordon G. Fee

Council accepted the report.

CONSENT AGENDA

Councilman Chinn moved, seconded by Councilman Hope, to approve the Consent Agenda, thereby:

- Approving the November 24, 2014 City Council Meeting minutes.
- Adopting **Resolution No. 12-113-2014** authorizing the City to enter into an agreement with the Tennessee Valley Authority (TVA) to amend the Green Power Providers Program.
- Adopting **Resolution No. 12-114-2014** authorizing the City to enter into a wholesale billing adjustment agreement with the Tennessee Valley Authority (TVA) which provides for billing of power provided through TVA's renewable standard offer program.
- Adopting **Resolution No. 12-115-2014** authorizing the City to enter into an agreement with the Tennessee Valley Authority (TVA) to participate in the eScore Program.
- Adopting **Resolution No. 12-116-2014** awarding a bid in the amount of \$66,686.70 to WESCO Distribution, Inc., Chattanooga, Tennessee, for the furnishing of 6,300 feet of 500 MCM copper underground cable.
- Adopting **Resolution No. 12-117-2014** authorizing the transfer of a surplus 1991 International 4700 Fire Truck (#376) to Medford Volunteer Fire Department, Rocky Top, Tennessee, at no cost for their use.

The consent agenda was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Items Removed from the Consent Agenda

(None)

RESOLUTIONS

Resolution 12-118-2014

A RESOLUTION TO SUPPORT CONSIDERATION OF MARK S. WATSON, CITY MANAGER, TO BE PRESIDENT-ELECT OF THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA).

Councilman Chinn moved, seconded by Councilman Hensley, that the resolution be adopted.

City Manager S. Mark Watson addressed questions from Council regarding the International City/County Management Association and what his responsibilities would be as President.

The resolution was approved with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

Resolution No. 12-119-2014

A RESOLUTION TO TRANSFER SIX (6) CITY-OWNED REAL PROPERTIES TO THE OAK RIDGE LAND BANK CORPORATION FOR DISPOSITION AS SET FORTH IN RESOLUTION 11-108-2013.

Councilman Hensley moved, seconded by Councilman Hope, that the resolution be adopted.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 12-120-2014

A RESOLUTION AUTHORIZING AGREEMENTS WITH THE EMORY VALLEY CENTER AND AID TO DISTRESSED FAMILIES OF APPALACHIAN COUNTIES, INC., IN THE AMOUNT OF \$18,577.00 AND \$15,500.00 RESPECTIVELY, FOR SOCIAL SERVICES PROJECTS.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution be adopted.

Community Development Director Kathryn G. Baldwin addressed questions from Council regarding the expenditure of the Community Development Block Grant money on the social services projects.

Ms. Zabrina Minor, of 101 Norwood Lane, thanked City Council and City Staff for their assistance to the homeless on behalf of TORCH as their Executive Director.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 12-121-2014

A RESOLUTION WAIVING COMPETITIVE BIDS AND MAKING AN AWARD TO SUTPHEN CORPORATION FOR FURNISHING EQUIPMENT UPGRADES FOR THE FIRE DEPARTMENT'S TOWER TRUCK 10 IN THE ESTIMATED AMOUNT OF \$36,863.22.

Councilman Hensley moved, seconded by Councilman Hope, that the resolution be adopted.

Fire Chief Darryl R. Kerley addressed questions from Council regarding the upgrades.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Resolution No. 12-122-2014

A RESOLUTION AWARDDING A CONTRACT (FY2015-179) TO MORGAN CONTRACTING, INC., BAKER, FLORIDA, FOR THE WASTEWATER SYSTEM REHABILITATION PROGRAM TURTLE PARK I PROJECT AS REQUIRED FOR COMPLIANCE WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY ADMINISTRATIVE ORDER, SAID CONTRACT IN THE ESTIMATED AMOUNT OF \$1,864,513.00.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the resolution be adopted.

Public Works Director Gary M. Cinder addressed questions from Council regarding the rehabilitation plan required by the Environmental Protection Agency.

The resolution was approved with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

Resolution No. 12-123-2014

A RESOLUTION AWARDDING A BID IN THE ESTIMATED AMOUNT OF \$238,822.00 TO CONSOLIDATED ELECTRICAL DISTRIBUTORS, KNOXVILLE, TENNESSEE, FOR THE FURNISHING OF LED REPLACEMENT LIGHTING FOR THE OAK RIDGE PUBLIC LIBRARY.

Councilman Hensley moved, seconded by Mayor Pro Tem Smith, that the resolution be adopted.

Public Works Director Gary M. Cinder and Public Works Manager Patrick H. Fallon addressed questions from Council, including concerns over the cost.

Mr. Aditya Savara, of 109 Trenton Drive, told the Council that he thought the light study should not be done at this time.

Mr. Gary Love, of 373 East Drive, expressed his concern over the cost of the project and told Council that they should consider postponing action at this time.

The resolution was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

A RESOLUTION ACCEPTING INFRASTRUCTURE FOR OAK RIDGE SUMMIT SUBDIVISION FOR PERPETUAL MAINTENANCE.

Mayor Gooch recused himself due to a potential conflict of interest. Therefore, Mayor Pro Tem Smith presided over the meeting during the consideration of the resolution. Councilman Hensley moved, seconded by Councilman Callison, that the resolution be adopted.

City Engineer Steven R. Byrd addressed questions from Council.

After a discussion of the resolution Councilwoman Baughn moved, seconded by Councilman Chinn, to table the resolution. Staff advised Councilwoman Baughn to change her motion after she explained her intention to hear the resolution next meeting. She withdrew her motion with Councilman Chinn's consent. Thereafter, Councilwoman Baughn moved, seconded by Councilman Chinn to defer the resolution to the January City Council Meeting.

Mr. Harold Osucha, of 249 Gum Hollow Road and member of the Industrial Development Board, voiced his support for the resolution.

Mr. Gary Love, of 373 East Drive, asked City Staff about the site's existing infrastructure.

After continued discussion. Councilmembers Baughn, Callison, Chinn, and Hope called the question. The motion was approved, moving the resolution to the January meeting, with Councilmembers Baughn, Chinn, Hope, and Mayor Pro Tem Smith voting "Aye." Councilmen Callison and Hensley voted "Nay."

Resolution No. 12-124-2014

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE ARTS COUNCIL OF OAK RIDGE TO PROVIDE ENTERTAINMENT, PRODUCTION SUPPORT, ACTIVITIES AND PROGRAMS RELATED TO THE UPCOMING 2015 SECRET CITY FESTIVAL AND AUTHORIZING THE REIMBURSEMENT OF ACTUAL COSTS INCURRED IN AN AMOUNT NOT TO EXCEED \$150,000.00.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, that the resolution be adopted.

Mr. David Kitzmiller, of 144 Wellington Circle, expressed his concern over the cost of the resolution.

Recreation and Parks Interim Director Jon Hetrick and City Manager Mark S. Watson addressed questions from Council, including concerns over the cost of the resolution.

Councilman Hensley moved, seconded by Mayor Pro Tem Smith, to amend the motion to provide that the Council have a Work Session early in 2015 to discuss planning for the 2016 Secret City Festival. The motion was approved unanimously with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Returning to the original motion, the resolution was adopted as amended with Baughn, Callison, Chinn, Mayor Gooch, Hensley, and Mayor Pro Tem Smith voting "Aye." Councilman Hope voted "Nay."

Council took a brief recess at 9:23 p.m. and reconvened at 9:32 p.m.

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

First Reading of Ordinances

AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.

Councilman Hensley moved, seconded by Mayor Pro Tem Smith, that the ordinance be approved on first reading.

Mayor Gooch opened the floor to public comment for the public hearing and requested City Manager Mark S. Watson to explain the budget amendment to Council. Upon completion of the explanation, Mayor Gooch requested citizen input. After a reasonable time, seeing and hearing no citizen input, the Mayor ended the public hearing on the ordinance.

The ordinance was approved unanimously on first reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 8, TITLED "WEAPONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 11-802, TITLED "CARRYING KNIFE WITH BLADE EXCEEDING FOUR INCHES," IN ITS ENTIRETY WITHOUT REPLACEMENT.

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the ordinance be approved on first reading.

Police Chief James T. Akagi, City Manager Mark S. Watson, and City Attorney Kenneth R. Krushenski addressed questions from Council regarding compliance with State law.

The ordinance was approved unanimously on first reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," CHAPTER 1, TITLED "IN GENERAL," SECTION §15-101, TITLED "DEFINITIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY UPDATING THE INTRODUCTORY LANGUAGE OF THE SECTION AND BY ADDING A NEW DEFINITION FOR THE WORD "CITATION"; AND TO AMEND TITLE 3, TITLED "MUNICIPAL COURT," CHAPTER 4, TITLED "COURT ADMINISTRATION," BY CREATING A NEW SECTION 3-410, TITLED "ELECTRONIC TRAFFIC CITATION REGULATIONS AND FEES."

Mayor Pro Tem Smith moved, seconded by Councilman Hope, that the ordinance be approved on first reading.

Police Chief James T. Akagi, City Manager Mark S. Watson, and City Attorney Kenneth R. Krushenski addressed questions from Council regarding electronic citations.

The ordinance was approved unanimously on first reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

AN ORDINANCE TO AMEND TITLE 6, TITLED "LAW ENFORCEMENT," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY CREATING CHAPTER 1, TITLED

"COMMUNITY NOTIFICATION SYSTEM," TO ESTABLISH A NOTIFICATION SYSTEM FOR SCHOOLS AND CHILD CARE FACILITIES THAT A SEXUAL OFFENDER OR VIOLENT SEXUAL OFFENDER IS RESIDING WITHIN THE CITY LIMITS, AND TO ESTABLISH A NOTIFICATION FEE TO DEFRAY NOTIFICATION COSTS, ALL IN ACCORDANCE WITH TENNESSEE CODE ANNOTATED §40-39-217.

Councilwoman Baughn moved, seconded by Councilman Callison, that the ordinance be approved on first reading.

Police Chief James T. Akagi, City Manager Mark S. Watson, and City Attorney Kenneth R. Krushenski addressed questions from Council regarding a sexual offender database.

The ordinance was approved unanimously on first reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

FINAL ADOPTION OF ORDINANCES

Ordinance No. 15-2014

AN ORDINANCE TO AMEND TITLE 12, TITLED "BUILDING, UTILITY, ETC. CODES," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING CHAPTER 13, TITLED "MECHANICAL CODE," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW CHAPTER 13, TITLED "MECHANICAL CODE"; BY DEDICATING CHAPTER 14, PREVIOUSLY RESERVED, TO BE A NEW CHAPTER 14, TITLED "LICENSES FOR MECHANICAL CONTRACTORS;" AND BY DEDICATING CHAPTER 15, PREVIOUSLY RESERVED, TO BE A NEW CHAPTER 15, TITLED "MECHANICAL WORK PERMIT," ALL FOR THE PURPOSES OF ESTABLISHING NEW PROVISIONS TO THE MECHANICAL CODE TO ESTABLISH A LICENSING/PERMITTING AND INSPECTION PROGRAM FOR COMPLIANCE WITH STATE LAW; AND TO AMEND TITLE 3, TITLED "MUNICIPAL COURT," CHAPTER 6, TITLED "ADMINISTRATIVE HEARING OFFICER," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, TO AMEND SECTION 3-601(1)(E), TITLED "ADMINISTRATIVE HEARING OFFICER," TO ADD THE NEW CHAPTERS OF THE MECHANICAL CODE TO THE LIST OF VIOLATIONS THE ADMINISTRATIVE HEARING OFFICER IS AUTHORIZED TO HEAR.

Councilman Hensley moved, seconded by Councilman Callison, that the ordinance be adopted on second reading.

Community Development Director Kathryn G. Baldwin addressed questions from Council regarding the Mechanical Code.

The ordinance was adopted unanimously on second reading with Councilmembers Baughn, Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye."

Ordinance No. 16-2014

AN ORDINANCE TO AMEND TITLE 13, TITLED "PROPERTY MAINTENANCE REGULATIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING CHAPTER 2, TITLED "OAK RIDGE PROPERTY MAINTENANCE CODE," IN ITS ENTIRETY AND SUBSTITUTING THEREFOR A NEW CHAPTER 2, TITLED "OAK RIDGE PROPERTY MAINTENANCE CODE," TO ADOPT THE 2012 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, INCLUDING APPENDIX A, AND TO PROVIDE FOR ANY NECESSARY AMENDMENTS THERETO.

Councilman Hope moved, seconded by Councilman Hensley, that the ordinance be adopted on second reading.

Community Development Director Kathryn G. Baldwin addressed questions from Council regarding the International Property Maintenance Code and suggested Council substitute the ordinance for consideration with one provided by City Staff.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, to replace the ordinance with the substitute ordinance provided by City Staff. The motion was approved with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

The substitute ordinance was adopted on second reading with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Elections/Appointments

Announcements

Scheduling

2014 Board and Commission Elections

City Manager Mark S. Watson addressed questions from Council regarding Boards and Commissions.

Councilman Callison moved, seconded by Councilman Chinn, to reopen the applications for Board and Commissions till December 31, 2014, and have elections to fill the vacancies on January 12, 2015.

Mayor Pro Tem Smith moved, seconded by Councilman Hensley, to amend the motion by extending the terms of all expiring Board Members until January 13, 2015.

The amendment was approved with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

Ms. Zabrina Minor of 101 Norwood Lane asked whether current applicants could amend their applications if the motion was approved.

The original motion was approved as amended with Councilmembers Callison, Chinn, Mayor Gooch, Hensley, Hope, and Mayor Pro Tem Smith voting "Aye." Councilwoman Baughn voted "Nay."

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

(NONE)

SUMMARY OF CURRENT EVENTS

CITY MANAGER'S REPORT

CITY ATTORNEY'S REPORT

ADJOURNMENT

The meeting adjourned at 10:30 p.m.

Alexander J. Ford, Acting City Clerk
CITY OF OAK RIDGE, TENNESSEE

CITY CLERK MEMORANDUM

14-85

DATE: December 15, 2014
TO: Mark S. Watson, City Manager
FROM: Alexander J. Ford, Acting City Clerk 
SUBJECT: PREVENT CHILD ABUSE TENNESSEE, HEALTHY START OF ANDERSON COUNTY

Introduction

An item for City Council's consideration is a resolution approving a grant agreement and authorizing the disbursement of \$31,850.00 to Prevent Child Abuse Tennessee for use in the Healthy Start of Anderson County Program.

Funding

City Council approved funding for the grant with the adoption of the FY 2015 Budget. This is the 14th year that a grant for the Healthy Start Program has been included in the City Budget.

Background

Originally, Healthy Start was a program of the Anderson County Health Council which served as its 501(c)(3) umbrella agency. Unfortunately, Anderson County Health Council dissolved on June 30, 2010, due to loss of funding. However, Healthy Start survived by becoming a program under Prevent Child Abuse Tennessee on July 1, 2010.

Prevent Child Abuse Tennessee has 501(c)(3) status and has agreed to provide oversight of financial matters, including yearly audits, as required by the City's guidelines. A funding request was submitted to the City in December 2013 for inclusion in the FY 2015 Budget and is attached in its entirety.

Consideration

Healthy Start is requesting a grant of \$35,000.00 as this was the amount awarded in FY 2002 and FY 2003. It was reduced, however, to \$31,850.00 in FY 2004 when other budget reductions were being made across the board, and it has remained at \$31,850.00 in subsequent years. This is the grant amount contained in the FY 2015 Budget approved by Council.

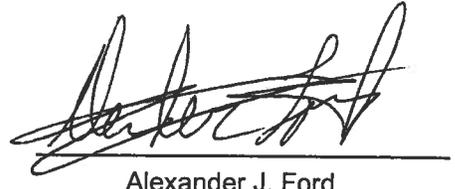
A copy of the organization's financial statements and independent auditors' report ending June 30, 2013, are on file in the City Clerk's Office and are available for the Council's review. Recent documentation must be received by the organization prior to the disbursement of funds under the grant agreement for FY 2014.

Recommendation

Staff recommends approval of the attached resolution to disburse \$31,850.00 to Prevent Child Abuse Tennessee, Healthy Start of Anderson County, as included in the FY 2015 Budget, upon completion of all terms listed in the FY 2014 grant agreement.

Attachments:

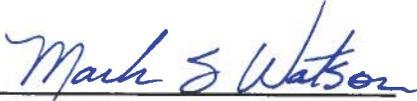
Funding Request
Resolution



Alexander J. Ford

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson

12/22/2014

Date

RECEIVED

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OFFICE OF THE CITY CLERK

City of Oak Ridge

Not-for-profit Organization

Funding Request

December 18, 2013

Agency Making Request: Prevent Child Abuse TN (Healthy Start/Healthy Families of Anderson County)

Address: PO Box 6245
Oak Ridge, TN 37831-6245

Telephone: (865)483-7377

Fax: (865)483-7377

Contact Person: Susan Moore

Healthy Start of Anderson County Funding Request

Funding Request: Continuation of \$35,000 annual funding from Oak Ridge City Council.

Purpose of Funding Request:

Healthy Start/Healthy Families of Anderson County (HS/HF) had a busy year providing services to high risk first time parents and re-engaging local agencies to increase referral numbers. HS/HF is a home visitation program managed by Prevent Child Abuse TN.

In 1998, a three year demonstration grant from Covenant Health was received to implement Healthy Start/Healthy Families of Anderson County. In 1995 and 1998 Anderson County did not qualify for funding from the Division of Maternal and Child Health (Tennessee Dept of Health) because money was directed to areas with the lowest income and highest minority population. Although Anderson County's average income looks high (due to Oak Ridge), many areas of the county reflect the surrounding areas isolation, poverty, and lack of opportunity. It is interesting to note that since the inception of the Healthy Start program in Anderson County, 45% of our families have been residents of Oak Ridge. This past year 34% of the families served are residents of Oak Ridge. This reflects the continued funding support we have received from the city of Oak Ridge that enables us to continue to serve high risk parents living in Oak Ridge.

Healthy Start/Healthy Families of Anderson County is credentialed by Healthy Families America, the parent organization. The goals are set by the national organization and are as follows:

- 1 Promote positive parenting
- 2 Encourage and improve child health and development
- 3 Prevent and/or reduce child abuse and neglect

These goals are met by providing in-home education for the parents. The weekly visits involve teaching age appropriate curriculum for the baby, mentoring of good parenting skills, monitoring the baby's growth and development, and providing referrals for community resources. Parents at greater risk to use inappropriate child rearing techniques are those who lack basic resources, support and information about effective child-rearing, and have limited educational and work experiences. When children from these families grow up, they are at increased risk to develop serious problems with truancy, drug abuse, delinquency and mental illness. The positive outcomes of prevention programs, with even relatively small reductions in the rate of child maltreatment, demonstrate that **prevention can be cost-effective**. Most of the investments in prevention, particularly as they apply to investments in families with young children, are likely to have payback curves that extend over a long period of time, with much of the savings occurring when the child reaches a healthy, productive and nonviolent adulthood.

Research shows that 10,000 children are abused or neglected every year in Tennessee. Every hour of every day, there is allegation of child abuse in Tennessee. Unfortunately, child abuse is a problem in every county and community across Tennessee. The Department of Children's Services stated that every foster child in state's custody costs the state \$50,000 a year. President Obama requested

funding with his Affordable Health Care Act that would support evidence based home visitation programs. Anderson County has had an evidence based home visitation program for **15 years** and that program is **Healthy Start!** Tennessee received the initial monies two years ago and expansion monies last year from this initiative in order to expand home visitation in the state. Prevent Child Abuse TN (PCAT) was awarded a grant to expand to 17 more counties using the Healthy Families model. Scott, Claiborne, and Johnson Counties are being served in East Tennessee. Healthy Start/Healthy Families of Anderson County will also be using new evidenced based curriculum with the families called *Growing Great Kids*.

The Healthy Start Advocacy Committee was formed in 2007. This committee has helped introduce the residents of Anderson County to the important work of Healthy Start/Healthy Families. The committee, now known as the Advisory Board, has completed the 7th annual letter writing campaign to residents of Anderson County to raise funds. One member of the Advisory Committee serves on the PCAT board of directors.

Appropriate prenatal care and parenting education is essential for positive childhood outcomes. According to the Tennessee Department of Health, Tennessee has one of the highest rates for low birth weight babies (9.1%) in the nation. Prenatal care is one of the best ways to reduce this number. Healthy Start begins working with families prenatally, assuring that mothers get proper prenatal care. The Annie B. Casey 2013 KIDS COUNT ranks Tennessee as 39th in the nation in their overall care of children. There will always be parents having their first baby that need the support and guidance of Healthy Start/Healthy Families. The program brings a team of caring people to the assistance of the young family so they can learn the necessary skills to parent more effectively. Through Healthy Start/Healthy Families, the Family Support Workers identify parent needs, support families with regular visits, teach parents primary care-giving and basic life skills, model parent-child bonding behaviors, provide group support so moms can interact and learn from peers, coordinate community services to strengthen families, and intervene in the event of a crisis. Healthy Start/Healthy Families ensures that all of its children will have a safe, secure, and healthy childhood.

Description of Agency:

PCAT was originally established in 1984 as Parents Anonymous, providing parent support through weekly groups and a statewide 24-hour Helpline. In 1998, they became the Tennessee chapter of Prevent Child Abuse America. In 2000, PCAT became a founding member of the National Family Support Roundtable and brought the Circle of Parents concept to Tennessee. As a chapter of Prevent Child Abuse America and Family Support America, they received national support in the areas of advocacy, public awareness and research. In 2011, PCAT was one of 5 agencies in Tennessee to receive federal monies to expand evidenced based home visitation programs. In 2012, PCAT received federal funding expansion monies that will allow us to provide services to 17 more counties in Tennessee. Healthy Families America has credentialed the home visitation programs in Anderson and Davidson County through 2015. It was noted that, despite being a relatively small agency, the two programs provide excellent home visitation services to their target populations.

PCAT goals include the development of a prevention network throughout the state of Tennessee, to educate the public about the prevalence of child abuse and their role in child abuse prevention and to facilitate the development and support of community-based programs throughout the state. The

volunteer Board of Directors consists of 11 members, who serve on different committees which give focus and determine the direction of the PCAT's efforts. There is one board member from Anderson County who represents Healthy Start/Healthy Families. PCAT receives funding from private foundations, individual and corporate donations, state and federal grants, and two signature fund raising events. PCAT partners with Kappa Delta Sororities on campuses across Tennessee as their national philanthropy. Partnerships with the Tennessee Employee Giving Campaign, Board of Regents Giving Campaign, and Tennessee Combined Federal Campaigns provides strong community giving relationships. PCAT was impressed with the community support Healthy Start has managed to secure over the years. They are providing management of all financial matters, using an in-house accountant to oversee their financial matters. They also have a 501 (c) 3 status and yearly independent audits.

Services Offered:

To qualify for the Healthy Start/Healthy Families program a family must be a first time parent, meet the risk assessment that documents need for the program, and be a resident of Anderson County. Services include, but are not limited to: educational and supportive home visits; developmental testing of babies; group support meetings; used maternity and children's clothing; emergency formula, diapers and food; lending library of baby equipment and car seats; monthly age-appropriate children's books; referrals to community services; and staff attendance at birth of baby when requested.

After the family is assessed to determine risk, they must voluntarily agree to participate in the program. The Family Support Worker meets with the parents weekly to discuss the age appropriate curriculum for their baby (or prenatal curriculum prior to the birth). Healthy Start/Healthy Families uses the Growing Great Kids curriculum, which is evidenced-based. The Family Support Worker interacts with the baby, modeling proper bonding and parenting skills. The parents are observed by the Family Support worker to determine if they have good interaction with their baby. Any needs the family has is discussed with the worker in an effort to find solutions. The worker is able to refer the family for a variety of resources available in Anderson County. Each family works on goals they have written and these are re-evaluated every six months. The Family Support Worker becomes a mentor for the young family and is readily available to help them.

Our placement of an RN/ Family Assessment Worker at Methodist Medical Center has proven to be a successful collaboration far beyond the Medical Center walls. Our nurse/assessment worker meets with patients and regularly refers them to appropriate service providers in the area. For example, since May, 2013 Healthy Start has referred 23 patients to Healthy FamiliesTN, 9 patients to the Ridgeview MIST program, 18 patients to the Health Department HUGS program in addition to referrals to our own Healthy Start program.

A recent emerging trend at the state and local level is the growing concern surrounding Infant Sleep Safety. According to the most recent available data for Tennessee, 131 infants died in 2010 due to sleep related causes. Tennessee's numbers are significantly higher than the national average. In response to this trend, Healthy Start has added a Safe Sleep component to its curriculum incorporating the state's A-B-C's of Safe Sleep. Additionally, we were able to secure a grant from the Cribs for Kids Foundation for cribs. These cribs will be used in our community to provide safe sleeping environments to those families who are unable to purchase their own crib.

PROGRAM HISTORY

Healthy Start/ Healthy Families of Anderson County is part of the state and national organization of Healthy Families America. Over 50 counties in Tennessee currently receive state funding for their Healthy Start programs. This resulted from two Oak Ridge residents, Janie Hiserote and Virginia Coleman ,championing the Healthy Start program at the state level. Anderson County was excluded from this funding opportunity due to a relatively high per capita income (Oak Ridge is high while rural areas are extremely low) and lack of significant minority population.

Janie and Virginia, along with several other notable Oak Ridge and Anderson County citizens, continued to pursue avenues to launch the program. They were driven in large part by the success of the original program in Hawaii: a 5-year study in 1998 reported 99.3% non-abuse and 98.8% non-neglect rates for these high risk families served by Healthy Start/Healthy Families. This reflects an 80% decrease in severe child abuse rates. In our fifteen years, out of 411 families only 7 children have been removed from the home for neglect, and zero children were removed for abuse.

Every Healthy Start program is required by Healthy Families America to go through a rigorous credentialing inspection. In 2003, the Healthy Start/Healthy Families of Anderson County successfully completed this process and was hailed as one of the elite programs in the United States by the credentialing team. In October 2010, PCAT's two home visiting programs (Healthy Start/Healthy Families of Anderson Co. and Healthy Families of Davidson Co.) were reviewed for credentialing by peer reviewers from Healthy Families America. PCAT was awarded credentialing for both programs in January 2011. It was noted by the peer reviewers that both programs provide outstanding programs for their target population.

2013 has brought some changes for Healthy Start. We hired a supervisor who will supervise staff in Anderson, Scott, Claiborne and Johnson Counties. We were also able to hire an assessment worker that is being housed at Methodist Medical Center. She is assessing mothers who give birth at Methodist Hospital so that she is able to refer them to their appropriate county for services. As mentioned PCAT has expanded home visitation services to Scott, Claiborne and Johnson Counties in East Tennessee. PCAT also received a grant from the TN Dept. of Children's Services to provide parenting classes using the evidenced based Nurturing Parenting curriculum. In 2013 we served 75 parents in Anderson County with the 4 weekly sessions of Nurturing Parent classes. Healthy Start served 23 families with 22 children (two babies due in 2012). We met our goal for 2013 by serving a total of 45 people through the Healthy Start program. A goal of PCAT for Healthy Start/Healthy Families in 2014 is to secure funding for a second Family Support Worker.

PROGRAM RESULTS

The following data are for all Healthy Start/Healthy Families clients: (using the national guidelines for evidenced based programs set up by the federal Maternal, Infant, and Early Childhood Home Visitation Program) Benchmarks are used to define short and long-term outcomes.

Benchmark # 1 – Improved maternal, newborn, and child health

PROGRESS MADE TOWARD ACHIEVING BENCHMARK

Current Report Period: (2013)

During the months of **January - December 2013**, all families were given the following evaluation tools to measure this benchmark: Life Skills Progression, Edinburgh Postnatal Depression Scale, and Healthier Beginnings Intake and Assessment. By using these tools, such things as prenatal care, prenatal use of illicit drugs, maternal depression, well child visits and insurance health status was determined. 18 new families were assessed and 16 were admitted to the program. Our Family Support Worker has a full case load of 15 families. According to Healthy Families America guidelines, a worker can serve a maximum of 12-15 families at a time.

Cumulative: (1998-2013)

1 Total Target Population screened

A total of 3,496 families have been screened since the program began. There were 86 screened in 1998, 177 screened in 1999, 191 in 2000, 508 in 2001, 415 in 2002, 470 in 2003, 697 in 2004, 317 in 2005, 178 in 2006, 112 in 2007, 116 in 2008, 98 in 2009, 23 in 2010, 11 in 2011, 14 in 2012 and 63 in 2013. (Significant increase in 2013 due to addition of staff at Methodist

Medical Center)

2 Positive screens assessed

Of the 3,476 families screened, 426 were appropriate to be assessed. All 426 families were assessed.

3 Families enrolled with less than 1% refusal rate

Of the 426 families assessed, 411 assessed positive and entered the program, 10 assessed positive and refused the program, 5 assessed negative. The refusal rate for the program to date is less than 1%.

NARRATIVE.

Current Report Period: (2013)

All of our babies received timely well baby examinations. All of our moms are given the Edinburg Maternal Depression Screen. Three of our moms evaluated had signs of maternal depression. Four of our moms do not have health insurance. 100% of our moms received prenatal care.

Cumulative:(1998-2013)

- 1 A medical home - 100% of Healthy Start babies have had a medical home.**
- 2 Well baby check-ups – 100% of Healthy Start babies have completed EPSD&T well checks.**
- 3 Maternal depression – 0% of our new moms needed referral for counseling as a result of this screening. (although we had 4 moms show signs of depression, they were already connected to mental health services)**
- 4 Prenatal care – 99% of the moms in Healthy Start prenatally received prenatal care.**
- 5 Illicit Drug Use – approximately 80% of our parents report using drugs/alcohol at some point.**

Benchmark # 2 – Reductions in child maltreatment

PROGRESS MADE TOWARD ACHIEVING BENCHMARK

Current Report Period: (2013)

During **January - December 2013**, no reports of suspected/substantiated maltreatment of enrolled children was made to the home visitor. No Healthy Start babies have been removed by DCS or Juvenile Court.

Cumulative: (1998-2013)

Tennessee state law requires anyone with knowledge of possible child abuse/neglect must report it to DCS. All families are made aware of this law when they enroll in the program. Since the program began in April 1998, there have been less than 10 reports of child neglect made on families participating in the program. Of the 411 families involved in the program, only 7 children have been removed from the home due to neglect, a rate of 1%; none have been removed for abuse.

NARRATIVE.

Current Report Period: (2013)

There were no substantiated reports of abuse/neglect on any Healthy Start/Healthy Families child during this reporting period. The new guidelines regarding serving families who have substantiated reports of child abuse/neglect are: if the parents have custody the family remains in program; if the child is removed from the parents' custody then the family will be dropped from program. It is a Healthy Families America guideline that the child has to be in the home for the parent to participate in the program.

Cumulative: (1998-2013)

To date, there has not been a substantiated report of child abuse on a Healthy Start parent; only reports of neglect. There have been **7 children removed from parents care due to child neglect during the past 15 years.**

Benchmark # 3 – Improved child development and school readiness.

PROGRESS MADE TOWARD ACHIEVING BENCHMARK

Current Report Period: (2013)

The results of the yearly evaluations completed between Jan.- Dec. 2013.

100% of children in the program showed age appropriate scores on the **Ages and Stages Questionnaire**. This evaluation is to measure the child's communication, language and emergent literacy.

The **Protective Factors Survey** is administered yearly. It gives the worker knowledge about the parent's emotional well-being or stress levels. 100% of our families had either improved or stayed the same.

Cumulative: (1998-2013)

This is the third year we have used this combination of evaluation tools. All of them are evidence based and use a pre and post test tool to measure success.

NARRATIVE.

Current Report Period: (2013)

Parents are provided with appropriate activities to help their infant develop age appropriate skills. Every month the parents receive age appropriate books to read to their babies. On home visits, new parents are strongly encouraged and taught how to bond with their babies. At each stage of the baby's development, appropriate methods of interaction are "role modeled" by the Family Support worker, and then taught to the parent. The parents are monitored weekly on the quality and quantity of interactions between the parent and their baby.

Cumulative: (1998-2013)

Parents of children who "graduated" from Healthy Start remain in contact with our staff. It is very gratifying to hear these parents talk about how much they learned while they were in the program. They also relate to the support and mentoring they received as a result of their participation in the program. Healthy Start of Anderson County adheres to the Healthy Families America model and has set as a priority reaching the families as early prenatally as possible. Tennessee was ranked 39th in the nation in the overall care of its children in the Annie B Casey 2013 KIDS Count. Being a teenage mom has long term negative effects on the moms and babies. These babies are at risk of being low birth weight and preterm. Because of the high percentage of teens in our Healthy Start program, every effort is made to reduce these risks as much as possible. Early and regular prenatal care does more to reduce this risk than any other factor.

Benchmark # 4 – Improved family economic self sufficiency
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PROGRESS MADE TOWARD ACHIEVING GOAL(S).

Current Report Period: (2013)

Using the intake/assessment tool, efforts are made for the assessment worker to determine a family's economic situation at the time of the referral. Employment, educational levels, and what family members have health insurance are ways that we measure the family's ability to be self sufficient. Use of community resources also indicates how much the family relies on outside help. These questions are asked annually unless there is a significant change in a family's status earlier. 50% of the families in Healthy Start this year had at least once parent who was working and/or in school full time. (This is a significant decrease from the previous report of 93%) As mentioned before, four moms were without health insurance this year. Because of the change in the TennCare enrollment for postnatal moms, more of our moms are finding themselves without health insurance after the birth of their baby.

Cumulative: (1998-2013)

Healthy Start/Healthy Families of Anderson County has always assessed the needs and strengths of each family with an initial assessment. Our initial assessment gives the worker a good understanding of what background problems the parents have experienced (i.e. abuse, lack of family support, unfinished education, no knowledge of child development). The workers assists each family in setting and working toward goals, gain problem solving skills and benefit by having appropriate role models.

NARRATIVE.

Current Report Period: (2013)

2013 has been a year of much struggle for many of our families due to the economic situation in our nation. Parents have had hours cut on their minimum wage jobs. 57% of our older moms have been employed this year. Many have held more than one job and transportation is always an issue. This emphasizes the need for our moms to finish their education (a minimum of a GED) to be able to compete in the workforce. Our families have also experienced a loss of local services for assistance with rent, electricity, and other emergency needs. We have seen the effects of this then be transferred to the children, as parents experience so much stress they lose patience with their little ones. Our Family Support Worker maintains contact with Healthy Start/Healthy Families participants with her phone, using texting as a way to monitor their needs and stress levels.

Cumulative: (1998-2013)

Becoming self sufficient is a constant struggle for the high risk families served by Healthy Start/Healthy Families. A majority of our moms have at some point been sexually abused. 90% of our moms have completed a high school education. If they are under 18, they have to reside with family and attend school. Child care is always an issue with these moms. Moms who are over 18 years of age struggle to live on their own. If they are eligible for public housing but have no experience managing a household. The Healthy Start/Healthy Families support worker connects families with DHS for food stamps and child care. Early Head Start is also a resource the Family Support Worker relies on to provide quality child care for our babies. The greatest need for aiding families to attain economic self sufficiency is transportation. A few of our families have cars but cannot afford gas or maintenance. Transportation is provided by Healthy Start/Healthy Families to DHS, OB and pediatric appointments and mental health appointments. The staff of Healthy Start/Healthy Families continues to be amazed with the fortitude and perseverance that our families exhibit to overcome their situations. These parents really want to provide a better life for their children.

PROGRAM BUDGET/REVENUE

Annual Healthy Start projected program budget is: (Includes 1.5 full time staff)	\$68,985.90
Revenue:	
Prevent Child Abuse TN	\$11,809.80
City of Oak Ridge	31,850.00
United Way of Anderson County	17,782.67
* Anderson County Commission:	0
Private Donations:	7,453.43
 TOTAL REVENUE	 \$68,985.90

*Anderson County Commission suspended monies to all non-profits this year.

Request from City of Oak Ridge **\$35,000.00**

Nationally, the cost per family for a year of Healthy Start service is \$5,000. Our program averages \$3,855 per family per year. Home visitation is an expensive social services program. Providing trained in-home workers to teach new parents with an evidenced based program requires certain standards be met for hiring and retaining workers. We are also fortunate to have a variety of resources available to our families in Anderson County.

CLIENT DEMOGRAPHICS

Location	# of 2013 Clients	# of Total Clients (1998-2013)
Oak Ridge	8	209
Powell/Claxton	2	16
Clinton City	8	133
Lake City	3	40
Oliver Springs	2	39
Heiskell	0	4
Andersonville	0	6
Briceville	0	4
Norris	0	4
TOTAL	23	455

The numbers reflect the lack of support for families residing outside the Oak Ridge area. A goal of Prevent Child Abuse Tennessee and Healthy Start for 2014 is to secure funding for another Family Support worker to better serve the rural areas of Anderson County.

ADDITIONAL ACTIVITIES

The Healthy Start Program of Anderson County participates in these additional activities as a way to serve families in Oak Ridge.

Nurturing Parenting Group Classes

In 2012 PCAT was awarded a 2 year grant from the TN Department of Children's Services to provide parenting classes across the state. In 2013 we served 75 parents in Anderson County. The Nurturing Parenting curriculum is evidenced based and has been used by PCAT for parenting classes for over 10 years. These classes are available to any parent that has not been court ordered to attend classes.

Board/Committee membership

Healthy Start/Healthy Families is also represented on a number of boards and committees in Anderson County.

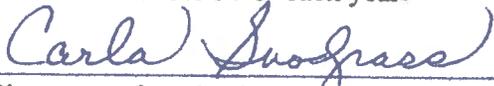
- on board of Community Action Committee
- a member of the Community Action Board (supported by TN Dept of Children's Services)
- a member of Anderson County Chamber of Commerce
- a member of the Oak Ridge Chamber of Commerce
- a member of the Interagency Coalition of Anderson County Non-Profits
- a member of Anderson County Domestic Violence Task Force
- a member of East Tennessee Home Visitation Coalition
- a member of East Tennessee Safe Sleep Initiative (ETSI)
- a member of Cribs for Kids Safe Sleep Partnership

In summary, we are providing the Healthy Start program, group parenting classes and a variety of memberships in groups that work to promote the wellbeing of children in Anderson County. During 2014, we intend to serve approximately **150 families** with these programs. We continue to find ways to help all parents learn how to be the best they can be by providing a variety of programs to meet the needs of parents in this community.

Audit Requirements:

Current funding requirements mandate that Prevent Child Abuse Tennessee undergoes an annual full compliance audit.

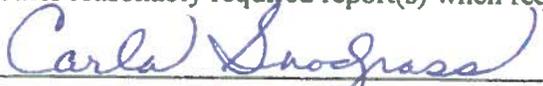
Prevent Child Abuse Tennessee agrees to provide future audit reports to the City of Oak Ridge before December 31 of each year.



Signature of Authorized Official

Reporting Requirements:

Prevent Child Abuse Tennessee agrees to provide quarterly reports describing program activities and other reasonably required report(s) when requested by the City of Oak Ridge.



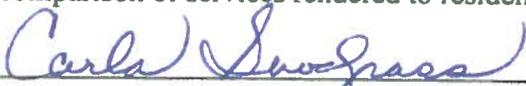
Signature of Authorized Official

Prevent Child Abuse Tennessee agrees to make available for inspection all of its books and records to the City Manager or his designated representative at all reasonable times.



Signature of Authorized Official

Prevent Child Abuse Tennessee agrees to submit with its annual audit a statement which reflects a comparison of services rendered to residents of Oak Ridge and all other persons served.



Signature of Authorized Official

RESOLUTION

A RESOLUTION APPROVING A FY2015 GRANT AGREEMENT WITH PREVENT CHILD ABUSE TENNESSEE FOR USE IN THE HEALTHY START OF ANDERSON COUNTY PROGRAM AND AUTHORIZING THE DISBURSEMENT OF BUDGETED FUNDS IN THE AMOUNT OF \$31,850.00 FOR THIS PURPOSE.

WHEREAS, Tennessee Code Annotated § 6-54-111 authorizes municipalities to appropriate funds for the financial aid of nonprofit charitable or civic organizations provided such organizations meet the requirements of the law; and

WHEREAS, pursuant to said statute, on June 4, 1979, City Council adopted *Guidelines for Disbursement of Funds to Charitable Not-for-Profit Organizations* which incorporate the requirements to be met by the organizations to qualify for such funds; and

WHEREAS, on June 16, 2014, City Council adopted the Fiscal Year 2015 budget for the City of Oak Ridge, which budget contains an appropriation of \$31,850.00 as a grant for the Prevent Child Abuse Tennessee, Healthy Start of Anderson County; and

WHEREAS, Prevent Child Abuse Tennessee has met the City's *Guidelines for Disbursement of Funds to Charitable Not-for-Profit Organizations*.

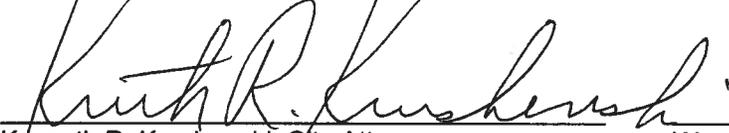
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the grant agreement is approved and the City Manager is hereby authorized and directed to disburse budgeted funds in the amount of \$31,850.00 to Prevent Child Abuse Tennessee for use in the Healthy Start of Anderson County Program, contingent upon submitting the required final expenditure report as required by the grant agreement.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

FINANCE DEPARTMENT MEMORANDUM

14-23

DATE: December 18, 2014
TO: Mark S. Watson, City Manager
FROM: Janice E. McGinnis, Finance Director
SUBJECT: TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) OPERATING ASSISTANCE GRANT

Introduction

An item for City Council's consideration is a resolution authorizing the City of Oak Ridge to receive a TDOT public transit operating assistance grant and to transfer surplus buses to ETHRA as backup vehicles for the City's transit program. The City has received this grant since 1993.

Funding

The State has allocated \$165,500 in operational funding to the City of Oak Ridge for public transit programs for the grant period through October 31, 2015. The State has increased the grant reimbursement amount from 50% to 80% of allowable expenditures for this grant period. The City's share of expenses for these programs is funded through the Streets and Public Transportation Fund, which gets its revenue primarily from a 1-cent per gallon fee levied by the State on petroleum products, and shared with local governments and an annual operating transfer from the City's General Fund, budgeted at \$60,000 for fiscal 2015. Due to the increase in the grant match to 80%, the full \$60,000 operating transfer amount will not be required for fiscal 2015.

Background

The City's transportation program consists of a Demand Responsive System and a Transportation Assistance Program as outlined below:

Demand Responsive Transit System: The City's Demand Responsive Systems was created in 1993 to provide transportation service to all persons within the corporate limits of Oak Ridge. Riders can utilize the City's disabled-accessible minibuses to travel to their medical appointments, places of employment, shopping centers and social venues. There were 6,428 trips in fiscal 2014 with approximately 28% of the passenger trips for individuals in wheelchairs.

By Resolution 8-76-2013, City Council authorized the City to enter into a contract with the East Tennessee Human Resources Agency (ETHRA) for management of the City's transit system. ETHRA is responsible for the daily operations and management of the system. This contract was for an initial one-year term beginning on November 1, 2013 and provides for up to nine (9) additional one-year terms at the City's option and subject to grant funding. The maximum annual compensation under the contract is \$175,373.

ETHRA provides the fully ADA-compliant and wheelchair lift equipped buses for this program. A minimum of two vehicles are required to be in service at all times during service hours. The vehicles currently operate six days a week, Monday through Saturday, from 8:00 a.m. until 4:30 p.m. ETHRA is responsible for maintenance, at its expense, of the vehicles in accordance with manufacturers and state maintenance standards and also provides fuel for operation of the vehicles. As part of last year's ETHRA contract, ETHRA replaced the City owned buses with new buses owed by ETHRA. As a part of this transition, the City-owned buses (previously used in the transit program) were to be donated to ETHRA to use as backup vehicles. The buses are surplus to the City's needs.

Passengers are picked up and delivered anywhere within the City limits for only \$2.00 per one-way trip, or \$4.00 round trip. Rides are scheduled one day in advance by calling 482-2785. Routine trips can be scheduled for a standing appointment.

Transportation Assistance Program: The Transportation Assistance Program began in December 1974, offering a means to supplement transportation for eligible participants to healthcare, shopping, social, cultural and recreational events. Originally established to assist senior citizens, the program was restructured in 1987 to provide help for disabled adults as well. Any resident aged 55 or older or any disabled resident aged 18 or older with documentation of disability may purchase taxicab coupons. One coupon may be used per one-way trip.

Coupons are sold from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Oak Ridge Senior Center. Proof of identification, age and residency is required. Any one person per year may purchase a maximum of 144 coupons. Coupons are sold in books of 12 for \$9.00 per book. Each coupon is good from July 1 through June 30. Persons' having coupons left over after June 30 can trade them at the Senior Center for current coupons. The taxicab company offers a 10% discount, absorbing thirty cents of the coupon cost, and the City provides the remaining \$1.95.

Ticket Breakdown:		
City's Share	\$1.95	65%
Participant's Share	\$0.75	25%
Taxicab Share	<u>\$0.30</u>	<u>10%</u>
	\$3.00	100%

For the grant period November 1, 2014 to October 21, 2015, the expenditures and funding for the two programs are outlined below:

ETHRA Public Transit	\$175,373	
City's Share Taxi Coupons	45,000	
Total Expenditures		\$220,373
Grant Share 80% up to \$165,500	\$165,500	
State Shared Taxes	54,873	
Total Funding		\$220,373

Recommendation

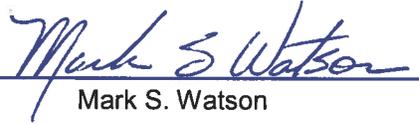
Staff recommends requesting grant funding in order to continue funding these two programs.

Attachment


Janice E. McGinnis

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date

RESOLUTION

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR AN OPERATING ASSISTANCE GRANT TO REIMBURSE THE CITY FOR UP TO EIGHTY PERCENT (80%) OF THE NET OPERATING EXPENSES OF THE CITY'S PUBLIC TRANSPORTATION PROGRAM IN THE ESTIMATED AMOUNT OF \$165,500.00; AND APPROVING THE TRANSFER FOUR (4) SURPLUS CITY-OWNED BUSES TO THE EAST TENNESSEE HUMAN RESOURCES AGENCY (ETHRA) FOR USE AS BACKUP VEHICLES IN THE CITY'S PUBLIC TRANSPORTATION PROGRAM.

WHEREAS, the City has implemented a public transportation program including a demand-responsive transit system and a transportation assistance program; and

WHEREAS, the Tennessee Department of Transportation (TDOT) has grant monies available under its Operating Assistance Grant program and has allocated funding to reimburse the City for a portion of the operating expenses for the City's transit system; and

WHEREAS, TDOT has approved the City for a grant in the amount of \$165,500.00; and

WHEREAS, by Resolution 8-76-2013, City Council authorized the City to enter into a contract with the East Tennessee Human Resources Agency (ETHRA) for management of the City's transit system, which contract is renewable contingent upon the City's receipt of grant funding from TDOT for partial funding of the City's operating expenses for the transit program; and

WHEREAS, upon approval of grant funding, the contract with ETHRA will be renewed for the current grant year (November 1, 2014 through October 31, 2015); and

WHEREAS, as part of last year's contract with the City, ETHRA replaced the City-owned buses used in the transit program with new ETHRA-owned buses; therefore, the City-owned buses are now surplus to the City's needs; and

WHEREAS, ETHRA has requested those vehicles be donated to ETHRA for use as backup vehicles in the transit program, which will benefit the City's transit program; and

WHEREAS, the City Manager recommends acceptance of the TDOT grant which will allow continued operation of the City's transit system and recommends the transfer of four (4) surplus buses to ETHRA for use as backup vehicles in the City's transit system.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

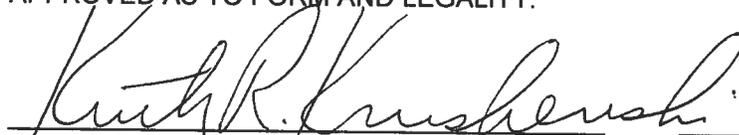
That the recommendation of the City Manager is approved and the City is hereby authorized to accept an Operating Assistance Grant from the Tennessee Department of Transportation to reimburse the City for up to eighty percent (80%) of the net operating expenses of the City's Public Transportation Program in the estimated amount of \$165,500.00.

BE IT FURTHER RESOLVED that the City hereby transfers four (4) surplus buses that were previously used in the City's transit program to the East Tennessee Human Resources Agency (ETHRA) at no cost for use as backup vehicles for program.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:


Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

RESOLUTIONS

PUBLIC WORKS MEMORANDUM

14 – 44

DATE: December 18, 2014
TO: Mark S. Watson, City Manager
FROM: Steven R. Byrd, P.E., City Engineer
THROUGH: Gary M. Cinder, P.E., Public Works Director 
SUBJECT: FEDERAL CMAQ PROJECT - OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM

Introduction

An item for City Council's consideration is a resolution authorizing a Professional Services Agreement with Kimley Horn and Associates, Inc., Nashville, TN, for the development of an Oak Ridge Signal Timing Optimization Program in the estimated amount of \$232,200.

Funding

This project will be 100% funded through the Congestion Mitigation and Air Quality Improvement (CMAQ) federal program. The grant was approved in the amount of \$237,500. A small portion of the grant will be used for Tennessee Department of Transportation (TDOT) oversight cost of \$5,300, and the remainder of the grant used by Kimley Horn and Associates, Inc., for a lump sum fee of \$232,200.

Project Description

The project entails evaluation of twenty-seven (27) traffic signals and includes updated traffic counts, operational assessment with field implementation of signal optimization timing plans along multiple City street corridors. The intersections are located on the existing traffic signal synchronized corridors of Illinois Avenue (9), Oak Ridge Turnpike (13), Lafayette Drive (3), and Scarboro Road (2). The time for completion of the project is estimated at nine months from issuance of the Notice to Proceed. Some significant project tasks include:

1. Project Coordination Services
Consists of general project management, administrative and accounting activities.
2. Signal System Communication Assessment Services
Focus is to produce a document that provides a roadmap for how communications traffic management and intelligent transportation system (ITS) applications should be designed and deployed in the future. This effort will set the framework for future ITS and signal improvement programs for the next twenty to thirty years and position the City for possible future CMAQ funded projects.
3. Data Collection Services
Encompass the collection of traffic counts, intersection geometry, and signal timing settings necessary to complete signal timing coordination and the observation of existing field conditions.
4. Evaluate Existing Conditions
Consists of compiling and validating the data collected in Task 3 and preparing an operational analysis for each project intersection.
5. Timing Plan Development Services
Using the data collected in Task 3 and files developed in Task 4 up to seven timing plans will be prepared for each of the road corridors.
6. Field Implementation Services
Complete field installation and observation of timing plans for each signalized intersection and coordination timings will be verified as to effectiveness.

Public Works Department Memorandum

14 – 44

Page 2 of 2

7. Before and After Studies

Prior to implementation timing plans, existing data will be collected to compile travel times, delay, and air quality for all corridors during peak traffic hours. Following implementation and fine-tuning of the new timings, after conditions will be collected for comparisons to existing conditions. Air quality analysis will be performed in accordance with Federal Highway Administration (FHWA) program guidance for CMAQ projects.

8. Project Documentation

Project documentation consisting of environmental documentation efforts, ITS documentation in terms of Systems Engineering Analysis and the communications assessment, and documentation of the signal timing efforts.

Background

The federal CMAQ program was established to fund transportation projects in non-attainment areas that reduce transportation related congestion and emissions. Several counties around Knoxville, including Anderson County, are in non-attainment for ozone and thus are eligible to receive an annual allocation of CMAQ funds to be distributed by the Knoxville Transportation Planning Organization (TPO).

The City of Oak Ridge, as a part of the Knoxville TPO, has participated in regional planning to identify area transportation needs. A City Advanced Traffic Management System Master Plan and Study project was identified early through staff's participation in updating the Knoxville Regional ITS Architecture. This project has also been included in the adopted TPO 2014-2017 Transportation Improvement Program (TIP), a requirement for federal fund allocations.

In January 2014, City Council adopted Resolution 02-11-2014 authorizing the City to apply for a CMAQ grant, and accept said grant, if awarded by the Tennessee Department of Transportation (TDOT). In August 2014, TDOT selected a proposal from the City and advised that the project will be funded under the federal CMAQ program.

In October 2014, the City advertised for Request for Qualifications and Letter of Interest to perform professional services for the project. Kimley Horn and Associates, Inc., was the only firm to submit qualifications. Kimley Horn is experienced in performing this type of service and has completed many similar projects throughout the southeast and locally in Knoxville, Knox County, Maryville, Alcoa, Jefferson City, Morristown and Lenoir City. Staff is familiar with Kimley Horn staff and recommends that their services be used for this project. With approval of the Professional Service Agreement, the City will be in position to issue a Notice to Proceed upon approval and notification by TDOT.

Recommendation

Staff recommends approval of the resolution to enter into a Professional Services Agreement with Kimley Horn and Associates, Inc., for the development of a Signal Timing Optimization Program.


Steven R. Byrd

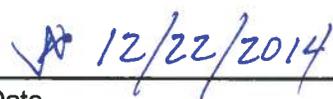
Drawing: map of road corridors

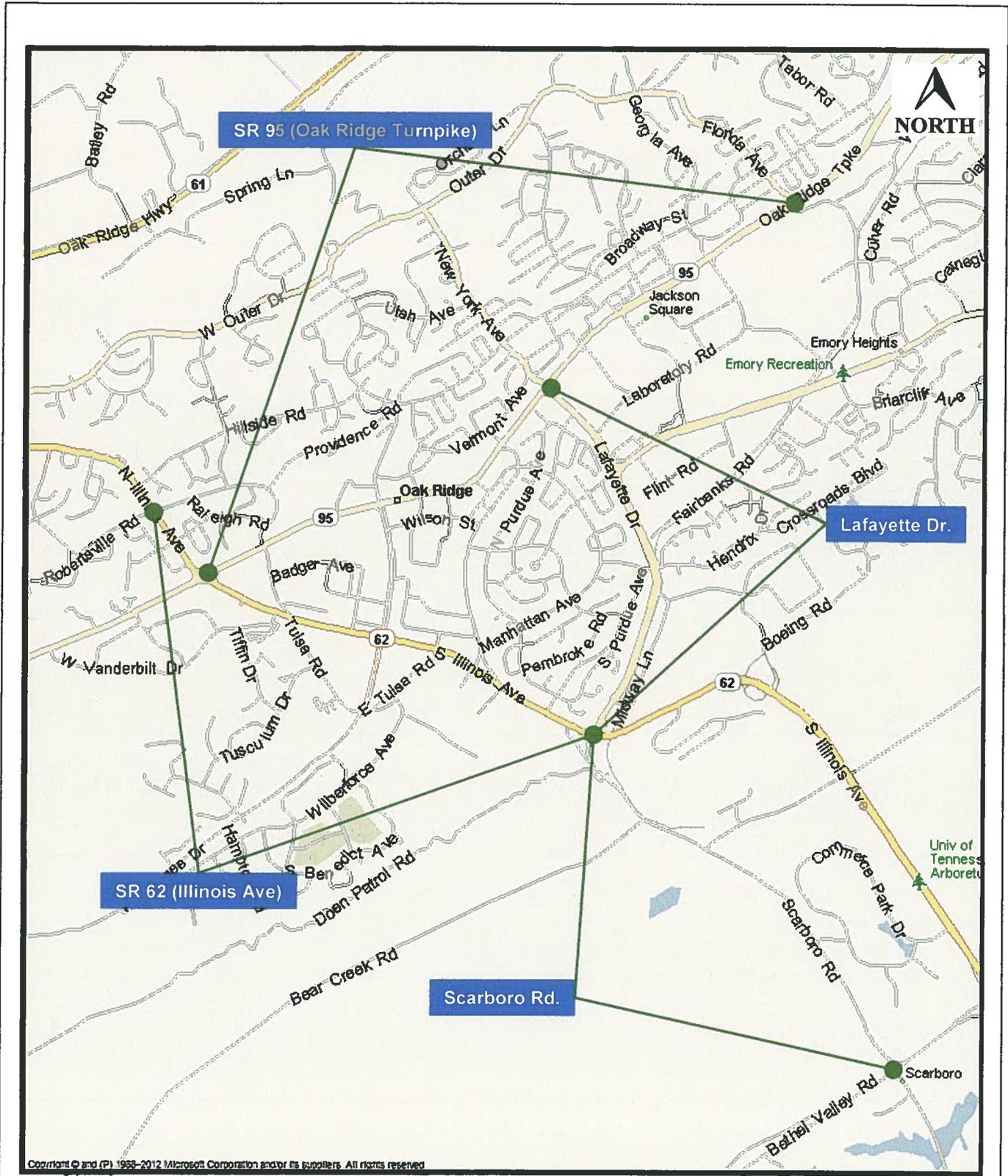
cc: Jack L. Suggs, Electric Director

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date



Oak Ridge Signal
Timing Optimization

Project
Location Map

Figure
1

RESOLUTION

A RESOLUTION APPROVING AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., NASHVILLE, TENNESSEE, FOR THE DEVELOPMENT OF AN OAK RIDGE SIGNAL TIMING OPTIMIZATION PROGRAM IN THE AMOUNT OF \$232,200.00.

WHEREAS, grants funds are available as part of the federal Congestion Mitigation and Air Quality Improvement (CMAQ) program to fund projects that reduce transportation related congestion and emissions; and

WHEREAS, by Resolution 2-11-2014, City Council authorized the City to apply for a grant from the Tennessee Department of Transportation through the Knoxville Transportation Planning Organization for CMAQ program funds in the estimated amount of \$250,000.00 to \$300,000.00, and to accept said grant if awarded; and

WHEREAS, the City applied for said grant for development of a traffic signal optimization program and said grant was approved in the amount of \$237,500.00; and

WHEREAS, the City solicited a Request for Qualifications and Letter of Interest from individuals and firms to perform professional services for this project, with Kimley-Horn and Associates, Inc., Nashville, Tennessee, being the only firm to submit qualifications; and

WHEREAS, Kimley-Horn and Associates, Inc., is experienced in performing this type of service and has completed similar projects throughout the southeast and locally in Knoxville, Knox County, Maryville, Alcoa, Jefferson City, Morristown, and Lenoir City; and

WHEREAS, the City Manager recommends approval of an agreement with Kimley-Horn and Associates, Inc., for the development of a Signal Timing Optimization Program.

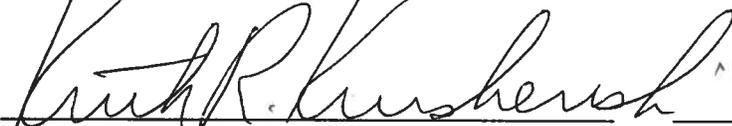
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved the City is hereby authorized to enter into an agreement with Kimley-Horn and Associates, Inc., Nashville, Tennessee, for the development of a Signal Timing Optimization Program; said agreement in the amount of \$232,200.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

PUBLIC WORKS MEMORANDUM
14-43

DATE: December 16, 2014

TO: Mark S. Watson, City Manager

FROM: Steven R. Byrd, P.E., City Engineer

THROUGH: Gary M. Cinder, P.E., Public Works Director 

SUBJECT: OAK RIDGE SUMMIT INFRASTRUCTURE ACCEPTANCE

Introduction

An item for City Council's consideration is a resolution accepting infrastructure in the Oak Ridge Summit Subdivision. The owner, Scientific and Technical Resources, has requested the City to accept completed infrastructure for perpetual maintenance purposes. This item was reviewed by Council at the December 8, 2014 meeting and it was deferred to the January 12, 2015 meeting due to some Council concerns. These concerns have been reviewed with the developer who plans to be present at the January Council meeting.

Background

The Oak Ridge Summit Subdivision Final Plat was recorded in Anderson County on December 6, 2007 in Plat Cabinet 8, Envelopes 4B and 4C. Since the initial recording of the subdivision plat, the lot configuration and street layout has change several times. The enclosed drawing shows the most recent lot layout, previously accepted utilities and the infrastructure proposed for City acceptance at this time.

In June 2010, the City accepted (Resolution 7-59-10) a portion of completed utility infrastructure in the subdivision that primarily served the BWXT developed site. Within the last few years, the street alignment was changed to tie into the Centrifuge Way/Illinois Avenue interchange and utilities were adjusted accordingly. The developer has now completed Summit Drive, and the remainder of the infrastructure proposed for City acceptance.

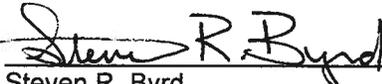
It is noted that the limits of the street acceptance along Summit Drive begins at the Centrifuge Way/Illinois Avenue interchange and extends westerly for 2,540 feet. This previously constructed street proposed for city acceptance was intended to connect to a 900 feet private street section that ties into Illinois Avenue. Later discussions with the developer have lead staff to believe the developer intends to correct deficiencies along this private section of Summit Drive and request city acceptance at a later date. The recorded 2007 Final Plat and all subsequent recorded plats have a note, "For the purpose of accessing and servicing area utilities, a utility and access easement of minimum 50 feet in width along Summit Drive is hereby reserved in the favor of the City of Oak Ridge." It is staff's opinion that this presently private street section must remain open and cannot be blocked-off.

Infrastructure proposed for acceptance has been inspected by the City and has been completed in accordance with City Subdivision Regulations. The owner has posted a required one-year Warranty Bond in the amount of \$24,180 for workmanship and materials. A summary of the proposed infrastructure to be accepted by the City includes:

- 2,540 linear feet of Summit Drive with 50-foot ROW width
- 1,420 linear feet of sidewalk with easement
- 1,750 linear feet of sanitary sewer lines located in the ROW or dedicated easement
- 2,880 linear feet of water lines located in the ROW or dedicated easement
- 1,680 linear feet of storm drainage lines located in the ROW or dedicated easement
- Street lights along Summit Drive are provided privately and not maintained by the City

Recommendation

At the November 20, 2014 Planning Commission meeting, a motion was approved to recommend to City Council acceptance of the infrastructure improvements for perpetual maintenance purposes. City staff recommends approval of a resolution accepting 2540 feet of Summit Drive and the remaining completed infrastructure as itemized above.



Steven R. Byrd

Attachment: Subdivision and infrastructure drawing

cc: Kathryn G. Baldwin, Community Development Director
Jack L. Suggs, Electric Director
Dr. Nathaniel Revis, Scientific and Technical Resources, Inc.

City Manager's Comments:

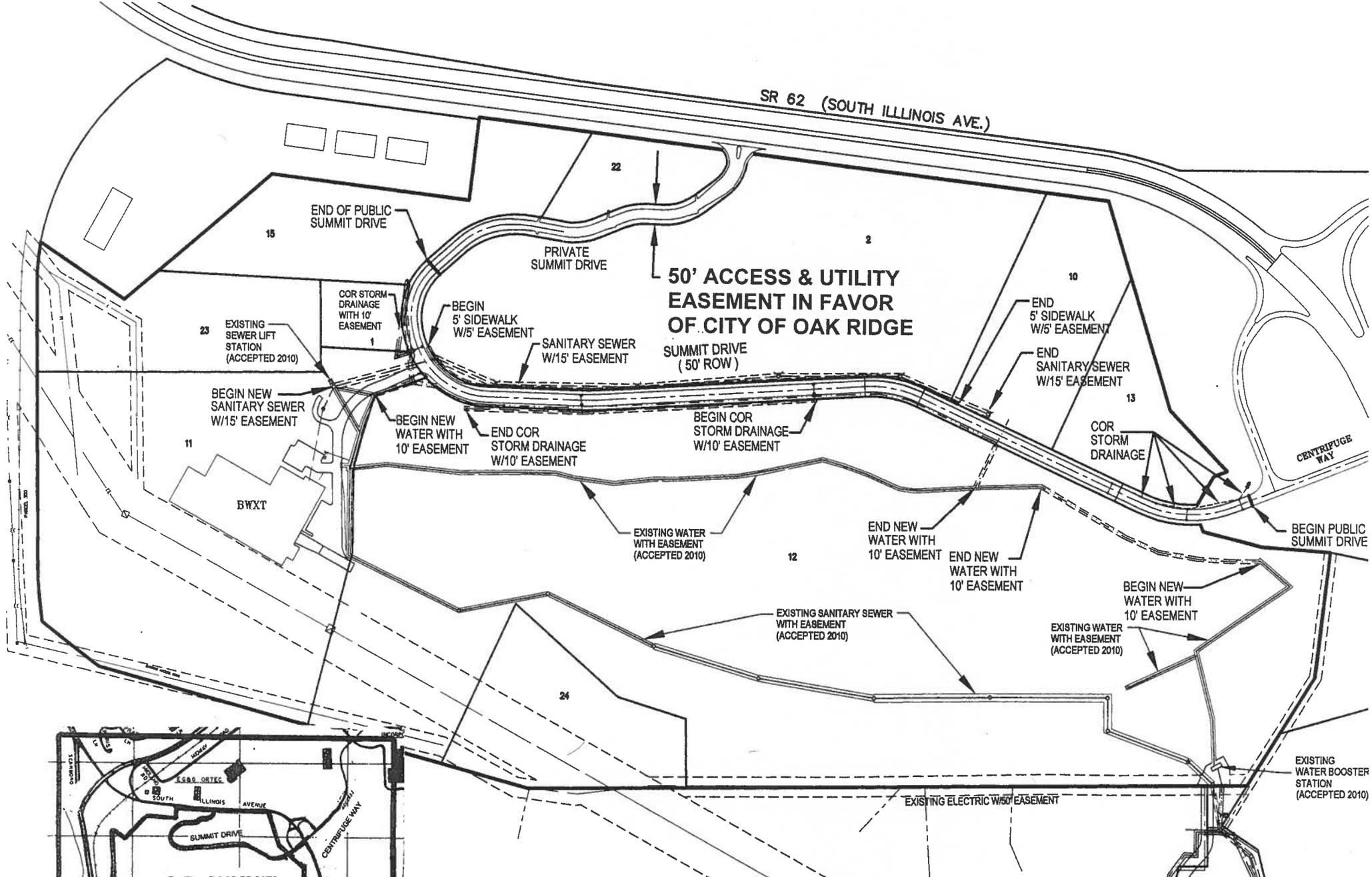
I have reviewed the above issue and recommend council action as outlined in this document.



Mark S. Watson



Date



SR 62 (SOUTH ILLINOIS AVE.)

**50' ACCESS & UTILITY
EASEMENT IN FAVOR
OF CITY OF OAK RIDGE**

SUMMIT DRIVE
(50' ROW)

BWXT

CENTRIFUGE
WAY

O.R. SUMMIT

LOCATION MAP



<p>ACCEPTANCE OF INFRASTRUCTURE FOR OAK RIDGE SUMMIT</p> <p>PUBLIC WORKS DEPARTMENT</p> <p>OAK RIDGE, TENNESSEE</p>					
DR. BY:	CHK' BY:	DATE:	SCALE:	DR. NO.:	DIRECTOR:
CCB	SRB	12/12/14	1"=325'	1	GARY CINDER



RESOLUTION

A RESOLUTION ACCEPTING INFRASTRUCTURE FOR OAK RIDGE SUMMIT SUBDIVISION FOR PERPETUAL MAINTENANCE.

WHEREAS, Scientific and Technical Resources has constructed a subdivision in Oak Ridge known as Oak Ridge Summit Subdivision; and

WHEREAS, the final plat of said subdivision was filed with the Oak Ridge Municipal Planning Commission, and the Commission approved the same for recording; and

WHEREAS, the plat was recorded in Plat Cabinet 8, Envelopes 4B and 4C, on December 6, 2007, in the Anderson County Register of Deeds Office; and

WHEREAS, since initial recording, lot configuration and street layouts have changed numerous times and have been recorded on subsequent Plats of Correction filed in the Anderson County Register of Deeds Office; and

WHEREAS, such plats contain a certification by the developer of the intention to dedicate all water, sanitary sewer and storm drainage infrastructure, with easements for the same as identified on the recorded Final Plat; and

WHEREAS, by Resolution 7-59-10, the City accepted a portion of utility infrastructure for Oak Ridge Summit Subdivision and the developer has now completed the street (Summit Drive) and the remainder of the infrastructure proposed for City acceptance; and

WHEREAS, Scientific and Technical Resources is now ready to deliver over to the City of Oak Ridge certain water, sanitary sewer, and storm drainage infrastructure, as well as sidewalk and roadway, as are constructed thereon and easements for the same, all of which are identified on the recorded Final Plat and subsequent Plats of Correction; and

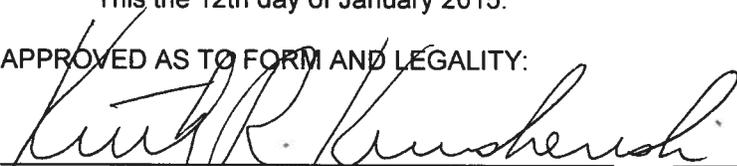
WHEREAS, the Oak Ridge Municipal Planning Commission, at its regular meeting on November 20, 2014, recommended to City Council that the remaining infrastructure improvements on the referenced plats be accepted for perpetual maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the City of Oak Ridge hereby accepts the dedication of 2,540 linear feet of Summit Drive with 50-feet of right-of-way width; 1,420 linear feet of sidewalk with easement; 1,750 linear feet of sanitary sewer lines located in the right-of-way or dedicated easement; 2,880 linear feet of water lines located in the right-of-way or dedicated easement; and 1,680 linear feet of storm drainage lines located in the right-of-way or dedicated easement, all as identified on the Final Plat and Plats of Correction for Oak Ridge Summit Subdivision, as recorded in the Anderson County Register of Deeds Office to be used for public purposes.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

**OAK RIDGE POLICE DEPARTMENT MEMORANDUM
15-01**

DATE: December 16, 2014
TO: Mark S. Watson, City Manager
FROM: James T. Akagi, Chief of Police
SUBJECT: POLICE FLEET PURCHASES

Introduction

An item for the agenda is a resolution authorizing the purchase and equipping of two (2) Ford Police Interceptor Utility AWD vehicles equipped with an Ecoboost 3.5L engines for the Police Department in an amount not to exceed \$98,912.00, which is the state contract price for the vehicles and additional enforcement equipment. The purchase meets the Police Department's quarterly procurement plan to extend the lifecycle of the fleet, and such purchase is in lieu of the purchase of two (2) Dodge Charger Police Sedans.

Funding

Funding for this purchase will come from the City's Equipment Replacement Fund in which adequate funding is available for vehicles and equipment.

Background

The Police Department currently has four (4) canine officers. These officers drive Ford Crown Victoria sedans which are no longer being manufactured by Ford Motor Company. Two (2) of these sedans are scheduled to be replaced, with each vehicle having more than 120,000 miles. Due to a requirement that a police canine vehicle run continuously for a complete shift in order to maintain a safe environment for the canines, police canine vehicles are serviced more frequently with one (1) engine hour equaling approximately forty-five (45) miles traveled.

In the recent past, the City has recommended replacement of the Crown Victoria police sedans with Ford Interceptor and/or Dodge Charger police sedans due to their fuel economy and performance in nationwide trial tests by other law enforcement agencies. However, a canine officer carries substantially more law enforcement equipment for the officer and the officer's canine partner, and the additional trunk space available in a utility vehicle would allow for easier transport and faster deployment of the additional equipment. A utility vehicle would also allow for a larger transport area for the canines, which represent a considerable procurement, training and ongoing maintenance expense.

Analysis

The City recommends replacement of the two (2) canine unit Crown Victoria sedans with two (2) Ford Police Interceptor Utility AWD vehicles. Purchasing Ford Police Interceptor Utility vehicles will provide greater fuel economy, visibility, and space, and a modest cost savings to the City.

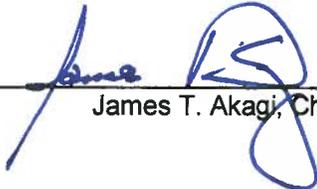
The Michigan State Police, Police Vehicle Evaluation Program, found the Dodge Charger police sedan averages fifteen (15) mpg (city), whereas the Ford Police Interceptor Utility vehicle averages sixteen (16) mpg (city). Additionally, the Ford Police Interceptor Utility vehicle has better visibility though the front windshield than the Dodge Charger, as well as a much larger cargo area (58.7 cu ft. vs. 16.5 cu ft.).

The FY2014 state bid price for the Dodge Charger police sedan is \$24,192.00. The FY2014 state bid price for the Ford Police Interceptor Utility vehicle is \$24,067.00, which amounts to a cost savings of \$250.00 for two vehicles.

The cost to outfit each vehicle with computers, radios, dash cameras, and emergency equipment totals \$25,389.00, for a total of \$98,912.00 for the purchase and equipping of two (2) Ford Police Interceptor Utility AWD vehicles equipped with Ecoboost 3.5L engines.

Recommendation

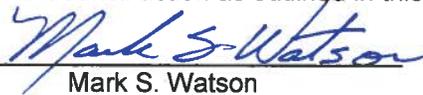
Approval of the attached resolution is recommended


James T. Akagi, Chief of Police

Attachment: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date

RESOLUTION

A RESOLUTION AUTHORIZING THE EXPENDITURE OF APPROXIMATELY \$98,912.00 FROM THE EQUIPMENT REPLACEMENT FUND FOR THE PURCHASE AND EQUIPPING OF TWO (2) PATROL VEHICLES FOR THE POLICE DEPARTMENT'S CANINE UNIT UTILIZING STATE CONTRACT PRICING.

WHEREAS, two (2) police sedans used by the Police Department's Canine Unit are scheduled for replacement; and

WHEREAS, in the past the City has replaced police sedans with either Ford Interceptor or Dodge Charger sedans due to their fuel economy and performance; however, due to greater fuel economy, visibility, and space, plus a modest cost savings, the City desires to purchase Ford Police Interceptor Utility AWD vehicles for the canine unit which will allow easier transport and faster deployment of the police canines and their associated equipment; and

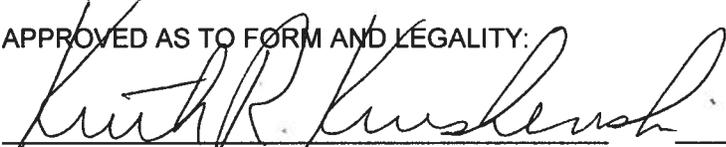
WHEREAS, the state contract FY2014 price for the Ford Police Interceptor Utility AWD vehicle is \$24,067.00 each, with an additional cost of \$25,389.00 for equipping each vehicle with computers, radios, dash cameras, and emergency equipment, for a total cost of \$98,912.00 for both vehicles and equipment; and

WHEREAS, the City Manager requests approval to spend approximately \$98,912.00 from the Equipment Replacement Fund for the purchase and equipping of two (2) patrol utility vehicles using state contract pricing.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to spend approximately \$98,912.00 from the Equipment Replacement Fund for the purchase and equipping of two (2) patrol utility vehicles (Ford Police Interceptor Utility AWD vehicles) using state contract pricing.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:


Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

**OAK RIDGE POLICE DEPARTMENT MEMORANDUM
14-11**

DATE: December 17, 2014
TO: Mark S. Watson, City Manager
FROM: James T. Akagi, Chief of Police
SUBJECT: PURCHASE OF PANASONIC TOUGH PADS FOR PATROL VEHICLES

Introduction

An item for City Council's consideration is a resolution to purchase thirty-four (34) Panasonic Tough Pads, necessary installation hardware, and user software for replacement of laptop computers for Police Department patrol vehicles.

Funding

Funding for this purchase will come from the City's Equipment Replacement Fund in which adequate funding is available.

Background

Between 2007 and 2008, the City purchased thirty-four (34) Panasonic Tough Book laptop computers for Police Department patrol vehicles. Since that time, funds have been programmed into the budget for future replacement purchases.

The Panasonic Tough Book laptop computers have exceeded life expectancy in both hardware and system software capabilities. City Staff has identified benefits to replacing these older systems with Panasonic Tough Pads (similar to computer tablets). The Tough Pads are compatible with the Police Department's Records Management Software from Spillman and the In-Car Video Systems. Additionally, the Tough Pads can be used in mobile situations for documentation and photography as they can be removed and used outside the vehicle, which is a feature not available with the current laptops. Further, the Panasonic Tough Pads operate on Windows 7 allowing for current compatibilities.

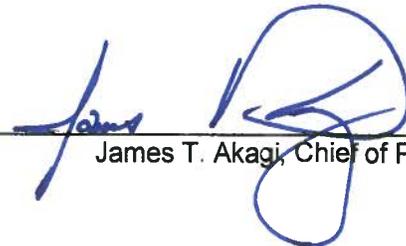
Transitioning from laptops to Tough Pads provides a cost savings of \$580.47 per unit or \$19,735.98 for thirty-four (34) patrol vehicles. This cost savings should be exponential as future Tough Pad purchases may not require installation hardware.

Bids were received and publicly opened on December 12, 2014, with Bizco Technologies of Lincoln, Nebraska, submitting the lowest and best bid in the amount of \$97,580.00.

Recommendation

Approval of the attached resolution is recommended.

Attachments: Bid Abstract
Resolution



James T. Akagi, Chief of Police

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson 12/22/14
Mark S. Watson Date

**CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids**

RFQ #141880

OPENING DATE: December 12, 2014 3:00 P.M.

FOR ---			BIDDER:		BIDDER:		BIDDER:		BIDDER:	
Panasonic Toughbook Tablets			Bizco Technologies 7950 "O" Street Lincoln, NE 68510		Catalyst Technology Group USA 1709 Midpark Road, Suite C Knoxville, TN 37921		VetSource Mobility 1980 Madison St. Suite J 315 Clarksville, TN 37043		CDW Government 230 North Milwaukee Ave. Vernon Hills, IL 60061	
DESCRIPTION	Option	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
PURCHASE OF 34 (THIRTY-FOUR) PANASONIC TOUGHBOOK TABLETS PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE POLICE AND INFORMATION SERVICES DEPARTMENTS	1	34	\$ 2,870.00	\$ 97,580.00	\$ 2,896.00	\$ 98,464.00	\$ 2,899.63	\$ 98,587.42	\$ 2,920.00	\$ 99,280.00
TOTAL PRICE			\$ 97,580.00		\$ 98,464.00		\$ 98,587.42		\$ 99,280.00	
TERMS			30 Days Net		NET 30		NET 30		0 % NET 30	
DELIVERY			7 - 60 Days		7 - 14 Days		< 30 Days ARO		2-10 Days ARO	
F.O.B.			No Shipping Charges Apply		-0-		No Shipping Cost		Destination	
VIA			Fed Ex Ground		Fed Ex or UPS		Fed Ex		Fed Ex Ground	
OTHER BIDDERS CONTACTED: Microsoft Corporation - Knoxville, TN Cetrix Limited - Brooklyn, NY Southern Computer Warehouse - Marietta, GA Insight Public Sector, Inc. - Tempe, AZ Aprisa Technology, LLC - Roslyn, NY Integracon - Knoxville, TN PBM IT - Knoxville, TN Anixter Inc. - Glenview, IL Howard Electronics - El Dorado - KS AdvizeX - Pittsburgh, PA US Catalyst - San Jose, CA Advantage Electronics - Clinton, TN Internetwork Engineering - Charlotte, NC LPS Integration - Nashville, TN Service Express, Inc. -							BIDS OPENED AND RECORDED BY---  Lyn Majeski Accounting Division Manager			
REASON FOR AWARD ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/>			RECOMMEND AWARD BE MADE TO: Bizco Technologies 7950 "O" Street Lincoln, NE 68510				BIDS REVIEWED BY---  Janice McGinnis Finance Director			

RESOLUTION

A RESOLUTION AWARDING A BID IN THE ESTIMATED AMOUNT OF \$97,580.00 TO BIZCO TECHNOLOGIES, LINCOLN, NEBRASKA, FOR THE FURNISHING OF THIRTY-FOUR (34) PANASONIC TOUGH PADS FOR OAK RIDGE POLICE DEPARTMENT PATROL VEHICLES.

WHEREAS, Police Department patrol vehicles were equipped in 2007 and 2008 with Panasonic Tough Book laptop computers, which have now exceeded their life expectancy; and

WHEREAS, the City desires to replace the laptops with Panasonic Tough Pads, which provides a cost savings of approximately \$580.47 per unit; and

WHEREAS, the City of Oak Ridge issued invitations to bid for the purchase of thirty-four (34) Panasonic Tough Pads for patrol vehicles; and

WHEREAS, bids were received and publicly opened on December 12, 2014, with Bizco Technologies, Lincoln, Nebraska, submitting the lowest and best bid, which bid the City Manager recommends be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Bizco Technologies, 7950 "O" Street, Lincoln, Nebraska 68510, for the furnishing of thirty-four (34) Panasonic Tough Pads for Police Department patrol vehicles; said award in strict accordance with the required specifications and the bid as submitted and publicly opened on December 12, 2014, and in the estimated amount of \$97,580.00.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

INFORMATION SERVICES MEMORANDUM
14-05

TO: Mark S. Watson
City Manager

FROM: Amy Fitzgerald, Ph.D.
Governmental Affairs & Information Services Director

DATE: December 19, 2014

SUBJECT: 2015 STATE AND FEDERAL LEGISLATIVE AGENDA

Introduction

An item for the January 12th City Council agenda is the approval of the *City of Oak Ridge 2015 State and Federal Legislative Agenda*. The resolution also authorizes transmittal to members of the Tennessee General Assembly and the Tennessee Congressional Delegation as the official 2015 state and federal legislative agenda for the City of Oak Ridge.

Background

Each year the City develops a list of projects, policies, and priorities that are submitted to our representatives in the Tennessee General Assembly and the Tennessee Congressional Delegation to assist them in advocating on behalf of the City of Oak Ridge.

The draft was developed with an emphasis on current City initiatives and a review of agendas of other local governments and key organizations. In addition, staff worked with the city's federal legislative consultants on issues that could potentially impact Oak Ridge in the next Congress.

While the agenda is intended to be comprehensive, issues may arise during the year that require further action. Once approved, the agenda will be printed and distributed to the appropriate officials.

Recommendation

Staff recommends approval of the resolution.



Amy S. Fitzgerald

Attachments

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson 12/22/14
Date

RESOLUTION

A RESOLUTION TO ADOPT THE *CITY OF OAK RIDGE, TENNESSEE 2015 STATE AND FEDERAL LEGISLATIVE AGENDA* TO INFORM STATE AND FEDERAL OFFICIALS OF KEY PROJECTS, POLICIES, AND PRIORITIES IN THE CITY OF OAK RIDGE, AND TO HELP SECURE FUNDING FOR AGREED UPON PRIORITIES OF THE COMMUNITY.

WHEREAS, the Oak Ridge City Council desires to develop a state and federal legislative agenda as an instrument to inform state and federal officials of key projects, policies, and priorities in the City of Oak Ridge, and to help secure funding for agreed upon priorities of the community; and

WHEREAS, the City Manager recommends the approval of the *City of Oak Ridge, Tennessee 2015 State and Federal Legislative Agenda* to inform state and federal officials of key projects, policies, and priorities in the City of Oak Ridge, and to help secure funding for agreed upon priorities of the community; and

WHEREAS, while the *City of Oak Ridge, Tennessee 2015 State and Federal Legislative Agenda* is intended to be comprehensive, issues may arise during the course of the year that require further action.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the attached *City of Oak Ridge, Tennessee 2015 State and Federal Legislative Agenda* is hereby adopted to inform state and federal officials of key projects, policies, and priorities in the City of Oak Ridge, and to help secure funding for agreed upon priorities of the community.

BE IT FURTHER RESOLVED that the Mayor and City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

BE IT FURTHER RESOLVED that the *City of Oak Ridge, Tennessee 2015 State and Federal Legislative Agenda* be transmitted to members of the Tennessee General Assembly and the Tennessee Congressional Delegation as the official 2015 state and federal legislative agenda for the City of Oak Ridge.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Goch, Mayor

Alexander J. Ford, Acting City Clerk



City of Oak Ridge, Tennessee 2015 State and Federal Legislative Agenda

This document describes the 2015 legislative and policy agenda adopted by the elected officials of the City of Oak Ridge. Described herein are key projects, policies, and priorities that the City urges the Tennessee General Assembly and the Tennessee Congressional Delegation to support. Other issues may arise that require separate action by City Council.

2015 City of Oak Ridge, Tennessee State Legislative Agenda

Legislative Priorities

Project/Issue	Responsible Agency/Organization	Issue/Action Needed
Adventure Tourism Legislation	General Assembly	<p>Background: The Tennessee Adventure Tourism and Rural Development Act of 2011 established a program which allows cities and counties to designate geographic areas within their jurisdiction as Adventure Tourism Districts. Qualified businesses that locate or expand within such a district may be eligible for special tax credits based on the number of jobs created and amount of investment made. Oak Ridge’s application for an Adventure Tourism District was approved in 2014.</p> <p>Problem: Many tourism-related businesses are small businesses that are owner-operated with fewer than ten employees. Under the current program, such businesses are not eligible to participate. Action needed: Urge the General Assembly to amend existing requirements in the legislation so that small tourism-related businesses would be able to take advantage of the tax credits.</p>
Homeowners Bill of Rights	General Assembly	<p>Background: Homeowners associations (HOAs) are established in order to: (1) define and maintain common space of planned residential developments; and (2) protect individual property owners through implementation of agreed upon rules and standards designed to facilitate the beneficial value and use of one’s property. Homes are typically the single, largest investment made by individuals and families; maintenance of neighborhood assets through HOAs is critical to protect</p>

		<p>a homeowner's investment. Thus, HOAs are important institutions to work with local governments in order to maintain overall property values by protecting the assessed values of homeowners. Several bills were introduced in the last legislative session, which were referred to the Tennessee Advisory Commission on Intergovernmental Relations (TACIR) for review. Problem: Typical HOAs delegate <i>one vote per owner of each parcel</i> in the development, when in many instances values of constructed homes exceed the values of undeveloped lots. Given the national recession of the past six years, vacant, overgrown lots are prevalent in many planned developments, oftentimes owned by a single person, banks, LLCs or another entity that has majority control over HOA membership. Such situations: (1) impact values of properties if the HOA is not allowed to function due to controls; (2) are problematic for HOAs, which must vote on enforcement of standards and budget for routine maintenance and upkeep of vacant and common properties; (3) infringe upon the rights of individual property owners who may lose assessed value, cannot enjoy and/or resell their property; and (4) are costly to local governments, which repeatedly engage lot owners in response to complaints from frustrated homeowners requesting enforcement on unresponsive owners, banks, and speculators. Action needed: Urge the General Assembly to pass legislation that would elevate and protect the rights of home/property owners in situations where a majority of HOA votes are held by an individual/entity not maintaining their property according to HOA rules, resulting in a potential loss of overall assessed value. Such action would allow local</p>
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		governments to establish a value-based system instead of a lot-based system to ensure HOA viability.
Education	General Assembly and Tennessee Department of Education	<p>Background: The Oak Ridge educational system is a key asset to the State of Tennessee and to the Oak Ridge community. The City and School administrations are required to collaborate to achieve greater efficiency and effectiveness in the delivery of municipal services and K-12 education while state and local funding sources decrease. Problem: Continued reductions/elimination of Halls tax, economic recession and varied fluctuations in sales tax collections, are placing enormous pressures on Oak Ridge property taxpayers to fund K-12 according to the current formula for school funding. The Basic Education Program (BEP) formula is complex and does not accommodate needed flexibility for communities like Oak Ridge, whose student population and economy may experience significant fluctuation based on an economy dependent on federal government programs. The existing local capacity measure does not adequately represent the significant per pupil expenditure invested by communities like Oak Ridge. Further, unfunded education mandates imposed by the federal and state governments are having significant, adverse financial impacts at the local level.</p> <p>Action needed: Initiate efforts to improve, clarify and modify relevant provisions of state law allowing for BEP to accommodate adjustments based on economic fluctuations at the local level. In conjunction with other Tennessee City-funded school systems, recognize and modify the existing local capacity model to recognize/reward communities that invest <i>above</i> the state average in education. Support school board efforts to oppose election of school superintendents.</p>

Projects, Positions, Activities

Project/Issue	Responsible Agency/Organization	Issue/Action Needed
Oak Ridge General Aviation Airport	Tennessee Department of Transportation (TDOT) Aeronautics Division	<p>Background: The Metropolitan Knoxville Airport Authority is completing preliminary planning for the development of a general aviation airport at the East Tennessee Technology Park in Oak Ridge. Benefits include: Enhanced aviation opportunity will support regional population growth, job creation, and economic and community development for “megaprojects” in Oak Ridge; increased access for business community and reduce congestion at general aviation airports in the region. Action needed: Urge funding of the Oak Ridge Airport Master Plan by the Tennessee Aeronautics Commission. Support land transfer to the Metropolitan Knoxville Airport Authority.</p>
Manhattan Project National Historical Park	General Assembly, Tennessee Historical Commission, and Tennessee Department of Tourism	<p>Background: Federal legislation to establish the Manhattan Project National Historical Park in Oak Ridge, TN, Los Alamos, NM, and Hanford, WA (three sites, one park concept) was passed by Congress in December 2014. The Tennessee General Assembly adopted resolutions of support in 2012 and 2013. Benefits include: Historical preservation and interpretation by the National Park Service of one of most significant events in Tennessee and American history. The new park will bolster the State’s heritage tourism sector. Action needed: Continue State support as federal agencies initiate the process to establish the national park.</p>
Uranium Processing Facility (UPF)	General Assembly and Tennessee Department of Economic and Community Development	<p>Background: The National Nuclear Security Administration (NNSA) is designing a new Uranium Processing Facility (UPF) at the Y-12 site in Oak Ridge. The UPF is slated to be one of the largest construction projects in state history,</p>

Project/Issue	Responsible Agency/Organization	Issue/Action Needed
		<p>with hundreds of suppliers needed to procure building materials, specialized machinery, and customized parts. The City of Oak Ridge is working with NNSA and state officials on local planning, infrastructure, and logistical issues, and also recruitment of suppliers and manufacturers to Oak Ridge. Benefits include: Supports future mission of the Y-12 National Security Complex, one of the state’s largest employers; provides significant risk reduction to workforce and community; provides major long-term economic development opportunity for the state, region, and community. Action needed: Urge the General Assembly to learn about the UPF project and its benefits, and to support incentives for private sector investment in areas such as workforce development, infrastructure programs, and brownfield reuse. Urge the Department of Economic and Community Development to continue to invest in and facilitate recruitment of industries and suppliers into Oak Ridge.</p>
<p>Not in Our City Land Bank Program</p>	<p>General Assembly and Tennessee Housing Development Agency</p>	<p>Background: Legislation was approved by General Assembly in 2012 for a City of Oak Ridge pilot program, which was featured in a recent Tennessee Advisory Commission on Intergovernmental Relations report on blight. The City is developing guidelines for implementation, including obtaining 501 status and defining housing goals. Tax credits from programs such as those administered by the Tennessee Housing Development Agency will be instrumental to the successful revitalization of Oak Ridge. Benefits include: Allows the City to assemble, temporarily manage, and dispose of vacant land for the purpose of stabilizing neighborhoods and encouraging reuse or redevelopment</p>

Project/Issue	Responsible Agency/Organization	Issue/Action Needed
		<p>of urban property. Such programs are used in several states as a progressive way for cities to reclaim unused, vacant, or undesirable land for potential housing opportunities or public use. Action needed: Urge the General Assembly to continue support for the pilot program and to fund programs within THDA and other agencies that reduce blight and enhance community revitalization. Examine tax and fiscal policies in surrounding states that could enhance opportunities for private sector investment and redevelopment of brownfields and vacant, blighted properties for the benefit of Tennessee communities.</p>
<p>Edgemoor Road (SR 170) Improvements—Phase 1</p>	<p>Tennessee Department of Transportation (TDOT)</p>	<p>Background: With the cancellation of the Knoxville regional beltway project, congestion along this major thoroughfare continues to worsen with additional traffic load. TDOT Average Daily Traffic counts at the nexus of SR170, SR62, and SR162 are among the highest in the region. The project has been added as to the regional mobility plan. Benefits include: Phase 1 from Solway to the bridge would improve safety, mitigate congestion, improve access to major employment sectors, and enhance commercial development. Action needed: Urge the Transportation Planning Organization and TDOT to formally integrate the project into the regional planning funding profile; continue to work on interpretation of cost sharing rules and rights-of-way inventory.</p>
<p>Recognize Local Decision Making Authority and Limited Financial Capacity</p>	<p>General Assembly</p>	<p>Action needed: Eliminate unfunded mandates and mandates that impose non-discretionary requirements on local governments.</p>

TDEC Issues

<p>Environmental Management Waste Management Facility Perpetual Care Fund and Need for Additional Disposal Capacity</p>	<p>Tennessee Department of Environment and Conservation (TDEC)</p>	<p>Background: The U.S. Department of Energy, the U.S. Environmental Protection Agency (EPA) and TDEC signed a Record of Decision in 1999 to construct the Environmental Management Waste Management Facility (EMWMF) to dispose of materials related to the cleanup of the Oak Ridge Reservation, which is located in the City of Oak Ridge. Under a consent order between DOE and the State of TN, DOE is paying the State \$18 million to establish a permanent trust fund for long-term surveillance and maintenance of the EMWMF after closure. Discussions are underway with TDEC regarding the need for a second waste disposal facility. Action needed: Establish TDEC requirement to provide an annual report to the City of Oak Ridge regarding the status and valuation of the current trust fund. Include the City in ongoing discussions regarding approving additional waste management and disposal capacity in the city limits.</p>
<p>Financial Assurance for Hazardous Materials</p>	<p>Tennessee Department of Environment and Conservation (TDEC)</p>	<p>Background: Owners and operators of certain businesses, including solid and hazardous waste storage facilities and processors of radioactive materials, are required by Tennessee law to provide proof that they have sufficient funds to pay for accidental releases, compensation of third parties for any damage to human health or property, and long-term maintenance and monitoring of closed sites. Problem: Local governments are concerned that the current basis for posting financial assurance is inadequate to protect host communities and local governments. Action needed: Modify the current financial assurance requirements so that: (1) financial assurance bonds are</p>

		<p>determined based on the risk associated with the licensed hazardous materials instead of square footage of the facility; (2) coverage for costs incurred by the host local governments is included and documented; and (3) financial assurance bonds are reviewed on a regular basis and adjusted for inflation.</p>
<p>Natural Resources Damages Assessment (NRDA)</p>	<p>Tennessee Department of Environment and Conservation (TDEC)</p>	<p>Background: The federal Superfund Law (CERCLA) allows State and Federal natural resource trustees to evaluate the ecological and human use impacts associated with contaminant releases from facilities at the Oak Ridge Reservation. The evaluation is used to document injuries sustained by natural resources in order to determine the damages and restoration activities that will compensate the public for losses resulting from such injuries. Problem: The ORR lies within the jurisdictions of the City of Oak Ridge, Roane and Anderson Counties. These jurisdictions are significantly impacted, yet not included in the past or current trustee council or in pre-decisional discussions. As a result, major decisions have been, and continue to be made without representation by the affected local jurisdictions. Action needed: CERCLA does not specifically require the appointment of local government representatives; however inclusion is not prohibited. The state and other trustees must include the City of Oak Ridge, Roane, and Anderson counties in the NRDA decision making process currently underway.</p>
<p>Penalties and Fees for DOE Non-Compliance Should Restore Oak Ridge</p>	<p>Tennessee Department of Environment and Conservation (TDEC)</p>	<p>Background: The Federal Facility Agreement (FFA) between TDEC and DOE lacks a provision requiring that penalties imposed on DOE by the State of TN for violations, such as missing cleanup milestones on the Oak Ridge Reservation are used in the Oak Ridge area. Benefits include: Avoids penalizing the City of Oak Ridge,</p>

		<p>Anderson and Roane counties by redistributing environmental management resources from Oak Ridge Reservation projects so that remediation is not delayed. Action needed: Modification to FFA and other relevant policies to require that penalties, fees, and mitigation associated with CERCLA activities on the Oak Ridge Reservation are invested in environmental restoration in the affected jurisdiction(s).</p>
<p>Oak Ridge Reservation Communities Alliance (ORRCA)</p>	<p>Tennessee Department of Environment and Conservation (TDEC)</p>	<p>Background: The City and area county governments adopted the Tennessee Oversight Interlocal Agreement and formed the Oak Ridge Reservation Communities Alliance (ORRCA) in 2012. Benefits include: the new agreement and associated grant facilitates involvement of the affected local governments and public in decisions about DOE environmental management. Action needed: Continued cooperation and engagement to ensure local government involvement in federal and state cleanup decisions and emergency response planning.</p>

2015 City of Oak Ridge, Tennessee Federal Legislative Agenda

Legislative Priorities

Project/Issue	Responsible Agency/Organization	Benefits/Action Needed
Manhattan Project National Historical Park	Congress, National Park Service, and the Department of Energy	<p>Background: Federal legislation to establish the Manhattan Project National Historical Park in Oak Ridge, TN, Los Alamos, NM, and Hanford, WA (three sites, one park concept) was passed by Congress in December 2014.</p> <p>Benefits include: Historical preservation and interpretation of one of most significant events in Tennessee and American history. Action needed: Urge Congress to appropriate funds to support implementation. Urge the federal agencies to engage the City in the development of agreements and management plans for the Park.</p>
Uranium Processing Facility (UPF)	Congress and the National Nuclear Security Administration	<p>Background: Modernization of uranium processing at Y-12 is vital to national security and to the Oak Ridge community. The Committee to Recommend Alternatives to the Uranium Processing Facility Plan in Meeting the Nation’s Enriched Uranium Strategy (the Red Team) issued a final report in April 2014 with recommendations for an approach to expedite modernization. Benefits include: supports future mission of the Y-12 National Security Complex, one of the state’s largest employers; significant risk reduction to workforce and community; enhances Y-12 efficiencies; and reduces long-term costs. Action needed: Urge congressional delegation to support funding through National Nuclear Security Administration (NNSA)</p>

		<p>to proceed with construction of the UPF; participate in federal and state planning efforts to facilitate project development and implementation.</p>
<p>Finish Cleanup of the Oak Ridge Reservation</p>	<p>Congress and NNSA/Environmental Management office, with support from Office of Science, OMB</p>	<p>Significant progress has been made in addressing environmental problems associated with ORR legacy waste. However, the trend over the past several years to reduce funding has resulted in a longer time horizon to complete environmental management projects, many times with negative results. The postponement of projects at the ETPP site, for example, is detrimental to the reindustrialization and economic diversification goals of the City and region. The City has invested significant resources in reindustrialization, with the anticipated return diminished because of a reduction in cleanup funds has stalled economic development efforts. "Mortgage" costs absorb resources that should be applied to additional cleanup. Benefits of increased funding include: risk reduction to nearby population, reduction in life cycle costs, enhanced safety for workers, retention of environmental professionals; supports regional economic diversification, facilitates Y-12 and ORNL modernization, reduces stigma associated with environmental legacy.</p> <p>Action needed: Urge DOE and OMB to request funding at levels needed to complete timely cleanup of the Oak Ridge Reservation. Urge congressional delegation to support appropriations at the level needed to complete site cleanup. Cleanup solutions should minimize risk to Oak Ridge and avoid long-term institutional controls that stigmatize community.</p>

<p>Marketplace Fairness Act</p>	<p>Congress</p>	<p>Background: In 1992 the Supreme Court’s decision in <i>Quill Corp. v. North Dakota</i>, 504 U.S. 298 (1992) ruled that states could not require out-of-state catalogs or online businesses to collect sales tax because it was too complicated to calculate sales taxes in each state and in individual communities. As a result, state and local governments across the nation have been unable to collect sales taxes on catalog and Internet purchases made by citizens in their states and in cities and towns. Problem: The National League of Cities estimates that the State of Tennessee and its local governments lost a combined \$748 million in sales tax on e-commerce in 2012. In addition, small businesses, Main Street and local retailers in Oak Ridge and throughout Tennessee have operated at nearly a 10 percent competitive price disadvantage to remote sellers. Action needed: Urge the congressional delegation to pass the Marketplace Fairness Act, which will benefit Oak Ridge businesses by putting Main Street retailers on an equal footing with Internet sellers, and granting individual states the authority to streamline their sales tax laws and collect sales taxes directly from online retailers.</p>
<p>Preservation of the Tax-Exempt Status of Municipal Bonds</p>	<p>Congress</p>	<p>Background: Tax-exempt municipal bonds are the primary means by which state and local governments finance critical infrastructure across the nation, including roads, bridges, hospitals, schools, and utility systems. Under current law, the owners of municipal bonds are not required to pay federal income tax on the interest income they receive from the bonds. Municipalities, including the City of Oak Ridge, benefit from this tax exemption through substantial savings on the interest cost of borrowed money. Problem: Congress continues to consider a</p>

		<p>number of options to reduce the federal deficit. One option Congress is evaluating would reduce, eliminate, or phase out the exemption on municipal bond interest. President Obama’s Fiscal Year 2014 Budget Proposal recommends capping the tax exemption of municipal bonds at 28%. Action needed: Urge Congress to strongly oppose any efforts by Congress or the Administration to reduce or eliminate the tax exemption on municipal bond interest.</p>
<p>Preservation of Individual Tax Deductions</p>	<p>Congress</p>	<p>Deductions for state and local taxes. Allowing taxpayers to deduct state and local taxes from their federal taxable income is a fundamental statement of the long-standing historical right of state and local governments to raise revenues and prevent taxpayers from being double taxed. It has been the law since the Revenue Act of 1862. In addition to being the most-established, the deduction for state and local taxes paid is also the most widely used benefit in the tax code. For corporations and business filers, taxes paid to state and local governments are regarded as a cost of doing business and reduced from income. And virtually all among the approximately 47 million individuals filing itemized returns nationally claimed a deduction for state and local taxes paid. Eliminating this deduction will result in a significant tax increase to American taxpayers.</p> <p>Home Mortgage Interest Deduction (HMID). The repeal of the HMID would affect the finances of nearly every American and would have uncertain, potentially dangerous, impacts on an already volatile housing market. Deductions for mortgage interest have been in place for more than a century as a means of encouraging home</p>

		<p>ownership. Local communities directly benefit from homeownership, as homeowners are active in the civic and political organizations of the community and more likely to work with local officials to solve problems facing the community. Homeownership also promotes stability in the community, which creates positive social benefits and more desirable communities that retain and attract businesses and residents.</p> <p>Action needed: As Congress works toward a more simplified tax code, it is imperative to preserve the tax incentives that support our nation’s state and local governments.</p>
<p>Transportation Reauthorization</p>	<p>Congress</p>	<p>Problem: Transportation reauthorization to expire in May 2015</p> <p>Action needed The City of Oak Ridge supports a six-year transportation reauthorization bill to allow for adequate planning and implementation of transportation infrastructure projects. Short-term extensions, and even short-term bills like the current two-year law, make planning and implementation very difficult at the state and local level. The City also supports a mechanism to direct more funds to the local government level.</p>
<p>Budgetary and Appropriations Process</p>	<p>Congress</p>	<p>Problem: The economy of Oak Ridge and the surrounding region are significantly impacted by federal programs.</p> <p>Action needed: Urge Congress to pass timely budgets and appropriations to avoid major impacts on the City of Oak Ridge, its citizens, businesses, and government employers.</p>

Administrative Priorities

Project/Issue	Agency/ Program Office	Benefits/Action Needed
Rebuild Water/Wastewater Infrastructure to Support City Compliance with EPA Administrative Order	U.S. Environmental Protection Agency (EPA), U.S. Department of Energy (DOE)	The City of Oak Ridge is under an EPA Administrative Order to correct violations of the Clean Water Act for inflow and infiltration. DOE is the City’s largest customer, and needs to continue to budget and set aside funding to repair its systems on the Oak Ridge Reservation. Action needed: Continued cooperation with DOE on financing needed projects such storm water retention basins and raw water pumping stations. Such cooperation will help support timely compliance with the Order, and help mitigate additional financial impacts to citizens.
Small Modular Reactor	DOE Office of Nuclear Energy, TVA and Nuclear Regulatory Commission	Action needed: Coordination among DOE, City of Oak Ridge, the Tennessee Valley Authority, and Nuclear Regulatory Commission to ensure effective communication regarding project development, emergency planning and other licensing issues, and mitigation of potential impacts. Consult with the City regarding the possible development of a visitor’s center associated with the project.
Partnership with Oak Ridge Library	DOE and National Park Service	Action needed: Secure support for joint project with Oak Ridge Library. Project would include mutual support, mutual benefits, and shared responsibilities with the National Park Service.
ETTP Site Interpretation	DOE EM, NNSA	Action needed: Continue implementation of Section 106 commitment from DOE for dual use of Oak Ridge Fire Station #4, with building use for normal Fire Department operations and needs and space dedicated for site historical interpretation.
Timely, Cost Effective Land Transfers	DOE EM, Science, NNSA, and OMB	The Economic Development process requires fast response at the local level to transfer and acquire real property. In

Project/Issue	Agency/ Program Office	Benefits/Action Needed
		<p>some cases, transfer of DOE property has taken in excess of 400 days or has not occurred. Action needed: Continue to work on process in order to expedite transfer of surplus land and brownfields to the City for the purposes of economic development, at no, or extremely low cost, and with necessary indemnification.</p>
Technology Transfer	DOE, NNSA	<p>Action needed: Provide incentives and facilitate the timely transfer of technology to enhance economic development and private sector investment in Oak Ridge.</p>
Penalties and Fees for Non-Compliance Should Restore Oak Ridge	DOE in conjunction with State of TN	<p>Action needed: Need to modify Federal Facility Agreement to require that penalties, fees, and mitigation associated with CERCLA activities in the City of Oak Ridge be invested in environmental restoration in the City of Oak Ridge. Current requirements penalize the City of Oak Ridge.</p>
Contract Renewals and Rebids	DOE and NNSA, Small Business Administration	<p>Action needed: Incentivize contractors to invest in Oak Ridge community. Benefits include live where you work, expansion of local tax base to support municipal services, quality of life, and enhance economic diversification. Work with SBA to identify resources for training and support for local workforce needed for UPF and other DOE projects.</p>
DOE Reorganization	Headquarters and OR Site Office	<p>Action needed: Ensure access and accountability for Oak Ridge Office to protect investment and missions. Continue to enhance communications among DOE offices and with Oak Ridge community.</p>

CITY COUNCIL MEMORANDUM
14-47

DATE: December 23, 2014
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: SURPLUS PROPERTY (FIRE TRUCK) – DONATION TO KNOX COUNTY

Introduction

An item for City Council's consideration is a resolution authorizing the transfer of a surplus 1991 International 4700 Fire Truck (#377) to Knox County, Tennessee, at no cost for their use.

Financial

The City has incurred no cost in the disposal of this equipment as the unit will be provided "as is" to Knox County. Knox County will use the fire truck in its' Byington-Solway Career and Technical Education Center.

Background

The City has recently purchased new fire trucks for the Oak Ridge Fire Department. The new trucks have replaced our front line units, with the previous units now in backup status. The unit above is a previous backup for the department, but is no longer needed. It would be a significant benefit for Knox County to use the vehicle in its' Byington-Solway Career and Technical Education Center for use in their fire services curriculum in partnership with Rural Metro. Every student who successfully completes the school's program will exit as a state-certified firefighter level-1, ready to go to work or continue training.

It is anticipated that the City would only receive a minimum of cash at auction for the old unit at an estimated \$20,000–\$25,000 value and that it could be put to better use by a neighboring governmental unit in their school system. As part of the donation, Knox County will agree to allow tuition assistance (credit) for a few Oak Ridge students to attend the Byington-Solway Career and Technical Education Center. This will be a move toward increasing the potential hiring of local students for municipal government positions. Superintendent Bruce Borchers has been informed of the potential collaboration between the City and Knox County regarding tuition assistance at the Byington-Solway Career and Technical Education Center, and Dr. Borchers is excited about the possibility as an alternative option to High School education tracks.

Recommendation

Approval of the attached resolution is recommended.


Mark S. Watson

Attachments: Request Letter from Knox County Mayor Tim Burchett
Resolution



OFFICE OF COUNTY MAYOR TIM BURCHETT

400 Main Street, Suite 615, Knoxville, TN 37902

September 17, 2014

Mr. Mark Watson
Oak Ridge City Manager
P.O. Box 1
Oak Ridge, TN 37831

Dear Mr. Watson,

I recently became aware that the City of Oak Ridge Fire Department was planning to surplus two fire engines. Don Lawson, Knox County Schools' director of Career, Technical and Adult Education, contacted me about the possibility of one of those fire trucks being donated to the Byington-Solway Career and Technical Education Center.

Byington-Solway C.T.E.C. offers a fire services curriculum in partnership with Rural Metro, and the availability of such a truck would be extremely valuable to the school's CTE program and the students who participate in it. In fact, every student who successfully completes the school's program will exit as a state-certified firefighter level-1, ready to go to work or continue training.

It is for this reason that I am writing to request that the City of Oak Ridge donate a surplus fire engine to the Byington-Solway C.T.E.C.'s fire services program for use in training future firefighters.

Thank you for your consideration of this request.

Sincerely,

Tim Burchett
Knox County Mayor

Cc: Don Lawson, Knox County Schools

*Response
10/27/14*

RESOLUTION

A RESOLUTION AUTHORIZING THE TRANSFER OF A 1991 INTERNATIONAL 4700 FIRE TRUCK (#377) TO KNOX COUNTY, TENNESSEE, AT NO COST FOR THEIR USE.

WHEREAS, the City's Fire Department has a 1991 International 4700 Fire Truck (#377) which has previously been used as a backup vehicle for the department; and

WHEREAS, with the purchase of new fire engines, the previous front line units are now backup vehicles for the department and the 1991 vehicle has been declared surplus; and

WHEREAS, Knox County Mayor Tim Burchett has requested the City to consider transferring the fire truck to Knox County for use by the Byington-Solway Career and Technical Education Center for use in their fire services curriculum in partnership with Rural Metro; and

WHEREAS, Tennessee Code Annotated §12-3-1005 allows governmental entities to purchase, trade, or gift personal property to each other without public advertisement and competitive bidding; and

WHEREAS, the City Manager recommends the fire truck be donated to Knox County, Tennessee, for their use.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the donation of the 1991 International 4700 Fire Truck (#377) to Knox County, Tennessee, is hereby approved.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:

 _____ Kenneth R. Krushenski, City Attorney	_____ Warren L. Gooch, Mayor
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Alexander J. Ford, Acting City Clerk

CITY COUNCIL MEMORANDUM
14-45

DATE: December 18, 2014
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: SENIOR CENTER LEASE AGREEMENT

Introduction

An item for City Council's consideration is a resolution to approve a Lease Extension Agreement between the City and Anderson County to lease space at the Daniel Arthur Rehabilitation Center for the purpose of operating a senior center.

Background

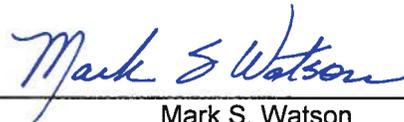
The City has been leasing space from Anderson County at the Daniel Arthur Rehabilitation Center since 1999 for the purposes of operating the Senior Center. The "current" lease agreement with Anderson County was approved by City Council through Resolution 12-117-09 for a five-year lease term, which expires on December 31, 2014. As part of this lease agreement, the City had the option to purchase the property for One Dollar (\$1.00) at the conclusion of the lease term.

By Resolution 12-118-09, City Council directed the City Manager and the Elder Citizens Advisory Board (now called the Senior Advisory Board) to move forward with development of a timeline for construction of a new senior center at the Daniel Arthur Rehabilitation Center location. As part of this plan, the Board was in the process of forming a 501(c)(3) organization in order to raise funds for construction of a new senior center. The idea to raise funds for a new senior center did not go as planned and little money was raised for this effort. Various locations and options have been discussed. However, the City's fiscal situation has not lent itself to development and construction of a new senior center. The Daniel Arthur Rehabilitation Center was also supported as a location versus other options such as local churches.

Anderson County has offered to continue the lease arrangement for an additional five-year term under a Lease Extension Agreement. The Lease Extension Agreement is for a five-year term (January 1, 2015 through December 31, 2019) at the rate of \$5,170.00 per month. The Lease Extension Agreement continues to provide the City with the option to purchase the property at the end of the lease term for One Dollar (\$1.00). This option will allow the City to move forward with plans for a new senior center if funds are raised and City Council elects to exercise the option.

Recommendation

Approval of the attached resolution is recommended.


Mark S. Watson

Attachments: Resolution 12-117-09
Resolution 12-118-09
Proposed Resolution
Lease Extension Agreement

RESOLUTION

WHEREAS, by Resolution 8-144-99, City Council approved a lease agreement between the City and Anderson County (the "County") to lease space at the Daniel Arthur Rehabilitation Center (the "Center") for the purposes of operating a senior center; and

WHEREAS, the City and the County desire to modify the terms of the lease arrangement; and

WHEREAS, the proposed lease provides for a five (5) year lease term at a cost of \$5,170.00 per month, plus twenty-four percent (24%) of the total utility costs for the Center; and

WHEREAS, at the end of the lease and upon giving at least one hundred and twenty (120) days advanced notice to the County, the proposed lease provides the City an option to purchase for one dollar (\$1.00) buildings one, two and three, as shown on an exhibit to the lease agreement, for use as a senior center and other municipal services; and

WHEREAS, the City Manager recommends approval of the lease agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the attached Lease Agreement between the City of Oak Ridge and Anderson County to lease space at the Daniel Arthur Rehabilitation Center for a five-year term beginning January 1, 2010 and ending December 31, 2014 for the purpose of operating a senior center is hereby approved.

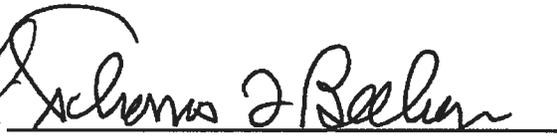
BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 14th day of December 2009.

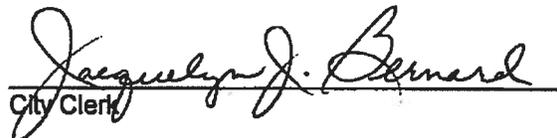
APPROVED AS TO FORM AND LEGALITY:



City Attorney



Mayor



City Clerk

RESOLUTION

WHEREAS, by Resolution 12-117-09, City Council approved a lease agreement between the City and Anderson County to lease space at the Daniel Arthur Rehabilitation Center for the purpose of operating a senior center; and

WHEREAS, the lease agreement provides the City with the option to purchase buildings one, two and three for one dollar (\$1.00) at the end of the five-year lease term for use as a senior center and other municipal services; and

WHEREAS, after evaluating potential locations for a new senior center, City Staff and the Elder Citizens Advisory Board have proposed the City elect at the end of the lease term to exercise the option to purchase buildings one, two and three at the Daniel Arthur Rehabilitation Center and construct a new senior center at that location; and

WHEREAS, the Elder Citizens Advisory Board is in the process of forming a 501(c)(3) organization in order to be ready to raise funds for construction of a new senior center; and

WHEREAS, upon approval by City Council, the Elder Citizens Advisory Board and City Staff will work toward developing a timeline to construct a new senior center, which includes selection of an architectural firm to conduct a needs assessment and develop a conceptual plan, development of design plans for a new senior center, demolition of the existing buildings, and construction of the new senior center while also developing a method for relocating senior citizen services during the demolition and construction phases; and

WHEREAS, the City Manager recommends City Council endorse the plans to move forward with construction of a new senior center at the Daniel Arthur Rehabilitation Center location.

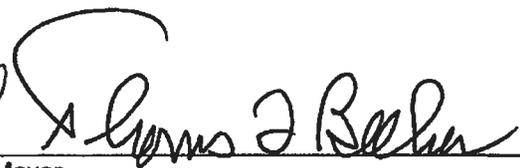
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is hereby approved and the Elder Citizens Advisory Board and City Staff are directed to move forward with development of a timeline for construction of a new senior center at the Daniel Arthur Rehabilitation Center location.

This the 14th day of December 2009.

APPROVED AS TO FORM AND LEGALITY:


City Attorney


Mayor


City Clerk

NUMBER _____

RESOLUTION

A RESOLUTION TO APPROVE A LEASE EXTENSION AGREEMENT BETWEEN THE CITY OF OAK RIDGE, TENNESSEE, AND ANDERSON COUNTY, TENNESSEE, TO LEASE SPACE AT THE DANIEL ARTHUR REHABILITATION CENTER FOR THE PURPOSE OF OPERATING A SENIOR CENTER.

WHEREAS, by Resolution 12-118-09, City Council approved a lease agreement between the City and Anderson County to lease space at the Daniel Arthur Rehabilitation Center for the purpose of operating a senior center; and

WHEREAS, said lease agreement was for a five year term with the City having the option to purchase the property at the conclusion of the lease term for One Dollar (\$1.00); and

WHEREAS, the lease agreement expired on December 31, 2014 and the City did not exercise the option to purchase the property; and

WHEREAS, the parties desire to enter into a Lease Extension Agreement to essentially renew the lease agreement for another five-year period, with the City having the option to purchase the property at the conclusion of the lease term for One Dollar (\$1.00); and

WHEREAS, the City Manager recommends approval of the Lease Extension Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the attached Lease Extension Agreement between the City of Oak Ridge, Tennessee, and Anderson County, Tennessee, to lease space at the Daniel Arthur Rehabilitation Center for a five-year term beginning January 1, 2015 and ending December 31, 2019 for the purpose of operating a senior center is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

LEASE EXTENSION AGREEMENT

THIS LEASE EXTENSION AGREEMENT, made and entered into on this the _____ day of _____, 2014, by and between Anderson County, Tennessee a political subdivision of the State of Tennessee and governmental entity located at 208 Anderson County Courthouse, 100 North Main Street, Clinton, Tennessee (hereinafter, "Lessor") and the City of Oak Ridge, Tennessee, a governmental municipality located at 200 South Tulane Avenue, Oak Ridge, Tennessee, (hereinafter, "Lessee"):

WITNESSETH:

WHEREAS, Lessor desires to lease certain office, recreational and meeting space located at 728 Emory Valley Road, for the use and benefit of the Oak Ridge Senior Center, located within a portion of the Daniel Arthur Rehabilitation Center (DARC) Complex, within the corporate limits of the City of Oak Ridge, in the Second Civil District of Anderson County, Tennessee, (hereinafter referred to as "Leased Space") and more particularly described in Exhibit 1 (diagram of the Leased Space) and Exhibit 2 (room square footage, approximately 9,694 sq. ft.) attached hereto and made a part of this lease.

WHEREAS, Lessee desires to lease said Leased Space upon the terms and conditions hereinafter set forth.

NOW THEREFORE, the parties, in consideration of the mutual covenants and agreements contained herein do hereby agree as follows:

1. Lessor shall lease to Lessee and Lessee does hereby agree to lease the Leased Space described in Exhibit 1 and Exhibit 2, attached hereto, for the use and benefit of the Oak Ridge Senior Center, located within the DARC Complex on Emory Valley Road.
2. Lessor and Lessee have agreed that the gym, kitchen, bathroom and stage areas, as shown on Exhibit 2, are not to be considered as a part of this lease agreement, but that these areas may be used and scheduled by the Lessee, at no charge to the Lessee, with Lessor to be responsible for maintaining the area.
3. Lessor and Lessee agree that rent paid by Lessee hereunder shall be at a rate of Five Thousand One Hundred Seventy Dollars and no/100 (\$5,170.00) per month for a period of five (5) years.
4. This lease shall commence effective the 1st day of January, 2015, through the 31st day of December, 2019, for a five (5) year period of time, with the Lessee having the option to purchase the property, (hereinafter, "Option Property" as described more particularly in Exhibits 3, 4, 5 & 6 attached hereto) for One Dollar and no/100 (\$1.00) on the 31st day of December, 2019. Notice of the intent to purchase the Option Property for this amount, must be provided to the Lessor by the Lessee no later than one hundred and twenty (120) days prior to the expiration of this lease. If Lessee exercises its option to purchase the Option Property, Lessee agrees that

Option Property must be used for a Senior Center, for the use and benefit of all senior citizens, and other municipal services and never as commercial leased space for "For Profit" businesses or sold to other individuals or entities. If Lessee violates this covenant, Option Property will revert automatically to Lessor without legal process. If the option to purchase is exercised at the end of the Lease Term, Lessor agrees that Lessee may raze the existing structure(s) on the Option Property and replace with a new building for the use and benefit senior citizens and other municipal services.

5. Lessee shall be responsible for custodial services, to include interior cleaning and cleaning of windows both interior and exterior, and agrees that it will maintain the leased area in a reasonable state of cleanliness subject to the satisfaction of the Lessor.

6. Lessee shall be responsible for the payment of twenty-four percent (24%) per calendar year of the total utility costs of the complex, billed monthly, with payment to be made within thirty (30) days upon receipt of the invoice.

7. Lessor will maintain the parking and driveway areas. Lessor will maintain all heating and cooling equipment and will repair defective electrical outlets within the leased areas. Providing of light bulbs, ballasts and other similar electrical appliances will be the responsibility of the Lessee. If Lessee exercises its option to purchase Option Property at the end of the Lease Term, the Parties agree to mutually share use and maintenance of all facility parking areas, sidewalks and ingress/egress corridors.

8. Lessee shall provide its own door signs, or other signs. However, all signs shall meet standards set by the Lessor and proposals for signs must be presented to Lessor prior to installation. Any modifications in the Leased Space shall be subject to written approval by the Lessor.

9. Lessee, its agents, employees, guests and invitees are permitted to use the parking area but Lessor shall not be responsible for security in the parking area and shall not be responsible for losses to, or damage to vehicles, or injuries in the parking area.

10. Payment for janitorial services within Leased Space shall be the responsibility of the Lessee. Lessor shall be responsible for all maintenance items for the purpose of maintaining the heat and air conditioning systems.

11. Except as noted herein or as may otherwise be agreed in writing in any addendum to this lease, any alterations, additions or improvements made to the Leased Space, whether with or without consent of the Lessor, shall become the property of the Lessor, and shall remain upon the premises and be surrendered with the premises upon the termination of this lease agreement and any renewals or extension thereof. The Lessor and Lessee agree that any specialized equipment that shall be placed within the Leased Space by the Lessee, and being described as special electronic equipment, computer equipment, or specialized telephones, shall not become the property of the Lessor and shall be trade fixtures and as such be removable by the Lessee at the end of the term of the lease as provided herein; provided, however, that the Lessee shall

make sufficient repairs to the building to return the Leased Space to a reasonable state of repair consistent with the state of the premises as though such equipment had not be installed.

12. Lessor and Lessee agree that the Emory Valley Center shall continue to be permitted the use of the gym facility free of charge, up to, but not exceeding five (5) special events per calendar year, with scheduling to be done by the Oak Ridge Senior Center. Nothing contained herein shall be interpreted to impede Lessor's ability to lease other space within the Option Property during the Lease Term. In the event Lessee exercises its option to purchase Option Property, Lessee agrees to not interfere with the Lessor's use and access of the Dickens Building or the Holiday Bureau Building.

13. Lessor shall have the option on thirty (30) days notice to terminate this lease agreement in the event that Lessee has filed against it, or voluntary files, in either state or federal court any proceeding with respect to insolvency or bankruptcy of the Lessee, or if Lessee materially alters its charitable function or ceases its current operational intent to use the Leased Space as a Senior Center for the use and benefit of all senior citizens.

14. Condemnation proceedings resulting in the condemnation of a part of the premises leased herein, but leaving the remaining premises usable by the Lessee for the purposes of its business will not terminate this lease unless Lessor, at its option, terminates the lease by giving written notice of termination to Lessee. The effect of any condemnation, where the option to terminate is not exercised, will be to terminate the lease as to that portion of the premises condemned, and the lease of the remainder of the demised premises shall remain intact. The rental for remainder of the lease term shall be reduced proportionately to the area lost. This provision shall not be applicable to condemnation of a portion or all of the parking area. Lessee hereby assigns and transfers to Lessor any claim it may have to compensation for damages as a result of any condemnation.

15. Lessee accepts the Leased Space in "as is" condition. Acceptance of the premises by Lessee shall be construed as recognition that the premises are in a good state of repair and in sanitary condition. Lessee shall surrender the premises at the conclusion of the lease term, or any renewal or extension thereof, in the same condition as when Lessee took possession, reasonable use and fair wear and tear, and loss by acts of God, including fire and storms, accepted. Upon surrender, Lessee shall remove all business signs placed on the premises by Lessee and shall restore the portion of the premises on which such signs were placed to the same condition as when received.

16. If the premises are totally destroyed, or so substantially damaged as to be untenable by storm, fire, earthquake, or other casualty, this lease shall terminate as of the date of such destruction or damage, and rental shall be accounted for as between Lessor and Lessee as of that date. If the premises are damaged but not rendered wholly untenable by any such casualty, rental shall abate as determined by the Lessor and Lessee in proportion as the premises have been damaged, and Lessor shall restore promptly as practicable, whereupon full rent shall recommence.

17. If suit is instituted for the collection of any rental due and owing under this lease, Lessee shall be responsible for reasonable attorney fees in addition to the amount of rent due and owing, and such attorney fees shall become a further part of the indebtedness owed by Lessee to Lessor.

18. Lessor shall, on default with respect to any of the provisions of this lease by Lessee, including payment of the rental as provided herein, provide Lessee written notice of any such breach. Following the date of the written notice, Lessee shall have thirty (30) days to correct such deficiencies. If the condition cannot be corrected with thirty (30) days, Lessee shall have a reasonable time to complete the correction, except that nothing contained herein shall extend the period of time for payment of any delinquent rental due under this agreement.

19. Lessor agrees that Lessee's obligation under this lease shall terminate if the Oak Ridge City Council does not appropriate sufficient funds during its annual budget approval to make payment of the rental as provided herein. Lessee shall notify Lessor of its intent to terminate lease due to valid budgetary constraints no less than ninety (90) days prior to July 1st of each year.

20. Lessee agrees that all personal property, trade fixtures and other articles taken upon the demised premises by Lessee, its agents, representatives, employees, invitees or assigns, shall be at the sole risk of Lessee. Lessor shall have no responsibility for the theft of same or any injuries or damages caused by the act of any co-tenant, or agent, employee or invitee of the Lessee herein except for such as may be caused by willful acts of Lessor or Lessor's agents or representatives.

21. Any and all remedies provided Lessor for the enforcement of the provisions of this lease are not exclusive, and Lessor shall be entitled to pursue either the rights set forth in this agreement or remedies authorized by law or both. Lessee shall be liable for any costs or expenses incurred by Lessor in enforcing any terms of this lease agreement or in pursuing any legal action for the enforcement of Lessor's rights.

22. Lessor agrees hereunder and represents to Lessee that it is the owner of the property to be leased pursuant to this lease agreement and that the signing of this agreement by Lessor's authorized representative is with full authority to execute same on behalf of Anderson County. The undersigned person signing for Lessee acknowledges that he has full and complete authority to act on behalf of the City of Oak Ridge, and that such lease agreement is, and shall be, binding upon the leasing entity and its assigns and successors in interest.

23. Lessee agrees the Lessor shall not be liable for any damage or injury to Lessee, Lessee's agents, licensees, invitees or contractors or to any person entering the property or the building nor for damage or injury to any person or personal property therein or thereon resulting from any act or omission of Lessee, Lessee's agents, licensees, invitees or contractors, and Lessee agrees to indemnify and save Lessor harmless from all such claims and demands to the extent allowed by law.

24. Lessee will during the said term insure and keep insured the said Leased Space from loss or damage by fire and other casualty, in at least the sum of Five Hundred Thousand and No/100 Dollars (\$500,000.00). Lessee shall also obtain premises liability insurance insuring against personal injury or property damage and occurring on or in conjunction with the Leased Space. This premises liability insurance shall be in form satisfactory to Lessor. Lessee will pay all of the premiums necessary for those purposes within 20 days after the same shall come due. If at any time the Lessee shall fail to insure or keep insured as aforesaid, the Lessor may do all things necessary to effect or maintains such insurance, and any monies expended by them for that purpose shall be repayable by the Lessee on demand. Lessee shall provide to Lessor acceptable certificate evidencing insurance of the kind and amount specified herein and shall have Lessor included as an additional named insured on any such insurance.

25. Lessee will keep all Leased Space, in such repair as the same are at the commencement of the said term or may be put in the continuance thereof, reasonable wear and tear and damage by fire or other unavoidable casualty only excepted.

26. Lessee shall have non-exclusive use of an access easement for ingress and egress from the premises to Emory Valley Road that is included in this lease. Lessee and Lessor agree that neither will block, restrict nor damage the right of the other or any authorized third parties to the concurrent use of the access easement.

27. In an effort to memorialize the joint partnership and mutual cooperation of Anderson County and the City of Oak Ridge, the Parties hereto agree that the facility shall be named and referred to as the "Anderson County/Oak Ridge Senior Center. Lessor at its option and expense may install appropriate signage designating the facility by said name. Anderson County residents shall be welcome to participate in senior facility functions, programs and events under the same use and terms afforded to Oak Ridge residents.

28. Lessor and Lessee agree that this lease agreement constitutes the entire agreement between the parties hereto and shall not be altered, modified, amended or deleted, except by a document executed in writing signed by the parties hereto, either themselves or through their respective representatives.

IN WITNESS WHEREOF, the parties have executed this lease agreement on this _____ day of _____, 2014.

LESSOR:

**ANDERSON COUNTY,
TENNESSEE**

By: _____

LESSEE:

**THE CITY OF OAK RIDGE,
TENNESSEE**

By: _____

Its: County Mayor

Its: _____

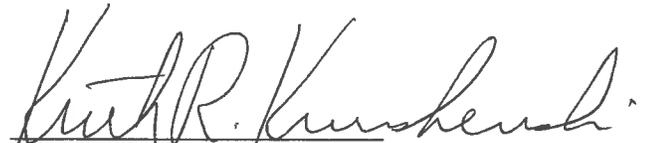
Robert McKamey, Chair, AC Commission

ATTEST:

Jeff Cole, AC County Clerk

APPROVED AS TO FORM AND LEGALITY:

N. Jay Yeager, AC Law Director



Ken Krushenski, OR City Attorney

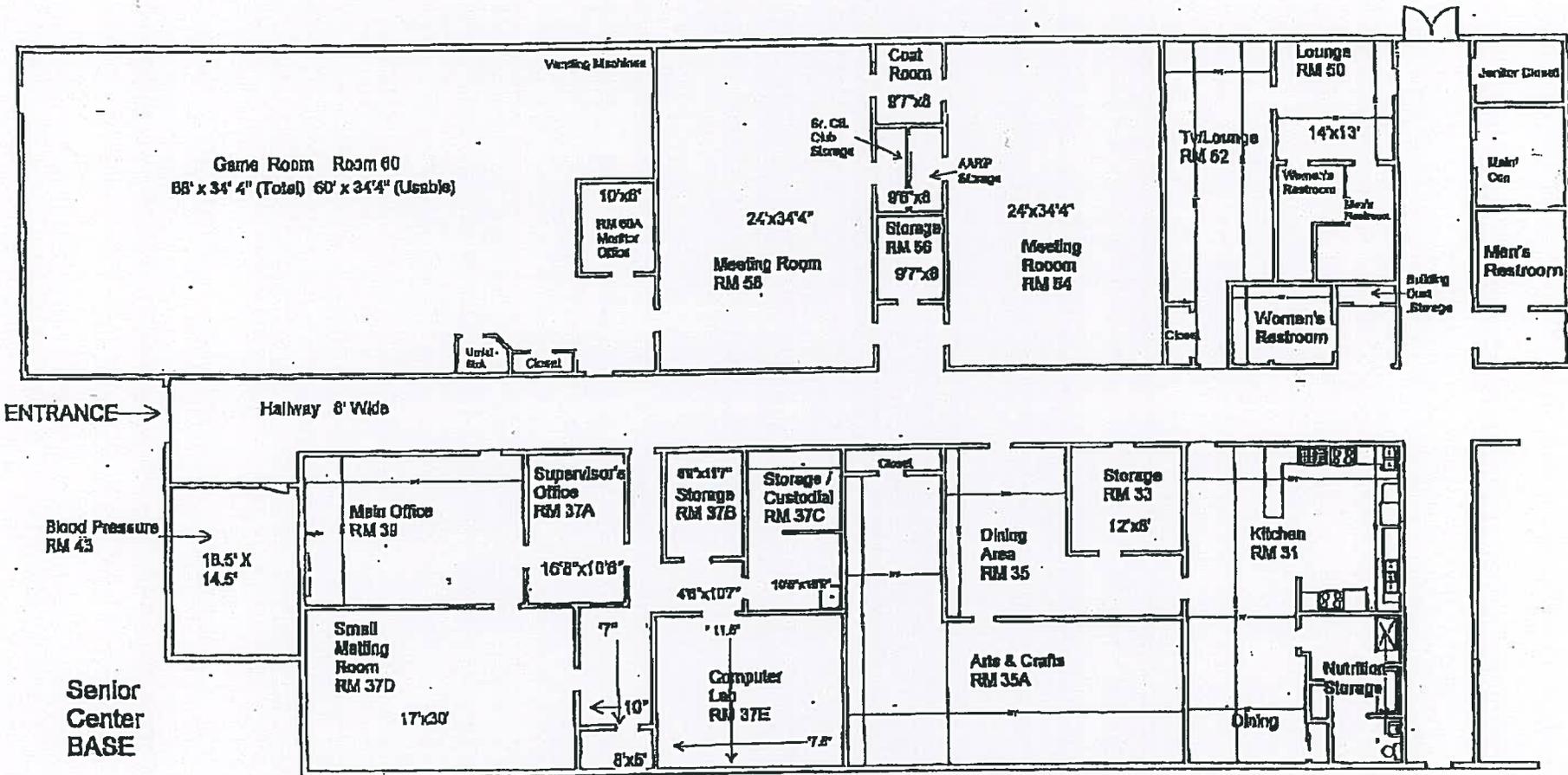
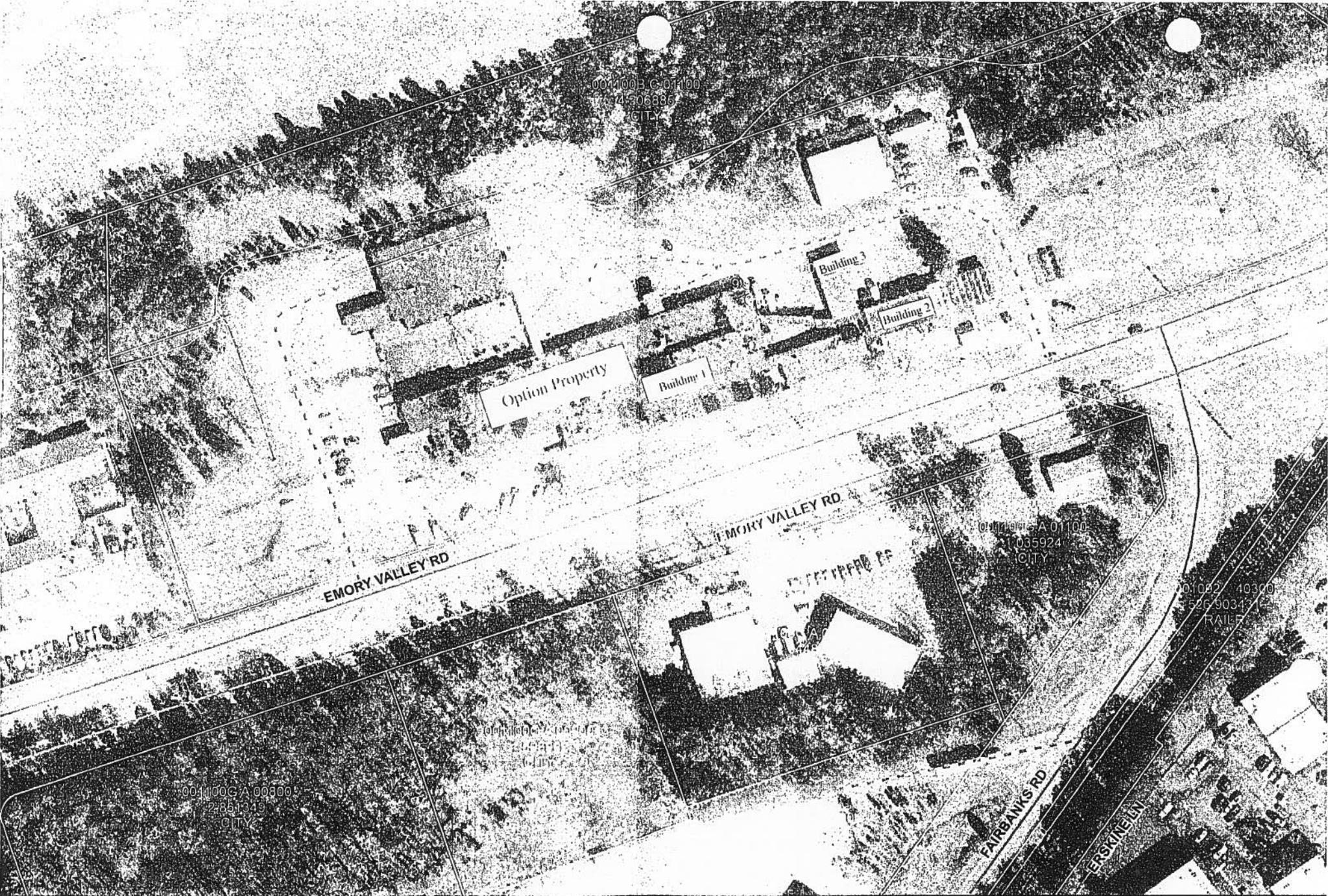


Exhibit 1

Room	Size	Usable Space	Width	Length
RM 28 Chair Storage for GYM	14' x 46"		14	3.83
31 (Kitchen Area)	18' x 23.5		18	23.5
31 (Dining Area)	15' x 13'		15	13
31 Storage	11' x 10.5		11	10.5
31 Bathroom	5' 8" x 7'		5.6	7
33 Storage	12' x 8'		12	8
35 (Dining Area)	13.5' x 18.5		13.5	18.5
35 A (Craft Room)	18' x 33'		18	33
35 A Storage	11' x 5'		11	5
37 A (Managers Office)	16' 8" x 10' 6"		16.6	10.5
37 B (Storage)	8' 9" x 11' 7"		8.75	11.6
37 C (Storage)	10.5' x 16' 9"		10.5	16.75
37 Hall Closet	7.5' x 5'		7.5	5
37 E Card Room	17' x 30'		17	30
37 D (Computer Room)	20.5' x 17'		17	20.5
38 (Office)	24.5' x 16.5'		24.5	16.5
43 (Blood Pressure Room)	14.5' x 16.5'		14.5	16.5
48 Janitorial Storage	6' 7" x 8'		6.75	8
50 Reading Room	14' x 13'		14	13
52 TV lounge	12' x 24' 9"		12	24.75
52 Storage Closet	10' x 2.5'		10	2.5
54	24' x 34' 4"		24	34.4
54 (Storage)	9' 7" x 8'		9.75	8
58 (Storage)	9' 7" x 8'		9.75	8
58	24' x 34' 4"		24	34.4
58 (Storage)	9' 7" x 8'		9.75	8
60	68' x 34' 4"	60' x 34' 4"	60	34.4
60 A (Office)	10' x 8'		10	8
60 (Break/Snack Area)	13' 11" x 8'		13.9	8
60 (Restroom)	5' 8" x 4' 8"		5.6	4.6
Janitor # 2 Closet	3' x 8'		3	8
Restroom Men's Main	13.5' x 6.5'		13.5	6.5
Restroom Women's Main	11' x 8.5'		11	8.5
Restrooms, Men' & Women's Small	13' 7" x 11' 3"		13.6	11.25
Multipurpose Room (Gym)	72' 10" x 40' 10"	59' x 40' 10"	59	40.8
Multipurpose Room (Gym) Kitchen	27.5' x 40.8'	25.5' x 40.8'	25.5	40.8
Multipurpose Room (Gym) Kitchen Bathroom	9' x 5.5'		9	5.5

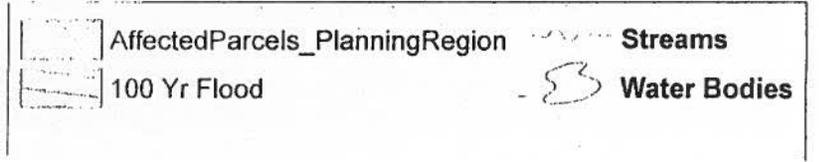
Multipurpose Room (Gym) Stage Area Only		13.8 x 40.8	13.8	40.8	
				Total SF	

	Table Size	Minimum Space Requirements*	Sq Ft Required	Table Quantities	
Billiards Table (Std)	4' x 8'	13' 4" x 17'	226.1	4	904.40
Billiards Table (Snooker)	5' x 10'	13' 10" x 18'	250.2	1	250.20
	4' Round	48" + 52" (cue) = 8'	64	1	64.00
* Space Requirements provided by Brunswick Billiards			Does Not include tables, chairs, etc. Just Billiard Tables		1,218.60



1 inch = 135.25 feet

Exhibit 3



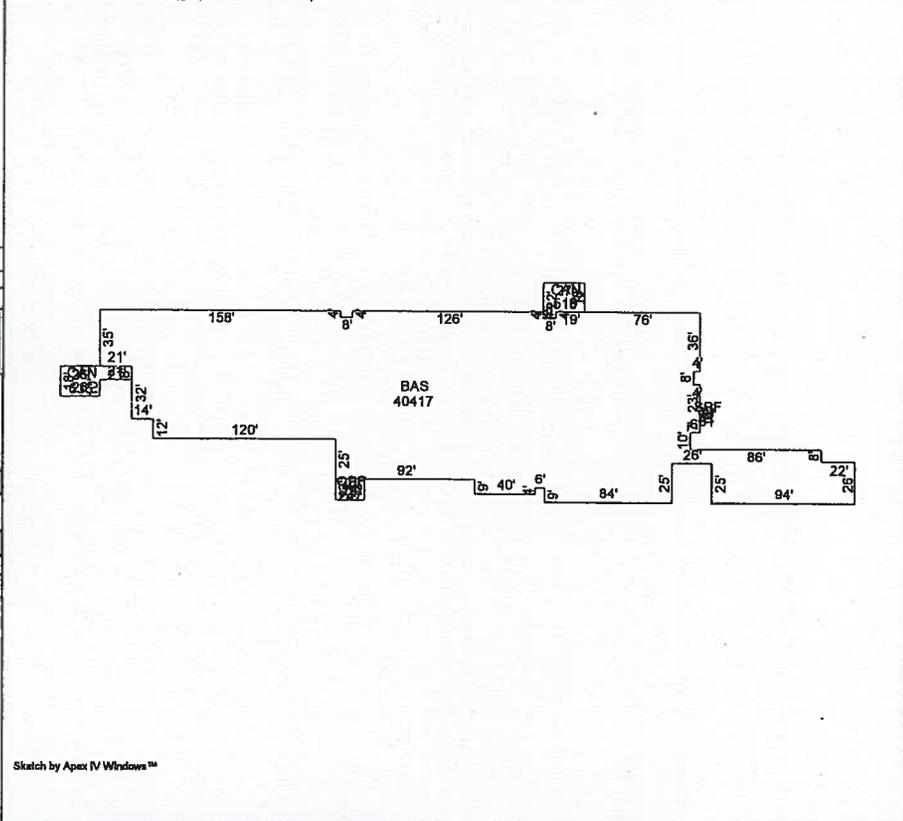
724 EMORY VALLE
 "PROPERTY ADDRESS"
 OWNERSHIP AND MAILING ADDRESS
ANDERSON CO BD EDUCATION SCHOOL
724 EMORY VALLEY RD
OAK RIDGE, TN 37830

SUBDIV. 1 **BLOCK 0J17 LOT 0525**
 BK PG BLOC LOT TRACT
 SUBDIV. 2
 BK PG BLOCK LOT TRACT
 ADDITIONAL DESCRIPTION **02 020CF 020CF52500 000**
DANIEL ARTHUR
 DIMENSIONS

TAX YEAR 2009
COUNTY OF ANDERSON
 CITY **549 OAK RIDGE**
 SSD1
 SSD2
 TOTAL LAND UNITS **9.74**
 DEED ACRES **9.74**
 CALC ACRES **0.0**
100G C **1**
 MAP GROUP CTR. PARCEL PI S/I
010.00 **000**
 UPDATED 06/29/2004
 PRINTED 11/10/2009
 Page 1 of 5

IMPROV. TYPE	31	Educ/Religious	FLOOR FINISH	05	Vinyl Asbestos Tile
STORIES	1		INTER. FINISH	06	Masonry
1ST FLR HGT			PAINT/DECOR	03	Average
HGT FACTOR	1.00		HEAT & A/C	08	Heat & Cooling Pkg
FOUNDATION	03	Spread Footing	ROOMS	20	
FLOOR SYSTEM	01	Slab On Grade	PART.FACTOR	0.60	
EXTERIOR WALL	11	Common Brick	BEDROOMS	0	
PARTY WALL	00	None	PLUMBING	32	
FACTOR	1.00		BATH TILE	01	Floor Only
STRUCT. FRAME	05	Rigid Frame	ELECTRICAL	03	Average
ROOF FRAMING	05	Bar Joist/Rigid Frame	SHAPE	01	
ROOF COV/DECK	10	Built-Up Composition	QUALITY	01	Average
CAB/MILLWORK	03	Average			

BUILDING SKETCH (BUILDING # 1)



APPRAISED VALUES

IMPROVEMENTS	3,886,100
LAND	310,200
TOTAL APPRAISAL	4,196,300
USE VALUE APR	0
ASSESSMENT	0
ASSESSED @	0%
APPROACH	MARKET 1

OVERRIDES

LAND IMPROVEMENTS REASON	
0	0

117	100	83	97	1.00000	105.96	102.78	0	1965	1965
TOTAL POINTS	SHAPE FACTORS	SIZE	ADJ POINTS	BASE RATE FACTOR	BASE RATE	ADJ BASE RATE	DEPR YR	ACTUAL YEAR BUILT	EFFECTIVE YEAR BUILT

BUILDING AREA DATA

AREA DESCR	% OF BASE RATE	ADJ BASE RATE	AREA RATE	SQUARE FEET	AREA REPLACEMENT COST NEW
BAS	100	102.78	102.78	40,417	4,154,059
SPF	50	102.78	51.39	81	4,163
OPF	30	102.78	30.83	247	7,615
CAN	25	102.78	25.70	1,154	29,658

TOTAL AREAS	WTD AREA:	40,821	AUX:	1,482	BASE:	40,417			
COND	EFF AGE	NORM PHYS	OTHER PHYS	FUNG	EXT	% GOOD	PRO RATED	REPLACEMENT COST NEW	BUILDING VALUE
1	40	40	0	0	0	60	Y	4,195,495	2,517,297
RENTAL SRC	YEAR	AMOUNT	SCH	OCC	SOURCE	BLOG STATUS	DWLG UNITS	BLDG APR DATE	BY
0	0	0		0	3		1	01/01/1996	03

PRORATION

DATE	TYPE	% DAMAGE	FACT
------	------	----------	------

GREENBELT APPLICATION

NUMBER	YEAR	REVIEW NEEDED
		N

PARCEL DATA

DISTRICT	02	UTILITIES WATER
MKT AREA	101	1
NH TREND	0	
ROAD TYPE	7	SEWER
ROAD NO.		1
PLAN REG		
WARD CONGR DIST		ELECTRICITY
TOPO	1	1
CONST CD		GAS SOURCE
# IMP	5	2
# MH	0	GAS TYPE
INTEREST		
OTHER		
TRASH	2	
MISC	0	
CENSUS TRACT:		
LAND APR DATE:	8/11/1997	BY 01
REVIEW DATE:		BY
FINAL REVIEW		BY
DELETE NEXT YEAR	N	

EXTRA FEATURES DATA

ID #	TYPE	DESCRIPTION	QUAL	UNIT PRICE	UNITS	ACT YR BUILT	EFF YR BUILT	ANNUAL DEPR RATE	% GOOD	DEPR VALUE	PRORATED	BLOG#	MH #	EXTRA FEATURE APR DATE	BY
1	SHED		S	300.00	1	0	0	0.00	100.00	300		1		\$300	

LAND USE CODE(S) 62 **ZONING**

BUILDING PERMIT(S)

PERMIT NUMBER	PERMIT DATE
---------------	-------------

LAND DATA

ID #	TYPE	DIMENSIONS	SOIL CLASS	RD	TABLE	FLD	LOC	TOPO	SIZE	DEPTH	TOTAL FACTOR	ACCESS	UNITS	COND	LAND MARKET UNIT PRICE	ADJ MKT UNIT PRICE	MARKET LAND VALUE	USE COND FACTOR	LAND USE UNIT PRICE	LAND USE VALUE	LAND USE BLDG#	
1	70 EXEMPT	0 X 0				100	100	100	100	100	100		9.74	100	31,850.00	31,850.00	310,219	0	0.00	0	1	
LAND VALUE FACTOR												1.00000	MARKET VALUE				310,219	USE VALUE				0

SALE DATA

OWNER	DATE	PRICE	ADJ PRICE	BOOK	PAGE	V/L	INST	A/R

NOTES

REVIEWED 5-14-91 #12 NC; DANIEL AUTHUR REABILITATION CENTER; DANIEL AUTHUR; DANIEL AUTHUR

Exhibit 4

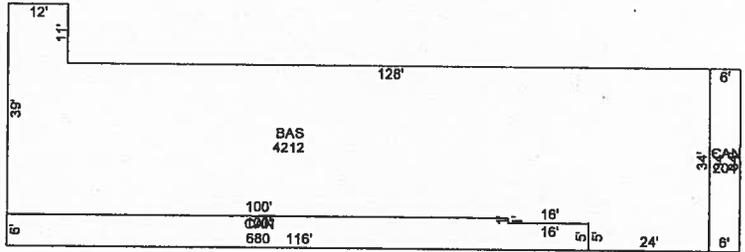
724 EMORY VALLEY
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SUBDIV. 1 BLOCK 0J17 LOT 0525
 BK PG BLI LOT TRACT
 SUBDIV. 2 BK PG BLOCK LOT TRACT
 ADDITIONAL DESCRIPTION 02 020CF 020CF52500 000
 DANIEL ARTHUR
 DIMENSIONS

TAX YEAR 2009
 COUNTY OF ANDERSON
 CITY 549 OAK RIDGE
 MAP 100G C
 GROUP C1
 PARCEL PI S/I
 010.00 000
 UPDATED 06/29/2004
 PRINTED 11/10/2009
 TOTAL LAND UNITS 9.74
 DEED ACRES 9.74
 CALC ACRES 0.0
 Page 2 of 5

IMPROV. TYPE	31	Educ/Religious	FLOOR FINISH	05	Vinyl Asbestos Tile
STORIES	1		INTER. FINISH	06	Masonry
1ST FLR HGT			PAINT/DECOR	03	Average
HGT FACTOR	1.00		HEAT & A/C	08	Heat & Cooling Pkg
FOUNDATION	02	Continuous Footing	ROOMS	8	
FLOOR SYSTEM	01	Slab On Grade	PART.FACTOR	0.80	
EXTERIOR WALL	11	Common Brick	BEDROOMS	0	
PARTY WALL	00	None	PLUMBING	16	
FACTOR	1.00		BATH TILE	01	Floor Only
STRUCT. FRAME	05	Rigid Frame	ELECTRICAL	03	Average
ROOF FRAMING	05	Bar Joist/Rigid Frame	SHAPE	02	
ROOF COV/DECK	10	Built-Up Composition	QUALITY	01	Average
CAB/MILLWORK	03	Average			

BUILDING SKETCH (BUILDING # 2)



APPRAISED VALUES

IMPROVEMENTS	3,886,100
LAND	310,200
TOTAL APPRAISAL	4,196,300
USE VALUE APR	0
ASSESSMENT	0
ASSESSED @	0%
APPROACH	MARKET 1

OVERRIDES

LAND IMPROVEMENTS REASON	0
--------------------------	---

PRORATION

DATE	TYPE	% DAMAGE	FA
------	------	----------	----

GREENBELT APPLICATION

NUMBER	YEAR	REVIEW NEEDED
		N

PARCEL DATA

DISTRICT	02	UTILITIES	WATER
MKT AREA	101		1
NH TREND	0		
ROAD TYPE	7	SEWER	
ROAD NO.			1
PLAN REG			
WARD		ELECTRICITY	
CONGR DIST			1
TOPO	1		
CONST CD		GAS SOURCE	
# IMP	5		2
# MH	0	GAS TYPE	
INTEREST			
OTHER			
TRASH	2		
MISC	0		
CENSUS TRACT:			
LAND APR DATE:	8/11/1997	BY	01
REVIEW DATE:		BY	
FINAL REVIEW		BY	
DELETE NEXT YEAR	N		

127	100	96	122	1.00000	105.96	129.27	0	1965	1965
TOTAL POINTS	SHAPE FACTORS	SIZE POINTS	ADJ FACTOR	BASE RATE	BASE RATE	ADJ BASE RATE	DEPR YR	ACTUAL YEAR BUILT	EFFECTIVE YEAR BUILT

BUILDING AREA DATA

AREA DESCR	% OF RATE	ADJ BASE RATE	AREA RATE	SQUARE FEET	AREA REPLACEMENT COST NEW
BAS	100	129.27	129.27	4,212	544,485
CAN	25	129.27	32.32	884	28,571

TOTAL AREAS: 4.433 AUX: 884 BASE: 4.212

COND	LEFT	NORM	OTHER	PHYS	FUNG	EXT	% GOOD	PROG RATED	REPLACEMENT COST NEW	BUILDING VALUE
1	40	40	0	0	0	0	60	Y	573,056	343,834

RENTAL SRC	YEAR	AMOUNT	SCH	OCC	SOURCE	BLDG STATUS	DWLG UNITS	BLDG APR DATE	BY
0	0		0	3		1		01/01/1996	04

EXTRA FEATURES DATA

ID #	TYPE	DESCRIPTION	QUAL	UNIT PRICE	UNITS	ACT YR BUILT	EFF YR BUILT	ANNUAL DEPR RATE	% GOOD	DEPR VALUE	PRORATED	BLDG#	MH #
------	------	-------------	------	------------	-------	--------------	--------------	------------------	--------	------------	----------	-------	------

EXTRA FEATURE APR DATE BY XF VALUE (THIS PAGE)

LAND USE CODE(S) 62 **ZONING**

BUILDING PERMIT(S)

PERMIT NUMBER	PERMIT DATE
---------------	-------------

LAND DATA

ID #	TYPE	DIMENSIONS	SOIL CLASS	RD	TABLE	FLD	LOC	TOPO	SIZE	DEPTH	TOTAL FACTOR	ACCESS	UNITS	COND	LAND MARKET UNIT PRICE	ADJ MKT UNIT PRICE	MARKET LAND VALUE	USE COND FACTOR	LAND USE UNIT PRICE	LAND USE VALUE	BLDG#	
		X									10											

LAND VALUE FACTOR 1.00000 MARKET VALUE USE VALUE

SALE DATA

OWNER	DATE	PRICE	ADJ PRICE	BOOK	PAGE	VL	INST	AVR
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NOTES

REVIEWED 5-14-91 #12 NC; DANIEL AUTHUR REABILITATION CENTER; DANIEL AUTHUR; DANIEL AUTHUR

Exhibit 5

724 EMORY VALLEY
 PROPERTY ADDRESS
 OWNERSHIP AND MAILING ADDRESS
ANDERSON CO BD EDUCATION SCHOOL
 724 EMORY VALLEY RD
 OAK RIDGE, TN 37830

SUBDIV. 1 BLOCK OJ17 LOT 0525
 BK PG BLC LOT TRACT

SUBDIV. 2 BK PG BLOCK LOT TRACT

TAX YEAR 2009
 COUNTY OF ANDERSON
 CITY 549 OAK RIDGE
 SSD1
 SSD2

100G C
 MAP GROUP CT. AP PARCEL PI S/I

010.00 000
 UPDATED 06/29/2004
 PRINTED 11/10/2009

ADDITIONAL DESCRIPTION 02 020CF 020CF52500 000
 DANIEL ARTHUR

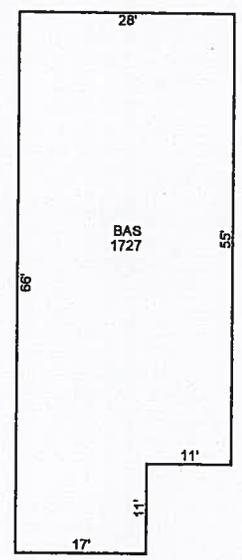
DIMENSIONS

TOTAL LAND UNITS 9.74
 DEED ACRES 9.74
 CALC ACRES 0.0

Page 3 of 5

IMPROV. TYPE	31	Educ/Religious	FLOOR FINISH	05	Vinyl Asbestos Tile
STORIES	1		INTER. FINISH	06	Masonry
1ST FLR HGT			PAINT/DECOR	03	Average
HGT FACTOR	1.00		HEAT & A/C	07	Heat & Cooling Split
FOUNDATION	02	Continuous Footing	ROOMS	8	
FLOOR SYSTEM	04	Wood W/ Sub Floor	PART.FACTOR	1.40	
EXTERIOR WALL	11	Common Brick	BEDROOMS	0	
PARTY WALL	00	None	PLUMBING	10	
FACTOR	1.00		BATH TILE	01	Floor Only
STRUCT. FRAME	00	None	ELECTRICAL	03	Average
ROOF FRAMING	00	Flat	SHAPE	02	
ROOF COV/DECK	10	Built-Up Composition	QUALITY	01	Average
CAB/MILLWORK	03	Average			

BUILDING SKETCH (BUILDING # 3)



Sketch by Apex IV Windows™

APPRAISED VALUES

IMPROVEMENTS	3,886,100
LAND	310,200
TOTAL APPRAISAL	4,196,300
USE VALUE APR	0
ASSESSMENT	0
ASSESSED @	0%
APPROACH	MARKET 1

OVERRIDES

LAND IMPROVEMENTS REASON	0
--------------------------	---

PRORATION

DATE	TYPE	% DAMAGE	FAI
------	------	----------	-----

GREENBELT APPLICATION

NUMBER	YEAR	REVIEW NEEDED
		N

PARCEL DATA		UTILITIES	
DISTRICT	02	WATER	
MKT AREA	101		1
NH TREND	0		
ROAD TYPE	7	SEWER	
ROAD NO.			1
PLAN REG			
WARD		ELECTRICITY	
CONGR DIST			1
TOPO	1		
CONST CD		GAS SOURCE	
# IMP	5		2
# MH	0	GAS TYPE	
INTEREST			
OTHER			
TRASH			
MISC	0		
CENSUS TRACT:			
LAND APR DATE:	8/11/1997	BY	01
REVIEW DATE:		BY	
FINAL REVIEW		BY	
DELETE NEXT YEAR			N

125	100	103	129	1.00000	105.96	136.69	0	1965	1965
TOTAL POINTS	SHAPE FACTORS	SIZE	ADJ POINTS	BASE RATE	BASE RATE	ADJ BASE RATE	DEPR YR	ACTUAL YEAR BUILT	EFFECTIVE YEAR BUILT

BUILDING AREA DATA

AREA DESCR	% OF RATE	ADJ BASE RATE	AREA RATE	SQUARE FEET	AREA REPLACEMENT COST NEW
BAS	100	136.69	136.69	1,727	236,064
TOTAL AREAS				1,727	
WTD AREA:				1,727	
AUX:				0	
BASE:				1,727	

COND	EFF AGE	NORM PHYS	OTHER PHYS	FUNC	EXT	% GOOD	PRD RATED	REPLACEMENT COST NEW	BUILDING VALUE
1	40	40	0	0	0	60	Y	236,064	141,638

RENTAL SRC	YEAR	AMOUNT	SCH	OCC	SOURCE	BLDG STATUS	DWLG UNITS	BLDG APR DATE	BY
0	0	0	0	3			1	01/01/1996	04

EXTRA FEATURES DATA

ID #	TYPE	DESCRIPTION	QUAL	UNIT PRICE	UNITS	ACT YR BUILT	EFF YR BUILT	ANNUAL DEPR RATE	% GOOD	DEPR VALUE	PRORATED	BLDG#	MH #
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EXTRA FEATURE APR DATE BY X F VALUE (THIS PAGE)

LAND USE CODE(S) 62
ZONING
BUILDING PERMIT(S)
 PERMIT NUMBER PERMIT DATE

LAND DATA

ID #	TYPE	DIMENSIONS	SOIL CLASS	RD	TABLE	FLD	LOC	TOPO	SIZE	DEPTH	TOTAL FACTOR	ACCESS	UNITS	COND	LAND MARKET UNIT PRICE	ADJ MKT UNIT PRICE	MARKET LAND VALUE	USE COND FACTOR	LAND USE UNIT PRICE	LAND USE VALUE	LAND USE VALUE BLDG#	
		X									10											

LAND VALUE FACTOR 1.00000 MARKET VALUE USE VALUE

SALE DATA

ID #	OWNER	DATE	PRICE	ADJ PRICE	BOOK	PAGE	VOL	INST	MR
------	-------	------	-------	-----------	------	------	-----	------	----

NOTES
 REVIEWED 5-14-91 #12 NC; DANIEL AUTHUR REABILITATION CENTER; DANIEL AUTHUR; DANIEL AUTHUR

Exhibit 6

CITY COUNCIL MEMORANDUM
14-46

DATE: December 22, 2014
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: MEETING SCHEDULE FOR CALENDAR YEAR 2015

Introduction

An item for City Council's consideration is a resolution establishing a time and location of all regular Council meetings, which includes provisions to adjust meeting dates, times, and locations as needed.

Review

Article II, Section 1, of the City Charter, states:

The council shall hold regular meetings in Oak Ridge at least once monthly. Increased frequency, time of day, and place of its meetings shall be established by resolution.

Since 2013, the resolution establishing the meeting schedule has had built-in flexibility. The proposed resolution for the 2015 calendar year continues to provide flexibility to schedule meeting dates of City Council in correlation with city business. A sample calendar has been drafted outlining when the meeting dates/times will typically occur. The historical practice of scheduling the regular City Council meeting on the second Monday of each month has been continued; however, in order to accommodate the request from the Oak Ridge Board of Education, work session meetings have been changed to the third Tuesday (instead of the historical practice of fourth Monday) of each month so as to not conflict with school board meetings and to freely allow City Council and Board of Education attendance at each other's meetings. Additionally, it is proposed that both regular meetings and work sessions begin at 6:00 p.m. instead of 7:00 p.m. which may allow for more community attendance at meetings, especially during the winter months. Work sessions are targeted for a duration of two (2) hours.

As before, the resolution contains a provision allowing the City Manager to reschedule regular meetings upon ample notification to Council and the public in the event of a needed change. There are several advantages of allowing the rescheduling of regular meetings including the ability to conduct city business in time sensitive cases, completing complex items/projects requiring close calendar coordination, and saving money on advertising costs on ads that merely note a date, time, or location change.

The resolution does not impact special meetings of Council. Per Article II, Section 2, of the City Charter, special meetings may be called upon the written request of the City Manager, the Mayor, or any two (2) councilmembers upon twenty-four (24) hours' written notice. Business transacted at special meetings is limited to the subject(s) specified in the meeting notice. In such instances, a request may be made through the City Clerk's Office.

Items for Future Consideration

There are a few potential conflicts with the proposed calendar that may require adjustment as the meeting date approaches. The first is two conflicts with conferences that City Council and/or the City Manager may wish to attend – NLC's Congressional City Conference in Washington, D.C., March 7-10, 2015 and TML's Annual Conference in Nashville, June 6-9, 2015. Should attendance at these conferences affect the regular Council meeting, the regular meeting can be rescheduled in accordance with the approved

resolution. The second is the work session date in September falling on the day after a regular Council meeting. If needed, this work session can also be changed to a different date by the City Manager without any formal action required.

It is anticipated that budget meetings in the month of June will be scheduled as special meetings to focus on approval of budget with no other action items scheduled. While these meetings have typically been set with the meeting schedule, the proposed meeting schedule only contains the regular meeting for June (which would typically include budget presentation) and not any special meetings for first and second reading of budget. This was done so the schedule can be developed later in the year and be coordinated with the Board of Education.

Recommendation

Approval of the attached resolution is recommended for compliance with City Charter.



Mark S. Watson

Attachments: 2015 Proposed Meeting Schedule
Resolution

2015

Proposed Council Calendar

January						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

HOLIDAYS - OFFICES CLOSED

(Shown in Orange)

Jan 01	New Year's Day - Closed
Jan 19	Martin Luther King Day - Closed
Feb 16	President's Day - Closed
Apr 03	Good Friday - Closed
May 25	Memorial Day - Closed
Jul 03	Fourth of July - Closed
Sep 07	Labor Day - Closed
Nov 26-27	Thanksgiving - Closed
Dec 24-25	Christmas - Closed

6:00 p.m. COUNCIL MEETINGS - COURTROOM
(Shown in Blue) Second Monday Each Month

6:00 p.m. WORK SESSIONS - CENTRAL SERVICES
(Shown in Red) Third Tuesday Each Month

NLC Congressional City Conference (Purple)
March 7-11 Washington D.C.

TML Legislative Conference (Green)
March 2-3, Nashville (DoubleTree Hotel)

TML Annual Conference (Green)
June 6-9, Nashville (Renaissance Hotel)

Budget To Be Scheduled Later in Coordination with
Oak Ridge Board of Education

NOTE: This calendar is subject to change

RESOLUTION

A RESOLUTION TO GENERALLY ESTABLISH MONTHLY REGULAR CITY COUNCIL MEETINGS AND MONTHLY WORK SESSION MEETINGS FOR CALENDAR YEAR 2015.

WHEREAS, Article II, Section 1, of the Charter of the City of Oak Ridge, Tennessee, provides that City Council shall hold regular meetings at least once monthly, and that increased frequency, time of day, and place of its meetings shall be established by resolution; and

WHEREAS, City Council meetings have traditionally been held on the second Monday of each month in the Municipal Building Courtroom and work session meetings have traditionally been held on the fourth Monday of each month in the Central Services Complex Multipurpose Room; however, in order to accommodate a request from the Oak Ridge Board of Education (BOE), work session meetings will typically be scheduled the third Tuesday of each month in order to not conflict with BOE meetings; and

WHEREAS, the City Manager desires to not commit City Council to a rigid monthly meeting schedule, but to allow for some flexibility to address matters such as emergency situations and time sensitive business; and

WHEREAS, the City Manager has prepared and recommends adoption of a proposed schedule for calendar year 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and meetings of City Council are hereby established as follows: as required by Article II, Section 1, of the City Charter, City Council will hold a regular meeting once a month. These regular meetings will typically occur on the second Monday of each month in the Municipal Building Courtroom beginning at 6:00 p.m.

BE IT FURTHER RESOLVED that the City Manager may alter the date of a regular City Council meeting fourteen (14) days in advance of a proposed change to verify scheduling with City Council and coordination, if applicable, with the audio/visual crew.

BE IT FURTHER RESOLVED that the City Manager may alter the time or location of a regular City Council meeting with forty-eight (48) hours' advance notice to City Council and the media due to special needs or an emergency situation.

BE IT FURTHER RESOLVED that the City Manager may schedule work sessions with City Council and other meetings at which no formal action can be taken by City at his discretion, with those meetings typically occurring on the third Tuesday of each month in the Central Services Complex Multipurpose Room at 6:00 p.m., provided however, said meetings can be cancelled, altered or rescheduled as needed without any formal action.

BE IT FURTHER RESOLVED that this resolution does not alter in any way the process for calling a special meeting of City Council per Article II, Section 2, of the City Charter.

This the 12th day of January 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

**FINAL ADOPTION
OF
ORDINANCES**

CITY COUNCIL MEMORANDUM
14-37

DATE: November 18, 2014
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: SCHOOLS APPROPRIATION REQUEST – CHANGE IN
TRANSPORTATION SERVICES

Introduction:

An item for City Council's consideration is an ordinance to amend Ordinance No. 06-2014, which ordinance imposes a tax on all property within the City, fixes the rate of the tax, adopts a budget, and adopts appropriations for the fiscal year beginning July 1, 2014, by amending said appropriations.

Funding:

Funding will be provided through the utilization of a \$500,000 fund balance draw.

Background:

The Oak Ridge Board of Education has amended its FY 2015 budget to reflect an increase in expenditures of \$500,000 for School transportation services that reverts service levels back to those of FY 2014. The proposed appropriation ordinance amendment increases the total appropriation of the General Purpose School Fund by \$500,000 to \$56,088,127. The requested amendment does not impact the amount appropriated by Council to the Schools or the tax rate, but does impact the overall budget appropriation and must be authorized by ordinance.

Recommendation:

The Oak Ridge Board of Education requests favorable consideration of this request.



Mark S. Watson

Attachments



Oak Ridge Schools

OFFICE OF
Superintendent of Schools

RECEIVED
Telephone: (865)425-9011
Fax: (865)425-9070

2014 OCT 20 PM 2:13

October 1, 2014 CITY MANAGER'S OFFICE

Honorable Mayor and Members of City Council
City of Oak Ridge Schools
P.O. Box 1
Oak Ridge, TN 37831

Dear Mayor and Members of City Council:

The purpose of this letter is to request an amendment to the Schools FY 2015 Appropriations Ordinance to reflect budget adjustments that have been approved by the Board to date. The following summarizes those amendments.

FUND		APPROVED	AMENDED	CHANGE
141	General Fund	\$49,742,211	\$500,000	50,242,211
142	Federal Projects Fund	\$3,309,223	-	3,309,223
143	Central Cafeteria Fund	\$1,965,990	-	\$1,965,990
145	Special Revenue Fund	\$105,214	-	105,214
146	Extended School Program	\$416,482	-	\$416,482
262	Equipment Rental/Replacements	\$49,007	-	\$49,007
GRAND TOTAL – ALL FUNDS		\$55,588,127	\$500,000	\$56,088,127

The total change in the General Fund (\$500,000) is an increase to expenditures to reflect the change in transportation services back to the FY'14 level of service.

The requested amendment does not impact the amount appropriated by Council to the Schools or the local tax rate but does impact the overall budget appropriation and must be authorized by ordinance.

Thank you for your prompt attention to this matter.

Sincerely,

Keys Fillauer
Chairman, Board of Education

Bruce T. Borchers, Ph.D
Superintendent of Schools

BTB/KLG/tv

FY 15 FYTD Budget Amendment-1 Request Summary

Fund	FY15 Approved Budget	Changes in Budget Including Budget Amendment 1	FY15 Revised Budget Total
Fund 141 (General Fund)	\$ 49,742,211	\$ 500,000	\$ 50,242,211
Fund 142 (Federal)	\$ 3,309,223	\$ -	\$ 3,309,223
Fund 143 (Food Service)	\$ 1,965,990	\$ -	\$ 1,965,990
Fund 145 (Other Education)	\$ 105,214	\$ -	\$ 105,214
Fund 146 (Extended Child Care)	\$ 416,482	\$ -	\$ 416,482
Fund 262 (Equip. Rental/Replacement)	\$ 49,007	\$ -	\$ 49,007
TOTAL All Funds	\$ 55,588,127	\$ 500,000	\$ 56,088,127

FUND 141 Amendment-1 - Transportation Changes

Account	Description	FY15 Original Approved Budget	Budget Amendment-1	FY15 Revised Budget
REVENUE Account Changes (To be used from Fund Balance)				
141-39000	Undesignated Fund Balance	\$ 706,880.00	\$ 500,000.00	\$ 1,206,880.00
*(Proposed Budget increase by using transfer from Fund Balance)				
*\$200,000 Approved at 6/23/14 Board of Education to change student transportation from "as the crow flies" to actual mileage.				
*\$300,000 approved at August 11, 2014 Board of Education meeting to return student transportation to previous year level.				
Expenditure Account Increases				
141 E 72710 312 000 00000 000	Transportation- Contracts with Other Agencies	\$ 612,989.00	\$ 500,000.00	\$ 1,112,989.00
Total increase for budeted expenditures			\$ 500,000.00	

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 06-2014, WHICH ORDINANCE IMPOSES A TAX ON ALL PROPERTY WITHIN THE CITY, FIXING THE RATE OF THE TAX, ADOPTING A BUDGET, AND ADOPTING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, BY AMENDING SAID APPROPRIATIONS.

WHEREAS, there exists a need to provide for an amendment to the original appropriations for Fiscal Year 2015 and for the accomplishment of the same, a public hearing has been held before the City Council after ten (10) days' notice thereof published in The Oak Ridger, the official newspaper, as provided by law; and

WHEREAS, the Oak Ridge Board of Education amended their FY2015 budget and the amendment is to reflect the School's adopted, revised appropriation to the General Purpose School Fund for \$56,088,127; and

WHEREAS, this is an increase in \$500,000.00 to reflect a change in the School's transportation services that revert back to FY2014 level of service; and

WHEREAS, based upon information provided by the Oak Ridge Board of Education, the City Manager has certified in writing that a sufficient amount of unappropriated revenue will be available for the needed amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

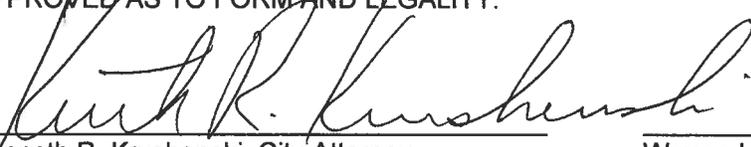
Section 1. Ordinance No. 06-2014, which adopts appropriations for Fiscal Year 2015, is hereby amended by revising Section 3 so that the same, as revised, will read as follows:

Section 3. In accordance with Article V, Section 13, of the Charter of the City of Oak Ridge, the following amounts shall be and hereby are adopted as appropriations by funds for the operation of the City of Oak Ridge, Tennessee, for Fiscal Year 2015:

General Fund, Municipal Operations	\$ 20,517,510
Debt Service (Bond and Interest Redemption Fund)	\$ 8,000,000
State Street Aid Fund	\$ 2,221,000
Streets and Public Transportation Fund	\$ 260,000
Drug Enforcement Program Fund	\$ 255,200
Grant Fund	\$ 3,553,188
General Purpose School Fund	\$ 56,088,127
Golf Course Fund	\$ 1,292,112
Capital Projects Fund	\$ 2,797,272
Solid Waste Fund	\$ 2,704,000
West End Fund	\$ 2,729,522
Special Programs Fund	\$ 830,000

Section 2. This Ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

Publication Date: _____
Public Hearing: _____
First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

OAK RIDGE POLICE DEPARTMENT MEMORANDUM

14-10

DATE: November 24, 2014
TO: Mark S. Watson, City Manager
FROM: James T. Akagi, Chief of Police
SUBJECT: DRAFT ORDINANCES – CITY CODE AMENDMENTS; KNIVES (INTENT TO GO ARMED), E-CITATIONS, COMMUNITY NOTIFICATION SYSTEM FOR SEXUAL OFFENDERS

Introduction

Three items for City Council's consideration are revisions to the City Code, further specified as: (1) Deletion of City Code 11-802 (Carrying a Knife); (2) Adoption of new City Codes 15-101 and 3-410 (E-Citations); and (3) a City Code establishing a Community Notification System for sexual offenders and violent sexual offenders.

Funding

No funding considerations are associated with these items.

Consideration

State Law Compliance Ordinance:

City Code 11-802 (Carrying a knife) – Deletion

With the adoption of Public Chapter 647, it is no longer an offense for a person to carry a knife with a blade in excess of four inches with the intent to go armed. This law went into effect July 1, 2014. City Code 11-802 essentially mirrors the state statute that made this an offense and as such, is in need of deletion in order to keep the code current with state law.

New Ordinances:

City Code 15-101 and 3-410 (E-Citations) – New

With the adoption of Public Chapter 750 (effective July 1, 2014) a new state law provision was created regarding a five dollar (\$5.00) electronic traffic citation (e-citation) fee that is applicable to all traffic citations (written or electronic) resulting in a conviction. The fee is chargeable for a period of only five years from the date of adoption of the ordinance. By state law, the fee is to be used for defraying the cost of e-citations with \$1.00 going to City Court for computer equipment and \$4.00 going to the Police Department for related e-citation expenditures (system, technology, equipment, repairs, replacement, and training). The fee cannot, by law, revert to the general fund.

From conversations with Spillman and Brazos, the City should have e-citations in place by early 2015 (January-February), therefore, it would be beneficial to adopt changes to the code to establish the fee soon. Two changes to the code are necessary – (1) to clarify that citations can be written or electronic, and (2) to establish the fee.

City Code (Community Notification System) – New

With the adoption of Public Chapter 751 (effective April 21, 2014), a new state law provision was created to allow municipalities to establish a community notification system for sexual offenders and violent sexual offenders. The new law also authorized the establishment of a notification fee paid by the sexual offenders to defray the cost of notification to the community. The law is limited to notification to certain

residences, schools, and child care facilities. The law allows a notification fee to be paid by the offenders and limits the amount up to \$50.00.

The Police Department has requested notification to all schools and child care facilities within the city limits with written notification being made anytime a sexual offender or violent sexual offender resides in the city limits regardless of the distance of such resident to a school or child care facility. The Police Department has requested the maximum notification fee of \$50.00 to help with the salary cost of the employee(s) working on the notification system and the cost of supplies.

In addition to the written notification, the Police Department will establish a website to educate the public on the sexual offender registry and sex related crimes in the city. This website will be accessible by the general public and will link to the Tennessee Bureau of Investigation's sex offender registry.

Recommendation

Adoption of the three ordinances is recommended.

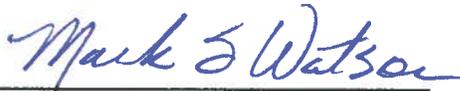
Attachment(s)



James T. Akagi, Chief of Police

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

TITLE

AN ORDINANCE TO AMEND TITLE 11, TITLED "MUNICIPAL OFFENSES," CHAPTER 8, TITLED "WEAPONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY DELETING SECTION 11-802, TITLED "CARRYING KNIFE WITH BLADE EXCEEDING FOUR INCHES," IN ITS ENTIRETY WITHOUT REPLACEMENT.

WHEREAS, Tennessee Code Annotated §39-17-1302 was recently amended by 2014 Public Chapter 647, which public chapter removed the offense of a person carrying a knife with a blade exceeding four inches with the intent to go armed; and

WHEREAS, City Code §11-802 mirrored the state law offense of carrying a knife with a blade exceeding four inches; and

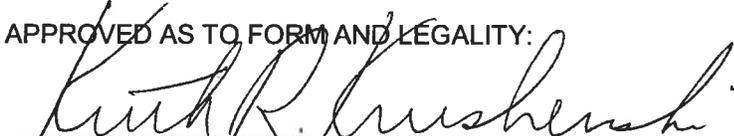
WHEREAS, as this is no longer an offense, the City desires to delete City Code §11-802 without replacement for compliance with state law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 11, titled "Municipal Offenses," Chapter 8, titled "Weapons," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting Section 11-802, titled "Carrying knife with blade exceeding four inches," in its entirety without replacement.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

TITLE

AN ORDINANCE TO AMEND TITLE 15, TITLED "MOTOR VEHICLES, TRAFFIC AND PARKING," CHAPTER 1, TITLED "IN GENERAL," SECTION §15-101, TITLED "DEFINITIONS," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY UPDATING THE INTRODUCTORY LANGUAGE OF THE SECTION AND BY ADDING A NEW DEFINITION FOR THE WORD "CITATION"; AND TO AMEND TITLE 3, TITLED "MUNICIPAL COURT," CHAPTER 4, TITLED "COURT ADMINISTRATION," BY CREATING A NEW SECTION 3-410, TITLED "ELECTRONIC TRAFFIC CITATION REGULATIONS AND FEES."

WHEREAS, Tennessee Code Annotated §55-10-207 was recently amended by 2014 Public Chapter 750, which public chapter authorizes electronic citations (e-citations) to be issued and establishes a five dollar (\$5.00) e-citation fee to recover costs associated with both written and electronic traffic citations; and

WHEREAS, the City desires to amend the City Code to include electronic citations in the definition of "citation" and to establish the e-citation fee as authorized by state law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 15, titled "Motor Vehicles, Traffic and Parking," Chapter 1, titled "In General," Section 15-101, titled "Definitions," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by deleting the word "chapter" in the introductory language and replacing it with the word "title," and by creating a new subsection for the word "citation," which new subsection shall be inserted alphabetically within the section and re-designating the remaining subsections accordingly, and which new subsection shall read as follows:

Section 15-101. Definitions.

The following words and phrases, when used in this title, have the meanings respectively ascribed to them in this section:

- () "Citation." "Citation" means a written citation or an electronic citation prepared by a law enforcement officer on paper or on an electronic data device with the intent the citation shall be filed, electronically or otherwise, with a court having jurisdiction over the alleged offense.

Section 2. Title 3, titled "Municipal Court," Chapter 4, titled "Court Administration," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by creating a new Section 3-410, titled "Electronic traffic citation regulations and fees," which new section shall read as follows:

Section 3-410. Electronic traffic citation regulations and fees.

- (a) *Establishment of fee.* Pursuant to Tennessee Code Annotated §55-10-207(e), the court clerk shall charge and collect an electronic traffic citation fee of five dollars (\$5.00) for each traffic citation—whether written or electronic—resulting in a conviction. Such fee shall be assessable as court costs and paid by the defendant for any traffic citation that results in a plea of guilty or nolo contendere, or a judgment of guilty. This fee shall be in addition to all other fees, taxes and charges.
- (b) *Distribution of fee.* Pursuant to Tennessee Code Annotated §55-10-207(e), one dollar (\$1.00) of such fee shall be retained by the court clerk. The remaining four dollars (\$4.00) of the fee shall be transmitted monthly by the court clerk to the city police department.

(c) *Use of fee.* Pursuant to Tennessee Code Annotated §55-10-207(e), all funds derived from the electronic traffic citation fee that are transmitted to the city police department shall be accounted for in a special revenue fund of the police department and may only be used for the following purposes:

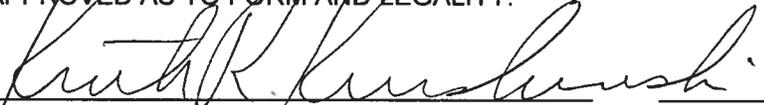
- (1) Electronic citation system and program related expenditures; and
- (2) Related expenditures by the police department for technology, equipment, repairs, replacement and training to maintain electronic citation programs.

Pursuant to Tennessee Code Annotated §55-10-207(e), all funds derived from the electronic traffic citation fee set aside for court clerks shall be used for computer hardware purchases, usual and necessary computer related expenses, or replacement. Such funds shall be preserved for those purposes and shall not revert to the general fund at the end of a budget year if unexpended.

Section 3. Sunset provision. This ordinance and its fee requirement shall terminate five (5) years from the date of adoption of this ordinance and the City Code shall be so annotated.

Section 4. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

First Reading: _____
 Publication Date: _____
 Second Reading: _____
 Publication Date: _____
 Effective Date: _____

TITLE

AN ORDINANCE TO AMEND TITLE 6, TITLED "LAW ENFORCEMENT," OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY CREATING CHAPTER 1, TITLED "COMMUNITY NOTIFICATION SYSTEM," TO ESTABLISH A NOTIFICATION SYSTEM FOR SCHOOLS AND CHILD CARE FACILITIES THAT A SEXUAL OFFENDER OR VIOLENT SEXUAL OFFENDER IS RESIDING WITHIN THE CITY LIMITS, AND TO ESTABLISH A NOTIFICATION FEE TO DEFRAY NOTIFICATION COSTS, ALL IN ACCORDANCE WITH TENNESSEE CODE ANNOTATED §40-39-217.

WHEREAS, Tennessee Code Annotated §40-39-217 was recently created by 2014 Public Chapter 751, which public chapter authorizes municipalities to establish a community notification system for certain residences, schools, and child care facilities that a sexual offender or violent sexual offender is residing within a certain distance of said places, and to establish a notification fee of up to \$50.00 per offender to defray the costs of notification; and

WHEREAS, the City desires to amend the City Code to include a community notification system for schools and child care facilities and a \$50.00 notification fee as authorized by state law; and

WHEREAS, in accordance with state law, this ordinance has been adopted by at least a two-thirds (2/3) vote of City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Title 6, titled "Law Enforcement," of the Code of Ordinances, City of Oak Ridge, Tennessee, is hereby amended by creating a Chapter 1, titled "Community Notification System," which chapter shall read as follows:

Chapter 1
Community Notification System

Section 6-101. Community notification system created.

As authorized by Tennessee Code Annotated §40-39-217(a)(1), a community notification system is hereby established. Schools and child care facilities within the city limits will be notified by the police department when a person required to register as a sexual offender or violent sexual offender resides, intends to reside, or, upon registration, declares to reside within the city limits. Schools and child care facilities within the city limits will also be notified when a registered sexual offender or violent sexual offender changes residences within the city limits.

Section 6-102. Method of notification.

The police department will notify schools and child care facilities in writing sent by regular mail or delivered by hand.

Section 6-103. Notification fee.

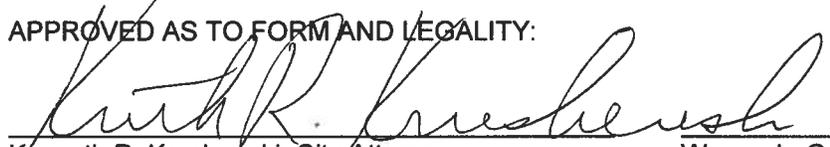
As authorized by Tennessee Code Annotated §40-39-217(a)(2), a notification fee of \$50.00 per year per offender in the city limits is hereby enacted for the purpose of defraying the costs of the community notification. The notification fee shall be collected at the same time as the administrative fee collected pursuant to Tennessee Code Annotated §40-39-204(b).

Section 6-104. Maintenance of website.

The City will maintain information on its website to educate the public on sex related crimes and will provide linked access to the Tennessee Bureau of Investigation's Sex Offender Registry.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Alexander J. Ford, Acting City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

**ELECTIONS/
APPOINTMENTS**

CITY CLERK MEMORANDUM

15-01

DATE: December 31, 2014
TO: Honorable Mayor and Members of City Council
FROM: Alexander J. Ford, Acting City Clerk
SUBJECT: 2014 END-OF-YEAR ELECTIONS

Election (Boards and Commissions)

During the recruitment process, approximately, 52 applicants expressed an interest in serving as a member of the various boards. This year, there were approximately 16 city and non-city boards that had end-of-year expiring terms or current vacancies.

As part of the process for completing these reports for City Council, the City Clerk's Office has taken measures in allowing applicants who submitted hand written applications to view the electronic version of their application. The reports for the boards also contain information pertaining special qualifications and identifies incumbents. Resumes, cover letters, or other reference materials submitted by applicants or otherwise noted by them for the end-of-year elections has also been included in the agenda packet for Council's review. An attendance record of the incumbents has also been included as part of the incumbent's application.

At the beginning of each of the board applications, there is a list of the interested board applicants and their preference, terms of office, special qualifications, a current board roster, and a listing of the terms of office.

I have also included a sample ballot for City Council to familiarize themselves with the ballot process, which is similar to the last three (3) previous years. Official ballots will be distributed at the January 12, 2015, meeting that will be used to elect board members. In some cases, the number of board vacancies matches the same number of applicants. In those cases, City Council may wish to elect those members by acclamation. Additionally, the City Council may wish to elect someone by acclamation based on the special qualifications of a specific membership. Ballots have been included in those cases as an additional, helpful measure for City Council.

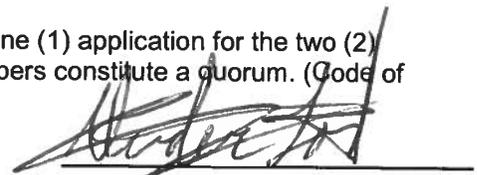
Additionally, there were some short comings for City Council to be made aware of in relation to a board's quorum. City Council may wish to fill these vacancies as part of the 2015 mid-year election provided that the boards do not experience quorum issues. Details are below:

Personnel Advisory Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a five-member board, where four (3) members constitute a quorum. (Article III, Section 5 of the Charter and Code of Ordinances 4-201)

Trade Licensing Board

During the recruitment process, the City Clerk's Office received only one (1) application for the two (2) vacancies. This board is a seven-member board, where four (4) members constitute a quorum. (Code of Ordinance 12-301)



Alexander J. Ford

Anderson County Board of Equalization

Anderson County Board of Equalization

NumVacancies 1 Total # of Members 1

Term of Office

Two (2) years commencing on January 1, 2015

Qualifications

The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."

Anderson County Board of Equalization	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Leonard Abbatiello	The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."	10/1/2014	1	4
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Leonard Abbatiello	The appointee must be an Oak Ridge resident and a "freeholder and taxpayer."	2014

City of Oak Ridge Board Application 2014

BoardName: Anderson County Board of Equalization

Application Submitted

10/1/2014

Applicant: Abbatiello, Leonard

Race (Optional):

Number of Times Previously Applied: 4

Preference: 1

Address Contact Information

110 Dover Lane

Home Phone: (865) 483-8264

Email: laaaca@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired

Retired? Company / Organization Retired From

Y BWXT-Y12

Do you currently serve on any other City board, commission or committee?

Anderson County Board of Equalization Anderson County Development Corporation Anderson County Economic Development Association

Education, Professional and or Community Activity

Systems analysis and development was a 45 year, full time professional endeavor for me.

I have an indepth understand life cycle systems / cost analysis, appraisal process and other money related endeavors.

Explain why you are interested in being appointed to this board, commission or committee

I have served on this board for many years, and I have developed systamitic ways of conducting board hearings that are comprehensive, revealing, fair and educational for all of those appearing before the board.

I initated comprehensive annual reporting to the Oak Ridge City Council several years ago.

Describe any special knowledge or past experience qualifying you for this appointment?

I have an indepth understand life cycle systems / cost analysis, appraisal process and other money related endeavors.

I have taken the MAI appraisers course. including the 14 required tests. (Not for credit, and I am not a registered MAI as I have no desire to pursue any professional appraisal activities.)

My initial experience was when I appeared before the Anderson County Board of Equalization in 1973 and had a less than gradifying experience. After a second appearance in 1983, I was asked to join the Board by one of its members.

Additional Information

Special Qualifications

The applicant must be an Oak Ridge resident and a "freeholder and taxpayer."

End of Application for

Abbatiello, Leonard

For Board:

Anderson County Board of Equalization

From: [Sexton, Sandy](#)
To: [Stanley, Diana](#)
Subject: FW: Equalization Board Attendance
Date: Tuesday, November 18, 2014 8:21:20 AM

From: John Alley [mailto:John.Alley@cot.tn.gov]
Sent: Monday, November 17, 2014 4:49 PM
To: Sexton, Sandy
Cc: bbrownacgis@gmail.com
Subject: Equalization Board Attendance

Sandy,
Leonard Abbatiello missed one of nine days of the 2013 Equalization Board hearings and attended all 8 days of the hearings for 2014. He is currently a board member in good standing. Please call if I can be of further assistance.
Thank you,

John K. Alley, Jr.
Assessor of Property
Anderson County
865-457-6219

Voting Ballot A for Anderson County Board of Equalization

Vacancies 1

Term Valid Through Two (2) years commencing on January 13, 2015

Full Name

Preference

Leonard Abbatiello (Incumbent)
The applicant must be an Oak Ridge
resident and a "freeholder and
taxpayer."

1

Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

**Anderson County
Community Action
Commission**

Anderson County Community Action Commission

NumVacancies 1 Total # of Members 1

Term of Office

One (1) year commencing on January 1, 2015

Qualifications

The applicant must be an Oak Ridge resident and may include a member of City Council.

Anderson County Community Action Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Mare Martell-Stotler		11/1/2014	1	1
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mrs. Mare Martell-Stotler		2014

City of Oak Ridge Board Application 2014

BoardName: Anderson County Community Action Commission

Application Submitted

11/1/2014

Applicant: Martell-Stotler, Mare

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

103A Wakefield Rd

Home Phone: (865) 209-7380

Email: maremartell@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?

N

Do you currently serve on any other City board, commission or committee?

Anderson County Community Action Commissio

Education, Professional and or Community Activity

I currently serve on this board that I was appointed to but had not applied for.

Explain why you are interested in being appointed to this board, commission or committee

I've served on this board faithfully for the past year. I'm currently working on establishing a social media presence and was encouraged by the Director, Susan T. Bowling to re-up my commission so that I may continue to build a solid web presence for the Anderson County Community Action Commission. When I lamented that I didn't feel as if I'd accomplished anything, she said that people sometimes need to be nudged towards progress including herself. I hope you'll reconsider me for this position for the 2015 year of service.

Describe any special knowledge or past experience qualifying you for this appointment?

I'm already currently serving on the board. Now that I'm more familiar with how the reporting works, how they actively work, I feel I can better serve in the name of the City of Oak Ridge, but also for the greater good of Anderson County.

Additional Information

Special Qualifications

End of Application for For Board:

From: [Sexton, Sandy](#)
To: [Stanley, Diana](#)
Subject: FW: Mare Martelle Anderson County Community Action
Date: Monday, November 17, 2014 11:27:36 AM

Diana,

I've been working on getting attendance records for all the boards and commissions. So, here is the information I obtained concerning Mare Martelle who is on the Anderson County Community Action Commission.

Sandy

-----Original Message-----

From: stbutk@juno.com [<mailto:stbutk@juno.com>]
Sent: Monday, November 17, 2014 11:20 AM
To: Sexton, Sandy
Subject: Mare Martelle Anderson County Community Action

Good Morning

It was good to talk to you this morning.

Regarding Mare Martelle:

She is an active participant on ACCAC Board of Directors. She is interested in the needs of her community as well as the whole county.

Mare is currently assisting us with our electronic media needs. Her goal is to help us design a web page.

Transportation issues have been resolved and she currently rides with another board member the has an office in Oak Ridge.

If you need further information, please call me at 865-457-5500.

Susan T. Bowling
Executive Director
Anderson County CAC

Voting Ballot A for
Anderson County Community Action Commission

Vacancies 1

Term Valid Through One (1) year commencing on January 13, 2015

Full Name

Preference

Mare Martell-Stotler (Incumbent)

1

Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Beer Permit Board

Beer Permit Board

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 13, 2015

Qualifications

The applicants must be least twenty-two (22) years of age who have resided within the corporate limits of the City for a period of at least two (2) years immediately preceding their election by the City Council.

Beer Permit Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. William Barton Bailey		10/8/2014	1	2
Mr. David Mosby		12/31/2014	3	0
Total Number of Applicants: 2				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. William Barton Bailey		2015
Mr. Colin Colverson		2015
Mr. Darren Osborne		2016
Ms. Theresa Scott		2015
Ms. Debra K. Solmonson		2016
Mr. William Randy Tedford		2015
Dr. Wendy Williams		2015

City of Oak Ridge Board Application 2014

BoardName: Beer Permit Board

Application Submitted

10/8/2014

Applicant: Bailey, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

128 Chestnut Hill Road

Home Phone: (865) 483-6966

Email: wbbaily49@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

UT-Battelle/Oak Ridge National Laboratory

Current Position / Title

Instrument Systems Engineer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board

Education, Professional and or Community Activity

Graduate - Oak Ridge High School, 1997

B.S. in Mechanical Engineering - University of South Carolina, 2001

M.S. in Mechanical Engineering - University of South Carolina, 2005

Employed at Oak Ridge National Laboratory, 2004 - Present

Member Oak Ridge Beer Permit Board, January 2007 - Present

(Board Secretary, February 2008 - Present)

Explain why you are interested in being appointed to this board, commission or committee

During my tenure as a member of the board, I feel we have become more proactive in our dealings with businesses that fail to operate properly under city codes regarding the sale of beer. We have held nine show cause hearings in the current year alone to speak with businesses regarding their beer sales. We have been firm, but fair in our dealings with these businesses and I would like to return for another term on the Beer Permit Board so that we can continue the work we have started together. I feel honored to serve my community in this manner and would appreciate being considered for re-election to allow me to continue that service.

Describe any special knowledge or past experience qualifying you for this appointment?

I have been a member of the Beer Permit Board since November of 2006 and I was elected Secretary of the Board in February of 2008 and have continued to serve in that post having been re-elected by the members of the Board every year since. I am the third longest tenured member of the Board. Having worked as a member of the Board with Chief Massengill and Ms. Dunn over that time, I have learned a great deal, and I feel that experience qualifies me to continue serving.

Additional Information

Special Qualifications

End of Application for Bailey, William For Board: Beer Permit Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: William Bailey

BOARD OR COMMISSION: Beer Permit Board

TIME IN OFFICE: Date Appointed 11/20/06

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 44

Number of Absences 10

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Beer Permit Board

Application Submitted

Applicant: Mosby, David

12/31/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 3

Address

Contact Information

Home Phone: (865) 482-4193

Email: mosby1@aol.com

Oak Ridge, TN 37830

Current Company/Organization

CNS

Current Position / Title

Project Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

MS Engineering Management - UT, 2013

BS Civil Engineering - Tenn Tech. 1980

Credentialed Projected Manager (PMP)

Girls Inc. Board of Directors

NAACP Executive Committee

Atomic City Sportsmen Club

Explain why you are interested in being appointed to this board, commission or committee

I wat to lend my service to the Board.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

End of Application for Mosby, David

For Board: Beer Permit Board

Wednesday, December 31, 2014

Voting Ballot A for Beer Permit Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> William Barton Bailey (Incumbent)	1
<input type="checkbox"/> David Mosby	3

Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Board of Building and Housing Code Appeals

Board of Building and Housing Code Appeals

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 13, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Board of Building and Housing Code Appeals	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Allison L. Hummel		12/23/2014	3	0
Mrs. Mare Martell-Stotler		11/1/2014	2	N/A
Mr. Philip W. Nipper		10/1/2014	1	2
Ms. Amy L. Seiber		10/16/2014	1	3
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Joseph E. Lee	Building-related contractor or Building supply dealer (Construction Superintendent)	2015
Dr. Bruce Ryan LeForce	Physician (Neurologist)	2016
Mr. Philip W. Nipper	Public-at-large	2015
Ms. Amy L. Seiber	Public-at-large	2015
Mr. Leonard Vaughn	an architect or engineer	2015
Mr. Aaron Wells	Incumbent	2015
Mr. Phillip Yager	public-at-large	2016

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

12/23/2014

Applicant: Hummel, Allison

Race (Optional):

Number of Times Previously Applied: 0

Preference: 3

Address

Contact Information

Home Phone: (865) 685-0442

Email: allison.hummel@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Oak Ridge National Laboratory

Current Position / Title

Protocol Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Please see attached resume

Explain why you are interested in being appointed to this board, commission or committee

The Board of Building and Housing Code Appeals is vitally important for the successful implementation of the eight initiatives in the Not in Our City program. The building and housing codes of the City of Oak Ridge can be effective tools for ensuring the well-being of citizens and for promoting growth and improvements. However, these positive impacts are only possible if the codes are enforced in an accurate, consistent, and effective manner. Serving on this Board is an opportunity to engage first hand in the continued improvement of our community.

Describe any special knowledge or past experience qualifying you for this appointment?

I am prepared to ensure that the building and housing codes of the City of Oak Ridge are applied in a fair and equitable manner, even if a decision may not be popular. The Board of Building and Housing Code Appeals should function consistently, efficiently, and with the predictability appealing to those interested in high quality building and housing projects that will be an asset to our community. My legal training and experience, while not specifically in housing, will be an asset for the research and detailed oriented analysis necessary in this position.

Additional Information

Special Qualifications

RECEIVED

2014 DEC 23 PM 12:32

OFFICE OF THE CITY CLERK

Allison L. Hummel
121 Baypath Dr.
Oak Ridge, TN 37830
(256) 565-9403
allison.hummel@gmail.com

City of Oak Ridge
City Clerk's Office
Municipal Building
Room # 109
200 South Tulane Avenue
Oak Ridge, TN 37830

Tuesday, December 23, 2014

To Whom It May Concern,

Thank you for the opportunity to apply to serve the City of Oak Ridge on the Convention and Visitor Bureau, Oak Ridge Municipal Planning Commission, or Board of Building and Housing Code Appeals. My family moved to Oak Ridge in May 2013 and after having some time to get settled I am now ready to step up and take an active role in working for my community. My husband, three daughters, and I are proud to make Oak Ridge our home and I am committed to working to helping Oak Ridge continue to be a great place to live and work. I recently completed the Leadership Oak Ridge program and was inspired by the stories of past participants who used that class as a launching point to propel themselves into community participation and I hope to follow in their path.

I have traveled a winding road from graduate studies for cultural anthropology, to law school and practicing as a regulatory attorney, to serving in multiple capacities at a U.S. Embassy, to being the protocol officer at a national lab. And while this background may seem quite varied, there are consistent interests and skills running through all of my experiences that are applicable to serving on one of the City of Oak Ridge's boards or commissions. I enjoy working with people and I respect a variety of backgrounds and opinions. I have experience with research, analysis and writing. I am comfortable with public speaking. I am comfortable planning complex events, such as high level visits for both senior U.S. and foreign officials. I have managed project teams, but I can also work autonomously. I am self-directed but understand the importance of teamwork. Perhaps most importantly, I am curious, flexible, resilient, and a fast learner and I am excited to apply these traits to public service in my community

I appreciate your time and attention to my application, and I hope I will have the opportunity to be of service to the City of Oak Ridge.

Sincerely,



Allison L. Hummel

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

EDUCATION

University of Minnesota, Minneapolis, MN

JD *cum laude*, Spring 2008

GPA: 3.418/ 4.333 (2nd Quartile)

Honors: Dean's List (1L and 2L), First Year Legal Writing Honors

Journal: *Minnesota Journal of International Law*

Georgetown University Law Center, Washington, D.C.

Visiting Student 2007-2008 Academic Year

MA Fall 2006, Anthropology with a Minor in Museum Studies

GPA: 3.536

Honors: University of Minnesota Graduate School Fellowship

Dartmouth College, Hanover, NH

BA *cum laude*, Spring 2002, Classical Archaeology and Anthropology (High Honors)

GPA: 3.53

Honors: Goodman Grant, Dickey Center Grant, Presidential Scholar

EXPERIENCE

UT-Battelle, Oak Ridge National Laboratory, Oak Ridge, TN

May 2013-Present

Protocol Officer, Communications

Plan and facilitate high level visits to Oak Ridge National Laboratory including those by government officials, foreign nationals, and other dignitaries. Engage in community outreach and promote the mission and values of the lab publicly.

US Department of State, Lusaka, Zambia

September 2012- April 2013

Security Escort, Regional Security Office, U.S. Embassy

Oversaw the security requirements of the physical access of visitors to U.S. government facilities on a day-to-day basis and for special events. Liaised with local guard force staff. Researched and edited for special projects, including security policies and notices.

US Department of State, Public Affairs Section, Lusaka, Zambia

August 2011- September 2012

Education Advisor, Public Affairs Section, U.S. Embassy

Managed the educational advising programs of the U.S. Embassy in Zambia including: intensive one-on-one advising for high achieving, economically disadvantaged students; running the Fulbright and Humphrey Fellowship programs; designing and presenting country-wide outreach.

US Agency for International Development, Lusaka, Zambia

February 2011- June 2011

AGOA Forum Coordinator

Facilitated and coordinated the planning of the 2011 AGOA Forum. Participated in the Zambian subcommittees for the Civil Society and African Women Entrepreneurs (AWEP) groups. Liaised between those two groups and planning counterparts at the Embassy in Lusaka and in Washington, DC. Coordinated logistics and schedules, including site visits, for high-ranking U.S. delegation members.

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

The Federal Energy Regulatory Commission, Washington, DC October 2008- October 2010
Attorney Advisor, Office of Enforcement, Division of Investigations

Supported investigations relating to matters subject to the Commission's jurisdiction, such as market manipulation, interstate transportation of natural gas, and electric grid reliability. Activities included legal research and writing, depositions, collaborating with staff in other offices, recommending appropriate legal action to the Commission, and communicate and negotiating with outside counsel.

The Smithsonian Institution, Washington, DC Summer 2007
Legal Intern, Office of General Counsel

Researched and wrote memoranda on issues including contracts, employment law, corporate governance, copyright, and NAGPRA; contributed to the Digital Media Use Working Group

The National Arbitration Forum, Minneapolis, MN June 2006- May 2007
Law Clerk

Prepared legal memoranda to assist arbitrators in resolving Internet domain name disputes; supported staff attorneys with legal research and recommendations on variety of topics related to arbitration.

The American University of Kuwait, Kuwait City, Kuwait
Interim Library Services Assistant, Summer 2005

The Humphrey Forum: A Museum of History, Government, and Politics, Minneapolis, MN
Museum Intern, Spring 2005

University of Minnesota, Department of Anthropology, Minneapolis, MN
Teaching Assistant: Introductory Anthropology, Fall 2004 and Spring 2005

Louisa County Public Library, Mineral, VA
Library Support Staff, October 2002-June 2003

Dartmouth College, Department of Anthropology, Hanover, NH
Teaching Assistant: Secrecy and Lying in Law, Society, and Politics, Summers 2002 and 2003

Dartmouth College, Baker-Berry Library Access Services, Hanover, NH
Circulation Desk Employee and Student Manager, Summer 1999- Summer 2002

ACTIVITIES

Leadership Oak Ridge Class of 214
Oak Ridge National Laboratory Committee for Women Representative

ADDITIONAL QUALIFICATIONS

Member in good standing of the Bar of Maryland
Active Department of Energy Q clearance

End of Application for Hummel, Allison

For Board: Board of Building and Housing Code Appeals

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

Applicant: Martell-Stotler, Mare

11/1/2014

Race (Optional):

Number of Times Previously Applied: N/A

Preference: 2

Address

103A Wakefield Rd

Contact Information

Home Phone: (865) 209-7380

Email: maremartell@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?

N

Do you currently serve on any other City board, commission or committee?

Anderson County Community Action Commission

Education, Professional and or Community Activity

Explain why you are interested in being appointed to this board, commission or committee

Describe any special knowledge or past experience qualifying you for this appointment?

I am familiar with the city building codes and have written reports to Matt Widner about properties in our city. It was suggested at the time of my submitted report that I apply for the position of Code Enforcement Officer that was recently available in Maryville, and although I considered it, my home is here in Oak Ridge.

Additional Information

Special Qualifications

End of Application for Martell-Stotler, Mare

For Board: Board of Building and Housing Code Appeals

Wednesday, December 17, 2014

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

10/1/2014

Applicant: Nipper, Philip

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
167 Hendrix Drive	Home Phone: (865) 272-3035 Email: pnipper09@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	DOD / United States Navy

Do you currently serve on any other City board, commission or committee?
Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity
please attached resume

Explain why you are interested in being appointed to this board, commission or committee
I have served on the BBHCA since July 2008. I feel I bring a high degree of trade knowledge to the board, keen leadership experience as well as in depth knowledge of Oak Ridge itself as I have lived here, except for a shot 20 years in our navy, since 1961. I have enjoyed being a member of the BBHCA and if re-appointed, will remain vigilant towards solving some our housing issues in Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?
please see attached resume

Additional Information

Special Qualifications

**PHILIP W. NIPPER
167 HENDRIX DRIVE
OAK RIDGE, TN 37830
865-272-3035
pnipper09@comcast.net**

SEEKING TO BE RE-APPOINTED TO THE BOARD OF BUILDING AND HOUSING
CODE APPEALS.
THE FOLLOWING INFORMATION IS PROVIDED:

EMPLOYMENT HISTORY / EXPERIENCE

- SENIOR CHIEF HULL MAINTENACE TECHNICAIN UNITED STATES NAVY (RET). DECEMBER 7
1987 - JUNE 30 2008
- SELF EMPLOYED PLUMBER IN OAK RIDGE, TN FROM 1982 TO 1986
- PIPE FITTER / PLUMBER WITH DANIELS CONSTRUCTION INTERNATIONAL, BOISE CASCADE
PAPER MILL PROJECT, RUMFORD MAINE AND A. E. STALEY PROJECT LOUDON, TN, 1980-1982
- LICENSED MASTER PLUMBER WITH THE CITY OF OAK RIDGE. LICENSE NUMBER 880 ISSUED IN
1980
- APPRENTICE / JOURNEYMAN / MASTER PLUMBER 1975 - 1987. EMPLOYED WITH FLATT
PLUMBING, KNOXVILLE, TN., A&M PLUMBING, OAK RIDGE, TN,
NICK PESCE PLUMBING, OAK RIDGE, TN AND HAYDEN PLUMBING, OAK RIDGE, TN
- OVER 36 YEARS COMBINED CIVILIAN AND MILITARY EXPERIENCE IN MECHANICAL SYSTEM
REPAIR AND INSTALLATION. TRAINED IN NAVAL NUCLEAR PROPULSION SYSTEM
MAINTENANCE INCLUDING SURFACE SHIP AND SUBMARINE HIGH PRESSURE PIPING REPAIR,
STRUCTURAL SYSTEM AND COMPONENT REPAIR AND VENTILATION SYSTEM INSTALLATION
AND REPAIR
- OVER 13 YEARS OF SENIOR ENLISTED MILITARY LEADERSHIP EXPERIENCE
- SERVED AS DIVISION LEADING CHIEF PETTY OFFICER / DIVISION OFFICER FOR PLANNING
AND ESTIMATING AND HULL REPAIR DIVISIONS AT SHORE BASED NAVAL COMMANDS AND
FORWARD DEPLOYED SUBMARINE REPAIR SHIPS INCLUDING:
TRIDENT REPAIR FACILITY, KINGS BAY GA
NUCLEAR PROPULSION TRAINING UNIT, CHARLESTON, SC
USS EMORY S. LAND (AS 39) LA MADDALENA, ITALY

EDUCATION

- OAK RIDGE SCHOOL SYSTEM K-12. ORHS GRADUATE CLASS OF 1975
- HIGH PRESSURE PIPE WELDING SCHOOL, UNITED STATES NAVY, SAN DIEGO, CA. 1988

- NAVY NUCLEAR COMPONENTS WELDING SCHOOL, UNITED STATES NAVY, SAN DIEGO, CA.
1988
- U. S. NAVY CHIEF PETTY OFFICER LEADERSHIP SCHOOL, KINGS BAY SUBMARINE BASE, GA.
2000
- DEPARTMENT OF THE NAVY / DEPARTMENT OF LABOR ASBESTOS CONTAINMENT / RIP-OUT
SUPERVISOR SCHOOL, UNITED STATES NAVY
LA MADDALENA, ITALY 2001

REFERENCES

Mr. William Hale
LCDR USN (ret)
116 Hendrix Drive
Oak Ridge, TN 37830
865-481-0500
Former Repair Officer at NPTU, Charleston, SC
My Department Head from 2005-2006

Mr. Len Perrier
LCDR USN (ret)
184 Marigold Drive
O'Fallon, IL 62269
618-628-3274
Former Hull Repair Officer at TRF Kings Bay, GA
My Division Officer from 1998-2001

Mr. Brian Hayden
110 Westlook Cr
Oak Ridge, TN 37830
865-482-3749
Former employer from 1986-1987

End of Application for

Nipper, Philip

For Board:

Board of Building and Housing Code Appeals

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Philip Nipper

BOARD OR COMMISSION: Board of Building and Housing Code of Appeals

TIME IN OFFICE: Date Appointed 8/18/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 21

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Board of Building and Housing Code Appeals

Application Submitted

10/16/2014

Applicant: Seiber, Amy

Race (Optional):

Number of Times Previously Applied: 3

Preference: 1

Address	Contact Information
---------	---------------------

301 East Forest Road

Home Phone: (865) 924-2021

Email: ridger2@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Ridge Electric Service Co.

Current Position / Title

Partner

Retired? Company / Organization Retired From
--

Do you currently serve on any other City board, commission or committee?
--

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

See attached

Explain why you are interested in being appointed to this board, commission or committee
--

As a long time citizen and previously a visitor to Oak Ridge I have an active interest in seeing this City grow and prosper while continuing to maintain the rich and unique history.

Describe any special knowledge or past experience qualifying you for this appointment?
--

Background in construction.

Building and Housing Code Appeals Board Secretary since 2002.

Additional Information

Special Qualifications

Amy L. Seiber
301 East Forest Road
Oak Ridge, TN 37830
865-483-3325 865-924-2021
Ridger2@bellsouth.net

Employment History:

08/01-present	Ridge Electric Service Co. 175-C Robertsville Road Oak Ridge, TN 37830	General Partner Responsible for all accounting including payroll and all state, federal and local taxes. Field work includes estimating and installation. Master Electrician License 2005. Proficient in Excel, Quickbooks, Powerpoint, Ms. Word. Jerry Seiber 481-3588
08/01-present	Ridge Tax Service	Registered tax preparer
07/97-08/01	Aid to Distressed Families of Appalachian Counties, Inc. (ADFAC) P.O. Box 5953 Oak Ridge, TN 37831-5953	Financial Director. Responsible for all accounting of non-profit agency. Proficient in Quickbooks, Excel, Word, Powerpoint. Kathy Womack, Executive Director 865-425-0256 Ext. 0
12/87-05/97	Lewis Electric Service Co. 101-B Valley Court Oak Ridge, TN 37830	Office Manager and Bookkeeper. Responsible for all accounting including payroll and taxes for corporation and three partnerships. Proficient in Peachtree Accounting, Excel and Ms Word. Jeff Lewis, Owner 865-483-5774
09/87-12/87	Dean Stallings Ford 480 South Illinois Avenue Oak Ridge, TN 37830	Accounts Receivable. Responsible for all billing and collections. 865-483-4352

Education:

03/77-06/80	Roane State Community College	Graduated Magna Cum Laude Associate of Science Degree Emphasis on English and Accounting
07/89-05/91	University of Tennessee	30+ hours toward Bachelor in Accounting Degree

Registered tax return preparer.

Community Service:

2002 to present	Oak Ridge Board of Building and Housing Code Appeals	Secretary
2011 to present	Oak Ridge Heritage & Preservation Association	Treasurer

End of Application for

Seiber, Amy

For Board:

Board of Building and Housing Code Appeals

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Amy Seiber

BOARD OR COMMISSION: Board of Building and Housing Code of Appeals

TIME IN OFFICE: Date Appointed 2/18/02

Recent Term Length 3 Years

Number of Terms Served 4

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 21

Number of Absences 0

Date Prepared 11/12/14

Voting Ballot A for Board of Building and Housing Code Appeals

Vacancies 2

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Allison L. Hummel	3
<input type="checkbox"/> Mare Martell-Stotler	2
<input type="checkbox"/> Philip W. Nipper (Incumbent)	1
<input type="checkbox"/> Amy L. Seiber (Incumbent)	1

Abstain

Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Board of Zoning Appeals

City of Oak Ridge Board Application 2014

BoardName: Board of Zoning Appeals

Application Submitted

12/29/2014

Applicant: Mason, Judith

Race (Optional):

Number of Times Previously Applied: 3

Preference: 1

Address

160 Whippoorwill Dr

Contact Information

Home Phone: (865) 483-7312

Email: judymason01@hotmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired

Retired? Company / Organization Retired From

Y

Do you currently serve on any other City board, commission or committee?

Board of Zoning Appeals

Education, Professional and or Community Activity

BS degree

Chair, BZA

League of Women Voters

Explain why you are interested in being appointed to this board, commission or committee

This a way to participate in City government.

Describe any special knowledge or past experience qualifying you for this appointment?

I've had 10 years experience and training for this board.

Additional Information

Special Qualifications

RESUME

**JUDITH LANTRIP MASON
160 WHIPPOORWILL DRIVE
OAK RIDGE, TN 37830
(615) 483-7312
MARRIED
TWO ADULT CHILDREN**

- EDUCATION:** BS Degree: English, History, Education
Austin Peay State University
1962
- EXPERIENCE:** 1978-1982
Science Applications, Inc – Technical Editor
Director, Conference Service Center
Conference Coordinator
- 1975-1978
Oak Ridge School System
Substitute teacher
Interim English teacher
- ACTIVITIES:** League of Women Voters, Board of Directors
Planned Parenthood, Board of Directors
Oak Ridge Art Center, Board of Directors
YWCA, Crafts teacher
Foothills Guild
Oak Ridge Tourist and Convention, Board of Directors
Monarch Girl's Club Auxiliary, Board of Directors
Member, First United Methodist Church
- 1997 UPDATE:** Completed partial term (1994-1997) on Board of Zoning Appeals
- 2002 UPDATE:** Completed full term (1997-2002) on Board of Zoning Appeals
- 2007 UPDATE:** Chairperson, Board of Zoning Appeals (2003-2007)
- 2014 UPDATE** Chairperson, Board of Zoning Appeals (2007-2014)

End of Application for Mason, Judith

For Board: Board of Zoning Appeals

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Judith Mason

BOARD OR COMMISSION: Board of Zoning Appeals

TIME IN OFFICE: Date Appointed 3/21/94

Recent Term Length 5 Years

Number of Terms Served 4

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 50

Number of Absences 2

Date Prepared 12/30/14

Convention and Visitors Bureau

Convention and Visitors Bureau

NumVacancies 7 Total # of Members 10

Term of Office

The one (1) vacant position is for a balance of an unexpired term ending on December 31, 2015; three (3) positions are for three (3) years commencing on January 13, 2015; and the remaining three (3) positions are for a one (1) year term commencing on January 13, 2015

Qualifications

Four (4) members shall be residents at-large, two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections, and one (1) member shall be the general manager of one of the remaining local hotel/motel establishments.

Convention and Visitors Bureau	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jim Dodson		10/29/2014	1	1
Mrs. Anne Garcia Garland		11/7/2014	1	0
Mrs. Allison L. Hummel		12/23/2014	1	0
Ms. Gretchen A. Julius	"[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections."	10/27/2014	1	2
Ms. Melissa McMahan		11/4/2014	3	0
Mr. Amit Patel	Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections.	11/7/2014	1	0
Mr. Troy Patel	One (1) member shall be the general manager of one of the remaining local hotel/motel establishments.	11/4/2014	1	1
Mrs. Carol Smallridge		11/3/2014	1	2
Mr. Phillip Yager		10/13/2014	3	0
Total Number of Applicants: 9				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Mary Anne Damos		2015
Mr. Jim Dodson		2015
Mr. J. Mark Harvey		2015
Ms. Gretchen A. Julius	Hotel Representative (General Manager)	2015

Mrs. Carol Smallridge		2014
Mr. Aaron Wells		2015
Ms. Misty Williams	Hotel Representative (General Manager)	2014

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/29/2014

Applicant: Dodson, Jim

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
10 Presidential Drive	Home Phone: (865) 482-5589 Email: Jdodsonart@aol.com

Oak Ridge, TN 37830

Current Company/Organization
Oak Ridge Schools

Current Position / Title
Teacher

Retired?
N

Do you currently serve on any other City board, commission or committee?
Convention and Visitors Bureau

Education, Professional and or Community Activity
(Ed.S) Specialist in Education, University of Tennessee, August 1991. (MS) Master of Science in Education, University of Tennessee, December 1987. (BS) Bachelor of Science in Education with honors, University of Tennessee, December 1986. (BFA) Bachelor of Fine Arts with honors, University of Tennessee, March 1986. Graduate Doyle High School, Knoxville Tennessee, June 1981.

Explain why you are interested in being appointed to this board, commission or committee
I am interested in serving another term on the CVB board because I believe in our community and its potential. I am also excited about working with the newly appointed Executive Director of the Convention and Visitors Bureau. We have several opportunities as a town to grow and flourish through the development of our world class rowing venue, the renovation of the mall facility as well as continuing to support events such as the Secret City Festival, Lavender Festival and other offerings that will bring visitors to Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?
I am currently serving on the Convention and Visitors Bureau board of directors. Past Executive Director of the Arts Council of Oak Ridge. Past-President of the Arts Council of Oak Ridge. Founder of the Youth Leadership Oak Ridge Program through the Chamber of Commerce. Past - Parish Council Chair St. Mary's Church Oak Ridge. Educator for the past 28 years with the Oak Ridge School System.

Additional Information
Special Qualifications

Vitae

James Dodson

10 Presidential Drive

Oak Ridge, Tennessee 37830



Degrees held, Institution(s) and other education:

(Ed.S) Specialist in Education, University of Tennessee, August 1991.

(MS) Master of Science in Education, University of Tennessee, December 1987.

(BS) Bachelor of Science in Education with honors, University of Tennessee, December 1986.

(BFA) Bachelor of Fine Arts with honors, University of Tennessee, March 1986.

Graduate Doyle High School, Knoxville Tennessee, June 1981.

Activities on the national and regional level including offices held, committees, honors, service, etc:

NAEA National Middle Level Art Educator of the Year, 1999.

Presenter, NAEA Convention, Los Angeles, CA, 2000.

TAEA State Student Art Exhibition Coordinator, 2008-2014. (Secured over 7 million dollars in scholarship opportunities from 10 national art colleges for High School students over six years). Coordinated the exhibition of over 2800 pieces of student art in three major museums across the state of Tennessee.

Delegate to NAEA Convention, San Francisco, CA, 1996.

Delegate to NAEA Convention, New Orleans, LA, 1997.

Participant Southeastern President's Forum, 1995 & 1996.

NAEA Award of Excellence, TAEA Newsletter, 1992.

Participant in the 1992 Improving Arts Education Seminar, sponsored by the Getty Center for Education in the Arts, 1992.

State/province and local art education association activities, offices held, committees, honors, service, etc:

TAEA State Art Educator of the Year, 1998.

Visual Art Director, Tennessee Arts Academy for Art Educators, Belmont College, Nashville TN, 2009-2014.

TAEA State Student Art Exhibition Coordinator, 2008-2014.

TAEA East Tennessee Regional Student Art Exhibition Coordinator, 2006-2014.

President of the Arts Council of Oak Ridge, Oak Ridge TN, 2006-2011.

Executive Director of the Arts Council of Oak Ridge, Oak Ridge TN, 2011-2013.

State Art Curriculum Standards Committee, State of Tennessee Department of Education, 2009.

Outstanding Teacher Award, Tennessee Governor's School for the Arts, 1991,1997,2008,2009.

President of the Tennessee Art Education Association (TAEA), 1995 & 1996.

TAEA Newsletter Editor, 1992.

Tennessee Arts Commission Advisory Panel, 1991-1994

Other leadership roles and accomplishments:

East Tennessee Regional Leadership Class of 2010

Oak Ridge Chamber of Commerce, Leadership Oak Ridge Class of 2009.

Board Member, Arts Council of Oak Ridge, 2005-2009.

Knoxville Tennessee Chamber of Commerce, Leadership Education Class of 1994.

State Adjudicator, Governor's School for the Arts, 1992-2012.

President of the Oak Ridge Education Association, 1999.

Vice-President of the Oak Ridge Education Association, 1998.

Director/Principal, Oak Ridge High School Summer School, 1991-1993.

Superintendent's Staff Advisory Committee, 1994, 2009-2012.

System-wide Technology Committee, Oak Ridge Schools, 1995.

Coordinator Secondary Arts Institute, Oak Ridge High School, 1990.

Evaluator, Southern Association of Colleges and Schools, 1992.

Membership in other professional organizations, including offices held, honors, etc.:

President, President-Elect, Newsletter Editor, Awards Chair, Middle Division Representative -TAEA.

President, Vice-President, Treasurer - Oak Ridge Education Association.

President, Arts Council of Oak Ridge.

Executive Director, Arts Council of Oak Ridge.

Board Member, Arts Council of Oak Ridge.

Visual Art Director - Tennessee Arts Academy

State Student Art Exhibition Coordinator - TAEA

Advisory Panel - Tennessee Arts Commission

Advisory Panel - Knoxville Museum of Art

Founding Committee Member - Oak Ridge Youth Leadership Program.

Member: Pi Lambda Theta National Honor Society, Phi Delta Kappa National Honor Society, National Education Association, Tennessee Education Association, National Art Education Association, Tennessee Art Education Association, Oak Ridge Education Association.

Publications and/or exhibits:

Exhibited in the Knoxville Museum of Art, 2007.

Exhibited in Watkin's College of Art and Design, 2007.

Third place in TAEA Tennessee Art Teacher's Exhibition, 2007.

Honorable Mention in TAEA Tennessee Art Teacher's Exhibition in the Tennessee State Museum, 1992.

Exhibited in Belmont University Show, 1997.

Exhibited in Tennessee Arts Commission Show, 1993.

Leadership Knoxville Commissioned Print, 1985, 1986.

Presidential Prints Commissioned for Walt Disney World, 1986.

Published twice in University of Tennessee's Phoenix Art Magazine.

Published illustrations in Listen and Act Story Book, (children's educational book), 1987.

Holy Ghost Catholic Church Commissioned Print, 1982.

Other teaching and/or related experiences:

National Publications (art students)

Jason McNair - Scholastic Scope Magazine, cover, 1990.

Jason McNair - School Art Magazine, 1990.

Heather Stoufer - Crayola Arts Magazine, 1992.

National Awards (art students): National Scholastic Art Awards

Russ Turpin - "Hallmark Award Winner", 1989.

Jason McNair - "Gold Medal Award Winner", 1990.

Holly Disney - "Gold Medal Award Winner", 1993.

End of Application for

Dodson, Jim

For Board:

Convention and Visitors Bureau

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jim Dodson

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 7/14/14

Recent Term Length Balance of 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 3

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/7/2014

Applicant: Garcia Garland, Anne

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
120 Outer Drive	Home Phone: (865) 482-3294 Email: agg@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title

Retired?	Company / Organization Retired From
Y	Garcia Empowerment Services

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity
BS Math, Peabody College Teacher; Accounting Manager for a nationally recognized market research firm; Training Coordinator for major DOE contractor; Training and Team Building Consultant; newspaper editor and journalist. (These are the professional activities pertinent to CVB.) Currently member of AAUW, League of Women Voters, and chair of the Board of Directors of United Church. Also doing volunteer tours of Oak Ridge and volunteer English tutoring for GED.

Explain why you are interested in being appointed to this board, commission or committee
Among the means for attracting more residents to Oak Ridge, CVB activities have dual purposes and dual focuses. They serve to attract tourists, teams, and companies to come to town temporarily to spend money on hotels, restaurants, and retail and they are the first introduction to the town's assets for many who may choose the town for permanent residence. Their focuses are on both advertising the town's assets for events and tourism and on creating an enthusing and enjoyable visit once folks come into town. During my tenure on city council I have had a great opportunity to engage with a variety of people visiting and moving to Oak Ridge and gotten a lot of interesting ideas for CVB directions that I would like to share with that board in a committed manner. I very much wish to continue to serve the town's future and this is the board for which I feel best fitted.

Describe any special knowledge or past experience qualifying you for this appointment?
Five years on city council mostly in concert with the current city manager and strong familiarity with all the boards and commissions. 13 years experience in a marketing research company. Service for the past year on the Anderson County Tourism Council and the Anderson County Chamber of Commerce board of directors.

Additional Information

Special Qualifications

End of Application for	Garcia Garland, Anne	For Board:	Convention and Visitors Bureau
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City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

12/23/2014

Applicant: Hummel, Allison

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

Contact Information

Home Phone: (865) 685-0442

Email: allison.hummel@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Oak Ridge National Laboratory

Current Position / Title

Protocol Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Please see attached resume

Explain why you are interested in being appointed to this board, commission or committee

In my current position, part of my job is to promote the mission and accomplishments of the Oak Ridge National Laboratory. Joining the Convention and Visitors Bureau is an opportunity to also directly promote all of the wonderful options in the City of Oak Ridge as a whole. With changes in the works for the American Museum of Science and Industry, and the potential inherent in the Manhattan Project National Historic Park designation it is an exciting time to engage with the evolving image of the City Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

As protocol officer for Oal Ridge National Laboratory I regularly plan visits and events at the lab. I also have experience in event planning from my time working as the AGOA Coordinator with USAID and in the public affairs office of the U.S. Embassy in Lusaka, Zambia. I am comfortable with public speaking and public outreach and regularly present to large groups of people. I have also done media interviews for both print and TV outlets. As part of my Master's degree in Anthropology I also have a minor in museum studies and interned both at a small museum in Minneapolis and in a legal capacity at the Smithsonian Institution.

Additional Information

Special Qualifications

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

EDUCATION

University of Minnesota, Minneapolis, MN

JD *cum laude*, Spring 2008

GPA: 3.418/ 4.333 (2nd Quartile)

Honors: Dean's List (1L and 2L), First Year Legal Writing Honors

Journal: *Minnesota Journal of International Law*

Georgetown University Law Center, Washington, D.C.

Visiting Student 2007-2008 Academic Year

MA Fall 2006, Anthropology with a Minor in Museum Studies

GPA: 3.536

Honors: University of Minnesota Graduate School Fellowship

Dartmouth College, Hanover, NH

BA *cum laude*, Spring 2002, Classical Archaeology and Anthropology (High Honors)

GPA: 3.53

Honors: Goodman Grant, Dickey Center Grant, Presidential Scholar

EXPERIENCE

UT-Battelle, Oak Ridge National Laboratory, Oak Ridge, TN

May 2013-Present

Protocol Officer, Communications

Plan and facilitate high level visits to Oak Ridge National Laboratory including those by government officials, foreign nationals, and other dignitaries. Engage in community outreach and promote the mission and values of the lab publicly.

US Department of State, Lusaka, Zambia

September 2012- April 2013

Security Escort, Regional Security Office, U.S. Embassy

Oversaw the security requirements of the physical access of visitors to U.S. government facilities on a day-to-day basis and for special events. Liaised with local guard force staff. Researched and edited for special projects, including security policies and notices.

US Department of State, Public Affairs Section, Lusaka, Zambia

August 2011- September 2012

Education Advisor, Public Affairs Section, U.S. Embassy

Managed the educational advising programs of the U.S. Embassy in Zambia including: intensive one-on-one advising for high achieving, economically disadvantaged students; running the Fulbright and Humphrey Fellowship programs; designing and presenting country-wide outreach.

US Agency for International Development, Lusaka, Zambia

February 2011- June 2011

AGOA Forum Coordinator

Facilitated and coordinated the planning of the 2011 AGOA Forum. Participated in the Zambian subcommittees for the Civil Society and African Women Entrepreneurs (AWEP) groups. Liaised between those two groups and planning counterparts at the Embassy in Lusaka and in Washington, DC. Coordinated logistics and schedules, including site visits, for high-ranking U.S. delegation members.

RECEIVED

2014 DEC 23 PM 12: 32

OFFICE OF THE CITY CLERK

Allison L. Hummel
121 Baypath Dr.
Oak Ridge, TN 37830
(256) 565-9403
allison.hummel@gmail.com

City of Oak Ridge
City Clerk's Office
Municipal Building
Room # 109
200 South Tulane Avenue
Oak Ridge, TN 37830

Tuesday, December 23, 2014

To Whom It May Concern,

Thank you for the opportunity to apply to serve the City of Oak Ridge on the Convention and Visitor Bureau, Oak Ridge Municipal Planning Commission, or Board of Building and Housing Code Appeals. My family moved to Oak Ridge in May 2013 and after having some time to get settled I am now ready to step up and take an active role in working for my community. My husband, three daughters, and I are proud to make Oak Ridge our home and I am committed to working to helping Oak Ridge continue to be a great place to live and work. I recently completed the Leadership Oak Ridge program and was inspired by the stories of past participants who used that class as a launching point to propel themselves into community participation and I hope to follow in their path.

I have traveled a winding road from graduate studies for cultural anthropology, to law school and practicing as a regulatory attorney, to serving in multiple capacities at a U.S. Embassy, to being the protocol officer at a national lab. And while this background may seem quite varied, there are consistent interests and skills running through all of my experiences that are applicable to serving on one of the City of Oak Ridge's boards or commissions. I enjoy working with people and I respect a variety of backgrounds and opinions. I have experience with research, analysis and writing. I am comfortable with public speaking. I am comfortable planning complex events, such as high level visits for both senior U.S. and foreign officials. I have managed project teams, but I can also work autonomously. I am self-directed but understand the importance of teamwork. Perhaps most importantly, I am curious, flexible, resilient, and a fast learner and I am excited to apply these traits to public service in my community

I appreciate your time and attention to my application, and I hope I will have the opportunity to be of service to the City of Oak Ridge.

Sincerely,



Allison L. Hummel

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

The Federal Energy Regulatory Commission, Washington, DC October 2008- October 2010
Attorney Advisor, Office of Enforcement, Division of Investigations

Supported investigations relating to matters subject to the Commission's jurisdiction, such as market manipulation, interstate transportation of natural gas, and electric grid reliability. Activities included legal research and writing, depositions, collaborating with staff in other offices, recommending appropriate legal action to the Commission, and communicate and negotiating with outside counsel.

The Smithsonian Institution, Washington, DC Summer 2007
Legal Intern, Office of General Counsel

Researched and wrote memoranda on issues including contracts, employment law, corporate governance, copyright, and NAGPRA; contributed to the Digital Media Use Working Group

The National Arbitration Forum, Minneapolis, MN June 2006- May 2007
Law Clerk

Prepared legal memoranda to assist arbitrators in resolving Internet domain name disputes; supported staff attorneys with legal research and recommendations on variety of topics related to arbitration.

The American University of Kuwait, Kuwait City, Kuwait
Interim Library Services Assistant, Summer 2005

The Humphrey Forum: A Museum of History, Government, and Politics, Minneapolis, MN
Museum Intern, Spring 2005

University of Minnesota, Department of Anthropology, Minneapolis, MN
Teaching Assistant: Introductory Anthropology, Fall 2004 and Spring 2005

Louisa County Public Library, Mineral, VA
Library Support Staff, October 2002-June 2003

Dartmouth College, Department of Anthropology, Hanover, NH
Teaching Assistant: Secrecy and Lying in Law, Society, and Politics, Summers 2002 and 2003

Dartmouth College, Baker-Berry Library Access Services, Hanover, NH
Circulation Desk Employee and Student Manager, Summer 1999- Summer 2002

ACTIVITIES

Leadership Oak Ridge Class of 214
Oak Ridge National Laboratory Committee for Women Representative

ADDITIONAL QUALIFICATIONS

Member in good standing of the Bar of Maryland
Active Department of Energy Q clearance

End of Application for Hummel, Allison

For Board: Convention and Visitors Bureau

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/27/2014

Applicant: Julius, Gretchen

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

1500 Spring View Drive

Home Phone: (865) 988-1835

Email: gjulius@cooperhotels.com

Lenoir City, TN 37772

Office Phone: (865) 481-2468

Current Company/Organization

DoubleTree by Hilton Oak Ridge-Knoxville

Current Position / Title

General Manager

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau

Education, Professional and or Community Activity

Bachelor of Sciences, University of Tennessee Knoxville, 1992

Explain why you are interested in being appointed to this board, commission or committee

Being a hotelier in the city, I have a vested interest in the success of this board and tourism in the city. I am currently General Manager of the DoubleTree, which is the largest collector of the city's hotel tax.

Describe any special knowledge or past experience qualifying you for this appointment?

I am currently serving on the board and have for the past few years.

Additional Information

Special Qualifications

"[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections."

End of Application for Julius, Gretchen For Board: Convention and Visitors Bureau

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Gretchen Julius

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 9/12/11

Recent Term Length 1 Year

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 3

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmcman@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee

I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.

The amount of activity Oak Ridge is having right now, this moment, is nothing short of amazing. It's a great time to live in Oak Ridge and I would love to be an enthusiastic member of the group that works so very hard on bringing to light this amazing city has to offer for those that wish to know! The Secret City Festival is one of many local (Tennessee) festivals that my family and I enjoy and I would love to see if there are ways I can contribute to an award winning event.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhcmahan@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Convention and Visitors Bureau

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/7/2014

Applicant: Patel, Amit

Race (Optional): Indian

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

420 S Illinois Ave

Home Phone: (865) 384-7191

Email: apatel@kisnahospitality.com

Oak Ridge, TN 37830

Current Company/Organization

Staybridge Suites and Holiday Inn Express

Current Position / Title

Owner

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

University of Tennessee, Current Owner of Staybridge Suites and Holiday Inn Express of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

Having two hotels in Oak Ridge has placed a sense of urgency in my mind to help promote events that will increase tourism and revenue for our hotels and retail businesses.

Describe any special knowledge or past experience qualifying you for this appointment?

I have an extensive background in the hospitality business and have marketed our properties throughout the region both through human interaction and social media.

Additional Information

Special Qualifications

Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections.

End of Application for For Board:

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/4/2014

Applicant: Patel, Troy

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

433 S Rutgers Ave

Home Phone: (865) 481-8200

Email: tpatel@comfortinnoakridge.com

Oak Ridge, TN 37830

Current Company/Organization

Comfort Inn

Current Position / Title

General Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau

Education, Professional and or Community Activity

Bachelors Degree in Business Administration

Bachelors Degree in Finance

Current Board Member of Convention and Visitors Bureau

Explain why you are interested in being appointed to this board, commission or committee

I am currently a board member of the Oak Ridge Convention and Visitors Bureau and have enjoyed the role so far. I would like to continue in serving another term and help to achieve the Convention and Visitors Bureau goals. I also feel with more knowledge of the current and future goals, coinciding with my vast experience in hospitality and tourism, I have the ability to help achieve these goals

Describe any special knowledge or past experience qualifying you for this appointment?

I have had the opportunities to work in various markets which has allowed me to gain the knowledge to understand tourism. Also I have served a term this past year and I have gained more knowledge of Oak Ridge Tourism and the needs that need to be met in order for the CVB to achieve its goals.

9+ Years in Hospitality Management experience in various markets.

2+ Years of knowledge in Oak Ridge and surrounding areas.

Additional Information

Special Qualifications

One (1) member shall be the general manager of one of the remaining local hotel/motel establishments.

End of Application for For Board:

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Troy Patel

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 9

Number of Absences 1

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

11/3/2014

Applicant: Smallridge, Carol

Race (Optional):

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
108 Carnegie Drive	Home Phone: (865) 483-0797 Email: leadershipcarol@yahoo.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	

Do you currently serve on any other City board, commission or committee?
Convention and Visitors Bureau

Education, Professional and or Community Activity
A.A.S. Retailing and Marketing
RAM Certification (Registered Apartment Manager Training)
Current Community Activities: MMC Board, ORCVB Board. ADFAC, United Way, Altrusa International ofOakRidge

Explain why you are interested in being appointed to this board, commission or committee
I enjoy promoting Oak Ridge as it has so much potential!

Describe any special knowledge or past experience qualifying you for this appointment?
Fund raiser for many local organizations —20 years
Shopping Center event planner-3 years
Community Co-ordinator for Oak Ridge 50th Birthday (planned many events-blg/small)

Additional Information

Special Qualifications

Carol Smallridge 108 Carnegie Drive Oak Ridge, Tennessee 37830

Originally from Rochester, New York

Has lived in Oak Ridge since 1972

Married for 48 years to Bob Smallridge (also from Rochester) and former O.R. Schools Supt.

Has 3 children-Cheryl Kress and Julie Dallas of Oak Ridge; son, Tim Smallridge of Knoxville

11 grandchildren

Has a degree in Marketing/Retailing

Work Experience:

Clothing Buyer for large department store in Rochester, N.Y.

Event and Marketing Representative for shopping centers in 3 states

Welcome Wagon Representative for Oak Ridge

Community Co-ordinator for Oak Ridges 50th birthday celebration

Business for Russia Co-ordinator at ORAU

Public Relation and Marketing Executive for Apartment Housing

Held (as a part time job) the position of Leadership Oak Ridge Co-ordinator/Director for 21 years

Past to present Community Involvement:

PTA Boards, Mental Health Advisory Board; YWCA Board; Big Brothers/Big Sisters Board; Campfire Leader and Board Member; Altrusa Board; United Way of Anderson County Board; American Heart Board; Methodist Medical Center Foundation Board; Regional Leadership Board; Tennessee Association of Community Leadership Board, Convention & Visitor Bureau Board

Other involvements:

YWCA Aerobic Dance Instructor

BB/BS "Bowl for Kids Sake Chairperson '84, '85, '86, '87

Oak Ridge 50th Birthday Community Co-Ordinator

United Way Campaign Chair (with husband Bob) 1995

Have chaired many community fund-raisers (including the MMC annual Casino Night) for many years, raising thousands of dollars)

Most memorable "fun accomplishments"

Co-ordinating the arrival of Alex Haley in a horse drawn carriage to the first BB/BS Bowl for Kids Sake fundraiser and netting over \$18K!

Co-chairing the first Anderson County American Heart Golf Tournament (as one who has never played golf) and netting 14K !

Bringing Lee Greenwood to Oak Ridge to put on a fantastic concert for Oak Ridges 50th Birthday Celebration

Most humbling accomplishments:

Received United Ways Volunteer of the Year Recognition in '96

Received O.R. "Key to the City" in 2008 for Leadership Oak Ridge recognition

End of Application for

Smallridge, Carol

For Board:

Convention and Visitors Bureau

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Carol Smallridge

BOARD OR COMMISSION: Convention & Visitors Bureau Board of Directors

TIME IN OFFICE: Date Appointed 10/20/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Convention and Visitors Bureau

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 0

Preference: 3

Address Contact Information

66 Riverview Drive

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors

Board of Building and Housing Code of Appeals - Board Member

Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee

I believe the Convention and Visitors Bureau can accomplish much more than ever before. With the new director appointed, I have heard Mr. DeRose speak, and I believe his vision is what Oak Ridge needs to bring more activities into this town, exciting visitors and residents alike. With tangible goals in place regarding hotel occupancy and other goals, this is an exciting time to be part of such a forward-looking and positive board. I look forward to hearing all of the ideas and plans, as well as adding thoughts of my own.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no special knowledge in the convention and visitors business, however, I have a great deal of enthusiasm and willingness to work as hard as I can to transform this city into a destination of choice.

Additional Information

Special Qualifications

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Convention and Visitors Bureau

Voting Ballot A for Convention and Visitors Bureau

Vacancies 7

Term Valid Through The one (1) vacant position is for a balance of an unexpired term ending on December 31, 2015; three (3) positions are for three (3) years commencing on January 13, 2015; and the remaining three (3) positions are for a one (1) year term commencing on January 13, 2015

Full Name	Preference
-----------	------------

- | | | | | |
|---|---|--|--------------------------|---------|
| <input type="checkbox"/> Jim Dodson (Incumbent) | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Anne Garcia Garland | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Allison L. Hummei | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Gretchen A. Julius (Incumbent)
"[T]wo (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections." | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Melissa McMahan | 3 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Amit Patel
Two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections. | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Troy Patel (Incumbent)
One (1) member shall be the general manager of one of the remaining local hotel/motel establishments. | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Carol Smallidge (Incumbent) | 1 | | <input type="checkbox"/> | Abstain |
| <input type="checkbox"/> Phillip Tager | 3 | | <input type="checkbox"/> | Abstain |

Member, Oak Ridge City Council
1/13/2015

Round: 1

Voting Ballot B for Convention and Visitors Bureau

Please write-in one of the elected member's name for each of the terms listed below:

Hotel position is for a one (1) year term commencing on January 13, 2015

Hotel position is for a one (1) year term commencing on January 13, 2015

Hotel position is for a one (1) year term commencing on January 13, 2015

Three (3) years commencing on January 13, 2015

Three (3) years commencing on January 13, 2015

Three (3) years commencing on January 13, 2015

Balance of an unexpired term ending on December 31, 2015

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Environmental Quality Advisory Board

Environmental Quality Advisory Board

NumVacancies 5 Total # of Members 12

Term of Office

Three (3) year commencing on January 1, 2015; and balance of an unexpired term ending on December 31, 2015.

Qualifications

No special qualifications, other than Oak Ridge residency.

Environmental Quality Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Rhonda Bogard		10/27/2014	1	0
Ms. Marisol Bonnet		11/4/2014	1	N/A
Dr. William Dean		11/4/2014	1	2
Mrs. Patricia Imperato		11/6/2014	1	2
Mr. Robert G Kennedy III, PE		11/6/2014	1	2
Total Number of Applicants: 5				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Aditya Chourey	Oak Ridge High School Student Representative	2015
Mrs. Patricia Imperato		2014
Mr. Robert G Kennedy III, PE		2014
Mr. Stephen Todd Kenworthy		2016
Ms. Donna Kridelbaugh		2016
Dr. Sylvia Milanez		2014
Ms. Emma Milloway	Oak Ridge High School Student Representative	2015
Mrs. Paige R. Z. Russell		2015
Dr. Aditya Savara		2015
Mr. Joseph Wood		2016

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
102 Evans Lane	Home Phone: (865) 482-7991 Email: rhondabogard@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title
Retired

Retired?	Company / Organization Retired From
Y	Y-12

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. in Plant and Soil Science from University of Tennessee- 1978
M.P. H. in Occupational Health and Safety from University of Tennessee- 1985.
Manager of Radiation Protection Dosimetry Department at Y-12 1991-2013
Retired after 33 years of service at K-25/Y-12

Served in volunteer positions with the following Boards-

Childrens Museum of Oak Ridge- current
Site Specific Advisory Board
East Tenn Chapter of the Health Physics Society
Hadassah Organization

Member of various hiking organizations, and member of various conservation efforts i.e. National Parks Conservation Assoc., Nature Conservancy, Foothills Land Con., and have interests in native plants, birding, and outdoor activities.

Explain why you are interested in being appointed to this board, commission or committee

As a native-born and current resident of Oak Ridge I have an interest in the quality of life in this community. I am interested in adequate open spaces, clean water, clean air, and recreational opportunities. I have chosen to live here and work here, and retire here. I love living in this community, and I think it is more beautiful than anywhere else I have traveled. I believe we can attract newcomers with our dedication to positive amenities such as outdoor recreational activities and protection of the natural landscape.

Describe any special knowledge or past experience qualifying you for this appointment?

I have a background in occupational health and safety, and acquired environmental knowledge of the area from my time on the Site Specific Advisory Board.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

End of Application for

Bogard, Rhonda

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Bonnet, Marisol

Race (Optional): Hispanic

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

103 C Arcadia Lane

Email: maribonpr@gmail.com

Mobile Phone: (787) 399-0104

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Oak Ridge National Laboratory

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

I graduated college last December with a Bachelor's in Environmental Engineering and now work with the Hydropower Group at Oak Ridge National Lab. Environmental quality was a big part of my engineering training; this also applies to my work at ORNL where we strive to make hydropower safer for the environment.

Explain why you are interested in being appointed to this board, commission or committee

I think I have quite a bit of knowledge in this area and I would be interested in contributing to a board that cares about the environment and wants to better the quality of our surroundings. At the same time I would gain leadership experience and more knowledge in policy and the way the City deals with environmental issues.

Describe any special knowledge or past experience qualifying you for this appointment?

During my undergraduate studies I learned a lot about environmental issues and qualitative/quantitative methods to approach different environmental scenarios. I have had internship experiences related to air quality, water quality, soil and climate change.

Additional Information

Special Qualifications

Marisol Bonnet

103 C Arcadia Lane
Oak Ridge, TN 37830

(787) 399-0104
maribonpr@gmail.com

Education

CUNY – The City College of New York

Bachelor of Science, *magna cum laude*, Environmental Engineering, December 2013
Overall GPA: 3.61/4.00

Skills

Computer: Microsoft Office, MATLAB, Pro/Engineer Wildfire, ArcGIS

Key Qualities: Excellent writing, management and interpersonal skills; organized; motivated; able to work in a team to achieve common goals

Languages: Native speaker of Spanish and English

Experience

Oak Ridge National Laboratory

Oak Ridge, TN

Energy-Water Resource Systems Team

Research Intern, July 2014-present

- Conduct research in different hydropower areas, such as modular pumped storage and multi-purpose hydropower.
- Assist in the strategic writing of the hydropower section of the 2015 Quadrennial Technology Review, a detailed DOE report informing on the status and potential of various energy technologies.
- As part of the National Hydropower Vision Report, act as deputy leader of the Design, Infrastructure and Technology Chapter Task Force, consisting of Department of Energy, national laboratories and industry experts in the hydropower field.

Sensors & Controls Group

Research Intern, January 2014 - June 2014

- Assisted the nation's top scientists and engineers in various research projects.
- Developed a prototype of a multi-sensor probe able to measure a variety of environmental parameters in soil and water, such as methane, carbon dioxide, redox, and temperature.
- Built, calibrated and collected data from optical sensors for the measurement of dissolved oxygen. These sensors were then included in the multi-sensor probe.
- Researched and developed various techniques for identifying and extracting rare earth magnets located inside computer hard drives with the purpose of recycling them.

Department of Energy and Brookhaven National Laboratory

New York, NY

Student Intern, Summer 2013

- Participated in one of the largest urban airflow studies ever conducted: the Subway-Surface Air Flow Exchange (S-SAFE) project.
- Collected air samples at various New York City subway stations to better understand the risks posed by airborne contaminants, including chemical, biological and radiological weapons, as they might be dispersed in the New York City atmosphere and subway system.

Center for Mid-IR Technologies for Health and the Environment

New York, NY

Research Intern, Summer 2012

- Worked with a team of faculty members and post-doctoral students on the design and development of a mid-infrared LIDAR for aerosol and cloud detection.
- Developed a MATLAB program to simulate the LIDAR's performance in different scenarios.
- Collected, processed and analyzed aerosol and cloud data from an existing near-infrared LIDAR system.

Honors & Awards

Mitsubishi Nuclear Energy Scholarship, Spring 2013

Dean's List, Spring 2011-Fall 2013

Engineering Alumni Award – Top Ranking Senior in Environmental Eng., May 2014

End of Application for

Bonnet, Marisol

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Dean, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
106 Westlook Circle	Home Phone: (865) 425-9836 Email: wdean1@utk.edu

Oak Ridge, TN 37830

Current Company/Organization
University of Tennessee

Current Position / Title
Lecturere

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Lecturer, term appointment (2010-2014)

- Department of Earth and Planetary Science
- University of Tennessee, Knoxville

Adjunct faculty (2010-2012)

- Department of Behavioral and Natural Sciences
- Pellissippi State Community College, Knoxville, TN

Adjunct faculty (2013)

- Math and Sciences Department
- Roane State Community College
- Oak Ridge Campus, Oak Ridge, TN

Education

Ph.D. – Geology, 2003, University of Tennessee, Knoxville

Dissertation: “Biodiversity Trends of the Cenozoic Caribbean”

M.S. – Geology, University of Tennessee, Knoxville

Thesis: “Evolutionary Flux in Fossil Echinoids: New Metrics for Old Dogmas”

B.S. – Communication Arts, Georgia Southern University, Statesboro, GA

Emphasis: Radio and Television Production

Community Service

Board of Advisors, Botanical Gardens and Bob Campbell Geology Museum, Clemson, SC, June 2007-2010.

Environmental Quality Advisory Board, City of Oak Ridge, TN, March – December 2012 Elected to finish term of vacated position

University Service 2013-2014

1. Life of the Mind discussion leader

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/4/2014

Applicant: Dean, William

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Freshman common reading for First Year Studies program

2. Undergraduate Summer Research Fellowship judge, College of Arts and Sciences
Evaluated and selected research proposals for awards

3. General Education Assessment Evaluator

Evaluated course testing for compliance with educational goals and objectives

Explain why you are interested in being appointed to this board, commission or committee

I have a deep interest in maintaining and improving the green space and environmental character of Oak Ridge. My wife and I are relatively new residents (4 years), having lived in Knoxville previously. Our desire to move to Oak Ridge was determined, in part, by the abundance and diversity of outdoor recreation and green space within the Oak Ridge community. For many years we have enjoyed the greenbelts, greenways, biking, hiking and water sports that Oak Ridge offers. Due to her position at ORNL, we finally decided to move closer to her work and to an area we enjoy. I hope to contribute to the City's environment by helping promote and protect the existing green infrastructure as well as potentially developing new opportunities. My environmental science background (geology) and knowledge of environmental issues provides me with deep insight to assist EQAB and the City in making decisions about the future of the environmental resources enjoyed here.

I sincerely believe Oak Ridge has a major asset in the abundance and quality of green space and in turn, this provides the City with a unique opportunity to attract and keep young professionals and active families. I also understand the greenspace and natural areas of the city not only improve the beauty of the City, but also help the functionality of such services as controlling storm water runoff and erosion. Further, I appreciate the the biodiversity here which I attribute to the green belts and greenways that connect the DOE lands of ORNL and Y12 with the community.

I have previously worked with EQAB, filling an unexpired vacated position from March - December 2012. During this time I was able to forge new friendships and working relationships with EQAB members and others from the community. If elected to this position, I will strive to improve the Environmental Quality of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

I know most of the present EQAB members and have first-hand experience with most of the trail systems and green belts of the City. I also have a deep background (PhD) in geology and am able to contribute effectively on topics ranging from hydrology to biodiversity. I have also previously served on EQAB (filling an unexpired vacancy). Further, I have been a board member volunteer at various organizations, previously

Additional Information

Special Qualifications

W. Gray Dean

wdean1@utk.edu

106 Westlook Circle
Oak Ridge, TN 37830
(865) 425-9836

Goals

Promoting science and education through the development and management of educational projects and the recruitment of appropriate talent.

Skills, Knowledge and Abilities

- Creative, analytical, problem-solver
- Scientific educational background – BS, MS & PhD in Geology
- Documented ability to successfully communicate ideas to diverse audiences
- Faculty Experience at Clemson, UTK, PSCC & RSCC (12 years)
- Successful academic recruiter
- Excellent interpersonal and leadership skills
- Energetic and enthused personality

Current status

Lecturer, term appointment (2010-2014)

- Department of Earth and Planetary Science
- University of Tennessee, Knoxville

Adjunct faculty (2010-2012)

- Department of Behavioral and Natural Sciences
- Pellissippi State Community College, Knoxville, TN

Adjunct faculty (2013)

- Math and Sciences Department
- Roane State Community College
- Oak Ridge Campus, Oak Ridge, TN

Education

Ph.D. – Geology, 2003, University of Tennessee, Knoxville

Dissertation: “Biodiversity Trends of the Cenozoic Caribbean”

M.S. – Geology, University of Tennessee, Knoxville

Thesis: “Evolutionary Flux in Fossil Echinoids: New Metrics for Old Dogmas”

B.S. – Communication Arts, Georgia Southern University, Statesboro, GA

Emphasis: Radio and Television Production

Previous Work History

2004 – 2010. Geology Lecturer and Introductory Lab Supervisor (Full time faculty)

Clemson University, Clemson, SC

Responsibilities: Introductory Geology program. Lecturer for Introductory and Upper division Geology courses; new course development and administration; Undergraduate research leader; supervising, training and administration of Graduate Teaching Assistants; scheduling labs and teaching assignments; maintaining lab samples and equipment; organizing and leading Introductory Geology field trips; new major recruitment; community outreach.

Taught 300+ students over 2-3 classes per semester

Supervised 7-9 graduate teaching assistants per semester

(Resigned position to be closer to significant other)

2002 – 2004. Lecturer and Introductory Lab Supervisor (Full time faculty)

University of Tennessee, Knoxville

Responsibilities: Lecturer for Physical, Environmental and Historical Geology; supervising and training Graduate Teaching Assistants; scheduling labs and teaching assignments; maintaining lab samples and equipment; organizing and leading Introductory Geology field trips.

Taught 150+ students over 1 -2 classes per semester

Supervised 20 – 24 graduate teaching assistants per semester.

1994 – 2002. Graduate Teaching Assistant, University of Tennessee

Lab Instructor; Summer Lecturer + Thesis and Dissertation research.

Taught 2-3 labs per semester, plus summer sessions

Labs included introductory course and upper division courses

Course lecturer during Summer Sessions

Community Service

Board of Advisors, Botanical Gardens and Bob Campbell Geology Museum, Clemson, SC, June 2007-2010.

Environmental Quality Advisory Board, City of Oak Ridge, TN, March – December 2012

Elected to finish term of vacated position

University Service 2013-2014

1. *Life of the Mind* discussion leader

Freshman common reading for First Year Studies program

2. Undergraduate Summer Research Fellowship judge, College of Arts and Sciences

Evaluated and selected research proposals for awards

3. General Education Assessment Evaluator

Evaluated course testing for compliance with educational goals and objectives

References:

1. Dr. Larry McKay,
Department Chair &
Jones Professor of Hydrology
Earth and Planetary Sciences
1412 Circle Drive
University of Tennessee
Knoxville, TN 37996-1410
lmckay@utk.edu
(865) 974-0821

2. Dr. Michael L. McKinney
Director, Environmental Studies Program
Professor of Earth & Planetary Sciences and
Ecology/Evolutionary Biology
University of Tennessee
Knoxville, TN 37996
mmckinne@utk.edu
(865) 974-6359

3. Dr. Thomas Broadhead
Office of Undergraduate Admissions
320 Student Services Building
University of Tennessee, Knoxville
Knoxville, TN 37996
twbroadhead@utk.edu
(865) 974-115

4. Dr. John Wagner
Professor Emeritus
Environmental Engineering and Earth Science
Clemson University
Clemson, SC 29657
jrwgnr@clemson.edu
(864)-656-5024

5. Dr. Richard Warner
Professor Emeritus
Environmental Engineering and Earth Science
Clemson University
Clemson, SC 29657
wrichar@clemson.edu
(864)-656-5023

End of Application for

Dean, William

For Board:

Environmental Quality Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/6/2014

Applicant: Imperato, Patricia

Race (Optional): caucasian

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

131 Whippoorwill Dr.

Home Phone: (865) 272-3451

Email: psimperato@aol.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	Tanasi Girl Scout Council

Do you currently serve on any other City board, commission or committee?

Environmental Quality Advisory Board Neighborhood Watch

Education, Professional and or Community Activity

BA - Chemistry
Graduate work in Water Resources Engineering
Executive Director (12 years) of statewide environmental org - PA Resources Council
Vice-chair for 4 years - Keep Anderson County Beautiful
President of Westwood Home-Owners Association, term expires July, 2015
Sec't of Oak Ridge Neighborhood Watch Program
Chair of Board of Trustees for Children's Museum of Oak Ridge, term expires March, 2015

Explain why you are interested in being appointed to this board, commission or committee

I wish to have another term on EQAB in order to help develop a tree plan for the City. I have a good attendance record.

Describe any special knowledge or past experience qualifying you for this appointment?

I've worked as an inspector of water and wastewater (pubic and industrial) facilities for Chester County Health Dept.
I was founding member of the Delaware Green Building Council. I ran an environmental non-profit organization for 12 years.
I have served 4 governors in PA on environmental advisory boards.
I have an environmental background that will help me to understanding environmental issues in Oak Ridge and its environs.
I currently am on an advisory board for Senator Yager.

Additional Information

Special Qualifications

Patricia S. Imperato
610-888-0456 (cell)
865-272-3451 (home)

131 Whippoorwill Dr.
Oak Ridge, TN 37830
psimperato@aol.com

RESUME

BASIC GOAL: I want to continue to provide leadership within a non-profit or government organization that seeks vision and energy to improve the sustainability and quality of life for individuals and communities.

KEY QUALIFICATIONS:

- 15 years leadership experience creating, merging and managing non-profits in environmental and social service areas
- Proven results in fundraising from foundations and corporations
- Served as member/ leader on more than 25 non-profit and government Boards, Commissions, and Advisory Councils
- Polished communication skills in conveying advocacy/education messages using television, radio and print media; and speaking to large and small groups
- High energy, detail-oriented, skilled at multi-tasking and setting priorities with ability to quickly comprehend complex technical information
- Skilled in building consensus and partnerships to take visions through strategic planning and into final implementation of plans

JOBS AND ACCOMPLISHMENTS:

Girl Scouts of the Tanasi Council Chief Development Officer 2008-current

- Responsible for fund development to support a \$1.7 million operating budget.
- Develop and implement a funding strategy
- Plan and coordinate fundraising events
- Develop a planned giving program
- Improve database system
- Improve coordination of programming and membership in fund development

The Bernardine Center Director/Executive Director 2004 - 2007

Responsible for administration of a faith-based social service agency in the 4th poorest city in the U.S. Tasked to provide more diversity in programs and sustainable funding. Within 3 years.

- Increased cash reserves from \$3,500 to \$122,000
- Increased material donations 30%
- Increased cash donations more than 3-fold
- Increased service population 50%
- Expanded volunteer participation 300%
- Improved operational efficiency, service hours and staff morale
- Created new community partnerships leading to first-time fee for service contracts
- Improved the organization's visibility in the community that led to increased donations
- Improved communication with donors which increased donations
- Developed feasibility study/resource analysis on inherited strategic plan

Pennsylvania Resources Council Director/Executive Director 1992-2003

July, 2008

Responsible for administration of statewide non-profit environmental organization; promoting organization's mission and program; developing coalition partners; and growing the organization

- Reported directly to a 40-member statewide Board of Directors; organized and guided multiple board committees. Managed 2 regional directors, multiple contractors and consultants. Oversight of program development and organizational/grant budgets.
- Increased budget five-fold; increased staff from 5 to 18; initiated over \$5 million dollars in new revenue sources, expanding funding sources and organizational visibility
- Negotiated and coordinated move to 76-acre property in Ridley Creek State Park
- Initiated \$1 million capital campaign to develop Environmental Living Education Center
- Merged two non-profits; established a supporting non-profit, and co-founded two other non-profit organizations
- Sponsored successful coalitions/partnerships to support new and re-authorized environmental legislation in Harrisburg. Helped develop legislative language.
- Worked 5-year strategic plan to improve non-profit's programming, funding, communications, advocacy, and organizational strength. Introduced computer and Internet technology to organization operation and programs. Expanded existing programs to address broader audiences and attract new funders
- Wrote and executed grants for program development/expansion and capacity building
- Developed and supervised large program contracts with state agencies
- Developing a land bank program to encourage storm water recharge
- Assisted in the creation of a statewide Recycling Markets Development Center to create markets for recycling materials collected throughout PA with a \$1 million start-up budget
- Assisted in start-up of Keep Pennsylvania Beautiful Chapter
- Served on multiple environmental advisory committees serving the organization and political leaders
- Provided oversight for development of model municipal ordinances to address environmental issues
- Encouraged coalition and partnerships with other organizations to create more effective environmental programs

Pro-bono Board Positions:

Member of the Philadelphia Archdiocese Nutritional Development Services Board

Member of the Delaware County Inter-faith Food Assistance Network

Member of Pennsylvania Environmental Council – created a network of local environmental quality advisory boards in the 5-county region of Philadelphia

Vice-Chair of the Chester County Planning Commission

Charter Member and Treasurer of the Delaware Valley Green Building Council

Vice-chair of the Pennsylvania Solid Waste Advisory Council

Member of the Pennsylvania Recycling Advisory Fund

OTHER IMPORTANT JOB EXPERIENCES

Delaware Valley Green Building Council Board Member and Treasurer for organization's first 5 years
2002-2007

Assisted in creating new non-profit to promote the design and construction of energy and resource efficient buildings in the Delaware Valley area to enhance the region's sustainability. Involved in coordinating development efforts. Established a forum of green building advocates in Pennsylvania to promote principles of sustainable development at top government levels and in legislation. Worked with Philadelphia School District in providing oversight for \$1.5 billion building/renovation program to encourage inclusion of green building practices in RFP specifications.

Chester County Planning Commission Member- Vice-Chair **1999 – 2004**

Appointed by County Commissioners to serve on commission to oversee implementation of nationally recognized Landscape Plan to promote orderly development within the county. Provide

recommendations to the County Board of Commissioners on new initiatives to preserve open space and reduce suburban sprawl. Involved in task force to develop strategies/incentives to reduce amount of land consumed per dwelling unit. Planning Commission staff provides technical assistance to municipalities on comprehensive plan development thus exposing me to best land use management practices and model ordinance programs.

Easttown Township Board of Supervisors **1991-1997**
Elected to serve Easttown Township in eastern Chester County. Successfully set an agenda to establish schedule of regular road maintenance and road reconstruction; acquired first Township Park; initiated construction of new library; and initiated \$10 million bond for infrastructure improvements. From 1989 through 2002, served on the local planning commission and Municipal Waste Commission. Designed successful curbside recycling program for community with an ultimate 42% waste diversion rate. Developed first (and 3 subsequent) proposals for contracted waste and recycling collection township.

League of Women Voters Local President and State Environmental Chair **1980-1991**
Developed environmental education programs and conferences for communities throughout the state. Through consensus developed organization position on environmental issues and then created advocacy campaigns to promote position. Worked over 6 years in coalition with other organizations to create Act 101, Pennsylvania's mandatory recycling law.

Stay-Home Mom **1978-1992**
Raised 2 children. Active volunteer leadership in school, church, scouting, and community organizations.

Resource Management Associates Project Manager **1975 – 1978**
Conducted research for environmental consulting firm. Responsible for managing nutrient transport mathematical model project on Lake Erie for Army Corps of Engineers.

Brandywine Conservancy Project Researcher/manager **1973-1975**
Developed one of the earliest computerized database systems for storing and retrieving water quality data. Developed land use-water quality model for the Brandywine River under a project led by Tom Cahill with the U.S Geological Survey. Assisted in the development of the first computer generated land use maps—precursor to today's GIS (Geographical Information System)

Chester County Health Department Laboratory Director **1969-1973**
Developed the first analytical water quality laboratory for Chester County Health Dept. Inspected all industrial and municipal waste treatment facilities and water treatment plants in Chester County. Prepared documents for enforcement.

AWARDS:

- Leadership Award, Chester Rotary, 2007
- Outstanding Environmental Achievement Award, Pennsylvania Resources Council, 2003
- Anna Estes Strawbridge Award for outstanding leadership and service to the community, League of Women Voters, 1993
- SWEP Touchstone Award for setting a standard for quality and excellence in the environmental field, Society for Women Environmental Professionals Greater Philadelphia 1997
- Stafford Award for Protection of the Scenic Environment, Scenic America, 1999
- Special Service Award, Pennsylvania Department of Environmental Protection, 2000
- Variety of awards, citations, and legislative acknowledgement for programmatic achievement

EDUCATION:

BA Chemistry – West Chester University

Post Graduate training in analytical laboratory techniques – variety of government training centers
Post Graduate work in Water Resources Engineering – Villanova University
Environmental Dispute Resolution Training – PennAccord

LOCAL COMMUNITY ORGANIZATIONS:

The Oak Ridge Breakfast Rotary - Member

The Oak Ridge League of Women Voters - Member

The Children's Museum of Oak Ridge – Board of Directors

Keep Anderson County Beautiful – Board of Directors

Oak Ridge Environmental Quality Board - Member appointed to fill vacancy in March, 2008. Vacancy expires December, 2014

End of Application for

Imperato, Patricia

For Board:

Environmental Quality Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Patricia Imperato

BOARD OR COMMISSION: Environmental Quality Advisory Board

TIME IN OFFICE: Date Appointed 2/18/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 5

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Environmental Quality Advisory Board

Application Submitted

11/6/2014

Applicant: Kennedy, Robert

Race (Optional): white

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
209 Whippoorwill Drive	Home Phone: (865) 483-6104 Email: robot@ultimax.com

Oak Ridge, TN 37830

Current Company/Organization
Tetra Tech

Current Position / Title
senior systems engineer VI

Retired?
N

Do you currently serve on any other City board, commission or committee?
Environmental Quality Advisory Board

Education, Professional and or Community Activity
MA, National Security Studies, California State University, San Bernardino, California, 1988. BS, Mechanical Engineering, California State Polytechnic University, Pomona, California, 1986. Post Graduate and ongoing studies: - Advanced Robot Dynamics, California State Polytechnic University, Pomona, California. - General Systems Theory I & II, California State Polytechnic University, Pomona, California. - Russian Business Culture, United States Department of Agriculture, Washington DC. Foreign Languages: Russian, Latin, Greek, Arabic, learning Navajo now (one Client's language). 1993, Professional Engineer, Tennessee (License No. 023348). 1990, Professional Engineer, California (License No. M27364). currently vice-chairman of EQAB; treasurer, Oak Ridge Section of Amer. Soc. of Mech. Engineers. active in community science/technology/engineering/math (STEM) initiatives.

Explain why you are interested in being appointed to this board, commission or committee
continue moving the City toward energy security for good governance

Describe any special knowledge or past experience qualifying you for this appointment?
co-author of City of Oak Ridge's Climate Action Plan; 6+ years of service on EQAB (March 2008)

Additional Information

Special Qualifications

ROBERT G. KENNEDY III, PE

Senior Systems Engineer VI

Tetra Tech [Oak Ridge]

EDUCATION/TRAINING

MA, National Security Studies, California State University, San Bernardino, California, 1988
BS, Mechanical Engineering, California State Polytechnic University, Pomona, California,
1986

Post Graduate and ongoing studies:

- Advanced Robot Dynamics, California State Polytechnic University, Pomona, California
- General Systems Theory I & II, California State Polytechnic University, Pomona, California
- Russian Business Culture, United States Department of Agriculture, Washington DC

Foreign Languages: Russian, Latin, Greek, Arabic

Published commercial artist and writer

PROFESSIONAL CERTIFICATIONS

1993, Professional Engineer, Tennessee (*License No. 023348*)

1990, Professional Engineer, California (*License No. M27364*)

YEARS OF EXPERIENCE

Years of Relevant Experience: 28

Years with Tetra Tech: 7

SPECIALTIES

Energy and resource analysis, utilization, optimization; strategic studies and international affairs; on-line-network security analysis and threat assessment; design and implementation of robotic systems for military, nuclear or industrial applications; design and implementation of space-based systems; computer languages (Unix, Macintosh, Windows, Perl, Java, JavaScript, ASP, HTML and XML, SQL, C++, Fortran, BASIC, CommonLISP, assembler, voder, barcode-39, various microcodes); natural languages (read, write, and speak Russian and Latin languages, some Arabic and Greek); basic bookkeeping and accounting; and desktop publishing, computer graphics, 3-D CAD/CAM/CAE.

QUALIFICATIONS

Robert Kennedy is a systems engineer with 28 years of combined experience in broad disciplines, including: **renewable energy and resources, esp. solar, geothermal & biomass;** network security analysis and threat assessment; strategic studies and international affairs; design and implementation of robotic systems for military, nuclear, and industrial applications, as well as space-based systems and orbital technologies. In addition, Mr. Kennedy has skills in architectural design; the full suite of desktop publishing and computer graphics software across Windows and Macintosh platforms; bookkeeping and accounting, including balance sheets, profit/loss statements, engineering economics and net present value estimation; facilities capital budgets; and local/state/federal for-profit and non-profit tax preparation. He is a published author and lecturer.

As a Congressional Fellow to the United States House of Representatives Science Committee, Mr. Kennedy wrote White Papers, advised members on Russian affairs and space/technology issues, and helped develop legislation, organize hearings, and prepare expert witnesses. For last 7 years, he has focused on energy-efficiency and renewable-resources business lines for Tetra Tech. As the founder/president of The Ultimax Group, Inc., Mr. Kennedy gave a lecture on geo-engineering to a large international scientific audience in Moscow at the behest of the Russian Academy of Sciences, to be submitted by them to the Intergovernmental Panel of Climate Change's *Fifth Report*. He was unanimously reelected to the City of Oak Ridge green energy board as vice-chairman.

PROJECT EXPERIENCE

- **Senior Systems Engineer, Tetra Tech; Oak Ridge, Tennessee (2007–Present)**—
Mr. Kennedy's responsibilities at Tetra Tech include providing renewable energy systems engineering, business development, as well as public energy policy at the local (Oak Ridge), state (Tennessee), regional (southeastern), and national levels. Examples of his current and recent work include:
 - Preliminary systems engineering of 10-megawatt-electric (MW_e) geothermal power plant for remote Caribbean island. (current)
 - Critical issues and preliminary transmission analysis for an approximately 4,000-MW_e photovoltaic complex on "checker-boarded" tribal lands in New Mexico; currently following with full feasibility studies.
 - Critical issues analysis, systems engineering, field fabrication and test, and market research regarding state-of-the-art proprietary solar thermal power generation, solar-thermal desalination, and **solar-thermal+geoexchange applications** for a confidential private-sector large industrial client.
 - Occasional ongoing evaluation and vetting of multiple geothermal power applicants for loan facility for a confidential Western state-sector client.
 - Installation-wide renewable energy feasibility study, inc. geoexchange heating districts, for ~1 million square feet (ft²) of facilities at Selfridge Air National Guard Base, Michigan. ACASS rating "Excellent" and "Very Good".
 - Conceptual analysis, systems design, and component vendor selection for state-of-the-art proprietary carbon capture and sequestration system for a confidential client.
 - Three full siting studies for approximately 6,000 MW_e solar power complexes on state lands in Arizona. Considerations include: solar, wind, biomass, and **geothermal** generating technologies; land use; terrain features/topographic constraints; water courses; infrastructure and roads; transmission corridors/voltages/substations; interconnect/queuing issues; and access to power markets. More studies to follow.
 - Conceptual design and technological/economic evaluation of 200 MW_e state-of-the-art 1-km-high solar-updraft chimney (hybrid solar-thermal-wind system) in Arizona.
 - Economic appraisal of public water resources/well infrastructure in Arizona, avoiding over \$300,000 in planned capital acquisition cost for ratepayers.
 - Energy audit plus renewable resource assessment, inc. innovative asynchronous thermal aquifer geoexchange heating districts, for 3 million square feet (ft²) of facilities at Buckley Air Force Base, Colorado, yielding \$58,000 utility rebate and approximately \$200,000 savings.

- Feasibility study and conceptual design for \$7-million, 3-megawatt-thermal (MW_t) woody biomass-fired trigeneration plant and district heating system for 500,000 ft² regional hospital in rural Virginia, including investment-grade *pro forma*, showing approximately 19-percent pre-tax internal rate of return.
- Arranged Tetra Tech's participation the first Southeast Solar Summit at Oak Ridge National Laboratory in Oak Ridge, Tennessee.
- Invented TetraGeneration™; U.S. Patent Office granted design mark #77/746,647 on 15 June 2010. Registered Service Mark #4,495,045 published 11 March 2014.
- Appointed by Oak Ridge City Council in March 2008 (and unanimously reelected for full term on December 19, 2011) to Environmental Advisory Quality Board, and elected vice-chair by Board, to write green policy for the city. Initiated policy processes and saw through to successful votes by Council:
 - February 2008 decision to approve and grid-tie up to 5.15 MW_e of solar/wind power;
 - March 2009 vote to convert city to single-stream-recycling-with-rewards (first city to do so in southeastern United States);
 - September 2009 adoption of aggressive 80-percent-by-2050 greenhouse reduction targets by city;
 - December 2010 Climate Action Plan, including Dark Skies-compliant street lighting plan;
 - Reconfigured site plan of 40-unit showcase development of workforce housing to optimize utilization of **solar energy and geexchange loops for local heating district**, first in the southeastern United States; and
 - Developed sophisticated economic models to support all these initiatives.
- Wrote articles and delivered many public lectures on green energy, sustainability, and security to numerous civic, technical, and policymaking groups across the United States and around the world (Italy, Russia).
- Volunteer on the national Energy Committee of the American Society of Mechanical Engineers tasked with writing the White Paper on Transportation, as well as "Energy Talking Points" series, for presentation to the 111th and 112th United States Congresses. Briefed U.S. Department of Energy, Congressional staff, and legislators on President's Fiscal Year 2011 Budget Request.

Prior to Tetra Tech

Owner, The Ultimax Group, Oak Ridge, Tennessee (1992-Present)

- Independent consultation, research, analysis, design, and publication
 - Network security and counter-cracking, plus infrastructure and other threat scenarios.
 - Climate change, natural disaster and recovery studies.

- Pandemic modeling and historical studies of infectious disease.
- Military affairs, including enhanced radiation warhead-tipped anti-ballistic missile defense and anti-satellite studies, energy parks, counter-proliferation, and Soviet military history. Commercially published.
- Software publishing: Soviet nuclear weapons and space history.
- Co-invented space-based geo-engineering technique for solar shading and power generation (featured on ABC News – *Good Morning America*).

Congressional Fellow, sponsored by American Society of Mechanical Engineers (1994-1995)

- Worked for U.S. House of Representatives Subcommittee on Space in 103rd Congress.
- Developed legislation, wrote White Papers, advised members on space and technology issues, organized hearings, and prepared expert witnesses. Contributed expertise on Russian affairs, Space Station, Milstar, and commercial remote sensing.

PUBLICATIONS/LECTURES

[long list snipped]

EMPLOYMENT HISTORY

2007–Present	Tetra Tech, Inc. 800 Oak Ridge Turnpike, Suite A-600 Oak Ridge, Tennessee 37830
1992–Present	The Ultimax Group, Inc. Oak Ridge, Tennessee
1994-1995	Subcommittee on Space United States House of Representatives Washington, DC
1987-1991	Douglas Aircraft Company Long Beach, California
1987	Oak Ridge National Laboratory Oak Ridge, Tennessee

End of Application for

Kennedy, Robert

For Board:

Environmental Quality Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Robert Kennedy

BOARD OR COMMISSION: Environmental Quality Advisory Board

TIME IN OFFICE: Date Appointed 3/17/08

Recent Term Length 3 Years

Number of Terms Served 2

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 33

Number of Absences 4

Date Prepared 11/12/14

Voting Ballot A for Environmental Quality Advisory Board

Vacancies 5
Term Valid Through Three (3) year commencing on January 13, 2015; and balance of an unexpired term ending on December 31, 2015.

Full Name	Preference	
<input type="checkbox"/> Rhonda Bogard	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Marisol Bonnet	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> William Dean	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Patricia Imperato (Incumbent)	1	<input type="checkbox"/> Abstain
<input type="checkbox"/> Robert G Kennedy (Incumbent)	1	<input type="checkbox"/> Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Voting Ballot B for Environmental Quality Advisory Board

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2015

Three (3) year commencing on January 13, 2015

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Industrial Development Board

Industrial Development Board

NumVacancies 4 Total # of Members 9

Term of Office

Six (6) years commencing on January 13, 2015

Qualifications

All applicants shall be duly qualified electors of and taxpayers of the City of Oak Ridge.

Industrial Development Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Louise B. Dunlap		12/22/2014	1	1
Mrs. Anne Garcia Garland		11/7/2014	2	0
Mr. Dominic R. Giuliano		10/24/2014	1	0
Mr. William Mark Logan		12/28/2014	3	0
Mr. Harold W. Schmitt		12/31/2014	1	0
Mr. Harold Trapp		11/7/2014	1	3
Mr. Aaron Wells		11/7/2014	1	0
Mr. David E. Wilson		12/15/2014	1	N/A
Mr. Phillip Yager		10/13/2014	1	1
Total Number of Applicants: 9				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Richard G Chinn Sr.		2016
Ms. Louise B. Dunlap		2015
Mr. Chris Johnson		2016
Mr. David L. Mason		2018
Mr. Harold D. Osucha		2018
Mr. Buzz Patrick		2016
Mr. Harold Trapp		2015
Mr. David E. Wilson		2015

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

12/22/2014

Applicant: Dunlap, Louise

Race (Optional): White

Number of Times Previously Applied: 1

Preference: 1

Address

116 Clark Lane

Contact Information

Home Phone: (865) 483-9361

Email: loudunlap1@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y UT/Battelle Oak Ridge National Laboratory

Do you currently serve on any other City board, commission or committee?

Health and Educational Facilities Board; Industrial Development Board

Education, Professional and or Community Activity

University of Tennessee, B.S. in Chemistry;

Oak Ridge Industrial Development Board;

Health and Educational Facilities Board;

Oak Ridge Institute of Continued Learning (ORICL);

East Tennessee Economic Council;

Methodist Medical Center Foundation Board; and

CROET Board

Explain why you are interested in being appointed to this board, commission or committee

I have a long time interest in working to promote viable growth and development in Oak Ridge -- growth that will stimulate and enhance the local economy and that will attract young families to live here. This is my motivation for serving for more than a decade on various City Boards and on the City Council. I would like to continue to serve on the IDB because this board can play a vital role in stimulating growth here.

Describe any special knowledge or past experience qualifying you for this appointment?

I have gained knowledge and understanding of economic development from previous service on the Planning Commission, the Oak Ridge Economic Partnership Board, the Anderson County Economic Development Association, and especially from my five years of service on the Industrial Development Board. Each of these groups has enhanced my knowledge of this City and of its potential for growth.

Additional Information

Special Qualifications

RECEIVED

Louise B. Dunlap
116 Clark Lane
Oak Ridge, TN 37830

2014 DEC 22 AM 9:54
OFFICE OF THE CITY CLERK

To: City Council Members

My application for re-election to the Industrial Development Board is attached. I have served on this board for five years during which time some decisions that are important to the growth of this City were made. I expect this Board to have other opportunities to make a positive impact on the future growth of Oak Ridge, and I would appreciate the opportunity to contribute to that effort.

Thank you for your consideration of my application.

Best Regards,



End of Application for Dunlap, Louise

For Board: Industrial Development Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Louise Dunlap

BOARD OR COMMISSION: Industrial Development Board

TIME IN OFFICE: Date Appointed 3/9/09

Recent Term Length 6 Years

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 74

Number of Absences 20

Date Prepared 12/30/14

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Garcia Garland, Anne

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
120 Outer Drive	Home Phone: (865) 482-3294 Email: agg@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title

Retired?	Company / Organization Retired From
Y	Garcia Empowerment Services

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BS Math, Peabody College Masters coursework in Training and Development
Teacher; Accounting Manager for a nationally recognized market research firm; Training Coordinator for major DOE contractor; Training and Team Building Consultant; newspaper editor and journalist. Experience in turnkey business development, industrial business development, personnel issues, and accounting.

Currently member of AAUW, League of Women Voters, and chair of the Board of Directors of United Church. Also doing volunteer tours of Oak Ridge and volunteer English tutoring for GED.

Explain why you are interested in being appointed to this board, commission or committee

The IDB is a vital segment of the town's efforts to strengthen and expand its economic base. I think I can bring added experience and a team spirit to this well-established board. I have no conflicting economic interests since retiring from industry.

Describe any special knowledge or past experience qualifying you for this appointment?

I have put together turnkey small business for others, operated several businesses for myself and others, and helped establish an industrial business in Oak Ridge which remains successful after being sold. I have experience in Oak Ridge administration and processes.

Additional Information

Special Qualifications

End of Application for For Board:

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

10/24/2014

Applicant: Giuliano, Dominic

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
103 Liberty Court	Home Phone: 513-328-0638 Email: domgiuliano@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Nuclear Mechanical Engineer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Anderson County Economic Development Association

Education, Professional and or Community Activity

Master's Degree in Nuclear Engineering
Young Professionals of Oak Ridge
Anderson County Economic Development Association

Explain why you are interested in being appointed to this board, commission or committee

I have a passion to help Oak Ridge transform into a community that will allow it to fully meet its potential.
I have ideas about ways to evolve the community into a town that people will enjoy and not want to leave.

Describe any special knowledge or past experience qualifying you for this appointment?

Over the past 3 years I have been on the Anderson County Economic Development Association. During that time I have learned how a city works, what expenses are required of the city to maintain its infrastructure, and how a city obtains the funds to meet these expenses. I have also studied community economics, and reasons why people live where they do. I believe I have a good understanding of how a city can work efficiently to provide it's citizens with infrastructure and services they desire without having to ask for too much from them in the form of property taxes.

Additional Information

Special Qualifications

Dominic Giuliano

Work Address:
PO Box 2008 MS-6304
Oak Ridge, TN 37831-6304

(865) 574-7389
giulianodr@ornl.gov

Permanent Address:
103 Liberty Court
Oak Ridge, TN 37830

Education

- University of Cincinnati, College of Engineering, Cincinnati, OH** Sep 2005 – Sep 2010
- BS Mechanical Engineering, G.P.A.: 3.6/4.0
 - MS Nuclear Engineering, G.P.A.: 3.8/4.0

Experience

- Oak Ridge National Laboratory, Remote Systems, Oak Ridge, TN** Oct 2010 - Present
- Led engineering team in the design, analysis, and fabrication of remote manufacturing equipment used for californium-252 production.
 - Completed thermal analyses of high temperature fission chambers and reactor targets.
 - Designed manipulators for refueling high temperature molten salt reactors.
 - Designed target for rare isotope generator.
 - Constructed detailed MCNPX models and radiation analyses for nuclear facilities.
 - Designed new containers and facilities for used fuel disposition.
 - Assessed United States' ability and need to procure strategic materials.
 - Designed particle collectors for post detonation analysis.
- Oak Ridge National Laboratory, High Flux Isotope Reactor, Oak Ridge, TN** Jun 2010 – Sep 2010
- Characterized the neutron flux in the gamma irradiation facility.
 - Designed new experiments for user facility.
 - Updated and improved MCNPX models of HFIR reactor vessel.
- Oak Ridge Institute for Science and Education, Remote Systems, Oak Ridge, TN** Mar 2009 - Jun 2009
Sep 2008 - Dec 2008
- Designed and tested remote tooling for radiation environments.
 - Designed hot cells for new nuclear facilities.
 - Analyzed second generation target design for the Spallation Neutron Source
 - Analyzed vibration data for transportation of mercury flasks.
 - Sized equipment and parts for nuclear fusion reactor.
- First Energy, Davis Besse Nuclear Power Plant, Oak Harbor, OH** Mar 2008 – Jun 2008
Sep 2007 – Dec 2007
- Programmed a fuel movement sheet generator.
 - Analyzed fuel assembly grid wear and fuel cycle data.
 - Reviewed reactor physics calculations.
 - Updated system descriptions, and piping models.
- First Energy, Perry Nuclear Power Plant, Perry, OH** Mar 2007 – Jun 2007
- Tracked foreign material concerns.
 - Managed accountability of foreign material.
 - Determined reportability of condition reports.

Activities/Awards

College:	American Society of Mechanical Engineers American Nuclear Society National Dean's List National Society of Collegiate Scholars Recipient of the Cincinnatus Scholarship National Academy for Nuclear Training Fellowship Conducted research on nucleate boiling
Professional:	Certified Reviewer of Safety Analysis Reports for Radioactive Packages
Community:	Boy Scouts (Eagle Scout) Young Professionals of Oak Ridge Oak Ridge Revitalization Effort Anderson County Economic Development Board Member

Computer Skills

Programming:	MATLAB Visual Basic
CAD:	Solid Edge SolidWorks NX-5 Pro/Engineer
Radiation Transport:	MCNPX TRIM

Technical Reports

- D.R. Giuliano, *Pump Room Dose Rate Distribution*, (2014) Oak Ridge, Tennessee
- D.R. Giuliano, *Tritium Buildup in the FRIB Beam Dump Cooling Loop*, (2014) Oak Ridge, Tennessee
- D.R. Giuliano, *Strontium Oxide Target Heat Transfer Calculation*, (2013) Oak Ridge, Tennessee
- D.R. Giuliano *Radiation Transport Calculation for Beam Dump and Target Ion Exchange Columns as part of the FRIB Design*, (2012) Oak Ridge, Tennessee
- D.R. Giuliano *Helium-3 Production by High Energy Gamma Ray Irradiation*, (2012) Oak Ridge, Tennessee
- D.R. Giuliano *Radiation Transport Calculation of Areas Surrounding the Beam Dump and Target Delay Tanks, and Gas Liquid Separators as Part of the FRIB Design*, (2012) Oak Ridge, Tennessee
- J.R. DeVore, D.R. Giuliano *Recirculating Primary Confinement Exhaust Model for FRIB Design*, (2011) Oak Ridge Tennessee
- D.R. Giuliano *Neutron Flux Measurements and Calculations in the Gamma Irradiation Facility Using MCNPX*, (2010) Oak Ridge, Tennessee

End of Application for

Giuliano, Dominic

For Board:

Industrial Development Board

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted
12/28/2014

Applicant: Logan, William

Race (Optional): Cau

Number of Times Previously Applied: 0

Preference: 3

Address

Contact Information

Home Phone: (865) 482-6648

Email: loganmm1@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Atkins Global Nuclear Solutions - Energy

Current Position / Title

Consultant

Retired? Company / Organization Retired From

Y U.S. Army and UT-Battelle/ORNL

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

See attached resume

Explain why you are interested in being appointed to this board, commission or committee

As a 25 year resident of Oak Ridge who plans to remain here permanently, I would like to play a role in the attraction of private industry to the city. I believe that we have relied for too long on the Department of Energy and its contractors to allow us to survive and prosper. This is particularly important with current government cutbacks in spending and the migration of the DOE workforce to surrounding communities where they reside instead of Oak Ridge. I want this to change. To do this, I believe that we need to attract new non-government funded industry and entities

Describe any special knowledge or past experience qualifying you for this appointment?

Project management to include analysis, research, planning, milestone development, reporting, resolution monitoring, asset management and allocation, and other skills detailed on the attached resume.

Additional Information

Special Qualifications

W. MARK LOGAN
28 Riverside Drive
Oak Ridge, Tennessee 37830

Home: (865) 482-6698

Email: loganmm1@comcast.net

Cell: (865) 805-1123

OBJECTIVE A Challenging position that utilizes my background in Information, Physical and/or Personnel Security coupled with my proven leadership and managerial skills.

SUMMARY Forty-four years experience in organizational leadership including proficiency in project and program management, expertise in analysis of complex situations, report writing and document preparation requiring original thought, and in resolving complex problems.

PROFESSIONAL EXPERIENCE

Atkins Global Nuclear Solutions, Oak Ridge, Tennessee. Principal Consulting Safeguards and Security Specialist. (September 2014-Present). Security Consultant.

Nuclear Safety Associates, Oak Ridge and Clinton, Tennessee . Senior Classification Specialist. (October 2011 – September 2014] Nuclear Regulatory Commission (NRC) Certified Nuclear Classification Specialist. Performed classification decisions on documents, parts, material, assemblies and subassemblies in support of General Electric-Hitachi Nuclear project. Performed classification duties in both an engineering design and manufacturing environment. Project terminated by the NRC during September 2014.

UT-Battelle, LLC, Oak Ridge National Laboratory Security Department, Oak Ridge, Tennessee.
Group Leader, Information Security and Special Access Program Special Security Officer (October 2006 to April 2011). Responsible for managing the ORNL Information Security Program including Classified Matter Protection and Control, Classification and Technical Information, Personally Identifiable Information Protection, Operations Security, and Technical Surveillance Countermeasures programs. Responsible for incident inquiries including those associated with Incidents of Security Concern, property theft, misuse, and/or diversion. Oversees interfaces with local, state, and federal law enforcement officials necessary to resolve incidents. Serves as Special Security Officer for Special Access Program including facility security, physical security and access control, program access grants and terminations and interfaces with customers, Office of Science, various universities, and local DOE management officials. Department of Defense Facility Security Officer for Cage 1PW69.

Team Leader, Security Program Management and Plans (December 2003 to October 2006). Responsible for Site Safeguards and Security Plans, GSP/DBT Implementation, and Vulnerability and Radiological Sabotage Assessment programs. Prepared briefings for high level DOE and UT-Battelle leadership team and Office of Science concerning GSP/DBT implementation status. Prepared base implementation plan and updates for submission to DOE Headquarters. Managed Foreign Ownership Control or Influence and Classified Security Facility Registration programs. Developed and implemented security training and assessments, monitored internal and external assessment reports and findings, and was responsible for the Standards Based Management program implementation.

Team Leader, Personnel Security (October, 1999 to October, 2003) Responsible for visitor, vendor, subcontractor and Foreign National site access control and processing, Security Clearances, Foreign Ownership Control or Influence, Facility Security Registration, Classified Matter Protection and Control,

Incidents of

Security Concern, Foreign Travel Management, Personnel Security Assurance/Human Reliability and Security

W. Mark Logan

Page Two

Education and Awareness programs. Awarded UT-Battelle Awards Night and Significant Transition Contribution Awards.

Lockheed Martin Energy Systems Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Personnel and Operations Security (April, 1995 to October, 1999) Responsible for visitor control, personnel badging, security clearance processing, Personnel Nuclear Reliability Program, Foreign

Ownership Control or Influence, Security Education and Awareness, Operations Security, and Automated Access Control (badge reader) system for the Oak Ridge Reservation. Supervised Counterintelligence and Technical Surveillance Countermeasures functions. Controlled \$2.0M budget, supervised 12 direct and 4 matrixed employees. Recipient of Lockheed Martin President's Award, 1995, Awards of Excellence and Achievement during 1995, 1997 and 1999.

Lockheed Martin Energy Systems K-25 Site, Oak Ridge, Tennessee

Project Leader, Automated Access Control and Rebadging (September, 1993 to March, 1995) Responsible for the efficient operation and integration of STRATUS and Sun badge reader system computers located throughout the Oak Ridge Reservation. Integrated the efforts of Data System Research and Development, Protective Services, and Engineering to ensure continuous system operation.

Lockheed Martin Energy Systems, Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Technical Security Group (May, 1992 to September, 1993) Functional manager responsible for Energy Systems Operations Security, Counterintelligence and Technical Surveillance Countermeasures Programs at the 3 Oak Ridge Sites, Portsmouth, OH and Paducah, KY.

Martin Marietta Energy Systems Safeguards and Security Division, Oak Ridge, Tennessee

Security Specialist (June, 1990 to May 1992) Staff Assistant to the Manager, Energy Systems Safeguards and Security. Responsible for Operations Security, Technical Surveillance Countermeasures, Counterintelligence programs, Inter-Plant Protective Forces Standardization, Use of Force, Fresh Pursuit, and Arrest Authority, physical protection policies and, Site Security Alert Procedures,

Military Experience Highlights-United States Army.

U. S. Army Armor Center and School, Fort Knox, Kentucky

Chief, Training Division/G3 (1988-1990) Scheduled, resourced, and directed a 65 course, 40,000 student per year training program for the Armor and Cavalry force. Controlled execution of \$22 million budget necessary to resource M1A2 Abrams Tank and tracked vehicle training.

Chief, Operations and Training (1986 to 1988) Planned, scheduled, and resourced the student training programs of a region encompassing 92 Universities scattered throughout a nine-state area.

Headquarters, 4th U.S. Army, Fort Sheridan, Illinois

Inspector General (1982 to 1984)

Conducted investigations, inquiries and interviews and prepared reports. Administered oaths and took sworn testimony in the conduct of formal investigations.

Headquarters Battalion Commander (1984 to 1986)

Commanded a 750 person headquarters battalion consisting of Military Police, Army Headquarters, tactical, support and maintenance personnel.

W. Mark Logan

Page Three

Headquarters, Berlin Brigade and U.S. Command Berlin, Germany

Battalion Operations Officer, S3 (1980 to 1982)

Planned, scheduled, and managed training for a 800 man Infantry Battalion. Planned joint military operations involving U.S, British, French, and German forces. Coordinated military operations with German Police and Soviet armed forces. Planned and coordinated the US Guard for Spandau Prison, Berlin, Germany.

Deputy Assistant Chief of Staff, G1 (Personnel) (1978 to 1980) Assisted the Assistant Chief of Staff in managing personnel management, officer and enlisted personnel assignments, recreation and morale, organizational effectiveness, and equal opportunity programs for a 3500 person combined arms brigade.

Other Military Duties:

Company Commander, 5th Battalion, 7th Cavalry, 1st Cavalry Division, Fort Hood, Texas.

Deputy G1 (Personnel Officer) III Corps, Fort Hood, Texas

Air Cavalry Platoon Leader, 1st Cavalry Division, Vietnam.

Rifle Platoon Leader, 4th Infantry Division, Vietnam

EDUCATION Bachelor of Science, Business Administration, 1969.

Master of Arts, Business Administration, 1984.

Honor Graduate, U. S. Army Command and General Staff College, 1986

SECURITY CLEARANCE NRC Q , DOE Q, DOD Top Secret, SCI & SAP Access (Inactive)

AWARDS AND RECOGNITION

- o Corporate Fellow, Oak Ridge Strategies Group, 2011
- o Significant Event Award for SAP Operations, 2010
- o Awards Night Operations Award, 2007
- o Leadership Oak Ridge Graduate, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2000
- o UT-Battelle, LLC Significant Transition Contribution Award, April, 2000
- o Lockheed Martin Protective Services Certificate of Achievement, 1999
- o Tennessee Quality Organizational Award–Personnel Security, 1998
- o Lockheed Martin Protective Services Certificate of Achievement, 1997
- o Lockheed Martin Protective Services Award of Excellence, 1996
- o Lockheed Martin President's Award, 1995
- o Significant Event Monetary Awards, 1992, 1994 and 2002.
- o Numerous military awards, decorations, and commendations

PROFESSIONAL TRAINING AND SPECIAL SKILLS

o Numerous U. S. Military leadership and Department of Energy Courses including Counterintelligence, TSCM and Operations Security, National Security Agency OPSEC Program Manager's Course, Vulnerability Assessment, Multinational Treaties, Sensor, Access Systems, Conduct of Inquiries, Information Security, Classified Matter Protection and Control, Facility Security Officer, and SAP Program Management.

PERSONAL DATA: Retired U. S. Army Lieutenant Colonel, Combat Veteran. Excellent Health.

End of Application for Logan, William

For Board: Industrial Development Board

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

12/31/2014

Applicant: Schmitt, Harold

Race (Optional): W

Number of Times Previously Applied: 0

Preference: 1

Address

Contact Information

Home Phone: (865) 482-1398

Email: hschmitt121@att.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired

Retired? Company / Organization Retired From

Y The University of Tennessee

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Please see biographical information attached.

Explain why you are interested in being appointed to this board, commission or committee

If helpful to the City, I could bring accumulated experience and insight to City issues.

Describe any special knowledge or past experience qualifying you for this appointment?

Please see biographical information attached.

Additional Information

Special Qualifications

HAROLD W. SCHMITT, Ph.D.
 121 Canterbury Road
 Oak Ridge, Tennessee 37830
 Tel. and Fax (865) 482-1398
 E-mail: hschmitt121@att.net

RECEIVED
 2014 DEC 31 PM 2:13
 OFFICE OF THE CITY CLERK

EDUCATION

University of Texas - Austin, Texas	1954 Ph.D., Physics
Dissertation completed at Los Alamos National Laboratory, Los Alamos, New Mexico	
University of Texas - Austin, Texas	1952 MS, Physics
University of Texas - Austin, Texas	1947-48 BA, Mathematics
	1949 BS, Physics
Southern Methodist University - Dallas, Texas	1945-1947

Short Courses, Workshops

Finance and Accounting, Marketing Strategies, Mergers and Acquisitions, Management Course for Presidents, Managing Multiple Priorities, Communication for Productivity, Executive Development, etc.

PROFESSIONAL POSITIONS

Consultant	Jan. 1999-Present
Professor, Engineering Management, Department of Industrial Engineering, The University of Tennessee	Jan. 1991-Dec. 1998 (Retired)
Director, Industry Programs and Technology Transfer, The University of Tennessee, Knoxville	July, 1996-Dec. 1998 (Retired)
Director, Industry and Professional Development Programs, College of Engineering, The University of Tennessee	1992-1996
Vice President, The University of Tennessee Research Corporation	1990-1992
Lecturer (Adjunct), Department of Management, College of Business Administration, The University of Tennessee	1989-1990
Consultant, Oak Ridge National Laboratory, Lockheed Martin Co., Oak Ridge Associated Universities, Tennessee Technology Foundation, Technology for Energy Corp., and other organizations and companies	1989-Present
Founding President, Chairman and CEO, Atom Sciences, Inc.	1981-1989
President, Chairman, and CEO, Environmental Systems Corporation	1973-1981
Physicist and Research Group Leader, Oak Ridge National Laboratory	1954-1973
Research Associate, Los Alamos National Laboratory	1952-1954
Summer Research Assistant, Los Alamos National Laboratory	1949-1951
Research and Teaching Fellow in Physics, University of Texas	1947-1952

CONCURRENT AND VISITING SCIENTIFIC APPOINTMENTS AND ACTIVITIES

Member, Basic Physical Sciences Assessment Committee, ORNL	1970-1973
Member, U. S. Atomic Energy Commission Committee for Research Assistance to Pakistan	1970-1972
Reviewer and Referee, Physical Review, Physical Review Letters, Nuclear Physics, Nuclear Instruments and Methods	1960-1973
Member, Editorial Board, Nuclear Data Tables	1965-1971
Advisor, Tri-Universities Nuclear Laboratory, Duke University	1969-1974
Adjunct Professor, Catholic University, Washington, DC	1962-1966
Dissertation Supervisor, The University of Tennessee	1960-1973
Guest Professor, University of Frankfurt, Germany	1970
Guest Professor, Technical University, Munich, Germany	1969
Guest Exchange Scientist, Nuclear Research Center, Karlsruhe, Germany	1966-1967

CONCURRENT BUSINESS POSITIONS AND ACTIVITIES

Member, Board of Directors, Gene Research Access Corp.	1998-2001
Member, Board of Directors, Industrial Ceramics Solutions, LLC	1997-2009
Member, Board of Directors, Technology for Energy Corp.	1995-2001, 2010-Present
Consultant, Technology for Energy Corp.	1995-Present
Member, Board of Directors, Atom Sciences, Inc.	1981-2007
Member, Board of Directors, Oxyrase, Inc.	1994-1996
Member, Board of Directors, Elographics, Inc.	1972-1975 and 1979-1986
Founding President, Chairman and CEO, ORTEC, Inc.	1960-1961; Chairman, 1960-1964
Advisor and Consultant to individuals, companies, and new ventures	1968-Present

CONCURRENT INSTITUTIONAL AND ECONOMIC DEVELOPMENT ACTIVITIES

Member, Board of Directors, University of Tennessee Research Corp.	1997-1998
Team Leader, Management and Entrepreneurial Education and Training (MEET) Program for Poland and Czechoslovakia, The University of Tennessee	1992
Babson College Fellow (Entrepreneurship Educators)	1984
Member, Quarterly Report (regional CEO group); also informal advisor, Center for Entrepreneurship and New Venture Analysis, College of Business Administration, The University of Tennessee	1986-1993
Member, Board of Advisors, College of Human Ecology, The University of Tennessee	1983-1995
Speaker (occasional) on Management, Entrepreneurship, New Ventures and Technology Transfer	1973-Present
Member, Board of Directors, Tennessee Technology Foundation (State and regional economic development)	1986-1989
Member, Board of Directors, Tennessee Center for Biotechnology	1982-1985
Instructor, Short Course, "New Business Creation", University of Oklahoma Economic Development Institute	1985
Task Group Leader for Development of Oak Ridge Community Econometric Model	1983-1986
Charter Member, Committee of 50 of Oak Ridge (City economic development)	1982-1990
Chairman, New Business Development Committee, Oak Ridge Chamber of Commerce	1983-1985
Tennessee Delegate to the first White House Conference on Small Business	1980
Member, Council for General Management of Small and Growing Companies, American Management Association	1979-1987

CULTURAL, CIVIC, AND SERVICE ACTIVITIES

Member, Board of Directors, Clinch River Home Health, Inc.	2007-2013
Treasurer 2008-2010 and 2012-2013, President 2010-2012	
Member, Board of Directors, Oak Ridge Institute for Continued Learning	2002-2008
Vice President 2004-2005, President 2005-2007; member Curriculum Committee	2000- Present
Member, Board of Directors, Knoxville Symphony Society	1989-1990
Member, Board of Directors, Community Television of Oak Ridge	1988-1992
Member, Board of Directors, Knoxville Opera Company	1984-1987
Member, Board of Directors, Recording for the Blind and Dyslexic	2002-2004
Member, Rotary International	1983-1991, 2000-Present
Chairman, Organ and Chancel Committee, First United Methodist Church, Oak Ridge	1980-1985
(Also Administrative Board and various other church-related positions and activities over the years)	
Member, Oak Ridge City Council's First Committee on Community Television	1984-1985
Member, Board of Directors, Oak Ridge Civic Music Association	1973-1976; 1983-1986; 2001-2004

PUBLICATIONS AND PRESENTATIONS

Author or co-author of ~ 90 published scientific papers including contributions to two books and the Encyclopedia of Physics. Also, four (4) patents.

Lecturer and presenter of over 100 papers, lectures, seminars, and workshops throughout the United States and Europe. Also, congressional testimony.

Fields represented in the scientific papers and presentations are: nuclear fission, neutron and nuclear charged-particle reactions, nuclear particle detectors, ionization, environmental particulate measurements, dust concentrations and hazards in grain elevators, grain dust explosions, laser excitation and ionization of atoms, resonance ionization spectroscopy, trace element analysis, and DNA sequencing.

Fields represented in management and business-related papers and presentations are: strategic management, entrepreneurship and new ventures, finance, technology ventures, and technology transfer.

MEMBERSHIPS AND LISTINGS (mostly previous years)

American Management Association
Fellow, American Physical Society
Sigma Xi-Research Society of America
American Society for Engineering Education
American Society for Engineering Management
American Association for the Advancement of Science
American Men and Women of Science
World Who's Who in Science
Who's Who in Atoms
Who's Who in the South and Southwest

HOBBIES: Piano, harpsichord, pipe organ, tennis, and hiking.

PERSONAL

Home Address: 121 Canterbury Road
Oak Ridge, Tennessee 37830

Home Telephone: (865)-482-1398
Email: hschmitt121@att.net

Married to Jonell B. Schmitt, retired journalist and former reporter, writer and entertainment editor, The Oak Ridger newspaper. Reporter, Austin American Statesman, Knoxville News Sentinel.

Three adult children, seven grandchildren

End of Application for Schmitt, Harold

For Board: Industrial Development Board

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Trapp, Harold

Race (Optional):

Number of Times Previously Applied: 3

Preference: 1

Address Contact Information

102 Concord Road

Home Phone: (865) 483-3105

Email: haroldtrapp@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Harold Trapp & Associates Ins.

Current Position / Title

Owner

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Industrial Development Board

Education, Professional and or Community Activity

Accounting Degree from LMU, Owner of Harold Trapp & Assoc. Ins. for 40 years serving the Oak Ridge and Clinton area.
Current Board Member of the Industrial Development Board.

Explain why you are interested in being appointed to this board, commission or committee

I have served on the Industrial Development Board as a member and Secretary/ Treasurer for 19 years now and would like to continue to serve Oak Ridge as it grows.

Describe any special knowledge or past experience qualifying you for this appointment?

I have had 19 years of experience on the Industrial Development Board as not only a member but as Secretary/Treasurer. I enjoy bringing jobs into our community by bringing in more businesses such as Panera Bread, Aubrey's, Alexander Inn and now focusing on bringing the mall back. There are a lot of projects going on in the IDB to help Oak Ridge grow and I would like to continue to be apart of that.

Additional Information

Special Qualifications

End of Application for For Board:

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Harold Trapp

BOARD OR COMMISSION: Industrial Development Board

TIME IN OFFICE: Date Appointed 4/8/96

Recent Term Length 6 Years

Number of Terms Served 3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 81

Number of Absences 10

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

11/7/2014

Applicant: Wells, Aaron

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

113 E. Melbourne Road

Home Phone: (865) 898-7471

Email: aaronwellsoakridge@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Staybridge Suites, Holiday Inn Express, and Madison Insurance Group

Current Position / Title

Director of Sales

Retired?

N

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals; Convention and Visitors Bureau

Education, Professional and or Community Activity

Currently serve as Chairman of the CVB and the Boys & Girls Club of Oak Ridge. Director of Sales for the Staybridge Suites and Holiday Inn Express of Oak Ridge.

Explain why you are interested in being appointed to this board, commission or committee

I have a sincere desire to help advance Oak Ridge's manufacturing workforce. Development of this sector is critical for our city if we are to grow our residential population and increase property values.

Describe any special knowledge or past experience qualifying you for this appointment?

I have over a decade of experience in Real Estate and Property development in the Oak Ridge Market as well as extensive connections with state and federal officials.

Additional Information

Special Qualifications

End of Application for For Board:

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

12/15/2014

Applicant: Wilson, David

Race (Optional): caucasian

Number of Times Previously Applied: N/A Preference: 1

Address

1079 W. Outer Drive

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 482-5218

Email: dewilson99@juno.com

Current Company/Organization

FDSI - Wilson Scientific Services, Inc.

Current Position / Title

President - Owner

Retired?

N

Do you currently serve on any other City board, commission or committee?

Industrial Development Board; Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

Graduate School of Real Estate Finance, Ohio State University; Tennessee School of Banking, Vanderbilt; East Tennessee State University, Business; Fulton High School, Knoxville, TN.

Explain why you are interested in being appointed to this board, commission or committee

Describe any special knowledge or past experience qualifying you for this appointment?

Chairman, Industrial Development Board City of Oak Ridge

Additional Information

Special Qualifications

Confidential Resume of
David E. Wilson

PERSONAL DATA:

Address: 1079 West Outer Drive
Oak Ridge, TN. 37830
Phone: 865-482-5218 Home
865-789-5988 Cell
865-712-5204 Office

Birthplace: Knoxville, Tennessee

Married: Yes

Children: Two

EDUCATION: Graduate School of Real Estate Finance, Ohio
State University
Tennessee School of Banking, Vanderbilt
East Tennessee State University, Business
Fulton High School, Knoxville, TN.

EMPLOYMENT:

1991-Present President/Owner, Par Properties Inc
Co-Owner, FDSI
President, Wilson Scientific Services, Inc
Secretary/Treasurer, M.K. Wilson & Assoc.

Others Past owner of Re/max Real Estate Company
Past owner of Realty Hut, Knoxville
Past owner and President of Executive Group,

1980-1991 Sovran Bank/ AKA/ Bank of America
Senior Vice President and Senior Loan Officer

1977-1980 City and County Bank of Anderson County
Corporate Vice President, Senior Loan Officer

1971-1977 Hamilton National Bank
Morristown, TN
Vice President, Lending

1966-1971 Hamilton National Bank
Knoxville, TN
Banking Officer

MILITARY SERVICE:

United States Air Force
Salina, KN.
550 Missile Squadron
Honorable Discharge

OTHER INFORMATION:

CURRENT:

- * Chairman, Industrial Development Board City of Oak Ridge
- * Health and Educational Facilities Board Member City of Oak Ridge
- * Vice Chairman, Keystone Adult Program, FUMC

PAST:

- * President, United Way of Anderson County
 - * President, Oak Ridge Country Club
 - * Chairman, Finance Committee, FUMC (3terms)
-
- * Chairman, Trustees Committee, FUMC
 - * Board member and Chairman, Tax Equalization Board, City of Oak Ridge, Roane County

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: David Wilson

BOARD OR COMMISSION: Industrial Development Board

TIME IN OFFICE: Date Appointed 7/20/92

Recent Term Length 6 Years

Number of Terms Served 3 -1/3

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 81

Number of Absences 2

Date Prepared 12/30/14

End of Application for Wilson, David

For Board: Industrial Development Board

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

66 Riverview Drive

Home Phone: (865) 272-5153

Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?

Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity

Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors

Board of Building and Housing Code of Appeals - Board Member

Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee

I think industrial development, as well as retail development, is one of the most Important needs of Oak Ridge. The job environment of a city is one of the primary building blocks in the lifeline of a growing and thriving economy. Improving business development will have a positive impact on other aspects of community, such as housing, increased tax base for schools, and the morale of residents. If good jobs are coming into town, people will be excited to live here.

I will not benefit monetarily in any way, as I have no allegiances, alliances, or beneficial interests in any current or future development. This will allow me to maintain complete objectivity in listening and making decisions for the betterment of Oak Ridge.

My wife and I moved to Oak Ridge in order to benefit from what the city offers, as well as ways that allow us to contribute to the growth and betterment of our chosen hometown.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no experience in this exact field, but my thirty years experience in the investment industry and financial analysis allows me to look at projects and needs from a different perspective.

I would be a great board for me to be a member of. My wife has told me that she is never moving from Oak Ridge, so I would like to do all that I can to ensure this city is the best it can be.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Industrial Development Board

Application Submitted

Applicant: Yager, Phillip

10/13/2014

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Industrial Development Board

Voting Ballot A for Industrial Development Board

Vacancies 4

Term Valid Through Six (6) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Louise B. Dunlap (Incumbent)	1
<input type="checkbox"/> Anne Garcia Garland	2
<input type="checkbox"/> Dominic R. Giuliano	1
<input type="checkbox"/> William Mark Logan	3
<input type="checkbox"/> Harold W. Schmitt	1
<input type="checkbox"/> Harold Trapp (Incumbent)	1
<input type="checkbox"/> Aaron Wells	1
<input type="checkbox"/> David E. Wilson (Incumbent)	1
<input type="checkbox"/> Phillip Yager	

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

**Oak Ridge Housing
Authority Board of
Directors**

Oak Ridge Housing Authority

NumVacancies 1 Total # of Members 5

Term of Office

Five (5) years commencing on January 13, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Oak Ridge Housing Authority	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Tom Beehan		12/24/2014	1	0
Mr. J. Owen Driskill		12/29/2014	1	0
Mrs. Jean Lantrip		11/1/2014	1	0
Mr. David Mosby		12/31/2014	2	0
Total Number of Applicants: 4				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Carol G. Cox		2015
Ms. Sharon Crane		2018
Mr. Charlie W. Jernigan		2016
Ms. Judith L. Osucha		2017

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

Applicant: Beehan, Tom

12/24/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address

113 Liberty Court

Oak Ridge, TN 37830

Current Company/Organization

Betsy Coleman Realty

Current Position / Title

Affiliate Broker

Retired? Company / Organization Retired From

Y State Farm Insurance

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Father Ryan High School, Nashville, TN

Seminary of St. Pius X, Erlanger, KY. B.A.

Graduate School, St. Mary's Seminary, Baltimore, MD, and Xavier University, Cincinnati, OH

Board Member, ADFAC

Board Member, Children's Museum of Oak Ridge

Member, Government Relations Committee, Knoxville Board of Realtors

Explain why you are interested in being appointed to this board, commission or committee

I believe that the Housing Authority will play a vital role in the future growth of Oak Ridge. There is the continuing need to provide decent and affordable housing for low and moderate income individuals and families in our community.

Oak Ridge's legacy housing could benefit from some of the programs that are available to Housing Authorities. I would like to explore these opportunities.

Describe any special knowledge or past experience qualifying you for this appointment?

Member of Oak Ridge City Council 2001-2014

Mayor of Oak Ridge 2007-2014

Oak Ridge Planning Commission, past member

Oak Ridge Housing Task Force, past chair

Highland View Redevelopment, past chair

Housing Development Corporation of Clinch Valley, past chair

NeighborWorks winner of Dorothy Richardson Award - Recognition for work to provide safe and affordable housing

Affiliate Broker, Betsy Coleman Realty, 2007-Present

Agency Management, State Farm Insurance, 1987-2007

Additional Information

Special Qualifications

Monday, December 29, 2014

RECEIVED

2014 DEC 26 AM 9:45

OFFICE OF THE CITY CLERK

December 24, 2014

Dear City Council Members,

You will find attached my request to be appointed to a term on the Oak Ridge Housing Authority.

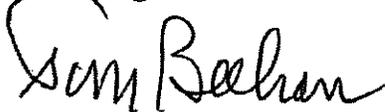
I'm seeking this appointment as a way to continue my community service. As I looked at the opportunities to serve on boards and commissions, this board allows me to use my experience in housing.

Also, you will notice that I used part of the on-line application, along with a word document that copied the online details. The reason for this homemade format is that when I attempted to go online, it wouldn't allow me to fill in the sections using a computer.

Also attached is a bio which gives a narrative of my service as mayor.

Thanks for considering my application. It would be an honor to serve as board member of the Housing Authority of Oak Ridge.

Warm regards,

A handwritten signature in black ink that reads "Tom Beehan". The signature is written in a cursive style with a large, looping initial "T".

Tom Beehan

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

12/29/2014

Applicant: Driskill, J.

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

Contact Information

Home Phone: (423) 552-1971

Email: owendriskill@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Roane State

Current Position / Title

Public Relations Director

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Education:

B.A. English and History, Clemson University, 1997

M.A. Communications, Austin Peay, 2010

Activities:

Past Participant in Leadership Oak Ridge, 2011

TN Achieves mentor and team leader

Explain why you are interested in being appointed to this board, commission or committee

We have lived in Oak Ridge for seven years. Our family wants the community to thrive, especially now that we have a child. Housing is one of the community's most significant challenges. By serving on the Housing Authority, I hope to contribute to long-term solutions to the housing challenge because overcoming our housing problems will help the community prosper.

Describe any special knowledge or past experience qualifying you for this appointment?

I worked in media for 10 years and continue to serve in public relations. My professional experience has given me a great deal of practice in breaking down complex issues into manageable parts. My wife and I also own a B house on the East side. We have personally faced the drawbacks and benefits of Oak Ridge's legacy housing.

Additional Information

Special Qualifications

J. Owen Driskill

101 Olmstead Lane, Oak Ridge, TN 37830
(423) 552-1971
owendriskill@gmail.com

EMPLOYMENT

- July 2011-Current** **Director of Marketing and Public Relations, Roane State Community College**
- Oversee the college's advertising campaigns
 - Coordinate with college departments to develop communications solutions that meet their needs
 - Facilitate the college's crisis communications efforts
 - Develop and edit Roane State publications
 - Produce content for the Roane State website, media outlets and additional publications (online and print)
- Aug. 2011-Current** **Adjunct professor, Roane State Community College**
- Teach evening classes in communications
- Aug. 2007-July2011** **News Coordinator, Roane State Community College**
- Wrote an average of 23-35 news releases per month
 - Managed print advertising and online newspaper advertising
 - Coordinated production of alumni magazine
 - Photographed news events
 - Updated social media sites
 - Wrote copy and provided photographs for marketing pieces
- Feb. 2004-Aug. 2007** **Assistant managing editor and online content editor, *The Greeneville (Tenn.) Sun*, Jones Media Inc.**
- Supervised newsroom staff
 - Managed and produced online content
 - Coordinated special sections, including a six-part edition and 150-page community guide
 - Served as primary copy editor
 - Contributed news and feature stories
 - Trained and coached summer interns

**Dec. 2000-Feb. 2004 Assistant sports editor, *Spartanburg (S.C.) Herald-Journal*,
New York Times Regional NewsGroup**

- Supervised three full-time copy editors, four part-time assistants and four reporters
- Organized special projects, including series on USC-Clemson football and 32-page high school football preview edition
- Recruited and coached freelance writers
- Enforced design and style guidelines
- Trained part-time employees
- Helped organize annual high school awards banquet

Sept. 1999-Dec. 2000 Sports copy editor, *Spartanburg Herald-Journal*

- Designed pages, edited local and wire copy
- Contributed ideas for stories and front-page packages

**Nov. 1998-Sept. 1999 Sports copy editor, *The Beaufort (S.C.) Gazette*,
The McClatchy Company**

- Designed and edited all daily pages and Sunday section
- Wrote columns and covered local sports

**Aug. 1997-Nov. 1998 Police beat reporter, *The Jackson (Tenn.) Sun*,
Gannett Company Inc.**

- Covered breaking news
- Wrote front-page features and enterprise stories

INVOLVEMENT

- Leadership Oak Ridge, 2011
- TnAchieves mentor and team leader, 2008-present

EDUCATION

Clemson University, Clemson, S.C.

- B.A. English and history, *magna cum laude*

Austin Peay State University, Clarksville, Tenn.

- M.A. communication arts,
corporate communication concentration, *cum laude*

HONORS

- South Carolina Press Association (SCPA) awards for page design and writing
- Helped lead team of editors and writers that won a top-10 Associated Press Sports Editors Association (APSE) award for enterprise reporting
- Served as content editor for high school football preview section that won Top 10 APSE award
- Wrote copy for advertisement that won a silver medallion from the National Council for Marketing and Public Relations
- 2011 Roane State administrator of the year
- 2012 National Institute for Staff and Organizational Development (NISOD) Excellence Award

and Xavier University in Cincinnati, Ohio.

Mayor Beehan and his wife Kay have three children and three grandchildren. He is retired from State Farm Insurance Company after a 25-year career, and is currently an affiliate broker with Betsy Coleman Realty in Oak Ridge.

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Housing Authority

Application Submitted

11/1/2014

Applicant: Lantrip, Jean

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
125 Brentwood Drive	Home Phone: (865) 483-1643 Email: jlantrip@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	Ridgeview Psychiatric Hospital and Center, Inc.

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Masters in Social Work. Business courses at Roane State, Licensed Affiliate Broker certification, and 36 credit hours in Public Horticulture at the University of Tennessee, Knoxville. After working 16 years as a Licensed Clinical Social Worker at Ridgeview Psychiatric Hospital & Center, Inc., I moved into administration, establishing the organization's first purchasing department and developing the Facility Manager/Chief Safety Officer position. My responsibilities included meeting fire safety codes, leasing, furnishing and maintaining facilities, contracting support services including housekeeping and grounds maintenance, and assuring that all Ridgeview's facilities met requirements for Joint Commission on Hospital Accreditation.

Current community activities include the Professional Advisory Committee of Clinch River Home Health, Inc., Altrusa International of Oak Ridge, Keep Anderson County Beautiful, volunteer at the Ecumenical Storehouse, and garden maintenance at Kern Memorial Methodist Church and the Oak Ridge Pre-school Program.

Explain why you are interested in being appointed to this board, commission or committee

I am interested in being appointed to the Oak Ridge Housing Authority board because I appreciate the work this board does to support quality housing for low-income residents of Oak Ridge. Safe, affordable housing for people working their way up is a basic need that must be met for residents to succeed in improving their lives and the lives of their children.

Describe any special knowledge or past experience qualifying you for this appointment?

My extensive background managing offices, apartments, supportive living facilities, group homes and Ridgeview's hospital has given me an understanding of housing issues affecting low income citizens. In this capacity I worked closely with Ridgeview's Director of Support Services to locate appropriate housing facilities, negotiated leases, renovated facilities to fit program needs and to meet life safety codes, furnished them, provided contracts for support services, maintained the facilities and brokered client/landlord problems. For 16 years I treated low income clients with emotional issues and gained an appreciation of their need for stability in their lives, with housing being a major need. In addition, my part-time work with Linda Brown Realty as an affiliate broker gave me an inside look at general housing issues affecting all socio-economic groups in Oak Ridge.

Additional Information

Special Qualifications

JEAN LANTRIP
125 Brentwood Drive
Oak Ridge, TN 37830
(865) 483-1643
jlantrip@bellsouth.net

EDUCATION

- Bachelor of Arts, Sociology, Florida State University, 1967
- Masters in Social Work, Florida State University, 1972
- Accounting, Business Calculus courses, Roane State Community College, 1989-1990
- Licensed Affiliate Broker Certification, Tennessee Estate Educational Systems, Inc., 1992
- University of Tennessee College of Agriculture, completed 36 credit hours in Public Horticulture Program, 1995-2008

EMPLOYMENT

Anderson County Day Care Program
Social Service Supervisor

Worked with Administrator and Teaching Supervisor to establish Eleven Title IV low-income day care programs throughout Anderson County. Supervised four social workers in providing support services to pre-K children and their families, 1972-1973.

Ridgeview Psychiatric Hospital and Center, Inc.
Licensed Clinical Social Worker

Provided individual and group psychotherapy to teens and adults , 1973-1989.

Facility Manager/Chief Safety Officer

Developed Ridgeview's purchasing department and Facility Manager Position, supervising purchasing, maintenance, and the organization's safety program. Responsible for Ridgeview's 21 physical facilities in Scott, Campbell, Roane and Anderson Counties. Negotiated leases on property, furnished and maintained facilities. Worked closely with Ridgeview's Director of Housing to establish and maintain a continuum of housing for low-income clients from most restrictive (hospital) to least restrictive (independent living), including three apartment complexes, three group homes, and two half-way houses. Responsible for meeting hospital accreditation guidelines for facilities, 1989-2006.

COMMUNITY ACTIVITIES

Professional Advisory Committee of Clinch River Home Health, Inc., 2014.

Volunteer at Ecumenical Storehouse, garden maintenance at Kern Methodist Church, Oak Ridge Pre-school, and the Oak Ridge Convention & Visitor's Bureau, 2011-present.

Keep Anderson County Beautiful, 2009-present.

Past president and member of Altrusa International of Oak Ridge, 1989-present.

Researched and identified first grant to establish a safe house for battered women and their children in Oak Ridge for the Oak Ridge YWCA, 1985.

Established the Anderson County Bar Auxiliary, first President, 1974.

End of Application for

Lantrip, Jean

For Board:

Oak Ridge Housing Authority

City of Oak Ridge Board Application 2014

BoardName: **Oak Ridge Housing Authority**

Application Submitted

Applicant: **Mosby, David**

12/31/2014

Race (Optional):

Number of Times Previously Applied: **0**

Preference: **2**

Address

Contact Information

Home Phone: **(865) 482-4193**

Email: **mosby1@aol.com**

Oak Ridge, TN 37830

Current Company/Organization

CNS

Current Position / Title

Project Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

MS Engineering Management - UT, 2013

BS Civil Engineering - Tenn Tech. 1980

Credentialed Projected Manager (PMP)

Girls Inc. Board of Directors

NAACP Executive Committee

Atomic City Sportsmen Club

Explain why you are interested in being appointed to this board, commission or committee

I think the Oak Ridge Housing Authority is well positioned to do great things for Oak Ridge and I would like to help the Authority be proactive in doing the right things for the City.

Describe any special knowledge or past experience qualifying you for this appointment?

My past Council and Planning Commission service have exposed me to many aspects of the Housing Authority that I believe I can be helpful in managing.

Additional Information

Special Qualifications

End of Application for **Mosby, David**

For Board: **Oak Ridge Housing Authority**

Wednesday, December 31, 2014

Voting Ballot A for Oak Ridge Housing Authority

Vacancies 1
Term Valid Through Five (5) years commencing on January 13, 2015

	Full Name	Preference
<input type="checkbox"/>	Tom Beehan	1
<input type="checkbox"/>	J. Owen Driskill	1
<input type="checkbox"/>	Jean Lantrip	1
<input type="checkbox"/>	David Mosby	2

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

**Oak Ridge Land Bank
Corporation Board of
Directors**

Oak Ridge Land Bank Corporation Board of Directors

NumVacancies 3 Total # of Members 7

Term of Office

Two (2) years commencing on January 13, 2015

Qualifications

Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions); real estate (including marketing, appraisals, and assessments); and law (especially those with an interest in property law). If persons with such fields of expertise are not available, consideration should be given to persons with experience in residential construction, renovation, and/or rehabilitation; knowledge of the historic neighborhood stock, individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations; or if no individuals meet the aforementioned criteria, Council may appoint persons with the best attributable qualifications.

Oak Ridge Land Bank Corporation Board of Directors	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Colin Anderson	[P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).	10/9/2014	1	1
Mr. Colin Colverson	Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).	11/7/2014	1	1
Mr. William Mark Logan	If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.	12/28/2014	1	0
Ms. Zabrina R. Minor	If persons with such fields of expertise are not available, consideration should be given to persons with experience in . . . individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations.	11/7/2014	1	0

Mr. David Mosby	If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.	12/31/2014	1	0
Mr. Adam Shelton	Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).	11/7/2014	1	0
Mr. Benjamin J. Stephens II	If persons with such fields of expertise are not available, consideration should be given to persons with experience in...Individual neighborhoods and community assets; knowledge in land bank functions; or Council may appoint [qualified applicant].	12/31/2014	2	1
Mr. Hugh B. Ward Jr.	[P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).	10/2/2014	1	1
Total Number of Applicants: 8				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Colin Anderson	Chief Financial Officer (expertise in the field of banking)	2015
Mr. Colin Colverson	Law	2015
Mrs. Anne Dunthorn		2015
Councilmember L. Charles Hensley	City Council Representative	2016
Mrs. Melinda K. Hillman		2015
Mr. Charlie W. Jernigan		2015
Mr. Hugh B. Ward Jr.	Law	2015

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

10/9/2014

Applicant: Anderson, Colin

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Address

790 Emory Valley Road - Apt. 623

Oak Ridge, TN 37830

Contact Information

Email: Anderson.Colin.D@gmail.com

Mobile Phone: (865) 296-1097

Current Company/Organization

ORNL Federal Credit Union

Current Position / Title

Chief Financial Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

I am currently a member of the Board of Directors for the Oak Ridge Land Bank Corporation, having been appointed to a one-year term by the City Council in December, 2013. Because my term expires at the end of 2014, I am seeking a second appointment to the Board.

Although I moved to Oak Ridge in 2013, I have previous experience in a number of other community organizations, such as: Salvation Army, Habitat for Humanity, Chambers of Commerce and other civic organizations too.

I graduated from Drake University (in Des Moines, IA) with both a B.S. - Finance and an MBA. Since graduation, I've spent my career in the banking industry. In my leadership roles in Banking, I've become very familiar with the needs of borrowers, lenders, and communities.

I can provide an updated resume, if needed, but I plan to attend the City Council meeting at which these appointments will be made. I am available to respond to any questions or concerns of the City Council before then.

Explain why you are interested in being appointed to this board, commission or committee

I seek a second appointment so I can leverage the knowledge and experience I acquired during my first term into future success for the ORLBC - and the City of Oak Ridge. During my first term, I have become more familiar with the housing needs and demographics of the City of Oak Ridge. In addition, I've come to know and respect my fellow board members because of their experience, knowledge and dedication to the ORLBC. I am confident that we can continue to provide value to the City of Oak Ridge through our continued work together.

Describe any special knowledge or past experience qualifying you for this appointment?

As a current member of the Board of Directors of the ORLBC, I believe I am uniquely qualified for this role. Because I have been involved in the organizational efforts of the Board during the past few months, I have a better understanding of the vision, partnerships and procedures that will be necessary to succeed.

I've truly enjoyed my role on the Board. As a new resident to Oak Ridge, it has been a valuable experience. I hope to leverage my experience on the Board into other community development opportunities, too.

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Anderson, Colin

10/9/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 1

Preference: 1

Additional Information

Special Qualifications

[P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).

End of Application for

Anderson, Colin

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Colin Anderson

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Colverson, Colin

Race (Optional): N/A

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

109 Clarion Rd

Email: ccolverson@gmail.com

Mobile Phone: (865) 210-3247

Oak Ridge, TN 37830

Current Company/Organization

U.S. Department of Energy, Office of Chief Counsel

Current Position / Title

Attorney-Advisor

Retired?

N

Do you currently serve on any other City board, commission or committee?

Beer Permit Board Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity

Education:

- Law Degree from the University of South Carolina
- Bachelor of Science Degree from the University of Florida

Professional Activities:

- Attorney-Advisor for the U.S. Department of Energy
- Manhattan Project National Historical Park Liason for the Oak Ridge Reservation

Community Activities:

- Currently member of the Oak Ridge Land Bank Corporation (ORLBC) Board of Directors, serving as the Secretary/Treasurer for the ORLBC
- Currently member of the Oak Ridge Beer Permit Board
- Currently Board Member for Big Brothers Big Sisters of East Tennessee (BBBS)
- Currently a Big Brother for BBBS
- Founder and Principal of the Mutt Strutt, a charity Dog Walk that raises money for the Oak Ridge Animal Shelter
- Member of the Young Professionals of Oak Ridge
- 2012 Graduate of Leadership Oak Ridge
- Member of First Presbyterian Church of Oak Ridge
- Winner of the 2013 Postma Young Professional Award, an annual award given to young professionals dedicated to the community of Oak Ridge

Explain why you are interested in being appointed to this board, commission or committee

The Oak Ridge Land Bank Corporation (ORLBC) has the potential to be a significant tool in the toolbox in the overall effort to improve Oak Ridge's housing options for potential and existing residents. I am very interested in another term on the ORLBC Board of Directors because I believe that much of what we have accomplished can now enable forward progress towards our goals. The Manhattan Project-era housing provides a unique opportunity in urban-density within a rural setting, with sidewalks, community parks and greenways very close by. It provides an inexpensive housing option for young families and professionals that are open to performing remodeling and maintenance work and enjoy the natural and neighborhood

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Colverson, Colin

Race (Optional): N/A

Number of Times Previously Applied: 1

Preference: 1

amenities that are at times lacking in modern tract developments. As a proud resident in an original Oak Ridge home, I am interested in doing what I can to make the ORLBC successful to improve the chances of this area of our community to once again be an asset and not an eyesore.

Describe any special knowledge or past experience qualifying you for this appointment?

I believe that I am an excellent candidate for re-appointment to the Oak Ridge Land Bank Corporation (ORLBC) Board of Directors based on my past experience with this body, my perspective and passion, and my professional skillset. I am interested in being re-appointed to begin to execute on the ORLBC's great potential.

Past Experience - as a charter member of the ORLBC, I have been a part of every decision made to date and have done a fair amount of the underlying work that has created a structure and platform for the ORLBC to be successful in the near future. I believe that my understanding of the ORLBC's capabilities gives me a significant advantage to any candidate who is seeking a chair on the Board of Directors for the first time.

Perspective and Passion - I am a proud owner of an original Oak Ridge Home, within which we have invested tens of thousands of our own dollars and hundreds of hours of our precious time. I am a firm believer that the Manhattan Project-era housing and neighborhoods provide a unique opportunity for Oak Ridge, and my money is where my mouth is in terms of living in an original home.

I believe that the ORLBC stands at the intersection of what the private sector won't do and what the public sector can't do. The ORLBC has the chance to facilitate private investment in our Manhattan Project-era housing and neighborhoods, and can do so in an open and competitive manner that enables all citizens to feel that they were given an opportunity to participate.

Professional Skillset - My legal training and professional practice provide me a very useful set of skills to contribute to the ORLBC. My knowledge and understanding of public-private partnership, open and competitive bidding, quasi-public corporations, unique legal mechanisms to achieve legislative purpose, etc are all beneficial to the ORLBC's perspective and functionality. I believe that my fellow board members agree that I am an asset to the ORLBC's future activities.

Additional Information

Special Qualifications

Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).

Colin D. Colverson

109 Clarion Rd., Oak Ridge, TN 37830 ~ (352)-222-7611 ~ ccolverson@gmail.com

EMPLOYMENT

U.S. Department of Energy *Attorney-Advisor, Manhattan Project National Historical Park ORO Liaison, Grades 11-14*

Attorney-Advisor - 08/09 – Present – 40-50 hours per week - Provide advice and representation on environmental, property, administrative and contracting law and policy. Specific responsibilities include advising DOE Environmental Management senior leadership on project compliance with CERCLA, RCRA, CWA, CAA, TSCA, NEPA, and other environmental laws. Represent DOE before judicial and administrative forums on a wide variety of issues; independently draft correspondence, reports, and memoranda etc which represent the opinion of DOE. Currently lead attorney for the Oak Ridge Reservation NRDA settlement process, which looks to settle past damages to natural resources and pre-determine what environmental liabilities will remain extant after CERCLA remedial activities have been completed. Through innovative teamwork and collaboration, it is anticipated that the NRDA settlement will precede the CERCLA remedial activities cleanup by several decades. Additionally, I represent DOE in numerous permit appeals, show cause hearings and contract actions with potential judgments exceeding \$68 million; litigated issues have liabilities typically in excess of \$1 million.

Manhattan Project National Historical Park ORO Liaison - 01/12 – Present –Coordinate Oak Ridge Office, their programmatic clients, DOE Headquarters and field offices, state delegation, and the local community in communicating and implementing Oak Ridge's legislative and administrative efforts towards a Manhattan Project National Historical Park (MPNHP) which complements and supports ORO and DOE's enduring mission in Oak Ridge. Responsibilities include communication strategy, legislative and media drafting, policy coordination and project control.

Southeastern Environmental Law Journal *Editor in Chief*

03/08 – 06/09 – Responsible for the production of a bi-annual nationally distributed scholarly journal. Managed 39 staff members, coordinated Journal activities, implemented Journal policy and procedure, and served as final editor. Second edition focused specifically on the interaction of climate change with the ocean; organized a symposium entitled “**Climate Change and the Oceans: Regulating the Seas to Protect the Atmosphere & Vice Versa.**” See <http://www.law.sc.edu/elj/2008symposium/>

Coastal Conservation League & Conservation Voters of SC *Legislative Liaison*

05/08 – 09/08 – Research, drafting and advocacy for environmental issues in South Carolina, particular focus on legislative and policy advocacy for coastal conservation issues. Worked with other environmental organizations in developing and scoring a "legislator report card" for South Carolinian legislators.

McDonald, McKenzie, Rubin, Miller & Lybrand, LLP *Law Clerk*

09/07 – 05/08 - Research and drafting for a general civil litigation firm (primarily defense), with cases and projects that dealt with insurance, foreclosure, real estate closings, civil banking litigation, and automobile litigation.

Samuel A. Mutch, P.A. *Law Clerk*

05/07 – 09/07 - Research and drafting for a general civil litigation firm (primarily plaintiff), with cases that dealt with property, zoning, environmental, contract, family, business, and tort law.

Florida Organic Growers *Contract Author*

05/06 – 08/06 – Wrote a manual for educators on benefits of incorporating gardening into their curricula. www.foginfo.org/about/Project_School_Gardens.pdf

Allied Engineering & Testing *System Designer*

05/05 – 05/06 – Interpretation of Florida state water law and regulation for design of engineered construction plans, while incorporating wetland delineation, groundwater behavior and site soil traits.

Florida Department of Health *Environmental Specialist II, Special Project Manager*

Environmental Specialist - 01/04 – 05/05 - Interpretation and enforcement of Florida state water law; specifically in the regulation of potential threats to ground water sources. Additionally, I served as director of the Lee County Sanitary Nuisance program.

Special Project Manager - 05/06 – 08/06 - Created a water quality database for local watersheds in Alachua County, FL. Interviewed property owners, collected field data, created a research methodology and created a GIS database.

City of Gainesville Public Works Department *Engineering Intern*

08/02 – 12/02 - Coordinated sedimentation study in local watershed, and measured pervious surface area for storm water retention basins.

The Nature Conservancy *Land Acquisition Assistant*

05/01 – 09/01 - Property appraisal, preliminary title searches, property field research, assessor and property appraiser interaction, map assessment, database creation.

EDUCATION

University of South Carolina	University of Florida
J.D. – May, 2009	B.A. – Environmental Policy – December
Honor Council Representative – 2	Distinguished – Blue Key Honor Society
Treasurer Public Interest Law Soc	Cabinet Director – Environmental Affairs, UF
Board of Directors – Pro Bono Pr	Vice President – Dept of Natural Resources C
	Founder/Director – UF Environmental Coalitio

Admitted to Practice Law in the State of South Carolina; Bar License # 78771

LANGUAGES

Fluent in Spanish – Served as a Translator for:

Global Health Organization – Honduras	Florida Department of Health – Migrant Labor Program
Heifer Project International – Various Conferences	Project AYUDA – Pro Bono Program, USC School of Law

VOLUNTEER/NON-PROFIT (CURRENTLY)

Board Member – Big Brothers Big Sisters of East Tennessee	Pastor Nominating Committee/Youth Leader - First Presbyterian Church of Oak Ridge
Founder and Director – Charity Dog Walk/Mutt Strutt	College Mentor - TnAchieves
Board Member – City of Oak Ridge Beer Board	Member – Hamilton Burnett Chapter of the Inn of Court

AWARDS/ACCOLADES

- 2013 Postma Young Professional Award – awarded by the East Tennessee Economic Council <http://eteconline.org/awards/postma-young-professional-medal/>

REFERENCES

Prof. Joshua Eagle
USC School of Law
701 S. Main St.
Columbia SC 29208
803-777-2486
eaglej@law.sc.edu

John Eschenberg
Uranium Processing Facility Federal Project Director, U.S. Department of Energy
Routing - NA-APM-1
Oak Ridge, TN 37830
865-574-5620
eschenbergjr@yso.doe.gov

Suzanne Bauknight, Esq.
Civil Chief, AUSA
United States Attorney's Office, Eastern District of Tennessee
900 S Gay Street # 2200
Knoxville, TN 37902
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suzanne.bauknight@usdoj.gov

Mark Whitney
Principal Deputy Assistant Secretary for Environmental Management, U.S. Department of Energy
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US CITIZEN

REGISTERED WITH THE SELECTIVE SERVICE

ACTIVE TOP SECRET "Q" CLEARANCE

End of Application for

Colverson, Colin

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Colin Colverson

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 2

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Logan, William

12/28/2014

Race (Optional): Cau

Number of Times Previously Applied: 0

Preference: 1

Address

Oak Ridge, TN 37830

Contact Information

Home Phone: (865) 482-6648

Email: loganmm1@comcast.net

Current Company/Organization

Atkins Global Nuclear Solutions - Energy

Current Position / Title

Consultant

Retired? Company / Organization Retired From

Y U.S. Army and UT-Battelle/ORNL

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

See attached resume.

Explain why you are interested in being appointed to this board, commission or committee

As a long-term resident of Oak Ridge, I currently own several properties. Some of these are of the WWII era and one of the properties is being renovated to comply with guidance established by the City of Oak Ridge some years ago. I am firmly committed to the Land Bank goals and objectives and the "Not in Our City" initiatives of upgrades and improvement and the identification and elimination of blighted and improperly maintained properties within our city. Serving on this board would allow me to further my interest and commitment to the establishment of viable and achievable standards and in the planning and execution of logical approaches toward the disposition of substandard, abandoned, or run-down properties within the City of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

Project management to include analysis, research, planning, milestone development, reporting, resolution monitoring, asset management and allocation, and other skills detailed on the attached resume.

Additional Information

Special Qualifications

If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.

W. MARK LOGAN
28 Riverside Drive
Oak Ridge, Tennessee 37830

Home: (865) 482-6698

Email: loganmm1@comcast.net

Cell: (865) 805-1123

OBJECTIVE A Challenging position that utilizes my background in Information, Physical and/or Personnel Security coupled with my proven leadership and managerial skills.

SUMMARY Forty-four years experience in organizational leadership including proficiency in project and program management, expertise in analysis of complex situations, report writing and document preparation requiring original thought, and in resolving complex problems.

PROFESSIONAL EXPERIENCE

Atkins Global Nuclear Solutions), Oak Ridge, Tennessee). Principal Consulting Safeguards and Security Specialist. (September 2014-Present). Security Consultant.

Nuclear Safety Associates, Oak Ridge and Clinton, Tennessee . Senior Classification Specialist. (October 2011 – September 2014] Nuclear Regulatory Commission (NRC) Certified Nuclear Classification Specialist. Performed classification decisions on documents, parts, material, assemblies and subassemblies in support of General Electric-Hitachi Nuclear project. Performed classification duties in both an engineering design and manufacturing environment. Project terminated by the NRC during September 2014.

UT-Battelle, LLC, Oak Ridge National Laboratory Security Department, Oak Ridge, Tennessee. Group Leader, Information Security and Special Access Program Special Security Officer (October 2006 to April 2011). Responsible for managing the ORNL Information Security Program including Classified Matter Protection and Control, Classification and Technical Information, Personally Identifiable Information Protection, Operations Security, and Technical Surveillance Countermeasures programs. Responsible for incident inquiries including those associated with Incidents of Security Concern, property theft, misuse, and/or diversion. Oversees interfaces with local, state, and federal law enforcement officials necessary to resolve incidents. Serves as Special Security Officer for Special Access Program including facility security, physical security and access control, program access grants and terminations and interfaces with customers, Office of Science, various universities, and local DOE management officials. Department of Defense Facility Security Officer for Cage 1PW69.

Team Leader, Security Program Management and Plans (December 2003 to October 2006). Responsible for Site Safeguards and Security Plans, GSP/DBT Implementation, and Vulnerability and Radiological Sabotage Assessment programs. Prepared briefings for high level DOE and UT-Battelle leadership team and Office of Science concerning GSP/DBT implementation status. Prepared base implementation plan and updates for submission to DOE Headquarters. Managed Foreign Ownership Control or Influence and Classified Security Facility Registration programs. Developed and implemented security training and assessments, monitored internal and external assessment reports and findings, and was responsible for the Standards Based Management program implementation.

Team Leader, Personnel Security (October, 1999 to October, 2003) Responsible for visitor, vendor, subcontractor and Foreign National site access control and processing, Security Clearances, Foreign Ownership Control or Influence, Facility Security Registration, Classified Matter Protection and Control,

Incidents of
Security Concern, Foreign Travel Management, Personnel Security Assurance/Human Reliability and
Security

W. Mark Logan
Page Two

Education and Awareness programs. Awarded UT-Battelle Awards Night and Significant Transition
Contribution Awards.

Lockheed Martin Energy Systems Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Personnel and Operations Security (April, 1995 to October, 1999) Responsible for
visitor control, personnel badging, security clearance processing, Personnel Nuclear Reliability Program,
Foreign

Ownership Control or Influence, Security Education and Awareness, Operations Security, and Automated
Access Control (badge reader) system for the Oak Ridge Reservation. Supervised Counterintelligence and
Technical Surveillance Countermeasures functions. Controlled \$2.0M budget, supervised 12 direct and 4
matrixed employees. Recipient of Lockheed Martin President's Award, 1995, Awards of Excellence and
Achievement during 1995, 1997 and 1999.

Lockheed Martin Energy Systems K-25 Site, Oak Ridge, Tennessee

Project Leader, Automated Access Control and Rebadging (September, 1993 to March, 1995) Responsible
for the efficient operation and integration of STRATUS and Sun badge reader system computers located
throughout the Oak Ridge Reservation. Integrated the efforts of Data System Research and Development,
Protective Services, and Engineering to ensure continuous system operation.

Lockheed Martin Energy Systems, Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Technical Security Group (May, 1992 to September, 1993) Functional manager
responsible for Energy Systems Operations Security, Counterintelligence and Technical Surveillance
Countermeasures Programs at the 3 Oak Ridge Sites, Portsmouth, OH and Paducah, KY. .

Martin Marietta Energy Systems Safeguards and Security Division, Oak Ridge, Tennessee

Security Specialist (June, 1990 to May 1992) Staff Assistant to the Manager, Energy Systems Safeguards
and Security. Responsible for Operations Security, Technical Surveillance Countermeasures,
Counterintelligence programs, Inter-Plant Protective Forces Standardization, Use of Force, Fresh Pursuit, and
Arrest Authority, physical protection policies and, Site Security Alert Procedures,

Military Experience Highlights-United States Army.

U. S. Army Armor Center and School, Fort Knox, Kentucky

Chief, Training Division/G3 (1988-1990) Scheduled, resourced, and directed a 65 course, 40,000
student per year training program for the Armor and Cavalry force. Controlled execution of \$22
million budget necessary to resource M1A2 Abrams Tank and tracked vehicle training.

Chief, Operations and Training (1986 to 1988) Planned, scheduled, and resourced the student
training programs of a region encompassing 92 Universities scattered throughout a nine-state area.

Headquarters, 4th U.S. Army, Fort Sheridan, Illinois

Inspector General (1982 to 1984)

Conducted investigations, inquiries and interviews and prepared reports. Administered oaths and
took sworn testimony in the conduct of formal investigations.

Headquarters Battalion Commander (1984 to 1986)

Commanded a 750 person headquarters battalion consisting of Military Police, Army Headquarters, tactical, support and maintenance personnel.

W. Mark Logan

Page Three

Headquarters, Berlin Brigade and U.S. Command Berlin, Germany

Battalion Operations Officer, S3 (1980 to 1982)

Planned, scheduled, and managed training for a 800 man Infantry Battalion. Planned joint military operations involving U.S, British, French, and German forces. Coordinated military operations with German Police and Soviet armed forces. Planned and coordinated the US Guard for Spandau Prison, Berlin, Germany.

Deputy Assistant Chief of Staff, G1 (Personnel) (1978 to 1980) Assisted the Assistant Chief of Staff in managing personnel management, officer and enlisted personnel assignments, recreation and morale, organizational effectiveness, and equal opportunity programs for a 3500 person combined arms brigade.

Other Military Duties:

Company Commander, 5th Battalion, 7th Cavalry, 1st Cavalry Division, Fort Hood, Texas.

Deputy G1 (Personnel Officer) III Corps, Fort Hood, Texas

Air Cavalry Platoon Leader, 1st Cavalry Division, Vietnam.

Rifle Platoon Leader, 4th Infantry Division, Vietnam

EDUCATION Bachelor of Science, Business Administration, 1969.

Master of Arts, Business Administration, 1984.

Honor Graduate, U. S. Army Command and General Staff College, 1986

SECURITY CLEARANCE NRC Q , DOE Q, DOD Top Secret, SCI & SAP Access (Inactive)

AWARDS AND RECOGNITION

- o Corporate Fellow, Oak Ridge Strategies Group, 2011
- o Significant Event Award for SAP Operations, 2010
- o Awards Night Operations Award, 2007
- o Leadership Oak Ridge Graduate, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2000
- o UT-Battelle, LLC Significant Transition Contribution Award, April, 2000
- o Lockheed Martin Protective Services Certificate of Achievement, 1999
- o Tennessee Quality Organizational Award–Personnel Security, 1998
- o Lockheed Martin Protective Services Certificate of Achievement, 1997
- o Lockheed Martin Protective Services Award of Excellence, 1996
- o Lockheed Martin President's Award, 1995
- o Significant Event Monetary Awards, 1992, 1994 and 2002.
- o Numerous military awards, decorations, and commendations

PROFESSIONAL TRAINING AND SPECIAL SKILLS

o Numerous U. S. Military leadership and Department of Energy Courses including Counterintelligence, TSCM and Operations Security, National Security Agency OPSEC Program Manager's Course, Vulnerability Assessment, Multinational Treaties, Sensor, Access Systems, Conduct of Inquiries, Information Security, Classified Matter Protection and Control, Facility Security Officer, and SAP Program Management.

PERSONAL DATA: Retired U. S. Army Lieutenant Colonel, Combat Veteran. Excellent Health.

End of Application for Logan, William

For Board: Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Minor, Zabrina

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

101 Norwood Lane

Oak Ridge, TN 37830

Current Company/Organization

TORCH

Current Position / Title

Executive Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BA, from the University of Tennessee in Sociology.

Currently I am pursuing my Professional Grant Writing Certificate through the University of Tennessee professional programs.

Current Community Activities:

Young Professionals of Oak Ridge, President

Leadership Oak Ridge, Class of 2014

Governing Council for the Tennessee Valley Continuum of Care

Foster Care Review Board Member for Anderson County Juvenile Court

Explain why you are interested in being appointed to this board, commission or committee

Over the past four years I have been involved in many community activities in the City of Oak Ridge. I have developed relationships with this community and I feel that these relationships have allowed me to see assets, and challenges through many different lenses. I feel that my understanding of the City will allow me to do my part as a citizen of this great community.

Describe any special knowledge or past experience qualifying you for this appointment?

Additional Information

Special Qualifications

If persons with such fields of expertise are not available, consideration should be given to persons with experience in . . . individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations.

Tuesday, December 30, 2014

ZABRINA R. MINOR

EDUCATION

University of Tennessee Knoxville, TN	October 2010-Present <i>Professional Grant Writing Certificate</i>
University of Tennessee Knoxville, TN	May 2008 <i>B.A.- Sociology</i>

EXPERIENCE

- 1/2013-Present** **TORCH (Trinity Out-Reach Center of Hope)**
Oak Ridge, TN *Executive Director*
- Worked to create a start-up non-profit to address the needs of the impoverished and homeless in the Anderson County area
 - Work collectively with our local Continuum of Care to mainstream social services to make them more accessible and efficient
 - Advocate for the homeless in various arenas
 - Work with state, local and federal governments to bring resources into the county to address issues related to poverty and homelessness.
 - Write, implement and over see federal, state, and local grants
 - Manage/oversee staff over 15 and volunteers
 - Design, implement and oversee fundraising operations for the organization
 - Work with families to assist them in obtaining basic resources such as food, clothing and shelter
 - Conduct an annual Point In Time Count of the homeless in Anderson County
 - Maintain, Oversee and track HMIS (homeless management information system data) entry

- 4/2011- 1/2013** **Oak Ridge Housing Authority**
Oak Ridge, TN *Family Self Sufficiency Coordinator*
- Worked with families to set goals and connect them resources in the community to reach those goals.
 - Counseled families on homeownership, and credit issues
 - Maintained a 36 family caseload
 - Entered data, and tracked client progress in a computer based system
 - Wrote for and obtained a grant for full salary and benefits for this position

- 2/2010-5/2011** **Anderson County Schools –Preschool**
Clinton, TN *Family Advocate for Early Head Start*
- Provide positive safe academic environment for students to learn and thrive

- Effectively communicate students' progress with parents and family members through home visit, conferences, parent meetings, phone conference, and community events
- Work collaboratively with caregivers, parents, students, and case workers to assess needs of Head Start families and provide resources to fulfill those needs
- Managed and coordinated a caseload of 31 families
- Develop fundraising campaigns and policies. Also, developed plans and procedures for grant writing within the agency and a grant writing committee
- Act as liaison between parents and community members
- Develop and implement parent field trips for family members to experience culturally diverse opportunities
- Use Child Plus to enter and track family data

9/2009-1/2010 **Victory Christian Preschool**
Pell City, AL **Preschool teacher**

- Provided positive safe academic environment for students to learn and thrive
- Taught ABEKA curriculum
- Communicated students' progress through parent conferences, telephone conferences and daily progress report
- Organized community events

1/2009 – 8/2009 **Anderson County Schools-Claxton**
Claxton, TN **Teacher's assistant**

- Provided positive safe academic environment for students to learn and thrive
- Effectively communicated students' progress with parents and family members through home visit, conferences, parent meetings, phone conference, community events
- Provided support and care to meet the individual education plan of students' with special needs

8/2006-12/2008 **Anderson County Schools- After School**
Clinton, TN **Site Coordinator At Claxton Elementary**

- Established and maintained rules to ensure the safety of 60 students
- Planned, implemented and modified curriculum to meet the needs of each individual child
- Maintained communication with parents
- Supervised staff members and provide training for new staff
- Collected weekly tuition and maintain site ledgers

-
- Proficient in Microsoft Office, Child Plus, and HMIS (Homeless Management Information System)
 - Certified in CPR, First Aid, and blood born pathogens
 - Certified in Methamphetamine Training
 - Active member Tennessee Conference on Social Welfare
 - Current Tennessee State Drivers License F endorsement

RECENT COMMUNITY SERVICE

- **2013** President Elect for the Young Professionals Of Oak Ridge (YPOR)
- **2013** Oak Ridge Pre-school Policy Council Representative
- **2010-Present** Oak Ridge Interagency Coalition Member
- **2013** Planned and implemented a Charity Dog walk that raised \$3,800 for the local Animal Shelter
- **2013** Serve on the Governing Council for the Tennessee Valley Continuum of Care
- **2012-2013** Served as a volunteer for the TORCH start up non-profit
- **2011-Present** Foster Care Review Board Member for Anderson County Juvenile Court
- **2011-2012** Fundraising and Grant Writing committee member for CASA (Court Appointed Special Advocates) of the TN Heartland
- **2010-Present** Member of the Community Action Advisory Board
- **2010** Anderson County Preschool committee representative for the Program Coordinating Committee for Oak Ridge Housing Authority
- **2010** Volunteer with Habitat for Humanity of Anderson County
- **2010** Big Sister for Knoxville Big Brothers Big Sisters

References Available Upon Request

End of Application for Minor, Zabrina

For Board: Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

Applicant: Mosby, David

12/31/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address

Contact Information

Home Phone: (865) 482-4193

Email: mosby1@aol.com

Oak Ridge, TN 37830

Current Company/Organization

CNS

Current Position / Title

Project Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

MS Engineering Management - UT, 2013

BS Civil Engineering - Tenn Tech. 1980

Credentialed Projected Manager (PMP)

Girls Inc. Board of Directors

NAACP Executive Committee

Atomic City Sportsmen Club

Explain why you are interested in being appointed to this board, commission or committee

I believe that I can be an asset to the Board based on my knowledge of the community and my interest in leadership.

Describe any special knowledge or past experience qualifying you for this appointment?

I served on the Oak Ridge City Council and the Planning Commission for many years and I believe I understand the goals and direction of the board. I was part of the City Council that adopted the legislation for the land bank.

Additional Information

Special Qualifications

If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.

End of Application for Mosby, David

For Board: Oak Ridge Land Bank Corporation Board of Directors

Wednesday, December 31, 2014

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Shelton, Adam

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address

135 Amanda Drive

Contact Information

Home Phone: (865) 385-4242

Email: aoshelton@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Sierra Pacific Mortgage

Current Position / Title

Owner / Branch Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor of Arts (2000), University of Tennessee - Political Science, Sociology, and Legal Studies.

Owner/Branch Manager - Sierra Pacific Mortgage (Knoxville Branch).

Nationwide Mortgage Licensing System (NMLS) licensed mortgage professional.

Owner - The Title Partners, LLC 2006-2011, Licensed Real Estate Title Agent 2006-2012.

Financial Advisor with Ameriprise, Morgan Stanley, and Merrill Lynch spanning the years of 2000-2006. During this time I was Series 7, 63, and 24 securities licensed.

Explain why you are interested in being appointed to this board, commission or committee

Due to age of development and many historical factors outside of our present control, the City of Oak Ridge faces some unique challenges moving forward. Specifically, some element of decay/blight has occurred within the city which has led to difficulties in the collection of revenues/taxes, lack of quality housing stock, and limited future development (both commercial and residential).

To that end, I'm excited about the opportunity to help re-shape the community in which I live by lending my (what I hope to be) unique base of knowledge. I believe my collective background covering macro finance, mortgage finance, property valuation, and knowledge of Tennessee property and real estate law makes me uniquely qualified to serve on the Oak Ridge Land Bank Corporation Board of Directors.

My family has been part of the City of Oak Ridge since 2005, and while that makes us relative newcomers in a city filled with such great history, I think it also provides a unique perspective which can allow us to move forward while also respecting the past. I am 36 years old, so I hope that my age will allow me to provide a unique perspective on the particular demographic (young families) we need to attract for the city to thrive and prosper in future years. My wife has been a teacher at ORHS since the 2005-2006 school year, I have a 7 year old daughter in 2nd grade at Woodland Elementary, and my 3.5 year old son attends Oak Ridge Nursery School (as did my daughter before him).

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

11/7/2014

Applicant: Shelton, Adam

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Describe any special knowledge or past experience qualifying you for this appointment?

Since 2008 I have owned and operated of a mortgage company in Knoxville, and from 2006-2011 I also owned and operated a real estate title and escrow company. I have been responsible for the oversight of more than \$50mm in real estate transactions since 2006.

As it specifically relates to my desire to serve on the Land Bank Corporation Board of Directors I have extensive and specific knowledge of real estate and title law, investment banking and macro economics, property appraisal and valuation methods, and mortgage loan guidelines and procurement.

If chosen, it would be my honor to serve on this Board.

Additional Information

Special Qualifications

Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).

End of Application for

Shelton, Adam

For Board:

Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

12/31/2014

Applicant: Stephens, Benjamin

Race (Optional): African American

Number of Times Previously Applied: 1

Preference: 2

Address

105 Tamara Lane

Contact Information

Home Phone: (865) 483-7553

Email: benjamin_ste@msn.com

Oak Ridge, TN 37830

Current Company/Organization

CNS Y-12

Current Position / Title

Manager of Academic Partnerships

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

See attached resume

Explain why you are interested in being appointed to this board, commission or committee

I am very interested in making Oak Ridge a showcase City for the 21st century. I want to help ensure we have housing options for families that want to enjoy our quality of life.

Describe any special knowledge or past experience qualifying you for this appointment?

I am an organizer and problem solver. I am a consensus builder. I have an authentic love for this City and want our City planning and housing to be attractive and smart.

Additional Information

Special Qualifications

If persons with such fields of expertise are not available, consideration should be given to persons with experience in...Individual neighborhoods and community assets; knowledge in land bank functions; or Council may appoint [qualified applicant].

RECEIVED

2014 DEC 31 PM 12:37

December 31, 2014

Oak Ridge City Council
200 South Tulane Avenue
Oak Ridge, Tennessee 37830

OFFICE OF THE CITY CLERK

Council members,

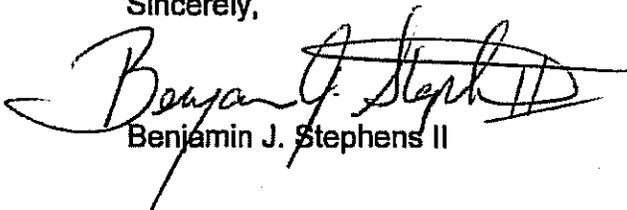
I am requesting your support. I am applying for a position on either the **Planning Commission** or the **Board Directors of the Land Bank**. I seek to serve the city in the development of Oak Ridge for the 21st century. I bring problem solving, strategic planning, and consensus building experience to the table for either the Planning Commission or the Land Bank.

The Planning Commission helps residents, businesses, and property owners articulate and achieve a vision for how we want our community to look and function in the future. Oak Ridge, the Energy City, has the opportunity to be a showcase of innovation and creativity. Our planning for the future must be smart and forward thinking while honoring our historic past. Through collaborative land use planning we may move toward a common vision of a city with a superb quality of life that is made up of inclusive and cohesive neighbors and communities.

The Land Bank offers Oak Ridge the opportunity to shape the housing market with strategic acquisitions of property that may be offered to buyers that will build affordable housing or other appropriate developments in the city. The Land Bank must always maintain an inclusive board of directors that strive to communicate to the citizens of the city their goals and objectives.

I would greatly appreciate your vote of confidence in my ability to uphold the standards of fairness, innovation and teamwork by allowing me to serve in one of these organizations.

Sincerely,



Benjamin J. Stephens II

Benjamin J. Stephens II

105 Tamara Lane

Oak Ridge, TN 37830

Benjamin_ste@msn.com

Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

OBJECTIVE: Building a successful inclusive and cohesive workforce that demonstrates leadership, compassion and agility in overcoming the challenges of the 21st century.

EXPERIENCE: Over 25 years in Leadership/Human Resources

- Diversity/Equal Employment Opportunity
- University Partnerships/Leadership Development
- Training/Facilitation/Instructor/Recruiting

12 years of experience in Aviation Maintenance (Avionics)

Assignments

Adjunct Instructor Tennessee Tech University (Human Resources & Leadership)
August 2012 - Present Oak Ridge, TN

Y-12 National Security Complex Oak Ridge, TN
November 2007 – Present

- (1) Manager of Academic Partnerships (06/11 – present)
- (2) Talent Management Internal HR Consultant (05/10 – 06/11)
- (3) Diversity & Employee Concerns Manager (10/07 – 05/10)

I manage college and university partnerships at the Y-12 complex, matching university capability with the needs of the complex. I coordinated a Masters of Industrial Engineering degree from the University of Tennessee Knoxville being offered in Oak Ridge, TN on Fridays, a non-work day for plant personnel. I also coordinated the offering of Associate and Bachelors' degree programs with Roane State and Tennessee Tech University respectively also offered on Fridays. I manage the graduate assistantship program with University of Tennessee Knoxville and the Joint Assignment Agreement program which is an employee loan agreement between college and universities and the complex.

I developed, implemented and monitored diversity strategy, Equal Employment Opportunity (EEO) and Affirmative Action Plan (AAP) compliance. My investigated and resolved employee concerns, complaints and allegations of discrimination, workplace harassment and retaliation. I have provided individual and team coaching and counseling. I have conducted organizational development interventions, mentoring, management consulting on diversity, EEO, leadership and other HR related issues.

Office of Naval Intelligence Suitland, MD
May 2003 – November 2007

- (1) Complaints Programs Manager
- (2) Acting Director of EEO/EO & Diversity
- (3) EEO/EO and Diversity Specialist

My duties included the successful leadership of a 3 person Civilian EEO/Diversity/Military EO office and includes recommending, initiating, and developing agency EEO and Diversity policies and procedures; planning, administering and evaluating the EEO complaint processing system.

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I developed a very successful lecture and film series titled: "Around the World in 80 Days" designed to improve the cultural competencies of the workforce consisting of over 15 lectures and 45 films.

I conducted reasonable accommodation assessments and I was the Alternative Dispute Resolution (ADR) manager for all disputes. I was a Registered Neutral in the State of Georgia. I trained supervisors and non-supervisors in EEO, Diversity, Prevention of Workplace Harassment, Interpersonal Communication and Conflict Resolution. I developed a program designed to enhance the cultural competencies of the workforce.

I have developed and administered a 300K budget and a comprehensive EEO program evaluation system; I reviewed evaluation reports for information concerning effectiveness of the EEO program; provide EEO consulting services to managers, supervisors, and key staff officials throughout the Department. I conducted organizational climate assessments and trend analysis of multiple years of assessment data. I identified, defined, analyzed, and recommend solutions for systemic EEO issues. I reviewed, revised, and analyzed personnel policy proposals to determine their impact on EEO and Diversity. I maintained a good relationship with the Equal Employment Opportunity Commission.

Facilitator/Trainer/Consultant (Independent Private Contactor)

November 1999 – 2009

Washington, DC

I facilitated very large group discussions as part of an organizational development or policy development effort for public and private organizations. I taught facilitation techniques and served as a floor managing facilitator for large group 21st century town hall meetings across the country

Airport Baggage Screening Trainer (Independent Private Contactor)

Advanced Interactive Systems

Renton, WA

Nov 2002 – Jan 2003

I trained and coached personnel on the process of baggage screening for municipal and international airports in the United States. I trained personnel in the operation of various Airport Explosive Detection Systems, CTX 2500/5500, Barringer 4000, Itemizer, and Egls II equipment, and baggage search methods.

Manager, Diversity & EEO Compliance

CitiFinancial

Baltimore, MD

March 2002 – Sept 2002

I managed an office of 3 direct reports that was responsible for the creation, design, organization and implementation of the Diversity program for Field Operations and Home Office. I conducted investigations into complaints of discrimination and sexual harassment. I coached managers in the leadership of a diverse workforce. Other responsibilities included interfacing with all levels of employees and managers, the resolution of internal and external EEO complaints, and training, staffing and recruiting activities.

Benjamin J. Stephens II

105 Tamara Lane

Oak Ridge, TN 37830

Benjamin_ste@msn.com

Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

Senior Trainer and University Partnership Consultant

Booz-Allen & Hamilton Inc.

McLean, VA

August 1998- March 2002

I was an instructor for interviewing, basics consulting skills, customer service, and intercultural communications, management, and workplace harassment policy and prevention skills. I developed a two-day problem solving course. I established a partnership with Johns Hopkins University to provide two on-site degree programs and with the University of Maryland for discounted tuition rates for Booz Allen employees and their families. I was the event planner for two Career Development Conferences and one Health and Fitness Fair.

Equal Opportunity Program / Diversity Specialist & Avionics Technician

United States Navy

June 1973- August 1998

Instructor/Facilitator: 14 years. I have developed and conducted seminars and panel discussions on Equal Opportunity, Sexual Harassment, Diversity, Leadership, Management, Focus Groups, Substance Abuse Prevention and Organizational Climate Assessments. I have conducted over 300 focus groups facilitating a total over 6000 people. I was a guest instructor at the Defense Equal Opportunity Management Institute for new Navy Equal Opportunity Specialist.

Manager/Advisor: I have 12 years of experience as advisor or Special Assistant for Equal Opportunity, and Diversity, serving as a central advisory source for all Equal Opportunity issues, military and civilians, with my last military assignment being the Office of the Naval Inspector General. I have an excellent working knowledge of the Federal EEO guidelines, 29 C.F.R. Part 1614 and EEO MD-110. I also served three years as Community Manager of 125 Navy Equal Opportunity Specialists worldwide.

Counselor/Investigator/Inspector/Examiner: I have 12 years of experience as an Equal Opportunity and Sexual Harassment Counselor, Investigator, Inspector, Examiner. I have conducted over 168 investigations of discrimination, sexual harassment and misuse of authority. I served as a complaint manager for 10 years. I am proficient in the art of data collection, research, analysis and evaluation. I was a compliance inspector of equal opportunity programs (military and civilian), Drug and Alcohol Abuse Prevention, and Total Quality Management Programs. I was a trained examiner for performance inspections based on Malcolm Baldrige National Quality Awards Criteria.

Aviation Electronics Technician and Supervisor: (E-8) 8 years as aviation anti-submarine and avionics technician with two squadrons. I was as a Division, Quality Assurance and Maintenance Chief with direct reports of 4 to 40 personnel.

Navy Recruiter in Navy Recruiting District San Francisco: Three years as an award winning recruiter in Oakland and San Leandro CA. Worked both as a independent and in a 3 person station recruiting enlisted and officers for the active duty Navy and Navy Reserve.

Benjamin J. Stephens II

105 Tamara Lane

Oak Ridge, TN 37830

Benjamin_ste@msn.com

Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

EDUCATION:

Doctoral Student in Leadership Studies (2013 - present)

Johnson University, Knoxville TN

Masters of Science in Human Resources Administration (1998)

Central Michigan University, Mt Pleasant MI

Bachelor of Science in Professional Aeronautics (1990)

Embry-Riddle Aeronautical University, Daytona Beach, FL

Military Certification Programs

Defense Equal Opportunity Management Institute Cocoa Beach, FL

- Civilian Equal Employment Opportunity Officer course (2 weeks)
- Military Equal Opportunity Specialist course (16 weeks)

Navy Recruiting School (4 weeks)

Orlando FL

Certified Administrator of the following instruments:

Myers-Briggs Type Indicator (MBTI)

Conflict Dynamics Profile (CDP)

Intercultural Development Inventory (IDI)

Intercultural Conflict Styles (ICS)

Certified Mediator

Atlanta Justice Center (40 hours)

Guest Columnist:

Oak Ridger Newspaper

2008 - Present

Oak Ridge, Tennessee

Reflection Magazine

(1990 – 1998)

Defense Equal Opportunity Management Institute

Cocoa Beach, FL

Associations:

- Oak Ridge Center for Leadership and Community Development (current Chairman)
- Past President of Atomic City Sportsmen Club
- East Tennessee Regional Leadership Association (2010)
- Leadership Oak Ridge (2009)
- Oak Ridge Rotary Club
- National Association of Black SCUBA Divers

End of Application for Stephens, Benjamin

For Board: Oak Ridge Land Bank Corporation Board of Directors

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Land Bank Corporation Board of Directors

Application Submitted

10/2/2014

Applicant: Ward, Hugh

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
27 Montclair Road	Home Phone: (865) 482-7303 Email: hugh@ywlawfirm.com

Oak Ridge, TN 37830

Current Company/Organization
Young Williams Law Firm, PC

Current Position / Title
Attorney

Retired?
N

Do you currently serve on any other City board, commission or committee?
Oak Ridge Land Bank Corporation Board of Directors

Education, Professional and or Community Activity
Shippensburg University, Shippensburg, Pa. B.A. American University, Washington, D.C. M.A. George Mason University, J.D. Present: City of Oak Ridge Administrative Hearing Officer Present: Board of Directors Oak Ridge Land Bank Corporation Present: Oak Ridge Rotary Club Present: St Mary's Catholic Church, Oak Ridge, Finance Board Former: Oak Ridge Board of Building and Housing Code Appeals Former: Oak Ridge Convention and Visitors Bureau, Board of Directors

Explain why you are interested in being appointed to this board, commission or committee
Public Service to my community

Describe any special knowledge or past experience qualifying you for this appointment?
Legal Knowledge and Experience with Oak Ridge Municipal Code Knowledge and Experience Oak Ridge Housing and Real Estate Issues. Present Service on the Board of Directors Oak Ridge Land Bank Corporation Past Service on Boards as set forth herein.

Additional Information
Special Qualifications [P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).

**Hugh B. Ward, Jr.
27 Montclair Road
Oak Ridge, TN 37830**

**Young Williams Law Firm, PC
www.ywlawfirm.com
hugh@ywlawfirm.com
865-740-1003 (mobile) 865-637-1440 (office)**

In 2010, I concluded twenty-years of federal service to resume private law practice. My tenure as a federal prosecutor offers diverse experience for a range of legal services, including: corporate compliance and governance; government relations; regulatory affairs; civil litigation; white collar criminal defense; municipal law; tax controversies; real estate litigation; intellectual property; estate matters; fraud, identity theft and cyber security investigations.

Federal Service:

United States Department of Justice (1990-2009), Assistant United States Attorney. Represented the United States in investigations and prosecutions of violations of federal criminal laws in the Eastern District of Tennessee; national security, anti-terrorism, white collar crimes, organized crimes, Top Secret, SCI security clearance. Counsel to the Executive Office for United States Trustees.

United States Consumer Product Safety Commission (1985-1988), Congressional Relations.

United States House of Representative (1975-1978), Legislative Analyst.

Private Sector:

**Gilmartin Engineering Works, Inc., General Counsel
Tennessee Tech University, Adjunct Professor
City of Oak Ridge, Land Bank Corporation, Board of Directors
City of Oak Ridge, Convention and Visitors Bureau, Board of Directors
State of Tennessee Board of Professional Responsibility, Hearing Panel Member
Institute for Nuclear Security, University of Tennessee, Commentator
WUOT, University of Tennessee, National Public Radio, Commentator
City of Oak Ridge, Board of Building and Housing Code Appeals (2010-2014)
Bernstein, Stair, McAdams, LLP (2010-2013)
Bush-Cheney Transition (2000-2001), Transition Advisory Committee.
Roane State Community College (1998), Adjunct Professor
Kramer Rayson, LLP (1991-1992)
Hotel Association of New York City (1988-1989), Counsel
Reagan-Bush Campaign (1984), Assistant Director**

Education:

**George Mason University School of Law, Arlington, Virginia, Juris Doctor, 1987.
The American University, Washington, D.C. Master of Arts, School of International Service, 1980.
L'Universite de Franche-Comte, Besancon, France
Shippensburg University, Shippensburg, Pennsylvania, Bachelor of Arts, 1975.**

Professional Affiliations:

**Admitted to practice in all state courts of Tennessee, and the District of Columbia.
Admitted to practice in United States District Courts in Tennessee and Pennsylvania.
Admitted to practice in the United States Court of Appeals for the Fourth and Sixth Circuits.
State of Tennessee, Certified Administrative Hearing Officer
East Tennessee Economic Council (ETEC), Oak Ridge Tennessee
Oak Ridge Rotary Club, Oak Ridge, Tennessee**

End of Application for

Ward, Hugh

For Board:

Oak Ridge Land Bank Corporation Board of Directors

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Hugh Ward

BOARD OR COMMISSION: Oak Ridge Land Bank Corporation Board of Directors

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length 1 Year

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 13

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Oak Ridge Land Bank Corporation Board of Directors

Vacancies 3

Term Valid Through Two (2) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Colin Anderson (Incumbent) [P]reference may be given for persons with expertise in the fields of banking (including financing and property acquisitions).	1
<input type="checkbox"/> Colin Colverson (Incumbent) Preference may be given to applicants with expertise in the fields of law (especially those with an interest in property law).	1
<input type="checkbox"/> William Mark Logan If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.	1
<input type="checkbox"/> Zabrina R. Minor If persons with such fields of expertise are not available, consideration should be given to persons with experience in . . . individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations.	1
<input type="checkbox"/> David Mosby If persons with such fields of expertise are not available, consideration should be given to persons with . . . knowledge of the historic neighborhood stock, individual neighborhoods and community assets; [and] knowledge in land bank functions.	1
<input type="checkbox"/> Adam Shelton Preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions).	1

Voting Ballot A for
Oak Ridge Land Bank Corporation Board of Directors

Benjamin J. Stephens

2

If persons with such fields of expertise are not available, consideration should be given to persons with experience in...Individual neighborhoods and community assets; knowledge in land bank functions; or Council may appoint [qualified applicant].

Hugh B. Ward (Incumbent)

1

[P]reference may be given for persons with expertise in the fields of . . . law (especially those with an interest in property law).

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Oak Ridge Municipal Planning Commission

Oak Ridge Municipal Planning Commission

NumVacancies 3 Total # of Members 10

Term of Office

Two terms are four (4) years commencing on January 13, 2015; and the remaining term is a balance of an unexpired term ending on December 31, 2015.

Qualifications

No special qualifications, other than Oak Ridge residency.

Oak Ridge Municipal Planning Commission	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Terry C. Domm		12/31/2014	1	N/A
Mr. J. Mark Harvey		12/22/2014	1	0
Mrs. Allison L. Hummel		12/23/2014	2	0
Ms. Sharon Kohler		10/2/2014	1	1
Mr. Austin Lance		9/30/2014	1	2
Mr. William Mark Logan		12/28/2014	2	0
Ms. Zabrina R. Minor		11/7/2014	2	0
Mr. Benjamin J. Stephens II		12/31/2014	1	0
Mr. Eric Tobler		11/7/2014	1	0
Mr. Phillip Yager		10/13/2014	2	0
Total Number of Applicants: 10				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Sheldon Green		2015
Councilmember L. Charles Hensley	City Council Representative	2015
Ms. Sharon Kohler		2015
Mr. Austin Lance		2015
Ms. Claudia S Lever		2016
Mr. Patrick McMillan		2016
Ms. Jane Shelton		2016
Mr. H. Stephen Stephen Whitson		2016

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Domm, Terry

12/31/2014

Race (Optional):

Number of Times Previously Applied: N/A

Preference: 1

Address

148 Whippoorwill Drive

Oak Ridge, TN 37830

Current Company/Organization

CNS Y12

Current Position / Title

Manager

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity

- Masters of Science, Mechanical Engineering, Georgia Institute of Technology
- Registered Professional Engineer, Tennessee
- Manager of Manufacturing Technologies, CNS Y-12
- Girls Incorporated of Oak Ridge, President of the Board
- Grace Lutheran Church, Chairman of Administering Commission
- Rotary Club of Oak Ridge, Coordinates Rotary Foundation giving

Explain why you are interested in being appointed to this board, commission or committee

I would like to be a contributor to continued quality growth of Oak Ridge. I believe that community planning is an important element to achieving the goal of making Oak Ridge a place where people want to live, work, and play.

Describe any special knowledge or past experience qualifying you for this appointment?

My technical training and experience provide capabilities to understand technical issues. I have held many leadership roles in my professional life and community activities. My previous experience on the Oak Ridge Municipal Planning Commission, including serving as Chairman, provides an in-depth understanding of how the Commission functions and a background for decision making.

Additional Information

Special Qualifications

148 Whippoorwill Drive
Oak Ridge, TN 37830
December 30, 2014

RECEIVED
2014 DEC 31 AM 10:36
OFFICE OF THE CITY CLERK

The Honorable Mayor and Members of City Council
City of Oak Ridge
Oak Ridge, Tennessee 37831-00001

I request your support for re-election to the Oak Ridge Municipal Planning Commission. Community planning remains a vital consideration as we seek to maintain and enhance Oak Ridge's image as an exceptional place to live and work. Land use planning is an important element of the economic development efforts of Oak Ridge as we seek to attract new residents, businesses and jobs. I feel that my interest, background and experience qualify me to continue to beneficially serve Oak Ridge in this role.

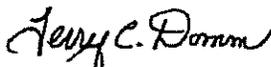
During the time that I have served on the Planning Commission, I have gained insight into how city officials, staff and citizen advisory groups function together for the good of the community. As Chairman, I have provided leadership, guiding the Commission to be proactive in examining and planning for future needs of Oak Ridge.

I offer a balanced perspective, advocating planned growth which will assure continuing high quality of life for residents of Oak Ridge while facilitating economic development. I consider good planning as key to achieving both. If selected, I will continue to examine issues from all sides and vote for what I consider best for Oak Ridge as a whole.

A resident of Oak Ridge for 42 years, I have been active in a variety of community and professional activities, resulting in a background well suited to service on the Planning Commission. I have been very involved in the community and have held numerous positions of leadership. My job experience as a participant and leader in strategic planning activities is particularly relevant to the work of the Planning Commission.

Your consideration of me for reappointment to the Oak Ridge Municipal Planning Commission is greatly appreciated.

Sincerely,


Terry C. Domm

End of Application for Domm, Terry

For Board: Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Terry Domm

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Date Appointed 2/2/04

Recent Term Length 2 Years

Number of Terms Served 5

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 32

Number of Absences 2

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Harvey, J. Mark

12/22/2014

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
101 Park Meade Drive	Home Phone: (865) 482-5468
	Email: mharvey@cowperwood.com

Oak Ridge, TN 37830

Current Company/Organization

Cowperwood Company

Current Position / Title

Vice President, Operations & Development

Retired?

N

Do you currently serve on any other City board, commission or committee?

Convention and Visitors Bureau

Education, Professional and or Community Activity

See attached Resume

Explain why you are interested in being appointed to this board, commission or committee

I have 20 plus years experience in developing office space across the country in market both larger and smaller than Oak Ridge. I have a thorough understanding of the issues related to the processes and procedures of construction, planning and development that I feel I would add value to the Oak Ridge Planning Commission. I am proud to call Oak Ridge home, and I feel strongly that vision and planning are keys to our continued long-term success as a community and would like the opportunity to play a role in that process.

Describe any special knowledge or past experience qualifying you for this appointment?

In my role as Vice President and Partner with Cowperwood Company, I have been involved in every area of office development from conceptual design, budgeting, permitting and construction. I have worked with many municipalities such as Albuquerque, Orlando, Dallas, Richland, WA just to name a few. I understand the issues, the intricacies, and procedures for teaming with local municipalities to successfully complete a project.

Additional Information

Special Qualifications

J. Mark Harvey

101 Park Meade Drive
Oak Ridge, Tennessee 37830
865.482.5468

Wife: Teresa R. Harvey
Children: Meagan, Mandi and Matthew

Education:

The University of North Texas

Bachelor of Business Administration
Major: Finance

Additional course work in architecture, construction management and environmental design.

Employment History:

The Cowperwood Company – National Real Estate Development & Management
Oak Ridge, Tennessee

Vice President, Operations & Development (Partner) 2000 – Present

Responsible for commercial office building development activities in Tennessee, South Carolina, New Mexico, Texas and Florida. Represent the building partnerships as project director, leading the project from the initial proposal/design phase through completion, insuring that the design, budget and scheduling goals are met. Responsibilities also include regional marketing and recruitment activities and community relations.

Property Manager 1991 – 2000

Responsible for the day to day management of approx. 450,000 square feet of commercial office space in Oak Ridge, Tennessee. Responsibilities included directing the local staff in the administration of all building management and maintenance issues, including marketing and leasing.

CWEC, Inc. – Regional Commercial/Retail Development
Dallas, Texas

Manager of Construction/Design Services 1985 – 1991

Responsible for retail/commercial construction projects throughout Texas, New Mexico and Oklahoma. Responsibilities included securing all pre-construction permitting/zoning approvals from the local jurisdictions, developing construction documents for each new project and performing code compliance reviews.

Additional Work Experience

Worked for a commercial construction company and an architectural firm while completing college.

J. Mark Harvey

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Outside Activities:

Member of the Board of Directors – Oak Ridge Chamber of Commerce (Chairman 2008)

Member of the Board of Directors – Keys Fillauer Invitational Golf Tournament

Member of the Board of Directors – United Way of Anderson County

Past member of the Board of Directors – New Century Alliance

Past member of the Board of Directors – Tanasi Girl Scout Council

Member of Board of Directors – Oak Ridge Convention & Visitors Bureau (Past Secretary/Treasurer) (Current Vice-Chairman)

Member of Christian Motorcyclist Association, Smoky Mountain Chapter – Secretary/Treasurer

Leadership Oak Ridge – 1994

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

12/23/2014

Applicant: Hummel, Allison

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address

Contact Information

Home Phone: (865) 685-0442

Email: allison.hummel@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Oak Ridge National Laboratory

Current Position / Title

Protocol Officer

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Please see attached resume

Explain why you are interested in being appointed to this board, commission or committee

The Municipal Planning Commission is vested with responsibility for the long-term planning for the City of Oak Ridge. Planning for the future is one of the most important ways to ensure the health of our community both today and moving forward. The opportunity to be one of the voices discussing and advocating for a strong Oak Ridge would be an honor.

Describe any special knowledge or past experience qualifying you for this appointment?

I have extensive experience in research, analysis, and writing from my legal training and experience which would serve me well on the Municipal Planning Commission. Having lived in many different places from Decatur, Alabama, to a tiny college town in New Hampshire, Minneapolis, Minnesota, to Washigton, DC area, and overseas in Kuwait and Zambia I believe I bring a diversity of experience that could be useful. In addition, as a newcomer to Oak Ridge and as someone under 35 years old with young children, I think my perspective could be a valuable addition in advocating for ways to see Oak Ridge thrive.

Additional Information

Special Qualifications

RECEIVED

2014 DEC 23 PM 12:32

OFFICE OF THE CITY CLERK

Allison L. Hummel
121 Baypath Dr.
Oak Ridge, TN 37830
(256) 565-9403
allison.hummel@gmail.com

City of Oak Ridge
City Clerk's Office
Municipal Building
Room # 109
200 South Tulane Avenue
Oak Ridge, TN 37830

Tuesday, December 23, 2014

To Whom It May Concern,

Thank you for the opportunity to apply to serve the City of Oak Ridge on the Convention and Visitor Bureau, Oak Ridge Municipal Planning Commission, or Board of Building and Housing Code Appeals. My family moved to Oak Ridge in May 2013 and after having some time to get settled I am now ready to step up and take an active role in working for my community. My husband, three daughters, and I are proud to make Oak Ridge our home and I am committed to working to helping Oak Ridge continue to be a great place to live and work. I recently completed the Leadership Oak Ridge program and was inspired by the stories of past participants who used that class as a launching point to propel themselves into community participation and I hope to follow in their path.

I have traveled a winding road from graduate studies for cultural anthropology, to law school and practicing as a regulatory attorney, to serving in multiple capacities at a U.S. Embassy, to being the protocol officer at a national lab. And while this background may seem quite varied, there are consistent interests and skills running through all of my experiences that are applicable to serving on one of the City of Oak Ridge's boards or commissions. I enjoy working with people and I respect a variety of backgrounds and opinions. I have experience with research, analysis and writing. I am comfortable with public speaking. I am comfortable planning complex events, such as high level visits for both senior U.S. and foreign officials. I have managed project teams, but I can also work autonomously. I am self-directed but understand the importance of teamwork. Perhaps most importantly, I am curious, flexible, resilient, and a fast learner and I am excited to apply these traits to public service in my community

I appreciate your time and attention to my application, and I hope I will have the opportunity to be of service to the City of Oak Ridge.

Sincerely,



Allison L. Hummel

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

EDUCATION

University of Minnesota, Minneapolis, MN

JD *cum laude*, Spring 2008

GPA: 3.418/ 4.333 (2nd Quartile)

Honors: Dean's List (1L and 2L), First Year Legal Writing Honors

Journal: *Minnesota Journal of International Law*

Georgetown University Law Center, Washington, D.C.

Visiting Student 2007-2008 Academic Year

MA Fall 2006, Anthropology with a Minor in Museum Studies

GPA: 3.536

Honors: University of Minnesota Graduate School Fellowship

Dartmouth College, Hanover, NH

BA *cum laude*, Spring 2002, Classical Archaeology and Anthropology (High Honors)

GPA: 3.53

Honors: Goodman Grant, Dickey Center Grant, Presidential Scholar

EXPERIENCE

UT-Battelle, Oak Ridge National Laboratory, Oak Ridge, TN

May 2013-Present

Protocol Officer, Communications

Plan and facilitate high level visits to Oak Ridge National Laboratory including those by government officials, foreign nationals, and other dignitaries. Engage in community outreach and promote the mission and values of the lab publicly.

US Department of State, Lusaka, Zambia

September 2012- April 2013

Security Escort, Regional Security Office, U.S. Embassy

Oversaw the security requirements of the physical access of visitors to U.S. government facilities on a day-to-day basis and for special events. Liaised with local guard force staff. Researched and edited for special projects, including security policies and notices.

US Department of State, Public Affairs Section, Lusaka, Zambia

August 2011- September 2012

Education Advisor, Public Affairs Section, U.S. Embassy

Managed the educational advising programs of the U.S. Embassy in Zambia including: intensive one-on-one advising for high achieving, economically disadvantaged students; running the Fulbright and Humphrey Fellowship programs; designing and presenting country-wide outreach.

US Agency for International Development, Lusaka, Zambia

February 2011- June 2011

AGOA Forum Coordinator

Facilitated and coordinated the planning of the 2011 AGOA Forum. Participated in the Zambian subcommittees for the Civil Society and African Women Entrepreneurs (AWEP) groups. Liaised between those two groups and planning counterparts at the Embassy in Lusaka and in Washington, DC. Coordinated logistics and schedules, including site visits, for high-ranking U.S. delegation members.

ALLISON L. HUMMEL
(256) 565-9403
allison.hummel@gmail.com
121 Baypath Dr.
Oak Ridge, TN 37830

The Federal Energy Regulatory Commission, Washington, DC October 2008- October 2010
Attorney Advisor, Office of Enforcement, Division of Investigations

Supported investigations relating to matters subject to the Commission's jurisdiction, such as market manipulation, interstate transportation of natural gas, and electric grid reliability. Activities included legal research and writing, depositions, collaborating with staff in other offices, recommending appropriate legal action to the Commission, and communicate and negotiating with outside counsel.

The Smithsonian Institution, Washington, DC Summer 2007
Legal Intern, Office of General Counsel

Researched and wrote memoranda on issues including contracts, employment law, corporate governance, copyright, and NAGPRA; contributed to the Digital Media Use Working Group

The National Arbitration Forum, Minneapolis, MN June 2006- May 2007
Law Clerk

Prepared legal memoranda to assist arbitrators in resolving Internet domain name disputes; supported staff attorneys with legal research and recommendations on variety of topics related to arbitration.

The American University of Kuwait, Kuwait City, Kuwait
Interim Library Services Assistant, Summer 2005

The Humphrey Forum: A Museum of History, Government, and Politics, Minneapolis, MN
Museum Intern, Spring 2005

University of Minnesota, Department of Anthropology, Minneapolis, MN
Teaching Assistant: Introductory Anthropology, Fall 2004 and Spring 2005

Louisa County Public Library, Mineral, VA
Library Support Staff, October 2002-June 2003

Dartmouth College, Department of Anthropology, Hanover, NH
Teaching Assistant: Secrecy and Lying in Law, Society, and Politics, Summers 2002 and 2003

Dartmouth College, Baker-Berry Library Access Services, Hanover, NH
Circulation Desk Employee and Student Manager, Summer 1999- Summer 2002

ACTIVITIES

Leadership Oak Ridge Class of 214
Oak Ridge National Laboratory Committee for Women Representative

ADDITIONAL QUALIFICATIONS

Member in good standing of the Bar of Maryland
Active Department of Energy Q clearance

End of Application for Hummel, Allison

For Board: Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

10/2/2014

Applicant: Kohler, Sharon

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

216 Whippoorwill Drive

Home Phone: (865) 482-3675

Email: kohlersc@ornl.gov

Oak Ridge, TN 37830

Current Company/Organization

UT-Battelle/ORNL

Current Position / Title

Safety Services Division Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity

M.S. - Industrial Engineering, Occupational and System Safety, University of Cincinnati

B.S. - Business, Management, Virginia Tech

Certified Safety Professional

Active DOE Q Security Clearance

TN Achieves Mentor - helping Oak Ridge and Oliver Springs high school seniors achieve their post-secondary dreams. TN Achieves is a last dollar scholarship and mentoring program designed to provide an opportunity for Tennessee public high school graduates to receive up to \$4,000 annually for community college tuition.

Oak Ridge Municipal Planning Commission

Roane County United Way Board Member

Leadership Oak Ridge class of 2011

Explain why you are interested in being appointed to this board, commission or committee

Served on the Oak Ridge Municipal Planning Commission beginning in January 2014. Attended several continuing education opportunities to understand important topics for Oak Ridge. There are great things happening in Oak Ridge and I want to do my part as a community leader to help that process.

Describe any special knowledge or past experience qualifying you for this appointment?

Served on the Oak Ridge Municipal Planning Commission beginning in January 2014. Attended several continuing education opportunities to understand important topics for Oak Ridge.

Additional Information

Special Qualifications

End of Application for Kohler, Sharon For Board: Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Sharon Kohler

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Date Appointed 12/16/13

Recent Term Length Balance of 4-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 7

Number of Absences 0

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

9/30/2014

Applicant: Lance, Austin

Race (Optional): White

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
138 Center Park Lane	Home Phone: (865) 483-7108 Email: alance.associates@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
Lance Associates

Current Position / Title
Owner- President

Retired? Company / Organization Retired From
International Paper Corporation

Do you currently serve on any other City board, commission or committee?
Oak Ridge Municipal Planning Commission

Education, Professional and or Community Activity
Education: MBA University of Dayton; BS-Accounting University of Tennessee Professional/Community Membership: Oak Ridge Municipal Planning Commission; Board member Oak Ridge Chamber of Commerce; Board Member Oak Ridge Breakfast Rotary Club; Board Member Knoxworx-Knoxville Leadership Foundation; Lecturer University of Tennessee College of Business/MBA School; Elder- Cedar Spring Presbyterian Church; John Maxwell Team Certified Coach/Trainer/Teacher; Member of ETEC Retired Officer and Executive of International Paper Corporation

Explain why you are interested in being appointed to this board, commission or committee
I have been on the Municipal Planning Commission of Oak Ridge for 3+ years engaged in moving Oak Ridge forward. I feel I have been a contributor to Oak Ridge's success. As a Chamber of Commerce Board Member and Executive Committee member I have been engaged in development and redevelopment of Oak Ridge Housing and retail/commercial development. There is much more work to accomplish to position Oak Ridge for the future growth it is capable of seeing. I want to be engaged with the Planning Commission to help accomplish this and finish project and work already started.

Describe any special knowledge or past experience qualifying you for this appointment?
Past Municipal Planning Commission Member Chamber of Commerce Executive Board Member Engaged with the City and City Manager on multiple projects bringing teams of MBA students to assess and recommend actions on City assigned issues I grew up in Oak Ridge and understand its history, capability and growth potential. I am a member of ETEC which provides perspective on economic and business development for the City and Region I have completed multiple Planning Commission training seminars which broaden my perspective and ability to perform on

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Lance, Austin

9/30/2014

Race (Optional): White

Number of Times Previously Applied: 2

Preference: 1

the Planning Commission

Additional Information

Special Qualifications

Biography of Austin Lance

Austin Lance is President of Lance Associates, a management consulting business helping clients improve results by resolving strategic, operational and organizational challenges. He brings strong leadership and management expertise to clients from his 41 years in business, consulting and teaching. He is a lecturer at the University of Tennessee in both the MBA and Undergraduate Business Program, and a certified coach, trainer and speaker with the John Maxwell Team.

Austin retired in 2009 as an Executive and Officer of International Paper Corporation, where he was VP/GM of a Global Foodservice Packaging Division. He began his career with the Papers Group of International Paper in 1995. Prior to Foodservice Packaging, he held positions as VP/GM Coated Papers Division, a manufacturer of catalog and publication papers, and VP/GM Converting Papers Division, a manufacturer of envelope, forms and specialty papers.

Before joining International Paper, Austin spent 22 years with Mead Corporation, serving in a variety of sales, marketing, operations, and financial positions in multiple manufacturing and distribution divisions of that Forest Products Corporation.

Austin a member of the East Tennessee Economic Council, a Board member of Oak Ridge Chamber of Commerce, Former President of Oak Ridge Rotary, a Board member of ORBRC Foundation, a Commissioner on the City of Oak Ridge Municipal Planning Commission, a board member of KnoxWorx Inc., and an Elder at Cedar Springs Presbyterian Church

He was past board chairman of Ducart IP Foodservice, Ltd., of Ashrat, Israel, and served on the boards of the Foodservice Packaging Institute, Nextier, IDEAlliance and Envases Puros International Paper Ltda., of Bogota, Columbia.

He has served on the Strategic Long Range Planning Committee of the Envelope Manufacturers Association, the Printing and Writing Executive Committee of the American Forest Products Association, and held membership in multiple other marketing, paper industry and packaging industry associations.

He holds a Degree in Accounting from the University of Tennessee, an MBA from the University of Dayton, a Paper Technology Institute Certificate from the University of Maine, and completed the International Paper Executive Marketing Program from Kellogg Graduate School of Management at Northwestern University. He has received recognition and numerous awards in leadership, sales, marketing and product innovation.



Austin E. Lance

**Principal and President
Lance Associates
Management Consultants**

**138 Center Park Lane
Oak Ridge, Tennessee 37830**

Email: www.alance.associates@gmail.com

Website: www.lanceassociates.org

Phone: 901 569 4443

Fax: 865 483 7108

Cell: 901 569 4443

University Email: alance@utk.edu

University Address:

University of Tennessee

Stokley Management Center 4th Floor -407

Knoxville, TN 37996-0545

University Phone: 865 974 0520

End of Application for

Lance, Austin

For Board:

Oak Ridge Municipal Planning Commission

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Austin Lance

BOARD OR COMMISSION: Oak Ridge Municipal Planning Commission

TIME IN OFFICE: Date Appointed 2/8/10

Recent Term Length 4 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 52

Number of Absences 15

Date Prepared 11/12/14

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

12/28/2014

Applicant: Logan, William

Race (Optional): Cau

Number of Times Previously Applied: 0

Preference: 2

Address

Contact Information

Home Phone: (865) 482-6648

Email: loganmm1@comcast.net

Oak Ridge, TN 37830

Current Company/Organization

Atkins Global Nuclear Solutions - Energy

Current Position / Title

Consultant

Retired? Company / Organization Retired From

Y U.S. Army and UT-Battelle/ORNL

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

See attached resume

Explain why you are interested in being appointed to this board, commission or committee

As a 25 year resident of Oak Ridge who plans to remain here permanently, I would like to play an active role and have some input into where we are headed as a community. Much of my working life both as an Army Combat Arms Officer and later as a Security Manager in the Oak Ridge complex has been spent analyzing, identifying, and resolving difficult and complex issues. There are certainly many of these issues and challenges facing the City of Oak Ridge both now and in the future. I believe that while it is important to remember and learn from past achievements, we, as a city, perhaps, spend too much time on this and not enough time focusing on the future and the opportunities presented by looking forward. I want to be a part of that move and see us succeed as a community.

Describe any special knowledge or past experience qualifying you for this appointment?

Project management to include analysis, research, planning, milestone development, reporting, resolution monitoring, asset management and allocation, and other skills detailed on the attached resume.

Additional Information

Special Qualifications

W. MARK LOGAN
28 Riverside Drive
Oak Ridge, Tennessee 37830

Home: (865) 482-6698

Email: loganmm1@comcast.net

Cell: (865) 805-1123

OBJECTIVE A Challenging position that utilizes my background in Information, Physical and/or Personnel Security coupled with my proven leadership and managerial skills.

SUMMARY Forty-four years experience in organizational leadership including proficiency in project and program management, expertise in analysis of complex situations, report writing and document preparation requiring original thought, and in resolving complex problems.

PROFESSIONAL EXPERIENCE

Atkins Global Nuclear Solutions, Oak Ridge, Tennessee. **Principal Consulting Safeguards and Security Specialist.** (September 2014-Present). Security Consultant.

Nuclear Safety Associates, Oak Ridge and Clinton, Tennessee . **Senior Classification Specialist.** (October 2011 – September 2014] Nuclear Regulatory Commission (NRC) Certified Nuclear Classification Specialist. Performed classification decisions on documents, parts, material, assemblies and subassemblies in support of General Electric-Hitachi Nuclear project. Performed classification duties in both an engineering design and manufacturing environment. Project terminated by the NRC during September 2014.

UT-Battelle, LLC, Oak Ridge National Laboratory Security Department, Oak Ridge, Tennessee. **Group Leader, Information Security and Special Access Program Special Security Officer** (October 2006 to April 2011). Responsible for managing the ORNL Information Security Program including Classified Matter Protection and Control, Classification and Technical Information, Personally Identifiable Information Protection, Operations Security, and Technical Surveillance Countermeasures programs. Responsible for incident inquiries including those associated with Incidents of Security Concern, property theft, misuse, and/or diversion. Oversees interfaces with local, state, and federal law enforcement officials necessary to resolve incidents. Serves as Special Security Officer for Special Access Program including facility security, physical security and access control, program access grants and terminations and interfaces with customers, Office of Science, various universities, and local DOE management officials. Department of Defense Facility Security Officer for Cage 1PW69.

Team Leader, Security Program Management and Plans (December 2003 to October 2006). Responsible for Site Safeguards and Security Plans, GSP/DBT Implementation, and Vulnerability and Radiological Sabotage Assessment programs. Prepared briefings for high level DOE and UT-Battelle leadership team and Office of Science concerning GSP/DBT implementation status. Prepared base implementation plan and updates for submission to DOE Headquarters. Managed Foreign Ownership Control or Influence and Classified Security Facility Registration programs. Developed and implemented security training and assessments, monitored internal and external assessment reports and findings, and was responsible for the Standards Based Management program implementation.

Team Leader, Personnel Security (October, 1999 to October, 2003) Responsible for visitor, vendor, subcontractor and Foreign National site access control and processing, Security Clearances, Foreign Ownership Control or Influence, Facility Security Registration, Classified Matter Protection and Control,

Incidents of Security Concern, Foreign Travel Management, Personnel Security Assurance/Human Reliability and Security

W. Mark Logan

Page Two

Education and Awareness programs. Awarded UT-Battelle Awards Night and Significant Transition Contribution Awards.

Lockheed Martin Energy Systems Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Personnel and Operations Security (April, 1995 to October, 1999) Responsible for visitor control, personnel badging, security clearance processing, Personnel Nuclear Reliability Program, Foreign

Ownership Control or Influence, Security Education and Awareness, Operations Security, and Automated Access Control (badge reader) system for the Oak Ridge Reservation. Supervised Counterintelligence and Technical Surveillance Countermeasures functions. Controlled \$2.0M budget, supervised 12 direct and 4 matrixed employees. Recipient of Lockheed Martin President's Award, 1995, Awards of Excellence and Achievement during 1995, 1997 and 1999.

Lockheed Martin Energy Systems K-25 Site, Oak Ridge, Tennessee

Project Leader, Automated Access Control and Rebadging (September, 1993 to March, 1995) Responsible for the efficient operation and integration of STRATUS and Sun badge reader system computers located throughout the Oak Ridge Reservation. Integrated the efforts of Data System Research and Development, Protective Services, and Engineering to ensure continuous system operation.

Lockheed Martin Energy Systems, Y-12 National Security Complex, Oak Ridge, Tennessee

Department Head, Technical Security Group (May, 1992 to September, 1993) Functional manager responsible for Energy Systems Operations Security, Counterintelligence and Technical Surveillance Countermeasures Programs at the 3 Oak Ridge Sites, Portsmouth, OH and Paducah, KY. .

Martin Marietta Energy Systems Safeguards and Security Division, Oak Ridge, Tennessee

Security Specialist (June, 1990 to May 1992) Staff Assistant to the Manager, Energy Systems Safeguards and Security. Responsible for Operations Security, Technical Surveillance Countermeasures, Counterintelligence programs, Inter-Plant Protective Forces Standardization, Use of Force, Fresh Pursuit, and Arrest Authority, physical protection policies and, Site Security Alert Procedures,

Military Experience Highlights-United States Army.

U. S. Army Armor Center and School, Fort Knox, Kentucky

Chief, Training Division/G3 (1988-1990) Scheduled, resourced, and directed a 65 course, 40,000 student per year training program for the Armor and Cavalry force. Controlled execution of \$22 million budget necessary to resource M1A2 Abrams Tank and tracked vehicle training.

Chief, Operations and Training (1986 to 1988) Planned, scheduled, and resourced the student training programs of a region encompassing 92 Universities scattered throughout a nine-state area.

Headquarters, 4th U.S. Army, Fort Sheridan, Illinois

Inspector General (1982 to 1984)

Conducted investigations, inquiries and interviews and prepared reports. Administered oaths and took sworn testimony in the conduct of formal investigations.

Headquarters Battalion Commander (1984 to 1986)

Commanded a 750 person headquarters battalion consisting of Military Police, Army Headquarters, tactical, support and maintenance personnel.

W. Mark Logan

Page Three

Headquarters, Berlin Brigade and U.S. Command Berlin, Germany

Battalion Operations Officer, S3 (1980 to 1982)

Planned, scheduled, and managed training for a 800 man Infantry Battalion. Planned joint military operations involving U.S, British, French, and German forces. Coordinated military operations with German Police and Soviet armed forces. Planned and coordinated the US Guard for Spandau Prison, Berlin, Germany.

Deputy Assistant Chief of Staff, G1 (Personnel) (1978 to 1980) Assisted the Assistant Chief of Staff in managing personnel management, officer and enlisted personnel assignments, recreation and morale, organizational effectiveness, and equal opportunity programs for a 3500 person combined arms brigade.

Other Military Duties:

Company Commander, 5th Battalion, 7th Cavalry, 1st Cavalry Division, Fort Hood, Texas.

Deputy G1 (Personnel Officer) III Corps, Fort Hood, Texas

Air Cavalry Platoon Leader, 1st Cavalry Division, Vietnam.

Rifle Platoon Leader, 4th Infantry Division, Vietnam

EDUCATION Bachelor of Science, Business Administration, 1969.

Master of Arts, Business Administration, 1984.

Honor Graduate, U. S. Army Command and General Staff College, 1986

SECURITY CLEARANCE NRC Q , DOE Q, DOD Top Secret, SCI & SAP Access (Inactive)

AWARDS AND RECOGNITION

- o Corporate Fellow, Oak Ridge Strategies Group, 2011
- o Significant Event Award for SAP Operations, 2010
- o Awards Night Operations Award, 2007
- o Leadership Oak Ridge Graduate, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2004
- o UT-Battelle, Awards Night Achievement Award, November, 2000
- o UT-Battelle, LLC Significant Transition Contribution Award, April, 2000
- o Lockheed Martin Protective Services Certificate of Achievement, 1999
- o Tennessee Quality Organizational Award–Personnel Security, 1998
- o Lockheed Martin Protective Services Certificate of Achievement, 1997
- o Lockheed Martin Protective Services Award of Excellence, 1996
- o Lockheed Martin President's Award, 1995
- o Significant Event Monetary Awards, 1992, 1994 and 2002.
- o Numerous military awards, decorations, and commendations

PROFESSIONAL TRAINING AND SPECIAL SKILLS

o Numerous U. S. Military leadership and Department of Energy Courses including Counterintelligence, TSCM and Operations Security, National Security Agency OPSEC Program Manager's Course, Vulnerability Assessment, Multinational Treaties, Sensor, Access Systems, Conduct of Inquiries, Information Security, Classified Matter Protection and Control, Facility Security Officer, and SAP Program Management.

PERSONAL DATA: Retired U. S. Army Lieutenant Colonel, Combat Veteran. Excellent Health.

End of Application for Logan, William

For Board: Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

11/7/2014

Applicant: Minor, Zabrina

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address

101 Norwood Lane

Oak Ridge, TN 37830

Current Company/Organization

TORCH

Current Position / Title

Executive Director

Retired?

N

Contact Information

Mobile Phone: (205) 873-4537

Email:

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

BA, from the University of Tennessee in Sociology.

Currently I am pursuing my Professional Grant Writing Certificate through the University of Tennessee professional programs.

Current Community Activities:

Young Professionals of Oak Ridge, President

Leadership Oak Ridge, Class of 2014

Governing Council for the Tennessee Valley Continuum of Care

Foster Care Review Board Member for Anderson County Juvenile Court

Explain why you are interested in being appointed to this board, commission or committee

I feel that as a young person who recently purchased property in the City of Oak Ridge I am invested in the future of the City. Planning Commission is a great way for me to become actively involved in resolving issues that arise for projects that will move the city forward.

Over the past four years I have been involved in many community activities in the City of Oak Ridge. I have developed relationships with this community and I feel that these relationships have allowed me to see assets, and challenges through many different lenses. I feel that my understanding of the City will allow me to do my part as a citizen of this great community.

Describe any special knowledge or past experience qualifying you for this appointment?

Throughout my career I have been very housing focused, I have a good understanding of the housing needs and challenges this community faces. I will be able to translate that knowledge into healthy decision making for all challenges facing projects brought before planning commission.

Additional Information

Special Qualifications

Tuesday, December 30, 2014

ZABRINA R. MINOR

EDUCATION

University of Tennessee Knoxville, TN	October 2010-Present <i>Professional Grant Writing Certificate</i>
University of Tennessee Knoxville, TN	May 2008 <i>B.A.- Sociology</i>

EXPERIENCE

- 1/2013-Present** **TORCH (Trinity Out-Reach Center of Hope)**
Oak Ridge, TN *Executive Director*
- Worked to create a start-up non-profit to address the needs of the impoverished and homeless in the Anderson County area
 - Work collectively with our local Continuum of Care to mainstream social services to make them more accessible and efficient
 - Advocate for the homeless in various arenas
 - Work with state, local and federal governments to bring resources into the county to address issues related to poverty and homelessness.
 - Write, implement and over see federal, state, and local grants
 - Manage/oversee staff over 15 and volunteers
 - Design, implement and oversee fundraising operations for the organization
 - Work with families to assist them in obtaining basic resources such as food, clothing and shelter
 - Conduct an annual Point In Time Count of the homeless in Anderson County
 - Maintain, Oversee and track HMIS (homeless management information system data) entry

- 4/2011- 1/2013** **Oak Ridge Housing Authority**
Oak Ridge, TN *Family Self Sufficiency Coordinator*
- Worked with families to set goals and connect them resources in the community to reach those goals.
 - Counseled families on homeownership, and credit issues
 - Maintained a 36 family caseload
 - Entered data, and tracked client progress in a computer based system
 - Wrote for and obtained a grant for full salary and benefits for this position

- 2/2010-5/2011** **Anderson County Schools –Preschool**
Clinton, TN *Family Advocate for Early Head Start*
- Provide positive safe academic environment for students to learn and thrive

- Effectively communicate students' progress with parents and family members through home visit, conferences, parent meetings, phone conference, and community events
- Work collaboratively with caregivers, parents, students, and case workers to assess needs of Head Start families and provide resources to fulfill those needs
- Managed and coordinated a caseload of 31 families
- Develop fundraising campaigns and policies. Also, developed plans and procedures for grant writing within the agency and a grant writing committee
- Act as liaison between parents and community members
- Develop and implement parent field trips for family members to experience culturally diverse opportunities
- Use Child Plus to enter and track family data

9/2009-1/2010 **Victory Christian Preschool**
Pell City, AL *Preschool teacher*

- Provided positive safe academic environment for students to learn and thrive
- Taught ABEKA curriculum
- Communicated students' progress through parent conferences, telephone conferences and daily progress report
- Organized community events

1/2009 – 8/2009 **Anderson County Schools-Claxton**
Claxton, TN *Teacher's assistant*

- Provided positive safe academic environment for students to learn and thrive
- Effectively communicated students' progress with parents and family members through home visit, conferences, parent meetings, phone conference, community events
- Provided support and care to meet the individual education plan of students' with special needs

8/2006-12/2008 **Anderson County Schools- After School**
Clinton, TN *Site Coordinator At Claxton Elementary*

- Established and maintained rules to ensure the safety of 60 students
- Planned, implemented and modified curriculum to meet the needs of each individual child
- Maintained communication with parents
- Supervised staff members and provide training for new staff
- Collected weekly tuition and maintain site ledgers

-
- Proficient in Microsoft Office, Child Plus, and HMIS (Homeless Management Information System)
 - Certified in CPR, First Aid, and blood born pathogens
 - Certified in Methamphetamine Training
 - Active member Tennessee Conference on Social Welfare
 - Current Tennessee State Drivers License F endorsement

RECENT COMMUNITY SERVICE

- **2013** President Elect for the Young Professionals Of Oak Ridge (YPOR)
- **2013** Oak Ridge Pre-school Policy Council Representative
- **2010-Present** Oak Ridge Interagency Coalition Member
- **2013** Planned and implemented a Charity Dog walk that raised \$3,800 for the local Animal Shelter
- **2013** Serve on the Governing Council for the Tennessee Valley Continuum of Care
- **2012-2013** Served as a volunteer for the TORCH start up non-profit
- **2011-Present** Foster Care Review Board Member for Anderson County Juvenile Court
- **2011-2012** Fundraising and Grant Writing committee member for CASA (Court Appointed Special Advocates) of the TN Heartland
- **2010-Present** Member of the Community Action Advisory Board
- **2010** Anderson County Preschool committee representative for the Program Coordinating Committee for Oak Ridge Housing Authority
- **2010** Volunteer with Habitat for Humanity of Anderson County
- **2010** Big Sister for Knoxville Big Brothers Big Sisters

References Available Upon Request

End of Application for Minor, Zabrina

For Board: Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

Applicant: Stephens, Benjamin

12/31/2014

Race (Optional): African American

Number of Times Previously Applied: 0

Preference: 1

Address

105 Tamara Lane

Contact Information

Home Phone: (865) 483-7553

Email: benjamin_ste@msn.com

Oak Ridge, TN 37830

Current Company/Organization

CNS Y-12

Current Position / Title

Manager of Academic Partnerships

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

See attached resume.

Explain why you are interested in being appointed to this board, commission or committee

My interest is for inclusive, cohesive growth of Oak Ridge with a sustainable development plan. I love this community and want it to serve as a showcase for community engagement, development and quality of life.

Describe any special knowledge or past experience qualifying you for this appointment?

- Program management skills
- Strategic management experience & instruction development
- Organizational development experience

Additional Information

Special Qualifications

RECEIVED

2014 DEC 31 PM 12: 37

December 31, 2014

Oak Ridge City Council
200 South Tulane Avenue
Oak Ridge, Tennessee 37830

OFFICE OF THE CITY CLERK

Council members,

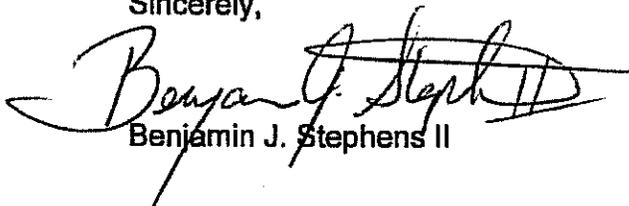
I am requesting your support. I am applying for a position on either the **Planning Commission** or the **Board Directors of the Land Bank**. I seek to serve the city in the development of Oak Ridge for the 21st century. I bring problem solving, strategic planning, and consensus building experience to the table for either the Planning Commission or the Land Bank.

The Planning Commission helps residents, businesses, and property owners articulate and achieve a vision for how we want our community to look and function in the future. Oak Ridge, the Energy City, has the opportunity to be a showcase of innovation and creativity. Our planning for the future must be smart and forward thinking while honoring our historic past. Through collaborative land use planning we may move toward a common vision of a city with a superb quality of life that is made up of inclusive and cohesive neighbors and communities.

The Land Bank offers Oak Ridge the opportunity to shape the housing market with strategic acquisitions of property that may be offered to buyers that will build affordable housing or other appropriate developments in the city. The Land Bank must always maintain an inclusive board of directors that strive to communicate to the citizens of the city their goals and objectives.

I would greatly appreciate your vote of confidence in my ability to uphold the standards of fairness, innovation and teamwork by allowing me to serve in one of these organizations.

Sincerely,



Benjamin J. Stephens II

Benjamin J. Stephens II

105 Tamara Lane Oak Ridge, TN 37830 Benjamin_ste@msn.com
Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

OBJECTIVE: Building a successful inclusive and cohesive workforce that demonstrates leadership, compassion and agility in overcoming the challenges of the 21st century.

EXPERIENCE: Over 25 years in Leadership/Human Resources

- Diversity/Equal Employment Opportunity
- University Partnerships/Leadership Development
- Training/Facilitation/Instructor/Recruiting

12 years of experience in Aviation Maintenance (Avionics)

Assignments

Adjunct Instructor Tennessee Tech University (Human Resources & Leadership)
August 2012 - Present Oak Ridge, TN

Y-12 National Security Complex Oak Ridge, TN
November 2007 – Present

- (1) Manager of Academic Partnerships (06/11 – present)
- (2) Talent Management Internal HR Consultant (05/10 – 06/11)
- (3) Diversity & Employee Concerns Manager (10/07 – 05/10)

I manage college and university partnerships at the Y-12 complex, matching university capability with the needs of the complex. I coordinated a Masters of Industrial Engineering degree from the University of Tennessee Knoxville being offered in Oak Ridge, TN on Fridays, a non-work day for plant personnel. I also coordinated the offering of Associate and Bachelors' degree programs with Roane State and Tennessee Tech University respectively also offered on Fridays. I manage the graduate assistantship program with University of Tennessee Knoxville and the Joint Assignment Agreement program which is an employee loan agreement between college and universities and the complex.

I developed, implemented and monitored diversity strategy, Equal Employment Opportunity (EEO) and Affirmative Action Plan (AAP) compliance. My investigated and resolved employee concerns, complaints and allegations of discrimination, workplace harassment and retaliation. I have provided Individual and team coaching and counseling. I have conducted organizational development interventions, mentoring, management consulting on diversity, EEO, leadership and other HR related issues.

Office of Naval Intelligence Suitland, MD
May 2003 – November 2007

- (1) Complaints Programs Manager
- (2) Acting Director of EEO/EO & Diversity
- (3) EEO/EO and Diversity Specialist

My duties included the successful leadership of a 3 person Civilian EEO/Diversity/Military EO office and includes recommending, initiating, and developing agency EEO and Diversity policies and procedures; planning, administering and evaluating the EEO complaint processing system.

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105 Tamara Lane

Oak Ridge, TN 37830

Benjamin_ste@msn.com

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I developed a very successful lecture and film series titled: "Around the World in 80 Days" designed to improve the cultural competencies of the workforce consisting of over 15 lectures and 45 films.

I conducted reasonable accommodation assessments and I was the Alternative Dispute Resolution (ADR) manager for all disputes. I was a Registered Neutral in the State of Georgia. I trained supervisors and non-supervisors in EEO, Diversity, Prevention of Workplace Harassment, Interpersonal Communication and Conflict Resolution. I developed a program designed to enhance the cultural competencies of the workforce.

I have developed and administered a 300K budget and a comprehensive EEO program evaluation system; I reviewed evaluation reports for information concerning effectiveness of the EEO program; provide EEO consulting services to managers, supervisors, and key staff officials throughout the Department. I conducted organizational climate assessments and trend analysis of multiple years of assessment data. I identified, defined, analyzed, and recommend solutions for systemic EEO issues. I reviewed, revised, and analyzed personnel policy proposals to determine their impact on EEO and Diversity. I maintained a good relationship with the Equal Employment Opportunity Commission.

Facilitator/Trainer/Consultant (Independent Private Contactor)

November 1999 – 2009

Washington, DC

I facilitated very large group discussions as part of an organizational development or policy development effort for public and private organizations. I taught facilitation techniques and served as a floor managing facilitator for large group 21st century town hall meetings across the country

Airport Baggage Screening Trainer (Independent Private Contactor)

Advanced Interactive Systems

Renton, WA

Nov 2002 – Jan 2003

I trained and coached personnel on the process of baggage screening for municipal and international airports in the United States. I trained personnel in the operation of various Airport Explosive Detection Systems, CTX 2500/5500, Barringer 4000, Itemizer, and Egis II equipment, and baggage search methods.

Manager, Diversity & EEO Compliance

CitiFinancial

Baltimore, MD

March 2002 – Sept 2002

I managed an office of 3 direct reports that was responsible for the creation, design, organization and implementation of the Diversity program for Field Operations and Home Office. I conducted investigations into complaints of discrimination and sexual harassment. I coached managers in the leadership of a diverse workforce. Other responsibilities included interfacing with all levels of employees and managers, the resolution of internal and external EEO complaints, and training, staffing and recruiting activities.

Benjamin J. Stephens II

105 Tamara Lane

Oak Ridge, TN 37830

Benjamin_ste@msn.com

Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

Senior Trainer and University Partnership Consultant

Booz-Allen & Hamilton Inc.

McLean, VA

August 1998- March 2002

I was an instructor for interviewing, basics consulting skills, customer service, and intercultural communications, management, and workplace harassment policy and prevention skills. I developed a two-day problem solving course. I established a partnership with Johns Hopkins University to provide two on-site degree programs and with the University of Maryland for discounted tuition rates for Booz Allen employees and their families. I was the event planner for two Career Development Conferences and one Health and Fitness Fair.

Equal Opportunity Program / Diversity Specialist & Avionics Technician

United States Navy

June 1973- August 1998

Instructor/Facilitator: 14 years. I have developed and conducted seminars and panel discussions on Equal Opportunity, Sexual Harassment, Diversity, Leadership, Management, Focus Groups, Substance Abuse Prevention and Organizational Climate Assessments. I have conducted over 300 focus groups facilitating a total over 6000 people. I was a guest instructor at the Defense Equal Opportunity Management Institute for new Navy Equal Opportunity Specialist.

Manager/Advisor: I have 12 years of experience as advisor or Special Assistant for Equal Opportunity, and Diversity, serving as a central advisory source for all Equal Opportunity issues, military and civilians, with my last military assignment being the Office of the Naval Inspector General. I have an excellent working knowledge of the Federal EEO guidelines, 29 C.F.R. Part 1614 and EEO MD-110. I also served three years as Community Manager of 125 Navy Equal Opportunity Specialists worldwide.

Counselor/Investigator/Inspector/Examiner: I have 12 years of experience as an Equal Opportunity and Sexual Harassment Counselor, Investigator, Inspector, Examiner. I have conducted over 168 investigations of discrimination, sexual harassment and misuse of authority. I served as a complaint manager for 10 years. I am proficient in the art of data collection, research, analysis and evaluation. I was a compliance inspector of equal opportunity programs (military and civilian), Drug and Alcohol Abuse Prevention, and Total Quality Management Programs. I was a trained examiner for performance inspections based on Malcolm Baldrige National Quality Awards Criteria.

Aviation Electronics Technician and Supervisor: (E-8) 8 years as aviation anti-submarine and avionics technician with two squadrons. I was as a Division, Quality Assurance and Maintenance Chief with direct reports of 4 to 40 personnel.

Navy Recruiter in Navy Recruiting District San Francisco: Three years as an award winning recruiter in Oakland and San Leandro CA. Worked both as a independent and in a 3 person station recruiting enlisted and officers for the active duty Navy and Navy Reserve.

Benjamin J. Stephens II

105 Tamara Lane Oak Ridge, TN 37830 Benjamin_ste@msn.com
Work: (865) 576-8381/Home: (865) 483-7553/ Cell: (865) 617-2932

EDUCATION:

Doctoral Student in Leadership Studies (2013 - present)
Johnson University, Knoxville TN

Masters of Science in Human Resources Administration (1998)
Central Michigan University, Mt Pleasant MI

Bachelor of Science in Professional Aeronautics (1990)
Embry-Riddle Aeronautical University, Daytona Beach, FL

Military Certification Programs

Defense Equal Opportunity Management Institute Cocoa Beach, FL

- Civilian Equal Employment Opportunity Officer course (2 weeks)
- Military Equal Opportunity Specialist course (16 weeks)

Navy Recruiting School (4 weeks) Orlando FL

Certified Administrator of the following instruments:

Myers-Briggs Type Indicator (MBTI)
Conflict Dynamics Profile (CDP)
Intercultural Development Inventory (IDI)
Intercultural Conflict Styles (ICS)

Certified Mediator

Atlanta Justice Center (40 hours)

Guest Columnist:

Oak Ridger Newspaper 2008 - Present
Oak Ridge, Tennessee

Reflection Magazine (1990 – 1998)
Defense Equal Opportunity Management Institute Cocoa Beach, FL

Associations:

- Oak Ridge Center for Leadership and Community Development (current Chairman)
- Past President of Atomic City Sportsmen Club
- East Tennessee Regional Leadership Association (2010)
- Leadership Oak Ridge (2009)
- Oak Ridge Rotary Club
- National Association of Black SCUBA Divers

End of Application for Stephens, Benjamin

For Board: Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

11/7/2014

Applicant: Tobler, Eric

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

105 Crest Point Lane

Email: ejtobler@gmail.com

Mobile Phone: (865) 755-2590

Oak Ridge, TN 37830

Current Company/Organization

Tobler Enterprises Inc.

Current Position / Title

President

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Local builder and developer

Licensed General Contractor and Real Estate Agent

BSBA-Tusculum College

AS-Contemporary Management-Roane State

Certified-PMP

Explain why you are interested in being appointed to this board, commission or committee

To help Oak Ridge move forward by ensuring future projects meet the requirements and promote the vision set forth by City Council.

Describe any special knowledge or past experience qualifying you for this appointment?

Created and managed 72 acre residential development in Oak Ridge.

Additional Information

Special Qualifications

Eric J. Tobler, PMP

105 Crest point Ln. ▪ Oak Ridge, TN 37830 ▪ (865) 755-2590 ▪ ejtobler@gmail.com

Construction and Safety Manager / Field Engineer

Construction and Remediation Manager, with 25 years of experience in private and governmental contracts. Knowledgeable in planning, scheduling, and controlling, various subcontract activities. Proficient in the direction of labor resources for safe and efficient production. Recent focus has been private land development, with new construction improvements, and commercial construction build outs, including a planned unit development (PUD) in Oak Ridge, Tennessee. Previous technical and managerial experience in Environmental Remediation, Nuclear D& D, and Hazardous Waste storage, transportation, and disposal. Also experienced in Health physics and industrial hygiene support. Skills include technical drawing interpretation, budget creation and control, problem solving, and resource management. Proficient in the oversight of all quality controls, regulation compliance, health and safety support, related to remediation and hazardous work sites. Reputation for safe work environments job sites, through the design and implementation of proper industrial hygiene strategies and the implementation of operational safety guidelines.

Q-cleared (currently inactive)

Current Responsibilities

1999–Present

Tobler Enterprises, Inc.

A full-service property corporation with 1) a home and property maintenance division, 2) a new home construction division, and 3) a renovation and remediation division. Responsibilities include contract negotiations, operations, health and safety, subcontract awards and administrative direction. Construction projects increased in value through better architectural and engineering design implementation, as well as proper application of construction codes and regulations. Corrective actions were identified and used early in the projects to maintain budget and schedule allocations. This knowledge has been applied from conception through completion of various projects. Cost controls were maintained through proper allocation of resources, including material, equipment, and human equity. The successful control of these projects is done through the use of Microsoft applications, such as Excel, Word, Outlook, and Peachtree Accounting.

Previous Relevant Experience

10/91 – 8/94

Environmental Technician III/Facilities Manager/Conduct of Operations Agent, Waste Transportation Coordinator(Y-12, ORNL, K-25) Lockheed Martin

Responsible for proper packaging, storage, and burial of various radioactive and hazardous materials for several facilities located in the Y-12 complex. Coordinated all shipments, on and off site, with Plant Shift Superintendent, Security, and Labor support. Ensured proper characterization, packaging, and preparation of waste shipments leaving the Y-12 complex. Quality management of work packages and the maintaining of all support documentation, ensured all requirements were met as defined in 49 CFR. Coordinated and evaluated all health physics and industrial hygiene data and support, as well as

planned, scheduled, and supervised the union labor required to support all shipping and operations for these facilities. Participated in the initial implementation of the Conduct of Operations program for the Y-12 complex, and represented the Waste Management Group as the Conduct of Operations Agent. Functioned as the facility manager for several storage facilities and ensured that all engineering and safety controls were maintained and recorded. The facilities included PCB Storage facilities, and RCRA Facilities, and fissile material storage sites. Under the direction of the Department manager, ensured that all facility emergency response, personnel safety and monitoring, and site regulation compliance procedures were met. Managed the operations and monitoring at Sanitary Landfill II and the Asbestos Landfill for Y-12.

4/90–10/91

Material and Waste Shipping and Handling Coordinator/Labor and Subcontract Supervisor, Bechtel National, Inc., San Diego, California

Responsible for the organization and supervision of labor in the decontamination and demolition operations at the Sorrento Valley Plant nuclear fuel fabrication facility. Directed the execution of several decontamination and demolition work packages, including the proper characterization and packaging of the wastes generated. Continually ensured all proper radiological protection requirements were met. Conducted training workshops on industrial hygiene procedures, safety concerns, and the equipment operation used in deconstruction projects. Responsible for proper packaging and transportation of all radioactive material related to decontamination activities. Participated in the job and site characterization and conducted all pre-job briefings. Supervised all asbestos abatement activities and ensured all industrial hygiene controls were adhered to. Also organized and managed site warehouse. Trained personnel and maintained documentation for emergency response and evacuation. Received, installed and operated the super compactor operations for all radioactive waste. Maintained all daily logs, waste generation and incident reports for day to day operations.

7/89–4/90

**Health Physics Technician, D&D Technician
Bechtel National Service Center Oak Ridge, Tennessee 37830**

Ensured workplace safety in the use of radioactive material or monitored the exposure of radioactivity, in scientific research and decontamination efforts in the Bechtel Service Center. Assisted in the implementation of procedures and programs crafted by health physicists, through monitoring nuclear activity, collecting data and analyzing results. Participated in the design of safe work environments and performed site inspections to certify the safety of facilities. Operated spectrometers and gamma counters to determine levels of radiation. This helped in monitoring the work environment for fluctuations in radioactivity levels and the success of decontamination efforts. Additional duties included maintenance of equipment, creating reports and maintaining safety records.

Qualifications and Training

State of Tennessee **Licensed General Contractor**, 2005-Present

Certified PMP, PMI Institute 2011-Present

State of Tennessee **Licensed Real Estate agent**, 2008-Present

Proficient in Excel, Word, and Outlook

Experience in Primavera, Peachtree Accounting

PCB Regulations Training, Management, Radiation Worker Trained

RCRA Regulation Training, Operation and Emergency Response Training

OSHA qualified in Health and Safety Aspects of Hazardous Waste Operation and Management of Hazardous Waste Operation

Radioactive Materials Training covering the Hazardous Waste Materials Regulations of the United States
Department of Transportation
Q Cleared (inactive)

Education

Tusculum College, Bachelors Business Administration-2013
Roane State Community College, A.S. Degree Contemporary Management-2011
Roane State Community College, A.S. Degree Technology-Health Physics Concentration-2011
University of Tennessee, College of Engineering
Seminary Graduate-1983
PMP Certification 2011

Community Involvement

Bishop, Church of Jesus Christ of Latter Day Saints
Charter Organization Rep, Boy Scouts of America, Troop 320
Member of Oak Ridge Development Forum
Member Oak Ridge Chamber of Commerce
Member Project Management Institute
Member Knoxville Association of Realtors
Volunteer Softball Coach, Girls Inc.

References

Upon Request

End of Application for

Tobler, Eric

For Board:

Oak Ridge Municipal Planning Commission

City of Oak Ridge Board Application 2014

BoardName: Oak Ridge Municipal Planning Commission

Application Submitted

10/13/2014

Applicant: Yager, Phillip

Race (Optional):

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
66 Riverview Drive	Home Phone: (865) 272-5153 Email: psyager@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired?	Company / Organization Retired From
Y	Goetzer Investment Mgmt, NatCity Investments, City Securities Corp, Better Business Bureau

Do you currently serve on any other City board, commission or committee?
Board of Building and Housing Code of Appeals

Education, Professional and or Community Activity
Indiana Wesleyan University, as. Business Administration

Emory Valley Center - Board of Directors
Board of Building and Housing Code of Appeals - Board Member
Oak Ridge Neighborhood Watch Program - Volunteer

Explain why you are interested in being appointed to this board, commission or committee
Being involved in the Municipal Planning Commission would be an excellent way to help Oak Ridge continue on its path of revitalization. I believe that the city should try to encourage businesses to choose Oak Ridge as a great place to do business. A Making the process to open businesses more user friendly and cooperative than any other city In the area would reverse along standing perception that this is a difficult place to pursue opportunities.

My extensive experience in municipal financing through my career in the investment field will prove to be an additional voice in the decision making process. Bond ratings, duration, and alternative choices should all be considered when making recommendations on the financial aspect of ways to fund projects.

Describe any special knowledge or past experience qualifying you for this appointment?
I have no previous experience serving on a board of this type, but I believe my career will be a positive addition to the Municipal Planning Commission.

Additional Information

Special Qualifications

PHILLIP S. YAGER
66 Riverview Dr
Oak Ridge, TN 37830

Home: (865) 272-5153
e-mail: psyager@gmail.com

OAK RIDGE ORGANIZATIONS AND CITY BOARDS

EMORY VALLEY CENTER – BOARD OF DIRECTORS
BOARD OF BUILDING & HOUSING CODE OF APPEALS – BOARD MEMBER
OAK RIDGE NEIGHBORHOOD WATCH - VOLUNTEER

SUMMARY OF QUALIFICATIONS

An experienced professional with a broad range of skills. I have many years of handling large amounts of responsibilities, quality work, consciousness work habits, and sound decision making. I am a motivated individual who tackles challenges with enthusiasm with results and works well on my own, as well as in team environments. My fervent desire is to seek out opportunities that can utilize my abilities and experience, as well as add to them through different skill sets.

CAREER EXPERIENCE

GOELZER INVESTMENT MANAGEMENT, Indianapolis, IN
Vice President

NATCITY INVESTMENTS, Indianapolis, IN
NASDAQ Equity Trader

BETTER BUSINESS BUREAU, Indianapolis, Indiana
Director of Consumer Relations

CITY SECURITIES CORPORATION, Indianapolis, Indiana
Assistant Vice President,

EDUCATION AND PROFESSIONAL LICENSES

Indiana Wesleyan University, Indianapolis, Indiana
B.S. Business Administration

End of Application for

Yager, Phillip

For Board:

Oak Ridge Municipal Planning Commission

Voting Ballot A for Oak Ridge Municipal Planning Commission

Vacancies 3

Term Valid Through Two terms are four (4) years commencing on January 13, 2015; and the remaining term is a balance of an unexpired term ending on December 31, 2015.

Full Name	Preference
-----------	------------

<input type="checkbox"/> Terry C. Domm (Incumbent)	1
<input type="checkbox"/> J. Mark Harvey	1
<input type="checkbox"/> Allison L. Hummel	2
<input type="checkbox"/> Sharon Kohler (Incumbent)	1
<input type="checkbox"/> Austin Lance (Incumbent)	1
<input type="checkbox"/> William Mark Logan	2
<input type="checkbox"/> Zabrina R. Minor	2
<input type="checkbox"/> Benjamin J. Stephens	1
<input type="checkbox"/> Eric Tobler	1
<input type="checkbox"/> Phillip Yager	

Abstain

Abstain

Abstain

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

**Voting Ballot B for
Oak Ridge Municipal Planning Commission**

Please write-in one of the elected member's name for each of the terms listed below:

Balance of an unexpired term ending on December 31, 2015

Four (4) years commencing on January 13, 2015

Four (4) years commencing on January 13, 2015

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Personnel Advisory Board

Personnel Advisory Board

NumVacancies 2 Total # of Members 5

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Personnel Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Martha Wallus		10/1/2014	1	2
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Ella H. DuBose		2015
Mr. Bill Henry		2016
Mr. William Randy Tedford		2016
Ms. Mary Frances Tolliver		2014
Ms. Martha Wallus		2014

City of Oak Ridge Board Application 2014

BoardName: Personnel Advisory Board

Application Submitted

10/1/2014

Applicant: Wallus, Martha

Race (Optional): W

Number of Times Previously Applied: 2

Preference: 1

Address Contact Information

128 Hampshire Court

Email: martha.wallus@gmail.com

Mobile Phone: (865) 456-8611

Oak Ridge, TN 37830

Current Company/Organization

Ila

Current Position / Title

VP for HR and Administration

Retired?

N

Do you currently serve on any other City board, commission or committee?

Personnel Advisory Board

Education, Professional and or Community Activity

SUMMARY OF RELEVANT EXPERIENCE

Ms Wallus is Ila Corporate Vice President of Human Resources and Administration, is a member of Ila's Executive Committee and has been contract manager for Ila's Education and Training Division. She has a Department of Defense (DoD) "Secret" clearance and has Level II security clearance at NRC.

EDUCATION

B.S., English and Biology, Austin Peay State University, 1967

PROFESSIONAL AFFILIATIONS/REGISTRATIONS

- SPHR
- Elected Member, Oak Ridge Personnel Advisory Board, 2014-Present
- Professionally trained mediator

PROFESSIONAL EXPERIENCE

Information International Associates, Inc., Vice President for HR and Administration; Project Manager, (2000- present)
Responsible for development and implementation of Ila HR policies, processes and procedures. Decides on strategic planning for personnel and administration as a member of Ila's Executive Committee.

Handles HR activities for 195 employees in 6 states, and the UK.

Completes federal government contractor compliance reporting (EEO, AAP, Vets-100).

Adheres to compliance policies and training for ES&H, EEO, unlawful harassment, affirmative action, anti-discrimination, business ethics, safeguards and security, diversity Program, pre-employment screening, hiring, performance evaluations, and discipline.

Negotiates health and business liability insurance, retirement, and welfare benefit vendor contracts annually.

Ensures Service Contract Act employees are in complete compliance with DOL laws.

Negotiates leases, manages facilities, procures furniture and fixtures, and ensures maintenance issues are addressed.

Established business licenses and practices in compliance with UK.

Successfully defended against an age discrimination claim through EEOC.

Successfully passed two DOL regional desk audits.

Developed and implemented Ila's "Compensation Plan" to include job descriptions, pay ranges, and advancement steps.

Implemented and manages Ila's USERRA program for active-duty veterans.

Coordinated relocation activities for three progressively complex Ila corporate office moves.

City of Oak Ridge Board Application 2014

BoardName: Personnel Advisory Board

Application Submitted

Applicant: Wallus, Martha

10/1/2014

Race (Optional): W

Number of Times Previously Applied: 2

Preference: 1

Managed contracts between Ila and U.S. Air Force at Eglin AFB, FL; Edwards AFB, CA; RAF Mildenhall and Lakenheath Bases, UK; and USAFE Headquarters, Ramstein, Germany.

H&R Technical Associates, (business closed), Director of Human Resources (1993-2000)

Established H&R's first retirement plan.

Managed the company's HR department, including development and implementation of all HR policies, processes and procedures.

Accountable for all HR activities for over 150 employees in three states.

Handled compliance reporting as a federal government contractor (EEO, AAP, Vets-100).

Communicated compliance policies and training as a government contractor including ES&H, EEO, Unlawful Harassment, Affirmative Action, Anti-Discrimination, Safeguards and Security, Recruitment, Hiring, Performance Evaluations, and Discipline.

Negotiated benefit vendor contracts for health, retirement, and welfare annually.

Wrote and maintained the company's first personnel handbook. Operated as part of the executive management team.

US Congresswoman (Ret.) Marilyn Lloyd, US House of Representatives, DOE ORO Office Building, Administrative Assistant (1989-1993)

Home Federal Bank of Tennessee, Bank Branch Manager (1978-1989)

Responsible for branch operations totaling amounts in excess of \$3M.

Supervised a staff of 6 tellers, customer service clerks, and auditors. Provided performance metrics for strategic planning to the Knoxville home office.

Represented Home Federal at public functions, including Oak Ridge and Anderson County Chambers, ETEC, ETEBA, United Way, and other non-profit organizations.

Explain why you are interested in being appointed to this board, commission or committee

I am extremely interested in the fair and equitable treatment of all employees.

Describe any special knowledge or past experience qualifying you for this appointment?

20 years as an HR professional

Additional Information

Special Qualifications

MARTHA WALLUS, SPHR
VP for HR and Administration

SUMMARY OF RELEVANT EXPERIENCE

Ms Wallus is Iia Corporate Vice President of Human Resources and Administration, is a member of Iia's Executive Committee and has been contract manager for Iia's Education and Training Division. She has a Department of Defense (DoD) "Secret" clearance and has Level II security clearance at NRC.

EDUCATION

- B.S., English and Biology, Austin Peay State University, 1967

PROFESSIONAL AFFILIATIONS/REGISTRATIONS

- SPHR
- Elected Member, Oak Ridge Personnel Advisory Board, 2014-Present
- Professionally trained mediator

PROFESSIONAL EXPERIENCE

- **Information International Associates, Inc.,** *Vice President for HR and Administration; Project Manager, (2000- present)*
 - ▶ Responsible for development and implementation of Iia HR policies, processes and procedures.
 - ▶ Decides on strategic planning for personnel and administration as a member of Iia's Executive Committee.
 - ▶ Handles HR activities for 195 employees in 6 states, and the UK.
 - ▶ Completes federal government contractor compliance reporting (EEO, AAP, Vets-100).
 - ▶ Adheres to compliance policies and training for ES&H, EEO, unlawful harassment, affirmative action, anti-discrimination, business ethics, safeguards and security, diversity Program, pre-employment screening, hiring, performance evaluations, and discipline.
 - ▶ Negotiates health and business liability insurance, retirement, and welfare benefit vendor contracts annually.
 - ▶ Ensures *Service Contract Act* employees are in complete compliance with DOL laws.
 - ▶ Negotiates leases, manages facilities, procures furniture and fixtures, and ensures maintenance issues are addressed.
 - ▶ Established business licenses and practices in compliance with UK.
 - ▶ Successfully defended against an age discrimination claim through EEOC.
 - ▶ Successfully passed two DOL regional desk audits.
 - ▶ Developed and implemented Iia's "Compensation Plan" to include job descriptions, pay ranges, and advancement steps.
 - ▶ Implemented and manages Iia's USERRA program for active-duty veterans.
 - ▶ Coordinated relocation activities for three progressively complex Iia corporate office moves.

- ▶ Managed contracts between IIA and U.S. Air Force at Eglin AFB, FL; Edwards AFB, CA; RAF Mildenhall and Lakenheath Bases, UK; and USAFE Headquarters, Ramstein, Germany.
- **H&R Technical Associates, (business closed), Director of Human Resources (1993-2000)**
 - ▶ Established H&R's first retirement plan.
 - ▶ Managed the company's HR department, including development and implementation of all HR policies, processes and procedures.
 - ▶ Accountable for all HR activities for over 150 employees in three states.
 - ▶ Handled compliance reporting as a federal government contractor (EEO, AAP, Vets-100).
 - ▶ Communicated compliance policies and training as a government contractor including ES&H, EEO, Unlawful Harassment, Affirmative Action, Anti-Discrimination, Safeguards and Security, Recruitment, Hiring, Performance Evaluations, and Discipline.
 - ▶ Negotiated benefit vendor contracts for health, retirement, and welfare annually.
 - ▶ Wrote and maintained the company's first personnel handbook.
 - ▶ Operated as part of the executive management team.
- **US Congresswoman (Ret.) Marilyn Lloyd, US House of Representatives, DOE ORO Office Building, Administrative Assistant (1989-1993)**
- **Home Federal Bank of Tennessee, Bank Branch Manager (1978-1989)**
 - ▶ Responsible for branch operations totaling amounts in excess of \$3M.
 - ▶ Supervised a staff of 6 tellers, customer service clerks, and auditors.
 - ▶ Provided performance metrics for strategic planning to the Knoxville home office.
 - ▶ Represented Home Federal at public functions, including Oak Ridge and Anderson County Chambers, ETEC, ETEBA, United Way, and other non-profit organizations.

End of Application for

Wallus, Martha

For Board:

Personnel Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Martha Wallus

BOARD OR COMMISSION: Personnel Advisory Board

TIME IN OFFICE: Date Appointed 12/17/12

Recent Term Length Balance of a 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 2

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Personnel Advisory Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name

Preference

Martha Wallus (Incumbent)

1

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Recreation and Parks Advisory Board

Recreation and Parks Advisory Board

NumVacancies 3 Total # of Members 9

Term of Office

Three (3) years commencing on January 13, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Recreation and Parks Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mrs. Rhonda Bogard		10/27/2014	2	0
Mr. David Kitzmiller		10/22/2014	1	0
Ms. Melissa McMahan		11/4/2014	2	0
Mr. Daniel Robbins		10/16/2014	1	1
Mr. Ken Rueter		12/16/2014	1	0
Mr. Bradley Spears		10/13/2014	1	2
Total Number of Applicants: 6				

Current Members

Member Name	Special Qualifications	Term Expires
Mrs. Naomi Asher		2016
Mr. John Clayton		2015
Mr. Steven Dittner		2016
Mr. Ray Garrett		2016
Dr. Fay M. Martin Ph.D.		2016
Mr. Daniel Robbins		2014
Mr. Bradley Spears		2014
Mr. B. Alan Tatum		2015
Ms. Catherine Toth		2014

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
102 Evans Lane	Home Phone: (865) 482-7991 Email: rhondabogard@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Retired

Current Position / Title
Retired

Retired?	Company / Organization Retired From
Y	Y-12

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

B.S. in Plant and Soil Science from University of Tennessee- 1978
M.P. H. in Occupational Health and Safety from University of Tennessee- 1985.
Manager of Radiation Protection Dosimetry Department at Y-12 1991-2013
Retired after 33 years of service at K-25/Y-12

Served in volunteer positions with the following Boards-

Childrens Museum of Oak Ridge- current
Site Specific Advisory Board
East Tenn Chapter of the Health Physics Society
Hadassah Organization

Member of various hiking organizations, and member of various conservation efforts i.e. National Parks Conservation Assoc., Nature Conservancy, Foothills Land Con., and have interests in native plants, birding, and outdoor activities.

Explain why you are interested in being appointed to this board, commission or committee

As a native-born and current resident of Oak Ridge I have an interest in the quality of life in this community. I am interested in adequate open spaces, clean water, clean air, and recreational opportunities. I have chosen to live here and work here, and retire here. I love living in this community, and I think it is more beautiful than anywhere else I have traveled. I believe we can attract newcomers by committing to the protection of the natural landscape, and providing and maintaining outdoor amenities such as our parks, walking trails, waterways, and gardens.

Describe any special knowledge or past experience qualifying you for this appointment?

Mostly just a desire to be part of those dedicated to providing and preserving parks, and keeping opportunities available to children and adults to be educated and have fun outdoors.

Additional Information

Special Qualifications

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/27/2014

Applicant: Bogard, Rhonda

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

End of Application for

Bogard, Rhonda

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/22/2014

Applicant: Kitzmiller, David

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information

144 Wellington Circle

Email: kitzmiller.david@gmail.com

Mobile Phone: (865) 806-5696

Oak Ridge, TN 37830

Current Company/Organization

Covenant Health

Current Position / Title

Application Analyst

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelors of Science in Business Management, Johnson & Wales University, Denver CO, 2004

I serve as a Big Brother for Knoxville, Big Brothers Big Sisters 2014

Explain why you are interested in being appointed to this board, commission or committee

I feel that Oak Ridge has great parks and recreational facilities that are not being promoted and used to there full potential. We do not draw adult sports leagues to Oak Ridge as our surrounding communities do. I think there is potential for this board to work with the CVB and other entities to highlight our great parks and bring people into our city. I think we have a great foundation and facilities we just need to learn how to get more out of what we have.

Describe any special knowledge or past experience qualifying you for this appointment?

For the last 6-10 years I have driven to Knoxville (City and County), Town of Farragut and Maryville for recreational sports leagues. I have first hand knowledge of what is keeping people from joining Oak Ridge. I have first hand knowledge of how surrounding municipalities are utilizing free social media markets to promote there recreational activities. I feel like I can bring new ideas to Oak Ridge to promote and encourage more use of our already insisting facilities.

Additional Information

Special Qualifications

Dear Council,

I am asking for your support in joining the parks and recreation board for the city. I have been a homeowner in Oak Ridge since 2006 and as long as I have lived here I have taken part in recreational sports in surrounding towns. I often wondered why Oak Ridge does not try to bring these leagues to Oak Ridge. Then I played in City of Oak Ridge leagues and saw continuing decline in participation. I feel that I can bring new ideas to this board to help promote and encourage use of our great facilities. Oak Ridge has invested a great deal of money in developing great parks and recreational facilities. I would like to see these utilized more and explore how these can help make our city more attractive to new potential residents. It is a pivotal time for the department with new leadership and all the great new activities coming to Oak Ridge. I hope that you will allow me to join this board. If you have any questions feel free to email me at Kitzmilller.david@gmail.com

Thank You,
David Kitzmiller
144 Wellington Circle
Oak Ridge, TN 37830

End of Application for

Kitzmilller, David

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 2

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmcman@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee

I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.

My youngest child is an active, engaged Boy Scout. The local parks and recreational areas hold special meaning for him for those endeavors alone, but add in his mountain biking and his father's participation in scouts as a leader and mentor and that seals the deal!

Describe any special knowledge or past experience qualifying you for this appointment?

None

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhmcman@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/16/2014

Applicant: Robbins, Daniel

Race (Optional): White

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
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41 Riverview Drive

Home Phone: (865) 483-4920

Email: gdrobbins@aol.com

Oak Ridge, TN 37830

Office Phone: (865) 574-7178

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y B&W Y-12

Do you currently serve on any other City board, commission or committee?

Recreation and Parks Advisory Board

Education, Professional and or Community Activity

B.S. (chemistry) UNC Chapel Hill

M.S. and PhD (chemistry) Princeton University

Retired as Director of Analytical Chemistry @ B&W Y-12 as of Oct. 1, 2013

Founding and current Chairman of Greenways Oak Ridge since 1993

Current member of Anderson County Greenways Committee

Current member of the Oak Ridge Recreation and Parks Advisory Board

Member and Past President of the Oak Ridge Breakfast Rotary Club

Explain why you are interested in being appointed to this board, commission or committee

Three years ago I was honored to be one (of two) candidates selected on the first ballot by unanimous vote of City Council from among the 63 who applied for the newly created Recreation and Parks Advisory Board.

I am proud of what we have accomplished in the past three years: selecting the design and siting of the pavilion at the Marina; creating the Pet Safe Dog Park; getting DOE to recognize and remedy their contractor's mistake in putting baseball-sized rocks on the North Ridge Trail, making it un-useable for runners and bikers until they replaced these with appropriately-sized gravel; completing and dedicating the Melton Lake Phase IV Greenway; responding to the City Manager's request for advice on temporarily moving the Friendship Bell and removing the pavilion; hosting a number of open house meetings to gain citizen input on various issues before the Board; and advising the Recreation and Parks Director on the many items he brought before the Advisory Board.

Describe any special knowledge or past experience qualifying you for this appointment?

In 1993 when City Council unanimously accepted the Greenways Taskforce Report and recommendations I had presented - and incorporated them into the City's Comprehensive Plan - they requested the group continue to promote greenways in Oak Ridge. I was honored to be elected as the Chainman of the newly formed Greenways Oak Ridge Organization, and have been pleased to serve the community in this capacity ever since.

Since retiring a year ago, I have served as Trail Steward for the Melton Lake Greenway Phase IV (from Edgemore Bridge to Haw Ridge Park) and walk the 4.4 mile trail 5 - 6 times a week, removing litter and dog poop, handing out doggie bags, and chatting with bikers, runners, walkers, and dog owners. (I am pleased to say that these efforts have reduced the dog poop from about 5 per day to 0 - 1 now.)

Thursday, November 13, 2014

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/16/2014

Applicant: Robbins, Daniel

Race (Optional): White

Number of Times Previously Applied: 1

Preference: 1

I serve as head of the Breakfast Rotary Melton Lake Shoreline Cleanup activity each spring.

I have served for three years on the City's Recreation and Parks Board and am a member of the Anderson Count Greenways Committee.

Additional Information

Special Qualifications

End of Application for

Robbins, Daniel

For Board:

Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

12/16/2014

Applicant: Rueter, Ken

Race (Optional):

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
	Home Phone: (865) 576-8321 Email: Kenneth.Rueter@ettp.doe.gov

Oak Ridge, TN 37830

Current Company/Organization

UCOR

Current Position / Title

President and Project Manager

Retired? Company / Organization Retired From

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Explain why you are interested in being appointed to this board, commission or committee

As President and Project Manager of LICOR, the Department of Energy's prime clean up contractor in Oak Ridge, I have a strong interest in the environment and in contributing to the ability of Oak Ridge citizens to enjoy outdoor recreational opportunities over the long term. I am also an avid biker, trail runner, and hiker, enjoying the opportunities that our parks and recreational areas provide in pursuing a healthy lifestyle. I recognize the importance of recreational facilities like those in Oak Ridge -from the dog park to the marina - and the opportunities they create for all citizens as well as the economic and growth potential it provides the City of Oak Ridge. I want to help maintain and improve the good things that are already here and promote and advance new opportunities for the future.

Describe any special knowledge or past experience qualifying you for this appointment?

I have spent nearly my entire career working to clean up contaminated sites owned by the Department of Energy and utilized for national security purposes. This includes assignments at Savannah River in South Carolina, Hanford, Washington, Idaho Falls, and Oak Ridge, where I have managed large projects and budgets. I am, first and foremost, a project manager with a strategic outlook married with a can-do attitude that I bring to any position I hold.

Additionally, I hold a trail builders and planner certificate from the International Mountain Bike Association and was the developer of a 10-mile trail network as part of the Aiken County Park System in South Carolina (specifically the Boyd Pond County Park).

Also, I currently serve on the Board of Directors of the Knoxville-based Legacy Parks Foundation, a non profit organization working to ensure that our East Tennessee community enjoys exceptional recreational opportunities, natural beauty and open spaces, and that these assets exist for generations to come. Since 2007, Legacy Parks has raised over \$3 million for parks and has helped save more than 1,000 acres of land.

Additional Information

Special Qualifications

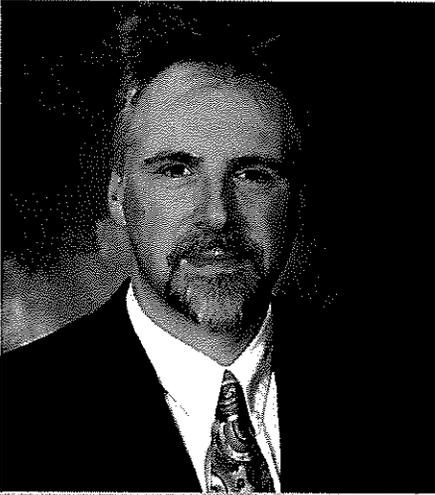
Wednesday, December 17, 2014



UCOR
URS | CH2M
Oak Ridge LLC

Executive Profile

Safely Delivering the U.S. Department of Energy's Vision for the East Tennessee Technology Park Mission



UCOR President and ETPP Cleanup Project Manager

Ken Rueter

Ken Rueter is UCOR's President and ETPP Cleanup Project Manager. He previously served as Savannah River Remediation LLC President and Savannah River Site Liquid Waste Project Manager. Prior to that, he served as UCOR's Chief Operating Officer.

Ken brings more than 26 years of experience in his field to the UCOR team. He has led all aspects of site cleanup/remediation, radioactive waste treatment, and project integration, including project, construction, interface, and risk management as well as cost and schedule development.

At Savannah River Remediation LLC, Ken led a \$3 billion high-level waste treatment and tank closure project. He oversaw a complex, integrated set of radioactive liquid waste facilities that remove high-level waste from the Savannah River Site's large waste tanks, turning the waste into a safe, immobile glass form in the Defense Waste Processing Facility. In addition, he oversaw other areas, including salt waste processing, removing low-level radioactive materials from the tanks, and safely demonstrating and proving new technologies. His job involved operationally closing waste tanks once the tanks were emptied, cleaned, and certified for closure. He also maintained the site's tank farms to ensure site missions could be executed.

Ken worked as Chief Operating Officer for the Hanford Tank Operations Contract (TOC) from June 2010 to May 2011. He was responsible for the day-to-day operations of the project, which was valued at more than \$600M per year with more than 1,500 personnel. These operations involved facility operations, business management, and capital and non-capital project execution under DOE Order 413.3.

Ken also served as the Director of Project Integration for Washington River Protection Solutions (WRPS) at the Department of Energy's (DOE) Hanford Site in Washington. He managed an annual budget of \$40 million and a team over 300 personnel. He also ensured standardization in project management and controls, interface management, Earned Value Management project engineering, and construction and commissioning approach, definition, and control.

Also at TOC, Ken led the deployment of the URS Execution with Certainty project operational approach application to a federal project. This deployment entailed application of contract, business, project, and performance assurance methods and techniques. He was also responsible for overall operations and execution of \$360M in American Recovery and Reinvestment Act (ARRA) project and work scope. He received recognition that the ARRA project executed for the Office of River Protection was one of the best in the DOE complex.

Education

*Bachelor of Science
Chemical Engineering
Cleveland State University*

*Executive Management Program
Moore School of Business
University of South Carolina*

Previous Positions

*President and Project Manager
Savannah River Remediation LLC
Savannah River Site*

*Chief Operating Officer
UCOR
Oak Ridge, Tennessee*

*Chief Operating Officer
Washington River Protection Solutions
Hanford Site*

*Director, Project Integration
Washington River Protection Solutions
Hanford Site*

End of Application for Rueter, Ken

For Board: Recreation and Parks Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

10/13/2014

Applicant: Spears, Bradley

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Address	Contact Information
77 Rolling Links Blvd.	Home Phone: (865) 804-4902 Email: bradleyspears@comcast.net

Oak Ridge, TN 37830

Current Company/Organization
Restoration Services, Inc.

Current Position / Title
Business Manager

Retired?
N

Do you currently serve on any other City board, commission or committee?
Recreation and Parks Advisory Board

Education, Professional and or Community Activity

As provided with my attached resume, my education includes a B.S. in Biology and an M.B.A in Business Management. Professional organizations include Leadership Oak Ridge (class of 2014).

Though I have worked in Oak Ridge for over 13 years, I have only been an Oak Ridge City resident for approximately 2 years. Therefore, my community organizational involvement is still growing. Though still a relatively new resident, I am and have been quite active within the community in regards to participation in organized community events. In April of last year, I hosted a unique concept for a trail running race that combined trail running with trash collection. This unique approach led to 540 lbs of trash being removed from the shoreline at Haw Ridge Park. Additionally, in September of this year, I hosted a highly competitive trail running race in Haw Ridge that drew in runner from from seven states. It is my intent to showcase what this town has to offer.

Explain why you are interested in being appointed to this board, commission or committee

As I alluded to above, I am an active person with an intense love of the outdoors with my favorite pastimes related to cycling, running, and hiking. These activities and passions along with a great school system are what led my wife and I to choose Oak Ridge as our home. When the decision was made to move here, we specifically chose our home due to its proximity to the Melton Hill Greenway and Haw Ridge Park. Since living here (and because I have a toddler that loves playgrounds), I have also become quite familiar with most of Oak Ridge's city parks as well. With mornings that start on the Melton Hill Greenway for a run and evenings that end with my child and I playing in a local city park, there are several days each week where I may spend as much time in an Oak Ridge park as I have my own home. Therefore, it goes without saying that I am interested in how Oak Ridge's parks are maintained, developed and managed.

I also believe that our parks, waterways and hiking trails are some of Oak Ridge's best assets. Unfortunately, they could arguably be some of Oak Ridge's most underutilized assets as well, with so much potential for more growth and exposure. As a "young adult" with a child that I intend to raise here in Oak Ridge, I have a vested interest into the future of this city. I sincerely believe that highlighting and branding this city's assets to a younger generation is one way to ensure that this city continues to grow and develop beyond just being a "DOE" town.

City of Oak Ridge Board Application 2014

BoardName: Recreation and Parks Advisory Board

Application Submitted

Applicant: Spears, Bradley

10/13/2014

Race (Optional): Caucasian

Number of Times Previously Applied: 2

Preference: 1

Describe any special knowledge or past experience qualifying you for this appointment?

Beyond the inherent knowledge that I have of Oak Ridge's parks and recreational areas attained from the amount of time I have spent in them, I am also currently serving a short term on the board. This short term has allowed me to gain insight into not only how important this board is, but also how it operates. I am confident that my skill set is an attribute to this board.

Additional Information

Special Qualifications

BRADLEY G. SPEARS

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

PROFESSIONAL PROFILE:

Degreed professional with undergraduate studies in biology and ecology, coupled with a graduate degree in business management • Over 13 years experience in the environmental services field • Possesses excellent communication, organizational, and written presentation skills with an acute attention to details • Excels in team environments that require leadership skills and strong work ethics

EDUCATION:

MBA, Business Management
Lincoln Memorial University, Harrogate, TN
Graduated December 2011

Bachelor of Science, Biology Major
Lindsey Wilson College, Columbia, KY
Member of Student League of Sciences
Graduated December 2001

Tennessee Technological University
Cookeville, TN
Attended 1996-1999

CLEARANCES:

“Q” Clearance (Active)
Department of Energy

EXPERIENCE:

Associate Business Manager Restoration Services, Inc., Oak Ridge, Tennessee

- Associate Business Manager for corporate operations and business functions for a more than \$45 million, 270 person company, which includes Accounting, Project Controls, Procurement / Contracts, Human Resources, Information Technology and annual Business Planning. Currently serving as the single point of customer accountability for performance, compliance, quality assurance and contractual matters for several multi-million dollar contracts.

Project Manager Restoration Services, Inc., Oak Ridge, Tennessee

- Characterization Manager for the OR22 Hot Cells Project at Oak Ridge National Laboratory. Responsibilities include the planning and development of all associated characterization activities for the project; development and submittal of regulatory documentation associated with waste characterization for disposal; planning and coordination of personnel; preparation and tracking of spending, costs, and associated budgets; preparation and coordination of baseline schedules; and implementation of characterization scope for all three facilities under the OR22 Hot Cells Project.
- Field Manager for the Y-12 National Security Complex (NSC) 81-10 Area Project Geoprobe[®] characterization. Responsibilities include all project-related tracking, reporting, and field implementation for the Geoprobe[®] activities beneath ORISE as a major contractor at the Y-12 NSC. Additional responsibilities include the coordination of personnel for daily activities and project integration with various contractors working on the project.

- Project Characterization Lead for Phase 1 of the B&W Y-12 American Recovery and Reinvestment Act legacy material characterization project in the Y-12 Alpha 5 Facility. Responsibilities included daily project reporting and planning activities, document preparation, and contractor interface. The project was completed ahead of schedule for all Phase 1 field sampling and characterization activities.

**Environmental Project Leader / Sr. Environmental Scientist
Commodore Advanced Sciences, Inc., Oak Ridge, Tennessee**

- Water Quality Project Leader for the Water Resources and Restoration (WRRP) water quality program for surface water and groundwater sampling scopes under the U.S. Department of Energy (DOE) contract with Bechtel Jacobs Company LLC. Responsibilities included collection of the pre-processing stream flow data as part of the flux calculations scope of the WRRP water quality monitoring program. Also ensured schedules were met and projects completed per project-specific sampling and analysis plans.
- Project Manager for a Department of Interior, Office of Surface Mining project in Knoxville, Tennessee. Responsibilities included ensuring submittals were reported properly and on time, all field work was done in accordance to contractual requirements, and was responsible for reporting and collecting data.

**Environmental Sampling Technician
MDM Services Corporation, Oak Ridge, Tennessee**

- Environmental Sampling Technician at the East Tennessee Technology Park, Oak Ridge, Tennessee. Responsibilities included assisting in operational efforts by conducting routine sampling, monitoring, and data collection activities. Calibrated, set up, and operated field and laboratory instrumentation equipment. Followed defined and detailed plans and procedures to manually or automatically collect environmental samples such as water, soil, vegetation, biota, ambient air, and waste samples. Conducted field measurements such as pH, temperature, dissolved oxygen, conductivity, and turbidity. Verified sample accountability by facilitating chain of custodies.

**Biology/Ecology Assistant
U.S. Corp of Engineers, Green River Lake, KY**

- Performed as liaison between the Nature Conservancy and U.S. Corps of Engineers for Green River Restoration Project at Green River Lake in Kentucky. Responsibilities included water testing, analysis, monitoring, and recommendations for restoration of local downstream farmland.

Employment History

Associate Business Manager	Restoration Services, Inc.	11/2009 – Present
Environmental Project Leader/ Senior Environmental Scientist	Commodore Advanced Sciences, Inc.	12/2004 – 11/2009
Environmental Sampling Technician	MDM Services Corporation	11/2002 – 12/2004
Biology/Ecology Assistant	U.S. Corp of Engineers	8-12/2001

References and Other Work Experience Available Upon Request

BRADLEY G. SPEARS

77 Rolling Links Blvd. • Oak Ridge, TN 37830 • PHONE (865) 804-4902

PROFESSIONAL REFERENCES:

Richard Ferguson

Vice President, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 106 (office)
865-806-0876 (cell)

Peter Caswell

Vice President, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 173 (office)
865-776-1588 (cell)

Barry C. Money

Senior Business Manager, Restoration Services, Inc.
203 Victorious Blvd.
Oak Ridge, TN 37830
865-297-4900 ext. 184 (office)

PERSONAL REFERENCES:

Brian Shelton

Business Owner, Foothills Running Company
155 W. Broad Street
Cookeville, TN 38501
(931)-267-4357

Tom Martin

Hendrick Contracting
111 Nathan Lane
Oak Ridge, TN
(865)-755-2664

Jeff Bale

360 Chestnut Ridge, Rd.
Kingston, TN 37763
(865)719-9706

End of Application for

Spears, Bradley

For Board:

Recreation and Parks Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Bradley Spears

BOARD OR COMMISSION: Recreation and Parks Advisory Board

TIME IN OFFICE: Date Appointed 7/14/14

Recent Term Length Balance of 3-year term

Number of Terms Served No full term

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 3

Number of Absences 1

Date Prepared 11/12/14

Voting Ballot A for Recreation and Parks Advisory Board

Vacancies 3

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Rhonda Bogard	2
<input type="checkbox"/> David Kitzmiller	1
<input type="checkbox"/> Melissa McMahan	2
<input type="checkbox"/> Daniel Robbins (Incumbent)	1
<input type="checkbox"/> Ken Rueter	1
<input type="checkbox"/> Bradley Spears (Incumbent)	1

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Senior Advisory Board

Senior Advisory Board

NumVacancies 5 Total # of Members 11

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

Preference may be given to applicants who reflect a variety of ages as well as knowledge and background in senior interests such as health, safety, recreational activities, and transportation.

Senior Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Susan Asbury		11/6/2014	1	N/A
Ms. Delores Moyer		11/6/2014	1	1
Mr. Alfred Skyberg		11/6/2014	1	1
Total Number of Applicants: 3				

Current Members

Member Name	Special Qualifications	Term Expires
Ms. Elizabeth Batchelor	Representative of the Anderson County Adult Safety Coalition and Elder Watch	2016
Mrs. Lynne Burchell	Anderson County Office on Aging	2014
Mr. Gene R Dunaway	At-Large Position	2016
Mr. Lee Roy Gilliam	Anderson County ADA Oversight Committee	2015
Mr. David McCoy	At Large	2014
Mr. William A. Pryor	National Association of Retired Federal Employees	2015
Mr. Alfred Skyberg	At Large	2014
Mr. Robert Smallridge	Oak Ridge Retired Teachers' Association	2015
Dr. Wendy Williams	Senior Citizen's Club	2016

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

Applicant: Adler-Jasny, Martha

12/31/2014

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

Address Contact Information
Home Phone: (865) 483-9455 Email: adlerjasny@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Oak Ridge National Laboratory

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Education - BS, MS, Cornell University

Professional Activities - Retired from Oak Ridge National Laboratory; specialized in emergency planning

Current Activities -

1. League of Women Voters
2. Project Life Saver (tracking system for dementia clients who wander; administered through Clinton and OR police departments and United Way)
3. Anderson County Elder Watch/Adult Safety Coalition
4. Neighborhood Watch - block captain
5. OR Unitarian Universalist Church:
 - member and secretary of the seven-member Steering Committee for relocation, design, and construction of the new church across from Jackson Square
 - co-chair Caring Committee (major emphasis on helping and educating senior members on problems of aging)
6. ORICL (Oak Ridge Institute for Continued Learning)

Explain why you are interested in being appointed to this board, commission or committee

I believe that I have the experience to help develop balanced, practical, and perhaps, innovative, approaches to issues facing the diverse and aging population in Oak Ridge.

After over 50 years in Oak Ridge, as my friends and I get older, I'm particularly aware of issues such as transportation (which limits so many people's activities), housing (steps and maintenance of own home versus the cost of retirement housing), health care issues, loneliness/isolation following loss of spouses and friends, and access to interesting and useful activities. I'm also aware we cannot just implement solutions for my generation, but must look to the future and the new crop of retirees with their own interests and needs.

Describe any special knowledge or past experience qualifying you for this appointment?

In addition to my current activities (see above), and work on a personal level with older Oak Ridgers of varying incomes, skill levels, races, interests, and needs leadership roles in a number of local organizations have given me a wide knowledge of Oak Ridge life, resources, and government, and also the ability to work with others. They include:

1. United Way Fund Distribution Teams: interactions with many community non-profits evaluating programs, especially those concerned with elderly, dis-advantaged, and basic human needs (2007-2012)
2. League of Women Voters (co-president 2007-2010)
3. Oak Ridge Planning Commission (1966-1974) secretary and lead in developing PUD (Planned Unit Development) zoning

Wednesday, December 31, 2014

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

Applicant: Adler-Jasny, Martha

12/31/2014

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 1

4. *Oak Ridge Chamber of Commerce - Economic and Community Development (60's-80's)*
5. *A friend and I also (for our own personal interest) toured a number of area Senior Centers in 2009 when there was much discussion about a new Senior Center in Oak Ridge. We developed an informal comparies of Oak Ridge and Knox County centers and met with the City Manager. This resulted in some inexpensive changes that made the current center more attractive, welcoming, and hopefully, more interesting to a broader group of people.*

Additional Information

Special Qualifications

End of Application for Adler-Jasny, Martha

For Board: Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Asbury, Susan

Race (Optional): caucasian

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

118 East Magnolia Lane

Email: sasbury9@comcast.net

Mobile Phone: (865) 712-7501

Oak Ridge, TN 37830

Current Company/Organization

NHC HealthCare Oak Ridge

Current Position / Title

Social Services Director

Retired?

N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Bachelor of Science

Member Altrusa International Inc. of Oak Ridge

Club President 2005

Served in various board position

Served as District Four First Vice Governor

Leadership Oak Ridge 1998

Explain why you are interested in being appointed to this board, commission or committee

It would be my pleasure to serve the city of Oak Ridge in almost any position. This city has afforded both my children a top quality public education and has been a wonderful place for them to grow up. My feelings are strong about the need to give back to my community. Given my profession working with the elder population of our community, I believe this is the area in which I have the most to offer. I am knowledgeable about issues facing our senior population especially in the areas of services available, housing, and health insurance. My experience would make me a good addition to this board.

Describe any special knowledge or past experience qualifying you for this appointment?

I have worked at NHC Oak Ridge for 15 years. As Social Services Director, I have had the opportunity, over the years, to work one on one with many seniors in our community. This has given me tremendous insight into the many issues and concerns of this population. My understanding of those these issues such as safety, transportation, healthcare, activities, etc. would be an asset to this board. I also have a unique understanding of housing and other services available to seniors in our community.

Additional Information

Special Qualifications

End of Application for Asbury, Susan For Board: Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Moyer, Delores

Race (Optional): White (Caucasian)

Number of Times Previously Applied: 1

Preference: 1

Address	Contact Information
169 Glassboro Drive	Home Phone: (865) 482-0349 Email: dc68308@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization
Optimum Health Care

Current Position / Title
President/CEO

Retired?	Company / Organization Retired From
Y	Optimum Health Care

Do you currently serve on any other City board, commission or committee?
Health and Educational Facilities Board

Education, Professional and or Community Activity
Serve as Ombudsmen for Nursing Health and Assisted Living Facility here in Oak Ridge, Tn. and visit each weekly to assure residents are being treated appropriately, are not abused or neglected, and resolve any complaints and/or regulatory issues as related to their care/treatment (volunteer for state's program) Teach/provide information to those who sign up for ORICL classes at Roane State (long-term area services) and continue to teach as hour long waiting lists.

Explain why you are interested in being appointed to this board, commission or committee
(left blank)

Describe any special knowledge or past experience qualifying you for this appointment?
(left blank)

Additional Information
Special Qualifications

Resume of Delores C. Moyer, MHA/LNHA

169 Glassboro Drive
Oak Ridge, Tn., 37830

865-482-0349 (home)
865-250-3196 (cell)

dc68308@bellsouth.net

Health Care Profile

- Health Care Administrator & Consultant in the long-term care industry over the past 14 years (most current being in nursing facility administration/management areas). Turned-around facilities (most current from a 1 STAR facility to a 5 STAR facility in NC), excellent surveys with no jeopardy tags/fines, honored by ACHA for excellent leadership, established new/innovative programs, put systems in place that included follow-through/audit processes to assure on-going compliance with regulations, etc., built teams to assure resident satisfaction with no blemishes on records/licenses. Also, during this period, worked for a period with a rural medical center as their NH Adm. as well as the medical center's Compliance Officer (developing program, educating everyone to requirements, developing Compliance Plans for each entity as well as auditing processes).
- Interim assignments/consultant work during period as related to assuring on-going compliance, survey readiness/success, writing policies/procedures and manuals as well as doing research/development for new programs/services. Education of staff to policies & procedures, new programs and survey/compliance requirements/readiness.
- Prior to 1998, worked in home health industry – administrative and consultant work from 1991-1998. Developed several programs in this industry as well (wound care program as integrated with local wound care center, a psychiatric home program as well as a home health program in association with the Baptist system's overall cardiac programs).
- Began as a health care administrator as a Hospital executive (Adm. and VP positions) while in Memphis and during residency in San Antonio, Tx.; often times, managing very large multi-million dollar enterprises and being involved in all aspects of management). Established first skilled units in a large hospital system and became a Nursing Home Administrator as a result. Also, developed system's wellness programs, first MRI in state, joint venture for the area's first lithotripsy center, an epilepsy center, the first head injury rehab. unit in a rehab. hospital in Tn. and a regional reference lab. Also, reorganized the 21 labs in the system into a centralized processing center to decrease issues related to lost requests, not receiving them, lost specimens, etc. System worked exceptionally well and corrected all internal problems.
- Other - worked as a Radiologic Technologist initially for 13 years and, while in Memphis, taught in several Universities on the undergraduate as well as graduate health care adm. levels. Put together and delivered various inservices in all areas I have worked in over the years.

Skills Highlights

- Leadership/Communications and Team Building
- Analytical thinker
- Knowledge of regulations/compliance issues
- Financial management/budgeting and analysis. Ability to establish feed-back loops/systems to assure on-going financial viability of a facility and its accountability.
- Marketing/public relations and follow-through to develop census & relationships with all clients (physicians, residents, families, contractors, insurers, other providers, etc.)
- HR/personnel and legal knowledge/base to work through issues and development of strategies to enhance overall staff performance, professionalism & inservice needs, resident commitment and satisfaction. At ease with developing contracts and the management thereof to assure compliance with these contracts, etc.
- Consulting abilities – able to walk into a facility and within 10-30 minutes have a very good idea of building/staff compliance, resident/family satisfaction, financial viability as well as departmental performance and further needs/issues to resolve.
- Excellent writing skills (development of policies/procedures in all areas, manuals, etc).
- Excellent ability to develop educational program as well as presenting them to others.
- Visionary, able to see the big picture, weigh strengths & weaknesses with opportunities (strategic planning) and develop new/innovative programs/services.
- Focus on goals; setting goals/priorities and communicating them to staff in all areas; financial, quality/performance improvement, HR, marketing/development, etc.
- Set-up systems for all areas to assure on-going compliance with regulations, PI/QA and on-going survey preparedness as well as performing mock surveys, etc.
- Development of new/innovative programs (many programs developed over the years in hospitals-acute & rehabilitation, home care agencies and long-term care facilities).
- Able to utilize normal office equipment including most computer programs needed for the various health care services I have been involved with.

Experience/Most Recent Positions in Nursing/Rehab. Facility Management

- Optimum Health Care – Tennessee/North Carolina Consulting Services & Interim Administration
- Skyland Care Center – Sylva, NC
Administrator over a 94 bed nursing & rehab. facility from Sept., 2007 through May, 2011 (facility went from 1 STAR to a 5 STAR facility while there) and had excellent surveys. Left to move back to home in Oak Ridge, Tn. Trained replacement as her preceptor. For several months after leaving, did some interim work as the Administrator for Willow Ridge Health & Rehab. Center in Rutherfordton, NC and was asked to return later but had moved back to Tn.
- Tsali Care Center – Cherokee, NC
Administrator over their 64 bed nursing & rehab. facility from Sept., 2003 through July, 2006 and acted as Consultant to them prior to becoming their Administrator to “fix problems in facility and assure systems were in place to maintain compliance”.

- **LaFollette Medical Center – LaFollette, Tn.**
Administrator for the medical center's 98 bed nursing & rehab. center while working with the Baptist System out of Knoxville, Tn; from Jan., 1998 to Jan., 2001. Was also selected to be the medical center's Compliance Officer (see above as to details). Fixed all broken/non-functioning areas towards compliance/regulatory success and excellent surveys. Baptist eventually lost contract to manage the medical center and many staff members went elsewhere. I did some consulting/interim management during the years between 2001-2003 and ended up working in NC (first in interim/consulting assignments and, then with Tsalu Care Center, etc.)
- Before Nursing Home Management, was working for several Home Care Agencies (first managing one for hospital system in Memphis and later, as VP of Home Care Services in Texas and then moved to Oak Ridge where daughter lived and worked until asked by Baptist Health System to work in LaFollette as the Hospital's Compliance Officer & long-term care Administrator).
- Hospital executive (CEO/VP Positions) prior to this time with data presented as requested.

Education

- AA – Biology from Frederick Community College, Frederick, Maryland
- BS – Business Administration/Finance from Trinity University, San Antonio, Tx.
- MS – Health Care Administration from Trinity University, San Antonio, Tx.
(Residency in HCA at Metropolitan Gen. Hospital in San Antonio as part of this Training)
- Radiologic Technology from Elkhart General Hospital, Elkhart, Indiana (where I was raised and managed depts., did diagnostic/radiation therapies and consulting to physicians when setting up practices as to radiology services).

Licensure/Special Education

- Nursing Home Administrator license in Tn. and formerly in NC (recently made inactive) and held license as well in Kentucky (also inactive at this time) since I'm not practicing in either State at this time and wish to remain in Tennessee.
- Radiologic Technologist (national registration) held while in that business.

Other Relevant Information

- Community relationships include being on various Boards of Directors over the years, being honored by various organizations, being a member (Diplomat) of the American College of Health Care Executives (hospital organization for professionals). Sigma Iota Epsilon member (Business Honorary Society)

- Taught at Christian Brothers University in Memphis, Tn. for 5 years (allied health care administration for those with health care backgrounds who wish to get a BA in allied health care adm) and at the College of St. Francis (off-campus graduate programs in health care administration).
- Currently, on the Oak Ridge, Tn. Board/Commission for Education & Health (2014 selected to Board), doing volunteer work as an Ombudsman (Patient Advocate) for the State of Tennessee at several long-term care facilities in the Oak Ridge area and Lecturer at ORICL in long-term care services at Roan State Community College (ORICL is a local university for Seniors whereas lecturers volunteer their time to teach courses of interest to seniors and classes are non-credit classes).
- Sentinel volunteer for The Heritage Foundation – Political prominent entity located in Washington, D.C. and involved on a local/regional level.
- References on request.

End of Application for

Moyer, Delores

For Board:

Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

Applicant: Schmitt, Harold

12/31/2014

Race (Optional): W

Number of Times Previously Applied: 0

Preference: 2

Address

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired

Retired? Company / Organization Retired From

Y The University of Tennessee

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Please see bio. information attached.

Explain why you are interested in being appointed to this board, commission or committee

If useful to the City, I would bring accumulated experience and insights to City issues.

Describe any special knowledge or past experience qualifying you for this appointment?

Please see bio. information attached.

Additional Information

Special Qualifications

HAROLD W. SCHMITT, Ph.D.
121 Canterbury Road
Oak Ridge, Tennessee 37830
Tel. and Fax (865) 482-1398
E-mail: hschmitt121@att.net

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July 2013
OFFICE OF THE CITY CLERK

EDUCATION

University of Texas - Austin, Texas	1954 Ph.D., Physics
Dissertation completed at Los Alamos National Laboratory, Los Alamos, New Mexico	
University of Texas - Austin, Texas	1952 MS, Physics
University of Texas - Austin, Texas	1947-48 BA, Mathematics
	1949 BS, Physics
Southern Methodist University - Dallas, Texas	1945-1947

Short Courses, Workshops

Finance and Accounting, Marketing Strategies, Mergers and Acquisitions, Management Course for Presidents, Managing Multiple Priorities, Communication for Productivity, Executive Development, etc.

PROFESSIONAL POSITIONS

Consultant	Jan. 1999-Present
Professor, Engineering Management, Department of Industrial Engineering, The University of Tennessee	Jan. 1991-Dec. 1998 (Retired)
Director, Industry Programs and Technology Transfer, The University of Tennessee, Knoxville	July, 1996-Dec. 1998 (Retired)
Director, Industry and Professional Development Programs, College of Engineering, The University of Tennessee	1992-1996
Vice President, The University of Tennessee Research Corporation	1990-1992
Lecturer (Adjunct), Department of Management, College of Business Administration, The University of Tennessee	1989-1990
Consultant, Oak Ridge National Laboratory, Lockheed Martin Co., Oak Ridge Associated Universities, Tennessee Technology Foundation, Technology for Energy Corp., and other organizations and companies	1989-Present
Founding President, Chairman and CEO, Atom Sciences, Inc.	1981-1989
President, Chairman, and CEO, Environmental Systems Corporation	1973-1981
Physicist and Research Group Leader, Oak Ridge National Laboratory	1954-1973
Research Associate, Los Alamos National Laboratory	1952-1954
Summer Research Assistant, Los Alamos National Laboratory	1949-1951
Research and Teaching Fellow in Physics, University of Texas	1947-1952

CONCURRENT AND VISITING SCIENTIFIC APPOINTMENTS AND ACTIVITIES

Member, Basic Physical Sciences Assessment Committee, ORNL	1970-1973
Member, U. S. Atomic Energy Commission Committee for Research Assistance to Pakistan	1970-1972
Reviewer and Referee, Physical Review, Physical Review Letters, Nuclear Physics, Nuclear Instruments and Methods	1960-1973
Member, Editorial Board, Nuclear Data Tables	1965-1971
Advisor, Tri-Universities Nuclear Laboratory, Duke University	1969-1974
Adjunct Professor, Catholic University, Washington, DC	1962-1966
Dissertation Supervisor, The University of Tennessee	1960-1973
Guest Professor, University of Frankfurt, Germany	1970
Guest Professor, Technical University, Munich, Germany	1969
Guest Exchange Scientist, Nuclear Research Center, Karlsruhe, Germany	1966-1967

CONCURRENT BUSINESS POSITIONS AND ACTIVITIES

Member, Board of Directors, Gene Research Access Corp.	1998-2001
Member, Board of Directors, Industrial Ceramics Solutions, LLC	1997-2009
Member, Board of Directors, Technology for Energy Corp.	1995-2001, 2010-Present
Consultant, Technology for Energy Corp.	1995-Present
Member, Board of Directors, Atom Sciences, Inc.	1981-2007
Member, Board of Directors, Oxyrase, Inc.	1994-1996
Member, Board of Directors, Elographics, Inc.	1972-1975 and 1979-1986
Founding President, Chairman and CEO, ORTEC, Inc.	1960-1961; Chairman, 1960-1964
Advisor and Consultant to individuals, companies, and new ventures	1968-Present

CONCURRENT INSTITUTIONAL AND ECONOMIC DEVELOPMENT ACTIVITIES

Member, Board of Directors, University of Tennessee Research Corp.	1997-1998
Team Leader, Management and Entrepreneurial Education and Training (MEET) Program for Poland and Czechoslovakia, The University of Tennessee	1992
Babson College Fellow (Entrepreneurship Educators)	1984
Member, Quarterly Report (regional CEO group); also informal advisor, Center for Entrepreneurship and New Venture Analysis, College of Business Administration, The University of Tennessee	1986-1993
Member, Board of Advisors, College of Human Ecology, The University of Tennessee	1983-1995
Speaker (occasional) on Management, Entrepreneurship, New Ventures and Technology Transfer	1973-Present
Member, Board of Directors, Tennessee Technology Foundation (State and regional economic development)	1986-1989
Member, Board of Directors, Tennessee Center for Biotechnology	1982-1985
Instructor, Short Course, "New Business Creation", University of Oklahoma Economic Development Institute	1985
Task Group Leader for Development of Oak Ridge Community Econometric Model	1983-1986
Charter Member, Committee of 50 of Oak Ridge (City economic development)	1982-1990
Chairman, New Business Development Committee, Oak Ridge Chamber of Commerce	1983-1985
Tennessee Delegate to the first White House Conference on Small Business	1980
Member, Council for General Management of Small and Growing Companies, American Management Association	1979-1987

CULTURAL, CIVIC, AND SERVICE ACTIVITIES

Member, Board of Directors, Clinch River Home Health, Inc. Treasurer 2008-2010 and 2012-2013, President 2010-2012	2007-2013
Member, Board of Directors, Oak Ridge Institute for Continued Learning Vice President 2004-2005, President 2005-2007; member Curriculum Committee	2002-2008 2000- Present
Member, Board of Directors, Knoxville Symphony Society	1989-1990
Member, Board of Directors, Community Television of Oak Ridge	1988-1992
Member, Board of Directors, Knoxville Opera Company	1984-1987
Member, Board of Directors, Recording for the Blind and Dyslexic	2002-2004
Member, Rotary International	1983-1991, 2000-Present
Chairman, Organ and Chancel Committee, First United Methodist Church, Oak Ridge (Also Administrative Board and various other church-related positions and activities over the years)	1980-1985
Member, Oak Ridge City Council's First Committee on Community Television	1984-1985
Member, Board of Directors, Oak Ridge Civic Music Association	1973-1976; 1983-1986; 2001-2004

PUBLICATIONS AND PRESENTATIONS

Author or co-author of ~ 90 published scientific papers including contributions to two books and the Encyclopedia of Physics. Also, four (4) patents.

Lecturer and presenter of over 100 papers, lectures, seminars, and workshops throughout the United States and Europe. Also, congressional testimony.

Fields represented in the scientific papers and presentations are: nuclear fission, neutron and nuclear charged-particle reactions, nuclear particle detectors, ionization, environmental particulate measurements, dust concentrations and hazards in grain elevators, grain dust explosions, laser excitation and ionization of atoms, resonance ionization spectroscopy, trace element analysis, and DNA sequencing.

Fields represented in management and business-related papers and presentations are: strategic management, entrepreneurship and new ventures, finance, technology ventures, and technology transfer.

MEMBERSHIPS AND LISTINGS (mostly previous years)

American Management Association
Fellow, American Physical Society
Sigma Xi-Research Society of America
American Society for Engineering Education
American Society for Engineering Management
American Association for the Advancement of Science
American Men and Women of Science
World Who's Who in Science
Who's Who in Atoms
Who's Who in the South and Southwest

HOBBIES: Piano, harpsichord, pipe organ, tennis, and hiking.

PERSONAL

Home Address: 121 Canterbury Road
Oak Ridge, Tennessee 37830

Home Telephone: (865)-482-1398
Email: hschmitt121@att.net

Married to Jonell B. Schmitt, retired journalist and former reporter, writer and entertainment editor, The Oak Ridger newspaper. Reporter, Austin American Statesman, Knoxville News Sentinel.

Three adult children, seven grandchildren

End of Application for Schmitt, Harold

For Board: Senior Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Senior Advisory Board

Application Submitted

11/6/2014

Applicant: Skyberg, Alfred

Race (Optional):

Number of Times Previously Applied: 1

Preference: 1

Address Contact Information

115 Bermuda Rd

Home Phone: (865) 483-5557

Email: carriagetrade@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Lockheed Martin @CSN

Do you currently serve on any other City board, commission or committee?

Senior Advisory Board

Education, Professional and or Community Activity

Bucknell Univ; past member EQAB.

Explain why you are interested in being appointed to this board, commission or committee

Oak Ridge has a growing percentile of senior citizens. I am interested in ensuring that all possible activities and accomodations are in place and other outlets are explored.

Describe any special knowledge or past experience qualifying you for this appointment?

I am a senior and I realize that, as such, I can relate to the difficulties that seniors face on a daily basis,

Additional Information

Special Qualifications

End of Application for Skyberg, Alfred

For Board: Senior Advisory Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Alfred Skyberg

BOARD OR COMMISSION: Senior Advisory Board

TIME IN OFFICE: Date Appointed 12/19/11

Recent Term Length 3 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 35

Number of Absences 9

Date Prepared 11/12/14

Voting Ballot A for Senior Advisory Board

Vacancies 5

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Martha Adler-Jasny	1
<input type="checkbox"/> Susan Asbury	1
<input type="checkbox"/> Delores Moyer	1
<input type="checkbox"/> Harold W. Schmitt	2
<input type="checkbox"/> Alfred Skyberg (Incumbent)	1

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT

Trade Licensing Board

Trade Licensing Board

NumVacancies 2 Total # of Members 7

Term of Office

Three (3) years commencing on January 1, 2015

Qualifications

One (1) applicant shall hold a currently and valid plumber's license from the City of Oak Ridge; and the remaining applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.

Trade Licensing Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Mr. Jeff Lewis	Applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.	11/6/2014	1	N/A
Total Number of Applicants: 1				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. F. Wayne Garber	Mechanical or Public-at-Large	2015
Mr. Brian T Hayden	Plumber position	2014
Mr. Jeff Lewis	Electrician position	2014
Mr. Michael Maddux	Mechanical License (Heating and Air)	2016
Mr. Joe McCarty	Current and valid Class I or II Electrical License (Electrical Contractor)	2016
Mr. Danny Scott	Plumber position	2016
Mr. Jerry Seiber	(Electrical Contractor; however, currently serving the at-large position)	2016

City of Oak Ridge Board Application 2014

BoardName: Trade Licensing Board

Application Submitted

11/6/2014

Applicant: Lewis, Jeff

Race (Optional):

Number of Times Previously Applied: N/A

Preference: 1

Address Contact Information

110 Concord Road

Home Phone: (865) 483-5774

Email: jeffcclewis58@gmail.com

Oak Ridge, TN 37830

Current Company/Organization

Lewis Electirc

Current Position / Title

Owner/Vice President

Retired?

N

Do you currently serve on any other City board, commission or committee?

Trade Licensing Board

Education, Professional and or Community Activity

Owner Lewis Electric Since Feb. 1981

Current member of the Board

Explain why you are interested in being appointed to this board, commission or committee

To help oversee trade qualities for the citizens of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment?

Have severd on this board for many years.

Additional Information

Special Qualifications

Applicant shall hold a current and valid Class I or II electrical license from the City of Oak Ridge.

End of Application for Lewis, Jeff For Board: Trade Licensing Board

CITY OF OAK RIDGE, TENNESSEE
BOARDS AND COMMISSIONS

TIME IN OFFICE AND ATTENDANCE RECORD

NAME: Jeff Lewis

BOARD OR COMMISSION: Trade Licensing Board

TIME IN OFFICE: Date Appointed 3/7/11

Recent Term Length 3 Years

Number of Terms Served 1

ATTENDANCE RECORD (MOST RECENT TERM OF OFFICE):

Number of Meetings Held 23

Number of Absences 4

Date Prepared 11/12/14

Voting Ballot A for Trade Licensing Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 1, 2015

Full Name

Preference

Jeff Lewis (Incumbent)

1

Applicant shall hold a current and valid
Class I or II electrical license from the
City of Oak Ridge.

Member, Oak Ridge City Council
12/15/2014

Round: 1

SAMPLE

Traffic Safety Advisory Board

Traffic Safety Advisory Board

NumVacancies 2 Total # of Members 10

Term of Office

Three (3) years commencing on January 13, 2015

Qualifications

No special qualifications, other than Oak Ridge residency.

Traffic Safety Advisory Board	Special Qualifications	Submitted	Preference	# of Previous Submissions
Ms. Martha Adler-Jasny		12/31/2014	2	0
Ms. Melissa McMahan		11/4/2014	1	0
Total Number of Applicants: 2				

Current Members

Member Name	Special Qualifications	Term Expires
Mr. Alexander Crutchfield	Oak Ridge High School Student Representative	2015
Mr. William A Davis		2015
Mr. Gene R Dunaway		2015
Mr. Andrew Howe		2016
Ms. Jana F. Humphrey		2015
Mr. William Polfus		2016
Mr. Ben Redmond		2016
Dr. Aditya Savara		2015
Ms. Jane Shelton	Oak Ridge Municipal Planning Commission Representative	2016

City of Oak Ridge Board Application 2014

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Adler-Jasny, Martha

12/31/2014

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

Address

Contact Information

Home Phone: (865) 483-9455

Email: adlerjasny@bellsouth.net

Oak Ridge, TN 37830

Current Company/Organization

Current Position / Title

Retired? Company / Organization Retired From

Y Oak Ridge National Laboratory

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity

Education - BS, MS, Cornell University

Professional Activities - *Retired from Oak Ridge National Laboratory; specialized in emergency planning*

Current Activities -

1. *League of Women Voters*
2. *Project Life Saver (tracking system for dementia clients who wander; administered through Clinton and OR police departments and United Way)*
3. *Anderson County Elder Watch/Adult Safety Coalition*
4. *Neighborhood Watch - block captain*
5. *OR Unitarian Universalist Church:*
 - *member and secretary of the seven-member Steering Committee for relocation, design, and construction of the new church across from Jackson Square*
 - *co-chair Caring Committee (major emphasis on helping and educating senior members on problems of aging)*
6. *ORICL (Oak Ridge Institute for Continued Learning)*

Explain why you are interested in being appointed to this board, commission or committee

Although there have been many, many improvements to the roads, sidewalks and traffic flow in Oak Ridge in the 50-plus years I've lived in Oak Ridge, we now have new challenges. These include more older drivers, more cars, more commercial centers, more bicyclists, and even motorized chairs for the physically challenged which use our streets and sidewalks. Also, there are more walkers - including those with guide dogs, shoppers without transportation, and seniors out for exercise. For those who prefer or must walk, the sidewalks, crosswalks, and signals do not always line up providing a safety hazard for themselves and motorists.

As both a driver and a walk, and someone who is familiar with most of the neighborhoods in the city, I think I could provide insight into some of the traffic safety concerns and their possible solutions.

Describe any special knowledge or past experience qualifying you for this appointment?

I have no special knowledge of traffic safety, other than participating in the discussions on the median closing and access lanes to the new OR Unitarian Universalist Church across from Jackson Square and following reports of street modifications through the years. However, I think my basic interests in research and problem solving from my professional life at ORNL

Wednesday, December 31, 2014

City of Oak Ridge Board Application 2014

BoardName: Traffic Safety Advisory Board

Application Submitted

Applicant: Adler-Jasny, Martha

12/31/2014

Race (Optional): White

Number of Times Previously Applied: 0

Preference: 2

would be useful for these types of problems. In addition to my current activities (see above), leadership roles in a number of local organizations have given me a wide knowledge of Oak Ridge life and the ability to work with others. They include:

- 1. United Way Fund Distribution Teams: interactions with many community non-profits evaluating programs, especially those concerned with elderly, dis-advantaged, and basic human needs (2007-2012)*
- 2. League of Women Voters (co-president 2007-2010)*
- 3. Oak Ridge Planning Commission (1966-1974) secretary and lead in developing PUD (Planned Unit Development) zoning*
- 4. Oak Ridge Chamber of Commerce - Economic and Community Development (60's-80's)*

Additional Information

Special Qualifications

End of Application for Adler-Jasny, Martha

For Board: Traffic Safety Advisory Board

City of Oak Ridge Board Application 2014

BoardName: Traffic Safety Advisory Board

Application Submitted

11/4/2014

Applicant: McMahan, Melissa

Race (Optional): Caucasian

Number of Times Previously Applied: 0

Preference: 1

Address	Contact Information
102 Newell Lane	Home Phone: (865) 483-1727 Email: mhmc_mahan@gmail.com

Oak Ridge, TN 37830

Current Company/Organization
ORNL Federal Credit Union

Current Position / Title
VP, IT Core Transformation

Retired?
N

Do you currently serve on any other City board, commission or committee?

Education, Professional and or Community Activity
Resume' attached. 2008 graduate UT Knoxville, Masters in Business Administration. Currently employed with ORNL Federal Credit Union for 23 years. Currently serving on the Girls Inc Oak Ridge board, Secretary.

Explain why you are interested in being appointed to this board, commission or committee
I've lived in Oak Ridge for 8 years now but worked here for more than 20 years. My husband is employed by Spallation Neutron Source at the ORNL facility; although we both worked in Oak Ridge, we lived for 13 years in a rural area of Knoxville. However, not long after the arrival of our oldest child, we realized that it made far more sense to live where we worked. We already loved the Oak Ridge community and the added advantage of the amazing education system that Oak Ridge offers was enough to make us take action. I enjoy living and working in Oak Ridge and would love to do my part, if possible, to help others see not only what an amazing place Oak Ridge is but also to give back to this awesome community in any way that I can.

Describe any special knowledge or past experience qualifying you for this appointment?
None

Additional Information

Special Qualifications

Melissa McMahan
865.599.9434
mhcmahan@gmail.com

Profile Summary

- Experienced professional with a successful career in financial services, from operational experience to delivering member facing service.
- Excel at interfacing with others at all levels to ensure organizational goals are attained.
- Possess excellent interpersonal and organizational skills.
- An effective manager with the skills necessary to lead both small and large divisions.

Professional experience

- 2011 – Present **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President – IT Core Transformation

- Focus on the credit union's core processing system, Symitar's Episys Quest with the emphasis on process improvement and gaining efficiencies
- Area includes launch of informal project management office with a focus on assisting all areas with better project and strategic initiative management
- Launch of Mindjet's Spigit product, ideation software with a focus on internal efficiencies utilizing employee suggested improvements
- Close relationship with Information Technology department to act as resource, business analyst, and liaison between IT and non-IT areas

- 2006 –2011 **ORNL Federal Credit Union**
Oak Ridge, TN

Vice-President - Remote Services Delivery

- Responsible for focus and direction for the Credit Union's Contact Center, eServices and Automated Dispenser Services areas
- Division included responsibility for 50000+ member phone calls per month with target abandon rate of 6% or less utilizing Nortel then Cisco telephony equipment along with CallParrot call recording software
- Division included responsibility for issuance of over 140,000 debit cards, credit cards, 40+ ATMs all via the PSCU platform(s); online banking oversight via Symitar's NTMCW then Net Teller, mobile banking via Symitar's GoDough mobile product, bill pay via CheckFree then iPay, and all ACH transactions both incoming and outgoing
- Division included 3 reporting managers, 3 assistant-managers, 4 team leaders, live chat agents, outbound calling agents, incoming agents, eServices and ADS employees totaling 60
- Identified and implemented efficiencies for work flow and application processes utilized by employees in all areas of responsibility
- Responsible for various projects Credit Union wide
- Sought out and identified new technologies as they emerged to find appropriate fits for the Credit Union and its members
- Responsible for new and established product development in relation to remote delivery channels

-

- 2004 –2006 **ORNL Federal Credit Union**
Oak Ridge, TN

Assistant Vice-President - Manager, IT Department

- Responsible for oversight of core processing and networking systems for the Credit Union
- Oversaw department of 10 employees responsible for upkeep, maintenance and uptime for 400+ employees and 20+ branches
- Responsible for month end, quarter end, and year end processes for the Credit Union
- Responsible for overseeing and assisting product development by driving the project from the IT perspective and/or assisted in the project for other areas of the Credit Union.

- 2000 – 2005 **ORNL Federal Credit Union**
Oak Ridge, TN

eBranch Manager

- Responsible for assisting in creating a new department for the Credit Union that would include our Contact Center and Electronic Services for the Credit Union
- Maintained Senior Lending Underwriting Authority to underwrite decisions on A through E paper loans and championed our “eLenders” with their decisions, coaching them to assist in their achievement of their Senior Lending Authority
- Managed department of 40+ employees, responsible for creating and managing budget of over 3 million dollars annually
- Drove projects including converting ATM processors, improvements in telecom equipment, and assisted in multiple conversions of various software platforms Credit Union wide
- Worked closely with our IT department on implementation and improvements of various functions

- 1991- 2000 **ORNL Federal Credit Union**
Oak Ridge, TN

Various positions held at the Credit Union, including but not limited to:

- Electronic Services Supervisor
- CyberBranch Administrator – Credit Union Internet and Telephone banking service
- Member Services Officer, Fountain City Location
- Central Loan Approval Group Underwriter – Centralized loan underwriter
- Member Services Officer, Oak Ridge and various branch locations as needed
- Senior Loan Processor

Education

- Masters Business Administration
University of Tennessee, Knoxville, TN 2008
- Bachelors of Science in Organizational Management
Cum Laude
Tusculum College, Knoxville, TN 2006

- Accredited ACH Professional, 2002-2007

**Community
Involvement**

- Girls Inc
Oak Ridge Turnpike, Oak Ridge, TN
- Secretary of the board 2012 -present
- Board member 2011 -present

Girls Inc. is a national nonprofit organization serving girls with roots dating back to 1864. Girls Inc of Oak Ridge is a local affiliate that began in 1976, with the goal of teaching girls how to advocate for themselves and their communities while building self-confidence, expanding their horizons and preparing today to become women of tomorrow.

- Junior Achievement
- TN Achieves

End of Application for

McMahan, Melissa

For Board:

Traffic Safety Advisory Board

Voting Ballot A for Traffic Safety Advisory Board

Vacancies 2

Term Valid Through Three (3) years commencing on January 13, 2015

Full Name	Preference
<input type="checkbox"/> Martha Adler-Jasny	2
<input type="checkbox"/> Melissa McMahan	1

Member, Oak Ridge City Council
1/12/2015

Round: 1

SAMPLE BALLOT