

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

October 12, 2015—7:00 p.m.

AGENDA

I. INVOCATION

Reverend Lloyd Johnson, West Village Christian Church

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPEARANCE OF CITIZENS

V. PROCLAMATIONS AND PUBLIC RECOGNITIONS

- a. A proclamation in recognition of the community work performed by and the Bill Wilcox Bow Tie Award presented to Mrs. Cande Seay.
- b. A proclamation designating October 17, 2015 as "*Historically Black Colleges and Universities Expo Day*."

VI. SPECIAL REPORTS

- a. Presentation by Coulter and Justus, P.C. (city auditors) on the finances of the renovation of the Melton Lake Marina Bathrooms.
- b. Presentation by the Environmental Quality Advisory Board Chair Mr. Steve Kenworthy on the progress of the Climate Action Plan (CAP).

VII. CONSENT AGENDA

- a. Approval of the September 14, 2015 City Council meeting minutes.
- b. Confirmation of Dr. Pete Craven to serve as the Mayor's Appointment on the Oak Ridge Railroad Authority for a three-year term of office that will expire on October 9, 2018.
- c. Approval of a resolution waiving the competitive bid process and approving a contract with Tyco SimplexGrinnell, Knoxville, Tennessee, for the repair of HVAC smoke alarms at the Central Services Complex damaged as a result of a lightning strike; said contract in the estimated amount of \$31,686.00 with \$25,841.75 being reimbursed to the City by the TML risk management pool for a net estimated cost to the city of \$5,844.25.
- d. Approval of a resolution awarding a contract (FY2016-065) to Service One, Inc., Knoxville, Tennessee, for the abatement and demolition of four (4) city-owned 4-plex residential structures, in the estimated amount of \$82,000.00.
- e. Approval of a resolution awarding a contract (FY2016-070) to Performance Training, Inc., (PTI), Knoxville, Tennessee, to provide physical fitness training and a nutrition and education program to all Oak Ridge firefighters; said contract in an amount not to exceed \$34,000.00.

VIII. RESOLUTIONS

- a. A RESOLUTION TO TRANSFER SIX (6) CITY-OWNED REAL PROPERTIES TO THE

OAK RIDGE LAND BANK CORPORATION FOR DISPOSITION AS SET FORTH IN RESOLUTION 11-108-2013.

- b. A RESOLUTION AUTHORIZING CHANGE ORDERS TO THE CONTRACT (FY2015-220) WITH WRIGHT CONTRACTING, INC., KNOXVILLE, TENNESSEE, FOR THE REPLACEMENT OF WINDOWS AT THE WATER TREATMENT PLANT AS APPROVED BY RESOLUTION 3-28-2015; SAID CHANGE ORDERS IN THE ESTIMATED AMOUNT OF \$84,000.00 TO ADDRESS UNFORESEEN STRUCTURAL ISSUES.
- c. A RESOLUTION AUTHORIZING THE CITY TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT (BUNKER GEAR) FOR FIREFIGHTERS IN AN AMOUNT NOT TO EXCEED \$46,500.00, PROVIDED SUCH ITEMS ARE PURCHASED UNDER THE CITY'S BIDDING REQUIREMENTS.
- d. A RESOLUTION ESTABLISHING A FIVE (5) MEMBER OAK RIDGE CORRIDOR INITIATIVE COMMITTEE, CHAIRED BY COUNCILMAN RICHARD CHINN, JR., TO STUDY THE ECONOMICAL, REGIONAL, AND MARKETABLE BENEFITS OF SENATOR LAMAR ALEXANDER'S PROPOSAL TO RENAME THE FOUR-LANE HIGHWAY FROM THE KNOXVILLE AIRPORT TO OAK RIDGE THE "OAK RIDGE CORRIDOR."
- e. A RESOLUTION ACCEPTING NOTICE OF THE CHAMBER OF COMMERCE'S REFINANCING OF ITS CURRENT LOANS WITH Y-12 FEDERAL CREDIT UNION ON THE CHAMBER'S LEASEHOLD INTEREST ON ITS BUILDING LOCATED AT 1400 OAK RIDGE TURNPIKE, WHICH PROPERTY IS LEASED FROM THE CITY OF OAK RIDGE.

IX. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

First Reading of Ordinances

(NONE)

X. FINAL ADOPTION OF ORDINANCES

(NONE)

XI. ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

a. Elections/Appointments

Appointment of the seven (7) member 2015 Charter Review Committee

b. Announcements

2015 End-of-Year Election for Boards and Commissions

c. Scheduling

City Council Meetings and Events

XII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIII. SUMMARY OF CURRENT EVENTS

- a. CITY MANAGER'S REPORT
- b. CITY ATTORNEY'S REPORT

XIV. ADJOURNMENT

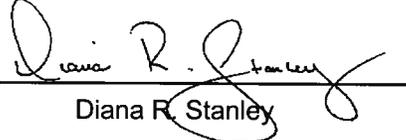
**PROCLAMATIONS
AND
PUBLIC RECOGNITIONS**

**CITY CLERK MEMORANDUM
15-61**

DATE: October 1, 2014
TO: Honorable Mayor and Members of City Council
FROM: Diana R. Stanley, City Clerk
SUBJECT: PROCLAMATIONS FOR THE OCTOBER 12, 2015 CITY COUNCIL AGENDA

Two (2) items for City Council's consideration are proclamations requested by one Ms. Annie Cacheiro, Executive Director for ADFAC, in recognition of Cande Seay receiving the 2015 Bill Willcox Bow Tie Award; and the second proclamation was requested by Ms. Yolanda Childs of the Delta Sigma Theta Sorority, Inc. to proclaim October 17, 2015 as "Historically Black Colleges and Universities Expo Day."

These proclamations were requested to be presented and accepted at special events that are being hosted by the individual organizations.



Diana R. Stanley

Attachment:
Cande Seay Proclamation
Historically Black Colleges and Universities (HBCU) Expo Day Proclamation

PROCLAMATION

WHEREAS, Mrs. Cande Seay is the recipient of the 2015 Aid to Distressed Families of Appalachian Counties (ADFAC) Bill Wilcox Bow Tie Award established in 2013 to honor the memory of Bill Wilcox who was an active and loyal supporter of the Oak Ridge community and famously donned a bow tie which would become his signature apparel; and

WHEREAS, the Bill Wilcox Bow Tie Award honors local individuals who selflessly share their gifts for the betterment and well-being of the community and its citizens; and

WHEREAS, Mrs. Seay has been volunteering in the Oak Ridge community since the 1970s beginning with delivering meals for "Meals on Wheels," as well as volunteering for the schools in which her sons were attending; and

WHEREAS, Cande Seay became the first director of the Women's Center at Methodist Medical Center and was the founding director of the Methodist Medical Center Hospitality House in the 1990s; and

WHEREAS, Mrs. Seay has volunteered on numerous nonprofit board of directors, including the 211 Helpline Center, Anderson County Health Council, the Children's Museum of Oak Ridge, United Way of Anderson County, and the YWCA; and

WHEREAS, Mrs. Seay is an active volunteer with ADFAC and has served on the Board of Directors for many years of Vice President; and

WHEREAS, while volunteering with ADFAC, Mrs. Seay has chaired the Development and Public Relations Committee and the Social Services Committee, as well as led the ADFAC Dine & Donate Fundraiser and was the driving force on the Warmest Wishes and SAFE Campaigns which provide assistance on utility bills for those in need; and

WHEREAS, Mrs. Cande Seay has been an exemplary resident for the City of Oak that has contributed to what makes this community one-of-a-kind.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That in recognition of exemplary volunteer service to the community and in honor of receiving the 2015 Aid to Distressed Families of Appalachian Counties (ADFAC) Bill Wilcox Bow Tie Award, the City of Oak Ridge pays tribute to

CANDE SEAY

and accords her an honored place as an outstanding citizen in the history of this city.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 12th day of October in the year 2015.

WARREN L. GOOCH
MAYOR

PROCLAMATION

WHEREAS, the Oak Ridge Alumnae Chapter of Delta Sigma Theta Sorority, Inc. will host its 26th Historically Black Colleges and Universities (HBCU) Exposition on Saturday, October 17, 2015 at the New Hope Center in the City of Oak Ridge, Tennessee; and

WHEREAS, the purpose of the HBCU Expo is to increase awareness among students of the unique educational opportunities at HBCUs and to provide institutions with an opportunity to recruit students and to network with other recruiters; and

WHEREAS, the 2015 HBCU Expo will also promote Science, Engineering, Technology, and Mathematics (STEM) majors in an effort to decrease the widening gap between the number of STEM jobs available and the number of qualified workers to fill them; and

WHEREAS, in an area with a limited minority population, counselors are often not exposed to the benefits offered by HBCUs; and

WHEREAS, because of the limited exposure recruiters, students, counselors, and parents look forward to the HBCU Expo; and

WHEREAS, this is the only arena in the East Tennessee area specifically designed to allow recruiters access to this essentially untapped market of new students; and

WHEREAS, as a result of attending the Expo, many of the students have gone on to attend Historically Black Colleges and Universities.

NOW THEREFORE, BE IT RESOLVED BY COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that October 17, 2015, be proclaimed

HISTORICALLY BLACK COLLEGES AND UNIVERSITIES EXPO DAY

in the City of Oak Ridge, Tennessee, in recognition of the expanded educational opportunities offered by this worthwhile event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed this the 12th day of October in the year 2015.

WARREN L. GOOCH
MAYOR

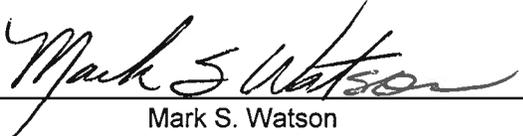
SPECIAL REPORTS

CITY COUNCIL MEMORANDUM
15-39

DATE: October 5, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: SPECIAL APPEARANCE BY COULTER & JUSTUS, CITY AUDITORS

The City Council shall receive a presentation by the City Auditors, Coulter & Justus, to provide information on their previous reviews of costs and procedures associated with the bathroom facilities at Melton Hill Lake.

Financial information has previously been provided to the City Council on the reconstruction of bathroom facilities on the lakefront where previously the New China Palace has been located. Work was done with internal City work forces during winter month slow periods. Completion of the work was done to coincide with Spring Regatta and to add lacking amenities at the park. Questions have arisen and our City Auditors, who have previously reviewed this capital project, have been made available to provide a summary of financial perspective on the project.


Mark S. Watson

Environmental Quality Advisory Board Memorandum

OFFICE OF THE
CITY CLERK

DATE: September 24, 2015

TO: City Manager Mark Watson and Members of Oak Ridge City Council

FROM: Stephen Kenworthy, EQAB Chair

SUBJECT: REPORT TO COUNCIL ON CLIMATE ACTION PLAN PROGRESS TO DATE

EQAB is pleased to provide an updated Climate Action Plan (CAP) progress summary that reports estimated municipal and community annual greenhouse gas (GHG) emissions through calendar year 2014. The City has made excellent progress toward the 10% GHG reduction goal of the CAP for 2015 by improving energy efficiency in municipal operations. Community emissions have also decreased but are unlikely to meet the more ambitious 2015 goal of 5% reduction from 2004 emission levels.

EQAB encourages the City to continue to identify infrastructure investments that will decrease energy use and GHG emissions, and to pursue grants for upgrading older facilities and equipment with modern, more efficient systems. Similarly, the City can encourage and support reductions in energy use by residents and local businesses through targeted public education and outreach activities. Raising awareness of Oak Ridge's Climate Action Plan and other commitments to sustainability, along with ongoing efforts to renovate or replace legacy housing stock and revitalize commercial centers, will also help to attract new residents, improve economic vitality, and reduce community GHG emissions over time.

EQAB is prepared to provide additional information and/or recommendations upon request. Please contact EQAB Chairperson Steve Kenworthy with any questions or concerns related to the CAP.



Steve Kenworthy
EQAB Chair

Attachment: Climate Action Plan Summary



2014 CAP Summary/Update

The City of Oak Ridge has made tremendous progress to realize its commitments to the 2010 Climate Action Plan (CAP) approved by City Council on December 13, 2010. Major projects undertaken by the city staff have led the government to currently surpass the 2015 milestone greenhouse gas (GHG) emissions



A city worker replaces a street light with a more energy-efficient and dark-sky compliant LED bulb.

reduction goal of 10%, as outlined in the CAP, and increase financial savings to the city. Community emissions for 2014 were 0.24% below the 2004 baseline year emissions, and while levels are decreasing, they are not yet in line with the reductions needed to meet the 2015 community emission goal of 5%. Variables such as extreme weather conditions, energy-inefficient homes, and energy-use habits are potential factors in explaining this number.

The City has reduced GHG emissions by over 4,000 tons in the past five years leading to a total reduction of 12.79% since 2004 (Figure 1). The data indicate that efficiencies achieved from improvements in water/sewer systems as well as a reduction in energy usage due to building upgrades have dropped overall GHG emissions.

Projects implemented by the City since 2010, which have led to reductions in energy consumption and lowered the City's contribution to total GHG emissions, have continued to date:

1. Replacing outdated traffic signals to bring the total replaced to 42 of 46 (91% have been replaced);
2. Replacing over 100 outdated high-pressure sodium street lights with dark-sky compliant LED lights;
3. Replacing the Oak Ridge Public Library's interior lighting system with more energy efficient LED lighting;
4. Implementing a pilot study for large-scale conversion of the City's Utility Fleet to hybrid vehicles. The pilot included the procurement and incorporation of a hybrid bucket truck and a $\frac{3}{4}$ ton hybrid work truck to the City's utility fleet so that energy reduction data can be collected and analyzed;
5. Training of employees by the TVA to conduct effective energy audits of City facilities and other energy-consuming assets; and,

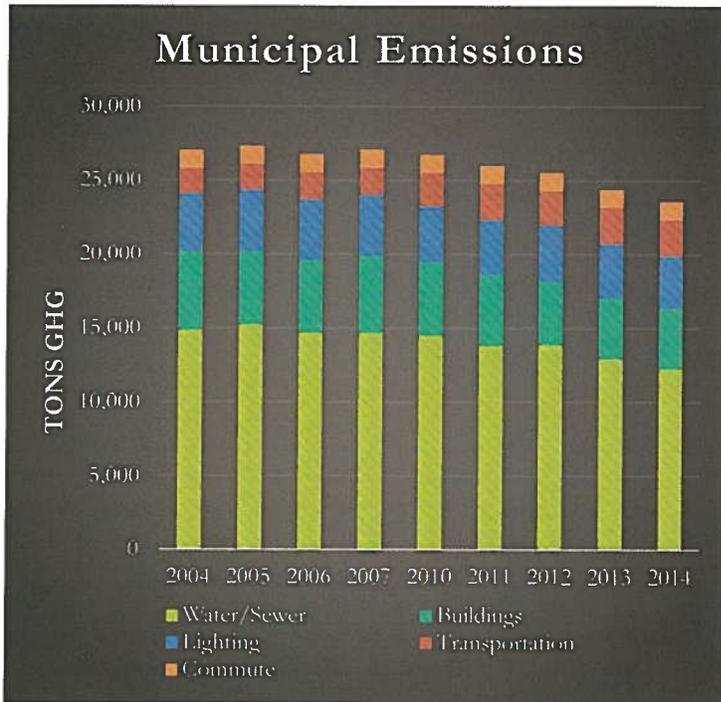


Figure 1. Oak Ridge Municipal emission data in tons of CO₂ equivalents (eCO₂) per year from 2004–2007 (pre-CAP data) vs. 2010–2014 (post-CAP data).

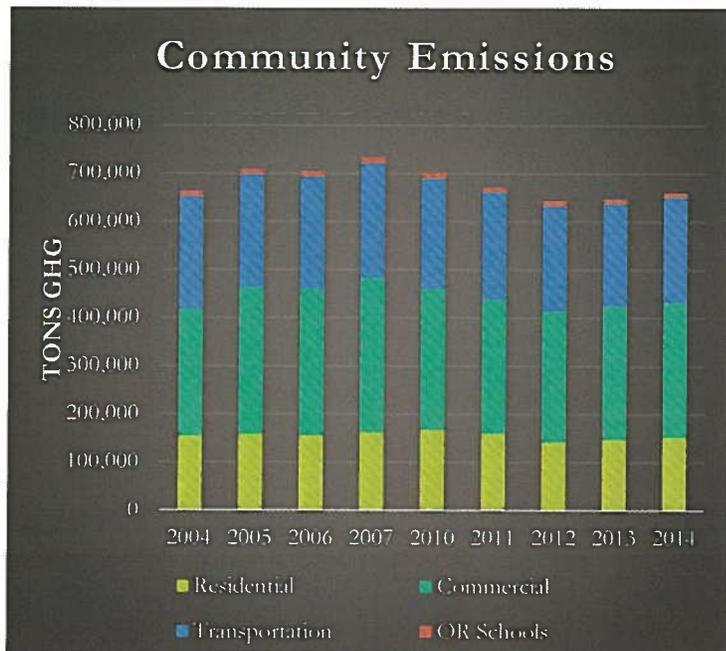


Figure 2. Oak Ridge Community emissions data in tons of CO₂ equivalents (eCO₂) per year from 2004–2007 (pre-CAP data) vs. 2010–2014 (post-CAP data).

6. Complete replacement of six water pumps at two booster stations, which replaced outdated and energy-inefficient pumping systems, with plans for an additional pump replacement this year.

Ongoing work to decrease stormwater inflows to the sanitary sewer collection system will incorporate energy-efficient infrastructure through the adoption of updated pump and sewer system technologies. Energy consumption reductions based on the updated lighting systems in both the municipal building and the library will begin to show their influence immediately, while repaying the initial investment over the upcoming fiscal years.

The Community for 2014 had reduced its GHG emissions approximately 0.24% compared to the 2004 baseline year (Figure 2). Overall improvements in energy efficiency and carbon intensity of electric power, due to a reduction in coal use by TVA, were offset by greater energy use overall. At the current rate of GHG emissions reductions, the Community will likely not meet the CAP milestone goal of a 5% emission reduction by the end of the 2015 calendar year.

Mobilizing the public to reduce their carbon footprint and measuring the impact of such efforts is proving more

elusive due to a number of variable factors (e.g., weather, inefficient homes) that will be considered in future reports and recommendations. Oak Ridge citizens continue to recycle more than 2,500 tons of material

annually, roughly 30% of the total garbage produced. Previous surveys have shown an 82% participation rate. Since the beginning of the single-stream recycling program, community recycling accounts for the removal of approximately 120 tons of GHG emissions from the standard landfill stream annually.

Commercial entities within the City have fluctuated in their energy consumption over the last four years. Community transportation figures had previously been associated with GHG emissions reductions but have been followed by increased fuel usage due to the recent decline of petroleum fuel prices, which mirrors the trend in City transportation use. The Oak Ridge Schools system has seen a 13.4% reduction in GHG emissions since 2010 and is tracking closely with the successes made by the municipal government. The large decline in energy usage is attributable to the school system's largest facility, Oak Ridge High School, which was redesigned during a recent renovation to meet the Silver LEED certification standards. Usage of LED lighting, motion-controlled light activation and water fixtures, and programmable HVAC units have further increased the efficiency of this facility.

The goal of the CAP was to track and provide metrics for energy usage by the City and Community, with the intention of maintaining and improving Oak Ridge's natural resources and improving energy efficiency. Increased participation by the residential and commercial sectors will be key components to meeting the Community goals set forth by the CAP. The data provided via the tracking required in the CAP have reinforced the positive steps made by the City as well as encouraging staff's efforts to reduce GHG emissions. Continued evaluation of new technologies and sister community "best practices" will provide additional opportunities for the City of Oak Ridge to reduce its energy consumption, GHG emissions, and energy expenditures. The demonstrable successes of the city in reducing its GHG emissions will continue to provide concrete examples and information for interested citizens or businesses to use when looking for additional energy efficiencies and GHG emissions reduction measures to implement.

Citizen input is a necessary requirement for effective outcomes. Please use the contact information below regarding questions or suggestions about the Oak Ridge Climate Action Plan.

City Representative

Bruce Applegate

bapplegate@oakridgetn.gov

Additional information on the City's Climate Action Plan can also be found at the below link:

<http://www.oakridgetn.gov/online/sustainability>

Environmental Quality Advisory Board meetings occur monthly and offer a forum to discuss environmental concerns.

EQAB information and meeting notices can be found at the following links:

<http://www.oakridgetn.gov/boards.aspx>

<http://www.oakridgetn.gov/calendar.aspx>

CONSENT AGENDA

**MINUTES OF THE
OAK RIDGE CITY COUNCIL MEETING**

September 14, 2015

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on September 14, 2015 in the Courtroom of the Municipal Building with Mayor Warren L. Gooch presiding.

INVOCATION

The Invocation was delivered by Mayor Warren L. Gooch.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Councilmember L. Charles Hensley.

ROLL CALL

Upon roll call the following councilmembers were present: Councilmember Trina Baughn; Councilmember Kelly Callison; Mayor Warren L. Gooch; Councilmember L. Charles Hensley; Councilmember Charles J. Hope, Jr.; and Mayor Pro Tem Ellen D. Smith.

Councilmember Rick Chinn, Jr. was absent during roll call; however, he arrived later in the meeting.

Also present were Mark S. Watson, City Manager; Kenneth R. Krushenski, City Attorney; Janice E. McGinnis, Finance Director; and Diana R. Stanley, City Clerk.

APPEARANCE OF CITIZENS

Mr. Jack Mansfield, 103 Hendrix Drive, expressed his disapproval for a recent situation involving former Oak Ridge Police Officer Cassen Jackson-Garrison.

(Councilmember Chinn arrived at this point in the meeting.)

Mr. Bill Tewes, 304 E. Forest Road, expressed his disapproval regarding suggestions to move the Secret City Festival to coincide with Veterans Day and for the City to commemorate Veterans Day for those who served their country.

Ms. Anne Garcia Garland, 120 Outer Drive, presented several inquiries regarding accounting related to Capital Maintenance for the Marina Building Restrooms.

Mr. Joseph Lee, 99 East Pasadena Road, remarked about the Oak Ridge Middle School Students' involvement in a recent STEM enrichment event held in Maryville, Tennessee and the importance of the focus of STEM as it relates to the community. Lastly, Mr. Lee commented that the City continue with the Municipal Technical Advisory Service (MTAS) police review.

Mr. Mike Mahathy, 113 Fallberry Street, commented about the use of Councilmember Baughn's personal e-mail being used as a communication tool for city business.

Ms. Paulie Brewer, 102 Nantucket Way, inquired about three (3) updates—Jackson Square Revitalization, CVMR's arrival, and the status of the Oak Ridge Mall (Main Street Project)

Mr. Matt Bailey, 17 Riverside Drive, commented regarding the MTAS police review and about Councilmember Baughn's involvement regarding the police review and its process.

PROCLAMATIONS AND PUBLIC RECOGNITIONS

Recognition of the City Council for their support of the organization's Middle School Exchange Program from The Sister City Support Organization.

Ms. Anna McCoig, Sister City Support Organization (SCSO) Board Member, addressed the City Council regarding her family's positive involvement in the Sister City Exchange Program and its great reaching impact on those involved either directly or indirectly with the program. Ms. McCoig acknowledged those SCSO board members in the audience and expressed her appreciation for their commitment to the program. Additionally, Ms. Veda Seay and Ainsleigh Raasch, Robertsville Middle School Students who participated in the Exchange Program, expressed their excitement about participating in the program.

(Diverting from the Presented Agenda)

At the request of the Mayor, the City Manager provided an update on the Oak Ridge Mall Redevelopment which he indicated was now being developed by RealtyLink as a replacement from Crosland Southeast and remarked about the positive work performed by the firm, as well as responded to questions of the Council.

SPECIAL REPORTS

Special Events Advisory Task Force Recommendations delivered by Chair Trina Baughn.

Special Events Advisory Task Force Chair Trina Baughn reviewed the task force's process of reviewing the festival and how the task force developed the recommendations that were presented before the Council.

[Number Assigned to the Resolution Later in the Minutes]

A RESOLUTION TO EXPAND THE SCOPE OF THE SECRET CITY FESTIVAL INTO A CELEBRATION OCCURRING WITHIN THE TIMEFRAME OF OCTOBER INTO VETERAN'S DAY (NOVEMBER 11) WITH A MINIMUM DURATION OF ONE WEEK WHICH INCLUDES THE SECRET CITY FESTIVAL.

Councilmember Baughn moved, seconded by Councilmember Hope to approve the resolution.

As part of consideration for this item, City Council discussed event factors, such as weather and seasonal sports that could impact festival attendance. Following these discussions, Councilmember Callison moved to amend the resolution to substitute language within the timeframe "of October into Veteran's Day" to "be determined by the Board of Directors with a minimum duration of one week." The motion was seconded by Councilmember Hensley.

Mayor Pro Tem Smith recommended deferring consideration of the resolution until after the formation of the Board of Directors that were action items in subsequent resolution(s) on the agenda. Councilmember Hensley agreed to withdraw his second which was also withdrawn by Councilmember Callison.

Mayor Pro Tem Smith moved to defer the main motion for the resolution until the remaining resolutions on the agenda pertaining to the recommendations of the Special Events Advisory Task Force had been considered. The motion was seconded by Councilmember Hensley and approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-95-2015

A RESOLUTION DIRECTING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT TO ESTABLISH A 501(C)(3) NON-PROFIT ORGANIZATION WHOSE PURPOSE WILL BE TO ASSUME THE RESPONSIBILITY OF IMPLEMENTING THE SECRET CITY FESTIVAL/CELEBRATION WITH THE GOAL OF THE ORGANIZATION BECOMING SELF-SUSTAINING WITHIN FIVE (5) YEARS.

Councilmember Chinn moved, seconded by Councilmember Callison that the resolution be adopted.

Mayor Pro Tem Smith moved to amend the resolution to direct the City Manager to explore the possibility of existing 501(c) 3 organizations in the community implementing the Secret City Festival Celebration with the goal of the organization becoming self-sustaining within five (5) years based on the efficiencies that could be experienced in using an existing group that is involved with event planning and the involvement of such organizations in the current Secret City Festival. The motion was seconded by Councilmember Hensley.

Mr. Jon Hetrick, Recreation and Parks Director, responded to questions regarding the involvement of the Arts Council for booking entertainment and acting as a pass-through agent given their 501(c) 3 status for the Secret City Festival.

Mr. Mike Brown, 121 New Haven Road, Special Events Advisory Task Force Member, commented regarding the progression of the Secret City Festival to expand to multiple events in relation to current trends of festivals and commented about the importance of the establishment of the 501(c) 3 with a singular focus.

During discussions of this item, Council recognized that the body should determine a means on how to select the Board of Directors which was recommended by Mayor Gooch to include that in the resolution that established the recommended fourteen-member Board of Directors.

The amendment failed by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, and Mayor Gooch voting "Nay," and Mayor Pro Tem Smith voting "Aye."

The resolution, as presented, was approved by unanimous board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-96-2015

A RESOLUTION TO APPOINT AT THE OCTOBER 2015 CITY COUNCIL MEETING, OR AS SOON THEREAFTER AS PRACTICAL, THE INAUGURAL BOARD OF DIRECTORS FOR THE 501(C)3 NON-PROFIT ORGANIZATION WHOSE PURPOSE WILL BE TO ASSUME THE RESPONSIBILITY OF IMPLEMENTING THE SECRET CITY FESTIVAL/CELEBRATION.

Councilmember Chinn moved, seconded by Councilmember Hope that the resolution be adopted.

The resolution, as presented, was approved by unanimous board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-97-2015

A RESOLUTION TO ENCOURAGE THE 501(C)3 NON-PROFIT ORGANIZATION WHOSE PURPOSE WILL BE TO ASSUME THE RESPONSIBILITY OF IMPLEMENTING THE SECRET CITY FESTIVAL/CELEBRATION TO DEVELOP A THEME FOR THE CELEBRATION AROUND THE ARTS, HISTORY, SCIENCE, AND CULTURE OF THE CITY OF OAK RIDGE EITHER DIRECTLY OR INDIRECTLY WITH OTHER ORGANIZATIONS.

Councilmember Baughn moved, seconded by Mayor Gooch that the resolution be adopted.

Councilmember Callison moved to strike the verbiage "Veterans" from the resolution so as to have it read "to develop a theme." The motion was seconded by Mayor Pro Tem Smith.

Mr. Bill Tewes, 304 E. Forest Road, does not want a Veterans theme incorporated with the Secret City Festival and would like to see more recognition from the City for Veterans.

Special Events Advisory Task Force Chair [Councilmember] Baughn responded that the Task Force recognized that this planning was an opportunity to pay tribute to the Veterans and to take on unique opportunities to pay tribute to Veterans aside from what is performed by other communities.

Mr. Mike Brown, 121 New Haven Road, Special Events Advisory Task Force Member, explained that the task force saw this as an opportunity to honor Veterans outside of what is experienced in other communities and felt that it was opportunity to fill a celebratory void.

Mr. Bill Tewes, 304 E. Forest Road, commented that he worked in Oak Ridge as a Special Engineer Detachment 9812 Army Corp of Engineers and requested appreciation by the City of Oak Ridge for Veterans.

Following discussion about a mechanism to celebrate Veterans and developing a theme of the Secret City Festival, the amendment was approved by board vote with Councilmembers Callison, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye," and Councilmembers Baughn and Chinn voting "Nay."

The resolution, as amended, was approved by board vote with Councilmembers Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye," and Councilmember Baughn voting "Nay."

Resolution No. 09-98-2015

A RESOLUTION TO ESTABLISH A FOURTEEN (14) MEMBER BOARD OF DIRECTORS FOR THE 501(C)(3) NON-PROFIT ORGANIZATION WHOSE PURPOSE WILL BE TO ASSUME THE RESPONSIBILITY OF IMPLEMENTING THE SECRET CITY FESTIVAL/CELEBRATION AND TO REQUIRE THE BOARD TO HIRE AN EXECUTIVE DIRECTOR OR CONSULTANT WITHIN TWELVE (12) MONTHS OF THEIR FIRST MEETING.

Councilmember Chinn moved, seconded by Councilmember Callison that the resolution be adopted.

Councilmember Hensley moved to amend the resolution be reducing the Board of Directors from a 14-member board to a 10-member board as he felt the proposal contained too many board members. The motion was seconded by Councilmember Chinn. Councilmember Hensley recommended using the same appointment process that formed the Special Events Advisory Task Force via Resolution No. 02-19-2015 which specified that the Task Force shall be comprised of seven (7) members (each one appointed by a member of City Council) plus three (3) ex officio members (one each from the American Museum of Science and Energy, the Oak Ridge Convention and Visitors Bureau, and the Oak Ridge Recreation and Parks Advisory Board).

Following discussions amongst Council regarding some of the benefits that could occur, such as donations and expertise, of allowing a large number of board members to serve, Councilmember Hensley withdrew his motion. Councilmember Chinn also agreed to withdraw his second.

Mr. Mike Brown, 121 New Haven Road, Special Events Advisory Task Force Member, commented that the task force envisioned that the Board of Directors would decide their rules of order and appointment process, and the existing task force members were recommended to serve for continuity and Council appoint an additional seven members.

Councilmember Callison moved to amend the resolution to insert the verbiage "unlimited" for the number of non-voting, ex officio members and that the sentenced end after "specific areas of expertise," so that the resolution did not specify areas of expertise and that could be determined by the Board of Directors to eventually make those appointments. The motion was seconded by Councilmember Hensley.

After discussions regarding the ambiguity of "unlimited" for ex officio members, Councilmember Callison

removed his amendment related to an unlimited number of ex officio members. Councilmember Hensley also agreed to remove his second. Afterwards, Councilmember Callison moved to amend the resolution to indicate that “the Board of Directors shall select non-voting, ex officio members,” and that sentence referenced in the resolution end following “specific areas of expertise.” The motion was seconded by Councilmember Hope.

Mayor Pro Tem Smith noted that she was in favor of recommending an amendment to the amendment presented by Councilmember Callison to identify area organizations to serve as ex officio with one (1) member each to include the America Museum of Science and Energy (AMSE), the Convention and Visitors Bureau (CVB), Recreation and Parks, the Children’s Museum of Oak Ridge, and the Arts Council. Councilmember Callison noted that he was not interested in altering his motion.

Councilmember Baughn, Callison, Chinn, Hensley, Hope, and Mayor Gooch called for the question.

The amendment was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

The resolution, as amended, was approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, and Mayor Gooch voting “Aye,” and Mayor Pro Tem Smith voting “Nay.”

Mayor Pro Tem Smith noted that during consideration of the resolution, City Council had not determined a mechanism to determine how to select the Board of Directors. City Council determined to reconsider the resolution at the present September 14 City Council Meeting.

Mayor Pro Tem Smith moved to perform an appointment by election for the eight remaining Board of Director members at the October 12, 2015 City Council Meeting. The motion did not receive a second; however, in accordance with Parliamentary Procedure, a motion to reconsider an action must be introduced by the prevailing side.

Mayor Gooch moved, seconded by Councilmember Hensley to reconsider the resolution so that City Council can specify whether the remaining available positions on the Board of Directors would be selected by appointment or election. The motion was approved by unanimous board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

During discussions on a process to select the remaining eight members, Councilmember Hope moved, seconded by Councilmember Chinn to appoint the six positions from those on the Special Events Advisory Task Force who expressed an interest in continuing to serve with the remaining eight positions selected from an election.

Councilmember Baughn, Chinn, Callison, and Mayor Gooch called for the question.

The motion to approve the selection process via an election was approved by unanimous board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

The resolution, as amended, was approved by unanimous board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

Resolution No. 09-99-2015

A RESOLUTION TO EXPAND THE SCOPE OF THE SECRET CITY FESTIVAL INTO A CELEBRATION OCCURRING WITHIN THE TIMEFRAME TO BE DETERMINED BY THE BOARD OF DIRECTORS WITH A MINIMUM DURATION OF ONE WEEK WHICH INCLUDES THE SECRET CITY FESTIVAL.

Mayor Gooch moved, seconded by Councilmember Baughn to approve the resolution.

Councilmember Callison moved to amend the resolution by substituting the presented language of the timeframe of the celebration "October into Veterans' Day (November 11)" to read "to be determined by the Board of Directors." The motion was seconded by Councilmember Chinn.

Mr. Matt Bailey, 17 Riverside Drive, commented about the weather conditions of a fall event and inquired as to whether discussions had occurred regarding expenses as it relates to security and the expansion of a celebration event.

The amendment was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

The resolution, as amended, was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

CONSENT AGENDA

Councilmember Hensley requested to remove the following items from the Consent Agenda--approval of recognizing the 70th Anniversary of the surrender documents by Japan (V-J Day) to end World War II and approval of a proclamation declaring September 2015 as "Suicide Prevention Month."

Following removal of those items, the remainder of the Consent Agenda was approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye," thereby:

- Approving the July 27, 2015 City Council Special Meeting Minutes.
- Approving the July 27, 2015 City Council Special Meeting Minutes.
- Approving the August 3, 2015 City Council Special Meeting Minutes.
- Approving the August 10, 2015 City Council Meeting Minutes.
- Approving the August 18, 2015 City Council Special Meeting Minutes.
- Adopting **Resolution No. 09-100-2015** to accept a \$113,623.66.00 reimbursement grant from the State of Tennessee, Department of Military, Tennessee Emergency Management Agency (TEMA) for expenses related to the severe winter storm during February 2015.
- Adopting **Resolution No. 09-101-2015** authorizing the Mayor and the City Manager to formally support city and community efforts to bring regattas and other rowing events to Oak Ridge through submission of letters and other communications.
- Adopting **Resolution No. 09-102-2015** approving revised bylaws for the Senior Advisory Board.
- Adopting **Resolution No. 09-103-2015** to extend the employee medical insurance contract between the City of Oak Ridge and the State of Tennessee Local Government Health Insurance Program for the period of January 1, 2016 through December 31, 2016 at an estimated cost of \$4,520,000.00.
- Adopting **Resolution No. 09-104-2015** authorizing the application for and acceptance of

a grant from the Tennessee Department of Transportation (TDOT) for an Operating Assistance Grant to reimburse the City for up to eighty percent (80%) of the net operating expenses of the City's public transportation program in the estimated amount of \$165,500.00.

- Adopting **Resolution No. 09-105-2015** accepting a grant extension through July 31, 2020 from the U.S. Department of Energy (DOE) for the Oral History Project, in the budgeted amount of \$100,000.00 per year subject to availability of DOE funding.

Items Removed from the Consent Agenda

Resolution No. 09-106-2015

A resolution recognizing the 70th Anniversary of the surrender documents by Japan (V-J Day) to end World War II.

Councilmember Hensley moved, seconded by Councilmember Chinn that the resolution be adopted.

The resolution was adopted by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Approval of a proclamation declaring September 2015 as "Suicide Prevention Month."

Mayor Gooch moved, seconded by Councilmember Hensley that the proclamation be approved.

The resolution was adopted by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

RESOLUTIONS

Resolution No. 09-107-2015

A RESOLUTION AUTHORIZING AGREEMENTS WITH SECRET CITY FILMS AND BBB COMMUNICATIONS, LLC, FOR PRESERVATION OF ORAL HISTORIES OF KEY INDIVIDUALS IMPORTANT TO THE HISTORY OF OAK RIDGE IN THE ESTIMATED AMOUNT OF \$35,000.00 EACH.

Councilmember Hope moved, seconded by Councilmember Callison that the resolution be adopted.

Ms. Kathy McNeily, Oak Ridge Public Library Director, responded to questions and comments of City Council.

Following discussions, the resolution was approved by board vote with Councilmembers Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye," and Councilmember Baughn voting "Nay."

Resolution No. 09-108-2015

A RESOLUTION AUTHORIZING THE PURCHASE OF A MEDIUM DUTY 4WD FORD DUMP TRUCK FROM LANDERS FORD, COLLIERVILLE, TENNESSEE, FOR USE BY THE RECREATION AND PARKS DEPARTMENT, IN THE ESTIMATED AMOUNT OF \$49,288.00.

Mayor Pro Tem Smith moved, seconded by Councilmember Hensley that the resolution be adopted.

The resolution was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-109-2015

A RESOLUTION APPROVING A CONTRACT WITH GRESHAM, SMITH AND PARTNERS, NASHVILLE, TENNESSEE, FOR ENGINEERING SERVICES RELATED TO THE RECONSTRUCTION OF A 13KV SPACER CABLE FOR THE ELECTRIC DEPARTMENT IN THE ESTIMATED AMOUNT OF \$56,000.00.

Councilmember Hope moved, seconded by Councilmember Hensley that the resolution be adopted.

Following responses by Mr. Jack Suggs, Electric Department Director, to questions and comments of City Council, the resolution was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-110-2015

A RESOLUTION AWARDED A CONTRACT (FY2016-051) TO FIRST PLACE FINISH, INC., OAK RIDGE, TENNESSEE, FOR THE ABATEMENT AND DEMOLITION OF 105 WADDELL PLACE, A CITY-OWNED RESIDENTIAL STRUCTURE, IN THE ESTIMATED AMOUNT OF \$26,821.00.

Councilmember Hensley moved, seconded by Councilmember Hope that the resolution be adopted.

Mr. Matt Wider, Community Development Specialist, responded to question and comments of City Council.

Following brief discussions, the resolution was unanimously approved by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye."

Resolution No. 09-111-2015

A RESOLUTION TO AMEND THE POWER CONTRACT WITH THE TENNESSEE VALLEY AUTHORITY AND TO ESTABLISH NEW ELECTRIC RATES EFFECTIVE OCTOBER 2015.

Mayor Pro Tem Smith moved, seconded by Councilmember Hope that the resolution be adopted.

Electric Department Director Jack Suggs provided an overview of what was being considered by the City Council noting the two actions—new electric rates and a rate adjustment—both of which were being considered as a "pass through" from the Tennessee Valley Authority (TVA).

The resolution was approved by board vote with Councilmembers Baughn, Callison, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting "Aye," and Councilmember Chinn voting "Nay."

CHARTER REVIEW COMMITTEE SELECTION PROCESS:

A RESOLUTION ESTABLISHING THE PROCESS FOR ELECTION OF THE MEMBERS OF THE 2015 CHARTER REVIEW COMMITTEE AND SETTING FORTH THE RESPONSIBILITIES OF THE CHARTER REVIEW COMMITTEE AS ESTABLISHED BY CITY CHARTER. (Option 1)

Mayor Pro Tem Smith moved, seconded by Councilmember Hope that the resolution be adopted.

Following discussions regarding councilmember's preference as to selection via an election or appointment, the motion failed by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, and Mayor Gooch voting "Nay," and Councilmember Hope and Mayor Pro Tem Smith voting "Aye."

Resolution No. 09-112-2015

A RESOLUTION ESTABLISHING THE PROCESS FOR APPOINTMENT OF THE MEMBERS

OF THE 2015 CHARTER REVIEW COMMITTEE AND SETTING FORTH THE RESPONSIBILITIES OF THE CHARTER REVIEW COMMITTEE AS ESTABLISHED BY CITY CHARTER. (Option 2)

Councilmember Chinn moved, seconded by Councilmember Baughn that the resolution be adopted.

Mayor Pro Tem Smith moved to amend the last “be it further resolved” paragraph to read: prior to the next available meeting, each Councilmember shall submit his or her appointment for the Committee to the City Clerk for inclusion in the agenda material of the meeting in which the selection shall occur.” This motion was seconded by Councilmember Hope and approved unanimously by voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

The resolution, as amended, was approved unanimously by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

Resolution No. 09-113-2015

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE FERGUSON GROUP, LLC, WASHINGTON, D.C., FOR THE PROVISION OF CONSULTING SERVICES TO PROVIDE GRANT SUPPORT AND TO DEVELOP A COMPREHENSIVE FEDERAL GOVERNMENT RELATIONS AGENDA AND ACTION PLAN FOR AGREED UPON PRIORITIES FOR THE CITY IN THE AMOUNT OF \$30,000.00 AT A MAXIMUM RATE OF \$425.00 PER HOUR WITH AN ALLOWANCE OF \$5,000.00 FOR EXPENSES.

Mayor Pro Tem Smith moved, seconded by Councilmember Hope that the resolution be adopted.

The resolution was approved by board vote with Councilmembers Callison, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye,” and Councilmembers Baughn and Chinn voting “Nay.”

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

(NONE)

FINAL ADOPTION OF ORDINANCES

Ordinance No. 13-2015

AN ORDINANCE TO AMEND ORDINANCE NO. 17-98 (AS AMENDED), SECTION 1, TO INCREASE THE MONTHLY RESIDENTIAL REFUSE COLLECTION FEE FROM \$7.00 TO \$10.50.

Councilmember Chinn moved, seconded by Councilmember Callison that the ordinance be approved on second reading.

The ordinance was approved by board vote with Councilmembers Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye,” and Councilmember Baughn voting “Nay.”

Ordinance No. 14-2015

AN ORDINANCE TO AMEND TITLE 15, TITLED “MOTOR VEHICLES, TRAFFIC AND PARKING,” OF THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY AMENDING SECTION 15-114, TITLED “CRASH HELMETS FOR DRIVER AND PASSENGER ON MOTORCYCLE OR MOTOR-DRIVEN CYCLE,” AND AMENDING SECTION 15-227, TITLED “USE OF SAFETY BELTS IN PASSENGER VEHICLES”; AND BY CREATING THE FOLLOWING NEW SECTIONS: SECTION 15-132, TITLED “NOTIFICATION OF CHANGE OF ADDRESS AND/OR NAME”; SECTION 15-228, TITLED “ILLUMINATION OF REGISTRATION (LICENSE) PLATE”; AND SECTION 15-349, TITLED

“TEXTING WHILE DRIVING PROHIBITED”; WITH ALL AMENDMENTS FOR THE PURPOSE OF BRINGING THE MOTOR VEHICLE PROVISIONS INTO COMPLIANCE WITH STATE LAW.

Councilmember Hensley moved, seconded by Councilmember Baughn that the ordinance be approve on second reading.

The ordinance was approved unanimously by board vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

ELECTIONS/APPOINTMENTS, ANNOUNCEMENTS AND SCHEDULING

Elections/Appointments

City Attorney Evaluation Committee

City Manager Evaluation Committee

Budget and Finance Committee

Mayor Gooch moved, seconded by Mayor Pro Tem Smith to comprise the City Attorney Evaluation Committee of Charles J. Hope, Jr., Chair; Rick Chinn, and Warren L. Gooch; the City Manager Evaluation Committee of L. Charles Hensley, Chair; Kelly Callison, and Ellen D. Smith; and the Budget and Finance Committee of Trina Baughn, Chair; L. Charles Hensley; and Kelly Callison.

Councilmember Baughn remarked, regrettably, that she would be unable to serve on the Budget and Finance Committee.

Councilmember Hensley nominated Mayor Pro Tem Smith to replace Councilmember Baughn on the Budget and Finance Committee. The nomination was seconded by Mayor Gooch, and approved unanimously by voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

Mayor Gooch moved to divide the question by appointing the Budget and Finance Committee, aside from the City Attorney and City Manager Evaluation Committees. The motion was seconded by Councilmember Hope and approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

City Attorney Evaluation Committee and City Manager Evaluation Committee

Mayor Gooch moved, seconded by Councilmember Hensley to appoint the City Attorney and City Manager Evaluation Committee as follows--the City Attorney Evaluation Committee will be comprised of Charles J. Hope, Jr., Chair; Rick Chinn, and Warren L. Gooch; the City Manager Evaluation Committee will be comprised of L. Charles Hensley, Chair; Kelly Callison, and Ellen D. Smith. The motion was approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

Budget and Finance Committee

Mayor Gooch moved, seconded by Councilmember Hensley to establish the Budget and Finance Committee with Kelly Callison; L. Charles Hensley; and Ellen D. Smith. The motion was approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, Mayor Pro Tem Smith, and Mayor Gooch voting “Aye.”

Additionally, Mayor Gooch moved to elect Councilmember Kelly Callison as Chair of the Budget and

Finance Committee. The motion was seconded by Councilmember Hensley and was approved by unanimous voice vote with Councilmembers Baughn, Callison, Chinn, Hensley, Hope, and Mayor Pro Tem, and Mayor Gooch voting "Aye."

Announcements

Councilmember Hensley noted that the Land Bank sold a property on Decatur Road that is currently under construction for a house.

Scheduling

[Diverting from the original order of the agenda.]

CITY MANAGER'S REPORT

Emergency Purchase-Replacements Parts for Emergency Pump Repair at the Turtle Park Sewer Pump Station

The City Manager noted that an emergency purchase had occurred for replacement parts for a damaged pump at Turtle Park Sewer Pump Station during August 2015. This information was presented to City Council in accordance with Section 5-404 of the City Code. No action was required by the City Council for this item.

Additionally, the City Manager noted that a Memorandum of Agreement (MOA) for the Manhattan Project National Park Signing Ceremony was scheduled to occur in Washington D.C. on November 10, and a secondary setting in local community areas was tentatively for November 12 which would involve several events in the community with various organizations, including the Oak Ridge Schools.

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

Mayor Gooch requested that city staff develop and present a proposal to City Council to form a committee to support an effort by Senator Lamar Alexander's to rename Pellissippi Parkway the *Oak Ridge Corridor* with Councilmember Chinn to serve as Chair of the committee.

SUMMARY OF CURRENT EVENTS

CITY ATTORNEY'S REPORT

(NONE)

ADJOURNMENT

The meeting adjourned at 10:15 p.m.

Diana R. Stanley, City Clerk
CITY OF OAK RIDGE, TENNESSEE

MAYOR'S MEMORANDUM
15-05

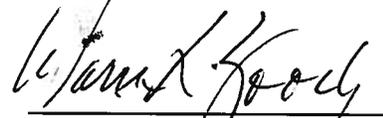
DATE: September 28, 2015
TO: Fellow Members of City Council
FROM: Mayor Warren L. Gooch

SUBJECT: APPOINTMENT OF RAILROAD AUTHORITY DIRECTOR

On October 9, 2015, Dr. Pete Craven's appointment will expire as the Oak Ridge Heritage Railroad Authority Director. I have requested, to which Dr. Craven has accepted, that he continue his service as the Mayor's Designee as Director of the Railroad Authority for another three-year term which will expire on October 9, 2018.

The Board of Directors of the Railroad Authority contains two directors, as required by the Tennessee Code. The Code provides that one Director shall be the Mayor or his designee and an additional Director-at-Large shall be selected by City Council. Mr. Gordon Fee currently serves as the Director-at-Large.

I am most confident in Dr. Craven's abilities to serve as the Oak Ridge Heritage Railroad Authority's Director and request City Council's confirmation in this mayoral appointment.



Warren L. Gooch

PUBLIC WORKS DEPARTMENT MEMORANDUM
15-24

DATE: September 17, 2015
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: HVAC DUCT DETECTORS REPAIR – CENTRAL SERVICES COMPLEX

Introduction

An item for City Council consideration is the recommendation for the repair of the duct detectors (smoke alarms) located in the HVAC ductwork at the Central Services Complex by Tyco SimplexGrinnell, Knoxville, Tennessee, in the estimated amount of \$31,686.

Funding

The total cost of the repair is estimated to be \$31,686 with \$25,841.75 received from a claim filed with The TML Pool, resulting in an estimated \$5,844.25 to be paid by the City of Oak Ridge. Funding for this repair is available in the FY16 budget for Unspecified Capital Maintenance.

Background

On June 19, 2015, lightning struck the ground near the Central Services Complex which caused several electronic system failures, including the controllers that operate the gates and door entry system, and the fire alarm system. After the fire alarm was returned to normal operation, Police Dispatch began receiving trouble calls from the alarm company, Tyco SimplexGrinnell, indicating that the system was in "trouble mode" and not functioning properly.

Tyco SimplexGrinnell made a thorough inspection of the system and found that the lightning strike had shorted out the smoke alarms (aka duct detectors) that are located inside the HVAC ductwork. These detectors are designed to shut down the HVAC system in the event that smoke from the mechanical equipment is present in the ductwork in order to prevent smoke or fire from being spread throughout the building.

The inspection information and cost to repair the damage received from Tyco SimplexGrinnell was submitted on July 17, 2015, to the Risk Manager, who subsequently filed a claim to the City's insurance provider, The TML Pool. The City received a check dated September 1, 2015, in the amount of \$25,841.75 from The TML Pool.

Recommendation

Staff recommends approval of the attached resolution as submitted. The fire system equipment located in the Central Services Complex was purchased from and is solely maintained by Tyco SimplexGrinnell. As this recommendation is a waiver of soliciting competitive bids due to Tyco SimplexGrinnell being the sole provider of maintenance of this equipment, Council is reminded that a unanimous vote is required for approval.



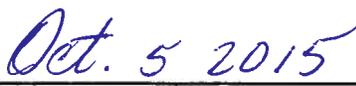
Jack L. Suggs

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION WAIVING THE COMPETITIVE BID PROCESS AND APPROVING A CONTRACT WITH TYCO SIMPLEXGRINNELL, KNOXVILLE, TENNESSEE, FOR THE REPAIR OF HVAC SMOKE ALARMS AT THE CENTRAL SERVICES COMPLEX DAMAGED AS A RESULT OF A LIGHTNING STRIKE; SAID CONTRACT IN THE ESTIMATED AMOUNT OF \$31,686.00 WITH \$25,841.75 BEING REIMBURSED TO THE CITY BY THE TML RISK MANAGEMENT POOL FOR A NET ESTIMATED COST TO THE CITY OF \$5,844.25.

WHEREAS, a lightning strike in June 2015 caused several electronic system failures at the Central Services Complex including shorting out the smoke alarms (duct detectors) located inside the HVAC ductwork; and

WHEREAS, the fire system equipment located in the Central Services Complex was purchased from and is solely maintained by Tyco SimplexGrinnell in Knoxville, Tennessee; and

WHEREAS, the estimated cost to repair the smoke alarms is \$31,686.00; however, since the damage was caused by a lightning strike the City submitted a claim to the TML Risk Management Pool and has received a reimbursement check in the amount of \$25,841.75; and

WHEREAS, the City Manager recommends waiving the competitive bid process and approving a contract with Tyco SimplexGrinnell to repair the smoke alarms.

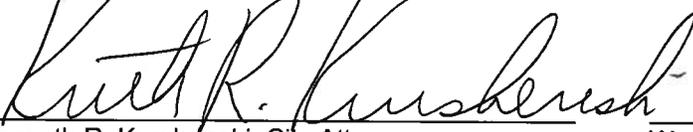
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive the competitive bid process is approved and the City is hereby authorized to enter into a contract with Tyco SimplexGrinnell, Knoxville, Tennessee, for repair of the duct detectors (smoke alarms) in the HVAC system at the Central Services Complex; said contract in the estimated amount of \$31,686.00 with \$25,841.75 being reimbursed to the City from the TML Risk Management Pool for an estimated net cost of \$5,844.25.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

DEPARTMENT OF COMMUNITY DEVELOPMENT MEMORANDUM

15-39

DATE: September 24, 2015

TO: Mark S. Watson, City Manager

THROUGH: Kathryn Baldwin, Community Development Director *RGB*

FROM: Matthew Widner, Housing Specialist

SUBJECT: **AWARDING A CONTRACT TO SERVICE ONE, INC. FOR ABATEMENT AND DEMOLITION OF FOUR CITY-OWNED 4-PLEX RESIDENTIAL STRUCTURES (355 W. OUTER DR., 101 WADE LN., 117 WADE LN. AND 157 WADE LN.)**

Introduction

An item for City Council's consideration is a resolution awarding a contract to Service One, Inc. Knoxville, Tennessee for the abatement and demolition of four City-owned 4-plex residential structures located at 355 W. Outer Dr., 101 Wade Ln., 117 Wade Ln., and 157 Wade Ln. in the estimated amount of \$82,000.00.

Funding

Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) and Economic Development Initiative (EDI) funding will be utilized for this project.

Background/Analysis/Review/Consideration

355 W. Outer Dr., 101 Wade Ln., and 117 Wade Ln. were previously owned by Carden Rentals, LLC and purchased by the City of Oak Ridge on February 24, 2015. 157 Wade Ln. was previously owned by Knox Housing Partnership and purchased by the City of Oak Ridge on January 26, 2015 through HUD's Voluntary Acquisition Program. The Board of Building and Housing Code Appeals declared these dwellings Unfit for Human Occupation and Use and ordered the 4-plexes to be demolished. After purchase these residential structures were used multiple times for training by both the City of Oak Ridge Police and Fire Department.

An invitation to bid was distributed via email by the City of Oak Ridge Finance Department to twelve (12) known qualified contractors. A follow-up invitation letter was also sent by the City of Oak Ridge Community Development Department in an effort to encourage more bidder participation. A non-mandatory pre-bid meeting was held on September 8, 2015 to allow bidders an opportunity to walk through each property. There were five contractors represented at the pre-bid meeting. After a fourteen (14) day advertisement period, three (3) qualified bids were received on September 15, 2015 with Service One, Inc. being the lowest responsible bidder in the amount of \$82,000.00.

It is imperative that these unsafe nuisance residential structures be demolished as soon as possible to protect the health and welfare of the public. Service One, Inc. has successfully performed a prior abatement and demolition for the City.

Recommendation

Approval of the attached resolution is recommended.

Attachment(s)

Resolution authorizing contract to be awarded to Service One, Inc. and copy of Community Development Department's "Request for Bid Invitation" letter.

M. Wiche
Name

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.

Mark S. Watson
Mark S. Watson

Oct. 5 2015
Date

City of
OAK RIDGE



Community Development Dept. (865) 425-3584

Post Office Box 1 • Oak Ridge, Tennessee 37831-0001

Request for Bid (RFB) Invitation

Date: September 8, 2015

Name of Project: Abatement & Demolition of four 4plex Residential Structures

Bid Document #: FY 2016 - 065

Contractors / Bidders,

We are excited to be offering another project for the betterment of our community. You are receiving this request for bid invitation in hopes you will take the time to go online and review the currently posted RFB for this project. You may find this and other City projects at: <http://www.oakridgetn.gov/department/Finance/content.aspx?article=1964>. You may also access online bid requests by going to our city's home page looking to the right hand columns under the heading of "work". You simply click on "Online Bid Requests" which will open currently advertised projects.

Sealed Bids will be received by the City of Oak Ridge, Finance Department, until 2:00pm (local time), on Tuesday, September 15, 2015, and then publicly opened at the City of Oak Ridge, Central Services Complex, Materials Management Conference Room, located at 100 Woodbury Lane, Oak Ridge, TN 37830

This specific project is a vital part of our Community Development Department's mission which is: "To guide and coordinate the development of our community to attain a level of quality, efficiency, attractiveness, safety, health and economic vitality that makes Oak Ridge widely admired in the Southeast as a progressive, vibrant and wholesome place in with to live and work."

Please be assured that we are happy to work with you in preparing your responsible bid. If you have questions, you may contact our purchasing office at (865) 425-1819 Monday-Friday 8:30am-3:30pm.

Respectfully,

A handwritten signature in green ink that reads "M. Widner".

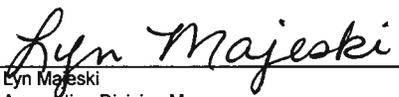
Matthew Widner
Community Development

CITY OF OAK RIDGE, TENNESSEE

Abstract of Bids

CONTRACT FY2016-065

OPENING DATE: September 15, 2015 2:00 P.M.

| FOR ---Abatement and Demolition for Four (4) Residential Structures (Fourplex Buildings) Located at: 101 Wade Lane, 117 Wade Lane, 157 Wade Lane, and 355 W. Outer Drive | | | BIDDER: Service One, Inc. 7808 Asheville Hwy Knoxville, TN 37924 | | BIDDER: Cannon Sline / K2 / Mansfield Industrial, Inc. 1325 W. Detroit Blvd. Pensacola, FL 32534 | | BIDDER: First Place Finish, Inc. 127 Rockbridge Greens Blvd. Oak Ridge, TN 37830 | | BIDDER: | | | | |
|---|--------------------|--------|--|--------------|---|--------------|--|--------------|-----------|--|--|--|--|
| DESCRIPTION | ITEM* | UNIT** | UNIT COST | SUBTOTAL | UNIT COST | SUBTOTAL | UNIT COST | SUBTOTAL | UNIT COST | SUBTOTAL | | | |
| FURNISH ALL LABOR, MATERIALS, TOOLS, AND EQUIPMENT NECESSARY TO PERFORM ALL WORK AND SERVICES FOR ABATEMENT AND DEMOLITION FOR 4 (FOUR) RESIDENTIAL STRUCTURES: 101 WADE LANE 117 WADE LANE, 157 WADE LANE , AND 355 W. OUTER DRIVE PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE COMMUNITY DEVELOPMENT DEPARTMENT * 1 = 101 WADE LANE 2 = 117 WADE LANE 3 = 157 WADE LANE 4 = 355 W. OUTER DRIVE ** A = ABATEMENT OF ENVIRONMENTAL ISSUES D = DEMOLITION AND CLEAN-UP | 1 | A | \$ 6,000.00 | | \$ 2,500.00 | | \$ 13,520.00 | | | | | | |
| | | D | \$ 14,500.00 | \$ 20,500.00 | \$ 20,056.34 | \$ 22,556.34 | \$ 10,400.00 | \$ 23,920.00 | | | | | |
| | 2 | A | \$ 6,000.00 | | \$ 2,500.00 | | \$ 12,150.00 | | | | | | |
| | | D | \$ 14,500.00 | \$ 20,500.00 | \$ 20,056.34 | \$ 22,556.34 | \$ 10,400.00 | \$ 22,550.00 | | | | | |
| | 3 | A | \$ 6,000.00 | | \$ 2,500.00 | | \$ 15,210.00 | | | | | | |
| | | D | \$ 14,500.00 | \$ 20,500.00 | \$ 20,056.34 | \$ 22,556.34 | \$ 10,970.00 | \$ 26,180.00 | | | | | |
| | 4 | A | \$ 6,000.00 | | \$ 2,500.00 | | \$ 13,260.00 | | | | | | |
| | | D | \$ 14,500.00 | \$ 20,500.00 | \$ 20,056.34 | \$ 22,556.34 | \$ 10,970.00 | \$ 24,230.00 | | | | | |
| | TOTAL PRICE | | | \$ 82,000.00 | | \$ 90,225.36 | | \$ 96,880.00 | | \$ - | | | |
| | TERMS | | | NET 30 | | NET 30 | | NET 30 | | | | | |
| | DELIVERY | | | PER CONTRACT | | PER CONTRACT | | PER CONTRACT | | | | | |
| | F.O.B. | | | JOBSITE | | JOBSITE | | JOBSITE | | | | | |
| VIA | | | CONTRACTOR | | CONTRACTOR | | CONTRACTOR | | | | | | |
| OTHER BIDDERS CONTACTED: Keith Powell Heating and Cooling - Oak Ridge, TN ES&H, Inc. - Knoxville, TN Claiborne Hauling Contractors, LLC - Knoxville, TN S & F Environmental Consulting, LLC 37863 B & A Construction - Caryville, TN | | | | | | | Adkins Excavating Contractors - Oliver Springs, TN Eastern Environmental, Inc. - Hampstead, NC Wright Contracting - Knoxville, TN E Luke Greene Co., Inc. - Knoxville, TN | | | Tetra Tech - Powell, TN Enviro Master, Inc. - Carrollton, GA Cozy Excavation - Clinton, TN | | BIDS OPENED AND RECORDED BY---  Lyn Majeski Accounting Division Manager | |
| REASON FOR AWARD ONLY BID RECEIVED <input type="checkbox"/> LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input checked="" type="checkbox"/> | | | RECOMMEND AWARD BE MADE TO: Service One, Inc. 7808 Asheville Hwy Knoxville, TN 37924 | | | | BIDS REVIEWED BY---  Janice McGinnis Finance Director | | | | | | |

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2016-065) TO SERVICE ONE, INC., KNOXVILLE, TENNESSEE, FOR THE ABATEMENT AND DEMOLITION OF FOUR (4) CITY-OWNED 4-PLEX RESIDENTIAL STRUCTURES, IN THE ESTIMATED AMOUNT OF \$82,000.00.

WHEREAS, the City issued an invitation to bid for the abatement and demolition of four (4) City-owned 4-plex residential structures located at 101 Wade Lane, 117 Wade Lane, 157 Wade Lane, and 355 West Outer Drive, which were declared unfit for human occupation or use by the Board of Building and Housing Code Appeals; and

WHEREAS, bids were received and publicly opened on September 15, 2015, with Service One, Inc., submitting the lowest and best bid, which bid the City Manager recommends be accepted.

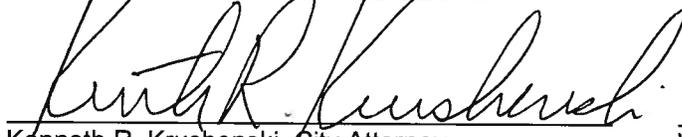
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Service One, Inc., 7808 Asheville Hwy, Knoxville, Tennessee 37924, for the furnishing of all labor, tools, materials, equipment and supplies necessary to abate and demolish the City-owned residential structures located at 101 Wade Lane, 117 Wade Lane, 157 Wade Lane, and 355 West Outer Drive; said award in strict accordance with FY2016-065, the required specifications, and the bid as publicly opened on September 15, 2015, and the estimated amount of \$82,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

FIRE DEPARTMENT MEMORANDUM
HQ-15-17

DATE: October 2, 2015
TO: Mark S. Watson, City Manager
FROM: Darryl Kerley, Fire Chief
SUBJECT: FIRE DEPARTMENT PHYSICAL FITNESS TRAINING AND NUTRITION COACHING

Introduction

An item for City Council's consideration is a resolution awarding a contract (FY2016-070) to Performance Training, Inc., Knoxville, Tennessee, for physical fitness training and nutrition training for all fire department personnel for a period of twelve (12) months in an amount not to exceed \$34,000.00.

Funding

Ninety percent (90%) of the funding for this purchase (\$30,600.00) comes from an Assistance to Firefighter Grant (AFG) program previously approved by Council by Resolution 5-46-2015. The remaining ten percent (10%) (\$3,400.00) is available in the Fire Department FY16 training budget with \$2,040.00 charged to the General Fund training budget and \$1,360.00 charged to the West End Fire Fund training budget.

Review

The Fire Department is in the process of developing a standardized fit-for-duty program for firefighters. As part of this program, the City issued a Request for Proposals to provide physical fitness assessments and training as well as nutrition education for firefighters. The training services for the exercise program will be specific to the job duty functions of Fire Department personnel and will initially be supervised by an exercise physiologist.

We met with our local hospital physical therapy group and two additional organizations in Oak Ridge and they did not appear to have personnel who could provide these services outside of their facilities. We also contacted University of Tennessee Heart Center and they did not respond. This is somewhat of a unique request for service and there apparently not many organizations that can provide such service based on our bid results. The successful bidder is an affiliate of Covent Health Systems and operates in the Fort Sanders Health and Fitness Center. They are a national organization which provides specific training and coaching on a part-time, as needed base to organizations around our community and across the nation.

Proposals were received on October 1, 2015 with Performance Training, Inc, Knoxville, Tennessee, submitting the sole proposal. The City contacted six (6) companies in the area to invite them to submit a proposal. Information was also posted on the City's website. This item was advertised for seventeen (17) days. Performance Training, Inc., met all of the requirements set forth in the Request for Proposals and has personnel ready to begin work upon notification to proceed.

Recommendation

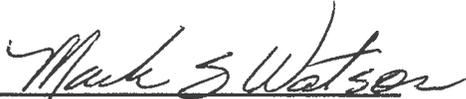
Staff recommends approval of the attached resolution.


Darryl Kerley, Fire Chief

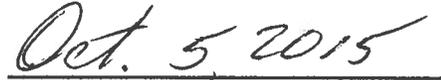
Attachment: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council approval as outlined in this document.



Mark S. Watson



Date

BID PROCESS FORM



BID NAME Exercise Physiologist and Nutrition Advisor for Fire Department Employees **DESCRIPTION** Provide Wellness and Fitness Program and Nutrition and Educational Program per the specifications provided by the City of Oak Ridge Fire Department.

CITY COUNCIL MEETING October 12, 2015

BIDDERS CONTACTED (CONTACT INFORMATION)

| <u>Company</u> | <u>Name</u> | <u>Address</u> | <u>City, State ZIP</u> | <u>Phone</u> | <u>Email</u> | <u>Contacted Via</u> |
|--|---|--|---|--|---|--|
| Performance Training Inc. The Fitness Hub | Jackie Ansley Cynthia Karube-Spangler Iduma Ortega | 2311 Choto Road 1402 E. Broadway | Knoxville, TN 37922 Maryville, TN 37804 Knoxville, TN 37919 | 865-207-6297 865-233-4533 | jackieansley@performancetraininginc.com thefitnesshub1@gmail.com www.idumahealthandfitnesscoach.com info@wello.com | [e-mail] [e-mail] [e-mail] [e-mail] |
| UT Medical Center Corporate Wellness Fort Sanders Wellness Center Totality Living Well | Shannon Reynolds, MPH Tommy Hodge Scott & Michelle Williams | 2121 Medical Center Way, Suite # 200 1901 Clinch Avenue | Knoxville, TN 37920 Knoxville, TN 37916 | 865-305-9308 865-541-1111 865-279-4411 | smreynolds@mc.utmck.edu thodge@covhlth.com info@totalitylivingwell.com | [e-mail] [e-mail] [e-mail] |

BIDS RECEIVED FROM BIDDERS CONTACTED DIRECTLY BY THE CITY

Performance Training Inc.

BIDS RECEIVED FROM BIDDERS NOT DIRECTLY CONTACTED BY THE CITY

(e.g., City's Website, Vendor Registry, Planrooms, Word of Mouth)

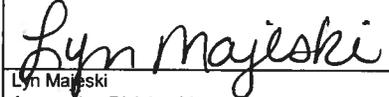
ADVERTISEMENT

The City of Oak Ridge advertised this bid on the Finance Department's Departmental Webpage for a duration of 17 days.

**CITY OF OAK RIDGE, TENNESSEE
Abstract of Bids**

FY2016-070

OPENING DATE: October 1, 2015 2:00 P.M.

| FOR --- Exercise Physiologist and Nutrition Advisor for Fire Department Employees | | | BIDDER: Performance Training, Inc. 2311 Choto Road Knoxville, TN 37922 | | BIDDER: | | BIDDER: | | BIDDER: | | |
|--|------|----------|---|--|-----------|-------|---|--|-----------|-------|--|
| DESCRIPTION | ITEM | QUANTITY | UNIT COST | TOTAL | UNIT COST | TOTAL | UNIT COST | TOTAL | UNIT COST | TOTAL | |
| WELLNESS AND FITNESS PROGRAM | | | | \$ 24,912.23 | | | | | | | |
| NUTRITION AND EDUCATIONAL PROGRAM | | | | \$ 8,400.00 | | | | | | | |
| PER THE SPECIFICATIONS PROVIDED BY THE CITY OF OAK RIDGE FIRE DEPARTMENT | | | | | | | | | | | |
| TOTAL PRICE | | | | \$ 33,312.23 | | \$ - | | \$ - | | \$ - | |
| TERMS | | | | 15th of each month | | | | | | | |
| DELIVERY | | | | Per Specifications | | | | | | | |
| F.O.B. | | | | N/A | | | | | | | |
| VIA | | | | N/A | | | | | | | |
| OTHER BIDDERS CONTACTED: The Fitness Hub - Maryville, TN Iduma Ortega - Knoxville, TN UT Medical Center Corporate Wellness - Knoxville, TN Fort Sanders Wellness Center - Knoxville, TN Totality Living Well - Knoxville, TN | | | | | | | BIDS OPENED AND RECORDED BY---  Lyn Majeski Accounting Division Manager | | | | |
| REASON FOR AWARD: | | | | RECOMMEND AWARD BE MADE TO: | | | | BIDS REVIEWED BY--- | | | |
| ONLY BID RECEIVED <input checked="" type="checkbox"/> X LOW PRICE <input type="checkbox"/> BETTER OR REQUIRED DESIGN <input type="checkbox"/> EARLY DELIVERY <input type="checkbox"/> LOWEST TOTAL COST <input type="checkbox"/> | | | | Performance Training, Inc. 2311 Choto Road Knoxville, TN 37922 | | | |  Janice McGinnis Finance Director | | | |

RESOLUTION

A RESOLUTION AWARDING A CONTRACT (FY2016-070) TO PERFORMANCE TRAINING, INC., (PTI), KNOXVILLE, TENNESSEE, TO PROVIDE PHYSICAL FITNESS TRAINING AND A NUTRITION AND EDUCATION PROGRAM TO ALL OAK RIDGE FIREFIGHTERS; SAID CONTRACT IN AN AMOUNT NOT TO EXCEED \$34,000.00.

WHEREAS, the City of Oak Ridge is in the process of developing a standardized fit-for-duty program for the Fire Department; and

WHEREAS, as part of this program, the City of Oak Ridge issued a Request for Proposals for physical fitness education and training, initial fitness assessments, development of individual workout routines based upon individual needs, and monitoring of employees' progress, as well as educational training on nutrition and development of eating plans, for all Oak Ridge firefighters; and

WHEREAS, bids were received and publicly opened on October 1, 2015, with Performance Training, Inc., (PTI), Knoxville, Tennessee, submitting the sole proposal, which proposal the City Manager recommends be accepted; and

WHEREAS, grant monies received from a Federal Emergency Management Agency Assistance to Firefighter Grant award, as approved by Resolution 5-46-2015, will be used to fund \$27,900.00 of this contract.

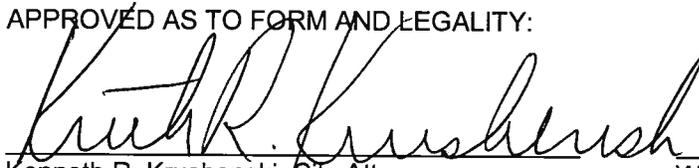
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and award is hereby made to Performance Training, Inc., (PTI), 2311 Choto Road, Knoxville, Tennessee 37922, to provide physical fitness education and training, initial fitness assessments, development of individual workout routines based upon individual needs, and monitoring of employees' progress, as well as educational training on nutrition and development of eating plans, for all Oak Ridge firefighters; said award in strict accordance with the Request for Proposals (FY2016-070), the proposal as received and publicly opened on October 1, 2015, and the required specifications, and in an amount not to exceed \$34,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

RESOLUTIONS

DEPARTMENT OF COMMUNITY DEVELOPMENT MEMORANDUM

15-38

DATE: September 24, 2015
TO: Mark S. Watson, City Manager
THROUGH: Kathryn Baldwin, Community Development Director KCB
FROM: Matthew Widner, Housing Specialist
SUBJECT: LAND BANK TRANSFER

Introduction

The Community Development Department has continued to purchase blighted property for demolition in compliance with the Community Development Block Grant (CDBG) Consolidated Plan for 2014-2017, in addition to the goals and objectives stated in the "Not in Our City" program. The properties listed below are currently ready for transfer to the Oak Ridge Land Bank Corporation (ORLBC).

Funding

Initial funding for purchase of these properties was primarily carried out with money from the Oak Ridge CDBG annual allocation along with Federal Economic Development Initiative (EDI), depending on neighborhood circumstances.

Background/Analysis/Review/Consideration

As part of the "Not in Our City Campaign" adopted by City Council, Community Development staff has pursued identification, purchase, and demolition of the City's most blighted properties. In addition, Council adopted Ordinance 08-213, which established the Oak Ridge Land Bank Corporation. Initially twelve properties were transferred to the newly created Land Bank. Land Bank members were appointed in December of 2013 and have been actively pursuing goals and objectives established by City Council in Resolution 11-108-2013. Last year another six properties were transferred to the Land Bank. At this time Community Development staff has purchased and removed structures from an additional six properties. The properties are referenced below. In addition, please find attached a letter from Charlie Jernigan, Chairman of the Oak Ridge Land Bank Corporation, requesting ownership of these properties be transferred from the City of Oak Ridge to the Oak Ridge Land Bank Corporation.

Oak Ridge Land Bank Corporation - Anticipated 3rd Transfer of Property

Table with 2 columns: Address and Legal Description. Rows include properties at 104-106 Waddell Pl, 109-111 Waddell Pl, 105-107 Waddell Pl, 103 Bennett Ln, 106 Pembroke Rd, and 223 Hillside Rd.

Recommendation

Staff recommends approval of the attached resolution, which will transfer ownership of the above referenced property to the Oak Ridge Land Bank Corporation in an effort to prepare for redevelopment.

Attachment(s)

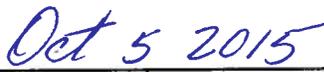
A Resolution to transfer six (6) City-owned real properties to the Oak Ridge Land Bank Corporation and a copy of the ORLBC letter by Chairman Charlie Jernigan requesting properties to be transferred to the Land Bank.


Matthew Widner

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson


Date



September 24, 2015

To: Mark Watson
City Manager, City of Oak Ridge, TN

From: Charlie Jernigan
Chairman, Oak Ridge Land Bank, Inc.

Mark,

The purpose of this letter is to request the transfer to the Land Bank of any additional properties that the city is prepared to convey at this time. Per our guidelines, we have a working program in place for the final disposal of these properties.

Thank you for your continued support of the Oak Ridge Land Bank, Inc.

A handwritten signature in blue ink that reads "Charlie Jernigan".

Charlie Jernigan
Chairman, Oak Ridge Land Bank, Inc

NUMBER _____

RESOLUTION

A RESOLUTION TO TRANSFER SIX (6) CITY-OWNED REAL PROPERTIES TO THE OAK RIDGE LAND BANK CORPORATION FOR DISPOSITION AS SET FORTH IN RESOLUTION 11-108-2013.

WHEREAS, by Resolution 11-109-11, City Council approved the *Not in Our City* conceptual plan which included establishment of a land bank program to reclaim unused, vacant, and/or undesirable land for potential housing opportunities or public use; and

WHEREAS, by Ordinance 08-2013, City Council created the Oak Ridge Land Bank Corporation (Land Bank) and established requirements for the corporation set forth in City Code Title 13, Chapter 6, including requirements regarding ownership and conveyance of real property; and

WHEREAS, by Resolution 11-108-2013, City Council established a hierarchical ranking of priorities for the use of real property held by the Land Bank; and

WHEREAS, the City desires to transfer six (6) City-owned real properties to the Land Bank for disposition as set forth in Resolution 11-108-2013.

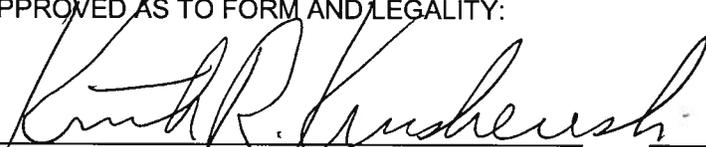
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the City hereby transfers to the Oak Ridge Land Bank Corporation by quit claim deed the following properties: 103 Bennett Lane, 223 Hillside Road, 106 Pembroke Road, 104-106 Waddell Place, 105-107 Waddell Place, and 109-111 Waddell Place.

BE IT FURTHER RESOLVED that the Oak Ridge Land Bank Corporation shall follow the hierarchical ranking of priorities for the use of real property as set forth in Resolution 11-108-2013:

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

**PUBLIC WORKS DEPARTMENT MEMORANDUM
15-25**

DATE: September 22, 2015
TO: Mark S. Watson, City Manager
FROM: Jack L. Suggs, Electric Director
SUBJECT: WATER TREATMENT PLANT WINDOW REPLACEMENT – CHANGE ORDER

Introduction

An item for City Council consideration is the recommendation of two change orders for contract FY2015-220 with Wright Contracting, Inc., Knoxville, Tennessee, for unforeseen structural work to allow for the replacement of windows at the Water Treatment Plant in the estimated amount of \$84,000.

Funding

The budget for this project is \$350,000, of which \$166,414 has been committed for engineering and construction, providing a remaining budget of \$183,586. In accordance with the contract with the Department of Energy for capital maintenance at the Water Treatment Plant, the City's share of the change orders are \$39,060 (46.5%), with the DOE share being \$44,940 (53.5%). Funding for the City portion of the change orders are available in the FY2016 Waterworks Fund budget.

Background

On March 19, 2015, Council awarded a contract for replacement of the windows at the Water Treatment Plant. As described in Public Works Department Memorandum 15-04, Wright Contracting, Inc., was awarded the contract as low bidder in the estimated amount of \$150,600.00. There were three other bids received, all of which were higher out of an indicated total of twenty contacted contractors.

The water plant was built in 1942. The City took over the water plant in April 2000, and has operated and maintained it since this date. Replacement of the windows is part of the ongoing work to be done to this old structure.

The contract work consists of removal of the existing windows and glass blocks and replacement with new windows. Cleaning and painting of metal around the windows was also envisioned.

The design and contracted work was predicated on the observable and predicted conditions at the time the project was designed. Unfortunately, two different sets of unexpected conditions were encountered during the removal of the block windows. This has resulted in the need for two change orders, both of which are presented for Council consideration.

The larger of the change orders involved replacement of structural steel members in the estimated amount of \$72,000.

The window openings in the building were constructed with a structural steel lintel (header) above the glass block and sash windows which supported the weight of the wall above the window opening and, thus, part of the roof. Only a portion of this metal header was visible before construction. The attached sketch is intended to illustrate the construction technique and illustrate why the majority of the header could only be observed once the glass block windows were removed.

The original designer envisioned surface preparation and painting of this lintel, under the assumption that the visible portion was in similar condition to that which was not visible. Once exposed, however, the steel lintel was found to be deteriorated to the point of being ineffective. In many places it had rusted to the point where it is quite literally friable through abrading with a screw driver. When the glass blocks were removed, much of the header fell and the top of the window opening had to be supported on an emergency basis.

Public Works Department Memorandum

15-25

Page 2 of 2

Staff and the engineer have made a number of photographs which demonstrate the severity of the problem. The attached photographs, as well as others, have been included in the electronic version of the agenda packet for Council viewing.

Several options were explored to replace the deteriorated header. The most economical and effective solution was to remove the deteriorated material and replace it with a new header that would be supported by a combination of masonry and steel structures constructed inside of the window opening. This approach does not involve removing the structure above the window or endangering the new building roof.

The contractor has submitted a price to repair all windows using this technique in anticipation of the condition being found throughout the structure. The engineer with the project has reviewed the change order and recommends approval, as does the author.

A second problem was found which requires a change order in the estimated amount of \$12,000 to correct. As illustrated in the attached sketch, a portion of the glass block windows was constructed in front of a concrete interior wall, ostensibly for appearance as the concrete wall prevented any light from entering the building. The design concept for dealing with these windows was simply to replace them with concrete block, which is both structurally more secure and less expensive.

While it was understood that some space existed between the glass block and the concrete wall, when the glass was removed, a large space was found which had been filled with Styrofoam blocks. While this was not totally unexpected, the contractor found that no concrete base had been formed under the open area. This meant that the proposed concrete block wall had no stable foundation on which to be built. A change order was designed to construct a concrete base in this area so that the original concept can be completed as designed.

The design engineer has reviewed both of these change orders and recommends approval so that the project can move forward. Funds are available for the change order as noted.

As can be seen in the attached photographs, the plant is now in a condition that requires action. That said, once the problem was found, construction was halted and only one side of the building has been started.

Should the Council approve the suggested action, the project will continue to completion. Should Council not wish to approve the change order, staff will move forward to stabilize the building by addressing the set of windows which have been removed and then rebid the project with the new information available and presented to the bidders.

Because of the conditions found and the fact that the facility will be in place for many years to come, it is not recommended that the exposed conditions remain unaddressed.

Recommendation

Having a contractor on site with available manpower and equipment and because the engineer has reviewed the proposed change orders and recommends that they be approved, staff recommends approval of these change orders. Adoption of the attached resolution is recommended.

Attachment(s)



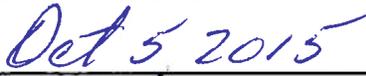
Jack L. Suggs

City Manager's Comments:

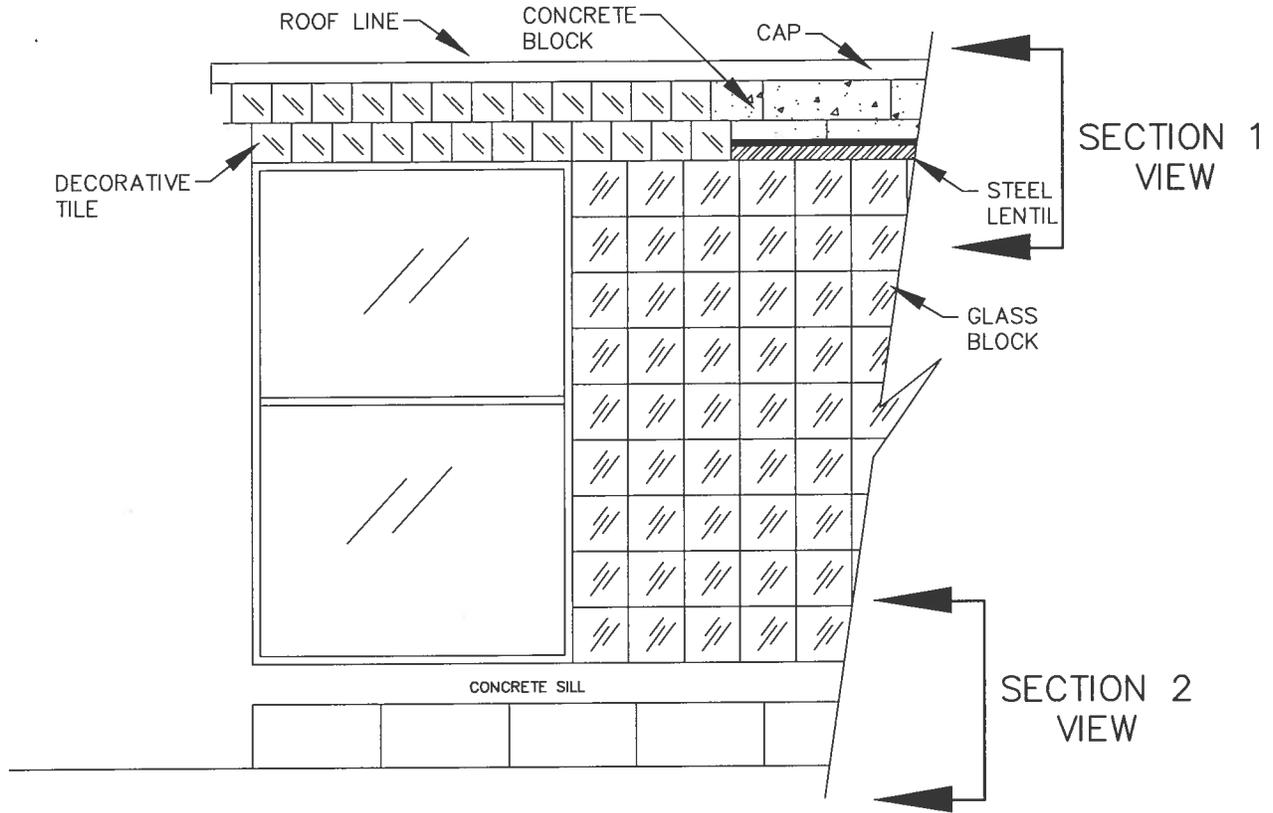
I have reviewed the above issue and recommend Council action as outlined in this document.



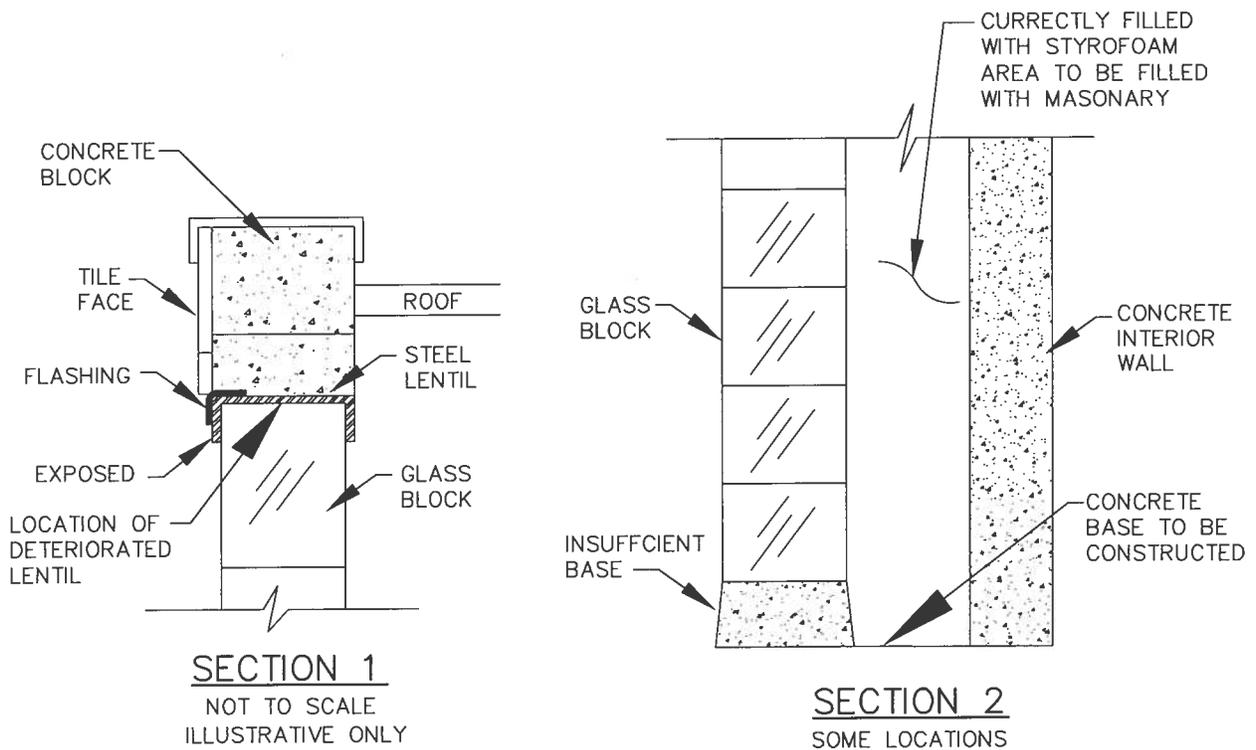
Mark S. Watson



Date



NOT TO SCALE, ILLUSTRATIVE ONLY



Current condition awaiting construction



Existing gap between lintel and wall





Damage visible from outside (pre-construction)



Condition of lintel found when glass block removed



08.17.2015

Filler block behind windows



08.17.2015
Current Condition

Filler block behind windows



08.17.2015

Current condition awaiting construction



08.17.2015

Pre-Construction Condition



08.17.2015

Pre-Construction Condition



08.17.2015



08.17.2015

Pre-Construction Condition



08.17.2015

Pre-Construction Condition

Pre-Construction Condition



#42
81 1/2" x 44 5/8"

08.18.2015



08.18.2015

Pre-Construction Condition



08.18.2015

Pre-Construction Condition

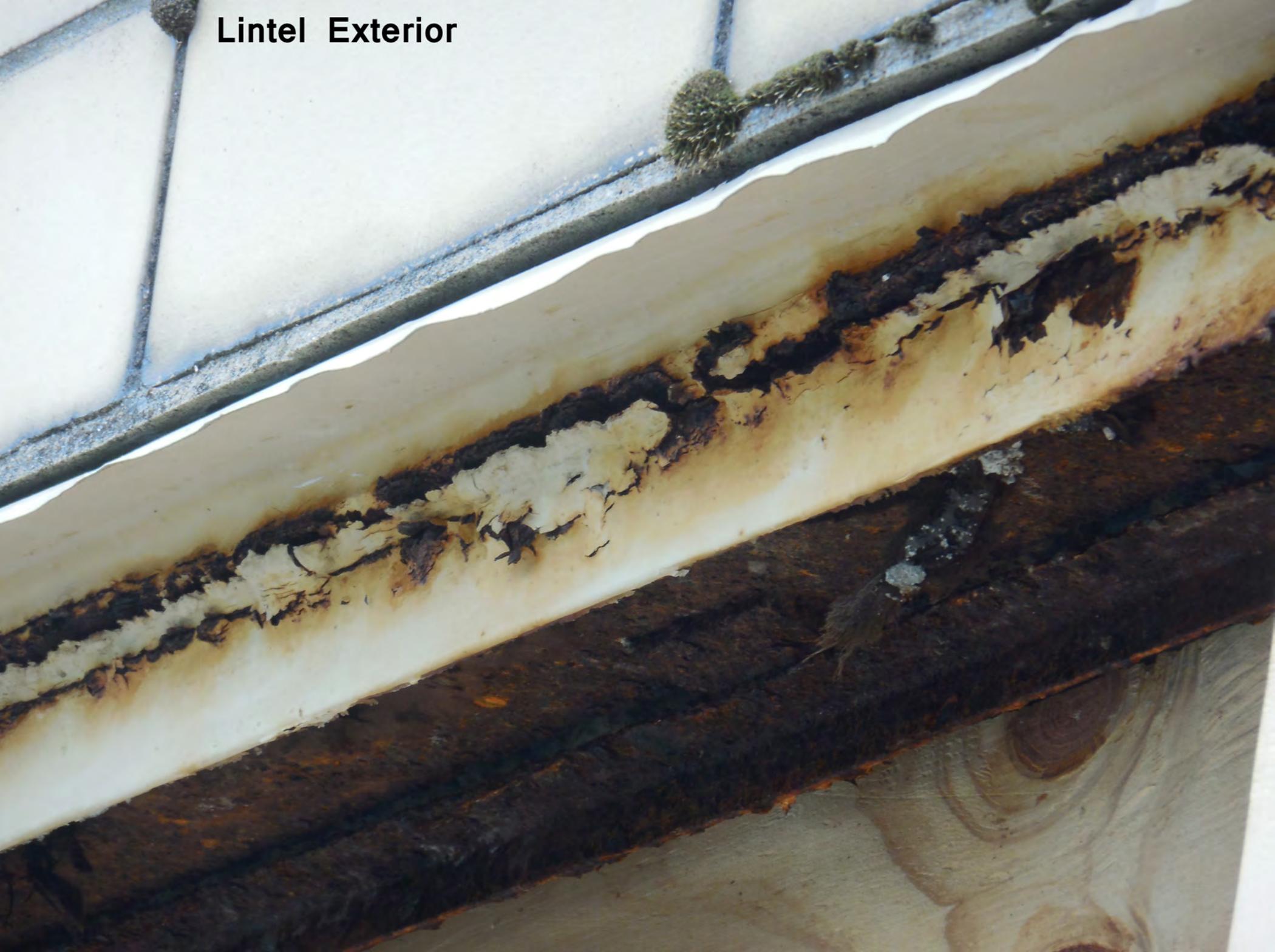
area prior to glass block removal



Left side shows styrofoam that was unknown after block removal. Interior wall is shotcrete.



Lintel Exterior



close up of lintel



**Close up of exterior wall
showing the covering and
roof cap**



RESOLUTION

A RESOLUTION AUTHORIZING CHANGE ORDERS TO THE CONTRACT (FY2015-220) WITH WRIGHT CONTRACTING, INC., KNOXVILLE, TENNESSEE, FOR THE REPLACEMENT OF WINDOWS AT THE WATER TREATMENT PLANT AS APPROVED BY RESOLUTION 3-28-2015; SAID CHANGE ORDERS IN THE ESTIMATED AMOUNT OF \$84,000.00 TO ADDRESS UNFORESEEN STRUCTURAL ISSUES.

WHEREAS, by Resolution 3-28-2015, City Council awarded a contract to Wright Contracting, Inc., Knoxville, Tennessee, for the replacement of windows at the Water Treatment Plant in the estimated amount of \$150,600.00; and

WHEREAS, during removal of the glass block windows at the Water Treatment Plant, two unforeseen conditions were encountered which result in a need for two change orders to the contract; and

WHEREAS, the first unforeseen condition was severe deterioration of the steel lintel (header) above the functional glass block which supported the weight of the wall above the window and part of the roof; and

WHEREAS, resolution of this condition will be replacement with a new header supported by a combination of masonry and steel structures, which is the most economical and effective solution at an estimated cost of \$72,000.00; and

WHEREAS, the second unforeseen condition was the lack of a concrete base between the concrete interior walls and the decorative glass block windows which resulted in a lack of a stable foundation for the planned replacement of the decorative glass block windows with concrete block; and

WHEREAS, resolution of this condition will be construction of a concrete base at an estimated cost of \$12,000.00; and

WHEREAS, the City Manager recommends approval of the two change orders.

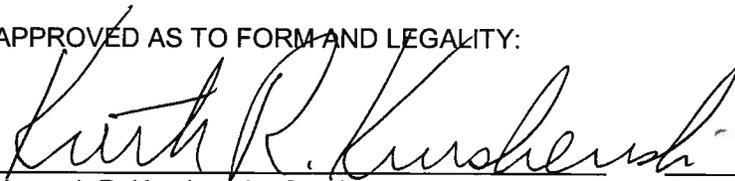
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and two change orders to the contract (FY2015-220) with Wright Contracting, Inc., approved by Resolution 3-28-2015, for replacement of windows at the Water Treatment Plant are hereby approved; said change orders in the estimated amount of \$84,000.00 to address the unforeseen structural issues.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the appropriate legal instruments to accomplish the same.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

FIRE DEPARTMENT MEMORANDUM
HQ-15-16

DATE: September 14, 2015
TO: Mark S. Watson, City Manager
FROM: Darryl Kerley, Fire Chief
SUBJECT: FIRE DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT (PPE) PURCHASE

Introduction

An item for City Council's consideration is a resolution authorizing the City to purchase Personal Protective Equipment (PPE), also known as bunker gear or turnout gear, for the Fire Department in an amount not to exceed \$46,500.00 for Fiscal Year 2016 (FY16).

Funding

The funds to accomplish this purchase are designated and approved within the FY16 budget. Part of the funds will come from the 923 Firefighting budget and a portion of the funds will come from the Station 4 – West End Fund.

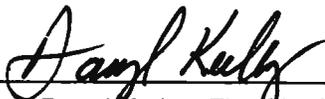
Review

In April of 2015, the Fire Department began the annual inspection and review process of individual employees' PPE, which includes helmets, hoods, coats, pants, gloves, and boots. The National Fire Protection Association (NFPA) requires two (2) sets of gear per firefighter and requires that gear not be older than ten (10) years. In order to meet NFPA requirements and based upon the number of new employees and increased wear of current gear, the Fire Department predicts it will need to purchase more than the usual amount of gear (twelve (12) sets) in FY16.

In 2013, the Finance Department bid out a portion of the gear (coats and pants) for a one-year contract with up to four (4) additional one-year renewals, with Municipal Emergency Services (MES), Inc., winning the bid. The remaining items are bid out each year individually and will be awarded to the lowest and best bid per item. The City is requesting approval by Council to purchase PPE for the Fire Department in an amount not to exceed \$46,500.00 provided such items are purchased utilizing the City's bid process.

Recommendation

Staff recommends approval of the attached resolution.



Darryl Kerley, Fire Chief

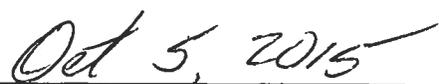
Attachment: Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council approval as outlined in this document.



Mark S. Watson



Date

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT (BUNKER GEAR) FOR FIREFIGHTERS IN AN AMOUNT NOT TO EXCEED \$46,500.00, PROVIDED SUCH ITEMS ARE PURCHASED UNDER THE CITY'S BIDDING REQUIREMENTS.

WHEREAS, the City of Oak Ridge Fire Department is in need of replacement personal protective equipment (bunker gear) for the firefighters; and

WHEREAS, personal protective equipment consists of helmets, hoods, coats, pants, gloves, and boots, and the City anticipates purchasing at least twelve (12) sets of each for Fiscal Year 2016; and

WHEREAS, in 2013 the City of Oak Ridge issued invitations to bid for the purchase of coats and pants for an initial one-year period with up to four (4) additional renewal options, with Municipal Emergency Services (EMS), Inc., winning the bid; and

WHEREAS, the remaining items of personal protective equipment are bid out each year separately and it varies which vendors provide the lowest and best bid per item; and

WHEREAS, the City Manager recommends authorization to purchase personal protective equipment utilizing the City's bid process with the total amount not to exceed \$46,500.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to purchase personal protective equipment for the Fire Department in an amount not to exceed \$46,500.00, with such items being purchased under the City's bidding requirements.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

MAYOR'S MEMORANDUM
15-04

DATE: September 28, 2015
TO: Fellow Members of City Council
FROM: Warren L. Gooch, Mayor
SUBJECT: OAK RIDGE CORRIDOR INITIATIVE COMMITTEE

Introduction

An item for the agenda is a resolution establishing a five-member *Oak Ridge Corridor Initiative Committee*, chaired by Councilman Rick Chinn, Jr., who will be charged with studying the economical, regional, and marketable benefits of Senator Lamar Alexander's proposal to name the four-lane highway from the Knoxville airport to Oak Ridge the "Oak Ridge Corridor."

Consideration

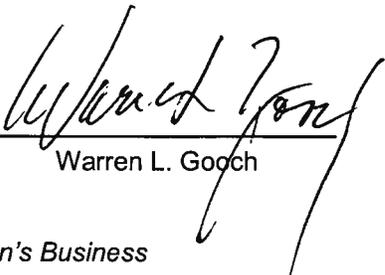
In accordance with City Council's Rules and Procedures, Article V "Officers and Committees of Council," Section C "Committees," I am recommending the creation of the *Oak Ridge Corridor Initiative Committee* to study Senator Lamar Alexander's proposal to name the four-lane highway from the Knoxville airport to Oak Ridge (Pellissippi Parkway) the "Oak Ridge Corridor." Specifically, this committee would study the economical, regional, and marketable benefits that would be experienced, not only by Oak Ridge, but the entire region with a prominent highway being designated the "Oak Ridge Corridor." This committee should report its findings to the council on or before May 31, 2016. The council could use the report submitted by the committee to include with legislation in support of this effort to provide to the Senator's Office, neighboring governments, as well as the State of Tennessee.

Senator Alexander does an excellent job providing specific examples in the attached article on the successes that our region is experiencing and how this relates to renaming this stretch of road as the "Oak Ridge Corridor" ultimately providing for a signature identity similar to that of Silicon Valley in California or the Research Triangle in North Carolina.

Lastly, I am recommending that the committee be chaired by Councilman Rick Chinn, Jr. His business leadership and commitment to economic development will serve this committee's charge well. The remaining four (4) positions would be selected via an election at the November Council Meeting or as soon as practical.

Summary

Approval of the attached resolution is requested to form the *Oak Ridge Corridor Initiative Committee* and to have the five-member committee chaired by Councilman Chinn.


Warren L. Gooch

Attachments:

Lamar Alexander Naming Highway 'Oak Ridge Corridor' Good for Region's Business Resolution

Lamar Alexander: Naming highway 'Oak Ridge Corridor' good for region's business

BY: U.S. Sen. Lamar Alexander

POSTED: 3:00 AM, Sep 13, 2015

UPDATED: 2:32 PM, Sep 13, 2015

TAG: columnists (/topic/columnists)

It's time to name the four-lane highway from the Knoxville airport to Oak Ridge the "Oak Ridge Corridor."

I can think of no better calling card for a job recruiter from the Knoxville area than to walk into an office of any corporation anywhere in the world and say, "I am from the 'Oak Ridge Corridor.' Let me tell you what we have in East Tennessee that can help your company make a profit, hire more employees and succeed."

Along our corridor, there are more than 45,000 people in Anderson, Blount, Knox and Roane counties with graduate or professional degrees. This includes 1,600 scientists and engineers at Oak Ridge National Laboratory, more than 500 people at Y-12 with graduate degrees, more than 1,000 Ph.D.s at the University of Tennessee and hundreds of engineers at the Tennessee Valley Authority. This is one of the most formidable concentrations of brainpower anywhere in our country.

For a long time, we have tried to figure out how to take this concentration of brainpower and turn it into jobs in East Tennessee. I tried as governor and as the University of Tennessee president. I watched other people try. We have had some success, but not nearly as much as one would think we should have.

Today, the time is right.

More than ever before, the Oak Ridge-Knoxville area is showing great promise, and we are close to finally solving the mystery that has stymied so many for the last 40 years.

First, Oak Ridge National Laboratory's Manufacturing Demonstration Facility has the opportunity to change manufacturing in the way that the discovery of unconventional ways to find oil and gas has changed our energy future. They are 3D printing everything from tooling to robotic arms and from airplane parts to whole cars. Already companies like Local Motors are locating jobs in Oak Ridge to be closer to this research.

Second, the \$6.5 billion Uranium Processing Facility is one of the largest construction projects in the country

— and is now on time and on budget and is being consistently funded. The scope of this project, which is projected to spend hundreds of millions of dollars a year until it is completed, is attracting companies that may very well choose to locate here and create jobs here.

Third, cleaning up the old Cold War sites at Oak Ridge supports 1,700 jobs today and allows companies to relocate and bring new jobs to Oak Ridge. Once these sites are cleaned up, new companies move in.

And fourth, supercomputing. More than 6,000 scientists from all over the world use the supercomputing facilities at ORNL, which is home to the Titan supercomputer and several other systems. Then in 2017, Oak Ridge will become home to the world's fastest supercomputer, which will help give the U.S. a competitive edge over other countries in scientific advancement and advanced manufacturing.

As governor, I helped construct the four-lane, interstate-quality road from the Knoxville airport to Oak Ridge, something that had been talked about for many years. We built it 100 percent with state funds. But I had something in mind then more than a road. I thought about how this region was not appreciated for its brainpower.

And that's why I called it the "Oak Ridge Corridor" — a signature and identity not unlike the Research Triangle in North Carolina or Silicon Valley in California. If you stop and think about it, there is probably no better-known brand name in the world that represents excellence in science, research, technology and supercomputing — the resources that are a magnet for advanced manufacturing companies with good-paying jobs.

Imagine one of our mayors walking into an office anywhere in the world and saying: "I am from Knoxville (or Maryville or Kingston). We are bordered by the Great Smoky Mountains, the county's most visited national park, and the 'Oak Ridge Corridor,' one of the country's largest concentrations of brainpower in scientific research, advanced technology and supercomputing."

My guess is anyone sitting in that office anywhere in the world will want to hear what else they would have to say.

Unfortunately, for 30 years, the "Oak Ridge Corridor" has been the best idea that has never happened. Now that the mystery of how to turn brainpower in the Oak Ridge-Knoxville area into jobs for East Tennessee is showing so much promise of being solved, it is time to give that promise a signature name that will let the world know exactly where to put those jobs — and that is along the "Oak Ridge Corridor."

U.S. Sen. Lamar Alexander is a Republican representing Tennessee. He also has served as governor, president

Lamar Alexander: Naming highway 'Oak Ridge Corridor' good for re... <http://www.knoxnews.com/opinion/columnists/lamar-alexander-nami..>
of the University of Tennessee and U.S. Secretary of Education.

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RESOLUTION

A RESOLUTION ESTABLISHING A FIVE (5) MEMBER *OAK RIDGE CORRIDOR INITIATIVE COMMITTEE*, CHAIRED BY COUNCILMAN RICHARD CHINN, JR., TO STUDY THE ECONOMICAL, REGIONAL, AND MARKETABLE BENEFITS OF SENATOR LAMAR ALEXANDER'S PROPOSAL TO RENAME THE FOUR-LANE HIGHWAY FROM THE KNOXVILLE AIRPORT TO OAK RIDGE THE "OAK RIDGE CORRIDOR."

WHEREAS, United States Senator Lamar Alexander has proposed the renaming of the four-lane highway from the Knoxville airport to Oak Ridge to be the "Oak Ridge Corridor;" and

WHEREAS, the "Oak Ridge Corridor represents excellence in science, research, technology, and supercomputing, and will give the area a signature and identity not unlike the Research Triangle in North Carolina or Silicon Valley in California; and

WHEREAS, Senator Alexander stated that showcasing the country's largest concentrations of brainpower in these areas will be a magnet for advanced manufacturing companies with good-paying jobs; and

WHEREAS, City Council desires to establish a committee to study Senator Alexander's proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

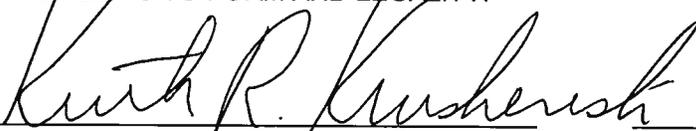
That City Council hereby creates a five (5) member Oak Ridge Corridor Initiative Committee to study the economical, regional, and marketable benefits of United States Senator Lamar Alexander's proposal to rename the four-lane highway from the Knoxville airport to Oak Ridge the "Oak Ridge Corridor," with the Committee to report their findings to City Council by May 31, 2016.

BE IT FURTHER RESOLVED that the five (5) members of the Committee shall be selected by City Council at the November meeting or as soon as practical, and the Committee shall be chaired by Councilman Richard Chinn, Jr.

BE IT FURTHER RESOLVED that the *Oak Ridge Corridor Initiative Committee* shall cease to exist following Council's acceptance of its report in accordance with Article V, Section C, Item 2 of City Council's Rules and Procedures.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

LEGAL DEPARTMENT MEMORANDUM
15-30

DATE: October 6, 2015
TO: Honorable Mayor and Members of City Council
FROM: Kenneth R. Krushenski, City Attorney
SUBJECT: OAK RIDGE CHAMBER OF COMMERCE – NOTICE OF REFINANCING

Introduction

An item for the agenda is a resolution accepting notice of the Oak Ridge Chamber of Commerce's refinancing of its current loans with Y-12 Federal Credit Union on the Chamber's leasehold interest on its building located at 1400 Oak Ridge Turnpike, which property is leased from the City.

Funding

This item does not require any funding.

Background

Since 1968, the City has leased a portion of Parcel 269, Blocks 17-CB and 18-CB, (1400 Oak Ridge Turnpike), to the Oak Ridge Chamber of Commerce (Chamber) for the purpose of operating a chamber of commerce. Under the terms of the lease agreement, the Chamber constructed a building at their own expense to house their operations. The original lease agreement was approved by Council through Resolution 7-79-68, and has been subsequently amended by Resolutions 5-57-91, 9-115-02, and 7-76-2014. The City and the Chamber are currently in the third renewal period (July 1, 2013 through June 30, 2038) of the lease agreement, and one additional ten-year renewal option remains.

The Chamber is in the process of refinancing its loans with Y-12 Federal Credit Union which are only secured by the Chamber's leasehold interest in its office building located at 1400 Oak Ridge Turnpike. The Chamber has submitted notice to the City by letter dated October 5, 2015, that the Chamber's Board of Directors has authorized the refinancing. The Chamber has requested that the City accept notice of the refinancing, which is what the attached resolution accomplishes.

The City does not have any liability associated with the indebtedness of the Chamber and payback of financial obligations are the sole responsibility of the Chamber.

Recommendation

Approval of the attached resolution is recommended.


Kenneth R. Krushenski

Attachments: Chamber's October 5, 2015 Letter
Resolution

City Manager's Comments:

I have reviewed the above issue and recommend Council action as outlined in this document.


Mark S. Watson 10/6/15
Date



1400 Oak Ridge Turnpike
Oak Ridge, Tennessee 37830
Phone: 865-483-1321
Fax: 865-483-1678
www.orcc.org

October 5, 2015

The Honorable Warren Gooch, Mayor
Oak Ridge City Council
P.O. Box 1
Oak Ridge, TN 37831

OCT 6 '15 10:54AM
OFFICE OF THE
CITY CLERK

Re: Y-12FCU - Oak Ridge Chamber of Commerce
Notice of Refinance of Indebtedness Secured by Leasehold Interest
1400 Oak Ridge Turnpike

Dear Mayor Gooch and Members of Council:

This letter is to provide Notice to the City of Oak Ridge that the Board of Directors of the Oak Ridge Chamber of Commerce has authorized the refinancing of Chamber debts with Y-12 Federal Credit Union which are secured with the Chamber's leasehold interest in its office building located at 1400 Oak Ridge Turnpike, Oak Ridge, Tennessee, as follows:

Y-12FCU has agreed to refinance its current loans with the Chamber with a restructured mortgage loan of \$250,000 and the extension of the Chamber's line of credit, both of which are secured by the Chambers Leasehold interest in the property. The Chamber will use these funds to pay off its current mortgage loan on the building, which was initially secured in August 2008; a second loan that was secured in September 2008 in order to put a new roof on a portion of the building; and a \$120,000 open ended line of credit which was initially secured in February 2009. After paying off said debts, the restructuring will leave the Chamber with ~ \$50,000 for current needs and an open-ended line of credit with a zero balance. The restructured loan will continue to be secured by the Chamber's Leasehold interest in the property and will mature on June 30, 2028 prior to the expiration of the Chamber's current lease term on the property.

The City will have no liability associated with this indebtedness and payback of the financial obligations will be the responsibility of the Oak Ridge Chamber of Commerce as secured by its leasehold interest in the property.

The Honorable Warren Gooch, Mayor
Oak Ridge City Council
October 5, 2015
Page 2

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Parker Hardy", with a long horizontal flourish extending to the right.

Parker Hardy
President/CEO

Cc: Mark Watson, City Manager
Kenneth Krushenski, City Attorney

RESOLUTION

A RESOLUTION ACCEPTING NOTICE OF THE CHAMBER OF COMMERCE'S REFINANCING OF ITS CURRENT LOANS WITH Y-12 FEDERAL CREDIT UNION ON THE CHAMBER'S LEASEHOLD INTEREST ON ITS BUILDING LOCATED AT 1400 OAK RIDGE TURNPIKE, WHICH PROPERTY IS LEASED FROM THE CITY OF OAK RIDGE.

WHEREAS, the City of Oak Ridge is the owner of Parcel 269, Blocks 17-CB and 18-CB, located at 1400 Oak Ridge Turnpike; and

WHEREAS, by Resolution 7-79-68, as subsequently amended by Resolutions 5-57-91, 9-115-02, and 7-76-2014, City Council authorized a lease agreement with the Oak Ridge Chamber of Commerce (Chamber) for a portion of said parcel; and

WHEREAS, the parties are currently in the third renewal period (July 1, 2013 through June 30, 2038) with one additional ten-year renewal option remaining; and

WHEREAS, the Chamber is in the process of refinancing the building located at 1400 Oak Ridge Turnpike which the Chamber, at its own expense, constructed on the parcel and has notified the City of its intent to refinance by letter dated October 5, 2015; and

WHEREAS, the bank requires the property owner, the City, to agree to accept notice from the Chamber of its refinancing of its current loans with the Y-12 Federal Credit Union secured by the Chamber's Leasehold Interest on its building located at 1400 Oak Ridge Turnpike; and

WHEREAS, the City shall have no liability for this indebtedness and the payback of the financial obligations shall be the sole responsibility of the Chamber.

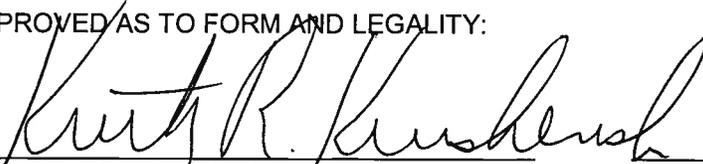
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the City hereby accepts notice of the Oak Ridge Chamber of Commerce's refinancing of its current loans with Y-12 Federal Credit Union on the Chamber's Leasehold Interest on its building location at 1400 Oak Ridge Turnpike, which property is leased from the City.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign all necessary legal instruments to accomplish the same.

This the 12th day of October 2015.

APPROVED AS TO FORM AND LEGALITY:



Kenneth R. Krushenski, City Attorney

Warren L. Gooch, Mayor

Diana R. Stanley, City Clerk

ELECTIONS/ APPOINTMENTS

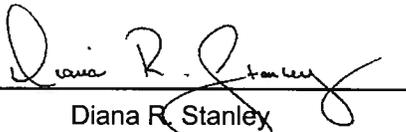
**CITY CLERK MEMORANDUM
15-62**

DATE: October 6, 2014
TO: Honorable Mayor and Members of City Council
FROM: Diana R. Stanley, City Clerk
SUBJECT: CHARTER REVIEW COMMITTEE APPOINTMENTS

In accordance with Resolution No. 09-112-2015, the 2015 Charter Review Committee is being established by means of an appointment process in which each member of City Council will select a member of the community to comprise the seven (7) member committee. Additionally, Resolution No. 09-112-2015 requested that each member of council submit his or her appointment to the City Clerk for inclusion in the agenda material in which the selection shall occur. As of the date of this memorandum, the City Clerk has received the following responses:

| City Council | Appointment |
|----------------------|--------------------|
| Trina Baughn | Ms. Lin Phillips |
| Kelly Callison | Ms. Martha Wallus |
| Rick Chinn, Jr. | Mr. Aaron Wells |
| Warren L. Gooch | Mr. Chip Dooley |
| L. Charles Hensley | Mr. Matt Bailey |
| Charles J. Hope, Jr. | Mr. Phil Yager |
| Ellen D. Smith | Ms. Jessica Hill |

At the October 12, 2015 City Council Meeting, the Council will be asked to confirm the appointments as outlined above.



Diana R. Stanley

ANNOUNCEMENTS

2015 ELECTION NOTICE

Boards and Commissions

Individuals interested in serving on the below Boards and Commissions must submit a completed 2015 Boards and Commissions Application to the City Clerk's Office in the Municipal Building by **5:00 p.m. on Friday, November 20, 2015**. Please visit www.oakridgetn.gov/online/cityclerk/bcelections for additional information.

| Boards or Commissions | Number of Vacancies | Terms of Office | Qualifications | Incumbents |
|--|----------------------------|---|---|---|
| Anderson County Community Action Commission | 1 | One (1) year term commencing on January 1, 2016 | The applicant may be any citizen of Oak Ridge, including a member of City Council | Vacant |
| Anderson County Economic Development Association | 1 | Four (4) years commencing on January 1, 2016 | The undesignated seats allocated to the City of Oak Ridge may be filled by members of City Council or from the community at large. Members appointed from the community at large shall be required to have no special qualifications beyond Oak Ridge residency. | Leonard Abbatiello |
| [Oak Ridge] Beer Permit Board | 3 | Three (3) years commencing on January 1, 2016 | The applicants must be least twenty-two (22) years of age who have resided within the corporate limits of the City for a period of at least two (2) years immediately preceding their election by the City Council. | Theresa Scott William Tedford Wendy Williams |
| Board of Building and Housing Code Appeals | 3 | Three (3) years commencing on January 1, 2016 | In addition to being an Oak Ridge resident, one (1) member shall be a building-related contractor or building supply dealer; one (1) member shall be an architect or engineer; and the remaining member shall be from the public at large. | Joseph Lee Leonard Vaughen Aaron Wells |
| Board of Zoning Appeals | 1 | Five (5) years commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | Susan Donnelly |
| [Oak Ridge] Convention and Visitors Bureau | 7 | Four (4) positions are for three (3) years commencing on January 1, 2016; and the remaining three (3) positions are for a one (1) year term commencing on January 1, 2016 (Hotel Representatives) | Four (4) applicants shall be residents at-large, two (2) members shall be the general managers of the top local hotel/motel establishments based upon actual hotel/motel occupancy collections, and one (1) member shall be the general manager of one of the remaining local hotel/motel establishments. | Mary Damos Anne Garcia Garland Aaron Wells Gretchen Julius (Hotel) Troy Patel (Hotel) Misty Williams (Hotel) Vacant |
| Environmental Quality Advisory Board | 3 | Three (3) year commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | Kaela O'Dell Paige Russell Vacant |
| Health and Educational Facilities Board | 3 | Six (6) years commencing on January 1, 2016 | All applicants shall be duly qualified electors of and taxpayers of the City of Oak Ridge. | Louise Dunlap Bruce LeForce Sue Anne Lewis |

2015 Election Notice

| Boards or Commissions | Number of Vacancies | Terms of Office | Qualifications | Incumbents |
|--|----------------------------|---|---|--|
| Oak Ridge Housing Authority | 1 | Five (5) years commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | Carol Cox |
| Oak Ridge Land Bank Corporation Board of Directors | 4 | Three (3) terms are for two (2) years commencing on January 1, 2016; and the remaining vacant term is a balance of an unexpired term ending on December 31, 2016. | In addition to Oak Ridge residency, preference may be given to applicants with expertise in the fields of banking (including financing and property acquisitions); real estate (including marketing, appraisals, and assessments); and law (especially those with an interest in property law). If persons with such fields of expertise are not available, consideration should be given to persons with experience in residential construction, renovation, and/or rehabilitation; knowledge of the historic neighborhood stock, individual neighborhoods and community assets; knowledge in land bank functions; and experience in non-profit organizations; or if no individuals meet the aforementioned criteria, Council may appoint persons with the best attributable qualifications. | Anne Dunthorn Melinda Hillman Charlie Jernigan Vacant |
| Oak Ridge Municipal Planning Commission | 2 | Four (4) years commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | Terry Domm Sheldon Green |
| Personnel Advisory Board | 2 | One (1) term is for three (3) years commencing on January 1, 2016; and the remaining vacant term is a balance of an unexpired term ending on December 31, 2017. | No special qualifications, other than Oak Ridge residency. | Ella DuBose Vacant |
| Recreation and Parks Advisory Board | 2 | Three (3) years commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | John Clayton B. Alan Tatum |
| Senior Advisory Board | 3 | Three (3) years commencing on January 1, 2016 | In addition to Oak Ridge residency, preference may be given to applicants who reflect a variety of ages as well as knowledge and background in senior interests such as health, safety, recreational activities, and transportation. | Lee Roy Gilliam William Pryor Robert Smallridge |
| Trade Licensing Board | 2 | Three (3) years commencing on January 1, 2016 | In addition to Oak Ridge residency, preference shall be given to applicants who possess a current and valid mechanical license and/or plumber's license from the City of Oak Ridge. | F. Wayne Garber Vacant |
| Traffic Safety Advisory Board | 3 | Three (3) years commencing on January 1, 2016 | No special qualifications, other than Oak Ridge residency. | Gene Dunaway Jana Humphrey Vacant |

ALL APPLICANTS MUST BE RESIDENTS OF THE CITY OF OAK RIDGE

For further information, contact the City Clerk's Office at (865) 425-3411.

Last Updated: September 24, 2015

Scheduling

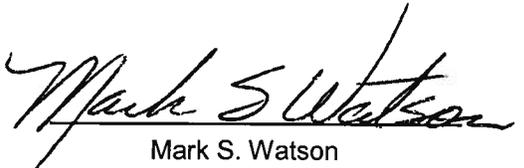
CITY COUNCIL MEMORANDUM

15-40

DATE: October 5, 2015
TO: Honorable Mayor and Members of City Council
FROM: Mark S. Watson, City Manager
SUBJECT: CITY COUNCIL SCHEDULING FOR OCTOBER AND NOVEMBER

In October and November of 2015, several meetings and events are scheduled of interest to the City Council that I would like to discuss on October 12, 2015.

- 1) First, a City Council and Board of Education Joint Work Session has been scheduled for Tuesday, October 20, 2015 beginning at 6:00 p.m. in the Municipal Building Courtroom for discussions on receiving of the Pre-K School Task Force Report as presented by Chairman Raines.
- 2) The following weekend, the City Council "Advance" is scheduled for October 24, 2015 from 9:00 a.m. to 2:00 p.m. at the The MCLinc Conference Facility at Heritage Center with Facilitator Christina Kloker Younger to discuss housing and capital infrastructure planning.
- 3) The second week of November will involve two major Manhattan Project National Historical Park Events: a special Signing Ceremony is scheduled for the Joint Agreement to Establish the Manhattan Project National Historical Park on November 10, 2015 in Washington, D.C., and the Manhattan Project National Historical Park Memorandum of Agreement Signing Day in Oak Ridge on November 12, 2015. Due to the Mayor and the City Manager being out of town for the event in D.C. on Tuesday morning, it is advised to reschedule the November 9, 2015 City Council Meeting to November 16, 2015 to accommodate travel. This rescheduling would occur in accordance with the provisions of Resolution No. 01-09-2015¹. The November 17, 2015 City Council Work Session would be **canceled**.


Mark S. Watson

¹ the City Manager may alter the date of a regular City Council meeting fourteen (14) days in advance of a proposed change to verify scheduling with City Council and coordination, if applicable, with the audio/visual crew.